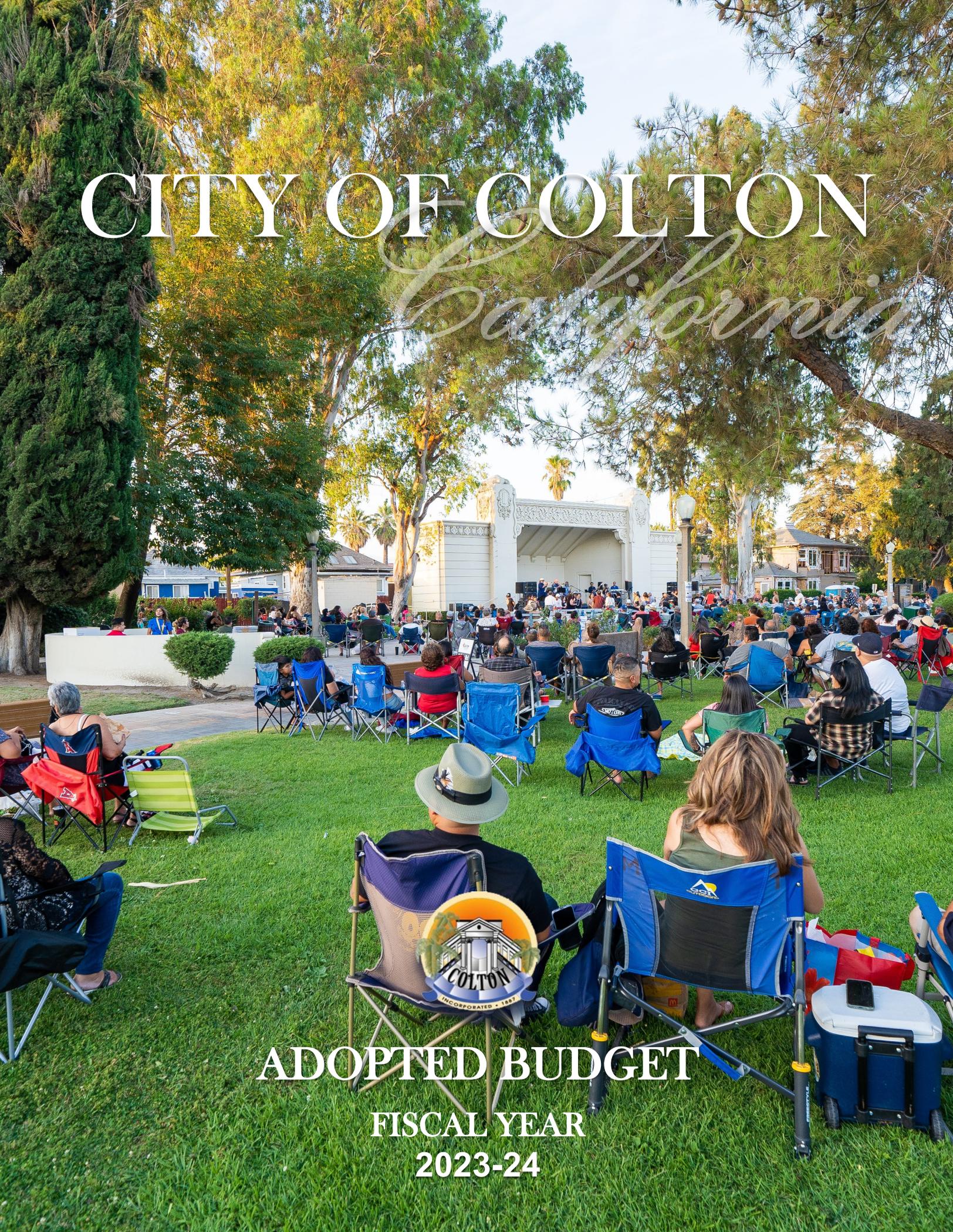


# CITY OF COLTON

*California*



**ADOPTED BUDGET**

**FISCAL YEAR**

**2023-24**



City of  
**Colton**

*California*

**Fiscal Year 2023-24  
Adopted Budget**



**City Council**

Frank J. Navarro—Mayor

David J. Toro—Mayor Pro Tem District 1

Kelly J. Chastain —Council Member District 2

Dr. Luis S. González—Council Member District 3

John R. Echevarria—Council Member District 4

**City Treasurer**

Aurelio W. De La Torre

**City Clerk**

Vacant

**City Manager**

William R. Smith

**Executive Team**

Tom Cody, Human Resources & Risk Management Director

Stacey Dabbs, Finance Director

Brian Dickinson, Public Works & Utility Services Director

Henry Dominguez, Police Chief

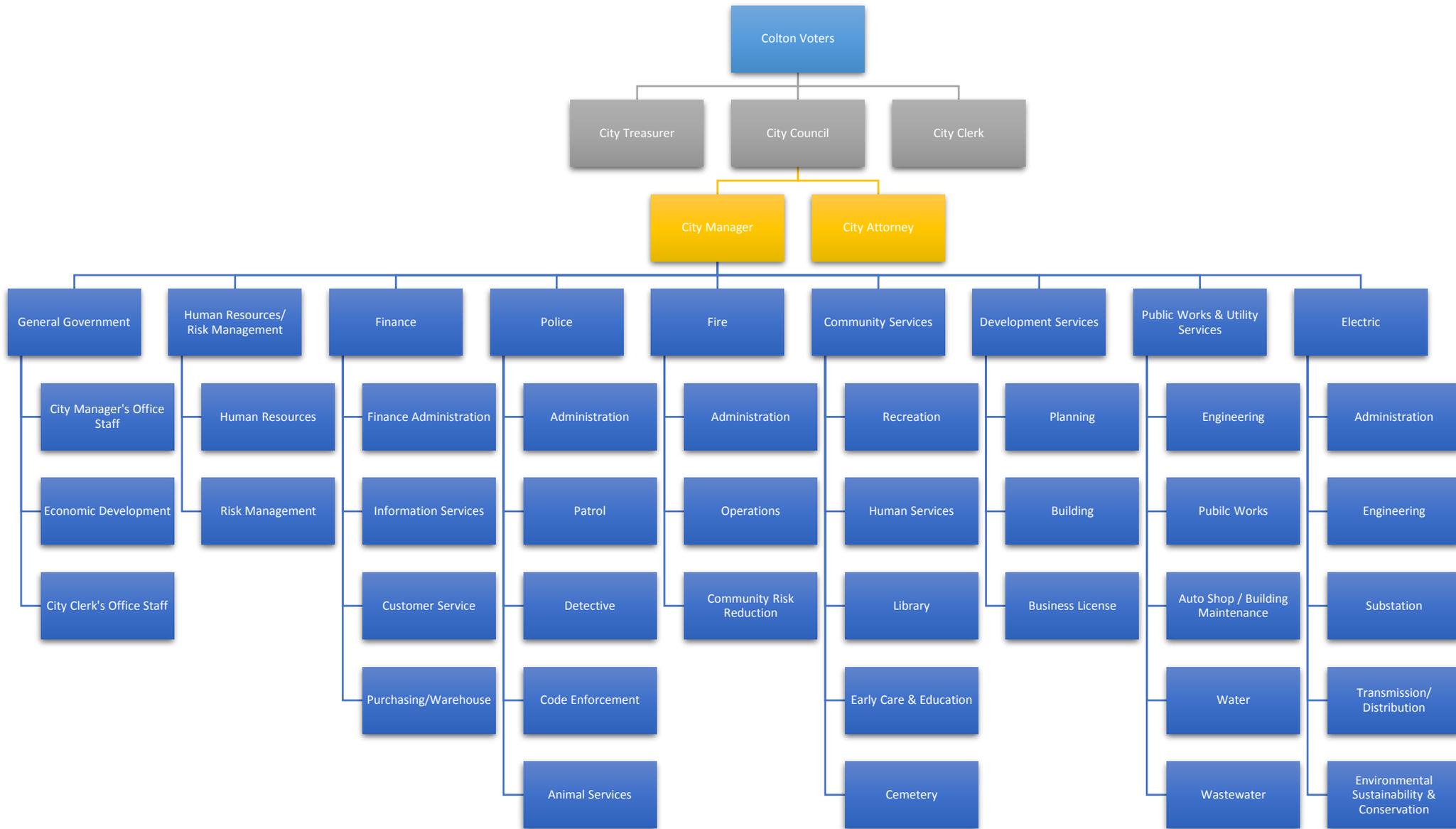
Deb Farrar, Community Services Director

Tim McHargue, Fire Chief

Mark Tomich, Development Services Director

# CITYWIDE ORGANIZATION CHART

Fiscal Year 2023-24



City of  
**Colton**



**CITY COUNCIL**



Frank J. Navarro  
Mayor



David J. Toro  
Mayor Pro Tem  
District 1



Kelly J. Chastain  
Council Member  
District 2



Dr. Luis S. González  
Council Member  
District 3



John R. Echevarria  
Council Member  
District 4



City of  
**Colton**  
*California*

FISCAL YEAR 2023-24 BUDGET

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# TRANSMITTAL LETTER

June 6, 2023

To the Honorable Mayor and City Council  
Fiscal Year 2023-24 Operating Budget Transmittal

Dear Honorable Mayor and City Council:

As City Manager, I am privileged to present the City of Colton's Fiscal Year 2023-24 Operating Budget. Our conservative, responsible fiscal safeguards ensure that resources are directed to meet City Council priorities while improving the quality of life throughout our community. The City of Colton prides itself on being a safe, well-maintained community where residents enjoy their neighborhoods, build successful businesses, and raise their families. On behalf of the City organization, I want to thank Colton voters and all stakeholders for reinvesting in your community through the passage of Measure S. The voter-approved measure solidifies funding for critical public safety needs, fire and emergency medical response, and other community needs. The proposed budget is balanced, meets the City's reserve requirement, and delivers several service level enhancements to address community needs and improve the quality of life for residents, visitors, businesses, and for the future.

This budget focuses on strategically improving targeted areas to address City Council values, goals, and objectives. As a full-service City that provides a vast array of services, it is essential to balance prioritizing the services the community needs with the responsibility of fiscal stewardship. The proposed budget for FY2023-24 demonstrates the City leadership's commitment to public safety, infrastructure, quality of life, and sustainability.

As the City is emerging from a period of difficulty and volatility, we can reflect on essential takeaways from our recent past to propel us into a more prosperous future. We learned that the fiscally responsible decisions made during difficult times afforded the continuity of services when our community needed them most. We continue to monitor several unknowns that factor into the City's medium- to long-term fiscal health, including economic uncertainty, supply chain impacts, inflation, and progress on addressing workforce attraction and retention challenges that impact service capacity and institutional knowledge. From the pandemic to high inflation, to unprecedented weather events, the City team and community have demonstrated remarkable adaptation to continue priority initiatives. Rather than bouncing back to pre-pandemic services, the recommendations in this budget invest in service delivery for a sustainable future. This budget is our bounce forward.

## BUDGET DEVELOPMENT AND STRATEGIC PLANNING

This year's budget development was dynamic and challenging in different ways than it has been during my tenure as City Manager. The proposed budget for FY 2023-24 represents our commitment to providing services to improve the quality of life for our Colton residents and businesses, while taking the necessary steps to remain fiscally sound. For the last eight years, the City of Colton has purposefully pursued an intentional and virtuous cycle of executive,

legislative and voter actions designed to produce stable budgets and ensure readily available reserves capable of buffering our City against known increases in pension and other post-employment benefits (OPEB) costs, to fund previously deferred maintenance, and to weather unforeseen events. City Council made disciplined, responsible spending decisions and saved millions of dollars to ensure the sustainability of city services to our valued community. Because of this leadership and with the support of the community and staff, we are equipped to provide continuity of service to our residents and businesses in the City of Colton during these unprecedented times.

The proposed FY 2023-24 Capital Improvement Program (CIP) will invest over \$12.6 million in our community with continued street and transportation improvements, utility systems upgrades, and one-time projects with the use of Local Fiscal Recovery Funds. Numerous transportation system upgrades are also planned, including rehabilitating and reconstructing roadways and sidewalk gap closures to improve pedestrian safety. These improvements will ensure the efficiency and safety of Colton's transportation network.

### RECOVERY FUNDING

The American Rescue Plan Act of 2021 (ARPA), signed into law in March 2021, provided over \$350 billion of relief funds to state and local governments to assist the City with recovery. This amount represents approximately one-fifth of the bill's total allocation and was deployed to state and local government agencies in two distributions. The use of these funds is broadly defined in the bill. The City received its total allocation of \$14.88 million, and this budget obligates the remaining funds for projects that will improve the health and safety of City employees and the community, continue the City's commitment to preserving its assets through building and park maintenance, and provide projects that directly benefit the community.

Guidelines for use of ARPA funds state that funds can be used to mitigate the fiscal effects stemming from the public health emergency including:

- Assistance to households, small businesses and nonprofits, assistance to hard-hit industries like tourism, travel, and hospitality,
- Response to workers performing essential work during COVID-19,
- The provision of government services to the extent of the reduction in revenue due to the pandemic in the most recent full fiscal year, and/or
- Making necessary infrastructure investments

The City reported the ARPA Funds as revenue replacement per City Council's direction. The FY2023-24 budget includes \$6.3 million in programmed Local Fiscal Recovery Funds to address one-time projects.

## Looking Beyond Fiscal Year 2023-24

The Fiscal Year 2023-24 Budget strives to address the highest present needs of the community in alignment with City Council priorities and within the City's available resources. Beyond Fiscal Year 2023-24, like other cities across California, the City of Colton faces long-term costs such as unfunded liabilities related to pension and retiree healthcare, rising costs of excess insurance coverage, infrastructure needs, and a limited ability to control costs within the current service delivery model. Long-range strategic financial planning with City leadership is critical to ensure the preservation of general City services for our valued community and the long-term fiscal health of the City's General Fund.

## NEAR-TERM CHALLENGES

***Inflation and Supply Chain Disruptions:*** Without question, the economic impacts of the global pandemic and political uncertainty in part of the world have profoundly changed the economic landscape for municipal government and our communities. As we attempt to restore services and resume life, as we once knew it, significant inflation and supply chain disruptions negatively impact the City's ability to provide services within its means. A variety of strategies has emerged as City staff are adapting to supply chain disruptions including, but not limited to, expanding potential suppliers, investing in gently used vehicles, considering alternative materials or supplies, and altering purchasing quantities and stock on hand to accommodate for shortages.

***Pension Costs:*** The City is aware of the expected range of increases in annual pension costs and the continued annual strain on the City's operating budget. CalPERS' 21.3% investment gain in FY2020-21 positively influenced the FY2023-24 budget by lowering year-over-year unfunded liability costs for the first time in over a decade. While this reduction is a welcomed break from the prior years' compounding increases, the City should expect to continue to see increases again in next fiscal year. Factors affecting next fiscal year's unfunded liability expense include the 6.1% investment loss CalPERS sustained in FY2021-22 and the triggered Risk Mitigation Policy, which lowered the discount rate assumption for CalPERS plans to 6.8% from the previous assumption of 7%. The City's pension funding status continued to plummet after the loss year while CalPERS policy decisions to reduce the amortization period and underperforming investments contribute to increased annual required contributions. The anticipated rises in annual pension costs will continue to squeeze the City's ability to maintain services to the community and are lending less and less flexibility for the City to absorb the increases in other costs while staying within our resources.

***Homelessness:*** The Mayor and City Council continue to work with staff, local faith-based organizations, and community partners to provide resources for the homeless population and ensure our community's safety. The City continues to seek funding opportunities to assist with programs to address these challenges. The City is a recipient of the Homeless Emergency Aid Program (HEAP) funding. The City received \$400 thousand to fund one Homeless Solutions Coordinator position, to actively address local homeless issues, and allow the City to seek additional funding sources to continue to address the problem.

## LONGER-TERM CHALLENGES

***Sustainable Pensions and Healthcare:*** The liabilities and risks to the CalPERS system are well known. Our City Council continues to be a leader in understanding the scale of the problem and in coming to grips with solutions that will be necessary to balance our commitment to our employees and our community while ensuring the fiscal sustainability of our City.

***Transportation Funding:*** The City has identified several transportation infrastructure needs that vary from connection to public railway transportation to bridges to active modes of transportation. City Council adopted the Active Transportation Plan (ATP) in April 2018, which ensures eligibility for grant funds for transportation infrastructure needs. City Council and staff continue to pursue funding opportunities for the City's long-term transportation infrastructure needs.

I want to thank the City Council for its leadership, the Executive Leadership Team, and the entire staff of the City for providing outstanding services to our community. Through the support of this team, we have overcome the challenges we faced over the last few years, and through this resiliency, our experiences have prepared us for the challenges ahead. Together, we must take action to address issues in the near term to best position the organization

for long-term success so that we can meet the needs of the community today and beyond. The Colton community should be proud of City Council's leadership and commitment to service. Working with a dedicated City Council, a professional City workforce, and an engaged community is an honor and a privilege.

Respectfully Submitted,

William R. Smith  
City Manager

# CITY OF COLTON

## AT A GLANCE

### INCORPORATION

July 11, 1887

### GOVERNMENT

Colton is a general law city operating under the Council-Manager form of government. The mayor is separately elected and serves a four-year term. Six elected Council Members serve four-year terms. Advising the City Council are a number of appointed citizen commissions and boards. Other elected officials include the City Clerk and the City Treasurer.

### COUNTY

San Bernardino County

### SCHOOL DISTRICT

Colton Joint Unified School District

### LOCATION

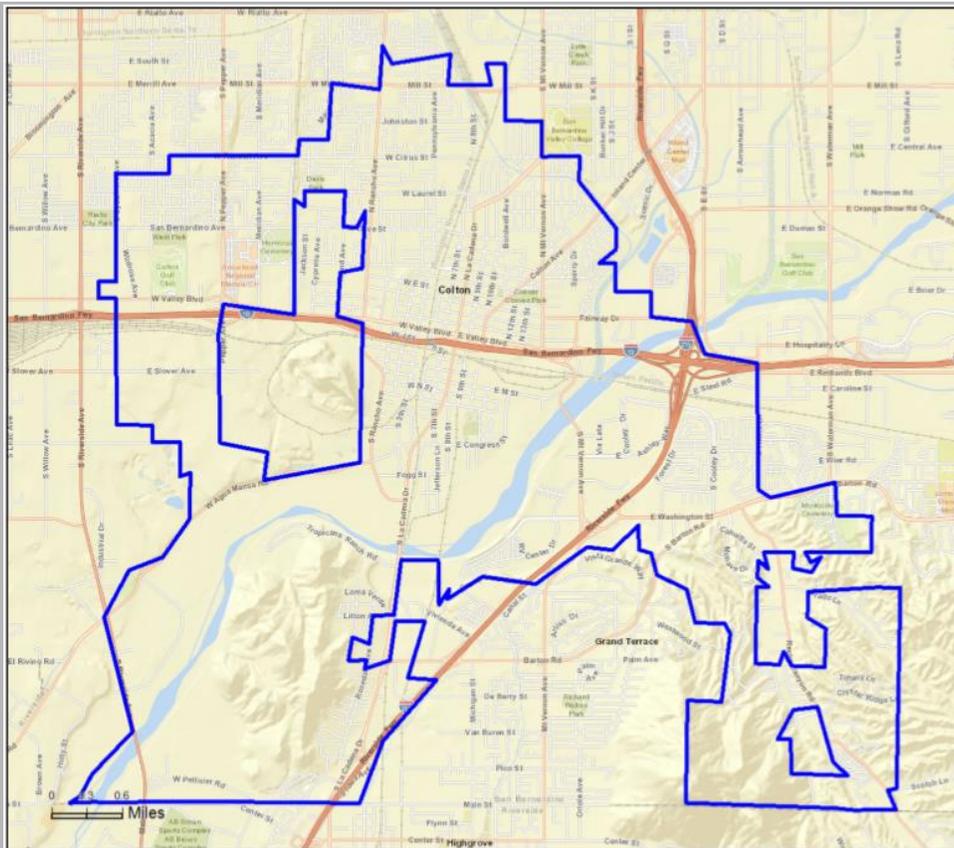
The City is located in the Inland Empire region of the state and is approximately 57 miles east of Los Angeles, 2 miles southwest of San Bernardino, and 9 miles northeast of Riverside.

### AREA

Approximately 16 square miles

### ELEVATION

1,004 ft.



## HISTORY

Dating to over 300 years ago, the area that today comprises the City of Colton has served as a crossroads and center of regional activity. In the late 1700s, explorers from Mexico first passed through on their way north to Monterey. The first permanent settlement occurred in the early 1800s as the Jurupa and San Bernardino ranchos, which were Mexican land grants to private owners. The ranchos supported agricultural activity that was important to the growing region. The ranchos were gradually subdivided, and smaller ranches and citrus orchards dotted the area. As the final transcontinental leg of the Southern Pacific Railway pushed through in 1875 on its way to Los Angeles, a formal town was laid out on a traditional grid street pattern, evidenced today in Colton's downtown and the south Colton neighborhood south of Interstate 10. Activity associated with the railroad and the citrus orchards made Colton a busy place, with many businesses and residents working to support railroad operations. In south Colton, where many railroad workers lived, residents built their own homes often using the disassembled wooden crates from railroad shipments as building materials.



Railroad activity was expanded so that both east-west and north-south regional lines crossed in Colton. With the waning of the citrus industry, other businesses dependent upon rail for materials delivery and shipment were established along the rail lines, thus creating large tracts of land devoted to industrial operations, many of which continue today. The original residential settlements remained adjacent to the rail and industrial operations, allowing local residents to walk to their jobs.

CITY OF COLTON

FISCAL YEAR 2023-24 ADOPTED BUDGET



Many buildings standing today in downtown and south Colton date back to these early years. Proudly, the Colton Museum on La Cadena Drive, built in 1891 as a Carnegie Library, displays and describes those influences that shaped the Colton we see today. Following the relatively quiet period during the 1920s and Great Depression, Colton again experienced a development boom. Construction of Interstates 10 and 215 through the City, further defining the crossroads nature of the community, attracted transportation-based industries. The frenzied residential building period of post-World War II, followed 30 to 40 years later by explosive subdivision growth throughout the Inland Empire, created many new neighborhoods. A modest amount of commercial development followed to support demand for goods and services.



## POPULATION

Colton's current estimated population in 2020 was 53,909, which represents a 3.4% increase since 2010. Approximately 26.8% of the population is under the age of 18, and 10.5% of the population is over 65 year old. Approximately 51.5% of the population is female. Approximately 73.1% of the population is Hispanic or Latino, and approximately 8.2% of the population are comprised of two or more races. The City has 2,365 veterans.



## EDUCATION

The Colton Joint Unified School District provides the educational resources for the City's K-12 students. The District seeks to provide students with engaging, challenging, and enriching opportunities and specialized programs that will ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens. Over 75% of Colton residents aged 25 or over have received a high school diploma. Approximately 18.5% have obtained a bachelor's degree or higher. School enrollments decreased approximately 2.4% between 2018-19 and 2019-20. About 19% of students enrolled in the district were identified as English Learners (ELs), and approximately 79.4% qualified for free or reduced lunch.

## INCOME

Colton's estimated median household income in 2020 was \$56,762 annually, with 84.9% of the population living above the federal poverty line.

## JOBS

In 2012, total jobs in the City of Colton numbered 27,796, and increase of 12% from 2007. The Education sector was the largest job sector, accounting for 53.5% of the total jobs in the City.

## HOUSING UNITS

In 2020, 52.4% of the 16,467 housing units were owner-occupied. The median value of owner-occupied housing units was \$292,300. The percent of households with a broadband internet subscription was 86.0%



## PERSONS PER HOUSEHOLD

In 2020, there were 16,467 households in the City of Colton. The average household size in Colton owner-occupied and renter-occupied homes was 3.27 in 2020, compared to 3.25 in 2019.

# THE BUDGET DOCUMENT AND PROCESS

## BUDGET DOCUMENT INTRODUCTION

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state, and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Colton’s Budget provides the residents of Colton with a plan for matching available resources to the services, goals, and objectives specified in the budget document.

## BUDGET PROCESS

The budget process is initiated through a joint effort on behalf of the City Manager’s office and the Finance Department. Budget instructions are disseminated to the department heads. Revenue budget projections are produced with the cooperative efforts of the departments and Finance. The department projections are based upon current services provided within their respective departments, and Finance is responsible for projecting the remaining revenue sources, such as taxes, interest income, revenue from other governments, and franchise fees. The Finance Department provides departments with the projected salary and benefits costs for their respective department based upon current staffing levels and any MOU-driven changes.

An automated budget module is made available to departments to input their requests in detail. Each department submits justification for expenses, such as additional personnel, capital, professional services, and travel and meetings. The Finance Department provides staff with the required tutorial and training for this portion of the budget process. After the department deadline for budget input, the Finance Department reviews the citywide and department budgets with the City Manager. Meetings are held with individual department heads to discuss budgetary concerns, program requests, and to help establish funding priorities. Based upon the City Manager’s recommendations, the Finance Committee is presented with the current fiscal status of the City, the proposed budget, future challenges, and potential solutions. After final recommendations are received from the Finance Committee, the Finance Department prepares a proposed budget document for the City Council budget workshops/public hearings.

## BUDGET CALENDAR

July – September	Prior Year End Accrual Period and Audit Preparation
October – December	Audit previous fiscal year financials
January – February	Mid Year Budget Review
February	Finance Department begins Revenue Review and initiates the Fiscal Planning Process

March	Citywide Budget Instructions are disseminated to the Departments. Departments develop and submit their proposed budgets based upon the goals and priorities based upon direction given by the City Manager based upon citywide goals and objectives and as outlined in the budget instructions. Departments submit budget memos outlining department requests.
April	Budget Development and Department Budget Meetings begin. At the direction of the City Manager, the Finance Department begins to evaluate department requests. City Management reviews the departments' budget proposals to ensure that requests were aligned with the City's fiscal policies and priorities.
April – May	Financial Management staff begins the development of the proposed budget based upon department requests and department budget meetings. Allocations are updated and a final, comprehensive citywide budget review is completed.
April – May	City Finance Committee reviews the budget, providing guidance with the City's fiscal priorities.
April – May	City Council Budget Hearings are held to obtain input from Colton residents on spending priorities. Council members utilize the information presented to recommend changes to the proposed budget based upon City priorities and available resources.
May – June	Budget Adoption
July 1	Implementation of Adopted Budget

## **BASIS FOR BUDGET DEVELOPMENT**

The budget is the City's financial plan for delivering effective services and efficiently managing the revenues which support those services. The City's municipal code provides broad governance for preparation of the operating and capital budgets. The adopted budgets are also developed based on the following:

- The City Council's top priorities and other City Council directives
- The City's long-term financial forecast and strategic planning goals
- Service level prioritization as identified by the City Manager
- Availability and sustainability of revenues
- Legal mandates
- Prioritization criteria outlined in the capital budget
- The City's policies regarding land use and community design, transportation, housing, natural environment, business and economics

The review of the proposed operating and capital budgets originates with collaborative efforts of the City Manager, financial management staff, and department management staff. Further review is conducted by the Finance Committee. Public City Council budget workshops are conducted prior to Council adoption of the budget in order to incorporate community input into the decision making process.

## **CITY COUNCIL PRIORITIES**

On an ongoing basis, the City is committed to providing high quality, cost effective services that reflect the City's core values and strategic goals. The budget is prepared to reflect City Council's goals and priorities within the resources available to the City.

The City of Colton will have strong leadership dedicated to developing long-range plans and strategies that provide for movement, growth, and improvement of life in Colton. As such, the following priorities have been identified:

- Financial strength and fiscal responsibility
- Develop economic development programs and streamline the development process to attract and incentivize business
- Focus on optimal customer service to our community
- Development of the West End by addressing drainage issues and infrastructure development
- Update City Ordinances and Administrative Policies
- Continue to update City circulation plans to enhance and optimize walkability, traffic routes, etc.
- Continue to seek organizational efficiencies to maximize internal and external service delivery
- Develop a comprehensive Capital Improvement Plan that prioritizes projects and resources with citywide goals

# UNDERSTANDING THE BUDGET DOCUMENT

The budget document includes city-wide information as well as information specific to each fund and each department. The City receives revenue from numerous different sources, many of which have restrictions on how they can be used. Separate funds are established to account for the different types of revenues and allowable uses of those revenues.

## FUND TYPES

### GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

### ENTERPRISE FUNDS

These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. Enterprise funds are used to report the functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric Utility, Water Utility, and Wastewater Utility activities.

### INTERNAL SERVICE FUNDS

These funds are established to account for a variety of business services provided by one City department (or division) to other City departments. Information services, facility and equipment maintenance, and liability and workers' compensation services are provided to all City departments through internal service funds. Departments are charged for these services based on their respective utilization.

### CAPITAL PROJECTS FUNDS

Revenues and expenses for capital projects are also accounted for in separate funds. Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The capital projects funds the City currently utilizes are: the Capital Improvements Fund, the Development Fees Fund, the Assessment Districts Fund, and the Colton Crossing Fund.

### SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of revenues that are designated for specific or restricted uses (other than special assessments, expendable trusts, or major capital projects). These funds include gas tax funds from the state, state traffic relief funds, and storm water and local transportation funds. Other special revenue funds include the Community Child Care Fund, Housing Authority Fund, Miscellaneous Grants Fund, Asset Seizure Fund, Air Quality Fund, Drug/Gang Intervention Fund, Host City Fees Fund, Community Development Block Grants (CDBG) funds from the federal government, and development impact fees related to libraries, public safety, and community centers.

### DEBT SERVICE FUNDS

Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs other than those being financed by Proprietary Funds. The

Public Financing Authority (PFA) Fund and the Taxable Pension Funding Bonds Fund are the debt service funds currently accounting for long-term debt.

## **BUDGETARY BASIS**

The budget is prepared in accordance with Generally Accepted Accounting Principles. The budget for governmental funds has been prepared on a modified accrual basis. The modified accrual basis recognizes expenditures when the related fund liability is incurred. Revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

## **FUND STRUCTURE AND ACCOUNTING BASIS**

The accounts of the City are made up of funds that help organize and account for restricted resources. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts (comprised of assets, liabilities, fund equity, revenues, and expenditures), which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulatory requirements.

The City has the following fund type categories:

### **GOVERNMENTAL FUND TYPES**

The governmental funds include the General, Special Revenue, Debt Service, and Capital Project Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

### **PROPRIETARY FUND TYPES**

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

### **FIDUCIARY FUND TYPES**

The Fiduciary Funds account for assets held by the City in trust or for the benefit of parties outside the government. The City budget process does not include fiduciary funds because the resources of these funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency of the former Redevelopment Agency (RDA) is accounted for as a private-purpose trust fund.

### **AGENCY FUND TYPES**

The Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period, and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The City maintains two agency funds. The City budget process does not include agency funds.

## **BUDGET AMENDMENTS**

In order to amend the budget after adoption, the City Council must pass a resolution to increase appropriations, inter-fund transfers, and revenues. The Finance Director can authorize transfers within a fund or departmental budget that involves shifting appropriations from one account to another, which do not result in the increase in overall appropriations. A City Council resolution is not required in such instances.



# CITYWIDE FINANCIAL SUMMARY

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# CITYWIDE OVERVIEW

## FISCAL YEAR 2023-24 CITYWIDE BUDGET

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2023-24.

### REVENUE

Total citywide revenue for Fiscal Year 2023-24 is projected to be \$210.4 million. The City of Colton is a multi-faceted municipal operation, and its revenue sources reflect the various operations of the City. Although most citizens associate property taxes with City government, as a revenue source, property taxes only account for approximately 3.7 percent of the City of Colton's total revenue. The various utilities, which the City operates as enterprise funds, comprise 58.5 percent of total citywide revenues. Grant revenues are typically budgeted in the year the grant is accepted and carried forward to match expenditures, if applicable. Details of major revenue categories are discussed below.

### CHARGES FOR CURRENT SERVICES

Charges for Current Services is the largest source of revenue in the citywide budget. In Fiscal Year 2023-24, the revenues in this classification are projected to be \$131.1 million, which represents 62.3 percent of the total citywide budgeted revenues. Fiscal Year 2023-24 charges for current services represent a \$28.0 million, or 27.1 percent, increase compared to Fiscal Year 2022-23 year-end revenue projections.

The largest component of the Charges for Current Services category consists of the revenues generated to fund the cost of providing utilities services to residents and businesses in the City's service area. Of the total \$131.1 million of projected Fiscal Year 2023-24 revenues in this category, charges for utility and refuse services account for \$115.9 million, or 88.4 percent.

### OTHER FINANCING SOURCES (INCLUDING TRANSFERS)

Revenues in this category are projected to be approximately \$21.2 million, or 10.0 percent of the total citywide budget. The Other Financing Source category encompasses a wide range of revenues, but predominantly consists of the General Fund Transfer, which equates to \$10.5 million, or 49.6 percent of the total \$21.2 million budgeted in this category.

### EXPENDITURES

Fiscal Year 2023-24 Citywide Adopted Budget expenditures amount to about \$219.7 million, a decrease of approximately \$5.8 million, or 2.6 percent, compared to the Fiscal Year 2022-23 Original Adopted Budget of \$225.5 million and a decrease of approximately \$38.4 million compared to the Fiscal Year 2022-23 year end projected budget. The primary reason for the large discrepancy between budget years relates to capital projects and grant expenditures in Fiscal Year 2022-23. Capital projects and grant expenditures are typically appropriated in the year the project initiates or the year the grant is accepted and unspent appropriations are carried forward until

expended. Details of major expenditure categories are discussed following.

## **SALARY AND BENEFITS**

Salary and benefits costs in the citywide Fiscal Year 2023-24 Adopted Budget total \$64.8 million, almost \$9.1 million, or 16.3 percent increase compared to the Fiscal Year 2022-23 Original Adopted Budget of \$55.7 million. The Fiscal Year 2023-24 salary and benefits category comprises 29.5 percent of citywide expenditures compared to 30.5 percent in the Fiscal Year 2022-23 Original Adopted Budget and 22.1 percent of the Fiscal Year 2022-23 year-end projected budget. The primary reasons for the increase in salaries and benefits costs are tentative agreements with the City's groups to bring total compensation to market to address vital recruitment and retention issues, provisioned MOU increases already included in adopted resolutions and bargaining agreements, and Fiscal Year 2022-23 salary savings from vacant positions reduced the year-end estimate to close through the mid-year budget process. Additionally affecting these comparative changes are the use of proceeds to finance capital projects in the Enterprise Funds, the amount of grant-funded capital included in the FY2022-23 budget, and Local Fiscal Recovery Funds projects.

## **MAINTENANCE AND OPERATIONS**

The Fiscal Year 2023-24 citywide maintenance and operations budget, inclusive of contracted services, totals approximately \$110.6 million compared to \$111.5 million in the current Fiscal Year 2022-23 budget, which represents a 0.1 percent budget reduction.

## **CAPITAL IMPROVEMENTS**

The Fiscal Year 2023-24 citywide capital improvements budget totals \$12.6 million compared to \$13.6 million in the Original Adopted Fiscal Year 2022-23 budget and \$54.6 million in the Fiscal Year 2022-23 year-end projected budget. Most large capital improvement projects take many years to complete. The entire project cost is appropriated in the year the project begins, and unspent appropriations are carried forward until the project is complete. Additionally, large infrastructure projects financed with bond and loan proceeds are included in the FY2022-23 budget.



# CITYWIDE OVERVIEW

## PROJECTED FUND BALANCE

	6/30/2022 Audited Available Fund Balance	FY 2022-23 Revenues Year-End Projection	FY 2022-23 Expenditures Year-End Projection	6/30/2023 Fund Balance Estimated
General Fund	11,680,125	53,507,038	56,072,376	9,114,787
General Fund Reserve - Pension	20,970,724	0	0	20,970,724
General Fund Reserve - OPEB	8,941,514	0	0	8,941,514
<b>Total General Fund</b>	<b>41,592,363</b>	<b>53,507,038</b>	<b>56,072,376</b>	<b>39,027,025</b>
<b><u>Special Revenue Funds</u></b>				
Early Care & Education	12,436	1,872,415	1,880,757	4,094
Special Gas Tax	82,445	1,431,232	1,273,213	240,464
Library Grant Fund	42,061	79,384	121,413	32
State Traffic Relief (SB-1)	1,589,517	1,280,425	2,349,938	520,004
Air Quality Fund (AQMD)	663,728	70,000	233,379	500,349
CDBG Fund	(691)	1,729,676	1,619,786	109,199
Drug/Gang Intervention	14,684	475	0	15,159
Measure I Fund	3,632,037	1,491,534	2,761,072	2,362,499
Local Fiscal Recovery Fund	6,236,473	7,684,700	7,845,673	6,075,500
ViTep	249,185	28,800	15,000	262,985
Miscellaneous Grants	(639,018)	11,761,462	10,834,872	287,572
Host City Fees	2,180,038	651,772	1,348,271	1,483,539
Asset Seizure Fund	430,838	14,000	53,640	391,198
<b>Total Special Revenue Funds</b>	<b>14,493,733</b>	<b>28,095,875</b>	<b>30,337,014</b>	<b>12,252,594</b>
<b><u>Capital Projects Funds</u></b>				
Park Development Fund	3,258,616	918,000	0	4,176,616
Traffic Impact Fee Fund	8,928,887	662,000	5,991,840	3,599,047
New Facilities Development Fees	376,547	208,050	0	584,597
Civic Center Development Fee	123,146	7,300	0	130,446
Fire Facility Development Fee	301,888	30,050	0	331,938
Police Facility Development Fee	390,021	42,500	0	432,521
Capital Improvement Fund	697,964	2,542,444	3,141,032	99,376
Colton Crossing Fund	870,771	25,000	131,163	764,608
<b>Total Capital Projects Funds</b>	<b>14,947,840</b>	<b>4,435,344</b>	<b>9,264,035</b>	<b>10,119,149</b>
<b><u>Debt Service Funds</u></b>				
Public Financing Authority	1,025,525	917,973	903,235	1,040,263
Taxable Pension Bonds	1,832,343	2,277,960	2,130,984	1,979,319
Water Improvement District A	(15,766)	33,758	31,567	(13,575)
<b>Total Debt Service Funds</b>	<b>2,842,102</b>	<b>3,229,691</b>	<b>3,065,786</b>	<b>3,006,007</b>

## PROJECTED FUND BALANCE CONTINUED

	6/30/2023 Fund Balance Estimated	FY2023-24 Adopted Revenues	FY2023-24 Adopted Expenditures	6/30/2024 Fund Balance Estimated
General Fund	9,114,787	63,112,027	62,636,028	9,590,786
General Fund Reserve - Pension	20,970,724	0	0	20,970,724
General Fund Reserve - OPEB	8,941,514	0	0	8,941,514
<b>Total General Fund</b>	<b>39,027,025</b>	<b>63,112,027</b>	<b>62,636,028</b>	<b>39,503,024</b>
<b><u>Special Revenue Funds</u></b>				
Early Care & Education	4,094	1,776,181	1,473,123	307,152
Special Gas Tax	240,464	1,543,893	1,490,082	294,275
Library Grant Fund	32	45,000	45,000	32
State Traffic Relief (SB-1)	520,004	1,330,493	1,330,493	520,004
Air Quality Fund (AQMD)	500,349	55,000	52,417	502,932
CDBG Fund	109,199	396,950	396,950	109,199
Drug/Gang Intervention	15,159	-	-	15,159
Measure I Fund	2,362,499	1,399,517	1,399,518	2,362,498
Local Fiscal Recovery Fund	6,075,500	250,000	6,325,500	-
ViTep	262,985	-	-	262,985
Miscellaneous Grants	287,572	168,000	138,000	317,572
Host City Fees	1,483,539	508,988	-	1,992,527
Asset Seizure Fund	391,198	-	-	391,198
<b>Total Special Revenue Funds</b>	<b>12,252,594</b>	<b>7,474,022</b>	<b>12,651,083</b>	<b>7,075,533</b>
<b><u>Capital Projects Funds</u></b>				
Park Development Fund	4,176,616	271,000	-	4,447,616
Traffic Impact Fee Fund	3,599,047	411,000	400,000	3,610,047
New Facilities Development Fees	584,597	9,000	-	593,597
Civic Center Development Fee	130,446	-	-	130,446
Fire Facility Development Fee	331,938	-	-	331,938
Police Facility Development Fee	432,521	-	-	432,521
Capital Improvement Fund	99,376	-	-	99,376
Colton Crossing Fund	764,608	-	-	764,608
<b>Total Capital Projects Funds</b>	<b>10,119,149</b>	<b>691,000</b>	<b>400,000</b>	<b>10,410,149</b>
<b><u>Debt Service Funds</u></b>				
Public Financing Authority	1,040,263	898,345	903,407	1,035,201
Taxable Pension Bonds	1,979,319	2,314,160	2,201,772	2,091,707
Water Improvement District A	(13,575)	32,594	31,749	(12,730)
<b>Total Debt Service Funds</b>	<b>3,006,007</b>	<b>3,245,099</b>	<b>3,136,928</b>	<b>3,114,178</b>

	6/30/2022	FY 2022-23	FY 2022-23	6/30/2023
	Audited Available	Revenues	Expenditures	Fund Balance
	Fund Balance	Year-End	Year-End	Fund Balance
		Projection	Projection	Estimated
<b><u>CFD's and Assessment Districts</u></b>				
CFD 87-1	3,543	0	3,543	-
CFD 88-1	3,794	0	3,794	-
CFD 89-1 Debt Service	3,555	0	3,555	-
CFD 89-2 Construction	-	0	0	-
CFD 89-2 Debt Service	3,648	0	3,648	-
CFD 90-1 Debt Service	3,536	0	3,536	-
Storm Water	1,375,593	679,959	1,404,818	650,734
LLMD #1	112,077	336,069	319,491	128,655
LLMD #2	31,366	171,971	159,495	43,842
<b>Total CFD's and Assessment Districts</b>	<b>1,537,113</b>	<b>1,187,999</b>	<b>1,901,880</b>	<b>823,231</b>
<b><u>Enterprise Funds</u></b>				
Electric Utility	35,988,175	66,039,779	91,434,409	10,593,545
Public Benefit Fund	2,731,273	903,400	2,447,314	1,187,359
Water Utility	21,775,996	16,659,736	28,905,799	9,529,933
Wastewater Utility	6,109,998	11,506,395	15,873,383	1,743,010
Solid Waste	(171,406)	3,171,326	3,167,326	(167,406)
Cemetery Endowment	1,053,475	55,000	0	1,108,475
<b>Total Enterprise Funds</b>	<b>67,487,511</b>	<b>98,335,636</b>	<b>141,828,231</b>	<b>23,994,916</b>
<b><u>Internal Service Funds</u></b>				
Facility & Equip Maint. Fund	2,353,951	1,019,642	2,935,940	437,653
Automotive Shop	2,468,668	816,550	800,324	2,484,894
Information Services	1,744,158	948,838	1,494,221	1,198,775
Insurances Fund	(1,063,772)	8,299,079	8,217,662	(982,355)
<b>Total Internal Service Funds</b>	<b>5,503,005</b>	<b>11,084,109</b>	<b>13,448,147</b>	<b>3,138,967</b>
<b><u>Housing Authority</u></b>				
Rancho Med Park Development	0	0	0	0
Rancho Med Bond Proceeds	0	0	0	0
LMI Asset Fund	0	0	0	0
Low/Mod Bond Proceeds	0	0	0	0
Rancho Med CHFA	0	0	0	0
Rancho Med Park Operations	0	0	0	0
Low/Mod Debt Service	0	0	0	0
Low/Mod Capital Projects	944,216	25,000	0	969,216
<b>Total Housing Authority</b>	<b>944,216</b>	<b>25,000</b>	<b>0</b>	<b>969,216</b>
<b>Grand Totals</b>	<b>149,347,882</b>	<b>199,900,692</b>	<b>255,917,469</b>	<b>93,331,105</b>

