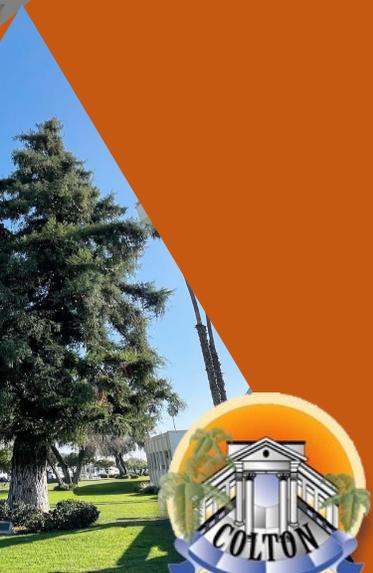
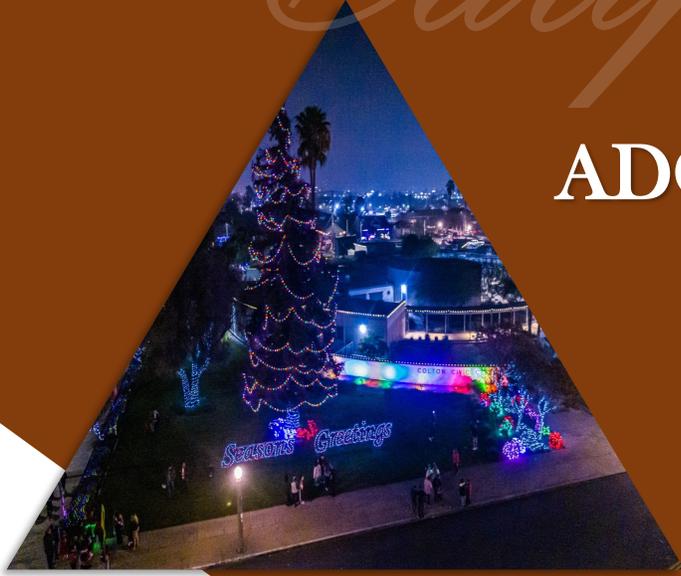


CITY OF COLTON

California

ADOPTED BUDGET
FISCAL YEAR
2022-23





THIS PAGE INTENTIONALLY BLANK

City of
Colton

California

Fiscal Year 2022-23
Adopted Budget



City Council

Frank J. Navarro—Mayor
David J. Toro—Council Member District 1
Ernest R. Cisneros—Mayor Pro Tem District 2
Kenneth Koperski—Council Member District 3
Dr. Luis S. González—Council Member District 4
John R. Echevarria—Council Member District 5
Isaac T. Suchil—Council Member District 6

City Treasurer

Aurelio W. De La Torre

City Clerk

Carolina R. Padilla

City Manager

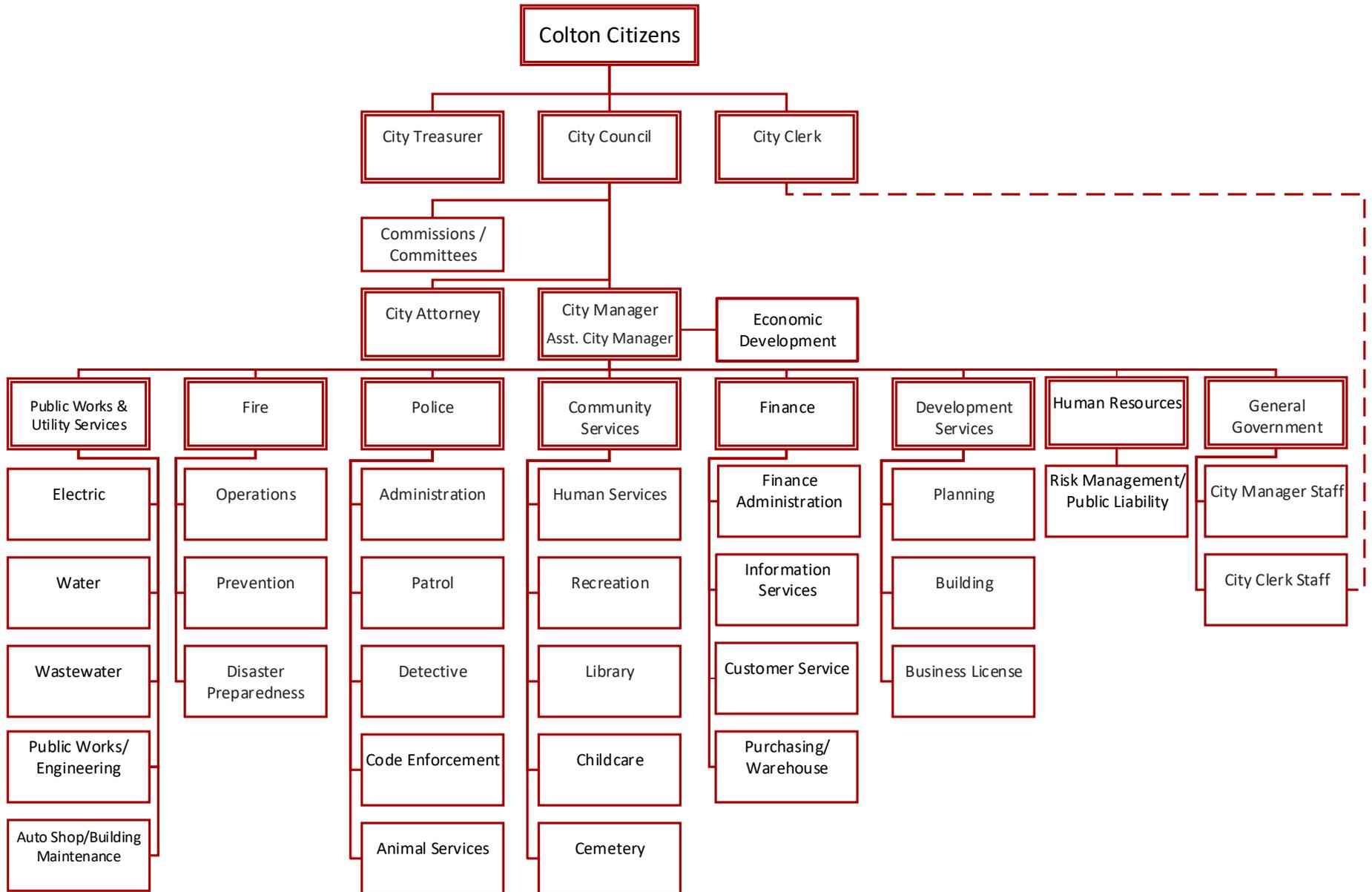
William R. Smith

Executive Team

Stacey Dabbs, Finance Director
Deb Farrar, Community Services Director
Tim McHargue, Fire Chief
Henry Dominguez, Police Chief
Tom Cody, Human Resources Director
Mark Tomich, Development Services Director
Brian Dickinson, Public Works & Utility Services Director

Citywide Organizational Chart

Fiscal Year 2022-2023



City of
Colton

City Council



Frank J. Navarro
Mayor



David J. Toro
Council Member
District 1



Ernest R. Cisneros
Mayor Pro Tem
District 2



Kenneth Koperski
Council Member
District 3



Dr. Luis S. González
Council Member
District 4



John R. Echevarria
Council Member
District 5



Isaac T. Suchil
Council Member
District 6



THIS PAGE INTENTIONALLY BLANK

TRANSMITTAL LETTER

May 17, 2022

To the Honorable Mayor and City Council
Fiscal Year 2021-22 Operating Budget Transmittal

Dear Honorable Mayor and City Council:

It is my privilege as City Manager to present the City of Colton's Fiscal Year 2022-23 Operating Budget. Our conservative, responsible fiscal safeguards ensure that resources are directed to meet Council priorities maintaining quality of life throughout our community. Over the past couple of years, the public health emergency associated with the coronavirus disease 2019 (COVID-19) pandemic has created significant challenges for our community. Moving forward, as the City and the community confront the unprecedented inflation, which is creating a more significant gap between the City's limited resources and the cost of providing the same level of service to the community. The Proposed Budget is structurally balanced with the use of reserves.

This Budget Message outlines a proposed budget balancing strategy that addresses the community's immediate service needs, while positioning the City of Colton to address the extraordinary inflation while addressing some of the City's one-time needs through the economic stimulus funds apportioned for recovery. The proposed Operating Budget balancing strategies to address the City's continued fiscal challenges, following a couple of extremely difficult years, are not sustainable for the fiscal health of Colton in the long-term. The Proposed Budget reflects our current fiscal reality as a result of the pandemic, subsequent related economic inflation challenges, and continued resource limitations. This Proposed Budget positions the City of Colton well to continue to provide the Colton community continued service in the current year, and City Council's action to place a one-cent general purpose transactions and use tax measure on the November 2022 ballot will allow voters to determine the level of service they value for the community. Absent a ballot measure, City staff and the Finance Committee will work with the community to begin to prioritize services in anticipation of service level reductions in the coming fiscal years.

The City of Colton prides itself on being a safe, well-maintained community where residents enjoy their neighborhoods, build successful businesses and raise their families. Recent state and national changes mean our City must continue to work to maintain our financial stability and community's quality of life, no matter what happens with state and federal policies that potentially affect the funding Colton and other California cities receive. Historic and continued takeaways of local funds by the State as well as significant cost increases are impacting the City's ability to provide the services and programs at the levels our residents expect and deserve.

BUDGET DEVELOPMENT DURING UNCERTAIN TIMES

This year's budget development was unique. One-time fiscal stimulus funds from the federal government were coupled with the challenge to maintain ongoing operations within the City's resources. As the community begins to resume normal, pre-pandemic activities, City staff are responding with increased community activities to meet those needs.

The City navigated through the COVID-19 pandemic on sound footing thanks to strong financial management and fiscal policy. Fiscal Year 2022-23, for the third year in a row, is expected to be a year of economic uncertainty. Inflation is at its highest level in 40 years, which has increased the prices of most consumer goods and services, including housing, fuel, food and energy. For the FY2022-23 budget, the impacts of inflation, supply chain disruptions, and the economic impacts of the war in Ukraine reverberate through the economy, creating uncertainty for this fiscal year and beyond.

STRATEGIC PLANNING

The proposed budget for FY 2022-23 represents our commitment to providing services to improve the quality of life for our Colton residents and businesses, while taking the necessary steps to remain fiscally sound. For the last seven years, the City of Colton has purposefully pursued an intentional and virtuous cycle of executive, legislative and voter actions designed to produce stable budgets and ensure readily available reserves capable of buffering our City against known increases in pension and other post-employment benefits (OPEB) costs, to fund previously deferred maintenance, and to weather such unforeseen events as the current coronavirus pandemic. City Council made disciplined, responsible spending decisions and saved millions of dollars to ensure the sustainability of city services to our valued community. Because of this leadership and with the support of the community and staff, we are equipped to provide continuity of service to our residents and businesses in the City of Colton during these unprecedented times.

To combat the City's struggle to continue to structurally balance its operating budget over the next decade, City staff have worked closely with the City's Finance Committee to develop plans to create long-term sustainability. City leadership brought the Finance Committee financial forecasts and modeling to evaluate current and future fiscal conditions to guide policy and programmatic decisions. These forecasts help identify future revenue and expenditure trends that may have an immediate or long-term influence on government policies, strategic goals, or services we provide to the community. The Finance Committee's, and ultimately City Council's, commitment to fiscal health and sustainability led to the unanimous decision to adopt the resolutions necessary to place a one-cent transactions and use tax on the November 2022 ballot to allow voters to determine the level of service they desire for the community.

Despite the aforementioned challenges, the proposed FY 2022-23 Capital Improvement Program (CIP) will invest over \$9.6 million in our community with continued street and transportation improvements and utility systems upgrades. These enhancements are able to continue because the CIP is funded through various restricted sources outside of the General Fund, such as the Community Development Block Grant, transportation grants, Local Fiscal Recovery Funds, and utility fees. Numerous transportation system upgrades are also planned, including the rehabilitation and reconstruction of roadways, and sidewalk gap closures to improve safety for pedestrians. These improvements will ensure the efficiency and safety of Colton's transportation network.

RECOVERY FUNDING

To assist the City with recovery, the American Rescue Plan Act of 2021 (ARPA), signed into law in March 2021, provided over \$350 billion of relief funds to state and local governments. This amount represents approximately one-fifth of the bill's total allocation and will be deployed to state and local government agencies in two distributions. The use of these funds is broadly defined in the bill. As of the printing of this document, specific guidance for the State and Local Fiscal Recovery Fund component of ARPA, including metrics, requirements, and restrictions, is under

development by the U.S. Department of the Treasury. The City received its first tranche of funds, or \$7.4 million, in July 2021. We expect to receive the second and final tranche of \$7.4 million in July 2022.

Guidelines for use of ARPA funds state that funds can be used to mitigate the fiscal effects stemming from the public health emergency including:

- Assistance to households, small businesses and nonprofits, assistance to hard-hit industries like tourism, travel, and hospitality,
- Response to workers performing essential work during COVID-19,
- The provision of government services to the extent of the reduction in revenue due to the pandemic in the most recent full fiscal year, and/or
- Making necessary infrastructure investments

In accordance with the direction from City Council, the City reported the APRA Funds as revenue replacement. The FY2022-23 budget includes \$8.75 million in programmed Local Fiscal Recovery Funds to address one-time projects. After allocating the projects included in the FY2022-23 budget, the City will have a balance of approximately \$4.5 million remaining in Local Fiscal Recovery Funds to allocate by the December 31, 2024 deadline.

Looking Beyond Fiscal Year 2022-23

The Fiscal Year 2022-23 Budget strives to address the highest present needs of the community in alignment with City Council priorities within the City's available resources. Beyond Fiscal Year 2022-23, like other cities across California, the City of Colton faces long-term costs such as unfunded liabilities related to pension and retiree healthcare, infrastructure needs, and a limited ability to control costs within the current service delivery model. Staff continues to work with the Finance Committee to bring forward long-range strategic financial planning strategies to ensure the preservation of general City services for our valued community and the long-term fiscal health of the City's General Fund.

NEAR-TERM CHALLENGES

Inflation and Supply Chain Disruptions: Without question, the economic impacts of the global pandemic and political uncertainty in part of the world have profoundly changed the economic landscape for municipal government and our communities. As we attempt to restore services and resume life as we once knew it, significant inflation and supply chain disruptions are negatively impacting the City's ability to provide services within its means.

Pension Costs: The City is aware of the expected range of increases in annual pension costs and the continued annual strain on the City's operating budget. The City's pension funding status continues to plummet while CalPERS policy decisions to reduce the amortization period and underperforming investments contribute to increased annual required contributions. The rises in annual pension costs are squeezing the City's ability to maintain services to the community and lending less and less flexibility for the City to absorb the increases in other costs while staying within our resources.

Homelessness: The Mayor and City Council continue to work with staff, local faith-based organizations, and community partners to provide resources for the homeless population and to ensure the safety of our community. The City continues to seek funding opportunities to assist with programs to address these challenges. The City is a

recent recipient of the Homeless Emergency Aid Program (HEAP) funding. The City received \$400 thousand to fund one Homeless Solutions Coordinator position, to actively address local homeless issues, and allow the City to seek additional funding sources to continue to address the problem.

LONGER-TERM CHALLENGES

Sustainable Pensions and Healthcare: The liabilities and risks to the CalPERS system are well known. Our City Council continues to be a leader in understanding the scale of the problem and in coming to grips with solutions that will be necessary to balance our commitment to our employees and our community while ensuring the fiscal sustainability of our City.

Transportation Funding: The City has identified several transportation infrastructure needs that vary from connection to public railway transportation to bridges to active modes of transportation. City Council adopted the Active Transportation Plan (ATP) in April 2018, which ensures eligibility for grant funds for transportation infrastructure needs. City Council and staff continue to pursue funding opportunities for the City's long-term transportation infrastructure needs.

I would like to thank the City Council for your leadership and our Executive Leadership Team and the entire staff of the City for providing outstanding services to our community. It is through the support of this team we have overcome the challenges faced last year, and through this resiliency, our experiences have prepared us for the challenges ahead. Together, we must take action to address issues in the near term to best position the organization for the long-term so that we can meet the needs of the community today and beyond. The Colton community should be proud of your leadership and commitment to service. It is an honor and a privilege to work with a dedicated City Council, a professional City workforce, and an engaged community.

Respectfully Submitted,

William R. Smith
City Manager

CITY OF COLTON

AT A GLANCE

INCORPORATION

July 11, 1887

GOVERNMENT

Colton is a general law city operating under the Council-Manager form of government. The mayor is separately elected and serves a four-year term. Six elected Council Members serve four-year terms. Advising the City Council are a number of appointed citizen commissions and boards. Other elected officials include the City Clerk and the City Treasurer.

COUNTY

San Bernardino County

SCHOOL DISTRICT

Colton Joint Unified School District

LOCATION

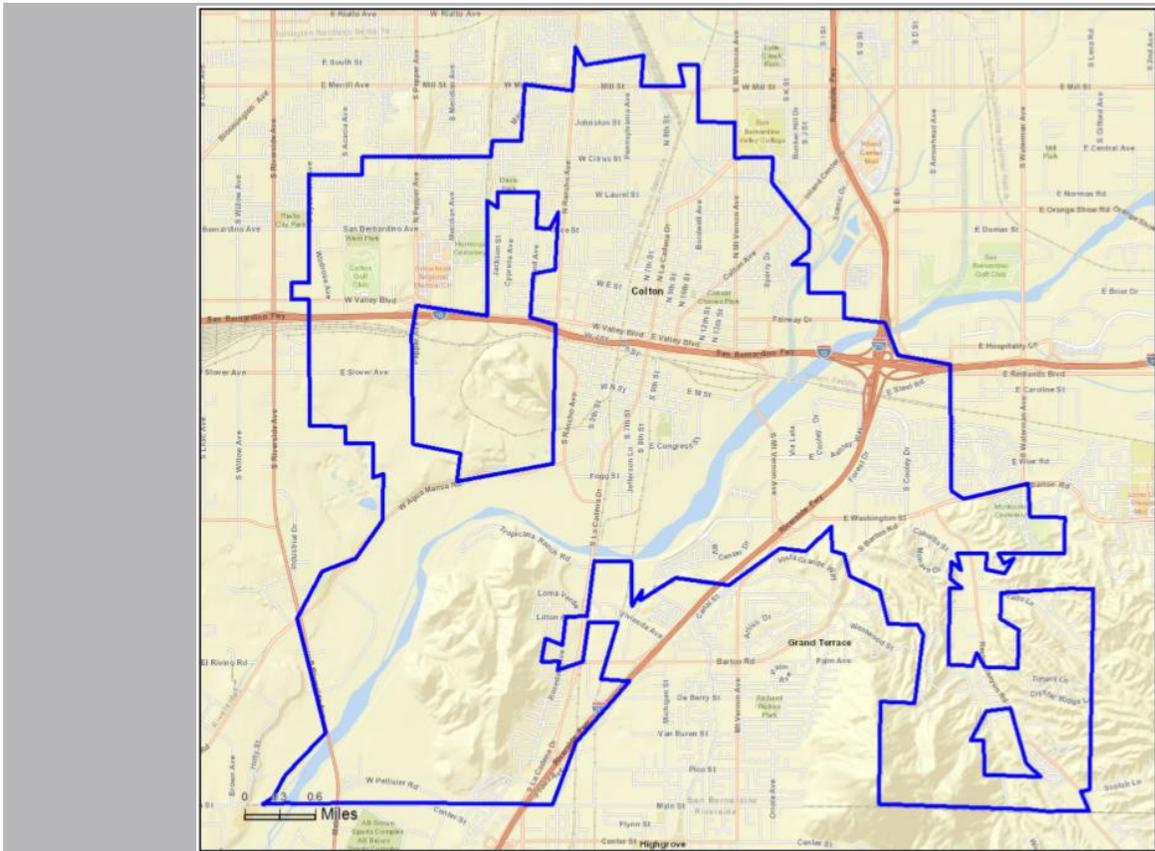
The City is located in the Inland Empire region of the state and is approximately 57 miles east of Los Angeles, 2 miles southwest of San Bernardino, and 9 miles northeast of Riverside.

AREA

Approximately 16 square miles

ELEVATION

1,004 ft.



HISTORY

Dating to over 300 years ago, the area that today comprises the City of Colton has served as a crossroads and center of regional activity. In the late 1700s, explorers from Mexico first passed through on their way north to Monterey. The first permanent settlement occurred in the early 1800s as the Jurupa and San Bernardino ranchos, which were Mexican land grants to private owners. The ranchos supported agricultural activity that was important to the growing region. The ranchos were gradually subdivided, and smaller ranches and citrus orchards dotted the area. As the final transcontinental leg of the Southern Pacific Railway pushed through in 1875 on its way to Los Angeles, a formal town was laid out on a traditional grid street pattern, evidenced today in Colton's downtown and the south Colton neighborhood south of Interstate 10. Activity associated with the railroad and the citrus orchards made Colton a busy place, with many businesses and residents working to support railroad operations. In south Colton, where many railroad workers lived, residents built their own homes often using the disassembled wooden crates from railroad shipments as building materials.



Railroad activity was expanded so that both east-west and north-south regional lines crossed in Colton. With the waning of the citrus industry, other businesses dependent upon rail for materials delivery and shipment were established along the rail lines, thus creating large tracts of land devoted to industrial operations, many of which continue today. The original residential settlements remained adjacent to the rail and industrial operations, allowing local residents to walk to their jobs.

CITY OF COLTON
FISCAL YEAR 2022-23 ADOPTED BUDGET



Many buildings standing today in downtown and south Colton date back to these early years. Proudly, the Colton Museum on La Cadena Drive, built in 1891 as a Carnegie Library, displays and describes those influences that shaped the Colton we see today. Following the relatively quiet period during the 1920s and Great Depression, Colton again experienced a development boom. Construction of Interstates 10 and 215 through the City, further defining the crossroads nature of the community, attracted transportation-based industries. The frenzied residential building period of post-World War II, followed 30 to 40 years later by explosive subdivision growth throughout the Inland Empire, created many new neighborhoods. A modest amount of commercial development followed to support demand for goods and services.



POPULATION

Colton's current estimated population in 2020 was 53,909, which represents a 3.4% increase since 2010. Approximately 26.8% of the population is under the age of 18, and 10.5% of the population is over 65 year old. Approximately 51.5% of the population is female. Approximately 73.1% of the population is Hispanic or Latino, and approximately 8.2% of the population are comprised of two or more races. The City has 2,365 veterans.



EDUCATION

The Colton Joint Unified School District provides the educational resources for the City's K-12 students. The District seeks to provide students with engaging, challenging, and enriching opportunities and specialized programs that will ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens. Over 75% of Colton residents aged 25 or over have received a high school diploma. Approximately 18.5% have obtained a bachelor's degree or higher. School enrollments decreased approximately 2.4% between 2018-19 and 2019-20. About 19% of students enrolled in the district were identified as English Learners (ELs), and approximately 79.4% qualified for free or reduced lunch.

INCOME

Colton's estimated median household income in 2020 was \$56,762 annually, with 84.9% of the population living above the federal poverty line.

JOBS

In 2012, total jobs in the City of Colton numbered 27,796, and increase of 12% from 2007. The Education sector was the largest job sector, accounting for 53.5% of the total jobs in the City.

HOUSING UNITS

In 2020, 52.4% of the 16,467 housing units were owner-occupied. The median value of owner-occupied housing units was \$292,300. The percent of households with a broadband internet subscription was 86.0%



PERSONS PER HOUSEHOLD

In 2020, there were 16,467 households in the City of Colton. The average household size in Colton owner-occupied and renter-occupied homes was 3.27 in 2020, compared to 3.25 in 2019.

THE BUDGET DOCUMENT AND PROCESS

BUDGET DOCUMENT INTRODUCTION

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state, and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Colton’s Budget provides the residents of Colton with a plan for matching available resources to the services, goals, and objectives specified in the budget document.

BUDGET PROCESS

The budget process is initiated through a joint effort on behalf of the City Manager’s office and the Finance Department. Budget instructions are disseminated to the department heads. Revenue budget projections are produced with the cooperative efforts of the departments and Finance. The department projections are based upon current services provided within their respective departments, and Finance is responsible for projecting the remaining revenue sources, such as taxes, interest income, revenue from other governments, and franchise fees. The Finance Department provides departments with the projected salary and benefits costs for their respective department based upon current staffing levels and any MOU-driven changes.

An automated budget module is made available to departments to input their requests in detail. Each department submits justification for expenses, such as additional personnel, capital, professional services, and travel and meetings. The Finance Department provides staff with the required tutorial and training for this portion of the budget process. After the department deadline for budget input, the Finance Department reviews the citywide and department budgets with the City Manager. Meetings are held with individual department heads to discuss budgetary concerns, program requests, and to help establish funding priorities. Based upon the City Manager’s recommendations, the Finance Committee is presented with the current fiscal status of the City, the proposed budget, future challenges, and potential solutions. After final recommendations are received from the Finance Committee, the Finance Department prepares a proposed budget document for the City Council budget workshops/public hearings.

BUDGET CALENDAR

July – September	Prior Year End Accrual Period and Audit Preparation
October – December	Audit previous fiscal year financials
January	Mid Year Budget Review
February	Finance Department begins Revenue Review and initiates the Fiscal Planning Process
February – March	Council Goal Setting

March	Citywide Budget Instructions are disseminated to the Departments. Departments develop and submit their proposed budgets based upon the goals and priorities based upon direction given by the City Manager based upon citywide goals and objectives and as outlined in the budget instructions. Departments submit budget memos outlining department requests.
April	Budget Development and Department Budget Meetings begin. At the direction of the City Manager, the Finance Department begins to evaluate department requests. City Management reviews the departments' budget proposals to ensure that requests were aligned with the City's fiscal policies and priorities.
April – May	Financial Management staff begins the development of the proposed budget based upon department requests and department budget meetings. Allocations are updated and a final, comprehensive citywide budget review is completed.
April – May	City Finance Committee reviews the budget, providing guidance with the City's fiscal priorities.
April – May	City Council Budget Hearings are held to obtain input from Colton residents on spending priorities. Council members utilize the information presented to recommend changes to the proposed budget based upon City priorities and available resources.
May – June	Budget Adoption
July 1	Implementation of Adopted Budget

BASIS FOR BUDGET DEVELOPMENT

The budget is the City's financial plan for delivering effective services and efficiently managing the revenues which support those services. The City's municipal code provides broad governance for preparation of the operating and capital budgets. The adopted budgets are also developed based on the following:

- The City Council's top priorities and other City Council directives
- The City's long-term financial forecast and strategic planning goals
- Service level prioritization as identified by the City Manager
- Availability and sustainability of revenues
- Legal mandates
- Prioritization criteria outlined in the capital budget
- The City's policies regarding land use and community design, transportation, housing, natural environment, business and economics

The review of the proposed operating and capital budgets originates with collaborative efforts of the City Manager, financial management staff, and department management staff. Further review is conducted by the Finance Committee. Public City Council budget workshops are conducted prior to Council adoption of the budget in order to incorporate community input into the decision making process.

CITY COUNCIL PRIORITIES

On an ongoing basis, the City is committed to providing high quality, cost effective services that reflect the City's core values and strategic goals. The budget is prepared to reflect City Council's goals and priorities within the resources available to the City.

The City of Colton will have strong leadership dedicated to developing long-range plans and strategies that provide for movement, growth, and improvement of life in Colton. As such, the following priorities have been identified:

- Financial strength and fiscal responsibility
- Develop economic development programs and streamline the development process to attract and incentivize business
- Focus on optimal customer service to our community
- Development of the West End by addressing drainage issues and infrastructure development
- Update City Ordinances and Administrative Policies
- Continue to update City circulation plans to enhance and optimize walkability, traffic routes, etc.
- Continue to seek organizational efficiencies to maximize internal and external service delivery
- Develop a comprehensive Capital Improvement Plan that prioritizes projects and resources with citywide goals

UNDERSTANDING THE BUDGET DOCUMENT

The budget document includes city-wide information as well as information specific to each fund and each department. The City receives revenue from numerous different sources, many of which have restrictions on how they can be used. Separate funds are established to account for the different types of revenues and allowable uses of those revenues.

FUND TYPES

GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

ENTERPRISE FUNDS

These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. Enterprise funds are used to report the functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric Utility, Water Utility, and Wastewater Utility activities.

INTERNAL SERVICE FUNDS

These funds are established to account for a variety of business services provided by one City department (or division) to other City departments. Information services, facility and equipment maintenance, and liability and workers' compensation services are provided to all City departments through internal service funds. Departments are charged for these services based on their respective utilization.

CAPITAL PROJECTS FUNDS

Revenues and expenses for capital projects are also accounted for in separate funds. Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The capital projects funds the City currently utilizes are: the Capital Improvements Fund, the Development Fees Fund, the Assessment Districts Fund, and the Colton Crossing Fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of revenues that are designated for specific or restricted uses (other than special assessments, expendable trusts, or major capital projects). These funds include gas tax funds from the state, state traffic relief funds, and storm water and local transportation funds. Other special revenue funds include the Community Child Care Fund, Housing Authority Fund, Miscellaneous Grants Fund, Asset Seizure Fund, Air Quality Fund, Drug/Gang Intervention Fund, Host City Fees Fund, Community Development Block Grants (CDBG) funds from the federal government, and development impact fees related to libraries, public safety, and community centers.

DEBT SERVICE FUNDS

Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs other than those being financed by Proprietary Funds. The Public Financing Authority (PFA) Fund and the Taxable Pension Funding Bonds Fund are the debt service funds currently accounting for long-term debt.

BUDGETARY BASIS

The budget is prepared in accordance with Generally Accepted Accounting Principles. The budget for governmental funds has been prepared on a modified accrual basis. The modified accrual basis recognizes expenditures when the related fund liability is incurred. Revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

FUND STRUCTURE AND ACCOUNTING BASIS

The accounts of the City are made up of funds that help organize and account for restricted resources. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts (comprised of assets, liabilities, fund equity, revenues, and expenditures), which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulatory requirements.

The City has the following fund type categories:

GOVERNMENTAL FUND TYPES

The governmental funds include the General, Special Revenue, Debt Service, and Capital Project Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

PROPRIETARY FUND TYPES

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

FIDUCIARY FUND TYPES

The Fiduciary Funds account for assets held by the City in trust or for the benefit of parties outside the government. The City budget process does not include fiduciary funds because the resources of these funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency of the former Redevelopment Agency (RDA) is accounted for as a private-purpose trust fund.

AGENCY FUND TYPES

The Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period, and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The City maintains two agency funds. The City budget process does not include agency funds.

BUDGET AMENDMENTS

In order to amend the budget after adoption, the City Council must pass a resolution to increase appropriations, inter-fund transfers, and revenues. The Finance Director can authorize transfers within a fund or departmental budget that involves shifting appropriations from one account to another, which do not result in the increase in overall appropriations. A City Council resolution is not required in such instances.

CITYWIDE FINANCIAL OVERVIEW





THIS PAGE INTENTIONALLY BLANK

CITYWIDE OVERVIEW

FISCAL YEAR 2021-22 CITYWIDE BUDGET

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2022-23.

REVENUE

Total citywide revenue for Fiscal Year 2022-23 is projected to be \$168.9 million. The City of Colton is a multi-faceted municipal operation, and its revenue sources reflect the various operations of the City. Although most citizens associate property taxes with City government, as a revenue source, property taxes only account for approximately 4.9 percent of the City of Colton's total revenue. The various utilities, which the City operates as enterprise funds, comprise 50.2 percent of total citywide revenues. Grant revenues are typically budgeted in the year the grant is accepted and carried forward to match expenditures, if applicable. Details of major revenue categories are discussed below.

CHARGES FOR CURRENT SERVICES

Charges for Current Services is the largest source of revenue in the citywide budget. In Fiscal Year 2022-23, the revenues in this classification are projected to be \$96.8 million, which represents 57.3 percent of the total citywide budgeted revenues. Fiscal Year 2022-23 charges for current services represent a \$4.5 million, or 4.9 percent, increase compared to Fiscal Year 2021-22 year-end revenue projections.

The largest component of the Charges for Current Services category consists of the revenues generated to fund the cost of providing utilities services to residents and businesses in the City's service area. Of the total \$96.8 million of projected Fiscal Year 2022-23 revenues in this category, charges for utility and refuse services account for \$82.4 million, or 85.2 percent.

OTHER FINANCING SOURCES (INCLUDING TRANSFERS)

Revenues in this category are projected to be approximately \$20.8 million, or 12.3 percent of the total citywide budget. The Other Financing Source category encompasses a wide range of revenues, but predominantly consists of the General Fund Transfer, which equates to \$10.5 million, or 50.4 percent of the total \$20.8 million budgeted in this category.

EXPENDITURES

Fiscal Year 2022-23 citywide Adopted Budget expenditures amount to about \$182.7 million, a increase of approximately \$10.9 million, or 6.4 percent, compared to the Fiscal Year 2021-22 Original Adopted Budget of \$171.8 million and a decrease of approximately \$42.8 million compared to the Fiscal Year 2021-22 year end projected budget. The primary reason for the large discrepancy between budget years relates to capital projects and grant expenditures in Fiscal Year 2021-22. Capital projects and grant expenditures are typically appropriated in the year the project

initiates or the year the grant is accepted and unspent appropriations are carried forward until expended. Details of major expenditure categories are discussed following.

SALARY AND BENEFITS

Salary and benefits costs in the citywide Fiscal Year 2022-23 Adopted Budget total \$55.7 million, almost a \$6.1 million, or 12.3 percent increase compared to the Fiscal Year 2021-22 Original Adopted Budget of \$49.6 million. The Fiscal Year 2022-23 salary and benefits category comprises 30.5 percent of citywide expenditures compared to 28.2 percent in the Fiscal Year 2021-22 Original Adopted Budget and 25.4 percent of the Fiscal Year 2021-22 year-end projected budget. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the increase of required contributions toward PERS unfunded pension liabilities for the safety units, and Fiscal Year 2021-22 salary savings from vacant positions reduced the year-end estimate to close through the mid-year budget process. Additionally affecting these comparative changes are the use of proceeds to finance capital projects in the Enterprise Funds.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2022-23 citywide maintenance and operations budget, inclusive of contracted services, totals approximately \$83.0 million compared to \$90.9 million in the current Fiscal Year 2020-21 budget, which represents a 8.7 percent budget reduction.

CAPITAL IMPROVEMENTS

The Fiscal Year 2022-23 citywide capital improvements budget totals \$13.6 million compared to \$22.9 million in the Original Adopted Fiscal Year 2021-22 budget. Most large capital improvement projects take many years to complete. The entire project cost is appropriated in the year the project begins, and unspent appropriations are carried forward until the project is complete. Additionally, large infrastructure projects financed with bond and loan proceeds are included in the FY2021-22 budget.

