

CITY OF COLTON

California



ADOPTED BUDGET

FISCAL YEAR

2024-25



City of
Colton

California



Fiscal Year 2024-25
Adopted Budget

City Council

Frank J. Navarro—Mayor

David J. Toro – Council Member District 1

Kelly J. Chastain – Council Member District 2

Dr. Luis S. González – Council Member District 3

John R. Echevarria – Mayor Pro Tem District 4

City Treasurer

Aurelio W. De La Torre

City Clerk

Vacant

City Manager

William R. Smith

Executive Team

Charles Berry, Electric Utility Director

Tom Cody, Human Resources & Risk Management Director

Stacey Dabbs, Finance Director

Heidi Duran, Development Services Director

Brian Dickinson, Public Works & Utility Services Director

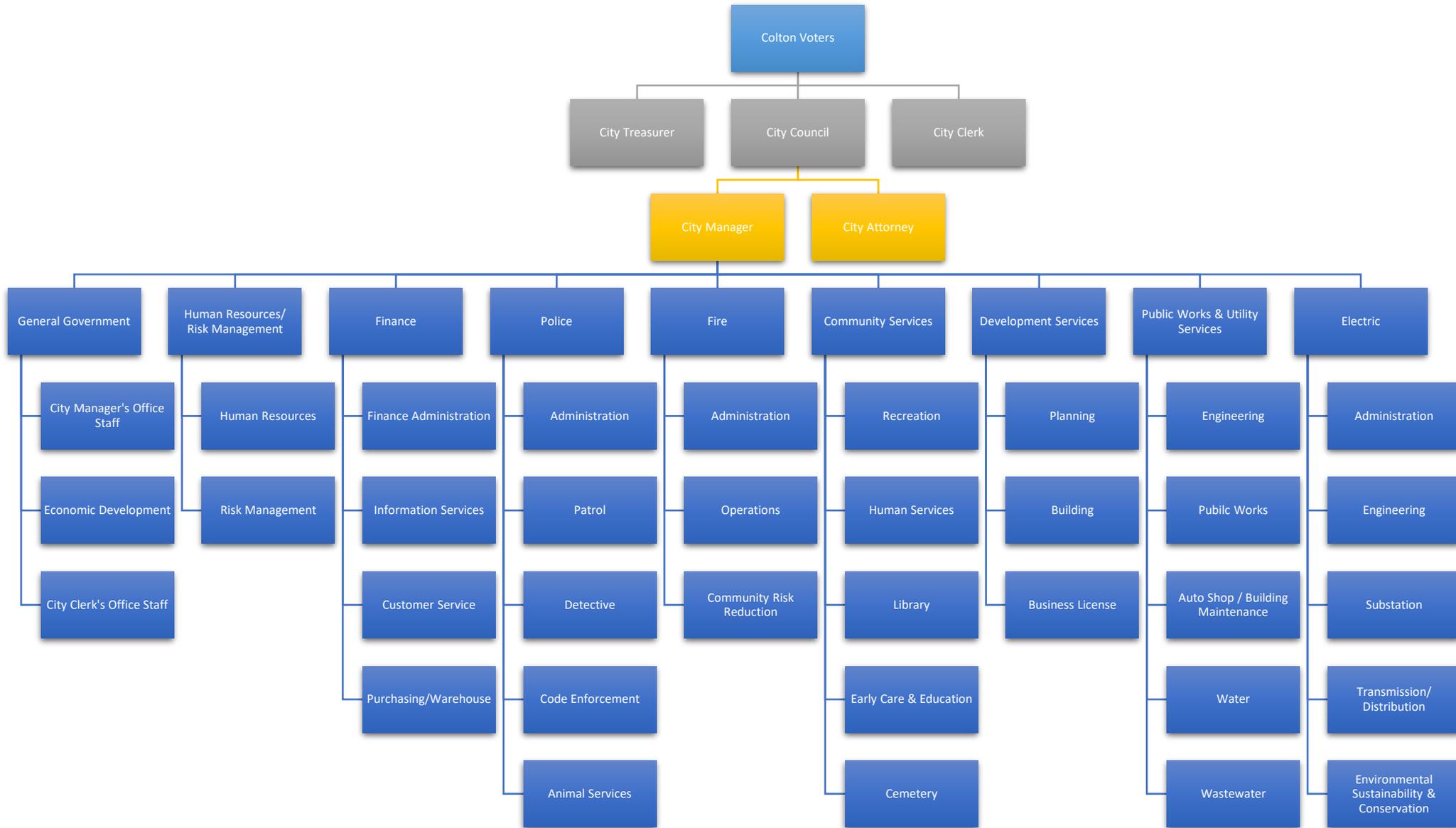
Deb Farrar, Community Services Director

Tim Heusterberg, Acting Police Chief

Tim McHargue, Fire Chief

CITYWIDE ORGANIZATION CHART

Fiscal Year 2024-25



City of
Colton



CITY COUNCIL



Frank J. Navarro
Mayor



David J. Toro
Council Member
District 1



Kelly J. Chastain
Council Member
District 2



Dr. Luis S. González
Council Member
District 3



John R. Echevarria
Mayor Pro Tem
District 4



City of
Colton
California

FISCAL YEAR 2024-25 BUDGET

TABLE OF CONTENTS

Budget Overview

Transmittal Letter	1
City of Colton At a Glance	5
The Budget Document and Process	8
Understanding the Budget Document	11

Citywide Financial Summary

Citywide Financial Summary	15
Projected Fund Balance	20
Revenue Summary	24
Revenue Graphs	26
Expenditure Summary	27
Expenditure Graphs	29

General Fund Financial Summary

General Fund Overview	31
Revenue Summary	37
Revenue Graphs	38
Expenditure Summary	40
Expenditure Graphs	42

Other Funds Financial Summary

Special Revenue Funds Overview	47
Capital Projects Funds Overview	51
Enterprise Funds Overview	53
Internal Service Funds Overview	55
Debt Service Funds Overview	57
Community Facility and Special Assessment District Funds Overview	63
Housing Authority Funds Overview	65

FISCAL YEAR 2024-25 BUDGET
TABLE OF CONTENTS

Department Budget Summaries

Non-Departmental	69
City Council	70
City Manager	72
City Clerk	78
Human Resources/Risk Management	82
Insurances Fund	87
Finance Department	88
Information Services Fund	93
City Attorney	94
City Treasurer	96
Police Department	98
ViTep Fund	103
Miscellaneous Grants	104
Drug/Gang Intervention Fund	106
Asset Forfeiture Fund	107
Fire Department	108
Miscellaneous Grants (Fire)	114
Community Services Department	115
Early Care & Education Fund	121
Library Grant Fund	123
Miscellaneous Grants	124
Development Services Department	125
Miscellaneous Grants	133
Electric Utility Department	134
Electric Utility Fund	139
Public Benefit Fund	141
Public Works & Utility Services Department	142
Water Utility Fund	154
Wastewater Utility Fund	155
Solid Waste Fund	156
Gas Tax Fund	157
State Traffic Relief Fund (SB-1)	158
Pollution Reduction (AQMD)	159

FISCAL YEAR 2024-25 BUDGET
TABLE OF CONTENTS

Public Works & Utility Services Department cont.

Community Development Block Grant Fund	160
Measure I Fund	161
Local Fiscal Recovery Fund	162
Miscellaneous Grants	163
Host City Fees Fund	164
Park Development Fees Fund	165
Traffic Impact Fees Fund	166
Civic Center Development Fund	167
Capital Improvement Projects Fund	168
Colton Crossing Fund	169
Facilities & Equipment Maintenance Fund	170
Automobile Shop Fund	171
LLMD #2 Fund	172
LLMD #1 Fund	173
CFD 87-1 Debt Service	174
CFD 2021-1 Safety	175
CFD 2021-2 Maintenance	176
CFD 88-1 Debt Service	177
CFD 89-1 Debt Service	178
Storm Water Fund	179
CFD 89-2 Debt Service	180
CFD 90-1 Debt Service	181

Other Summaries and Schedules

Capital Improvement Projects	185
Full-Time Authorized Positions	187
Full-Time Classifications Salary	193
Part-Time Classifications Hourly Pay Schedule	196
City Budget Approval Resolution	197
Appropriations Limit Resolution	202
Colton Housing Authority Budget Approval Resolution	205
Colton Utility Authority Budget Approval Resolution	207
Fund Descriptions	209



TRANSMITTAL LETTER

May 21, 2024

To the Honorable Mayor and City Council
Fiscal Year 2024-25 Operating Budget Transmittal

Dear Honorable Mayor and City Council:

As City Manager, I am privileged to present the City of Colton's Fiscal Year 2024-25 Operating Budget. The Fiscal Year 2024-25 budget builds on the City's responsible fiscal decisions, directing the resources to meet City Council's priorities while improving the quality of life throughout our community. With the addition of Measure S local transaction and use tax revenue, the City continues to invest in enhancements to services that secure critical funding for public safety needs, fire, emergency medical response, and essential general maintenance services.

The proposed budget is balanced, meets the City's reserve requirement, and delivers several service level enhancements to address community needs and improve the quality of life for residents, visitors, businesses, and for the future. This budget focuses on strategically improving targeted areas to address City Council values, goals, and objectives. As a full-service City that provides a vast array of services, it is essential to balance prioritizing the services the community needs with the responsibility of fiscal stewardship. The proposed budget for FY2024-25 demonstrates the City leadership's commitment to public safety, infrastructure, quality of life, and sustainability.

The City of Colton prides itself on being a safe, well-maintained community where residents enjoy their neighborhood, build successful businesses, and raise their families. As normalized operational patterns emerge after COVID-19, the City is facing the expectation of slowing revenue growth and increasing costs of providing essential services, as well as workforce attraction and retention challenges that impact service capacity. The proposed budget addresses these concerns while investing in service delivery for a sustainable future.

BUDGET DEVELOPMENT AND STRATEGIC PLANNING

This year's budget was developed with our commitment to providing services to improve the quality of life for our Colton residents and businesses, regardless of the economy and a recognition of slow growth in revenue. Revenue growth from the City's two largest external General Fund sources, property taxes and sales tax, has significantly slowed in comparison to the last few years. Real estate sales have slowed significantly in the last year, with the transaction for detached single family residential having its lowest volume since the Great Recession. Fortunately, the average and median sales price have been more resilient than expected. As a result, property tax growth is projected to be modest at 3.8%. Sales tax growth, on the other hand, has decelerated significantly to a small growth rate of 0.4%.

For the General Fund, \$1.3 million revenue increase is projected when comparing Fiscal Year 2023-24 to Fiscal Year 2024-25. This revenue growth provides the capacity to support rising costs across a wide range of expenses categories such as personnel, pension, other post-employment benefits (OPEB), insurance, and contracts with service providers. With the transactions and use tax revenue from Measure S, the City was able to increase the public safety workforce in FY2023-24, greatly enhancing service levels and response time. The proposed FY 2024-25 budget continues with the investments planned in FY2023-24. As the City of Colton adapted to the changing financial needs of our community, public safety is the largest driver of General Fund expenditure increases. The Police and Fire Departments lead most of the City's general resources. Public safety expenditures are mainly driven by the expansion of the safety workforce in the prior year, resulting in increased payroll, contractual adjustments, healthcare, and pensions.

During the Fiscal Year 2023-24, the City assumed full operation and management of Hermosa Garden Cemetery with General Fund appropriated for maintenance, operations, and capital improvements. Due to the service level needs, Hermosa Garden Cemetery will receive ongoing funding support from the General Fund in the Fiscal Year 2024-25.

The proposed FY 2024-25 Capital Improvement Program (CIP) will invest over \$26.1million in our community with continued street and transportation improvements, utility systems upgrades, and park facility improvements. Numerous transportation system upgrades are also planned, including rehabilitating and reconstructing roadways and sidewalk gap closures to improve pedestrian safety. These improvements will ensure the efficiency and safety of Colton's transportation network.

COLTON ECO-FRIENDLY PARK WITH COMMUNITY SPORTS FIELD

The City of Colton faces a significant shortage of soccer and outdoor field space, causing over 1,000 youth to rely on inadequate school facilities. To tackle this, the City of Colton has been working with its Master Plan Consultants and the community for over a decade in designing and developing plans to construct and operate a community soccer park facility on 21- acres of a currently vacant 45-acre parcel of City-owned land within and adjacent to the Santa Ana River Watershed Habitat Conservation area. The proposed project anticipates providing field space needed by local soccer teams for practice and games.

The City Council has adopted a Conceptual Master Plan for the site that includes the 21 acres of community sports fields, parking, and other ancillary site improvements, along with 24 acres of restoration and development of a dedicated wildlife habitat conservation park. The project is being funded by a State of California grant, including \$18 million secured by Assembly Member Eloise Gómez Reyes for the Colton Soccer Complex Development. The City has completed the initial Mitigated Negative Declaration for the project and has received feedback from the various regulatory agencies with permitting control over the site and is now working with those agencies to address their approval requirements in the final design and development of the project.

In April 2024, the City secured the professional services contract with an environmental consultant to join the city project team, and our master plan consultant, to complete the final design, mitigation requirements, and necessary regulatory approvals to proceed with the development of the proposed project. It is the City's intention to divide the final design and regulatory approval process into four contract phases to be completed in a timeframe of two to four years. Consistent with the City Council's commitment to improving the quality of life for its residents, this year's budget includes the adequate appropriations for this consulting services.

Looking Beyond Fiscal Year 2024-25

The Fiscal Year 2024-25 Budget strives to address the highest present needs of the community in alignment with City Council priorities and within the City's available resources while enhancing the City's mission to deliver exemplary municipal services to our community consistent with our history, culture, and values. Beyond Fiscal Year 2024-25, like other cities across California, the City of Colton faces long-term costs such as unfunded liabilities related to pension and retiree healthcare, rising costs of excess insurance coverage, infrastructure needs, and a limited ability to control costs within the current service delivery model. Long-range strategic financial planning with City leadership is critical to ensure the preservation of general City services for our valued community and the long-term fiscal health of the City's General Fund.

NEAR-TERM CHALLENGES

Inflation and Supply Chain Disruptions: The national and local economies continue to face inflationary pressure after decades of relatively low inflation. Without question, the high inflation of the post-pandemic has profoundly changed the economic landscape for municipal government and our communities. While the City of Colton's tax base is not overly reliant on any one industry, the City is impacted by the fluctuations of large enterprises. Higher interest rates and a substantial tightening of credit conditions affect even creditworthy borrowers and contribute to a deceleration in activities. Projections suggest a gradual market normalization through 2024, with a modest resurgence anticipated in the latter half of the year driven by expected reductions in financing rates.

Pension Costs: The City is aware of the expected range of increases in annual pension costs and the continued annual strain on the City's operating budget. The City expects to continue to see increases in Fiscal Year 2024-25. Factors affecting this fiscal year's unfunded liability expense include the 6.1% investment loss CalPERS sustained in FY2021-22 and the triggered Risk Mitigation Policy, which lowered the discount rate assumption for CalPERS plans to 6.8% from the previous assumption of 7%. The City's pension funding status continued to plummet after the loss year, while CalPERS policy decisions to reduce the amortization period and underperforming investments contributed to increased annual required contributions. The anticipated rises in yearly pension costs will continue to squeeze the City's ability to maintain services to the community and are lending less and less flexibility for the City to absorb the increases in other costs while staying within our resources.

Homelessness: The Mayor and City Council continue to work with staff, regional agencies, local faith-based organizations, and community partners to provide resources for the homeless population and ensure our community's safety. The City continues to seek additional funding opportunities to assist with programs to address these challenges.

LONGER-TERM CHALLENGES

Sustainable Pensions and Healthcare: The liabilities and risks to the CalPERS system are well known. Our City Council continues to be a leader in understanding the scale of the problem and in coming to grips with solutions that will be necessary to balance our commitment to our employees and our community while ensuring the fiscal sustainability of our City.

Transportation Funding: The City has identified several transportation infrastructure needs that vary from connection to public railway transportation to bridges to active modes of transportation. City Council adopted the Active Transportation Plan (ATP) in April 2018, which ensures eligibility for grant funds for transportation infrastructure needs. City Council and staff continue to pursue funding opportunities for the City’s long-term transportation infrastructure needs.

I want to thank the City Council for its leadership, the Executive Leadership Team, and the entire staff of the City for providing outstanding services to our community. Through the support of this team, we have overcome the challenges we faced over the last few years, and through this resiliency, our experiences have prepared us for the challenges ahead. Together, we must take action to address issues in the near term to best position the organization for long-term success so that we can meet the needs of the community today and beyond. The Colton community should be proud of City Council’s leadership and commitment to service. Working with a dedicated City Council, a professional City workforce, and an engaged community is an honor and a privilege.

Respectfully Submitted,

William R. Smith
City Manager

CITY OF COLTON

AT A GLANCE

INCORPORATION

July 11, 1887

GOVERNMENT

Colton is a general law city operating under the Council-Manager form of government. The mayor is separately elected and serves a four-year term. Six elected Council Members serve four-year terms. Advising the City Council are a number of appointed citizen commissions and boards. Other elected officials include the City Clerk and the City Treasurer.

COUNTY

San Bernardino County

SCHOOL DISTRICT

Colton Joint Unified School District

LOCATION

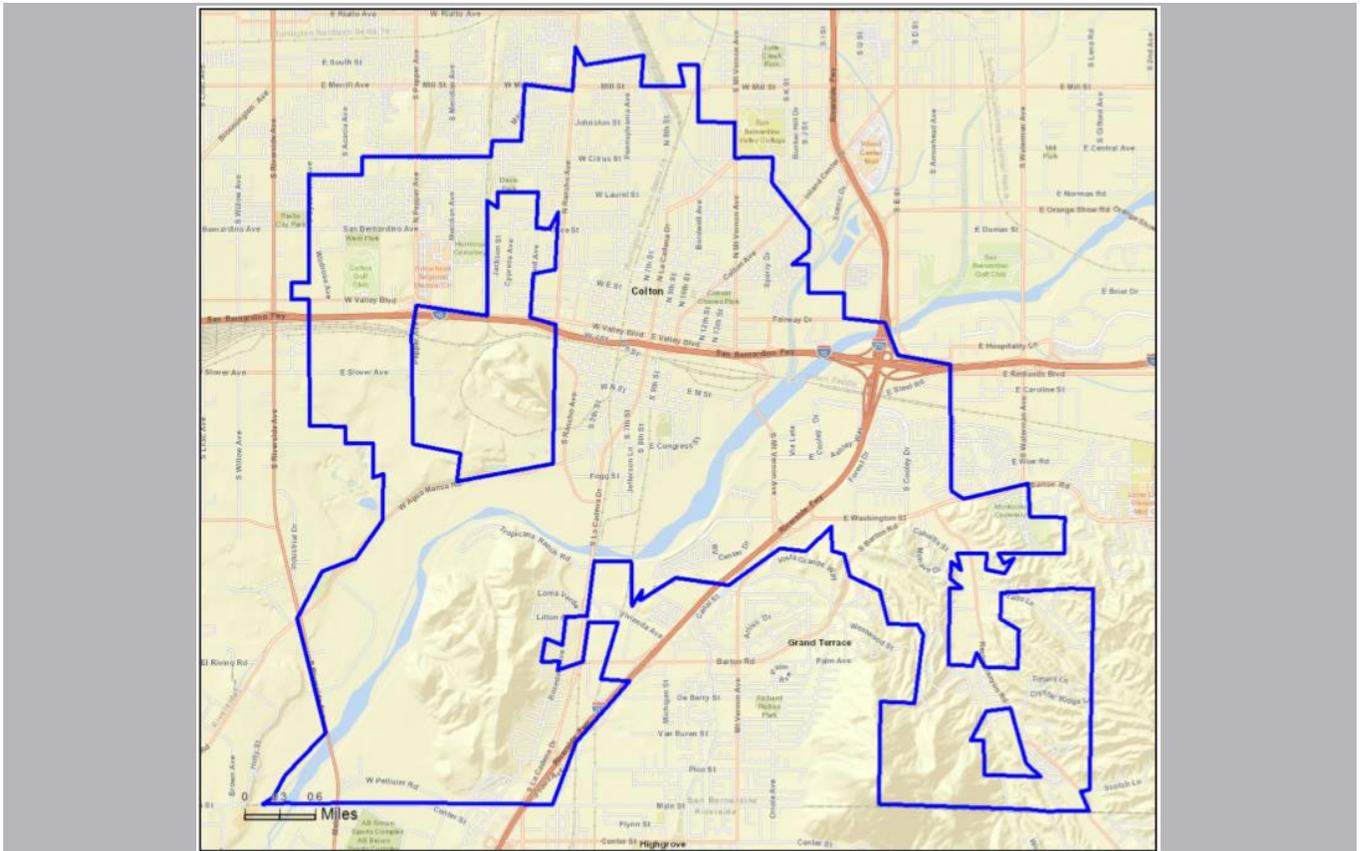
The City is located in the Inland Empire region of the state and is approximately 57 miles east of Los Angeles, 2 miles southwest of San Bernardino, and 9 miles northeast of Riverside.

AREA

Approximately 16 square miles

ELEVATION

1,004 ft.



HISTORY

Dating to over 300 years ago, the area that today comprises the City of Colton has served as a crossroads and center of regional activity. In the late 1700s, explorers from Mexico first passed through on their way north to Monterey. The first permanent settlement occurred in the early 1800s as the Jurupa and San Bernardino ranchos, which were Mexican land grants to private owners. The ranchos supported agricultural activity that was important to the growing region. The ranchos were gradually subdivided, and smaller ranches and citrus orchards dotted the area. As the final transcontinental leg of the Southern Pacific Railway pushed through in 1875 on its way to Los Angeles, a formal town was laid out on a traditional grid street pattern, evidenced today in Colton's downtown and the south Colton neighborhood south of Interstate 10. Activity associated with the railroad and the citrus orchards made Colton a busy place, with many businesses and residents working to support railroad operations. In south Colton, where many railroad workers lived, residents built their own homes often using the disassembled wooden crates from railroad shipments as building materials.



Railroad activity was expanded so that both east-west and north-south regional lines crossed in Colton. With the waning of the citrus industry, other businesses dependent upon rail for materials delivery and shipment were established along the rail lines, thus creating large tracts of land devoted to industrial operations, many of which continue today. The original residential settlements remained adjacent to the rail and industrial operations, allowing local residents to walk to their jobs.

CITY OF COLTON
FISCAL YEAR 2024-25 ADOPTED BUDGET



Many buildings standing today in downtown and south Colton date back to these early years. Proudly, the Colton Museum on La Cadena Drive, built in 1891 as a Carnegie Library, displays and describes those influences that shaped the Colton we see today. Following the relatively quiet period during the 1920s and Great Depression, Colton again experienced a development boom. Construction of Interstates 10 and 215 through the City, further defining the crossroads nature of the community, attracted transportation-based industries. The frenzied residential building period of post-World War II, followed 30 to 40 years later by explosive subdivision growth throughout the Inland Empire, created many new neighborhoods. A modest amount of commercial development followed to support demand for goods and services.



POPULATION

Colton's current estimated population in 2024 was 53,866, which represents a 3.4% increase since 2010. Approximately 24.5% of the population is under the age of 18, and 11.6% of the population is over 65 year old. Approximately 50.3% of the population is female. Approximately 72.8% of the population is Hispanic or Latino, and approximately 17.76% of the population are comprised of two or more races. The City has 2,334 veterans, 23 of which served in World War II and 85 of whom are female. Spanish is spoken by approximately 47.9% of the population.



EDUCATION

The Colton Joint Unified School District provides the educational resources for the City's K-12 students. The District seeks to provide students with engaging, challenging, and enriching opportunities and specialized programs that will ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens. Over 75% of Colton residents aged 25 or over have received a high school diploma. Approximately 17.6% have obtained a bachelor's degree or higher. School enrollments decreased approximately 2.4% between 2018-19 and 2019-20. About 19% of students enrolled in the district were identified as English Learners (ELs), and approximately 79.4% qualified for free or reduced lunch.

INCOME

Colton's estimated median household income in 2024 was \$66,725 annually, with 84.6% of the population living above the federal poverty line and an unemployment rate of 7.4%.

JOBS

In 2012, total jobs in the City of Colton numbered 27,796, and increase of 12% from 2007. The Education sector was the largest job sector, accounting for 53.5% of the total jobs in the City.

HOUSING UNITS

In 2020, 51.5% of the 16,740 housing units were owner-occupied. The median value of owner-occupied housing units was \$292,300. The percent of households with a broadband internet subscription was 86.0%



PERSONS PER HOUSEHOLD

In 2024, there were 16,740 households in the City of Colton. The average household size in Colton owner-occupied and renter-occupied homes was 3.63 in 2024, compared to 3.27 in 2020.

THE BUDGET DOCUMENT AND PROCESS

BUDGET DOCUMENT INTRODUCTION

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state, and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Colton’s Budget provides the residents of Colton with a plan for matching available resources to the services, goals, and objectives specified in the budget document.

BUDGET PROCESS

The budget process is initiated through a joint effort on behalf of the City Manager’s office and the Finance Department. Budget instructions are disseminated to the department heads. Revenue budget projections are produced with the cooperative efforts of the departments and Finance. The department projections are based upon current services provided within their respective departments, and Finance is responsible for projecting the remaining revenue sources, such as taxes, interest income, revenue from other governments, and franchise fees. The Finance Department provides departments with the projected salary and benefits costs for their respective department based upon current staffing levels and any MOU-driven changes.

An automated budget module is made available to departments to input their requests in detail. Each department submits justification for expenses, such as additional personnel, capital, professional services, and travel and meetings. The Finance Department provides staff with the required tutorial and training for this portion of the budget process. After the department deadline for budget input, the Finance Department reviews the citywide and department budgets with the City Manager. Meetings are held with individual department heads to discuss budgetary concerns, program requests, and to help establish funding priorities. Based upon the City Manager’s recommendations, the Finance Committee is presented with the current fiscal status of the City, the proposed budget, future challenges, and potential solutions. After final recommendations are received from the Finance Committee, the Finance Department prepares a proposed budget document for the City Council budget workshops/public hearings.

BUDGET CALENDAR

July – September	Prior Year End Accrual Period and Audit Preparation
October – December	Audit previous fiscal year financials
January – February	Mid Year Budget Review
February	Finance Department begins Revenue Review and initiates the Fiscal Planning Process

March	Citywide Budget Instructions are disseminated to the Departments. Departments develop and submit their proposed budgets based upon the goals and priorities based upon direction given by the City Manager based upon citywide goals and objectives and as outlined in the budget instructions. Departments submit budget memos outlining department requests.
April	Budget Development and Department Budget Meetings begin. At the direction of the City Manager, the Finance Department begins to evaluate department requests. City Management reviews the departments' budget proposals to ensure that requests were aligned with the City's fiscal policies and priorities.
April – May	Financial Management staff begins the development of the proposed budget based upon department requests and department budget meetings. Allocations are updated and a final, comprehensive citywide budget review is completed.
April – May	City Finance Committee reviews the budget, providing guidance with the City's fiscal priorities.
April – May	City Council Budget Hearings are held to obtain input from Colton residents on spending priorities. Council members utilize the information presented to recommend changes to the proposed budget based upon City priorities and available resources.
May – June	Budget Adoption
July 1	Implementation of Adopted Budget

BASIS FOR BUDGET DEVELOPMENT

The budget is the City's financial plan for delivering effective services and efficiently managing the revenues which support those services. The City's municipal code provides broad governance for preparation of the operating and capital budgets. The adopted budgets are also developed based on the following:

- The City Council's top priorities and other City Council directives
- The City's long-term financial forecast and strategic planning goals
- Service level prioritization as identified by the City Manager
- Availability and sustainability of revenues
- Legal mandates
- Prioritization criteria outlined in the capital budget
- The City's policies regarding land use and community design, transportation, housing, natural environment, business and economics

The review of the proposed operating and capital budgets originates with collaborative efforts of the City Manager, financial management staff, and department management staff. Further review is conducted by the Finance Committee. Public City Council budget workshops are conducted prior to Council adoption of the budget in order to incorporate community input into the decision making process.

CITY PRIORITIES

On an ongoing basis, the City is committed to providing high quality, cost effective services that reflect the City's core values and strategic goals. The budget is prepared to reflect the City's goals and priorities within the resources available to the City.

The City of Colton will have strong leadership dedicated to developing long-range plans and strategies that provide for movement, growth, and improvement of life in Colton. As such, the following priorities have been identified:

- Financial strength and fiscal responsibility
- Optimize the quality of life for the community through investment in public safety, community activities and resources, and investment in parks and safer routes to school for children
- Develop economic development programs and streamline the development process to attract and incentivize business
- Focus on optimal customer service to our community
- Upgrade infrastructure, public facilities, and expand roadways to accommodate for growth
- Promote legislative affairs and networking with intergovernmental agencies
- Development of the West End by addressing drainage issues and infrastructure development
- Update City Ordinances and Administrative Policies
- Continue to update City circulation plans to enhance and optimize walkability, traffic routes, etc.
- Continue to seek organizational efficiencies to maximize internal and external service delivery
- Develop a comprehensive Capital Improvement Plan that prioritizes projects and resources with citywide goals

UNDERSTANDING THE BUDGET DOCUMENT

The budget document includes city-wide information as well as information specific to each fund and each department. The City receives revenue from numerous different sources, many of which have restrictions on how they can be used. Separate funds are established to account for the different types of revenues and allowable uses of those revenues.

FUND TYPES

GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

ENTERPRISE FUNDS

These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. Enterprise funds are used to report the functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric Utility, Water Utility, and Wastewater Utility activities.

INTERNAL SERVICE FUNDS

These funds are established to account for a variety of business services provided by one City department (or division) to other City departments. Information services, facility and equipment maintenance, and liability and workers' compensation services are provided to all City departments through internal service funds. Departments are charged for these services based on their respective utilization.

CAPITAL PROJECTS FUNDS

Revenues and expenses for capital projects are also accounted for in separate funds. Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The capital projects funds the City currently utilizes are: the Capital Improvements Fund, the Development Fees Fund, the Assessment Districts Fund, and the Colton Crossing Fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of revenues that are designated for specific or restricted uses (other than special assessments, expendable trusts, or major capital projects). These funds include gas tax funds from the state, state traffic relief funds, and storm water and local transportation funds. Other special revenue funds include the Community Child Care Fund, Housing Authority Fund, Miscellaneous Grants Fund, Asset Seizure Fund, Air Quality Fund, Drug/Gang Intervention Fund, Host City Fees Fund, Community Development Block Grants (CDBG) funds from the federal government, and development impact fees related to libraries, public safety, and community centers.

DEBT SERVICE FUNDS

Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs other than those being financed by Proprietary Funds. The Public Financing Authority (PFA) Fund and the Taxable Pension Funding Bonds Fund are the debt service funds currently accounting for long-term debt.

BUDGETARY BASIS

The budget is prepared in accordance with Generally Accepted Accounting Principles. The budget for governmental funds has been prepared on a modified accrual basis. The modified accrual basis recognizes expenditures when the related fund liability is incurred. Revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

FUND STRUCTURE AND ACCOUNTING BASIS

The accounts of the City are made up of funds that help organize and account for restricted resources. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts (comprised of assets, liabilities, fund equity, revenues, and expenditures), which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulatory requirements.

The City has the following fund type categories:

GOVERNMENTAL FUND TYPES

The governmental funds include the General, Special Revenue, Debt Service, and Capital Project Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

PROPRIETARY FUND TYPES

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

FIDUCIARY FUND TYPES

The Fiduciary Funds account for assets held by the City in trust or for the benefit of parties outside the government. The City budget process does not include fiduciary funds because the resources of these funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency of the former Redevelopment Agency (RDA) is accounted for as a private-purpose trust fund.

AGENCY FUND TYPES

The Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period, and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The City maintains two agency funds. The City budget process does not include agency funds.

BUDGET AMENDMENTS

In order to amend the budget after adoption, the City Council must pass a resolution to increase appropriations, inter-fund transfers, and revenues. The Finance Director can authorize transfers within a fund or departmental budget that involves shifting appropriations from one account to another, which do not result in the increase in overall appropriations. A City Council resolution is not required in such instances.



CITYWIDE FINANCIAL SUMMARY





CITYWIDE OVERVIEW

FISCAL YEAR 2024-25 CITYWIDE BUDGET

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2024-25.

REVENUE

Total citywide revenue for Fiscal Year 2024-25 is projected to be \$230.0 million. The City of Colton is a multi-faceted municipal operation, and its revenue sources reflect the various operations of the City. Although most citizens associate property taxes with City government, as a revenue source, property taxes only account for approximately 4.1 percent of the City of Colton's total revenue. The various utilities, which the City operates as enterprise funds, comprise 56.2 percent of total citywide revenues. Grant revenues are typically budgeted in the year the grant is accepted and carried forward to match expenditures, if applicable. Details of major revenue categories are discussed below.

CHARGES FOR CURRENT SERVICES

Charges for Current Services is the largest source of revenue in the citywide budget. In Fiscal Year 2024-25, the revenues in this category are projected to be \$138.7 million, which represents 60.3 percent of the total citywide budgeted revenues. Fiscal Year 2024-25 charges for current services represent a \$5.2 million, or 3.9 percent, increase compared to Fiscal Year 2023-24 year-end revenue projections.

The largest component of the Charges for Current Services category consists of the revenues generated to fund the cost of providing utilities services to residents and businesses in the City's service area. Of the total \$138.7 million of projected Fiscal Year 2024-25 revenues in this category, charges for utility and refuse services account for \$120.9 million, or 87.2 percent.

OTHER FINANCING SOURCES (INCLUDING TRANSFERS)

Revenues in this category are projected to be approximately \$28.5 million, or 12.4 percent of the total citywide budget. The Other Financing Source category encompasses a wide range of revenues, but predominantly consists of the General Fund Transfer, which equates to \$12.0 million, or 42.1 percent of the total \$28.5 million budgeted in this category.

EXPENDITURES

Fiscal Year 2024-25 Citywide Adopted Budget expenditures amount to about \$244.1 million, an increase of approximately \$24.4 million, or 11.1 percent, compared to the Fiscal Year 2023-24 Original Adopted Budget of \$219.7 million and a decrease of approximately \$65.6 million compared to the Fiscal Year 2023-24 year end projected budget. The primary reason for the large discrepancy between budget years relates to capital projects and grant expenditures in Fiscal Year 2023-24. Capital projects and grant expenditures are typically appropriated in the year the project

initiates or the year the grant is accepted and unspent appropriations are carried forward until expended. Details of major expenditure categories are discussed following.

SALARY AND BENEFITS

Salary and benefits costs in the citywide Fiscal Year 2024-25 Adopted Budget total \$69.6 million, almost \$4.8 million, or 7.4 percent increase compared to the Fiscal Year 2023-24 Original Adopted Budget of \$64.8 million. The Fiscal Year 2024-25 salary and benefits category comprises 28.5 percent of citywide expenditures compared to 29.5 percent in the Fiscal Year 2023-24 Original Adopted Budget and 21.0 percent of the Fiscal Year 2023-24 year-end projected budget. The primary reasons for the increase in salaries and benefits costs are negotiated agreements with the City's groups for cost-of-living increases and Fiscal Year 2023-24 salary savings from vacant positions reduced the year-end estimate to close through the mid-year budget process. Additionally affecting these comparative changes are the use of proceeds to finance capital projects in the Enterprise Funds, the amount of grant-funded capital included in the FY2023-24 budget, and Local Fiscal Recovery Funds projects.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2024-25 citywide maintenance and operations budget, inclusive of contracted services, totals approximately \$114.2 million compared to \$125.4 million in the current Fiscal Year 2023-24 budget, which represents a 9.0 percent budget reduction.

CAPITAL IMPROVEMENTS

The Fiscal Year 2024-25 citywide capital improvements budget totals \$26.1 million compared to \$12.6 million in the Original Adopted Fiscal Year 2023-24 budget and \$76.2 million in the Fiscal Year 2023-24 year-end projected budget. Most large capital improvement projects take many years to complete. The entire project cost is appropriated in the year the project begins, and unspent appropriations are carried forward until the project is complete. Additionally, large infrastructure projects financed with grants and bond and loan proceeds are included in the FY2023-24 budget.



CITYWIDE OVERVIEW

PROJECTED FUND BALANCE

	6/30/2023 Audited Available Fund Balance	FY 2023-24 Revenues Year-End Projection	FY 2023-24 Expenditures Year-End Projection	6/30/2024 Fund Balance Estimated
General Fund	12,172,916	64,626,654	66,492,239	10,307,331
General Fund Reserve - Pension	23,014,745	-	-	23,014,745
General Fund Reserve - OPEB	9,968,525	-	-	9,968,525
Total General Fund	45,156,186	64,626,654	66,492,239	43,290,601
<u>Special Revenue Funds</u>				
Early Care & Education	292,210	2,185,435	2,220,985	256,660
Special Gas Tax	277,371	1,546,293	1,516,902	306,762
Library Grant Fund	6,202	75,227	75,453	5,976
State Traffic Relief (SB-1)	1,778,252	1,381,893	2,639,817	520,328
Air Quality Fund (AQMD)	762,796	70,700	313,111	520,385
CDBG Fund	39,350	1,484,123	1,456,525	66,948
Drug/Gang Intervention	14,914	400	-	15,314
Measure I Fund	4,509,637	2,120,881	4,021,876	2,608,642
Local Fiscal Recovery Fund	9,192,860	2,915,500	11,811,186	297,174
ViTep	289,422	32,200	-	321,622
Miscellaneous Grants	63,337	35,854,658	34,158,035	1,759,960
Host City Fees	1,469,299	571,257	488,472	1,552,084
Asset Seizure Fund	384,051	10,500	-	394,551
Total Special Revenue Funds	19,079,701	48,249,067	58,702,362	8,626,406
<u>Capital Projects Funds</u>				
Park Development Fund	3,258,616	474,600	-	3,733,216
Traffic Impact Fee Fund	8,928,887	1,358,500	7,035,492	3,251,895
New Facilities Development Fees	402,297	113,500	-	515,797
Civic Center Development Fee	132,017	13,200	-	145,217
Fire Facility Development Fee	339,820	25,500	-	365,320
Police Facility Development Fee	439,424	32,300	-	471,724
Capital Improvement Fund	4,461,548	3,244,477	3,846,569	3,859,456
Colton Crossing Fund	765,988	21,600	12,026	775,562
Total Capital Projects Funds	18,728,596	5,283,677	10,894,087	13,118,186
<u>Debt Service Funds</u>				
Public Financing Authority	1,048,775	931,345	903,407	1,076,713
Taxable Pension Bonds	2,003,817	2,364,160	2,201,772	2,166,205
Water Improvement District A	(15,766)	33,044	31,759	(14,481)
Total Debt Service Funds	3,036,826	3,328,549	3,136,938	3,228,437

	6/30/2023 Audited Available Fund Balance	FY 2023-24 Revenues Year-End Projection	FY 2023-24 Expenditures Year-End Projection	6/30/2024 Fund Balance Estimated
<u>CFD's and Assessment Districts</u>				
CFD 2021-1 (Safety)	0	5,950	5,950	-
CFD 2021-2 (Maintenance)	0	1,150	1,150	-
Storm Water	1,177,717	680,654	1,724,676	375,897
LLMD #1	112,077	333,530	321,380	124,227
LLMD #2	31,366	178,515	163,302	46,579
Total CFD's and Assessment Districts	1,321,160	1,199,799	2,216,458	546,703
<u>Enterprise Funds</u>				
Electric Utility	33,631,778	94,159,565	104,421,770	23,369,573
Public Benefit Fund	2,731,273	846,500	1,722,055	1,855,718
Water Utility	20,982,792	17,222,927	29,100,487	9,105,232
Wastewater Utility	4,438,688	11,416,938	14,276,079	1,579,547
Solid Waste	(184,181)	3,535,085	3,503,038	(152,134)
Cemetery Endowment	1,053,475	47,000	-	1,100,475
Total Enterprise Funds	62,653,825	127,228,015	153,023,429	36,858,411
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	3,229,207	1,377,573	3,659,949	946,831
Automotive Shop	2,964,353	959,335	1,035,223	2,888,465
Information Services	1,757,932	1,033,198	1,435,695	1,355,435
Insurances Fund	623,837	9,257,275	9,100,732	780,380
Total Internal Service Funds	8,575,329	12,627,381	15,231,599	5,971,111
<u>Housing Authority</u>				
Low/Mod Capital Projects	957,716	24,100	-	981,816
Total Housing Authority	957,716	24,100	-	981,816
Grand Totals	126,526,070	262,567,242	309,697,112	112,621,672

¹ Includes unavailable revenue

PROJECTED FUND BALANCE CONTINUED

	6/30/2024 Fund Balance Estimated	FY2024-25 Adopted Revenues	FY2024-25 Adopted Expenditures	6/30/2025 Fund Balance Estimated
General Fund	10,307,331	65,942,702	65,893,845	11,537,999
General Fund Reserve - Pension	23,014,745	-	-	21,832,934
General Fund Reserve - OPEB	9,968,525	-	-	9,968,525
Total General Fund	43,290,601	65,942,702	65,893,845	43,339,458
<u>Special Revenue Funds</u>				
Early Care & Education	256,660	1,843,388	1,858,049	241,999
Special Gas Tax	306,762	1,487,365	1,292,896	501,231
Library Grant Fund	5,976	69,853	69,543	6,286
State Traffic Relief (SB-1)	520,328	1,443,832	1,377,432	586,728
Air Quality Fund (AQMD)	520,385	74,750	50,000	545,135
CDBG Fund	66,948	396,950	396,950	66,948
Drug/Gang Intervention	15,314	480	-	15,794
Measure I Fund	2,608,642	1,533,290	1,387,290	2,754,642
Local Fiscal Recovery Fund	297,174	489,700	-	786,874
ViTep	321,622	9,900	-	331,522
Miscellaneous Grants	1,759,960	142,700	13,000	1,889,660
Host City Fees	1,552,084	521,860	453,026	1,620,918
Asset Seizure Fund	394,551	12,500	-	407,051
Total Special Revenue Funds	8,626,406	8,026,568	6,898,186	9,754,788
<u>Capital Projects Funds</u>				
Park Development Fund	3,733,216	507,000	-	4,240,216
Traffic Impact Fee Fund	3,251,895	1,335,100	250,000	4,336,995
New Facilities Development Fees	515,797	80,550	-	596,347
Civic Center Development Fee	145,217	4,500	-	149,717
Fire Facility Development Fee	365,320	11,500	-	376,820
Police Facility Development Fee	471,724	14,800	-	486,524
Capital Improvement Fund	3,859,456	6,175,600	10,000,000	35,056
Colton Crossing Fund	775,562	25,500	-	801,062
Total Capital Projects Funds	13,118,186	8,154,550	10,250,000	11,022,736
<u>Debt Service Funds</u>				
Public Financing Authority	1,076,713	967,395	902,207	1,141,901
Taxable Pension Bonds	2,166,205	2,533,888	2,268,236	2,431,857
Water Improvement District A	(14,481)	380	-	(14,101)
Total Debt Service Funds	3,228,437	3,501,663	3,170,443	3,559,657

	6/30/2024 Fund Balance Estimated	FY2024-25 Adopted Revenues	FY2024-25 Adopted Expenditures	6/30/2025 Fund Balance Estimated
<u>CFD's and Assessment Districts</u>				
CFD 2021-1 (Safety)	-	7,550	7,500	50
CFD 2021-2 (Maintenance)	-	1,500	1,500	-
Storm Water	375,897	682,019	934,014	123,902
LLMD #1	124,227	334,167	307,758	150,636
LLMD #2	46,579	183,690	164,731	65,538
Total CFD's and Assessment Districts	546,703	1,208,926	1,415,503	340,126
<u>Enterprise Funds</u>				
Electric Utility	23,369,573	92,920,815	103,553,296	12,737,092
Public Benefit Fund	1,855,718	804,538	1,104,000	1,556,256
Water Utility	9,105,232	16,938,426	20,729,546	5,314,112
Wastewater Utility	1,579,547	14,685,338	12,668,715	3,596,170
Solid Waste	(152,134)	3,869,381	3,766,835	(49,588)
Cemetery Endowment	1,100,475	37,300	-	1,137,775
Total Enterprise Funds	36,858,411	129,255,798	141,822,392	24,291,817
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	946,831	1,421,111	1,732,111	635,831
Automotive Shop	2,888,465	871,087	1,557,587	2,201,965
Information Services	1,355,435	1,189,551	1,165,551	1,379,435
Insurances Fund	780,380	10,389,607	10,170,607	999,380
Total Internal Service Funds	5,971,111	13,871,356	14,625,856	5,216,611
<u>Housing Authority</u>				
Low/Mod Capital Projects	981,816	27,700	-	1,009,516
Total Housing Authority	981,816	27,700	-	1,009,516
Grand Totals	112,621,672	229,989,263	244,076,225	98,534,710

¹ Includes unavailable revenue

REVENUE BUDGET

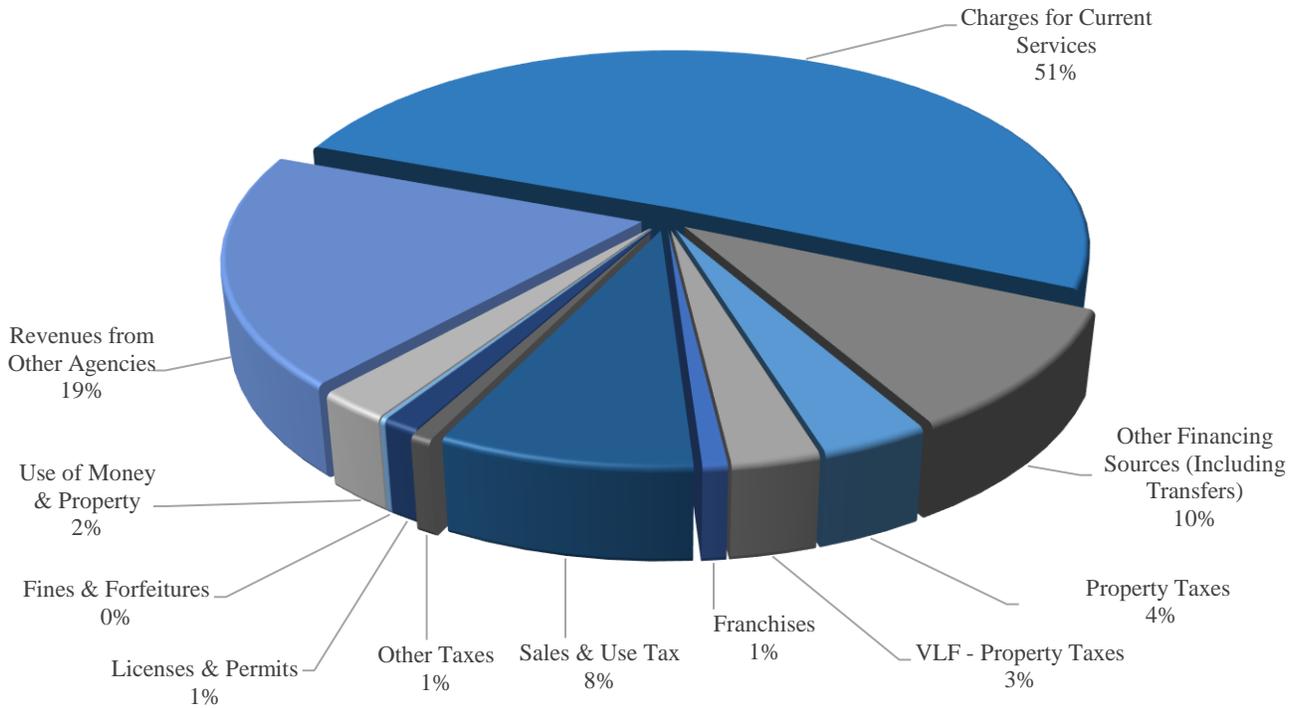
Revenue by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	51,068,259	54,450,439	64,626,654	65,942,702
Early Care & Education Fund	1,020,467	1,251,453	2,185,435	1,843,388
Gas Tax Fund	1,279,614	1,377,612	1,546,293	1,487,365
Library Grant Fund	83,414	79,679	75,227	69,853
State Traffic Relief Fund	1,070,063	1,210,685	1,381,893	1,443,832
Pollution Reduction Fund	77,457	99,068	70,700	74,750
Community Development Act Fund	223,278	919,950	1,484,123	396,950
Asset Seizure	109	231	400	480
Measure I Fund	1,374,348	1,598,325	2,120,881	1,533,290
Local Fiscal Recovery Fund	1,085,502	4,724,526	2,915,500	489,700
ViTip Fund	45,622	40,897	32,200	9,900
Miscellaneous Grants Fund	2,642,632	1,223,596	35,854,658	142,700
Host City Fees - CIP Fund	793,381	473,665	571,257	521,860
Park Development Fund	50,210	421,619	474,600	507,000
Traffic Impact Fund	(11,169)	499,145	1,358,500	1,335,100
New Facilities Development Fund	388	25,749	113,500	80,550
Civic Center Development Fund	(26)	8,871	13,200	4,500
Fire Facility Development Fund	3,473	37,932	25,500	11,500
Police Facility Development Fund	4,566	49,404	32,300	14,800
Asset Forfeiture	(2,788)	6,828	10,500	12,500
PFA Debt Service Fund	900,680	926,486	931,345	967,395
Pension Obligation Debt Service Fund	2,167,936	2,302,458	2,364,160	2,533,888
Water Improvement District Fund	31,312	31,811	33,044	380
Capital Improvement Projects Fund	843,446	259,419	3,244,477	6,175,600
Colton Crossing Fund	(8,611)	14,355	21,600	25,500
Electric Utility Fund	61,858,667	71,796,367	94,159,565	92,920,815
Water Utility Fund	13,274,129	13,762,045	17,222,927	16,938,426
Wastewater Utility Fund	9,295,265	10,661,283	11,416,938	14,685,338
Solid Waste Fund	3,089,573	3,499,663	3,535,085	3,869,381
Public Benefit Fund	929,202	899,068	846,500	804,538
Cemetery Endowment Care Fund	18,164	59,704	47,000	37,300
Building Maintenance Fund	814,581	987,696	1,377,573	1,421,111
Information Services Fund	881,310	922,626	1,033,198	1,189,551
Insurances Fund	5,736,197	8,831,659	9,257,275	10,389,607
Automotive Shop Fund	716,710	783,093	959,335	871,087
LLMD #2	166,779	171,464	178,515	183,690
LLMD #1	332,392	329,432	333,530	334,167
CFD 87-1 Debt Service Fund	(33)	64	-	-
CFD 2021-1 Safety Fund	-	-	5,950	7,550
CFD 2021-2 Maintenance Services Fund	-	-	1,150	1,500
CFD 88-1 Debt Service Fund	78	12	-	-
Storm Water Fund	624,628	656,178	680,654	682,019
CFD 89-1 Debt Service Fund	27	12	-	-
CFD 89-2 Debt Service Fund	49	12	-	-
CFD 90-1 Debt Service Fund	27	12	-	-
Housing Authority - Low/Mod Capital Projects	102,941	218,001	24,100	27,700
Total Dollars by Fund	162,584,249	185,612,594	262,567,242	229,989,263

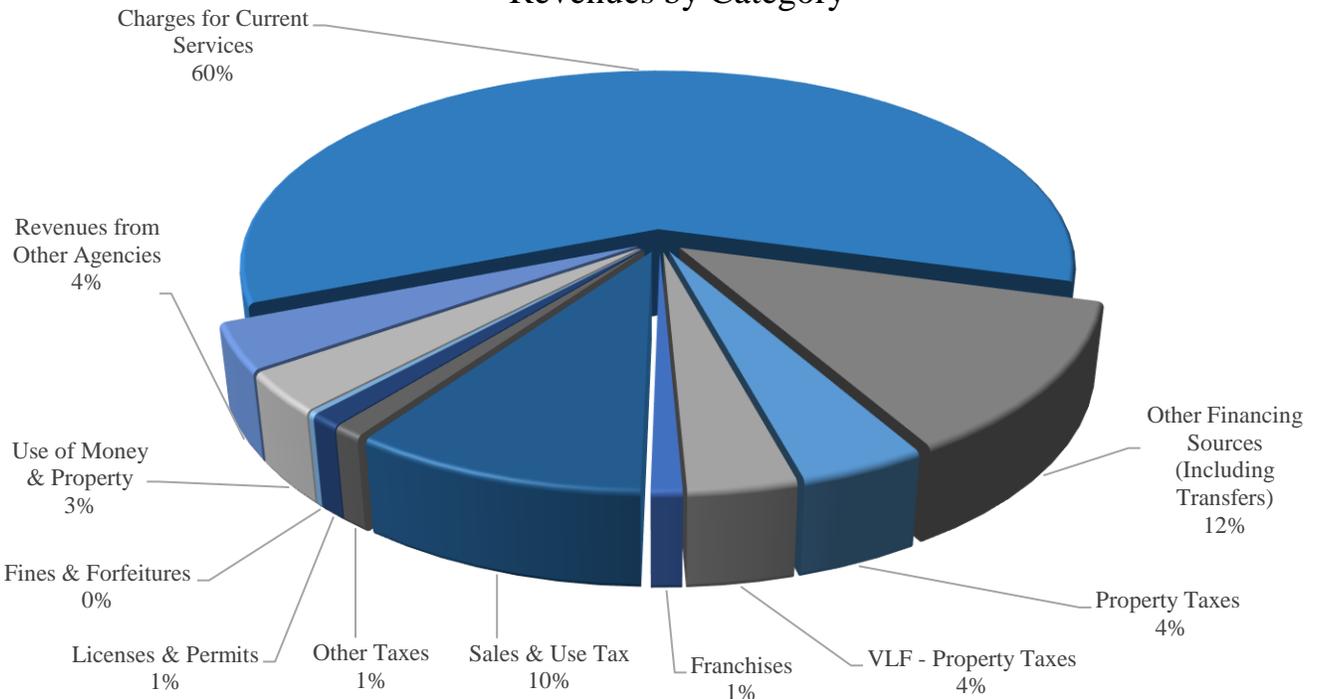
Revenue by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	8,080,188	9,133,545	9,356,643	9,442,276
VLF - Property Taxes	6,438,651	7,175,169	7,585,588	8,081,081
Franchises	2,096,462	2,306,201	2,138,391	2,312,600
Sales & Use Tax	13,432,426	15,667,810	21,795,129	21,871,600
Other Taxes	2,522,293	2,373,993	1,832,140	2,257,527
Total Taxes	32,570,020	36,656,718	42,707,891	43,965,084
Licenses & Permits	2,090,492	2,392,682	3,135,963	2,348,131
Fines & Forfeitures	577,704	636,307	459,025	538,825
Use of Money & Property	(1,221,989)	3,875,687	6,306,899	7,394,160
Revenues from Other Agencies	11,089,942	14,119,832	49,926,092	8,556,336
Charges for Current Services	96,006,926	105,543,623	133,488,623	138,695,069
Other Financing Sources (Including Transfers)	21,471,153	22,387,745	26,542,749	28,491,658
Total Dollars by Expense Category	162,584,249	185,612,594	262,567,242	229,989,263

City of Colton
FY2023-24 Year End Projected
Revenues by Category



City of Colton
FY2024-25 Budgeted
Revenues by Category



EXPENDITURE BUDGET

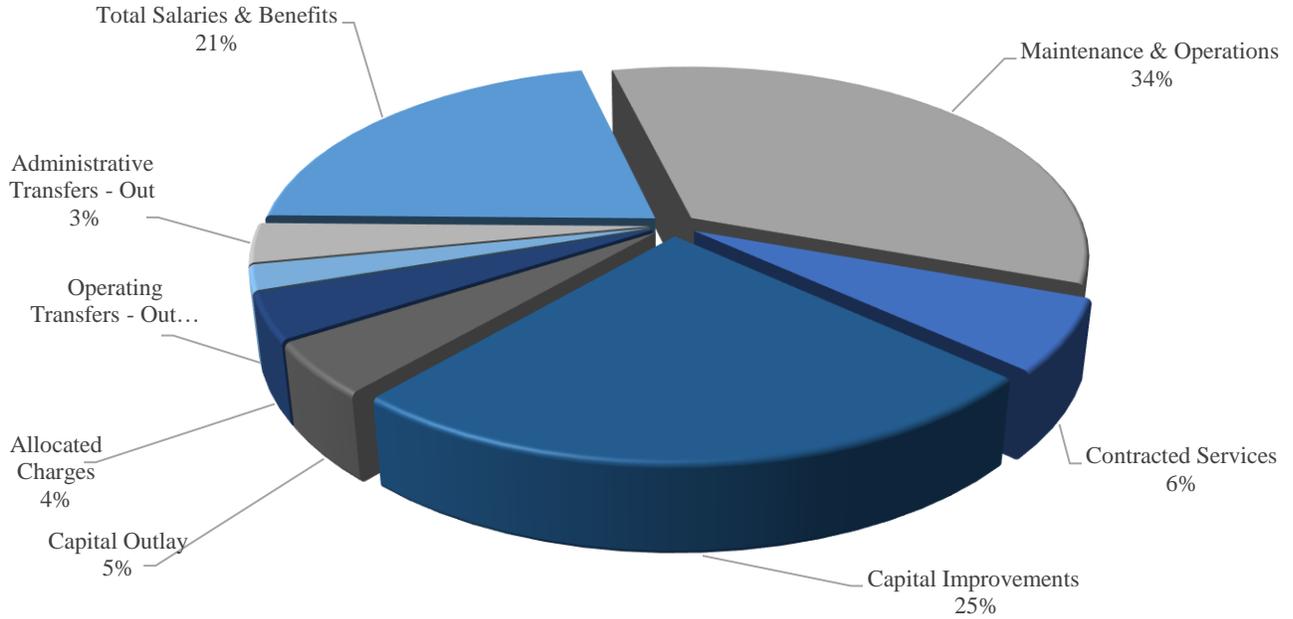
Expenditures by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	47,163,660	50,958,595	66,492,239	65,893,845
Early Care & Education Fund	975,390	1,206,473	2,220,985	1,858,049
Gas Tax Fund	1,185,046	1,182,685	1,516,902	1,292,896
Library Grant Fund	74,880	115,539	75,453	69,543
State Traffic Relief Fund	135,888	1,021,950	2,639,817	1,377,432
Pollution Reduction Fund	158,703	-	313,111	50,000
Community Development Act Fund	311,899	635,379	1,456,525	396,950
Drug/Gang Intervention	-	-	-	-
Measure I Fund	193,293	720,724	4,021,876	1,387,290
Local Fiscal Recovery Fund	1,145,015	4,604,270	11,811,186	-
ViTip Fund	-	660	-	-
Miscellaneous Grants Fund	3,060,651	1,861,096	34,158,035	13,000
Host City Fees - CIP Fund	495,871	1,184,405	488,472	453,026
Park Development Fund	-	-	-	-
Traffic Impact Fund	247,060	412,933	7,035,492	250,000
New Facilities Development Fund	-	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Asset Forfeiture	1,139	53,616	-	-
PFA Debt Service Fund	906,503	903,235	903,407	902,207
Pension Obligation Debt Service Fund	2,066,222	2,130,984	2,201,772	2,268,236
Water Improvement District Fund	31,566	31,566	31,759	-
Capital Improvement Projects Fund	228,996	495,835	3,846,569	10,000,000
Colton Crossing Fund	12,014	119,137	12,026	-
Electric Utility Fund	64,245,272	71,658,693	104,421,770	103,553,296
Water Utility Fund	9,167,181	10,819,317	29,100,487	20,729,546
Wastewater Utility Fund	10,193,469	10,720,450	14,276,079	12,668,715
Solid Waste Fund	3,102,348	3,417,669	3,503,038	3,766,835
Public Benefit Fund	586,444	913,241	1,722,055	1,104,000
Building Maintenance Fund	900,748	1,007,165	3,659,949	1,732,111
Information Services Fund	769,147	1,214,432	1,435,695	1,165,551
Insurances Fund	5,281,309	7,144,050	9,100,732	10,170,607
Automotive Shop Fund	507,320	537,960	1,035,223	1,557,587
LLMD #2	128,956	134,532	163,302	164,731
LLMD #1	290,754	311,115	321,380	307,758
CFD 87-1 Debt Service Fund	21,663	3,540	-	-
CFD 2021-1 Safety Fund	-	-	5,950	7,500
CFD 2021-2 Maintenance Services Fund	-	-	1,150	1,500
CFD 88-1 Debt Service Fund	311,908	3,806	-	-
Storm Water Fund	536,951	854,055	1,724,676	934,014
CFD 89-1 Debt Service Fund	64,760	3,566	-	-
CFD 89-2 Debt Service Fund	167,194	3,659	-	-
CFD 90-1 Debt Service Fund	65,657	3,537	-	-
Housing Authority - Low/Mod Capital Projects	111,750	204,500	-	-
Total Dollars by Fund	154,846,627	176,594,367	309,697,112	244,076,225

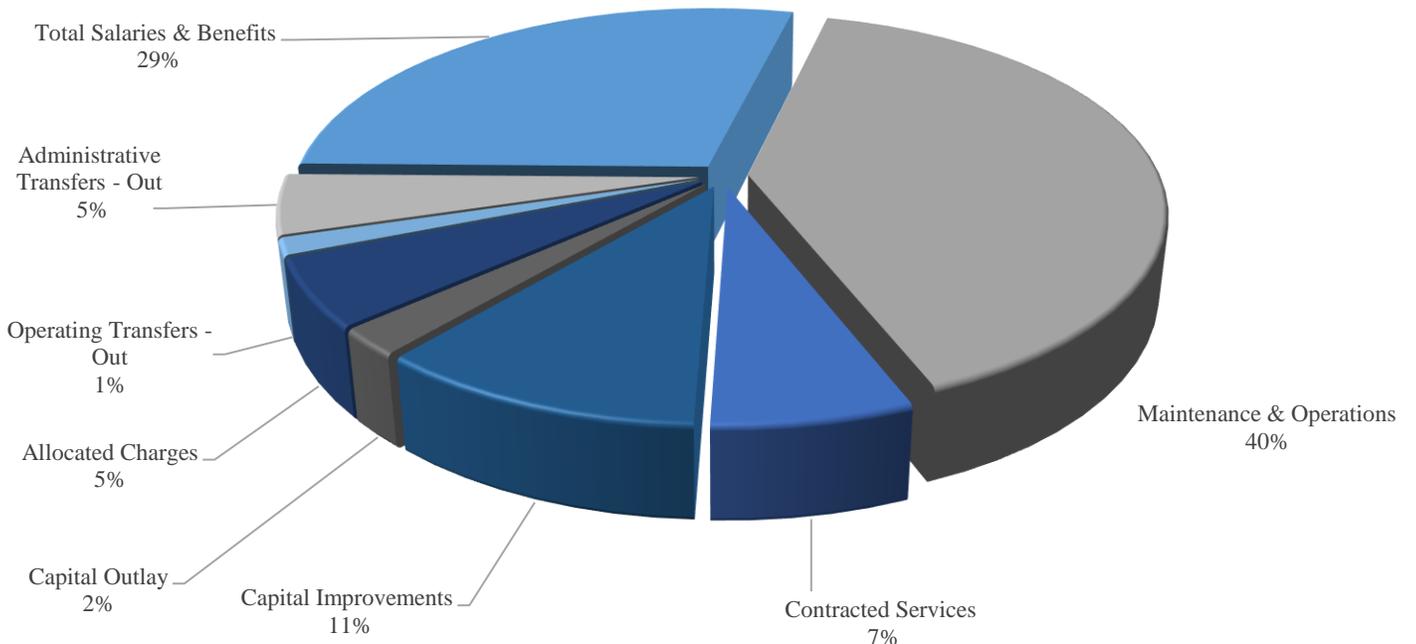
Expenditures by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	23,888,105	25,105,215	30,813,972	34,207,403
Part Time	1,413,137	1,648,585	2,483,197	2,567,811
Overtime	5,082,951	3,520,015	5,209,074	4,504,534
Mandated Overtime	1,724,014	1,892,221	1,350,106	1,125,131
Salary Related Benefits	4,753,944	5,053,720	6,287,133	6,603,435
Non-Persable Benefits	4,780,192	5,421,665	7,148,821	7,322,282
GASB 68 Pension Expense	(2,337,374)	(213,014)	-	-
GASB 75 OPEB Contra Expense	1,499,860	576,984	-	-
Persable Benefits	191,711	191,546	185,921	537,058
Retiree Health Insurance	1,321,689	1,283,142	1,450,000	1,500,000
PERS Unfunded Liability	8,176,309	9,155,561	8,832,337	10,002,841
Education & Training	182,795	207,716	387,164	378,446
Uniforms & Safety Equipment	406,145	471,089	946,397	867,716
Total Salaries & Benefits	51,083,476	54,314,444	65,094,122	69,616,657
Maintenance & Operations	66,734,023	78,209,950	106,270,286	98,165,484
Contracted Services	9,687,991	10,393,496	19,127,746	15,995,655
Capital Improvements	9,826,100	18,446,087	76,163,345	26,134,669
Capital Outlay	(5,375,123)	(8,280,821)	13,920,096	5,356,428
Allocated Charges	7,579,697	10,728,609	12,003,985	13,450,856
Operating Transfers - Out	4,810,463	4,282,602	6,617,532	3,356,476
Administrative Transfers - Out	10,500,000	8,500,000	10,500,000	12,000,000
Total Dollars by Expense Category	154,846,627	176,594,367	309,697,112	244,076,225

City of Colton
FY2023-24 Citywide Projected Year End
Expenditures by Category



City of Colton
FY2024-25 Citywide Budget
Expenditures by Category





GENERAL FUND FINANCIAL OVERVIEW





GENERAL FUND OVERVIEW

FISCAL YEAR 2024-25 GENERAL FUND BUDGET

As part of the development of the Fiscal Year 2024-25 Adopted Budget, the General Fund revenues and expenditures are updated based on the long-term financial forecast of the General Fund.

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2024-25.

REVENUE

Fiscal Year 2024-25 General Fund Adopted Budget revenues amount to \$65.9 million, an increase of \$1.3 million, or approximately 2.0 percent, compared to the Fiscal Year 2023-24 Year End Projected Budget of \$64.6 million. The year-over-year revenue growth is primarily attributed to the increase in property-related taxes, transient occupancy tax, use of money and property, and the general fund transfer, offset by a decline in revenue from other sources and licenses and permit revenue. Details of major revenue categories are discussed below.

SALES AND USE TAX

The Sales Tax is a tax imposed on retailers for the privilege of selling tangible personal property such as clothing, automobiles, and computers. Currently, and according to State law, sales tax is not applied to personal services such as legal, dental, or consultant services. The Use Tax is a form of sales tax and is applied, for example, on the sale of tangible goods from an out-of-state vendor.

The City receives a specific portion or percentage of the sales tax paid by a consumer. Of the current 8.75 percent tax rate paid for goods sold within Colton, the City receives 1 percent point of the purchase price and 1 percent district transactions and use tax.

Sales tax rates may differ across jurisdictions since local jurisdictions have some flexibility on a countywide level (e.g. county or city) to increase the local portion of the sales tax with voter approval. The local Sales and Use Tax is collected and administered by the State Board of Equalization.

Bradley Burns 1% Sales tax revenues are projected at \$11.9 million in Fiscal Year 2024-25, which is a nominal \$11 thousand increase over the year-end close projections for Fiscal Year 2023-24. During the pandemic, many individual sales tax categories impactful to the City's unique sales tax base grew unexpectedly. The current inflation and market apprehension are expected to impact sales tax projections for FY2024-25.

Voters' passage of Measure S, a 1% local district transactions and use tax, in November 2022 secured the funding necessary to add several service enhancements for the community. The local district tax became operative on April 1, 2023. The FY2023-24 year-end projected budget anticipated \$9.9 million in Measure S funds, and the FY2024-25 budget, based on the application of the tax and the City's sales tax base, projects \$10.0 million in revenue to be utilized for general City services.

PROPERTY TAX

Under current law, all taxable real and personal property is subject to a basic tax rate of one percent of assessed value collected by local jurisdictions and school districts for general service purposes. There are other taxes and levies on a typical property tax bill such as parcel, General Obligation bond, and/or special assessments.

On June 6, 1978, California voters approved Proposition 13, a seminal change in property tax levies. This proposition 13 which added Article XIII A to the state constitution placed restrictions on the valuation of real property and on the imposition of the ad valorem property tax. The major change was that the assessed value of real property could only be adjusted upward annually by the change in the California Consumer Price Index (CCPI) up to a maximum of two percent per year. One exception to this rule, however, is that property that changes ownership and/or is substantially altered or newly-constructed would be reassessed at full market value in the first year and then subject to the CCPI or two percent cap thereafter.

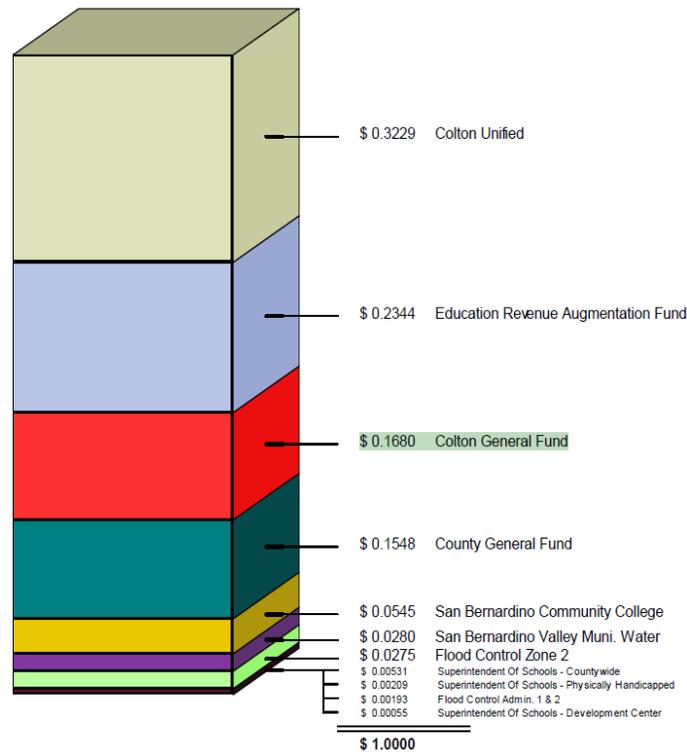
Another important exception to the formula for increasing assessed valuations and taxes is that during periods of declining property values (e.g., recessions), the County Assessor has the flexibility to decrease assessed property values whether through appeal by property owners or through the Assessor's analysis of value declines. In effect, this reduces the property valuation and tax. As market conditions improve, however, and values return or increase, the Assessor can then increase assessed values and taxes.

In following years, another amendment to the constitution was passed that allows local governments and school districts to raise property taxes above one percent to finance general obligation (GO) bond sales. This change has to be approved by two-thirds of those voting in a local GO bond election. For school districts, however, the voting threshold for approving GO bonds was subsequently lowered to fifty-five percent.

Dating back to the early 1990s, the state made numerous and complex adjustments to local jurisdiction property tax revenues to solve its budget shortfalls. In one such action in 1992, which is known as the 'Educational Revenue Augmentation Funds (ERAF), the state shifted millions of dollars in local government funds to school districts. As a consequence of this action the City of Colton has foregone millions, limiting its ability to meet its infrastructure needs.

The County of San Bernardino administers and collects property taxes and remits the appropriate amounts (based on law and a complex formula) to local jurisdictions. Contrary to commonly held views, the City receives a relatively small portion of the basic one percent property tax. In fact, the City receives 16.8% or 16.8 cents for every property tax dollar a property owner pays to the county. The majority of the tax dollar paid, or 32%, goes to the school district, 23% to the Education Revenue Augmentation Fund (ERAF), which is apportioned back to the school districts, 15% goes to the County, 5.5% to Community College District, and the remaining goes to special districts and to the State.

CITY OF COLTON PROPERTY TAX DOLLAR BREAKDOWN



Property values in the City of Colton have grown significantly in the last couple years. Fiscal Year 2024-25 property tax revenue is projected at \$8.3 million, which is \$107 thousand or 1.3% more than the projected actuals for Fiscal Year 2023-24.

OTHER TAXES

The Other Taxes category includes Transient Occupancy Taxes, Document Transfer Taxes, and Prop 172 Sales Taxes.

LICENSES AND PERMITS

The City requires payment for the issuance of Building Permits, Fire Permits, Business Licenses, and miscellaneous health and safety related licenses and permits as approved annually by the City Council through the adoption of the Municipal Fee Schedule. Licenses and permits account for 3.6% of the total General Fund revenue. Business Licenses are the largest source of revenue in this category, comprising 59.6% of overall revenues in this classification.

FINES AND FORFEITURES

The largest source of revenue in this category is derived from traffic violations revenue. Other revenue items in this category include parking violations, code enforcement fines, administrative citations, fireworks fines, and library fines.

USE OF MONEY AND PROPERTY

The City invests idle funds in order to earn interest and rents City property to generate revenue. The total interest income varies with the market rates of interest and the funds available to invest. The basic principles underlying the City of Colton's investment philosophy is to ensure the safety of public funds; provide that sufficient cash flow is always available to meet current obligations; and to achieve a reasonable rate of return on its investments.

REVENUE FROM OTHER AGENCIES

This revenue category includes revenue received from a variety of other local agencies, the state, and the federal government usually due to grants or contracts for services. The primary revenue sources in this category are the Arrowhead Regional Medical Center (ARMC) and Colton Joint Unified School District (CJUSD) Reimbursements for additional police services at ARMC and School Resource Officers in CJUSD schools.

CHARGES TO OTHER FUNDS

The General Fund recuperates the cost for services provided by internal service departments to Enterprise, Internal Service, and Special Revenue Funds through allocated charges.

CHARGES FOR SERVICES

Departmental charges are comprised of fees charged for services which are primarily provided by the following departments: Community Services, Development Services, Public Works, Police, and Fire. Charges for Services from departments are approved periodically by the City Council through the adoption of the Municipal Fee Schedule.

MISCELLANEOUS REVENUE

Miscellaneous revenue incorporates the administrative charges from the Electric Utility, the lease revenue from the Water and Wastewater Utilities, and all other miscellaneous revenues.

EXPENDITURES

Fiscal Year 2024-25 General Fund Adopted Budget expenditures amount to \$65.9 million, an increase of approximately \$3.3 million, or 5.2 percent, compared to the Fiscal Year 2023-24 Original Adopted Budget of \$62.6 million and a decrease of approximately \$0.6 million compared to the year-end projected Fiscal Year 2023-24 budget. Details of major expenditure categories are discussed below.

SALARY AND BENEFITS

General Fund salary and benefits costs in the Fiscal Year 2024-25 Adopted Budget total approximately \$47.8 million, a \$2.4 million, or 5.3 percent increase compared to the Fiscal Year 2023-24 Original Adopted Budget of \$45.4 million. The Fiscal Year 2024-25 salary and benefits category comprises approximately 72.5% percent of the General Fund. The primary reasons for the increase in salaries and benefits costs provisioned MOU increases already included in adopted resolutions and bargaining agreements, increased authorized positions in General Funded positions, and Fiscal Year 2023-24 salary savings from vacant positions reduced the year-end estimate to close through the mid-year budget process.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2024-25 General Fund maintenance and operations budget, inclusive of contracted services, totals \$12.7 million compared to \$15.0 in the Fiscal Year 2023-24 Year End Projected Budget. This represents a 15.9 percent budget reduction.

OPERATING TRANSFERS - OUT

The Fiscal Year 2024-25 General Fund transfers out category consists of transfers to the Taxable Pension Bonds Fund of approximately \$1.7 million and an \$897.0 thousand transfer to the Public Finance Authority for debt service.

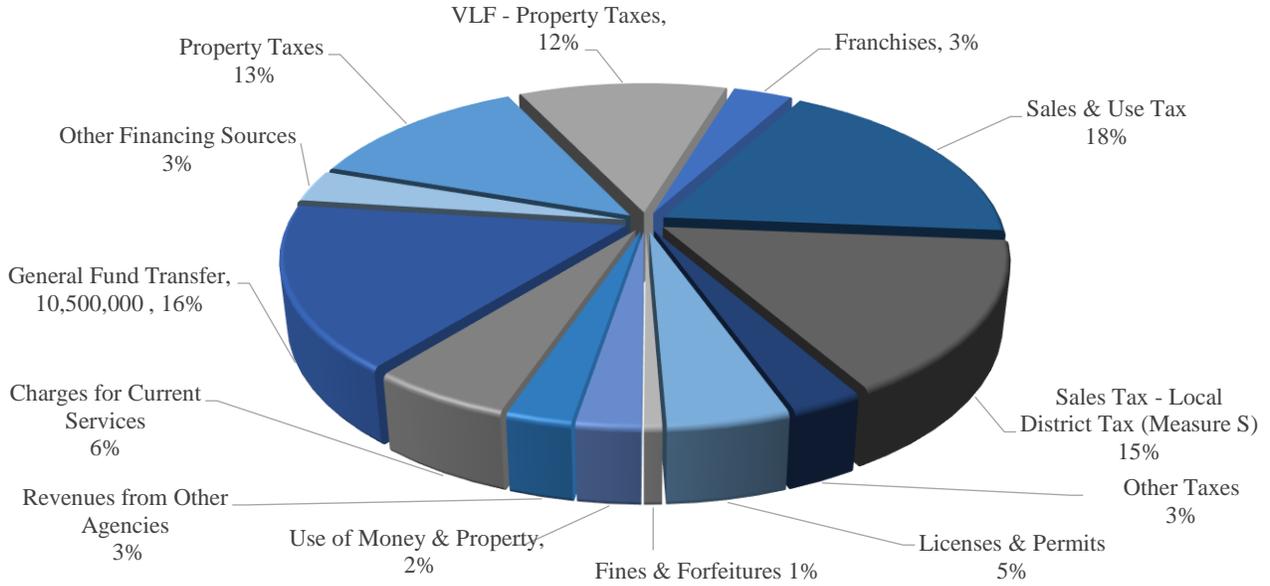
GENERAL FUND BUDGET OVERVIEW

REVENUE

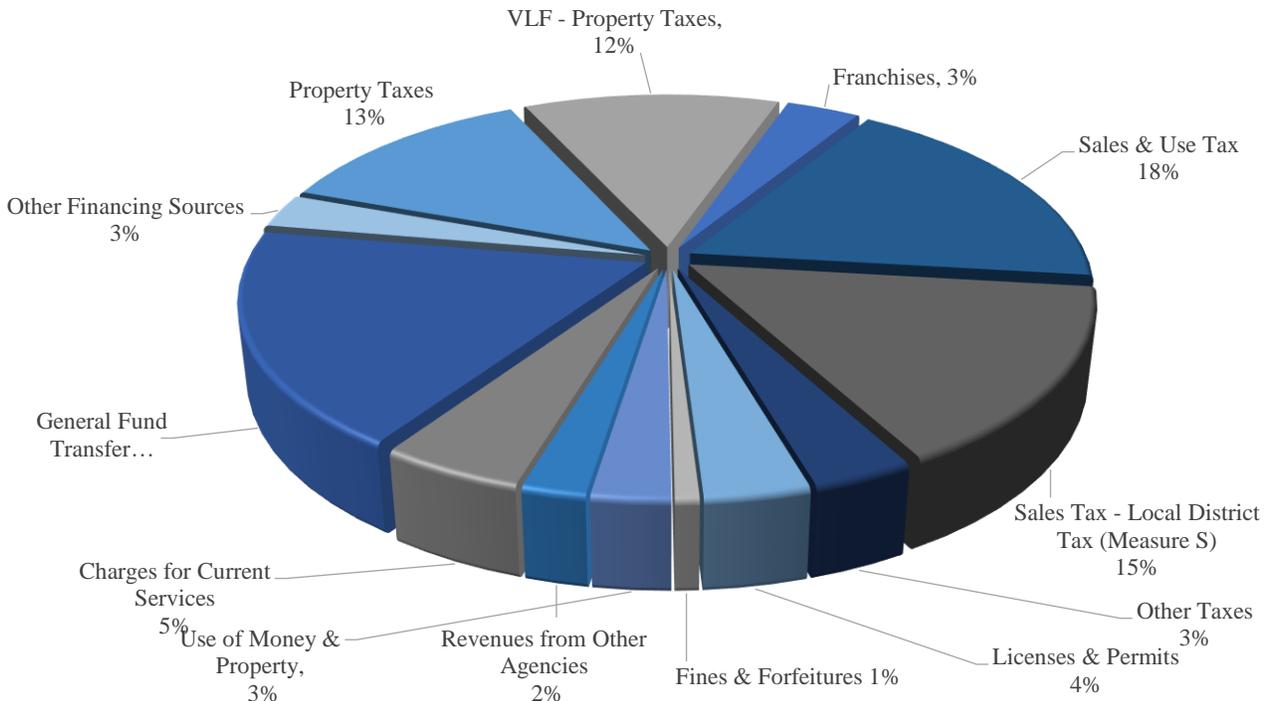
	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	51,068,259	54,450,439	64,626,654	65,942,702
Total Dollars by Fund	51,068,259	54,450,439	64,626,654	65,942,702

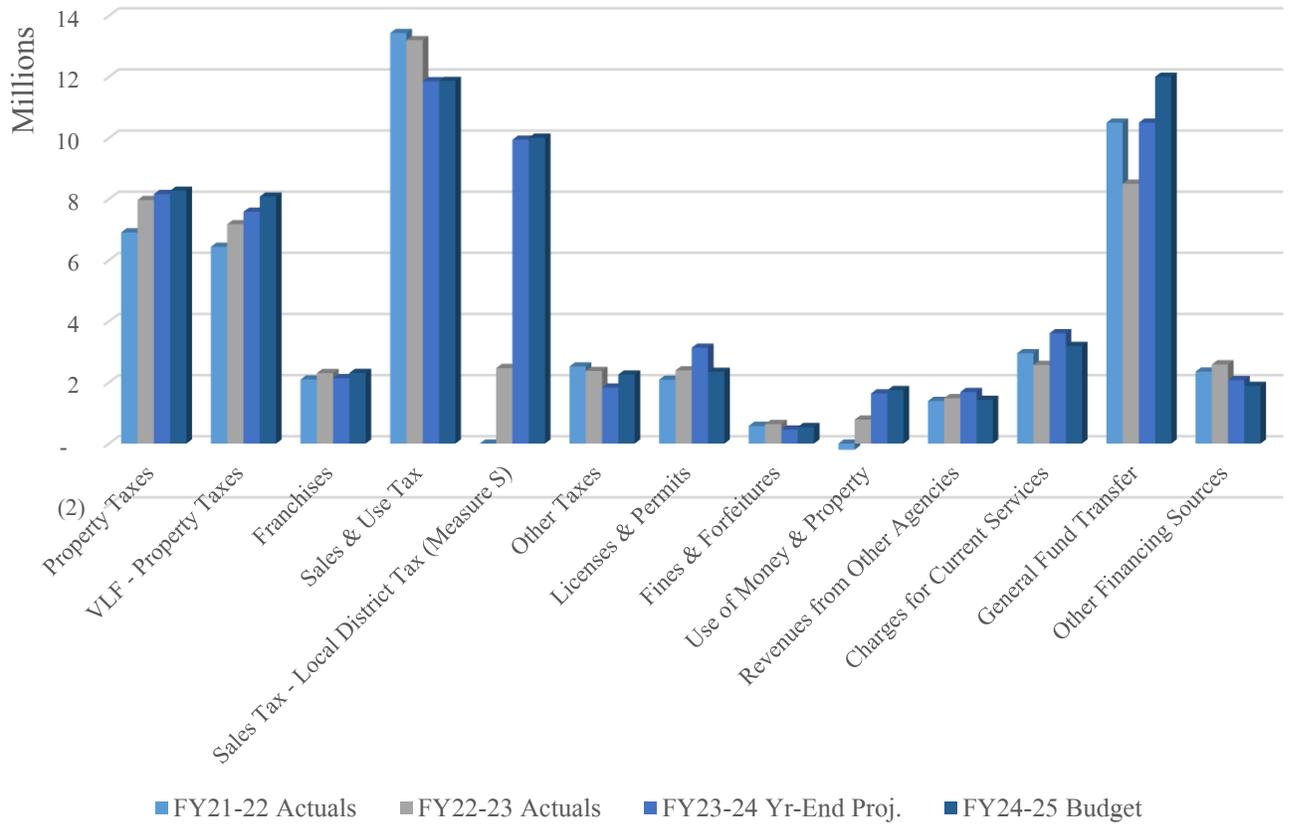
	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	6,908,761	7,967,247	8,165,000	8,272,000
VLF - Property Taxes	6,438,651	7,175,169	7,585,588	8,081,081
Franchises	2,096,462	2,306,201	2,138,391	2,312,600
Sales & Use Tax	13,432,426	13,197,233	11,854,129	11,865,600
Sales Tax - Local District Tax (Measure S)	-	2,470,577	9,941,000	10,006,000
Other Taxes	2,522,293	2,373,993	1,832,140	2,257,527
Total Taxes	31,398,594	35,490,420	41,516,248	42,794,808
Licenses & Permits	2,090,492	2,392,682	3,135,963	2,348,131
Fines & Forfeitures	577,704	636,307	459,025	538,825
Use of Money & Property	(201,458)	782,803	1,640,000	1,748,000
Revenues from Other Agencies	1,393,455	1,485,012	1,686,274	1,430,281
Charges for Current Services	2,956,026	2,572,437	3,611,080	3,194,657
General Fund Transfer	10,500,000	8,500,000	10,500,000	12,000,000
Other Financing Sources	2,353,445	2,590,778	2,078,064	1,888,000
Total Dollars by Revenue Category	51,068,259	54,450,439	64,626,654	65,942,702

City of Colton FY2023-24 Year End Projected Revenues by Category



City of Colton FY2024-25 Budget Revenues by Category





EXPENDITURES

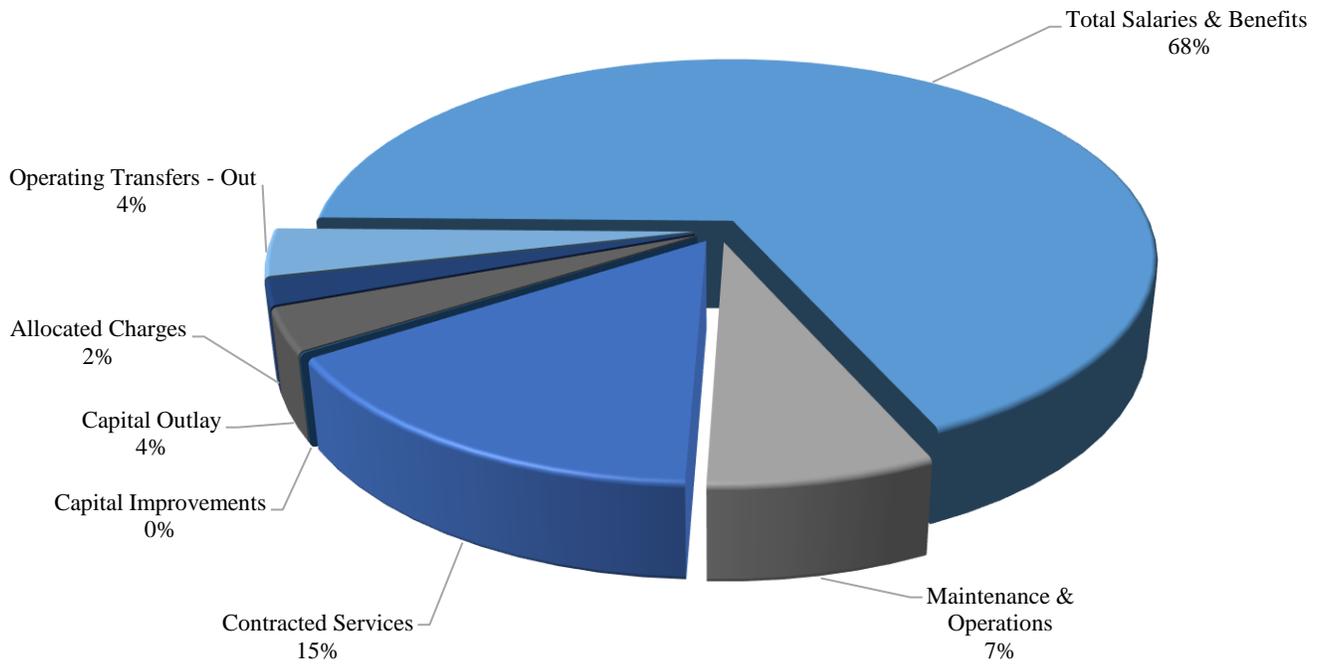
	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
General Fund	47,163,660	50,958,595	66,492,239	65,893,845
Total Dollars by Fund	47,163,660	50,958,595	66,492,239	65,893,845

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	15,137,188	15,646,021	20,375,740	21,970,414
Part Time	899,979	1,123,849	1,526,563	1,570,132
Overtime	3,676,870	2,254,314	3,472,673	2,529,220
Mandated Overtime	1,724,014	1,891,751	1,350,106	1,125,131
Salary Related Benefits	3,689,759	3,863,165	4,744,442	5,287,855
Non-Persable Benefits	2,997,447	3,377,380	4,416,388	4,641,631
Persable Benefits	183,941	190,976	185,921	235,116
Retiree Health Insurance	1,321,689	1,283,142	1,450,000	1,500,000
PERS Unfunded Liability	6,139,581	6,954,103	6,827,624	8,009,435
Education & Training	133,567	146,744	197,766	247,666
Uniforms & Safety Equipment	315,323	358,431	695,437	663,436
Total Salaries & Benefits	36,219,359	37,089,876	45,242,660	47,780,036
Maintenance & Operations	3,270,315	3,396,462	4,819,102	4,727,971
Contracted Services	4,446,297	4,803,716	10,229,578	7,924,613
Capital Improvements	171,779	108,779	45,000	25,000
Capital Outlay	270,054	436,378	2,252,815	780,828
Allocated Charges	(312,153)	2,049,000	1,366,702	2,092,577
Operating Transfers - Out	3,098,010	3,074,385	2,536,382	2,562,820
Total Dollars by Expense Category	47,163,660	50,958,595	66,492,239	65,893,845

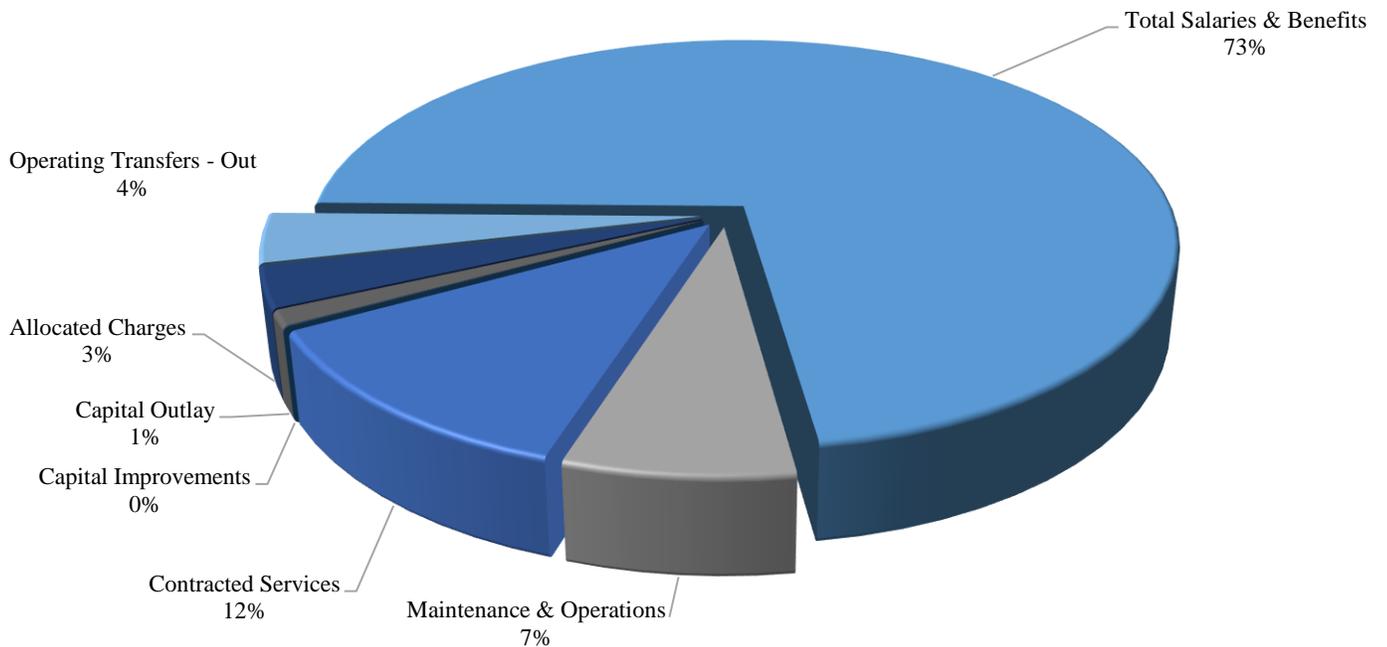
Expenditures by Department

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
General Fund Dollars by Department				
Non-Departmental	(5,977,818)	(5,911,597)	(9,158,852)	(9,618,972)
City Council	212,474	194,878	202,529	206,461
City Clerk	272,734	324,312	489,207	502,943
City Manager	1,118,797	972,604	1,347,414	1,495,823
Human Resources	2,097,926	2,144,451	3,221,792	3,003,639
Finance	3,147,460	3,178,618	4,282,517	4,463,648
City Attorney	1,095,372	768,189	810,000	885,000
City Treasurer	64,120	67,756	72,632	60,232
Police	20,708,305	22,428,487	29,136,140	29,850,647
Fire	14,789,405	15,562,680	18,582,708	19,090,707
Public Works and Utility Services	2,902,913	3,479,300	5,269,438	5,320,572
Community Services	3,458,940	3,968,110	5,320,075	5,318,837
Development Services	3,273,032	3,780,808	6,916,639	5,314,308
Total General Fund Dollars by Department	47,163,660	50,958,595	66,492,239	65,893,845

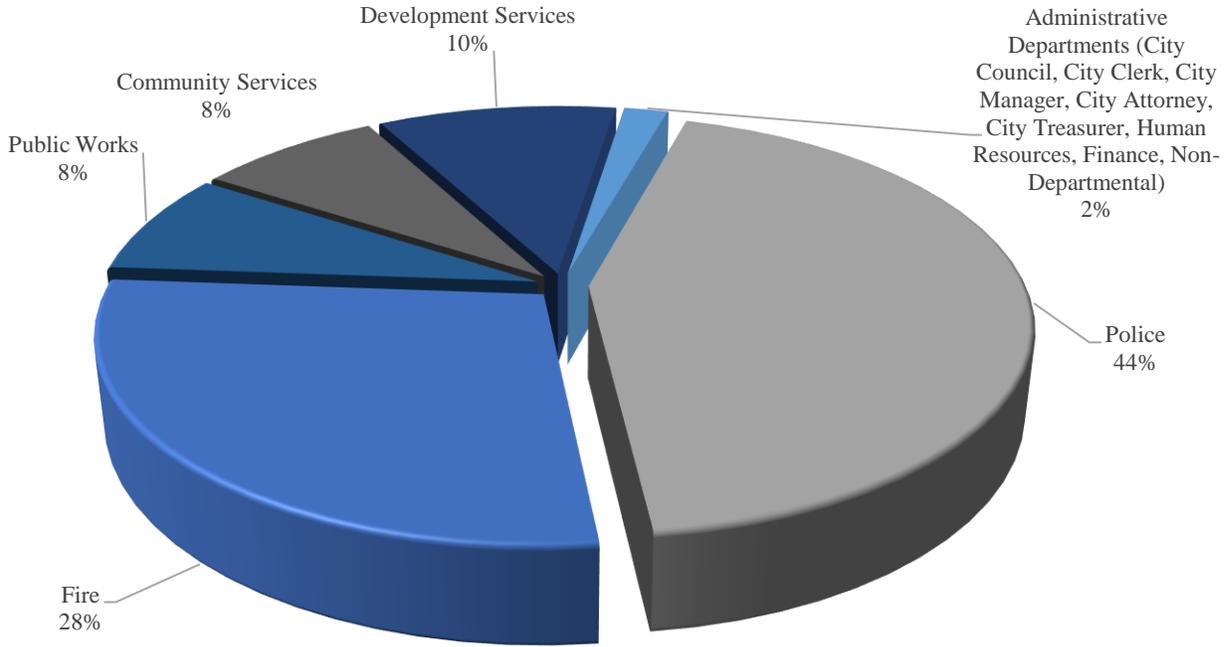
City of Colton
 FY2023-24 Year End Projected General Fund Budget
 Expenditures by Category



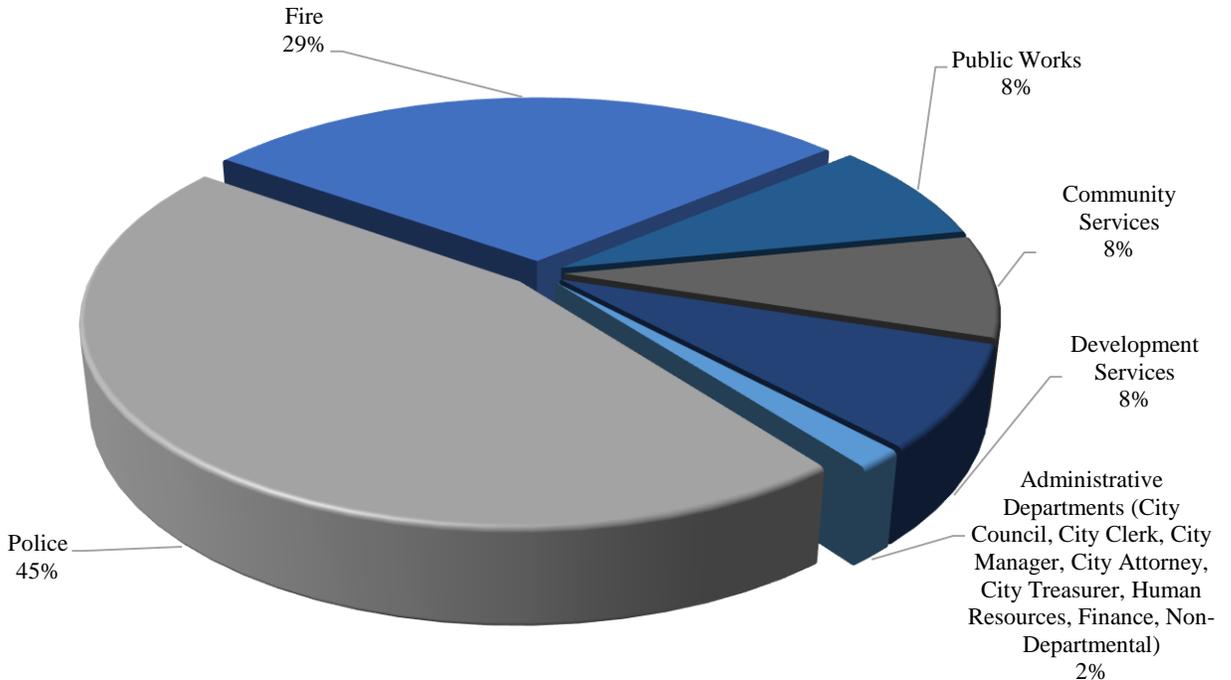
City of Colton
 FY2024-25 General Fund Budget
 Expenditures by Category

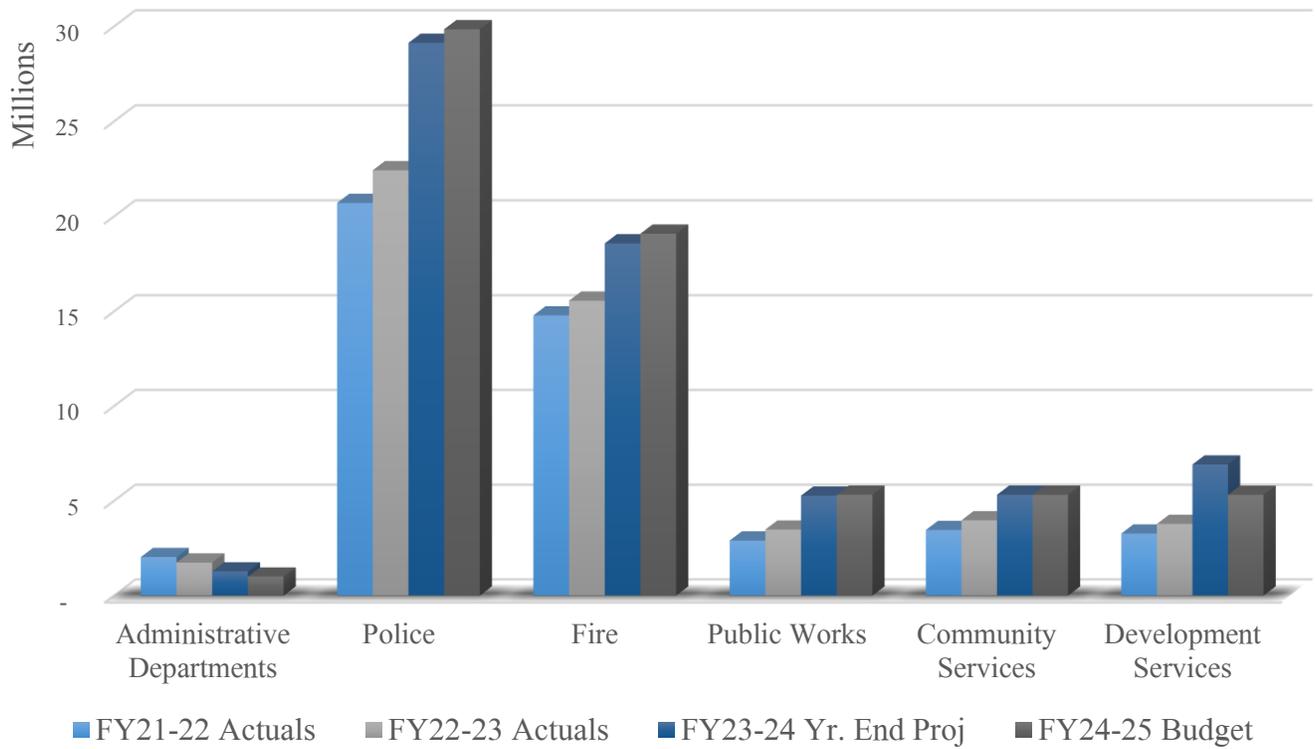


City of Colton
 FY2023-24 Projected Budget
 Expenditures by Department



City of Colton
 FY2024-25 Projected Budget
 Expenditures by Department





OTHER FUNDS FINANCIAL SUMMARY





SPECIAL REVENUE FUNDS OVERVIEW

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The City of Colton has several Special Revenue Funds, such as: Gas Tax, Measure I, Community Development Block Grant (CDBG), Early Care & Education Grant Fund, Local Fiscal Recovery Fund, and the Library Grant Fund.

Grant funds are generally budgeted upon grant acceptance. Unexpended grant appropriations are typically carried forward, as allowable by grant provisions, into the following fiscal year until expended.

A summary of the combined Special Revenue Fund budgets follows, as the individual Special Revenue Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
Early Care & Education Fund	1,020,467	1,251,453	2,185,435	1,843,388
Gas Tax Fund	1,279,614	1,377,612	1,546,293	1,487,365
Library Grant Fund	83,414	79,679	75,227	69,853
State Traffic Relief Fund	1,070,063	1,210,685	1,381,893	1,443,832
Pollution Reduction Fund	77,457	99,068	70,700	74,750
Community Development Act Fund	223,278	919,950	1,484,123	396,950
Drug/Gang Intervention Fund	109	231	400	480
Measure I Fund	1,374,348	1,598,325	2,120,881	1,533,290
Local Fiscal Recovery Fund	1,085,502	4,724,526	2,915,500	489,700
ViTep Fund	45,622	40,897	32,200	9,900
Miscellaneous Grants Fund	2,642,632	1,223,596	35,854,658	142,700
Host City Fees - CIP Fund	793,381	473,665	571,257	521,860
Asset Seizure Fund	(2,788)	6,828	10,500	12,500
Total Dollars by Fund	9,693,099	13,006,515	48,249,067	8,026,568

Revenue by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(150,726)	265,446	815,699	848,470
Revenues from Other Agencies	9,690,729	12,634,820	47,354,818	7,126,055
Charges for Current Services	85,553	76,354	51,500	32,500
Other Financing Sources (Including Transfers)	67,543	29,895	27,050	19,543
Total Dollars by Expense Category	9,693,099	13,006,515	48,249,067	8,026,568

EXPENDITURES

Expenditures by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Early Care & Education Fund	975,390	1,206,473	2,220,985	1,858,049
Gas Tax Fund	1,185,046	1,182,685	1,516,902	1,292,896
Library Grant Fund	74,880	115,539	75,453	69,543
State Traffic Relief Fund	135,888	1,021,950	2,639,817	1,377,432
Pollution Reduction Fund	158,703	-	313,111	50,000
Community Development Act Fund	311,899	635,379	1,456,525	396,950
Drug/Gang Intervention Fund	-	-	-	-
Measure I Fund	193,293	720,724	4,021,876	1,387,290
Local Fiscal Recovery Fund	1,145,015	4,604,270	11,811,186	-
ViTep Fund	-	660	-	-
Miscellaneous Grants Fund	3,060,651	1,861,096	34,158,035	13,000
Host City Fees - CIP Fund	495,871	1,184,405	488,472	453,026
Asset Seizure Fund	1,139	53,616	-	-
Total Dollars by Fund	7,737,775	12,586,796	58,702,362	6,898,186

Expenditures by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	1,818,173	1,955,162	747,158	785,825
Part Time	392,048	401,084	699,352	570,878
Overtime	136,225	189,194	253,901	74,000
Salary Related Benefits	103,162	97,874	87,439	109,529
Non-Persable Benefits	209,186	233,713	270,209	211,623
Persable Benefits	51	-	-	-
PERS Unfunded Laibility	183,470	199,281	143,141	158,139
Education & Training	2,917	3,490	144,700	14,000
Uniforms & Safety Equipment	18,799	20,313	(2,340)	14,700
Total Salaries & Benefits	2,864,031	3,100,111	2,343,560	1,938,694
Maintenance & Operations	364,202	636,300	4,430,024	628,050
Contracted Services	281,495	118,807	545,342	152,950
Capital Improvements	1,712,603	6,725,071	43,601,424	3,646,669
Capital Outlay	1,767,425	1,115,430	4,586,374	50,000
Allocated Charges	310,415	350,534	404,514	372,322
Transfers - Out	437,604	540,544	2,791,124	109,501
Total Dollars by Expense Category	7,737,775	12,586,796	58,702,362	6,898,186



CAPITAL PROJECTS FUNDS OVERVIEW

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Unspent appropriations for capital projects are carried forward into the following fiscal year.

Following is a summary of the combined Capital Projects Funds budgets, as the individual Capital Projects Funds budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
Park Development Fund	50,210	421,619	474,600	507,000
Traffic Impact Fund	(11,169)	499,145	1,358,500	1,335,100
New Facilities Development Fund	388	25,749	113,500	80,550
Civic Center Development Fund	(26)	8,871	13,200	4,500
Fire Facility Development Fund	3,473	37,932	25,500	11,500
Police Facility Development Fund	4,566	49,404	32,300	14,800
Capital Improvement Projects Fund	843,446	259,419	3,244,477	6,175,600
Colton Crossing Fund	(8,611)	14,355	21,600	25,500
Total Dollars by Fund	882,277	1,316,494	5,283,677	8,154,550

Revenue by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(148,870)	246,329	571,000	719,550
Revenues from Other Agencies	5,757	-	-	-
Charges for Current Services	131,282	750,795	1,469,500	1,115,000
Other Financing Sources (Including Transfers)	894,108	319,370	3,243,177	6,320,000
Total Dollars by Revenue Category	882,277	1,316,494	5,283,677	8,154,550

EXPENDITURES

Expenditures by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
Park Development Fund	-	-	-	-
Traffic Impact Fund	247,060	412,933	7,035,492	250,000
New Facilities Development Fund	-	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Capital Improvement Projects Fund	228,996	495,835	3,846,569	10,000,000
Colton Crossing Fund	12,014	119,137	12,026	-
Total Dollars by Fund	488,070	1,027,905	10,894,087	10,250,000

Expenditures by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	24,000	-
Capital Improvements	482,400	1,018,794	10,248,081	10,250,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	5,670	9,111	622,006	-
Total Dollars by Expense Category	488,070	1,027,905	10,894,087	10,250,000

ENTERPRISE FUNDS OVERVIEW

Enterprise Funds account for any activity for which a fee is charged to external users for goods and services. If an activity's principal revenue source meets any of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for services; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs, including capital costs.

A summary of the Enterprise Fund combined budgets follows, as the individual Enterprise Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
Electric Utility Fund	61,858,667	71,796,367	94,159,565	92,920,815
Water Utility Fund	13,274,129	13,762,045	17,222,927	16,938,426
Wastewater Utility Fund	9,295,265	10,661,283	11,416,938	14,685,338
Solid Waste Fund	3,089,573	3,499,663	3,535,085	3,869,381
Public Benefit Fund	929,202	899,068	846,500	804,538
Cemetery Endowment Fund	18,164	59,704	47,000	37,300
Total Dollars by Fund	88,465,000	100,678,130	127,228,015	129,255,798

Revenue by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Property Taxes	2	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	2	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(682,737)	2,082,754	2,761,400	3,377,560
Revenues from Other Agencies	-	-	885,000	-
Charges for Current Services	85,254,368	91,415,428	116,352,558	120,902,056
Other Financing Sources (Including Transfers)	3,893,366	7,179,948	7,229,057	4,976,182
Total Dollars by Revenue Category	88,465,000	100,678,130	127,228,015	129,255,798

EXPENDITURES

Expenditures by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Electric Utility Fund	64,245,272	71,658,693	104,421,770	103,553,296
Water Utility Fund	9,167,181	10,819,317	29,100,487	20,729,546
Wastewater Utility Fund	10,193,469	10,720,450	14,276,079	12,668,715
Solid Waste Fund	3,102,348	3,417,669	3,503,038	3,766,835
Public Benefit Fund	586,444	913,241	1,722,055	1,104,000
Cemetery Endowment Fund	-	-	-	-
Total Dollars by Fund	87,294,714	97,529,369	153,023,429	141,822,392

Expenditures by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	5,984,820	6,453,302	8,294,595	10,024,385
Part Time	60,643	88,013	172,282	366,801
Overtime	1,181,240	1,001,482	1,359,500	1,821,314
Net GASB 68 Pension Expense	(2,337,374)	(213,014)	-	-
Net GASB 75 OPEB Expense	1,499,860	576,984	-	-
Salary Related Benefits	847,191	958,721	1,257,463	989,699
Non-Persable Benefits	1,356,137	1,549,408	2,101,598	2,121,207
Persable Benefits	7,333	563	-	301,942
PERS Unfunded Liability	1,630,223	1,756,877	1,602,899	1,538,385
Education & Training	42,534	56,224	99,798	109,580
Uniforms & Safety Equipment	65,143	79,367	172,500	164,500
Total Salaries & Benefits	10,337,750	12,307,928	15,060,635	17,437,813
Maintenance & Operations	53,494,965	61,962,822	81,051,430	77,308,107
Contracted Services	4,972,949	5,652,980	9,712,696	8,156,042
Capital Improvements	7,424,139	10,585,646	21,788,638	12,213,000
Capital Outlay	(7,476,912)	(10,227,832)	4,310,320	3,349,600
Allocated Charges	7,480,608	8,185,838	10,030,628	10,776,462
Operating Transfers - Out	561,215	561,987	569,082	581,368
Administrative Transfers - Out	10,500,000	8,500,000	10,500,000	12,000,000
Total Dollars by Expense Category	87,294,714	97,529,369	153,023,429	141,822,392

INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds provide services to City departments and recover their costs through user charges. In previous fiscal years, user charges were included in the “allocated charges” expenditure category as an abatement. To increase transparency and better account for expenditures in the Internal Service Funds, cost recovery from department user charges is recognized as a revenue to net against the expense.

Following is a summary of the Internal Service Fund combined budgets, as the individual Internal Service Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
Building Maintenance Fund	814,581	987,696	1,377,573	1,421,111
Information Services Fund	881,310	922,626	1,033,198	1,189,551
Insurance Fund	5,736,197	8,831,659	9,257,275	10,389,607
Automotive Shop Fund	716,710	783,093	959,335	871,087
Total Dollars by Fund	8,148,799	11,525,074	12,627,381	13,871,356

Revenue by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(124,323)	169,844	370,500	420,500
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	7,579,697	10,728,609	12,003,985	13,450,856
Other Financing Sources (Including Transfers)	693,425	626,621	252,896	-
Total Dollars by Expense Category	8,148,799	11,525,074	12,627,381	13,871,356

EXPENDITURES

Expenditures by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Building Maintenance Fund	900,748	1,007,165	3,659,949	1,732,111
Information Services Fund	769,147	1,214,432	1,435,695	1,165,551
Insurance Fund	5,281,309	7,144,050	9,100,732	10,170,607
Automotive Shop Fund	507,320	537,960	1,035,223	1,557,587
Total Dollars by Fund	7,458,523	9,903,607	15,231,599	14,625,856

Expenditures by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	773,302	827,493	1,092,926	1,106,815
Part Time	60,467	35,638	60,000	60,000
Overtime	50,484	45,264	75,000	63,000
Salary Related Benefits	91,130	105,862	156,143	171,404
Non-Persable Benefits	173,272	189,598	264,450	251,904
Persable Benefits	280	6	-	-
PERS Unfunded Liability	177,168	194,602	202,361	230,252
Education & Training	139	1,257	5,500	5,700
Uniforms & Safety Equipment	9,329	12,434	13,200	21,080
Total Salaries & Benefits	1,335,573	1,412,153	1,869,580	1,910,155
Maintenance & Operations	5,727,054	7,886,317	9,897,321	10,861,963
Contracted Services	270,596	292,582	603,734	605,000
Capital Improvements	-	-	238,000	-
Capital Outlay	64,310	250,305	2,551,119	1,176,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	60,991	62,249	71,845	72,738
Total Dollars by Expense Category	7,458,523	9,903,607	15,231,599	14,625,856

DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal and interest on the bonds issued in support of governmental activities.

Following is a summary of the combined Debt Service Fund budgets followed by descriptions and budget summaries for each Debt Service Fund.

REVENUE

Revenue by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
PFA Debt Service Fund	900,680	926,486	931,345	967,395
Water Improvement District Fund	31,312	31,811	33,044	380
Pension Obligation Debt Service Fund	2,167,936	2,302,458	2,364,160	2,533,888
Total Dollars by Fund	3,099,928	3,260,755	3,328,549	3,501,663

Revenue by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Property Taxes	31,486	31,660	32,644	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	31,486	31,660	32,644	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(825)	87,962	83,400	213,730
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	3,069,267	3,141,133	3,212,505	3,287,933
Total Dollars by Revenue Category	3,099,928	3,260,755	3,328,549	3,501,663

EXPENDITURES

Expenditures by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
PFA Debt Service Fund	906,503	903,235	903,407	902,207
Water Improvement District Fund	31,566	31,566	31,759	-
Pension Obligation Debt Service Fund	2,066,222	2,130,984	2,201,772	2,268,236
Total Dollars by Fund	3,004,291	3,065,785	3,136,938	3,170,443

Expenditures by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	3,001,341	3,062,835	3,133,988	3,167,393
Contracted Services	2,950	2,950	2,950	3,050
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	3,004,291	3,065,785	3,136,938	3,170,443

PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND

The Colton Public Financing Authority (PFA, or the Authority) was created by a joint powers agreement (JPA), formed for the purpose of issuing bonds in order to finance capital improvements projects. The following is a summary of bonds issued through the Authority and related funding sources for Fiscal Year 2020-21:

Special Tax Revenue Bonds – Series 1996 – The bonds are payable from Community Facilities District special tax assessments

Lease Revenue Bonds – 2007 Series B – The bonds are payable from the General Fund base rental payments of leased property.

REVENUE BUDGET SUMMARY

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(1,003)	28,313	70,350	70,350
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	901,683	898,173	897,045	897,045
Total Dollars by Expense Category	900,680	926,486	967,395	967,395

EXPENDITURE BUDGET SUMMARY

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	904,103	900,835	901,007	899,707
Contracted Services	2,400	2,400	2,400	2,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	906,503	903,235	903,407	902,207

PENSION OBLIGATION DEBT SERVICE FUND

The Pension Obligation Debt Service Fund is used to account for payment of principal and interest on the amount borrowed to pay down the City’s unfunded pension liability. All City Departments pay their proportional share of the cost into this fund.

REVENUE BUDGET SUMMARY

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	352	59,498	143,000	143,000
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,167,584	2,242,960	2,390,888	2,390,888
Total Dollars by Revenue Category	2,167,936	2,302,458	2,533,888	2,533,888

EXPENDITURE BUDGET SUMMARY

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	2,065,672	2,130,434	2,201,222	2,267,686
Contracted Services	550	550	550	550
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,066,222	2,130,984	2,201,772	2,268,236

WATER IMPROVEMENT DISTRICT DEBT SERVICE FUND

The Water Improvement District fund accounts for debt incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

REVENUE BUDGET SUMMARY

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Property Taxes	31,486	31,660	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	31,486	31,660	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(174)	151	400	380
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
Total Dollars by Revenue Category	31,312	31,811	400	380

EXPENDITURE BUDGET SUMMARY

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	31,566	31,566	31,759	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	31,566	31,566	31,759	-

COMMUNITY FACILITY & SPECIAL ASSESSMENT DISTRICT FUNDS OVERVIEW

Community Facility and Special Assessment District Funds are used to account for and report the revenues received from special tax assessments to fund the debt service, capital improvements, and/or lighting and maintenance for each respective district.

Following is a summary of the combined Community Facility and Special Assessment District Fund budgets, as the individual Community Facility and Special Assessment District Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
LLMD #2	166,779	171,464	178,515	183,690
LLMD #1	332,392	329,432	333,530	334,167
CFD 2021-1 (Safety)	-	-	5,950	7,550
CFD 2021-2 (Maintenance)	-	-	1,150	1,500
CFD 87-1 Debt Service Fund	(33)	64	-	-
CFD 88-1 Debt Service Fund	78	12	-	-
Storm Water Fund	624,628	656,178	680,654	682,019
CFD 89-1 Debt Service Fund	27	12	-	-
CFD 89-2 Debt Service Fund	49	12	-	-
CFD 90-1 Debt Service Fund	27	12	-	-
Total Dollars by Fund	1,123,947	1,157,186	1,199,799	1,208,926

Revenue by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Property Taxes	1,139,938	1,134,638	1,158,999	1,170,276
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	1,139,938	1,134,638	1,158,999	1,170,276
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(15,991)	22,548	40,800	38,650
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
Total Dollars by Revenue Category	1,123,947	1,157,186	1,199,799	1,208,926

EXPENDITURES

Expenditures by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
LLMD #2	128,956	134,532	163,302	164,731
LLMD #1	290,754	311,115	321,380	307,758
CFD 2021-1	-	-	7,500	7,500
CFD 2021-2	-	-	1,500	1,500
CFD 87-1 Debt Service Fund	21,663	3,540	-	-
CFD 88-1 Debt Service Fund	311,908	3,806	-	-
Storm Water Fund	536,951	854,055	1,724,676	934,014
CFD 89-1 Debt Service Fund	64,760	3,566	-	-
CFD 89-2 Debt Service Fund	167,194	3,659	-	-
CFD 90-1 Debt Service Fund	65,657	3,537	-	-
Total Dollars by Fund	1,587,843	1,317,809	2,218,358	1,415,503

Expenditures by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	174,621	223,238	303,553	319,964
Part Time	-	-	25,000	-
Overtime	38,131	30,231	48,000	17,000
Salary Related Benefits	22,702	28,098	41,646	44,948
Non-Persable Benefits	44,148	71,566	96,176	95,917
Persable Benefits	105	-	-	-
PERS Unfunded Liability	45,867	50,698	56,312	66,630
Retiree Health Insurance	-	-	-	-
Education & Training	139	-	1,500	1,500
Uniforms & Safety Equipment	1,050	544	5,500	4,000
Total Salaries & Benefits	326,763	404,375	577,687	549,959
Maintenance & Operations	189,774	245,982	411,286	272,000
Contracted Services	288,326	337,194	536,581	354,000
Capital Improvements	35,180	7,798	242,202	-
Capital Outlay	-	144,898	219,468	-
Allocated Charges	100,827	143,237	202,141	209,495
Operating Transfers - Out	646,973	34,325	28,993	30,049
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,587,843	1,317,809	2,218,358	1,415,503

HOUSING AUTHORITY FUNDS OVERVIEW

The Colton Housing Authority consists of funds previously known as Low and Moderate Income Housing Funds of the former Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pursuant to AB1X 26, the Housing Authority assumed control over this important aspect of economic development for the City.

REVENUE

Revenue by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	102,941	218,001	24,100	27,700
Total Dollars by Fund	102,941	218,001	24,100	27,700

Revenue by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	102,941	218,001	24,100	27,700
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
Total Dollars by Revenue Category	102,941	218,001	24,100	27,700

EXPENDITURES

Expenditures by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	111,750	204,500	-	-
Total Dollars by Fund	111,750	204,500	-	-

Expenditures by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	111,750	204,500	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	111,750	204,500	-	-

DEPARTMENT BUDGET SUMMARY





NON-DEPARTMENTAL

DESCRIPTION

This cost center accounts for expenditures related to the General Fund, but not attributable to any one department or division. Currently, transfers to cover the debt service on the 2007B Bonds (No Streets Left Behind), the allocated charges out from the administrative departments, and non-departmental capital outlay and building maintenance are accounted for here.

In the past, this cost center also includes allocated costs for Information Services, Risk Management, Self-Funded Insurance, Automobile Shop and Building Maintenance attributable to General Fund Departments.

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
General Fund	(5,977,818)	(5,911,597)	(9,158,852)	(9,618,972)
Total Dollars by Fund	(5,977,818)	(5,911,597)	(9,158,852)	(9,618,972)

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	20	1,632	-	-
Contracted Services	-	-	-	-
Capital Improvements	43,979	101,762	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(7,646,772)	(7,545,001)	(10,092,812)	(10,516,017)
Operating Transfers - Out	1,624,955	1,530,010	933,960	897,045
Total Dollars by Expense Category	(5,977,818)	(5,911,597)	(9,158,852)	(9,618,972)

CITY COUNCIL

DESCRIPTION

As a body of elected officials, the separately elected Mayor and four member City Council establishes local laws, sets policy, approves programs, adopts the annual budget and appropriates funds.

On November 8, 2022, Colton residents elected a new body of officials that consist of a Mayor and a four member City Council.

As elected representatives of the citizens, the Mayor and City Councilmembers are responsible to all citizens and focuses its energies on making decisions, which are in the best interest of the public welfare.

The Mayor and City Council members serve overlapping four-year terms. The City Council meets the first and third Tuesday of the month at City Hall to discuss and vote on pertinent issues facing the City, its residents and business owners. In addition, the City Council members are responsible for appointing the City Manager, City Attorney and members of certain boards and commissions.

ACCOMPLISHMENTS

- ❖ Attended Community Events representing the City
- ❖ Correspondence and Meetings with Legislators to assist in supporting Colton’s Legislative Agenda
- ❖ Attended State, Regional and Local Conferences and Training to Elected Officials
- ❖ Networking & Marketing Efforts with current and new Developers
- ❖ Networked with Chamber of Commerce to Recognize and Welcome Businesses to the City
- ❖ Served as Appointed Board Members on Intergovernmental Agencies
- ❖ Approved Policies to Streamline Organizational Operations
- ❖ Addressed Constituency Concerns with the Assistance of City Departments
- ❖ Animal Services Free or Reduced Cost Spay & Neuter Programs

OBJECTIVES

- ❖ Financial Stability, Sound Investments, Audit Reviews, upgrade internal control standards and technology
- ❖ Invest in Public Safety
- ❖ Marketing, Economic Development and Housing
- ❖ Sustain a Quality of Life that benefits all citizens and businesses
- ❖ Upgrade infrastructure, public facilities, and expand major roadways to sustain transportation growth
- ❖ Promote Legislative Affairs and Networking with Intergovernmental Agencies
- ❖ Invest in Public Parks and provide Safer Routes for children walking to and from Schools.

CITY COUNCIL

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
City Council	7.0	5.0	5.0	5.0
Total Department FTEs	7.0	5.0	5.0	5.0

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	33,691	28,153	24,000	24,000
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	5,312	3,540	3,994	5,500
Non-Persable Benefits	94,493	85,511	74,480	73,880
Persable Benefits	-	-	-	-
PERS Unfunded Liability	8,401	8,970	3,996	5,062
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	141,897	126,174	106,470	108,442
Maintenance & Operations	67,685	65,460	94,642	96,420
Contracted Services	-	376	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	2,892	2,868	1,417	1,599
Total Dollars by Expense Category	212,474	194,878	202,529	206,461

Appropriations by Division

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Division				
City Council	212,474	194,878	202,529	206,461
Total Dollars by Division	212,474	194,878	202,529	206,461

CITY MANAGER

DESCRIPTION

The City Manager leads the implementation of City Council policy and provides leadership for all City departments. As the Chief Executive Officer of city government, the City Manager is appointed by the City Council to enforce municipal laws, direct daily operations of the City, make recommendations to the Council, prepare and observe the municipal budget, appoint and supervise all City department heads and employees, and supervise the operation of all City departments.

The City Manager also oversees all City contracts and agreements, and serves as the chief legislative advocate on issues and projects of major significance to the City.

The City Manager works closely with the management of each department to monitor the City's budget and changes in economic conditions at the local, state and federal level to ensure the City is properly positioned to respond as needed and provide recommendations to the City Council on policy matters.

OBJECTIVES

- ❖ Conduct all City operations in a fiscally responsible manner
- ❖ Coordinate efforts to meet City goals, as set by the City Council
- ❖ Seek to maintain a workplace that fosters employee wellness and development and provides top-notch customer service
- ❖ Continue to provide support to the City Council and leadership for all departments

ECONOMIC DEVELOPMENT DIVISION

The City of Colton's Economic Development Division continues to establish relationships, build networks, and identify resources to meet the needs of property owners, residents, developers and businesses. The Division is a key facilitator in creating public-private partnerships to attract new businesses, facilitate enterprise development, and assist existing businesses with expansion.

While much has been accomplished, we recognize that much remains to be done to carry out our General Plan policies, serve our applicants in a timely and efficient manner, and implement the priorities established by the City.

ACCOMPLISHMENTS

- ❖ Staff is extremely busy working with several businesses looking to relocate and expand existing businesses to the City of Colton.