	6/30/2023	FY2023-24	FY2023-24	6/30/2024
	Fund Balance	Adopted	Adopted	Fund Balance
	Estimated	Revenues	Expenditures	Estimated
<b><u>CFD's and Assessment Districts</u></b>				
CFD 87-1	-	-	-	-
CFD 88-1	-	-	-	-
CFD 89-1 Debt Service	-	-	-	-
CFD 89-2 Construction	-	-	-	-
CFD 89-2 Debt Service	-	-	-	-
CFD 90-1 Debt Service	-	-	-	-
Storm Water	650,734	647,354	1,176,611	121,477
LLMD #1	128,655	328,930	299,860	157,725
LLMD #2	43,842	176,015	150,727	69,130
<b>Total CFD's and Assessment Districts</b>	<b>823,231</b>	<b>1,152,299</b>	<b>1,627,198</b>	<b>348,332</b>
<b><u>Enterprise Funds</u></b>				
Electric Utility	10,593,545	92,466,129	93,682,511	9,377,163
Public Benefit Fund	1,187,359	838,980	1,104,000	922,339
Water Utility	9,529,933	15,603,427	17,983,798	7,149,562
Wastewater Utility	1,743,010	10,861,838	11,452,798	1,152,050
Solid Waste	(167,406)	3,225,585	3,124,512	(66,333)
Cemetery Endowment	1,108,475	-	-	1,108,475
<b>Total Enterprise Funds</b>	<b>23,994,916</b>	<b>122,995,959</b>	<b>127,347,619</b>	<b>19,643,256</b>
<b><u>Internal Service Funds</u></b>				
Facility & Equip Maint. Fund	437,653	1,319,073	1,723,673	33,053
Automotive Shop	2,484,894	867,639	817,768	2,534,765
Information Services	1,198,775	1,039,598	1,010,114	1,228,259
Insurances Fund	(982,355)	8,457,675	8,357,804	(882,484)
<b>Total Internal Service Funds</b>	<b>3,138,967</b>	<b>11,683,985</b>	<b>11,909,359</b>	<b>2,913,593</b>
<b><u>Housing Authority</u></b>				
Rancho Med Park Development	0	0	0	0
Rancho Med Bond Proceeds	0	0	0	0
LMI Asset Fund	0	0	0	0
Low/Mod Bond Proceeds	0	0	0	0
Rancho Med CHFA	0	0	0	0
Rancho Med Park Operations	0	0	0	0
Low/Mod Debt Service	0	0	0	0
Low/Mod Capital Projects	969,216	0	0	969,216
<b>Total Housing Authority</b>	<b>969,216</b>	<b>0</b>	<b>0</b>	<b>969,216</b>
<b>Grand Totals</b>	<b>93,331,105</b>	<b>210,354,391</b>	<b>219,508,215</b>	<b>83,977,281</b>

1 Includes unavailable revenue of \$353,394 as of June 30, 2022

2 Reduction of previously obligated Broadband Project and completed projects underbudget

# REVENUE BUDGET

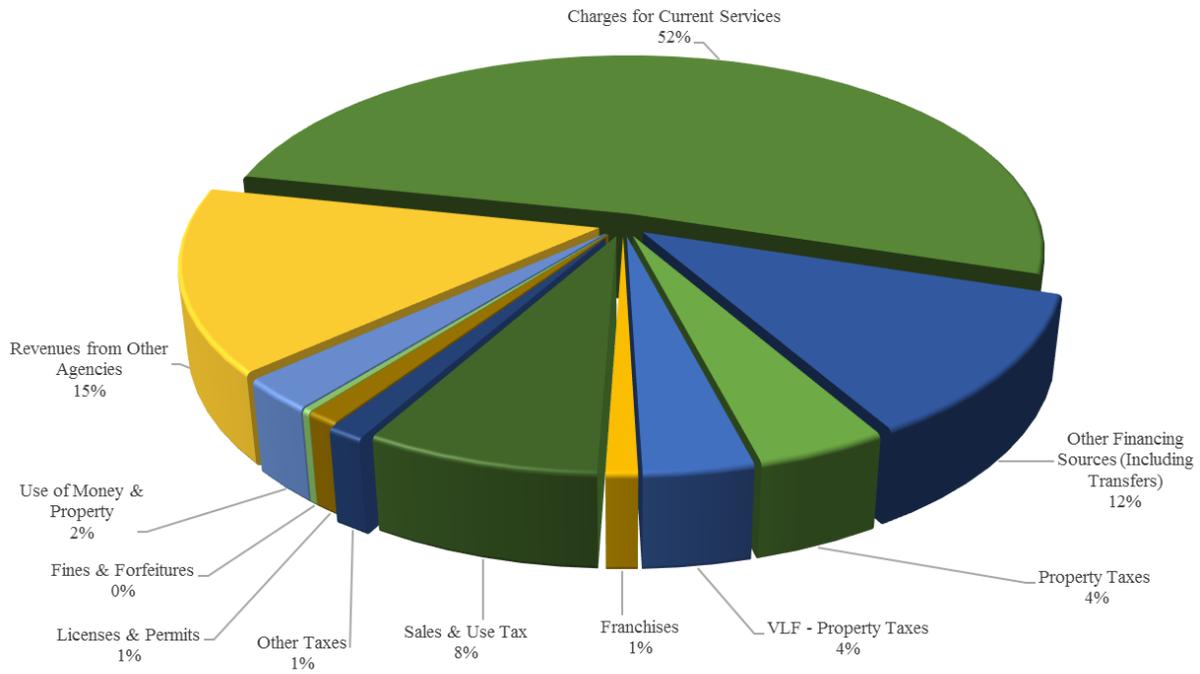
## Revenue by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	55,566,328	51,068,259	53,507,038	63,112,027
Early Care & Education Fund	943,278	982,377	1,872,415	1,776,181
Gas Tax Fund	1,220,322	1,279,614	1,431,232	1,543,893
Library Grant Fund	71,774	83,414	79,384	45,000
State Traffic Relief Fund	994,504	1,070,063	1,280,425	1,330,493
Pollution Reduction Fund	207,056	77,456	70,000	55,000
Community Development Act Fund	342,157	223,278	1,729,676	396,950
Asset Seizure	855	109	475	-
Measure I Fund	1,205,202	1,374,348	1,491,534	1,399,517
Local Fiscal Recovery Fund	-	1,085,502	7,684,700	250,000
ViTip Fund	43,256	45,622	28,800	-
Miscellaneous Grants Fund	1,631,824	2,642,632	11,761,462	168,000
Host City Fees - CIP Fund	675,246	793,381	651,772	508,988
Park Development Fund	897,795	50,209	918,000	271,000
Traffic Impact Fund	561,136	(11,169)	662,000	411,000
New Facilities Development Fund	56,216	388	208,050	9,000
Civic Center Development Fund	135	(26)	7,300	-
Fire Facility Development Fund	71,429	3,473	30,050	-
Police Facility Development Fund	93,832	4,567	42,500	-
Asset Forfeiture	4,997	(2,788)	14,000	-
PFA Debt Service Fund	904,429	900,680	917,973	898,345
Pension Obligation Debt Service Fund	2,099,028	2,167,937	2,277,960	2,314,160
Water Improvement District Fund	31,957	31,313	33,758	32,594
Capital Improvement Projects Fund	174,348	843,445	2,542,444	-
Colton Crossing Fund	1,476	(8,611)	25,000	-
Electric Utility Fund	62,951,366	61,858,153	66,039,779	92,466,129
Water Utility Fund	12,283,161	13,274,131	16,659,736	15,603,427
Wastewater Utility Fund	10,703,106	9,295,267	11,506,395	10,861,838
Solid Waste Fund	3,019,144	3,089,573	3,171,326	3,225,585
Public Benefit Fund	897,110	929,196	903,400	838,980
Cemetery Endowment Care Fund	44,046	18,164	55,000	-
Building Maintenance Fund	901,846	814,581	1,019,642	1,319,073
Information Services Fund	974,816	881,310	948,838	1,039,598
Insurances Fund	6,717,612	5,736,198	8,299,079	8,457,675
Automotive Shop Fund	729,672	716,710	816,550	867,639
LLMD #2	160,292	166,779	171,971	176,015
LLMD #1	328,361	332,392	336,069	328,930
CFD 87-1 Debt Service Fund	10	(33)	-	-
CFD 88-1 Debt Service Fund	216	79	-	-
Storm Water Fund	622,300	624,628	679,959	647,354
CFD 89-1 Debt Service Fund	28	27	-	-
CFD 89-2 Debt Service Fund	100	49	-	-
CFD 90-1 Debt Service Fund	(1)	27	-	-
Housing Authority - Low/Mod Capital Projects	92,283	102,941	25,000	-
<b>Total Dollars by Fund</b>	<b>168,224,048</b>	<b>162,545,645</b>	<b>199,900,692</b>	<b>210,354,391</b>

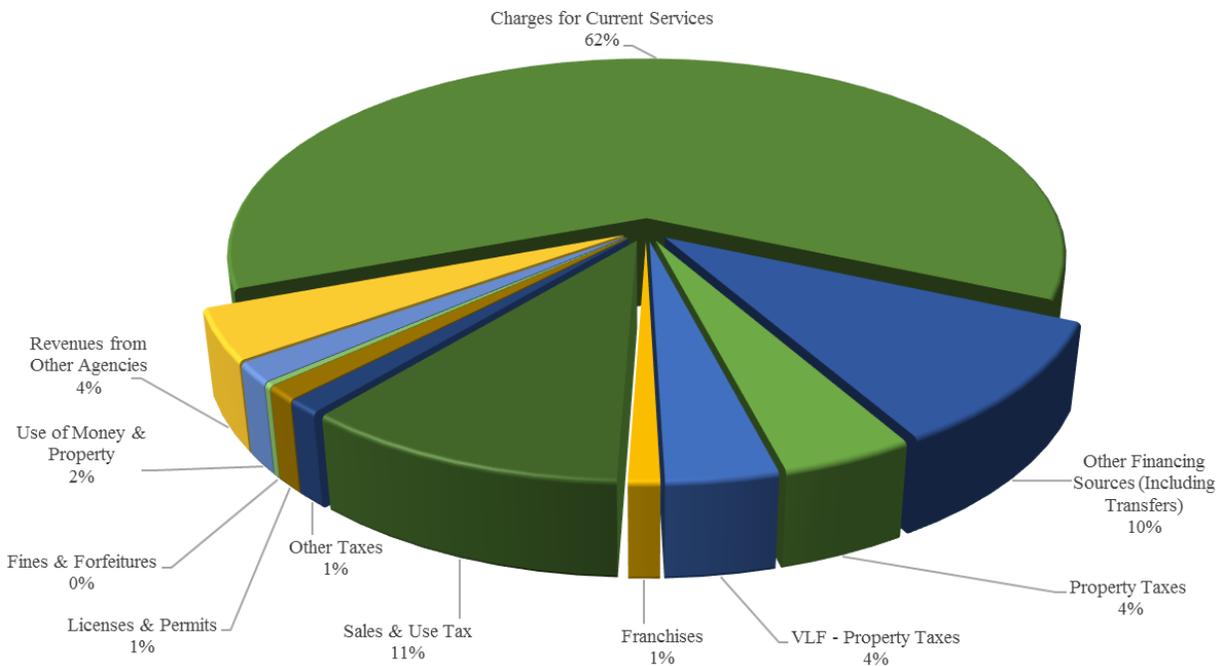
## Revenue by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	8,058,723	8,080,189	8,534,077	8,989,243
VLF - Property Taxes	5,749,731	6,438,651	7,175,000	7,585,588
Franchises	2,055,723	2,096,462	2,062,170	2,138,391
Sales & Use Tax	13,083,426	13,432,426	15,256,000	22,097,941
Other Taxes	2,194,411	2,522,293	2,436,000	2,362,140
<b>Total Taxes</b>	<b>31,142,014</b>	<b>32,570,021</b>	<b>35,463,247</b>	<b>43,173,303</b>
Licenses & Permits	2,253,455	2,090,492	2,184,114	2,392,563
Fines & Forfeitures	351,490	577,705	563,500	581,000
Use of Money & Property	485,708	(1,221,985)	5,146,655	3,328,450
Revenues from Other Agencies	10,345,582	11,089,939	29,974,231	8,595,103
Charges for Current Services	97,495,923	96,006,409	103,129,251	131,101,803
Other Financing Sources (Including Transfers)	26,149,876	21,433,064	23,439,694	21,182,169
<b>Total Dollars by Expense Category</b>	<b>168,224,048</b>	<b>162,545,645</b>	<b>199,900,692</b>	<b>210,354,391</b>

**City of Colton**  
 FY2022-23 Year End Projected  
 Revenues by Category



**City of Colton**  
 FY2023-24 Budgeted  
 Revenues by Category



# EXPENDITURE BUDGET

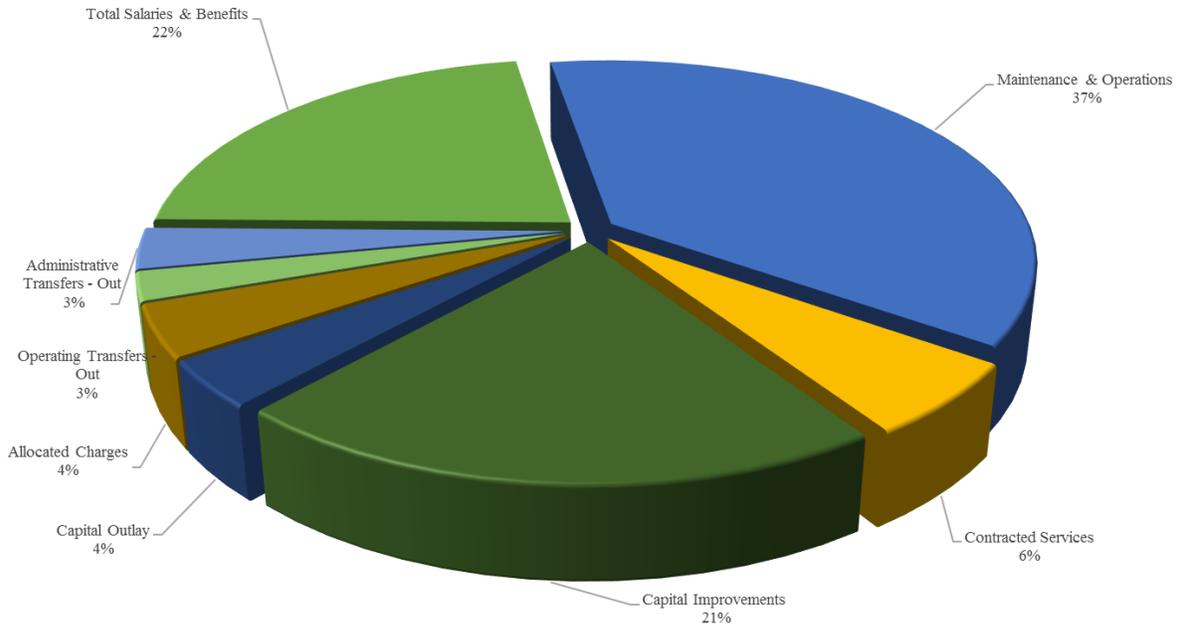
## Expenditures by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	44,500,717	47,163,683	56,072,376	62,636,028
Early Care & Education Fund	1,014,699	975,390	1,880,757	1,473,123
Gas Tax Fund	1,195,641	1,185,048	1,273,213	1,490,082
Library Grant Fund	88,426	74,881	121,413	45,000
State Traffic Relief Fund	1,012,315	135,887	2,349,938	1,330,493
Pollution Reduction Fund	109,655	158,703	233,379	52,417
Community Development Act Fund	317,682	311,900	1,619,786	396,950
Drug/Gang Intervention	-	-	-	-
Measure I Fund	922,646	193,293	2,761,072	1,399,518
Local Fiscal Recovery Fund	-	1,145,015	10,028,078	6,325,500
ViTip Fund	98,566	-	15,000	-
Miscellaneous Grants Fund	1,667,646	3,060,654	10,834,872	138,000
Host City Fees - CIP Fund	1,076,578	495,872	1,348,271	-
Park Development Fund	150,685	-	-	-
Traffic Impact Fund	309,958	247,060	5,991,840	400,000
New Facilities Development Fund	-	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Asset Forfeiture	-	1,139	53,640	-
PFA Debt Service Fund	908,815	906,503	903,235	903,407
Pension Obligation Debt Service Fund	1,998,562	2,066,222	2,130,984	2,201,772
Water Improvement District Fund	31,567	31,567	31,567	31,749
Capital Improvement Projects Fund	1,731,312	228,994	3,141,032	-
Colton Crossing Fund	16,797	12,014	131,163	-
Electric Utility Fund	60,294,708	64,245,280	91,434,409	93,682,511
Water Utility Fund	9,021,334	9,167,187	28,905,799	17,983,798
Wastewater Utility Fund	10,033,767	10,193,471	15,873,383	11,452,798
Solid Waste Fund	2,977,417	3,102,348	3,167,326	3,124,512
Public Benefit Fund	865,086	586,447	2,447,314	1,104,000
Building Maintenance Fund	798,952	900,749	2,935,940	1,723,673
Information Services Fund	837,400	769,108	1,494,221	1,010,114
Insurances Fund	5,762,344	5,281,309	8,217,662	8,357,804
Automotive Shop Fund	559,638	507,322	800,324	817,768
LLMD #2	175,358	128,957	159,495	150,727
LLMD #1	278,667	290,754	319,491	299,860
CFD 87-1 Debt Service Fund	7,000	21,663	3,543	-
CFD 88-1 Debt Service Fund	-	311,908	3,794	-
Storm Water Fund	442,072	536,952	1,404,818	1,176,611
CFD 89-1 Debt Service Fund	21,000	64,760	3,555	-
CFD 89-2 Debt Service Fund	21,000	167,194	3,648	-
CFD 90-1 Debt Service Fund	21,000	65,657	3,536	-
Housing Authority - Low/Mod Capital Projects	91,500	111,750	-	-
<b>Total Dollars by Fund</b>	<b>149,360,510</b>	<b>154,846,641</b>	<b>258,099,874</b>	<b>219,708,215</b>

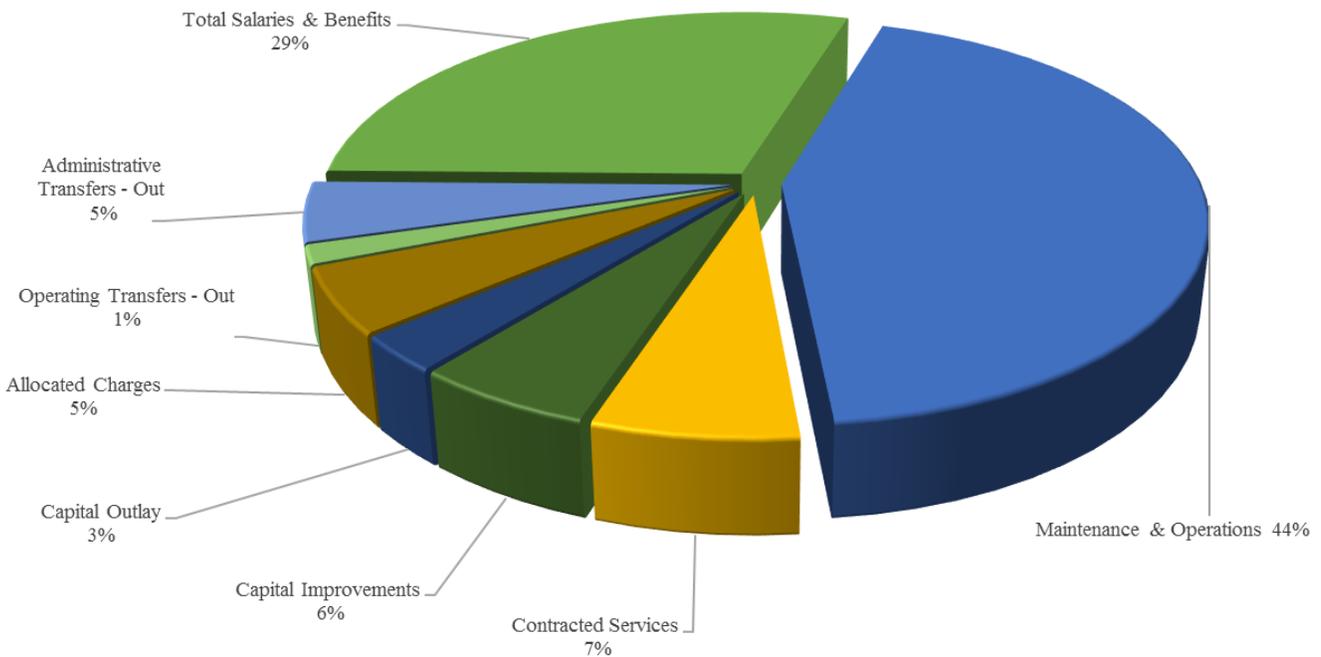
## Expenditures by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	21,703,365	23,888,108	26,928,919	32,445,028
Part Time	1,397,112	1,413,138	2,246,430	1,789,695
Overtime	3,646,543	5,082,951	3,804,321	3,659,736
Mandated Overtime	1,816,833	1,724,014	1,214,784	1,350,106
Salary Related Benefits	4,332,832	4,753,948	4,977,835	6,772,968
Non-Persable Benefits	5,166,904	4,780,196	6,270,146	7,165,952
GASB 68 Pension Expense	791,376	(2,337,374)	-	-
GASB 75 OPEB Contra Expense	476,063	1,499,860	-	-
Persable Benefits	201,433	191,673	148,396	236,312
Retiree Health Insurance	1,309,638	1,321,689	1,400,000	1,450,000
PERS Unfunded Liability	7,073,855	8,176,309	9,155,561	8,832,337
Education & Training	106,772	182,795	349,710	313,566
Uniforms & Safety Equipment	388,277	406,144	630,299	828,363
<b>Total Salaries &amp; Benefits</b>	<b>48,411,003</b>	<b>51,083,451</b>	<b>57,126,401</b>	<b>64,844,063</b>
Maintenance & Operations	60,521,956	66,734,057	96,254,967	96,144,069
Contracted Services	9,234,813	9,687,997	15,228,319	14,495,953
Capital Improvements	7,249,947	9,826,101	54,626,016	12,642,918
Capital Outlay	(1,505,588)	(5,375,124)	9,671,734	6,355,179
Allocated Charges	7,335,819	7,579,697	10,728,607	11,453,985
Operating Transfers - Out	6,452,184	4,810,462	5,963,830	3,272,048
Administrative Transfers - Out	11,660,376	10,500,000	8,500,000	10,500,000
<b>Total Dollars by Expense Category</b>	<b>149,360,510</b>	<b>154,846,641</b>	<b>258,099,874</b>	<b>219,708,215</b>

**City of Colton**  
 FY2022-23 Citywide Projected Year End  
 Expenditures by Category



**City of Colton**  
 FY2023-24 Citywide Budget  
 Expenditures by Category





# GENERAL FUND FINANCIAL OVERVIEW

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# GENERAL FUND OVERVIEW

## FISCAL YEAR 2023-24 GENERAL FUND BUDGET

As part of the development of the Fiscal Year 2023-24 Adopted Budget, the General Fund revenues and expenditures are updated based on the long-term financial forecast of the General Fund.

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2023-24.

### REVENUE

Fiscal Year 2023-24 General Fund Adopted Budget revenues amount to \$63.1 million, an increase of \$9.6 million, or approximately 18.0 percent, compared to the Fiscal Year 2022-23 Year End Projected Budget of \$53.5 million. The year-over-year revenue growth is primarily attributed to the increase in local district tax resulting from Measure S. Details of major revenue categories are discussed below.

### SALES AND USE TAX

The Sales Tax is a tax imposed on retailers for the privilege of selling tangible personal property such as clothing, automobiles, and computers. Currently, and according to State law, sales tax is not applied to personal services such as legal, dental, or consultant services. The Use Tax is a form of sales tax and is applied, for example, on the sale of tangible goods from an out-of-state vendor.

The City receives a specific portion or percentage of the sales tax paid by a consumer. Of the current 8.75 percent tax rate paid for goods sold within Colton, the City receives 1 percent point of the purchase price and 1 percent district transactions and use tax.

Sales tax rates may differ across jurisdictions since local jurisdictions have some flexibility on a countywide level (e.g. county or city) to increase the local portion of the sales tax with voter approval. The local Sales and Use Tax is collected and administered by the State Board of Equalization.

Bradley Burns 1% Sales tax revenues are projected at \$12.6 million in Fiscal Year 2023-24, which is \$0.66 million, or a 5.0%, decrease in the year-end close projections for Fiscal Year 2022-23. During the pandemic, many individual sales tax categories impactful to the City's unique sales tax base grew unexpectedly. The current inflation and market apprehension are expected to impact sales tax projections for FY2023-24.

Voters' passage of Measure S, a 1% local district transactions and use tax, in November 2022 secured the funding necessary to add several service enhancements for the community. The local district tax became operative on April 1, 2023, and the City is expected to see the full impact of the Measure in FY2023-24. The FY2022-23 year end projected budget anticipated \$2 million in Measure S funds representative of the first quarter of collections, and the FY2023-24 budget, based on the application of the tax and the City's sales tax base, projects \$9.5 million in revenue to be utilized for general City services.

## PROPERTY TAX

Under current law, all taxable real and personal property is subject to a basic tax rate of one percent of assessed value collected by local jurisdictions and school districts for general service purposes. There are other taxes and levies on a typical property tax bill such as parcel, General Obligation bond, and/or special assessments.

On June 6, 1978, California voters approved Proposition 13, a seminal change in property tax levies. This proposition 13 which added Article XIII A to the state constitution placed restrictions on the valuation of real property and on the imposition of the ad valorem property tax. The major change was that the assessed value of real property could only be adjusted upward annually by the change in the California Consumer Price Index (CCPI) up to a maximum of two percent per year. One exception to this rule, however, is that property that changes ownership and/or is substantially altered or newly-constructed would be reassessed at full market value in the first year and then subject to the CCPI or two percent cap thereafter.

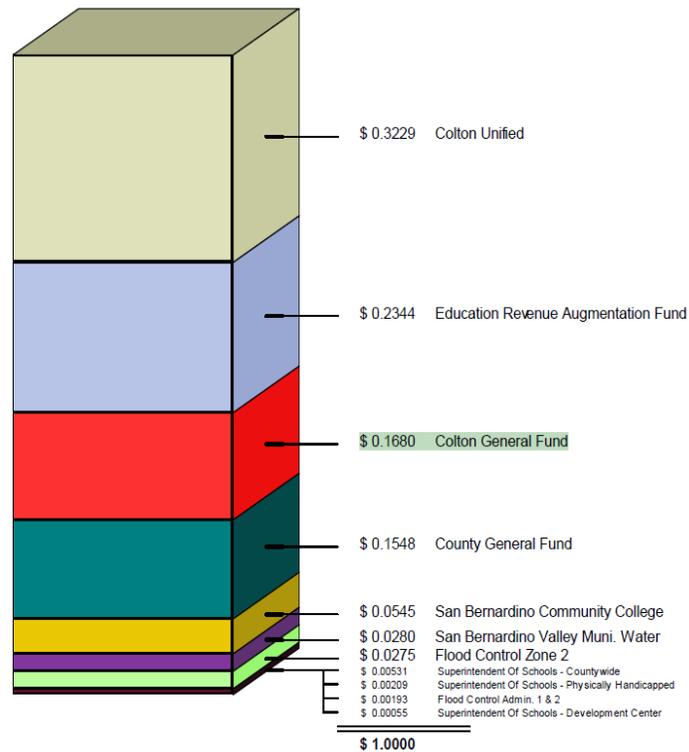
Another important exception to the formula for increasing assessed valuations and taxes is that during periods of declining property values (e.g., recessions), the County Assessor has the flexibility to decrease assessed property values whether through appeal by property owners or through the Assessor's analysis of value declines. In effect, this reduces the property valuation and tax. As market conditions improve, however, and values return or increase, the Assessor can then increase assessed values and taxes.

In following years, another amendment to the constitution was passed that allows local governments and school districts to raise property taxes above one percent to finance general obligation (GO) bond sales. This change has to be approved by two-thirds of those voting in a local GO bond election. For school districts, however, the voting threshold for approving GO bonds was subsequently lowered to fifty-five percent.

Dating back to the early 1990s, the state made numerous and complex adjustments to local jurisdiction property tax revenues to solve its budget shortfalls. In one such action in 1992, which is known as the 'Educational Revenue Augmentation Funds (ERAF), the state shifted millions of dollars in local government funds to school districts. As a consequence of this action the City of Colton has foregone millions, limiting its ability to meet its infrastructure needs.

The County of San Bernardino administers and collects property taxes and remits the appropriate amounts (based on law and a complex formula) to local jurisdictions. Contrary to commonly held views, the City receives a relatively small portion of the basic one percent property tax. In fact, the City receives 16.8% or 16.8 cents for every property tax dollar a property owner pays to the county. The majority of the tax dollar paid, or 32%, goes to the school district, 23% to the Education Revenue Augmentation Fund (ERAF), which is apportioned back to the school districts, 15% goes to the County, 5.5% to Community College District, and the remaining goes to special districts and to the State.

# CITY OF COLTON PROPERTY TAX DOLLAR BREAKDOWN



Property values in the City of Colton have steadied in the last couple years, but the economic effects of the COVID-19 pandemic and how they impact property tax revenues for the City in the long-term are unknown at this time. Fiscal Year 2023-24 property tax revenue is projected at \$7.8 million, which is \$445 thousand or 6.1% more than the projected actuals for Fiscal Year 2022-23.

## OTHER TAXES

The Other Taxes category includes Transient Occupancy Taxes, Document Transfer Taxes, and Prop 172 Sales Taxes.

## LICENSES AND PERMITS

The City requires payment for the issuance of Building Permits, Fire Permits, Business Licenses, and miscellaneous health and safety related licenses and permits as approved annually by the City Council through the adoption of the Municipal Fee Schedule. Licenses and permits account for 3.8% of the total General Fund revenue. Business Licenses are the largest source of revenue in this category, comprising 60.6% of overall revenues in this classification.

## FINES AND FORFEITURES

The largest source of revenue in this category is derived from traffic violations revenue. Other revenue items in this category include parking violations, code enforcement fines, administrative citations, fireworks fines, and library fines.

## USE OF MONEY AND PROPERTY

The City invests idle funds in order to earn interest and rents City property to generate revenue. The total interest income varies with the market rates of interest and the funds available to invest. The basic principles underlying the

City of Colton’s investment philosophy is to ensure the safety of public funds; provide that sufficient cash flow is always available to meet current obligations; and to achieve a reasonable rate of return on its investments.

## **REVENUE FROM OTHER AGENCIES**

This revenue category includes revenue received from a variety of other local agencies, the state, and the federal government usually due to grants or contracts for services. The primary revenue sources in this category are the Arrowhead Regional Medical Center (ARMC) and Colton Joint Unified School District (CJUSD) Reimbursements for additional police services at ARMC and School Resource Officers in CJUSD schools.

## **CHARGES TO OTHER FUNDS**

The General Fund recuperates the cost for services provided by internal service departments to Enterprise, Internal Service, and Special Revenue Funds through allocated charges.

## **CHARGES FOR SERVICES**

Departmental charges are comprised of fees charged for services which are primarily provided by the following departments: Community Services, Development Services, Public Works, Police, and Fire. Charges for Services from departments are approved periodically by the City Council through the adoption of the Municipal Fee Schedule.

## **MISCELLANEOUS REVENUE**

Miscellaneous revenue incorporates the administrative charges from the Electric Utility, the lease revenue from the Water and Wastewater Utilities, and all other miscellaneous revenues.

## **EXPENDITURES**

Fiscal Year 2023-24 General Fund Adopted Budget expenditures amount to \$62.6 million, an increase of approximately \$10.4 million, or 19.9 percent, compared to the Fiscal Year 2022-23 Original Adopted Budget of \$52.2 million and an increase of approximately \$6.6 million compared to the year-end projected Fiscal Year 2022-23 budget. Details of major expenditure categories are discussed below.

## **SALARY AND BENEFITS**

General Fund salary and benefits costs in the Fiscal Year 2023-24 Adopted Budget total approximately \$45.4 million, a \$7.0 million, or 18.2 percent increase compared to the Fiscal Year 2022-23 Original Adopted Budget of \$38.4 million. The Fiscal Year 2023-24 salary and benefits category comprises approximately 72.5% percent of the General Fund. The primary reasons for the increase in salaries and benefits costs are tentative agreements with the City’s groups to bring total compensation to market to address vital recruitment and retention issues, provisioned MOU increases already included in adopted resolutions and bargaining agreements, increased authorized positions in safety and other General Funded positions, and Fiscal Year 2022-23 salary savings from vacant positions reduced the year-end estimate to close through the mid-year budget process.

## **MAINTENANCE AND OPERATIONS**

The Fiscal Year 2023-24 General Fund maintenance and operations budget, inclusive of contracted services, totals \$12.0 million compared to \$13.0 in the Fiscal Year 2022-23 Year End Projected Budget. This represents a 7.2 percent budget reduction.

## **OPERATING TRANSFERS - OUT**

The Fiscal Year 2023-24 General Fund transfers out category consists of transfers to the Taxable Pension Bonds Fund of approximately \$1.6 million and an \$898.3 thousand transfer to the Public Finance Authority for debt service.

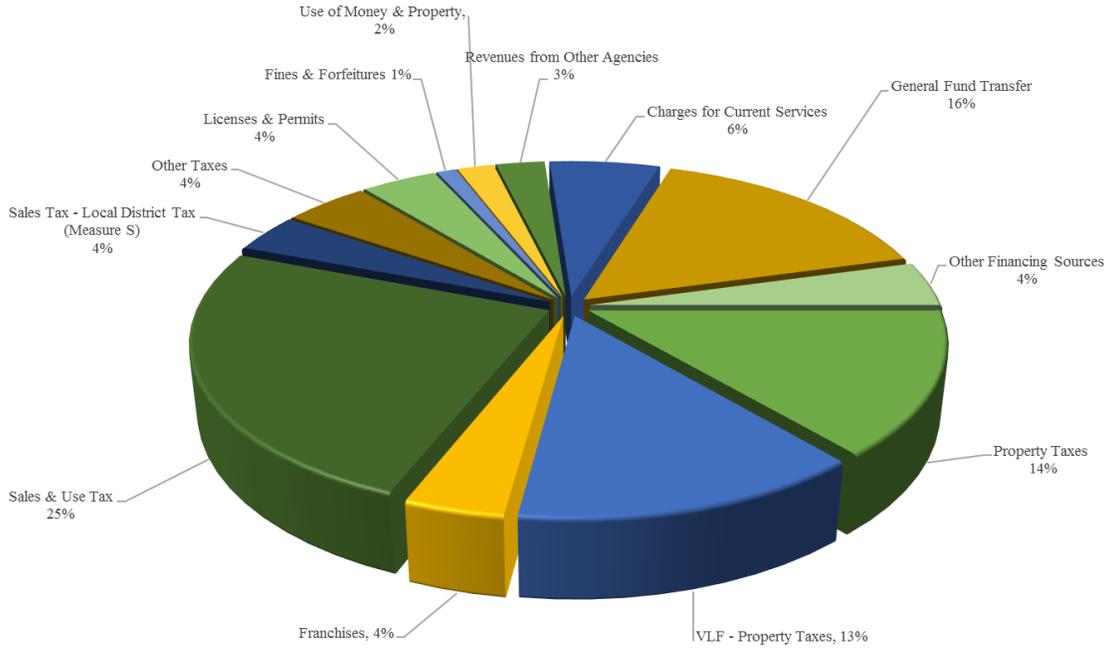
# GENERAL FUND BUDGET OVERVIEW

## REVENUE

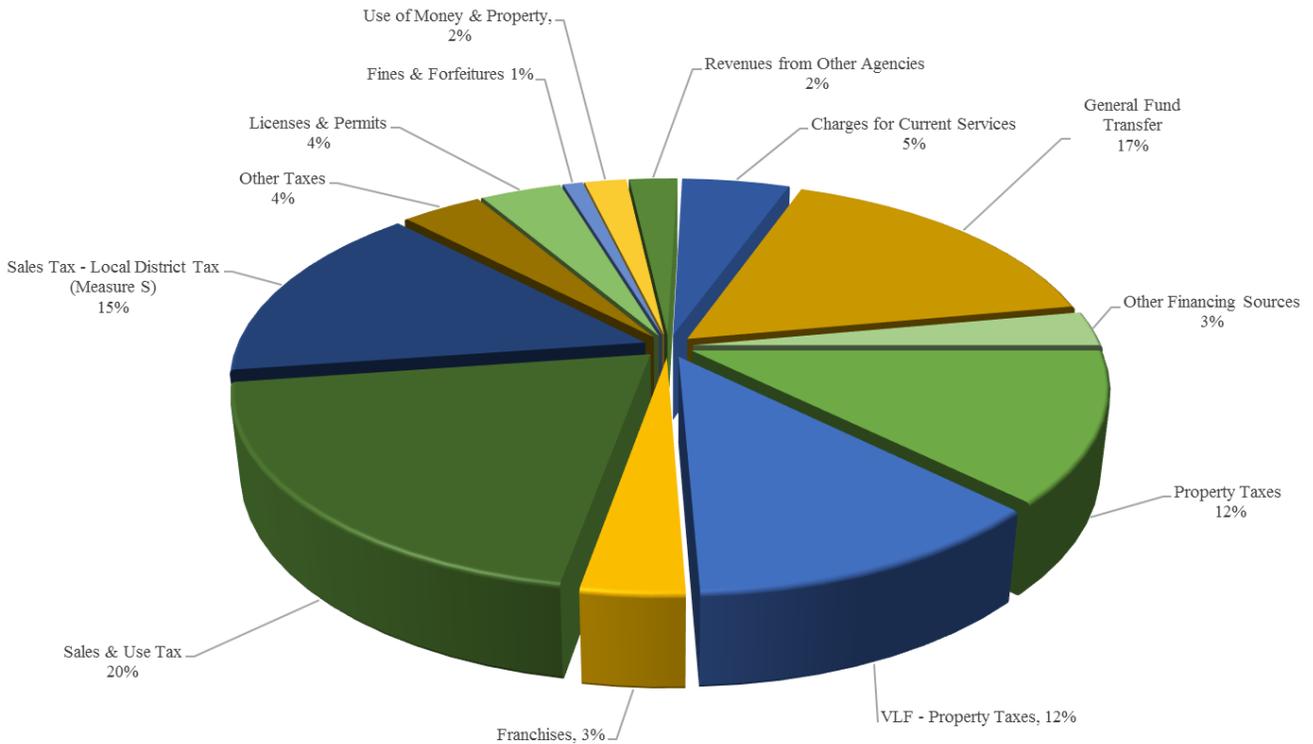
	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	55,566,328	51,068,259	53,507,038	63,112,027
<b>Total Dollars by Fund</b>	<b>55,566,328</b>	<b>51,068,259</b>	<b>53,507,038</b>	<b>63,112,027</b>

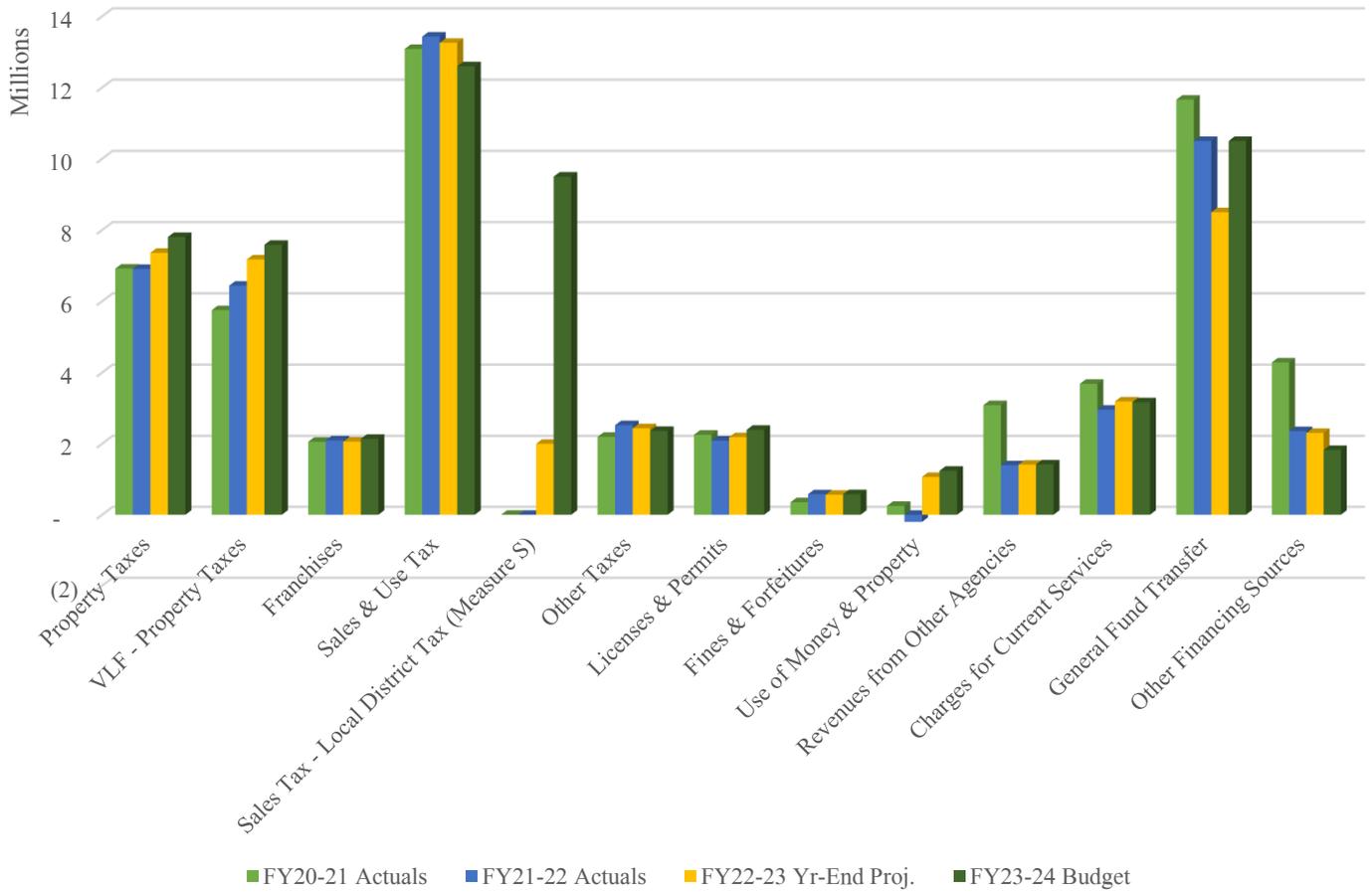
	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	6,916,470	6,908,761	7,360,000	7,805,000
VLF - Property Taxes	5,749,731	6,438,651	7,175,000	7,585,588
Franchises	2,055,723	2,096,462	2,062,170	2,138,391
Sales & Use Tax	13,083,426	13,432,426	13,256,000	12,597,941
Sales Tax - Local District Tax (Measure S)	-	-	2,000,000	9,500,000
Other Taxes	2,194,411	2,522,293	2,436,000	2,362,140
<b>Total Taxes</b>	<b>29,999,761</b>	<b>31,398,593</b>	<b>34,289,170</b>	<b>41,989,060</b>
Licenses & Permits	2,253,455	2,090,492	2,184,114	2,392,563
Fines & Forfeitures	351,490	577,705	563,500	581,000
Use of Money & Property	250,028	(201,457)	1,065,000	1,240,000
Revenues from Other Agencies	3,084,845	1,393,454	1,411,181	1,418,081
Charges for Current Services	3,683,134	2,956,027	3,189,250	3,166,780
General Fund Transfer	11,660,376	10,500,000	8,500,000	10,500,000
Other Financing Sources	4,283,239	2,353,445	2,304,823	1,824,543
<b>Total Dollars by Revenue Category</b>	<b>55,566,328</b>	<b>51,068,259</b>	<b>53,507,038</b>	<b>63,112,027</b>