CITYWIDE OVERVIEW

PROJECTED FUND BALANCE

	6/30/2021 Audited Available Fund Balance	FY 2021-22 Revenues Year-End Projection	FY 2021-22 Expenditures Year-End Projection	6/30/2022 Fund Balance Estimated
General Fund	8,578,560	49,852,166	51,291,896	8,438,830
General Fund Reserve - Settlement	1,300,000	0	0	0
General Fund Reserve - Pension	19,820,872	0	0	19,820,872
General Fund Reserve - OPEB	7,793,103	0	0	7,793,103
Total General Fund	37,492,535	49,852,166	51,291,896	36,052,805
<u>Special Revenue Funds</u>				
Community Child Care	(78,641)	1,088,544	1,064,091	(54,188)
Special Gas Tax	(12,123)	1,391,606	1,372,283	7,200
Library Grant Fund	33,527	41,360	86,492	(11,605)
State Traffic Relief (SB-1)	655,342	1,063,055	1,271,184	447,213
Air Quality Fund (AQMD)	744,975	55,000	340,165	459,810
CDBG Fund	(265,463)	1,713,103	1,492,914	(45,274)
Drug/Gang Intervention	14,575	0	0	14,575
Measure I Fund	2,450,982	1,083,680	1,528,412	2,006,250
Local Fiscal Recovery Fund	-	7,443,000	1,805,576	5,637,424
ViTep	203,564	17,300	0	220,864
Miscellaneous Grants	(221,001)	11,816,306	11,194,527	400,778
Host City Fees	1,882,528	683,619	672,609	1,893,538
Asset Seizure Fund	434,766	0	60,000	374,766
Total Special Revenue Funds	5,843,031	26,396,573	20,888,253	11,351,351
<u>Capital Projects Funds</u>				
Park Development Fund	3,208,405	269,300	0	3,477,705
Traffic Impact Fee Fund	9,947,135	347,500	1,608,321	8,686,314
New Facilities Development Fees	376,159	213,400	0	589,559
Civic Center Development Fee	123,172	75	0	123,247
Fire Facility Development Fee	298,415	1,500	0	299,915
Police Facility Development Fee	385,454	2,000	0	387,454
Capital Improvement Fund	83,513	3,264,039	3,260,965	86,587
Colton Crossing Fund	891,397	0	143,177	748,220
Total Capital Projects Funds	15,313,651	4,097,814	5,012,463	14,399,001
<u>Debt Service Funds</u>				
Public Financing Authority	1,031,348	911,683	906,533	1,036,498
Taxable Pension Bonds	1,730,629	2,167,614	2,066,922	1,831,321
Water Improvement District A	(15,511)	32,029	31,567	(15,049)
Total Debt Service Funds	2,746,466	3,111,326	3,005,022	2,852,770

PROJECTED FUND BALANCE CONTINUED

	6/30/2022 Fund Balance Estimated	FY2022-23 Adopted Revenues	FY2022-23 Adopted Expenditures	6/30/2023 Fund Balance Estimated
General Fund	8,438,830	51,560,715	52,238,333	7,761,212
General Fund Reserve - Settlement	0	0	0	0
General Fund Reserve - Pension	19,820,872	0	0	19,820,872
General Fund Reserve - OPEB	7,793,103	0	0	7,793,103
Total General Fund	36,052,805	51,560,715	52,238,333	35,375,187
<u>Special Revenue Funds</u>				
Community Child Care	(54,188)	967,163	967,163	(54,188)
Special Gas Tax	7,200	1,422,232	1,428,892	540
Library Grant Fund	(11,605)	41,360	41,360	(11,605)
State Traffic Relief (SB-1)	447,213	1,235,425	1,235,424	447,214
Air Quality Fund (AQMD)	459,810	55,000	50,000	464,810
CDBG Fund	(45,274)	493,308	493,308	(45,274)
Drug/Gang Intervention	14,575	-	-	14,575
Measure I Fund	2,006,250	1,125,935	1,124,935	2,007,250
Local Fiscal Recovery Fund	5,637,424	7,440,000	8,750,050	4,327,374
ViTep	220,864	-	-	220,864
Miscellaneous Grants	400,778	128,329	128,329	400,778
Host City Fees	1,893,538	835,442	226,800	2,502,180
Asset Seizure Fund	374,766	-	-	374,766
Total Special Revenue Funds	11,351,351	13,744,194	14,446,261	10,649,284
<u>Capital Projects Funds</u>				
Park Development Fund	3,477,705	810,000	-	4,287,705
Traffic Impact Fee Fund	8,686,314	422,000	700,000	8,408,314
New Facilities Development Fees	589,559	196,450	-	786,009
Civic Center Development Fee	123,247	-	-	123,247
Fire Facility Development Fee	299,915	-	-	299,915
Police Facility Development Fee	387,454	-	-	387,454
Capital Improvement Fund	86,587	17,926	17,926	86,587
Colton Crossing Fund	748,220	-	-	748,220
Total Capital Projects Funds	14,399,001	1,446,376	717,926	15,127,451
<u>Debt Service Funds</u>				
Public Financing Authority	1,036,498	903,173	903,235	1,036,436
Taxable Pension Bonds	1,831,321	2,242,960	2,130,984	1,943,297
Water Improvement District A	(15,049)	32,278	31,567	(14,338)
Total Debt Service Funds	2,852,770	3,178,411	3,065,786	2,965,395

	6/30/2021 Audited Available Fund Balance	FY 2021-22 Revenues Year-End Projection	FY 2021-22 Expenditures Year-End Projection	6/30/2022 Fund Balance Estimated
<u>CFD's and Assessment Districts</u>				
CFD 87-1	25,172	8	21,663	3,517
CFD 88-1	315,624	68	311,908	3,784
CFD 89-1 Debt Service	68,287	0	64,760	3,527
CFD 89-2 Construction	-	0	0	-
CFD 89-2 Debt Service	170,793	0	167,194	3,599
CFD 90-1 Debt Service	69,156	0	65,657	3,499
Storm Water	1,287,916	637,559	785,711	1,139,764
LLMD #1	70,440	335,120	326,472	79,088
LLMD #2	(6,457)	167,915	137,872	23,586
Total CFD's and Assessment Districts	2,000,932	1,140,670	1,881,237	1,260,364
<u>Enterprise Funds</u>				
Electric Utility	41,976,428	57,519,758	79,253,844	20,242,342
Public Benefit Fund	2,388,522	541,845	2,614,645	315,722
Water Utility	21,700,704	14,731,360	31,866,846	4,565,218
Wastewater Utility	7,504,474	10,620,608	16,626,253	1,498,829
Solid Waste	(171,406)	3,026,667	3,026,659	(171,398)
Cemetery Endowment	1,035,311	12,600	0	1,047,911
Total Enterprise Funds	74,434,033	86,452,838	133,388,247	27,498,624
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	2,835,430	837,949	1,920,297	1,753,082
Automotive Shop	2,230,864	740,337	809,438	2,161,763
Information Services	1,582,249	898,893	1,313,989	1,167,153
Insurances Fund	(1,518,661)	5,104,018	5,993,081	(2,407,724)
Total Internal Service Funds	5,129,882	7,581,197	10,036,805	2,674,274
<u>Housing Authority</u>				
Rancho Med Park Development	0	0	0	0
Rancho Med Bond Proceeds	0	0	0	0
LMI Asset Fund	0	0	0	0
Low/Mod Bond Proceeds	0	0	0	0
Rancho Med CHFA	0	0	0	0
Rancho Med Park Operations	0	0	0	0
Low/Mod Debt Service	0	0	0	0
Low/Mod Capital Projects	953,025	0	0	953,025
Total Housing Authority	953,025	0	0	953,025
Grand Totals	143,913,553	178,632,583	225,503,923	97,042,213

	6/30/2022	FY2022-23	FY2022-23	6/30/2023
	Fund Balance	Adopted	Adopted	Fund Balance
	Estimated	Revenues	Expenditures	Estimated
<u>CFD's and Assessment Districts</u>				
CFD 87-1	3,517	-	3,517	0
CFD 88-1	3,784	-	3,784	(0)
CFD 89-1 Debt Service	3,527	-	3,527	0
CFD 89-2 Construction	-	-	-	-
CFD 89-2 Debt Service	3,599	-	3,599	0
CFD 90-1 Debt Service	3,499	-	3,499	(0)
Storm Water	1,139,764	637,959	1,285,850	491,873
LLMD #1	79,088	332,269	337,698	73,659
LLMD #2	23,586	170,888	171,678	22,796
Total CFD's and Assessment Districts	1,260,364	1,141,116	1,813,152	588,328
<u>Enterprise Funds</u>				
Electric Utility	20,242,342	58,763,386	69,928,806	9,076,922
Public Benefit Fund	315,722	823,400	1,000,144	138,978
Water Utility	4,565,218	14,834,736	13,520,684	5,879,270
Wastewater Utility	1,498,829	10,331,380	11,108,345	721,864
Solid Waste	(171,398)	3,114,263	3,080,633	(137,768)
Cemetery Endowment	1,047,911	-	-	1,047,911
Total Enterprise Funds	27,498,624	87,867,165	98,638,612	16,727,177
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	1,753,082	949,642	2,403,132	299,592
Automotive Shop	2,161,763	746,550	794,550	2,113,763
Information Services	1,167,153	893,838	1,133,838	927,153
Insurances Fund	(2,407,724)	7,388,579	7,485,597	(2,504,742)
Total Internal Service Funds	2,674,274	9,978,609	11,817,117	835,766
<u>Housing Authority</u>				
Rancho Med Park Development	0	0	0	0
Rancho Med Bond Proceeds	0	0	0	0
LMI Asset Fund	0	0	0	0
Low/Mod Bond Proceeds	0	0	0	0
Rancho Med CHFA	0	0	0	0
Rancho Med Park Operations	0	0	0	0
Low/Mod Debt Service	0	0	0	0
Low/Mod Capital Projects	953,025	0	0	953,025
Total Housing Authority	953,025	0	0	953,025
Grand Totals	97,042,213	168,916,586	182,737,187	83,221,612

REVENUE BUDGET

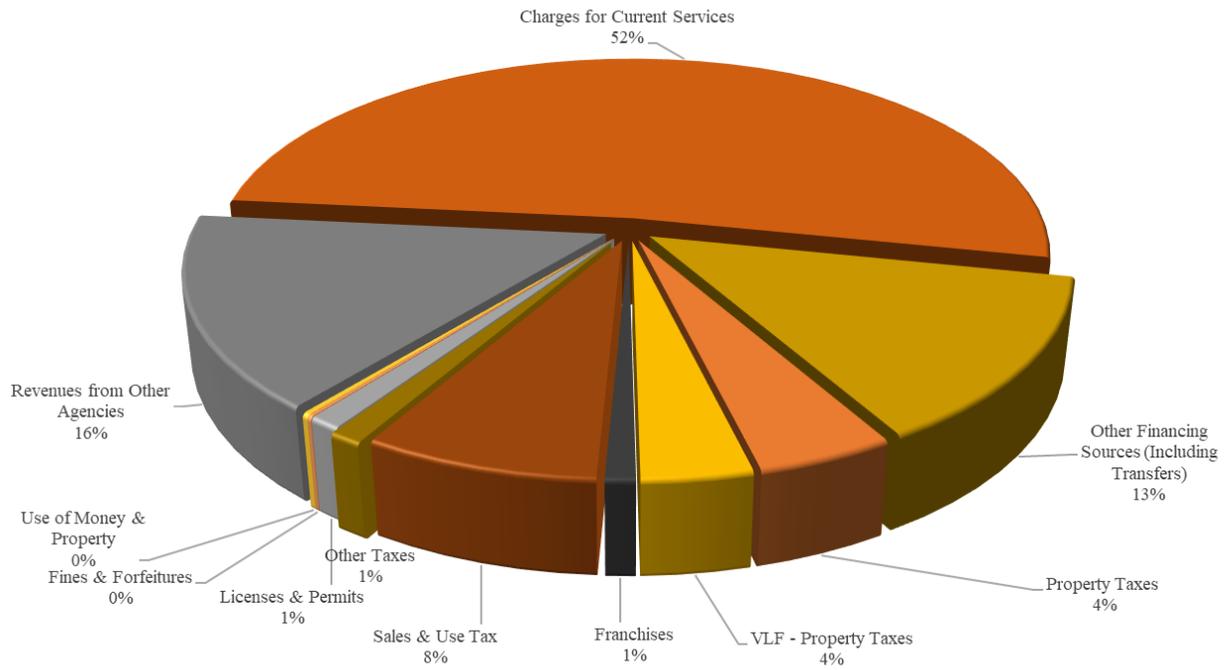
Revenue by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	45,780,542	55,566,324	49,852,166	51,560,715
Community Child Care Fund	940,749	943,278	1,088,544	967,163
Gas Tax Fund	1,206,023	1,220,322	1,391,606	1,422,232
Library Grant Fund	89,684	71,774	41,360	41,360
State Traffic Relief Fund	1,038,670	994,504	1,063,055	1,235,425
Pollution Reduction Fund	119,727	207,056	55,000	55,000
Community Development Act Fund	51,762	342,157	1,713,103	493,308
Asset Seizure	357	855	-	-
Measure I Fund	984,372	1,205,202	1,083,680	1,125,935
Local Fiscal Recovery Fund	-	-	7,443,000	7,440,000
ViTip Fund	58,691	43,256	17,300	-
Miscellaneous Grants Fund	1,737,641	1,631,824	11,816,306	128,329
Host City Fees - CIP Fund	534,674	675,246	683,619	835,442
Park Development Fund	971,660	897,795	269,300	810,000
Traffic Impact Fund	2,163,466	561,136	347,500	422,000
New Facilities Development Fund	57,894	56,216	213,400	196,450
Civic Center Development Fund	10,210	135	75	-
Fire Facility Development Fund	61,956	71,429	1,500	-
Police Facility Development Fund	91,747	93,832	2,000	-
Asset Forfeiture	88,871	4,997	-	-
PFA Debt Service Fund	910,154	904,429	911,683	903,173
Pension Obligation Debt Service Fund	2,045,753	2,099,028	2,167,614	2,242,960
Water Improvement District Fund	31,462	31,957	32,029	32,278
Capital Improvement Projects Fund	289,850	174,348	3,264,039	17,926
Colton Crossing Fund	228,849	1,476	-	-
Electric Utility Fund	61,972,385	62,951,365	57,519,758	58,763,386
Water Utility Fund	13,620,935	12,283,161	14,731,360	14,834,736
Wastewater Utility Fund	10,215,364	10,703,106	10,620,608	10,331,380
Solid Waste Fund	2,935,651	3,019,144	3,026,667	3,114,263
Public Benefit Fund	948,310	897,110	541,845	823,400
Cemetery Endowment Care Fund	48,567	44,046	12,600	-
Building Maintenance Fund	1,052,236	901,846	837,949	949,642
Information Services Fund	840,803	974,816	898,893	893,838
Insurances Fund	3,777,181	6,717,612	5,104,018	7,388,579
Automotive Shop Fund	740,090	729,672	740,337	746,550
LLMD #2	156,010	160,292	167,915	170,888
LLMD #1	322,507	328,361	335,120	332,269
CFD 87-1 Debt Service Fund	832	10	-	-
CFD 88-1 Debt Service Fund	8,529	216	-	-
Storm Water Fund	634,608	622,300	637,559	637,959
CFD 89-1 Debt Service Fund	2,302	28	-	-
CFD 89-2 Debt Service Fund	4,939	100	-	-
CFD 90-1 Debt Service Fund	3,663	-	-	-
Housing Authority - Low/Mod Capital Projects	35,519	92,283	-	-
Total Dollars by Fund	156,815,195	168,224,044	178,632,507	168,916,586

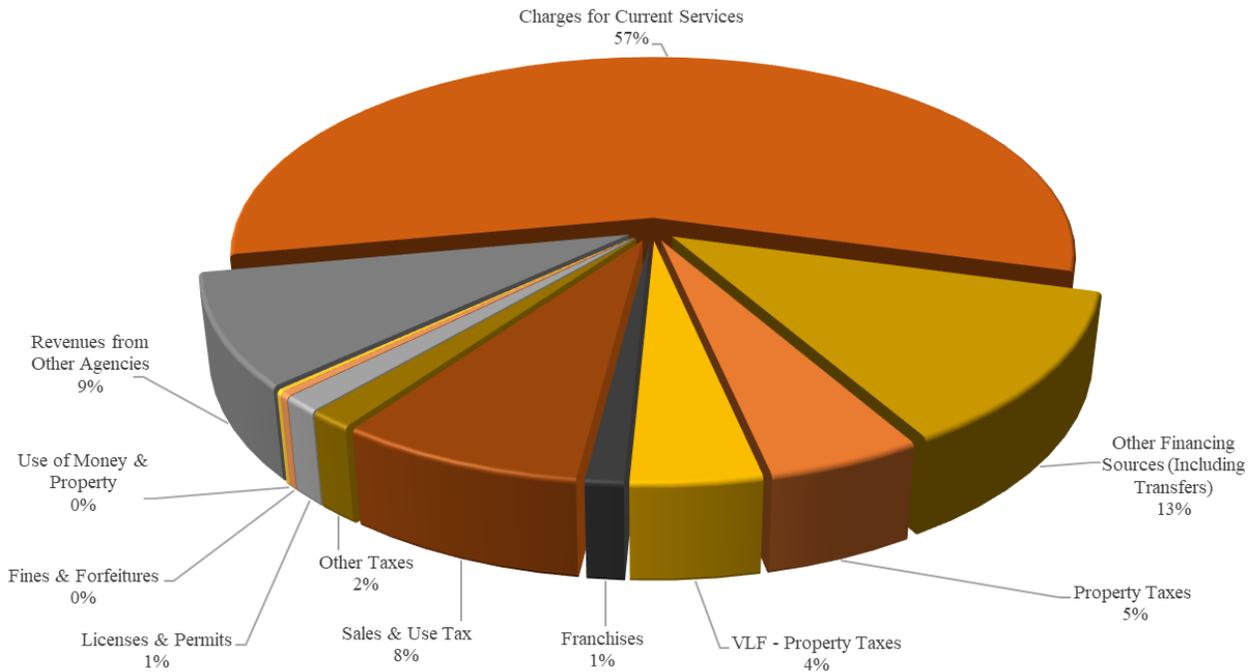
Revenue by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	7,141,204	8,058,722	8,029,673	8,347,194
VLF - Property Taxes	5,392,738	5,749,731	6,438,000	7,040,000
Franchises	1,859,104	2,055,723	1,760,543	2,062,170
Sales & Use Tax	10,161,338	13,083,426	13,673,000	13,256,000
Other Taxes	1,660,963	2,194,411	1,959,000	2,436,000
Total Taxes	26,215,347	31,142,013	31,860,216	33,141,364
Licenses & Permits	2,210,288	2,253,454	1,925,460	2,137,114
Fines & Forfeitures	450,863	351,490	271,100	571,000
Use of Money & Property	3,752,018	485,709	396,161	340,162
Revenues from Other Agencies	7,293,820	10,345,582	27,878,563	15,084,775
Charges for Current Services	91,529,327	97,495,921	92,263,708	96,795,141
Other Financing Sources (Including Transfers)	25,363,532	26,149,876	24,037,300	20,847,030
Total Dollars by Expense Category	156,815,195	168,224,044	178,632,507	168,916,586

City of Colton
 FY2021-22 Year End Projected
 Revenues by Category



City of Colton
 FY2022-23 Budgeted
 Revenues by Category



EXPENDITURE BUDGET

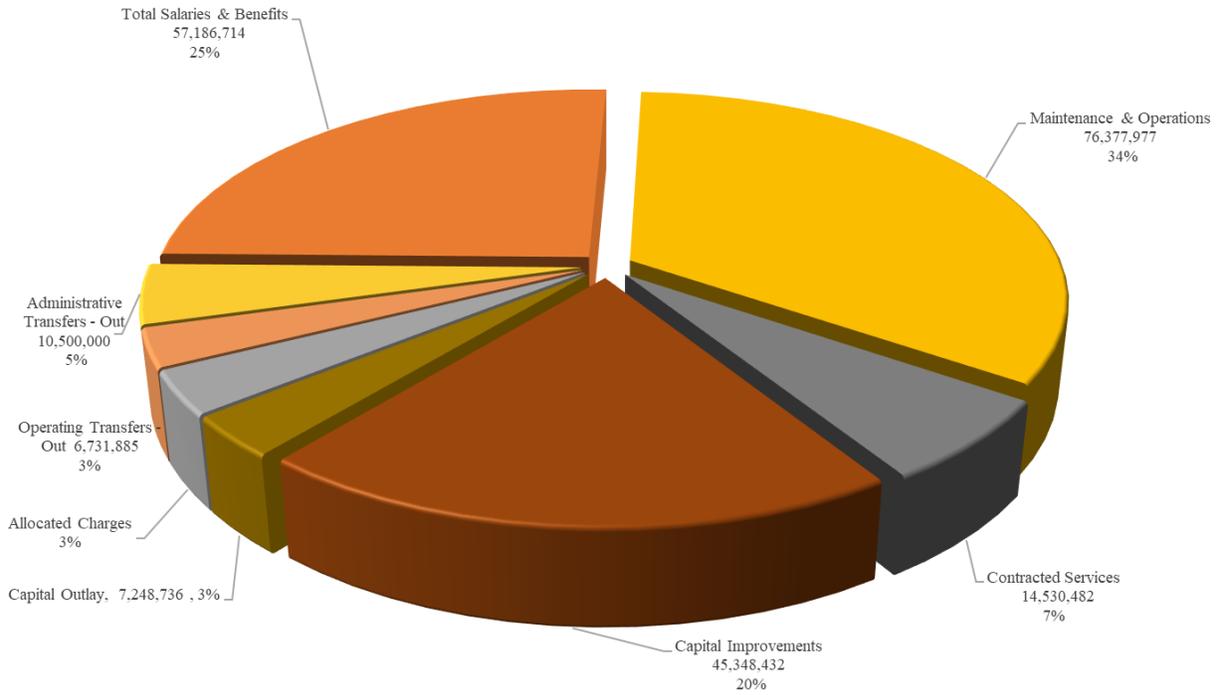
Expenditures by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	40,402,372	44,500,700	51,291,896	52,238,333
Community Child Care Fund	918,808	1,014,696	1,064,091	967,163
Gas Tax Fund	1,109,778	1,195,641	1,372,283	1,428,892
Library Grant Fund	89,588	88,425	86,492	41,360
State Traffic Relief Fund	1,471,359	1,012,313	1,271,184	1,235,424
Pollution Reduction Fund	(1,707)	109,655	340,165	50,000
Community Development Act Fund	341,126	317,680	1,492,914	493,308
Drug/Gang Intervention	-	-	-	-
Measure I Fund	1,320,545	922,645	1,528,412	1,124,935
Local Fiscal Recovery Fund	-	-	1,805,576	8,750,050
ViTip Fund	-	98,566	-	-
Miscellaneous Grants Fund	1,403,435	1,667,646	11,194,527	128,329
Host City Fees - CIP Fund	7,730	1,076,576	672,609	226,800
Park Development Fund	126,249	150,684	-	-
Traffic Impact Fund	835,580	309,959	1,608,321	700,000
New Facilities Development Fund	-	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Asset Forfeiture	38,266	-	60,000	-
PFA Debt Service Fund	905,049	908,815	906,533	903,235
Pension Obligation Debt Service Fund	1,933,206	1,998,562	2,066,922	2,130,984
Water Improvement District Fund	31,566	31,566	31,567	31,567
Capital Improvement Projects Fund	1,087,140	1,731,312	3,260,965	17,926
Colton Crossing Fund	-	16,797	143,177	-
Electric Utility Fund	58,901,511	60,294,706	79,253,844	69,928,806
Water Utility Fund	9,604,982	9,021,325	31,866,846	13,520,684
Wastewater Utility Fund	10,031,438	10,033,766	16,626,253	11,108,345
Solid Waste Fund	2,899,098	2,977,416	3,026,659	3,080,633
Public Benefit Fund	1,217,128	865,087	2,614,645	1,000,144
Building Maintenance Fund	952,617	798,948	1,920,297	2,403,132
Information Services Fund	801,175	837,400	1,313,989	1,133,838
Insurances Fund	5,070,807	5,762,343	5,993,081	7,485,597
Automotive Shop Fund	452,153	559,637	809,438	794,550
LLMD #2	187,754	175,358	137,872	171,678
LLMD #1	269,493	278,668	326,472	337,698
CFD 87-1 Debt Service Fund	-	7,000	21,663	3,517
CFD 88-1 Debt Service Fund	-	-	311,908	3,784
Storm Water Fund	431,036	442,071	785,711	1,285,850
CFD 89-1 Debt Service Fund	-	21,000	64,760	3,527
CFD 89-2 Debt Service Fund	-	21,000	167,194	3,599
CFD 90-1 Debt Service Fund	491,798	21,000	65,657	3,499
Housing Authority - Low/Mod Capital Projects	43,067	91,500	-	-
Total Dollars by Fund	143,374,148	149,360,463	225,503,923	182,737,187

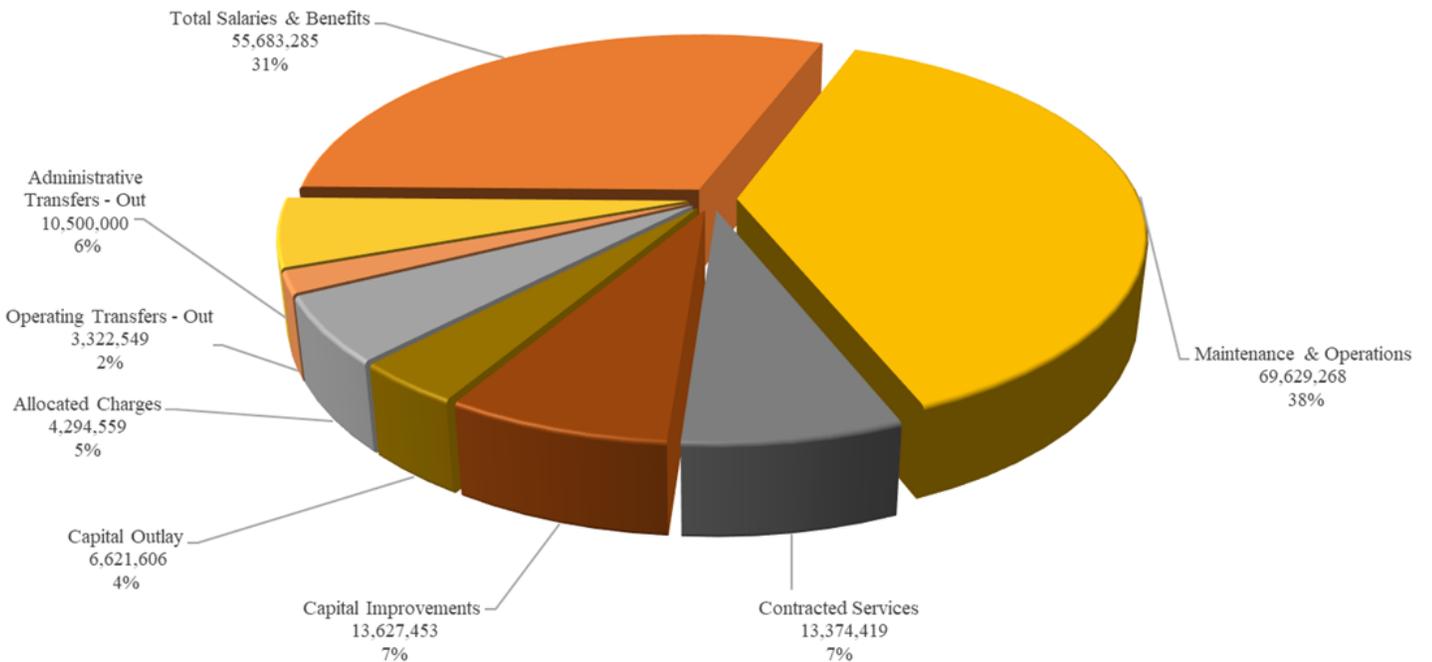
Expenditures by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	21,848,220	21,703,362	28,384,112	26,527,864
Part Time	1,321,264	1,397,111	2,076,479	1,905,716
Overtime	2,918,013	3,646,542	4,678,176	3,047,339
Mandated Overtime	1,443,178	1,816,833	1,060,418	1,214,784
Salary Related Benefits	4,368,515	4,332,829	4,921,219	5,243,603
Non-Persable Benefits	5,046,008	5,166,903	5,495,789	6,089,196
GASB 68 Pension Expense	2,102,233	791,376	-	-
GASB 68 Pension Contra Expense	351,825	476,063	-	-
Persable Benefits	178,956	201,432	171,119	213,118
Retiree Health Insurance	1,245,984	1,309,638	1,350,000	1,400,000
PERS Unfunded Liability	6,184,598	7,073,855	8,140,646	9,155,561
Education & Training	104,576	106,771	324,597	313,816
Uniforms & Safety Equipment	344,330	388,274	584,159	572,288
Total Salaries & Benefits	47,457,700	48,410,988	57,186,714	55,683,285
Maintenance & Operations	57,975,546	60,521,932	76,377,977	69,629,268
Contracted Services	8,842,702	9,234,811	14,530,482	13,374,419
Capital Improvements	7,404,325	6,981,357	45,348,432	13,627,453
Capital Outlay	(4,390)	(1,237,005)	7,248,736	6,621,606
Allocated Charges	5,221,556	7,335,819	7,579,697	9,978,607
Operating Transfers - Out	4,165,773	6,452,184	6,731,885	3,322,549
Administrative Transfers - Out	12,310,936	11,660,376	10,500,000	10,500,000
Total Dollars by Expense Category	143,374,148	149,360,463	225,503,923	182,737,187

City of Colton
 FY2021-22 Citywide Projected Year End
 Expenditures by Category



City of Colton
 FY2022-23 Citywide Budget
 Expenditures by Category



GENERAL FUND FINANCIAL OVERVIEW





THIS PAGE INTENTIONALLY BLANK

GENERAL FUND OVERVIEW

FISCAL YEAR 2021-22 GENERAL FUND BUDGET

As part of the development of the Fiscal Year 2022-23 Adopted Budget, the General Fund revenues and expenditures are updated based on the long-term financial forecast of the General Fund.

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2022-23.

REVENUE

Fiscal Year 2022-23 General Fund Adopted Budget revenues amount to \$44.2 million, a decrease of \$3.1 million, or approximately 6.5 percent, compared to the Fiscal Year 2020-21 Year End Projected Budget of \$47.3. The year-over-year revenue decline is attributed to one-time funds in Fiscal Year 2020-21. Details of major revenue categories are discussed below.

SALES AND USE TAX

The Sales Tax is a tax imposed on retailers for the privilege of selling tangible personal property such as clothing, automobiles, and computers. Currently, and according to State law, sales tax is not applied to personal services such as legal, dental, or consultant services. The Use Tax is a form of sales tax and is applied, for example, on the sale of tangible goods from an out-of-state vendor.

The City receives a specific portion or percentage of the sales tax paid by a consumer. Of the current 7.75 percent tax rate paid for goods sold within Colton, the City receives 1 percent point of the purchase price.

Sales tax rates may differ across jurisdictions since local jurisdictions have some flexibility on a countywide level (e.g. county or city) to increase the local portion of the sales tax with voter approval. The local Sales and Use Tax is collected and administered by the State Board of Equalization.

Sales tax revenues are projected at \$10.6 million in Fiscal Year 2021-22, which is \$0.95 million, or a 9.8%, increase the projected actuals for Fiscal Year 2020-21. The effects of the response to the COVID-19 pandemic on sales tax have been impactful on many of the individual sales and use tax categories. While Fiscal Year 2021-22 promises an increase in sales tax revenue, it is important to note that this is not growth in sales tax, rather recovery from the effects of the pandemic.

PROPERTY TAX

Under current law, all taxable real and personal property is subject to a basic tax rate of one percent of assessed value collected by local jurisdictions and school districts for general service purposes. There are other taxes and levies on a typical property tax bill such as parcel, General Obligation bond, and/or special assessments.

On June 6, 1978, California voters approved Proposition 13, a seminal change in property tax levies. This proposition 13 which added Article XIII A to the state constitution placed restrictions on the valuation of real property and on the imposition of the ad valorem property tax. The major change was that the assessed value of real property could only be adjusted upward annually by the change in the California Consumer Price Index (CCPI) up to a maximum of two percent per year. One exception to this rule, however, is that property that changes ownership and/or is substantially altered or newly-constructed would be reassessed at full market value in the first year and then subject to the CCPI or two percent cap thereafter.

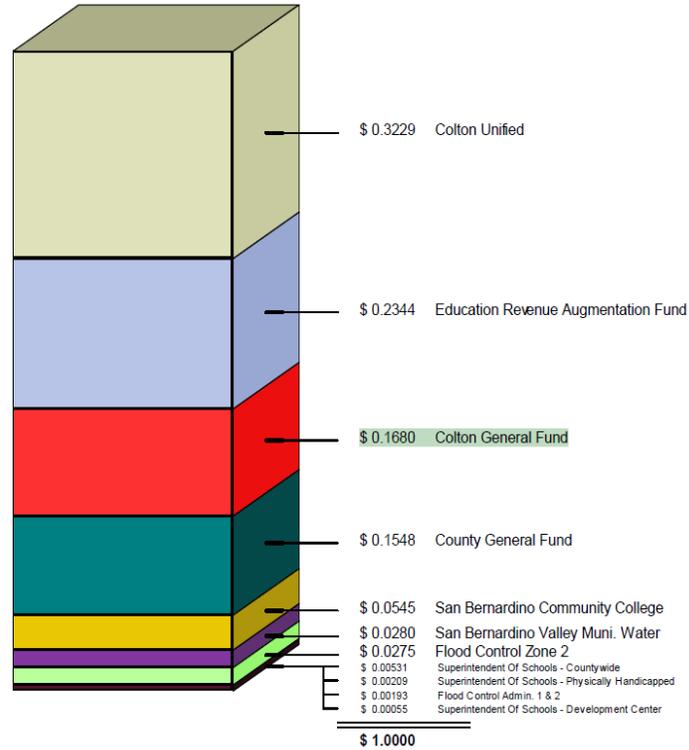
Another important exception to the formula for increasing assessed valuations and taxes is that during periods of declining property values (e.g., recessions), the County Assessor has the flexibility to decrease assessed property values whether through appeal by property owners or through the Assessor's analysis of value declines. In effect, this reduces the property valuation and tax. As market conditions improve, however, and values return or increase, the Assessor can then increase assessed values and taxes.

In following years, another amendment to the constitution was passed that allows local governments and school districts to raise property taxes above one percent to finance general obligation (GO) bond sales. This change has to be approved by two-thirds of those voting in a local GO bond election. For school districts, however, the voting threshold for approving GO bonds was subsequently lowered to fifty-five percent.

Dating back to the early 1990s, the state made numerous and complex adjustments to local jurisdiction property tax revenues to solve its budget shortfalls. In one such action in 1992, which is known as the 'Educational Revenue Augmentation Funds (ERAF), the state shifted millions of dollars in local government funds to school districts. As a consequence of this action the City of Colton has foregone millions, limiting its ability to meet its infrastructure needs.

The County of San Bernardino administers and collects property taxes and remits the appropriate amounts (based on law and a complex formula) to local jurisdictions. Contrary to commonly held views, the City receives a relatively small portion of the basic one percent property tax. In fact, the City receives 16.8% or 16.8 cents for every property tax dollar a property owner pays to the county. The majority of the tax dollar paid, or 32%, goes to the school district, 23% to the Education Revenue Augmentation Fund (ERAF), which is apportioned back to the school districts, 15% goes to the County, 5.5% to Community College District, and the remaining goes to special districts and to the State.

CITY OF COLTON PROPERTY TAX DOLLAR BREAKDOWN



Property values in the City of Colton have steadied in the last couple years, but the economic effects of the COVID-19 pandemic and how they impact property tax revenues for the City in the long-term are unknown at this time. Fiscal Year 2021-22 property tax revenue is projected at \$6.2 million, which is \$601 thousand or 10.7% more than the projected actuals for Fiscal Year 2020-21.

OTHER TAXES

The Other Taxes category includes Transient Occupancy Taxes, Document Transfer Taxes, and Prop 172 Sales Taxes.

LICENSES AND PERMITS

The City requires payment for the issuance of Building Permits, Fire Permits, Business Licenses, and miscellaneous health and safety related licenses and permits as approved annually by the City Council through the adoption of the Municipal Fee Schedule. Licenses and permits account for 4.7% of the total General Fund revenue. Business Licenses are the largest source of revenue in this category, comprising 48.1% of overall revenues in this classification.

FINES AND FORFEITURES

The largest source of revenue in this category is derived from traffic violations revenue. Other revenue items in this category include parking violations, code enforcement fines, administrative citations, fireworks fines, and library fines.

USE OF MONEY AND PROPERTY

The City invests idle funds in order to earn interest and rents City property to generate revenue. The total interest income varies with the market rates of interest and the funds available to invest. The basic principles underlying the City of Colton's investment philosophy is to ensure the safety of public funds; provide that sufficient cash flow is always available to meet current obligations; and to achieve a reasonable rate of return on its investments.

REVENUE FROM OTHER AGENCIES

This revenue category includes revenue received from a variety of other local agencies, the state, and the federal government usually due to grants or contracts for services. The largest revenue source in this category is the Arrowhead Regional Medical Center (ARMC) Reimbursement.

CHARGES TO OTHER FUNDS

The General Fund recuperates the cost for services provided by internal service departments to Enterprise, Internal Service, and Special Revenue Funds through allocated charges.

CHARGES FOR SERVICES

Departmental charges are comprised of fees charged for services which are primarily provided by the following departments: Community Services, Development Services, Public Works, Police, and Fire. Charges for Services from departments are approved periodically by the City Council through the adoption of the Municipal Fee Schedule.

MISCELLANEOUS REVENUE

Miscellaneous revenue incorporates the administrative charges from the Electric Utility, the lease revenue from the Water and Wastewater Utilities, and all other miscellaneous revenues.

EXPENDITURES

Fiscal Year 2021-22 General Fund Adopted Budget expenditures amount to \$45.6 million, an increase of approximately \$1.6 million, or 3.5 percent, compared to the Fiscal Year 2020-21 Original Adopted Budget of \$44.1 million and a decrease of \$2.0 million compared to the year-end projected Fiscal Year 2020-21 budget. Details of major expenditure categories are discussed below.

SALARY AND BENEFITS

General Fund salary and benefits costs in the Fiscal Year 2021-22 Adopted Budget total \$35.0 million, a \$1.9 million, or 5.6 percent increase compared to the Fiscal Year 2020-21 Original Adopted Budget of \$33.1 million. The Fiscal Year 2021-22 salary and benefits category comprises approximately 76.7% percent of the General Fund. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the addition of required contributions toward PERS unfunded pension liabilities, additional authorized positions, and marginal salary and related benefits increases for employee eligible merit increases and incentive and premium pays included in negotiated MOUs.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2021-22 General Fund maintenance and operations budget, inclusive of contracted services, totals \$8.5 million compared to \$10.5 in the Fiscal Year 2020-21 Year End Projected Budget. This represents a 19.6 percent budget reduction.

OPERATING TRANSFERS - OUT

The Fiscal Year 2021-22 General Fund transfers out category consists of transfers to the Taxable Pension Bonds Fund of approximately \$1.5 million and a \$901.7 thousand transfer to the Public Finance Authority for debt service.