CITY MANAGER

- ❖ In the Downtown, a 3,000 sq. ft. quick serve restaurant along with a 5,460 sq. ft. self-service car wash facility with 21 vacuum parking spaces has been approved at 266 West Valley Boulevard.
- ❖ Hub City Centre retail continues to perform above expectations with only one 1,500 sq. ft. space left available for lease.
- ❖ California University of Science and Medicine is talking about expansion plans.
- ❖ Aroma De Cafe has opened on N. La Cadena Drive and is doing fantastic in its first few months of operations.
- ❖ The “Colton Means Business” Economic Development webpage is undergoing new business friendly updates.

OBJECTIVES

- ❖ Economic Development is a concerted effort to facilitate and influence the direction of private sector investment toward opportunities that can lead to the City’s sustained economic growth.
 - **Objective:** Continue to develop and embellish upon the “Colton Means Business” Economic Development webpage.
 - **Objective:** Staff will continue to represent the City’s attendance at the International Council of Shopping Centers (“ICSC”) Conference and other real estate brokerage networking sessions to make retailers and developers aware that Colton is a great place to bring their business expansion efforts.
 - **Objective:** To advance the Phase II development/expansion of the California University of Science and Medicine and other mixed-use retail development within the Hub City Centre project area. Staff will continue to meet regularly with property owners to further the vision for the area.
 - **Objective:** Work with real estate brokers, property owners and developers to facilitate and create partnership opportunities for new development of retail, commercial, industrial, office, entertainment and housing in appropriately zoned sectors within the City of Colton.

CITY MANAGER

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
City Manager	4.0	2.0	3.0	3.0
Economic Development	2.0	2.0	2.0	2.0
Total Department FTEs	6.0	4.0	5.0	5.0

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
General Fund	1,118,797	972,604	1,347,414	1,495,823
Miscellaneous Grants Fund	10,557	57,519	1,274,747	13,000
Housing Authority - Low/Mod Capital Projects	111,750	204,500	-	-
Total Dollars by Fund	1,241,104	1,235,775	2,623,313	1,509,975

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	509,473	471,751	644,328	721,119
Part Time	4,740	7,138	25,000	26,500
Overtime	-	-	-	-
Salary Related Benefits	80,662	67,302	99,669	121,649
Non-Persable Benefits	75,211	61,593	89,644	110,066
Persable Benefits	-	6	-	-
PERS Unfunded Liability	122,197	166,523	121,707	138,320
Education & Training	-	-	5,000	10,000
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	792,284	774,313	985,348	1,127,654
Maintenance & Operations	274,112	292,033	1,368,405	106,625
Contracted Services	132,641	116,162	226,350	232,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	42,067	53,267	43,210	43,696
Total Dollars by Expense Category	1,241,104	1,235,775	2,623,313	1,509,975

CITY MANAGER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	509,473	470,599	643,176	719,967
Part Time	4,740	7,138	25,000	26,500
Overtime	-	-	-	-
Salary Related Benefits	80,662	67,302	99,669	121,649
Non-Persable Benefits	75,211	61,593	89,644	110,066
Persable Benefits	-	6	-	-
PERS Unfunded Liability	122,197	166,523	121,707	138,320
Education & Training	-	-	5,000	10,000
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	792,284	773,161	984,196	1,126,502
Maintenance & Operations	151,806	30,014	93,658	93,625
Contracted Services	132,641	116,162	226,350	232,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	42,067	53,267	43,210	43,696
Total Dollars by Expense Category	1,118,797	972,604	1,347,414	1,495,823

Appropriations by Division

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Division				
City Manager	535,551	576,984	722,080	882,293
Public Information Officer (PIO)	-	-	29,550	30,100
Economic Development	583,246	395,619	595,784	583,430
Total Dollars by Division	1,118,797	972,604	1,347,414	1,495,823

CITY MANAGER

HOUSING AUTHORITY FUNDS

The Housing Authority Funds are responsible for providing decent, safe, sanitary and affordable housing for low-income families, elderly, and persons with disabilities.

HOUSING AUTHORITY FUNDS BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	111,750	204,500	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	111,750	204,500	-	-

Appropriations by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Project Area				
Rancho Mediterrania CHFA	-	-	-	-
Rancho Mediterrania Park Operations	-	-	-	-
Low/Mod Bond Proceeds	-	-	-	-
Low/Mod Capital Projects	111,750	204,500	-	-
Total Dollars by Project Area	111,750	204,500	-	-

CITY MANAGER

MISCELLANEOUS GRANTS FUND BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	10,557	57,519	1,274,747	13,000
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	10,557	57,519	1,274,747	13,000

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
City Manager	10,557	57,519	1,274,747	13,000
Total Dollars by Project Area	10,557	57,519	1,274,747	13,000

CITY CLERK

DESCRIPTION

The primary goal of the City Clerk's Office is to provide high quality support and service to the City of Colton's Citizens, Elected Officials, City Departments, and to the general public as a whole. The purpose, motivation, and identity of the City Clerk Office is centered on preserving the integrity of the city, fostering transparency, maintaining high ethical standards, and upholding the public's trust.

The City Clerk Office is comprised of an Elected City Clerk (vacant), a Deputy City Clerk, an Administrative Assistant, and an Office Specialist. The Deputy City Clerk is entrusted with performing the duties and responsibilities of the Vacant Elected City Clerk position, as well as with managing the day-to-day operations of the City Clerk's Office. The Deputy City Clerk is considered the local official for: elections, local legislation, the Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). The Deputy City Clerk is also the city's Custodian of Records, Notary Public, and serves as the City's Filing and Compliance Officer.

The City Clerk's Office is entrusted with many different responsibilities, some of which include:

- Fulfills public record requests in accordance with the California Public Records Act
- Accepts and processes all agreements and contracts, legal notifications, subpoenas, claims, applications for Boards and Commissions, and appeals on behalf of the City
- Prepares agendas and minutes for all City Council Meetings
- Processes ordinances and resolutions
- Ensures public notices are published properly according to legal requirements
- Maintains the City's Conflict of Interest Code, Maddy Act List and the City's Municipal Code
- Manages the Citywide record management system by coordinating the archives and destruction of City records projects per the City's records management policy and the approved records retention schedule
- Serves as the compliance officer for Statements of Economic Interest filings, Campaign Disclosure filings, and AB 1234 Ethics Training requirements
- Coordinates and administers fair and impartial municipal elections
- Performs Notarial services for Citywide documents

ACCOMPLISHMENTS

Public Record Requests – Processed a total of 609 public record request in accordance with the CA Public Records Act requirements.

Presidential Primary Election (March 5, 2024) - The City Clerk Office was able to successfully coordinate with the San Bernardino Registrar of Voters to conduct the Presidential Primary Election, and was also able to add a Measure to the ballot (Measure T), which empowered the Citizens of Colton to decide whether or not they wanted to change the City's Elected City Clerk position from being an Elected position into being an Appointed position.

CITY CLERK

Records Management Revitalization Project - The City Clerk Office has accomplished the tremendous task of organizing the Record Retention Archive Warehouse. The Record Retention Archive Warehouse has been neglected for over 10 years due to staff shortages, a lack of resources, and a deficiency of motivation. Under the leadership of the Deputy City Clerk, the City Clerk Office has been able to create and execute a successful plan of action.

- ❖ Effectively expanded the Record Retention Archive Warehouse’s capacity limits by completing a large city-wide destruction of obsolete records project, and by making advantageous use of the space that was available by purchasing and installing additional record storage shelving.
- ❖ Addressed both safety and security concerns by modifying the layout of the Warehouse as well as by installing new locks and repairing the current alarm system. The City Clerk Office went on to strategically re-design the office space and purchase the essential equipment and supplies needed in order for staff to be able to process records management tasks efficiently.
- ❖ Created a new records logistics system with signage that allows staff to now easily be able to locate records efficiently and also gives them the ability to dictate the locations as well.
- ❖ Designed a comprehensive map of the Record Retention Archive Warehouse which has a dual-purpose; the map allows staff to navigate the newly organized warehouse easily and serves as a visual records catalog which has the capacity to include records inventory details.
- ❖ Updated Record Retention and Destruction Documents, logs, and worksheets in order to improve future Record Management Processes.
- ❖ Revised and Expanded the City of Colton’s Record Retention Scheduler and Policy in order to ensure the legality of the City’s Record Management Program and to provide needed clarification.
- ❖ Developed a new Records Retention Training handbook, “A Proper Guide to Record’s Etiquette,” in order to be able to effectively educate and implement proper Records Retention and Destruction policies to citywide staff.

San Bernardino County Recorder Station – The City Clerk Office was able to connect with the San Bernardino County Recorder’s Office in order to receive the proper training, security access and support, needed to be able to begin utilizing a specialized County Recorder work station which was arranged to be located in the City Clerk Office. The County Recorder work station allows City Clerk staff to be able to record documents for the City in-house rather than having to send city staff to travel to the San Bernardino County Recorder’s location each time a recording for a document was required.

CITY CLERK

Revision of the City of Colton’s Conflict of Interest Code - The City Clerk Office updated the City of Colton’s Conflict of Interest Code in order to ensure that all City of Colton employees who make or influence governmental decisions are properly filing their Statement of Economic Interest forms (Form 700).

Professional Development – Due to the specialized and complex nature of the City Clerk profession, it is necessary that City Clerk Office staff continue to receive technical training and professional development.

- ❖ The Deputy City Clerk completed a rigorous certification program through the International Institute of Municipal Clerks (IIMC) in order to receive the designation of “Certified Municipal Clerk,” and an additional certification from the University of Riverside for “Certified Professional Municipal Clerk.”
- ❖ The Deputy City Clerk and the Administrative Assistant were both able to complete the Secretary of State’s training and certification process in order to receive/renew their California Notary Commissions.
- ❖ The Deputy City Clerk and the Administrative Assistant were both able to attend and participated in the City Clerk Association of California’s annual conference.
- ❖ The Deputy City Clerk was able to attend and participate in the League of CA Cities’ City Clerk New Law and Elections Seminar.

OBJECTIVES

- ❖ Continue providing the City of Colton’s Citizens, Elected Officials, Departments, and the public with excellent and professional service
- ❖ Continue to preserve the integrity of the city by fostering transparency, maintaining the highest ethical standards, and by upholding the public’s trust
- ❖ Conduct and coordinate the November 5, 2024 General Elections
- ❖ Initiate Records Retention and Destruction training for citywide staff
- ❖ Coordinate 2 citywide record destruction of obsolete records projects
- ❖ Catalog record inventory of the Record Retention Archive Warehouse
- ❖ Digitize all permanent records found in the Record Retention Archive Warehouse
- ❖ Update and refresh the City Clerk’s webpage on the City of Colton’s website
- ❖ Continue encouraging City Clerk Office staff to pursue professional development and City Clerk technical training

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
City Clerk	3.0	3.0	4.0	4.0
Total Department FTEs	3.0	3.0	4.0	4.0

CITY CLERK

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	82,199	98,714	158,160	171,042
Part Time	11,925	7,508	-	-
Overtime	1,144	-	-	-
Salary Related Benefits	10,678	12,007	27,857	30,298
Non-Persable Benefits	34,015	34,087	55,937	66,736
Persable Benefits	-	-	-	-
PERS Unfunded Liability	25,910	26,909	30,881	35,423
Education & Training	1,500	225	-	10,000
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	167,371	179,450	272,835	313,499
Maintenance & Operations	77,167	117,468	171,502	146,254
Contracted Services	19,277	18,786	33,906	32,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	8,920	8,608	10,964	11,190
Total Dollars by Expense Category	272,734	324,312	489,207	502,943

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
City Clerk	272,734	324,312	489,207	502,943
Total Dollars by Division	272,734	324,312	489,207	502,943

HUMAN RESOURCES/RISK MANAGEMENT

DESCRIPTION

The Human Resources & Risk Management Department consists of two divisions, Human Resources and Risk Management, and is a service department for internal and external customers managing the organization's human capital and risk management. We provide strategic, administrative, and operational service to help achieve the City's overall success, and to ensure the organization is compliant with Federal, State and local laws and regulations.

HUMAN RESOURCES DIVISION

The Human Resources Division serves as a strategic partner throughout all city departments and provides a full range of services from hire-to-retire with a dedicated focus on recruiting, hiring, training, and retaining high quality personnel. We do this by managing a high volume of recruitment and selection efforts, engaging, developing, and leveraging talent, minimizing risk, maintaining positive labor relations, and achieving strategic goals and objectives.

The Human Resources Department facilitates the following organizational functions and employee transactions:

- Classification and Compensation
- Discipline and Grievances
- Employee Benefits Administration
- Employee Relations
- Employee Training & Development
- Federal and State employment law compliance
- Labor Relations and Negotiations
- Leave Programs
- Memoranda of Understanding Administration
- Performance Evaluations
- Policies & Procedures
- Recruitment & Selection including Promotional Opportunities
- Other functions related to Human Resources Administration

RISK MANAGEMENT DIVISION

The Risk Management Division serves to protect the personnel and physical assets of the city from injury and loss. Risk Management manages the city's insurance and loss control programs, including worker's compensation, property insurance, general/auto liability, long term disability and unemployment insurance. This is an internal insurance program providing oversight of claims administration, procurement of required insurance coverage and the development, coordination and implementation of safety and loss-prevention programs.

HUMAN RESOURCES/RISK MANAGEMENT

PROGRAM MEASUREMENTS

Liability Claims Filed

<u>Department</u>	<u>2022-2023</u>	<u>2023-2024*</u>
Community Services	0	1
Development Services	0	0
Fire Department	0	0
General City Administration	2	1
Police Department	6	9
Public Works	34	10
Electric Utility	<u>5</u>	<u>10</u>
TOTAL	47	31

*As of January 31, 2024

Workers' Compensation Claims Filed

<u>Department</u>	<u>2022-2023</u>	<u>2023-2024*</u>
Community Services	7	5
Development Services	0	0
General City Administration	2	0
Fire Department	0	2
Police Department	14	5
Public Works	4	2
>Electric Utility	<u>3</u>	<u>1</u>
TOTAL	30	15

*As of January 31, 2024

Subrogation Claims Pursued

<u>Department</u>	<u>2022-2023</u>	<u>2023-2024*</u>
Community Services	0	0
Development Services	0	0
General City Administration	0	0
Fire Department	1	0
Police Department	1	0
Public Works	6	6
>Electric Utility	<u>13</u>	<u>8</u>
TOTAL	21	14

*As of January 31, 2024

A full description of Risk Management is in the Internal Service Fund portion of the budget document.

HUMAN RESOURCES/RISK MANAGEMENT

ACCOMPLISHMENTS

- The department developed a city-wide Safety Committee to recommit its focus on safety, loss prevention and loss control measures.
- Recruited and onboarded three new Department Directors in 23/24.
- As part of the recruitment process, the following statistics are represented as of the end of February 26, 2024:
 - ❖ Recruitments posted: 80
 - ❖ Applications received/reviewed: 2,171
 - ❖ Hires/Rehires/Promotions: 77
 - ❖ Separations/Retirements:49
 - ❖ Vacancies: 204 includes full-time & part-time positions
- The Department has been progressing on updating the City's Personnel Rules and Regulations with the outside law firm, AALRR.
- The department successfully recruited for a Senior Risk Management Analyst to assist the Department with restoring an effective and sustainable City Risk Management program.
- During the last calendar year, the department successfully collected \$71,849 from subrogation claims.
- Implemented an online health and safety training portal that is provided by PERMA to provide further training opportunities. Training can now be tracked to completion.

OBJECTIVES

- Develop an Ergonomic Back/Sit Safety program.
- Develop a Safety Recognition Program to recognize employees for innovative health and safety related ideas and for safe actions in the workplace.
- Convene the Safety Committee four times during the 24/25 fiscal year.
- Continue to review, update, and revise Human Resources Policies, and the Personnel Rules and Regulations.
- Complete negotiations for a new MOU with IBEW Electric, whose contract expire 12/31/24.
- Update the Injury and Illness Prevention Program (IIPP), including all other Cal/OSHA related health and safety policies.
- Utilize the new online health and safety training platform to organize and streamline required training activities for each department. Bring in PERMA resources and other safety consultants to enhance health and safety training experiences.

HUMAN RESOURCES/RISK MANAGEMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
Human Resources/Risk Management	4.0	5.0	5.0	5.0
Total Department FTEs	4.0	5.0	5.0	5.0

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
General Fund	2,097,926	2,144,451	3,221,792	3,003,639
Insurances Fund	5,281,309	7,144,050	9,100,732	10,170,607
Total Dollars by Fund	7,379,235	9,288,501	12,322,524	13,174,246

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	335,852	418,697	582,957	592,495
Part Time	57,275	3,591	-	-
Overtime	2,058	-	-	-
Salary Related Benefits	45,451	50,301	93,262	103,665
Non-Persable Benefits	62,868	75,277	130,394	132,556
Persable Benefits	624	12	-	-
Retiree Health Insurance	1,321,689	1,283,142	1,450,000	1,500,000
PERS Unfunded Liability	86,133	92,817	107,901	123,139
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,911,949	1,923,836	2,364,514	2,451,855
Maintenance & Operations	5,141,270	6,981,695	8,843,556	9,902,491
Contracted Services	296,365	353,280	1,075,145	780,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	1,000	1,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	29,651	29,690	38,309	38,900
Total Dollars by Expense Category	7,379,235	9,288,501	12,322,524	13,174,246

HUMAN RESOURCES/RISK MANAGEMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	198,862	255,419	318,404	326,593
Part Time	28,637	-	-	-
Overtime	1,029	-	-	-
Salary Related Benefits	27,274	30,140	55,445	57,828
Non-Persable Benefits	36,158	45,200	77,038	78,938
Persable Benefits	485	6	-	-
Retiree Health Insurance	1,321,689	1,283,142	1,450,000	1,500,000
PERS Unfunded Liability	53,220	57,328	58,855	67,895
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,667,353	1,671,235	1,959,742	2,031,254
Maintenance & Operations	319,329	317,597	503,937	475,937
Contracted Services	92,923	137,282	737,217	475,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	18,321	18,338	20,896	21,448
Total Dollars by Expense Category	2,097,926	2,144,451	3,221,792	3,003,639

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Human Resources	2,097,926	2,144,451	3,221,792	3,003,639
Total Dollars by Division	2,097,926	2,144,451	3,221,792	3,003,639

HUMAN RESOURCES/RISK MANAGEMENT

INSURANCES FUND

The City has exposure to various property, liability, and personnel risks of loss. To address these exposures in a cost-effective manner, the City is self-insured and maintains a fund to cover the costs of these risks. As part of the Risk Management framework, the City also purchases insurance coverage for high severity claims in excess of the self-insured retention (SIR). Since July 1, 2022, the City has belonged to a governmental insurance pool, Public Entity Risk Management Authority (PERMA). This insurance pool is comprised of 30 other Governmental agencies including 21 full service and contract cities. This participation has allowed the City to share costs and risks with pool members while keeping the City's self-insured retention to \$500,000 per claim, for worker compensation claims, general liability, and law enforcement claims.

All funds participate and make payments to this internal service fund based on actual costs to pay prior years' claims and estimated costs for current claims activity. The cost of excess insurance premiums is also paid from these funds.

This function is funded through charges to all user departments.

INSURANCES FUND BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	136,990	163,278	264,553	265,902
Part Time	28,637	3,591	-	-
Overtime	1,029	-	-	-
Salary Related Benefits	18,177	20,161	37,817	45,837
Non-Persable Benefits	26,711	30,077	53,356	53,618
Persable Benefits	139	6	-	-
PERS Unfunded Liability	32,913	35,489	49,046	55,244
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	244,596	252,602	404,772	420,601
Maintenance & Operations	4,821,940	6,664,099	8,339,619	9,426,554
Contracted Services	203,442	215,998	337,928	305,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	1,000	1,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	11,330	11,352	17,413	17,452
Total Dollars by Expense Category	5,281,309	7,144,050	9,100,732	10,170,607

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department comprises four divisions: Finance Administration, Customer Service, Purchasing, and Information Services.

FINANCE ADMINISTRATION

The Finance Department strives to provide outstanding customer service to its internal and external customers. The Department is charged with providing proactive financial and analytical support to City departments and decision makers, as well as to safeguard and facilitate the optimal use of City resources.

The Finance Department is responsible for providing fiduciary control of the City's assets and is charged with managing the fiscal affairs of the City. The Division pays bills, administers grants, provides billing and cash receipts, processes payroll for all City staff, keeps all financial records of the City, prepares the comprehensive annual budget, and generates the annual and statistical financial reporting for all City funds and for all the Successor Agency to the Redevelopment Agency activities.

The Division works closely with state and federal agencies, as well as with independent auditors, providing the required information and reports to ensure the City complies with all Generally Accepted Accounting Standards (GAAP), and state and federal regulations.

CUSTOMER SERVICE

The Customer Service Division aids all the City of Colton utility customers. Services include billing, payment receipt, telephone service, collection services, and direct personal service to any customers requiring our assistance.

The Customer Service Division's hours of operation include City Hall counter hours 8:00 A.M. to 6:00 P.M. and telephone availability from 8:30 A.M. to 6:00 P.M, Monday through Thursday.

PURCHASING

The Purchasing Division is responsible for coordinating and/or taking the lead on all City purchases, maintaining an inventory supply for various City Departments, as well as ensuring that all purchases are made in compliance with Council approved purchasing policies and procedures and state regulations.

In addition, the Purchasing Division works with the City departments on the issuance of Requests for Bids, Requests for Proposals or Qualifications (RFB's, RFP's; RFQ's) and oversees the issuance of City contracts.

The focus is on obtaining the best products and services for the City through fair and open competition. Purchasing strives to strengthen the organization by implementing best practices and consistently providing a high level of service to all City Departments.

FINANCE DEPARTMENT

INFORMATION SERVICES

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

Beginning in 2014, some electric system security responsibilities were added to the Information Services Division.

This function is funded through charges to all user departments.

ACCOMPLISHMENTS

- ❖ Completed the Fiscal Year 2022-23 Annual Comprehensive Financial Report (ACFR).
- ❖ Successfully processed 257 Vendor contracts, 1,266 Purchase Orders, 15,199 Invoice Payments.
- ❖ Enhanced online utility payment processing options to provide additional payment option flexibility and improve customer service.
- ❖ Successfully completed the upgrade of the Customer Service/Utility Billing software to provide enhanced functionality.
- ❖ Implemented additional cyber security protections to strengthen network security.
- ❖ Completed Microsoft 365 migrations and progressing towards implementation of Microsoft Teams Unifies Communications (UC).
- ❖ Upgraded virtual infrastructure to hyperconverged infrastructure (HCI) to efficiently deploy and manage computing resources.
- ❖ Added closed captioning to City Council meeting broadcasts for increased accessibility.

FINANCE DEPARTMENT

OBJECTIVES

- ❖ Consistently provide accurate and timely financial information to the City Council to facilitate informed decision making.
- ❖ Ensure the City of Colton’s short and long-term financial status is healthy and sound.
- ❖ Ensure public funds and assets are invested prudently and are well-managed.
- ❖ Coordinate the development, preparation, and presentation of the annual budget.
- ❖ Update Council-approved budget adjustments in a timely manner.
- ❖ Provide the City Council with an Annual Comprehensive Financial Report (ACFR) in a timely manner, in accordance with Generally Accepted Accounting Principles (GAAP)
- ❖ Achieve and maintain compliance with all federal and state regulations and City ordinances regarding financial reporting.
- ❖ Submit the Annual Comprehensive Financial Report (ACFR) for the prestigious Government Finance Officers’ Association Certificate of Achievement for Excellence in Financial Reporting.
- ❖ Ensure Colton residents receive outstanding customer service.
- ❖ Ensure the citywide Information Services Infrastructure is operating effectively, efficiently, and securely to guarantee City departments can operate in a seamless manner with the I.S. solutions necessary to deliver outstanding service.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
Finance Administration	8.0	9.0	10.0	10.0
Customer Service	12.8	12.8	13.8	13.8
Purchasing	3.2	3.2	3.2	3.2
Information Services	3.0	3.0	3.0	3.0
Total Department FTEs	27.0	28.0	30.0	30.0

FINANCE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	3,147,460	3,178,618	4,282,517	4,463,648
Information Services Fund	769,147	1,214,432	1,435,695	1,165,551
Total Dollars by Fund	3,916,607	4,393,049	5,718,212	5,629,199

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	1,772,582	1,696,408	2,234,646	2,378,472
Part Time	32,324	12,722	35,500	36,033
Overtime	42,410	49,213	50,000	48,000
Salary Related Benefits	224,691	218,671	309,209	366,811
Non-Persable Benefits	424,446	428,575	584,166	586,217
Persable Benefits	157	-	-	-
PERS Unfunded Liability	408,256	451,990	438,871	495,083
Education & Training	-	12,550	17,500	21,000
Uniforms & Safety Equipment	2,269	1,903	2,900	3,300
Total Salaries & Benefits	2,907,135	2,872,032	3,672,792	3,934,916
Maintenance & Operations	427,116	612,835	711,721	826,439
Contracted Services	441,812	544,474	726,065	691,445
Capital Improvements	-	-	-	-
Capital Outlay	-	219,126	451,820	20,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	140,544	144,582	155,814	156,399
Total Dollars by Expense Category	3,916,607	4,393,049	5,718,212	5,629,199

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	1,299,847	1,338,972	1,988,985	2,023,919
Customer Services	1,506,168	1,524,755	1,898,410	2,034,562
Purchasing	341,444	314,890	395,122	405,167
Information Services	769,147	1,214,432	1,435,695	1,165,551
Total Dollars by Division	3,916,607	4,393,049	5,718,212	5,629,199

FINANCE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	1,512,672	1,421,726	1,922,009	2,063,132
Part Time	32,324	12,722	35,500	36,033
Overtime	37,247	47,082	44,000	48,000
Salary Related Benefits	195,782	179,422	266,945	322,766
Non-Persable Benefits	367,020	366,014	509,250	523,588
Persable Benefits	117	-	-	-
PERS Unfunded Liability	348,733	388,033	381,832	429,297
Education & Training	-	12,550	17,500	21,000
Uniforms & Safety Equipment	2,269	1,903	2,900	3,300
Total Salaries & Benefits	2,496,164	2,429,452	3,179,936	3,447,116
Maintenance & Operations	122,168	124,793	238,253	259,470
Contracted Services	409,074	500,249	676,065	621,445
Capital Improvements	-	-	-	-
Capital Outlay	-	-	52,700	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	120,053	124,123	135,563	135,617
Total Dollars by Expense Category	3,147,460	3,178,618	4,282,517	4,463,648

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	1,299,847	1,338,972	1,988,985	2,023,919
Customer Services	1,506,168	1,524,755	1,898,410	2,034,562
Purchasing	341,444	314,890	395,122	405,167
Total Dollars by Division	3,147,460	3,178,618	4,282,517	4,463,648

FINANCE DEPARTMENT

INFORMATION SERVICES FUND DEPARTMENT BUDGET SUMMARY

The Information Services Division’s responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

This function is funded through charges to all user departments.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	259,910	274,683	312,637	315,340
Part Time	-	-	-	-
Overtime	5,163	2,131	6,000	-
Salary Related Benefits	28,908	39,249	42,264	44,045
Non-Persable Benefits	57,427	62,561	74,916	62,629
Persable Benefits	40	-	-	-
PERS Unfunded Liability	59,523	63,957	57,039	65,786
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	410,971	442,580	492,856	487,800
Maintenance & Operations	304,948	488,042	473,468	566,969
Contracted Services	32,738	44,225	50,000	70,000
Capital Improvements	-	-	-	-
Capital Outlay	-	219,126	399,120	20,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	20,491	20,459	20,251	20,782
Total Dollars by Expense Category	769,147	1,214,432	1,435,695	1,165,551

CITY ATTORNEY

DESCRIPTION

The City Attorney's Office provides legal counsel and representation for the City, prosecutes and defends legal actions, and protects the interests of the citizens of Colton. The City Attorney provides the following legal services to the City:

- Defends the City in civil lawsuits brought against it, its officials, employees and departments; prosecutes violations of the City's Municipal Code and certain state laws; and pursues actions to recover costs from third parties for damages and liability to the City.
- Negotiates, reviews, edits and drafts contracts and other documents and agreements for the City.
- Serves as general legal counsel; and, as such researches and prepares ordinances, resolutions, and legal opinions on a wide variety of issues, and advises City employees regarding liability issues.
- Attends City Council meetings to provide support to the Council, as well as ensure meetings are conducted in compliance with all applicable laws.
- Attends other City Commission meetings as requested and provides legal support and advice.
- Assist City Clerk and City Departments with responses to records requests.

OBJECTIVES

- ❖ Attend all regular City Council meetings
- ❖ Work with City Council and staff to limit the City's legal exposure on various issues
- ❖ Provide on-going legal advice on a variety of City issues

CITY ATTORNEY

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	1,095,372	768,189	810,000	885,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,095,372	768,189	810,000	885,000

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
City Attorney	1,095,372	768,189	810,000	885,000
Total Dollars by Division	1,095,372	768,189	810,000	885,000

CITY TREASURER

DESCRIPTION

The City Treasurer is an elected official charged with the responsibility for investment and management of all City funds. In accordance with the City’s investment policy, funds are invested to ensure safety, liquidity, and lastly, yield.

The City Treasurer must monitor investments daily to ensure funds are available when needed to meet obligations.

ACCOMPLISHMENTS

- ❖ Maintained a prudent investment policy on the City’s pooled cash funds.
- ❖ Implemented reporting of cash and investment balances by fund in the monthly Treasurer’s Report to increase transparency.

OBJECTIVES

- ❖ Present the City’s investment policy to the City Council for annual approval.
- ❖ Maintain funds in secure and liquid investments, in accordance with the policy.
- ❖ Work closely with the City’s Finance Division to ensure proper cash flow to meet all current obligations.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
City Treasurer	1.0	1.0	1.0	1.0
Total Department FTEs	1.0	1.0	1.0	1.0

CITY TREASURER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	26,772	26,823	27,573	26,700
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	3,594	3,547	3,741	4,078
Non-Persable Benefits	12,881	13,523	16,522	19,336
Persable Benefits	-	-	-	-
PERS Unfunded Liability	6,302	6,240	5,086	5,482
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	49,548	50,132	52,922	55,596
Maintenance & Operations	2,647	2,652	2,904	2,904
Contracted Services	9,755	12,976	15,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	2,170	1,996	1,806	1,732
Total Dollars by Expense Category	64,120	67,756	72,632	60,232

Appropriations by Division

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Division				
City Treasurer	64,120	67,756	72,632	60,232
Total Dollars by Division	64,120	67,756	72,632	60,232

POLICE DEPARTMENT

DESCRIPTION

The City of Colton Police Department started in 1887. The City incorporated in that year and Virgil Earp was elected as Colton's first City Marshal. Law enforcement has certainly changed since those early days. From a Marshal with one or two Deputies using horses, wagons, and sometimes wheelbarrows to transport suspects, to a full-service Police Department employing a staff of 97 and using state of the art equipment, motor vehicles, technology, and training.

The Police Department prides itself on building and maintaining a strong foundation for law, order, and public safety.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division encompasses Administration and Support Services.

ADMINISTRATION

Administration includes Command Staff, Professional Standards, Legal, Recruitment, Training, and Media Relations.

Duties performed by Administration include establishing Department goals, priorities, and objectives; monitoring Department performance; communication and coordination with City leadership and other departments/agencies; preparation and monitoring of the Department budget; maintenance of official records; internal investigations and citizen complaints; legal issues related to liability; contracts; recruitment and training of personnel; and release of press information.

SUPPORT SERVICES

Support Services include Dispatch, Records, Code Compliance, Traffic Enforcement, School Resource Officers, the Multiple Enforcement Team (MET), Animal Services, Property and Evidence, Information Technology, Citizen Volunteers and Chaplains.

Duties performed by the Support Services include receiving calls from the public and dispatching of crimes and calls for service; maintenance and dissemination of crime and incident reports; uniform crime reporting; procurement, storage, distribution, and maintenance of supplies and equipment; code compliance service to the City; traffic enforcement and collision investigation, law enforcement presence and support on school campuses, quality of life maintenance and preservation, animal services to the City and installation and maintenance of technological equipment.

OPERATIONS DIVISION

The Operations Division encompasses Patrol and Investigations.

PATROL

Patrol is responsible for responding to all calls for service, conducting initial investigations to identify criminal activity, apprehending criminal offenders, and conducting proactive and preventative patrols. Included in Patrol is the Arrowhead Regional Medical Center contract for law enforcement services.

POLICE DEPARTMENT

INVESTIGATIONS

The Detective Bureau is responsible for conducting in-depth investigations of reported criminal activity; apprehending, interviewing, and prosecuting criminal offenders; preparing criminal cases for prosecution with the District Attorney's Office and recovering stolen property.

Detectives are assigned to the following categories of criminal cases:

- Crimes Against Persons (Major Crimes)
- Property Crimes
- Sexual Assaults/Crimes Against Children
- Assaults/Vandalism
- Economic Crimes
- Narcotics

ACCOMPLISHMENTS

Installed 40 Automated License Plate Readers (ALPRs) throughout the City. The ALPRs have resulted in numerous arrests and the recovery of stolen property.

Reinstituted the CORE Team or Colton Off Road Enforcement Team. We purchased new off-highway vehicles from funding by the San Bernardino County Board of Supervisors. All team members have completed special off-road drivers training.

Purchased a virtual reality scenario training system, APEX Officer. The system will allow officers to be better equipped to face the daily challenges that they will encounter in the field.

We worked with the County of San Bernardino to participate in the TEST program. Which is the Triage Engagement Support Team. It allows for the placement of a social worker from the County Department of Behavior Health within the Police Department.

The Department also took possession of a 2023 Lenco Bearcat G3 Armored Rescue Vehicle that was ordered in August of 2022 using A.R.P.A. (American Rescue Plan Act) funds. The Colton Police Department will be able to use this life saving equipment in the event of an active shooter, mass casualty incident, natural disaster or other high-risk operations.



POLICE DEPARTMENT

The Department continued to partner with the community as officers attended several events such as Coffee-with-A-Cop, townhall meetings, and PAWS in the park. The Department hosted its annual National Night Out in August at Flemming Park which drew hundreds of citizens to the park. The event had a dunk tank, live band, free food, vendor booths, children's games, and raffle prizes.

The Department was also awarded the 2023 Byrne Memorial Justice Assistance Grant (JAG) and is planning on purchasing additional night vision goggles for the department's special enforcement team. These goggles allow officers to see in almost pitch-black conditions that will help in searching for suspects or performing rescue operations in low light conditions.

The Department was again awarded a grant funded through OTS, which includes DUI saturation patrols, DUI checkpoints, pedestrians and bicycle protection details, and education programs. The funds will be utilized throughout the year.

CRIME STATISTICS

(Prior 12 months versus Past 12 months)

- ❖ Homicide: no change
- ❖ Rape: down approximately 20%
- ❖ Robbery: down approximately 2%
- ❖ Felony Assaults: up approximately 69%
- ❖ Burglary: up approximately 21%
- ❖ Larceny: up approximately 55%
- ❖ Auto theft: down approximately 5%
- ❖ Arson: up approximately 20%
- ❖ DUI Arrests up approximately 8%
- ❖ Injury Traffic Collisions up approximately 22%

OBJECTIVES

- ❖ Fill current Police Officer vacancies.
- ❖ Fill current Professional Staff vacancies.
- ❖ Staff specialized assignments such as traffic, gangs, narcotics, and regional task force teams.
- ❖ Staff and fill the Quality of Life (M.E.T.) program.
- ❖ Increase and enhance training of personnel.

POLICE DEPARTMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
Police Department	89.0	89.0	97.0	97.0
Total Department FTEs	89.0	89.0	97.0	97.0

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
General Fund	20,708,305	22,428,487	29,136,140	29,850,647
Drug/Gang Intervention	-	-	-	-
ViTeP Fund	-	660	-	-
Miscellaneous Grants Fund	196,896	302,013	740,859	-
Asset Forfeiture	1,139	53,616	-	-
Total Dollars by Fund	20,906,341	22,784,776	29,876,999	29,850,647

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	6,667,547	6,689,617	8,506,536	9,146,329
Part Time	60,525	118,700	150,000	200,000
Overtime	1,995,684	1,588,576	2,393,401	1,609,000
Salary Related Benefits	1,992,119	2,126,118	2,412,618	2,693,964
Non-Persable Benefits	1,304,423	1,433,309	1,847,960	1,855,260
Advanced Disability Pension	-	-	-	-
Persable Benefits	72,327	77,915	59,220	87,300
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	2,815,244	3,211,171	3,167,647	3,746,615
Education & Training	102,484	98,231	161,100	100,000
Uniforms & Safety Equipment	230,212	245,218	490,761	410,500
Total Salaries & Benefits	15,240,565	15,588,855	19,189,243	19,848,968
Maintenance & Operations	920,722	906,915	1,620,115	1,683,942
Contracted Services	389,135	609,729	1,151,916	971,000
Capital Improvements	-	-	-	-
Capital Outlay	241,179	466,109	1,869,422	670,000
Allocated Charges	3,027,521	4,081,455	4,876,238	5,458,578
Operating Transfers - Out	1,087,219	1,131,713	1,170,065	1,218,159
Total Dollars by Expense Category	20,906,341	22,784,776	29,876,999	29,850,647

POLICE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	6,631,572	6,689,617	8,506,536	9,146,329
Part Time	60,525	118,700	150,000	200,000
Overtime	1,935,808	1,451,498	2,224,000	1,609,000
Salary Related Benefits	1,987,591	2,126,118	2,412,618	2,693,964
Non-Persable Benefits	1,296,768	1,433,309	1,847,960	1,855,260
Persable Benefits	72,327	77,915	59,220	87,300
PERS Unfunded Liability	2,795,987	3,193,622	3,167,647	3,746,615
Education & Training	101,301	98,231	99,000	100,000
Uniforms & Safety Equipment	216,836	240,529	448,701	410,500
Total Salaries & Benefits	15,098,714	15,429,539	18,915,682	19,848,968
Maintenance & Operations	886,749	903,296	1,517,627	1,683,942
Contracted Services	388,537	609,729	1,122,514	971,000
Capital Improvements	-	-	-	-
Capital Outlay	219,566	272,756	1,534,014	670,000
Allocated Charges	3,027,521	4,081,455	4,876,238	5,458,578
Operating Transfers - Out	1,087,219	1,131,713	1,170,065	1,218,159
Total Dollars by Expense Category	20,708,305	22,428,487	29,136,140	29,850,647

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	11,256,446	12,639,471	16,946,200	17,874,324
Patrol Division	7,062,589	7,312,893	9,175,101	8,710,368
Detective Division	1,468,976	1,569,303	2,018,855	2,107,994
Code Enforcement	920,295	906,821	995,984	1,157,961
Total Dollars by Division	20,708,305	22,428,487	29,136,140	29,850,647

POLICE DEPARTMENT

ViTep FUND

The City’s Vehicle Impound Traffic Enforcement Program (ViTep) was created under the statutes of the California Vehicle Code. This program allows for the recovery of costs incurred by the City as a result of towing and storing vehicles during the course of law enforcement business.

By tracking the cost associated with the towing and storage of vehicles through this account, the requisite fees can be appropriately directed to fund further traffic-related efforts.

ViTep FUND BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	660	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	660	-	-

POLICE DEPARTMENT

MISCELLANEOUS GRANTS (POLICE) FUND

The Miscellaneous Grants Fund accounts for various grants citywide. Unexpended grant revenue is carried forward into the following fiscal year. For new grant awards, funds will be appropriated once awards are received and approved by City Council. The following is a description of the grants accounted for in this fund specific to the Colton Police Department:

OTS GRANT

The California Office of Traffic Safety (OTS) grant is for a year-long program of special enforcements and public awareness efforts to prevent traffic related deaths and injuries. The Colton Police Department will use the funding as part of the city's ongoing commitment to keep our roadways safe and improve the quality of life through both enforcement and education. Funding for this program is from the California Office of Traffic Safety through the National Highway Traffic Safety Administration.

JAG GRANT

The Byrne Memorial Justice Assistance Grant (JAG) is a partnership among federal, state, and local governments to create safer communities. The partnership was formed in memory of New York Police Officer Edward Byrne, who was killed in the line of duty while protecting a witness by a well-known drug dealer.

The Justice Assistance Grant supports a broad range of activities to prevent crime based on local needs and conditions. Typically, JAG funding is used for technology needs and specialized law enforcement programs within the City.

COPS GRANT

The State Department of Justice Community Oriented Policing Services grant provides funding for any law enforcement purpose. In the past, the grant has been used to fund an Information Services (IS) Coordinator. However, in FY2024-25, the grant is proposed for other capital needs of the Department.

HOMELAND SECURITY GRANT

The Homeland Security Grant is to be used to purchase equipment and supplies that would enhance the Department's preparedness to protect, respond, and recover from a terrorist threat or attack.

POLICE DEPARTMENT

MISCELLANEOUS GRANTS (POLICE) FUND BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	35,975	-	-	-
Part Time	-	-	-	-
Overtime	59,877	137,079	169,401	-
Salary Related Benefits	4,529	-	-	-
Non-Persable Benefits	7,656	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	19,257	17,549	-	-
Education & Training	44	-	62,100	-
Uniforms & Safety Equipment	13,376	4,689	42,060	-
Total Salaries & Benefits	140,713	159,316	273,561	-
Maintenance & Operations	33,973	3,619	102,488	-
Contracted Services	598	-	29,402	-
Capital Improvements	-	-	-	-
Capital Outlay	21,613	139,077	335,408	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	196,896	302,013	740,859	-

POLICE DEPARTMENT

DRUG/GANG INTERVENTION FUND

The Drug/Gang Intervention Fund was created for the purposes of furthering education in the prevention of drug abuse and diversion from the gang lifestyle. The funds are used to purchase educational and training materials to be used throughout the City.

The account is funded from a mandatory fifteen percent share of asset seizure. As the department receives a court order to distribute forfeiture funds, fifteen percent is directed toward the Drug/Gang Intervention Fund.

DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	-	-

POLICE DEPARTMENT

ASSET FORFEITURE FUND

The Asset Forfeiture Fund accounts for the state and federal dollars allocated to the City resulting from crimes committed within the City’s jurisdiction, where assets were seized and later released by the Court.

Asset Forfeiture funds are restricted to certain police-related expenditures to fight gangs and drugs.