**City of Colton**  
**FY2022-23 Year End Projected**  
**Revenues by Category**



**City of Colton**  
**FY2023-24 Budget**  
**Revenues by Category**





## EXPENDITURES

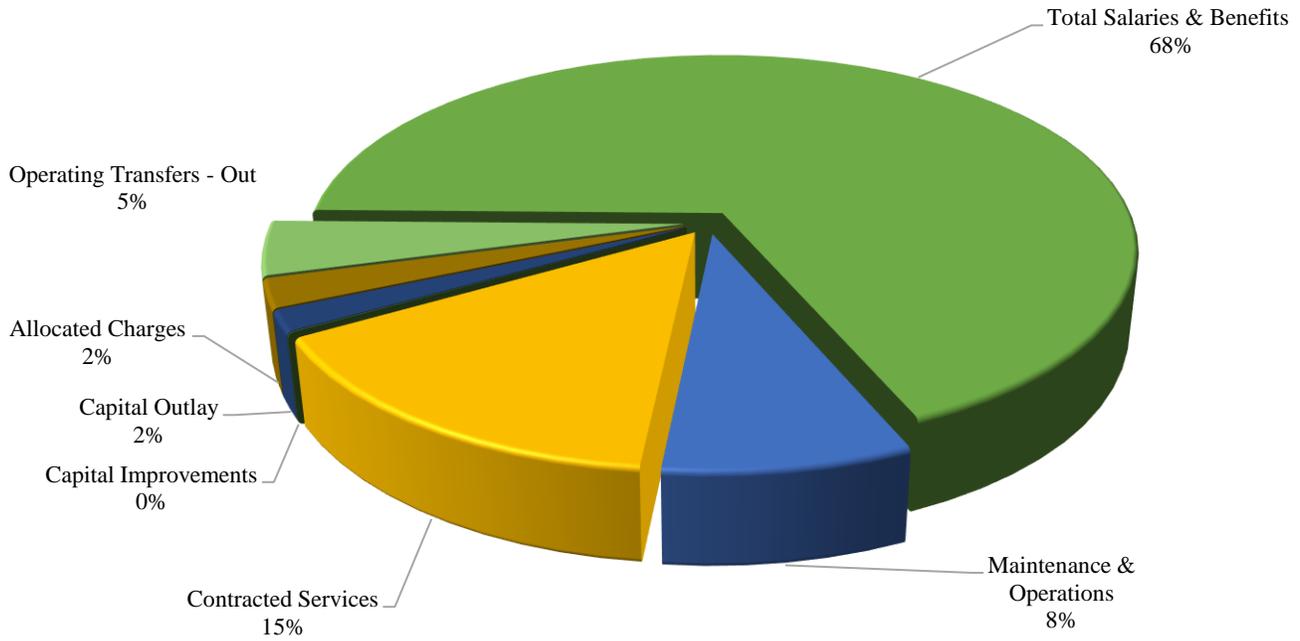
	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	44,500,717	47,163,683	56,072,376	62,636,028
<b>Total Dollars by Fund</b>	<b>44,500,717</b>	<b>47,163,683</b>	<b>56,072,376</b>	<b>62,636,028</b>

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	14,169,485	15,137,189	16,783,256	21,608,879
Part Time	776,261	899,981	1,424,740	1,130,213
Overtime	2,297,726	3,676,870	2,204,339	2,306,236
Mandated Overtime	1,816,833	1,724,014	1,214,784	1,350,106
Salary Related Benefits	3,300,012	3,689,761	3,737,332	5,127,932
Non-Persable Benefits	3,204,142	2,997,450	3,798,552	4,479,807
Persable Benefits	186,708	183,942	148,396	236,312
Retiree Health Insurance	1,309,638	1,321,689	1,400,000	1,450,000
PERS Unfunded Liability	5,269,056	6,139,581	6,954,103	6,827,624
Education & Training	80,749	137,109	195,516	197,766
Uniforms & Safety Equipment	232,441	311,781	427,548	666,063
<b>Total Salaries &amp; Benefits</b>	<b>32,643,051</b>	<b>36,219,367</b>	<b>38,288,566</b>	<b>45,380,938</b>
Maintenance & Operations	2,657,475	3,270,326	4,530,515	4,205,631
Contracted Services	3,793,318	4,446,300	8,454,518	7,842,605
Capital Improvements	101,521	171,779	31,017	20,000
Capital Outlay	622,619	270,054	955,828	1,706,685
Allocated Charges	381,349	(312,153)	1,318,137	979,402
Operating Transfers - Out	4,301,384	3,098,010	2,493,795	2,500,767
<b>Total Dollars by Expense Category</b>	<b>44,500,717</b>	<b>47,163,683</b>	<b>56,072,376</b>	<b>62,636,028</b>

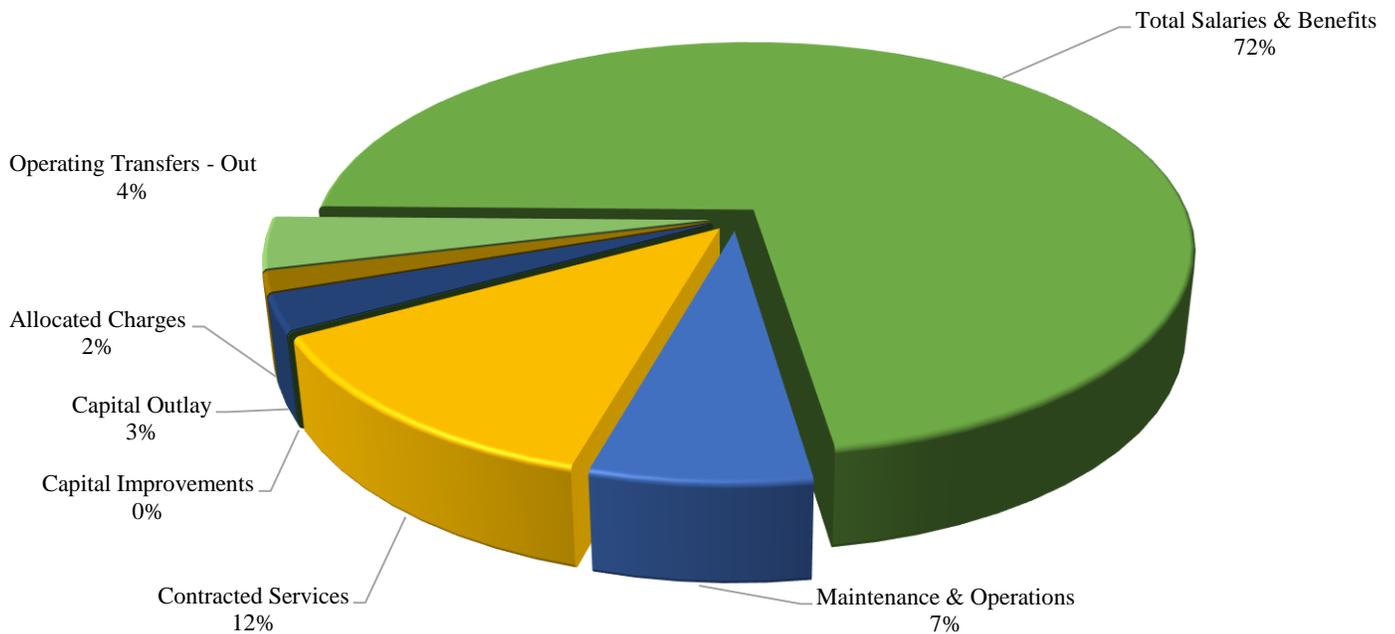
## Expenditures by Department

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>General Fund Dollars by Department</b>				
Non-Departmental	(4,183,253)	(5,977,818)	(8,134,238)	(9,194,480)
City Council	205,448	212,474	252,530	205,606
City Clerk	313,850	272,735	461,437	430,424
City Manager	995,921	1,118,797	1,145,822	1,381,009
Human Resources	1,980,087	2,097,928	2,843,304	2,944,575
Finance	3,027,096	3,147,459	3,606,816	4,359,315
City Attorney	659,155	1,095,372	755,250	810,000
City Treasurer	60,731	64,121	69,694	70,190
Police	18,552,999	20,708,309	24,314,222	28,418,723
Fire	13,410,273	14,789,405	15,634,359	18,286,541
Public Works and Utility Services	3,098,940	2,902,918	4,096,621	4,879,623
Community Services	3,285,464	3,458,948	4,693,999	4,309,020
Development Services	3,094,006	3,273,035	6,332,560	5,735,482
<b>Total General Fund Dollars by Department</b>	<b>44,500,717</b>	<b>47,163,683</b>	<b>56,072,376</b>	<b>62,636,028</b>

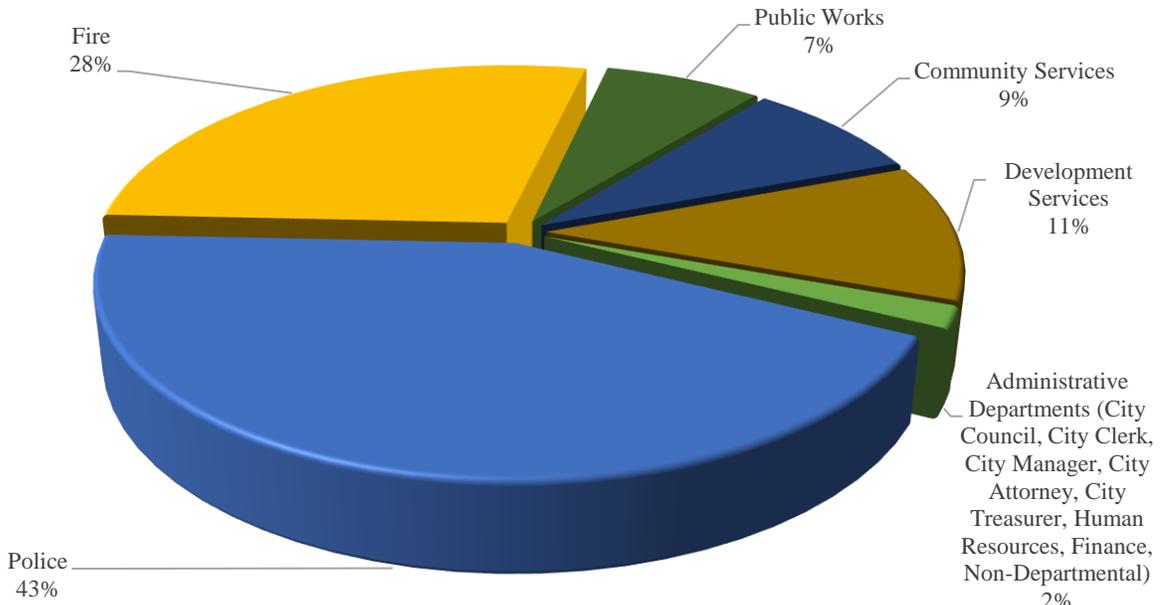
City of Colton  
 FY2022-23 Year End Projected General Fund Budget  
 Expenditures by Category



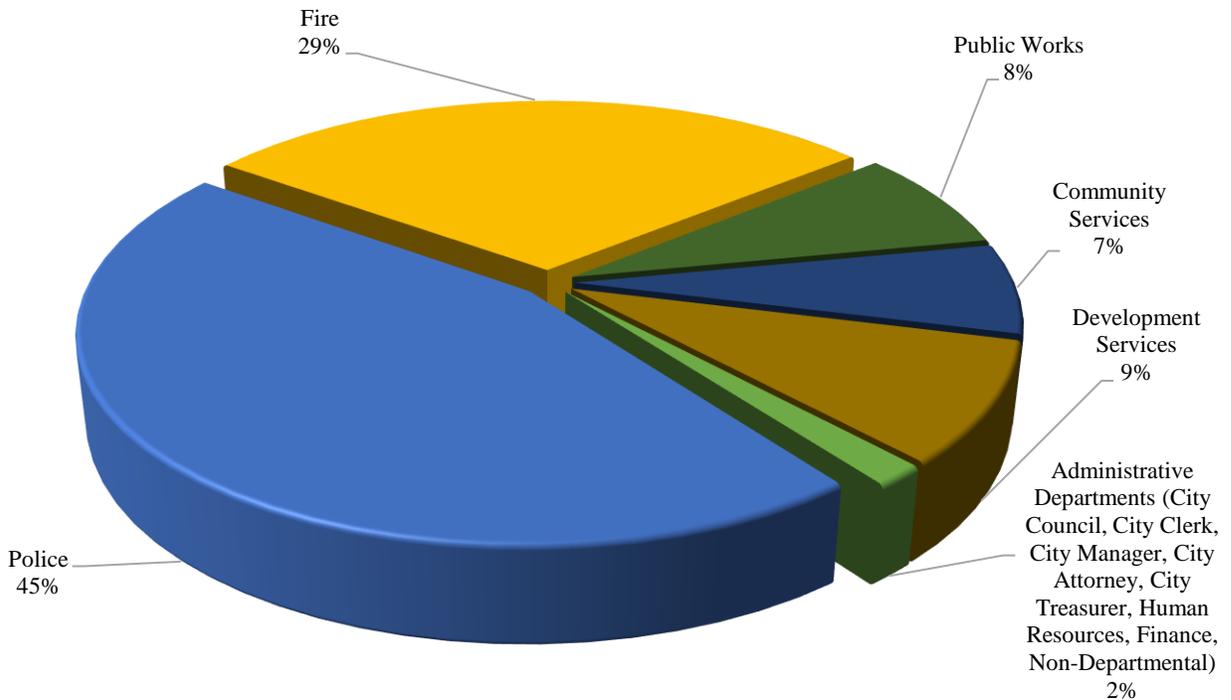
City of Colton  
 FY2023-24 General Fund Budget  
 Expenditures by Category

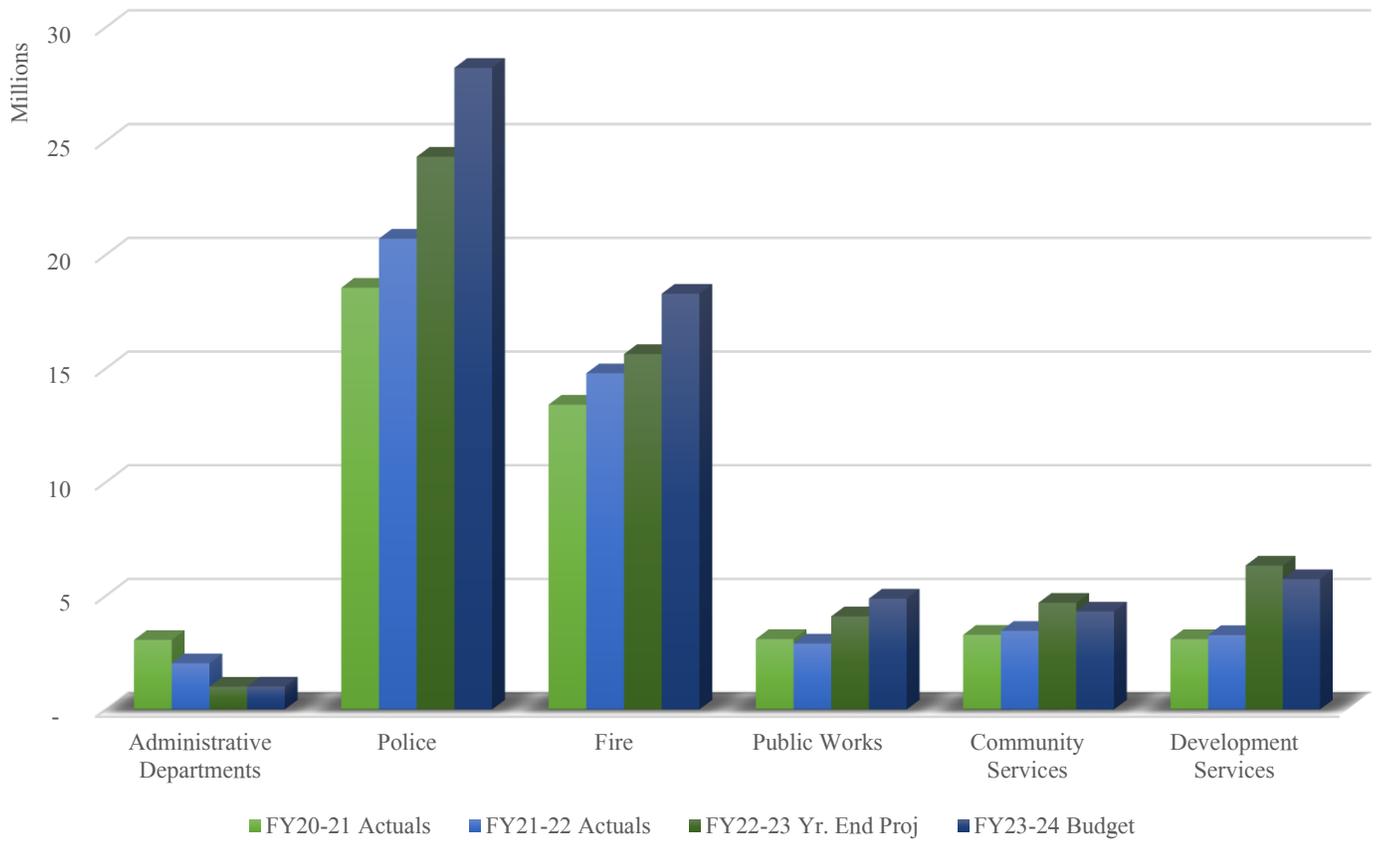


**City of Colton**  
 FY2022-23 Projected Budget  
 Expenditures by Department



**City of Colton**  
 FY2023-24 Projected Budget  
 Expenditures by Department





# OTHER FUNDS FINANCIAL SUMMARY

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## SPECIAL REVENUE FUNDS OVERVIEW

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The City of Colton has several Special Revenue Funds, such as: Gas Tax, Measure I, Community Development Block Grant (CDBG), Community Child Care Grant Fund, Local Fiscal Recovery Fund, and the Library Grant Fund.

Grant funds are generally budgeted upon grant acceptance. Unexpended grant appropriations are typically carried forward, as allowable by grant provisions, into the following fiscal year until expended.

Following is a summary of the combined Special Revenue Fund budgets, as the individual Special Revenue Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Community Child Care Fund	943,278	982,377	1,872,415	1,776,181
Gas Tax Fund	1,220,322	1,279,614	1,431,232	1,543,893
Library Grant Fund	71,774	83,414	79,384	45,000
State Traffic Relief Fund	994,504	1,070,063	1,280,425	1,330,493
Pollution Reduction Fund	207,056	77,456	70,000	55,000
Community Development Act Fund	342,157	223,278	1,729,676	396,950
Drug/Gang Intervention Fund	855	109	475	-
Measure I Fund	1,205,202	1,374,348	1,491,534	1,399,517
Local Fiscal Recovery Fund	-	1,085,502	7,684,700	250,000
ViTep Fund	43,256	45,622	28,800	-
Miscellaneous Grants Fund	1,631,824	2,642,632	11,761,462	168,000
Host City Fees - CIP Fund	675,246	793,381	651,772	508,988
Asset Seizure Fund	4,997	(2,788)	14,000	-
<b>Total Dollars by Fund</b>	<b>7,340,471</b>	<b>9,655,008</b>	<b>28,095,875</b>	<b>7,474,022</b>

## Revenue by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	7,768	(150,726)	507,775	257,500
Revenues from Other Agencies	7,244,286	9,690,728	27,498,600	7,177,022
Charges for Current Services	80,372	85,553	58,000	12,500
Other Financing Sources (Including Transfers)	8,045	29,453	31,500	27,000
<b>Total Dollars by Expense Category</b>	<b>7,340,471</b>	<b>9,655,008</b>	<b>28,095,875</b>	<b>7,474,022</b>

## EXPENDITURES

### Expenditures by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Community Child Care Fund	1,014,699	975,390	1,880,757	1,473,123
Gas Tax Fund	1,195,641	1,185,048	1,273,213	1,490,082
Library Grant Fund	88,426	74,881	121,413	45,000
State Traffic Relief Fund	1,012,315	135,887	2,349,938	1,330,493
Pollution Reduction Fund	109,655	158,703	233,379	52,417
Community Development Act Fund	317,682	311,900	1,619,786	396,950
Drug/Gang Intervention Fund	-	-	-	-
Measure I Fund	922,646	193,293	2,761,072	1,399,518
Local Fiscal Recovery Fund	-	1,145,015	10,028,078	6,325,500
ViTep Fund	98,566	-	15,000	-
Miscellaneous Grants Fund	1,667,646	3,060,654	10,834,872	138,000
Host City Fees - CIP Fund	1,076,578	495,872	1,348,271	-
Asset Seizure Fund	-	1,139	53,640	-
<b>Total Dollars by Fund</b>	<b>7,503,854</b>	<b>7,737,782</b>	<b>32,519,419</b>	<b>12,651,083</b>

## Expenditures by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	867,604	1,818,175	2,050,420	774,568
Part Time	412,873	392,048	572,198	427,200
Overtime	247,727	136,226	311,982	80,000
Salary Related Benefits	176,747	103,163	130,567	110,306
Non-Persable Benefits	203,253	209,187	217,846	246,165
Persable Benefits	-	51	-	-
PERS Unfunded Laibility	155,474	183,470	199,281	143,141
Education & Training	2,769	2,917	36,274	13,000
Uniforms & Safety Equipment	68,426	18,798	26,739	17,700
<b>Total Salaries &amp; Benefits</b>	<b>2,134,873</b>	<b>2,864,035</b>	<b>3,545,307</b>	<b>1,812,080</b>
Maintenance & Operations	594,404	364,205	1,579,431	2,172,454
Contracted Services	292,508	281,495	497,077	183,750
Capital Improvements	3,814,887	1,712,604	20,960,870	5,487,918
Capital Outlay	45,716	1,767,425	2,922,330	2,487,417
Allocated Charges	354,180	310,415	379,922	397,103
Transfers - Out	267,286	437,603	2,634,482	110,361
<b>Total Dollars by Expense Category</b>	<b>7,503,854</b>	<b>7,737,782</b>	<b>32,519,419</b>	<b>12,651,083</b>

## CAPITAL PROJECTS FUNDS OVERVIEW

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Unspent appropriations for capital projects are carried forward into the following fiscal year.

Following is a summary of the combined Capital Projects Funds budgets, as the individual Capital Projects Funds budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Park Development Fund	897,795	50,209	918,000	271,000
Traffic Impact Fund	561,136	(11,169)	662,000	411,000
New Facilities Development Fund	56,216	388	208,050	9,000
Civic Center Development Fund	135	(26)	7,300	-
Fire Facility Development Fund	71,429	3,473	30,050	-
Police Facility Development Fund	93,832	4,567	42,500	-
Capital Improvement Projects Fund	174,348	843,445	2,542,444	-
Colton Crossing Fund	1,476	(8,611)	25,000	-
<b>Total Dollars by Fund</b>	<b>1,856,367</b>	<b>882,276</b>	<b>4,435,344</b>	<b>691,000</b>

#### Revenue by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	20,464	(148,869)	448,700	3,000
Revenues from Other Agencies	16,451	5,757	179,450	-
Charges for Current Services	1,471,587	131,282	1,344,200	568,000
Other Financing Sources (Including Transfers)	347,865	894,106	2,462,994	120,000
<b>Total Dollars by Revenue Category</b>	<b>1,856,367</b>	<b>882,276</b>	<b>4,435,344</b>	<b>691,000</b>

## EXPENDITURES

### Expenditures by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Park Development Fund	150,685	-	-	-
Traffic Impact Fund	309,958	247,060	5,991,840	400,000
New Facilities Development Fund	-	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Capital Improvement Projects Fund	1,731,312	228,994	3,141,032	-
Colton Crossing Fund	16,797	12,014	131,163	-
<b>Total Dollars by Fund</b>	<b>2,208,752</b>	<b>488,068</b>	<b>9,264,035</b>	<b>400,000</b>

### Expenditures by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	5,371	-	-	-
Contracted Services	2,748	-	7,097	-
Capital Improvements	938,128	482,398	9,079,914	400,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,262,505	5,670	177,024	-
<b>Total Dollars by Expense Category</b>	<b>2,208,752</b>	<b>488,068</b>	<b>9,264,035</b>	<b>400,000</b>

## ENTERPRISE FUNDS OVERVIEW

Enterprise Funds account for any activity for which a fee is charged to external users for goods and services. If an activity's principal revenue source meets any of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for services; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs, including capital costs.

Following is a summary of the Enterprise Fund combined budgets, as the individual Enterprise Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Electric Utility Fund	62,951,366	61,858,153	66,039,779	92,466,129
Water Utility Fund	12,283,161	13,274,131	16,659,736	15,603,427
Wastewater Utility Fund	10,703,106	9,295,267	11,506,395	10,861,838
Solid Waste Fund	3,019,144	3,089,573	3,171,326	3,225,585
Public Benefit Fund	897,110	929,196	903,400	838,980
Cemetery Endowment Fund	44,046	18,164	55,000	-
<b>Total Dollars by Fund</b>	<b>89,897,933</b>	<b>88,464,484</b>	<b>98,335,636</b>	<b>122,995,959</b>

#### Revenue by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	1	2	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>1</b>	<b>2</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	105,046	(682,736)	2,652,700	1,597,300
Revenues from Other Agencies	-	-	885,000	-
Charges for Current Services	84,925,011	85,253,850	87,809,192	115,900,538
Other Financing Sources (Including Transfers)	4,867,875	3,893,368	6,988,744	5,498,121
<b>Total Dollars by Revenue Category</b>	<b>89,897,933</b>	<b>88,464,484</b>	<b>98,335,636</b>	<b>122,995,959</b>

# EXPENDITURES

## Expenditures by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Electric Utility Fund	60,294,708	64,245,280	91,434,409	93,682,511
Water Utility Fund	9,021,334	9,167,187	28,905,799	17,983,798
Wastewater Utility Fund	10,033,767	10,193,471	15,873,383	11,452,798
Solid Waste Fund	2,977,417	3,102,348	3,167,326	3,124,512
Public Benefit Fund	865,086	586,447	2,447,314	1,104,000
Cemetery Endowment Fund	-	-	-	-
<b>Total Dollars by Fund</b>	<b>83,192,312</b>	<b>87,294,733</b>	<b>141,828,231</b>	<b>127,347,619</b>

## Expenditures by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	5,774,965	5,984,820	7,035,158	8,663,016
Part Time	137,872	60,643	169,492	172,282
Overtime	1,048,394	1,181,240	1,169,000	1,166,500
Net GASB 68 Pension Expense	791,376	(2,337,374)	-	-
Net GASB 75 OPEB Expense	476,063	1,499,860	-	-
Salary Related Benefits	728,187	847,192	970,013	1,332,957
Non-Persable Benefits	1,546,870	1,356,138	1,988,001	2,092,838
Persable Benefits	14,725	7,334	-	-
PERS Unfunded Liability	1,452,741	1,630,223	1,756,877	1,602,899
Education & Training	19,980	42,535	123,300	95,800
Uniforms & Safety Equipment	76,891	65,142	147,775	126,500
<b>Total Salaries &amp; Benefits</b>	<b>12,068,064</b>	<b>10,337,753</b>	<b>13,359,616</b>	<b>15,252,792</b>
Maintenance & Operations	47,647,552	53,494,978	75,032,343	75,749,986
Contracted Services	4,641,628	4,972,951	8,021,824	7,004,648
Capital Improvements	2,395,411	7,424,140	24,354,215	6,685,000
Capital Outlay	(2,252,315)	(7,476,912)	3,123,090	1,705,477
Allocated Charges	6,484,606	7,480,608	8,875,156	9,880,634
Operating Transfers - Out	546,990	561,215	561,987	569,082
Administrative Transfers - Out	11,660,376	10,500,000	8,500,000	10,500,000
<b>Total Dollars by Expense Category</b>	<b>83,192,312</b>	<b>87,294,733</b>	<b>141,828,231</b>	<b>127,347,619</b>

## INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds provide services to City departments and recover their costs through user charges. In previous fiscal years, user charges were included in the “allocated charges” expenditure category as an abatement. To increase transparency and better account for expenditures in the Internal Service Funds, cost recovery from department user charges is recognized as a revenue to net against the expense.

Following is a summary of the Internal Service Fund combined budgets, as the individual Internal Service Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Building Maintenance Fund	901,846	814,581	1,019,642	1,319,073
Information Services Fund	974,816	881,310	948,838	1,039,598
Insurance Fund	6,717,612	5,736,198	8,299,079	8,457,675
Automotive Shop Fund	729,672	716,710	816,550	867,639
<b>Total Dollars by Fund</b>	<b>9,323,946</b>	<b>8,148,799</b>	<b>11,084,109</b>	<b>11,683,985</b>

#### Revenue by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	8,566	(124,323)	345,000	230,000
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	7,335,819	7,579,697	10,728,609	11,453,985
Other Financing Sources (Including Transfers)	1,979,561	693,425	10,500	-
<b>Total Dollars by Expense Category</b>	<b>9,323,946</b>	<b>8,148,799</b>	<b>11,084,109</b>	<b>11,683,985</b>

# EXPENDITURES

## Expenditures by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Building Maintenance Fund	798,952	900,749	2,935,940	1,723,673
Information Services Fund	837,400	769,108	1,494,221	1,010,114
Insurance Fund	5,762,344	5,281,309	8,217,662	8,357,804
Automotive Shop Fund	559,638	507,322	800,324	817,768
<b>Total Dollars by Fund</b>	<b>7,958,334</b>	<b>7,458,488</b>	<b>13,448,147</b>	<b>11,909,359</b>

## Expenditures by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	736,868	773,303	870,728	1,094,339
Part Time	70,106	60,466	80,000	60,000
Overtime	30,872	50,484	74,000	74,000
Salary Related Benefits	107,823	91,130	115,581	159,688
Non-Persable Benefits	170,460	173,273	205,514	251,293
Persable Benefits	-	241	-	-
Education & Training	-	139	6,757	5,500
Uniforms & Safety Equipment	170,719	186,497	206,202	214,961
<b>Total Salaries &amp; Benefits</b>	<b>1,286,848</b>	<b>1,335,533</b>	<b>1,558,782</b>	<b>1,859,781</b>
Maintenance & Operations	6,318,532	5,727,059	8,971,826	8,977,133
Contracted Services	214,509	270,596	452,151	545,000
Capital Improvements	-	-	-	-
Capital Outlay	78,392	64,309	2,403,139	455,600
Allocated Charges	-	-	-	-
Operating Transfers - Out	60,053	60,991	62,249	71,845
<b>Total Dollars by Expense Category</b>	<b>7,958,334</b>	<b>7,458,488</b>	<b>13,448,147</b>	<b>11,909,359</b>

## DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal and interest on the bonds issued in support of governmental activities.

Following is a summary of the combined Debt Service Fund budgets followed by descriptions and budget summaries for each Debt Service Fund.

### REVENUE

#### Revenue by Fund

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Fund</b>				
PFA Debt Service Fund	904,429	900,680	917,973	898,345
Water Improvement District Fund	31,957	31,313	33,758	32,594
Pension Obligation Debt Service Fund	2,099,028	2,167,937	2,277,960	2,314,160
<b>Total Dollars by Fund</b>	<b>3,035,414</b>	<b>3,099,930</b>	<b>3,229,691</b>	<b>3,245,099</b>

#### Revenue by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
Property Taxes	31,961	31,487	33,278	32,594
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>31,961</b>	<b>31,487</b>	<b>33,278</b>	<b>32,594</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	538	(824)	55,280	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	3,002,915	3,069,267	3,141,133	3,212,505
<b>Total Dollars by Revenue Category</b>	<b>3,035,414</b>	<b>3,099,930</b>	<b>3,229,691</b>	<b>3,245,099</b>

## EXPENDITURES

### Expenditures by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
PFA Debt Service Fund	908,815	906,503	903,235	903,407
Water Improvement District Fund	31,567	31,567	31,567	31,749
Pension Obligation Debt Service Fund	1,998,562	2,066,222	2,130,984	2,201,772
<b>Total Dollars by Fund</b>	<b>2,938,944</b>	<b>3,004,292</b>	<b>3,065,786</b>	<b>3,136,928</b>

### Expenditures by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	2,935,994	3,001,342	3,062,836	3,133,978
Contracted Services	2,950	2,950	2,950	2,950
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>2,938,944</b>	<b>3,004,292</b>	<b>3,065,786</b>	<b>3,136,928</b>

## PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND

The Colton Public Financing Authority (PFA, or the Authority) was created by a joint powers agreement (JPA), formed for the purpose of issuing bonds in order to finance capital improvements projects. The following is a summary of bonds issued through the Authority and related funding sources for Fiscal Year 2020-21:

Special Tax Revenue Bonds – Series 1996 – The bonds are payable from Community Facilities District special tax assessments

Lease Revenue Bonds – 2007 Series B – The bonds are payable from the General Fund base rental payments of leased property.

## REVENUE BUDGET SUMMARY

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	434	(1,003)	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	903,995	901,683	898,345	898,345
<b>Total Dollars by Expense Category</b>	<b>904,429</b>	<b>900,680</b>	<b>898,345</b>	<b>898,345</b>

## EXPENDITURE BUDGET SUMMARY

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	906,415	904,103	900,835	901,007
Contracted Services	2,400	2,400	2,400	2,400
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>908,815</b>	<b>906,503</b>	<b>903,235</b>	<b>903,407</b>

## PENSION OBLIGATION DEBT SERVICE FUND

The Pension Obligation Debt Service Fund is used to account for payment of principal and interest on the amount borrowed to pay down the City’s unfunded pension liability. All City Departments pay their proportional share of the cost into this fund.

## REVENUE BUDGET SUMMARY

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	108	353	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,098,920	2,167,584	2,314,160	2,314,160
<b>Total Dollars by Revenue Category</b>	<b>2,099,028</b>	<b>2,167,937</b>	<b>2,314,160</b>	<b>2,314,160</b>

## EXPENDITURE BUDGET SUMMARY

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	1,998,012	2,065,672	2,130,434	2,201,222
Contracted Services	550	550	550	550
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,998,562</b>	<b>2,066,222</b>	<b>2,130,984</b>	<b>2,201,772</b>

## WATER IMPROVEMENT DISTRICT DEBT SERVICE FUND

The Water Improvement District fund accounts for debt incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

### REVENUE BUDGET SUMMARY

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	31,961	31,487	32,594	32,594
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>31,961</b>	<b>31,487</b>	<b>32,594</b>	<b>32,594</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(4)	(174)	480	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
<b>Total Dollars by Revenue Category</b>	<b>31,957</b>	<b>31,313</b>	<b>33,074</b>	<b>32,594</b>

### EXPENDITURE BUDGET SUMMARY

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	31,567	31,567	31,567	31,749
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>31,567</b>	<b>31,567</b>	<b>31,567</b>	<b>31,749</b>

## COMMUNITY FACILITY & SPECIAL ASSESSMENT DISTRICT FUNDS OVERVIEW

Community Facility and Special Assessment District Funds are used to account for and report the revenues received from special tax assessments to fund the debt service, capital improvements, and/or lighting and maintenance for each respective district.

Following is a summary of the combined Community Facility and Special Assessment District Fund budgets, as the individual Community Facility and Special Assessment District Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
LLMD #2	160,292	166,779	171,971	176,015
LLMD #1	328,361	332,392	336,069	328,930
CFD 87-1 Debt Service Fund	10	(33)	-	-
CFD 88-1 Debt Service Fund	216	79	-	-
Storm Water Fund	622,300	624,628	679,959	647,354
CFD 89-1 Debt Service Fund	28	27	-	-
CFD 89-2 Debt Service Fund	100	49	-	-
CFD 90-1 Debt Service Fund	(1)	27	-	-
<b>Total Dollars by Fund</b>	<b>1,111,306</b>	<b>1,123,948</b>	<b>1,187,999</b>	<b>1,152,299</b>

#### Revenue by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	1,110,291	1,139,939	1,140,799	1,151,649
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>1,110,291</b>	<b>1,139,939</b>	<b>1,140,799</b>	<b>1,151,649</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	1,015	(15,991)	47,200	650
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
<b>Total Dollars by Revenue Category</b>	<b>1,111,306</b>	<b>1,123,948</b>	<b>1,187,999</b>	<b>1,152,299</b>

## EXPENDITURES

### Expenditures by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
LLMD #2	175,358	128,957	159,495	150,727
LLMD #1	278,667	290,754	319,491	299,860
Storm Water Fund	442,072	536,952	1,404,818	1,176,611
CFD 89-1 Debt Service Fund	21,000	64,760	3,555	-
CFD 89-2 Debt Service Fund	21,000	167,194	3,648	-
CFD 90-1 Debt Service Fund	21,000	65,657	3,536	-
<b>Total Dollars by Fund</b>	<b>966,097</b>	<b>1,587,845</b>	<b>1,901,880</b>	<b>1,627,198</b>

### Expenditures by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	154,443	174,621	189,357	304,226
Part Time	-	-	-	-
Overtime	21,824	38,131	45,000	33,000
Salary Related Benefits	20,063	22,702	24,342	42,085
Non-Persable Benefits	42,179	44,148	60,233	95,849
Persable Benefits	-	105	-	-
PERS Unfunded Liability	37,091	45,867	50,698	56,312
Retiree Health Insurance	-	-	-	-
Education & Training	927	139	1,500	1,500
Uniforms & Safety Equipment	1,640	1,050	3,000	5,500
<b>Total Salaries &amp; Benefits</b>	<b>278,167</b>	<b>326,763</b>	<b>374,130</b>	<b>538,472</b>
Maintenance & Operations	271,128	189,775	397,750	404,887
Contracted Services	287,152	288,327	472,968	417,000
Capital Improvements	-	35,180	200,000	50,000
Capital Outlay	-	-	267,347	-
Allocated Charges	115,684	100,827	155,392	196,846
Operating Transfers - Out	13,966	646,973	34,293	19,993
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>966,097</b>	<b>1,587,845</b>	<b>1,901,880</b>	<b>1,627,198</b>

## HOUSING AUTHORITY FUNDS OVERVIEW

The Colton Housing Authority consists of funds previously known as Low and Moderate Income Housing Funds of the former Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pursuant to AB1X 26, the Housing Authority assumed control over this important aspect of economic development for the City.

### REVENUE

#### Revenue by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	92,283	102,941	25,000	-
<b>Total Dollars by Fund</b>	<b>92,283</b>	<b>102,941</b>	<b>25,000</b>	<b>-</b>

#### Revenue by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	92,283	102,941	25,000	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
<b>Total Dollars by Revenue Category</b>	<b>92,283</b>	<b>102,941</b>	<b>25,000</b>	<b>-</b>

## EXPENDITURES

### Expenditures by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	91,500	111,750	-	-
<b>Total Dollars by Fund</b>	<b>91,500</b>	<b>111,750</b>	<b>-</b>	<b>-</b>

### Expenditures by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	91,500	111,750	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>91,500</b>	<b>111,750</b>	<b>-</b>	<b>-</b>



# DEPARTMENT BUDGET SUMMARIES

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# NON-DEPARTMENTAL

## DESCRIPTION

This cost center accounts for expenditures related to the General Fund, but not attributable to any one department or division. Currently, transfers to cover the debt service on the 2007B Bonds (No Streets Left Behind), the allocated charges out from the administrative departments, and non-departmental capital outlay and building maintenance are accounted for here.

In the past, this cost center also includes allocated costs for Information Services, Risk Management, Self-Funded Insurance, Automobile Shop and Building Maintenance attributable to General Fund Departments.

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	(4,183,253)	(5,977,818)	(8,134,238)	(9,194,480)
<b>Total Dollars by Fund</b>	<b>(4,183,253)</b>	<b>(5,977,818)</b>	<b>(8,134,238)</b>	<b>(9,194,480)</b>

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	739	20	-	-
Contracted Services	-	-	-	-
Capital Improvements	58,961	43,979	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(7,119,030)	(7,646,772)	(9,083,658)	(10,092,825)
Operating Transfers - Out	2,876,077	1,624,955	949,420	898,345
<b>Total Dollars by Expense Category</b>	<b>(4,183,253)</b>	<b>(5,977,818)</b>	<b>(8,134,238)</b>	<b>(9,194,480)</b>

# CITY COUNCIL

## DESCRIPTION

As a body of elected officials, the separately elected Mayor and four member City Council establishes local laws, sets policy, approves programs, adopts the annual budget and appropriates funds.

On November 8, 2022, Colton residents elected a new body of officials that consist of a Mayor and a four member City Council.

As elected representatives of the citizens, the Mayor and City Councilmembers are responsible to all citizens and focuses its energies on making decisions, which are in the best interest of the public welfare.

The Mayor and City Council members serve overlapping four-year terms. The City Council meets the first and third Tuesday of the month at City Hall to discuss and vote on pertinent issues facing the City, its residents and business owners. In addition, the City Council members are responsible for appointing the City Manager, City Attorney and members of certain boards and commissions.

## ACCOMPLISHMENTS

- ❖ Attended Community Events representing the City
- ❖ Correspondence and Meetings with Legislators to assist in supporting Colton’s Legislative Agenda
- ❖ Attended State, Regional and Local Conferences and Training to Elected Officials
- ❖ Networking & Marketing Efforts with current and new Developers
- ❖ Networked with Chamber of Commerce to Recognize and Welcome Businesses to the City
- ❖ Served as Appointed Board Members on Intergovernmental Agencies
- ❖ Approved Policies to Streamline Organizational Operations
- ❖ Addressed Constituency Concerns with the Assistance of City Departments
- ❖ Animal Services Free or Reduced Cost Spay & Neuter Programs

## OBJECTIVES

- ❖ Financial Stability, Sound Investments, Audit Reviews, upgrade internal control standards and technology
- ❖ Invest in Public Safety
- ❖ Marketing, Economic Development and Housing
- ❖ Sustain a Quality of Life that benefits all citizens and businesses
- ❖ Upgrade infrastructure, public facilities, and expand major roadways to sustain transportation growth
- ❖ Promote Legislative Affairs and Networking with Intergovernmental Agencies
- ❖ Invest in Public Parks and provide Safer Routes for children walking to and from Schools.

# CITY COUNCIL

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
City Council	7.0	7.0	5.0	5.0
<b>Total Department FTEs</b>	<b>7.0</b>	<b>7.0</b>	<b>5.0</b>	<b>5.0</b>

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	33,876	33,691	32,675	24,000
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	5,754	5,312	4,865	4,410
Non-Persable Benefits	100,201	94,493	102,291	73,712
Persable Benefits	-	-	-	-
PERS Unfunded Liability	7,108	8,401	8,970	3,996
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>146,939</b>	<b>141,897</b>	<b>148,801</b>	<b>106,118</b>
Maintenance & Operations	55,831	67,685	100,861	98,071
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	2,678	2,892	2,868	1,417
<b>Total Dollars by Expense Category</b>	<b>205,448</b>	<b>212,474</b>	<b>252,530</b>	<b>205,606</b>

### Appropriations by Division

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Division</b>				
City Council	205,448	212,474	252,530	205,606
<b>Total Dollars by Division</b>	<b>205,448</b>	<b>212,474</b>	<b>252,530</b>	<b>205,606</b>

# CITY MANAGER

## DESCRIPTION

The City Manager leads the implementation of City Council policy and provides leadership for all City departments. As the Chief Executive Officer of city government, the City Manager is appointed by the City Council to enforce municipal laws, direct daily operations of the City, make recommendations to the Council, prepare and observe the municipal budget, appoint and supervise all City department heads and employees, and supervise the operation of all City departments.

The City Manager also oversees all City contracts and agreements, and serves as the chief legislative advocate on issues and projects of major significance to the City.

The City Manager works closely with the management of each department to monitor the City's budget and changes in economic conditions at the local, state and federal level to ensure the City is properly positioned to respond as needed and provide recommendations to the City Council on policy matters.

## OBJECTIVES

- ❖ Conduct all City operations in a fiscally responsible manner
- ❖ Coordinate efforts to meet City goals, as set by the City Council
- ❖ Seek to maintain a workplace that fosters employee wellness and development and provides top-notch customer service
- ❖ Continue to provide support to the City Council and leadership for all departments

## ECONOMIC DEVELOPMENT DIVISION

The City of Colton's Economic Development Division continues to establish relationships, build networks, and identify resources to meet the needs of property owners, residents, developers and businesses. The Division is a key facilitator in creating public-private partnerships to attract new businesses, facilitate enterprise development, and assist existing businesses with expansion.

While much has been accomplished, we recognize that much remains to be done to carry out our General Plan policies, serve our applicants in a timely and efficient manner, and implement the priorities established by the City.

## ACCOMPLISHMENTS

- ❖ New Staff has been hired to replace retiring Economic Development Staff members. The department will continue to facilitate private sector interest in an effort for the re-use of dilapidated or outdated properties to bring new life to Colton's retail and industrial properties.

## CITY MANAGER

- ❖ Staff is extremely busy working with several businesses looking to relocate and expand existing businesses to the City of Colton.
- ❖ In the Downtown, a 3,000 sq. ft. quick serve restaurant along with a 5,460 sq. ft. self-service car wash facility with 21 vacuum parking spaces has been approved at 266 West Valley Boulevard.
- ❖ Hub City Centre retail continues to perform above expectations with only one 1,500 sq. ft. space left available for lease.
- ❖ California University of Science and Medicine is talking about expansion plans.
- ❖ Dunkin Donuts has opened on Washington Street and is doing fantastic in its first few months of operations.
- ❖ The “Colton Means Business” Economic Development webpage is undergoing new business friendly updates.

With the health and safety of our team at the top of our minds, we are still processing many new developments for residential, commercial and industrial that will soon be under construction.

### OBJECTIVES

- ❖ Economic Development is a concerted effort to facilitate and influence the direction of private sector investment toward opportunities that can lead to the City’s sustained economic growth.
  - **Objective:** Continue to develop and embellish upon the “Colton Means Business” Economic Development webpage.
  - **Objective:** Staff will continue to represent the City’s attendance at the International Council of Shopping Centers (“ICSC”) Conference and other real estate brokerage networking sessions to make retailers and developers aware that Colton is a great place to bring their business expansion efforts.
  - **Objective:** To advance the Phase II development/expansion of the California University of Science and Medicine and other mixed-use retail development within the Hub City Centre project area. Staff will continue to meet regularly with property owners to further the vision for the area.
  - **Objective:** Work with real estate brokers, property owners and developers to facilitate and create partnership opportunities for new development of retail, commercial, industrial, office, entertainment and housing in appropriately zoned sectors within the City of Colton.

# CITY MANAGER

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
City Manager	4.0	4.0	2.0	3.0
Economic Development	2.0	2.0	2.0	2.0
<b>Total Department FTEs</b>	<b>6.0</b>	<b>6.0</b>	<b>4.0</b>	<b>5.0</b>

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Fund</b>				
General Fund	995,921	1,118,797	1,145,822	1,381,009
Miscellaneous Grants Fund	15,193	10,557	294,267	13,000
Housing Authority - Low/Mod Capital Projects	91,500	111,750	-	-
<b>Total Dollars by Fund</b>	<b>1,102,614</b>	<b>1,241,104</b>	<b>1,440,089</b>	<b>1,394,009</b>

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	530,882	509,473	477,857	658,418
Part Time	-	4,741	23,000	25,000
Overtime	-	-	-	-
Salary Related Benefits	67,391	80,661	75,976	104,391
Non-Persable Benefits	93,931	75,212	76,236	103,200
Persable Benefits	-	-	-	-
PERS Unfunded Liability	105,091	122,197	166,523	121,707
Education & Training	1,350	-	5,000	5,000
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>798,645</b>	<b>792,284</b>	<b>824,592</b>	<b>1,017,716</b>
Maintenance & Operations	119,052	274,112	352,330	100,683
Contracted Services	145,347	132,641	209,900	232,400
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	39,570	42,067	53,267	43,210
<b>Total Dollars by Expense Category</b>	<b>1,102,614</b>	<b>1,241,104</b>	<b>1,440,089</b>	<b>1,394,009</b>

# CITY MANAGER

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	530,882	509,473	477,857	658,418
Part Time	-	4,741	23,000	25,000
Overtime	-	-	-	-
Salary Related Benefits	67,391	80,661	75,976	104,391
Non-Persable Benefits	93,931	75,212	76,236	103,200
Persable Benefits	-	-	-	-
PERS Unfunded Liability	105,091	122,197	166,523	121,707
Education & Training	1,350	-	5,000	5,000
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>798,645</b>	<b>792,284</b>	<b>824,592</b>	<b>1,017,716</b>
Maintenance & Operations	12,359	151,805	58,063	87,683
Contracted Services	145,347	132,641	209,900	232,400
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	39,570	42,067	53,267	43,210
<b>Total Dollars by Expense Category</b>	<b>995,921</b>	<b>1,118,797</b>	<b>1,145,822</b>	<b>1,381,009</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
City Manager	549,597	535,552	648,094	750,279
Public Information Officer (PIO)	-	-	-	29,550
Economic Development	446,324	583,245	497,728	601,180
<b>Total Dollars by Division</b>	<b>995,921</b>	<b>1,118,797</b>	<b>1,145,822</b>	<b>1,381,009</b>

# CITY MANAGER

## HOUSING AUTHORITY FUNDS

The Housing Authority Funds are responsible for providing decent, safe, sanitary and affordable housing for low-income families, elderly, and persons with disabilities.

## HOUSING AUTHORITY FUNDS BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	91,500	111,750	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>91,500</b>	<b>111,750</b>	<b>-</b>	<b>-</b>

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Project Area</b>				
Rancho Mediterrania CHFA	-	-	-	-
Rancho Mediterrania Park Operations	-	-	-	-
Low/Mod Bond Proceeds	-	-	-	-
Low/Mod Capital Projects	91,500	111,750	-	-
<b>Total Dollars by Project Area</b>	<b>91,500</b>	<b>111,750</b>	<b>-</b>	<b>-</b>

# CITY MANAGER

## MISCELLANEOUS GRANTS FUND BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	15,193	10,557	294,267	13,000
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>15,193</b>	<b>10,557</b>	<b>294,267</b>	<b>13,000</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
City Manager	15,193	10,557	294,267	13,000
<b>Total Dollars by Project Area</b>	<b>15,193</b>	<b>10,557</b>	<b>294,267</b>	<b>13,000</b>

# CITY CLERK

## DESCRIPTION

The primary goal of the City Clerk's Office is to provide the public with complete and timely information, manage the processing, indexing and maintenance of records of all ordinances, resolutions and legislative actions pertaining to the City Council, Colton Housing Authority, Colton Utility Authority, Colton Public Financing Authority, and Successor to the Redevelopment Agency for the City of Colton.

The City Clerk's Office ensures that agendas are posted, noticed and that all legal publishing requirements are met. The department maintains and updates the "Maddy List"; updates the Municipal Code; is the custodian of the City Seal; administers oaths; and, is the authorized agent for the City with authority to receive service of all legal processes. In addition, the City Clerk's Office provides Notary Public services.

The City Clerk's Office is responsible for responding to requests for public records; maintains and processes contracts with the City and claims against the City; coordinates and conducts City elections; and, provides, receives and files campaign statements, and Statements of Economic Interests, in accordance with the Secretary of State and the Fair Political Practices Commission.

## ACCOMPLISHMENTS

- ❖ Records Retention Program - Initiated a Records Retention Team to work with City Clerk staff on identifying boxes/documents located at the Records Retention Center and collaborate closely in the future to ensure compliance with the Records Retention Policy.
- ❖ Public Records Requests – Processed 635 public records requests within the 10-day deadline in accordance with the Public Records Act.
- ❖ Trainings – Continue to cross-trained staff to maintain the efficiency of the office and provide great customer service to Elected Officials, Staff and constituents.
- ❖ Elections – Conducted the November 2, 2022 elections that included Mayor and 4 new districts of Colton Council Seats.
- ❖ Policy and Leadership – Provided bi-annual Ethics Training to City Council, Boards and Commission and Staff in June 2022.

## OBJECTIVES

- ❖ Develop an agenda preparation training guide for all Policy Bodies of the City covering all regulations as well as best practices of creating meeting agendas, notices of adjournment and meeting procedures defined in the California Brown Act.

# CITY CLERK

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- ❖ Continue to provide updates to Municipal Code quarterly.
- ❖ Departmental reorganization; attain the necessary staff to continue the City Wide Records Retention Program, continue the Destruction of Obsolete Records and assist with day to day tasks in order to have a more proactive work environment rather than reactive.
- ❖ Continue to provide the highest level of customer service and build strong inter-relations.
- ❖ Continue education and training for City Clerk Staff.
- ❖ Continue to educate key personnel on use of Laserfiche and Weblink Portal.
- ❖ Continue to increase the quantity of documents imported in Weblink Portal for transparency.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
City Clerk	3.0	3.0	3.0	4.0
<b>Total Department FTEs</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>4.0</b>

# CITY CLERK

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	96,864	82,199	101,482	167,868
Part Time	4,620	11,925	14,784	-
Overtime	176	1,144	-	-
Salary Related Benefits	13,062	10,678	15,197	32,281
Non-Persable Benefits	40,147	34,015	39,747	51,300
Persable Benefits	-	-	-	-
PERS Unfunded Liability	21,946	25,910	26,909	30,881
Education & Training	-	1,500	2,500	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>176,815</b>	<b>167,371</b>	<b>200,619</b>	<b>282,330</b>
Maintenance & Operations	109,193	77,167	216,710	105,130
Contracted Services	19,579	19,277	35,500	32,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	8,263	8,920	8,608	10,964
<b>Total Dollars by Expense Category</b>	<b>313,850</b>	<b>272,735</b>	<b>461,437</b>	<b>430,424</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
City Clerk	313,850	272,735	461,437	430,424
<b>Total Dollars by Division</b>	<b>313,850</b>	<b>272,735</b>	<b>461,437</b>	<b>430,424</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## DESCRIPTION

The Human Resources & Risk Management Department consists of two divisions, Human Resources and Risk Management, and is a service department for internal and external customers managing the organization's human capital and risk management. We provide strategic, administrative and operational service to help achieve the City's overall success, and to ensure the organization is compliant with Federal, State and local laws and regulations.

### HUMAN RESOURCES DIVISION

The Human Resources Division serves as a strategic partner throughout all city departments and provides full-range of services from hire-to-retire with a dedicated focus on recruiting, hiring, training and retaining high quality personnel. We do this by managing top-notch recruitment and selection efforts, engaging, developing and leveraging talent, minimizing risk, maintaining positive labor relations, and achieving strategic goals and objectives.

The Human Resources Department facilitates the following organizational functions and employee transactions:

- Classification and Compensation
- Discipline and Grievances
- Employee Benefits Administration
- Employee Relations
- Employee Training & Development
- Federal and State employment law compliance
- Labor Relations and Negotiations
- Leave Programs
- Memoranda of Understanding Administration
- Performance Evaluations
- Policies & Procedures
- Recruitment & Selection including Promotional Opportunities
- Other functions related to Human Resources Administration

### RISK MANAGEMENT DIVISION

The Risk Management Division serves to protect the personnel and physical assets of the city from injury and loss. Risk Management manages the city's insurance and loss control programs, including worker's compensation, property insurance general/auto liability, long term disability and unemployment insurance. This is an internal insurance program providing oversight of claims administration, procurement of required insurance coverage and the development, coordination and implementation of safety and loss-prevention programs

## PROGRAM MEASUREMENTS

### Liability Claims Filed

<u>Department</u>	<u>PHLE Claim 2022-23 **</u>	<u>Small Claims 2022023 **</u>
Development Services	0	0

# HUMAN RESOURCES/RISK MANAGEMENT

Community Services	0	0
General City Administration	0	0

<u>Department</u>	* PHLE Claims <u>2022-23 **</u>	Small Claims <u>2022-23 **</u>
General	0	2
Fire Department	0	0
Police Department	4	4
Public Works	0	24
>Electric Utility	<u>0</u>	8 (power outage)
<b>TOTAL</b>	<b>11</b>	<b>38</b>

### Workers' Compensation Claims Filed

<u>Department</u>	Actual <u>2022-23 **</u>
Development Services	0
Community Services	5
General City Administration	1
Fire Department	0
Police Department	9
Public Works	<u>4</u>
<b>TOTAL</b>	<b>22</b>

\*PHLE Claims - claims with potential higher liability exposure.

\*\* As of March 30, 2023

A full description of Risk Management is located in the Internal Service Fund portion of the budget document.

## ACCOMPLISHMENTS

- On July 1, 2022, the City joined a municipal insurance pool, Public Entity Risk Management Authority (PERMA). This strategic move allowed the City to significantly reduce SIR exposures to \$500,000 per claim, down from previous levels of \$1,000,000 per claim for Workers' Compensation, \$2,000,000 per claim for General Liability, and \$3,000,000 per claim for Police Liability.
- As part of the recruitment process, the following statics occurred by the end of March, 2023:
  - ❖ Recruitments posted: 75
  - ❖ Applications received/reviewed: 2344
  - ❖ Hires/Rehires/Promotions: 82
  - ❖ Separations/Retirements: 53
  - ❖ Vacancies: 137 includes full-time & part-time positions

# HUMAN RESOURCES/RISK MANAGEMENT

- When the global COVID-19 Pandemic outbreak occurred, California Governor Newsom declared a State of Emergency on March 4, 2020. The City Manager declared a State of Emergency for the City of Colton on March 17, 2020. The HR Department has successfully conducted contract tracing, reporting and managed these cases for the city during this emergency period. Below are the number of employees that were confirmed positive for COVID-19 at the end of each year:
  - ❖ Previous two years (2020, 2021) – 128
  - ❖ 2022 – 163
  - ❖ As of 3/29/23 – 5
  - ❖ Governor Newsom has issued a proclamation terminating the states’ COVID-19 State of Emergency on February 23, 2023. Under CalOSHA, the COVID-19 Prevention Non-Emergency Regulations Standards will remain in effect until February 3, 2025.
- As part of the PERMA transition, the City obtained a new TPA for General Liability and Workers’ Compensation, AdminSure.
- The department created a new Senior Human Resources Analyst position, creating a job ladder for employees to promote. The department promoted two employees, one each to Senior HR Analyst and HR Analyst.

## OBJECTIVES

- On-Board a Senior Risk Management Analyst to assist the Department with restoring an effective and sustainable City Risk Management program.
- Continue to review, update, and revise Human Resources Policies, and the Personnel Rules and Regulations, which many are aged 2-4 decades. This project began in the 2022/2023 fiscal year and will take approximately 2 years to complete.
- Complete negotiations for a new MOU with IBEW Electric, whose contract expires 12/31/23.
- Create a new-hire signing bonus program to help attract qualified applicants to fill the needs of the City of Colton.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
Human Resources/Risk Management	4.0	4.0	5.0	5.0
<b>Total Department FTEs</b>	<b>4.0</b>	<b>4.0</b>	<b>5.0</b>	<b>5.0</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	1,980,087	2,097,928	2,843,304	2,944,575
Insurances Fund	5,762,344	5,281,309	8,217,662	8,357,804
<b>Total Dollars by Fund</b>	<b>7,742,431</b>	<b>7,379,237</b>	<b>11,060,966</b>	<b>11,302,379</b>

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	302,827	335,852	457,086	582,957
Part Time	63,138	57,274	40,000	-
Overtime	2,632	2,058	-	-
Salary Related Benefits	41,456	45,451	91,168	93,262
Non-Pers able Benefits	82,400	62,869	89,656	130,394
Pers able Benefits	-	624	-	-
Retiree Health Insurance	1,309,638	1,321,689	1,400,000	1,450,000
PERS Unfunded Liability	73,255	86,133	92,817	107,901
Education & Training	653	-	5,000	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>1,875,999</b>	<b>1,911,950</b>	<b>2,175,727</b>	<b>2,364,514</b>
Maintenance & Operations	5,663,969	5,141,271	7,971,626	8,148,556
Contracted Services	174,881	296,365	883,923	750,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	1,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	27,582	29,651	29,690	38,309
<b>Total Dollars by Expense Category</b>	<b>7,742,431</b>	<b>7,379,237</b>	<b>11,060,966</b>	<b>11,302,379</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	174,610	198,862	271,126	318,404
Part Time	31,569	28,637	-	-
Overtime	1,316	1,029	-	-
Salary Related Benefits	24,247	27,274	66,405	55,445
Non-Persable Benefits	51,211	36,158	52,692	77,038
Persable Benefits	-	485	-	-
Retiree Health Insurance	1,309,638	1,321,689	1,400,000	1,450,000
PERS Unfunded Liability	45,437	53,220	57,328	58,855
Education & Training	653	-	5,000	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>1,638,681</b>	<b>1,667,354</b>	<b>1,852,551</b>	<b>1,959,742</b>
Maintenance & Operations	285,997	319,330	388,492	503,937
Contracted Services	38,301	92,923	583,923	460,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	17,108	18,321	18,338	20,896
<b>Total Dollars by Expense Category</b>	<b>1,980,087</b>	<b>2,097,928</b>	<b>2,843,304</b>	<b>2,944,575</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Human Resources	1,980,087	2,097,928	2,843,304	2,944,575
<b>Total Dollars by Division</b>	<b>1,980,087</b>	<b>2,097,928</b>	<b>2,843,304</b>	<b>2,944,575</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## INSURANCES FUND

The City has exposure to various property, liability, and personnel risks of loss. To address these exposures in a cost-effective manner, the City is permissibly self-insured and maintains a fund to cover the costs of these risks. As part of the Risk Management framework, the City also purchases insurance coverage for high-severity claims in excess of the self-insured retention (SIR). During the 2022-2023 fiscal year insurance renewal process, the City aggressively explored risk transfer alternatives to address increasing insurance premiums and elevated SIR limits offered in the private insurance marketplace. Effective July 1, 2022, the City joined a municipal insurance pool, Public Entity Risk Management Authority (PERMA). This strategic move allowed the City to significantly reduce SIR exposures to \$500,000 per claim, down from previous levels of \$1,000,000 per claim for Workers' Compensation, \$2,000,000 per claim for General Liability, and \$3,000,000 per claim for Police Liability, respectively. By joining PERMA, the City obtained an increased limit of general liability protection for a total of \$50,000,000, up from the \$30,000,000 limit afforded by the preceding private insurance program. The City continues with PERMA for the 2023-2024 fiscal year as outlined in Resolution R-78-22.

All funds participate and make payments to this internal service fund based on actual costs to pay prior years' claims and estimated costs for current claims activity. The cost of excess insurance premiums is also paid from these funds.

This function is funded through charges to all user departments.

## INSURANCES FUND BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	128,217	136,990	185,960	264,553
Part Time	31,569	28,637	40,000	-
Overtime	1,316	1,029	-	-
Salary Related Benefits	17,209	18,177	24,763	37,817
Non-Persable Benefits	31,189	26,711	36,964	53,356
Persable Benefits	-	139	-	-
PERS Unfunded Liability	27,818	32,913	35,489	49,046
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>237,318</b>	<b>244,596</b>	<b>323,176</b>	<b>404,772</b>
Maintenance & Operations	5,377,972	4,821,941	7,583,134	7,644,619
Contracted Services	136,580	203,442	300,000	290,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	1,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	10,474	11,330	11,352	17,413
<b>Total Dollars by Expense Category</b>	<b>5,762,344</b>	<b>5,281,309</b>	<b>8,217,662</b>	<b>8,357,804</b>

# FINANCE DEPARTMENT

## DESCRIPTION

The Finance Department comprises four divisions: Finance Administration, Customer Service, Purchasing, and Information Services.

## FINANCE ADMINISTRATION

The Finance Department strives to provide outstanding customer service to its internal and external customers. The Department is charged with providing proactive financial and analytical support to City departments and decision makers, as well as to safeguard and facilitate the optimal use of City resources.

The Finance Department is responsible for providing fiduciary control of the City's assets and is charged with managing the fiscal affairs of the City. The Division pays bills, administers grants, provides billing and cash receipts, processes payroll for all City staff, keeps all financial records of the City, prepares the comprehensive annual budget, and generates the annual and statistical financial reporting for all City funds and for all of the Successor Agency to the Redevelopment Agency activities.

The Division works closely with state and federal agencies, as well as with independent auditors, providing the required information and reports to ensure the City is in compliance with all Generally Accepted Accounting Standards (GAAP), and state and federal regulations.

## CUSTOMER SERVICE

The Customer Service Division provides assistance to all of the City of Colton utility customers. Services include billing, payment receipt, telephone service, collection services, and direct personal service to any customers requiring our assistance.

The Customer Service Division's hours of operation include City Hall counter hours 8:00 A.M. to 6:00 P.M. and telephone availability from 8:30 A.M. to 6:00 P.M, Monday through Thursday.

## PURCHASING

The Purchasing Division is responsible for coordinating and/or taking the lead on all City purchases, maintaining an inventory supply for various City Departments, as well as ensuring that all purchases are made in compliance with Council approved purchasing policies and procedures and state regulations.

In addition, the Purchasing Division works with the City departments on the issuance of Requests for Bids, Requests for Proposals or Qualifications (RFB's, RFP's; RFQ's) and oversees the issuance of City contracts.

The focus is on obtaining the best products and services for the City through fair and open competition. Purchasing strives to strengthen the organization by implementing best practices and consistently providing a high level of service to all City Departments.

# FINANCE DEPARTMENT

## INFORMATION SERVICES

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

Beginning in 2014, some electric system security responsibilities were added to the Information Services Division.

This function is funded through charges to all user departments.

## ACCOMPLISHMENTS

- ❖ Completed the Fiscal Year 2021-22 Annual Comprehensive Financial Report (ACFR) and was awarded the prestigious Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Successfully processed 202 Vendor contracts, 1,301 Purchase Orders, 21,886 Invoice Payments.
- ❖ Enhanced online utility payment processing options to provide additional payment option flexibility and improve the customer service
- ❖ Implemented multiple redundant incoming and outgoing internet traffic solutions for increased internet reliability and load balancing.
- ❖ Initiated the Avaya phone system upgrade to Voice over Internet Protocol (VoIP) project.
- ❖ Completed council chambers audio/video upgrades to improve functionality and increase reliability.
- ❖ Installed new camera system at the Corporate Yard with expansion capability to include cameras at additional locations.
- ❖ Commenced testing and initial conversion to Office 365 and Microsoft Teams.
- ❖ Implemented several cyber security protocols to strengthen the City's network security.

# FINANCE DEPARTMENT

## OBJECTIVES

- ❖ Consistently provide accurate and timely financial information to the City Council to facilitate informed decision making
- ❖ Ensure the City of Colton’s short and long-term financial status is healthy and sound
- ❖ Ensure public funds and assets are invested prudently and are well-managed
- ❖ Coordinate the development, preparation, and presentation of the annual budget
- ❖ Update Council-approved budget adjustments in a timely manner
- ❖ Provide the City Council with an Annual Comprehensive Financial Report (ACFR) in a timely manner, in accordance with Generally Accepted Accounting Principles (GAAP)
- ❖ Achieve and maintain compliance with all federal and state regulations and City ordinances regarding financial reporting
- ❖ Submit the Annual Comprehensive Financial Report (ACFR) for the prestigious Government Finance Officers’ Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Ensure Colton residents receive outstanding customer service
- ❖ Ensure the citywide Information Services Infrastructure is operating effectively, efficiently, and securely to guarantee City departments are able to operate in a seamless manner with the I.S. solutions necessary to deliver outstanding service

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
Finance Administration	8.0	8.0	9.0	10.0
Customer Service	12.8	12.8	12.8	13.8
Purchasing	3.2	3.2	3.2	3.2
Information Services	3.0	3.0	3.0	3.0
<b>Total Department FTEs</b>	<b>27.0</b>	<b>27.0</b>	<b>28.0</b>	<b>30.0</b>

# FINANCE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	3,027,096	3,147,459	3,606,816	4,359,315
Information Services Fund	837,400	769,108	1,494,221	1,010,114
<b>Total Dollars by Fund</b>	<b>3,864,496</b>	<b>3,916,567</b>	<b>5,101,037</b>	<b>5,369,429</b>

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,689,680	1,772,582	1,832,917	2,372,689
Part Time	41,455	32,325	43,251	42,000
Overtime	20,390	42,409	45,887	43,500
Salary Related Benefits	225,792	224,691	240,583	333,816
Non-Persable Benefits	409,281	424,446	466,653	592,615
Persable Benefits	391	117	-	-
PERS Unfunded Liability	352,677	408,256	451,990	438,871
Education & Training	-	-	15,000	17,500
Uniforms & Safety Equipment	2,399	2,269	2,900	2,900
<b>Total Salaries &amp; Benefits</b>	<b>2,742,065</b>	<b>2,907,095</b>	<b>3,099,181</b>	<b>3,843,891</b>
Maintenance & Operations	482,101	427,116	663,720	674,424
Contracted Services	486,193	441,812	696,065	675,300
Capital Improvements	-	-	-	-
Capital Outlay	21,346	-	497,489	20,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	132,791	140,544	144,582	155,814
<b>Total Dollars by Expense Category</b>	<b>3,864,496</b>	<b>3,916,567</b>	<b>5,101,037</b>	<b>5,369,429</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Administration	1,237,066	1,299,847	1,670,132	2,000,708
Customer Services	1,457,375	1,506,169	1,592,339	1,965,049
Purchasing	332,655	341,443	344,345	393,558
Information Services	837,400	769,108	1,494,221	1,010,114
<b>Total Dollars by Division</b>	<b>3,864,496</b>	<b>3,916,567</b>	<b>5,101,037</b>	<b>5,369,429</b>

# FINANCE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,434,978	1,512,672	1,555,754	2,063,681
Part Time	41,455	32,325	43,251	42,000
Overtime	15,873	37,246	39,887	37,500
Salary Related Benefits	186,950	195,783	205,830	291,712
Non-Persable Benefits	356,687	367,019	404,108	530,377
Persable Benefits	391	117	-	-
PERS Unfunded Liability	301,058	348,733	388,033	381,832
Education & Training	-	-	15,000	17,500
Uniforms & Safety Equipment	2,399	2,269	2,900	2,900
<b>Total Salaries &amp; Benefits</b>	<b>2,339,791</b>	<b>2,496,164</b>	<b>2,654,763</b>	<b>3,367,502</b>
Maintenance & Operations	137,317	122,168	181,865	230,950
Contracted Services	436,633	409,074	646,065	625,300
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	113,355	120,053	124,123	135,563
<b>Total Dollars by Expense Category</b>	<b>3,027,096</b>	<b>3,147,459</b>	<b>3,606,816</b>	<b>4,359,315</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Administration	1,237,066	1,299,847	1,670,132	2,000,708
Customer Services	1,457,375	1,506,169	1,592,339	1,965,049
Purchasing	332,655	341,443	344,345	393,558
<b>Total Dollars by Division</b>	<b>3,027,096</b>	<b>3,147,459</b>	<b>3,606,816</b>	<b>4,359,315</b>

# FINANCE DEPARTMENT

## INFORMATION SERVICES FUND DEPARTMENT BUDGET SUMMARY

The Information Services Division’s responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

This function is funded through charges to all user departments.

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	254,702	259,910	277,163	309,008
Part Time	-	-	-	-
Overtime	4,517	5,163	6,000	6,000
Salary Related Benefits	38,842	28,908	34,753	42,104
Non-Persable Benefits	52,594	57,427	62,545	62,238
Persable Benefits	-	-	-	-
PERS Unfunded Liability	51,619	59,523	63,957	57,039
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>402,274</b>	<b>410,931</b>	<b>444,418</b>	<b>476,389</b>
Maintenance & Operations	344,784	304,948	481,855	443,474
Contracted Services	49,560	32,738	50,000	50,000
Capital Improvements	-	-	-	-
Capital Outlay	21,346	-	497,489	20,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	19,436	20,491	20,459	20,251
<b>Total Dollars by Expense Category</b>	<b>837,400</b>	<b>769,108</b>	<b>1,494,221</b>	<b>1,010,114</b>

# CITY ATTORNEY

## DESCRIPTION

The City Attorney's Office provides legal counsel and representation for the City, prosecutes and defends legal actions, and protects the interests of the citizens of Colton. The City Attorney provides the following legal services to the City:

- Defends the City in civil lawsuits brought against it, its officials, employees and departments; prosecutes violations of the City's Municipal Code and certain state laws; and pursues actions to recover costs from third parties for damages and liability to the City.
- Negotiates, reviews, edits and drafts contracts and other documents and agreements for the City.
- Serves as general legal counsel; and, as such researches and prepares ordinances, resolutions, and legal opinions on a wide variety of issues, and advises City employees regarding liability issues.
- Attends City Council meetings to provide support to the Council, as well as ensure meetings are conducted in compliance with all applicable laws.
- Attends other City Commission meetings as requested and provides legal support and advice.
- Assist City Clerk and City Departments with responses to records requests.

## OBJECTIVES

- ❖ Attend all regular City Council meetings
- ❖ Work with City Council and staff to limit the City's legal exposure on various issues
- ❖ Provide on-going legal advice on a variety of City issues

# CITY ATTORNEY

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	659,155	1,095,372	755,250	810,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>659,155</b>	<b>1,095,372</b>	<b>755,250</b>	<b>810,000</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
City Attorney	659,155	1,095,372	755,250	810,000
<b>Total Dollars by Division</b>	<b>659,155</b>	<b>1,095,372</b>	<b>755,250</b>	<b>810,000</b>

# CITY TREASURER

**DESCRIPTION**

The City Treasurer is an elected official charged with the responsibility for investment and management of all City funds. In accordance with the City’s investment policy, fund are invested to ensure safety, liquidity, and lastly, yield.

The City Treasurer must monitor investments on a daily basis to ensure funds are available when needed to meet obligations.

**ACCOMPLISHMENTS**

- ❖ Maintained a prudent investment policy on the City’s pooled cash funds
- ❖ Implemented reporting of cash and investment balances by fund in the monthly Treasurer’s Report to increase transparency

**OBJECTIVES**

- ❖ Present the City’s investment policy to the City Council for annual approval
- ❖ Maintain funds in secure and liquid investments, in accordance with the policy
- ❖ Work closely with the City’s Finance Division to ensure proper cash flow to meet all current obligations

**DEPARTMENT PERSONNEL SUMMARY**

**Full-time Positions**

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
City Treasurer	1.0	1.0	1.0	1.0
<b>Total Department FTEs</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>

# CITY TREASURER

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	26,772	26,772	27,285	26,700
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	3,628	3,594	3,603	3,522
Non-Persable Benefits	13,440	12,881	14,672	15,436
Persable Benefits	-	-	-	-
PERS Unfunded Liability	5,255	6,302	6,240	5,086
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>49,095</b>	<b>49,549</b>	<b>51,800</b>	<b>50,744</b>
Maintenance & Operations	2,786	2,647	2,698	2,640
Contracted Services	6,872	9,755	13,200	15,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,978	2,170	1,996	1,806
<b>Total Dollars by Expense Category</b>	<b>60,731</b>	<b>64,121</b>	<b>69,694</b>	<b>70,190</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
City Treasurer	60,731	64,121	69,694	70,190
<b>Total Dollars by Division</b>	<b>60,731</b>	<b>64,121</b>	<b>69,694</b>	<b>70,190</b>

# POLICE DEPARTMENT

## DESCRIPTION

The City of Colton Police Department started in 1887. The City incorporated in that year and Virgil Earp was elected as Colton's first City Marshal. Law enforcement has certainly changed since those early days. From a Marshal with one or two Deputies using horses, wagons, and sometimes wheelbarrows to transport suspects, to a full service Police Department employing a staff of 89 and using state of the art equipment, motor vehicles, technology, and training.

The Police Department prides itself on building and maintaining a strong foundation for law, order, and public safety.

## ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division encompasses Administration and Support Services.

### ADMINISTRATION

Administration includes Command Staff, Professional Standards, Legal, Recruitment, Training, and Media Relations.

Duties performed by Administration include establishing Department goals, priorities, and objectives; monitoring Department performance; communication and coordination with City leadership and other departments/agencies; preparation and monitoring of the Department budget; maintenance of official records; internal investigations and citizen complaints; legal issues related to liability; contracts; recruitment and training of personnel; and release of press information.

### SUPPORT SERVICES

Support Services includes Dispatch, Records, Code Compliance, Traffic Enforcement, School Resource Officers, the Multiple Enforcement Team (MET), Animal Services, Property and Evidence, Information Technology, Citizen Volunteers and Chaplains.

Duties performed by the Support Services include receiving calls from the public and dispatching of crimes and calls for service; maintenance and dissemination of crime and incident reports; uniform crime reporting; procurement, storage, distribution, and maintenance of supplies and equipment; code compliance service to the City; traffic enforcement and collision investigation, law enforcement presence and support on school campuses, quality of life maintenance and preservation, animal services to the City and installation and maintenance of technological equipment.

## OPERATIONS DIVISION

The Operations Division encompasses Patrol and Investigations.

### PATROL

Patrol is responsible for responding to all calls for service, conducting initial investigations to identify criminal activity, apprehending criminal offenders, and conducting proactive and preventative patrols. Included in Patrol is the Arrowhead Regional Medical Center contract for law enforcement services, the Colton At Risk Teen (CART) program, and the Explorer Program.

# POLICE DEPARTMENT

## INVESTIGATIONS

The Detective Bureau is responsible for conducting in-depth investigations of reported criminal activity; apprehending, interviewing and prosecuting criminal offenders; preparing criminal cases for prosecution with the District Attorney's Office, and recovering stolen property.

Detectives are assigned to the following categories of criminal cases:

- Crimes Against Persons (Major Crimes)
- Property Crimes
- Sexual Assaults/Crimes Against Children
- Assaults/Vandalism
- Economic Crimes
- Narcotics

## ACCOMPLISHMENTS

The Department successfully implemented the Racial and Identity Profiling Act (RIPA). The Department began reporting required data to the California Department of Justice as of January 1, 2022; and has continued to report as required by DOJ.

The Department was again awarded a grant funded through OTS, which includes DUI saturation patrols, DUI checkpoints, pedestrians and bicycle protection details, and others. The funds will be utilized throughout the year.

The Federal Bureau of Investigation (FBI) mandated that all law informant agencies that participate in the Uniform Crime Reporting (UCR) program switch from Summary Reporting Systems to the National Incident-Based Reporting System (NIBRS). The department successfully made the switch and is reporting the UCR Statistics in NIBRS and has been certified by the FBI.

On September 13, 2022 The City of Colton entered into an agreement with the County of San Bernardino to assist The County with Off-Highway Vehicle enforcement. In this agreement, the San Bernardino County Board of Supervisors awarded the City of Colton \$162,334.00 to purchase an Off-Highway Vehicle fleet for the purpose of enforcing the growing county/city wide problem of OHV vehicles trespassing in the flood control area, canyons, private property, protected habitats, and local city streets. With the purchase and implementation of these vehicles and equipment the Colton Police Department will be able to re-implement the collateral assignment Colton-Off-Road-Enforcement (C.O.R.E.) team.

# POLICE DEPARTMENT

## CRIME STATISTICS

(Prior 12 months versus Past 12 months)

- ❖ Homicide: no change
- ❖ Rape: down approximately 20%
- ❖ Robbery: down approximately 2%
- ❖ Felony Assaults: up approximately 69%
- ❖ Burglary: up approximately 21%
- ❖ Larceny: up approximately 55%
- ❖ Auto theft: down approximately 5%
- ❖ Arson: up approximately 20%
- ❖ DUI Arrests up approximately 8%
- ❖ Injury Traffic Collisions up approximately 22%

## OBJECTIVES

- ❖ Fill current Police Officer vacancies
- ❖ Staff specialized assignments such as gangs, narcotics, and regional task force teams
- ❖ Develop and increase personnel to the Traffic Unit to enhance traffic and commercial vehicle enforcement
- ❖ Heighten the Quality of Life program
- ❖ Increase and enhance training for sworn personnel

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
Police Department	86.0	89.0	89.0	97.0
<b>Total Department FTEs</b>	<b>86.0</b>	<b>89.0</b>	<b>89.0</b>	<b>97.0</b>

# POLICE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	18,552,999	20,708,309	24,314,222	28,418,723
Drug/Gang Intervention	-	-	-	-
ViTeP Fund	98,566	-	15,000	-
Miscellaneous Grants Fund	545,487	196,899	705,421	125,000
Asset Forfeiture	-	1,139	53,640	-
<b>Total Dollars by Fund</b>	<b>19,197,052</b>	<b>20,906,347</b>	<b>25,088,283</b>	<b>28,543,723</b>

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	6,363,247	6,667,547	7,316,455	9,241,974
Part Time	114,132	60,525	200,000	-
Overtime	1,287,123	1,995,684	1,655,982	1,414,000
Salary Related Benefits	1,843,899	1,992,120	1,983,837	2,634,421
Non-Persable Benefits	1,410,308	1,304,424	1,611,965	1,842,434
Advanced Disability Pension	-	-	-	-
Persable Benefits	84,420	72,327	47,205	83,700
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	2,406,227	2,815,244	3,211,171	3,167,647
Education & Training	51,019	102,484	112,637	99,000
Uniforms & Safety Equipment	220,070	230,213	316,511	436,500
<b>Total Salaries &amp; Benefits</b>	<b>13,780,445</b>	<b>15,240,568</b>	<b>16,455,763</b>	<b>18,919,676</b>
Maintenance & Operations	767,827	920,724	1,464,185	1,472,232
Contracted Services	256,049	389,136	883,662	921,500
Capital Improvements	-	-	-	-
Capital Outlay	484,367	241,179	727,769	1,368,100
Allocated Charges	2,857,221	3,027,521	4,425,191	4,692,150
Operating Transfers - Out	1,051,143	1,087,219	1,131,713	1,170,065
<b>Total Dollars by Expense Category</b>	<b>19,197,052</b>	<b>20,906,347</b>	<b>25,088,283</b>	<b>28,543,723</b>

# POLICE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	6,133,618	6,631,572	7,242,194	9,241,974
Part Time	114,132	60,525	200,000	-
Overtime	1,098,197	1,935,807	1,414,000	1,414,000
Salary Related Benefits	1,767,821	1,987,591	1,974,518	2,634,421
Non-Persable Benefits	1,390,321	1,296,768	1,597,765	1,842,434
Persable Benefits	84,420	72,327	47,205	83,700
PERS Unfunded Liability	2,390,463	2,795,987	3,193,622	3,167,647
Education & Training	51,019	101,301	99,000	99,000
Uniforms & Safety Equipment	160,837	216,837	293,535	436,500
<b>Total Salaries &amp; Benefits</b>	<b>13,190,828</b>	<b>15,098,715</b>	<b>16,061,839</b>	<b>18,919,676</b>
Maintenance & Operations	752,724	886,750	1,359,672	1,447,232
Contracted Services	256,049	388,538	854,260	921,500
Capital Improvements	-	-	-	-
Capital Outlay	445,034	219,566	481,547	1,268,100
Allocated Charges	2,857,221	3,027,521	4,425,191	4,692,150
Operating Transfers - Out	1,051,143	1,087,219	1,131,713	1,170,065
<b>Total Dollars by Expense Category</b>	<b>18,552,999</b>	<b>20,708,309</b>	<b>24,314,222</b>	<b>28,418,723</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Administration	10,267,548	11,256,448	14,172,216	16,044,614
Patrol Division	6,031,529	7,062,589	7,519,912	9,362,466
Detective Division	1,591,906	1,468,976	1,599,595	1,863,057
Code Enforcement	662,016	920,296	1,022,499	1,148,586
<b>Total Dollars by Division</b>	<b>18,552,999</b>	<b>20,708,309</b>	<b>24,314,222</b>	<b>28,418,723</b>

# POLICE DEPARTMENT

## ViTep FUND

The City’s Vehicle Impound Traffic Enforcement Program (ViTep) was created under the statutes of the California Vehicle Code. This program allows for the recovery of costs incurred by the City as a result of towing and storing vehicles during the course of law enforcement business.

By tracking the cost associated with the towing and storage of vehicles through this account, the requisite fees can be appropriately directed to fund further traffic-related efforts.

## ViTep FUND BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	59,233	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>59,233</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	14,340	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	39,333	-	660	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>98,566</b>	<b>-</b>	<b>15,000</b>	<b>-</b>

# POLICE DEPARTMENT

## MISCELLANEOUS GRANTS (POLICE) FUND

The Miscellaneous Grants Fund accounts for various grants citywide. Unexpended grant revenue is carried forward into the following fiscal year. For new grant awards, funds will be appropriated once awards are received and approved by City Council. The following is a description of the grants accounted for in this fund specific to the Colton Police Department:

### OTS GRANT

The California Office of Traffic Safety (OTS) grant is for a year-long program of special enforcements and public awareness efforts to prevent traffic related deaths and injuries. The Colton Police Department will use the funding as part of the city's ongoing commitment to keep our roadways safe and improve the quality of life through both enforcement and education. Funding for this program is from the California Office of Traffic Safety through the National Highway Traffic Safety Administration.

### JAG GRANT

The Byrne Memorial Justice Assistance Grant (JAG) is a partnership among federal, state, and local governments to create safer communities. The partnership was formed in memory of New York Police Officer Edward Byrne, who was killed in the line of duty while protecting a witness by a well-known drug dealer.

The Justice Assistance Grant supports a broad range of activities to prevent crime based on local needs and conditions. Typically, JAG funding is used for technology needs and specialized law enforcement programs within the City.

### COPS GRANT

The State Department of Justice Community Oriented Policing Services grant provides funding for any law enforcement purpose. In the past, the grant has been used to fund an Information Services (IS) Coordinator. However, in FY2023-24, the grant is proposed for other capital needs of the Department.

### HOMELAND SECURITY GRANT

The Homeland Security Grant is to be used to purchase equipment and supplies that would enhance the Department's preparedness to protect, respond, and recover from a terrorist threat or attack.

# POLICE DEPARTMENT

## MISCELLANEOUS GRANTS (POLICE) FUND BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	229,629	35,975	74,261	-
Part Time	-	-	-	-
Overtime	188,926	59,877	241,982	-
Salary Related Benefits	76,078	4,529	9,319	-
Non-Persable Benefits	19,987	7,656	14,200	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	15,764	19,257	17,549	-
Education & Training	-	44	13,637	-
Uniforms & Safety Equipment	-	13,376	22,976	-
<b>Total Salaries &amp; Benefits</b>	<b>530,384</b>	<b>140,714</b>	<b>393,924</b>	<b>-</b>
Maintenance & Operations	15,103	33,974	90,173	25,000
Contracted Services	-	598	29,402	-
Capital Improvements	-	-	-	-
Capital Outlay	-	21,613	191,922	100,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>545,487</b>	<b>196,899</b>	<b>705,421</b>	<b>125,000</b>

# POLICE DEPARTMENT

## DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

The Drug/Gang Intervention Fund was created for the purposes of furthering education in the prevention of drug abuse and diversion from the gang lifestyle. The funds are used to purchase educational and training materials to be used throughout the City.

The account is funded from a mandatory fifteen percent share of asset seizure. As the department receives a court order to distribute forfeiture funds, fifteen percent is directed toward the Drug/Gang Intervention Fund.

## DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	-	-	-	-

# POLICE DEPARTMENT

## ASSET FORFEITURE FUND BUDGET SUMMARY

The Asset Forfeiture Fund accounts for the state and federal dollars allocated to the City resulting from crimes committed within the City’s jurisdiction, where assets were seized and later released by the Court.

Asset Forfeiture funds are restricted to certain police-related expenditures to fight gangs and drugs.