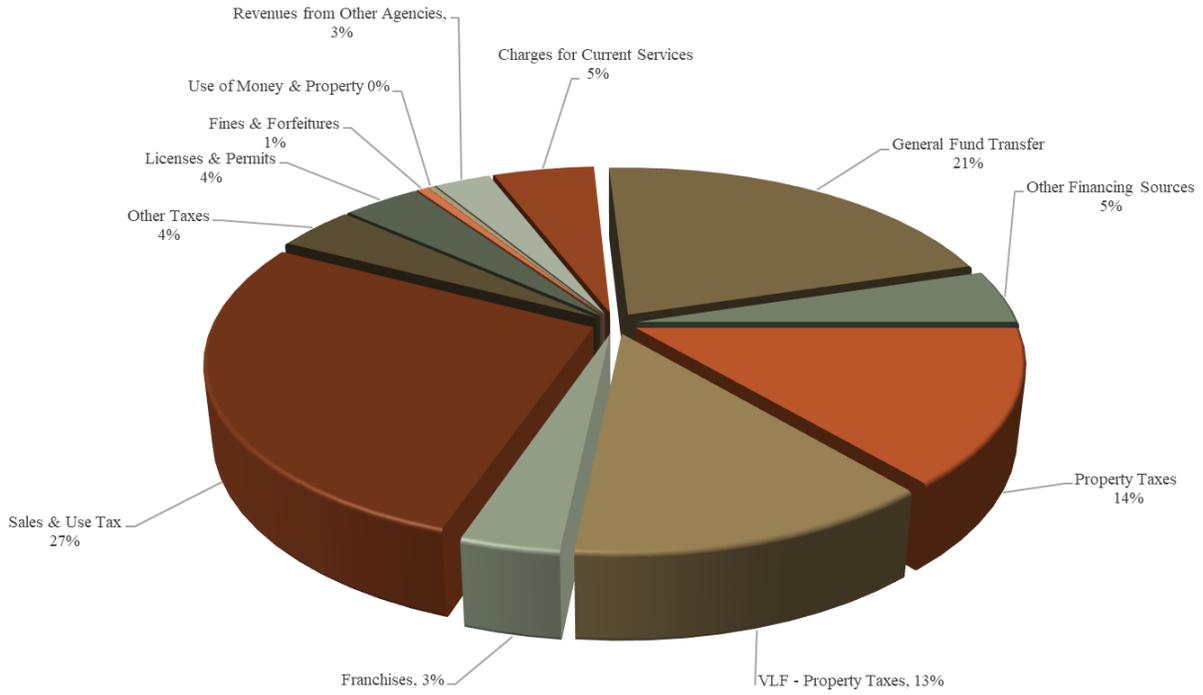
GENERAL FUND BUDGET OVERVIEW

REVENUE

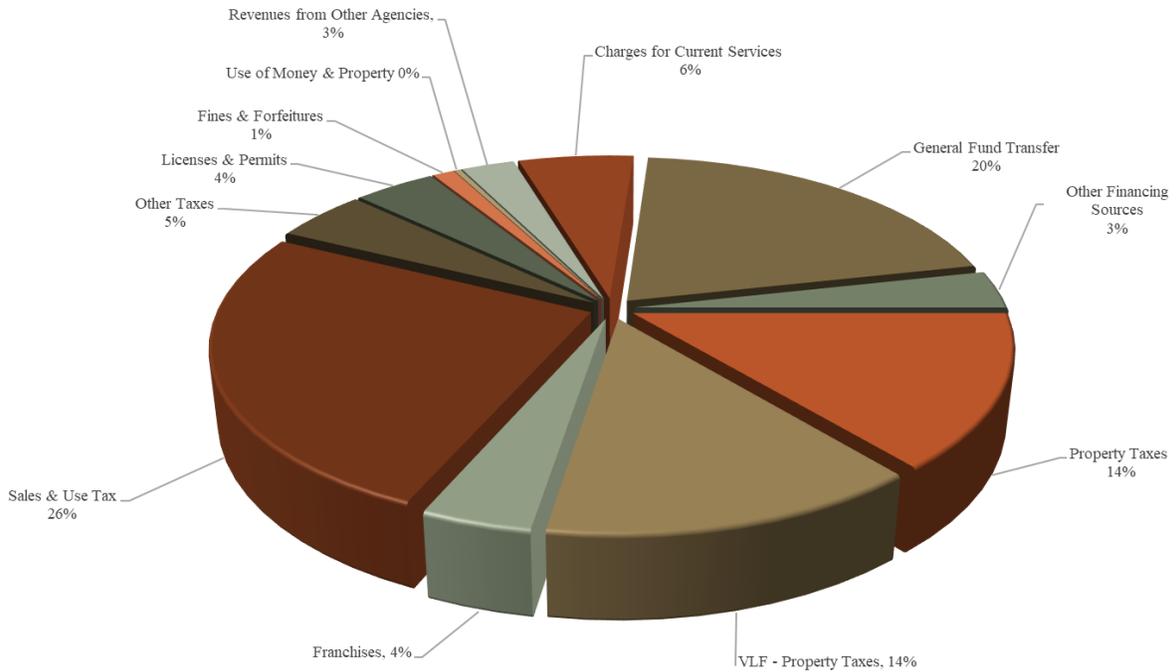
	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	45,780,542	55,566,324	49,852,166	51,560,715
Total Dollars by Fund	45,780,542	55,566,324	49,852,166	51,560,715

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	6,023,542	6,916,470	6,858,000	7,175,000
VLF - Property Taxes	5,392,738	5,749,731	6,438,000	7,040,000
Franchises	1,859,104	2,055,723	1,760,543	2,062,170
Sales & Use Tax	10,161,338	13,083,426	13,673,000	13,256,000
Other Taxes	1,660,558	2,194,411	1,959,000	2,436,000
Total Taxes	25,097,280	29,999,761	30,688,543	31,969,170
Licenses & Permits	2,210,288	2,253,454	1,925,460	2,137,114
Fines & Forfeitures	450,863	351,490	271,100	571,000
Use of Money & Property	702,873	250,028	165,000	165,000
Revenues from Other Agencies	827,567	3,084,845	1,406,281	1,408,581
Charges for Current Services	2,328,710	3,683,132	2,514,376	3,034,350
General Fund Transfer	12,311,186	11,660,376	10,500,000	10,500,000
Other Financing Sources	1,851,775	4,283,239	2,381,406	1,775,500
Total Dollars by Revenue Category	45,780,542	55,566,324	49,852,166	51,560,715

City of Colton
FY2021-22 Year End Projected
Revenues by Category



City of Colton
FY2022-23 Budget
Revenues by Category



EXPENDITURES

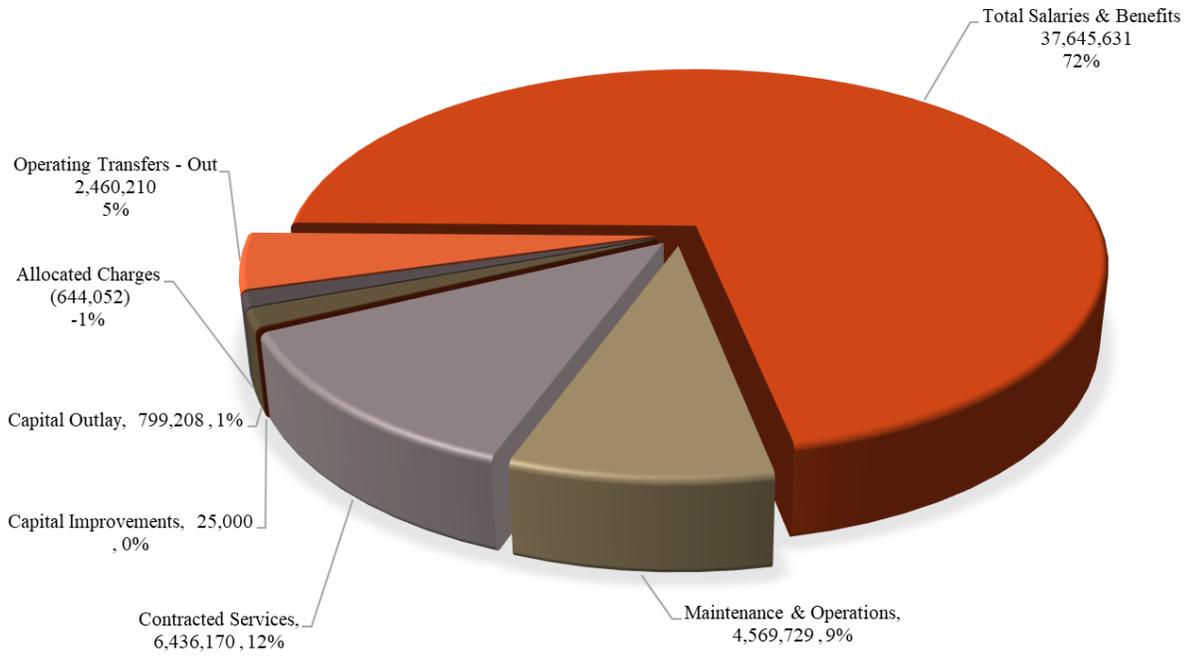
	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
	Actuals	Actuals	Initial Budget	Year End Projected	Budget
Dollars by Fund					
General Fund	40,402,372	44,500,700	45,608,309	51,291,896	52,238,333
Total Dollars by Fund	40,402,372	44,500,700	45,608,309	51,291,896	52,238,333

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
	Actuals	Actuals	Initial Budget	Year End Projected	Budget
Dollars by Category					
Salary & Benefits					
Salary	14,484,770	14,169,483	16,128,871	17,035,450	17,263,938
Part Time	832,622	776,260	1,268,512	1,345,592	1,298,184
Overtime	1,742,534	2,297,725	1,706,663	3,134,754	1,779,339
Mandated Overtime	1,443,178	1,816,833	1,055,418	1,055,418	1,214,784
Salary Related Benefits	3,305,599	3,300,011	3,552,195	3,589,004	3,927,542
Non-Persable Benefits	3,010,067	3,204,140	3,167,431	3,293,363	3,707,463
Persable Benefits	178,956	186,707	185,959	171,119	213,118
Retiree Health Insurance	1,245,984	1,309,638	1,350,000	1,350,000	1,400,000
PERS Unfunded Liability	4,598,922	5,269,056	5,947,410	6,103,918	6,954,103
Education & Training	76,474	82,442	177,216	180,616	190,516
Uniforms & Safety Equipment	267,569	230,745	458,608	386,397	403,013
Total Salaries & Benefits	31,186,675	32,643,041	34,998,283	37,645,631	38,352,000
Maintenance & Operations	3,066,139	2,657,468	3,580,188	4,569,729	3,811,778
Contracted Services	3,404,537	3,793,318	4,890,852	6,436,170	6,378,890
Capital Improvements	81,846	101,521	25,000	25,000	-
Capital Outlay	529,300	622,618	383,300	799,208	453,616
Allocated Charges	(1,080,746)	381,349	(644,052)	(644,052)	799,501
Operating Transfers - Out	3,214,621	4,301,384	2,374,738	2,460,210	2,442,548
Total Dollars by Expense Category	40,402,372	44,500,700	45,608,309	51,291,896	52,238,333

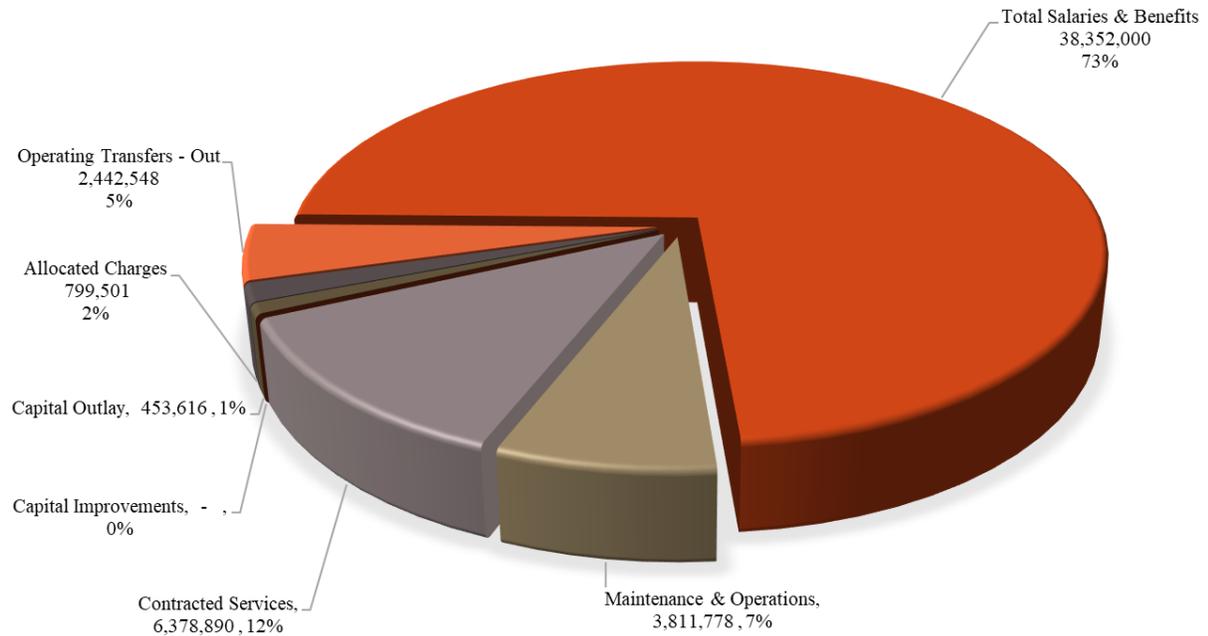
Expenditures by Department

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
	Actuals	Actuals	Initial Budget	Year End Projected	Budget
General Fund Dollars by Department					
Non-Departmental	(5,278,619)	(4,183,253)	(7,389,054)	(7,101,809)	(8,185,502)
City Council	211,137	205,447	251,020	251,020	241,397
City Clerk	278,482	313,850	349,233	363,386	469,238
City Manager	1,607,080	995,919	1,151,036	1,316,873	1,168,626
Human Resources	2,023,216	1,980,087	2,396,964	2,535,474	2,731,147
Finance	2,868,183	3,027,093	3,307,857	3,512,980	3,528,433
City Attorney	608,163	659,155	830,250	830,250	755,250
City Treasurer	61,120	60,731	63,839	64,059	66,534
Police	17,447,732	18,552,997	20,419,533	21,923,151	23,407,557
Fire	11,621,858	13,410,272	13,682,974	14,607,057	15,590,214
Public Works and Utility Services	2,773,602	3,098,940	3,371,294	3,555,126	3,695,308
Community Services	3,809,987	3,285,460	3,701,788	4,516,286	3,944,072
Development Services	2,370,431	3,094,001	3,471,575	4,918,043	4,826,059
Total General Fund Dollars by Department	40,402,372	44,500,700	45,608,309	51,291,896	52,238,333

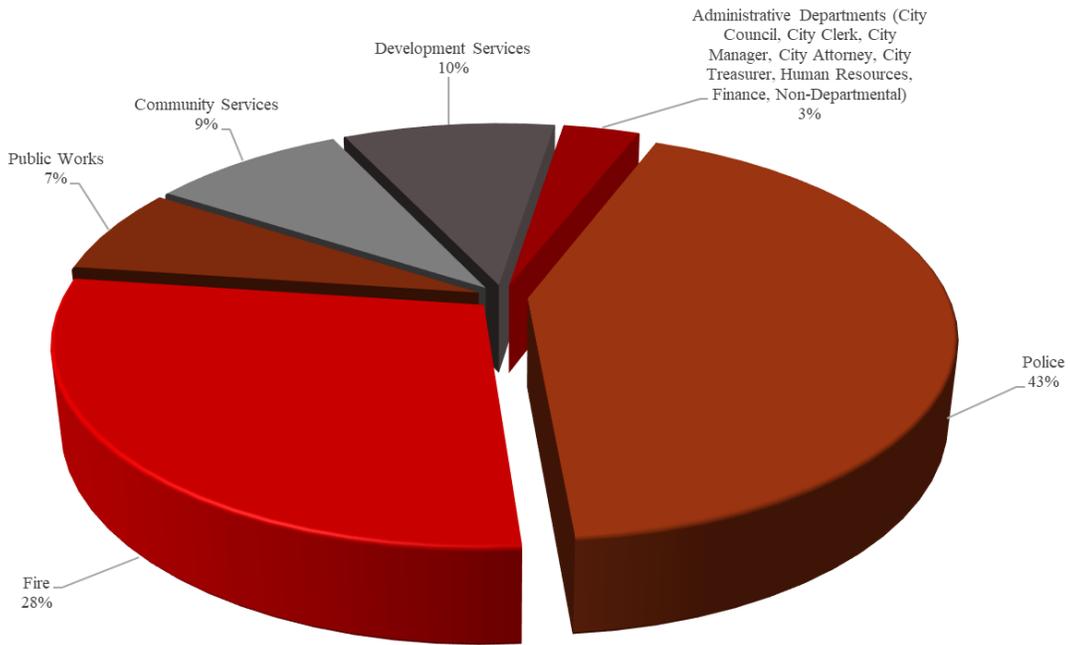
CITY OF COLTON
 FY2021-22 GENERAL FUND YEAR END PROJECTED
 EXPENDITURES BY CATEGORY



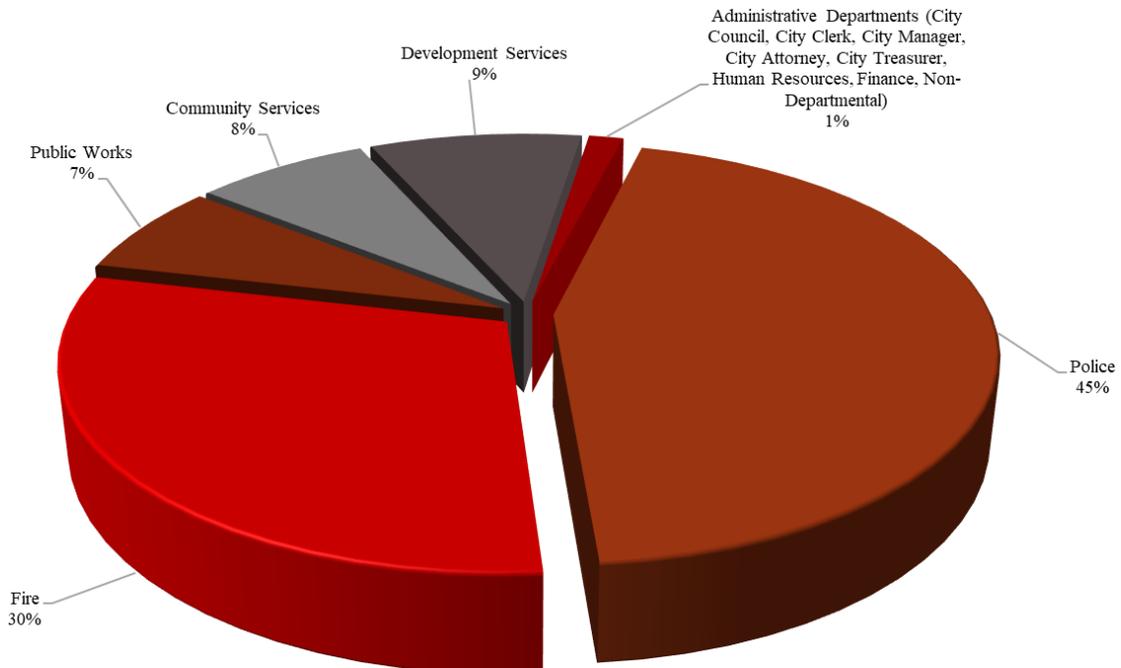
CITY OF COLTON
 FY2022-23 GENERAL FUND YEAR END PROJECTED
 EXPENDITURES BY CATEGORY



City of Colton
 FY2021-22 Projected Budget
 Expenditures by Department



City of Colton
 FY2022-23 Projected Budget
 Expenditures by Department





THIS PAGE INTENTIONALLY BLANK

OTHER FUNDS FINANCIAL SUMMARIES





THIS PAGE INTENTIONALLY BLANK

SPECIAL REVENUE FUNDS OVERVIEW

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The City of Colton has several Special Revenue Funds, such as: Gas Tax, Measure I, Community Development Block Grant (CDBG), Community Child Care Grant Fund, Local Fiscal Recovery Fund, and the Library Grant Fund.

Grant funds are generally budgeted upon grant acceptance. Unexpended grant appropriations are typically carried forward, as allowable by grant provisions, into the following fiscal year until expended.

Following is a summary of the combined Special Revenue Fund budgets, as the individual Special Revenue Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Community Child Care Fund	940,749	943,278	1,088,544	967,163
Gas Tax Fund	1,206,023	1,220,322	1,391,606	1,422,232
Library Grant Fund	89,684	71,774	41,360	41,360
State Traffic Relief Fund	1,038,670	994,504	1,063,055	1,235,425
Pollution Reduction Fund	119,727	207,056	55,000	55,000
Community Development Act Fund	51,762	342,157	1,713,103	493,308
Drug/Gang Intervention Fund	357	855	-	-
Measure I Fund	984,372	1,205,202	1,083,680	1,125,935
Local Fiscal Recovery Fund	-	-	7,443,000	7,440,000
ViTep Fund	58,691	43,256	17,300	-
Miscellaneous Grants Fund	1,737,641	1,631,824	11,816,306	128,329
Host City Fees - CIP Fund	534,674	675,246	683,619	835,442
Asset Seizure Fund	88,871	4,997	-	-
Total Dollars by Fund	6,851,221	7,340,471	26,396,573	13,744,194

Revenue by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	181,792	7,768	12,300	8,000
Revenues from Other Agencies	6,463,603	7,244,286	26,287,075	13,676,194
Charges for Current Services	180,620	80,372	74,198	37,000
Other Financing Sources (Including Transfers)	25,206	8,045	23,000	23,000
Total Dollars by Expense Category	6,851,221	7,340,471	26,396,573	13,744,194

EXPENDITURES

Expenditures by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Community Child Care Fund	918,808	1,014,696	1,064,091	967,163
Gas Tax Fund	1,109,778	1,195,641	1,372,283	1,428,892
Library Grant Fund	89,588	88,425	86,492	41,360
State Traffic Relief Fund	1,471,359	1,012,313	1,271,184	1,235,424
Pollution Reduction Fund	(1,707)	109,655	340,165	50,000
Community Development Act Fund	341,126	317,680	1,492,914	493,308
Drug/Gang Intervention Fund	-	-	-	-
Measure I Fund	1,320,545	922,645	1,528,412	1,124,935
Local Fiscal Recovery Fund	-	-	1,805,576	8,750,050
ViTep Fund	-	98,566	-	-
Miscellaneous Grants Fund	1,403,435	1,667,646	11,194,527	128,329
Host City Fees - CIP Fund	7,730	1,076,576	672,609	226,800
Asset Seizure Fund	38,266	-	60,000	-
Total Dollars by Fund	6,698,928	7,503,842	20,888,253	14,446,261

Expenditures by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	689,643	867,605	2,892,580	838,258
Part Time	405,687	412,873	463,336	378,040
Overtime	156,691	247,727	214,326	30,000
Salary Related Benefits	102,785	176,747	212,552	111,566
Non-Persable Benefits	243,382	203,253	220,036	221,522
Persable Benefits	-	-	-	-
PERS Unfunded Liability	146,682	155,474	183,470	199,281
Education & Training	2,762	2,769	35,962	3,000
Uniforms & Safety Equipment	4,533	68,425	24,731	6,900
Total Salaries & Benefits	1,752,165	2,134,871	4,246,993	1,788,567
Maintenance & Operations	358,436	594,403	1,149,142	397,453
Contracted Services	157,305	292,507	1,074,083	98,750
Capital Improvements	3,777,722	3,814,880	8,584,016	9,600,527
Capital Outlay	38,266	45,716	2,652,863	1,972,500
Allocated Charges	273,230	354,180	321,685	366,842
Transfers - Out	341,804	267,285	2,859,471	221,622
Total Dollars by Expense Category	6,698,928	7,503,842	20,888,253	14,446,261

CAPITAL PROJECTS FUNDS OVERVIEW

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Unspent appropriations for capital projects are carried forward into the following fiscal year.

Following is a summary of the combined Capital Projects Funds budgets, as the individual Capital Projects Funds budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Fund				
Park Development Fund	971,660	897,795	269,300	810,000
Traffic Impact Fund	2,163,466	561,136	347,500	422,000
New Facilities Development Fund	57,894	56,216	213,400	196,450
Civic Center Development Fund	10,210	135	75	-
Fire Facility Development Fund	61,956	71,429	1,500	-
Police Facility Development Fund	91,747	93,832	2,000	-
Capital Improvement Projects Fund	289,850	174,348	3,264,039	17,926
Colton Crossing Fund	228,849	1,476	-	-
Total Dollars by Fund	3,875,632	1,856,367	4,097,814	1,446,376

Revenue by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	377,188	20,464	13,200	17,450
Revenues from Other Agencies	2,650	16,451	185,207	-
Charges for Current Services	2,751,881	1,471,587	631,575	1,291,000
Other Financing Sources (Including Transfers)	743,913	347,865	3,267,832	137,926
Total Dollars by Revenue Category	3,875,632	1,856,367	4,097,814	1,446,376

EXPENDITURES

Expenditures by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Park Development Fund	126,249	150,684	-	-
Traffic Impact Fund	835,580	309,959	1,608,321	700,000
New Facilities Development Fund	-	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Capital Improvement Projects Fund	1,087,140	1,731,312	3,260,965	17,926
Colton Crossing Fund	-	16,797	143,177	-
Total Dollars by Fund	2,048,969	2,208,752	5,012,463	717,926

Expenditures by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	5,391	5,371	-	-
Contracted Services	120,858	2,748	44,177	-
Capital Improvements	1,069,703	938,129	4,825,261	717,926
Capital Outlay	849,700	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	3,317	1,262,505	143,025	-
Total Dollars by Expense Category	2,048,969	2,208,752	5,012,463	717,926

ENTERPRISE FUNDS OVERVIEW

Enterprise Funds account for any activity for which a fee is charged to external users for goods and services. If an activity's principal revenue source meets any of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for services; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs, including capital costs.

Following is a summary of the Enterprise Fund combined budgets, as the individual Enterprise Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Electric Utility Fund	61,972,385	62,951,365	57,519,758	58,763,386
Water Utility Fund	13,620,935	12,283,161	14,731,360	14,834,736
Wastewater Utility Fund	10,215,364	10,703,106	10,620,608	10,331,380
Solid Waste Fund	2,935,651	3,019,144	3,026,667	3,114,263
Public Benefit Fund	948,310	897,110	541,845	823,400
Cemetery Endowment Fund	48,567	44,046	12,600	-
Total Dollars by Fund	89,741,212	89,897,932	86,452,838	87,867,165

Revenue by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	2,142,615	105,046	194,681	143,512
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	81,043,819	84,925,011	81,463,862	82,454,182
Other Financing Sources (Including Transfers)	6,554,778	4,867,875	4,794,295	5,269,471
Total Dollars by Revenue Category	89,741,212	89,897,932	86,452,838	87,867,165

EXPENDITURES

Expenditures by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Electric Utility Fund	58,901,511	60,294,706	79,253,844	69,928,806
Water Utility Fund	9,604,982	9,021,325	31,866,846	13,520,684
Wastewater Utility Fund	10,031,438	10,033,766	16,626,253	11,108,345
Solid Waste Fund	2,899,098	2,977,416	3,026,659	3,080,633
Public Benefit Fund	1,217,128	865,087	2,614,645	1,000,144
Cemetery Endowment Fund	-	-	-	-
Total Dollars by Fund	82,654,158	83,192,300	133,388,247	98,638,612

Expenditures by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	5,815,875	5,774,963	7,449,643	7,318,224
Part Time	62,113	137,872	193,913	169,492
Overtime	968,756	1,048,394	1,266,566	1,166,000
Net GASB 68 Pension Expense	2,102,233	791,376	-	-
Net GASB 75 OPEB Expense	351,825	476,063	-	-
Salary Related Benefits	844,581	728,186	979,814	1,048,612
Non-Persable Benefits	1,586,966	1,546,871	1,752,141	1,904,421
Persable Benefits	-	14,725	-	-
PERS Unfunded Liability	1,264,473	1,452,741	1,630,223	1,756,877
Education & Training	17,805	19,980	115,000	113,300
Uniforms & Safety Equipment	65,160	76,891	145,400	147,775
Total Salaries & Benefits	13,079,787	12,068,062	13,532,700	13,624,701
Maintenance & Operations	45,211,200	47,647,542	59,149,580	52,383,990
Contracted Services	4,648,765	4,641,628	7,570,643	7,571,829
Capital Improvements	2,374,318	2,126,827	31,878,975	3,109,000
Capital Outlay	(1,441,121)	(1,983,731)	2,398,147	2,224,000
Allocated Charges	5,939,715	6,484,606	7,796,987	8,663,105
Operating Transfers - Out	530,558	546,990	561,215	561,987
Administrative Transfers - Out	12,310,936	11,660,376	10,500,000	10,500,000
Total Dollars by Expense Category	82,654,158	83,192,300	133,388,247	98,638,612

INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds provide services to City departments and recover their costs through user charges. In previous fiscal years, user charges were included in the “allocated charges” expenditure category as an abatement. To increase transparency and better account for expenditures in the Internal Service Funds, cost recovery from department user charges is recognized as a revenue to net against the expense.

Following is a summary of the Internal Service Fund combined budgets, as the individual Internal Service Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Fund				
Building Maintenance Fund	1,052,236	901,846	837,949	949,642
Information Services Fund	840,803	974,816	898,893	893,838
Insurance Fund	3,777,181	6,717,612	5,104,018	7,388,579
Automotive Shop Fund	740,090	729,672	740,337	746,550
Total Dollars by Fund	6,410,310	9,323,946	7,581,197	9,978,609

Revenue by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	236,922	8,566	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	5,224,297	7,335,819	7,579,697	9,978,609
Other Financing Sources (Including Transfers)	949,091	1,979,561	1,500	-
Total Dollars by Expense Category	6,410,310	9,323,946	7,581,197	9,978,609

EXPENDITURES

Expenditures by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Building Maintenance Fund	952,617	798,948	1,920,297	2,403,132
Information Services Fund	801,175	837,400	1,313,989	1,133,838
Insurance Fund	5,070,807	5,762,343	5,993,081	7,485,597
Automotive Shop Fund	452,153	559,637	809,438	794,550
Total Dollars by Fund	7,276,752	7,958,329	10,036,805	11,817,117

Expenditures by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	684,638	736,868	808,368	895,686
Part Time	20,842	70,106	73,638	60,000
Overtime	37,678	30,873	41,530	27,000
Salary Related Benefits	94,051	107,823	111,678	127,820
Non-Persable Benefits	154,206	170,459	176,885	195,709
Persable Benefits	-	-	-	-
Education & Training	3,978	-	5,500	5,500
Uniforms & Safety Equipment	142,806	170,719	187,818	206,202
Total Salaries & Benefits	1,138,199	1,286,848	1,405,417	1,517,917
Maintenance & Operations	5,733,567	6,318,528	6,763,829	8,075,461
Contracted Services	230,387	214,508	408,050	420,000
Capital Improvements	100,736	-	-	-
Capital Outlay	17,595	78,392	1,398,518	1,741,490
Allocated Charges	-	-	-	-
Operating Transfers - Out	56,268	60,053	60,991	62,249
Total Dollars by Expense Category	7,276,752	7,958,329	10,036,805	11,817,117

DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal and interest on the bonds issued in support of governmental activities.

Following is a summary of the combined Debt Service Fund budgets followed by descriptions and budget summaries for each Debt Service Fund.

REVENUE

Revenue by Fund

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Fund				
PFA Debt Service Fund	910,154	904,429	911,683	903,173
Water Improvement District Fund	31,462	31,957	32,029	32,278
Pension Obligation Debt Service Fund	2,045,753	2,099,028	2,167,614	2,242,960
Total Dollars by Fund	2,987,369	3,035,414	3,111,326	3,178,411

Revenue by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Property Taxes	31,195	31,961	32,029	32,278
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	31,195	31,961	32,029	32,278
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	28,681	538	10,030	5,000
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,927,493	3,002,915	3,069,267	3,141,133
Total Dollars by Revenue Category	2,987,369	3,035,414	3,111,326	3,178,411

EXPENDITURES

Expenditures by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
PFA Debt Service Fund	905,049	908,815	906,533	903,235
Water Improvement District Fund	31,566	31,566	31,567	31,567
Pension Obligation Debt Service Fund	1,933,206	1,998,562	2,066,922	2,130,984
Total Dollars by Fund	2,869,821	2,938,943	3,005,022	3,065,786

Expenditures by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	2,866,871	2,935,994	3,001,372	3,062,836
Contracted Services	2,950	2,950	3,650	2,950
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,869,821	2,938,944	3,005,022	3,065,786

PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND

The Colton Public Financing Authority (PFA, or the Authority) was created by a joint powers agreement (JPA), formed for the purpose of issuing bonds in order to finance capital improvements projects. The following is a summary of bonds issued through the Authority and related funding sources for Fiscal Year 2020-21:

Special Tax Revenue Bonds – Series 1996 – The bonds are payable from Community Facilities District special tax assessments

Lease Revenue Bonds – 2007 Series B – The bonds are payable from the General Fund base rental payments of leased property.

REVENUE BUDGET SUMMARY

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	9,925	434	5,000	5,000
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	900,229	903,995	898,173	898,173
Total Dollars by Expense Category	910,154	904,429	903,173	903,173

EXPENDITURE BUDGET SUMMARY

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	902,649	906,415	904,133	900,835
Contracted Services	2,400	2,400	2,400	2,400
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	905,049	908,815	906,533	903,235

PENSION OBLIGATION DEBT SERVICE FUND

The Pension Obligation Debt Service Fund is used to account for payment of principal and interest on the amount borrowed to pay down the City's unfunded pension liability. All City Departments pay their proportional share of the cost into this fund.

REVENUE BUDGET SUMMARY

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	18,489	108	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,027,264	2,098,920	2,242,960	2,242,960
Total Dollars by Revenue Category	2,045,753	2,099,028	2,242,960	2,242,960

EXPENDITURE BUDGET SUMMARY

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	1,932,656	1,998,012	2,065,672	2,130,434
Contracted Services	550	550	1,250	550
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,933,206	1,998,562	2,066,922	2,130,984

WATER IMPROVEMENT DISTRICT DEBT SERVICE FUND

The Water Improvement District fund accounts for debt incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

REVENUE BUDGET SUMMARY

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Property Taxes	31,195	31,961	32,278	32,278
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	31,195	31,961	32,278	32,278
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	267	(4)	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
Total Dollars by Revenue Category	31,462	31,957	32,278	32,278

EXPENDITURE BUDGET SUMMARY

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	31,566	31,567	31,567	31,567
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	31,566	31,567	31,567	31,567

COMMUNITY FACILITY & SPECIAL ASSESSMENT DISTRICT FUNDS OVERVIEW

Community Facility and Special Assessment District Funds are used to account for and report the revenues received from special tax assessments to fund the debt service, capital improvements, and/or lighting and maintenance for each respective district.

Following is a summary of the combined Community Facility and Special Assessment District Fund budgets, as the individual Community Facility and Special Assessment District Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
LLMD #2	156,010	160,292	167,915	170,888
LLMD #1	322,507	328,361	335,120	332,269
CFD 87-1 Debt Service Fund	832	10	-	-
CFD 88-1 Debt Service Fund	8,529	216	-	-
Storm Water Fund	634,608	622,300	637,559	637,959
CFD 89-1 Debt Service Fund	2,302	28	-	-
CFD 89-2 Debt Service Fund	4,939	100	-	-
CFD 90-1 Debt Service Fund	3,663	-	-	-
Total Dollars by Fund	1,133,390	1,111,307	1,140,594	1,141,116

Revenue by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Property Taxes	1,086,467	1,110,291	1,139,644	1,139,916
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	405	-	-	-
Total Taxes	1,086,872	1,110,291	1,139,644	1,139,916
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	46,518	1,016	950	1,200
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
Total Dollars by Revenue Category	1,133,390	1,111,307	1,140,594	1,141,116

EXPENDITURES

Expenditures by Fund

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Fund				
LLMD #2	187,754	175,358	137,872	171,678
LLMD #1	269,493	278,668	326,472	337,698
Storm Water Fund	431,036	442,071	785,711	1,285,850
CFD 89-1 Debt Service Fund	-	21,000	64,760	3,527
CFD 89-2 Debt Service Fund	-	21,000	167,194	3,599
CFD 90-1 Debt Service Fund	491,798	21,000	65,657	3,499
Total Dollars by Fund	1,380,081	966,096	1,881,237	1,813,152

Expenditures by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	150,699	154,443	198,071	211,758
Part Time	-	-	-	-
Overtime	12,354	21,824	26,000	45,000
Salary Related Benefits	18,726	20,063	28,171	28,063
Non-Persable Benefits	46,943	42,180	53,364	60,081
Persable Benefits	-	-	-	-
PERS Unfunded Liability	40,418	37,091	45,867	50,698
Retiree Health Insurance	-	-	-	-
Education & Training	975	927	1,500	1,500
Uniforms & Safety Equipment	947	1,640	3,000	3,000
Total Salaries & Benefits	271,062	278,166	355,973	400,100
Maintenance & Operations	720,192	271,128	338,750	397,750
Contracted Services	277,900	287,152	399,284	402,000
Capital Improvements	-	-	35,180	200,000
Capital Outlay	1,870	-	-	230,000
Allocated Charges	92,098	115,684	105,077	149,159
Operating Transfers - Out	16,959	13,966	646,973	34,143
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,380,081	966,096	1,881,237	1,813,152

HOUSING AUTHORITY FUNDS OVERVIEW

The Colton Housing Authority consists of funds previously known as Low and Moderate Income Housing Funds of the former Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pursuant to AB1X 26, the Housing Authority assumed control over this important aspect of economic development for the City.