ASSET FORFEITURE FUND BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	1,139	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,139	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	53,616	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,139	53,616	-	-

FIRE DEPARTMENT

DESCRIPTION

The Fire Department was officially established by the City Council on October 18, 1891, with the adoption of Ordinance 90. The Department has developed into a full service fire department, providing a full range of emergency and fire safety services, as well as City disaster planning, through four divisions: Operations, Fire Safety, Weed Abatement and Disaster Preparedness.

Emergency services are provided from four strategically located fire stations staffed by 15 firefighters (including paramedics) daily at each station. Department Headquarters/Administration and the Fire Safety Division are housed at Fire Station 211 which is located at 303 East "E" Street (on the corner of Tenth and "E")

The Fire Department is comprised of three divisions:

OPERATIONS

The Operations Division is overseen by the Deputy Fire Chief and managed by Shift Battalion Chiefs that are responsible for managing emergency response activities including fire suppression, emergency medical service, rescue, and hazardous materials response. Training, facility maintenance and equipment maintenance are also included in the Operations Division.

Firefighters divided among three shifts are assigned to the Operations Division. A Battalion Chief is in command of each shift and is responsible for coordinating emergency response, facilitating each day's activities, and administrative duties.

Fire Department dispatch services are provided through membership in the CONFIRE Joint Powers Authority which includes Apple Valley, Big Bear, Chino, Colton, Rialto, Loma Linda, Montclair, Redlands, Rancho Cucamonga, Running Springs, Victorville, and County Fire Departments. CONFIRE provides communications, public safety dispatch, full-service computer information systems support, and geographic information systems to the member agencies of the Joint Power Authority. This regional dispatch center is the largest fire department dispatch center in the County. It provides coordinated dispatch and automatic aid to all the member fire departments and serves as the Operational Area dispatch center. Starting October 1, 2024, Confire, in a public/private partnership with Priority Ambulance, will be providing ambulance transport throughout the County.

COMMUNITY RISK REDUCTION

Community Risk Reduction (formerly Fire Prevention) is responsible for the administration and enforcement of all local, county, state, and federal regulations regarding hazards of fire, explosions, and the release of hazardous materials into the atmosphere arising from storage, handling and use of hazardous materials and devices, and from the conditions hazardous to life, environment, or property in the use of an occupancy, building, or premise.

FIRE DEPARTMENT

COMMUNITY RISK REDUCTION

Community Risk Reduction provides enforcement through periodic inspections of all City occupancies. Community Risk Reduction is also responsible for the fire and life safety plan review and inspections of all construction sites within the City, and the safety plan review for all fire and life safety protection systems.

WEED ABATEMENT

The Fire Department, through the Community Risk Reduction Division, conducts a comprehensive annual weed abatement program in the spring and fall for all unimproved vacant parcels within the city. Through the Public Hearing process, property owners are given notice twice a year for the abatement of weeds, trash, and debris on their vacant parcels. Those properties not abated by a specified date are then referred to the City's appointed contractor for abatement. The property owner is invoiced for this work, along with the City's administrative fee. All invoices not paid by the due date are forwarded to the County Assessor's Office for inclusion on the County Tax Rolls. Approximately 100 parcels are abated annually.

DISASTER PREPAREDNESS

The Fire Department is responsible for coordinating the City's Disaster Preparedness Program. This Program includes the development and periodic updating of the Emergency Operations and Hazard Mitigation Plans, training the City's Disaster Management Team, public outreach, and grants management. The responsibilities of Disaster Preparedness are handled by the Deputy Fire Chief and the Battalion Chief/Fire Marshal.

The Fire Department previously maintained a Community Emergency Response Team (CERT) which was an active program to train and use citizen volunteers in disaster situations. Due to the loss of the ESC and the current rebuilding of Disaster Preparedness, the CERT Program is currently inactive.

ACCOMPLISHMENTS

- ❖ Conducted three 10-day Firefighter academies.
- ❖ Working with Human Resources hired nine Firefighter Paramedics, six for MS211 and three due to retirements or promotions. Several of these were lateral transfers from other fire departments.
- ❖ Conducted an open Battalion Chief/Fire Marshal promotional test with three candidates passing.
- ❖ Conducted an open Deputy Fire Chief promotional test with two candidates passing.
- ❖ Medic Squad 211 (MS211) was placed into full time service staffed with two Firefighter Paramedics.
- ❖ Completed a Disaster Preparation Gap Analysis with Jacob Green and Associates to identify strategies for compliance and improvement in Disaster Preparedness.

FIRE DEPARTMENT

- ❖ Unable to find a new Deputy Chief vehicle, purchased a used RAM 1500 to be used as a Deputy Chief Command Vehicle
- ❖ As part of Confire JPA, the public/private partnership RFP to provide ambulance service in the County was awarded to the Confire JPA.
- ❖ Purchased a training tiller truck and have begun formal training for all department personnel on Tractor Drawn Aerial (TDA) driving.
- ❖ Completed an RFP to update the City Local Hazard Mitigation Plan that expires in August. The contract has been awarded with completion scheduled for August 2024.
- ❖ Working with other City departments, the fire department helped place the new Central Square permitting platform into service.
- ❖ To ensure the fire department stays compliant with all state and federal policies, fire has transitioned to the Lexipol platform and is in the process of updating all department policies.
- ❖ Responded to 8,161 total incidents, a slight decrease of 204 incidents over last year's record high of 8,365 incidents.

OBJECTIVES

- ❖ Provide rapid response to emergencies to minimize the loss of life and property damage due to fires, medical emergencies, and other disasters
- ❖ Continue succession planning efforts in anticipation of retirements of senior members
- ❖ Employ new strategies of employee recruitment and retention
- ❖ Provide fire prevention and education to ensure a safe environment for the citizens of Colton
- ❖ Research and implement opportunities to increase retention of Firefighter Paramedics
- ❖ Research and apply for various grants to enhance all aspects of fire response and prevention

FIRE DEPARTMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
Fire Department	42.0	44.0	52.0	51.0
Total Department FTEs	42.0	44.0	52.0	51.0

FIRE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
General Fund	14,789,405	15,562,680	18,582,708	19,090,707
Miscellaneous Grants Fund	1,500,000	32,368	100,000	-
Total Dollars by Fund	16,289,405	15,595,048	18,682,708	19,090,707

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	4,071,520	4,280,758	5,708,466	5,982,941
Part Time	27,810	-	-	-
Overtime	1,269,140	263,373	505,000	208,600
Mandated Overtime	1,724,014	1,891,751	1,350,106	1,125,131
Salary Related Benefits	1,096,920	1,124,118	1,423,598	1,530,874
Non-Persable Benefits	658,122	814,439	1,052,106	1,148,915
Persable Benefits	109,103	112,933	125,501	147,816
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	2,200,110	2,484,844	2,465,796	2,874,561
Education & Training	29,884	32,685	50,866	81,266
Uniforms & Safety Equipment	355,629	419,632	732,672	738,906
Total Salaries & Benefits	11,542,253	11,424,533	13,414,111	13,839,010
Maintenance & Operations	566,043	641,585	821,028	599,064
Contracted Services	717,317	824,896	1,074,005	1,131,268
Capital Improvements	-	-	-	-
Capital Outlay	1,519,358	63,382	101,810	105,528
Allocated Charges	1,939,975	2,636,035	3,263,370	3,406,778
Operating Transfers - Out	4,460	4,616	8,384	9,059
Total Dollars by Expense Category	16,289,405	15,595,048	18,682,708	19,090,707

FIRE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	4,071,520	4,280,758	5,708,466	5,982,941
Part Time	27,810	-	-	-
Overtime - Emergency	734,943	7,352	5,000	8,600
Overtime - Department Business	66,308	80,741	199,130	163,970
Overtime - FLSA	112,910	116,477	183,306	217,500
Overtime - Call Out	98,141	129,141	132,300	132,300
Mandated Overtime	1,724,014	1,891,751	1,350,106	1,125,131
Overtime - CalOES Reimbursable	534,198	256,021	500,000	200,000
Overtime - Loma Linda Reimbursable	-	471	-	-
Salary Related Benefits	1,096,920	1,124,118	1,423,598	1,530,874
Non-Persable Benefits	658,122	814,439	1,052,106	1,148,915
Persable Benefits	109,103	112,933	125,501	147,816
PERS Unfunded Liability	2,200,110	2,484,844	2,465,796	2,874,561
Education & Training	29,884	32,685	50,866	81,266
Uniforms & Safety Equipment	78,270	92,802	217,936	225,136
Total Salaries & Benefits	11,542,253	11,424,533	13,414,111	13,839,010
Maintenance & Operations	566,043	609,217	721,028	599,064
Contracted Services	717,317	824,896	1,074,005	1,131,268
Capital Improvements	-	-	-	-
Capital Outlay	19,358	63,382	101,810	105,528
Allocated Charges	1,939,975	2,636,035	3,263,370	3,406,778
Operating Transfers - Out	4,460	4,616	8,384	9,059
Total Dollars by Expense Category	14,789,405	15,562,680	18,582,708	19,090,707

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Operations	13,780,512	14,628,261	17,277,886	18,111,826
Fire Safety	387,504	520,052	594,210	601,969
Weed Abatement	23,014	41,841	50,700	72,700
Disaster Preparedness	598,090	371,650	653,006	304,212
Training Team	286	877	6,906	-
Total Dollars by Division	14,789,405	15,562,680	18,582,708	19,090,707

FIRE DEPARTMENT

MISCELLANEOUS GRANTS FUND (FIRE)

The Miscellaneous Grants Fund accounts for various grants citywide. The grant funds accounted for in this fund specific to the Colton Fire Department are earmarked for specific purposes according to the requirements of the granting agency.

MISCELLANEOUS GRANTS FUND (FIRE) BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Mandated Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	32,368	100,000	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	1,500,000	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,500,000	32,368	100,000	-

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Miscellaneous Fire Grants	1,500,000	32,368	100,000	-
Total Dollars by Division	1,500,000	32,368	100,000	-

COMMUNITY SERVICES DEPARTMENT



DESCRIPTION

The Community Services Department offers high quality programs and services to the residents of the City. It maintains its mission to "*connect our community, through people, facilities and programs.*"

The Community Services Department encompasses four divisions: Library Services, Recreation Services, Early Childhood Education, and Hermosa Gardens Cemetery. Our operations span ten facilities, including four community centers, two libraries, a cemetery, childcare programs for school-age children at two locations, and State preschool programs at three sites. In addition to these core services, the Department is committed to supporting our community through Homeless Services initiatives. These include bi-monthly free food distributions, eviction prevention efforts, and the provision of community food, clothing, and hygiene pantries. To foster community engagement and wellbeing, the Department organizes seasonal events designed to promote a sense of unity and provide healthy leisure activities for families. The success of our mission relies on the active participation and support of the community in our programs, events, and facilities.

ADMINISTRATION

The Community Services Administration, based at the Gonzales Community Center, oversees essential services like Early Care and Education, Library Services, Recreation Services, Hermosa Gardens Cemetery operations, the Colton Area Museum Improvement Project, and various Park Development Projects. Our goal is to provide top-notch customer service, prioritizing resident satisfaction. We tailor our programs, services, and facilities to meet community needs, continually evaluating effectiveness. We involve customers in program development and maintain high facility standards, adhering to industry best practices to ensure excellence in service delivery.

The Community Services Department plays a crucial role within the City of Colton's service network. It offers support to all municipal departments and actively engages with the community, forming partnerships to advance the shared objective of fostering community connections.

EARLY CARE AND EDUCATION

Early Care and Education provides care and education services through School Age Program and a State Preschool Program, at four locations: Cooley Ranch, Reche Canyon, Paul J. Rogers, and Wilson.

The School Age Program (SAP) is primarily funded by a California Department of Social Services contract and augmented with parent fees from both Private Pay and Family Fees from subsidized families that provides; before and after school care, full-day care (Winter, Spring, and Summer breaks), activities, snacks, on-site homework help and tutoring. It operates 246 days a year, Monday – Friday at Reche Canyon, and Paul J. Rogers school sites.

The State Preschool Program (SPP) is a contract program entirely funded by the California Department of Education. It is FREE, if income qualified. This program is designed and implemented to enhance a child's natural abilities and prepare them to succeed in Kindergarten, both inside the classroom and on the playground. It operates 180 days a year, five days a week at Wilson, Rogers, and Cooley Ranch. All three locations are part of the States' Quality Rating Improvement System, which stems from a National effort to improve the quality of Preschools using industry-recognized measures. Locally, in San Bernardino, the system is called Quality Start San Bernardino (QSSB). All three sites were rated a four (4) out of a possible five (5).

COMMUNITY SERVICES DEPARTMENT

LIBRARY SERVICES

Library Services operates two locations: the Main Library and the Luque Branch Library, which hosts the Homework Assistance Center. The Colton Public Library offers cardholders of all ages access to information, materials, programming, and technology crucial to our community. We blend traditional library services with advanced online resources, programming, and technology access to meet evolving needs.

With nearly 70,000 registered borrowers and a collection exceeding 100,000 items, the Colton Public Library System proudly serves our community. We continuously expand resources and adapt services to provide top-quality materials and meet informational needs. Since the pandemic, we've embraced a hybrid format, offering a mix of traditional services, virtual programming, and direct-to-go services, which have been well-received and serve as a model for neighboring libraries.

Our Library Services Division remains committed to adult literacy programs and school-aged homework assistance at the Luque Branch Library, offering both in-person and virtual sessions. Our literacy program provides confidential one-on-one tutoring for adults, afterschool homework help for students in grades K-8, and various family-focused educational resources and programming.

RECREATION SERVICES

Recreation Services provides programs and Community events for residents of all ages from four community centers, including the Frank A. Gonzales, Lawrence A. Hutton & Peter S. Luque Community Centers, and the Art Thompson Teen Center. Together, these locations offer community access to free or low-cost programs, events, and support services.

Recreation Services offers diverse programs, activities, sports, and city-wide events catering to various age groups, promoting active lifestyles for Colton residents. The Gonzales Community Center serves as the hub for Recreation Services, featuring a seasonal aquatics center, basketball gymnasium, and multiple meeting facilities. At the Hutton Community Center, we provide senior programming through the 50+ Club and offer exclusive morning access to a senior fitness center, alongside weekend private rentals. Meanwhile, the Luque Community Center hosts grant-funded Homeless Prevention & Resource programs, offering emergency assistance for housing, food, clothing, and hygiene supplies. Our Thompson Teen Center caters to youth aged 13-17 with a range of engaging programs, including games, homework assistance, enrichment trips, and an active Teen Board. We're proud to note a surge in community participation and program enrollment across all age groups. Furthermore, our facility reservation and special event programs are experiencing increased demand and revenue, indicating the growing popularity and success of our offerings.

CEMETERY OPERATIONS

The City of Colton has owned Hermosa Gardens Cemetery since 1906, managing operations directly until 1999. Subsequently, a 55-year agreement was made with Inland Memorial in 2000. The lease oversight was transferred to the Community Services Director in 2010. However, in March 2023, Inland Memorial changed ownership, leading to a new operating agreement with Cemetery Care Providers (CCP). Originally slated for December 2023, the City assumed full operation and management of the Cemetery on October 1, 2023, with a \$400,000 General Fund appropriation approved for maintenance, operations, and capital improvements.

Contracted through October 31, 2024, OBI dba Omni Cemetery Management (Omni) assists City Staff in operational support. Their role includes daily cemetery operations such as sales, site preparation, maintenance, burial services, chapel rentals, grounds upkeep, and resident services. Collaborative efforts between City Staff and Omni aim to assess operations, digitize records, enhance infrastructure, and evaluate potential liabilities. This proactive approach enhances operational efficiency, mitigates risks, and strengthens the City's position to attract reputable vendors for leasing or selling the property.

COMMUNITY SERVICES DEPARTMENT

ACCOMPLISHMENTS

EARLY CARE & EDUCATION

- ❖ For the State Preschool Program, all three (3) sites continue to receive high marks from QSSB, and all have an official “rating” of 4. A score of “4” is deemed “Quality Plus” and “exceeds quality standards.”
- ❖ CDE conducted an in-person Contract Monitoring Review (CMR) for CSPP (Preschool) and ECE. A CMR is a comprehensive, multi-faceted review of 20 items with Key Dimensions held every 3-5 years. CDE rated all 20 items as “Meets Requirements” and had nothing but positive comments about ECE Administration, site personnel, and the site itself.
- ❖ CDE conducted an in-person Contract Monitoring Review (CMR) for CSPP (Preschool) and ECE. A CMR is a detailed assessment conducted every 3-5 years, covering 20 aspects with key dimensions. CDE rated all 20 items as meeting requirements and provided positive feedback about ECE Administration, site personnel, and the site itself.
- ❖ Paul J. Rogers had a new, large shade structure installed over the preschool playground (coming in June 2024).
- ❖ Wilson State Preschool had a new cement trike path installed.
- ❖ ECE received almost \$300,000 in new ARPA funds from the Department of Education.

RECREATION SERVICES

- ❖ Senior Programs at the Hutton Community Center returned to full programing, including the daily senior lunch program.
- ❖ Record attendance a most City-wide events such as the Colton Birthday Celebration, Halloween Festival and Summer Concert Servies.
- ❖ Received \$21,000 in sponsorship for the holiday community aid programs that include Thanksgiving-In-A-Box and Holiday Help. Excess funds were used to provide food support to seniors in need.

LIBRARY SERVICES

- ❖ Awarded \$7,500 LSTA Grant for the California State Library to host the Community Crafting Program. Participants learned how to paint with acrylic pants, scrapbook and decorate cookies and cakes.
- ❖ Awarded \$55,000 in State Funds to provide adult and family literacy services and homework assistance to patrons.
- ❖ Expanded the library’s children’s nonfiction collection with \$15,000 in families for literacy funding.
- ❖ Successfully hosted a school aged library card drive during National Library Week and welcomed new library card holders.

CEMETERY OPERATIONS

- ❖ Assumed responsibility for day-to-day Cemetery operations.
- ❖ Facilitated improvements including street paving, building repairs, water management and landscaping.
- ❖ Working towards development of a comprehensive maintenance plan to ensure the grounds remain in good condition year-round.

OBJECTIVES

- ❖ Connect our community by providing the finest programs, services, information, and facilities.
- ❖ Resume a comprehensive program schedule while adhering to health and safety protocols.
- ❖ Deliver exceptional customer service to Colton residents through trained and responsive staff.
- ❖ Manage funding responsibly and explore new sources to sustain community services.
- ❖ Promote individual and family well-being through diverse programs for all ages.
- ❖ Continuously assess programs and events to align with community needs and preferences, adapting policies and offerings accordingly.

COMMUNITY SERVICES DEPARTMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
Community Services	14.7	15.7	15.7	15.7
Total Department FTEs	14.7	15.7	15.7	15.7

COMMUNITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
General Fund	3,458,940	3,968,110	5,320,075	5,318,837
Early Care & Education Fund	975,390	1,206,473	2,220,985	1,858,049
Library Grant Fund	74,880	115,539	75,453	69,543
Miscellaneous Grants Fund	478,481	218,568	22,936,161	-
Total Dollars by Fund	4,987,690	5,508,690	30,552,674	7,246,429

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	905,733	1,040,782	1,168,008	1,364,829
Part Time	1,107,927	1,327,082	1,790,310	1,792,936
Overtime	1,668	7,157	38,500	29,350
Salary Related Benefits	149,659	162,345	159,245	194,153
Non-Persable Benefits	223,853	273,352	296,505	258,838
Persable Benefits	641	71	-	-
PERS Unfunded Liability	256,248	227,750	228,881	255,132
Education & Training	1,690	3,490	18,000	17,500
Uniforms & Safety Equipment	7,878	20,587	23,300	18,900
Total Salaries & Benefits	2,655,297	3,062,616	3,722,749	3,931,638
Maintenance & Operations	544,927	816,464	1,551,198	913,305
Contracted Services	209,659	195,335	896,405	505,850
Capital Improvements	281,335	17,935	22,083,997	116,514
Capital Outlay	97,287	126,503	739,410	5,300
Allocated Charges	1,085,157	1,216,986	1,477,655	1,693,224
Operating Transfers - Out	114,029	72,851	81,260	80,598
Total Dollars by Expense Category	4,987,690	5,508,690	30,552,674	7,246,429

COMMUNITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	600,755	695,219	816,948	936,318
Part Time	715,879	925,998	1,170,958	1,222,058
Overtime	1,668	3,110	24,000	15,350
Salary Related Benefits	94,590	106,761	130,224	134,762
Non-Persable Benefits	120,681	149,767	167,620	156,238
Persable Benefits	641	71	-	-
PERS Unfunded Liability	198,476	161,843	158,764	171,213
Education & Training	-	-	11,500	11,500
Uniforms & Safety Equipment	7,793	14,064	15,800	14,400
Total Salaries & Benefits	1,740,483	2,056,833	2,495,814	2,661,839
Maintenance & Operations	375,588	450,454	561,836	526,655
Contracted Services	93,317	135,403	669,323	464,900
Capital Improvements	124,200	-	25,000	25,000
Capital Outlay	31,130	100,240	136,081	5,300
Allocated Charges	1,038,172	1,173,411	1,375,655	1,581,056
Operating Transfers - Out	56,050	51,769	56,366	54,087
Total Dollars by Expense Category	3,458,940	3,968,110	5,320,075	5,318,837

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	876,245	977,062	1,181,343	1,288,874
Recreation Services	2,113,542	2,491,544	2,908,323	2,955,556
Library Services	468,104	498,054	668,477	683,882
Hermosa Gardens Operations	1,050	1,450	561,932	370,725
Emergency Operations	-	-	-	19,800
Total Dollars by Division	3,458,940	3,968,110	5,320,075	5,318,837

COMMUNITY SERVICES DEPARTMENT

EARLY CARE & EDUCATION FUND

The Early Care and Education (ECE) Division operates at five locations: Cooley Ranch (CR), Reche Canyon (RC), Paul J. Rogers (PJR), Wilson State Preschool (WSP), and the Gonzales Community Center (GCC). Funding primarily comes from a CDE Contract for the School Age Program, supplemented by Private Pay and Family Fees. This program offers care, activities, snacks, and tutoring on-site for children in K through 6th grade from PJR and RC elementary schools.

The State Preschool Program (CR, WSP, and PJR) is fully funded by a CDE Contract and is provided free to income-qualified families. It focuses on enhancing children's abilities and preparing them for Kindergarten success.

EARLY CARE & EDUCATION FUND BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	261,536	302,210	378,561	428,511
Part Time	340,737	338,736	551,046	519,378
Overtime	-	4,047	14,500	14,000
Salary Related Benefits	48,613	49,274	55,650	57,191
Non-Persable Benefits	89,335	109,136	122,826	102,600
Persable Benefits	-	-	-	-
PERS Unfunded Liability	57,772	65,907	70,117	83,919
Education & Training	1,690	3,490	6,500	6,000
Uniforms & Safety Equipment	84	6,523	7,500	4,500
Total Salaries & Benefits	799,768	879,323	1,206,700	1,216,099
Maintenance & Operations	98,024	191,492	492,066	373,850
Contracted Services	7,367	52,382	40,000	39,950
Capital Improvements	-	-	145,601	91,514
Capital Outlay	5,727	20,966	212,224	-
Allocated Charges	44,614	41,229	99,500	110,125
Operating Transfers - Out	19,889	21,082	24,894	26,511
Total Dollars by Expense Category	975,390	1,206,473	2,220,985	1,858,049

COMMUNITY SERVICES DEPARTMENT

Appropriations by Division

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Division				
School Age	344,610	482,000	831,006	886,327
Preschool Program	620,428	703,266	945,228	971,722
Tiny Tots	-	-	-	-
California Education Stipend	10,351	21,207	68,969	-
ARPA Stabilization	-	-	284,294	-
Cost of Care Plus	-	-	91,488	-
Total Dollars by Division	975,390	1,206,473	2,220,985	1,858,049

COMMUNITY SERVICES DEPARTMENT

LIBRARY GRANT FUND DEPARTMENT BUDGET SUMMARY

The Advance to Literacy Program engages volunteer tutors to support adult learners in improving basic reading, writing, math, and informational literacy skills. Additionally, it provides introductory computer classes and DMV Test Preparation sessions. Supported by a State Library Grant and CDBG funding, the program also offers conversational skills training and weekly literacy storytime sessions. Under the Families for Literacy program, special support is extended to Advance to Literacy participants with children aged 5 and under. This includes Preschool Story Time with complimentary library books, access to a Preschool Computer Lab, and afterschool homework assistance. Virtual services, such as online story time and distance learning tutoring, along with additional internet-based resources, are also available. This year, the program received increased funding from the State Library budget and obtained additional grant funding through LSTA.

LIBRARY GRANT FUND BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	900	-	-	-
Part Time	50,501	62,349	54,411	51,500
Overtime	-	-	-	-
Salary Related Benefits	1,102	904	2,200	2,200
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	52,504	63,253	56,611	53,700
Maintenance & Operations	20,005	49,940	15,273	12,800
Contracted Services	-	-	1,069	1,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	2,371	2,346	2,500	2,043
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	74,880	115,539	75,453	69,543

COMMUNITY SERVICES DEPARTMENT

MISCELLANEOUS GRANT (COMMUNITY SERVICES) FUND

This cost center accounts for grants specific to the Community Services Department. The Community Services Department seeks out and identifies grant opportunities on an ongoing basis. Currently, the CSD grant portfolio includes over \$22 million in Capital Improvement Projects and almost \$8 million in ARPA funds, as well as CDBG Public Services projects such as the Teen Center and Literacy program.

ACCOMPLISHMENTS

- ❖ Submitted and received a \$1,015,200 grant through the Land and Water Conservation Fund to renovate Chavez Park by leveraging existing grants and alternative as matching funds for a \$2,030,400 project.
- ❖ Contracted with PBLA to manage Colton Eco Friendly Park with Soccer Fields development over next two years.

MISCELLANEOUS GRANT FUND (COMMUNITY SERVICES) BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	42,541	43,353	(27,501)	-
Part Time	810	-	13,895	-
Overtime	-	-	-	-
Salary Related Benefits	5,354	5,406	(28,829)	-
Non-Persable Benefits	13,836	14,449	6,059	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	62,542	63,208	(36,376)	-
Maintenance & Operations	51,310	124,578	482,023	-
Contracted Services	108,974	7,550	186,013	-
Capital Improvements	157,135	17,935	21,913,396	-
Capital Outlay	60,430	5,297	391,105	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	38,090	-	-	-
Total Dollars by Expense Category	478,481	218,568	22,936,161	-

DEVELOPMENT SERVICES DEPARTMENT

DESCRIPTION

The Development Services Department strives to preserve and improve our neighborhoods and our business environment by:

- Developing and administering plans and policies that facilitate a more livable city.
- Providing efficient and responsive planning, building and business license services to our residents, the development and business community.
- Maintaining safety and protections through compliance with city, state and federal regulations and codes.

The Development Services Department is comprised of the following divisions:

BUILDING & SAFETY

The Building & Safety Division serves and protects the public by ensuring safe and sound building construction in compliance with building, electrical, plumbing, mechanical, energy efficiency standards, Cal-green and security codes, state health & safety laws, disability access, and related City ordinances. The Building & Safety Division develops and administers the policies for development plan checks and inspections, and ensures that the Department operates in accordance with all adopted codes and amendments.

BUSINESS LICENSE

The Business License Division is dedicated to assisting those who have chosen to do business in the City of Colton. The Division is charged with registering new businesses, administering annual renewals, enforcing the City's business license ordinance, verifying gross receipts, and providing mandated business tax information to the State.

PLANNING

The Planning Division develops and implements a comprehensive planning program to guide and manage future development. This includes maintaining, monitoring and implementing Colton's General Plan policies, and preparing a variety of long-range planning documents such as design guidelines, General Plan updates, and Specific Plans to guide development in the City and remain in compliance with state laws. The Division has the ongoing task of updating the Zoning Code and Subdivision Code to ensure consistency with State laws and current planning standards.

The Planning Division is responsible for review, analysis and final approval or recommendations on development proposals, to ensure high quality development that promotes Colton's interests and long-term goals as defined in the General Plan, Zoning Code and Specific Plans.

The Planning Division serves as staff to the Planning Commission and Application Review Committee (ARC), and provides support services to various City departments, such as Code Compliance, Customer Service, Public Works and Economic Development, as well as to various ad-hoc committees established by the City Council. Planning also manages the historic preservation activities to protect neighborhoods, buildings, and sites that reflect the elements of Colton's cultural, social, economic, political and architectural history.

Study Sessions/Community Engagement meetings have increased after specific request by the Planning Commission to review more complicated and larger projects prior to actual public hearing date.

DEVELOPMENT SERVICES DEPARTMENT

ACCOMPLISHMENTS

ADMINISTRATION

- ❖ The Department has served 6,880 customers at our Permits Counter (through March 14, 2024).
- ❖ The Department has fulfilled 141 public records requests by March 14, 2024, in response to referrals from the City Clerk's office.
- ❖ Continued process of scanning and archiving Building records into a searchable Laserfiche format, to reduce the volume of hardcopy files and allow for web-based records searches.
- ❖ The Department also completed three development agreements including two for large logistic warehouse projects at 1400-1500 Agua Mansa Road and one for the Iron Horse Hills residential subdivision. The two warehouse logistic projects included several public benefit terms in the agreements including \$10,000.00 from each site for Historic Preservation and \$6,000,000.00 in public benefits.
- ❖ The Department worked alongside with Planning Division, Police Administration, Public Works (PW) Engineering, and PW Electric Utilities for the 2023/24 User Fee Update. On February 6, 2024, the City Council adopted Resolution No. R-04-24 approving User Fee Updates for the multi-department project establishing new fees and repealing selected existing fees previously adopted. The public was notified in advance and began operating under the updated User Fee Schedule on March 4, 2024.
- ❖ The Department processed an Update to the Climate Action Plan (CAP) identifying measures to reduce greenhouse gas emissions under the City's jurisdictional control. On December 5, 2023, City Council adopted Resolution No. R-105-23 approving Climate Action Plan Update and making responsible agency findings pursuant to the California Environmental Quality Act (CEQA).

BUILDING & SAFETY

- ❖ Building & Safety has issued 856 building permits with a cumulative valuation of \$34,952,040.93, reviewed 583 plan checks, performed 3,890 building inspections and conducted 80 Business Occupancy Permit (BOP) inspections (through February 27, 2024).
- ❖ The Vacant and Abandoned Commercial & Industrial Buildings Ordinance is being implemented by dedicated staff by the development of registration forms, building inventories, site inspections, inspection and inventory log, customer's notification, and permit issuance.
- ❖ The Building & Safety plan check log/status report has been replaced with the eTrackit access portal where contractors, architects, and general public can access plan review for plan check status.
- ❖ Building & Safety staff has been working closely with the Central Square support services for the permitting software implementation which is being used by Building & Safety, Code Enforcement, Engineering, Fire, and Planning.
- ❖ Building & Safety is going through the adoption process for SolarAPP+; a web-based application used to review, approve, and issue residential PV (Photo-voltaic) Permits.
 - 90% of the implementation process completed.
 - Integration work for SolarAPP+ and Central Square is being worked on.
 - After the integration process is completed, a Pilot program will continue.
 - After Pilot program completion, implementation will begin.

BUSINESS LICENSE

- ❖ 205 new business licenses have been issued by the City and through HdL Discovery (fiscal year to date).
- ❖ 2,876 business license tax notices are currently being renewed.

DEVELOPMENT SERVICES DEPARTMENT

- ❖ Total revenue projected to end of year: \$1,400,000.
- ❖ The HdL Companies discovery and audit program has recently mailed out 250 follow up notices.
- ❖ 55 Tobacco Retailer Licenses have been renewed. A total of \$14,575 in Tobacco License fees has been collected fiscal year to date.

PLANNING

❖ **Colton Courtyard Uniform Sign Program Update**

On December 8, 2023, permits to update the Colton Courtyard Uniform Sign Program were submitted. The permits allow the construction of one new 60 ft. freestanding pylon sign, one new 20 ft. freestanding pylon sign, two new 12 ft. freestanding monument signs, and the reworking of one existing 68 ft. freestanding freeway-oriented pylon sign on approximately 17.93 acres located at 1200 – 1350 E. Washington St. This sign program update is a much-needed improvement to the Colton Courtyard that will efficiently navigate customer traffic to the various tenants within the shopping center while also providing a vibrant facade update to the entire commercial district along E. Washington Street.

❖ **Sixth (6th) Cycle Housing Element Progress Update – Program 11**

On January 4, 2022, the City Council adopted the sixth (6th) Cycle Housing Element update, which was most recently submitted to the State Department of Housing and Community Development (HCD) for review on October 12, 2023. Following receipt of comments from HCD, staff is diligently working towards completing Program – 10 (Update Zoning Standards) and Program – 11 (Rezone Sites) before the end of Q3 2024 and the Housing Element Update was approved with a condition that the rezoning to obtain final certification by HCD before the end of fourth quarter 2024.

❖ **IDI Logistics Approval – June 20, 2023; July 18, 2023**

On July 18, 2023, City Council approved a development application for the Agua Mansa Logistics Center proposing to develop two industrial warehouse buildings totaling 928,466 square feet (474,021 square feet for Building 1 at 1500 Agua Mansa Road [DAP-001-668] and 456,445 square feet for Building 2 at 1400 Agua Mansa Road [DAP-001-716]) and associated driveways, parking lots, landscaping and other associated on-site and off-site improvements on a 59-acre vacant site.

❖ **Ecology – Modification of Entitlement – November 14, 2023 through March 26, 2024**

In November of 2023 the City of Colton Planning Commission elected to modify the entitlement allowing Ecology to operate at 785 E. M Street after concerns were voiced regarding the site's hours of operation, shredder activity, and the air quality emitted. A comprehensive review was completed of past approvals and additional Conditions of Approval were added to address the concerns.

❖ **2023 – 2024 Annual Report for CLG**

This annual report was accepted by the Planning Commission on March 14, 2023 and submitted to the state Office of Historic Preservation to meet its deadline by May 31, 2023. Colton has been a CLG member for 29 years since the City Council approved an application and agreement for the CLG designation.

- ❖ **2023 Housing Element Annual Progress Report:** This annual report measures the City's progress in meeting its share of regional housing needs established by the State and includes the number of units that

DEVELOPMENT SERVICES DEPARTMENT

were entitled and issues building permits. The report was submitted to the Department of Housing & Community Development on April 1, 2024.

❖ **Update to ADU Ordinance O-10-23 – August, 2023**

In 2022, the California Legislature approved, and the Governor signed into law a number of bills (“new ADU Laws”) that, among other things, amended Government Code section 65852.2 and 65852.22 to impose new limits on local authority to regulate ADUs and Junior ADUs. On August 15, 2023, the Colton City Council adopted an updated ADU Ordinance No. O-10-23. The ordinance amended Title 18, Section 18.48.150 of the Colton Municipal Code relating to Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU) to include updates to development standards such as allowable height, setbacks, and application review procedures.

❖ **BOP Application & Process Update**

After the adoption of R-04-24 approving a User Fee Update, the Planning Division reviewed and reworked the Business Occupancy Permit (BOP) application and process. Changes were made to remove the Building & Safety Division from the application pre-clearance process as well as removing both B&S and Code Enforcement from the BOP inspection process.

❖ **234 W. Valley Quick Service Restaurant – November 28, 2023**

On November 28, 2023 the Colton Planning Commission approved an Architectural & Site Plan Review to develop a 3,516 square-foot drive-thru commercial building which includes a drive-thru restaurant, two retail shops, and site improvements; Conditional Use Permit to establish a drive-thru restaurant with outdoor seating areas and modification of existing drive-thru queuing line; Variance to allow an increase of front setback from 10 feet to 29'-6" feet, reduction of window glazing from 45% to none, and building placement along Valley Blvd; and Major Certificate of Appropriateness to allow the construction of a new 3,516 square-foot drive-thru commercial building within the Citrus Park Historic District on a vacant lot located within the C-2/D (General Commercial Downtown) Zone.

❖ **Donut Star – Building Plan Check – 736 W. Valley Blvd**

The Planning Commission approved Conditional Use Permit (CUP), an Architectural & Site Plan Review Application, and a Major Certificate of Appropriateness to allow the construction of a new 2,013 square foot donut shop with a drive-thru drive-up window for the new Donut Star location. This project is located at 736 W. Valley Blvd on a lot measuring 15,000 square feet zoned C-2 (General Commercial) and located in the Terrace Historic District. Because of recently passed Senate Bill SB 330, an existing residential unit is required to be replaced somewhere in the City to ensure the current housing inventory is not reduced. It requires that the housing unit being replaced must be of “Equivalent Size”. “Equivalent Size” is defined in SB 330 as “the replacement units contain at least the same total number of bedrooms as the units being replaced.” To replace the unit, the project includes a three-bedroom single story 1,056 single-family home with an attached 2-car garage that will be located at southeast corner of the site.

❖ **Sunny Express Car Wash – February 27, 2024 Planning Commission – 2015 N. Rancho**

On February 27, 2024 the Planning Commission approved a Conditional Use Permit and Architectural & Site Plan Review to develop a new self-service 4,965 square-foot carwash building with 22 vacuum stalls on a lot measuring 1.19 acres and zoned C-2 (General Commercial).

DEVELOPMENT SERVICES DEPARTMENT

- ❖ **Hub City Centre Specific Plan Amendment and Change of Zone – RFP Sent out**
- ❖ The following Planning applications have been received during FY2023-24:
 - 65 Development Application Process (DAP) applications (completed or in process. DAPs include Conditional Use Permits, Minor Conditional Use Permits, Architectural and Site Plan Reviews, and Variances.
 - 5 Certificate of Appropriateness applications (historic resources/district review).
 - 11 Pre-Applications for industrial, commercial and residential developments.
 - 160 Business Occupancy Permits (BOPs) and Waivers (BOWs).
 - 30 Home Occupation Permits
 - 55 Accessory Dwelling Units
 - 300 Building Plan Checks.

OBJECTIVES

ADMINISTRATION

- ❖ Continue scanning and archiving Building, Business License and Planning records into a searchable Laserfiche format, further reducing volume of hardcopy files and allowing for web-based records searches.
- ❖ Complete records destruction process for all expired and/or scanned records.
- ❖ Complete update to Planning user fee schedule.

BUILDING & SAFETY

- ❖ Ensure that all new development complies with California Building Codes and local and coordinate with Code Compliance on the abatement of substandard conditions.
- ❖ Maintain current plan check turn-around timeframes and respond to inspection requests within a 24-hour period.
- ❖ Continue with implementation of the Vacant and Abandoned Buildings program pursuant to Ordinance No. O-16-16, which requires registration, inspection and maintenance of vacant and abandoned commercial/industrial buildings.
- ❖ Implement electronic plan check processes via the CentralSquare software and Bluebeam; continue implementing eTrackit software, including in-field input.
- ❖ Implement SolarAPP+ to implement online residential solar permitting, as required by the 2022 Solar Access Act.
- ❖ Prepare “REACH” code options for consideration by the City Council. REACH codes are greenhouse gas reduction measures that are optional amendments to the City’s Building Codes.
- ❖ Prepare “REACH” code options for consideration by the City Council. REACH codes are greenhouse gas reduction measures that are optional amendments to the City’s Building Codes.

BUSINESS LICENSE

- ❖ Continue to increase efficiencies and revenue received through the Business License Tax.
- ❖ Complete scanning of all business license records and follow-up with records destruction process.

DEVELOPMENT SERVICES DEPARTMENT

- ❖ Continue working with compliance auditor, HdL Companies, to seek new sources of revenue through identification of unlicensed businesses operating within the City.
- ❖ Work with code compliance to identify businesses operating without a business license.

PLANNING

- ❖ Continue with implementation of Programs contained in the 6th Cycle Housing Element Update.
- ❖ Finalize update to the Cultural Resources Element of the General Plan and ensure adoption by July 2024.
- ❖ Continue to work on Zoning Code updates, currently in process, to remain current with State laws and regulations, efficiencies and good planning principles, with particular focus on streamlining processing timelines.
- ❖ Continue to facilitate the acquisition of Delhi Sands Flower-loving fly habitat within the West Valley Habitat Conservation Area, and work with Public Works on installation of required improvements, and ongoing management tasks (e.g., debris & homeless encampment removal).
- ❖ Continue to work with SBCOG (San Bernardino County Council of Governments) on a variety of issues include Accessory Dwelling Unit (ADU) program, providing comments and review of the California High Speed Rail/Colton Intermodal Facility, Climate Action Plan implementation (Public handouts related to greenhouse gas reduction measures and screening tables) and other programs/project/initiatives presented by the SBCOG and SCAG.
- ❖ Continue to utilize the ESRI ArcGIS Urban program for new development projects and train appropriate staff.
- ❖ Continue evaluation of performance for CentralSquare permit software to include issuance of electronic permits, plan reviews, and other electronic submissions.
- ❖ Continue updating all Planning Applications and Handouts in both English and Spanish in providing information on various planning processes and permitting.
- ❖ Work with Public Works Engineering Department in updating the Vehicle Miles Traveling (VMT) policy.
- ❖ Update various Elements of the General Plan and complete Specific Plan updates.

DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
Development Services	11.0	13.0	13.0	13.0
Total Department FTEs	11.0	13.0	13.0	13.0

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
General Fund	3,273,032	3,780,808	6,916,639	5,314,308
Miscellaneous Grants Fund	113,219	430,472	75,858	-
Total Dollars by Fund	3,386,251	4,211,279	6,992,497	5,314,308

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	878,150	909,500	1,151,721	1,202,775
Part Time	9,625	16,895	26,105	20,041
Overtime	1,338	7,063	5,937	4,500
Salary Related Benefits	112,875	113,241	163,893	178,346
Non-Persable Benefits	156,312	162,517	247,357	256,748
Persable Benefits	698	20	1,200	-
PERS Unfunded Liability	210,080	255,050	220,526	250,494
Education & Training	882	-	3,000	3,000
Uniforms & Safety Equipment	445	459	800	800
Total Salaries & Benefits	1,370,405	1,464,745	1,820,539	1,916,704
Maintenance & Operations	188,952	261,591	293,408	273,400
Contracted Services	1,115,157	1,159,182	3,870,848	2,145,000
Capital Improvements	-	428,598	20,000	-
Capital Outlay	-	-	2,000	-
Allocated Charges	639,414	815,579	907,408	900,072
Operating Transfers - Out	72,322	81,584	78,294	79,132
Total Dollars by Expense Category	3,386,251	4,211,279	6,992,497	5,314,308

DEVELOPMENT SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	878,150	909,500	1,151,721	1,202,775
Part Time	9,625	16,895	26,105	20,041
Overtime	1,338	7,063	5,937	4,500
Salary Related Benefits	112,875	113,241	163,893	178,346
Non-Persable Benefits	156,312	162,517	247,357	256,748
Persable Benefits	698	20	1,200	-
PERS Unfunded Liability	210,080	255,050	220,526	250,494
Education & Training	882	-	3,000	3,000
Uniforms & Safety Equipment	445	459	800	800
Total Salaries & Benefits	1,370,405	1,464,745	1,820,539	1,916,704
Maintenance & Operations	188,952	261,591	293,408	273,400
Contracted Services	1,001,938	1,157,309	3,794,990	2,145,000
Capital Improvements	-	-	20,000	-
Capital Outlay	-	-	2,000	-
Allocated Charges	639,414	815,579	907,408	900,072
Operating Transfers - Out	72,322	81,584	78,294	79,132
Total Dollars by Expense Category	3,273,032	3,780,808	6,916,639	5,314,308

Appropriations by Division

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Division				
Planning	2,385,630	2,832,283	5,862,207	4,103,732
Building	887,402	948,525	1,054,432	1,210,576
Total Dollars by Division	3,273,032	3,780,808	6,916,639	5,314,308

DEVELOPMENT SERVICES DEPARTMENT

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES)

The State of California, through the California Department of Fish and Wildlife, awarded a grant to financially support the City of Colton’s Habitat Conservation Plan (HCP). The City’s HCP will serve to protect the Delhi Sands Flower-loving Fly population, ensure the long-term management of suitable DSF habitat, and allow compatible development to proceed with the City’s HCP planning area.

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES) BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	113,219	1,874	75,858	-
Capital Improvements	-	428,598	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	113,219	430,472	75,858	-

ELECTRIC UTILITY DEPARTMENT

DESCRIPTION

Colton Electric Utility is the second oldest municipal electric utility in the State of California. Formally established in 1896 by passage of an ordinance to provide for “intention to acquire, construct, own, operate, and maintain a public electric light system for supplying lights, power to the City residents.” The issue was passed 114 to 12 by a vote of the citizens and the plant, costing \$6,000, was built. Colton Electric has provided affordable electric services for over 127 years.

The City-owned utility is an Enterprise Fund. An Enterprise Fund is used to account for the acquisition, operation, and maintenance of governmental facilities that are either wholly or predominately self-supporting through user charges. The operation of an Enterprise Fund is accounted for in such a manner as to show a profit or loss, similar to a comparable private enterprise.

Colton Electric Utility currently serves a peak load of approximately 88 MW. Its resource portfolio consists of generation from shares of Southern California Public Power Authority (SCPPA) resources at Palo Verde, Hoover Dam, and Magnolia Power Plant. In 2003, the Agua Mansa Power Plant was built, providing an additional peaking capacity of 43 megawatts for the City. In addition, Colton has entered into several Power Purchase Agreements for renewable energy resources, including solar, wind, and landfill gas.

The Renewable Energy Resources Act of 2011 required that all electric utilities in California acquire at least 33% of its total energy sales from renewable sources by 2020. In 2016, legislation was passed that increased the renewable requirement to 50% by 2030. In 2018, the California Legislature passed SB100, further increasing the renewable requirement to 60% by 2030. This legislation also requires electric utilities in the State to be 100% zero carbon by 2045.

Colton Electric met 31% of its retail sales with renewable energy in 2017 and 2018 and is on track to meet the 60% by 2030 target. In 2018, Colton Electric reduced its carbon resources by approximately 80% in 2018 with the expiration of the contract for energy from the San Juan Generating Station at the end of 2017.

The Utility has contracted for new, renewable energy sources to replace generation from San Juan. In March 2019, Colton Electric executed a purchased power agreement for 15 MW of baseload renewable energy from Ormat’s Mammoth Casa Diablo IV Geothermal Project, expected to be online by mid-2022. Additionally, the Utility continues to monitor developments in utility regulations and requirements at the state and federal level.

The Colton Electric Utility team of dedicated employees remain committed to providing the community with superior customer service and reliable electric service while planning for the future power needs of Colton.

The Electric Utility Department has the following Divisions:

ADMINISTRATION

The Administration Division is responsible for planning and managing power supply resources to meet CED’s current and future load requirements. Resource planning activities include finding cost effective resources that meet both State and Federal mandates for renewable resources, air quality, and climate change programs.

ELECTRIC UTILITY DEPARTMENT

The Administration Division is also responsible for the development and administration of the annual revenue and expense budget, utility accounting activities, regulatory reporting (including greenhouse gas and renewable portfolio standards.) at the local, State and Federal levels, legislative activities.

ENGINEERING

The Engineering Division provides support services to the Substation and Transmission/Distribution Divisions, inspection services to developers for all construction needs, works with customers to design and provide service connections to the system, and maintains the Electric Department's Geographic Information System (GIS) information.

SUBSTATION DIVISION

The City has five substations and one 66 kV switchyard that provide service to approximately 20,465 customers. Substation personnel are responsible for construction, maintaining, and testing each of the 5 substations and 66 kV switchyard, installing metering equipment, testing and programming electric meters, reading meters for both electric and water customers, customer shut-offs, reconnect, and service field support.

TRANSMISSION/DISTRIBUTION

The Transmission/Distribution Division is primarily responsible for the installation, operation, repair, and maintenance of the overhead and underground electrical systems in the City of Colton. The Division also provides after-hours standby duties to the community to ensure a timely response to customers' electrical needs.

ENVIRONMENTAL SUSTAINABILITY & CONSERVATION

The Environmental Sustainability and Conservation division is responsible for development and management of energy efficiency and sustainability programs for the City of Colton. The State of California Public Utility Code requires each publicly owned utility to collect a non-by passable usage charge of 0.0029 cents per kWh to fund conservation and low-income programs. Funds from this charge are used for four purposes:

1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts.
2. Cost effective demand-side management programs that promote energy efficiency and energy conservation.
3. New investments in renewable energy resources and technologies.
4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported by competitive and regulated markets.

ACCOMPLISHMENTS

- ❖ Lifecycle reduction of Green House Gas Emissions (GHG) to 67,734,927 lbs. and continue to seek non-GHG resources to meet Senate Bill 100 (SB 100).
- ❖ Completed the energy efficiency retrofits at Colton Main Library and Gonzales Community Center easternly portion.
- ❖ Purchased (2) Electric Truck F150 Lightning for Electric Department.
- ❖ Increased participation with online Energy Efficiency (EE) applications using EnergyX software.
- ❖ Colton Electric Utility participates in the Electric Vehicle Working group and participated in regional DOE grant application.
- ❖ Increased participation on all energy efficiency rebates saving 4,027,922 kWh accumulatively.
- ❖ Continued the Energy Saving Tree Program saving 3,309,984 kWh giving away 2,000 trees accumulatively since 2015.

ELECTRIC UTILITY DEPARTMENT

- ❖ 837 students in the Colton Joint Unified School District participated in our Energy Efficiency Education Program saving 68,904 kWh
- ❖ Reduced 1,448 kW (peak demand) with EE
- ❖ CEU was awarded the Energy Efficiency and Conservation Block Grant (EECBG) by the US Department of Energy to purchase 2 EV ARCs Level II chargers.

- ❖ Replaced over 32 electric poles as part of the Electric Department's GO95 pole inspection program
- ❖ Replaced approximately 2.5 miles of underground electrical cable, increasing reliability and reducing the number of unplanned electrical outages in the City.
- ❖ Replaced/upgraded equipment on approximately 20 poles SCE replaced that we are jointly attached to.
- ❖ Proactively replaced approximately 30 aging small vault cable junctions (underground high voltage connection points).
- ❖ Colton Electric Utility participates in an energy storage-working group through SCPPA. Energy storage is being reviewed for future participation. Through funds made available in the Cap & Trade Program.
- ❖ Retrofitted approximately 275 streetlights with LED fixtures.
- ❖ Installed 2,065 Bridge Openway AMI electric meters:
 - 1,901 residential meters
 - 164 commercial meters
- ❖ Tested all substation's Battery Banks.
- ❖ Replaced Damaged Battery Bank at Drew's Substation.
- ❖ Upgraded communication network for CAISO meters.

OBJECTIVES

- ❖ Operate the electrical system safely with zero reportable accidents.
- ❖ Meet all state and federal laws and regulations.
- ❖ Provide service 99.9% of the time to Colton residents and businesses.
- ❖ FY23-24 oil testing of all substations and Agua Mansa Plant Power transformers.
- ❖ FY23-24 Transformer LTC #1 & #2 Oil Filtering at Drew's Substation.
- ❖ FY23-24 complete Hub Transformer # 3 66kV circuit breaker installation.
- ❖ FY23-24 install an additional 1,500 Bridge OpenWay AMI electric meters for residential and commercial applications.
- ❖ FY23-24 install an additional 1,500 meters' lockrings.
- ❖ FY24-25 test Hub Transformer # 3.
- ❖ FY24-25 purchase 3 replacements for 66kV GIS circuit breakers.
- ❖ FY24-25 preventive maintenance of Drew's Transformers #1 & #2.
- ❖ FY24-25 replace Hub battery bank.
- ❖ FY24-25 update CEU's Substation Physical Security Plan.
- ❖ FY24-25 install proactive security video monitoring systems at all substation and switchyard facilities.
- ❖ FY24-25 purchase and install 3,000 Bridge OpenWay AMI electric meters for residential and commercial applications.
- ❖ FY24-25 purchase and install 3,000 meters' lockrings.
- ❖ FY24-25 install Advance Metering Infrastructure (AMI) for the electric meters.
- ❖ Have retail rates at least 10% below surrounding utility rates.
- ❖ Meet at least 41.3% of retail energy requirements through renewable resources by 2023 and 60% by 2030.

ELECTRIC UTILITY DEPARTMENT

- ❖ Execute new agreements for renewable energy resources to replace contracts expiring in the next 5 years.
- ❖ Maintain a bond rating of A- or better.
- ❖ Continue to provide electric vehicle incentives including: Used Electric Vehicle Rebate, Low Income Used Electric Vehicle Rebate, Residential EV Charger Rebates, and Electric Forklifts.
- ❖ Increase participation in all residential energy efficiency rebates reducing demand.
- ❖ Continue Energy Saving Tree Programs giving away 200 trees per year.
- ❖ Continue education and outreach to K-12 schools in our service territory.
- ❖ Continue to assist small businesses with direct installation of energy efficiency products with results of 30,898 kWh savings.
- ❖ Continue marketing strategies for all EE programs for residential, commercial and industrial.
- ❖ CEU was awarded the Energy Efficiency and Conservation Block Grant (EECBG) by the US Department of Energy to purchase 2 EV ARCs Level II chargers.
- ❖ Continue to evaluate power poles and underground equipment for damage and replace/repair as necessary.
- ❖ Continue to identify and replace aging 200a and 600a cable throughout the city.
- ❖ Continue installing fault indicators to decrease outage times.
- ❖ Improve electric grid reliability.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
Administration	0.0	1.00	7.00	8.00
Engineering	0.0	0.00	4.00	6.00
Environmental, Sustainability & Conservation	0.0	0.00	5.00	6.00
Substation	0.0	0.00	12.00	12.00
Transmission/Distribution	0.0	0.00	17.00	20.00
Total Department FTEs	0.0	1.0	45.0	52.0

*The Electric Utility was incorporated in the Public Works & Utility Services Department until approval of the Electric Utility Director with the FY2022-23 Mid-Year Budget

ELECTRIC UTILITY DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Electric Utility Fund	64,245,272	71,658,693	104,421,770	103,553,296
Public Benefit Fund	586,444	913,241	1,722,055	1,104,000
Total Dollars by Fund	64,831,717	72,571,934	106,143,825	104,657,296

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	3,296,835	3,705,290	4,900,885	6,387,233
Part Time	40,215	43,448	40,282	75,141
Overtime	455,866	473,202	782,500	1,216,728
GASB 68 Net Pension Expense	(1,496,328)	(275,158)	-	-
GASB 75 Net OPEB Expense	854,955	333,104	-	-
Salary Related Benefits	500,733	606,042	794,120	470,475
Non-Persable Benefits	839,495	972,434	1,293,833	1,296,794
Persable Benefits	6,900	-	-	301,942
PERS Unfunded Liability	931,706	980,419	935,509	782,266
Education & Training	33,943	45,507	59,998	69,780
Uniforms & Safety Equipment	39,381	46,916	127,000	117,000
Total Salaries & Benefits	5,503,700	6,931,203	8,934,127	10,717,359
Maintenance & Operations	43,389,146	51,364,442	68,891,792	65,124,334
Contracted Services	883,924	794,977	2,464,251	2,259,100
Capital Improvements	1,120,128	1,716,181	7,282,259	4,915,000
Capital Outlay	(1,214,069)	(1,841,123)	1,695,373	2,860,500
Allocated Charges	4,328,141	4,792,639	6,043,886	6,438,497
Operating Transfers - Out	320,746	313,615	332,137	342,506
Administrative Transfers - Out	10,500,000	8,500,000	10,500,000	12,000,000
Total Dollars by Expense Category	64,831,717	72,571,934	106,143,825	104,657,296

ELECTRIC UTILITY DEPARTMENT

ELECTRIC UTILITY FUND BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	3,296,835	3,705,290	4,900,885	6,387,233
Part Time	40,215	43,448	40,282	75,141
Overtime	455,866	473,202	782,500	1,216,728
GASB 68 Net Pension Expense	(1,496,328)	(275,158)	-	-
GASB 75 Net OPEB Expense	854,955	333,104	-	-
Salary Related Benefits	500,733	606,042	794,120	470,475
Non-Persable Benefits	839,495	972,434	1,293,833	1,296,794
Persable Benefits	6,900	-	-	301,942
PERS Unfunded Liability	931,706	980,419	935,509	782,266
Education & Training	33,943	45,507	59,998	69,780
Uniforms & Safety Equipment	39,381	46,916	127,000	117,000
Total Salaries & Benefits	5,503,700	6,931,203	8,934,127	10,717,359
Maintenance & Operations	42,993,095	50,647,742	67,713,737	64,564,334
Contracted Services	693,531	598,436	1,920,251	1,715,100
Capital Improvements	1,120,128	1,716,181	7,282,259	4,915,000
Capital Outlay	(1,214,069)	(1,841,123)	1,695,373	2,860,500
Allocated Charges	4,328,141	4,792,639	6,043,886	6,438,497
Operating Transfers - Out	320,746	313,615	332,137	342,506
Administrative Transfers - Out	10,500,000	8,500,000	10,500,000	12,000,000
Total Dollars by Expense Category	64,245,272	71,658,693	104,421,770	103,553,296

ELECTRIC UTILITY DEPARTMENT

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	20,570,793	19,262,325	25,064,969	26,491,015
Engineering	1,019,584	815,327	1,216,167	1,361,356
Substation	2,153,837	2,168,253	3,994,791	4,282,792
Transmission/Distribution	2,763,133	3,052,966	5,201,721	7,914,662
Environmental Sustainability & Conservation	537,310	580,039	797,912	955,591
Purchased Power, Transmission & ISO	34,782,491	42,765,291	52,356,617	52,380,792
New Development	(69,571)	124,326	4,529,916	680,000
Agua Mansa Power Plant	2,069,782	2,349,382	8,883,984	5,697,256
Street Lighting	357,223	433,929	690,000	805,000
Underground Utilities	-	(7,170)	300,000	750,000
Power Resource Development	-	-	141,796	100,000
Meters	23,101	16,946	1,149,104	2,134,832
Rebates	37,590	97,078	94,793	-
Total Dollars by Division	64,245,272	71,658,693	104,421,770	103,553,296

ELECTRIC UTILITY DEPARTMENT

PUBLIC BENEFIT FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	396,052	716,700	1,178,055	560,000
Contracted Services	190,393	196,541	544,000	544,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	586,444	913,241	1,722,055	1,104,000

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Public Benefit - Residential	357,710	644,261	684,277	358,000
Public Benefit - Commercial	191,059	210,156	651,778	360,000
Public Benefit - Industrial	23,600	46,700	300,000	300,000
Public Benefit - Other Programs	14,075	12,124	86,000	86,000
Total Dollars by Division	586,444	913,241	1,722,055	1,104,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DESCRIPTION

The Public Works & Utility Services Department encompasses the Public Works Division, the Water Utility, the Wastewater Utility, and Solid Waste contract management.

PUBLIC WORKS

The Public Works Department proactively provides, expands and maintains the City's public infrastructure, by initiating and completing public betterment projects; processing private land development plans; enhancing traffic safety; and, caring for various City facilities and equipment to meet the community's needs.

The Department continues to seek grants for funding new Public Works projects in an effort to continuously improve beautification, City facilities, upgrade aging utility infrastructure, parks, storm water systems, streets, traffic and City vehicles and equipment.

ADMINISTRATION AND ENGINEERING

The Engineering Division expands and maintains the City's public infrastructure by initiating, planning, designing and completing capital improvement projects; processing private land development plans; enhancing traffic safety; and issuing various permits that affect the City's right of way such as street cut permits, encroachment permits, wide load permits and plan check fees.

Engineering Division staff works closely with other agencies such as Caltrans, SBCTA, County and neighboring Cities to collaborate for the completion of regional transportation projects. Engineering Division applies for various state and federal grants and manages them from project planning, environmental review, design and final construction. Engineering staff also manages and oversees the work being performed by various consultants for the design of various public works, water and sewer infrastructure, and city facilities.

Administration and technical engineering services provide for the following:

- Design, construction, rehabilitation of City streets, storm drains, curbs, gutters, sidewalks, handicap ramps and traffic calming infrastructure
- Administer transportation funds, claims and grants
- Administer assessment districts
- Identify developer responsibility and coordinate installation of off-site improvements
- Provide right-of-way engineering functions
- Identify potential traffic safety improvements

PARKS DIVISION

The Parks Division manages the maintenance needs of all medians, parkways, parks, playgrounds, baseball fields, play structures; as well as landscaping and irrigation for City facilities, and open spaces. Park Division is also responsible for the maintenance of Landscaping and Lighting Maintenance District (LLMD).

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STREET MAINTENANCE

The Street Division keeps City streets and infrastructure clean and in good repair. The division is responsible for removing graffiti, weed abatement, street repairs, maintaining traffic and directional signage, concrete and infrastructure repairs, removing debris from City right-of-way, and controlling street flooding. Streets Division is also responsible for the street sweeping and tree-trimming contractor.

BUILDING MAINTENANCE

The Building Maintenance Division provides daily and routine maintenance needs for city facilities. It includes maintenance and upkeep of city hall, development services, corporate yard, libraries, museum, and other city facilities. This division is also responsible for the repair of these facilities that can include roof repair, carpet replacement, air conditioning repair/replacement, and other minor modifications and upgrades.

AUTOSHOP

The Autoshop Division is responsible for the maintenance of city vehicle fleet including police vehicles, various vehicles and equipment for streets, parks, water, wastewater and electric, and other light vehicles use by various department. Autoshop staff is also responsible for the compliance for vehicle and equipment that are required to comply with state and federal requirement.

ACCOMPLISHMENTS

- ❖ Completed the construction of SB-1 and Measure I funded asphalt-paving project.
 - 9th Street - From Valley Blvd to South End
 - Eucalyptus Ave - From San Bernardino Ave to Randall Ave
 - Valley Blvd - From Rancho Ave to BNSF RR Track
 - Pennsylvania Ave - From Valley Blvd to F St
 - RV Center Drive - From Washington St to Milano Way
 - Prado Lane/Chase Cyn. Lane - From West City Limit East End
 - Cooley Drive - From I-215 Bridge to Ashley Way (west)
 - 7th Street - From Valley Blvd to H St
 - Rancho Ave - From South of N St to Cement Plant Road
 - Citrus St - From Bordwell to La Cadena Drive
 - Rosedale - From Litton to Rosedale Ave. (joint project with Grand Terrace)
 - Litton Ave - From La Cadena to Bostick Ave. (joint project with Grand Terrace)
 - Palm Ave – La Cadena to Rosedale Ave. (joint project with Grand Terrace)
 - Alley Paving - From 4th St. to Pennsylvania Ave. (Between

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Valley Blvd and 'H' St.)

- Alley Paving - From E 'G' St. to Fairway Dr. (Between Mt. Vernon Ave. and 'G' St.)
- Alley Paving - From La Cadena Dr. to 7th St. (Between W 'G' St. and W 'F' St.)
- Hermosa Cemetery Streets
- 9th Street - From Valley Blvd to South End
- Eucalyptus Ave - From San Bernardino Ave to Randall Ave.
- ❖ Completed construction of CDBG Project No. CDBG COLT-21-103K_0242
 - Alley between, West Acacia Street to Hanna Street, between North Pennsylvania Avenue, and North 6th Street
 - H Street between North Mount Vernon Avenue and Sperry Drive
 - Alley from Fairview Avenue to Larch Avenue, between Palm Drive and Colton Avenue
 - Alley from 10th Street to 11th Street, between East N Avenue and East O Street
 - South Flores Street from East Congress Street to South Terminus
- ❖ Completed construction of the South La Cadena Sidewalk Project, west side between Litton Ave. and Tropica Rancho Road.
- ❖ Completed construction of HSIP funded Guardrail Replacement Project. Location includes Mt. Vernon Ave. (north and south side of Santa Ana River), Barton Road at La Cadena Dr. and La Cadena Dr. south of Maryknoll Ave.
- ❖ Completed design and started construction phase of Washington Street Class II Bikelane Project.
- ❖ Completed design and started construction phase of FY 23/24 Asphalt Paving Project (Measure I and SB-1 Funded).
- ❖ Completed right of way phase for La Cadena Drive over Santa Ana River Bridge Replacement Project.
- ❖ Received funding grant for the following project:
 - HSIP funding for installation of rapid rectangular flashing beacon (RRFB) on four locations.
 - Construction funding for Reche canyon Road Realignment to Hunts Lane Project.
 - Article III fund for La Cadena Drive Bike Lane Project
- ❖ Completed plan check of various development projects such as:
 - Drive thru Fast Food restaurant along N. Rancho Ave.
 - Two housing tracts, TM 20352 and TM 20385 along Georgia St., 5th St., and Agua Mansa Rd.
 - Five (5) unit apartment complex along Congress St.
 - Assisted living development along 5th St.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- Small industrial warehouse along 8th St.
- Six single family residential developments with Accessory Dwelling Units (ADU's)
- ❖ Issued grading permits for various development projects such as:
 - Agua Mansa Logistics Warehouse
 - Multiple Industrial/Commercial site renovations/expansions such as the Beef Jerky Factory and Gasoline Station on Mt. Vernon Ave. and Valley Blvd.
 - Six single family residential developments including Accessory Dwelling Units (ADU's)
 - Two commercial/retail Auto Parts stores – O'Reilly Auto Parts
 - A live/work site along Congress St.

OBJECTIVES

- ❖ Start construction phase for the La Cadena Drive over Santa Ana River Bridge Replacement Project.
- ❖ Complete the design and construction for FY 24/25 SB-1 and Measure I funded asphalt-paving project.
- ❖ Complete the design and construction of various CDBG Funded Project for FY 24/25.
- ❖ Complete the Right of Way phase for the Barton Bridge Replacement Project.
- ❖ Complete the right of way phase for the Mt. Vernon Bridge over UPRR Track Widening Project.
- ❖ Complete the right of way phase and start construction phase for the La Cadena Drive Bridge over Santa Ana River Replacement Project.
- ❖ Continue working with SBCTA and Caltrans for the completion of the Design Phase for the I-10/Mt. Vernon Avenue Interchange Project.
- ❖ Complete the environmental, right of way and final design phase for the Reche Canyon Road Realignment to Hunts Lane Project
- ❖ Complete ongoing plan check and permit issuance process of various development projects.
- ❖ Pursue/apply for various federal and state grants to fund public works projects.

WATER UTILITY

The Water Utilities Department embarked on a comprehensive rebranding initiative, aimed at refining our identity and enhancing our community presence. This effort involves not only updating available data and improving our communication platforms, but it will encompass a broader commitment to revitalizing communication strategies.

Furthermore, the Department is actively engaged in fostering the professional development of our staff, supervisors, and the department. Through ongoing training and skill-building initiatives, we are dedicated to empowering our team members to excel in their roles, thereby enhancing the overall efficiency and effectiveness of our operations.

WATER/WASTEWATER ADMINISTRATION AND TECHNOLOGY

The Administration and Technology staff work as a team under the direction and supervision of the Public Works and Utility Services Director. They perform tasks in and are responsible for: financial analysis, financial

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

COLTON WATER UTILITIES

The Colton Water Utilities department has four primary water operations areas and two primary wastewater operations areas:

Water Quality

Water Quality Technicians diligently ensure the completion and reporting of all necessary sampling and laboratory analyses are completed and reported to the State Water Resources Control Board in accordance with Title 22 of the water code. Additionally, they safeguard the integrity of the City's water supply by executing the mandated cross-connection Control program, thus mitigating the risk of contamination.

Water Treatment

The Water Treatment operates, maintains, 6 reservoirs that store approximately 14.3 million gallons of water, 8 well pumping plants, 4-booster pumping stations, 5 pressure reducing stations and 1 perchlorate removal system, which can treat up to 2,000 gallons of water per minute.

Water Distribution

The City of Colton's Water Distribution staff maintains and operates approximately 170 miles of water pipelines ranging in size from two (2) inches to 30 inches in diameter. This network serves approximately 11,200 residential and commercial/industrial connections. In addition to this vital infrastructure management, the team diligently executes maintenance programs to guarantee the system's optimal functionality and efficiency. These maintenance programs encompass essential tasks such as valve and fire hydrant maintenance, as well as a comprehensive flushing program. Beyond routine maintenance, the Distribution staff promptly addresses customer service inquiries, swiftly responds to water main breaks, and resolves any arising issues with agility and expertise.

Water Conservation

The City Colton Water Conservation Division strives to assist the department in meeting the States 20% reduction goals under SBx7-7. This is accomplished through various methods, such as internal efforts of upgrading landscaping and retrofitting fixtures. External efforts include things such as offering incentives to residents to install efficient fixtures, as well as utilizing Tinker for in the home water education retrofits that educates junior high school students on the nexus of energy and water, which also requiring them to learn about water conservation. The Water Conservation division also completed the 2020 Urban Water Management Plan update and the annual Water Loss Report filing.

ACCOMPLISHMENTS

- ❖ Katz Well – Abandonment – Completed!
- ❖ Well 31 construction – in progress (99% complete).
- ❖ Completed the design of New Well 33
- ❖ Completed drilling of Well 33. In design for equipping and site improvements for Well 33.
- ❖ Well 22 rehabilitation completed. In design for equipping and site improvements for Well 22.
- ❖ Well 24 rehabilitation completed!
- ❖ Completed La Cadena Waterline Replacement

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Washington Bridge Waterline Relocation – Completed!
- ❖ “F” Street 16-inch water transmission line, Completed!
- ❖ Approx. 1000’ of eight-inch waterline replaced on La Cadena between Fogg St and S. Hert St.
- ❖ Demolition of Rialto Reservoir No. 1. Completed!
- ❖ Completed Plan Checking for Various Projects.
- ❖ Water Distribution: Replaced 97 water services, repaired 71 water services, replaced 8 hit hydrants, and repaired multiple water main breaks.
- ❖ Water Quality: 2,500 water samples taken; 266 Business Occupancy Permit Inspections
- ❖ Water Customer Service: 1,504 USA tickets completed and 71 water meters replaced.
- ❖ Water Production: 6 reservoirs inspected and cleaned, 58 well on-site maintenance completed, and 33 well on-site repairs completed.

OBJECTIVES

- ❖ Continue to encourage and promote the integration of water conservation practices into the daily routines of our community, fostering the preservation of our precious resources.
- ❖ On-Going Valve and Fire Hydrant Maintenance Program
- ❖ Demolish Rialto Reservoir 1
- ❖ Design of Rialto 3 Reservoir- ongoing
- ❖ Construction of Well 33 Pump Plant. (in design)
- ❖ Upgrade Well 22 Plant
- ❖ Construction of 3MG La Loma Reservoir estimated construction started in August 2024!
- ❖ Reservoir Rehabilitation Project – Start design and construction of Montecito Reservoir Rehabilitation
- ❖ Complete the design and construction of Walnut Booster Station
- ❖ Design of Riverside Avenue Water Main
- ❖ Develop water pipeline replacement project.
- ❖ Update the Water Hydraulic Modeling – ongoing.

WASTEWATER UTILITY

Our Wastewater Treatment Division is focused on two core aspects: wastewater treatment and sanitary sewer collections.

In wastewater treatment, our primary objective is to efficiently and effectively treat wastewater to meet environmental standards and protect public health. This involves operating different technologies and rigorous processes to remove pollutants and contaminants from wastewater before it is safely discharged back into the environment.

Simultaneously, our department is also responsible for managing sanitary sewer collections, which involves maintaining and operating a network of sewer lines that transport wastewater from homes, businesses, and industries to our wastewater treatment facility. We prioritize the upkeep and expansion of this infrastructure to ensure reliable and efficient conveyance of wastewater, minimizing the risk of backups and overflows. And environmental contamination.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

By focusing on both wastewater treatment and sanitary sewer collections, our department plays a crucial role in safeguarding public health, protection the environment, and supporting sustainable community development.

OPERATIONS

Sanitary Sewer Collection

The City's comprehensive sanitary sewer collections team serves the city of Colton and Grand Terrace plus unincorporated county areas. This service includes maintaining and operating approximately 150 miles of sewer conveyance system and eight sewer lift stations. Responsibility spans maintenance and repair duties for sewer main lines, laterals, storm drains, catch basins, and manhole structures. Ensuring compliance with the Sanitary Sewer Overflow (SSO) reduction program mandated by the State Water Resources Control Board, the division investigates customer complaints regarding sewer backups and draining issues. Utilizing advanced techniques such as robotic video inspection for sewer pipes, the team prioritizes trenchless pipe rehabilitation projects and performs spot repairs and system upgrades aligned with the Sewer System Management Plan. Maintaining a highly trained staff, the Wastewater utility Collection division is committed to delivering exceptional service.

Waste Water Reclamation/Treatment

Wastewater treatment operators are certified to conduct primary treatment, which involves the separation and removal of solids, followed by secondary treatment utilizing a biological process to eliminate dissolved and suspended organic compounds. Our reclamation plant processes an average of over five million gallons of wastewater per day!

ACCOMPLISHMENTS

Operations and Collections

- ❖ Treated approximately 64 Million gallons of reclaimed water.
- ❖ Completed the design for the upgrade of the Wastewater Treatment Plant
- ❖ Completed the design for the New Center Street Lift Station
- ❖ Completed Plan Checking for various projects
- ❖ Upgraded in-plant return station pump from KSB Standard Submersibles to Vaughn Chopper Pump System. Upgrades also included a larger motor/pump unit, 20hp to 30hp, for improved efficiency and a reduction in runtime.
- ❖ Rehabilitated sludge beds 6, 7, 8, 11, & 12
- ❖ Resurfaced approximately 35,000 yd² of facility roads with asphalt millings for dust control and improved wet weather usability.
- ❖ Installation of two new four-inch chopper pumps at the Fairway Lift Station.
- ❖ Installation of a power generator at Mt. Vernon Lift Station.
- ❖ 3,500 liner feet of sewer conveyance system sprayed and maintained for root control.
- ❖ Six lateral repairs
- ❖ Six manholes repaired.
- ❖ Installation of five Smart Covers to assist in the ability to respond to and eliminate any potential SSO's.
- ❖ Over 67 miles of sewer conveyance system cleaned.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Purchased 3 John Deer Gator utility vehicles.
- ❖ Moved into a new temporary modular building and paving portion of the site for parking and employee use.

OBJECTIVES

- ❖ Replace Waukeshaw engines used to heat anaerobic digester with a natural gas boiler for improved efficiency and reliability.
- ❖ Upgrade unit 2/headworks aeration system to VFD driven motor & blower units for increased efficiency and reliability.
- ❖ Upgrade DAFT pressurization pumps to 40hp Vaughn chopper units to increase performance under heavy solids loading periods.
- ❖ Install chlorination system for unit 3 to improve settleability and offset effects of higher ammonia introduced by centrifuge effluent.
- ❖ Finalize design plans for the upgrade project for the Wastewater Treatment Plant.
- ❖ Bid for Construction of the Wastewater Administration Building
- ❖ Construct new permanent Wastewater Operations building and site improvements.
- ❖ Construction of 11th Street Sewer Line Project
- ❖ Construction of Lake Cadena Sewer Main
- ❖ Design of Riverside Avenue Sewer Main
- ❖ Start the construction of the Wastewater Facilities for Roquet Ranch and Pellisier Ranch
- ❖ Start the construction of New Center Street Lift Station

SOLID WASTE

The City of Colton is dedicated to providing a reliable and efficient collection of solid waste (garbage) for the citizens and businesses in the City of Colton. We also promote environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

The City of Colton and CR&R entered into a Solid Waste Franchise Service Agreement that allows the collection and composting of solid waste, green waste, recyclable materials and bulky items. Each single-family residence receives three 64-gallon containers: a black container for trash, a brown container for yard waste and a green container for recyclable items. These specially designed containers are lightweight with built-in wheels for easy movement. The automated refuse system uses modern, robotic trucks to empty containers. CR&R also provides outreach to the City's commercial customers for commercial recycling and organic waste programs.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2022 Council Approved	2023 Council Approved	2024 Council Approved	2024-2025 Budget
Administration	10.0	13.00	7.00	7.00
Public Works	32.0	31.00	33.00	33.00
Engineering	10.0	9.00	6.00	6.00
Environmental, Sustainability & Conservation	5.0	5.00	0.00	0.00
Substation	11.0	12.00	0.00	0.00
Transmission/Distribution	17.0	17.00	0.00	0.00
Water Enterprise	15.5	15.50	15.50	15.50
Wastewater Enterprise	19.5	19.50	19.50	19.50
Total Department FTEs	120.0	122.0	81.0	81.0

*The Electric Utility was incorporated in the Public Works & Utility Services Department until approval of the Electric Utility Director with the FY2022-23 Mid-Year Budget

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Fund				
General Fund	2,902,913	3,479,300	5,269,438	5,320,572
Gas Tax Fund	1,185,046	1,182,685	1,516,902	1,292,896
State Traffic Relief (SB-1) Fund	135,888	1,021,950	2,639,817	1,377,432
Pollution Reduction Fund	158,703	-	313,111	50,000
Community Development Act Fund	311,899	635,379	1,456,525	396,950
Measure I Fund	193,293	720,724	4,021,876	1,387,290
Local Fiscal Recovery Fund	1,145,015	4,604,270	11,811,186	-
Miscellaneous Grants Fund	502,352	789,256	9,030,410	-
Host City Fees - CIP Fund	495,871	1,184,405	488,472	453,026
Park Development Fund	-	-	-	-
Traffic Impact Fund	247,060	412,933	7,035,492	250,000
New Facilities Development Fund	-	-	-	-
Capital Improvement Projects Fund	228,996	495,835	3,846,569	10,000,000
Colton Crossing Fund	12,014	119,137	12,026	-
Building Maintenance Fund	900,748	1,007,165	3,659,949	1,732,111
Automotive Shop Fund	507,320	537,960	1,035,223	1,557,587
Water Utility Fund	9,167,181	10,819,317	29,100,487	20,729,546
Wastewater Utility Fund	10,193,469	10,720,450	14,276,079	12,668,715
Solid Waste Fund	3,102,348	3,417,669	3,503,038	3,766,835
LLMD #2	128,956	134,532	163,302	164,731
LLMD #1	290,754	311,115	321,380	307,758
Storm Water Fund	536,951	854,055	1,724,676	934,014
CFD 87-1 Debt Service Fund	21,663	3,540	-	-
CFD 2021-1 Safety Fund	-	-	5,950	7,500
CFD 2021-2 Maintenance Services Fund	-	-	1,150	1,500
CFD 88-1 Debt Service Fund	311,908	3,806	-	-
CFD 89-1 Debt Service Fund	64,760	3,566	-	-
CFD 89-2 Debt Service Fund	167,194	3,659	-	-
CFD 90-1 Debt Service Fund	65,657	3,537	-	-
Housing Authority - Low/Mod Capital Projects	111,750	204,500	-	-
Total Dollars by Fund	33,089,709	42,670,743	101,233,058	62,398,463

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	4,162,737	4,461,846	5,707,844	6,210,620
Part Time	60,772	111,500	336,000	417,160
Overtime	1,036,283	805,071	919,000	874,586
GASB 68 Net Pension Expense	(841,046)	62,144	-	-
GASB 75 Net OPEB Expense	644,905	243,880	-	-
Salary Related Benefits	531,251	566,488	791,927	903,622
Non-Persable Benefits	894,072	1,067,050	1,459,917	1,516,936
Persable Benefits	1,262	590	-	-
PERS Unfunded Liability	1,105,722	1,242,878	1,105,536	1,291,264
Education & Training	8,869	15,028	65,700	65,900
Uniforms & Safety Equipment	1,196,246	1,341,230	173,700	92,080
Total Salaries & Benefits	8,801,073	9,917,706	10,559,624	11,372,168
Maintenance & Operations	11,670,003	12,472,110	16,238,892	14,122,913
Contracted Services	4,949,250	5,806,917	9,308,040	7,559,942
Capital Improvements	8,121,512	16,150,711	46,777,089	21,103,155
Capital Outlay	(6,018,877)	(7,314,818)	9,059,261	1,694,100
Allocated Charges	4,206,261	4,730,916	5,528,240	6,069,724
Operating Transfers - Out	1,360,488	907,201	3,761,912	476,461
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	33,089,709	42,670,743	101,233,058	62,398,463

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	591,522	769,493	1,098,747	1,370,617
Part Time	8,514	34,888	119,000	65,500
Overtime	152,137	155,357	155,000	130,000
Salary Related Benefits	74,483	96,969	156,458	207,790
Non-Persable Benefits	145,787	211,423	278,474	351,926
Persable Benefits	572	26	-	-
PERS Unfunded Liability	170,165	204,741	212,534	285,073
Education & Training	-	3,054	10,900	10,900
Uniforms & Safety Equipment	9,709	8,672	9,300	9,300
Total Salaries & Benefits	1,152,889	1,484,622	2,040,413	2,431,106
Maintenance & Operations	512,161	512,288	620,307	570,300
Contracted Services	486,145	522,359	1,070,208	967,000
Capital Improvements	3,600	7,017	-	-
Capital Outlay	-	-	426,210	-
Allocated Charges	689,537	887,521	1,036,843	1,262,110
Operating Transfers - Out	58,581	65,493	75,457	90,056
Total Dollars by Expense Category	2,902,913	3,479,300	5,269,438	5,320,572

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration & Engineering	1,573,988	1,980,872	2,542,641	2,827,577
Street Maintenance	496,576	657,511	1,422,010	1,092,832
Parks	832,349	840,917	1,304,787	1,400,163
Total Dollars by Division	2,902,913	3,479,300	5,269,438	5,320,572

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,364,666	1,487,516	1,808,338	1,925,340
Part Time	16,433	44,565	132,000	291,660
Overtime	354,846	249,413	308,000	308,000
GASB 68 Net Pension Expense	(794,711)	348,377	-	-
GASB 75 Net OPEB Expense	372,217	113,018	-	-
Salary Related Benefits	181,985	198,893	251,783	283,065
Non-Persable Benefits	252,893	303,491	416,026	412,914
Persable Benefits	388	563	-	-
PERS Unfunded Liability	399,853	433,662	375,293	400,199
Education & Training	5,319	5,437	23,800	23,800
Uniforms & Safety Equipment	13,134	15,928	24,000	26,000
Total Salaries & Benefits	2,167,023	3,200,863	3,339,240	3,670,978
Maintenance & Operations	5,306,774	5,129,223	6,765,225	6,802,862
Contracted Services	280,821	682,001	2,438,232	1,145,607
Capital Improvements	5,330,721	7,160,521	12,747,112	7,248,000
Capital Outlay	(5,292,549)	(6,725,265)	2,156,707	323,800
Allocated Charges	1,737,147	1,867,579	2,175,636	2,284,164
Operating Transfers - Out	137,652	138,719	133,241	126,425
Administrative Transfers - Out	(500,409)	(634,324)	(654,906)	(872,290)
Total Dollars by Expense Category	9,167,181	10,819,317	29,100,487	20,729,546

Appropriations by Division

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Division				
Administration & Technology	369,111	532,606	764,669	600,404
Operations	8,713,878	10,053,041	16,914,360	13,140,383
Booster Stations	-	-	1,633,307	500,000
Reservoirs	-	-	4,813,860	4,725,000
New Wells	50	129,500	3,286,236	550,000
Main Line Replacement	-	-	969,921	500,000
Water Conservation	84,142	104,170	718,134	713,759
Total Dollars by Division	9,167,181	10,819,317	29,100,487	20,729,546

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WASTEWATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	1,323,319	1,260,496	1,585,372	1,711,812
Part Time	3,995	-	-	-
Overtime	370,528	278,868	269,000	296,586
GASB 68 Net Pension Expense	(46,335)	(286,233)	-	-
GASB 75 Net OPEB Expense	272,688	130,862	-	-
Salary Related Benefits	164,473	153,786	211,560	236,159
Non-Persable Benefits	263,750	273,483	391,739	411,499
Persable Benefits	46	-	-	-
PERS Unfunded Laibility	298,664	342,796	292,097	355,920
Education & Training	3,271	5,280	16,000	16,000
Uniforms & Safety Equipment	12,628	16,524	21,500	21,500
Total Salaries & Benefits	2,667,027	2,175,862	2,787,268	3,049,476
Maintenance & Operations	4,786,602	5,454,581	5,376,384	5,365,411
Contracted Services	718,299	772,911	1,325,204	1,000,000
Capital Improvements	973,289	1,708,943	1,759,267	50,000
Capital Outlay	(970,294)	(1,661,444)	458,240	165,300
Allocated Charges	1,415,320	1,525,620	1,811,106	2,053,801
Operating Transfers - Out	102,817	109,653	103,704	112,437
Administrative Transfers - Out	500,409	634,324	654,906	872,290
Total Dollars by Expense Category	10,193,469	10,720,450	14,276,079	12,668,715

Appropriations by Division

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Operations	10,193,464	10,536,911	12,516,812	12,618,715
RIX Facility	-	-	466,520	50,000
Water Treatment Plant	5	136,050	1,035,491	-
Sewer Line Replacement	-	47,489	50,000	-
Lift Stations	-	-	207,256	-
Total Dollars by Division	10,193,469	10,720,450	14,276,079	12,668,715

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

SOLID WASTE FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	12,442	14,576	18,029	15,500
Contracted Services	3,089,906	3,403,092	3,485,009	3,751,335
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	3,102,348	3,417,669	3,503,038	3,766,835

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GAS TAX FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the State Gas Tax allocations from the State of California. Gas Tax funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

In FY2015-16, street maintenance activities were moved directly to the Gas Tax fund. In prior years, the expenditures budgeted in the Gas Tax Fund represented a transfer of funds to the General Fund to cover costs expended for street maintenance and engineering from the General Fund.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	332,206	331,571	396,098	357,314
Part Time	-	-	-	-
Overtime	76,349	48,068	70,000	60,000
Salary Related Benefits	43,564	42,290	54,418	50,138
Non-Persable Benefits	98,359	110,128	141,324	109,023
Persable Benefits	51	-	-	-
PERS Unfunded Liability	106,441	115,825	73,024	74,220
Education & Training	-	-	8,000	8,000
Uniforms & Safety Equipment	5,382	9,102	10,200	10,200
Total Salaries & Benefits	662,351	656,984	753,064	668,895
Maintenance & Operations	150,333	124,690	243,400	228,400
Contracted Services	51,337	57,002	112,000	112,000
Capital Improvements	-	-	-	-
Capital Outlay	20,952	-	80,000	-
Allocated Charges	263,430	306,959	302,514	260,154
Operating Transfers - Out	36,643	37,050	25,924	23,447
Total Dollars by Expense Category	1,185,046	1,182,685	1,516,902	1,292,896

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STATE TRAFFIC RELIEF (SB-1) FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017, allocations from the State of California. SB-1 funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

Streets and Highways Code (SHC) Section 2032.5(a) articulates the general intent of the legislation that recipients of RMRA funding be held accountable for the efficient investment of public funds to maintain local streets and roads and are accountable to the people through performance goals that are tracked and reported.

Pursuant to SHC Section 2030(a), the objective of the Local Streets and Roads Program is to address deferred maintenance on the local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	135,888	1,021,950	2,639,817	1,377,432
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	135,888	1,021,950	2,639,817	1,377,432

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

POLLUTION REDUCTION (AQMD) FUND DEPARTMENT BUDGET SUMMARY

The Pollution Reduction Fund consists of AB2766 funds to implement programs that reduce air pollution from motor vehicles. These funds are used specifically to meet the requirements of the federal and state Clean Air Acts, and for the implementation of the Air Quality Management District (AQMD) Air Quality Management Plan.

Revenue to support this program is collected by the California Department of Motor Vehicles (DMV) as a Motor Vehicle Registration surcharge and forwarded to the AQMD for appropriate distribution throughout the state. Local governments receive a portion of this revenue based on population. In accordance with reporting requirements, the City reports on the use and results funded by AB2766 funds annually.

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	158,703	-	313,111	50,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	158,703	-	313,111	50,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COMMUNITY DEVELOPMENT ACT FUND DEPARTMENT BUDGET SUMMARY

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combining several funding programs into a single program called the Community Development Block Grant (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities by providing suitable housing and living environments and expanded economic activities.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	142,739	371,464	1,181,775	337,407
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	169,160	263,914	274,750	59,543
Total Dollars by Expense Category	311,899	635,379	1,456,525	396,950

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MEASURE I FUND DEPARTMENT BUDGET SUMMARY

In 1989, the San Bernardino County voters approved the passage of Measure I, authorizing San Bernardino Associated Governments (SANBAG) acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax through 2010. In 2004, voters approved an extension of this sales tax through the year 2040.

This tax revenue is designated for transportation and traffic management programs.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	178,404	703,457	3,071,261	1,387,290
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	14,889	17,268	950,615	-
Total Dollars by Expense Category	193,293	720,724	4,021,876	1,387,290

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LOCAL FISCAL RECOVERY FUND DEPARTMENT BUDGET SUMMARY

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

The SLFRF program provides governments across the country with the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts
- Maintain vital public services, even amid declines in revenue resulting from the crisis
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year, as allowable within the grant provisions.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	1,145,015	1,278,028	90,000	-
Total Salaries & Benefits	1,145,015	1,278,028	90,000	-
Maintenance & Operations	-	52,093	1,720,027	-
Contracted Services	-	-	5,000	-
Capital Improvements	-	2,378,336	6,741,633	-
Capital Outlay	-	895,813	3,254,526	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,145,015	4,604,270	11,811,186	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MISCELLANEOUS GRANTS FUND (PUBLIC WORKS) DEPARTMENT BUDGET SUMMARY

NON-DEPARTMENTAL

Historically, this cost center accounts for grant dollars that are transferred to the General Fund and Capital Projects Funds to pay for specified projects per a Council-approved funding plan.

Unexpended appropriations related to ongoing projects or operations are carried forward into the following fiscal year.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	96,000	-
Capital Improvements	343,419	588,026	7,419,469	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	158,932	201,230	1,514,941	-
Total Dollars by Expense Category	502,352	789,256	9,030,410	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

HOST CITY FEES

In 1992, the City entered into a Memorandum of Understanding (MOU) with the County of San Bernardino establishing a fee of one dollar per ton of waste disposed at the Colton landfill for the duration of its life.

Subsequently, in 1998, the City entered into a 15-year Waste Disposal Agreement with the County. This agreement committed the City to deliver all controllable waste to a County landfill at a reduced rate for the term of the agreement. Including Colton, a total of 16 cities in San Bernardino County have entered into Waste Disposal Agreements.

This fund accounts for the funds collected under this agreement and have traditionally been used for maintenance and improvement of local roads impacted by disposal services and operations.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	495,871	1,184,405	488,472	453,026
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	495,871	1,184,405	488,472	453,026

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

PARK DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of park facilities necessary to accommodate the effects of growth in the community.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

TRAFFIC IMPACT FEES FUND DEPARTMENT BUDGET SUMMARY

Traffic Impact Fees are collected from developers when new development occurs within the City. These fees are used to pay for traffic signals, widening roads or connecting and/or building new roads, as needed, due to the increase in traffic resulting from the development. Developers are required to either construct improvements or they are charged a fee, which the City utilizes to make the improvements.

Residential projects are charged a per unit fee, reflecting the average number of trips per day estimated to be made by the occupants of the new residence.

The fees and costs for commercial and industrial projects are based on the type of business and the square footage of the completed building, factored by the estimated number of trips per day anticipated to be generated by the new development.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	24,000	-
Capital Improvements	241,390	403,822	6,389,486	250,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	5,670	9,111	622,006	-
Total Dollars by Expense Category	247,060	412,933	7,035,492	250,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

NEW FACILITIES DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The New Facilities Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future City facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CAPITAL IMPROVEMENT PROJECTS FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. These projects promote infrastructure, revitalization, renovation, and improvements to City roads, highways, parks, storm drains, water/wastewater, and city facilities.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	228,996	495,835	3,846,569	10,000,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	228,996	495,835	3,846,569	10,000,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COLTON CROSSING FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. The Colton Crossing Fund was established to account for activities related to the Colton Crossing Rail Grade Separation Project.

The Colton Crossing Project is a rail improvement project with a funding agreement between the City of Colton, San Bernardino Associated Governments (SANBAG), Union Pacific Railroad (UPRR), and BNSF Railroad Company. The project will result in a grade separation between the UPRR and BNSF main tracks at the Colton Crossing to improve the rail operations, provide residents relief from the train-generated noise, and reduce the impact on local traffic circulation caused by the volume of trains utilizing this line.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	12,014	119,137	12,026	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	12,014	119,137	12,026	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

FACILITY & EQUIPMENT MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

The Facility & Equipment Maintenance Fund is an internal service fund that accounts for the internal general maintenance of City facilities, including building repairs, janitorial functions, in-house construction, preventative maintenance, and minor repairs to cooling systems. Additionally, this function provides administrative support and oversight as needed for contractor services. This function is funded through charges to all user departments.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	221,638	244,723	298,937	302,195
Part Time	31,829	32,047	60,000	60,000
Overtime	42,895	42,845	65,000	60,000
Salary Related Benefits	29,181	36,041	41,119	42,259
Non-Persable Benefits	51,830	56,105	75,698	76,093
Persable Benefits	51	-	-	-
PERS Unfunded Liability	41,666	49,138	55,586	62,834
Education & Training	139	-	3,000	4,200
Uniforms & Safety Equipment	6,765	8,851	8,500	15,080
Total Salaries & Benefits	425,994	469,750	607,840	622,661
Maintenance & Operations	367,170	458,159	585,032	479,600
Contracted Services	34,416	32,359	215,806	230,000
Capital Improvements	-	-	238,000	-
Capital Outlay	58,824	31,179	1,993,536	380,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	14,344	15,718	19,735	19,850
Total Dollars by Expense Category	900,748	1,007,165	3,659,949	1,732,111

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

AUTOMOTIVE SHOP FUND DEPARTMENT BUDGET SUMMARY

The Automotive Shop Fund is an internal service fund that accounts for the internal repair, maintenance, and/or replacement of all City owned vehicles. This function is funded through charges to all user departments.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	154,765	144,809	216,799	223,378
Part Time	-	-	-	-
Overtime	1,397	289	4,000	3,000
Salary Related Benefits	14,864	10,412	34,943	39,263
Non-Persable Benefits	37,305	40,855	60,480	59,564
Persable Benefits	51	-	-	-
PERS Unfunded Liability	43,066	46,018	40,690	46,388
Education & Training	-	1,257	2,500	1,500
Uniforms & Safety Equipment	2,564	3,582	4,700	6,000
Total Salaries & Benefits	254,012	247,222	364,112	379,093
Maintenance & Operations	232,996	276,018	499,202	388,840
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	5,486	-	157,463	775,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	14,826	14,720	14,446	14,654
Total Dollars by Expense Category	507,320	537,960	1,035,223	1,557,587

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #2 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	12,395	12,203	14,030	14,149
Part Time	-	-	-	-
Overtime	7,714	3,085	8,000	8,000
Salary Related Benefits	1,705	1,548	1,930	1,961
Non-Persable Benefits	3,355	3,729	4,729	4,624
Persable Benefits	-	-	-	-
PERS Unfunded Liability	4,902	5,070	2,543	2,952
Education & Training	-	-	-	-
Uniforms & Safety Equipment	278	277	1,000	1,000
Total Salaries & Benefits	30,349	25,912	32,232	32,686
Maintenance & Operations	13,893	13,776	17,850	15,850
Contracted Services	70,067	75,533	100,000	102,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	12,960	17,689	12,317	13,262
Operating Transfers - Out	1,688	1,622	903	933
Total Dollars by Expense Category	128,956	134,532	163,302	164,731

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #1 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	37,185	36,610	42,090	42,446
Part Time	-	-	-	-
Overtime	23,141	9,255	20,000	4,000
Salary Related Benefits	5,116	4,644	5,791	5,881
Non-Persable Benefits	10,064	11,185	14,187	13,873
Persable Benefits	-	-	-	-
PERS Unfunded Liability	11,204	12,089	7,629	8,856
Education & Training	-	-	-	-
Uniforms & Safety Equipment	331	267	1,000	1,000
Total Salaries & Benefits	87,041	74,050	90,697	76,056
Maintenance & Operations	61,806	67,610	66,500	65,500
Contracted Services	108,117	129,803	132,000	132,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	29,933	35,785	29,474	31,404
Operating Transfers - Out	3,857	3,867	2,709	2,798
Total Dollars by Expense Category	290,754	311,115	321,380	307,758

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 87-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 87-1 comprises approximately 49 gross acres in the northwest portion of the City, approximately one mile north of the Interstate 10 freeway. Projects funded include storm drain facilities, an equipped fire station, a multipurpose community building, and the expansion and rehabilitation of streets. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was defeased in Fiscal Year 2017-18. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	21,663	3,540	-	-
Total Dollars by Expense Category	21,663	3,540	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 2021-1 SAFETY FUND DEPARTMENT BUDGET SUMMARY

CFD 2021-1 was adopted with Ordinance O-07-21 pursuant to the terms and provisions of the Mello-Roose Community Facilities Act of 1982.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to transfer to the City’s General Fund, which funds the safety services provided by the assessment.

Appropriations by Category

	2021-2022	2022-2023	2023-2024	2024-2025
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	5,950	7,500
Total Dollars by Expense Category	-	-	5,950	7,500

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 2021-2 MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

CFD 2021-2 was adopted with Ordinance O-08-21 pursuant to the terms and provisions of the Mello-Roose Community Facilities Act of 1982.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to transfer to the City’s General Fund, which funds the maintenance services of the common areas provided by the assessment.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	1,150	1,500
Total Dollars by Expense Category	-	-	1,150	1,500

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 88-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 88-1 comprises approximately 96 gross acres in the northwest portion of the City and in the southwest portion of the City of San Bernardino, bordered on the west by the Southern Pacific Railway, approximately one and a half miles north of the Interstate 10 freeway. Projects funded include permanent storm drain facilities, park facilities, and street improvements. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was defeased in Fiscal Year 2015-16. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	311,908	3,806	-	-
Total Dollars by Expense Category	311,908	3,806	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-1 comprises approximately 80 gross acres in the southern area of the City between Hunts Lane from the east and Cooley Drive from the west. Projects funded include the acquisition of school and park sites, the construction of park facilities, street improvements, and utilities required to serve the development built within the District. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was defeased in Fiscal Year 2018-19. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	64,760	3,566	-	-
Total Dollars by Expense Category	64,760	3,566	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STORM WATER FUND DEPARTMENT BUDGET SUMMARY

The City recognizes the need to reduce pollution carried by storm water into local rivers and creeks. The City is responsible for ensuring, to the maximum extent practical, that all businesses and residents comply with the State Mandate.

A property tax assessment funds the City’s state-mandated National Pollutant Discharge Elimination System (NPDES) program.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	125,041	174,425	247,433	263,369
Part Time	-	-	25,000	-
Overtime	7,276	17,891	20,000	5,000
Salary Related Benefits	15,881	21,905	33,925	37,106
Non-Persable Benefits	30,729	56,652	77,260	77,420
Persable Benefits	105	-	-	-
PERS Unfunded Liability	29,761	33,539	46,140	54,822
Education & Training	139	-	1,500	1,500
Uniforms & Safety Equipment	441	-	3,500	2,000
Total Salaries & Benefits	209,373	304,413	454,758	441,217
Maintenance & Operations	114,075	164,596	326,936	190,650
Contracted Services	110,143	131,858	304,581	120,000
Capital Improvements	35,180	7,798	242,202	-
Capital Outlay	-	144,898	219,468	-
Allocated Charges	57,934	89,763	160,350	164,829
Operating Transfers - Out	10,246	10,728	16,381	17,318
Total Dollars by Expense Category	536,951	854,055	1,724,676	934,014

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-2 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-2 comprises approximately 111 gross acres in the northwest portion of the City. It is bordered by Pepper Avenue to the west, the Union Pacific Railroad Company right-of-way to the east, San Bernardino Avenue to the south, and Randall Avenue to the north. Projects funded include flood control/storm drain improvements, sanitary sewer facilities, water system facilities, street improvements, landscaping improvements, a fire station, and park facilities.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was defeased in Fiscal Year 2018-19. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	167,194	3,659	-	-
Total Dollars by Expense Category	167,194	3,659	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 90-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 90-1 comprises approximately 15 gross acres in the City generally located on the west side of Mount Vernon Avenue between Colton Avenue and Olive Street, and is divided into two tax rate areas. Tax rate Area No. 1 consists of five parcels totaling approximately 12.47 acres, and is subject to the special tax; however, the five parcels that compose Tax Rate Area No. 2, located in the southern portion of the district, are not obligated to pay the special tax pursuant to the District’s Rate and Method of Apportionment that was amended at the time of the refunding. Projects funded include the renovation of the commercial shopping center known as “Plaza Las Glorias,” new building construction, landscape and site improvements, and the addition of a public parking area. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was defeased in Fiscal Year 2019-20. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

Appropriations by Category

	2021-2022 Actuals	2022-2023 Actuals	2023-2024 Year End Projected	2024-2025 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	65,657	3,537	-	-
Total Dollars by Expense Category	65,657	3,537	-	-



OTHER SUMMARIES AND SCHEDULES





CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source
FY24-25 Hermosa Gardens Cemetery Irrigation and Rose Garden Project	\$ 25,000	General Fund
FY24-25 Citywide Street Paving Project	\$ 1,377,432	SB-1
FY24-25 Citywide Asphalt Paving Project	\$ 864,411	Measure I
FY24-25 Citywide Slurry Seal Project	\$ 200,000	Measure I
FY24-25 Citywide Sidewalk/ADA Improvement Project	\$ 257,806	Measure I
Citywide Street and Traffic Improvement	\$ 65,073	Measure I
Traffic Signal Modification - Colton Ave/Mt. Vernon Ave.	\$ 250,000	Traffic Impact
FY24-25 Various Street and Alley Improvement Project	\$ 337,407	CDBG
Northeast Colton (Between Citrus and Johnston) Paving Project	\$ 379,926	Host City Fee
City Hall Paving Project	\$ 73,100	Host City Fee
Barton Bridge over BNSF Track Widening/Improvement	\$ 10,000,000	Capital Projects
Paul J. Rogers Restroom Addition Project	\$ 91,514	Early Care & Education
RIX Facility Retrofit	\$ 50,000	Wastewater
Substation	\$ 1,235,000	Electric Utility
Administrative ZNE Building	\$1,000,000	
Drews Substation Transformers	\$200,000	
Century Battery Bank Replacement	\$35,000	
New Development	\$ 680,000	Electric Utility
Street Lighting	\$ 100,000	Electric Utility
Streetlight Pole Replacement and LED Retrofit	\$100,000	
Underground Utilities	\$ 750,000	Electric Utility
Meters	\$ 2,125,000	Electric Utility
Well & Booster Rehabilitation/Maintenance Repairs	\$ 500,000	Water Enterprise
Walnut Booster Station Project	\$ 500,000	Water Enterprise
La Loma Reservoir Project	\$ 4,725,000	Water Enterprise
Well 33 Project	\$ 550,000	Water Enterprise
Water Mainline Replacements	\$ 500,000	Water Enterprise
Citywide Irrigation Centralization Project	\$ 473,000	Water Enterprise
Total Capital Improvement Project Summary	26,109,669	



City of Colton
Authorized Full-Time Positions
July 1, 2024

SUMMARY

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2024	8-15-23 Fire BC FY 2024	Mid-Year Budget FY 2024	Original Adopted FY 2025
City Council	5.00	5.00	5.00	5.00
City Clerk	4.00	4.00	4.00	4.00
City Treasurer	1.00	1.00	1.00	1.00
City Manager	5.00	5.00	5.00	5.00
Human Resources & Risk Management Department	5.00	5.00	5.00	5.00
Finance Department	30.00	30.00	30.00	30.00
Community Services Department	15.70	15.70	15.70	15.70
Development Services Department	13.00	13.00	13.00	13.00
Police Department	97.00	97.00	97.00	97.00
Fire Department	51.00	52.00	52.00	51.00
Electric Utility Department	45.00	45.00	45.00	52.00
Public Works & Utility Services Department	81.00	81.00	81.00	81.00
Total - City Full-Time Positions	<u>352.70</u>	<u>353.70</u>	<u>353.70</u>	<u>359.70</u>

DETAIL

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2024	8-15-23 Fire BC FY 2024	Mid-Year Budget FY 2024	Original Adopted FY 2025
City Council				
Mayor	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00
City Council Totals: (Full Time Positions)	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
City Clerk				
Deputy City Clerk	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Office Specialist I/II	1.00	1.00	1.00	1.00
City Council Totals: (Full Time Positions)	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
City Treasurer				
City Treasurer	1.00	1.00	1.00	1.00
City Treasurer Totals: (Full Time Positions)	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
City Manager				
City Manager	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00
Economic Development Project Manager I/II	1.00	1.00	1.00	1.00
City Manager Totals: (Full Time Positions)	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

TOTAL FUNDED FULL-TIME POSITIONS

	Original Adopted FY 2024	8-15-23 Fire BC FY 2024	Mid-Year Budget FY 2024	Original Adopted FY 2025
Human Resources & Risk Management				
Human Resources & Risk Management Director	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Senior Risk Management Analyst	1.00	1.00	1.00	1.00
Human Resource Analyst	1.00	1.00	1.00	1.00
Human Resource Specialist	1.00	1.00	1.00	1.00
Human Resources Totals: (Full Time Positions)	5.00	5.00	5.00	5.00
Finance Department				
Finance Director	1.00	1.00	1.00	1.00
Finance				
Finance Manager	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00
Senior Finance Analyst	1.00	1.00	1.00	1.00
Payroll Analyst	1.00	1.00	1.00	1.00
Accountant	2.00	2.00	2.00	2.00
Payroll Technician I/II	1.00	1.00	1.00	1.00
Account Technician I/II	2.00	2.00	2.00	2.00
Customer Service				
Purchasing/Customer Service Manager	0.80	0.80	0.80	0.80
Utilities Business Systems Analyst	1.00	1.00	1.00	1.00
Customer Service Supervisor	2.00	2.00	2.00	2.00
Customer Service Representative III	1.00	1.00	1.00	1.00
Customer Service Representative I/II	9.00	9.00	9.00	9.00
Purchasing				
Purchasing/Customer Service Manager	0.20	0.20	0.20	0.20
Warehouse Supervisor	1.00	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00	1.00
Purchasing Technician	1.00	1.00	1.00	1.00
Account Technician I/II	0.00	0.00	0.00	0.00
Information Systems				
Information Services Manager	1.00	1.00	1.00	1.00
I.T. Coordinator	1.00	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00	1.00
Finance Department Totals: (Full Time Positions)	30.00	30.00	30.00	30.00
Community Services				
Community Services Director	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Early Care & Education Program Director	1.00	1.00	1.00	1.00
Early Care & Education Site Supervisor	3.70	3.70	3.70	3.70
Community Child Care Administrative Assistant	1.00	1.00	1.00	1.00
Library Branch Manager	1.00	1.00	1.00	1.00
Homeless Solutions Coordinator	1.00	1.00	1.00	0.00
Recreation Services Manager	1.00	1.00	1.00	1.00
Recreation Services Supervisor	0.00	0.00	0.00	1.00
Recreation Services Coordinator	5.00	5.00	5.00	5.00
Community Services Totals: (Full Time Positions)	15.70	15.70	15.70	15.70

TOTAL FUNDED FULL-TIME POSITIONS

	Original Adopted FY 2024	8-15-23 Fire BC FY 2024	Mid-Year Budget FY 2024	Original Adopted FY 2025
Development Services				
Development Services Director	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00
Planning/Building Technician	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00
Plans Examiner I/II	1.00	1.00	1.00	1.00
Building Inspector I/II	1.00	1.00	1.00	1.00
Business License/Collections Officer	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00
Development Services Totals: (Full Time Positions)	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
Police Department				
Police Chief	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00	1.00
Community Service Officer	7.00	7.00	7.00	7.00
Police Lieutenant	2.00	2.00	2.00	2.00
Police Sergeant	8.00	8.00	8.00	8.00
Police Corporal/Detective	12.00	12.00	12.00	12.00
Police Officer/Trainee	36.00	36.00	36.00	36.00
Police Support Services Manager	1.00	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00
Animal Services Officer	2.00	2.00	2.00	2.00
Lead Code Compliance Officer	1.00	1.00	1.00	1.00
Code Compliance Officer	4.00	4.00	4.00	4.00
Supervising Communication Dispatcher	1.00	1.00	1.00	1.00
Police Dispatcher I/II	9.00	9.00	9.00	9.00
Senior Police Dispatchers	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Clerk I/II	4.00	4.00	4.00	4.00
Police Department Totals: (Full Time Positions)	<u>97.00</u>	<u>97.00</u>	<u>97.00</u>	<u>97.00</u>

TOTAL FUNDED FULL-TIME POSITIONS		Original Adopted FY 2024	8-15-23 Fire BC FY 2024	Mid-Year Budget FY 2024	Original Adopted FY 2025
Fire Department					
Fire Chief		1.00	1.00	1.00	1.00
Deputy Fire Chief		1.00	1.00	1.00	1.00
Battalion Chief Fire Marshal		1.00	1.00	1.00	1.00
Fire Battalion Chief		3.00	4.00	4.00	3.00
Fire Captain		12.00	12.00	12.00	12.00
Fire Engineer		12.00	12.00	12.00	12.00
Firefighter Medic		18.00	18.00	18.00	18.00
Fire Marshal		0.00	0.00	0.00	0.00
Fire Safety Specialist I/II		1.00	1.00	1.00	1.00
Executive Assistant		1.00	1.00	1.00	1.00
Office Specialist I/II		1.00	1.00	1.00	1.00
Fire Department Totals: (Full Time Positions)		51.00	52.00	52.00	51.00
Electric Utility Department					
Electric Utility Director		1.00	1.00	1.00	1.00
Administration					
Assistant Director of Utility Operations		1.00	1.00	1.00	1.00
Utilities Planning Manager		1.00	1.00	1.00	1.00
Utilities Resource Analyst		1.00	1.00	1.00	1.00
Administrative Analyst I/II		1.00	1.00	1.00	2.00
Utilities Executive Assistant		1.00	1.00	1.00	1.00
Office Specialist I/II		1.00	1.00	1.00	1.00
Subtotals:		6.00	6.00	6.00	7.00
Engineering					
Electric Utilities System Designer		1.00	1.00	1.00	1.00
Electrical System Planning Engineer (pending due diligence)		0.00	0.00	0.00	1.00
Joint Pole Coordinator (pending due diligence)		0.00	0.00	0.00	1.00
Engineering/GIS Technician		1.00	1.00	1.00	1.00
GIS Specialist		1.00	1.00	1.00	1.00
Senior Electric Utility Inspector		1.00	1.00	1.00	1.00
Subtotals:		4.00	4.00	4.00	6.00
Environmental, Sustainability, & Conservation					
Environment & Conservation Supervisor		1.00	1.00	1.00	1.00
Senior Energy Services Specialist		1.00	1.00	1.00	1.00
Senior Water Conservation Specialist		1.00	1.00	1.00	1.00
Energy Services Specialist		0.00	0.00	0.00	1.00
Office Specialist I/II		2.00	2.00	2.00	2.00
Subtotals:		5.00	5.00	5.00	6.00
Substation					
Substation Superintendent		1.00	1.00	1.00	1.00
Substation Operations Supervisor		1.00	1.00	1.00	1.00
Substation Electrician/Substation Apprentice/Sr. Substation Electrician		5.00	5.00	5.00	5.00
Senior Consumer Service Field Rep		1.00	1.00	1.00	1.00
Consumer Service-Field Rep I/II		4.00	4.00	4.00	4.00
Subtotals:		12.00	12.00	12.00	12.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2024	8-15-23 Fire BC FY 2024	Mid-Year Budget FY 2024	Original Adopted FY 2025
Transmission/Distribution				
Electric Field Operations Foreman	1.00	1.00	1.00	1.00
Line Crew Supervisor	3.00	3.00	3.00	3.00
Service Crew Supervisor	1.00	1.00	1.00	1.00
Powerline Technician/Apprentice/Apprentice Trainee	12.00	12.00	12.00	15.00
Subtotals:	17.00	17.00	17.00	20.00
Electric Utility Department Totals: (Full Time Positions)	45.00	45.00	45.00	52.00
Public Works & Utility Services				
Public Works & Utility Services Director	1.00	1.00	1.00	1.00
Assistant Director of Public Works & Engineering	1.00	1.00	1.00	1.00
Public Works - Operations				
Public Works Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00	1.00
Equipment Operator I/II	1.00	1.00	1.00	1.00
Maintenance Crew Leader	1.00	1.00	1.00	1.00
Maintenance Worker I/II	21.00	21.00	21.00	21.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	2.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00
Building Maintenance Worker I/II	3.00	3.00	3.00	3.00
Maintenance Electrician	1.00	1.00	1.00	1.00
Subtotals:	33.00	33.00	33.00	33.00
Administration				
Administrative Assistant	2.00	2.00	2.00	2.00
PW/W/WW Administrative Manager	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Administrative Analyst I/II	1.00	1.00	1.00	1.00
Subtotals:	5.00	5.00	5.00	5.00
Engineering				
Utilities Engineer	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Engineering Assistant	1.00	1.00	1.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00
Public Works & Utility Inspector	1.00	1.00	1.00	1.00
Capital Project Manager	1.00	1.00	1.00	1.00
Subtotals:	6.00	6.00	6.00	6.00

SALARY TABLE
FY 2024-25
FULL TIME CLASSIFICATIONS
Revised 5/21/2024

Job Title	Salary Group	Pay Grade	Effective Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Account Technician I	general	110	7/1/2024	22.6540	23.7868	24.9761	26.2249	27.5361	3,926.70	4,123.04	4,329.20	4,545.65	4,772.93	47,120.40	49,476.44	51,950.34	54,547.74	57,275.14
Account Technician II	general	116	7/1/2024	24.9166	26.1624	27.4705	28.8440	30.2863	4,318.88	4,534.81	4,761.55	4,999.63	5,249.62	51,826.53	54,417.74	57,138.64	59,995.52	62,995.40
Accountant	general	142	7/1/2024	30.8674	32.4108	34.0313	35.7329	37.5195	5,350.35	5,617.86	5,898.75	6,193.70	6,503.38	64,204.23	67,414.36	70,785.00	74,324.38	78,040.56
Administrative Analyst I	midmngt	204	7/1/2024	31.7475	33.3349	35.0016	36.7518	38.5894	5,502.90	5,778.05	6,066.95	6,370.30	6,688.83	66,034.80	69,336.54	72,803.38	76,443.64	80,265.90
Administrative Analyst II	midmngt	234	7/1/2024	34.9196	36.6656	38.4989	40.4239	42.4451	6,052.74	6,355.38	6,673.14	7,006.81	7,357.16	72,632.82	76,264.50	80,077.66	84,081.66	88,285.86
Administrative Assistant	general	126	7/1/2024	23.6363	24.8181	26.0590	27.3620	28.7301	4,096.95	4,301.81	4,516.89	4,742.75	4,979.89	49,163.40	51,621.70	54,202.72	56,912.96	59,758.66
Animal Services Officer	cpcea	506	7/1/2024	22.3616	23.4798	24.6538	25.8865	27.1809	3,876.02	4,069.82	4,273.32	4,486.99	4,711.35	46,512.18	48,837.88	51,279.80	53,843.92	56,536.22
Assistant Director of Public Works & Engineering	executive	838	7/1/2023	78.8863	82.8306	86.9721	91.3208	95.8868	13,673.62	14,357.31	15,075.17	15,828.93	16,620.37	164,083.40	172,287.70	180,902.02	189,947.16	199,444.44
Assistant Director of Utility Operations	executive	841	7/1/2023	78.8863	82.8306	86.9721	91.3208	95.8868	13,673.62	14,357.31	15,075.17	15,828.93	16,620.37	164,083.40	172,287.70	180,902.02	189,947.16	199,444.44
Assistant Planner	general	848	7/1/2024	30.9145	32.4603	34.0833	35.7874	37.5768	5,358.51	5,626.44	5,907.76	6,203.15	6,513.30	64,302.16	67,517.32	70,893.16	74,437.74	78,159.64
Assistant to the City Manager	cnfdtl	801	7/1/2024	49.7418	52.2289	54.8404	57.5824	60.4615	8,621.90	9,053.01	9,505.67	9,980.95	10,479.99	103,462.84	108,636.06	114,067.98	119,771.34	125,759.92
Associate Engineer	midmngt	263	7/1/2024	47.7524	50.1400	52.6470	55.2794	58.0434	8,277.08	8,690.93	9,125.48	9,581.76	10,060.85	99,324.94	104,291.20	109,505.76	114,981.10	120,730.22
Associate Planner	midmngt	210	7/1/2024	36.6874	38.5218	40.4479	42.4703	44.5938	6,359.15	6,677.10	7,010.97	7,361.51	7,729.58	76,309.74	80,125.24	84,131.58	88,338.12	92,755.00
Battalion Chief Fire Marshal	fire	310	7/1/2023	68.5414	71.9685	75.5669	79.3453	83.3125	11,880.51	12,474.54	13,098.26	13,753.18	14,440.83	142,566.06	149,694.48	157,179.10	165,038.12	173,290.00
Building Inspector I	general	131	7/1/2024	26.1824	27.4915	28.8661	30.3094	31.8249	4,538.28	4,765.19	5,003.46	5,253.63	5,516.31	54,459.34	57,182.32	60,041.54	63,043.50	66,195.74
Building Inspector II	general	179	7/1/2024	30.6055	32.1358	33.7425	35.4296	37.2011	5,304.95	5,570.20	5,848.70	6,141.14	6,448.20	63,659.44	66,842.36	70,184.40	73,693.62	77,378.34
Building Maintenance Supervisor	midmngt	253	7/1/2024	40.1391	42.1461	44.2534	46.4660	48.7893	6,957.45	7,305.33	7,670.59	8,054.11	8,456.80	83,489.38	87,663.94	92,047.02	96,649.28	101,481.64
Building Official	midmngt	093	7/1/2024	57.9809	60.8799	63.9239	67.1201	70.4761	10,050.02	10,552.51	11,080.14	11,634.16	12,215.86	120,600.22	126,630.14	132,961.66	139,609.86	146,590.34
Business Lic./Collections Ofcr.	midmngt	206	7/1/2024	27.2081	28.5685	29.9969	31.4968	33.0716	4,716.08	4,951.87	5,199.46	5,459.44	5,732.42	56,592.90	59,422.48	62,393.50	65,513.24	68,788.98
Capital Project Manager	midmngt	837	7/1/2024	46.3826	48.7018	51.1369	53.6938	56.3785	8,039.66	8,441.64	8,863.73	9,306.92	9,772.27	96,475.86	101,299.64	106,364.70	111,683.00	117,267.28
City Clerk	elected		7/18/2023										407.00					4,884.00
City Manager	contract	812	3/11/2024					139.4231					24,166.67					290,000.00
City Treasurer	elected		6/20/2023										2,447.50					29,370.00
Code Compliance Officer	cpcea	138	7/1/2024	28.6413	30.0734	31.5770	33.1559	34.8136	4,964.48	5,212.72	5,473.35	5,747.02	6,034.36	59,573.80	62,552.62	65,680.16	68,964.22	72,412.34
Collection System Maintenance Supervisor	midmngt	257	7/1/2024	43.9275	46.1239	48.4301	50.8516	53.3943	7,614.10	7,994.81	8,394.56	8,814.28	9,255.00	91,369.20	95,937.66	100,734.66	105,771.38	111,060.04
Collection System Maintenance Technician I	ibew2	158	1/1/2024	25.2248	26.4860	27.8103	29.2008	30.6608	4,372.30	4,590.91	4,820.44	5,061.46	5,314.53	52,467.54	55,090.88	57,845.32	60,737.56	63,774.36
Collection System Maintenance Technician II	ibew2	197	1/1/2024	29.0173	30.4683	31.9916	33.5913	35.2709	5,029.67	5,281.16	5,545.22	5,822.48	6,113.62	60,356.04	63,373.96	66,542.58	69,869.80	73,363.42
Community Child Care Admin. Asst.	general	134	7/1/2024	23.6363	24.8181	26.0590	27.3620	28.7301	4,096.95	4,301.81	4,516.89	4,742.75	4,979.89	49,163.40	51,621.70	54,202.72	56,912.96	59,758.66
Community Service Officer	cpcea	607	7/1/2024	22.1158	23.2215	24.3826	25.6018	26.8819	3,833.40	4,025.06	4,226.32	4,437.64	4,659.53	46,000.76	48,300.72	50,715.86	53,251.64	55,914.30
Community Services Director *	executive	804	7/1/2023					95.8867					16,620.37					199,444.39
Consumer Service Field Rep. I	ibew	971	7/1/2023	30.4881	32.0125	33.6131	35.2938	37.0585	5,284.61	5,548.83	5,826.28	6,117.58	6,423.47	63,415.30	66,586.00	69,915.30	73,411.00	77,081.68
Consumer Service Field Rep. II	ibew	973	7/1/2023	33.5455	35.2228	36.9839	38.8331	40.7748	5,814.55	6,105.28	6,410.54	6,731.08	7,067.62	69,774.64	73,263.32	76,926.46	80,772.90	84,811.48
Crime Analyst	cpcea	513	7/1/2024	38.4116	40.3323	42.3489	44.4664	46.6898	6,658.02	6,990.92	7,340.47	7,707.51	8,092.89	79,896.18	83,891.08	88,085.66	92,490.06	97,114.68
Customer Svc. Rep. I	general	107	7/1/2024	20.2024	21.2125	22.2731	23.3868	24.5561	3,501.75	3,676.83	3,860.68	4,053.70	4,256.40	42,020.94	44,122.00	46,328.10	48,644.44	51,076.74
Customer Svc. Rep. II	general	113	7/1/2024	22.2320	23.3436	24.5108	25.7363	27.0231	3,853.55	4,046.23	4,248.53	4,460.95	4,684.01	46,242.56	48,554.74	50,982.36	53,531.40	56,208.10
Customer Svc. Rep III	general	411	7/1/2024	24.4554	25.6781	26.9620	28.3101	29.7256	4,238.93	4,450.88	4,673.41	4,907.09	5,152.44	50,867.18	53,410.50	56,080.96	58,885.06	61,829.30
Customer Service Supervisor	midmngt	452	7/1/2024	29.6096	31.0901	32.6446	34.2769	35.9908	5,132.34	5,388.96	5,658.40	5,941.33	6,238.40	61,588.02	64,667.46	67,900.82	71,295.90	74,860.76
Deputy City Clerk	cnfdtl	173	7/1/2024	28.1709	29.5794	31.0584	32.6113	34.2419	4,882.95	5,127.09	5,383.45	5,652.62	5,935.26	58,595.42	61,525.10	64,601.42	67,831.40	71,223.10
Deputy Fire Chief	executive	993	7/1/2023	74.4315	78.1531	82.0608	86.1638	90.4720	12,901.46	13,546.54	14,223.86	14,935.05	15,681.81	154,817.52	162,558.50	170,686.36	179,220.60	188,181.76
Development Services Director *	executive	810	7/1/2023					95.8867					16,620.37	-	-	-	-	199,444.39
Early Care & Education Program Director	midmngt	453	7/1/2024	48.4236	50.8448	53.3870	56.0564	58.8593	8,393.43	8,813.09	9,253.75	9,716.44	10,202.27	100,721.14	105,757.08	111,044.96	116,597.26	122,427.24
Early Care & Education Site Supervisor	midmngt	260	7/1/2024	22.6905	23.8250	25.0163	26.2671	27.5805	3,933.02	4,129.67	4,336.15	4,552.97	4,780.62	47,196.24	49,556.00	52,033.80	54,635.62	57,367.44
Economic Development Manager	midmngt	226	7/1/2024	51.7098	54.2953	57.0100	59.8605	62.8535	8,963.02	9,411.18	9,881.73	10,375.82	10,894.61	107,556.28	112,934.12	118,580.80	124,509.84	130,735.28
Economic Development Project Manager I	midmngt	272	7/1/2024	36.5419	38.3690	40.2875	42.3019	44.4170	6,333.93	6,650.63	6,983.17	7,332.33	7,698.95	76,007.16	79,807.52	83,798.00	87,987.90	92,387.36
Economic Development Project Manager II	midmngt	273	7/1/2024	43.8458	46.0381	48.3400	50.7570	53.2949	7,599.95	7,979.94	8,378.93	8,797.88	9,237.78	91,199.35	95,759.30	100,547.20	105,574.56	110,853.34
Electric Field Operations Foreman	ibew	970	7/1/2023	61.2674	64.3308	67.5473	70.9246	74.4709	10,619.68	11,150.66	11,708.19	12,293.60	12,908.29	127,436.14	133,807.96	140,498.28	147,523.22	154,899.42
Electric Utility Director *	executive	842	7/1/2023					102.6298					17,789.17	-	-	-	-	213,470.05
Electric Utility Inspector	ibew	920	7/1/2023	42.6706	44.8041	47.0444	49.3966	51.8665	7,396.24	7,766.05	8,154.36	8,562.08	8,990.19	88,754.90	93,192.58	97,852.30	102,744.98	107,882.32
Electric Utility System Designer	midmngt	250	7/1/2024	46.1227	48.4289	50.8504	53.3929	56.0625	7,994.61	8,394.34	8,814.07	9,254.77	9,717.50	95,935.30	100,732.06	105,768.78	111,057.18	116,610.00
Electrical Sys Engineer/GIS Project Manager	midmngt	221	7/1/2024	44.9443	47.1915	49.5511	52.0286	54.6300	7,790.35	8,179.86	8,588.86	9,018.30	9,469.20	93,484.20	98,158.32	103,066.34	108,219.54	113,630.40
Energy Services Specialist	midmngt	231	7/1/2024	38.8918	40.8364	42.8783	45.0221	47.2733	6,741.24	7,078.31	7,432.23	7,803.84	8,194.03	80,894.85	84,939.66	89,186.76	93,646.02	98,328.36
Engineering Assistant	midmngt	264	7/1/2024	39.9975	41.9974	44.0973	46.3021	48.6173	6,932.89	7,279.55	7,643.52	8,025.70	8,426.99	83,194.74	87,354.54	91,722.28	96,308.42	101,123.88
Engineering GIS Technician	ibew	907	7/1/2023	38.3103	40.2258	42.2370	44.3489	46.5664	6,640.44	6,972.46	7,321.08	7,687.14	8,071.51	79,685.32	83,669.56	87,852.96	92,245.66	