## ASSET FORFEITURE FUND BUDGET SUMMARY

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	1,139	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	<b>1,139</b>	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	53,640	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	-	<b>1,139</b>	<b>53,640</b>	-

# FIRE DEPARTMENT

## DESCRIPTION

The Fire Department was officially established by the City Council on October 18, 1891, when Ordinance 90 was passed. The Department has developed into a full service fire department, providing a full range of emergency and fire safety services, as well as City disaster planning, through four divisions: Operations, Fire Safety, Weed Abatement and Disaster Preparedness.

Emergency services are provided from four strategically located fire stations staffed by 13 firefighters (including paramedics) daily at each station. Department Headquarters/Administration and the Fire Safety Division are housed at Fire Station 211 which is located at 303 East "E" Street (on the corner of Tenth and "E")

Colton and Loma Linda continue to work together under a functional consolidation. Each maintain a Fire Chief and sharing Battalion Chiefs.

The Fire Department is comprised of three divisions:

## OPERATIONS

The Operations Division is managed by Shift Battalion Chiefs that are responsible for managing emergency response activities including fire suppression, emergency medical service, rescue, and hazardous materials response. Training, facility maintenance and equipment maintenance are also included in the Operations Division.

Firefighters divided among three shifts are assigned to the Operations Division. A Battalion Chief is in command of each shift and is responsible for coordinating emergency response, facilitating each day's activities, and administrative duties.

Fire Department dispatch services are provided through membership in the CONFIRE Joint Powers Authority which includes Apple Valley, Big Bear, Chino, Colton, Rialto, Loma Linda, Montclair, Redlands, Rancho Cucamonga, Running Springs, Victorville, and County Fire Departments. CONFIRE provides communications, public safety dispatch, full-service computer information systems support, and geographic information systems to the member agencies of the Joint Power Authority. This regional dispatch center is the largest fire department dispatch center in the County. It provides coordinated dispatch and automatic aid to all the member fire departments and also serves as the Operational Area dispatch center.

## SAFETY

Fire Safety is responsible for the administration and enforcement of all local, county, state, and federal regulations regarding hazards of fire, explosions, and the release of hazardous materials into the atmosphere arising from storage, handling and use of hazardous materials and devices, and from the conditions hazardous to life, environment, or property in the use of an occupancy, building, or premise.

# FIRE DEPARTMENT

## FIRE SAFETY

Fire Safety provides enforcement through periodic inspections of all City occupancies. Fire Safety is also responsible for the fire and life safety plan review and inspections of all construction sites within the City, and the safety plan review for all fire and life safety protection systems.

## WEED ABATEMENT

The Fire Department, through the Fire Safety Division, conducts a comprehensive annual weed abatement program in the spring and fall for all unimproved vacant parcels within the city. Through the Public Hearing process, property owners are given notice twice a year for the abatement of weeds, trash, and debris on their vacant parcels. Those properties not abated by a specified date are then referred to the City's appointed contractor for abatement. The property owner is invoiced for this work, along with the City's administrative fee. All invoices not paid by the due date are forwarded to the County Assessor's Office for inclusion on the County Tax Rolls. Approximately 400 parcels are abated annually.

## DISASTER PREPAREDNESS

The Fire Department is responsible for coordinating the City's Disaster Preparedness Program. This Program includes the development and periodic updating of the Emergency Operations and Hazard Mitigation Plans, training the City's Disaster Management Team, public outreach, and grants management. Previously, the cities of Colton and Loma Linda shared an Emergency Services Coordinator (ESC). Due to the untimely passing of the ESC in 2021, this position is no longer shared, and the responsibilities of Disaster Preparedness have fallen to a Shift Battalion Chief; this is a stop-gap measure.

The Fire Department previously maintained a Community Emergency Response Team (CERT) which was an active program to train and use citizen volunteers in disaster situations. Due to the loss of the ESC, the CERT Program is inactive.

## ACCOMPLISHMENTS

- ❖ Conducted one external Engineer promotional, interviewed four candidates, one passed
- ❖ Conducted a joint internal/external Engineer promotional with two internal candidates passing, all external candidates failed
- ❖ Conducted an internal Battalion Chief (BC) promotional with three candidates passing
- ❖ Ordered a new 100' tractor drawn aerial ladder truck
- ❖ Hired four Firefighter Paramedics, with several being lateral transfers from other fire departments

# FIRE DEPARTMENT

- ❖ Completed training on Transformational Relationships with all Captains and Chiefs culminating in a joint meeting of all shifts
- ❖ Unable to find a new BC vehicle, purchased a used RAM 1500 to be used as a BC Command Vehicle
- ❖ Using ARPA funds, ordered a new Type-1 Fire Engine with delivery date in 2024
- ❖ Working with Council, continued fireworks response and restrictions city-wide
- ❖ Completed the Department's first internal Fire Engineer Academy promoting four new engineers
- ❖ Working with Human Resources, hired 10 Firefighter Paramedics or 83% of the Firefighter Paramedic rank
- ❖ Standards of Response Cover report completed recommending bringing back Paramedic Squad and hiring six Firefighter Paramedics
- ❖ As part of Confire JPA, completed a proposal for Confire to provide ambulance service through a public/private partnership
- ❖ Responded to 8,365 total incidents, an increase of 404 incidents, a department record high

## OBJECTIVES

- ❖ Provide rapid response to emergencies to minimize the loss of life and property damage due to fires, medical emergencies, and other disasters
- ❖ Continue succession planning efforts in anticipation of retirements of senior members
- ❖ Employ new strategies of employee recruitment and retention
- ❖ Provide fire prevention and education to ensure a safe environment for the citizens of Colton
- ❖ Research and implement opportunities to increase retention of Firefighter Paramedics
- ❖ Research and apply for various grants to enhance all aspects of fire response and prevention

# FIRE DEPARTMENT

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
Fire Department	42.0	42.0	44.0	51.0
<b>Total Department FTEs</b>	<b>42.0</b>	<b>42.0</b>	<b>44.0</b>	<b>51.0</b>

# FIRE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	13,410,273	14,789,405	15,634,359	18,286,541
Miscellaneous Grants Fund	85,487	1,500,000	-	-
<b>Total Dollars by Fund</b>	<b>13,495,760</b>	<b>16,289,405</b>	<b>15,634,359</b>	<b>18,286,541</b>

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,695,852	4,071,520	4,519,300	5,900,047
Part Time	28,788	27,810	-	-
Overtime	840,006	1,269,141	200,000	205,000
Mandated Overtime	1,816,833	1,724,014	1,214,784	1,350,106
Salary Related Benefits	959,072	1,096,919	1,048,150	1,536,393
Non-Persable Benefits	723,862	658,123	952,340	1,101,772
Persable Benefits	101,230	109,102	100,637	151,412
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	1,896,293	2,200,110	2,484,844	2,465,796
Education & Training	26,485	29,884	42,466	50,866
Uniforms & Safety Equipment	257,411	355,629	536,265	719,299
<b>Total Salaries &amp; Benefits</b>	<b>10,345,832</b>	<b>11,542,252</b>	<b>11,098,786</b>	<b>13,480,691</b>
Maintenance & Operations	636,003	566,043	655,944	553,684
Contracted Services	663,126	717,317	849,230	1,031,405
Capital Improvements	5,091	-	-	-
Capital Outlay	70,349	1,519,358	167,874	81,575
Allocated Charges	1,771,053	1,939,975	2,857,909	3,130,802
Operating Transfers - Out	4,306	4,460	4,616	8,384
<b>Total Dollars by Expense Category</b>	<b>13,495,760</b>	<b>16,289,405</b>	<b>15,634,359</b>	<b>18,286,541</b>

# FIRE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,695,852	4,071,520	4,519,300	5,900,047
Part Time	28,788	27,810	-	-
Overtime - Emergency	69,710	734,943	-	5,000
Overtime - Department Business	29	66,308	147,573	199,130
Overtime - FLSA	100,915	112,910	162,750	183,306
Overtime - Call Out	105,963	98,141	113,379	132,300
Mandated Overtime	1,816,833	1,724,014	1,214,784	1,350,106
Overtime - CalOES Reimbursable	770,296	534,198	200,000	200,000
Overtime - Loma Linda Reimbursable	-	-	-	-
Salary Related Benefits	959,072	1,096,919	1,048,150	1,536,393
Non-Persable Benefits	723,862	658,123	952,340	1,101,772
Persable Benefits	101,230	109,102	100,637	151,412
PERS Unfunded Liability	1,896,293	2,200,110	2,484,844	2,465,796
Education & Training	26,485	29,884	42,466	50,866
Uniforms & Safety Equipment	50,504	78,270	112,563	204,563
<b>Total Salaries &amp; Benefits</b>	<b>10,345,832</b>	<b>11,542,252</b>	<b>11,098,786</b>	<b>13,480,691</b>
Maintenance & Operations	550,516	566,043	655,944	553,684
Contracted Services	663,126	717,317	849,230	1,031,405
Capital Improvements	5,091	-	-	-
Capital Outlay	70,349	19,358	167,874	81,575
Allocated Charges	1,771,053	1,939,975	2,857,909	3,130,802
Operating Transfers - Out	4,306	4,460	4,616	8,384
<b>Total Dollars by Expense Category</b>	<b>13,410,273</b>	<b>14,789,405</b>	<b>15,634,359</b>	<b>18,286,541</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Operations	12,249,563	13,780,511	14,711,985	17,308,263
Fire Safety	326,668	387,505	579,179	581,553
Weed Abatement	26,809	23,014	57,200	50,700
Disaster Preparedness	803,696	598,089	280,995	341,025
Training Team	3,537	286	5,000	5,000
<b>Total Dollars by Division</b>	<b>13,410,273</b>	<b>14,789,405</b>	<b>15,634,359</b>	<b>18,286,541</b>

# FIRE DEPARTMENT

## MISCELLANEOUS GRANTS FUND (FIRE)

The Miscellaneous Grants Fund accounts for various grants citywide. The grant funds accounted for in this fund specific to the Colton Fire Department are earmarked for specific purposes according to the requirements of the granting agency.

## MISCELLANEOUS GRANTS FUND (FIRE) BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Mandated Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	85,487	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	1,500,000	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>85,487</b>	<b>1,500,000</b>	-	-

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Miscellaneous Fire Grants	85,487	1,500,000	-	-
<b>Total Dollars by Division</b>	<b>85,487</b>	<b>1,500,000</b>	-	-

# COMMUNITY SERVICES DEPARTMENT



## DESCRIPTION

The Community Services Department offers high quality programs and services to the residents of the City. It maintains its mission to *"connect our community, through people, facilities and programs."*

The Community Services Department consists of four Divisions: Library Services, Recreation Services, Early Childhood Education, and Cemetery Services. It operates nine facilities, including four community centers, two libraries, childcare programs for school-age children at two sites, and State preschool program at three sites. The Department also offers Homeless Services programs, including bi-monthly free food distributions, eviction prevention and a community food, clothing, and hygiene pantries. Seasonal community events are hosted by the Department to encourage community spirit and healthy leisure time activities for the entire family. The success of our mission is connected to the response of the community to our programs, events, staff, and facilities.

## ADMINISTRATION

Community Services Administration is located at the Gonzales Community Center and oversees the Early Care and Education, Library Services, Recreation Services, the Hermosa Gardens Cemetery lease agreement, Colton Area Museum Improvement Project and various Park Development Projects. The Department is committed to providing a level of customer service that is friendly and professional, with well-trained staff members. Each customer interaction is viewed as a potential success story. Programs, services, and facilities are provided to meet the needs of residents and are continuously evaluated to ensure that these needs are being met. Customers are involved in the program development process and maximum participation is emphasized. The Department ensures that facilities are clean, inviting, and safe, and services follow the "best practices" of the profession.

The Community Services Department is a vital part of the network of services provided by the City of Colton. The Department provides support to all City departments, and interacts and partners with the community to further the goal of connecting the community.

## EARLY CARE AND EDUCATION

Early Care and Education provides care and education services through School Age Program and a State Preschool Program, at four locations: Cooley Ranch, Reche Canyon, Paul J. Rogers, and Wilson.

The School Age Program (SAP) is primarily funded by a California Department of Social Services contract and augmented with parent fees from both Private Pay and Family Fees from subsidized families that provides; before and after school care, full-day care (Winter, Spring, and Summer breaks), activities, snacks, on-site homework help and tutoring. It operates 246 days a year, Monday – Friday at Reche Canyon, and Paul J. Rogers school sites.

The State Preschool Program (SPP) is a contract program entirely funded by the California Department of Education. It is FREE, if income qualified. This program is designed and implemented to enhance a child's natural abilities and prepare them to succeed in Kindergarten, both inside the classroom and on the playground. It operates 180 days a year, five days a week at Wilson, Rogers, and Cooley Ranch. All three locations are part of the States' Quality Rating Improvement System, which stems from a National effort to improve the quality of Preschools using industry-recognized measures. Locally, in San Bernardino, the system is called Quality Start San Bernardino (QSSB). All three sites were rated a four (4) out of a possible five (5).

# COMMUNITY SERVICES DEPARTMENT

## LIBRARY SERVICES

Library Services operates two locations, the Main Library and the Luque Branch Library, which is also the home of the Homework Assistance Center. The Colton Public Library provides cardholders with access to information, materials, programming, and technology, which is pertinent to community members of all ages. The Library Services Division continues to provide its patrons with a blend of traditional library services and resources with advanced online and remote services, programming and access to technology.

The Colton Public Library System proudly provides services to nearly 70,000 registered borrowers and houses close to 100,000 items in its physical collection. With expanded resources and adapted services, the library continues to provide the finest popular materials and meet the informational need of our community. With the return of in-person services, library patrons are served by a hybrid format of traditional type of services meshed with emerging virtual programming, and on the go services. The new format of services and resources continue to be well received by the community and often serve as a guide for neighboring library systems.

The Library Services Division continues to provide adult literacy programming and school aged homework assistance, at the Luque Branch Library. In person and virtual sessions are available. The literacy program assists adults with confidential one on one literacy based tutoring, afterschool homework help for students grades K-8th and offers various types of family focused educational programming and resources.

## RECREATION SERVICES

Recreation Services provides programs and Community events for residents of all ages from four community centers, including the Frank A. Gonzales, Lawrence A. Hutton & Peter S. Luque Community Centers, and the Art Thompson Teen Center. Together, these locations offer community access to free or low-cost programs, events, and support services.

Recreation Services has something for most age groups with a variety of programs, activities, sports and city-wide community events to encourage maximum participation and healthy lifestyles for the residents of Colton. The Gonzales Community Center is the base of the Recreation Services Division. This facility includes a seasonal aquatics center, basketball gymnasium, and multiple classroom/meeting facilities. The Hutton Community Center holds senior programming (50+ Club) and a senior-only fitness center in the mornings and private rentals on the weekends. Luque Community Center currently hosts the grant funded Homeless Prevention & Resource programs where those in need can get emergency assistance for housing, food, clothing and hygiene supplies. The Thompson Teen Center boasts programs and services geared to youth ages 13-17, including games/activities, homework assistance, organized enrichment trips and an active Teen Board. The Recreation Division has seen an increase level of community participation and enrollment in most programs. In addition, the facility reservation program and special event reservation programs continue to see an increase in demand and revenue.

## DEPARTMENT ACCOMPLISHMENTS

- ❖ Increased participation in most Recreation Division programs, especially in annual community events, such as the Halloween Festival and Teen & Senior daily programs.
- ❖ Hutton Center Patio renovation completed with CDBG-COVID funding.
- ❖ Completed third year of providing senior meal delivery and additional food distribution to the community with CDBG-COVID funding.

# COMMUNITY SERVICES DEPARTMENT

- ❖ Submitted and received a funding request to the Office of California Assembly Majority Leader Eloise Gomez Reyes, for the Luque Community Center and Luque Branch Library, in the amount of \$1 Million to renovate the existing library space and create a homeless prevention resource center and \$18 million to develop the Colton Sports Park in South Colton.
- ❖ Was awarded a \$7,500 LSTA Grant for the California State Library to host the Community Crafting Program. Participants learned how to paint with acrylic pants, scrapbook and decorate cookies and cakes.
- ❖ Expanded the library’s children’s nonfiction collection with \$15,000 in families for literacy funding.
- ❖ Successfully hosted a school aged library card drive during National Library Week and welcomed 285 new library card holders.
- ❖ ECE received an additional \$533,909 for School Age and \$321,079 for Preschool contracts.
- ❖ ALL ECE facilities completed updated professional signage
- ❖ For the State Preschool Program, all three (3) sites continue to receive high marks from QSSB, and all have an official “rating” of 4. A score of “4” is deemed “Quality Plus” and “exceeds quality standards.”

## OBJECTIVES

- ❖ Connect our community by providing the finest programs, services, information, and facilities.
- ❖ Return to a full schedule of programs, within health & safety guidelines.
- ❖ Provide a high level of prompt and effective customer service to Colton’s residents with friendly, responsive, and well-trained staff members.
- ❖ Monitor and maintain funding in a responsible manner and consistently seek new funding sources for services within the community.
- ❖ Enhance individual and family health and enrichment through programs and activities for all age groups.
- ❖ Evaluate programs and events to ensure we are meeting the community’s needs and desires, and use that information to adjust policies and programs accordingly.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
Community Services	14.7	14.7	15.7	15.7
<b>Total Department FTEs</b>	<b>14.7</b>	<b>14.7</b>	<b>15.7</b>	<b>15.7</b>

# COMMUNITY SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	3,285,464	3,458,948	4,693,999	4,309,020
Early Care & Education Fund	1,014,699	975,390	1,880,757	1,473,123
Library Grant Fund	88,426	74,881	121,413	45,000
Miscellaneous Grants Fund	359,467	478,481	4,182,233	-
<b>Total Dollars by Fund</b>	<b>4,748,056</b>	<b>4,987,700</b>	<b>10,878,402</b>	<b>5,827,143</b>

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	888,781	905,735	1,069,991	1,173,723
Part Time	917,772	1,107,927	1,633,903	1,421,413
Overtime	111	1,668	23,750	15,000
Salary Related Benefits	142,540	149,661	180,336	179,023
Non-Persable Benefits	196,625	223,853	232,702	258,790
Persable Benefits	-	641	-	-
PERS Unfunded Liability	190,402	256,248	227,750	228,881
Education & Training	4,011	1,690	19,150	16,500
Uniforms & Safety Equipment	8,024	7,877	21,050	19,500
<b>Total Salaries &amp; Benefits</b>	<b>2,348,266</b>	<b>2,655,300</b>	<b>3,408,632</b>	<b>3,312,830</b>
Maintenance & Operations	540,260	544,933	1,543,361	620,451
Contracted Services	99,677	209,659	570,939	358,750
Capital Improvements	77,986	281,335	3,141,231	-
Capital Outlay	6,383	97,287	822,082	8,800
Allocated Charges	1,603,794	1,085,157	1,319,306	1,445,052
Operating Transfers - Out	71,690	114,029	72,851	81,260
<b>Total Dollars by Expense Category</b>	<b>4,748,056</b>	<b>4,987,700</b>	<b>10,878,402</b>	<b>5,827,143</b>

# COMMUNITY SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	589,199	600,756	697,673	793,417
Part Time	504,899	715,879	1,061,705	994,213
Overtime	111	1,668	3,750	5,000
Salary Related Benefits	86,000	94,591	101,266	123,321
Non-Persable Benefits	114,789	120,681	140,001	156,190
Persable Benefits	-	641	-	-
PERS Unfunded Liability	140,020	198,476	161,843	158,764
Education & Training	1,242	-	11,650	11,500
Uniforms & Safety Equipment	6,900	7,793	9,550	12,000
<b>Total Salaries &amp; Benefits</b>	<b>1,443,160</b>	<b>1,740,485</b>	<b>2,187,438</b>	<b>2,254,405</b>
Maintenance & Operations	211,091	375,593	672,093	359,397
Contracted Services	52,409	93,318	281,100	287,000
Capital Improvements	-	124,200	-	-
Capital Outlay	-	31,130	229,407	8,800
Allocated Charges	1,526,084	1,038,172	1,272,192	1,343,052
Operating Transfers - Out	52,720	56,050	51,769	56,366
<b>Total Dollars by Expense Category</b>	<b>3,285,464</b>	<b>3,458,948</b>	<b>4,693,999</b>	<b>4,309,020</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Administration	855,327	876,246	1,129,216	1,177,872
Recreation Services	1,953,431	2,114,596	2,991,006	2,504,718
Library Services	476,706	468,106	573,777	626,430
<b>Total Dollars by Division</b>	<b>3,285,464</b>	<b>3,458,948</b>	<b>4,693,999</b>	<b>4,309,020</b>

# COMMUNITY SERVICES DEPARTMENT

## EARLY CARE & EDUCATION FUND

The Early Care and Education (ECE) Division provides care and education services at five locations: Cooley Ranch (CR), Reche Canyon (RC), Paul J. Rogers (PJR), Wilson State Preschool (WSP), and the Gonzales Community Center (GCC). The School Age Program is primarily funded by a CDE Contract and supplemented by Private Pay and Family Fees. It provides care, activities, snack, and tutoring on-site, for two elementary schools (PJR and RC) for children K through 6<sup>th</sup> grade. The State Preschool Program (CR, WSP, and PJR) is 100% funded through a CDE Contract and is a free service to the community, if income qualified. The program is designed and implemented to enhance a child’s abilities and prepare them to succeed in Kindergarten. The Tiny Tots Program (GCC) is a fee-based program that is similar to the State Preschool Program, with the intention of giving children social and educational experiences so they can succeed in Kindergarten.

## EARLY CARE & EDUCATION FUND BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	257,495	261,537	308,239	380,306
Part Time	360,613	340,737	516,466	390,000
Overtime	-	-	20,000	10,000
Salary Related Benefits	48,497	48,613	45,965	53,502
Non-Persable Benefits	67,094	89,336	92,701	102,600
Persable Benefits	-	-	-	-
PERS Unfunded Liability	50,382	57,772	65,907	70,117
Education & Training	2,769	1,690	7,500	5,000
Uniforms & Safety Equipment	1,124	84	11,500	7,500
<b>Total Salaries &amp; Benefits</b>	<b>787,974</b>	<b>799,769</b>	<b>1,068,278</b>	<b>1,019,025</b>
Maintenance & Operations	118,954	98,024	429,234	257,954
Contracted Services	10,680	7,367	96,276	71,750
Capital Improvements	-	-	200,000	-
Capital Outlay	2,715	5,727	21,273	-
Allocated Charges	75,406	44,614	44,614	99,500
Operating Transfers - Out	18,970	19,889	21,082	24,894
<b>Total Dollars by Expense Category</b>	<b>1,014,699</b>	<b>975,390</b>	<b>1,880,757</b>	<b>1,473,123</b>

# COMMUNITY SERVICES DEPARTMENT

## Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
School Age	388,591	344,612	840,166	707,067
Preschool Program	615,623	620,427	950,415	766,056
Tiny Tots	-	-	-	-
California Education Stipend	10,485	10,351	90,176	-
<b>Total Dollars by Division</b>	<b>1,014,699</b>	<b>975,390</b>	<b>1,880,757</b>	<b>1,473,123</b>

# COMMUNITY SERVICES DEPARTMENT

## LIBRARY GRANT FUND DEPARTMENT BUDGET SUMMARY

The Advance to Literacy Program utilizes volunteer tutors to assist adult learners with basic reading, writing, math, and informational literacy skills. The Advance to Literacy program also offers basic computer classes that focus on introductory computer use and online searching. The literacy center continues to host DMV Test Preparation classes, conversational skills trainings and weekly families for literacy storytime. This program is funded through a State Library Grant along with CDBG funding. The Families for Literacy program offers special assistance to members of the Advance to Literacy program who have children ages 5 and under. Families for Literacy Programs include Preschool Story Time, which includes a free library book given to each child, Preschool Computer Lab, and afterschool homework assistance. Virtual services include online story time, distance learning tutoring, and additional online internet based resources. This year, funding increased from the State Library budget and additional grant funding was received through LSTA.

## LIBRARY GRANT FUND BUDGET SUMMARY

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	901	-	-
Part Time	45,954	50,501	55,732	37,200
Overtime	-	-	-	-
Salary Related Benefits	2,637	1,103	2,500	2,200
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>48,591</b>	<b>52,505</b>	<b>58,232</b>	<b>39,400</b>
Maintenance & Operations	31,606	20,005	60,681	3,100
Contracted Services	5,925	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	2,304	2,371	2,500	2,500
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>88,426</b>	<b>74,881</b>	<b>121,413</b>	<b>45,000</b>

# COMMUNITY SERVICES DEPARTMENT

## MISCELLANEOUS GRANT (COMMUNITY SERVICES) FUND

This cost center accounts for grants specific to the Community Services Department. The Community Services Department seeks out and identifies grant opportunities on an ongoing basis.

## MISCELLANEOUS GRANT FUND (COMMUNITY SERVICES) BUDGET SUMMARY

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	42,087	42,541	64,079	-
Part Time	6,306	810	-	-
Overtime	-	-	-	-
Salary Related Benefits	5,406	5,354	30,605	-
Non-Persable Benefits	14,742	13,836	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>68,541</b>	<b>62,541</b>	<b>94,684</b>	<b>-</b>
Maintenance & Operations	178,609	51,311	381,353	-
Contracted Services	30,663	108,974	193,563	-
Capital Improvements	77,986	157,135	2,941,231	-
Capital Outlay	3,668	60,430	571,402	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	38,090	-	-
<b>Total Dollars by Expense Category</b>	<b>359,467</b>	<b>478,481</b>	<b>4,182,233</b>	<b>-</b>

# DEVELOPMENT SERVICES DEPARTMENT

## DESCRIPTION

The Development Services Department strives to preserve and improve our neighborhoods and our business environment by:

- Developing and administering plans and policies that facilitate a more livable city.
- Providing efficient and responsive planning, building and business license services to our residents, the development and business community.
- Maintaining safety and protections through compliance with city, state and federal regulations and codes.

The Development Services Department is comprised of the following divisions:

## BUILDING

The Building Division serves and protects the public by ensuring safe and sound building construction in compliance with building, electrical, plumbing, mechanical, energy efficiency standards, Cal-green and security codes, state health & safety laws, disability access, and related City ordinances. The Building Division develops and administers the policies for development plan checks and inspections, and ensures that the Department operates in accordance with all adopted codes and amendments.

## PLANNING

The Planning Division develops and implements a comprehensive planning program to guide and manage future development. This includes maintaining, monitoring and implementing Colton's General Plan policies, and preparing a variety of long-range planning documents such as design guidelines, General Plan updates, and Specific Plans to guide development in the City and remain in compliance with state laws. The Division has the ongoing task of updating the Zoning Code and Subdivision Code to ensure consistency with State laws and current planning standards.

The Planning Division is responsible for review, analysis and final approval or recommendations on development proposals, to ensure high quality development that promotes Colton's interests and long-term goals as defined in the General Plan, Zoning Code and Specific Plans.

The Planning Division serves as staff to the Planning Commission and Application Review Committee (ARC), and provides support services to various City departments, such as Code Compliance, Customer Service, Public Works and Economic Development, as well as to various ad-hoc committees established by the City Council. Planning also manages the historic preservation activities to protect neighborhoods, buildings, and sites that reflect the elements of Colton's cultural, social, economic, political and architectural history.

## BUSINESS LICENSE

The Business License Division is dedicated to assisting those who have chosen to do business in the City of Colton. The Division is charged with registering new businesses, administering annual renewals, enforcing the City's business license ordinance, verifying gross receipts, and providing mandated business tax information to the State.

# DEVELOPMENT SERVICES DEPARTMENT

## ACCOMPLISHMENTS

### ADMINISTRATION

- ❖ The Department has served 7,984 customers at our Permits Counter (through March 28, 2023).
- ❖ The Department has fulfilled 260 public records requests by March 28, 2023 in response to referrals from the City Clerk's office.
- ❖ Continued process of scanning and archiving Building records into a searchable Laserfiche format, to reduce the volume of hardcopy files and allow for web-based records searches.
- ❖ Continued working on implementation of new permitting software platform from CentralSquare. Once rollout of the new software platform is targeted for "go live" in July 2023, it will greatly increase the efficiency of the City's land use permitting and plan review processes. The new software will benefit Public Works, Fire, Utilities, Public Works/Engineering, Code Compliance, Finance, as well as Development Services.

### PLANNING

- ❖ **2022-2023 Annual Report for Colton's Certified Local Government (CLG) Historic Preservation Program:** This annual report was accepted by the Planning Commission on March 14, 2023 and submitted to the state Office of Historic Preservation to meet its deadline by May 31, 2023. Colton has been a CLG member for 29 years since the City Council approved an application and agreement for the CLG designation.
- ❖ **2022 Housing Element Annual Progress Report:** This annual report measures the City's progress in meeting its share of regional housing needs established by the State and includes the number of units that were entitled and issues building permits. The report was submitted to the Department of Housing & Community Development prior to its April 1, 2023 deadline.
- ❖ **Warehouse Logistics and Distribution and Truck & Trailer Storage and Parking Uses Zoning Text Amendment:** After City Council initiated a Moratorium on Warehouses and Truck and Trailer Storage and Parking uses in May of 2021, staff worked with the Council-appointed Ad-Hoc Committee and Planning Commission to develop recommendations. Following City Council acceptance of the Ad-Hoc Committee's recommendations, staff prepared and submitted a draft a Zoning Text Amendment (ZTA) to the Planning Commission to implement the Council's direction. The City Council adopted the ZTA on February 21, 2023 and allowed the Moratorium to expire on May 3, 2023.
- ❖ **Adoption of 6<sup>th</sup> Cycle Housing Element:** On January 4, 2022, the City Council adopted the 6<sup>th</sup> Cycle Housing Element update, which was submitted to the State Department of Housing and Community Development (HCD) for review on January 19, 2022. Following receipt of extensive comments from HCD, the Element was amended and revised and resubmitted to HCD for another 60-day review, ending on May 8, 2023.
- ❖ **Processed entitlements for a wide variety of development proposals,** including, but not limited to, entitlement of an 80 unit residential condominium project near 5<sup>th</sup> St. and Agua Mansa Rd.; an 8,000 sq. ft. trailer manufacturing business in South Colton; a 45-unit assisted living facility on South 5<sup>th</sup> St.; and code amendments to allow construction of a self-service car wash facility in Downtown Colton.  
Entitlements currently in process include a 928,466 square foot cold storage/warehouse facility, along with two Development Agreements, on Agua Mansa Road; four 50,000 sq. ft. business park

## DEVELOPMENT SERVICES DEPARTMENT

buildings at 2245 W. Valley Blvd.; an addition to the Ashley Furniture store and manufacturing facility on Ashley Way; and subdivision maps for Roquet Ranch Specific Plan.

- ❖ **Cultural Resources Element Update:** The update was initiated in May 2022 with approval of a contract award with SWCA Consultants. The update is nearing completion and is targeted for Planning Commission and City Council consideration and approval in June/July 2023.
- ❖ **Comprehensive Subdivision Code Update:** A comprehensive update to the Subdivision Code, including amendments to ensure consistency with SB 9 (urban lot splits) is scheduled to return to the City Council on April 4, 2023.
- ❖ The following Planning applications have been received during FY2022-23:
  - 70 Development Application Process (DAP) applications (completed or in process. DAPs include Conditional Use Permits, Minor Conditional Use Permits, Architectural and Site Plan Reviews, and Variances.
  - 3 Certificate of Appropriateness applications (historic resources/district review).
  - 12 Pre-Applications for industrial, commercial and residential developments.
  - 177 Business Occupancy Permits (BOPs) and Waivers (BOWs).
  - 35 Home Occupation Permits
  - 63 Accessory Dwelling Units approved
  - 323 Building Plan Checks.

### BUILDING & SAFETY

- ❖ Building & Safety has issued 846 building permits with a cumulative valuation of 52,453,171, reviewed 312 plan checks, performed 4,500 building inspections and conducted 90 Business Occupancy Permit (BOP) inspections (through March 29, 2023).
- ❖ The Vacant and Abandoned Commercial & Industrial Buildings Ordinance is being implemented by dedicated staff by the development of registration forms, building inventories, site inspections, inspection and inventory log, customer's notification, and permit issuance.
- ❖ The Building & Safety plan check log/status report continues to be updated and posted on our webpage. This report allows applicants to check on the status of their project's plan check(s).
- ❖ Building and safety staff has been working closely with CentralSquare in the pre-implementation phase by practicing, training and testing of the new permitting software.
- ❖ In December 2022, the City adopted the 2022 California Building Standards Codes, ensuring that the City's Building Codes are current and consistent with State law.

### BUSINESS LICENSE

- ❖ 225 new business licenses have been issued by the City and through HdL Discovery (fiscal year to date).
- ❖ Total revenue projected to end of year: \$1,200,000.
- ❖ The HDL Companies discovery and audit program has identified 15 businesses which were out of compliance with the City's Business License Tax (i.e., did not have a business license). Total revenue collected fiscal year to date is \$14,949.
- ❖ 52 Tobacco Retailer Licenses have been renewed. A total of \$13,780 in Tobacco License fees has been collected fiscal year to date.

# DEVELOPMENT SERVICES DEPARTMENT

## OBJECTIVES

### ADMINISTRATION

- ❖ Continue scanning and archiving Building, Business License and Planning records into a searchable Laserfiche format, further reducing volume of hardcopy files and allowing for web-based records searches.
- ❖ Complete records destruction process for all expired and/or scanned records.
- ❖ Complete update to Planning user fee schedule.

### PLANNING

- ❖ Complete final edits to the 6th Cycle Housing Element update following final review by State HCD, and initiate required zone changes and associated General Plan amendments to accommodate the City's increased RHNA no later than July 1, 2023.
- ❖ Finalize update the Cultural Resources Element of the General Plan and ensure adoption by December 2023.
- ❖ Continue to work on Zoning Code updates, currently in process, to remain current with State laws and regulations, efficiencies and good planning principles, with particular focus on streamlining processing timelines.
- ❖ Continue to facilitate the acquisition of Delhi Sands Flower-loving fly habitat within the West Valley Habitat Conservation Area, and work with Public Works on installation of required improvements, and ongoing management tasks (e.g., debris & homeless encampment removal).
- ❖ Continue to work with SBCOG (San Bernardino County Council of Governments) on a variety of issues include Accessory Dwelling Unit (ADU) program, providing comments and review of the California High Speed Rail/Colton Intermodal Facility, Climate Action Plan update (including greenhouse gas reduction measures and screening tables) and other programs/project/initiatives presented by the SBCOG and SCAG.
- ❖ Continue to utilize the ESRI ArcGIS Urban program for new development projects and train appropriate staff.
- ❖ Implement the new CentralSquare permit software to perform intake and processing of permits, including electronic plan review.
- ❖ Update all Planning Applications and Handouts in both English and Spanish in providing information on various planning processes and permitting.

### BUILDING & SAFETY

- ❖ Ensure that all new development complies with California Building Codes and local and coordinate with Code Compliance on the abatement of substandard conditions.
- ❖ Maintain current plan check turn-around timeframes and respond to inspection requests within a 24-hour period.
- ❖ Continue with implementation of the Vacant and Abandoned Buildings program pursuant to Ordinance No. O-16-16, which requires registration, inspection and maintenance of vacant and abandoned commercial/industrial buildings.
- ❖ Implement electronic plan check processes via the CentralSquare software and Bluebeam; continue implementing eTrackit software, including in-field input.
- ❖ Implement SolarAPP+ to implement online residential solar permitting, as required by the 2022 Solar Access Act.

# DEVELOPMENT SERVICES DEPARTMENT

- ❖ Prepare “REACH” code options for consideration by the City Council. REACH codes are greenhouse gas reduction measures that are optional amendments to the City’s Building Codes.

## BUSINESS LICENSE

- ❖ Continue to increase efficiencies and revenue received through the Business License Tax.
- ❖ Complete scanning of all business license records and follow-up with records destruction process.
- ❖ Continue working with compliance auditor, HdL Companies, to seek new sources of revenue through identification of unlicensed businesses operating within the City.
- ❖ Work with the Franchise Tax Board to collect on delinquent accounts.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
Development Services	11.0	11.0	13.0	13.0
<b>Total Department FTEs</b>	<b>11.0</b>	<b>11.0</b>	<b>13.0</b>	<b>13.0</b>

# DEVELOPMENT SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	3,094,006	3,273,035	6,332,560	5,735,482
Miscellaneous Grants Fund	133,176	113,219	518,177	-
<b>Total Dollars by Fund</b>	<b>3,227,182</b>	<b>3,386,254</b>	<b>6,850,737</b>	<b>5,735,482</b>

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	842,319	878,150	993,363	1,192,654
Part Time	22,309	9,625	27,000	-
Overtime	-	1,338	13,000	-
Salary Related Benefits	109,500	112,875	128,199	174,419
Non-Persable Benefits	158,043	156,313	185,921	253,024
Persable Benefits	662	698	528	1,200
PERS Unfunded Liability	183,911	210,080	255,050	220,526
Education & Training	-	882	4,000	3,000
Uniforms & Safety Equipment	439	445	800	800
<b>Total Salaries &amp; Benefits</b>	<b>1,317,183</b>	<b>1,370,406</b>	<b>1,607,861</b>	<b>1,845,623</b>
Maintenance & Operations	138,939	188,954	357,534	250,307
Contracted Services	1,161,314	1,115,158	3,466,957	2,650,000
Capital Improvements	10,021	-	452,598	20,000
Capital Outlay	2,715	-	-	2,000
Allocated Charges	527,764	639,414	884,203	889,258
Operating Transfers - Out	69,246	72,322	81,584	78,294
<b>Total Dollars by Expense Category</b>	<b>3,227,182</b>	<b>3,386,254</b>	<b>6,850,737</b>	<b>5,735,482</b>

# DEVELOPMENT SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	842,319	878,150	993,363	1,192,654
Part Time	22,309	9,625	27,000	-
Overtime	-	1,338	13,000	-
Salary Related Benefits	109,500	112,875	128,199	174,419
Non-Persable Benefits	158,043	156,313	185,921	253,024
Persable Benefits	662	698	528	1,200
PERS Unfunded Liability	183,911	210,080	255,050	220,526
Education & Training	-	882	4,000	3,000
Uniforms & Safety Equipment	439	445	800	800
<b>Total Salaries &amp; Benefits</b>	<b>1,317,183</b>	<b>1,370,406</b>	<b>1,607,861</b>	<b>1,845,623</b>
Maintenance & Operations	137,771	188,954	357,534	250,307
Contracted Services	1,029,306	1,001,939	3,377,378	2,650,000
Capital Improvements	10,021	-	24,000	20,000
Capital Outlay	2,715	-	-	2,000
Allocated Charges	527,764	639,414	884,203	889,258
Operating Transfers - Out	69,246	72,322	81,584	78,294
<b>Total Dollars by Expense Category</b>	<b>3,094,006</b>	<b>3,273,035</b>	<b>6,332,560</b>	<b>5,735,482</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Planning	2,344,625	2,385,632	5,302,866	4,715,537
Building	749,381	887,403	1,029,694	1,019,945
<b>Total Dollars by Division</b>	<b>3,094,006</b>	<b>3,273,035</b>	<b>6,332,560</b>	<b>5,735,482</b>

# DEVELOPMENT SERVICES DEPARTMENT

## MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES)

The State of California, through the California Department of Fish and Wildlife, awarded a grant to financially support the City of Colton’s Habitat Conservation Plan (HCP). The City’s HCP will serve to protect the Delhi Sands Flower-loving Fly population, ensure the long-term management of suitable DSF habitat, and allow compatible development to proceed with the City’s HCP planning area.

## MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES) BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	1,168	-	-	-
Contracted Services	132,008	113,219	89,579	-
Capital Improvements	-	-	428,598	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>133,176</b>	<b>113,219</b>	<b>518,177</b>	<b>-</b>

# ELECTRIC UTILITY DEPARTMENT

## DESCRIPTION

Colton Electric Utility is the second oldest municipal electric utility in the State of California. Formally established in 1896 by passage of an ordinance to provide for “intention to acquire, construct, own, operate, and maintain a public electric light system for supplying lights, power to the City residents.” The issue was passed 114 to 12 by a vote of the citizens and the plant, costing \$6,000 was built. Colton Electric has provided affordable electric services for over 127 years.

The City-owned utility is an Enterprise Fund. An Enterprise Fund is used to account for the acquisition, operation, and maintenance of governmental facilities that are either wholly or predominately self-supporting through user charges. The operation of an Enterprise Fund is accounted for in such a manner as to show a profit or loss, similar to a comparable private enterprise.

Colton Electric Utility currently serves a peak load of approximately 88 MW. Its resource portfolio consists of generation from shares of Southern California Public Power Authority (SCPPA) resources at Palo Verde, Hoover Dam, and Magnolia Power Plant. In 2003, the Agua Mansa Power Plant was built, providing additional peaking capacity of 43 megawatts for the City. In addition, Colton has entered into several Power Purchase Agreements for renewable energy resources, including solar, wind, and landfill gas.

The Renewable Energy Resources Act of 2011 required that all electric utilities in California acquire at least 33% of its total energy sales from renewable sources by 2020. In 2016, legislation was passed that increased the renewable requirement to 50% by 2030. In 2018, the California Legislature passed SB100, further increasing the renewable requirement to 60% by 2030. This legislation also requires electric utilities in the State to be 100% zero carbon by 2045.

Colton Electric met 31% of its retail sales with renewable energy in 2017 and 18, and is on track to meet the 60% by 2030 target. In 2018, Colton Electric reduced its carbon resources by approximately 80% in 2018 with the expiration of the contract for energy from the San Juan Generating Station at the end of 2017.

The Utility has contracted for new, renewable energy sources to replace generation from San Juan. In March 2019, Colton Electric executed a purchased power agreement for 15 MW of baseload renewable energy from Ormat’s Mammoth Casa Diablo IV Geothermal Project, expected to be online by mid-2022. Additionally, the Utility continues to monitor developments in utility regulations and requirements at the state and federal level.

The Colton Electric Utility team of dedicated employees remain committed to providing the community with superior customer service and reliable electric service while planning for the future power needs of Colton.

The Electric Utility Department has the following Divisions:

## ADMINISTRATION

The Administration Division is responsible for planning and managing power supply resources to meet CED’s current and future load requirements. Resource planning activities include finding cost effective resources that meet both State and Federal mandates for renewable resources, air quality, and climate change programs.

# ELECTRIC UTILITY DEPARTMENT

The Administration Division is also responsible for the development and administration of the annual revenue and expense budget, utility accounting activities, regulatory reporting (including greenhouse gas and renewable portfolio standards.) at the local, State and Federal levels, legislative activities.

## ENGINEERING

The Engineering Division provides support services to the Substation and Transmission/Distribution Divisions, inspection services to developers for all construction needs, works with customers to design and provide service connections to the system, and maintains the Electric Department's Geographic Information System (GIS) information.

## SUBSTATION DIVISION

The City has five substations and one 66 kV switchyard that provide service to approximately 20,363 customers. Substation personnel are responsible for construction, maintaining, and testing each of the 5 substations and 66 kV switchyard, installing metering equipment, testing and programming electric meters, reading meters for both electric and water customers, customer shut-offs, reconnect, and service field support.

## TRANSMISSION/DISTRIBUTION

The Transmission/Distribution Division is primarily responsible for the installation, operation, repair, and maintenance of the overhead and underground electrical systems in the City of Colton. The Division also provides after-hours standby duties to the community to ensure a timely response to customers' electrical needs.

## ENVIRONMENTAL SUSTAINABILITY & CONSERVATION

The Environmental Sustainability and Conservation division is responsible for development and management of energy efficiency and sustainability programs for the City of Colton. The State of California Public Utility Code requires each publicly owned utility to collect a non-by passable usage charge of 0.0029 cents per kWh to fund conservation and low-income programs. Funds from this charge are used for four purposes:

1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts.
2. Cost effective demand-side management programs that promote energy efficiency and energy conservation.
3. New investments in renewable energy resources and technologies.
4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported by competitive and regulated markets.

