

## **PLOT PLAN REQUIREMENTS**

Any Person wishing to construct any type of fence or block wall, or add a new bedroom, kitchen, patio, etc. is required to prepare a **“PLOT PLAN”**. Unless you are given any special instructions, the **“PLOT PLAN”** can be prepared/drawn by the applicant.

Attached is an example of a **“PLOT PLAN”**. The PLAN must have the following information.

1. The name, address, and phone number of the applicant.
2. The dimensions of the parcel of property (The width and length of the lot) that the application is for.
3. The dimensions and all square footage of all the structures (house, garage, etc.) on the property.
4. The distance of all exterior walls of all structures (main and accessory) to the property lines.
5. The proposed fence, wall, garage, patio, or addition you are applying for, with distances to property lines.
6. If you are applying for a fence or block wall, please indicate the height and length of the proposed fence/block wall. A common wall agreement and/or property survey is required when applicable.
7. The name of the street that fronts your house or property.
8. The north arrow showing the north direction.

**PLOT PLAN**  
**EXAMPLE**  
**ONLY**

Include -  
Name:  
Address:  
Phone:  
Date:

