



Request for Informal Development Consultation

CITY OF COLTON - Development Services Department | Planning Division

Purpose: An Informal Development Consultation provides a prospective applicant for land use entitlements with feedback from the various City departments on conceptual plans, prior to the submittal of a formal application with detailed plans, consistent with the duties of the Application Review Committee (ARC) stated on CMC Section 18.58.030. The Informal Development Consultation is optional and purely informational. No formal or official action will be taken on the request.

Process: Upon submittal of a Request for Informal Development Consultation with the appropriate fee, the request is scheduled as an informational item at a meeting of the Application Review Committee (ARC) held within four to six weeks of the submittal date.

Submittal Requirements: The items listed on the Development Application Packet (DAP) checklist are not required at this time but may be necessary to provide adequate feedback depending on the project type. At a minimum, the following three items are needed to facilitate a meaningful Informal Development Consultation.

- Nine (9) sets of existing site plan in hard copy or electronic copy.** **Hard Copy:** Folded to approximately 8-1/2" x 11" size. may be combined with proposed floor and site plan. If building elevations are available they may also be included but not required. **Electronic Copy:** A pdf copy minimum high quality, 300 pixels per inch - roughly 300 DPI (dots per inch).
- Nine (9) sets of proposed site plan.** Same as above.
- One (1) set of reduced plans.** Reduced to 8-1/2" by 11" or 11" x 17" size paper, if sets are on larger sheets. Consult with a Colton planner prior to application submission.
- Fee deposit.** Minimum of \$ 685 (charged by 1/2 hour), as applicable.

The following additional optional items might be necessary to assist in the review, as appropriate for the proposal:

- Operations statement.** Description of proposed operation (hours of operation, number of employee/occupants/students (per shift), duration for temporary/seasonal uses, timeline for phasing, etc.)
- Tenant list/ parking analysis.** *For sites with multiple tenants/uses with shared parking.*
- Floor Plan, Roof Plan, Elevations.** Existing and Proposed. Nine (9) copies included in set.
- Preliminary Grading, Fencing, Landscaping, Lighting Plan.** Nine (9) copies included in set.
- Colorized elevation.** Two (2) colorized copies of elevation sheets, sized 11" x 17".

Property Address (if none, provide APN)

Existing (Previous) Business/Use at Site

Description of Proposal (attach additional information, as needed): _____

Print Contact Name

Title (if company)

(____) _____
Phone Number(s)

Company Name

(____) _____

Mailing Address

City, State

Zip Code

E-mail Address

City of Colton Development Services Department, 659 N. La Cadena Drive (Civic Center Annex across from City Hall), Colton, CA 92324, Open: 7:30 a.m. to 5:00 p.m., Monday through Thursday; (909) 370-5079; planning@coltonca.gov

The City of Colton - informal Development Consultation Form

Applicant acknowledges that by signing this application, the applicant acknowledges that the Informal Development Consultation is not required by the City, is purely optional for the Applicant, and is only informational for the Applicant's benefit — and the Applicant hereby waives any claim that the Informal Development Consultation counts as a "hearing" toward the five-hearing limit under Government Code section 65905.5.

An Informal Development Consultation does not relieve the Applicant from the need to submit a formal application or applications to the City with more detailed information, and the City reserves the right to ask for additional information necessary to make a decision on those formal applications.

Signature

Date

**Summary report:
 Litera Compare for Word 11.3.0.46 Document comparison done on
 8/11/2023 10:06:01 AM**

Style name: Default Style	
Intelligent Table Comparison: Active	
Original DMS: iw://bbklaw-mobility.imanage.work/IMANAGE/41559289/1	
Modified DMS: iw://bbklaw-mobility.imanage.work/IMANAGE/41559289/2	
Changes:	
<u>Add</u>	14
<u>Delete</u>	14
<u>Move From</u>	0
<u>Move To</u>	0
<u>Table Insert</u>	0
<u>Table Delete</u>	0
<u>Table moves to</u>	0
<u>Table moves from</u>	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	28