## ACCOMPLISHMENTS

- ❖ Met 38.5% of retail energy requirements with renewable resources in 2022.
- ❖ Reduced Green House Gas Emissions (GHG) by approximately 80%, and continue to seek non-GHG resources to meet any new demand.
- ❖ Completed the police station energy efficiency retrofits including new technologies to reduce viruses in the air filtration system for dispatch.
- ❖ Purchased EV chargers for Police and Fire Stations.
- ❖ Increased participation with online Energy Efficiency (EE) applications using EnergyX software.
- ❖ Colton Electric Utility participates in the Electric Vehicle Working group and participated in regional studies for Electric Truck corridor studies.
- ❖ Increased participation on all energy efficiency rebates saving 2,598,370 kWh
- ❖ Reduced 469 Peak kW demand with EE.

# ELECTRIC UTILITY DEPARTMENT

- ❖ Continued the Energy Saving Tree Program saving 8,151.9 kWh giving away 200 trees.
- ❖ 937 students in the Colton Joint Unified School District participated in our Energy Efficiency Education Program saving 26,250.59 kWh
- ❖ Reduced 469 kW (peak demand) with EE
- ❖ Replaced over 55 electric poles as part of the Electric Department's GO95 pole inspection program
- ❖ Replaced approximately 2.5 miles of underground electrical cable, increasing reliability and reducing the number of unplanned electrical outages in the City.
- ❖ Replaced/upgraded equipment on approximately 20 poles SCE replaced that we are jointly attached to.
- ❖ Proactively replaced approximately 30 aging small vault cable junctions (underground high voltage connection points).
- ❖ Colton Electric Utility participates in an energy storage-working group through SCPPA. Energy storage is being reviewed for future participation. Through funds made available in the Cap & Trade Program.
- ❖ Retrofitted approximately 275 streetlights with LED fixtures.
- ❖ Installed 1,270 Bridge Openway AMI electric meters:
  - 921 residential meters
  - 349 commercial meters

## OBJECTIVES

- ❖ Operate the electrical system safely with zero reportable accidents
- ❖ Meet all state and federal laws and regulations
- ❖ Provide service 99.9% of the time to Colton residents and businesses
- ❖ Transformer Oil Filtering at Drew's Substation.
- ❖ Replace Century Substation Line # 1 66kV circuit breaker
- ❖ Replace Century Substation Line # 2 66kV circuit breaker
- ❖ Replace Century Substation Transformer # 1 66kV circuit breaker
- ❖ Install security cameras at Century, Drew's, and North Substations.
- ❖ Have retail rates at least 10% below surrounding utility rates
- ❖ Meet at least 41.3% of retail energy requirements through renewable resources by 2023 and 60% by 2030
- ❖ Execute new agreements for renewable energy resources to replace contracts expiring in the next 5 years
- ❖ Maintain a bond rating of A- or better
- ❖ Continue to provide electric vehicle incentives including: Used Electric Vehicle Rebate, Low Income Used Electric Vehicle Rebate, Residential EV Charger Rebates, and Electric Forklifts
- ❖ Increase participation on all residential energy efficiency rebates reducing demand.
- ❖ Continue Energy Saving Tree Programs giving away 200 trees.
- ❖ Continue education and outreach to K-12 schools in our service territory.
- ❖ Continue to assist small businesses with direct installation of energy efficiency products with results of 1,422,341 kWh savings.
- ❖ Continue marketing strategies for all EE programs for residential, commercial and industrial.
- ❖ Continue to evaluate power poles and underground equipment for damage and replace/repair as necessary.
- ❖ Replace 750k underground cable where needed.
- ❖ Improve electric grid reliability.

# ELECTRIC UTILITY DEPARTMENT

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
Administration	0.0	0.0	1.00	7.00
Engineering	0.0	0.0	0.00	4.00
Environmental, Sustainability & Conservation	0.0	0.0	0.00	5.00
Substation	0.0	0.0	0.00	12.00
Transmission/Distribution	0.0	0.0	0.00	17.00
<b>Total Department FTEs</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>	<b>45.0</b>

\*The Electric Utility was incorporated in the Public Works & Utility Services Department until approval of the Electric Utility Director with the FY2022-23 Mid-Year Budget

# ELECTRIC UTILITY DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
Electric Utility Fund	60,294,708	64,245,280	91,434,409	93,682,511
Public Benefit Fund	865,086	586,447	2,447,314	1,104,000
<b>Total Dollars by Fund</b>	<b>61,159,794</b>	<b>64,831,727</b>	<b>93,881,723</b>	<b>94,786,511</b>

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,320,612	3,296,835	4,086,935	5,057,149
Part Time	74,846	40,214	39,492	40,282
Overtime	579,867	455,866	633,000	629,500
GASB 68 Net Pension Expense	462,844	(1,496,328)	-	-
GASB 75 Net OPEB Expense	275,615	854,955	-	-
Salary Related Benefits	406,566	500,734	599,239	830,259
Non-Persable Benefits	1,055,581	839,495	1,243,768	1,261,887
Persable Benefits	14,725	6,900	-	-
PERS Unfunded Liability	841,663	931,706	980,419	935,509
Education & Training	15,540	33,944	83,500	56,000
Uniforms & Safety Equipment	42,897	39,380	90,775	81,000
<b>Total Salaries &amp; Benefits</b>	<b>7,090,756</b>	<b>5,503,701</b>	<b>7,757,128</b>	<b>8,891,586</b>
Maintenance & Operations	37,783,142	43,389,155	64,235,350	64,447,176
Contracted Services	751,051	883,925	2,477,119	1,894,165
Capital Improvements	1,125,001	1,120,129	3,950,569	2,465,000
Capital Outlay	(1,033,829)	(1,214,070)	1,451,714	300,000
Allocated Charges	3,466,392	4,328,141	5,196,228	5,956,447
Operating Transfers - Out	316,905	320,746	313,615	332,137
Administrative Transfers - Out	11,660,376	10,500,000	8,500,000	10,500,000
<b>Total Dollars by Expense Category</b>	<b>61,159,794</b>	<b>64,831,727</b>	<b>93,881,723</b>	<b>94,786,511</b>

# ELECTRIC UTILITY DEPARTMENT

## ELECTRIC UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,320,612	3,296,835	4,086,935	5,057,149
Part Time	74,846	40,214	39,492	40,282
Overtime	579,867	455,866	633,000	629,500
GASB 68 Net Pension Expense	462,844	(1,496,328)	-	-
GASB 75 Net OPEB Expense	275,615	854,955	-	-
Salary Related Benefits	406,566	500,734	599,239	830,259
Non-Persable Benefits	1,055,581	839,495	1,243,768	1,261,887
Persable Benefits	14,725	6,900	-	-
PERS Unfunded Liability	841,663	931,706	980,419	935,509
Education & Training	15,540	33,944	83,500	56,000
Uniforms & Safety Equipment	42,897	39,380	90,775	81,000
<b>Total Salaries &amp; Benefits</b>	<b>7,090,756</b>	<b>5,503,701</b>	<b>7,757,128</b>	<b>8,891,586</b>
Maintenance & Operations	37,122,584	42,993,101	62,228,180	63,887,176
Contracted Services	594,770	693,532	2,036,975	1,350,165
Capital Improvements	1,125,001	1,120,129	3,950,569	2,465,000
Capital Outlay	(1,082,076)	(1,214,070)	1,451,714	300,000
Allocated Charges	3,466,392	4,328,141	5,196,228	5,956,447
Operating Transfers - Out	316,905	320,746	313,615	332,137
Administrative Transfers - Out	11,660,376	10,500,000	8,500,000	10,500,000
<b>Total Dollars by Expense Category</b>	<b>60,294,708</b>	<b>64,245,280</b>	<b>91,434,409</b>	<b>93,682,511</b>

# ELECTRIC UTILITY DEPARTMENT

## Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Administration	22,836,815	20,570,794	21,227,865	23,086,423
Engineering	823,649	1,019,585	1,327,734	1,010,289
Substation	1,901,944	2,153,840	3,634,961	3,396,674
Transmission/Distribution	2,955,572	2,763,134	4,282,902	4,948,813
Environmental Sustainability & Conservation	549,806	537,310	730,767	788,879
Purchased Power, Transmission & ISO	27,830,303	34,782,492	52,575,564	48,882,743
New Development	16,893	(69,571)	2,364,021	1,020,000
Agua Mansa Power Plant	2,785,299	2,069,782	3,454,640	8,778,690
Street Lighting	364,680	357,223	586,721	690,000
Underground Utilities	34,849	-	300,000	300,000
Power Resource Development	-	-	75,000	75,000
Meters	85,619	23,101	682,363	705,000
Rebates	109,279	37,590	191,871	-
<b>Total Dollars by Division</b>	<b>60,294,708</b>	<b>64,245,280</b>	<b>91,434,409</b>	<b>93,682,511</b>

# ELECTRIC UTILITY DEPARTMENT

## PUBLIC BENEFIT FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	660,558	396,054	2,007,170	560,000
Contracted Services	156,281	190,393	440,144	544,000
Capital Improvements	-	-	-	-
Capital Outlay	48,247	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>865,086</b>	<b>586,447</b>	<b>2,447,314</b>	<b>1,104,000</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Public Benefit - Residential	449,136	357,712	1,048,357	358,000
Public Benefit - Commercial	281,603	191,059	701,054	360,000
Public Benefit - Industrial	82,762	23,600	611,903	300,000
Public Benefit - Other Programs	51,585	14,076	86,000	86,000
<b>Total Dollars by Division</b>	<b>865,086</b>	<b>586,447</b>	<b>2,447,314</b>	<b>1,104,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DESCRIPTION

The Public Works & Utility Services Department encompasses the Public Works Division, the Electric Utility, the Water Utility, the Wastewater Utility, and Solid Waste contract management.

## PUBLIC WORKS

The Public Works Department proactively provides, expands and maintains the City's public infrastructure, by initiating and completing public betterment projects; processing private land development plans; enhancing traffic safety; and, caring for various City facilities and equipment to meet the community's needs.

The Department continues to seek grants for funding new Public Works projects in an effort to continuously improve beautification, City facilities, upgrade aging utility infrastructure, parks, storm water systems, streets, traffic and City vehicles and equipment.

## ADMINISTRATION AND ENGINEERING

The Engineering Division expands and maintains the City's public infrastructure by initiating, planning, designing and completing capital improvement projects; processing private land development plans; enhancing traffic safety; and issuing various permits that affect the City's right of way such as street cut permits, encroachment permits, wide load permits and plan check fees.

Engineering Division staff works closely with other agencies such as Caltrans, SBCTA, County and neighboring Cities to collaborate for the completion of regional transportation projects. Engineering Division applies for various state and federal grants and manages them from project planning, environmental review, design and final construction. Engineering staff also manages and oversees the work being performed by various consultants for the design of various public works, water and sewer infrastructure, and city facilities.

Administration and technical engineering services provide for the following:

- Design, construction, rehabilitation of City streets, storm drains, curbs, gutters, sidewalks, handicap ramps and traffic calming infrastructure
- Administer transportation funds, claims and grants
- Administer assessment districts
- Identify developer responsibility and coordinate installation of off-site improvements
- Provide right-of-way engineering functions
- Identify potential traffic safety improvements

## PARKS DIVISION

The Parks Division manages the maintenance needs of all medians, parkways, parks, playgrounds, baseball fields, play structures; as well as landscaping and irrigation for City facilities, and open spaces. Park Division is also responsible for the maintenance of Landscaping and Lighting Maintenance District (LLMD).

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## STREET MAINTENANCE

The Street Division keeps City streets and infrastructure clean and in good repair. The division is responsible for removing graffiti, weed abatement, street repairs, maintaining traffic and directional signage, concrete and infrastructure repairs, removing debris from City right-of-way, and controlling street flooding. Streets Division is also responsible for the street sweeping and tree-trimming contractor.

## BUILDING MAINTENANCE

The Building Maintenance Division provides daily and routine maintenance needs for city facilities. It includes maintenance and upkeep of city hall, development services, corporate yard, libraries, museum, and other city facilities. This division is also responsible for the repair of these facilities that can include roof repair, carpet replacement, air conditioning repair/replacement, and other minor modifications and upgrades.

## AUTOSHOP

The Autoshop Division is responsible for the maintenance of city vehicle fleet including police vehicles, various vehicles and equipment for streets, parks, water, wastewater and electric, and other light vehicles use by various department. Autoshop staff is also responsible for the compliance for vehicle and equipment that are required to comply with state and federal requirement.

## ACCOMPLISHMENTS

- ❖ Completed the construction of HSIP funded Various Crosswalk Improvement Project – installation of push button activated rectangular rapid flashing beacon, striping and signs.
- ❖ Completed construction of Gonzalez Center Generator Project.
- ❖ Completed Slurry Seal for various streets and CFD 88-1 and 89-2 – The project includes 64 streets citywide.
- ❖ Completed the construction of SB-1 and Measure I funded asphalt-paving project.
  - Valley Blvd (Wildrose to Rexford St)
  - Riverside Ave. (Key to Center St.)
  - Bond, Key Trade Streets
  - 3rd St. (Valley to E St.)
  - 3rd St. (L to north end.)
  - Cahuilla (Mohave to East End)
  - Tara Ridge Ct. (Canyon Vista to End)
  - Fairview Ave (Colton Ave. to Olive Place)
  - Teresa St (Laurel Ave. to Alida St.)
  - Laurel Ave. (Teresa to Latham)
  - 7th St. (La Cadena to O St.)
  - C St. (BNSF U/P to east of Cemetery entrance)
  - N St. (La Cadena to 9th)

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- O St. (10th to 11th)
- Cooley Drive ( Valleywood to Ashley Way)
- Pennsylvania Ave. (C St. to F St.)
- Olive Ave (6th to Rancho Ave.; City Limit to Meridian Ave)
- Laurel Ave. (La Cadena to Mt. Vernon Ave.)
- La Cadena Dr. - South bound - Iowa to I-215 on ramp
- La Cadena Drive -NB from Litton to Tropica Rancho
- ❖ Completed the redesign and started construction phase for the South La Cadena Sidewalk Project.
- ❖ Completed City of Colton Local Road Safety Plan (LRSP)
- ❖ Completed the construction of I-10/9<sup>th</sup> Street Underpass Lighting Project.
- ❖ Started the design and environmental phase of the following capital improvement projects:
  1. Article III funded Washington Street Bike Lane Project.
  2. ARPA Funded Colton Avenue Bike Path Improvement Project.
  3. San Bernardino Avenue Street Improvement Project.
  4. Meridian/San Bernardino Ave. Traffic Signal Project.
  5. 7<sup>th</sup> St./Valley Blvd. and La Cadena Dr./Bordwell/Laurel Ave. Traffic Signal Installation Project.
- ❖ Completed the design and environmental phase for the HSIP Funded Guardrail Replacement Project along South Mt. Vernon Ave. and South La Cadena Drive.
- ❖ City received Highway Safety Improvement Program (HSIP) fund from Caltrans in the amount of \$203,400 for the installation (on four locations) of push button activated rectangular rapid flashing beacon, striping and signs.
- ❖ City received approval for construction phase from Caltrans for HSIP fund in the amount of \$110,200 for the Guardrail Replacement Project.
- ❖ Completed plan check of various development project such as:
  1. Barton Rd. Logistic Project along Barton Road and Terrace Street
  2. U.S. Auctions development at Congress Street
  3. Four-story Hotel along Washington Street
  4. 10,000 SF Warehouse Project at Fairway Drive
  5. Six single family residential improvement

## OBJECTIVES

- ❖ Complete the design and construction of SB-1, and Measure I funded asphalt-paving project.
- ❖ Complete the design and construction of various CDBG Funded Project for FY 23/24.
- ❖ Complete the Right of Way phase for the Barton Bridge Replacement Project.
- ❖ Complete the right of way phase for the Mt. Vernon Bridge over UPRR Track Widening Project.
- ❖ Complete the right of way phase and start construction phase for the La Cadena Drive Bridge over Santa Ana River Replacement Project.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Continue working with SBCTA and Caltrans for the completion of the Design Phase for the I-10/Mt. Vernon Avenue Interchange Project.
- ❖ Complete the design and environmental phase of the Reche Canyon Road Realignment to Hunts Lane Project
- ❖ Complete the plan check and permit issuance process of various development projects.
- ❖ Pursue/apply for various federal and state grants to fund public works, water and sewer projects.

## WATER UTILITY

The Water Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites. The Division works to improve the level of service provided by each of its divisions to its internal and external customers.

### ADMINISTRATION AND TECHNOLOGY

The Administration and Technology staff work as a team under the direction and supervision of the Public Works and Utility Services Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

### OPERATIONS

The Colton Water Utility has three primary operations areas:

#### Water Quality

Water Quality Technicians assure that all required sampling and laboratory analyses are completed and reported to the State Water Resources Control Board in accordance with the Title 22 of the Water Code. They also protect the City's water supply from contamination by implementing the state mandated City cross-connection control program.

#### Water Treatment

The Water Treatment operates, maintains, 6 reservoirs that store approximately 14.3 million gallons of water, 7 well pumping plants, 4 booster pumping plants, 5 pressure reducing stations and 2 perchlorate removal systems, which can treat up to 2,000 gallons of water per minute.

#### Water Distribution

The City of Colton's Water Distribution Operators maintain and repair approximately 120 miles of water pipelines ranging in size from 2" to 30", 8,868 residential water meters and 1,032 commercial/industrial water meters. Water Distribution Operators maintain, repair, and operate 3,891 isolation valves ranging in size from 2" to 30" within four pressure zones and 1,594 fire hydrants located throughout the water distribution system.

### WATER CONSERVATION

The City Colton Water Conservation Division strives to assist the department in meeting the States 20% reduction goals under SBx7-7. This is accomplished through various methods, such as internal efforts of

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

upgrading landscaping and retrofitting fixtures. External efforts include things such as offering incentives to residents to install efficient fixtures, as well as utilizing Tinker for in the home water education retrofits that educates junior high school students on the nexus of energy and water, which also requiring them to learn about water conservation. The Water Conservation division also completed the 2020 Urban Water Management Plan update and the annual Water Loss Report filing.

## ACCOMPLISHMENTS

- ❖ Three James Sullivan Wells – Abandonment completed
- ❖ Wells 13 – Abandonment – completed.
- ❖ Wells 16 – Abandonment – completed.
- ❖ Wells 26 – Abandonment – completed.
- ❖ Katz Well – Abandonment – in progress.
- ❖ Construct Well 31 – in progress (80% completed).
- ❖ Completed Drilling of new Well 33.
- ❖ Prado Booster Station upgrades completed.
- ❖ Washington Bridge Waterline Relocation – completed
- ❖ Completed Plan Checking for Various Projects
- ❖ Water Distribution: Replaced 100 water services, repaired 70 water services, replaced 17 hit hydrants, and repaired 8 water main breaks
- ❖ Water Quality: 3,940 water samples taken; 452 Business Occupancy Permit Inspections
- ❖ Water Customer Service: 2,250 USA tickets completed and 39 water meters replaced
- ❖ Water Production: 6 reservoirs inspected, 44 well on-site maintenance completed and 55 well on-site repairs completed.

## OBJECTIVES

- ❖ Promote water conservation as a part of daily life for our residents and business, to preserve precious resources
- ❖ On-Going Valve Turning & Maintenance Program
- ❖ Design of Rialto 3 Reservoir- ongoing
- ❖ Demolish Rialto Reservoir 1 – waiting for FEMA to fund.
- ❖ Design and construction of Walnut Booster Station – ongoing.
- ❖ Construct “F” Street Transmission line Project
- ❖ Construction of Well 33 Pump Plant.
- ❖ Construction of 3MG La Loma Reservoir
- ❖ Design of walnut Booster Station
- ❖ Update the Water Hydraulic Modeling

## WASTEWATER UTILITY

The Wastewater Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## ADMINISTRATION AND TECHNICAL

The Administration and Technical staff work as a team under the direction and supervision of the Utility and Public Works Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

## OPERATIONS

### Collection

The City's Wastewater Utility provides sewer collection service to all facilities and properties throughout the City of Colton, City of Grand Terrace, and unincorporated County areas.

The Wastewater Utility staff operate the Water Reclamation Plant, which includes wastewater collection and lift station facilities throughout the City. It is responsible for maintenance and repair of sewer main lines, sewer laterals and storm drains, including cleaning and repair of catch basins and manhole structures.

The Wastewater Utility remains at all times in compliance with the Sanitary Sewer Overflow (SSO) Reduction Program, as mandated by the State Water Resources Control Board. This is helped by the fact that the division investigates all customer complaints for sewer backups and drainage problems in its ongoing service to customers.

The Wastewater Utility Collection Division utilizes robotic video for inspecting sewer pipes and prioritizing trenchless pipe rehabilitation projects. This Division also performs spot repairs, upgrades, and system improvements systems in accordance with Sewer System Management Plan (SSMP). It maintains a well-trained staff that continues to strive to provide a high level of service.

### Waste Water Reclamation/Treatment

Waste Water Treatment Operators are certified to perform a primary treatment to separate and remove solids and then secondary treatment for a biological process to remove dissolved and suspended organic compounds. The reclamation plant treats an average of 5+ million gallons of waste water per day.

## ACCOMPLISHMENTS

- ❖ Repaired centrifuge #1
- ❖ Design Expansion of Reclamation Facility Plant #3, 80% design completed.
- ❖ Completion of the construction of WRF Sludge Wall
- ❖ Collections Division: 1) 65 miles of sewer pipe cleaned, 2) 10 miles of CCTV, 3) 12 manholes repaired, 4) 10 lateral repairs, 5) 12 wet wells cleaned, 6) One 4" Vaughn Chopper Pump installed at Crossroads Lift Station, 7) One 3" Vaughn Chopper Pump installed at Riverside Lift Station, and 8) 2,250 USA tickets.
- ❖ Reclamation/Treatment: 1) Installed Vaughn Conditioning Pump at the Influent Lift Station to control grease buildup, 2) Upgraded one of two in-plant return pumps from KSB Standard Submersibles to Vaughn Chopper Pump System, 3) Rehabilitated Sludge Beds 1, 2, 3, 4, 5 9 & 10, and 4) Completed conversion of wastewater effluent bypass lagoon to bio-solids staging area

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## OBJECTIVES

- ❖ Bid for Construction of the Wastewater Administration building - ongoing
- ❖ Begin Design of the Wastewater Facilities for Roquet Ranch and Pellisier Ranch
- ❖ Begin Design of New Lift Station in Southwest Colton
- ❖ Continue working with developers and property owner to facilitate timely review of development submittal such as grading plan, on-off site improvement, WQMP, traffic analysis, storm drain, water, sewer, and tract and parcel map
- ❖ Upgrade equipment within the treatment plant – ongoing
- ❖ Construction of Lake Cadena Sewer Main
- ❖ Update Sewer Hydraulic Modeling

## SOLID WASTE

The City of Colton is dedicated to providing a reliable and efficient collection of solid waste (garbage) for the citizens and businesses in the City of Colton. We also promote environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

The City of Colton and CR&R entered into a Solid Waste Franchise Service Agreement that allows the collection and composting of solid waste, green waste, recyclable materials and bulky items. Each single-family residence receives three 64-gallon containers: a black container for trash, a brown container for yard waste and a green container for recyclable items. These specially designed containers are lightweight with built-in wheels for easy movement. The automated refuse system uses modern, robotic trucks to empty containers. CR&R also provides outreach to the City’s commercial customers for commercial recycling and organic waste programs.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2021 Council Approved	2022 Council Approved	2023 Council Approved	2023-2024 Budget
Administration	9.0	10.0	13.00	7.00
Public Works	32.0	32.0	31.00	33.00
Engineering	10.0	10.0	9.00	6.00
Environmental, Sustainability & Conservation	5.0	5.0	5.00	0.00
Substation	11.0	11.0	12.00	0.00
Transmission/Distribution	17.0	17.0	17.00	0.00
Water Enterprise	15.5	15.5	15.50	15.50
Wastewater Enterprise	19.5	19.5	19.50	19.50
<b>Total Department FTEs</b>	<b>119.0</b>	<b>120.0</b>	<b>122.0</b>	<b>81.0</b>

\*The Electric Utility was incorporated in the Public Works & Utility Services Department until approval of the Electric Utility Director with the FY2022-23 Mid-Year Budget

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Fund</b>				
General Fund	3,098,940	2,902,918	4,096,621	4,879,623
Gas Tax Fund	1,195,641	1,185,048	1,273,213	1,490,082
State Traffic Relief (SB-1) Fund	1,012,315	135,887	2,349,938	1,330,493
Pollution Reduction Fund	109,655	158,703	233,379	52,417
Community Development Act Fund	317,682	311,900	1,619,786	396,950
Measure I Fund	922,646	193,293	2,761,072	1,399,518
Local Fiscal Recovery Fund	-	1,145,015	10,028,078	6,325,500
Miscellaneous Grants Fund	528,836	502,352	5,103,874	-
Host City Fees - CIP Fund	1,076,578	495,872	1,348,271	-
Park Development Fund	150,685	-	-	-
Traffic Impact Fund	309,958	247,060	5,991,840	400,000
New Facilities Development Fund	-	-	-	-
Capital Improvement Projects Fund	1,731,312	228,994	3,141,032	-
Colton Crossing Fund	16,797	12,014	131,163	-
Building Maintenance Fund	798,952	900,749	2,935,940	1,723,673
Automotive Shop Fund	559,638	507,322	800,324	817,768
Water Utility Fund	9,021,334	9,167,187	28,905,799	17,983,798
Wastewater Utility Fund	10,033,767	10,193,471	15,873,383	11,452,798
Solid Waste Fund	2,977,417	3,102,348	3,167,326	3,124,512
LLMD #2	175,358	128,957	159,495	150,727
LLMD #1	278,667	290,754	319,491	299,860
Storm Water Fund	442,072	536,952	1,404,818	1,176,611
CFD 87-1 Debt Service Fund	7,000	21,663	3,543	-
CFD 88-1 Debt Service Fund	-	311,908	3,794	-
CFD 89-1 Debt Service Fund	21,000	64,760	3,555	-
CFD 89-2 Debt Service Fund	21,000	167,194	3,648	-
CFD 90-1 Debt Service Fund	21,000	65,657	3,536	-
<b>Total Dollars by Fund</b>	<b>34,828,250</b>	<b>32,977,978</b>	<b>91,662,919</b>	<b>53,004,330</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,911,653	4,162,737	4,735,545	6,046,849
Part Time	130,052	60,772	225,000	261,000
Overtime	709,331	1,036,284	809,000	838,000
GASB 68 Net Pension Expense	328,532	(841,046)	-	-
GASB 75 Net OPEB Expense	200,448	644,905	-	-
Salary Related Benefits	514,172	531,252	606,682	846,771
Non-Persable Benefits	883,085	894,072	1,254,195	1,481,388
Persable Benefits	5	1,264	26	-
PERS Unfunded Liability	990,027	1,105,722	1,242,878	1,105,536
Education & Training	5,367	12,411	60,457	65,700
Uniforms & Safety Equipment	66,291	1,192,705	1,363,728	83,100
<b>Total Salaries &amp; Benefits</b>	<b>7,738,963</b>	<b>8,801,078</b>	<b>10,297,511</b>	<b>10,728,344</b>
Maintenance & Operations	11,286,120	11,558,266	12,947,546	15,036,737
Contracted Services	4,808,619	4,949,252	7,063,890	6,622,483
Capital Improvements	5,972,887	8,121,512	47,050,718	10,157,918
Capital Outlay	(1,056,919)	(6,018,878)	6,004,806	4,573,704
Allocated Charges	4,228,625	4,206,261	5,129,428	5,433,101
Operating Transfers - Out	1,849,955	1,360,487	3,169,020	452,043
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>34,828,250</b>	<b>32,977,978</b>	<b>91,662,919</b>	<b>53,004,330</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	610,515	591,522	864,547	1,221,716
Part Time	28,489	8,514	55,000	69,000
Overtime	135,140	152,138	110,000	130,000
Salary Related Benefits	76,587	74,483	113,323	167,617
Non-Persable Benefits	161,510	145,787	232,779	275,324
Persable Benefits	5	572	26	-
PERS Unfunded Liability	172,474	170,165	204,741	212,534
Education & Training	-	3,542	10,900	10,900
Uniforms & Safety Equipment	11,362	6,167	8,200	9,300
<b>Total Salaries &amp; Benefits</b>	<b>1,196,082</b>	<b>1,152,890</b>	<b>1,599,516</b>	<b>2,096,391</b>
Maintenance & Operations	401,151	512,164	536,583	566,600
Contracted Services	486,541	486,146	848,712	778,000
Capital Improvements	27,448	3,600	7,017	-
Capital Outlay	104,521	-	77,000	346,210
Allocated Charges	818,257	689,537	962,300	1,016,965
Operating Transfers - Out	64,940	58,581	65,493	75,457
<b>Total Dollars by Expense Category</b>	<b>3,098,940</b>	<b>2,902,918</b>	<b>4,096,621</b>	<b>4,879,623</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Administration & Engineering	1,620,032	1,573,990	2,164,340	2,446,137
Street Maintenance	403,117	496,578	862,103	1,210,908
Parks	1,075,791	832,350	1,070,178	1,222,578
<b>Total Dollars by Division</b>	<b>3,098,940</b>	<b>2,902,918</b>	<b>4,096,621</b>	<b>4,879,623</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## WATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,149,307	1,364,666	1,582,292	2,027,606
Part Time	42,047	16,434	130,000	132,000
Overtime	223,731	354,846	276,000	268,000
GASB 68 Net Pension Expense	186,975	(794,711)	-	-
GASB 75 Net OPEB Expense	87,695	372,217	-	-
Salary Related Benefits	154,215	181,985	201,540	288,483
Non-Persable Benefits	227,524	252,893	418,169	458,694
Persable Benefits	-	388	-	-
PERS Unfunded Liability	309,093	399,853	433,662	375,293
Education & Training	2,600	5,320	23,800	23,800
Uniforms & Safety Equipment	16,006	13,134	29,000	24,000
<b>Total Salaries &amp; Benefits</b>	<b>2,399,193</b>	<b>2,167,025</b>	<b>3,094,463</b>	<b>3,597,876</b>
Maintenance & Operations	5,107,425	5,306,777	5,892,233	6,532,955
Contracted Services	322,387	280,821	1,271,323	860,500
Capital Improvements	891,947	5,330,722	15,756,927	4,220,000
Capital Outlay	(849,335)	(5,292,548)	1,361,628	1,153,877
Allocated Charges	1,612,111	1,737,147	2,024,830	2,140,255
Operating Transfers - Out	116,381	137,652	138,719	133,241
Administrative Transfers - Out	(578,775)	(500,409)	(634,324)	(654,906)
<b>Total Dollars by Expense Category</b>	<b>9,021,334</b>	<b>9,167,187</b>	<b>28,905,799</b>	<b>17,983,798</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Administration & Technology	19,046	369,113	741,970	1,025,657
Operations	8,900,601	8,713,882	13,802,887	12,999,641
Booster Stations	-	-	1,133,307	500,000
Reservoirs	-	-	3,696,945	1,500,000
New Wells	-	50	6,856,751	550,000
Main Line Replacement	-	-	2,120,092	870,000
Water Conservation	101,687	84,142	553,847	538,500
<b>Total Dollars by Division</b>	<b>9,021,334</b>	<b>9,167,187</b>	<b>28,905,799</b>	<b>17,983,798</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## WASTEWATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,305,046	1,323,319	1,365,931	1,578,261
Part Time	20,979	3,995	-	-
Overtime	244,796	370,528	260,000	269,000
GASB 68 Net Pension Expense	141,557	(46,335)	-	-
GASB 75 Net OPEB Expense	112,753	272,688	-	-
Salary Related Benefits	167,406	164,473	169,234	214,215
Non-Persable Benefits	263,765	263,750	326,064	372,257
Persable Benefits	-	46	-	-
PERS Unfunded Liability	301,985	298,664	342,796	292,097
Education & Training	1,840	3,271	16,000	16,000
Uniforms & Safety Equipment	17,988	12,628	28,000	21,500
<b>Total Salaries &amp; Benefits</b>	<b>2,578,115</b>	<b>2,667,027</b>	<b>2,508,025</b>	<b>2,763,330</b>
Maintenance & Operations	4,748,488	4,786,604	4,892,157	4,751,826
Contracted Services	599,270	718,299	1,118,659	1,143,500
Capital Improvements	378,463	973,289	4,646,719	-
Capital Outlay	(369,151)	(970,294)	309,748	251,600
Allocated Charges	1,406,103	1,415,320	1,654,098	1,783,932
Operating Transfers - Out	113,704	102,817	109,653	103,704
Administrative Transfers - Out	578,775	500,409	634,324	654,906
<b>Total Dollars by Expense Category</b>	<b>10,033,767</b>	<b>10,193,471</b>	<b>15,873,383</b>	<b>11,452,798</b>

### Appropriations by Division

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Division</b>				
Operations	10,033,717	10,193,466	11,226,664	11,452,798
RIX Facility	-	-	729,695	-
Water Treatment Plant	50	5	3,346,027	-
Sewer Line Replacement	-	-	370,997	-
Lift Stations	-	-	200,000	-
<b>Total Dollars by Division</b>	<b>10,033,767</b>	<b>10,193,471</b>	<b>15,873,383</b>	<b>11,452,798</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## SOLID WASTE FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	8,497	12,442	12,603	18,029
Contracted Services	2,968,920	3,089,906	3,154,723	3,106,483
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>2,977,417</b>	<b>3,102,348</b>	<b>3,167,326</b>	<b>3,124,512</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## GAS TAX FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the State Gas Tax allocations from the State of California. Gas Tax funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

In FY2015-16, street maintenance activities were moved directly to the Gas Tax fund. In prior years, the expenditures budgeted in the Gas Tax Fund represented a transfer of funds to the General Fund to cover costs expended for street maintenance and engineering from the General Fund.

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	338,393	332,206	325,813	394,262
Part Time	-	-	-	-
Overtime	58,801	76,349	50,000	70,000
Salary Related Benefits	44,129	43,564	42,178	54,604
Non-Persable Benefits	101,430	98,359	110,945	143,565
Persable Benefits	-	51	-	-
PERS Unfunded Liability	89,328	106,441	115,825	73,024
Education & Training	-	-	1,500	8,000
Uniforms & Safety Equipment	8,069	5,382	5,900	10,200
<b>Total Salaries &amp; Benefits</b>	<b>640,150</b>	<b>662,352</b>	<b>652,161</b>	<b>753,655</b>
Maintenance & Operations	132,155	150,334	156,512	223,400
Contracted Services	113,232	51,337	88,257	112,000
Capital Improvements	-	-	-	-
Capital Outlay	-	20,952	6,425	80,000
Allocated Charges	276,470	263,430	332,808	295,103
Operating Transfers - Out	33,634	36,643	37,050	25,924
<b>Total Dollars by Expense Category</b>	<b>1,195,641</b>	<b>1,185,048</b>	<b>1,273,213</b>	<b>1,490,082</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## STATE TRAFFIC RELIEF (SB-1) FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017, allocations from the State of California. SB-1 funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

Streets and Highways Code (SHC) Section 2032.5(a) articulates the general intent of the legislation that recipients of RMRA funding be held accountable for the efficient investment of public funds to maintain local streets and roads and are accountable to the people through performance goals that are tracked and reported.

Pursuant to SHC Section 2030(a), the objective of the Local Streets and Roads Program is to address deferred maintenance on the local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures.

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,012,315	135,887	2,349,938	1,330,493
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,012,315</b>	<b>135,887</b>	<b>2,349,938</b>	<b>1,330,493</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## POLLUTION REDUCTION (AQMD) FUND DEPARTMENT BUDGET SUMMARY

The Pollution Reduction Fund consists of AB2766 funds to implement programs that reduce air pollution from motor vehicles. These funds are used specifically to meet the requirements of the federal and state Clean Air Acts, and for the implementation of the Air Quality Management District (AQMD) Air Quality Management Plan.

Revenue to support this program is collected by the California Department of Motor Vehicles (DMV) as a Motor Vehicle Registration surcharge and forwarded to the AQMD for appropriate distribution throughout the state. Local governments receive a portion of this revenue based on population. In accordance with reporting requirements, the City reports on the use and results funded by AB2766 funds annually.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	16,129	-	8,871	-
Contracted Services	-	-	-	-
Capital Improvements	93,526	-	-	-
Capital Outlay	-	158,703	224,508	52,417
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>109,655</b>	<b>158,703</b>	<b>233,379</b>	<b>52,417</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## COMMUNITY DEVELOPMENT ACT FUND DEPARTMENT BUDGET SUMMARY

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combining several funding programs into a single program called the Community Development Block Grant (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities by providing suitable housing and living environments and expanded economic activities.

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	229,072	142,740	1,140,083	337,407
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	88,610	169,160	479,703	59,543
<b>Total Dollars by Expense Category</b>	<b>317,682</b>	<b>311,900</b>	<b>1,619,786</b>	<b>396,950</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## MEASURE I FUND DEPARTMENT BUDGET SUMMARY

In 1989, the San Bernardino County voters approved the passage of Measure I, authorizing San Bernardino Associated Governments (SANBAG) acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax through 2010. In 2004, voters approved an extension of this sales tax through the year 2040.

This tax revenue is designated for transportation and traffic management programs.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	906,870	178,404	2,380,596	1,399,518
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	15,776	14,889	380,476	-
<b>Total Dollars by Expense Category</b>	<b>922,646</b>	<b>193,293</b>	<b>2,761,072</b>	<b>1,399,518</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## LOCAL FISCAL RECOVERY FUND DEPARTMENT BUDGET SUMMARY

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

The SLFRF program provides governments across the country with the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts
- Maintain vital public services, even amid declines in revenue resulting from the crisis
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year, as allowable within the grant provisions.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	1,145,015	1,278,028	-
<b>Total Salaries &amp; Benefits</b>	-	<b>1,145,015</b>	<b>1,278,028</b>	-
Maintenance & Operations	-	-	144,000	1,650,000
Contracted Services	-	-	-	-
Capital Improvements	-	-	6,753,550	2,420,500
Capital Outlay	-	-	1,852,500	2,255,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	-	<b>1,145,015</b>	<b>10,028,078</b>	<b>6,325,500</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## MISCELLANEOUS GRANTS FUND (PUBLIC WORKS) DEPARTMENT BUDGET SUMMARY

### NON-DEPARTMENTAL

Historically, this cost center accounts for grant dollars that are transferred to the General Fund and Capital Projects Funds to pay for specified projects per a Council-approved funding plan.

Unexpended appropriations related to ongoing projects or operations are carried forward into the following fiscal year.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	418,540	343,420	3,387,703	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	110,296	158,932	1,716,171	-
<b>Total Dollars by Expense Category</b>	<b>528,836</b>	<b>502,352</b>	<b>5,103,874</b>	-

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## HOST CITY FEES

In 1992, the City entered into a Memorandum of Understanding (MOU) with the County of San Bernardino establishing a fee of one dollar per ton of waste disposed at the Colton landfill for the duration of its life.

Subsequently, in 1998, the City entered into a 15-year Waste Disposal Agreement with the County. This agreement committed the City to deliver all controllable waste to a County landfill at a reduced rate for the term of the agreement. Including Colton, a total of 16 cities in San Bernardino County have entered into Waste Disposal Agreements.

This fund accounts for the funds collected under this agreement and have traditionally been used for maintenance and improvement of local roads impacted by disposal services and operations.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,076,578	495,872	1,348,271	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,076,578</b>	<b>495,872</b>	<b>1,348,271</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## PARK DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of park facilities necessary to accommodate the effects of growth in the community.

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	5,371	-	-	-
Contracted Services	2,748	-	-	-
Capital Improvements	142,566	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>150,685</b>	<b>-</b>	<b>-</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## TRAFFIC IMPACT FEES FUND DEPARTMENT BUDGET SUMMARY

Traffic Impact Fees are collected from developers when new development occurs within the City. These fees are used to pay for traffic signals, widening roads or connecting and/or building new roads, as needed, due to the increase in traffic resulting from the development. Developers are required to either construct improvements or they are charged a fee, which the City utilizes to make the improvements.

Residential projects are charged a per unit fee, reflecting the average number of trips per day estimated to be made by the occupants of the new residence.

The fees and costs for commercial and industrial projects are based on the type of business and the square footage of the completed building, factored by the estimated number of trips per day anticipated to be generated by the new development.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	7,097	-
Capital Improvements	297,453	241,390	5,807,719	400,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	12,505	5,670	177,024	-
<b>Total Dollars by Expense Category</b>	<b>309,958</b>	<b>247,060</b>	<b>5,991,840</b>	<b>400,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## NEW FACILITIES DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The New Facilities Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future City facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	-	-	-	-

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CAPITAL IMPROVEMENT PROJECTS FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. These projects promote infrastructure, revitalization, renovation, and improvements to City roads, highways, parks, storm drains, water/wastewater, and city facilities.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	481,312	228,994	3,141,032	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,250,000	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,731,312</b>	<b>228,994</b>	<b>3,141,032</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## COLTON CROSSING FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. The Colton Crossing Fund was established to account for activities related to the Colton Crossing Rail Grade Separation Project.

The Colton Crossing Project is a rail improvement project with a funding agreement between the City of Colton, San Bernardino Associated Governments (SANBAG), Union Pacific Railroad (UPRR), and BNSF Railroad Company. The project will result in a grade separation between the UPRR and BNSF main tracks at the Colton Crossing to improve the rail operations, provide residents relief from the train-generated noise, and reduce the impact on local traffic circulation caused by the volume of trains utilizing this line.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	16,797	12,014	131,163	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>16,797</b>	<b>12,014</b>	<b>131,163</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## FACILITY & EQUIPMENT MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

The Facility & Equipment Maintenance Fund is an internal service fund that accounts for the internal general maintenance of City facilities, including building repairs, janitorial functions, in-house construction, preventative maintenance, and minor repairs to cooling systems. Additionally, this function provides administrative support and oversight as needed for contractor services. This function is funded through charges to all user departments.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	193,577	221,638	251,376	300,974
Part Time	38,537	31,829	40,000	60,000
Overtime	22,380	42,895	65,000	65,000
Salary Related Benefits	29,012	29,181	33,068	41,341
Non-Persable Benefits	47,960	51,830	61,747	76,037
Persable Benefits	-	51	-	-
PERS Unfunded Liability	44,510	41,666	49,138	55,586
Education & Training	-	139	3,000	3,000
Uniforms & Safety Equipment	7,365	6,765	7,200	8,200
<b>Total Salaries &amp; Benefits</b>	<b>383,341</b>	<b>425,994</b>	<b>510,529</b>	<b>610,138</b>
Maintenance & Operations	332,200	367,172	486,059	454,200
Contracted Services	28,369	34,416	102,151	205,000
Capital Improvements	-	-	-	-
Capital Outlay	38,283	58,823	1,821,483	434,600
Allocated Charges	-	-	-	-
Operating Transfers - Out	16,759	14,344	15,718	19,735
<b>Total Dollars by Expense Category</b>	<b>798,952</b>	<b>900,749</b>	<b>2,935,940</b>	<b>1,723,673</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## AUTOMOTIVE SHOP FUND DEPARTMENT BUDGET SUMMARY

The Automotive Shop Fund is an internal service fund that accounts for the internal repair, maintenance, and/or replacement of all City owned vehicles. This function is funded through charges to all user departments.