REVENUE

Revenue by Fund

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	35,519	92,283	-	-
Total Dollars by Fund	35,519	92,283	-	-

Revenue by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	35,429	92,283	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	90	-	-	-
Total Dollars by Revenue Category	35,519	92,283	-	-

EXPENDITURES

Expenditures by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	43,067	91,500	-	-
Total Dollars by Fund	43,067	91,500	-	-

Expenditures by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	22,595	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	2,773	-	-	-
Non-Persable Benefits	4,444	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	29,812	-	-	-
Maintenance & Operations	13,750	91,500	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(2,741)	-	-	-
Operating Transfers - Out	2,246	-	-	-
Total Dollars by Expense Category	43,067	91,500	-	-



THIS PAGE INTENTIONALLY BLANK

DEPARTMENT BUDGET SUMMARIES



NON-DEPARTMENTAL

DESCRIPTION

This cost center accounts for expenditures related to the General Fund, but not attributable to any one department or division. Currently, transfers to cover the debt service on the 2007B Bonds (No Streets Left Behind), the allocated charges out from the administrative departments, and non-departmental capital outlay and building maintenance are accounted for here.

In the past, this cost center also includes allocated costs for Information Services, Risk Management, Self-Funded Insurance, Automobile Shop and Building Maintenance attributable to General Fund Departments.

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Fund

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Fund				
General Fund	(5,278,619)	(4,183,253)	(7,101,809)	(8,185,502)
Total Dollars by Fund	(5,278,619)	(4,183,253)	(7,101,809)	(8,185,502)

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	201,773	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	201,773	-
Maintenance & Operations	46,341	739	-	-
Contracted Services	-	-	-	-
Capital Improvements	53,988	58,961	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(7,228,268)	(7,119,030)	(8,290,737)	(9,083,675)
Operating Transfers - Out	1,849,320	2,876,077	987,155	898,173
Total Dollars by Expense Category	(5,278,619)	(4,183,253)	(7,101,809)	(8,185,502)

CITY COUNCIL

DESCRIPTION

As a body of elected officials, the separately elected Mayor and six member City Council establishes local laws, sets policy, approves programs, adopts the annual budget and appropriates funds.

On November 8, 2022 City of Colton residents will be electing a new body of officials that consist of a Mayor and a four member City Council.

As elected representatives of the citizens, the Mayor and City Council are responsible to all citizens and focuses its energies on making decisions, which are in the best interest of the public welfare.

The Mayor and City Council members serve overlapping four-year terms. The City Council meets the first and third Tuesday of the month at City Hall to discuss and vote on pertinent issues facing the City, its residents and business owners. In addition, the City Council members are responsible for appointing the City Manager, City Attorney and members of certain boards and commissions.

ACCOMPLISHMENTS

- ❖ Attend Community Events representing the City
- ❖ Correspondence and Meetings with Legislators to assist in supporting Colton's Legislative Agenda
- ❖ Attended State, Regional and Local Conferences and Training to Elected Officials
- ❖ Networking & Marketing Efforts with current and new Developers
- ❖ Network with Chamber of Commerce to Recognize and Welcome Businesses to the City
- ❖ Served as Appointed Board Members on Intergovernmental Agencies
- ❖ Approved Policies to Streamline Organizational Operations
- ❖ Networked with Television Station to publicize the city's completed and on-going projects
- ❖ Addressed Constituency Concerns with the Assistance of City Departments
- ❖ Animal Services Free Spay & Neuter Programs

OBJECTIVES

- ❖ Financial Stability, Sound Investments, Audit Reviews, upgrade internal control standards and technology
- ❖ Invest in Public Safety
- ❖ Marketing, Economic Development and Housing
- ❖ Sustain a Quality of Life that benefits all citizens and businesses
- ❖ Upgrade infrastructure, public facilities, and expand major roadways to sustain transportation growth
- ❖ Promote Legislative Affairs and Networking with Intergovernmental Agencies

CITY COUNCIL

- ❖ Invest in Public Parks and provide Safer Routes for children walking to and from Schools.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
City Council	7.0	7.0	7.0	7.0
Total Department FTEs	7.0	7.0	7.0	7.0

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	33,795	33,876	33,600	28,800
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	4,681	5,754	5,971	5,887
Non-Persable Benefits	98,613	100,201	103,486	93,502
Persable Benefits	-	-	-	-
PERS Unfunded Liability	5,353	7,108	8,401	8,970
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	142,442	146,939	151,458	137,159
Maintenance & Operations	66,448	55,830	96,670	101,370
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	2,247	2,678	2,892	2,868
Total Dollars by Expense Category	211,137	205,447	251,020	241,397

Appropriations by Division

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Division				
City Council	211,137	205,447	251,020	241,397
Total Dollars by Division	211,137	205,447	251,020	241,397

CITY MANAGER

DESCRIPTION

The City Manager leads the implementation of City Council policy and provides leadership for all City departments. As the Chief Executive Officer of city government, the City Manager is appointed by the City Council to enforce municipal laws, direct daily operations of the City, make recommendations to the Council, prepare and observe the municipal budget, appoint and supervise all City department heads and employees, and supervise the operation of all City departments.

The City Manager also oversees all City contracts and agreements, and serves as the chief legislative advocate on issues and projects of major significance to the City.

The City Manager works closely with the management of each department to monitor the City's budget and changes in economic conditions at the local, state and federal level to ensure the City is properly positioned to respond as needed and provide recommendations to the City Council on policy matters.

OBJECTIVES

- ❖ Conduct all City operations in a fiscally responsible manner
- ❖ Coordinate efforts to meet City goals, as set by the City Council
- ❖ Seek to maintain a workplace that fosters employee wellness and development and provides top-notch customer service
- ❖ Continue to provide support to the City Council and leadership for all departments

ECONOMIC DEVELOPMENT DIVISION

The City of Colton's Economic Development Division continues to establish relationships, build networks, and identify resources to meet the needs of property owners, residents, developers and businesses. The Division is a key facilitator in creating public-private partnerships to attract new businesses, facilitate enterprise development, and assist existing businesses with expansion.

While much has been accomplished, we recognize that much remains to be done to carry out our General Plan policies, serve our applicants in a timely and efficient manner, and implement the priorities established by the City.

ACCOMPLISHMENTS

- ❖ Staff continues to facilitate private sector interest in an effort for the re-use of dilapidated or outdated downtown properties to bring new life to Colton's downtown area.
- ❖ During the pandemic period, industrial development saw the completion of a 46,527 sq. ft. and 182,900 sq. ft. buildings at La Cadena and Tropica Rancho Road; and a 225,000 sq. ft. building adjacent to I-215; and the processing for entitlements of two new industrial buildings (457,743 sq. ft. and 456,000 sq. ft.) at 1400-1500 Agua Mansa Road, and the opening of Avalon Apparel in a new industrial development, comprised of

CITY MANAGER

236,512 sq. ft., located at 1901 Center Street. Industrial development has created hundreds of job opportunities for the community, and creates millions of dollars in property tax revenue to the City.

- ❖ In the Downtown, Kamran & Co. Food Service Equipment continues to improve the former Murray Restaurant location; In addition, 24 new homes in the downtown were completed on G Street and 11th; and near completion of 79 units, two story 61,400 sq. ft. assisted living/memory care facility. A pre-application of a proposed 5,460 sq. ft. self-service car wash facility with 21 vacuum parking spaces on 1 acre located at 266 West Valley Boulevard.
- ❖ Hub City Centre will see the opening of Roll-Em Up Tacos; a new Mexican restaurant in the Chevron Center; a new Urgent Care Facility, a new dental office and Blaze Pizza in the Chandi project, and the potential of a 155 room hotel and other mixed-use development along Pepper Avenue across from ARMC.
- ❖ California University of Science and Medicine has operated their first classroom facility comprised of approximate 100,000 sq. ft. just north of ARMC and are talking about expansion plans.
- ❖ A 70 room La Quinta Suites Hotel is in plan check for Washington and I-215; while, Trinity Equipment Rentals opened just north of La Cadena Drive & 215 Freeway. A new 2 and 3 story housing project with approximately 49 units are under construction at San Antonio and Mt. Vernon. A new Barber shop and Juice It Up will open within the Centre Pointe Shopping Centre.
- ❖ Applications are in process for a Winchell's Donuts on Mt. Vernon Avenue and Dunkin Donuts on Washington Street.
- ❖ The "Colton Means Business" Economic Development webpage continues to evolve into a business friendly website.

With the health and safety of our members and team at the top of our minds, we are still processing many new developments for residential, commercial and industrial that will soon be under construction.

OBJECTIVES

- ❖ Economic Development is a concerted effort to facilitate and influence the direction of private sector investment toward opportunities that can lead to the City's sustained economic growth.
 - **Objective:** Continue to develop and embellish upon the "Colton Means Business" Economic Development webpage.
 - **Objective:** Staff will continue to represent the City's attendance at the International Council of Shopping Centers ("ICSC") Conference and other real estate brokerage networking sessions to make retailers and developers aware that Colton is a great place to bring their business expansion efforts.
 - **Objective:** Continue to coordinate CDBG grant funds and program compliance by working with Public Works for capital projects and Community Services for Public Service projects.
 - **Objective:** To advance the Phase II development/expansion of the California University of Science and Medicine and other mixed-use retail development within the Hub City Centre project area. Staff will continue to meet regularly with property owners to further the vision for the area.
 - **Objective:** Work with real estate brokers, property owners and developers to facilitate and create partnership opportunities for new development of retail, commercial, industrial, office, entertainment and housing in appropriately zoned sectors within the City of Colton.

CITY MANAGER

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
City Manager	4.0	4.0	3.0	2.0
Economic Development	2.0	2.0	2.0	2.0
Total Department FTEs	6.0	6.0	5.0	4.0

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Fund				
General Fund	1,607,080	995,919	1,316,873	1,168,626
Miscellaneous Grants Fund	2,600	15,193	213,697	13,000
Housing Authority - Low/Mod Capital Projects	43,067	91,500	-	-
Total Dollars by Fund	1,652,747	1,102,612	1,530,570	1,181,626

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	514,635	530,882	514,168	500,487
Part Time	-	-	23,000	23,000
Overtime	-	-	-	-
Salary Related Benefits	60,958	67,391	86,083	78,521
Non-Persable Benefits	87,310	93,931	90,963	74,188
Persable Benefits	14	-	-	-
PERS Unfunded Liability	89,831	105,091	122,197	166,523
Education & Training	75	1,350	7,500	5,000
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	752,823	798,644	843,911	847,719
Maintenance & Operations	387,272	119,051	389,842	60,740
Contracted Services	126,728	145,346	254,750	219,900
Capital Improvements	-	-	-	-
Capital Outlay	350,300	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	35,624	39,570	42,067	53,267
Total Dollars by Expense Category	1,652,747	1,102,612	1,530,570	1,181,626

CITY MANAGER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	492,040	530,882	514,168	500,487
Part Time	-	-	23,000	23,000
Overtime	-	-	-	-
Salary Related Benefits	58,185	67,391	86,083	78,521
Non-Persable Benefits	82,866	93,931	90,963	74,188
Persable Benefits	14	-	-	-
PERS Unfunded Liability	89,831	105,091	122,197	166,523
Education & Training	75	1,350	7,500	5,000
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	723,011	798,644	843,911	847,719
Maintenance & Operations	370,922	12,358	176,145	47,740
Contracted Services	126,728	145,346	254,750	219,900
Capital Improvements	-	-	-	-
Capital Outlay	350,300	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	36,119	39,570	42,067	53,267
Total Dollars by Expense Category	1,607,080	995,919	1,316,873	1,168,626

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
City Manager	512,598	549,596	625,579	642,148
Economic Development	1,094,482	446,323	691,294	526,478
Total Dollars by Division	1,607,080	995,919	1,316,873	1,168,626

CITY MANAGER

HOUSING AUTHORITY FUNDS

The Housing Authority Funds are responsible for providing decent, safe, sanitary and affordable housing for low-income families, elderly, and persons with disabilities.

HOUSING AUTHORITY FUNDS BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	22,595	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	2,773	-	-	-
Non-Persable Benefits	4,444	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	29,812	-	-	-
Maintenance & Operations	13,750	91,500	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(2,741)	-	-	-
Operating Transfers - Out	2,246	-	-	-
Total Dollars by Expense Category	43,067	91,500	-	-

Appropriations by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Project Area				
Rancho Mediterrania CHFA	-	-	-	-
Rancho Mediterrania Park Operations	-	-	-	-
Low/Mod Bond Proceeds	-	-	-	-
Low/Mod Capital Projects	43,067	91,500	-	-
Total Dollars by Project Area	43,067	91,500	-	-

CITY CLERK

DESCRIPTION

The primary goal of the City Clerk's Office is to provide the public with complete and timely information, manage the processing, indexing and maintenance of records of all ordinances, resolutions and legislative actions pertaining to the City Council, Colton Housing Authority, Colton Utility Authority, Colton Public Financing Authority, and Successor to the Redevelopment Agency for the City of Colton.

The City Clerk's Office ensures that agendas are posted, noticed and that all legal publishing requirements are met. The department maintains and updates the "Maddy List"; updates the Municipal Code; is the custodian of the City Seal; administers oaths; and, is the authorized agent for the City with authority to receive service of all legal processes. In addition, the City Clerk's Office provides Notary Public services.

The City Clerk's Office is responsible for responding to requests for public records; maintains and processes contracts with the City and claims against the City; coordinates and conducts City elections; and, provides, receives and files campaign statements, and Statements of Economic Interests, in accordance with the Secretary of State and the Fair Political Practices Commission.

ACCOMPLISHMENTS

- ❖ Records Retention Program - Initiated a Records Retention Team to work with City Clerk staff on identifying boxes/documents located at the Records Retention Center and collaborate closely in the future to ensure compliance with the Records Retention Policy.
- ❖ Public Records Requests – Processed 635 public records requests within the 10-day deadline in accordance with the Public Records Act.
- ❖ Trainings – Continue to cross-trained staff to maintain the efficiency of the office and provide great customer service to Elected Officials, Staff and constituents.
- ❖ Elections – Will conduct the November 2, 2022 elections that include Mayor and 4 new districts of Colton Council Seats.
- ❖ Policy and Leadership – Will be providing bi-annual Ethics Training to City Council, Boards and Commission and Staff in June 2022.

OBJECTIVES

- ❖ Develop an agenda preparation training guide for all Policy Bodies of the City covering all regulations as well as best practices of creating meeting agendas, notices of adjournment and meeting procedures defined in the California Brown Act.

CITY CLERK

- ❖ Continue to provide updates to Municipal Code quarterly.
- ❖ Departmental reorganization; attain the necessary staff to continue the City Wide Records Retention Program, continue the Destruction of Obsolete Records and assist with day to day tasks in order to have a more proactive work environment rather than reactive.
- ❖ Continue to provide the highest level of customer service and build strong inter-relations.
- ❖ Continue education and training for City Clerk Staff.
- ❖ Continue to educate key personnel on use of Laserfiche and Weblink Portal.
- ❖ Continue to increase the quantity of documents imported in Weblink Portal for transparency.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
City Clerk	3.0	3.0	3.0	3.0
Total Department FTEs	3.0	3.0	3.0	3.0

CITY CLERK

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	106,832	96,864	114,773	113,639
Part Time	-	4,620	8,288	14,784
Overtime	-	176	-	-
Salary Related Benefits	13,735	13,062	18,706	20,752
Non-Persable Benefits	40,251	40,147	42,083	43,836
Persable Benefits	-	-	-	-
PERS Unfunded Liability	18,469	21,946	25,910	26,909
Education & Training	-	-	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	179,287	176,815	212,260	222,420
Maintenance & Operations	82,538	109,193	106,640	202,710
Contracted Services	8,908	19,579	35,566	35,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	7,749	8,263	8,920	8,608
Total Dollars by Expense Category	278,482	313,850	363,386	469,238

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
City Clerk	278,482	313,850	363,386	469,238
Total Dollars by Division	278,482	313,850	363,386	469,238

HUMAN RESOURCES/RISK MANAGEMENT

DESCRIPTION

The Human Resources & Risk Management Department consists of two divisions, Human Resources and Risk Management, and is a service department for internal and external customers managing the organization's human capital and risk management. We provide strategic, administrative and operational service to help achieve the City's overall success, and to ensure the organization is compliant with Federal, State and local laws and regulations.

Human Resources Division

The Human Resources Division serves as a strategic partner throughout all city departments and provides full-range of services from hire-to-retain with a dedicated focus on recruiting, hiring, training and retaining high quality personnel. We do this by managing top-notch recruitment and selection efforts, engaging, developing and leveraging talent, minimizing risk, maintaining positive labor relations, and achieving strategic goals and objectives.

The Human Resources Department facilitates the following organizational functions and employee transactions:

- Classification and Compensation
- Discipline and Grievances
- Employee Benefits Administration
- Employee Relations
- Employee Training & Development
- Federal and State employment law compliance
- Labor Relations and Negotiations
- Leave Programs
- Memoranda of Understanding Administration
- Performance Evaluations
- Policies & Procedures
- Recruitment & Selection including Promotional Opportunities
- Other functions related to Human Resources Administration

Risk Management Division

The Risk Management Division serves to protect the personnel and physical assets of the city from injury and loss. Risk Management manages the city's insurance and loss control programs, including worker's compensation, property insurance general/auto liability, long term disability and unemployment insurance. This is an internal insurance program providing oversight of claims administration, procurement of required insurance coverage and the development, coordination and implementation of safety and loss-prevention programs.

Programs Measurements

Liability Claims Filed

<u>Department</u>	<u>PHLE Claim 2021-22 **</u>	<u>Small Claims 2021-22 **</u>
Development Services	0	0
Community Services	0	0
General City Administration	0	0

HUMAN RESOURCES/RISK MANAGEMENT

<u>Department</u>	* PHLE Claims <u>2021-22 **</u>	Small Claims <u>2021-22 **</u>
Fire Department	0	0
Police Department	4	1
Public Works	7	11
>Electric Utility	<u>0</u>	<u>149</u> (power outage)
TOTAL	11	161

Workers' Compensation Claims Filed

<u>Department</u>	Actual <u>2021-22 **</u>
Development Services	0
Community Services	6
General City Administration	1
Fire Department	8
Police Department	17
Public Works	<u>10</u>
<u>TOTAL</u>	48

*PHLE Claims - claims with potential higher liability exposure.

** As of March 10, 2022

A full description of Risk Management is located in the Internal Service Fund portion of the budget document.

ACCOMPLISHMENTS

- ❖ The COVID-19 Pandemic continues to be at the forefront of concern. Staff continues to keep up-to-date with the ever-changing compliance measures with CDC Guidelines, State of California Department of Public Health, CalOSHA, and County of San Bernardino Health Department. HR Staff will continue to monitor and keep the city and staff abreast of the changes as they come along.
- ❖ As part of the recruitment process, the following statics occurred by the end of February, 2022:
 - 57 recruitments
 - 1341 applications received
 - 1054 applications reviewed
 - 27 new hire/rehires
 - 35 separations/retirements
- ❖ All employees performance evaluations which were past due prior to July 1, 2021 were completed by the end of the 2021 calendar year.

HUMAN RESOURCES/RISK MANAGEMENT

- ❖ The City’s Negotiation team successfully negotiated and implement seven out of the eight bargaining unit Memorandums of Understanding in the past year. All contracts were negotiated for a three or four year term.
- ❖ Multiple City insurance options were review and researched for all insurance programs including general liability and workers compensation with the goal of reducing city liability exposure and obtaining the most affordable and sustainable programs for the City. The results of these efforts may provide the city with new direction for the 2022-2023 fiscal year.
- ❖ Accomplished an open Enrollment Benefit Fair remotely for all city full time employees.
- ❖ The city purchased two new enhancing NEOGOV platform modules for employees to process paperless HR forms, such as buy backs, changes to their personal information, etc., and to continue training in their respective fields. The HR department will have the implementation completed by the end of the year in 2022.

OBJECTIVES

- ❖ On-Board a new professional classification of Senior Risk Management Analyst to assist the Department with restoring an effective and sustainable City Risk Management program.
- ❖ Review, update, and revise Human Resources Policies, and the Personnel Rules and Regulations which many are aged 2-4 decades. This project is scheduled to begin in the 2022/2023 fiscal year and will take approximately 3 years to complete.
- ❖ Finish Negotiations with one employee labor groups not completed in 2021-2022.
- ❖ Provide the City with a thorough review of insurance provider options with the goal of reducing liability exposure and costs to the City.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
Human Resources/Risk Management	4.0	4.0	4.0	5.0
Total Department FTEs	4.0	4.0	4.0	5.0

HUMAN RESOURCES/RISK MANAGEMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	2,023,216	1,980,087	2,535,474	2,731,147
Insurances Fund	5,070,807	5,762,343	5,993,081	7,485,597
Total Dollars by Fund	7,094,023	7,742,430	8,528,555	10,216,744

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	363,231	302,826	337,906	515,942
Part Time	-	63,138	57,276	-
Overtime	1,662	2,632	3,930	-
Salary Related Benefits	45,178	41,456	49,817	83,355
Non-Persable Benefits	64,015	82,400	62,996	108,314
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,245,984	1,309,638	1,350,000	1,400,000
PERS Unfunded Liability	67,453	73,255	86,133	92,817
Education & Training	-	653	2,500	5,000
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,787,523	1,875,999	1,950,558	2,205,428
Maintenance & Operations	5,008,489	5,663,969	5,805,296	7,221,626
Contracted Services	269,709	174,881	743,050	760,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	28,302	27,582	29,651	29,690
Total Dollars by Expense Category	7,094,023	7,742,430	8,528,555	10,216,744

HUMAN RESOURCES/RISK MANAGEMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	225,814	174,609	199,983	288,256
Part Time	-	31,569	28,638	-
Overtime	831	1,316	3,000	-
Salary Related Benefits	28,208	24,247	29,263	49,964
Non-Persable Benefits	37,984	51,211	36,116	63,769
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,245,984	1,309,638	1,350,000	1,400,000
PERS Unfunded Liability	42,292	45,437	53,220	57,328
Education & Training	-	-	2,500	5,000
Uniforms & Safety Equipment	-	653	-	-
Total Salaries & Benefits	1,581,113	1,638,681	1,702,720	1,864,317
Maintenance & Operations	261,557	285,997	354,433	388,492
Contracted Services	162,801	38,301	460,000	460,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	17,745	17,108	18,321	18,338
Total Dollars by Expense Category	2,023,216	1,980,087	2,535,474	2,731,147

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Human Resources	2,023,216	1,980,087	2,535,474	2,731,147
Total Dollars by Division	2,023,216	1,980,087	2,535,474	2,731,147

HUMAN RESOURCES/RISK MANAGEMENT

INSURANCES FUND

The City is exposed to various risk of loss related to theft, damage and destruction of assets, and injuries to employees. The City adopted a self-insurance program for coverage of Workers' Compensation (WC) and general liability insurance (GL) in 2014 and created a fund to cover the costs of these risks. The City is self-insured for up to a maximum of \$1,000,000 for each employee Workers' Compensation claim and a cap of \$2,000,000 for each general liability claim and \$3,000,000 for Police Liability. Current insurance coverage in excess of the self-insurance limits is provided by various private insurance carriers up to an aggregate of \$30,000,000. The City will aggressively explore the commercial insurance market as well as municipal insurance pools to determine the best options going forward for the 2022-2023 fiscal year.

All funds participate and make payments to this internal service fund based on actual costs to pay prior years' claims and estimated costs for current claims activity. The cost of excess insurance premiums is also paid from these funds.

This function is funded through charges to all user departments.

INSURANCES FUND BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	137,417	128,217	137,923	227,686
Part Time	-	31,569	28,638	-
Overtime	831	1,316	930	-
Salary Related Benefits	16,970	17,209	20,554	33,391
Non-Persable Benefits	26,031	31,189	26,880	44,545
Persable Benefits	-	-	-	-
PERS Unfunded Liability	25,161	27,818	32,913	35,489
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	206,410	237,318	247,838	341,111
Maintenance & Operations	4,746,932	5,377,972	5,450,863	6,833,134
Contracted Services	106,908	136,580	283,050	300,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	10,557	10,474	11,330	11,352
Total Dollars by Expense Category	5,070,807	5,762,343	5,993,081	7,485,597

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department comprises four divisions: Finance Administration, Customer Service, Purchasing, and Information Services.

FINANCE ADMINISTRATION

The Finance Department strives to provide outstanding customer service to its internal and external customers. The Department is charged with providing proactive financial and analytical support to City departments and decision makers, as well as to safeguard and facilitate the optimal use of City resources.

The Finance Department is responsible for providing fiduciary control of the City's assets and is charged with managing the fiscal affairs of the City. The Division pays bills, administers grants, provides billing and cash receipts, processes payroll for all City staff, keeps all financial records of the City, prepares the comprehensive annual budget, and generates the annual and statistical financial reporting for all City funds and for all of the Successor Agency to the Redevelopment Agency activities.

The Division works closely with state and federal agencies, as well as with independent auditors, providing the required information and reports to ensure the City is in compliance with all Generally Accepted Accounting Standards (GAAP), and state and federal regulations.

CUSTOMER SERVICE

The Customer Service Division provides assistance to all of the City of Colton utility customers. Services include billing, payment receipt, telephone service, collection services, and direct personal service to any customers requiring our assistance.

The Customer Service Division's hours of operation include City Hall counter hours 8:00 A.M. to 6:00 P.M. and telephone availability from 8:30 A.M. to 6:00 P.M, Monday through Thursday.

PURCHASING

The Purchasing Division is responsible for coordinating and/or taking the lead on all City purchases, maintaining an inventory supply for various City Departments, as well as ensuring that all purchases are made in compliance with Council approved purchasing policies and procedures and state regulations.

In addition, the Purchasing Division works with the City departments on the issuance of Requests for Bids, Requests for Proposals or Qualifications (RFB's, RFP's; RFQ's) and oversees the issuance of City contracts.

The focus is on obtaining the best products and services for the City through fair and open competition. Purchasing strives to strengthen the organization by implementing best practices and consistently providing a high level of service to all City Departments.

FINANCE DEPARTMENT

INFORMATION SERVICES

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

Beginning in 2014, some electric system security responsibilities were added to the Information Services Division.

This function is funded through charges to all user departments.

ACCOMPLISHMENTS

- ❖ Completed the Fiscal Year 2020-21 Comprehensive Annual Financial Report (CAFR) and was awarded the prestigious Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Successfully processed 201 Vendor contracts, 1,776 Purchase Orders, 15,416 Invoice Payments.
- ❖ Enhanced online utility payment processing options to provide additional payment option flexibility and improve the customer service
- ❖ Implemented multiple redundant incoming and outgoing internet traffic solutions for increased internet reliability and load balancing.
- ❖ Upgraded and expanded capacity of the City's Storage Area Network to accommodate increased data storage needs.
- ❖ Completed council chambers audio/video upgrades to improve functionality and increase reliability.
- ❖ Installed new camera system at City Hall with expansion capability to include cameras at additional locations.
- ❖ Upgraded internet Wi-Fi service to increasing coverage at City facilities.
- ❖ Adjusted to rapidly changing Covid19 situation by increasing remote access and deploying additional hardware.

FINANCE DEPARTMENT

OBJECTIVES

- ❖ Consistently provide accurate and timely financial information to the City Council to facilitate informed decision making
- ❖ Ensure the City of Colton’s short and long-term financial status is healthy and sound
- ❖ Ensure public funds and assets are invested prudently and are well-managed
- ❖ Coordinate the development, preparation, and presentation of the annual budget
- ❖ Update Council-approved budget adjustments in a timely manner
- ❖ Provide the City Council with a Comprehensive Annual Financial Report (CAFR) in a timely manner, in accordance with Generally Accepted Accounting Principles (GAAP)
- ❖ Achieve and maintain compliance with all federal and state regulations and City ordinances regarding financial reporting
- ❖ Submit the Comprehensive Annual Financial Report (CAFR) for the prestigious Government Finance Officers’ Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Ensure Colton residents receive outstanding customer service
- ❖ Ensure the citywide Information Services Infrastructure is operating effectively, efficiently, and securely to guarantee City departments are able to operate in a seamless manner with the I.S. solutions necessary to deliver outstanding service

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
Finance Administration	8.0	8.0	9.0	9.0
Customer Service	12.8	12.8	12.8	12.8
Purchasing	3.2	3.2	3.2	3.2
Information Services	4.0	4.0	4.0	4.0
Total Department FTEs	28.0	28.0	29.0	29.0

FINANCE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	2,868,183	3,027,093	3,512,980	3,528,433
Information Services Fund	801,175	837,400	1,313,989	1,133,838
Total Dollars by Fund	3,669,358	3,864,493	4,826,969	4,662,271

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	1,611,864	1,689,680	1,856,146	1,898,194
Part Time	13,302	41,455	46,424	49,251
Overtime	23,390	20,391	23,941	24,887
Salary Related Benefits	199,486	225,792	246,485	264,984
Non-Persable Benefits	394,359	409,280	439,351	456,506
Persable Benefits	-	391	-	-
PERS Unfunded Liability	317,296	352,677	408,256	451,990
Education & Training	-	-	10,000	10,000
Uniforms & Safety Equipment	3,196	2,398	2,900	2,900
Total Salaries & Benefits	2,562,893	2,742,064	3,033,503	3,158,712
Maintenance & Operations	453,097	482,099	616,251	575,552
Contracted Services	486,916	486,193	667,545	543,425
Capital Improvements	-	-	-	-
Capital Outlay	33,992	21,346	369,126	240,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	132,460	132,791	140,544	144,582
Total Dollars by Expense Category	3,669,358	3,864,493	4,826,969	4,662,271

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	1,086,652	1,237,065	1,560,807	1,579,938
Customer Services	1,432,158	1,457,373	1,593,089	1,586,056
Purchasing	349,373	332,655	359,084	362,439
Information Services	801,175	837,400	1,313,989	1,133,838
Total Dollars by Division	3,669,358	3,864,493	4,826,969	4,662,271

FINANCE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	1,348,978	1,434,978	1,591,173	1,629,845
Part Time	13,302	41,455	46,424	49,251
Overtime	21,037	15,873	17,941	18,887
Salary Related Benefits	167,108	186,950	212,531	230,714
Non-Persable Benefits	339,236	356,687	385,215	404,490
Persable Benefits	-	391	-	-
PERS Unfunded Liability	271,524	301,058	348,733	388,033
Education & Training	-	-	10,000	10,000
Uniforms & Safety Equipment	3,196	2,398	2,900	2,900
Total Salaries & Benefits	2,164,381	2,339,790	2,614,917	2,734,120
Maintenance & Operations	141,249	137,315	165,465	176,765
Contracted Services	415,306	436,633	612,545	493,425
Capital Improvements	-	-	-	-
Capital Outlay	33,992	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	113,255	113,355	120,053	124,123
Total Dollars by Expense Category	2,868,183	3,027,093	3,512,980	3,528,433

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	1,086,652	1,237,065	1,560,807	1,579,938
Customer Services	1,432,158	1,457,373	1,593,089	1,586,056
Purchasing	349,373	332,655	359,084	362,439
Total Dollars by Division	2,868,183	3,027,093	3,512,980	3,528,433

FINANCE DEPARTMENT

INFORMATION SERVICES FUND DEPARTMENT BUDGET SUMMARY

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

This function is funded through charges to all user departments.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	262,886	254,702	264,973	268,349
Part Time	-	-	-	-
Overtime	2,353	4,517	6,000	6,000
Salary Related Benefits	32,378	38,842	33,954	34,270
Non-Persable Benefits	55,123	52,594	54,136	52,016
Persable Benefits	-	-	-	-
PERS Unfunded Liability	45,772	51,619	59,523	63,957
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	398,512	402,274	418,586	424,592
Maintenance & Operations	311,848	344,784	450,786	398,787
Contracted Services	71,610	49,560	55,000	50,000
Capital Improvements	-	-	-	-
Capital Outlay	-	21,346	369,126	240,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	19,205	19,436	20,491	20,459
Total Dollars by Expense Category	801,175	837,400	1,313,989	1,133,838

CITY ATTORNEY

DESCRIPTION

The City Attorney's Office provides legal counsel and representation for the City, prosecutes and defends legal actions, and protects the interests of the citizens of Colton. The City Attorney provides the following legal services to the City:

- Defends the City in civil lawsuits brought against it, its officials, employees and departments; prosecutes violations of the City's Municipal Code and certain state laws; and pursues actions to recover costs from third parties for damages and liability to the City.
- Negotiates, reviews, edits and drafts contracts and other documents and agreements for the City.
- Serves as general legal counsel; and, as such researches and prepares ordinances, resolutions, and legal opinions on a wide variety of issues, and advises City employees regarding liability issues.
- Attends City Council meetings to provide support to the Council, as well as ensure meetings are conducted in compliance with all applicable laws.
- Attends other City Commission meetings as requested and provides legal support and advice.
- Assist City Clerk and City Departments with responses to records requests.

OBJECTIVES

- ❖ Attend all regular City Council meetings
- ❖ Work with City Council and staff to limit the City's legal exposure on various issues
- ❖ Provide on-going legal advice on a variety of City issues

CITY ATTORNEY

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	608,163	659,155	830,250	755,250
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	608,163	659,155	830,250	755,250

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
City Attorney	608,163	659,155	830,250	755,250
Total Dollars by Division	608,163	659,155	830,250	755,250

CITY TREASURER

DESCRIPTION

The City Treasurer is an elected official charged with the responsibility for investment and management of all City funds. In accordance with the City's investment policy, funds are invested to ensure safety, liquidity, and lastly, yield.

The City Treasurer must monitor investments on a daily basis to ensure funds are available when needed to meet obligations.

ACCOMPLISHMENTS

- ❖ Maintained a prudent investment policy on the City's pooled cash funds
- ❖ Implemented reporting of cash and investment balances by fund in the monthly Treasurer's Report to increase transparency

OBJECTIVES

- ❖ Present the City's investment policy to the City Council for annual approval
- ❖ Maintain funds in secure and liquid investments, in accordance with the policy
- ❖ Work closely with the City's Finance Division to ensure proper cash flow to meet all current obligations

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
City Treasurer	1.0	1.0	1.0	1.0
Total Department FTEs	1.0	1.0	1.0	1.0

CITY TREASURER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	26,854	26,772	27,358	26,700
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	3,497	3,628	3,677	3,522
Non-Persable Benefits	14,441	13,440	14,912	15,436
Persable Benefits	-	-	-	-
PERS Unfunded Liability	4,818	5,255	6,302	6,240
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	49,610	49,095	52,249	51,898
Maintenance & Operations	2,655	2,786	2,640	2,640
Contracted Services	6,833	6,872	7,000	10,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	2,022	1,978	2,170	1,996
Total Dollars by Expense Category	61,120	60,731	64,059	66,534

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
City Treasurer	61,120	60,731	64,059	66,534
Total Dollars by Division	61,120	60,731	64,059	66,534

POLICE DEPARTMENT

DESCRIPTION

The City of Colton Police Department started in 1887. The City incorporated in that year and Virgil Earp was elected as Colton's first City Marshal. Law enforcement has certainly changed since those early days. From a Marshal with one or two Deputies using horses, wagons, and sometimes wheelbarrows to transport suspects, to a full service Police Department employing a staff of 89 and using state of the art equipment, motor vehicles, technology, and training.

The Police Department prides itself on building and maintaining a strong foundation for law, order, and public safety.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division encompasses Administration and Support Services.

ADMINISTRATION

Administration includes Command Staff, Professional Standards, Legal, Recruitment, Training, and Media Relations.

Duties performed by Administration include establishing Department goals, priorities, and objectives; monitoring Department performance; communication and coordination with City leadership and other departments/agencies; preparation and monitoring of the Department budget; maintenance of official records; internal investigations and citizen complaints; legal issues related to liability; contracts; recruitment and training of personnel; and release of press information.

SUPPORT SERVICES

Support Services includes Dispatch, Records, Code Compliance, Traffic Enforcement, School Resource Officers, the Multiple Enforcement Team (MET), Animal Services, Property and Evidence, Information Technology, Citizen Volunteers and Chaplains.

Duties performed by the Support Services include receiving calls from the public and dispatching of crimes and calls for service; maintenance and dissemination of crime and incident reports; uniform crime reporting; procurement, storage, distribution, and maintenance of supplies and equipment; code compliance service to the City; traffic enforcement and collision investigation, law enforcement presence and support on school campuses, quality of life maintenance and preservation, animal services to the City and installation and maintenance of technological equipment.

OPERATIONS DIVISION

The Operations Division encompasses Patrol and Investigations.

PATROL

Patrol is responsible for responding to all calls for service, conducting initial investigations to identify criminal activity, apprehending criminal offenders, and conducting proactive and preventative patrols. Included in Patrol is the Arrowhead Regional Medical Center contract for law enforcement services, the Colton At Risk Teen (CART) program, and the Explorer Program.

POLICE DEPARTMENT

INVESTIGATIONS

The Detective Bureau is responsible for conducting in-depth investigations of reported criminal activity; apprehending, interviewing and prosecuting criminal offenders; preparing criminal cases for prosecution with the District Attorney's Office, and recovering stolen property.

Detectives are assigned to the following categories of criminal cases:

- Crimes Against Persons (Major Crimes)
- Property Crimes
- Sexual Assaults/Crimes Against Children
- Assaults/Vandalism
- Economic Crimes
- Narcotics

ACCOMPLISHMENTS

The Department successfully implemented the Racial and Identity Profiling Act (RIPA). The Department began reporting required data to the California Department of Justice as of January 1, 2022; with the first official report of the data to be submitted April 1, 2022.

The Department took delivery of the DUI Trailer, which was funded under the Office of Traffic Safety (OTS) grant. The Department was again awarded a grant funded through OTS, which includes DUI saturation patrols, DUI checkpoints, pedestrians and bicycle protection details, and others. The funds will be utilized throughout the year.

The Colton at Risk Teen (CART) program had been paused due to the COVID-19 pandemic. During the last quarter of the year, the CART program was started and successfully graduated its first class since the pandemic.

The Department formed a Strategic Planning Team to prioritize goals, Department issues, future needs. The Strategic Planning Team consists of sworn and non-sworn employee's, with a variety of tenure, rank and assignments. The team was formed to create a three to five-year plan for Department development.

The Peer Support program at the Department has been active for some time. The Department expanded on its Peer support team and sent additional staff to training and provided additional resources. Peer support is offered to all Department employees.

CRIME STATISTICS

(Prior 12 months versus Past 12 months)

- ❖ Homicide up approximately 17%
- ❖ Rape no change
- ❖ Robbery down approximately 37%
- ❖ Felony Assaults up approximately 65%
- ❖ Burglary down approximately 29%
- ❖ Larceny down approximately 34%

POLICE DEPARTMENT

- ❖ Auto theft down approximately 28%
- ❖ Arson down approximately 63%
- ❖ DUI Arrests up approximately 11%
- ❖ Injury Traffic Collisions up approximately 6%

OBJECTIVES

- ❖ Fill current Police Officer vacancies
- ❖ Staff specialized assignments such as gangs, narcotics, and regional task force teams
- ❖ Develop and increase personnel to the Traffic Unit to enhance traffic and commercial vehicle enforcement
- ❖ Heighten the Quality of Life program
- ❖ Increase and enhance training for sworn personnel

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
Police Department	86.0	86.0	89.0	89.0
Total Department FTEs	86.0	86.0	89.0	89.0

POLICE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Fund				
General Fund	17,447,732	18,552,997	21,923,151	23,407,557
Drug/Gang Intervention	-	-	-	-
ViTeP Fund	-	98,566	-	-
Miscellaneous Grants Fund	231,301	545,487	742,812	115,329
Asset Forfeiture	38,266	-	60,000	-
Total Dollars by Fund	17,717,299	19,197,050	22,725,963	23,522,886

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	6,416,107	6,363,248	7,685,106	7,521,454
Part Time	86,012	114,132	125,000	200,000
Overtime	1,404,833	1,287,122	1,889,345	1,030,000
Salary Related Benefits	1,819,060	1,843,898	1,863,878	2,016,559
Non-Persable Benefits	1,299,324	1,410,307	1,403,151	1,521,574
Advanced Disability Pension	-	-	-	-
Persable Benefits	74,978	84,420	74,700	76,500
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	2,097,918	2,406,227	2,815,244	3,211,171
Education & Training	59,849	51,019	117,981	99,000
Uniforms & Safety Equipment	126,868	220,069	286,436	269,000
Total Salaries & Benefits	13,384,949	13,780,442	16,260,841	15,945,258
Maintenance & Operations	728,068	767,828	1,171,109	1,088,489
Contracted Services	363,465	256,049	607,000	832,000
Capital Improvements	-	-	-	-
Capital Outlay	61,527	484,367	444,252	350,000
Allocated Charges	2,167,546	2,857,221	3,155,542	4,175,426
Operating Transfers - Out	1,011,744	1,051,143	1,087,219	1,131,713
Total Dollars by Expense Category	17,717,299	19,197,050	22,725,963	23,522,886

POLICE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	6,336,380	6,133,618	7,473,147	7,447,193
Part Time	86,012	114,132	125,000	200,000
Overtime	1,298,471	1,098,196	1,705,019	1,030,000
Salary Related Benefits	1,809,495	1,767,820	1,791,396	2,007,240
Non-Persable Benefits	1,283,596	1,390,320	1,388,842	1,507,374
Persable Benefits	74,978	84,420	74,700	76,500
PERS Unfunded Liability	2,084,535	2,390,463	2,795,987	3,193,622
Education & Training	59,719	51,019	99,000	99,000
Uniforms & Safety Equipment	126,868	160,836	254,084	269,000
Total Salaries & Benefits	13,160,054	13,190,825	15,707,175	15,829,929
Maintenance & Operations	721,662	752,725	1,041,963	1,088,489
Contracted Services	363,465	256,049	577,000	832,000
Capital Improvements	-	-	-	-
Capital Outlay	23,261	445,034	354,252	350,000
Allocated Charges	2,167,546	2,857,221	3,155,542	4,175,426
Operating Transfers - Out	1,011,744	1,051,143	1,087,219	1,131,713
Total Dollars by Expense Category	17,447,732	18,552,997	21,923,151	23,407,557

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	9,155,305	10,267,548	12,542,064	13,617,736
Patrol Division	5,525,246	6,031,529	6,976,695	7,211,065
Detective Division	2,203,099	1,591,905	1,426,819	1,541,715
Code Enforcement	564,082	662,016	977,573	1,037,041
Total Dollars by Division	17,447,732	18,552,997	21,923,151	23,407,557

POLICE DEPARTMENT

ViTep FUND

The City's Vehicle Impound Traffic Enforcement Program (ViTep) was created under the statutes of the California Vehicle Code. This program allows for the recovery of costs incurred by the City as a result of towing and storing vehicles during the course of law enforcement business.

By tracking the cost associated with the towing and storage of vehicles through this account, the requisite fees can be appropriately directed to fund further traffic-related efforts.

ViTep FUND BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	59,233	-	-
Total Salaries & Benefits	-	59,233	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	39,333	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	98,566	-	-

POLICE DEPARTMENT

MISCELLANEOUS GRANTS (POLICE) FUND

The Miscellaneous Grants Fund accounts for various grants citywide. Unexpended grant revenue is carried forward into the following fiscal year. For new grant awards, funds will be appropriated once awards are received and approved by City Council. The following is a description of the grants accounted for in this fund specific to the Colton Police Department:

OTS GRANT

The California Office of Traffic Safety (OTS) grant is for a year-long program of special enforcements and public awareness efforts to prevent traffic related deaths and injuries. The Colton Police Department will use the funding as part of the city's ongoing commitment to keep our roadways safe and improve the quality of life through both enforcement and education. Funding for this program is from the California Office of Traffic Safety through the National Highway Traffic Safety Administration.

JAG GRANT

The Byrne Memorial Justice Assistance Grant (JAG) is a partnership among federal, state, and local governments to create safer communities. The partnership was formed in memory of New York Police Officer Edward Byrne, who was killed in the line of duty while protecting a witness by a well-known drug dealer.

The Justice Assistance Grant supports a broad range of activities to prevent crime based on local needs and conditions. Typically, JAG funding is used for technology needs and specialized law enforcement programs within the City.

COPS GRANT

The State Department of Justice Community Oriented Policing Services grant provides funding for an Information Services (IS) Coordinator. The position is vital to the operation of the Department's computer systems as well as the Spillman Computer Aided Dispatch/Records Management System program.

HOMELAND SECURITY GRANT

The Homeland Security Grant is to be used to purchase equipment and supplies that would enhance the Department's preparedness to protect, respond, and recover from a terrorist threat or attack.

BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC) CITY LAW ENFORCEMENT GRANT

The City Law Enforcement Grant was established by the budget act of 2016, Chapter 23 and allocated \$20 million to city police departments to increase positive outcomes between municipal law enforcement and high risk populations. The allocation is to provide departments use of the funds to supplement, but not supplant, high risk youth programs, as well as, intervention training for Officers.

POLICE DEPARTMENT

MISCELLANEOUS GRANTS (POLICE) FUND BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	79,727	229,629	211,959	74,261
Part Time	-	-	-	-
Overtime	106,362	188,926	184,326	-
Salary Related Benefits	9,565	76,078	72,482	9,319
Non-Persable Benefits	15,728	19,987	14,309	14,200
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	13,383	15,764	19,257	17,549
Education & Training	130	-	13,981	-
Uniforms & Safety Equipment	-	-	32,352	-
Total Salaries & Benefits	224,895	530,384	548,666	115,329
Maintenance & Operations	6,406	15,103	129,146	-
Contracted Services	-	-	30,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	35,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	231,301	545,487	742,812	115,329

POLICE DEPARTMENT

DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

The Drug/Gang Intervention Fund was created for the purposes of furthering education in the prevention of drug abuse and diversion from the gang lifestyle. The funds are used to purchase educational and training materials to be used throughout the City.

The account is funded from a mandatory fifteen percent share of asset seizure. As the department receives a court order to distribute forfeiture funds, fifteen percent is directed toward the Drug/Gang Intervention Fund.

DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	-	-

POLICE DEPARTMENT

ASSET FORFEITURE FUND BUDGET SUMMARY

The Asset Forfeiture Fund accounts for the state and federal dollars allocated to the City resulting from crimes committed within the City’s jurisdiction, where assets were seized and later released by the Court.

Asset Forfeiture funds are restricted to certain police-related expenditures to fight gangs and drugs.

ASSET FORFEITURE FUND BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	5,000	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	5,000	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	38,266	-	55,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	38,266	-	60,000	-

FIRE DEPARTMENT

DESCRIPTION

The Fire Department was officially established by the City Council on October 18, 1891, when Ordinance 90 was passed. The Department has developed into a full service fire department, providing a full range of emergency and fire safety services, as well as City disaster planning, through four divisions: Operations, Fire Safety, Weed Abatement and Disaster Preparedness.

Emergency services are provided from four strategically located fire stations staffed by 13 firefighters (including paramedics) daily at each station. Department Headquarters/Administration and the Fire Safety Division are housed at Fire Station 211 which is located at 303 East "E" Street (on the corner of Tenth and "E")

Colton and Loma Linda continue to work together under a functional consolidation. Each maintain a Fire Chief and sharing Battalion Chiefs.

The Fire Department is comprised of three divisions:

OPERATIONS

The Operations Division is managed by Shift Battalion Chiefs that are responsible for managing emergency response activities including fire suppression, emergency medical service, rescue, and hazardous materials response. Training, facility maintenance and equipment maintenance are also included in the Operations Division.

Firefighters divided among three shifts are assigned to the Operations Division. A Battalion Chief is in command of each shift and is responsible for coordinating emergency response, facilitating each day's activities, and administrative duties.

Fire Department dispatch services are provided through membership in the CONFIRE Joint Powers Authority which includes Apple Valley, Big Bear, Chino, Colton, Rialto, Loma Linda, Montclair, Redlands, Rancho Cucamonga, Running Springs, Victorville and County Fire Departments. CONFIRE provides communications, public safety dispatch, full service computer information systems support, and geographic information systems to the member agencies of the Joint Power Authority. This regional dispatch center is the largest fire department dispatch center in the County. It provides coordinated dispatch and automatic aid to all the member fire departments and also serves as the Operational Area dispatch center.

SAFETY

Fire Safety is responsible for the administration and enforcement of all local, county, state, and federal regulations regarding hazards of fire, explosions, and the release of hazardous materials into the atmosphere arising from storage, handling and use of hazardous materials and devices, and from the conditions hazardous to life, environment, or property in the use of an occupancy, building, or premise.

FIRE DEPARTMENT

FIRE SAFETY

Fire Safety provides enforcement through periodic inspections of all City occupancies. Fire Safety is also responsible for the fire and life safety plan review and inspections of all construction sites within the City, and the safety plan review for all fire and life safety protection systems.

WEED ABATEMENT

The Fire Department, through the Fire Safety Division, conducts a comprehensive annual weed abatement program in the spring and fall for all unimproved vacant parcels within the City. Through the Public Hearing process, property owners are given notice twice a year for the abatement of weeds, trash and debris on their vacant parcels. Those properties not abated by a specified date are then referred to the City's appointed contractor for abatement. The property owner is invoiced for this work, along with the City's administrative fee. All invoices not paid by the due date are forwarded to the County Assessor's Office for inclusion on the County Tax Rolls. Approximately 400 parcels are abated annually.

DISASTER PREPAREDNESS

The Fire Department is responsible for coordinating the City's Disaster Preparedness Program. This Program includes the development and periodic updating of the Emergency Operations and Hazard Mitigation Plans, training the City's Disaster Management Team, public outreach, and grants management. Previously, the cities of Colton and Loma Linda share an Emergency Services Coordinator (ESC). Due to the untimely passing of the ESC in 2021, this position is no longer shared, and the responsibilities of Disaster Preparedness have fallen to a Shift Battalion Chief; this is a stop-gap measure.

The Fire Department previously maintained a Community Emergency Response Team (CERT) which was an active program to train and use citizen volunteers in disaster situations. Due to the loss of the ESC, the CERT Program has been passed.

ACCOMPLISHMENTS

- ❖ Continued response to COVID impacts, participated in County-wide COVID Incident Management Team, implemented mitigations, tested and vaccinated Fire personnel
- ❖ Awarded a \$1.5 million grant to purchase a Tractor Drawn Aerial Ladder Truck
- ❖ Updated all Fire Prevention fees providing an estimated \$350,000 annual increase
- ❖ Working with Council, continued fireworks response and restrictions city-wide
- ❖ Completed the Department's first internal Fire Engineer Academy promoting four new engineers
- ❖ Working with Human Resources, hired 10 Firefighter Paramedics or 83% of the Firefighter Paramedic rank

FIRE DEPARTMENT

- ❖ Hired a consultant to complete a Standards of Response Cover report assessing current deployment of Fire resources
- ❖ Working with Building Maintenance worked on the following: remodel restrooms at Station 212, interior painted at Station 214, upgrades to Plymovent exhaust extractors, replacement window coverings at Station 213
- ❖ Hired a new Fire Safety Specialist and Receptionist for Fire Prevention utilizing offsetting revenue resulting from implementation of fee study
- ❖ Responded to 7,961 total incidents, a decrease of 173 incidents

OBJECTIVES

- ❖ Provide rapid response to emergencies to minimize the loss of life and property damage due to fires, medical emergencies, and other disasters
- ❖ Continue succession planning efforts in anticipation of retirements of senior members
- ❖ Employ new strategies of employee recruitment and retention
- ❖ Provide fire prevention and education to ensure a safe environment for the citizens of Colton
- ❖ Research and implement opportunities to increase retention of Firefighter Paramedics
- ❖ Research and apply for various grants to enhance all aspects of fire response and prevention

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
Fire Department	42.0	42.0	44.0	44.0
Total Department FTEs	42.0	42.0	44.0	44.0

FIRE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	11,621,858	13,410,272	14,607,057	15,590,214
Miscellaneous Grants Fund	-	85,487	1,531,007	-
Total Dollars by Fund	11,621,858	13,495,758	16,138,064	15,590,214

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	3,770,884	3,695,852	4,474,581	4,621,319
Part Time	28,659	28,788	34,350	-
Overtime	161,339	840,007	919,072	200,000
Mandated Overtime	1,443,178	1,816,833	1,055,418	1,214,784
Salary Related Benefits	943,277	959,072	1,116,767	1,175,559
Non-Persable Benefits	610,691	723,862	752,202	970,587
Persable Benefits	103,964	101,230	96,419	135,418
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	1,676,848	1,896,293	2,200,110	2,484,844
Education & Training	16,680	26,485	36,866	42,466
Uniforms & Safety Equipment	303,384	257,410	453,535	536,265
Total Salaries & Benefits	9,058,904	10,345,832	11,139,320	11,381,242
Maintenance & Operations	541,813	636,002	650,022	628,444
Contracted Services	646,755	663,126	728,630	797,615
Capital Improvements	19,898	5,091	-	-
Capital Outlay	95,512	70,349	1,593,616	93,616
Allocated Charges	1,254,596	1,771,053	2,022,016	2,684,681
Operating Transfers - Out	4,380	4,306	4,460	4,616
Total Dollars by Expense Category	11,621,858	13,495,758	16,138,064	15,590,214

FIRE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	3,770,884	3,695,852	4,474,581	4,621,319
Part Time	28,659	28,788	34,350	-
Overtime - Emergency	10,055	69,710	719,072	-
Overtime - Department Business	462	29	97,480	147,573
Overtime - FLSA	98,851	100,915	154,122	162,750
Overtime - Call Out	76,469	105,963	84,370	113,379
Mandated Overtime	1,443,178	1,816,833	1,055,418	1,214,784
Overtime - CalOES Reimbursable	151,284	770,296	200,000	200,000
Overtime - Loma Linda Reimbursable	-	-	5,000	-
Salary Related Benefits	943,277	959,072	1,116,767	1,175,559
Non-Persable Benefits	610,691	723,862	752,202	970,587
Persable Benefits	103,964	101,230	96,419	135,418
PERS Unfunded Liability	1,676,848	1,896,293	2,200,110	2,484,844
Education & Training	16,680	26,485	36,866	42,466
Uniforms & Safety Equipment	127,602	50,504	112,563	112,563
Total Salaries & Benefits	9,058,904	10,345,832	11,139,320	11,381,242
Maintenance & Operations	541,813	550,515	619,015	628,444
Contracted Services	646,755	663,126	728,630	797,615
Capital Improvements	19,898	5,091	-	-
Capital Outlay	95,512	70,349	93,616	93,616
Allocated Charges	1,254,596	1,771,053	2,022,016	2,684,681
Operating Transfers - Out	4,380	4,306	4,460	4,616
Total Dollars by Expense Category	11,621,858	13,410,272	14,607,057	15,590,214

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Operations	11,037,720	12,249,561	13,941,590	14,762,713
Fire Safety	315,910	326,668	369,404	536,901
Weed Abatement	46,864	26,809	57,200	57,200
Disaster Preparedness	202,585	803,697	228,400	228,400
Training Team	18,779	3,537	10,463	5,000
Total Dollars by Division	11,621,858	13,410,272	14,607,057	15,590,214

FIRE DEPARTMENT

MISCELLANEOUS GRANTS FUND (FIRE)

The Miscellaneous Grants Fund accounts for various grants citywide. The grant funds accounted for in this fund specific to the Colton Fire Department are earmarked for specific purposes according to the requirements of the granting agency.

MISCELLANEOUS GRANTS FUND (FIRE) BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Mandated Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	85,487	31,007	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	1,500,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	85,487	1,531,007	-

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Miscellaneous Fire Grants	-	85,487	1,531,007	-
Total Dollars by Division	-	85,487	1,531,007	-

COMMUNITY SERVICES DEPARTMENT



DESCRIPTION

The Community Services Department offers high quality programs and services to the residents of the City. It maintains its mission to *"connect our community, through people, facilities and programs."*

The Community Services Department consists of four Divisions: Library Services, Recreation Services, Early Childhood Education, and Cemetery Services. It operates nine facilities, including four community centers, two libraries, childcare programs for school-age children at two sites, and State preschool program at three sites. The Department also offers Homeless Services programs, including bi-monthly free food distributions, eviction prevention and a community food, clothing, and hygiene pantries. Seasonal community events are hosted by the Department to encourage community spirit and healthy leisure time activities for the entire family. The success of our mission is connected to the response of the community to our programs, events, staff, and facilities.

ADMINISTRATION

Community Services Administration is located at the Gonzales Community Center and oversees the Early Care and Education, Library Services, Recreation Services, the Hermosa Gardens lease agreement, Colton Area Museum Improvement Project and various Park Development Projects. The Department is committed to providing a level of customer service that is friendly and professional, with well-trained staff members. Each customer interaction is viewed as a potential success story. Programs, services, and facilities are provided to meet the needs of residents and are continuously evaluated to ensure that these needs are being met. Customers are involved in the program development process and maximum participation is emphasized. The Department ensures that facilities are clean, inviting, and safe, and services follow the "best practices" of the profession.

The Community Services Department is a vital part of the network of services provided by the City of Colton. The Department provides support to all City departments, and interacts and partners with the community to further the goal of connecting the community.

EARLY CARE AND EDUCATION

Early Care and Education provides care and education services through School Age Program, State Preschool, and Tiny Tot Programs, at five locations: Cooley Ranch, Reche Canyon, Paul J. Rogers, Wilson, and the Gonzales Community Center.

The School Age Program (SAP) is primarily funded by a California Department of Education contract and augmented with parent fees from both Private Pay and Family Fees from subsidized families that provides; before and after school care, full-day care (Winter, Spring, and Summer breaks), activities, snacks, on-site homework help and tutoring. It operates 246 days a year, Monday – Friday at Reche Canyon, and Paul J. Rogers.

The State Preschool Program (SPP) is a contract program entirely funded by the California Department of Education. It is FREE, if income qualified. This program is designed and implemented to enhance a child's natural abilities and prepare them to succeed in Kindergarten, both inside the classroom and on the playground. It operates 180 days a year, five days a week at Wilson, Rogers, and Cooley Ranch. All three locations are part of the States' Quality Rating Improvement System, which stems from a National effort to improve the quality of Preschools using

COMMUNITY SERVICES DEPARTMENT

industry-recognized measures. Locally, in San Bernardino, the system is called Quality Start San Bernardino (QSSB). All three sites were rated a four (4) out of a possible five (5).

LIBRARY SERVICES

Library Services operates two locations, the Main Library and the Luque Branch Library, which is also the home of the Advance to Literacy and Homework Assistance Center. The Colton Public Library provides cardholders with access to information, materials, programming, and technology, which is pertinent to community members of all ages. Due to recent modifications to services and resources, the library services division has worked to reinvent and restore traditional operations while introducing new services to the community.

The Colton Public Library System proudly provides services to nearly 65,000 registered borrowers and houses approximately 93,000 items in its physical collection. With expanded resources and adapted services, the library continues to provide the finest popular materials and meet the informational need of our community. With the recent return of in-person services, library patrons are served by a hybrid format of traditional type of services meshed with emerging virtual programming, and on the go services. The new format of services and resources continue to be well received by the community.

The Library Services Division continues to provide adult literacy programming and school aged homework assistance, at the Luque Branch Library. In person and virtual sessions are available. The literacy program assists adults with confidential one on one reading and writing tutoring, afterschool homework help for students grades K-8th and offers various types of family focused educational programming and resources.

RECREATION SERVICES

Recreation Services provides programs and events for residents of all ages from four community centers, including the Frank A. Gonzales, Lawrence A. Hutton & Peter S. Luque Community Centers, and the Art Thompson Teen Center. Together, these locations offer community access to free or low-cost programs, events, and support services.

As the effects of the COVID pandemic continued, the Recreation Division has aimed to be thoughtful in reopening programs and community centers. The Recreation Division continued to maintain aiding the community with food security by continuing the bi-monthly free food distribution, an expanded food pantry, and facilitating Senior Services weekly meal pickups and meal deliveries. During this year, the Recreation Team was able to bring back several in person programs in a minimized indoor capacity for the youth, teen and senior populations. These programs have included the Youth Basketball League, daily teen programming at the Teen Center, expanded daily senior programs, Facility Rental Program and Adult Basketball League. The Recreation Division continued to host a Cooling Center, COVID Testing Site, Voting Polls, a Senior Vaccination Site and Walmart Wednesday (a donation giveaway opportunity).

ACCOMPLISHMENTS

- ❖ Returned to in person programming for seniors, adults, teens and youth including, youth & adult sports, daily activities for teens and seniors and holiday events.
- ❖ Successfully returned to large outdoor Community Events: Movies In The Park, Halloween, Veterans Day Celebration, Colton Christmas Spectacular which followed the return of the annual Christmas Parade.

COMMUNITY SERVICES DEPARTMENT

- ❖ Through the Community Block Development Grants, secured funding for COVID Community Food Service Support that provides Senior Meal Delivery, additional fresh food for Commodities Distribution and Weekly Senior Meal Pick Up.
- ❖ ECE received an additional \$72,997.50 in Grants/Stipends to assist with COVID-10 costs.
- ❖ Completed a remodel of the Paul J. Rogers Facility, that included a completely new kitchen, flooring, HVAC System, and outside painting.
- ❖ For the State Preschool Program, all three (3) sites continue to receive high marks from QSSB, and all have an official “rating” of 4. A score of “4” is deemed “Quality Plus” and “exceeds quality standards.”

OBJECTIVES

- ❖ Connect our community by providing the finest programs, services, information, and facilities.
- ❖ Return to a full schedule of programs, within health & safety guidelines.
- ❖ Provide a high level of prompt and effective customer service to Colton’s residents with friendly, responsive, and well-trained staff members.
- ❖ Monitor and maintain funding in a responsible manner and consistently seek new funding sources for services within the community.
- ❖ Enhance individual and family health and enrichment through programs and activities for all age groups.
- ❖ Evaluate programs and events to ensure we are meeting the community’s needs and desires, and use that information to adjust policies and programs accordingly.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
Community Services	14.7	14.7	14.7	14.7
Total Department FTEs	14.7	14.7	14.7	14.7

COMMUNITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	3,809,987	3,285,460	4,516,286	3,944,072
Community Child Care Fund	918,808	1,014,696	1,064,091	967,163
Library Grant Fund	89,588	88,425	86,492	41,360
Miscellaneous Grants Fund	162,984	359,468	2,286,580	-
Total Dollars by Fund	4,981,367	4,748,049	7,953,449	4,952,595

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	910,193	888,781	1,055,718	956,107
Part Time	1,083,232	917,771	1,449,132	1,307,189
Overtime	2,168	111	3,750	3,750
Salary Related Benefits	143,231	142,539	174,782	130,389
Non-Persable Benefits	206,885	196,625	209,792	193,090
Persable Benefits	-	-	-	-
PERS Unfunded Liability	157,924	190,402	220,585	227,750
Education & Training	2,140	4,010	9,250	13,150
Uniforms & Safety Equipment	4,065	8,023	9,900	10,550
Total Salaries & Benefits	2,509,838	2,348,262	3,132,909	2,841,975
Maintenance & Operations	534,771	540,257	1,366,085	501,131
Contracted Services	180,152	99,677	634,412	256,950
Capital Improvements	-	77,986	632,801	-
Capital Outlay	4,109	6,383	980,232	5,000
Allocated Charges	1,686,233	1,603,794	1,131,071	1,274,688
Operating Transfers - Out	66,264	71,690	75,939	72,851
Total Dollars by Expense Category	4,981,367	4,748,049	7,953,449	4,952,595

COMMUNITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	662,217	589,198	642,143	678,859
Part Time	677,545	504,899	985,796	929,149
Overtime	2,168	111	3,750	3,750
Salary Related Benefits	95,330	85,999	94,822	91,560
Non-Persable Benefits	134,838	114,789	128,461	122,090
Persable Benefits	-	-	-	-
PERS Unfunded Liability	112,956	140,020	162,813	161,843
Education & Training	-	1,242	7,750	11,650
Uniforms & Safety Equipment	3,403	6,899	9,150	9,550
Total Salaries & Benefits	1,688,457	1,443,158	2,034,685	2,008,451
Maintenance & Operations	285,668	211,089	763,829	406,078
Contracted Services	165,793	52,410	301,725	245,200
Capital Improvements	-	-	-	-
Capital Outlay	4,109	-	276,040	5,000
Allocated Charges	1,618,564	1,526,084	1,083,957	1,227,574
Operating Transfers - Out	47,396	52,720	56,050	51,769
Total Dollars by Expense Category	3,809,987	3,285,460	4,516,286	3,944,072

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	878,934	855,327	1,070,076	1,027,411
Recreation Services	2,511,245	1,953,428	2,914,902	2,355,790
Library Services	419,808	476,706	531,308	560,871
Total Dollars by Division	3,809,987	3,285,460	4,516,286	3,944,072

COMMUNITY SERVICES DEPARTMENT

COMMUNITY CHILD CARE FUND

The Early Care and Education (ECE) Division provides care and education services at five locations: Cooley Ranch (CR), Reche Canyon (RC), Paul J. Rogers (PJR), Wilson State Preschool (WSP), and the Gonzales Community Center (GCC). The School Age Program is primarily funded by a CDE Contract and supplemented by Private Pay and Family Fees. It provides care, activities, snack, and tutoring on-site, for two elementary schools (PJR and RC) for children K through 6th grade. The State Preschool Program (CR, WSP, and PJR) is 100% funded through a CDE Contract and is a free service to the community, if income qualified. The program is designed and implemented to enhance a child's abilities and prepare them to succeed in Kindergarten. The Tiny Tots Program (GCC) is a fee-based program that is similar to the State Preschool Program, with the intention of giving children social and educational experiences so they can succeed in Kindergarten.

COMMUNITY CHILD CARE FUND BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	229,716	257,495	251,004	277,248
Part Time	340,158	360,613	410,059	341,930
Overtime	-	-	-	-
Salary Related Benefits	42,529	48,497	33,488	36,329
Non-Persable Benefits	63,455	67,094	61,592	71,000
Persable Benefits	-	-	-	-
PERS Unfunded Liability	44,968	50,382	57,772	65,907
Education & Training	2,140	2,769	1,500	1,500
Uniforms & Safety Equipment	662	1,123	750	1,000
Total Salaries & Benefits	723,628	787,973	816,165	794,914
Maintenance & Operations	98,002	118,953	144,673	94,803
Contracted Services	12,959	10,680	11,750	11,750
Capital Improvements	-	-	-	-
Capital Outlay	-	2,715	27,000	-
Allocated Charges	65,351	75,406	44,614	44,614
Operating Transfers - Out	18,868	18,970	19,889	21,082
Total Dollars by Expense Category	918,808	1,014,696	1,064,091	967,163

COMMUNITY SERVICES DEPARTMENT

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
School Age	335,205	388,590	359,774	336,876
Preschool Program	549,965	615,621	626,019	630,287
Tiny Tots	33,638	-	-	-
California Education Stipend	-	10,485	78,298	-
Total Dollars by Division	918,808	1,014,696	1,064,091	967,163

COMMUNITY SERVICES DEPARTMENT

LIBRARY GRANT FUND DEPARTMENT BUDGET SUMMARY

The Advance to Literacy Program utilizes volunteer tutors to assist adult learners with basic reading, writing, math, and informational literacy skills. The Advance to Literacy program also offers basic computer classes that focus on introductory computer use and online searching. The literacy center also holds DMV Test Preparation classes on a seasonal basis and regularly scheduled conversational skills trainings. This program is funded through a State Library Grant along with CDBG funding. The Families for Literacy program offers special assistance to members of the Advance to Literacy program who have children ages 5 and under. Families for Literacy Programs include Preschool Story Time, which includes a free library book given to each child, Preschool Computer Lab, and afterschool homework assistance. Virtual services include online story time, distance learning tutoring, and additional online internet based resources.

LIBRARY GRANT FUND BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	63,588	45,954	52,894	36,110
Overtime	-	-	-	-
Salary Related Benefits	3,033	2,636	3,299	2,500
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	66,621	48,590	56,193	38,610
Maintenance & Operations	19,249	31,606	9,439	250
Contracted Services	1,400	5,925	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	18,360	-
Allocated Charges	2,318	2,304	2,500	2,500
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	89,588	88,425	86,492	41,360

COMMUNITY SERVICES DEPARTMENT

MISCELLANEOUS GRANT (COMMUNITY SERVICES) FUND

This cost center accounts for grants specific to the Community Services Department. The Community Services Department seeks out and identifies grant opportunities on an ongoing basis.

MISCELLANEOUS GRANT FUND (COMMUNITY SERVICES) BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	18,260	42,087	162,571	-
Part Time	1,941	6,306	383	-
Overtime	-	-	-	-
Salary Related Benefits	2,339	5,407	43,173	-
Non-Persable Benefits	8,592	14,742	19,739	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	31,132	68,542	225,866	-
Maintenance & Operations	131,852	178,609	448,144	-
Contracted Services	-	30,663	320,937	-
Capital Improvements	-	77,986	632,801	-
Capital Outlay	-	3,668	658,832	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	162,984	359,468	2,286,580	-

DEVELOPMENT SERVICES DEPARTMENT

DESCRIPTION

The Development Services Department strives to preserve and improve our neighborhoods and our business environment by:

- Developing and administering plans and policies that facilitate a more livable city.
- Providing efficient and responsive planning, building and business license services to our residents, the development and business community.
- Maintaining safety and protections through compliance with city, state and federal regulations and codes.

The Development Services Department is comprised of the following divisions:

BUILDING

The Building Division serves and protects the public by ensuring safe and sound building construction in compliance with building, electrical, plumbing, mechanical, energy, green and security codes, state safety laws, disabled access, and related City ordinances. The Building Division develops and administers the policies for development plan checks and inspections, and ensures that the Department operates in accordance with all adopted codes and amendments.

PLANNING

The Planning Division develops and implements a comprehensive planning program to guide and manage future development. This includes maintaining, monitoring and implementing Colton's General Plan policies, and preparing a variety of long-range planning documents such as design guidelines, General Plan updates, and Specific Plans to guide development in the City and remain in compliance with state laws.

The Planning Division is responsible for review, analysis and final approval or recommendations on development proposals, to ensure high quality development that promotes Colton's interests and long-term goals as defined in the General Plan, Zoning Code and Specific Plans.

The Planning Division serves as staff to the Planning Commission and Application Review Committee (ARC), and provides support services to various City departments, such as Code Compliance. Planning also manages the historic preservation activity protects neighborhoods, buildings, and sites that reflect the elements of Colton's cultural, social, economic, political and architectural history.

BUSINESS LICENSE

The Business License Division is dedicated to assisting those who have chosen to do business in the City of Colton. The Business License Division is charged with registering new businesses, administering annual renewals, enforcing the City's business license ordinance, verifying gross receipts, and providing mandated business tax information to the State.

DEVELOPMENT SERVICES DEPARTMENT

ACCOMPLISHMENTS

ADMINISTRATION

- ❖ The Department has served 6,169 customers at our Permits Counter (through March 10, 2021).
- ❖ The Department has fulfilled 246 public records requests by March 10, 2021 in response to referrals from the City Clerk's office.
- ❖ Continued process of scanning and archiving Building records into a searchable Laserfiche format, to reduce the volume of hardcopy files and allow for web-based records searches.
- ❖ Staff applied for and received grant funding (i.e., LEAP grant) to help fund the purchase of new land use permitting software to replace the outdated HdL Permits platform.
- ❖ Continued working on implementation of new permitting software platform from CentralSquare. Once rollout of the new software platform is targeted for "go live" in April 2022, it will greatly increase the efficiency of the City's land use permitting and plan review processes. The new software will benefit Public Works, Fire, Utilities, Public Works/Engineering, Code Compliance, Finance, as well as Development Services.
- ❖ Completed the process to establish two new Community Facilities Districts (CFDs) to fund public safety services and maintenance of City facilities.

PLANNING

- ❖ **2021-2022 Annual Report for Colton's Certified Local Government (CLG) Historic Preservation Program:** This annual report was completed in April 12, 2022 and submitted to the state Office of Historic Preservation to meet its deadline by May 13, 2022. Colton has been a CLG member for 28 years since the City Council approved an application and agreement for the CLG designation.
- ❖ **Warehouse Logistics and Distribution and Truck & Trailer Storage and Parking Uses Zoning Text Amendment:** After City Council initiated a Moratorium on Warehouses and Truck and Trailer Storage and Parking uses, staff worked with the Council-appointed Ad-Hoc Committee to develop recommendations. The City Council accepted the Ad-Hoc recommendation and staff has submitted a draft a Zoning Text Amendment to the Planning Commission to implement the Council's direction.
- ❖ **Adoption of 6th Cycle Housing Element:** On January 4, 2022, the City Council adopted the 6th Cycle Housing Element update, which was submitted to the State Department of Housing and Community Development (HCD) for review on January 19, 2022.
- ❖ **Processed entitlements for a wide variety of development proposals,** including update and clean-up of existing car wash facility at 1140 S. Mount Vernon Avenue; legalization of several businesses operating without City entitlements or legalizing construction of buildings, including Best Drilling and Pump, First Student Inc. & Merit Oil; managed entitlements and Development Agreement for industrial warehouse project on Barton Road; new equipment rental use, Trinity Equipment at 2650 S. La Cadena Drive; and two new small new warehouses at 12277 S. La Cadena Drive.
- ❖ **Local Historic Landmark Designation for Peter's Home.** On August 3, 2021, the City Council approved an eligible historic resources structure as a Historic Landmark No. 54 (also known as the Peter's Home) located at 602 Agua Mansa Road.

DEVELOPMENT SERVICES DEPARTMENT

- ❖ **Electric Fence Updates Process for HUB City Centre Specific Plan** to conditionally allow electric fences in certain land use categories within the specific plan area subject to development standards and Planning Commission approval.
- ❖ **Update to the City's Subdivision Ordinance include Urban Lot Splits (SB 9).** A comprehensive update to this code was completed after 45 years since the last major update.
- ❖ **CEQA Consultant Pre-Qualified List.** Completed RFQ process to renew the City's 3-year list of pre-qualified environmental consultants,
- ❖ The following Planning applications have been received during FY2021-22:
 - 41 Development Application Process (DAP) applications (completed or in process. DAPs include Conditional Use Permits, Minor Conditional Use Permits, Architectural and Site Plan Reviews, and Variances.
 - 8 Certificate of Appropriateness applications (historic resources/district review).
 - 10 Pre-Applications for industrial, commercial and residential developments.
 - 175 Business Occupancy Permits (BOPs) and Waivers (BOWs).
 - 31 Home Occupation Permits
 - 22 Accessory Dwelling Units approved.

BUILDING & SAFETY

- ❖ Building & Safety has issued 612 building permits with a cumulative valuation of \$12,973,531.00, reviewed 223 plan checks, performed 1,337 building inspections and conducted 89 Business Occupancy Permit (BOP) inspections (through March 08, 2022).
- ❖ Following the hiring of a Plans Examiner I, implementation of the Vacant and Abandoned Commercial & Industrial Buildings Ordinance was initiated with the development of registration forms, building inventories, site inspections, inspection and inventory log, customer's notification, and permit issuance.
- ❖ The Building & Safety plan check log/status report continues to be updated and posted on our webpage. This report allows applicants to check on the status of their project's plan check(s).
- ❖ Building and safety staff has been working closely with Central Square in the pre-implementation phase by practicing, training and testing of the new permitting software.

❖ BUSINESS LICENSE

- ❖ 318 new business licenses have been issued by the City and through HdL Discovery (fiscal year to date).
- ❖ Total revenue projected to end of year: \$1,000,000.
- ❖ The HDL Companies discovery and audit program has identified 20 businesses which were out of compliance with the City's Business License Tax (i.e., did not have a business license). Total revenue collected to date is \$15,884.
- ❖ 58 Tobacco Retailer Licenses have been renewed. A total of \$14,520 in Tobacco License fees has been collected to date.

DEVELOPMENT SERVICES DEPARTMENT

OBJECTIVES

ADMINISTRATION

- ❖ Continue scanning and archiving Building, Business License and Planning records into a searchable Laserfiche format, further reducing volume of hardcopy files and allowing for web-based records searches.
- ❖ Complete records destruction process for all expired and/or scanned records.
- ❖ Update Planning user fee schedule.
- ❖ Amend fee calculation methodology for Maintenance and Public Safety Community Services Districts to address truck & trailer storage facilities.

PLANNING

- ❖ Complete final edits to the 6th Cycle Housing Element update following final review by State HCD, and process required zone changes and associated General Plan amendments to accommodate the City's increased RHNA no later than October 15, 2022.
- ❖ Update the City's Cultural Resources Inventory and Cultural Resources Element of the General Plan.
- ❖ Continue to work on Zoning Code updates, currently in process, to remain current with State laws and regulations, efficiencies and good planning principles, with particular focus on streamlining processing timelines.
- ❖ Continue to facilitate the acquisition of Delhi Sands Flower-loving fly habitat within the West Valley Habitat Conservation Area, and work with Public Works on installation of required improvements, and ongoing management tasks (e.g., debris & homeless encampment removal).
- ❖ Continue to work with SBCOG (San Bernardino County Council of Governments) on a variety of issues include Accessory Dwelling Unit (ADU) program, providing comments and review of the California High Speed Rail /Colton Intermodal Facility, Climate Action Plan update (including greenhouse gas reduction measures and screening tables) and other programs/project/initiatives presented by the SBCOG and SCAG.
- ❖ Continue to utilize the ESRI ArcGIS Urban program for new development projects and train appropriate staff.
- ❖ Implement the new CentralSquare permit software to perform intake and processing of permits, including electronic plan review.
- ❖ Update all Planning Applications and Handouts in both English and Spanish in providing information on various planning processes and permitting.

BUILDING & SAFETY

- ❖ Ensure that all new development complies with California Building Codes and local and coordinate with Code Compliance on the abatement of substandard conditions.
- ❖ Maintain current plan check turn-around timeframes and respond to inspection requests within a 24-hour period.
- ❖ Continue with implementation of the Vacant and Abandoned Buildings program pursuant to Ordinance No. O-16-16, which requires registration, inspection and maintenance of vacant and abandoned commercial/industrial buildings.
- ❖ Update the City's Building Code to comply with 2021 standards as required every three years.

DEVELOPMENT SERVICES DEPARTMENT

- ❖ Implement electronic plan check processes via the CentralSquare software and Bluebeam; continue implementing eTrackit software, including in-field input.

BUSINESS LICENSE

- ❖ Continue to increase efficiencies and revenue received through the Business License Tax.
- ❖ Complete scanning of all business license records and follow-up with records destruction process.
- ❖ Continue working with compliance auditor, HdL Companies, to seek new sources of revenue through identification of unlicensed businesses operating within the City.
- ❖ Work with the Franchise Tax Board to collect on delinquent accounts.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
Development Services	11.0	11.0	13.0	13.0
Total Department FTEs	11.0	11.0	13.0	13.0

DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	2,370,431	3,094,001	4,918,043	4,826,059
Miscellaneous Grants Fund	74,278	133,175	631,396	-
Total Dollars by Fund	2,444,709	3,227,177	5,549,439	4,826,059

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	760,131	842,319	980,672	1,068,865
Part Time	16,666	22,309	36,096	27,000
Overtime	-	-	8,000	13,000
Salary Related Benefits	94,826	109,499	126,166	140,567
Non-Persable Benefits	166,911	158,042	166,981	193,075
Persable Benefits	-	662	-	1,200
PERS Unfunded Liability	160,067	183,911	210,080	255,050
Education & Training	-	-	4,000	4,000
Uniforms & Safety Equipment	143	439	800	800
Total Salaries & Benefits	1,198,744	1,317,181	1,532,795	1,703,557
Maintenance & Operations	118,782	138,936	563,389	235,250
Contracted Services	526,260	1,161,313	2,686,172	1,948,000
Capital Improvements	7,960	10,021	25,000	-
Capital Outlay	-	2,715	3,300	-
Allocated Charges	525,801	527,764	666,461	857,668
Operating Transfers - Out	67,162	69,246	72,322	81,584
Total Dollars by Expense Category	2,444,709	3,227,177	5,549,439	4,826,059

DEVELOPMENT SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	760,131	842,319	980,672	1,068,865
Part Time	16,666	22,309	36,096	27,000
Overtime	-	-	8,000	13,000
Salary Related Benefits	94,826	109,499	126,166	140,567
Non-Persable Benefits	166,911	158,042	166,981	193,075
Persable Benefits	-	662	-	1,200
PERS Unfunded Liability	160,067	183,911	210,080	255,050
Education & Training	-	-	4,000	4,000
Uniforms & Safety Equipment	143	439	800	800
Total Salaries & Benefits	1,198,744	1,317,181	1,532,795	1,703,557
Maintenance & Operations	118,782	137,769	563,389	235,250
Contracted Services	451,982	1,029,306	2,054,776	1,948,000
Capital Improvements	7,960	10,021	25,000	-
Capital Outlay	-	2,715	3,300	-
Allocated Charges	525,801	527,764	666,461	857,668
Operating Transfers - Out	67,162	69,246	72,322	81,584
Total Dollars by Expense Category	2,370,431	3,094,001	4,918,043	4,826,059

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Planning	1,610,173	2,344,621	3,966,993	3,898,229
Building	760,258	749,380	951,050	927,830
Total Dollars by Division	2,370,431	3,094,001	4,918,043	4,826,059

DEVELOPMENT SERVICES DEPARTMENT

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES)

The State of California, through the California Department of Fish and Wildlife, awarded a grant to financially support the City of Colton’s Habitat Conservation Plan (HCP). The City’s HCP will serve to protect the Delhi Sands Flower-loving Fly population, ensure the long-term management of suitable DSF habitat, and allow compatible development to proceed with the City’s HCP planning area.

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES) BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	1,168	-	-
Contracted Services	74,278	132,008	631,396	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	74,278	133,175	631,396	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DESCRIPTION

The Public Works & Utility Services Department encompasses the Public Works Division, the Electric Utility, the Water Utility, the Wastewater Utility, and Solid Waste contract management.

PUBLIC WORKS

The Public Works Department proactively provides, expands and maintains the City's public infrastructure, by initiating and completing public betterment projects; processing private land development plans; enhancing traffic safety; and, caring for various City facilities and equipment to meet the community's needs.

The Department continues to seek grants for funding new Public Works projects in an effort to continuously improve beautification, City facilities, upgrade aging utility infrastructure, parks, storm water systems, streets, traffic and City vehicles and equipment.

ADMINISTRATION AND ENGINEERING

The Engineering Division expands and maintains the City's public infrastructure by initiating, planning, designing and completing capital improvement projects; processing private land development plans; enhancing traffic safety; and issuing various permits that affect the City's right of way such as street cut permits, encroachment permits, wide load permits and plan check fees.

Engineering Division staff works closely with other agencies such as Caltrans, SBCTA, County and neighboring Cities to collaborate for the completion of regional transportation projects. Engineering Division applies for various state and federal grants and manages them from project planning, environmental review, design and final construction. Engineering staff also manages and oversees the work being performed by various consultants for the design of various public works, water and sewer infrastructure, and city facilities.

Administration and technical engineering services provide for the following:

- Design, construction, rehabilitation of City streets, storm drains, curbs, gutters, sidewalks, handicap ramps and traffic calming infrastructure
- Administer transportation funds, claims and grants
- Administer assessment districts
- Identify developer responsibility and coordinate installation of off-site improvements
- Provide right-of-way engineering functions
- Identify potential traffic safety improvements

PARKS DIVISION

The Parks Division manages the maintenance needs of all medians, parkways, parks, playgrounds, baseball fields, play structures; as well as landscaping and irrigation for City facilities, and open spaces. Park Division is also responsible for the maintenance of Landscaping and Lighting Maintenance District (LLMD).

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STREET MAINTENANCE

The Street Division keeps City streets and infrastructure clean and in good repair. The division is responsible for removing graffiti, weed abatement, street repairs, maintaining traffic and directional signage, concrete and infrastructure repairs, removing debris from City right-of-way, and controlling street flooding. Streets Division is also responsible for the street sweeping and tree-trimming contractor.

BUILDING MAINTENANCE

The Building Maintenance Division provides daily and routine maintenance needs for city facilities. It includes maintenance and upkeep of city hall, development services, corporate yard, libraries, museum, and other city facilities. This division is also responsible for the repair of these facilities that can include roof repair, carpet replacement, air conditioning repair/replacement, and other minor modifications and upgrades.

AUTOSHOP

The Autoshop Division is responsible for the maintenance of city vehicle fleet including police vehicles, various vehicles and equipment for streets, parks, water, wastewater and electric, and other light vehicles use by various department. Autoshop staff is also responsible for the compliance for vehicle and equipment that are required to comply with state and federal requirement.

ACCOMPLISHMENTS

- ❖ Complete construction of Rancho Ave./N Street Intersection Improvement Project.
- ❖ Completed construction of Fleming Park Restroom Renovation Project.
- ❖ Completed construction of CDBG Community Development Block Grant (CDBG) Projects:
 - Alley Paving from 7th Street to La Cadena Drive between Hanna and B Street
 - Alley Paving from Laurel Ave. to Hillcrest bet. Holly and Fairview St.
 - Alley Paving from 2nd to 3rd between E and F St.
 - Alley Paving west of 5th St. between K and L St.
 - Alley Paving from 4th to 5th St. between M and N St.
- ❖ Completed the design and construction of FY 21/22 SB-1 and Measure I funded asphalt-paving project.
 - Cooley Drive (Duron to Valley Way)
 - 9th Street (Valley to C St.)
 - Wildrose Ave. (Valley to Woodpine) and Indigo
 - C St. (La Cadena to Mt. Vernon Ave.)
 - La Cadena (Mt. Vernon Ave. to 9th St.)
 - Cooley Lane (Cooley Drive to Hunts Lane)
 - Sperry Avenue (Fairway to Valley)
 - M Street (7th to La Cadena)
 - Mill Street (Michigan - City Limits west of Ohio)
 - Fairway Drive (Mt. Vernon Ave to Crossroad Drive)
 - Meadow Lane (Old Ranch to South Limit)
 - Rosedale Avenue (Palm to La Loma Avenue)
 - Valley Boulevard (Grand Avenue to Rancho Avenue)
 - Congress Street (8th Street to 7th Street)

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- 7th Street (Congress Street to La Cadena Drive)
- Rosedale Ave. (La Loma Ave. to Maryknoll) and Cordoba Ave/Litton (1800 SF)
- Maryknoll Drive - (Graymoor to La Cadena)
- Olive St. - (Mt. Vernon to Bordwell)
- Laurel Ave.. - (Mt. Vernon to Fairview)
- RV Center Drive - (Washington St to Milano Drive - Mobile Homes)
- Washington Street - (RV Center to Mt Vernon Ave.)
- Mojave Dr. (Cahuila to Laurelwood)
- Laurel Wood St. (Mojave to Barton)
- Walin St. (Washington to Barton)
- John Matich Drive (Wild Canyon to Cordillera)
- Cordillera (North end to Bridge St.) and Bridge Street
- Canyon Drive (Malibu Ct. Gunnison Way)
- Gunnison Way (Canyon Drive to Reche Cyn. Road)
- Hidden Valley Lane (Prado to Canyon Vista)
- Canyon Vista Dr. (Hidden Valley Ln. to Mesa Dr.) and Bridge Street
- 8th St.(Congress St. to O St.)
- ❖ Completed the design and environmental phase for the Barton Bridge Replacement Project.
- ❖ City received TDA/Article 3 fund from SBCTA in the amount of \$223,300 for the Washington Street Class II Bikelane Project.
- ❖ City received approval from Caltrans for HSIP fund in the amount of \$110,200 for the Guardrail Replacement Project along South Mt. Vernon Ave. and South La Cadena Drive.

OBJECTIVES

- ❖ Complete the design and construction of FY 22/23 SB-1, and Measure I funded asphalt-paving project.
- ❖ Complete the construction of HSIP funded Various Crosswalk Improvement Project.
- ❖ Complete the design and construction of various CDBG Funded Project for FY 22/23:
- ❖ Complete the Right of Way phase for the Barton Bridge Replacement Project.
- ❖ Complete the right of way phase for the Mt. Vernon Bridge over UPRR Track Widening Project.
- ❖ Complete the right of way phase for the La Cadena Drive Bridge over Santa Ana River Replacement Project.
- ❖ Continue working with SBCTA and Caltrans for the completion of the Design Phase for the I-10/Mt. Vernon Avenue Interchange Project.
- ❖ Complete the design and environmental phase of the Reche Canyon Road Realignment to Hunts Lane Project
- ❖ Complete the design and environmental phase of the West Colton Bikelane Project.
- ❖ Complete the plan check and permit issuance process of various development projects.
- ❖ Pursue/apply for various federal and state grants to fund public works, water and sewer projects.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

ELECTRIC UTILITY

Colton Electric Utility is the second oldest municipal electric utility in the State of California. Formally established in 1896 by passage of an ordinance to provide for “intention to acquire, construct, own, operate, and maintain a public electric light system for supplying lights, power to the City residents.” The issue was passed 114 to 12 by a vote of the citizens and the plant, costing \$6,000 was built. Colton Electric has provided affordable electric services for over 115 years.

The City-owned utility is an Enterprise Fund. An Enterprise Fund is used to account for the acquisition, operation, and maintenance of governmental facilities that are either wholly or predominately self-supporting through user charges. The operation of an Enterprise Fund is accounted for in such a manner as to show a profit or loss, similar to a comparable private enterprise.

Colton Electric Utility currently serves a peak load of approximately 88 MW. Its resource portfolio consists of generation from shares of Southern California Public Power Authority (SCPPA) resources at Palo Verde, Hoover Dam, and Magnolia Power Plant. In 2003, the Agua Mansa Power Plant was built, providing additional peaking capacity of 43 megawatts for the City. In addition, Colton has entered into several Power Purchase Agreements for renewable energy resources, including solar, wind and landfill gas.

The Renewable Energy Resources Act of 2011 required that all electric utilities in California acquire at least 33% of its total energy sales from renewable sources by 2020. In 2016, legislation was passed that increased the renewable requirement to 50% by 2030. In 2018, the California Legislature passed SB100, further increasing the renewable requirement to 60% by 2030. This legislation also requires electric utilities in the State to be 100% zero carbon by 2045.

Colton Electric met 31% of its retail sales with renewable energy in 2017 and 18, and is on track to meet the 60% by 2030 target. In 2018, Colton Electric reduced its carbon resources by approximately 80% in 2018 with the expiration of the contract for energy from the San Juan Generating Station at the end of 2017.

The Utility has contracted for new, renewable energy sources to replace generation from San Juan. In March 2019, Colton Electric executed a purchased power agreement for 15 MW of baseload renewable energy from Ormat’s Mammoth Casa Diablo IV Geothermal Project, expected to be online by mid-2022. Additionally, the Utility continues to monitor developments in utility regulations and requirements at the state and federal level.

The Colton Electric Utility team of dedicated employees remain committed to providing the community with superior customer service and reliable electric service while planning for the future power needs of Colton.

The Electric Utility Department has the following Divisions:

ADMINISTRATION

The Administration Division is responsible for planning and managing power supply resources to meet CED’s current and future load requirements. Resource planning activities include finding cost effective resources that meet both State and Federal mandates for renewable resources, air quality, and climate change programs.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

The Administration Division is also responsible for the development and administration of the annual revenue and expense budget, utility accounting activities, regulatory reporting (including greenhouse gas and renewable portfolio standards.) at the local, State and Federal levels, legislative activities.

ENGINEERING

The Engineering Division provides support services to the Substation and Transmission/Distribution Divisions, inspection services to developers for all construction needs, works with customers to design and provide service connections to the system, and maintains the Electric Department's Geographic Information System (GIS) information.

SUBSTATION DIVISION

The City has five substations and one 66 kV switchyard that provide service to approximately 20,363 customers. Completion of the fifth substation and 66 kV switchyard in the Western portion of the City allows current and future development to occur in the Southwest portions of the City.

Substation personnel are responsible for construction, maintaining, and testing each of the 5 substations and 66 kV switchyard, installing metering equipment, testing and programming electric meters, reading meters for both electric and water customers, customer shut-offs, reconnect, and service field support.

TRANSMISSION/DISTRIBUTION

The Transmission/Distribution Division is primarily responsible for the installation, operation, repair, and maintenance of the overhead and underground electrical systems in the City of Colton. The Division also provides after-hours standby duties to the community to ensure a timely response to customers' electrical needs.

ENVIRONMENTAL SUSTAINABILITY & CONSERVATION

The Environmental Sustainability and Conservation division is responsible for development and management of energy efficiency and sustainability programs for the City of Colton. The State of California Public Utility Code requires each publicly owned utility to collect a non-by passable usage charge of 0.00029 cents per kWh to fund conservation and low-income programs. Funds from this charge are used for four purposes:

1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts.
2. Cost effective demand-side management programs that promote energy efficiency and energy conservation.
3. New investments in renewable energy resources and technologies.
4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported by competitive and regulated markets.

ACCOMPLISHMENTS

- ❖ Met 35.8% of retail energy requirements with renewable resources in 2021
- ❖ Reduced Green House Gas Emissions (GHG) by approximately 80%, and continue to seek non-GHG resources to meet any new demand.
- ❖ Completed the police station energy efficiency retrofits including new technologies to reduce viruses in the air filtration system for dispatch.
- ❖ Increased participation on CED Webshop and online rebates due to the continued COVID pandemic available on www.coltononline.com.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Continue to provide electric vehicle incentives including: Used Electric Vehicle Rebate, Low Income Used Electric Vehicle Rebate, Residential EV Charger Rebates, and Electric Forklifts
- ❖ Increased participation on all residential energy efficiency rebates saving 540,451 kWh.
- ❖ Continued the Energy Saving Tree Program saving 8,151.9 kWh giving away 200 trees.
- ❖ School program (Tinker) for the Colton School District 6th-8th grade classes combines classroom learning and home retrofit/energy efficiency audit for electric and water savings. 700 students registered with 68,093.74 kWh savings.
- ❖ Assisted small businesses with direct installation of energy efficiency products with results of 304,466 kWh savings.
- ❖ Continued the residential marketing strategy program called “Spring into Summer”. During the First Day of Spring, March 19, 2021 to the last day of Spring, June 19, 2021, residents received additional rebate incentives for Energy Efficient items prepared. This Summer program had the greatest impact because our residential rebate participation increased and residents were happy to save energy during the hotter months of summer reducing their energy usage and bills.
- ❖ Replaced over 35 electric poles as part of the Electric Department’s GO95 pole inspection program
- ❖ Replaced approximately 4 miles of underground electrical cable, increasing reliability and reducing the number of unplanned electrical outages in the City
- ❖ Colton Electric Utility participates in an energy storage-working group through SCPPA. Energy storage is being reviewed for future participation. Through funds made available in the Cap & Trade Program, CED completed the replacement of 11 old inefficient A/C units at City Facilities with Ice Bear thermal energy storage units.
- ❖ Retrofitted approximately 800 streetlights with LED fixtures.
- ❖ Upgraded perimeter fencing and gates at Century Substation.
- ❖ Upgraded security gates and lighting at Drew’s Substation.
- ❖ Upgraded security gates at Hub Substation.
- ❖ Installed security cameras at Hub Substation.
- ❖ Tested all 12kV circuit breakers and protection relays at Century Substation.
- ❖ Tested all 12kV circuit breakers and protection relays at North Substation.
- ❖ Installed 1792 Bridge Openway AMI electric meters:
 - 1,540 residential meters
 - 176 commercial meters
 - 76 industrial Time-of-Use meters
- ❖ Install new secondary conductors for Hub substation Transformer # 3
- ❖ Upgrade security lighting at Century Substation.
- ❖ Install new 1,500 Bridge OpenWay AMI electric meters for residential customers
- ❖ Install new 300 Bridge OpenWay AMI electric meters for commercial customers
- ❖ Test all 12kV circuit breakers and protection relays at Hub Substation.

OBJECTIVES

- ❖ Operate the electrical system safely with zero reportable accidents
- ❖ Meet all state and federal laws and regulations
- ❖ Provide service 99.9% of the time to Colton residents and businesses
- ❖ Complete replacement of 66 kV circuit breakers at Hub Substation

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Install new monitoring devices for 7 transformers at Hub, Century, and Drew's substations.
- ❖ Install security cameras at Century, Drew's, and North Substations.
- ❖ Replace the substation circuit breakers with modern circuit breakers
- ❖ Have retail rates at least 10% below surrounding utility rates
- ❖ Meet at least 33% of retail energy requirements through renewable resources by 2020 and 60% by 2030
- ❖ Execute new agreements for renewable energy resources to replace contracts expiring in the next 5 years
- ❖ Maintain a bond rating of A- or better
- ❖ Keep at least 25% of annual reserves in cash and cash equivalents
- ❖ Increase participation in energy efficiency programs to meet SB350 requirements
- ❖ Continue to evaluate electric poles due to damage and replace
- ❖ Replace 750k underground wire where needed
- ❖ Improve electric grid reliability

WATER UTILITY

The Water Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites. The Division works to improve the level of service provided by each of its divisions to its internal and external customers.

ADMINISTRATION AND TECHNOLOGY

The Administration and Technology staff work as a team under the direction and supervision of the Public Works and Utility Services Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

OPERATIONS

The Colton Water Utility has three primary operations areas:

Water Quality

Water Quality Technicians assure that all required sampling and laboratory analyses are completed and reported to the State Water Resources Control Board in accordance with the Title 22 of the Water Code. They also protect the City's water supply from contamination by implementing the state mandated City cross-connection control program.

Water Treatment

The Water Treatment operates, maintains, 6 reservoirs that store approximately 14.3 million gallons of water, 7 well pumping plants, 4 booster pumping plants, 5 pressure reducing stations and 2 perchlorate removal systems, which can treat up to 2,000 gallons of water per minute.

Water Distribution

The City of Colton's Water Distribution Operators maintain and repair approximately 120 miles of water pipelines ranging in size from 2" to 30", 8,868 residential water meters and 1,032 commercial/industrial water

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

meters. Water Distribution Operators maintain, repair, and operate 3,891 isolation valves ranging in size from 2” to 30” within four pressure zones and 1,594 fire hydrants located throughout the water distribution system.

WATER CONSERVATION

The City Colton Water Conservation Division strives to assist the department in meeting the States 20% reduction goals under SBx7-7. This is accomplished through various methods, such as internal efforts of upgrading landscaping and retrofitting fixtures. External efforts include things such as offering incentives to residents to install efficient fixtures, as well as utilizing Tinker for in the home water education retrofits that educates junior high school students on the nexus of energy and water, which also requiring them to learn about water conservation. The Water Conservation division also completed the 2020 Urban Water Management Plan update and the annual Water Loss Report filing.

ACCOMPLISHMENTS

- ❖ Three James Sullivan Wells – Abandonment completed
- ❖ Prado Booster Station upgrades completed
- ❖ Completed Plan Checking for Various Projects

OBJECTIVES

- ❖ Promote water conservation as a part of daily life for our residents and business, to preserve precious resources
- ❖ On-Going Valve Turning & Maintenance Program
- ❖ Construction of Rialto 3 - ongoing
- ❖ Seismic retrofit Mt. Vernon Bridge water transmission mainline couplers - waiting for FEMA to fund.
- ❖ Demolish Rialto Reservoir 1 – waiting for FEMA to fund.
- ❖ Construct Walnut Booster Station – ongoing.
- ❖ Wells 13 – Abandonment – scheduled for 2022.
- ❖ Wells 16 – Abandonment – scheduled for 2022.
- ❖ Wells 26 – Abandonment – scheduled for 2022.
- ❖ Katz Well – Abandonment – scheduled for 2022.
- ❖ Construct Well 31 – in progress.
- ❖ Drill new Well 32 – scheduled for construction, April 2022.
- ❖ Drill new Well 33 – scheduled for construction, April 2022.

De Berry Pipeline Project –Planning Stage

WASTEWATER UTILITY

The Wastewater Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites.

ADMINISTRATION AND TECHNICAL

The Administration and Technical staff work as a team under the direction and supervision of the Utility and Public Works Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

OPERATIONS

Collection

The City's Wastewater Utility provides sewer collection service to all facilities and properties throughout the City of Colton, City of Grand Terrace, and unincorporated County areas.

The Wastewater Utility staff operate the Water Reclamation Plant, which includes wastewater collection and lift station facilities throughout the City. It is responsible for maintenance and repair of sewer main lines, sewer laterals and storm drains, including cleaning and repair of catch basins and manhole structures.

The Wastewater Utility remains at all times in compliance with the Sanitary Sewer Overflow (SSO) Reduction Program, as mandated by the State Water Resources Control Board. This is helped by the fact that the division investigates all customer complaints for sewer backups and drainage problems in its ongoing service to customers.

The Wastewater Utility Collection Division utilizes robotic video for inspecting sewer pipes and prioritizing trenchless pipe rehabilitation projects. This Division also performs spot repairs, upgrades, and system improvements systems in accordance with Sewer System Management Plan (SSMP). It maintains a well-trained staff that continues to strive to provide a high level of service.

Waste Water Reclamation/Treatment

Waste Water Treatment Operators are certified to perform a primary treatment to separate and remove solids and then secondary treatment for a biological process to remove dissolved and suspended organic compounds. The reclamation plant treats an average of 5+ million gallons of waste water per day.

ACCOMPLISHMENTS

- ❖ Sewer Cured In Place Pipe (CIPP) Lining Project - Ongoing
- ❖ Repaired centrifuge #1
- ❖ Redesign of the Wastewater Administration Building completed.

OBJECTIVES

- ❖ Design Expansion of Reclamation Facility Plant #3, 30% design completed.
- ❖ Bid for Construction of the Wastewater Administration building - ongoing
- ❖ Begin Design of the Wastewater Facilities for Roquet Ranch and Pellisier Ranch
- ❖ Begin Design of New Lift Station in Southwest Colton
- ❖ Continue working with developers and property owner to facilitate timely review of development submittal such as grading plan, on-off site improvement, WQMP, traffic analysis, storm drain, water, sewer, and tract and parcel map
- ❖ Upgrade equipment within the treatment plant - ongoing

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

SOLID WASTE

The City of Colton is dedicated to providing a reliable and efficient collection of solid waste (garbage) for the citizens and businesses in the City of Colton. We also promote environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

The City of Colton and CR&R entered into a Solid Waste Franchise Service Agreement that allows the collection and composting of solid waste, green waste, recyclable materials and bulky items. Each single-family residence receives three 64-gallon containers: a black container for trash, a brown container for yard waste and a green container for recyclable items. These specially designed containers are lightweight with built-in wheels for easy movement. The automated refuse system uses modern, robotic trucks to empty containers. CR&R also provides outreach to the City's commercial customers for commercial recycling and organic waste programs.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2020 Council Approved	2021 Council Approved	2022 Council Approved	FY2022-23 Budget
Public Works	32.0	32.0	33.00	34.00
Administration	9.0	10.0	10.00	10.00
Engineering	10.0	10.0	9.00	9.00
Environmental, Sustainability & Conservation	5.0	5.0	5.00	5.00
Substation	11.0	11.0	12.00	12.00
Transmission/Distribution	17.0	17.0	17.00	17.00
Water Enterprise	15.5	15.5	15.50	15.50
Wastewater Enterprise	19.5	19.5	19.50	19.50
Total Department FTEs	119.0	120.0	121.0	122.0

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Fund				
General Fund	2,773,602	3,098,940	3,555,126	3,695,308
Gas Tax Fund	1,109,778	1,195,641	1,372,283	1,428,892
State Traffic Relief (SB-1) Fund	1,471,359	1,012,313	1,271,184	1,235,424
Pollution Reduction Fund	(1,707)	109,655	340,165	50,000
Community Development Act Fund	341,126	317,680	1,492,914	493,308
Measure I Fund	1,320,545	922,645	1,528,412	1,124,935
Local Fiscal Recovery Fund	-	-	1,805,576	8,750,050
Miscellaneous Grants Fund	783,821	367,508	2,695,862	-
Host City Fees - CIP Fund	7,730	1,076,576	672,609	226,800
Park Development Fund	126,249	150,684	-	-
Traffic Impact Fund	835,580	309,959	1,608,321	700,000
New Facilities Development Fund	-	-	-	-
Capital Improvement Projects Fund	1,087,140	1,731,312	3,260,965	17,926
Colton Crossing Fund	-	16,797	143,177	-
Building Maintenance Fund	952,617	798,948	1,920,297	2,403,132
Automotive Shop Fund	452,153	559,637	809,438	794,550
Electric Utility Fund	58,901,511	60,294,706	79,253,844	69,928,806
Public Benefit Fund	1,217,128	865,087	2,614,645	1,000,144
Water Utility Fund	9,604,982	9,021,325	31,866,846	13,520,684
Wastewater Utility Fund	10,031,438	10,033,766	16,626,253	11,108,345
Solid Waste Fund	2,899,098	2,977,416	3,026,659	3,080,633
LLMD #2	187,754	175,358	137,872	171,678
LLMD #1	269,493	278,668	326,472	337,698
Storm Water Fund	431,036	442,071	785,711	1,285,850
CFD 87-1 Debt Service Fund	-	7,000	21,663	3,517
CFD 88-1 Debt Service Fund	-	-	311,908	3,784
CFD 89-1 Debt Service Fund	-	21,000	64,760	3,527
CFD 89-2 Debt Service Fund	-	21,000	167,194	3,599
CFD 90-1 Debt Service Fund	491,798	21,000	65,657	3,499
Total Dollars by Fund	95,294,233	95,826,692	157,745,813	121,372,089

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	7,333,694	7,232,264	9,296,735	9,276,357
Part Time	93,393	204,898	296,913	284,492
Overtime	1,148,839	1,289,197	1,494,166	1,352,000
GASB 68 Net Pension Expense	2,102,233	791,376	-	-
GASB 75 Net OPEB Expense	351,825	476,063	-	-
Salary Related Benefits	1,040,586	920,736	1,228,887	1,323,508
Non-Persable Benefits	2,063,208	1,938,668	2,209,872	2,419,088
Persable Benefits	-	14,730	-	-
PERS Unfunded Liability	1,588,621	1,831,690	2,037,428	2,223,297
Education & Training	23,120	23,254	134,000	132,700
Uniforms & Safety Equipment	85,168	106,840	1,977,136	176,475
Total Salaries & Benefits	15,830,687	14,829,715	18,675,137	17,187,917
Maintenance & Operations	47,138,401	49,069,248	61,203,086	54,448,480
Contracted Services	5,615,863	5,559,670	8,738,032	8,712,829
Capital Improvements	7,174,029	6,667,970	41,597,458	13,627,453
Capital Outlay	(549,830)	(1,822,164)	3,858,210	5,932,990
Allocated Charges	6,818,389	7,695,017	8,895,344	10,069,819
Operating Transfers - Out	955,758	2,166,860	4,278,546	892,601
Administrative Transfers - Out	12,310,936	11,660,376	10,500,000	10,500,000
Total Dollars by Expense Category	95,294,233	95,826,692	157,745,813	121,372,089

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	720,845	610,515	782,079	859,975
Part Time	10,438	28,489	58,000	55,000
Overtime	82,906	135,140	137,000	90,000
Salary Related Benefits	87,257	76,587	103,622	123,256
Non-Persable Benefits	200,640	161,510	184,102	219,116
Persable Benefits	-	5	-	-
PERS Unfunded Liability	132,229	172,474	170,165	204,741
Education & Training	-	2,347	10,500	10,900
Uniforms & Safety Equipment	6,357	9,015	6,900	8,200
Total Salaries & Benefits	1,240,672	1,196,081	1,452,368	1,571,188
Maintenance & Operations	426,504	401,152	679,540	533,800
Contracted Services	447,803	486,541	573,928	582,000
Capital Improvements	-	27,448	-	-
Capital Outlay	22,126	104,521	72,000	5,000
Allocated Charges	581,015	818,257	718,709	937,827
Operating Transfers - Out	55,482	64,940	58,581	65,493
Total Dollars by Expense Category	2,773,602	3,098,940	3,555,126	3,695,308

Appropriations by Division

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Division				
Administration & Engineering	1,544,402	1,620,030	1,943,235	2,030,869
Street Maintenance	368,211	403,117	493,410	687,597
Parks	860,989	1,075,793	1,118,481	976,842
Total Dollars by Division	2,773,602	3,098,940	3,555,126	3,695,308

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

ELECTRIC UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	3,377,889	3,320,611	3,875,746	4,114,896
Part Time	21,560	74,846	54,913	39,492
Overtime	525,865	579,867	589,818	638,000
GASB 68 Net Pension Expense	1,229,510	462,844	-	-
GASB 75 Net OPEB Expense	513,958	275,615	-	-
Salary Related Benefits	513,683	406,566	584,270	627,578
Non-Persable Benefits	1,032,814	1,055,581	1,095,399	1,187,967
Persable Benefits	-	14,725	-	-
PERS Unfunded Liability	726,992	841,663	931,706	980,419
Education & Training	10,654	15,540	76,000	73,500
Uniforms & Safety Equipment	35,291	42,897	88,400	90,775
Total Salaries & Benefits	7,988,216	7,090,755	7,296,252	7,752,627
Maintenance & Operations	34,118,910	37,122,582	46,497,237	41,151,927
Contracted Services	512,053	594,770	2,052,603	1,922,566
Capital Improvements	1,364,224	1,125,001	6,838,917	2,109,000
Capital Outlay	(895,987)	(1,082,075)	1,236,869	1,103,600
Allocated Charges	3,198,122	3,466,392	4,511,220	5,075,471
Operating Transfers - Out	305,037	316,905	320,746	313,615
Administrative Transfers - Out	12,310,936	11,660,376	10,500,000	10,500,000
Total Dollars by Expense Category	58,901,511	60,294,706	79,253,844	69,928,806

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration	24,889,655	22,836,814	23,726,329	22,486,883
Engineering	1,035,288	823,647	1,258,329	1,362,464
Substation	1,878,306	1,901,943	4,602,482	3,518,647
Transmission/Distribution	2,785,161	2,955,572	4,450,914	4,216,220
Environmental Sustainability & Conservation	499,464	549,807	808,422	750,418
Purchased Power, Transmission & ISO	24,995,249	27,830,304	34,750,417	30,912,951
New Development	101,479	16,893	3,205,801	1,291,000
Agua Mansa Power Plant	2,186,377	2,785,299	4,237,348	4,238,223
Street Lighting	443,212	364,679	756,500	420,000
Underground Utilities	24,503	34,849	300,000	-
Power Resource Development	-	-	75,000	-
Meters	47,274	85,619	852,841	732,000
New Substations	-	-	-	-
EECBG - Energy Efficiency & Conservation	-	-	-	-
Rebates	15,544	109,279	229,461	-
Total Dollars by Division	58,901,511	60,294,706	79,253,844	69,928,806

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

PUBLIC BENEFIT FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	1,041,957	660,558	2,163,796	560,000
Contracted Services	175,171	156,281	450,849	440,144
Capital Improvements	-	-	-	-
Capital Outlay	-	48,247	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,217,128	865,087	2,614,645	1,000,144

Appropriations by Division

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Division				
Public Benefit - Residential	476,790	449,137	689,345	354,144
Public Benefit - Commercial	558,623	281,603	1,283,397	360,000
Public Benefit - Industrial	155,084	82,762	555,903	200,000
Public Benefit - Other Programs	26,631	51,585	86,000	86,000
Total Dollars by Division	1,217,128	865,087	2,614,645	1,000,144

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	1,149,636	1,149,306	1,838,188	1,831,156
Part Time	36,601	42,047	135,000	130,000
Overtime	219,181	223,731	376,748	268,000
GASB 68 Net Pension Expense	496,688	186,975	-	-
GASB 75 Net OPEB Expense	(12,757)	87,695	-	-
Salary Related Benefits	165,807	154,214	209,520	246,598
Non-Persable Benefits	265,777	227,525	339,372	401,528
Persable Benefits	-	-	-	-
PERS Unfunded Liability	262,316	309,093	399,853	433,662
Education & Training	4,762	2,600	23,000	23,800
Uniforms & Safety Equipment	15,579	16,006	29,000	29,000
Total Salaries & Benefits	2,603,590	2,399,191	3,350,681	3,363,744
Maintenance & Operations	5,117,427	5,107,419	5,623,003	5,831,138
Contracted Services	355,297	322,387	1,093,660	1,125,000
Capital Improvements	410,589	891,947	19,420,051	800,000
Capital Outlay	(42,516)	(849,336)	931,585	923,800
Allocated Charges	1,463,189	1,612,111	1,810,623	1,972,607
Operating Transfers - Out	110,065	116,381	137,652	138,719
Administrative Transfers - Out	(412,659)	(578,775)	(500,409)	(634,324)
Total Dollars by Expense Category	9,604,982	9,021,325	31,866,846	13,520,684

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Administration & Technology	198,943	19,044	677,279	812,043
Operations	9,124,427	8,900,596	15,461,810	11,676,141
Booster Stations	(0)	-	2,364,858	-
Reservoirs	-	-	3,705,877	-
New Wells	50	-	7,516,973	-
Main Line Replacement	-	-	1,607,084	500,000
Water Conservation	281,562	101,686	532,965	532,500
Total Dollars by Division	9,604,982	9,021,325	31,866,846	13,520,684

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WASTEWATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	1,288,350	1,305,046	1,735,709	1,372,172
Part Time	3,952	20,979	4,000	-
Overtime	223,710	244,796	300,000	260,000
GASB 68 Net Pension Expense	376,035	141,557	-	-
GASB 75 Net OPEB Expense	(149,376)	112,753	-	-
Salary Related Benefits	165,091	167,406	186,024	174,436
Non-Persable Benefits	288,375	263,765	317,370	314,926
Persable Benefits	-	-	-	-
PERS Unfunded Laibility	275,165	301,985	298,664	342,796
Education & Training	2,389	1,840	16,000	16,000
Uniforms & Safety Equipment	14,290	17,988	28,000	28,000
Total Salaries & Benefits	2,487,981	2,578,116	2,885,767	2,508,330
Maintenance & Operations	4,922,989	4,748,487	4,855,005	4,830,157
Contracted Services	717,063	599,270	957,411	1,014,254
Capital Improvements	599,504	109,880	5,620,007	200,000
Capital Outlay	(502,618)	(100,568)	229,693	196,600
Allocated Charges	1,278,404	1,406,103	1,475,144	1,615,027
Operating Transfers - Out	115,456	113,704	102,817	109,653
Administrative Transfers - Out	412,659	578,775	500,409	634,324
Total Dollars by Expense Category	10,031,438	10,033,766	16,626,253	11,108,345

Appropriations by Division

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Division				
Operations	9,649,157	10,033,716	11,006,246	10,908,345
RIX Facility	21,861	-	925,592	-
Water Treatment Plant	(0)	50	4,123,418	-
Sewer Line Replacement	360,420	-	370,997	-
Lift Stations	-	-	200,000	200,000
Total Dollars by Division	10,031,438	10,033,766	16,626,253	11,108,345

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

SOLID WASTE FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	9,917	8,497	10,539	10,768
Contracted Services	2,889,181	2,968,920	3,016,120	3,069,865
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,899,098	2,977,416	3,026,659	3,080,633

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GAS TAX FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the State Gas Tax allocations from the State of California. Gas Tax funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

In FY2015-16, street maintenance activities were moved directly to the Gas Tax fund. In prior years, the expenditures budgeted in the Gas Tax Fund represented a transfer of funds to the General Fund to cover costs expended for street maintenance and engineering from the General Fund.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	361,940	338,393	461,470	486,749
Part Time	-	-	-	-
Overtime	50,329	58,801	30,000	30,000
Salary Related Benefits	45,319	44,129	60,110	63,418
Non-Persable Benefits	155,607	101,430	124,396	136,322
Persable Benefits	-	-	-	-
PERS Unfunded Liability	88,331	89,328	106,441	115,825
Education & Training	362	-	1,500	1,500
Uniforms & Safety Equipment	4,001	8,069	5,610	5,900
Total Salaries & Benefits	705,889	640,150	789,527	839,714
Maintenance & Operations	100,327	132,155	164,165	145,400
Contracted Services	60,938	113,232	80,000	87,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	27,377	-
Allocated Charges	205,561	276,470	274,571	319,728
Operating Transfers - Out	37,063	33,634	36,643	37,050
Total Dollars by Expense Category	1,109,778	1,195,641	1,372,283	1,428,892

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STATE TRAFFIC RELIEF (SB-1) FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017, allocations from the State of California. SB-1 funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

Streets and Highways Code (SHC) Section 2032.5(a) articulates the general intent of the legislation that recipients of RMRA funding be held accountable for the efficient investment of public funds to maintain local streets and roads and are accountable to the people through performance goals that are tracked and reported.