SALARY TABLE
FY 2024-25
FULL TIME CLASSIFICATIONS
Revised 5/21/2024

Job Title	Salary Group	Pay Grade	Effective Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Executive Assistant to City Manager	cnfdtl	819	7/1/2024	37.2786	39.1425	41.0996	43.1546	45.3124	6,461.63	6,784.70	7,123.94	7,480.14	7,854.15	77,539.54	81,416.40	85,487.22	89,761.62	94,249.74
Executive Assistant to Police Chief	midmngt	203	7/1/2024	29.2087	30.6691	32.2026	33.8128	35.5034	5,062.83	5,315.98	5,581.79	5,860.88	6,153.92	60,754.00	63,791.78	66,981.46	70,330.52	73,847.02
Finance Director *	executive	807	7/1/2023					95.8867					16,620.37				199,444.39	
Finance Manager	cnfdtl	460	7/1/2024	54.9909	57.7404	60.6274	63.6588	66.8418	9,531.75	10,008.33	10,508.75	11,034.18	11,585.90	114,381.02	120,099.98	126,104.94	132,410.20	139,030.84
Fire Battalion Chief	fire	309	7/1/2023	46.5266	48.8529	51.2956	53.8604	56.5535	11,290.46	11,854.98	12,447.74	13,070.14	13,723.65	135,485.48	142,259.78	149,372.86	156,841.62	164,683.74
Fire Captain	fire	304	7/1/2023	36.7639	38.6021	40.5322	42.5588	44.6868	8,921.38	9,367.45	9,835.82	10,327.61	10,843.99	107,056.56	112,409.44	118,029.86	123,931.34	130,127.92
Fire Chief *	executive	815	7/1/2023					102.6299					17,789.18				213,470.14	
Fire Engineer	fire	303	7/1/2023	32.6168	34.2476	35.9600	37.7580	39.6460	7,915.01	8,310.75	8,726.29	9,162.62	9,620.76	94,980.08	99,728.98	104,715.52	109,951.40	115,449.10
Fire Safety Specialist I	general	157	7/1/2024	26.1824	27.4915	28.8661	30.3094	31.8249	4,538.28	4,765.19	5,003.46	5,253.63	5,516.31	54,459.34	57,182.32	60,041.54	63,043.50	66,195.74
Fire Safety Specialist II	general	330	7/1/2024	30.6055	32.1358	33.7425	35.4296	37.2011	5,304.95	5,570.20	5,848.70	6,141.14	6,448.20	63,659.44	66,842.36	70,184.40	73,693.62	77,378.34
Firefighter Medic	fire	308	7/1/2023	30.5791	32.1080	33.7135	35.3992	37.1692	7,420.53	7,791.55	8,181.14	8,590.21	9,019.73	89,046.36	93,498.60	98,173.66	103,082.46	108,236.70
GIS Specialist	general	166	7/1/2024	28.6268	30.0581	31.5610	33.1390	34.7960	4,961.97	5,210.08	5,470.57	5,744.09	6,031.31	59,543.64	62,520.90	65,646.88	68,929.12	72,375.68
Human Resources Analyst	cnfdtl	835	7/1/2024	38.4116	40.3323	42.3489	44.4664	46.6898	6,658.02	6,990.92	7,340.47	7,707.51	8,092.89	79,896.18	83,891.08	88,085.66	92,490.06	97,114.68
Human Resources & Risk Management Director *	executive	994	7/1/2023					95.8867					16,620.37				199,444.39	
Human Resources Specialist	cnfdtl	149	7/1/2024	30.9145	32.4603	34.0833	35.7874	37.5768	5,358.51	5,626.44	5,907.76	6,203.15	6,513.30	64,302.16	67,517.32	70,893.16	74,437.74	78,159.64
Information Services Manager	midmngt	245	7/1/2024	53.7541	56.4419	59.2640	62.2273	65.3386	9,317.38	9,783.26	10,272.43	10,786.06	11,325.36	111,808.58	117,399.10	123,269.12	129,432.68	135,904.34
Information Technology Coordinator	midmngt	279	7/1/2024	40.6593	42.6923	44.8269	47.0683	49.4216	7,047.60	7,399.99	7,769.99	8,158.50	8,566.42	84,571.24	88,799.88	93,239.90	97,901.96	102,796.98
Lead Code Compliance Officer	cpcea	514	7/1/2024	31.5055	33.0808	34.7348	36.4715	38.2951	5,460.95	5,734.00	6,020.69	6,321.73	6,637.82	65,531.44	68,807.96	72,248.28	75,860.72	79,653.86
Lead Equipment Mechanic	general	130	7/1/2024	31.1654	32.7238	34.3600	36.0780	37.8819	5,402.01	5,672.12	5,955.73	6,253.52	6,566.19	64,824.13	68,065.40	71,468.80	75,042.24	78,794.30
Library Manager	midmngt	291	7/1/2024	45.6501	47.9326	50.3293	52.8458	55.4880	7,912.69	8,308.32	8,723.74	9,159.93	9,617.92	94,952.28	99,699.86	104,684.84	109,919.16	115,415.04
Line Crew Supervisor	ibew	916	7/1/2023	57.5179	60.3938	63.4135	66.5841	69.9134	9,969.77	10,468.25	10,991.67	11,541.25	12,118.32	119,637.18	125,619.00	131,900.08	138,494.98	145,419.82
Maintenance Crew Leader	general	178	7/1/2024	27.0264	28.3778	29.7966	31.2865	32.8509	4,684.58	4,918.81	5,164.75	5,422.99	5,694.15	56,214.92	59,025.72	61,976.98	65,075.92	68,329.82
Maintenance Electrician	ibew	908	7/1/2023	37.0993	38.9543	40.9020	42.9471	45.0945	6,430.54	6,752.07	7,089.68	7,444.17	7,816.38	77,166.44	81,024.84	85,076.16	89,330.02	93,796.56
Maintenance Worker I	general	111	7/1/2024	21.3155	22.3813	23.5004	24.6754	25.9091	3,694.69	3,879.42	4,073.40	4,277.07	4,490.92	44,336.26	46,553.00	48,880.78	51,324.78	53,890.98
Maintenance Worker I, Building	general	117	7/1/2024	23.9489	25.1464	26.4038	27.7240	29.1103	4,151.15	4,358.71	4,576.65	4,805.49	5,045.78	49,813.76	52,304.46	54,919.80	57,665.92	60,549.32
Maintenance Worker II	general	115	7/1/2024	22.3849	23.5041	24.6794	25.9134	27.2090	3,880.06	4,074.05	4,277.76	4,491.65	4,716.23	46,560.67	48,888.58	51,333.10	53,899.82	56,594.72
Maintenance Worker II, Building	general	118	7/1/2024	25.1421	26.3991	27.7191	29.1051	30.5604	4,357.96	4,575.85	4,804.65	5,044.89	5,297.13	52,295.48	54,910.18	57,655.78	60,538.66	63,565.58
Maintenance Worker III	general	153	7/1/2024	25.7096	26.9950	28.3448	29.7620	31.2501	4,456.33	4,679.13	4,913.09	5,158.75	5,416.69	53,475.90	56,149.60	58,957.08	61,904.96	65,000.26
Maintenance Worker III, Building	general	132	7/1/2024	28.9232	30.3694	31.8879	33.4823	35.1564	5,013.35	5,264.03	5,527.23	5,803.59	6,093.77	60,160.23	63,168.30	66,326.78	69,643.08	73,125.26
Network Technician	general	168	7/1/2024	28.1391	29.5460	31.0233	32.5744	34.2031	4,877.44	5,121.31	5,377.36	5,646.23	5,928.54	58,529.33	61,455.68	64,528.36	67,754.70	71,142.50
Office Specialist I	general	186	7/1/2024	18.3328	19.2495	20.2120	21.2226	22.2838	3,177.69	3,336.58	3,503.41	3,678.59	3,862.52	38,132.23	40,038.96	42,040.96	44,143.06	46,350.20
Office Specialist II	general	106	7/1/2024	19.4532	20.4259	21.4471	22.5195	23.6455	3,371.89	3,540.49	3,717.50	3,903.38	4,098.55	40,462.73	42,485.82	44,610.02	46,840.56	49,182.64
Payroll Analyst	cnfdtl	839	7/1/2024	38.4116	40.3323	42.3489	44.4664	46.6898	6,658.02	6,990.92	7,340.47	7,707.51	8,092.89	79,896.18	83,891.08	88,085.66	92,490.06	97,114.68
Payroll Technician I	general	121	7/1/2024	24.9237	26.1699	27.4784	28.8523	30.2949	4,320.11	4,536.11	4,762.92	5,001.06	5,251.11	51,841.31	54,433.34	57,155.02	60,012.68	63,013.34
Payroll Technician II	general	170	7/1/2024	27.4192	28.7901	30.2296	31.7411	33.3281	4,752.66	4,990.29	5,239.80	5,501.80	5,776.88	57,031.96	59,883.46	62,877.62	66,021.54	69,322.50
Planning Manager	midmngt	262	7/1/2024	48.9021	51.3473	53.9146	56.6104	59.4409	8,476.37	8,900.19	9,345.20	9,812.47	10,303.09	101,716.42	106,802.28	112,142.42	117,749.58	123,637.02
Planning/Building Technician	general	193	7/1/2024	25.5567	26.8345	28.1763	29.5851	31.0644	4,429.83	4,651.31	4,883.88	5,128.09	5,384.49	53,157.90	55,815.76	58,606.60	61,537.06	64,613.90
Plans Examiner I	general	840	7/1/2024	33.6662	35.3495	37.1170	38.9729	40.9215	5,835.47	6,127.25	6,433.61	6,755.30	7,093.06	70,025.60	73,526.96	77,203.36	81,063.58	85,116.72
Plans Examiner II	general	342	7/1/2024	37.0328	38.8844	40.8286	42.8700	45.0135	6,419.02	6,739.96	7,076.96	7,430.80	7,802.34	77,028.19	80,879.50	84,923.54	89,169.60	93,628.08
Police Captain	cpma	402	7/1/2023	71.5140	75.0898	78.8443	82.7865	86.9259	12,395.76	13,015.56	13,666.34	14,349.66	15,067.15	148,749.12	156,186.68	163,996.04	172,195.92	180,805.82
Police Chief *	executive	808	7/1/2023					102.6298					17,789.17				213,470.05	
Police Cpl./Detective	police	510	7/1/2023	44.7151	46.9509	49.2984	51.7633	54.3514	7,750.62	8,138.15	8,545.05	8,972.30	9,420.91	93,007.46	97,657.82	102,540.62	107,667.56	113,050.86
Police Dispatcher I	dispatch	603	7/1/2024	25.9013	27.1964	28.5563	29.9841	31.4834	4,489.55	4,714.04	4,949.75	5,197.25	5,457.12	53,874.65	56,568.46	59,397.00	62,366.98	65,485.42
Police Dispatcher II	dispatch	605	7/1/2024	27.2645	28.6278	30.0591	31.5621	33.1403	4,725.85	4,962.14	5,210.25	5,470.77	5,744.31	56,710.16	59,545.72	62,522.98	65,649.22	68,931.72
Police Lieutenant	cpma	401	7/1/2023	65.0128	68.2634	71.6765	75.2604	79.0234	11,268.88	11,832.32	12,423.93	13,045.13	13,697.39	135,226.52	141,987.82	149,087.12	156,541.58	164,368.62
Police Officer	police	508	7/1/2023	40.2731	42.2868	44.4011	46.6211	48.9521	6,980.68	7,329.70	7,696.20	8,081.00	8,485.04	83,768.10	87,956.44	92,354.34	96,971.94	101,820.42
Police Officer Trainee	police2	507	7/1/2023	29.7221	31.2083	32.7686	34.4070	36.1274	5,151.84	5,409.43	5,679.90	5,963.88	6,262.08	61,822.02	64,913.16	68,158.74	71,566.56	75,144.94
Police Records Supervisor	midmngt	610	7/1/2024	27.6024	28.9825	30.4316	31.9533	33.5509	4,784.41	5,023.63	5,274.82	5,538.56	5,815.49	57,412.94	60,283.60	63,297.78	66,462.76	69,785.82
Police Sergeant	police	511	7/1/2023	53.2891	55.9536	58.7513	61.6889	64.7734	9,236.78	9,698.63	10,183.55	10,692.74	11,227.39	110,841.38	116,383.54	122,202.60	128,312.86	134,728.62
Police Services Clerk I	cpcea	601	7/1/2024	18.7838	19.7230	20.7091	21.7446	22.8319	3,255.85	3,418.65	3,589.58	3,769.07	3,957.53	39,070.20	41,023.84	43,074.98	45,228.82	47,490.30
Police Services Clerk II	cpcea	602	7/1/2024	19.7221	20.7083	21.7436	22.8308	23.9723	3,418.50	3,589.43	3,768.90	3,957.33	4,155.19	41,022.02	43,073.16	45,226.74	47,487.96	49,862.28
Police Support Services Manager	midmngt	512	7/1/2024	40.9758	43.0245	45.1758	47.4345	49.8063	7,102.46	7,457.58	7,830.46	8,221.98	8,633.08	85,229.56	89,490.96	93,965.56	98,663.76	103,597.00
Power Line Helper	ibew	905	7/1/2023	33.1596	34.8176	36.5585	38.3864	40										

SALARY TABLE
FY 2024-25
FULL TIME CLASSIFICATIONS
Revised 5/21/2024

Job Title	Salary Group	Pay Grade	Effective Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Purchasing and Customer Service Manager	midmngt	224	7/1/2024	53.7544	56.4421	59.2643	62.2275	65.3389	9,317.43	9,783.30	10,272.47	10,786.10	11,325.41	111,809.15	117,399.62	123,269.64	129,433.20	135,904.86
Purchasing Technician	general	410	7/1/2024	24.9166	26.1625	27.4706	28.8441	30.2864	4,318.88	4,534.83	4,761.58	4,999.65	5,249.64	51,826.58	54,418.00	57,138.90	59,995.78	62,995.66
Recreation Services Coordinator	general	123	7/1/2024	25.5640	26.8423	28.1844	29.5936	31.0733	4,431.09	4,652.66	4,885.29	5,129.56	5,386.03	53,173.12	55,831.88	58,623.50	61,554.74	64,632.36
Recreation Services Manager	midmngt	239	7/1/2024	46.1083	48.4138	50.8345	53.3763	56.0451	7,992.10	8,391.72	8,811.31	9,251.88	9,714.49	95,905.22	100,700.60	105,735.76	111,022.60	116,573.86
Recreation Services Supervisor	midmngt		7/1/2024	30.7273	32.2636	33.8768	35.5706	37.3491	5,326.06	5,592.36	5,871.97	6,165.58	6,473.85	63,912.68	67,108.34	70,463.64	73,986.90	77,686.18
Senior Accountant	midmngt	233	7/1/2024	38.1277	40.0341	42.0359	44.1376	46.3445	6,608.80	6,939.25	7,286.22	7,650.52	8,033.05	79,305.64	83,270.98	87,434.62	91,806.26	96,396.56
Senior Collection System Maintenance Technician	ibew2	198	1/1/2024	30.4681	31.9915	33.5911	35.2706	37.0341	5,281.14	5,545.19	5,822.46	6,113.58	6,419.25	63,373.74	66,542.32	69,869.54	73,362.90	77,030.98
Senior Consumer Service Field Rep	ibew	906	7/1/2023	36.9034	38.7485	40.6859	42.7201	44.8561	6,396.59	6,716.41	7,052.22	7,404.82	7,775.06	76,759.02	80,596.88	84,626.62	88,857.86	93,300.74
Senior Electric Utility Inspector	ibew	982	7/1/2023	47.9726	50.3713	52.8899	55.5344	58.3111	8,315.26	8,731.02	9,167.58	9,625.96	10,107.26	99,783.06	104,772.20	110,010.94	115,511.50	121,287.14
Senior Energy Services Specialist	midmngt	992	7/1/2024	43.5750	45.7538	48.0415	50.4436	52.9658	7,552.99	7,930.65	8,327.19	8,743.56	9,180.73	90,635.93	95,167.80	99,926.32	104,922.74	110,168.76
Senior Finance Analyst	cnfdtl	461	7/1/2024	49.0238	51.4750	54.0488	56.7513	59.5889	8,497.45	8,922.33	9,368.45	9,836.88	10,328.74	101,969.40	107,068.00	112,421.40	118,042.60	123,944.86
Senior Human Resources Analyst	cnfdtl	846	7/1/2024	49.0238	51.4750	54.0488	56.7513	59.5889	8,497.45	8,922.33	9,368.45	9,836.88	10,328.74	101,969.40	107,068.00	112,421.40	118,042.60	123,944.86
Senior Office Specialist	general	120	7/1/2024	20.8643	21.9075	23.0029	24.1530	25.3606	3,616.49	3,797.30	3,987.17	4,186.52	4,395.84	43,397.83	45,567.60	47,845.98	50,238.24	52,750.10
Senior Planner	midmngt	228	7/1/2024	43.9185	46.1144	48.4201	50.8411	53.3831	7,612.54	7,993.16	8,392.82	8,812.46	9,253.08	91,350.48	95,917.90	100,713.86	105,749.54	111,036.90
Senior Police Dispatcher	dispatch	606	7/1/2024	29.9910	31.4905	33.0650	34.7183	36.4541	5,198.43	5,458.35	5,731.27	6,017.83	6,318.72	62,381.18	65,500.24	68,775.20	72,213.96	75,824.58
Senior Risk Management Analyst	cnfdtl	847	7/1/2024	49.0238	51.4750	54.0488	56.7513	59.5889	8,497.45	8,922.33	9,368.45	9,836.88	10,328.74	101,969.40	107,068.00	112,421.40	118,042.60	123,944.86
Senior Substation Electrician	ibew	978	7/1/2023	52.8298	55.4713	58.2449	61.1571	64.2150	9,157.16	9,615.02	10,095.78	10,600.57	11,130.60	109,885.88	115,380.20	121,149.34	127,206.82	133,567.20
Senior Utilities Financial Analyst	midmngt	213	7/1/2024	46.6321	48.9638	51.4120	53.9826	56.6818	8,082.90	8,487.05	8,911.41	9,356.99	9,824.84	96,994.82	101,844.60	106,936.96	112,283.86	117,898.04
Senior Wastewater Treatment Plant Operator	ibew2	161	1/1/2024	39.0973	41.0521	43.1048	45.2600	47.5230	6,776.86	7,115.70	7,471.49	7,845.07	8,237.32	81,322.37	85,388.42	89,657.88	94,140.80	98,847.84
Senior Water Conservation Specialist	general	993	7/1/2024	36.6845	38.5188	40.4448	42.4670	44.5904	6,358.65	6,676.58	7,010.42	7,360.95	7,729.00	76,303.78	80,119.00	84,125.08	88,331.36	92,747.98
Senior Water Distribution Operator	ibew2	137	1/1/2024	35.3422	37.1093	38.9648	40.9130	42.9586	6,125.98	6,432.27	6,753.89	7,091.59	7,446.16	73,511.72	77,187.24	81,046.68	85,099.04	89,353.94
Senior Water Quality Technician	ibew2	991	1/1/2024	38.1021	40.0073	42.0076	44.1080	46.3134	6,604.36	6,934.59	7,281.32	7,645.39	8,027.65	79,252.34	83,215.08	87,375.86	91,744.64	96,331.82
Senior Water Treatment Operator	ibew2	137	1/1/2024	35.3422	37.1093	38.9648	40.9130	42.9586	6,125.98	6,432.27	6,753.89	7,091.59	7,446.16	73,511.72	77,187.24	81,046.68	85,099.04	89,353.94
Service Crew Supervisor	ibew	915	7/1/2023	55.0160	57.7668	60.6551	63.6879	66.8723	9,536.11	10,012.90	10,513.56	11,039.23	11,591.19	114,433.28	120,154.84	126,162.66	132,470.78	139,094.28
Storekeeper	general	147	7/1/2024	21.1397	22.1966	23.3065	24.4719	25.6955	3,664.21	3,847.42	4,039.79	4,241.79	4,453.89	43,970.49	46,168.98	48,477.52	50,901.50	53,446.64
Substation Electrician	ibew	977	7/1/2023	48.0248	50.4260	52.9473	55.5946	58.3744	8,324.29	8,740.51	9,177.52	9,636.40	10,118.23	99,891.48	104,886.08	110,130.28	115,636.82	121,418.70
Substation Electrician Apprentice	ibew	976	7/1/2023	42.9330	45.0796	47.3336	49.7003	52.1853	7,441.72	7,813.80	8,204.50	8,614.71	9,045.44	89,300.64	93,765.62	98,453.94	103,376.52	108,545.32
Substation Operations Supervisor	ibew	979	7/1/2023	58.4871	61.4115	64.4821	67.7063	71.0916	10,137.77	10,644.66	11,176.90	11,735.75	12,322.55	121,653.22	127,735.92	134,122.82	140,829.00	147,870.58
Substation Superintendent	midmngt	225	7/1/2024	63.5059	66.6811	70.0151	73.5159	77.1916	11,007.69	11,558.06	12,135.96	12,742.75	13,379.88	132,092.24	138,696.74	145,631.46	152,913.02	160,558.58
Supervising Communication Dispatcher	dispatch	608	7/1/2024	35.9891	37.7886	39.6780	41.6619	43.7450	6,238.12	6,550.03	6,877.52	7,221.39	7,582.47	74,857.41	78,600.34	82,530.24	86,656.70	90,989.60
Transmission/Distr. Superintendent	midmngt	217	7/1/2024	63.5059	66.6811	70.0151	73.5159	77.1916	11,007.69	11,558.06	12,135.96	12,742.75	13,379.88	132,092.24	138,696.74	145,631.46	152,913.02	160,558.58
Utilities Business Systems Analyst	midmngt	205	7/1/2024	40.6593	42.6923	44.8269	47.0683	49.4216	7,047.60	7,399.99	7,769.99	8,158.50	8,566.42	84,571.24	88,799.88	93,239.90	97,901.96	102,796.98
Utilities Engineer	midmngt	297	7/1/2024	47.7523	50.1400	52.6470	55.2794	58.0434	8,277.07	8,690.93	9,125.48	9,581.76	10,060.85	99,324.83	104,291.20	109,505.76	114,981.10	120,730.22
Utilities Executive Assistant	midmngt	998	7/1/2024	29.2087	30.6691	32.2026	33.8128	35.5034	5,062.83	5,315.98	5,581.79	5,860.88	6,153.92	60,754.00	63,791.78	66,981.46	70,330.52	73,847.02
Utilities Planning Manager	midmngt	450	7/1/2024	58.3885	61.3079	64.3733	67.5919	70.9715	10,120.67	10,626.70	11,158.03	11,715.93	12,301.73	121,448.10	127,520.38	133,896.36	140,591.10	147,620.72
Utilities Plans Examiner	midmngt	236	7/1/2024	32.1406	33.7476	35.4350	37.2068	39.0671	5,571.04	5,849.59	6,142.07	6,449.17	6,771.64	66,852.47	70,195.06	73,704.80	77,390.04	81,259.62
Utility Resource Analyst	midmngt	497	7/1/2024	47.7523	50.1400	52.6470	55.2794	58.0434	8,277.07	8,690.93	9,125.48	9,581.76	10,060.85	99,324.83	104,291.20	109,505.76	114,981.10	120,730.22
Warehouse Supervisor	midmngt	275	7/1/2024	27.7610	29.1490	30.6065	32.1369	33.7438	4,811.91	5,052.49	5,305.13	5,570.39	5,848.92	57,742.90	60,629.92	63,661.52	66,844.70	70,187.00
Wastewater Treatment Plant Mechanic I	ibew2	155	1/1/2024	26.7634	28.1016	29.5068	30.9821	32.5313	4,638.99	4,870.95	5,114.50	5,370.24	5,638.75	55,667.86	58,451.38	61,374.04	64,442.82	67,665.00
Wastewater Treatment Plant Mechanic II	ibew2	159	1/1/2024	34.1733	35.8819	37.6760	39.5598	41.5378	5,923.37	6,219.53	6,530.51	6,857.02	7,199.88	71,080.41	74,634.30	78,366.08	82,284.28	86,398.52
Wastewater Treatment Plant Operator I	ibew2	133	1/1/2024	29.5787	31.0576	32.6105	34.2410	35.9530	5,126.98	5,383.32	5,652.49	5,935.11	6,231.85	61,523.80	64,599.86	67,829.84	71,221.28	74,782.24
Wastewater Treatment Plant Operator II	ibew2	184	1/1/2024	34.0072	35.7075	37.4929	39.3675	41.3359	5,894.58	6,189.30	6,498.77	6,823.70	7,164.89	70,734.96	74,271.60	77,985.18	81,884.40	85,978.62
Wastewater Utilities Supervisor	midmngt	255	7/1/2024	43.9275	46.1239	48.4301	50.8516	53.3943	7,614.10	7,994.81	8,394.56	8,814.28	9,255.00	91,369.20	95,937.66	100,734.66	105,771.38	111,060.04
Water & Wastewater Operations Manager	midmngt	299	7/1/2024	63.6605	66.8436	70.1858	73.6950	77.3798	11,034.49	11,586.23	12,165.53	12,773.80	13,412.49	132,413.94	139,034.74	145,986.36	153,285.60	160,949.88
Water Conservation Specialist	general	189	7/1/2024	33.2608	34.9239	36.6701	38.5036	40.4288	5,765.20	6,053.47	6,356.16	6,673.96	7,007.65	69,182.44	72,641.66	76,273.86	80,087.54	84,091.80
Water Distribution Operator I	ibew2	100	1/1/2024	26.3352	27.6520	29.0346	30.4864	32.0108	4,564.77	4,793.01	5,032.67	5,284.31	5,548.53	54,777.20	57,516.16	60,392.02	63,411.66	66,582.36
Water Distribution Operator II	ibew2	146	1/1/2024	29.2666	30.7300	32.2665	33.8799	35.5739	5,072.88	5,326.53	5,592.86	5,872.51	6,166.14	60,874.60	63,918.40	67,114.32	70,470.14	73,993.66
Water Distribution Operator III	ibew2	181	1/1/2024	33.6582	35.3411	37.1081	38.9635	40.9116	5,834.08	6,125.80	6,432.08	6,753.67	7,091.35	70,008.98	73,509.54	77,184.90	81,044.08	85,096.18
Water Quality Technician I	ibew2	100	1/1/2024	26.3352	27.6520	29.0346	30.4864	32.0108	4,564.77	4,793.01	5,032.67	5,284.31	5,548.53	54,777.20	57,516.16	60,392.02	63,411.66	66,582.36
Water Quality Technician II	ibew2	146	1/1/2024	29.2666	30.7300	32.2665	33.8799	35.5739	5,072.88	5,326.53	5,592.86	5,872.51	6,166.14	60,874.60	63,918.40	67,114.32	70,470.14	73,993

SALARY TABLE EFFECTIVE 07/01/2024
PART TIME CLASSIFICATIONS

Job Title	Pay Grade	Hourly		
		Step A	Step B	Step C
Community Child Care Teacher	010	22.22	22.89	23.57
Community Child Care Teacher's Aide	007	19.94	20.54	21.15
Community Child Care Teacher's Helper	003	17.91	18.45	19.00
General Laborer	044	17.05	17.73	18.44
Library Page I	042	17.05	17.56	18.09
Library Specialist	057	21.15	21.78	22.44
Library Technician	058	19.00	19.57	20.16
Lifeguard	019	18.76	19.32	19.90
Management Intern I	021	19.80	20.59	21.42
Management Intern II	986	24.20	25.17	26.17
Police Cadet	006	17.05	17.73	18.44
Pool Manager	028	23.28	23.97	24.69
Recreation Leader	001	17.05	17.56	18.09
Recreation Specialist	018	21.15	21.78	22.44
Senior Lifeguard	020	20.89	21.52	22.16
Senior Recreation Leader	013	19.00	19.57	20.16

1 **SECTION 3:** The positions identified in the authorized positions list are hereby
2 authorized for funding, and any vacancies are hereby authorized for recruitment and
3 appointment under the City’s Personnel System Rules and Regulations.

4 **SECTION 4:** The City Council hereby authorizes the Finance Director to reduce the
5 General Fund reserve committed for pension by \$1,181,811 as of July 1, 2024.

6 **SECTION 5:** Staff travel associated with authorized training and conferences in
7 accordance with the amounts and personnel identified in the department budget memorandums
8 is hereby authorized. Position classifications identified with budgeted amounts for travel
9 exceeding the limits outlined in the travel policy are authorized in the amounts as follows:

10 City Manager, \$8,256; Assistant to the City Manager, 2,000; Electric Utility Director,
11 \$3,000; Assistant Utility Director, \$3,000; Engineering/GIS Technician, \$1,500; GIS Specialist,
12 \$1,500; Power Line Technician Apprentice (each), \$1,250; Line Crew Supervisor (each),
13 \$1,250; Power Line Technician (each), \$1,250; Environmental & Conservation Supervisor,
14 \$3,000; Senior Energy Services Specialist, \$3,000; Water/Wastewater Operations Manager,
15 \$7,300; Sr. Water Conservation Specialist, \$2,500; Water Utilities Supervisor, \$5,300; Water
16 Collections Supervisor, \$5,300; Community Services Director/PIO, \$6,500; Information
17 Services Supervisor, \$4,895; Finance Director, \$5,985; Finance Manager, \$4,740; Sr. Finance
18 Analyst, \$2,800; Purchasing & Customer Service Manager, \$4,900; Utility Business Systems
19 Analyst, \$5,000; Customer Service Supervisor (each), \$6,000; Senior Risk Management
20 Analyst, \$4,000.

21 **SECTION 6:** All recitals stated above are true and correct. Staff’s presentation and all
22 its attachments and other documents distributed to the City Council are also incorporated herein
23 by reference, approved, and adopted as findings.

24 **SECTION 7:** The FY 2024-25 Budget is in accordance with all applicable ordinances
25 of the City and all applicable statutes of the State.

26 **SECTION 8:** At the end of FY 2023-24, certain purchase orders exist as outstanding
27 encumbrances representing contractual obligations of previously budgeted funds. In addition,
28 certain amounts have been included in the FY 2023-24 budget that relate to one-time allocations
for specific projects and services but remain unspent. The outstanding encumbrances and, at the
City Manager’s discretion, any unspent one-time allocations are deemed to be re-budgeted as an
addition to the budget amounts previously approved in this resolution. All such amounts have

1 been removed from available balances in the FY 2024-25 projections and, therefore, do not
2 affect the available fund balances presented herein.

3 **SECTION 9:** Under the direction of the City Manager, the Finance Director may
4 reallocate appropriations within funds. Amendments (Increases/Decreases) to the Budget shall
5 be by approval and Resolution of the City Council.

6 **SECTION 10:** The Deputy City Clerk shall certify the adoption of the FY2024-25
7 Budget and shall cause to be filed with the County Auditor within 60 days of the adoption, a
8 certified copy of the Budget and Resolution.

9 **APPROVED AND ADOPTED** this 21st day of May 2024.

10 _____
11 FRANK J. NAVARRO
12 Mayor

13 ATTEST:

14 _____
15 STEPHANIE VARGAS,
16 Deputy City Clerk

City of Colton
Actual and Projected Fund Balances
Excluding Successor Agency

	6/30/2024	FY2024-25	FY2024-25	6/30/2025
	Fund Balance	Adopted	Adopted	Fund Balance
	Estimated	Revenues	Expenditures	Estimated
General Fund	10,307,331	65,942,702	65,893,845	11,537,999
General Fund Reserve - Pension	23,014,745	-	-	21,832,934
General Fund Reserve - OPEB	9,968,525	-	-	9,968,525
Total General Fund	43,290,601	65,942,702	65,893,845	43,339,458
<u>Special Revenue Funds</u>				
Early Care & Education	256,660	1,843,388	1,858,049	241,999
Special Gas Tax	306,762	1,487,365	1,292,896	501,231
Library Grant Fund	5,976	69,853	69,543	6,286
State Traffic Relief (SB-1)	520,328	1,443,832	1,377,432	586,728
Air Quality Fund (AQMD)	520,385	74,750	50,000	545,135
CDBG Fund	66,948	396,950	396,950	66,948
Drug/Gang Intervention	15,314	480	-	15,794
Measure I Fund	2,608,642	1,533,290	1,387,290	2,754,642
Local Fiscal Recovery Fund	297,174	489,700	-	786,874
ViTep	321,622	9,900	-	331,522
Miscellaneous Grants	1,759,960	142,700	13,000	1,889,660
Host City Fees	1,552,084	521,860	453,026	1,620,918
Asset Seizure Fund	394,551	12,500	-	407,051
Total Special Revenue Funds	8,626,406	8,026,568	6,898,186	9,754,788
<u>Capital Projects Funds</u>				
Park Development Fund	3,733,216	507,000	-	4,240,216
Traffic Impact Fee Fund	3,251,895	1,335,100	250,000	4,336,995
New Facilities Development Fees	515,797	80,550	-	596,347
Civic Center Development Fee	145,217	4,500	-	149,717
Fire Facility Development Fee	365,320	11,500	-	376,820
Police Facility Development Fee	471,724	14,800	-	486,524
Capital Improvement Fund	3,859,456	6,175,600	10,000,000	35,056
Colton Crossing Fund	775,562	25,500	-	801,062
Total Capital Projects Funds	13,118,186	8,154,550	10,250,000	11,022,736
<u>Debt Service Funds</u>				
Public Financing Authority	1,076,713	967,395	902,207	1,141,901
Taxable Pension Bonds	2,166,205	2,533,888	2,268,236	2,431,857
Water Improvement District A	(14,481)	380	-	(14,101)
Total Debt Service Funds	3,228,437	3,501,663	3,170,443	3,559,657
<u>CFD's and Assessment Districts</u>				
CFD 2021-1 (Safety)	-	7,550	7,500	50
CFD 2021-2 (Maintenance)	-	1,500	1,500	-
Storm Water	375,897	682,019	934,014	123,902
LLMD #1	124,227	334,167	307,758	150,636
LLMD #2	46,579	183,690	164,731	65,538
Total CFD's and Assessment Districts	546,703	1,208,926	1,415,503	340,126
<u>Enterprise Funds</u>				
Electric Utility	23,369,573	92,920,815	103,553,296	12,737,092
Public Benefit Fund	1,855,718	804,538	1,104,000	1,556,256
Water Utility	9,105,232	16,938,426	20,729,546	5,314,112
Wastewater Utility	1,579,547	14,685,338	12,668,715	3,596,170
Solid Waste	(152,134)	3,869,381	3,766,835	(49,588)
Cemetery Endowment	1,100,475	37,300	-	1,137,775
Total Enterprise Funds	36,858,411	129,255,798	141,822,392	24,291,817

City of Colton
 Actual and Projected Fund Balances
 Excluding Successor Agency

	6/30/2024	FY2024-25	FY2024-25	6/30/2025
	Fund Balance	Adopted	Adopted	Fund Balance
	Estimated	Revenues	Expenditures	Estimated
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	946,831	1,421,111	1,732,111	635,831
Automotive Shop	2,888,465	871,087	1,557,587	2,201,965
Information Services	1,355,435	1,189,551	1,165,551	1,379,435
Insurances Fund	780,380	10,389,607	10,170,607	999,380
Total Internal Service Funds	5,971,111	13,871,356	14,625,856	5,216,611
<u>Housing Authority</u>				
Low/Mod Capital Projects	981,816	27,700	-	1,009,516
Total Housing Authority	981,816	27,700	-	1,009,516
 Grand Totals	 112,621,672	 229,989,263	 244,076,225	 98,534,710

CITY OF COLTON

2024-25 APPROPRIATIONS LIMITATION

As indicated by Schedules A and B, the percentage increase to Colton's Appropriation Limit is 1.0406% . The 2024-25 limit is \$ 108,030,412 . The amount subject to limitation in the Fiscal Year 2024-25 Adopted Budget is \$ 40,482,208 . The City of Colton is \$ 67,548,204 under its lawful limitation.

The calculation consists of two (2) factors:

A.	Prior Year's limit		103,820,287
B.	Adjustment factors:		
	a. Price factor (per capita change)	1.0362	
	b. County Population % increase	<u>1.0042</u>	
	Total Adjustment % (a * b)	<u><u>1.0406</u></u>	
C.	Annual Adjustment (A * B)		108,030,412
D.	Other Adjustments		-
E.	2024-2025 Appropriation Limit		<u><u>108,030,412</u></u>

Appropriations Subject to Limitation:

2024-2025 Year Limit	108,030,412
Proceeds from Taxes - Appropriations Subject to Limitation	<u>(40,482,208)</u>
Total Under the Limitation	<u><u>67,548,204</u></u>

CITY OF COLTON
SCHEDULE OF ESTIMATED REVENUES
PROCEEDS AND NON-PROCEEDS OF TAXES

Based on the 2024-2025 Budget

Staff Recommended

	Proceeds of Taxes	Non-Proceeds of Taxes	Total Proceeds / Non-Proceeds
General Fund			
Taxes			
Property Taxes - Current Year Secured	8,132,000		8,132,000
Sales and Use Taxes	21,871,600		21,871,600
Franchises		2,312,600	2,312,600
Other taxes	2,397,527		2,397,527
Licenses & Permits		2,348,131	2,348,131
Fines & Forfeitures		538,825	538,825
Use of Money & Property		1,748,000	1,748,000
Intergovernmental Revenue		1,430,281	1,430,281
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	8,081,081		8,081,081
Charges for Current Services - User Fees		3,194,657	3,194,657
Miscellaneous Revenue		13,839,000	13,839,000
Net - Transfers		49,000	49,000
	<u>40,482,208</u>	<u>25,460,494</u>	<u>65,942,702</u>
Total proceeds from taxes	<u>40,482,208</u>		
Total Proceeds from other sources		<u>25,460,494</u>	
Total General Fund Revenue			<u>65,942,702</u>

Note: only the General Fund has taxes as a source of revenue.

1 **SECTION 5.** The Deputy City Clerk shall certify the adopting of the Budget and shall
2 cause to be filed with the County Auditor within 60 days of the adoption, a certified copy of the
3 Budget and Resolution.

4 **APPROVED AND ADOPTED** this 21st day of May, 2024.

6 _____
7 FRANK J. NAVARRO
8 Mayor

8 ATTEST:

9 _____
10 STEPHANIE VARGAS,
11 Deputy City Clerk

FUND DESCRIPTIONS

GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects), that are restricted to expenditures for special purposes. The following funds have been classified as other governmental funds:

GAS TAX FUND - to account for monies received and expended from State Gas Tax allocations.

EARLY CARE & EDUCATION FUND - to account for monies received and expended from State Department of Education.

LIBRARY GRANT FUND – to account for monies received and expended from various grant sources to advance literacy.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND - to account for monies received and expended by the City as a participant in the Federal Community Development Block Grant Program.

STATE TRAFFIC RELIEF FUND - to account for monies received from SB 1 for street pavement maintenance, rehabilitation, and reconstruction projects.

ASSET SEIZURE FUND - to account for monies received and property seized as a result of judicial forfeitures.

AIR QUALITY FUND - to account for monies received from AQMD for Alternate Fuel Program and Trip Reduction.

DRUG/GANG INTERVENTION FUND - to account for monies received from Asset Seizure for anti-gang education.

MISCELLANEOUS GRANTS FUND - to account for monies received and expended from various grant sources.

HOST CITY FEES FUND - to account for monies received and expended from San Bernardino County for an Memorandum of Understanding for a waste disposal agreement.

STORM WATER FUND - to account for monies received and expended for the maintenance of storm drains.

LOCAL TRANSPORTATION (MEASURE I) FUND - to account for monies received from a portion of sales tax revenue restricted to fund transportation related activities.

ViTEP FUND - this fund was setup using a grant from the Office of Traffic Safety to tow cars belonging to unlicensed drivers within the City. For continuation of the program revenue is now derived from citation of traffic violators within the City.

LOCAL FISCAL RECOVERY FUND - to account for monies received and expended in accordance with the American Rescue Plan Act of 2021.

HOUSING AUTHORITY FUND - to account for activities related to protecting local housing funds and programs, providing new revenue opportunities for affordable housing programs, promoting public safety and welfare, and ensuring decent, safe, sanitary and affordable housing accommodations to persons of low income within the City.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest and related costs other than those being financed by proprietary funds.

PUBLIC FINANCING AUTHORITY (PFA) FUND - this fund is used to accumulate resources for the payment of principal and interest on long-term debt for the City.

TAXABLE PENSION FUNDING BONDS FUND - this fund is used to accumulate resources for the payment of principal and interest on the amount borrowed for purposes of funding the City's enterprise funds' previously unfunded pension liability.

WATER IMPROVEMENT DISTRICT A FUND - this fund is used to accumulate resources for the payment of principal and interest incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The following funds have been classified as other governmental funds.

CAPITAL IMPROVEMENTS FUND - to account for the General City capital projects. The funding for these projects is primarily from Measure I, Gas Tax and the General Fund.

COLTON CROSSING FUND - to account for funds relating to the Laurel/Hunts Lane Separation Project which are funded by Local Stimulus Funds, Proposition 42, Traffic Relief Funds and Traffic Impact Fees.

PARK DEVELOPMENT FUND - to account for monies received from new development dedicated to building of new park facilities.

TRAFFIC IMPACT FEE FUND - to account for monies received from new development dedicated to building new traffic-related infrastructure.

NEW FACILITIES FUND - to account for monies received from new development dedicated to building of new Library facilities.

CIVIC CENTER DEVELOPMENT FEE FUND - to account for monies received from new development dedicated to building of a new civic center facility.

FIRE FACILITY DEVELOPMENT FEE FUND - to account for monies received from new development dedicated to building of new fire facility.

POLICE FACILITY DEVELOPMENT FEE FUND - to account for to account for monies received from new development dedicated to building of new police facility.

INTERNAL SERVICE FUNDS

Internal Service Funds finance and account for goods and services provided by one City department to other City departments, or to other governments, on a cost-reimbursement basis, including depreciation. The City used the following Internal Service Funds:

FACILITY AND EQUIPMENT MAINTENANCE FUND - to account for the City's buildings maintenance and utilities costs.

INFORMATION SERVICES FUND - to account for the City's information services.

INSURANCES FUND - to account for the City's liabilities for claims and judgments.

AUTOMOTIVE SHOP FUND - to account for the City's fleet maintenance and replacement.

ENTERPRISE FUNDS

Enterprise Funds are used to report the same functions presented as *business-type* activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric, Water and Wastewater activities.

ELECTRIC UTILITY FUND – to account for the activities, including fixed assets, relating to the Electric Utility.

WATER UTILITY FUND – to account for the activities, including fixed assets, relating to the Water Utility.

WASTEWATER UTILITY FUND - to account for the activities, including fixed assets, relating to the Wastewater Utility.

PUBLIC BENEFIT FUND - to account for the restricted funds receipted from collection of a usage-based charge on local distribution service required by the State of California Public Utility Code.

SOLID WASTE FUND - to account for the revenues and expenditures related to Solid Waste activities.

AGENCY FUNDS

Agency Funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The following are classified as agency funds in the financial statements.

GENERAL DEPOSIT FUND - to account for deposits placed with the City for future services, and trust funds awaiting remittance to relevant service provider.

ASSESSMENT DISTRICT FUNDS - to account for funds collected from Assessment Districts.