



# Application for Historic Certificate of Appropriateness

DO NOT WRITE HERE - FOR OFFICE USE ONLY  
 Received by: Staff: \_\_\_\_\_ Date: \_\_\_\_\_  
 APN: \_\_\_\_\_ Zone: \_\_\_\_\_  
 Designated (Landmark):  Yes  No  
 Historic District:  No  Yes, Name: \_\_\_\_\_  
 Year of Construction: \_\_\_\_\_, Source: \_\_\_\_\_  
 Reviewed as Minor:  Yes  No; Staff: \_\_\_\_\_; Date: \_\_\_\_\_  
 Reviewed by HPC:  Yes  No; Staff: \_\_\_\_\_; Date: \_\_\_\_\_  
 Notes: \_\_\_\_\_  
 \_\_\_\_\_

PROPERTY IS A:  Designated Historic Resource (Landmark)  Within a Historic District, but not Designated

Check all that apply

- Construction of New Building/Structure within a Historic District or on an existing Resource Site.
- Addition to Existing Building/Structure on an existing Resource Site.
- Alteration to Existing Building/Structure on an existing Resource Site – Color, Lighting, Doors, Windows, Etc.
- Erect/Relocate a Sign within a Historic District or on an existing Resource Site.
- New or Altered Accessory Structure on an existing Resource Site – Fences, Lighting, Landscaping, Hardscape, Etc..
- Demolition/ Moving of a Building/Structure on an existing Resource Site.
- Land/Lot Modifications to an existing Resource Site – Grading, Lot split, Lot line Adjustments, Etc..

\_\_\_\_\_  
Property Address/ Location

\_\_\_\_\_  
Existing/Previous Land Use

\_\_\_\_\_  
Applicant's Name (if different than owner)      E-mail address      (\_\_\_\_\_) \_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Mailing Address      City, State      Zip Code      (\_\_\_\_\_) \_\_\_\_\_  
FAX Number

Proposal : \_\_\_\_\_

The following are attached:

- Plot Plan. required of all applications.       Aerial photographs
- Floor Plan       Sample/brochures providing information on proposed modifications
- Elevation drawings       Other \_\_\_\_\_
- Photographs       Other \_\_\_\_\_

**Property Owner's Certification** (if property owner's name does not match County Assessor records, attach a copy of the **Grant Deed** as proof of ownership)

I hereby certify that I am the record owner(s) of the property stated above. By signing below, I further authorize the submittal of this application.

\_\_\_\_\_  
Signature      Date

\_\_\_\_\_  
Print Name      E-mail address      (\_\_\_\_\_) \_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Mailing Address      City, State      Zip Code      (\_\_\_\_\_) \_\_\_\_\_  
FAX Number