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	160,372	154,765	156,229	219,804
Part Time	-	-	-	-
Overtime	2,659	1,397	3,000	3,000
Salary Related Benefits	22,760	14,864	22,997	38,426
Non-Persable Benefits	38,717	37,305	44,258	59,662
Persable Benefits	-	51	-	-
PERS Unfunded Liability	35,546	43,066	46,018	40,690
Education & Training	-	-	3,757	2,500
Uniforms & Safety Equipment	3,861	2,564	4,400	4,400
<b>Total Salaries &amp; Benefits</b>	<b>263,915</b>	<b>254,012</b>	<b>280,659</b>	<b>368,482</b>
Maintenance & Operations	263,576	232,998	420,778	434,840
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	18,763	5,486	84,167	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	13,384	14,826	14,720	14,446
<b>Total Dollars by Expense Category</b>	<b>559,638</b>	<b>507,322</b>	<b>800,324</b>	<b>817,768</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## LLMD #2 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	29,768	12,395	12,294	13,915
Part Time	-	-	-	-
Overtime	9,212	7,714	15,000	8,000
Salary Related Benefits	3,973	1,705	1,548	1,894
Non-Persable Benefits	9,294	3,355	3,883	4,619
Persable Benefits	-	-	-	-
PERS Unfunded Liability	7,418	4,902	5,070	2,543
Education & Training	-	-	-	-
Uniforms & Safety Equipment	676	278	1,000	1,000
<b>Total Salaries &amp; Benefits</b>	<b>60,341</b>	<b>30,349</b>	<b>38,795</b>	<b>31,971</b>
Maintenance & Operations	12,034	13,893	14,850	15,850
Contracted Services	66,834	70,067	85,000	90,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	33,356	12,960	19,228	12,003
Operating Transfers - Out	2,793	1,688	1,622	903
<b>Total Dollars by Expense Category</b>	<b>175,358</b>	<b>128,957</b>	<b>159,495</b>	<b>150,727</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## LLMD #1 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	38,937	37,185	36,880	41,744
Part Time	-	-	-	-
Overtime	12,612	23,141	10,000	5,000
Salary Related Benefits	5,221	5,116	4,644	5,683
Non-Persable Benefits	13,630	10,064	11,649	13,858
Persable Benefits	-	-	-	-
PERS Unfunded Liability	6,182	11,204	12,089	7,629
Education & Training	-	-	-	-
Uniforms & Safety Equipment	583	331	1,000	1,000
<b>Total Salaries &amp; Benefits</b>	<b>77,165</b>	<b>87,041</b>	<b>76,262</b>	<b>74,914</b>
Maintenance & Operations	62,617	61,806	68,500	66,500
Contracted Services	103,883	108,117	132,000	127,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	32,674	29,933	38,862	28,737
Operating Transfers - Out	2,328	3,857	3,867	2,709
<b>Total Dollars by Expense Category</b>	<b>278,667</b>	<b>290,754</b>	<b>319,491</b>	<b>299,860</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 87-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 87-1 comprises approximately 49 gross acres in the northwest portion of the City, approximately one mile north of the Interstate 10 freeway. Projects funded include storm drain facilities, an equipped fire station, a multipurpose community building, and the expansion and rehabilitation of streets. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was paid off in Fiscal Year 2017-18. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	7,000	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	21,663	3,543	-
<b>Total Dollars by Expense Category</b>	<b>7,000</b>	<b>21,663</b>	<b>3,543</b>	-

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 88-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 88-1 comprises approximately 96 gross acres in the northwest portion of the City and in the southwest portion of the City of San Bernardino, bordered on the west by the Southern Pacific Railway, approximately one and a half miles north of the Interstate 10 freeway. Projects funded include permanent storm drain facilities, park facilities, and street improvements. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was paid off in Fiscal Year 2015-16. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	311,908	3,794	-
<b>Total Dollars by Expense Category</b>	-	<b>311,908</b>	<b>3,794</b>	-

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 89-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-1 comprises approximately 80 gross acres in the southern area of the City between Hunts Lane from the east and Cooley Drive from the west. Projects funded include the acquisition of school and park sites, the construction of park facilities, street improvements, and utilities required to serve the development built within the District. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	21,000	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	64,760	3,555	-
<b>Total Dollars by Expense Category</b>	<b>21,000</b>	<b>64,760</b>	<b>3,555</b>	-

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## STORM WATER FUND DEPARTMENT BUDGET SUMMARY

The City recognizes the need to reduce pollution carried by storm water into local rivers and creeks. The City is responsible for ensuring, to the maximum extent practical, that all businesses and residents comply with the State Mandate.

A property tax assessment funds the City’s state-mandated National Pollutant Discharge Elimination System (NPDES) program.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	85,738	125,041	140,183	248,567
Part Time	-	-	-	-
Overtime	-	7,276	20,000	20,000
Salary Related Benefits	10,869	15,881	18,150	34,508
Non-Persable Benefits	19,255	30,729	44,701	77,372
Persable Benefits	-	105	-	-
PERS Unfunded Liability	23,491	29,761	33,539	46,140
Education & Training	927	139	1,500	1,500
Uniforms & Safety Equipment	381	441	1,000	3,500
<b>Total Salaries &amp; Benefits</b>	<b>140,661</b>	<b>209,373</b>	<b>259,073</b>	<b>431,587</b>
Maintenance & Operations	126,477	114,076	314,400	322,537
Contracted Services	116,435	110,143	255,968	200,000
Capital Improvements	-	35,180	200,000	50,000
Capital Outlay	-	-	267,347	-
Allocated Charges	49,654	57,934	97,302	156,106
Operating Transfers - Out	8,845	10,246	10,728	16,381
<b>Total Dollars by Expense Category</b>	<b>442,072</b>	<b>536,952</b>	<b>1,404,818</b>	<b>1,176,611</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 89-2 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-2 comprises approximately 111 gross acres in the northwest portion of the City. It is bordered by Pepper Avenue to the west, the Union Pacific Railroad Company right-of-way to the east, San Bernardino Avenue to the south, and Randall Avenue to the north. Projects funded include flood control/storm drain improvements, sanitary sewer facilities, water system facilities, street improvements, landscaping improvements, a fire station, and park facilities.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was be defeased in Fiscal Year 2018-19. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

### Appropriations by Category

	2020-2021 Actuals	2021-2022 Actuals	2022-2023 Year End Projected	2023-2024 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	21,000	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	167,194	3,648	-
<b>Total Dollars by Expense Category</b>	<b>21,000</b>	<b>167,194</b>	<b>3,648</b>	-

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 90-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 90-1 comprises approximately 15 gross acres in the City generally located on the west side of Mount Vernon Avenue between Colton Avenue and Olive Street, and is divided into two tax rate areas. Tax rate Area No. 1 consists of five parcels totaling approximately 12.47 acres, and is subject to the special tax; however, the five parcels that compose Tax Rate Area No. 2, located in the southern portion of the district, are not obligated to pay the special tax pursuant to the District’s Rate and Method of Apportionment that was amended at the time of the refunding. Projects funded include the renovation of the commercial shopping center known as “Plaza Las Glorias,” new building construction, landscape and site improvements, and the addition of a public parking area. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was defeased in Fiscal Year 2019-20. Remaining amounts were used to fund improvements in the district to wrap-up the use of funds.

### Appropriations by Category

	2020-2021	2021-2022	2022-2023	2023-2024
	Actuals	Actuals	Year End Projected	Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	21,000	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	65,657	3,536	-
<b>Total Dollars by Expense Category</b>	<b>21,000</b>	<b>65,657</b>	<b>3,536</b>	<b>-</b>

# OTHER SUMMARIES & SCHEDULES

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# CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source
Planning Division Renovations	\$ 20,000	General
Pavement Rehab- Meridian (Valley to San Bernardino)	\$ 287,080	SB-1
Pavement Rehab - Rancho (Agua Mansa to Cement Plant)	\$ 171,192	SB-1
Pavement Rehab -Pepper (UPRR Bridge to Slover)	\$ 112,750	SB-1
Pavement Rehab - Citrus (Rancho to Watwood)	\$ 202,476	SB-1
Pavement Rehab - Pleasant Valley (Hidden Valley to W End)	\$ 17,119	SB-1
Pavement Rehab- Duron (Cooley Dr. to Cameron St.)	\$ 65,107	SB-1
Pavement Rehab - Cooley (Mt. Vernon to Ashley)	\$ 311,580	SB-1
Pavement Rehab - Iowa (I215 to Iowa)	\$ 163,189	SB-1
Alley Paving- 7th to La Cadena (North of C)	\$ 47,200	CDBG
Alley Paving - 9th to 10th (North of G)	\$ 47,200	CDBG
Alley Paving - between Hanna/Olive & La Cadena/9th	\$ 81,826	CDBG
Alley Paving - between K/L Sts (5th St to E End)	\$ 24,100	CDBG
Alley Paving - between L/M Sts (5th St to E End)	\$ 24,100	CDBG
Alley Paving - between N/O Sts. (7th St to W End)	\$ 18,500	CDBG
Alley Paving - between F/G Sts. (12th St to W End)	\$ 47,200	CDBG
Alley Paving - between G/H Sts. (3rd St to 4th St.)	\$ 47,281	CDBG
Pavement Rehab - 2nd St. (Valley to South End)	\$ 31,235	Measure I
Pavement Rehab - 5th St. (N St. to Maple)	\$ 134,213	Measure I
Pavement Rehab - 12 St. (O St. to N St.)	\$ 25,191	Measure I
Pavement Rehab - Bryce Ct. ( Canyon Dr to End)	\$ 44,108	Measure I
Pavement Rehab - Cameron St. (North to South End)	\$ 86,642	Measure I
Pavement Rehab - Carbon Ct (Canyon Dr to End)	\$ 38,007	Measure I
Pavement Rehab - Cordillera (Bridge St to Trail Ct.)	\$ 47,416	Measure I
Pavement Rehab - Crescent (Cordillera No to So)	\$ 130,212	Measure I
Pavement Rehab - H St. (Rancho to Grand)	\$ 76,139	Measure I
Pavement Rehab - Laurel Ln (Maple to S End)	\$ 23,730	Measure I
Pavement Rehab - Mtn View Ln (Old Ranch to So End)	\$ 42,386	Measure I
Sidewalk/Asphalt - Olive (Rancho to Cnty Pocket)	\$ 181,000	Measure I
FY 23/24 Slurry Seal Project	\$ 200,000	Measure I
Citywide Sidewalk/ADA Improvements	\$ 250,000	Measure I
Citywide Street and Traffic Improvement	\$ 89,239	Measure I
City Hall Electronic Marquee	\$ 100,000	Local Fiscal Recovery
Main Library Restroom Improvments	\$ 200,000	Local Fiscal Recovery
Gonzales Community Center Room 3 Upgrade	\$ 100,000	Local Fiscal Recovery
Parking Lot Improvements - GCC, HCC, LCC, Main Library	\$ 215,000	Local Fiscal Recovery
Fire Station 211 Roof Replacment & Renovation	\$ 445,000	Local Fiscal Recovery
Fire Station 214 Roof Replacement and Planter Restoration	\$ 107,500	Local Fiscal Recovery
Fire Station 212 Driveway Removal/Restoration	\$ 63,000	Local Fiscal Recovery
Police Station Renovations	\$ 177,000	Local Fiscal Recovery
Gonzales Community Center Restroom Renovations	\$ 35,000	Local Fiscal Recovery
Ballfield Improvements	\$ 500,000	Local Fiscal Recovery
Hutton Center Renovations	\$ 23,000	Local Fiscal Recovery
Fleming Park Improvements	\$ 300,000	Local Fiscal Recovery

# CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source
<b>Park Shelter Improvements at Chavez &amp; Veteran's Parks</b>	<b>\$ 50,000</b>	<b>Local Fiscal Recovery</b>
<b>Splash Pad Repairs</b>	<b>\$ 100,000</b>	<b>Local Fiscal Recovery</b>
<b>Planning Division Renovations</b>	<b>\$ 5,000</b>	<b>Local Fiscal Recovery</b>
<b>New Traffic Signal at Cooley and Old Ranch Rd.</b>	<b>\$ 400,000</b>	<b>Traffic Impact</b>
<b>Repair of Storm Drain - Eucalyptus, SB, Iowa, S La Cadena repairs</b>	<b>\$ 50,000</b>	<b>Storm Water</b>
<b>Substation</b>	<b>\$ 325,000</b>	<b>Electric Utility</b>
Century Substation Line # 1 - 66kV Circuit Breaker Replacement	\$85,000	
Century Substation Line # 2 - 66kV Circuit Breaker Replacement	\$85,000	
Century Substation Line # 1 - 66kV Circuit Breaker Replacement	\$85,000	
Drews LTC #2 Oil Filtering Unit	\$35,000	
Drews LTC #1 Oil Filtering Unit	\$35,000	
<b>New Development</b>	<b>\$ 1,020,000</b>	<b>Electric Utility</b>
Pole Replacement	\$100,000	
Transformers	\$700,000	
Switches	\$200,000	
New Multi-commercial unit	\$10,000	
Communication tower upgrade	\$10,000	
<b>Street Lighting</b>	<b>\$ 100,000</b>	<b>Electric Utility</b>
Steel Streetlight Pole Replacement	\$75,000	
LED Retrofit	\$15,000	
New Poles/Damages Poles	\$10,000	
<b>Underground Utilities</b>	<b>\$ 300,000</b>	<b>Electric Utility</b>
<b>Meters</b>	<b>\$ 705,000</b>	<b>Electric Utility</b>
<b>Well &amp; Booster Rehabilitation/Maintenance Repairs</b>	<b>\$ 500,000</b>	<b>Water Enterprise</b>
<b>New Booster Station (Rialto Reservoir) Engineering &amp; Design</b>	<b>\$ 500,000</b>	<b>Water Enterprise</b>
<b>Reservoir Rehabilitation Project</b>	<b>\$ 1,500,000</b>	<b>Water Enterprise</b>
<b>New Well Study &amp; Design</b>	<b>\$ 550,000</b>	<b>Water Enterprise</b>
<b>New Mainline - F Street</b>	<b>\$ 870,000</b>	<b>Water Enterprise</b>
<b>Water Efficient Landscape/median upgrades</b>	<b>\$ 300,000</b>	<b>Water Enterprise</b>
<b>Total Capital Improvement Project Summary</b>	<b>12,627,918</b>	

**City of Colton**  
**Authorized Full-Time Positions**  
 July 1, 2023

**SUMMARY**

	Childcare			
	Original Adopted FY 2023	Addition (8/2) FY 2023	Mid-Year Budget FY 2023	Original Adopted FY 2024
<b>TOTAL FUNDED FULL-TIME POSITIONS</b>				
City Council	7.00	7.00	5.00	5.00
City Clerk	3.00	3.00	3.00	4.00
City Treasurer	1.00	1.00	1.00	1.00
City Manager	4.00	4.00	4.00	5.00
Human Resources & Risk Management Department	5.00	5.00	5.00	5.00
Finance Department	28.00	28.00	28.00	30.00
Community Services Department	14.70	14.70	15.70	15.70
Development Services Department	13.00	13.00	13.00	13.00
Police Department	89.00	89.00	89.00	97.00
Fire Department	44.00	44.00	44.00	51.00
Electric Utility Department	-	-	1.00	45.00
Public Works & Utility Services Department	122.00	122.00	122.00	81.00
Total - City Full-Time Positions	330.70	330.70	330.70	352.70

**DETAIL**

	Childcare			
	Original Adopted FY 2023	Addition (8/2) FY 2023	Mid-Year Budget FY 2023	Original Adopted FY 2024
<b>TOTAL FUNDED FULL-TIME POSITIONS</b>				
<b>City Council</b>				
Mayor	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	4.00	4.00
City Council Totals: (Full Time Positions)	7.00	7.00	5.00	5.00
<b>City Clerk</b>				
Deputy City Clerk	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Office Specialist I/II	0.00	0.00	0.00	1.00
City Council Totals: (Full Time Positions)	3.00	3.00	3.00	4.00
<b>City Treasurer</b>				
City Treasurer	1.00	1.00	1.00	1.00
City Treasurer Totals: (Full Time Positions)	1.00	1.00	1.00	1.00
<b>City Manager</b>				
City Manager	1.00	1.00	1.00	1.00
Assistant to the City Manager	0.00	0.00	0.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00
Economic Development Manager	1.00	1.00	1.00	1.00
Economic Development Project Manager I/II	1.00	1.00	1.00	1.00
City Manager Totals: (Full Time Positions)	4.00	4.00	4.00 <sup>179</sup>	5.00

TOTAL FUNDED FULL-TIME POSITIONS	Original	Childcare	Mid-Year	Original
	Adopted	Addition	Budget	Adopted
	FY 2023	(8/2) FY 2023	FY 2023	FY 2024
<b>Human Resources &amp; Risk Management</b>				
Human Resources & Risk Management Director	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Senior Risk Management Analyst	1.00	1.00	1.00	1.00
Human Resource Analyst	1.00	1.00	1.00	1.00
Human Resource Specialist	1.00	1.00	1.00	1.00
Human Resources Totals: (Full Time Positions)	5.00	5.00	5.00	5.00
<b>Finance Department</b>				
Finance Director	1.00	1.00	1.00	1.00
Finance				
Finance Manager	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00
Senior Finance Analyst	0.00	0.00	0.00	1.00
Payroll Analyst	1.00	1.00	1.00	1.00
Accountant	2.00	2.00	2.00	2.00
Payroll Technician I/II	1.00	1.00	1.00	1.00
Account Technician I/II	2.00	2.00	2.00	2.00
Customer Service				
Purchasing/Customer Service Manager	0.80	0.80	0.80	0.80
Utilities Business Systems Analyst	0.00	0.00	0.00	1.00
Customer Service Supervisor	0.00	0.00	0.00	2.00
Senior Customer Service Representative	2.00	2.00	2.00	0.00
Customer Service Representative III	0.00	0.00	0.00	1.00
Customer Service Representative I/II	10.00	10.00	10.00	9.00
Purchasing				
Purchasing/Customer Service Manager	0.20	0.20	0.20	0.20
Warehouse Supervisor	1.00	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00	1.00
Purchasing Technician	0.00	0.00	0.00	1.00
Account Technician I/II	1.00	1.00	1.00	0.00
Information Systems				
Information Services Manager	0.00	0.00	0.00	1.00
I.T. Supervisor	1.00	1.00	1.00	0.00
I.T. Coordinator	1.00	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00	1.00
Finance Department Totals: (Full Time Positions)	28.00	28.00	28.00	30.00

TOTAL FUNDED FULL-TIME POSITIONS	Original	Childcare	Mid-Year	Original
	Adopted	Addition	Budget	Adopted
	FY 2023	(8/2) FY 2023	FY 2023	FY 2024
<b>Community Services</b>				
Community Services Director	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Early Care & Education Program Director	0.00	0.00	0.00	1.00
Early Care & Education Site Supervisor	0.00	0.00	0.00	3.70
Community Child Care Manager	1.00	1.00	1.00	0.00
Community Child Care Administrative Assistant	1.00	1.00	1.00	1.00
Community Child Care Site Supervisor	1.00	1.00	2.00	0.00
Community Child Care Asst Site Supervisor	1.70	1.70	1.70	0.00
Library Branch Manager	1.00	1.00	1.00	1.00
Homeless Solutions Coordinator	1.00	1.00	1.00	1.00
Recreation Services Manager	1.00	1.00	1.00	1.00
Recreation Services Coordinator	5.00	5.00	5.00	5.00
Community Services Totals: (Full Time Positions)	14.70	14.70	15.70	15.70
<b>Development Services</b>				
Development Services Director	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00
Planning/Building Technician	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00
Plans Examiner I/II	1.00	1.00	1.00	1.00
Building Inspector I/II	1.00	1.00	1.00	1.00
Business License/Collections Officer	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00
Development Services Totals: (Full Time Positions)	13.00	13.00	13.00	13.00

TOTAL FUNDED FULL-TIME POSITIONS	Original	Childcare	Mid-Year	Original
	Adopted	Addition	Budget	Adopted
	FY 2023	(8/2) FY 2023	FY 2023	FY 2024
<b>Police Department</b>				
Police Chief	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00	1.00
Community Service Officer	5.00	5.00	5.00	7.00
Police Lieutenant	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	8.00
Police Corporal/Detective	12.00	12.00	12.00	12.00
Police Officer/Trainee	34.00	34.00	34.00	36.00
Police Support Services Manager	0.00	0.00	0.00	1.00
Crime Analyst	0.00	0.00	0.00	1.00
Animal Services Officer	2.00	2.00	2.00	2.00
Lead Code Compliance Officer	0.00	0.00	0.00	1.00
Code Compliance Officer	5.00	5.00	5.00	4.00
Supervising Communication Dispatcher	1.00	1.00	1.00	1.00
Police Dispatcher I/II	9.00	9.00	9.00	9.00
Senior Police Dispatchers	2.00	2.00	2.00	2.00
Administrative Assistant	0.00	0.00	0.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Clerk I/II	4.00	4.00	4.00	4.00
Police Department Totals: (Full Time Positions)	89.00	89.00	89.00	97.00
<b>Fire Department</b>				
Fire Chief	1.00	1.00	1.00	1.00
Deputy Fire Chief	0.00	0.00	0.00	1.00
Battalion Chief Fire Marshal	0.00	0.00	0.00	1.00
Fire Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	12.00	12.00	12.00	12.00
Fire Engineer	12.00	12.00	12.00	12.00
Firefighter Medic	12.00	12.00	12.00	18.00
Fire Marshal	1.00	1.00	1.00	0.00
Fire Safety Specialist I/II	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Office Specialist I/II	1.00	1.00	1.00	1.00
Fire Department Totals: (Full Time Positions)	44.00	44.00	44.00	51.00

TOTAL FUNDED FULL-TIME POSITIONS	Original	Childcare	Mid-Year	Original
	Adopted	Addition	Budget	Adopted
	FY 2023	(8/2) FY 2023	FY 2023	FY 2024
<b>Electric Utility Department</b>				
Electric Utility Director	0.00	0.00	1.00	1.00
<b>Administration</b>				
Assistant Director of Utility Operations	0.00	0.00	0.00	1.00
Utilities Planning Manager	0.00	0.00	0.00	1.00
Utilities Resource Analyst	0.00	0.00	0.00	1.00
Administrative Analyst I/II	0.00	0.00	0.00	1.00
Utilities Executive Assistant	0.00	0.00	0.00	1.00
Office Specialist I/II	0.00	0.00	0.00	1.00
Subtotals:	0.00	0.00	0.00	6.00
<b>Engineering</b>				
Elec. Utilities System Designer	0.00	0.00	0.00	1.00
Engineering/GIS Technician	0.00	0.00	0.00	1.00
GIS Specialist	0.00	0.00	0.00	1.00
Senior Electric Utility Inspector	0.00	0.00	0.00	1.00
Subtotals:	0.00	0.00	0.00	4.00
<b>Environmental, Sustainability, &amp; Conservation</b>				
Environment & Conservation Supervisor	0.00	0.00	0.00	1.00
Senior Energy Services Specialist	0.00	0.00	0.00	1.00
Senior Water Conservation Specialist	0.00	0.00	0.00	1.00
Office Specialist I/II	0.00	0.00	0.00	2.00
Subtotals:	0.00	0.00	0.00	5.00
<b>Substation</b>				
Substation Superintendent	0.00	0.00	0.00	1.00
Substation Operations Supervisor	0.00	0.00	0.00	1.00
Substation Electrician/Substation Apprentice/Sr. Substation Electrician	0.00	0.00	0.00	5.00
Senior Consumer Service Field Rep	0.00	0.00	0.00	1.00
Consumer Service-Field Rep I/II	0.00	0.00	0.00	4.00
Subtotals:	0.00	0.00	0.00	12.00
<b>Transmission/Distribution</b>				
Electric Field Operations Foreman	0.00	0.00	0.00	1.00
Line Crew Supervisor	0.00	0.00	0.00	3.00
Service Crew Supervisor	0.00	0.00	0.00	1.00
Powerline Technician/Apprentice/Apprentice Trainee	0.00	0.00	0.00	12.00
Subtotals:	0.00	0.00	0.00	17.00
Electric Utility Department Totals: (Full Time Positions)	0.00	0.00	1.00	45.00

	Original Adopted FY 2023	Childcare	Mid-Year Budget FY 2023	Original Adopted FY 2024
		Addition (8/2) FY 2023		
<b>TOTAL FUNDED FULL-TIME POSITIONS</b>				
<b>Public Works &amp; Utility Services</b>				
Public Works & Utility Services Director	1.00	1.00	1.00	1.00
Assistant Director of Utility Operations	1.00	1.00	1.00	0.00
Assistant Director of Public Works & Engineering	1.00	1.00	1.00	1.00
<b>Public Works - Operations</b>				
Public Works Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00	1.00
Equipment Operator I/II	1.00	1.00	1.00	1.00
Maintenance Crew Leader	1.00	1.00	1.00	1.00
Maintenance Worker I/II	19.00	19.00	19.00	21.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	2.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00
Building Maintenance Worker I/II	3.00	3.00	3.00	3.00
Maintenance Electrician	1.00	1.00	1.00	1.00
Subtotals:	31.00	31.00	31.00	33.00
<b>Administration</b>				
Utilities Planning Manager	1.00	1.00	1.00	0.00
Utilities Executive Assistant	1.00	1.00	1.00	0.00
Administrative Assistant	2.00	2.00	2.00	2.00
PW/W/WW Administrative Manager	1.00	1.00	1.00	1.00
Utility Resources Analyst	1.00	1.00	1.00	0.00
Utilities Business Systems Analyst	1.00	1.00	1.00	0.00
Accountant	1.00	1.00	1.00	1.00
Administrative Analyst I/II	2.00	2.00	2.00	1.00
Subtotals:	10.00	10.00	10.00	5.00
<b>Engineering</b>				
Elec. Utilities System Designer	1.00	1.00	1.00	0.00
Engineering/GIS Technician	1.00	1.00	1.00	0.00
GIS Specialist	1.00	1.00	1.00	0.00
Utilities Engineer	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Engineering Assistant	0.00	0.00	0.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00
Public Works & Utility Inspector	1.00	1.00	1.00	1.00
Senior Electric Utility Inspector	1.00	1.00	1.00	0.00
Capital Project Manager	1.00	1.00	1.00	1.00
Subtotals:	9.00	9.00	9.00	6.00
<b>Environmental, Sustainability, &amp; Conservation</b>				
Environment & Conservation Supervisor	1.00	1.00	1.00	0.00
Senior Energy Services Specialist	1.00	1.00	1.00	0.00
Senior Water Conservation Specialist	1.00	1.00	1.00	0.00
Office Specialist I/II	2.00	2.00	2.00	0.00
Subtotals:	5.00	5.00	5.00	0.00

	Original Adopted FY 2023	Childcare		Original Adopted FY 2024
		Addition (8/2) FY 2023	Mid-Year Budget FY 2023	
<b>TOTAL FUNDED FULL-TIME POSITIONS</b>				
<b>Substation</b>				
Substation Superintendent	1.00	1.00	1.00	0.00
Substation Operations Supervisor	1.00	1.00	1.00	0.00
Substation Electrician/Substation Apprentice/Sr. Substation Electrician	5.00	5.00	5.00	0.00
Senior Consumer Service Field Rep	1.00	1.00	1.00	0.00
Consumer Service-Field Rep I/II	4.00	4.00	4.00	0.00
Subtotals:	12.00	12.00	12.00	0.00
<b>Transmission/Distribution</b>				
Electric Field Operations Foreman	1.00	1.00	1.00	0.00
Line Crew Supervisor	3.00	3.00	3.00	0.00
Service Crew Supervisor	1.00	1.00	1.00	0.00
Powerline Technician/Apprentice/Apprentice Trainee	12.00	12.00	12.00	0.00
Subtotals:	17.00	17.00	17.00	0.00
<b>Water Utility</b>				
Water & Wastewater Operations Manager	0.00	0.00	0.00	0.50
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.00
Water Utilities Supervisor	1.00	1.00	1.00	1.00
Senior Water Quality Technician	1.00	1.00	1.00	1.00
Water Quality Technician II	1.00	1.00	1.00	1.00
Senior Water Treatment Operator	1.00	1.00	1.00	1.00
Water Treatment Operator III	1.00	1.00	1.00	1.00
Water Treatment Operator I/II	1.00	1.00	1.00	1.00
Senior Water Distribution Operator	2.00	2.00	2.00	2.00
Water Distribution Operator I/II	6.00	6.00	6.00	6.00
Water Distribution Operator III	1.00	1.00	1.00	1.00
Subtotals:	15.50	15.50	15.50	15.50
<b>Wastewater Utility</b>				
Water & Wastewater Operations Manager	0.00	0.00	0.00	0.50
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.00
Collection System Maintenance Supervisor	1.00	1.00	1.00	1.00
Senior Collection System Maintenance Technician	1.00	1.00	1.00	1.00
Collection System Maintenance Technician I/II	5.00	5.00	5.00	5.00
Wastewater Utilities Supervisor	1.00	1.00	1.00	1.00
Senior Wastewater Treatment Plant Operator	2.00	2.00	2.00	2.00
Wastewater Treatment Plant Operator I/II	7.00	7.00	7.00	7.00
Wastewater Treatment Plant Mechanic I/II	2.00	2.00	2.00	2.00
Subtotals:	19.50	19.50	19.50	19.50
Public Works & Utility Services Department Totals: (Full-time)	122.00	122.00	122.00	81.00

**SALARY TABLE**  
**FY 2023-24**  
**FULL TIME CLASSIFICATIONS**  
**REVISED 7/1/2023**

Job Title	Salary Group	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Account Technician I	general	110	6/24/2023	22.3193	23.4353	24.6070	25.8374	27.1293	3,868.67	4,062.11	4,265.21	4,478.48	4,702.40	46,424.04	48,745.32	51,182.56	53,741.74	56,428.84
Account Technician II	general	116	6/24/2023	24.5484	25.7758	27.0645	28.4178	29.8386	4,255.05	4,467.80	4,691.18	4,925.74	5,172.03	51,060.62	53,613.56	56,294.16	59,108.92	62,064.34
Accountant	general	142	6/24/2023	30.4113	31.9319	33.5285	35.2049	36.9651	5,271.28	5,534.86	5,811.61	6,102.18	6,407.29	63,255.40	66,418.30	69,739.28	73,226.14	76,887.46
Administrative Analyst I	midmngt	204	6/24/2023	31.2784	32.8423	34.4844	36.2086	38.0190	5,421.59	5,692.66	5,977.29	6,276.16	6,589.96	65,059.02	68,311.88	71,727.50	75,313.94	79,079.52
Administrative Analyst II	midmngt	234	6/24/2023	34.4036	36.1238	37.9300	39.8265	41.8179	5,963.30	6,261.45	6,574.53	6,903.26	7,248.43	71,559.54	75,137.40	78,894.40	82,839.12	86,981.18
Administrative Assistant	general	126	6/24/2023	23.2870	24.4514	25.6740	26.9578	28.3056	4,036.41	4,238.24	4,450.16	4,672.68	4,906.31	48,436.96	50,858.86	53,401.92	56,072.12	58,875.70
Animal Services Officer	cpcea	506	6/24/2023	22.0311	23.1326	24.2893	25.5038	26.7790	3,818.73	4,009.66	4,210.14	4,420.65	4,641.69	45,824.74	48,115.86	50,521.64	53,047.80	55,700.32
Assistant Director of Public Works & Engineering	executive	838	6/24/2023	78.8863	82.8306	86.9721	91.3208	95.8868	13,673.62	14,357.31	15,075.17	15,828.93	16,620.37	164,083.40	172,287.70	180,902.02	189,947.16	199,444.44
Assistant Director of Utility Operations	executive	841	6/24/2023	78.8863	82.8306	86.9721	91.3208	95.8868	13,673.62	14,357.31	15,075.17	15,828.93	16,620.37	164,083.40	172,287.70	180,902.02	189,947.16	199,444.44
Assistant Planner	general	848	6/24/2023	30.4576	31.9805	33.5795	35.2585	37.0214	5,279.32	5,543.29	5,820.45	6,111.47	6,417.04	63,351.86	66,519.44	69,845.36	73,337.68	77,004.46
Assistant to the City Manager	cnfdtl	801	6/24/2023	49.0066	51.4570	54.0299	56.7314	59.5680	8,494.48	8,919.21	9,365.18	9,833.44	10,325.12	101,933.78	107,030.56	112,382.14	118,001.26	123,901.44
Associate Engineer	midmngt	263	6/24/2023	47.0466	49.3990	51.8690	54.4625	57.1856	8,154.75	8,562.49	8,990.63	9,440.17	9,912.18	97,856.98	102,749.92	107,887.52	113,282.00	118,946.10
Associate Planner	midmngt	210	6/24/2023	36.1453	37.9525	39.8501	41.8426	43.9348	6,265.18	6,578.43	6,907.36	7,252.72	7,615.36	75,182.12	78,941.20	82,888.26	87,032.66	91,384.28
Battalion Chief Fire Marshal	fire	310	6/24/2023	68.5414	71.9685	75.5669	79.3453	83.3125	11,880.51	12,474.54	13,098.26	13,753.18	14,440.83	142,566.06	149,694.48	157,179.10	165,038.12	173,290.00
Building Inspector I	general	131	6/24/2023	25.7955	27.0853	28.4395	29.8615	31.3546	4,471.22	4,694.78	4,929.51	5,175.99	5,434.80	53,654.64	56,337.32	59,154.16	62,111.92	65,217.62
Building Inspector II	general	179	6/24/2023	30.1533	31.6609	33.2439	34.9061	36.6514	5,226.56	5,487.89	5,762.27	6,050.40	6,352.91	62,718.76	65,854.62	69,147.26	72,604.74	76,234.86
Building Maintenance Supervisor	midmngt	253	6/24/2023	39.5459	41.5231	43.5993	45.7793	48.0683	6,854.62	7,197.34	7,557.20	7,935.07	8,331.83	82,255.42	86,368.10	90,686.44	95,220.84	99,981.96
Building Official	midmngt	093	6/24/2023	57.1240	59.9803	62.9793	66.1283	69.4346	9,901.49	10,396.58	10,916.40	11,462.23	12,035.34	118,817.92	124,758.92	130,996.84	137,546.76	144,424.02
Business Lic./Collections Ofcr.	midmngt	206	6/24/2023	26.8060	28.1463	29.5536	31.0313	32.5829	4,646.37	4,878.68	5,122.63	5,378.75	5,647.70	55,756.48	58,544.20	61,471.54	64,545.00	67,772.38
Capital Project Manager	midmngt	837	6/24/2023	45.6971	47.9820	50.3811	52.9001	55.5451	7,920.84	8,316.88	8,732.73	9,169.36	9,627.82	95,050.02	99,802.56	104,792.74	110,032.26	115,533.86
City Clerk	elected		1/1/2016											370.00				4,440.00
City Manager	contract	812	7/1/2023					112.8928						19,568.09				234,817.05
City Treasurer	elected		1/1/2016											2,225.00				26,700.00
Code Compliance Officer	cpcea	138	6/24/2023	28.2180	29.6289	31.1104	32.6659	34.2991	4,891.12	5,135.67	5,392.47	5,662.09	5,945.18	58,693.44	61,628.06	64,709.58	67,945.02	71,342.18
Collection System Maintenance Supervisor	midmngt	257	6/24/2023	43.2784	45.4423	47.7144	50.1001	52.6051	7,501.59	7,876.66	8,270.49	8,684.02	9,118.22	90,019.02	94,519.88	99,245.90	104,208.26	109,418.66
Collection System Maintenance Technician I	ibew2	158	6/24/2023	24.8520	26.0946	27.3994	28.7694	30.2079	4,307.68	4,523.07	4,749.23	4,986.69	5,236.03	51,692.16	54,276.82	56,990.70	59,840.30	62,832.38
Collection System Maintenance Technician II	ibew2	197	6/24/2023	28.5885	30.0179	31.5188	33.0948	34.7495	4,955.34	5,203.10	5,463.25	5,736.42	6,023.25	59,464.08	62,437.18	65,559.00	68,837.08	72,278.96
Community Child Care Admin. Asst.	general	134	6/24/2023	23.2870	24.4514	25.6740	26.9578	28.3056	4,036.41	4,238.24	4,450.16	4,672.68	4,906.31	48,436.96	50,858.86	53,401.92	56,072.12	58,875.70
Community Service Officer	cpcea	607	6/24/2023	21.7889	22.8784	24.0223	25.2234	26.4845	3,776.74	3,965.59	4,163.86	4,372.05	4,590.65	45,320.86	47,587.02	49,966.28	52,464.62	55,087.76
Community Services Director *	executive	804	6/24/2023					95.8867					16,620.37					199,444.39
Consumer Service Field Rep. I	ibew	971	6/24/2023	30.4881	32.0125	33.6131	35.2938	37.0585	5,284.61	5,548.83	5,826.28	6,117.58	6,423.47	63,415.30	66,586.00	69,915.30	73,411.00	77,081.68
Consumer Service Field Rep. II	ibew	973	6/24/2023	33.5455	35.2228	36.9839	38.8331	40.7748	5,814.55	6,105.28	6,410.54	6,731.08	7,067.62	69,774.64	73,263.32	76,926.46	80,772.90	84,811.48
Crime Analyst	cpcea	513	6/24/2023	37.8440	39.7363	41.7231	43.8093	45.9998	6,559.63	6,887.62	7,232.01	7,593.60	7,973.29	78,715.52	82,651.40	86,784.10	91,123.24	95,679.48
Customer Svc. Rep. I	general	107	6/24/2023	19.9039	20.8991	21.9441	23.0414	24.1935	3,450.01	3,622.52	3,803.65	3,993.84	4,193.54	41,400.06	43,470.18	45,643.78	47,926.06	50,322.48
Customer Svc. Rep. II	general	113	6/24/2023	21.9035	22.9986	24.1485	25.3559	26.6236	3,796.61	3,986.43	4,185.74	4,395.02	4,614.76	45,559.28	47,837.14	50,228.88	52,740.22	55,377.14
Customer Svc. Rep III	general	411	6/24/2023	24.0940	25.2988	26.5638	27.8920	29.2866	4,176.29	4,385.12	4,604.38	4,834.61	5,076.35	50,115.52	52,621.40	55,252.60	58,015.36	60,916.18
Customer Service Supervisor	midmngt	452	6/24/2023	29.1720	30.6306	32.1621	33.7703	35.4588	5,056.48	5,309.31	5,574.77	5,853.51	6,146.18	60,677.76	63,711.70	66,897.22	70,242.12	73,754.20
Deputy City Clerk	cnfdtl	173	6/24/2023	27.7545	29.1423	30.5994	32.1294	33.7359	4,810.78	5,051.32	5,303.89	5,569.09	5,847.55	57,729.36	60,615.88	63,646.70	66,829.10	70,170.62
Deputy Fire Chief	executive	993	6/24/2023	74.4315	78.1531	82.0608	86.1638	90.4720	12,901.46	13,546.54	14,223.86	14,935.05	15,681.81	154,817.52	162,558.50	170,686.36	179,220.60	188,181.76
Development Services Director *	executive	810	6/24/2023					95.8867					16,620.37					199,444.39
Early Care & Education Program Director	midmngt	453	6/24/2023	47.7080	50.0934	52.5980	55.2279	57.9893	8,269.39	8,682.85	9,116.99	9,572.83	10,051.47	99,232.64	104,194.22	109,403.84	114,873.98	120,617.64
Economic Development Manager	midmngt	226	6/24/2023	50.9456	53.4929	56.1675	58.9759	61.9246	8,830.58	9,272.10	9,735.70	10,222.49	10,733.60	105,966.90	111,265.18	116,828.40	122,669.82	128,803.22
Economic Development Project Manager I	midmngt	272	6/24/2023	36.0019	37.8020	39.6921	41.6768	43.7606	6,240.33	6,552.35	6,879.97	7,223.97	7,585.18	74,883.90	78,628.16	82,559.62	86,687.64	91,022.10
Economic Development Project Manager II	midmngt	273	6/24/2023	43.1979	45.3578	47.6256	50.0069	52.5073	7,487.63	7,862.01	8,255.11	8,667.86	9,101.26	89,851.58	94,344.12	99,061.30	104,014.30	109,215.08
Electric Field Operations Foreman	ibew	970	6/24/2023	61.2674	64.3308	67.5473	70.9246	74.4709	10,619.68	11,150.66	11,708.19	12,293.60	12,908.29	127,436.14	133,807.96	140,498.28	147,523.22	154,899.42
Electric Utility Director *	executive	842	6/24/2023					102.6298					17,789.17					213,470.05
Electric Utility Inspector	ibew	920	6/24/2023	42.6706	44.8041	47.0444	49.3966	51.8665	7,396.24	7,766.05	8,154.36	8,562.08	8,990.19	88,754.90	93,192.58	97,852.30	102,744.98	107,882.32
Electric Utility System Designer	midmngt	250	6/24/2023	45.4411	47.7131	50.0988	52.6038	55.2340	7,876.46	8,270.28	8,683.78	9,117.98	9,573.89	94,517.54	99,243.30	104,205.40	109,415.80	114,886.72
Electrical Sys Engineer/GIS Project Manager	midmngt	221	6/24/2023	44.2801	46.4941	48.8189	51.2599	53.8229	7,675.22	8,058.98	8,461.94	8,885.05	9,329.30	92,102.66	96,707.78	101,543.26	106,620.54	111,951.58
Energy Services Specialist	midmngt	231	6/24/2023	38.3170	40.2329	42.2445	44.3568	46.5746	6,641.61	6,973.70	7,322.38	7,688.50	8,072.94	79,699.36	83,684.38	87,868.56	92,262.04	96,875.22
Engineering Assistant	midmngt	264	6/24/2023	39.4064	41.3768	43.4456	45.6179	47.8988	6,830.44	7,171.97	7,530.58	7,907.10	8,302.45	81,965.26	86,063.64	90,366.90	94,885.18	99,629.40
Engineering GIS Technician	ibew	907	6/24/2023	38.3103	40.2258	42.2370	44.3489	46.5664	6,640.44	6,972.46	7,321.08	7,687.14	8,071.51	79,685.32	83,669.56	87,852.96	92,245.66	96,858.06
Engineering Manager	midmngt	207	6/24/2023	49.8419	52.3340	54.9508	57.6983	60.5831	8,639.26	9,071.23	9,524.80	10,001.03	10,501.08	103,671.10	108,854.72			

