



City of Colton

Civic Center
659 N. La Cadena • Colton, CA 92324
(909) 370-5079 • FAX: (909) 783-0875

- Please Business not at a residence
- Check Home Occupation/Business
- One Service or Contractor doing business in Colton
- ▶ Change of Ownership or Type of Ownership
- Change of Business Name
- Reapplication of Prior Business License

BUSINESS LICENSE APPLICATION

PLEASE READ INSTRUCTIONS ON REVERSE SIDE BEFORE COMPLETING THIS FORM

Business Name _____

Bus. Phone (_____) _____

Business Location (Not a P.O. Box) _____
(List address where each individual consents to receive service of process per AB2184, Sec. 16000.1 (a)(2) and 16100.1 (a)(2))

E-Mail Address _____

City _____ State _____ Zip _____

Emergency Contacts: (Please provide two (2) contacts)

Name: _____

Phone: (_____) _____

Name: _____

Phone: (_____) _____

Mailing Address (If Different) _____
City _____ State _____ Zip _____

Start Date: _____

Description of Business: _____

Hours of Operation: _____

Ownership: Corporation Ltd. Liability Corp. Partnership Sole Proprietor Trust

Contractor License No. _____ Classification No. A B C

Business Occupancy No. _____ No. Of Employees _____

Resale No. _____ Health Permit No. _____

Federal I.D. No. _____ State I.D. No. _____

NOT PUBLIC INFORMATION

*** Owner / Partner / Officer Information***

NOT PUBLIC INFORMATION

Owner Name _____ Title _____ Phone () _____

Home Address _____ Cell Phone () _____

City _____ State _____ Zip _____

Driver's License No. _____ Social Security # /Driver License # or Other I.D. _____

Owner Name _____ Title _____ Phone () _____

Home Address _____ Cell Phone () _____

City _____ State _____ Zip _____

Driver's License No. _____ Social Security # /Driver License # or Other I.D. _____

I declare under penalty of perjury, that the information in this application is true and correct. I agree to report gross receipts for work in the City of Colton for the current calendar year and pay any additional tax due upon expiration of this license per C.M.C 5.02.100.

AUTHORIZED SIGNATURE _____ DATE _____

RETURN ENTIRE APPLICATION FORM TO ABOVE ADDRESS AND MAKE CHECK PAYABLE TO THE CITY OF COLTON.

CITY USE ONLY

Business License Tax based on gross receipts, which must be reported on renewal form that will be mailed in December.

BUSINESS LICENSE EXPIRATION DATE _____

Deposit on Estimated Tax \$ 65.00

NAIC _____

GROSS RECEIPTS/YEAR _____

Non-Refundable Application Fee \$ 35.00

TAX CD1 _____

State SB 1186 \$ 4.00

License Number Issued _____

TOTAL FEES \$ 104.00

Cash Receipt No. _____

Council District _____

Business License Approval

Payment Method Check CC Cash

CITY OF COLTON – BUSINESS LICENSE PROCEDURES

Before a business applies for a license, a BUSINESS OCCUPANCY PERMIT (BOP) must be obtained from the Development Services Department, located at 659 North La Cadena Drive. The Certificate of Occupancy involves departmental inspection and other pertinent or related requirements, depending on the type of business conducted. For more information call the Development Services Department, Planning Division at (909) 370-5079.

Businesses must comply with all City, County, State and Federal regulations. This includes laws pertaining to zoning, building, fire, health and safety. There are certain approvals required even if you are purchasing an existing business or moving into an existing building previously used for the same type of business.

ALL BUSINESSES MUST FILL OUT AN APPLICATION. Occasionally, our office may request re-verification or an update of the information already on file, (i.e., mail address, telephone, resale number, etc.). It contains necessary information and background for each business and may be required for small modifications of an existing business with an active license. The Business License Officer keeps all information forms on file, and personal information on all forms is not made available to the general public.

Businesses should provide a copy of their Fictitious Business Name Filing, or Corporation Filing, which can be done at most local newspapers. Our office will also require copies of resale number permits, health permits, state and federal ID numbers, and any of all applicable permits, according to the business being conducted.

Business License fees may vary. For more information please call the Business License Division at (909) 370-5079.