Pursuant to SHC Section 2030(a), the objective of the Local Streets and Roads Program is to address deferred maintenance on the local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures.

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,471,359	1,012,313	1,271,184	1,235,424
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,471,359	1,012,313	1,271,184	1,235,424

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

POLLUTION REDUCTION (AQMD) FUND DEPARTMENT BUDGET SUMMARY

The Pollution Reduction Fund consists of AB2766 funds to implement programs that reduce air pollution from motor vehicles. These funds are used specifically to meet the requirements of the federal and state Clean Air Acts, and for the implementation of the Air Quality Management District (AQMD) Air Quality Management Plan.

Revenue to support this program is collected by the California Department of Motor Vehicles (DMV) as a Motor Vehicle Registration surcharge and forwarded to the AQMD for appropriate distribution throughout the state. Local governments receive a portion of this revenue based on population. In accordance with reporting requirements, the City reports on the use and results funded by AB2766 funds annually.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	16,129	8,871	-
Contracted Services	-	-	-	-
Capital Improvements	(1,707)	93,526	-	-
Capital Outlay	-	-	331,294	50,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	(1,707)	109,655	340,165	50,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COMMUNITY DEVELOPMENT ACT FUND DEPARTMENT BUDGET SUMMARY

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combining several funding programs into a single program called the Community Development Block Grant (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities by providing suitable housing and living environments and expanded economic activities.

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	289,376	229,071	909,128	329,818
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	51,750	88,609	583,786	163,490
Total Dollars by Expense Category	341,126	317,680	1,492,914	493,308

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MEASURE I FUND DEPARTMENT BUDGET SUMMARY

In 1989, the San Bernardino County voters approved the passage of Measure I, authorizing San Bernardino Associated Governments (SANBAG) acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax through 2010. In 2004, voters approved an extension of this sales tax through the year 2040.

This tax revenue is designated for transportation and traffic management programs.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,214,787	906,869	1,184,362	1,124,935
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	105,758	15,776	344,050	-
Total Dollars by Expense Category	1,320,545	922,645	1,528,412	1,124,935

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LOCAL FISCAL RECOVERY FUND DEPARTMENT BUDGET SUMMARY

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

The SLFRF program provides governments across the country with the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts
- Maintain vital public services, even amid declines in revenue resulting from the crisis
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year, as allowable within the grant provisions.

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	1,805,576	-
Total Salaries & Benefits	-	-	1,805,576	-
Maintenance & Operations	-	-	-	144,000
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	6,683,550
Capital Outlay	-	-	-	1,922,500
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	1,805,576	8,750,050

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MISCELLANEOUS GRANTS FUND (PUBLIC WORKS) DEPARTMENT BUDGET SUMMARY

NON-DEPARTMENTAL

Historically, this cost center accounts for grant dollars that are transferred to the General Fund and Capital Projects Funds to pay for specified projects per a Council-approved funding plan.

Unexpended appropriations related to ongoing projects or operations are carried forward into the following fiscal year.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	655,456	257,212	820,759	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	128,365	110,296	1,875,103	-
Total Dollars by Expense Category	783,821	367,508	2,695,862	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

HOST CITY FEES

In 1992, the City entered into a Memorandum of Understanding (MOU) with the County of San Bernardino establishing a fee of one dollar per ton of waste disposed at the Colton landfill for the duration of its life.

Subsequently, in 1998, the City entered into a 15-year Waste Disposal Agreement with the County. This agreement committed the City to deliver all controllable waste to a County landfill at a reduced rate for the term of the agreement. Including Colton, a total of 16 cities in San Bernardino County have entered into Waste Disposal Agreements.

This fund accounts for the funds collected under this agreement and have traditionally been used for maintenance and improvement of local roads impacted by disposal services and operations.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	7,730	-	-	-
Capital Improvements	-	1,076,576	672,609	226,800
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	7,730	1,076,576	672,609	226,800

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

PARK DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of park facilities necessary to accommodate the effects of growth in the community.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	5,391	5,371	-	-
Contracted Services	120,858	2,748	-	-
Capital Improvements	-	142,566	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	126,249	150,684	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

TRAFFIC IMPACT FEES FUND DEPARTMENT BUDGET SUMMARY

Traffic Impact Fees are collected from developers when new development occurs within the City. These fees are used to pay for traffic signals, widening roads or connecting and/or building new roads, as needed, due to the increase in traffic resulting from the development. Developers are required to either construct improvements or they are charged a fee, which the City utilizes to make the improvements.

Residential projects are charged a per unit fee, reflecting the average number of trips per day estimated to be made by the occupants of the new residence.

The fees and costs for commercial and industrial projects are based on the type of business and the square footage of the completed building, factored by the estimated number of trips per day anticipated to be generated by the new development.

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	44,177	-
Capital Improvements	832,263	297,454	1,421,119	700,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	3,317	12,505	143,025	-
Total Dollars by Expense Category	835,580	309,959	1,608,321	700,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

NEW FACILITIES DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The New Facilities Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future City facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CAPITAL IMPROVEMENT PROJECTS FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. These projects promote infrastructure, revitalization, renovation, and improvements to City roads, highways, parks, storm drains, water/wastewater, and city facilities.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	237,440	481,312	3,260,965	17,926
Capital Outlay	849,700	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	1,250,000	-	-
Total Dollars by Expense Category	1,087,140	1,731,312	3,260,965	17,926

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COLTON CROSSING FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. The Colton Crossing Fund was established to account for activities related to the Colton Crossing Rail Grade Separation Project.

The Colton Crossing Project is a rail improvement project with a funding agreement between the City of Colton, San Bernardino Associated Governments (SANBAG), Union Pacific Railroad (UPRR), and BNSF Railroad Company. The project will result in a grade separation between the UPRR and BNSF main tracks at the Colton Crossing to improve the rail operations, provide residents relief from the train-generated noise, and reduce the impact on local traffic circulation caused by the volume of trains utilizing this line.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	16,797	143,177	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	16,797	143,177	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

FACILITY & EQUIPMENT MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

The Facility & Equipment Maintenance Fund is an internal service fund that accounts for the internal general maintenance of City facilities, including building repairs, janitorial functions, in-house construction, preventative maintenance, and minor repairs to cooling systems. Additionally, this function provides administrative support and oversight as needed for contractor services. This function is funded through charges to all user departments.

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	156,273	193,577	218,019	206,839
Part Time	20,842	38,537	45,000	60,000
Overtime	31,280	22,380	31,600	18,000
Salary Related Benefits	26,683	29,012	28,539	27,889
Non-Persable Benefits	40,970	47,960	50,320	49,158
Persable Benefits	-	-	-	-
PERS Unfunded Liability	31,585	44,510	41,666	49,138
Education & Training	3,686	-	3,000	3,000
Uniforms & Safety Equipment	5,304	7,365	6,250	7,200
Total Salaries & Benefits	316,623	383,342	424,394	421,224
Maintenance & Operations	463,991	332,197	423,820	442,700
Contracted Services	51,869	28,369	70,000	70,000
Capital Improvements	100,736	-	-	-
Capital Outlay	6,145	38,283	987,739	1,453,490
Allocated Charges	-	-	-	-
Operating Transfers - Out	13,253	16,759	14,344	15,718
Total Dollars by Expense Category	952,617	798,948	1,920,297	2,403,132

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

AUTOMOTIVE SHOP FUND DEPARTMENT BUDGET SUMMARY

The Automotive Shop Fund is an internal service fund that accounts for the internal repair, maintenance, and/or replacement of all City owned vehicles. This function is funded through charges to all user departments.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	128,062	160,372	187,453	192,812
Part Time	-	-	-	-
Overtime	3,214	2,659	3,000	3,000
Salary Related Benefits	18,020	22,759	28,631	32,270
Non-Persable Benefits	32,082	38,717	45,549	49,990
Persable Benefits	-	-	-	-
PERS Unfunded Liability	31,585	35,546	43,066	46,018
Education & Training	292	-	2,500	2,500
Uniforms & Safety Equipment	3,399	3,861	4,400	4,400
Total Salaries & Benefits	216,654	263,914	314,599	330,990
Maintenance & Operations	210,796	263,575	438,360	400,840
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	11,450	18,764	41,653	48,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	13,253	13,384	14,826	14,720
Total Dollars by Expense Category	452,153	559,637	809,438	794,550

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #2 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	44,396	29,768	18,172	21,261
Part Time	-	-	-	-
Overtime	6,770	9,212	-	15,000
Salary Related Benefits	5,514	3,973	4,857	2,711
Non-Persable Benefits	13,002	9,294	5,428	6,743
Persable Benefits	-	-	-	-
PERS Unfunded Liability	9,636	7,418	4,902	5,070
Education & Training	-	-	-	-
Uniforms & Safety Equipment	482	676	1,000	1,000
Total Salaries & Benefits	79,800	60,340	34,359	51,785
Maintenance & Operations	12,990	12,034	13,850	14,850
Contracted Services	66,698	66,834	74,500	85,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	24,223	33,356	13,475	18,421
Operating Transfers - Out	4,043	2,793	1,688	1,622
Total Dollars by Expense Category	187,754	175,358	137,872	171,678

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #1 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	41,022	38,937	45,979	50,527
Part Time	-	-	-	-
Overtime	5,536	12,612	6,000	10,000
Salary Related Benefits	5,065	5,221	6,114	6,440
Non-Persable Benefits	12,058	13,630	13,597	15,908
Persable Benefits	-	-	-	-
PERS Unfunded Liability	9,636	6,182	11,204	12,089
Education & Training	-	-	-	-
Uniforms & Safety Equipment	465	583	1,000	1,000
Total Salaries & Benefits	73,782	77,165	83,894	95,964
Maintenance & Operations	64,565	62,617	75,500	68,500
Contracted Services	101,074	103,883	132,000	132,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	26,029	32,674	31,221	37,367
Operating Transfers - Out	4,043	2,328	3,857	3,867
Total Dollars by Expense Category	269,493	278,668	326,472	337,698

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 87-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 87-1 comprises approximately 49 gross acres in the northwest portion of the City, approximately one mile north of the Interstate 10 freeway. Projects funded include storm drain facilities, an equipped fire station, a multipurpose community building, and the expansion and rehabilitation of streets. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was paid off in Fiscal Year 2017-18. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	7,000	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	21,663	3,517
Total Dollars by Expense Category	-	7,000	21,663	3,517

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 88-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 88-1 comprises approximately 96 gross acres in the northwest portion of the City and in the southwest portion of the City of San Bernardino, bordered on the west by the Southern Pacific Railway, approximately one and a half miles north of the Interstate 10 freeway. Projects funded include permanent storm drain facilities, park facilities, and street improvements. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was paid off in Fiscal Year 2015-16. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	311,908	3,784
Total Dollars by Expense Category	-	-	311,908	3,784

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-1 comprises approximately 80 gross acres in the southern area of the City between Hunts Lane from the east and Cooley Drive from the west. Projects funded include the acquisition of school and park sites, the construction of park facilities, street improvements, and utilities required to serve the development built within the District. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	21,000	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	64,760	3,527
Total Dollars by Expense Category	-	21,000	64,760	3,527

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STORM WATER FUND DEPARTMENT BUDGET SUMMARY

The City recognizes the need to reduce pollution carried by storm water into local rivers and creeks. The City is responsible for ensuring, to the maximum extent practical, that all businesses and residents comply with the State Mandate.

A property tax assessment funds the City's state-mandated National Pollutant Discharge Elimination System (NPDES) program.

Appropriations by Category

	2019-2020	2020-2021	2021-2022	2022-2023
	Actuals	Actuals	Year End Projected	Budget
Dollars by Category				
Salary & Benefits				
Salary	65,281	85,738	133,920	139,970
Part Time	-	-	-	-
Overtime	48	-	20,000	20,000
Salary Related Benefits	8,147	10,869	17,200	18,912
Non-Persable Benefits	21,883	19,255	34,339	37,430
Persable Benefits	-	-	-	-
PERS Unfunded Liability	21,146	23,491	29,761	33,539
Education & Training	975	927	1,500	1,500
Uniforms & Safety Equipment	-	381	1,000	1,000
Total Salaries & Benefits	117,480	140,661	237,720	252,351
Maintenance & Operations	151,839	126,476	249,400	314,400
Contracted Services	109,128	116,435	192,784	185,000
Capital Improvements	-	-	35,180	200,000
Capital Outlay	1,870	-	-	230,000
Allocated Charges	41,846	49,654	60,381	93,371
Operating Transfers - Out	8,873	8,845	10,246	10,728
Total Dollars by Expense Category	431,036	442,071	785,711	1,285,850

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-2 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-2 comprises approximately 111 gross acres in the northwest portion of the City. It is bordered by Pepper Avenue to the west, the Union Pacific Railroad Company right-of-way to the east, San Bernardino Avenue to the south, and Randall Avenue to the north. Projects funded include flood control/storm drain improvements, sanitary sewer facilities, water system facilities, street improvements, landscaping improvements, a fire station, and park facilities.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was be defeased in Fiscal Year 2018-19. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	21,000	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	167,194	3,599
Total Dollars by Expense Category	-	21,000	167,194	3,599

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 90-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 90-1 comprises approximately 15 gross acres in the City generally located on the west side of Mount Vernon Avenue between Colton Avenue and Olive Street, and is divided into two tax rate areas. Tax rate Area No. 1 consists of five parcels totaling approximately 12.47 acres, and is subject to the special tax; however, the five parcels that compose Tax Rate Area No. 2, located in the southern portion of the district, are not obligated to pay the special tax pursuant to the District’s Rate and Method of Apportionment that was amended at the time of the refunding. Projects funded include the renovation of the commercial shopping center known as “Plaza Las Glorias,” new building construction, landscape and site improvements, and the addition of a public parking area. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2019-20.

Appropriations by Category

	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Year End Projected	2022-2023 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	490,798	21,000	-	-
Contracted Services	1,000	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	65,657	3,499
Total Dollars by Expense Category	491,798	21,000	65,657	3,499

OTHER SUMMARIES AND SCHEDULES





THIS PAGE INTENTIONALLY BLANK

CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source
Pavement Rehab- 9th Street to Valley Blvd	\$ 69,551	SB-1
Pavement Rehab - Eucalyptus Ave (San Bernardino to Randall	\$ 271,409	SB-1
Pavement Rehab -Valley Blvd (Rancho to BNSF RR Track	\$ 358,335	SB-1
Pavement Rehab - Pennsylvania Ave (Valley to F Street)	\$ 125,379	SB-1
Pavement Rehab - RV Center Drive (Washington to Milano)	\$ 128,251	SB-1
Pavement Rehab- Prado Lane/Chase Cyn. Lane (West City Limit to East En	\$ 282,499	SB-1
Alley Paving (9th and La Cadena)	\$ 91,100	CDBG
Alley Paving (Palm and Colton Ave)	\$ 39,000	CDBG
Alley Paving (N St. and O St)	\$ 40,000	CDBG
Alley Paving West of 7th St (North of ESt)	\$ 47,000	CDBG
Alley Paving West of 7th St (North of F St)	\$ 32,500	CDBG
Chavez Park Parking and ADA Improvement	\$ 80,218	CDBG
Pavement Rehab- Cooley Drive (I-215 Bridge to Ashley Way West)	\$ 364,406	Measure I
Pavement Rehab- 7th Street (Valley to H Street)	\$ 41,932	Measure I
Pavement Rehab- Rancho Ave (South of N St to Cement Plant Rd)	\$ 190,383	Measure I
Pavement Rehab-Citrus St (Bordwell to LaCadena)	\$ 100,635	Measure I
Pavement Rehab-Rosedale (Litton to Cordova)	\$ 45,320	Measure I
Pavement Rehab- Litton Ave (LaCadena to Bostick)	\$ 77,270	Measure I
Pavement Rehab- O Street (LaCadena to St 6th)	\$ 150,000	Measure I
Citywide Sidewalk/ADA Improvement	\$ 140,000	Measure I
Citywide Sidewalk/ADA Improvement	\$ 14,989	Measure I
Cooley Drive Medians	\$ 2,500,000	Local Fiscal Recovery
Install and Enhance Wifi at City Parks & Facilities	\$ 2,000,000	Local Fiscal Recovery
Camera System - City facilities & locations	\$ 500,000	Local Fiscal Recovery
Pool Improvements & Access to Free Swim Lessons	\$ 400,000	Local Fiscal Recovery
Outdoor Recreation Amenities (Fitness Equipment, Improved Park Lightin	\$ 450,000	Local Fiscal Recovery
General Community Center Facilities Improvements (Flooring, Restroom,	\$ 200,000	Local Fiscal Recovery
Police Station Surveillance System	\$ 125,000	Local Fiscal Recovery
Paving @ Dog Park	\$ 120,000	Local Fiscal Recovery
Citywide Vehicle Surveillance and Automated Plate Reader System	\$ 114,000	Local Fiscal Recovery
Teen Center-commerical stove & vent system purchase & installation	\$ 15,000	Local Fiscal Recovery
Replacement Digital Sign Station 211	\$ 9,550	Local Fiscal Recovery
Paseo Project Completion	\$ 250,000	Local Fiscal Recovery
Pavement Rehab - Hermosa Cemetery	\$ 226,800	Host City Fees
New Traffic Signal at 7th and Valley	\$ 400,000	Traffic Impact Fund
Traffic Signal Upgrade - La Cadena/Bordwell /Laurel	\$ 300,000	Traffic Impact Fund
ADA Compliant Ramps - 87-1 CFD Areas	\$ 3,517	Capital Improvement Fund
Slurry Seal Project & ADA Ramps 88-1 CFD Area	\$ 3,784	Capital Improvement Fund
ADA Compliant Ramps & Sidewalk Rehab - 89-1 CFD Areas	\$ 3,527	Capital Improvement Fund
ADA Compliant Ramps & Sidewalk Rehab - 89-2 CFD Areas	\$ 3,599	Capital Improvement Fund
ADA Compliant Ramp - Redlands Ave & Olive St 90-1 CFD	\$ 3,499	Capital Improvement Fund
Repair of Storm Drain - Downtown Area -Various Location	\$ 200,000	Storm Water

CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source
Substation	\$ 168,000	Electric Utility
Century Substation Line # 1 - 66kV Circuit Breaker Replacement	\$10,000	
Century Substation Line # 2 - 66kV Circuit Breaker Replacement	\$10,000	
Century Substation Line # 1 - 66kV Circuit Breaker Replacement	\$10,000	
3 Voltage Transformers for Hub Station	\$15,000	
Hub Station Line #2 Gang Switch with grounding	\$8,000	
Century LTC #1 Oil filtering unit	\$15,000	
Century LTC #2 Oil filtering unit	\$15,000	
Replace North transformer monitoring devices	\$30,000	
Replace Hub transfer monitoring devices	\$5,000	
LTC Controller upgrade at West Substation	\$20,000	
LTC #1 Controller upgrade at North Substation	\$20,000	
SCADA Remote Access upgrade	\$10,000	
New Development	\$ 1,291,000	Electric Utility
Pole Replacement	\$225,000	
La Loma/Cooley Backfeed Design and Construction	\$600,000	
Distribution Transformers	\$366,000	
Additional Amount for Old Stater Bros. Warehouse	\$100,000	
Meters	\$ 635,000	Electric Utility
Electric Meter Fixed Network	\$110,000	
Electric Meters - AMI Meter Replacement	\$400,000	
Lockring Replacements	\$75,000	
CTs & Test Switches	\$50,000	
Well & Booster Rehabilitation/Maintenance Repairs	\$ 500,000	Water Enterprise Fund
Water Efficient Landscape Upgrades/Median Projects	\$ 300,000	Water Enterprise Fund
Center Street Lift Station Feasibility Study	\$ 200,000	Wastewater Enterprise Fund
Total Capital Improvement Project Summary	9,600,527	

City of Colton
Authorized Full-Time Positions
 July 1, 2022

SUMMARY

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2022	Reorg (7/6/21) FY 2022	Mid-Year Budget FY 2022	Original Adopted FY 2023
City Council	7.00	7.00	7.00	7.00
City Clerk	3.00	3.00	3.00	3.00
City Treasurer	1.00	1.00	1.00	1.00
City Manager	6.00	6.00	5.00	4.00
Human Resources & Risk Management Department	4.00	4.00	4.00	5.00
Finance Department	27.00	27.00	28.00	28.00
Community Services Department	14.70	14.70	14.70	14.70
Development Services Department	12.00	12.00	13.00	13.00
Police Department	89.00	89.00	89.00	89.00
Fire Department	43.00	43.00	44.00	44.00
Public Works & Utility Services Department	121.00	121.00	121.00	122.00
Total - City Full-Time Positions	327.70	327.70	329.70	330.70

DETAIL

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2022	Reorg (7/6/21) FY 2022	Mid-Year Budget FY 2022	Mid-Year Budget FY 2022
City Council				
Mayor	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00
City Council Totals: (Full Time Positions)	7.00	7.00	7.00	7.00
City Clerk				
Deputy City Clerk	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
City Council Totals: (Full Time Positions)	3.00	3.00	3.00	3.00
City Treasurer				
City Treasurer	1.00	1.00	1.00	1.00
City Treasurer Totals: (Full Time Positions)	1.00	1.00	1.00	1.00
City Manager				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	0.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	0.00	0.00
Economic Development Manager	1.00	1.00	1.00	1.00
Economic Development Project Manager I/II	1.00	1.00	1.00	1.00
City Manager Totals: (Full Time Positions)	6.00	6.00	5.00	4.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2022	Reorg (7/6/21) FY 2022	Mid-Year Budget FY 2022	Mid-Year Budget FY 2022
Human Resources & Risk Management				
Human Resources & Risk Management Director	0.00	0.00	0.00	1.00
Human Resources Director	1.00	1.00	1.00	0.00
Senior Human Resources Analyst	0.00	0.00	0.00	1.00
Senior Risk Management Analyst	0.00	0.00	0.00	1.00
Human Resource Analyst	1.00	1.00	1.00	1.00
Human Resource Specialist	2.00	2.00	2.00	1.00
Human Resources Totals: (Full Time Positions)	4.00	4.00	4.00	5.00
Finance Department				
Finance Director	1.00	1.00	1.00	1.00
Finance				
Finance Manager	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00
Payroll Analyst	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	2.00	2.00
Payroll Technician I/II	1.00	1.00	1.00	1.00
Account Technician I/II	2.00	2.00	2.00	2.00
Customer Service				
Purchasing/Customer Service Manager	0.80	0.80	0.80	0.80
Senior Customer Service Representative	2.00	2.00	2.00	2.00
Customer Service Representative I/II	10.00	10.00	10.00	10.00
Purchasing				
Purchasing/Customer Service Manager	0.20	0.20	0.20	0.20
Warehouse Supervisor	1.00	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00	1.00
Account Technician I/II	1.00	1.00	1.00	1.00
Information Systems				
I.T. Supervisor	1.00	1.00	1.00	1.00
I.T. Coordinator	1.00	1.00	1.00	1.00
Utilities Business Systems Analyst	0.00	0.00	0.00	0.00
Network Technician	1.00	1.00	1.00	1.00
Finance Department Totals: (Full Time Positions)	27.00	27.00	28.00	28.00
Community Services				
Community Services Director	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Community Child Care Manager	1.00	1.00	1.00	1.00
Community Child Care Administrative Assistant	1.00	1.00	1.00	1.00
Community Child Care Site Supervisor	1.00	1.00	1.00	1.00
Community Child Care Asst Site Supervisor	1.70	1.70	1.70	1.70
Library Branch Manager (pending due diligence)	1.00	1.00	1.00	1.00
Homeless Solutions Coordinator	1.00	1.00	1.00	1.00
Recreation Services Manager	1.00	1.00	1.00	1.00
Recreation Services Coordinator	5.00	5.00	5.00	5.00
Community Services Totals: (Full Time Positions)	14.70	14.70	14.70	14.70

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2022	Reorg (7/6/21) FY 2022	Mid-Year Budget FY 2022	Mid-Year Budget FY 2022
Development Services				
Development Services Director	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00
Planning/Building Technician	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00
Plans Examiner I/II	1.00	1.00	1.00	1.00
Building Inspector I/II	1.00	1.00	1.00	1.00
Business License/Collections Officer	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00
Assistant Planner (Pending Due Diligence)	0.00	0.00	1.00	1.00
Development Services Totals: (Full Time Positions)	12.00	12.00	13.00	13.00
Police Department				
Police Chief	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00	1.00
Community Service Officer	5.00	5.00	5.00	5.00
Police Lieutenant	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00
Police Corporal/Detective	12.00	12.00	12.00	12.00
Police Officer/Trainee	34.00	34.00	34.00	34.00
Animal Services Officer	2.00	2.00	2.00	2.00
Code Compliance Officer	4.00	4.00	4.00	5.00
Supervising Communication Dispatcher	1.00	1.00	1.00	1.00
Police Dispatcher I/II	9.00	9.00	9.00	9.00
Senior Police Dispatchers	2.00	2.00	2.00	2.00
Administrative Assistant	0.00	0.00	0.00	0.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Clerk I/II	4.00	4.00	4.00	4.00
Police Maintenance Worker I	1.00	1.00	1.00	0.00
Police Department Totals: (Full Time Positions)	89.00	89.00	89.00	89.00
Fire Department				
Fire Chief	1.00	1.00	1.00	1.00
Fire Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	12.00	12.00	12.00	12.00
Fire Engineer	12.00	12.00	12.00	12.00
Firefighter Medic	12.00	12.00	12.00	12.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Safety Specialist I/II	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Office Specialist I/II	0.00	0.00	1.00	1.00
Fire Department Totals: (Full Time Positions)	43.00	43.00	44.00	44.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2022	Reorg (7/6/21) FY 2022	Mid-Year Budget FY 2022	Mid-Year Budget FY 2022
Public Works & Utility Services				
Public Works & Utility Services Director	1.00	1.00	1.00	1.00
Assistant Director of Utility Operations	1.00	1.00	1.00	1.00
Assistant Director of Public Works & Engineering	1.00	1.00	1.00	1.00
Public Works - Operations				
Public Works Superintendent	1.00	0.00	0.00	0.00
Public Works Supervisor	0.00	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00	1.00
Equipment Operator I/II	1.00	1.00	1.00	1.00
Maintenance Crew Leader	1.00	1.00	1.00	1.00
Maintenance Worker I/II	19.00	19.00	19.00	19.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	2.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00
Building Maintenance Worker I/II	2.00	2.00	2.00	3.00
Maintenance Electrician (moved from Substation)	1.00	1.00	1.00	1.00
Public Works Division Totals: (All Positions)	30.00	30.00	30.00	31.00
Administration				
Utilities Planning Manager	1.00	1.00	1.00	1.00
Utilities Executive Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	2.00	2.00	2.00
Senior Office Specialist	1.00	0.00	0.00	0.00
Office Specialist I/II	1.00	1.00	0.00	0.00
PW/W/WW Administrative Manager	1.00	1.00	1.00	1.00
Utilities Financial Analyst	0.00	0.00	0.00	0.00
Utility Resources Analyst	1.00	1.00	1.00	1.00
Utilities Business Systems Analyst	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Administrative Analyst I	1.00	1.00	2.00	2.00
Subtotals:	10.00	10.00	10.00	10.00
Engineering				
Elec. Utilities System Designer	1.00	1.00	1.00	1.00
Engineering/GIS Technician	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Utilities Engineer	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00
Public Works & Utility Inspector	1.00	1.00	1.00	1.00
Senior Electric Utility Inspector	1.00	1.00	1.00	1.00
Capital Project Manager	1.00	1.00	1.00	1.00
Subtotals:	9.00	9.00	9.00	9.00
Environmental, Sustainability, & Conservation				
Environment & Conservation Supervisor	1.00	1.00	1.00	1.00
Senior Energy Services Specialist	1.00	1.00	1.00	1.00
Senior Water Conservation Specialist	1.00	1.00	1.00	1.00
Office Specialist I/II	2.00	2.00	2.00	2.00
Subtotals:	5.00	5.00	5.00	5.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2022	Reorg (7/6/21) FY 2022	Mid-Year Budget FY 2022	Mid-Year Budget FY 2022
Substation				
Substation Superintendent	1.00	1.00	1.00	1.00
Substation Operations Supervisor	1.00	1.00	1.00	1.00
Substation Electrician/Substation Apprentice/Sr. Substation Electrician	5.00	5.00	5.00	5.00
Senior Consumer Service Field Rep	1.00	1.00	1.00	1.00
Consumer Service-Field Rep I/II	4.00	4.00	4.00	4.00
Subtotals:	12.00	12.00	12.00	12.00
Transmission/Distribution				
Transmission/Dist. Superintendent	0.00	0.00	0.00	0.00
Electric Field Operations Foreman	1.00	1.00	1.00	1.00
Line Crew Supervisor	3.00	3.00	3.00	3.00
Service Crew Supervisor	1.00	1.00	1.00	1.00
Powerline Technician/Apprentice/Apprentice Trainee	12.00	12.00	12.00	12.00
Subtotals:	17.00	17.00	17.00	17.00
Water Utility				
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50
Water Utilities Supervisor	1.00	1.00	1.00	1.00
Senior Water Quality Technician	1.00	1.00	1.00	1.00
Water Quality Technician II	1.00	1.00	1.00	1.00
Senior Water Treatment Operator	1.00	1.00	1.00	1.00
Water Treatment Operator III	1.00	1.00	1.00	1.00
Water Treatment Operator I/II	1.00	1.00	1.00	1.00
Senior Water Distribution Operator	1.00	1.00	1.00	2.00
Water Distribution Operator I/II	6.00	6.00	6.00	6.00
Water Distribution Operator III	2.00	2.00	2.00	1.00
Subtotals:	15.50	15.50	15.50	15.50
Wastewater Utility				
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50
Collection System Maintenance Supervisor	1.00	1.00	1.00	1.00
Senior Collection System Maintenance Technician	1.00	1.00	1.00	1.00
Collection System Maintenance Technician I/II	5.00	5.00	5.00	5.00
Wastewater Utilities Supervisor	1.00	1.00	1.00	1.00
Senior Wastewater Treatment Plant Operator	2.00	2.00	2.00	2.00
Wastewater Treatment Plant Operator I/II	7.00	7.00	7.00	7.00
Wastewater Treatment Plant Mechanic I/II	2.00	2.00	2.00	2.00
Subtotals:	19.50	19.50	19.50	19.50
Public Works & Utility Services Department Totals: (Full-time)	121.00	121.00	121.00	122.00