**SALARY TABLE**  
**FY 2023-24**  
**FULL TIME CLASSIFICATIONS**  
**REVISED 7/1/2023**

Job Title	Salary Group	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Fire Battalion Chief	fire	309	6/24/2023	46.5266	48.8529	51.2956	53.8604	56.5535	11,290.46	11,854.98	12,447.74	13,070.14	13,723.65	135,485.48	142,259.78	149,372.86	156,841.62	164,683.74
Fire Captain	fire	304	6/24/2023	36.7639	38.6021	40.5322	42.5588	44.6868	8,921.38	9,367.45	9,835.82	10,327.61	10,843.99	107,056.56	112,409.44	118,029.86	123,931.34	130,127.92
Fire Chief *	executive	815	6/24/2023					102.6299					17,789.18				213,470.14	
Fire Engineer	fire	303	6/24/2023	32.6168	34.2476	35.9600	37.7580	39.6460	7,915.01	8,310.75	8,726.29	9,162.62	9,620.76	94,980.08	99,728.98	104,715.52	109,951.40	115,449.10
Fire Safety Specialist I	general	157	6/24/2023	25.7955	27.0853	28.4395	29.8615	31.3546	4,471.22	4,694.78	4,929.51	5,175.99	5,434.80	53,654.64	56,337.32	59,154.16	62,111.92	65,217.62
Fire Safety Specialist II	general	330	6/24/2023	30.1533	31.6609	33.2439	34.9061	36.6514	5,226.56	5,487.89	5,762.27	6,050.40	6,352.91	62,718.76	65,854.62	69,147.26	72,604.74	76,234.86
Firefighter Medic	fire	308	6/24/2023	30.5791	32.1080	33.7135	35.3992	37.1692	7,420.53	7,791.55	8,181.14	8,590.21	9,019.73	89,406.36	93,498.60	98,173.66	103,082.46	108,236.70
GIS Specialist	general	166	6/24/2023	28.2038	29.6140	31.0948	32.6495	34.2820	4,888.65	5,133.09	5,389.76	5,659.25	5,942.21	58,663.80	61,597.12	64,677.08	67,910.96	71,306.56
Homeless Solutions Coordinator	general	103	6/24/2023	27.7624	29.1505	30.6080	32.1384	33.7453	4,812.15	5,052.75	5,305.39	5,570.65	5,849.18	57,745.74	60,633.04	63,664.64	66,847.82	70,190.12
Human Resources Analyst	cnfdtl	835	6/24/2023	37.8440	39.7363	41.7231	43.8093	45.9998	6,559.63	6,887.62	7,232.01	7,593.60	7,973.29	78,715.52	82,651.40	86,784.10	91,123.24	95,679.48
Human Resources & Risk Management Director *	executive	994	6/24/2023					95.8867					16,620.37				199,444.39	
Human Resources Manager	cnfdtl	218	6/24/2023	54.1783	56.8871	59.7315	62.7181	65.8540	9,390.90	9,860.44	10,353.46	10,871.14	11,414.69	112,690.76	118,325.22	124,241.52	130,453.70	136,976.32
Human Resources Specialist	cnfdtl	149	6/24/2023	30.4576	31.9805	33.5795	35.2585	37.0214	5,279.32	5,543.29	5,820.45	6,111.47	6,417.04	63,351.86	66,519.44	69,845.36	73,337.68	77,004.46
Human Resources Technician	general	145	6/24/2023	25.4658	26.7390	28.0760	29.4798	30.9538	4,414.06	4,634.76	4,866.51	5,109.82	5,365.32	52,968.76	55,617.12	58,398.08	61,317.88	64,383.80
Information Services Manager	midmngt	245	6/24/2023	52.9598	55.6078	58.3881	61.3075	64.3729	9,179.69	9,638.68	10,120.61	10,626.63	11,157.97	110,156.28	115,664.12	121,447.30	127,519.60	133,895.58
Information Technology Coordinator	midmngt	279	6/24/2023	40.0584	42.0613	44.1644	46.3726	48.6913	6,943.45	7,290.62	7,655.16	8,037.92	8,439.82	83,321.42	87,487.40	91,861.90	96,455.06	101,277.80
Lead Code Compliance Officer	cpcea	514	6/24/2023	31.0399	32.5919	34.2215	35.9326	37.7293	5,380.25	5,649.26	5,931.73	6,228.32	6,539.74	64,562.94	67,791.10	71,180.72	74,739.86	78,476.84
Lead Equipment Mechanic	general	130	6/24/2023	30.7049	32.2401	33.8521	35.5448	37.3220	5,322.18	5,588.29	5,867.70	6,161.09	6,469.15	63,866.14	67,059.46	70,412.42	73,933.08	77,629.76
Library Manager	midmngt	291	6/24/2023	44.9755	47.2243	49.5855	52.0648	54.6680	7,795.75	8,185.54	8,594.82	9,024.56	9,475.79	93,549.04	98,226.44	103,137.84	108,294.68	113,709.44
Line Crew Supervisor	ibew	916	6/24/2023	57.5179	60.3938	63.4135	66.5841	69.9134	9,969.77	10,468.25	10,991.67	11,541.25	12,118.32	119,637.18	125,619.00	131,900.08	138,494.98	145,419.82
Maintenance Crew Leader	general	178	6/24/2023	26.6270	27.9584	29.3563	30.8241	32.3654	4,615.35	4,846.12	5,088.42	5,342.85	5,610.00	55,384.16	58,153.42	61,061.00	64,114.18	67,319.98
Maintenance Electrician	ibew	908	6/24/2023	37.0993	38.9543	40.9020	42.9471	45.0945	6,430.54	6,752.07	7,089.68	7,444.17	7,816.38	77,166.44	81,024.84	85,076.16	89,330.02	93,796.56
Maintenance Worker I	general	111	6/24/2023	21.0005	22.0505	23.1530	24.3106	25.5261	3,640.09	3,822.09	4,013.19	4,213.84	4,424.53	43,681.04	45,865.04	48,158.24	50,566.10	53,094.34
Maintenance Worker I, Building	general	117	6/24/2023	23.5950	24.7748	26.0135	27.3141	28.6799	4,089.80	4,294.29	4,509.01	4,734.45	4,971.18	49,077.60	51,531.48	54,108.08	56,813.38	59,654.14
Maintenance Worker II	general	115	6/24/2023	22.0541	23.1569	24.3148	25.5305	26.8070	3,822.72	4,013.86	4,214.56	4,425.29	4,646.55	45,872.58	48,166.30	50,574.68	53,103.44	55,758.56
Maintenance Worker II, Building	general	118	6/24/2023	24.7705	26.0090	27.3095	28.6750	30.1088	4,293.55	4,508.23	4,733.65	4,970.33	5,218.85	51,522.64	54,098.72	56,803.76	59,644.00	62,626.20
Maintenance Worker III	general	153	6/24/2023	25.3296	26.5961	27.9259	29.3221	30.7883	4,390.47	4,610.00	4,840.49	5,082.50	5,336.63	52,685.62	55,319.94	58,085.82	60,990.02	64,039.56
Maintenance Worker III, Building	general	132	6/24/2023	28.4958	29.9205	31.4165	32.9874	34.6368	4,939.26	5,186.22	5,445.53	5,717.81	6,003.70	59,271.16	62,234.64	65,346.32	68,613.74	72,044.44
Network Technician	general	168	6/24/2023	27.7233	29.1094	30.5649	32.0931	33.6978	4,805.36	5,045.63	5,297.91	5,562.81	5,840.94	57,664.36	60,547.50	63,574.94	66,753.70	70,091.32
Office Specialist I	general	186	6/24/2023	18.0619	18.9650	19.9133	20.9089	21.9544	3,130.73	3,287.27	3,451.63	3,624.21	3,805.43	37,568.70	39,447.20	41,419.56	43,490.46	45,665.10
Office Specialist II	general	106	6/24/2023	19.1658	20.1240	21.1303	22.1868	23.2961	3,322.06	3,488.16	3,662.58	3,845.70	4,038.00	39,864.76	41,857.92	43,950.92	46,148.44	48,455.94
Payroll Analyst	cnfdtl	839	6/24/2023	37.8440	39.7363	41.7231	43.8093	45.9998	6,559.63	6,887.62	7,232.01	7,593.60	7,973.29	78,715.52	82,651.40	86,784.10	91,123.24	95,679.48
Payroll Technician I	general	121	6/24/2023	24.5554	25.7831	27.0723	28.4259	29.8471	4,256.27	4,469.08	4,692.52	4,927.15	5,173.50	51,075.18	53,628.90	56,310.28	59,125.82	62,082.02
Payroll Technician II	general	170	6/24/2023	27.0140	28.3648	29.7830	31.2721	32.8358	4,682.43	4,916.56	5,162.39	5,420.50	5,691.53	56,189.12	58,998.68	61,948.64	65,046.02	68,298.36
Planning Manager	midmngt	262	6/24/2023	48.1794	50.5884	53.1178	55.7736	58.5623	8,351.09	8,768.65	9,207.08	9,667.43	10,150.79	100,213.10	105,223.82	110,484.92	116,009.14	121,809.48
Planning/Building Technician	general	193	6/24/2023	25.1790	26.4380	27.7599	29.1479	30.6053	4,364.36	4,582.59	4,811.71	5,052.30	5,304.91	52,372.32	54,991.04	57,740.54	60,627.58	63,658.92
Plans Examiner I	general	840	6/24/2023	33.1686	34.8270	36.5684	38.3968	40.3166	5,749.23	6,036.68	6,338.52	6,655.44	6,988.22	68,990.74	72,440.16	76,062.22	79,865.24	83,858.58
Plans Examiner II	general	342	6/24/2023	36.4855	38.3098	40.2253	42.2365	44.3484	6,324.15	6,640.36	6,972.38	7,320.99	7,687.05	75,889.84	79,684.28	83,668.52	87,851.92	92,244.62
Police Captain	cpma	402	6/24/2023	71.5140	75.0898	78.8443	82.7865	86.9259	12,395.76	13,015.56	13,666.34	14,349.66	15,067.15	148,749.12	156,186.68	163,996.04	172,195.92	180,805.82
Police Chief *	executive	808	6/24/2023					102.6298					17,789.17				213,470.05	
Police Cpl./Detective	police	510	6/24/2023	44.7151	46.9509	49.2984	51.7633	54.3514	7,750.62	8,138.15	8,545.05	8,972.30	9,420.91	93,007.46	97,657.82	102,540.62	107,667.56	113,050.86
Police Dispatcher I	dispatch	603	6/24/2023	24.2471	25.4595	26.7325	28.0691	29.4726	4,202.84	4,412.98	4,633.63	4,865.32	5,108.59	50,434.02	52,955.76	55,603.60	58,383.78	61,303.06
Police Dispatcher II	dispatch	605	6/24/2023	26.7299	28.0664	29.4698	30.9433	32.4904	4,633.18	4,864.84	5,108.09	5,363.50	5,631.67	55,598.14	58,378.06	61,297.08	64,361.96	67,579.98
Police Lieutenant	cpma	401	6/24/2023	65.0128	68.2634	71.6765	75.2604	79.0234	11,268.88	11,832.32	12,423.93	13,045.13	13,697.39	135,226.52	141,987.82	149,087.12	156,541.58	164,368.62
Police Officer	police	508	6/24/2023	40.2731	42.2868	44.4011	46.6211	48.9521	6,980.68	7,329.70	7,696.20	8,081.00	8,485.04	83,768.10	87,956.44	92,354.34	96,971.94	101,820.42
Police Officer Trainee	police2	507	6/24/2023	29.7221	31.2083	32.7686	34.4070	36.1274	5,151.84	5,409.43	5,679.90	5,963.88	6,262.08	61,822.02	64,913.16	68,158.74	71,566.56	75,144.94
Police Records Supervisor	midmngt	610	6/24/2023	27.1945	28.5543	29.9820	31.4811	33.0551	4,713.71	4,949.40	5,196.88	5,456.73	5,729.56	56,564.56	59,392.84	62,362.56	65,480.74	68,754.66
Police Sergeant	police	511	6/24/2023	53.2891	55.9536	58.7513	61.6889	64.7734	9,236.78	9,698.63	10,183.55	10,692.74	11,227.39	110,841.38	116,383.54	122,202.60	128,312.86	134,728.62
Police Services Clerk I	cpcea	601	6/24/2023	18.5061	19.4314	20.4030	21.4231	22.4943	3,207.73	3,368.11	3,536.52	3,713.34	3,899.00	38,492.74	40,417.26	42,438.24	44,560.10	46,788.04
Police Services Clerk II	cpcea	602	6/24/2023	19.4306	20.4021	21.4223	22.4934	23.6180	3,367.98	3,536.37	3,713.19	3,898.85	4,093.79	40,415.70	42,436.42	44,558.28	46,786.22	49,125.44
Police Support Services Manager	midmngt	512	6/24/2023	40.3703	42.3888	44.5083	46.7336	49.0703	6,997.51	7,347.38	7,714.76	8,100.50	8,505.51	83,970.12	88,168.60	92,577.16	97,205.94	102,066.12
Power Line Helper	ibew	905	6/24/2023	33.1596	34.8176	36.5585	38.3864	40.3058	5,747.67	6,035.06	6,336.81	6,653.64	6,986.33	68,972				

**SALARY TABLE**  
**FY 2023-24**  
**FULL TIME CLASSIFICATIONS**  
**REVISED 7/1/2023**

Job Title	Salary Group	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Senior Accountant	midmngt	233	6/24/2023	37.5643	39.4425	41.4146	43.4854	45.6596	6,511.14	6,836.70	7,178.54	7,537.47	7,914.34	78,133.64	82,040.40	86,142.42	90,449.58	94,972.02
Senior Collection System Maintenance Technician	ibew2	198	6/24/2023	30.0179	31.5188	33.0948	34.7495	36.4870	5,203.10	5,463.25	5,736.42	6,023.25	6,324.41	62,437.18	65,559.00	68,837.08	72,278.96	75,892.96
Senior Consumer Service Field Rep	ibew	906	6/24/2023	36.9034	38.7485	40.6859	42.7201	44.8561	6,396.59	6,716.41	7,052.22	7,404.82	7,775.06	76,759.02	80,596.88	84,626.62	88,857.86	93,300.74
Senior Electric Utility Inspector	ibew	982	6/24/2023	47.9726	50.3713	52.8899	55.5344	58.3111	8,315.26	8,731.02	9,167.58	9,625.96	10,107.26	99,783.06	104,772.20	110,010.94	115,511.50	121,287.14
Senior Energy Services Specialist	midmngt	992	6/24/2023	42.9310	45.0775	47.3314	49.6980	52.1829	7,441.37	7,813.43	8,204.11	8,614.32	9,045.03	89,296.48	93,761.20	98,449.26	103,371.84	108,540.38
Senior Finance Analyst	cnfdtl	461	6/24/2023	48.2993	50.7143	53.2500	55.9125	58.7081	7,461.58	7,834.66	8,226.40	8,637.72	9,069.60	100,462.44	105,485.64	110,760.00	116,298.00	122,112.90
Senior Human Resources Analyst	cnfdtl	846	6/24/2023	48.2993	50.7143	53.2500	55.9125	58.7081	8,371.87	8,790.47	9,230.00	9,691.50	10,176.08	100,462.44	105,485.64	110,760.00	116,298.00	122,112.90
Senior Office Specialist	general	120	6/24/2023	20.5560	21.5838	22.6630	23.7961	24.9859	3,563.04	3,741.18	3,928.25	4,124.66	4,330.89	42,756.48	44,894.20	47,139.04	49,495.94	51,970.62
Senior Planner	midmngt	228	6/24/2023	43.2695	45.4330	47.7046	50.0899	52.5944	7,500.05	7,875.05	8,268.80	8,682.25	9,116.36	90,000.56	94,500.64	99,225.62	104,186.94	109,396.30
Senior Police Dispatcher	dispatch	606	6/24/2023	29.4009	30.8709	32.4144	34.0351	35.7369	5,096.15	5,350.95	5,618.49	5,899.42	6,194.39	61,153.82	64,211.42	67,421.90	70,793.06	74,332.70
Senior Risk Management Analyst	cnfdtl	847	6/24/2023	48.2993	50.7143	53.2500	55.9125	58.7081	8,371.87	8,790.47	9,230.00	9,691.50	10,176.08	100,462.44	105,485.64	110,760.00	116,298.00	122,112.90
Senior Substation Electrician	ibew	978	6/24/2023	52.8298	55.4713	58.2449	61.1571	64.2150	9,157.16	9,615.02	10,095.78	10,600.57	11,130.60	109,885.88	115,380.20	121,149.34	127,206.82	133,567.20
Senior Utilities Financial Analyst	midmngt	213	6/24/2023	45.9430	48.2401	50.6521	53.1848	55.8440	7,963.45	8,361.62	8,779.70	9,218.69	9,679.63	95,561.44	100,339.46	105,356.42	110,624.28	116,155.52
Senior Wastewater Treatment Plant Operator	ibew2	161	6/24/2023	38.5195	40.4455	42.4678	44.5911	46.8206	6,676.71	7,010.55	7,361.08	7,729.13	8,115.58	80,120.56	84,126.64	88,332.92	92,749.54	97,386.90
Senior Water Conservation Specialist	general	993	6/24/2023	36.1424	37.9495	39.8470	41.8394	43.9314	6,264.68	6,577.91	6,906.81	7,252.16	7,614.77	75,176.14	78,934.96	82,881.76	87,025.90	91,377.26
Senior Water Distribution Operator	ibew2	137	6/24/2023	34.8199	36.5609	38.3889	40.3084	42.3238	6,035.45	6,337.22	6,654.07	6,986.79	7,336.12	72,425.34	76,046.62	79,848.86	83,841.42	88,033.40
Senior Water Quality Technician	ibew2	991	6/24/2023	37.5390	39.4160	41.3868	43.4561	45.6289	6,506.76	6,832.11	7,173.70	7,532.40	7,909.01	78,081.12	81,985.28	86,084.44	90,388.74	94,908.06
Senior Water Treatment Operator	ibew2	137	6/24/2023	34.8199	36.5609	38.3889	40.3084	42.3238	6,035.45	6,337.22	6,654.07	6,986.79	7,336.12	72,425.34	76,046.62	79,848.86	83,841.42	88,033.40
Service Crew Supervisor	ibew	915	6/24/2023	55.0160	57.7668	60.6551	63.6879	66.8723	9,536.11	10,012.90	10,513.56	11,039.23	11,591.19	114,433.28	120,154.84	126,162.66	132,470.78	139,094.28
Storekeeper	general	147	6/24/2023	20.8273	21.8686	22.9620	24.1101	25.3156	3,610.06	3,790.56	3,980.08	4,179.09	4,388.04	43,320.68	45,486.74	47,760.96	50,149.06	52,656.50
Substation Electrician	ibew	977	6/24/2023	48.0248	50.4260	52.9473	55.5946	58.3744	8,324.29	8,740.51	9,177.52	9,636.40	10,118.23	99,891.48	104,886.08	110,130.28	115,636.82	121,418.70
Substation Electrician Apprentice	ibew	976	6/24/2023	42.9330	45.0796	47.3336	49.7003	52.1853	7,441.72	7,813.80	8,204.50	8,614.71	9,045.44	89,300.64	93,765.62	98,453.94	103,376.52	108,545.32
Substation Operations Supervisor	ibew	979	6/24/2023	58.4871	61.4115	64.4821	67.7063	71.0916	10,137.77	10,644.66	11,176.90	11,735.75	12,322.55	121,653.22	127,735.92	134,122.82	140,829.00	147,870.58
Substation Superintendent	midmngt	225	6/24/2023	62.5674	65.6958	68.9805	72.4295	76.0510	10,845.01	11,387.26	11,956.62	12,554.45	13,182.17	130,140.14	136,647.16	143,479.44	150,653.36	158,186.08
Supervising Communication Dispatcher	dispatch	608	6/24/2023	35.2781	37.0420	38.8941	40.8389	42.8809	6,114.88	6,420.61	6,741.65	7,078.74	7,432.69	73,378.50	77,047.36	80,899.78	84,944.86	89,192.22
Transmission/Distr. Superintendent	midmngt	217	6/24/2023	62.5674	65.6958	68.9805	72.4295	76.0510	10,845.01	11,387.26	11,956.62	12,554.45	13,182.17	130,140.14	136,647.16	143,479.44	150,653.36	158,186.08
Utilities Business Systems Analyst	midmngt	205	6/24/2023	40.0584	42.0613	44.1644	46.3726	48.6913	6,943.45	7,290.62	7,655.16	8,037.92	8,439.82	83,321.42	87,487.40	91,861.90	96,455.06	101,277.80
Utilities Engineer	midmngt	297	6/24/2023	47.0466	49.3990	51.8690	54.4625	57.1856	8,154.75	8,562.49	8,990.63	9,440.17	9,912.18	97,856.98	102,749.92	107,887.52	113,282.00	118,946.10
Utilities Executive Assistant	midmngt	998	6/24/2023	28.7770	30.2159	31.7266	33.3130	34.9786	4,988.01	5,237.42	5,499.28	5,774.25	6,062.96	59,856.16	62,849.02	65,991.38	69,291.04	72,755.54
Utilities Planning Manager	midmngt	450	6/24/2023	57.5256	60.4019	63.4220	66.5931	69.9228	9,971.11	10,469.66	10,993.15	11,542.81	12,119.94	119,653.30	125,635.90	131,917.76	138,513.70	145,439.32
Utilities Plans Examiner	midmngt	236	6/24/2023	31.6656	33.2489	34.9114	36.6570	38.4899	5,488.71	5,763.14	6,051.31	6,353.88	6,671.58	65,864.50	69,157.66	72,615.66	76,246.56	80,058.94
Utility Resource Analyst	midmngt	497	6/24/2023	47.0466	49.3990	51.8690	54.4625	57.1856	8,154.75	8,562.49	8,990.63	9,440.17	9,912.18	97,856.98	102,749.92	107,887.52	113,282.00	118,946.10
Warehouse Supervisor	midmngt	275	6/24/2023	27.3508	28.7183	30.1541	31.6619	33.2450	4,740.80	4,977.83	5,226.72	5,488.06	5,762.47	56,889.56	59,733.96	62,720.58	65,856.70	69,149.60
Wastewater Treatment Plant Mechanic I	ibew2	155	6/24/2023	26.3679	27.6863	29.0706	30.5241	32.0504	4,570.43	4,798.95	5,038.91	5,290.85	5,555.40	54,845.18	57,587.40	60,466.90	63,490.18	66,664.78
Wastewater Treatment Plant Mechanic II	ibew2	159	6/24/2023	33.6683	35.3516	37.1193	38.9753	40.9240	5,835.83	6,127.62	6,434.00	6,755.71	7,093.49	70,029.96	73,531.38	77,208.04	81,068.52	85,121.92
Wastewater Treatment Plant Operator I	ibew2	133	6/24/2023	29.1416	30.5988	32.1288	33.7353	35.4220	5,051.22	5,303.78	5,568.98	5,847.44	6,139.81	60,614.58	63,645.40	66,827.80	70,169.32	73,677.76
Wastewater Treatment Plant Operator II	ibew2	184	6/24/2023	33.5046	35.1799	36.9389	38.7859	40.7251	5,807.47	6,097.85	6,402.74	6,722.89	7,059.02	69,689.62	73,174.14	76,832.86	80,674.62	84,708.26
Wastewater Utilities Supervisor	midmngt	255	6/24/2023	43.2784	45.4423	47.7144	50.1001	52.6051	7,501.59	7,876.66	8,270.49	8,684.02	9,118.22	90,019.02	94,519.88	99,245.90	104,208.26	109,418.66
Water & Wastewater Operations Manager	midmngt	299	6/24/2023	62.7198	65.8558	69.1485	72.6059	76.2361	10,871.42	11,415.00	11,985.74	12,585.02	13,214.26	130,457.08	136,979.96	143,828.88	151,020.22	158,571.14
Water Conservation Specialist	general	189	6/24/2023	32.7693	34.4078	36.1281	37.9345	39.8313	5,680.00	5,964.01	6,262.21	6,575.31	6,904.08	68,160.04	71,568.12	75,146.50	78,903.76	82,849.00
Water Distribution Operator I	ibew2	100	6/24/2023	25.9460	27.2433	28.6054	30.0356	31.5374	4,497.31	4,722.16	4,958.27	5,206.18	5,466.48	53,967.68	56,665.96	59,499.18	62,474.10	65,597.74
Water Distribution Operator II	ibew2	146	6/24/2023	28.8341	30.2759	31.7896	33.3791	35.0481	4,997.92	5,247.82	5,510.20	5,785.72	6,075.01	59,974.98	62,973.82	66,122.42	69,428.58	72,900.10
Water Distribution Operator III	ibew2	181	6/24/2023	33.1608	34.8188	36.5598	38.3878	40.3071	5,747.86	6,035.25	6,337.02	6,653.88	6,986.57	68,974.36	72,423.00	76,044.28	79,846.52	83,838.82
Water Quality Technician I	ibew2	100	6/24/2023	25.9460	27.2433	28.6054	30.0356	31.5374	4,497.31	4,722.16	4,958.27	5,206.18	5,466.48	53,967.68	56,665.96	59,499.18	62,474.10	65,597.74
Water Quality Technician II	ibew2	146	6/24/2023	28.8341	30.2759	31.7896	33.3791	35.0481	4,997.92	5,247.82	5,510.20	5,785.72	6,075.01	59,974.98	62,973.82	66,122.42	69,428.58	72,900.10
Water Treatment Operator I	ibew2	100	6/24/2023	25.9460	27.2433	28.6054	30.0356	31.5374	4,497.31	4,722.16	4,958.27	5,206.18	5,466.48	53,967.68	56,665.96	59,499.18	62,474.10	65,597.74
Water Treatment Operator II	ibew2	146	6/24/2023	28.8341	30.2759	31.7896	33.3791	35.0481	4,997.92	5,247.82	5,510.20	5,785.72	6,075.01	59,974.98	62,973.82	66,122.42	69,428.58	72,900.10
Water Treatment Operator III	ibew2	181	6/24/2023	33.1608	34.8188	36.5598	38.3878	40.3071	5,747.86	6,035.25	6,337.02	6,653.88	6,986.57	68,974.36	72,423.00	76,044.28	79,846.52	83,838.82
Water Utilities Supervisor	midmngt	254	6/24/2023	43.2768	45.4406	47.7126	50.0983	52.6031	7,501.30	7,876.38	8,270.19	8,683.70	9,117.88	90,015.64	94,516.50	99,242.26	104,204.36	109,414.50

\* Executive unit members on contract with maximum allowable salary amounts listed in Step E

The City of Colton salary schedule may be updated intermittently to include salary revisions contractually provisioned by Council-approved MOUs

**SALARY TABLE EFFECTIVE 01/01/2023**  
**PART TIME CLASSIFICATIONS**

<b>Job Title</b>	<b>Job Code</b>	<b>Pay Grade</b>	<b>Hourly</b>		<b>Hourly</b>
			<b>Step A</b>	<b>Step B</b>	<b>Step C</b>
Community Child Care Teacher	424	010	20.20	20.81	21.43
Community Child Care Teacher's Aide	425	007	18.13	18.67	19.23
Community Child Care Teacher's Helper	426	003	16.28	16.77	17.27
Fire Prevention Specialist (Retired Annuitant)	711	056			30.84
General Laborer	811	044	15.50	16.12	16.76
Library Page I	436	042	15.50	15.97	16.44
Library Specialist	439	057	19.23	19.81	20.40
Library Technician	438	058	17.27	17.79	18.32
Lifeguard	415	019	17.05	17.56	18.09
Management Intern I	141	021	18.00	18.72	19.47
Management Intern II	142	986	22.00	22.88	23.80
Police Cadet	615	006	15.50	16.12	16.76
Pool Manager	417	028	21.16	21.79	22.45
Recreation Leader	412	001	15.50	15.97	16.44
Recreation Specialist	414	018	19.23	19.81	20.40
Senior Lifeguard	416	020	18.99	19.56	20.15
Senior Recreation Leader	413	013	17.27	17.79	18.32





1           **SECTION 3:** The positions identified in the authorized positions list are hereby  
2 authorized for funding, and any vacancies are hereby authorized for recruitment and  
3 appointment in accordance with the City’s Personnel System Rules and Regulations.

4           **SECTION 4:** The job descriptions and salary schedules for the following classifications  
5 are hereby approved: Assistant to the City Manager/Grant Coordinator, Battalion Chief Fire  
6 Marshal, Crime Analyst, Customer Service Supervisor, Customer Service Representative III,  
7 Early Care & Education Program Director, Early Care & Education Site Supervisor, Information  
8 Services Manager, Lead Code Compliance Officer, Purchasing Technician, and Senior Finance  
9 Analyst.

10           **SECTION 5:** Staff travel associated with authorized training and conferences in  
11 accordance with the amounts and personnel identified in the department budget memorandums  
12 is hereby authorized. Position classifications identified with budgeted amounts for travel  
13 exceeding the limits set forth in the travel policy are authorized in the amounts as follows:

14           City Manager, \$6,500; Electric Utility Director, \$6,600; Assistant Utility Director,  
15 \$6,400; Utilities Planning Manager, \$6,400; Utility Resource Analyst, \$6,400; Public Works  
16 and Utilities Director, \$3,350; Electric Utility System Designer, \$4,000; Engineering/GIS  
17 Technician, \$3,000; GIS Specialist, \$3,500; Senior Electric Utility Inspector, \$1,500; Senior  
18 Substation Electrician (each), \$2,500; Substation Superintendent, \$2,500; Substation Electrician  
19 (each), \$2,500; Substation Electrician Apprentice (each), \$2,500; Power Line Technician  
20 Apprentice (each), \$1,715; Line Crew Supervisor (each), \$1,715; Power Line Technician (each),  
21 \$1,715; Environmental & Conservation Supervisor, \$2,050; Senior Energy Services Specialist,  
22 \$3,350; Information Services Supervisor, \$3,500; Finance Director, \$4,000; Purchasing &  
23 Customer Service Manager, \$2,500; Utility Business Systems Analyst, \$2,500; Customer  
24 Service Supervisor, \$1,500.

25           **SECTION 6:** All recitals stated above are true and correct. Staff’s presentation and all  
26 of its attachments and/or other documents distributed to the City Council are also incorporated  
27 herein by reference, approved and adopted as findings.

28           **SECTION 7:** The FY 2023-24 Budget is in accordance with all applicable ordinances  
of the City and all applicable statutes of the State.

**SECTION 8:** At the end of FY 2022-23, certain purchase orders exist as outstanding  
encumbrances representing contractual obligations of previously budgeted funds. In addition,

1 certain amounts have been included in the FY 2022-23 budget that relate to one-time allocations  
2 for specific projects and services, but remain unspent. The outstanding encumbrances and, at  
3 the City Manager’s discretion, any unspent one-time allocations are deemed to be re-budgeted  
4 as an addition to the budget amounts previously approved in this resolution. All such amounts  
5 have been removed from available balances in the FY 2023-24 projections and therefore have  
6 no effect on the available fund balances presented herein.

7 **SECTION 9:** Under the direction of the City Manager, the Finance Director may make  
8 the reallocation of appropriations within funds. Amendments (Increases/Decreases) to the  
9 Budget shall be by approval and Resolution of the City Council.

10 **SECTION 10:** The Deputy City Clerk shall certify the adoption of the Budget and shall  
11 cause to be filed with the County Auditor within 60 days of the adoption, a certified copy of the  
12 Budget and Resolution.

13 **APPROVED AND ADOPTED** this 6<sup>th</sup> day of June, 2023.

14 \_\_\_\_\_  
15 FRANK J. NAVARRO  
16 Mayor

17 ATTEST:

18 \_\_\_\_\_  
19 STEPHANIE VARGAS,  
20 Deputy City Clerk  
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**City of Colton**  
Actual and Projected Fund Balances  
Excluding Successor Agency

	6/30/2023 Fund Balance Estimated	FY2023-24 Adopted Revenues	FY2023-24 Adopted Expenditures	6/30/2024 Fund Balance Estimated
General Fund	9,114,787	63,112,027	62,636,028	9,590,786
General Fund Reserve - Pension	20,970,724	0	0	20,970,724
General Fund Reserve - OPEB	8,941,514	0	0	8,941,514
<b>Total General Fund</b>	<b>39,027,025</b>	<b>63,112,027</b>	<b>62,636,028</b>	<b>39,503,024</b>
<b><u>Special Revenue Funds</u></b>				
Early Care & Education	4,094	1,776,181	1,473,123	307,152
Special Gas Tax	240,464	1,543,893	1,490,082	294,275
Library Grant Fund	32	45,000	45,000	32
State Traffic Relief (SB-1)	520,004	1,330,493	1,330,493	520,004
Air Quality Fund (AQMD)	500,349	55,000	52,417	502,932
CDBG Fund	109,199	396,950	396,950	109,199
Drug/Gang Intervention	15,159	-	-	15,159
Measure I Fund	2,362,499	1,399,517	1,399,518	2,362,498
Local Fiscal Recovery Fund	6,075,500	250,000	6,325,500	-
ViTep	262,985	-	-	262,985
Miscellaneous Grants	287,572	168,000	138,000	317,572
Host City Fees	1,483,539	508,988	-	1,992,527
Asset Seizure Fund	391,198	-	-	391,198
<b>Total Special Revenue Funds</b>	<b>12,252,594</b>	<b>7,474,022</b>	<b>12,651,083</b>	<b>7,075,533</b>
<b><u>Capital Projects Funds</u></b>				
Park Development Fund	4,176,616	271,000	-	4,447,616
Traffic Impact Fee Fund	3,599,047	411,000	400,000	3,610,047
New Facilities Development Fees	584,597	9,000	-	593,597
Civic Center Development Fee	130,446	-	-	130,446
Fire Facility Development Fee	331,938	-	-	331,938
Police Facility Development Fee	432,521	-	-	432,521
Capital Improvement Fund	99,376	-	-	99,376
Colton Crossing Fund	764,608	-	-	764,608
<b>Total Capital Projects Funds</b>	<b>10,119,149</b>	<b>691,000</b>	<b>400,000</b>	<b>10,410,149</b>
<b><u>Debt Service Funds</u></b>				
Public Financing Authority	1,040,263	898,345	903,407	1,035,201
Taxable Pension Bonds	1,979,319	2,314,160	2,201,772	2,091,707
Water Improvement District A	(13,575)	32,594	31,749	(12,730)
<b>Total Debt Service Funds</b>	<b>3,006,007</b>	<b>3,245,099</b>	<b>3,136,928</b>	<b>3,114,178</b>
<b><u>CFD's and Assessment Districts</u></b>				
CFD 87-1	-	-	-	-
CFD 88-1	-	-	-	-
CFD 89-1 Debt Service	-	-	-	-
CFD 89-2 Construction	-	-	-	-
CFD 89-2 Debt Service	-	-	-	-
CFD 90-1 Debt Service	-	-	-	-
Storm Water	650,734	647,354	1,176,611	121,477
LLMD #1	128,655	328,930	299,860	157,725
LLMD #2	43,842	176,015	150,727	69,130
<b>Total CFD's and Assessment Districts</b>	<b>823,231</b>	<b>1,152,299</b>	<b>1,627,198</b>	<b>348,332</b>
<b><u>Enterprise Funds</u></b>				
Electric Utility	10,593,545	92,466,129	93,682,511	9,377,163
Public Benefit Fund	1,187,359	838,980	1,104,000	922,339
Water Utility	9,529,933	15,603,427	17,983,798	7,149,562
Wastewater Utility	1,743,010	10,861,838	11,452,798	1,152,050
Solid Waste	(167,406)	3,225,585	3,124,512	(66,333)
Cemetery Endowment	1,108,475	-	-	1,108,475
<b>Total Enterprise Funds</b>	<b>23,994,916</b>	<b>122,995,959</b>	<b>127,347,619</b>	<b>19,643,256</b>

**City of Colton**  
Actual and Projected Fund Balances  
Excluding Successor Agency

	<b>6/30/2023</b>	<b>FY2023-24</b>	<b>FY2023-24</b>	<b>6/30/2024</b>
	<b>Fund Balance</b>	<b>Adopted</b>	<b>Adopted</b>	<b>Fund Balance</b>
	<b>Estimated</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Estimated</b>
<b><u>Internal Service Funds</u></b>				
Facility & Equip Maint. Fund	437,653	1,319,073	1,723,673	33,053
Automotive Shop	2,484,894	867,639	817,768	2,534,765
Information Services	1,198,775	1,039,598	1,010,114	1,228,259
Insurances Fund	(982,355)	8,457,675	8,357,804	(882,484)
<b>Total Internal Service Funds</b>	<b>3,138,967</b>	<b>11,683,985</b>	<b>11,909,359</b>	<b>2,913,593</b>
<b><u>Housing Authority</u></b>				
Rancho Med Park Development	0	0	0	0
Rancho Med Bond Proceeds	0	0	0	0
LMI Asset Fund	0	0	0	0
Low/Mod Bond Proceeds	0	0	0	0
Rancho Med CHFA	0	0	0	0
Rancho Med Park Operations	0	0	0	0
Low/Mod Debt Service	0	0	0	0
Low/Mod Capital Projects	969,216	0	0	969,216
<b>Total Housing Authority</b>	<b>969,216</b>	<b>0</b>	<b>0</b>	<b>969,216</b>
<b>Grand Totals</b>	<b>93,331,105</b>	<b>210,354,391</b>	<b>219,708,215</b>	<b>83,977,281</b>





**CITY OF COLTON**

**2023-24 APPROPRIATIONS LIMITATION**

As indicated by Schedules A and B, the percentage increase to Colton's Appropriation Limit is 1.0457%. The 2023-24 limit is \$ 103,820,287 . The amount subject to limitation in the Fiscal Year 2023-24 Adopted Budget is \$ 39,850,669 . The City of Colton is \$ 63,969,618 under its lawful limitation.

The calculation consists of two (2) factors:

A.	Prior Year's limit		99,287,488
B.	Adjustment factors:		
	a. Price factor (per capita change)	1.0444	
	b. County Population % increase	<u>1.0012</u>	
	Total Adjustment % (a * b)	<u><u>1.0457</u></u>	
C.	Annual Adjustment (A * B)		103,820,287
D.	Other Adjustments		<u>-</u>
E.	2023-2024 Appropriation Limit		<u><u>103,820,287</u></u>

Appropriations Subject to Limitation:

2023-2024 Year Limit	103,820,287
Proceeds from Taxes - Appropriations Subject to Limitation	<u>(39,850,669)</u>
Total Under the Limitation	<u><u>63,969,618</u></u>

**CITY OF COLTON**  
**SCHEDULE OF ESTIMATED REVENUES**  
**PROCEEDS AND NON-PROCEEDS OF TAXES**

Based on the 2023-2024 Budget

Staff Recommended

	Proceeds of Taxes	Non-Proceeds of Taxes	Total Proceeds / Non-Proceeds
<b>General Fund</b>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Taxes			
Property Taxes - Current Year Secured	7,700,000		7,700,000
Sales and Use Taxes	22,097,941		22,097,941
Franchises		2,138,391	2,138,391
Other taxes	2,467,140		2,467,140
Licenses & Permits		2,392,563	2,392,563
Fines & Forfeitures		581,000	581,000
Use of Money & Property		1,240,000	1,240,000
Intergovernmental Revenue		1,418,081	1,418,081
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	7,585,588		7,585,588
Charges for Current Services - User Fees		3,166,780	3,166,780
Miscellaneous Revenue		12,285,000	12,285,000
Net - Transfers		39,543	39,543
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total proceeds from taxes	<u>39,850,669</u>		
Total Proceeds from other sources		<u>23,261,358</u>	
Total General Fund Revenue			<u>63,112,027</u>

Note: only the General Fund has taxes as a source of revenue.





1           **SECTION 5.** The Deputy City Clerk shall certify the adopting of the Budget and shall  
2 cause to be filed with the County Auditor within 60 days of the adoption, a certified copy of the  
3 Budget and Resolution.

4           **APPROVED AND ADOPTED** this 6<sup>th</sup> day of June, 2023.

6 \_\_\_\_\_  
7 FRANK J. NAVARRO  
8 Mayor

8 ATTEST:

10 \_\_\_\_\_  
11 STEPHANIE VARGAS,  
12 Deputy City Clerk



1           **SECTION 5.** The Deputy City Clerk shall certify the adopting of the Budget and shall  
2 cause to be filed with the County Auditor within 60 days of the adoption, a certified copy of the  
3 Budget and Resolution.

4           **APPROVED AND ADOPTED** this 6<sup>th</sup> day of June, 2023.

5  
6 \_\_\_\_\_  
7 FRANK J. NAVARRO  
8 Mayor

9 ATTEST:

10 \_\_\_\_\_  
11 STEPHANIE VARGAS,  
12 Deputy City Clerk  
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# FUND DESCRIPTIONS

## **GENERAL FUND**

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects), that are restricted to expenditures for special purposes. The following funds have been classified as other governmental funds:

**GAS TAX FUND** - to account for monies received and expended from State Gas Tax allocations.

**EARLY CARE & EDUCATION FUND** - to account for monies received and expended from State Department of Education.

**LIBRARY GRANT FUND** - to account for monies received and expended from various grant sources.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND** - to account for monies received and expended by the City as a participant in the Federal Community Development Block Grant Program.

**STATE TRAFFIC RELIEF FUND** - to account for monies received from SB 1 for street pavement maintenance, rehabilitation, and reconstruction projects.

**ASSET SEIZURE FUND** - to account for monies received and property seized as a result of judicial forfeitures.

**AIR QUALITY FUND** - to account for monies received from AQMD for Alternate Fuel Program and Trip Reduction.

**DRUG/GANG INTERVENTION FUND** - to account for monies received from Asset Seizure for anti-gang education.

**LOCAL FISCAL RECOVERY FUND** - to account for monies received from Asset Seizure for anti-gang education.

**HOST CITY FEES FUND** - to account for monies received and expended from the US Treasury Department for the Coronavirus State and Local Fiscal Recovery Funds program, a part of the American Rescue Plan to support response to and recovery from the COVID-19 public health emergency.

**STORM WATER FUND** - to account for monies received and expended for the maintenance of storm drains.

**LOCAL TRANSPORTATION (MEASURE I) FUND** - to account for monies received from a portion of sales tax revenue restricted to fund transportation related activities.

**ViTEP FUND** - this fund was setup using a grant from the Office of Traffic Safety to tow cars belonging to unlicensed drivers within the City. For continuation of the program revenue is now derived from citation of traffic violators within the City.

**LOCAL FISCAL RECOVERY FUND** - to account for monies received and expended in accordance with the American Rescue Plan Act of 2021.

**MISCELLANEOUS GRANTS FUND** - to account for monies received and expended from various grant sources.

**HOUSING AUTHORITY FUND** - to account for activities related to protecting local housing funds and programs, providing new revenue opportunities for affordable housing programs, promoting public safety and welfare, and ensuring decent, safe, sanitary and affordable housing accommodations to persons of low income within the City.

## **DEBT SERVICE FUNDS**

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest and related costs other than those being financed by proprietary funds.

**PUBLIC FINANCING AUTHORITY (PFA) FUND** - this fund is used to accumulate resources for the payment of principal and interest on long-term debt for the City.

**TAXABLE PENSION FUNDING BONDS FUND** - this fund is used to accumulate resources for the payment of principal and interest on the amount borrowed for purposes of funding the City's enterprise funds' previously unfunded pension liability.

**WATER IMPROVEMENT DISTRICT A FUND** - this fund is used to accumulate resources for the payment of principal and interest incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

## **CAPITAL PROJECTS FUNDS**

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The following funds have been classified as other governmental funds.

**CAPITAL IMPROVEMENTS FUND** - to account for the General City capital projects. The funding for these projects is primarily from Measure I, Gas Tax and the General Fund.

**COLTON CROSSING FUND** - to account for funds relating to the Laurel/Hunts Lane Separation Project which are funded by Local Stimulus Funds, Proposition 42, Traffic Relief Funds and Traffic Impact Fees.

**PARK DEVELOPMENT FUND** - to account for monies received from new development dedicated to building of new park facilities.

**TRAFFIC IMPACT FEE FUND** - to account for monies received from new development dedicated to building new traffic-related infrastructure.

**NEW FACILITIES FUND** - to account for monies received from new development dedicated to building of new Library facilities.

**CIVIC CENTER DEVELOPMENT FEE FUND** - to account for monies received from new development dedicated to building of a new civic center facility.

**FIRE FACILITY DEVELOPMENT FEE FUND** - to account for monies received from new development dedicated to building of new fire facility.

**POLICE FACILITY DEVELOPMENT FEE FUND** - to account for to account for monies received from new development dedicated to building of new police facility.

### **INTERNAL SERVICE FUNDS**

Internal Service Funds finance and account for goods and services provided by one City department to other City departments, or to other governments, on a cost-reimbursement basis, including depreciation. The City used the following Internal Service Funds:

**FACILITY AND EQUIPMENT MAINTENANCE FUND** - to account for the City's buildings maintenance and utilities costs.

**INFORMATION SERVICES FUND** - to account for the City's information services.

**INSURANCES FUND** - to account for the City's liabilities for claims and judgments.

**AUTOMOTIVE SHOP FUND** - to account for the City's fleet maintenance and replacement.

### **ENTERPRISE FUNDS**

Enterprise Funds are used to report the same functions presented as *business-type* activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric, Water and Wastewater activities.

**ELECTRIC UTILITY FUND** – to account for the activities, including fixed assets, relating to the Electric Utility.

**WATER UTILITY FUND** – to account for the activities, including fixed assets, relating to the Water Utility.

**WASTEWATER UTILITY FUND** - to account for the activities, including fixed assets, relating to the Wastewater Utility.

**PUBLIC BENEFIT FUND** - to account for the restricted funds receipted from collection of a usage-based charge on local distribution service required by the State of California Public Utility Code.

**SOLID WASTE FUND** - to account for the revenues and expenditures related to Solid Waste activities.

### **AGENCY FUNDS**

Agency Funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The following are classified as agency funds in the financial statements.

**GENERAL DEPOSIT FUND** - to account for deposits placed with the City for future services, and trust funds awaiting remittance to relevant service provider.

**ASSESSMENT DISTRICT FUNDS** - to account for funds collected from Assessment Districts.