FEE SUMMARY

BUSINESS LICENSE TAX CLASSIFICATION "A" - RETAIL SALE / WHOLESALE

Up to	25,000 Gross Receipts	\$ 65.00
\$ 25,001 to	50,000 Gross Receipts	\$ 95.00 plus .85 per thousand or fraction there of over \$ 25,001
\$ 50,001 to	100,000 Gross Receipts	\$ 185.00 plus .60 per thousand or fraction there of over \$ 50,001
\$ 100,001 to	1,000,000 Gross Receipts	\$ 250.00 plus .35 per thousand or fraction there of over \$ 100,001
\$1,000,001 and over		\$ 600.00 plus .20 per thousand or fraction there of over \$1,000,001

BUSINESS LICENSE TAX CLASSIFICATION "B" - SERVICE ORIENTED

Up to	25,000 Gross Receipts	\$ 65.00
\$ 25,001 to	50,000 Gross Receipts	\$ 105.00 plus .90 per thousand or fraction there of over \$ 25,001
\$ 50,001 to	100,000 Gross Receipts	\$ 190.00 plus .70 per thousand or fraction there of over \$ 50,001
\$ 100,001 to	1,000,000 Gross Receipts	\$ 275.00 plus .45 per thousand or fraction there of over \$ 100,001
\$1,000,001 and over		\$ 725.00 plus .30 per thousand or fraction there of over \$1,000,001

BUSINESS LICENSE TAX CLASSIFICATION "C" - PROFESSIONAL ORIENTED

Up to	25,000 Gross Receipts	\$ 65.00
\$ 25,001 to	50,000 Gross Receipts	\$ 115.00 plus .95 per thousand or fraction there of over \$ 25,001
\$ 50,001 to	100,000 Gross Receipts	\$ 195.00 plus .80 per thousand or fraction there of over \$ 50,001
\$ 100,001 to	1,000,000 Gross Receipts	\$ 300.00 plus .55 per thousand or fraction there of over \$ 100,001
\$1,000,001 and over		\$ 850.00 plus .40 per thousand or fraction there of over \$1,000,001

BUSINESS LICENSE TAX FEES

Daily Sales	\$ 15.00 / Day
Security/ Security Guard	\$ 300.00 / Annually
Delivery/Delivery Service	\$ 300.00 / Annually
Real Estate Agent (Lawn Signs)	\$ 200.00 / Annually
Ice Cream Trucks (Motorized)	\$ 250.00 each/Annually
Bingo (Charitable, Religious, Non Profit)	\$ 50.00 / Annually
Auctioneer	\$ 500.00 / Annually
Bail Bondsman	\$ 250.00 / Annually
Directory Compiling/Publishing	\$ 150.00 / Annually
Handbill Distribution	\$ 150.00 / Annually
Refuse Service	\$ 200.00 / Annually
Convalescent Home/Hospital	\$ 150.00 + 5.00 Per bed over 20 / Annually
Dog Kennel	
5-10 Dogs	\$ 50.00 / Annually
11-20 Dogs	\$ 75.00 / Annually
21-30 Dogs	\$ 100.00 / Annually
Massage/Acupressure Technician	\$ 100.00 / Annually

ALL FEES PLUS APPLICABLE ADMINISTRATIVE FEES

GENERAL INFORMATION

LOCAL AGENCIES

INTERNAL REVENUE SERVICE (IRS)
(Federal Employer Number)
(800) 829-1040

INLAND EMPIRE COMMUNITY NEWSPAPERS
1809 COMMERCE CENTER WEST
SAN BERNARDINO, CA
(909) 381-9898 FAX (909) 384-0406

BETTER BUSINESS BUREAU
(909) 825-7280

CHAMBER OF COMMERCE
655 N. LA CADENA DR.
COLTON, CA
(909) 825-2222

A T & T (New Business)
(800) 750-2355

SOUTHERN CALIFORNIA GAS COMPANY
(800) 427-2200

FICTITIOUS BUSINESS NAMES (Filing)
222 WEST HOSPITALITY LANE
SAN BERNARDINO, CA
(909) 387-8306

STATE OF CALIF. AGENCIES

STATE BOARD OF EQUALIZATION
(Resale #) (BEAN)
3737 MAIN STREET, SUITE 1000
RIVERSIDE, CA 92501
(951) 680-6400

FRANCHISE TAX BOARD
(State Employee Number)
(800) 852-5711

STATE COMPENSATION INS. FUND
(909) 384-4500

**CONTRACTORS STATE
LICENSE BOARD
LICENSE VERIFICATION**
(800) 321-2752

**ALCOHOLIC BEVERAGE CONTROL
EXCISE TAX**
(800) 400-7115

DEPT. OF CONSUMER AFFAIRS
(800) 344-9940

SAN BERNARDINO COUNTY

BUSINESS LICENSES
(Unincorporated Areas)
(909) 387-3841

HEALTH PERMITS
(800) 442-2283

FOOD QUALITY
(909) 387-4608