SALARY TABLE
FY 2021-22
FULL TIME CLASSIFICATIONS
REVISED 5/17/2022

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Account Technician I	general	110	8/21/2021	19.5984	20.5783	21.6072	22.6876	23.8220	3,397.05	3,566.90	3,745.25	3,932.51	4,129.15	40,764.62	42,802.76	44,942.82	47,190.26	49,549.76
Account Technician II	general	116	8/21/2021	21.5558	22.6336	23.7652	24.9535	26.2012	3,736.33	3,923.16	4,119.30	4,325.27	4,541.53	44,835.96	47,077.68	49,431.72	51,903.28	54,498.34
Accountant	general	142	8/21/2021	26.7039	28.0391	29.4411	30.9131	32.4588	4,628.67	4,860.11	5,103.13	5,358.27	5,626.20	55,544.06	58,321.38	61,237.28	64,299.30	67,514.46
Administrative Analyst I	midmngt	204	11/27/2021	27.4654	28.8387	30.2806	31.7947	33.3844	4,760.67	4,998.72	5,248.63	5,511.08	5,786.64	57,127.98	59,984.60	62,983.70	66,132.82	69,439.76
Administrative Analyst II	midmngt	234	11/27/2021	30.2095	31.7201	33.3061	34.9713	36.7199	5,236.32	5,498.15	5,773.06	6,061.69	6,364.78	62,836.02	65,977.60	69,276.74	72,740.46	76,377.34
Administrative Assistant	general	126	8/21/2021	20.4480	21.4705	22.5439	23.6711	24.8548	3,544.32	3,721.56	3,907.60	4,103.00	4,308.17	42,532.10	44,658.64	46,891.26	49,235.94	51,697.88
Animal Services Officer	general	506	8/21/2021	19.3453	20.3126	21.3282	22.3946	23.5144	3,353.18	3,520.86	3,696.88	3,881.73	4,075.83	40,238.38	42,250.00	44,362.76	46,580.82	48,909.90
Assistant City Manager	executive	817	12/25/2021					93,2466					16,162.74					193,952.92
Assistant Director of Public Works & Engineering	executive	838	12/25/2021	68.2606	71.6737	75.2573	79.0202	82.9713	11,831.85	12,423.44	13,044.61	13,696.84	14,381.68	141,982.14	149,081.25	156,535.32	164,362.09	172,580.19
Assistant Director of Utility Operations	executive	841	12/25/2021	68.2606	71.6737	75.2573	79.0202	82.9713	11,831.85	12,423.44	13,044.61	13,696.84	14,381.68	141,982.14	149,081.25	156,535.32	164,362.09	172,580.19
Associate Engineer	midmngt	263	11/27/2021	41.3114	43.3770	45.5459	47.8231	50.2143	7,160.64	7,518.69	7,894.62	8,289.34	8,703.82	85,927.66	90,224.16	94,735.16	99,472.10	104,445.90
Associate Planner	midmngt	210	11/27/2021	31.7388	33.3260	34.9920	36.7416	38.5788	5,501.39	5,776.51	6,065.28	6,368.55	6,686.99	66,016.86	69,317.82	72,783.62	76,422.58	80,243.80
Building Inspector I	general	131	8/21/2021	22.6508	23.7833	24.9726	26.2211	27.5323	3,926.13	4,122.44	4,328.58	4,544.99	4,772.26	47,113.82	49,469.42	51,942.80	54,539.94	57,267.08
Building Inspector II	general	179	8/21/2021	26.4774	27.8012	29.1913	30.6509	32.1835	4,589.41	4,818.88	5,059.83	5,312.82	5,578.48	55,072.94	57,826.60	60,717.80	63,753.82	66,941.42
Building Maintenance Supervisor	midmngt	253	11/27/2021	34.7250	36.4612	38.2843	40.1985	42.2084	6,019.00	6,319.93	6,635.95	6,967.74	7,316.13	72,228.00	75,839.14	79,631.24	83,612.88	87,793.68
Building Official	midmngt	093	11/27/2021	50.1603	52.6683	55.3018	58.0669	60.9702	8,694.44	9,129.17	9,585.64	10,064.92	10,568.17	104,333.32	109,550.22	115,027.64	120,779.10	126,818.12
Business Lic./Collections Ofcr.	midmngt	206	11/27/2021	23.5381	24.7150	25.9508	27.2483	28.6108	4,079.94	4,283.94	4,498.14	4,723.04	4,959.21	48,959.30	51,407.20	53,977.82	56,676.36	59,510.36
Capital Project Manager	midmngt	837	11/27/2021	40.1264	42.1327	44.2393	46.4513	48.7739	6,955.24	7,303.00	7,668.15	8,051.56	8,454.14	83,462.86	87,636.12	92,017.90	96,618.86	101,449.66
Chief Deputy City Clerk	midmngt	278	12/25/2021	28.4724	29.8960	31.3908	32.9604	34.6084	4,935.21	5,181.97	5,441.07	5,713.14	5,998.78	59,222.54	62,183.68	65,292.76	68,557.32	71,985.42
City Clerk	elected		1/1/2016										370.00					4,440.00
City Engineer	executive	999	12/25/2021					68,4240					11,860.16					142,321.90
City Manager	contract	812	12/21/2021					97,6870					16,932.42					203,189.00
City Treasurer	elected		1/1/2016										2,225.00					26,700.00
Code Enforcement Officer	general	138	8/21/2021	24.7782	26.0170	27.3180	28.6838	30.1180	4,294.89	4,509.62	4,735.12	4,971.86	5,220.45	51,538.50	54,115.36	56,821.18	59,662.20	62,645.44
Collection System Maintenance Supervisor	midmngt	257	11/27/2021	38.0026	39.9027	41.8978	43.9927	46.1923	6,587.12	6,916.47	7,262.28	7,625.39	8,006.66	79,045.20	82,997.46	87,147.32	91,504.92	96,080.14
Collection System Maintenance Technician I	ibew2	158	1/1/2022	22.1497	23.2573	24.4201	25.6410	26.9230	3,839.27	4,031.27	4,232.82	4,444.44	4,666.65	46,071.48	48,375.08	50,793.60	53,333.54	55,999.84
Collection System Maintenance Technician II	ibew2	197	1/1/2022	25.4799	26.7538	28.0917	29.4962	30.9710	4,416.51	4,637.32	4,869.22	5,112.68	5,368.30	52,998.14	55,648.06	58,430.32	61,352.20	64,419.68
Collections Systems Maint Worker in Trg	ibew2	190	1/1/2022	17.7242	18.6105	19.5411	20.5181	21.5439	3,072.19	3,225.82	3,387.13	3,556.46	3,734.27	36,866.70	38,709.84	40,645.28	42,677.70	44,811.26
Community Child Care Admin. Asst.	general	134	8/21/2021	20.4480	21.4705	22.5439	23.6711	24.8548	3,544.32	3,721.56	3,907.60	4,103.00	4,308.17	42,532.10	44,658.64	46,891.26	49,235.94	51,697.88
Community Child Care Asst Site Supvr.	midmngt	261	11/27/2021	17.6725	18.5562	19.4839	20.4581	21.4811	3,063.23	3,216.41	3,377.22	3,546.08	3,723.40	36,758.80	38,596.74	40,526.46	42,552.90	44,680.74
Community Child Care Manager	midmngt	252	11/27/2021	33.5136	35.1893	36.9488	38.7962	40.7361	5,809.03	6,099.48	6,404.45	6,724.68	7,060.93	69,708.34	73,193.90	76,853.40	80,696.20	84,730.88
Community Child Care Site Supvr.	midmngt	260	11/27/2021	19.6299	20.6115	21.6420	22.7241	23.8603	3,402.51	3,572.65	3,751.29	3,938.85	4,135.78	40,830.14	42,871.66	45,015.36	47,266.18	49,629.32
Community Service Officer	general	607	8/21/2021	19.1327	20.0893	21.0937	22.1485	23.2559	3,316.34	3,482.14	3,656.25	3,839.08	4,031.03	39,795.86	41,785.64	43,875.00	46,068.62	48,372.22
Community Services Director *	executive	804	12/25/2021					82,9713					14,381.68					172,580.16
Consumer Service Field Rep. I	ibew	971	12/30/2017	25.5064	26.7816	28.1208	29.5269	31.0031	4,421.11	4,642.15	4,874.26	5,117.99	5,373.88	53,053.26	55,705.78	58,491.16	61,415.90	64,486.50
Consumer Service Field Rep. II	ibew	973	12/30/2017	28.0641	29.4674	30.9406	32.4878	34.1120	4,864.45	5,107.68	5,363.04	5,631.21	5,912.75	58,373.38	61,292.14	64,356.50	67,574.52	70,952.96
Customer Svc. Rep. I	general	107	8/21/2021	17.4774	18.3512	19.2688	20.2323	21.2439	3,029.42	3,180.87	3,339.93	3,506.93	3,682.27	36,353.20	38,170.60	40,079.26	42,083.08	44,187.26
Customer Svc. Rep. II	general	113	8/21/2021	19.2334	20.1951	21.2049	22.2651	23.3784	3,333.79	3,500.49	3,675.52	3,859.29	4,052.26	40,005.42	42,005.86	44,106.14	46,311.46	48,627.02
Deputy City Clerk	cnfdtl	173	2/1/2022	24.3709	25.5894	26.8689	28.2125	29.6231	4,224.29	4,435.50	4,657.28	4,890.16	5,134.67	50,691.68	53,226.16	55,887.52	58,682.00	61,616.10
Deputy Fire Chief	executive	993	12/25/2021	64.4060	67.6263	71.0076	74.5580	78.2859	11,163.70	11,721.88	12,307.97	12,923.37	13,569.54	133,964.40	140,662.56	147,695.64	155,080.44	162,834.48
Development Services Director *	executive	810	12/25/2021					82,9713					14,381.68					172,580.16
Economic Development Manager	midmngt	226	11/27/2021	44.7352	46.9719	49.3205	51.7865	54.3759	7,754.11	8,141.79	8,548.88	8,976.33	9,425.16	93,049.06	97,701.50	102,586.90	107,715.92	113,101.82
Economic Development Project Manager I	midmngt	272	11/27/2021	31.6130	33.1937	34.8533	36.5960	38.4258	5,479.59	5,753.57	6,041.24	6,343.31	6,660.47	65,755.04	69,042.74	72,494.76	76,119.68	79,925.56
Economic Development Project Manager II	midmngt	273	11/27/2021	37.9318	39.8284	41.8198	43.9108	46.1062	6,574.84	6,903.60	7,248.76	7,611.21	7,991.74	78,898.04	82,843.02	86,985.08	91,334.36	95,901.00
Electric Field Operations Foreman	ibew		7/6/2021	51.2562	53.8190	56.5100	59.3355	62.3022	8,884.41	9,328.63	9,795.06	10,284.81	10,799.05	106,612.90	111,943.54	117,540.72	123,417.75	129,588.64
Electric Utility Director *	executive	836	12/25/2021					88,8063					15,393.09					184,717.08
Electric Utility Inspector	ibew	920	12/30/2017	35.6983	37.4831	39.3574	41.3251	43.3915	6,187.70	6,497.08	6,821.95	7,163.02	7,521.19	74,252.36	77,964.90	81,863.34	85,956.26	90,254.32
Electric Utility System Designer	midmngt	250	11/27/2021	39.9017	41.8968	43.9916	46.1912	48.5008	6,916.30	7,262.11	7,625.20	8,006.48	8,406.80	82,995.38	87,145.24	91,502.58	96,077.80	100,881.56
Electrical Sys Engineer/GIS Project Manager	midmngt	221	11/27/2021	38.8821	40.8262	42.8675	45.0109	47.2614	6,739.57	7,076.55	7,430.37	7,801.89	8,191.97	80,874.82	84,918.34	89,164.40	93,622.88	98,303.92
Energy Services Specialist	midmngt	231	11/27/2021	33.6458	35.3281	37.0945	38.9492	40.8967	5,831.93	6,123.53	6,429.71	6,751.19	7,088.77	69,983.42	73,482.50	77,156.56	81,014.44	85,064.98
Engineering Assistant	midmngt	264	11/27/2021	34.6025	36.3326	38.1492	40.0567	42.0595	5,997.77	6,297.66	6,612.52	6,943.16	7,290.32	71,973.20	75,571.86	79,350.44	83,317.78	87,484.02
Engineering GIS Technician	ibew	907	12/30/2017	32.0504	33.6529	35.3356	37.1024	38.9575	5,555.40	5,833.17	6,124.84	6,431.08	6,752.63	66,664.78	69,997.98	73,498.10	77,172.94	81,031.60
Engineering Manager	midmngt	207	11/27/2021	43.7660	45.9543	48.2519	50.6645	53.1978	7,586.10	7,965.41	8,363.66	8,781.84	9,220.95	91,033.02	95,585.10	100,364.16	105,382.16	110,651.58
Engineering Technician I	general	125	8/21/2021	23.8278	25.0192	26.2702	27.5837	28.9629	4,130.15	4,336.66	4,553.51	4,781.18	5,020.24	49,561.98	5			

SALARY TABLE
FY 2021-22
FULL TIME CLASSIFICATIONS
REVISED 5/17/2022

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Fire Engineer	fire	303	11/27/2021	27.7482	29.1356	30.5924	32.1219	33.7281	6,733.57	7,070.25	7,423.76	7,794.92	8,184.69	80,802.54	84,842.94	89,084.84	93,539.16	98,216.30
Fire Marshal	fire	306	11/27/2021	55.3991	58.1690	61.0775	64.1314	67.3379	9,602.51	10,082.62	10,586.77	11,116.11	11,671.91	115,229.92	120,991.52	127,041.20	133,393.26	140,062.78
Fire Safety Specialist I	general	157	8/21/2021	22.6508	23.7833	24.9726	26.2211	27.5323	3,926.13	4,122.44	4,328.58	4,544.99	4,772.26	47,113.82	49,469.42	51,942.80	54,539.94	57,267.08
Fire Safety Specialist II	general	330	8/21/2021	26.4774	27.8012	29.1913	30.6509	32.1834	4,589.41	4,818.88	5,059.83	5,312.82	5,578.46	55,072.94	57,826.60	60,717.80	63,753.82	66,941.42
Firefighter	fire	301	12/29/2018	21.6238	22.7051	23.8404	25.0323	26.2839	5,247.39	5,509.77	5,785.26	6,074.51	6,378.23	62,968.62	66,117.22	69,423.12	72,894.12	76,538.80
Firefighter Medic	fire	308	11/27/2021	26.0146	27.3153	28.6810	30.1151	31.6209	6,312.87	6,628.51	6,959.93	7,307.93	7,673.33	75,754.38	79,542.32	83,519.28	87,695.14	92,080.04
GIS Specialist	general	166	8/21/2021	24.7655	26.0038	27.3040	28.6691	30.1027	4,292.69	4,507.32	4,732.69	4,969.30	5,217.80	51,512.24	54,087.80	56,792.32	59,631.78	62,613.46
Homeless Solutions Coordinator	general	103	8/21/2021	24.3780	25.5969	26.8768	28.2205	29.6316	4,225.52	4,436.80	4,658.65	4,891.55	5,136.15	50,706.24	53,241.50	55,903.64	58,698.90	61,633.78
Human Resources Analyst	cnfdtl	835	12/25/2021	33.2305	34.8920	36.6366	38.4683	40.3918	5,759.95	6,047.95	6,350.35	6,667.83	7,001.24	69,119.44	72,575.36	76,203.92	80,014.22	84,015.10
Human Resources Director *	executive	994	12/25/2021					82,971.3					14,381.68				172,580.16	
Human Resources Manager	cnfdtl	218	12/25/2021	47.5736	49.9523	52.4499	55.0725	57.8260	8,246.10	8,658.40	9,091.32	9,545.90	10,023.18	98,953.14	103,900.94	109,095.74	114,550.54	120,278.08
Human Resources Specialist	cnfdtl	149	12/25/2021	26.7448	28.0820	29.4862	30.9605	32.5085	4,635.76	4,867.54	5,110.94	5,366.49	5,634.81	55,629.08	58,410.56	61,331.14	64,397.84	67,617.42
Human Resources Technician	general	145	8/21/2021	22.3614	23.4794	24.6534	25.8861	27.1804	3,875.97	4,069.77	4,273.26	4,486.92	4,711.27	46,511.66	48,837.10	51,279.02	53,843.14	56,535.18
Information Technology Coordinator	midmngt	279	11/27/2021	35.1750	36.9338	38.7804	40.7194	42.7554	6,097.00	6,401.85	6,721.94	7,058.02	7,410.94	73,164.00	76,822.46	80,663.18	84,696.30	88,931.44
Information Technology Supervisor	midmngt	990	11/27/2021	40.4502	42.4728	44.5964	46.8263	49.1676	7,011.36	7,361.94	7,730.04	8,116.56	8,522.39	84,136.52	88,343.32	92,760.72	97,398.34	102,268.66
Lead Equipment Mechanic	general	130	8/21/2021	26.9620	28.3101	29.7256	31.2118	32.7724	4,673.41	4,907.08	5,152.43	5,410.04	5,680.56	56,080.70	58,885.06	61,829.30	64,920.70	68,166.80
Library Manager	midmngt	291	11/27/2021	39.4928	41.4674	43.5407	45.7178	48.0038	6,845.41	7,187.68	7,547.05	7,924.42	8,320.66	82,144.92	86,252.14	90,564.76	95,092.92	99,847.80
Line Crew Supervisor	ibew	916	12/30/2017	48.1194	50.5254	53.0516	55.7041	58.4894	8,340.69	8,757.73	9,195.62	9,655.38	10,138.16	100,088.30	105,092.78	110,347.38	115,864.58	121,657.90
Literacy Coordinator/Branch Supervisor	midmngt	276	11/27/2021	28.8878	30.3323	31.8488	33.4413	35.1133	5,007.21	5,257.61	5,520.45	5,796.49	6,086.30	60,086.52	63,091.08	66,245.66	69,557.80	73,035.82
Maintenance Crew Leader	general	178	8/21/2021	23.3810	24.5500	25.7775	27.0664	28.4197	4,052.71	4,255.32	4,468.11	4,691.51	4,926.09	48,632.48	51,064.00	53,617.20	56,298.06	59,113.08
Maintenance Electrician	ibew	908	12/30/2017	31.0373	32.5891	34.2185	35.9295	37.7261	5,379.79	5,648.78	5,931.21	6,227.78	6,539.20	64,557.48	67,785.38	71,174.48	74,733.36	78,470.34
Maintenance Worker I	general	111	8/21/2021	18.4404	19.3624	20.3305	21.3471	22.4144	3,196.33	3,356.15	3,523.96	3,700.17	3,885.16	38,355.98	40,273.74	42,287.44	44,402.02	46,621.90
Maintenance Worker I, Building	general	117	8/21/2021	20.7187	21.7546	22.8423	23.9844	25.1836	3,591.25	3,770.79	3,959.33	4,157.30	4,365.16	43,094.74	45,249.62	47,511.88	49,887.50	52,381.94
Maintenance Worker I, Police	general	135	8/21/2021	18.4404	19.3624	20.3305	21.3471	22.4144	3,196.33	3,356.15	3,523.96	3,700.17	3,885.16	38,355.98	40,273.74	42,287.44	44,402.02	46,621.90
Maintenance Worker II	general	115	8/21/2021	19.3656	20.3339	21.3506	22.4182	23.5391	3,356.71	3,524.54	3,700.77	3,885.83	4,080.12	40,280.50	42,294.72	44,409.30	46,629.70	48,961.12
Maintenance Worker II, Building	general	118	8/21/2021	21.7509	22.8384	23.9804	25.1794	26.4383	3,770.15	3,958.66	4,156.61	4,364.42	4,582.64	45,241.82	47,504.08	49,879.18	52,373.10	54,991.82
Maintenance Worker III	general	153	8/21/2021	22.2417	23.3538	24.5215	25.7476	27.0349	3,855.22	4,048.00	4,250.40	4,462.92	4,686.05	46,262.84	48,575.80	51,004.72	53,555.06	56,232.80
Maintenance Worker III, Building	general	132	8/21/2021	25.0219	26.2731	27.5867	28.9660	30.4143	4,337.13	4,554.00	4,781.70	5,020.77	5,271.80	52,045.50	54,647.84	57,380.18	60,249.28	63,261.90
Meter Technician	ibew	980	12/30/2017	37.8661	39.7594	41.7475	43.8349	46.0266	6,563.46	6,891.63	7,236.23	7,598.05	7,977.95	78,761.54	82,699.50	86,834.80	91,176.54	95,735.38
Meter Technician Apprentice	ibew	983	12/30/2017	33.2788	34.9428	36.6899	38.5245	40.4506	5,768.32	6,056.74	6,359.58	6,677.58	7,011.44	69,219.80	72,680.92	76,314.94	80,130.96	84,137.30
Network Technician	general	168	8/21/2021	24.3435	25.5607	26.8388	28.1807	29.5897	4,219.54	4,430.52	4,652.06	4,884.65	5,128.88	50,634.74	53,166.36	55,824.60	58,615.96	61,546.68
Office Specialist I	general	186	8/21/2021	15.8600	16.6530	17.4857	18.3599	19.2779	2,749.07	2,886.52	3,030.85	3,182.39	3,341.51	32,988.80	34,638.24	36,370.10	38,188.54	40,097.98
Office Specialist II	general	106	8/21/2021	16.8292	17.6707	18.5542	19.4819	20.4560	2,917.05	3,062.92	3,216.07	3,376.85	3,545.71	35,004.84	36,754.90	38,592.84	40,522.30	42,548.48
Payroll Analyst	cnfdtl	839	12/25/2021	33.2305	34.8920	36.6366	38.4683	40.3918	5,759.95	6,047.95	6,350.35	6,667.83	7,001.24	69,119.44	72,575.36	76,203.92	80,014.22	84,015.10
Payroll Technician I	general	121	8/21/2021	21.5620	22.6401	23.7721	24.9607	26.2087	3,737.41	3,924.28	4,120.50	4,326.52	4,542.85	44,848.96	47,091.20	49,446.02	51,918.10	54,514.20
Payroll Technician II	general	170	8/21/2021	23.7207	24.9068	26.1521	27.4597	28.8327	4,111.58	4,317.18	4,533.03	4,759.69	4,997.67	49,339.16	51,806.04	54,396.16	57,116.02	59,972.12
Planning Manager	midmngt	262	11/27/2021	42.3060	44.4213	46.6424	48.9745	51.4232	7,333.04	7,699.69	8,084.68	8,488.91	8,913.36	87,996.48	92,396.20	97,015.88	101,866.70	106,960.10
Planning/Building Technician	general	193	8/21/2021	22.1095	23.2150	24.3758	25.5946	26.8743	3,832.31	4,023.93	4,225.14	4,436.40	4,658.22	45,987.76	48,287.20	50,701.56	53,236.56	55,898.70
Plans Examiner I	general	840	8/21/2021	29.1251	30.5813	32.1104	33.7159	35.4018	5,048.36	5,300.76	5,565.81	5,844.08	6,136.31	60,580.26	63,609.26	66,789.58	70,129.28	73,635.64
Plans Examiner II	general	342	8/21/2021	32.0376	33.6395	35.3215	37.0875	38.9420	5,553.19	5,830.85	6,122.39	6,428.49	6,749.95	66,638.26	69,970.16	73,468.72	77,142.26	80,999.36
Police Captain	cpma	402	11/27/2021	60.3405	63.3574	66.5256	69.8515	73.3443	10,459.02	10,981.95	11,531.11	12,107.59	12,713.00	125,508.24	131,783.34	138,373.30	145,291.12	152,556.04
Police Chief *	executive	808	12/25/2021					88,806.3					15,393.09				184,717.08	
Police Cpl./Detective	police	510	8/21/2021	38.0405	39.9426	41.9397	44.0367	46.2384	6,593.69	6,923.39	7,269.54	7,633.04	8,014.65	79,124.24	83,080.66	87,234.42	91,596.44	96,175.82
Police Dispatcher I	dispatch	603	9/4/2021	21.0836	22.1379	23.2447	24.4070	25.6273	3,654.50	3,837.23	4,029.07	4,230.55	4,442.06	43,853.94	46,046.78	48,348.82	50,766.56	53,304.68
Police Dispatcher II	dispatch	605	9/4/2021	23.2423	24.4043	25.6248	26.9060	28.2513	4,028.68	4,230.09	4,441.62	4,663.71	4,896.88	48,344.14	50,761.10	53,299.48	55,964.48	58,762.60
Police Lieutenant	cpma	401	11/27/2021	54.8550	57.5976	60.4779	63.5014	66.6766	9,508.20	9,983.59	10,482.83	11,006.91	11,557.28	114,098.40	119,803.06	125,793.98	132,082.86	138,687.38
Police Officer	police	508	8/21/2021	34.2615	35.9746	37.7733	39.6621	41.6452	5,938.66	6,235.58	6,547.36	6,874.77	7,218.50	71,263.92	74,826.96	78,568.36	82,497.22	86,621.86
Police Officer Trainee	police2	507	8/21/2021	25.2855	26.5496	27.8772	29.2713	30.7347	4,382.84	4,601.94	4,832.06	5,073.68	5,327.34	52,594.10	55,223.22	57,984.68	60,884.20	63,928.02
Police Records Supervisor	midmngt	610	11/27/2021	23.8792	25.0731	26.3268	27.6431	29.0253	4,139.05	4,346.01	4,563.31	4,791.47	5,031.04	49,668.84	52,152.10	54,759.90	57,497.70	60,372.52
Police Sergeant	police	511	8/21/2021	45.3347	47.6014	49.9817	52.4805	55.1046	7,858.02	8,250.91	8,663.50	9,096.62	9,551.47	94,296.28	99,010.86	103,962.04	109,159.44	114,617.62
Police Services Clerk I	general	601	8/21/2021	16.2501	17.0627	17.9158	18.8116	19.7521	2,816.69	2,957.54	3,105.40	3,260.67	3,423.70	33,800.26	35,490.52	37,264.76	39,128.18	41,084.42
Police Services Clerk II	general	602	8/21/2021	17.0621	17.9152	18.8109	19.7515	20.7										

SALARY TABLE
FY 2021-22
FULL TIME CLASSIFICATIONS
REVISED 5/17/2022

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Recreation Services Coordinator	general	123	8/21/2021	22.1158	23.2216	24.3827	25.6019	26.8819	3,833.40	4,025.07	4,226.34	4,437.66	4,659.52	46,001.02	48,300.98	50,716.12	53,251.90	55,914.56
Recreation Services Manager	midmngt	239	11/27/2021	39.8890	41.8834	43.9777	46.1765	48.4854	6,914.09	7,259.78	7,622.80	8,003.93	8,404.14	82,969.12	87,117.68	91,473.72	96,047.12	100,849.58
Senior Accountant	midmngt	233	11/27/2021	32.9850	34.6342	36.3660	38.1842	40.0935	5,717.40	6,003.25	6,303.43	6,618.59	6,949.53	68,608.80	72,039.24	75,641.28	79,423.24	83,394.22
Senior Collection System Maintenance Technician	ibew2	198	1/1/2022	26.7538	28.0915	29.4961	30.9710	32.5194	4,637.32	4,869.19	5,112.66	5,368.31	5,636.70	55,648.06	58,430.06	61,351.94	64,419.68	67,640.56
Senior Consumer Service Field Rep	ibew	906	12/30/2017	30.8734	32.4169	34.0378	35.7396	37.5265	5,351.39	5,618.93	5,899.88	6,194.87	6,504.59	64,216.62	67,427.10	70,798.52	74,338.42	78,055.12
Senior Customer Service Rep	general	122	8/21/2021	22.1158	23.2216	24.3827	25.6019	26.8819	3,833.40	4,025.07	4,226.34	4,437.66	4,659.52	46,001.02	48,300.98	50,716.12	53,251.90	55,914.56
Senior Electric Utility Inspector	ibew	982	12/30/2017	40.1339	42.1405	44.2475	46.4600	48.7829	6,956.54	7,304.35	7,669.57	8,053.07	8,455.70	83,478.46	87,652.24	92,034.80	96,636.80	101,468.38
Senior Energy Services Specialist	midmngt	992	11/27/2021	37.6974	39.5822	41.5613	43.6394	45.8214	6,534.21	6,860.92	7,203.95	7,564.17	7,942.37	78,410.54	82,331.08	86,447.40	90,769.90	95,308.46
Senior Human Resources Analyst	cnfdtl		5/17/2022	42.4114	44.5320	46.7586	49.0965	51.5513	7,351.31	7,718.87	8,104.82	8,510.06	8,935.56	88,215.69	92,626.48	97,257.80	102,120.69	107,226.72
Senior Office Specialist	general	120	8/21/2021	18.0501	18.9526	19.9003	20.8953	21.9400	3,128.69	3,285.12	3,449.38	3,621.85	3,802.94	37,544.26	39,421.46	41,392.52	43,462.38	45,635.46
Senior Planner	midmngt	228	11/27/2021	37.9948	39.8946	41.8893	43.9837	46.1830	6,585.76	6,915.06	7,260.81	7,623.84	8,005.05	79,029.08	82,980.56	87,129.64	91,485.94	96,060.38
Senior Police Dispatcher	dispatch	606	9/4/2021	25.5649	26.8431	28.1853	29.5945	31.0743	4,431.25	4,652.81	4,885.44	5,129.71	5,386.20	53,174.94	55,833.70	58,625.32	61,556.56	64,634.44
Senior Risk Management Analyst	cnfdtl		5/17/2022	42.4114	44.5320	46.7586	49.0965	51.5513	7,351.31	7,718.87	8,104.82	8,510.06	8,935.56	88,215.69	92,626.48	97,257.80	102,120.69	107,226.72
Senior Substation Electrician	ibew	978	12/30/2017	44.1973	46.4071	48.7275	51.1640	53.7221	7,660.86	8,043.90	8,446.10	8,868.43	9,311.84	91,930.28	96,526.82	101,353.20	106,421.12	111,742.02
Senior Utilities Financial Analyst	midmngt	213	11/27/2021	40.3422	42.3594	44.4773	46.7012	49.0362	6,992.64	7,342.29	7,709.40	8,094.87	8,499.60	83,911.88	88,107.50	92,512.94	97,138.60	101,995.40
Senior Wastewater Treatment Plant Mechanic	ibew2		12/30/2017	30.4333	31.9550	33.5526	35.2303	36.9919	5,275.10	5,538.87	5,815.78	6,106.58	6,411.93	63,301.16	66,466.40	69,789.46	73,278.92	76,943.10
Senior Wastewater Treatment Plant Operator	ibew2	161	1/1/2022	34.3311	36.0477	37.8500	39.7426	41.7297	5,950.73	6,248.26	6,560.66	6,888.71	7,233.15	71,408.74	74,979.32	78,728.00	82,664.66	86,797.88
Senior Water Conservation Specialist	general	993	8/21/2021	31.7366	33.3234	34.9896	36.7391	38.5760	5,501.01	5,776.06	6,064.86	6,368.11	6,686.51	66,011.92	69,312.62	72,778.42	76,417.12	80,238.08
Senior Water Distribution Operator	ibew2	137	1/1/2022	31.0337	32.5854	34.2146	35.9254	37.7216	5,379.17	5,648.14	5,930.53	6,227.08	6,538.41	64,550.20	67,777.58	71,166.42	74,724.78	78,460.98
Senior Water Quality Technician	ibew2	991	1/1/2022	33.4571	35.1302	36.8861	38.7309	40.6675	5,799.22	6,089.24	6,393.59	6,713.36	7,049.03	69,591.08	73,070.40	76,639.68	80,560.22	84,588.40
Senior Water Treatment Operator	ibew2	137	1/1/2022	31.0337	32.5854	34.2146	35.9254	37.7216	5,379.17	5,648.14	5,930.53	6,227.08	6,538.41	64,550.20	67,777.58	71,166.42	74,724.78	78,460.98
Senior Water Utilities Operator	ibew2		12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.55	5,728.32	6,014.76	6,315.48	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Service Crew Supervisor	ibew	915	12/30/2017	46.0263	48.3276	50.7439	53.2811	55.9451	7,977.88	8,376.79	8,795.61	9,235.40	9,697.16	95,734.60	100,521.46	105,547.26	110,824.74	116,365.86
Storekeeper	general	147	8/21/2021	18.2882	19.2026	20.1628	21.1709	22.2294	3,169.95	3,328.44	3,494.88	3,669.63	3,853.09	38,039.56	39,941.46	41,938.52	44,035.42	46,237.10
Substation Electrician	ibew	977	12/30/2017	40.1775	42.1864	44.2956	46.5104	48.8359	6,964.10	7,312.31	7,677.91	8,061.80	8,464.89	83,569.20	87,747.66	92,134.90	96,741.58	101,578.62
Substation Electrician Apprentice	ibew	976	12/30/2017	35.9178	37.7138	39.5994	41.5793	43.6584	6,225.74	6,537.05	6,863.89	7,207.07	7,567.45	74,708.92	78,444.60	82,366.70	86,484.84	90,809.42
Substation Operations Supervisor	ibew	979	12/30/2017	48.9304	51.3769	53.9458	56.6430	59.4751	8,481.27	8,905.33	9,350.60	9,818.12	10,309.02	101,775.18	106,863.90	112,207.16	117,817.44	123,708.26
Substation Superintendent	midmngt	225	11/27/2021	54.9401	57.6870	60.5714	63.6000	66.7800	9,522.95	9,999.08	10,499.03	11,024.00	11,575.20	114,275.20	119,989.22	125,988.46	132,288.00	138,902.40
Supervising Communication Dispatcher	dispatch	608	9/4/2021	30.6754	32.2090	33.8194	35.5104	37.2859	5,317.04	5,582.87	5,862.03	6,155.13	6,462.89	63,804.52	66,994.46	70,344.30	73,861.58	77,554.62
Transmission/Distr. Superintendent	midmngt	217	11/27/2021	54.9401	57.6870	60.5714	63.6000	66.7800	9,522.95	9,999.08	10,499.03	11,024.00	11,575.20	114,275.20	119,989.22	125,988.46	132,288.00	138,902.40
Utilities Business Systems Analyst	midmngt	205	11/27/2021	35.1750	36.9338	38.7804	40.7194	42.7554	6,097.00	6,401.85	6,721.94	7,058.02	7,410.94	73,164.00	76,822.46	80,663.44	84,696.30	88,931.44
Utilities Engineer	midmngt	297	11/27/2021	41.3114	43.3770	45.5458	47.8231	50.2143	7,160.64	7,518.69	7,894.60	8,289.33	8,703.82	85,927.66	90,224.16	94,735.42	99,472.10	104,445.64
Utilities Executive Assistant	midmngt	998	11/27/2021	25.2690	26.5324	27.8591	29.2520	30.7146	4,379.96	4,598.94	4,828.91	5,070.35	5,323.87	52,559.52	55,187.34	57,946.72	60,844.16	63,886.16
Utilities Financial Analyst	midmngt	290	11/27/2021	36.1254	37.9318	39.8284	41.8197	43.9107	6,261.74	6,574.84	6,903.58	7,248.74	7,611.18	75,141.04	78,898.04	82,843.02	86,985.08	91,334.36
Utilities Planning Manager	midmngt	450	11/27/2021	50.5129	53.0385	55.6904	58.4750	61.3987	8,755.57	9,193.34	9,653.01	10,135.66	10,642.44	105,066.78	110,320.08	115,836.24	121,628.00	127,709.14
Utilities Plans Examiner	midmngt	236	11/27/2021	27.8053	29.1956	30.6554	32.1881	33.7975	4,819.58	5,060.58	5,313.61	5,579.27	5,858.23	57,835.18	60,726.90	63,763.18	66,951.30	70,299.06
Utility Resource Analyst	midmngt	497	11/27/2021	41.3114	43.3770	45.5459	47.8231	50.2143	7,160.64	7,518.69	7,894.62	8,289.34	8,703.82	85,927.66	90,224.16	94,735.16	99,472.10	104,445.64
Warehouse Supervisor	midmngt	275	11/27/2021	24.0165	25.2174	26.4782	27.8021	29.1922	4,162.86	4,371.02	4,589.55	4,819.03	5,059.98	49,954.32	52,452.14	55,074.50	57,828.42	60,719.88
Wastewater Equip Mech-In-Training	ibew2	175	1/1/2022	18.2026	19.1128	20.0686	21.0719	22.1255	3,155.12	3,312.88	3,478.56	3,652.47	3,835.09	37,861.46	39,754.78	41,742.74	43,829.50	46,021.04
Wastewater Operator-in-Training	ibew2	167	1/1/2022	17.1936	18.0532	18.9558	19.9037	20.8987	2,980.22	3,129.22	3,285.68	3,449.98	3,622.44	35,762.48	37,550.50	39,428.22	41,399.80	43,469.40
Wastewater Treatment Plant Mechanic I	ibew2	155	1/1/2022	23.5008	24.6758	25.9100	27.2051	28.5653	4,073.46	4,277.14	4,491.06	4,715.55	4,951.32	48,881.56	51,325.56	53,892.02	56,586.14	59,415.72
Wastewater Treatment Plant Mechanic II	ibew2	159	1/1/2022	30.0073	31.5076	33.0830	34.7371	36.4739	5,201.26	5,461.32	5,734.39	6,021.09	6,322.15	62,415.34	65,535.60	68,812.64	72,252.96	75,865.66
Wastewater Treatment Plant Operator I	ibew2	133	1/1/2022	25.9729	27.2714	28.6353	30.0667	31.5703	4,501.97	4,727.05	4,963.45	5,211.55	5,472.18	54,023.58	56,724.72	59,561.06	62,539.10	65,665.86
Wastewater Treatment Plant Operator II	ibew2	184	1/1/2022	29.8616	31.3549	32.9223	34.5686	36.2971	5,176.01	5,434.85	5,706.54	5,991.90	6,291.49	62,111.92	65,218.14	68,478.28	71,902.48	75,498.02
Wastewater Utilities Manager	midmngt	219	11/27/2021	47.6806	50.0647	52.5678	55.1963	57.9561	8,264.64	8,677.87	9,111.75	9,567.35	10,045.72	99,175.70	104,134.42	109,341.18	114,808.20	120,548.74
Wastewater Utilities Supervisor	midmngt	255	11/27/2021	38.0026	39.9027	41.8978	43.9927	46.1923	6,587.12	6,916.47	7,262.28	7,625.39	8,006.66	79,045.20	82,997.46	87,147.32	91,504.92	96,080.14
Water & Wastewater Utilities Superintendent	midmngt	299	11/27/2021	55.0739	57.8276	60.7190	63.7549	66.9426	9,546.14	10,023.45	10,524.63	11,050.85	11,603.39	114,553.66	120,281.46	126,295.52	132,610.14	139,240.66
Water Conservation Specialist	general	189	8/21/2021	28.7745	30.2132	31.7239	33.3100	34.9756	4,987.58	5,236.96	5,498.81	5,773.73	6,062.43	59,850.96	62,843.56	65,985.66	69,285.06	72,749.04
Water Distribution Operator I	ibew2	100	1/1/2022	23.1248	24.2810	25.4951	26.7697	28.1083	4,008.29	4,208.70	4,419.16	4,640.08	4,872.10	48,099.48	50,504.74	53,029.60	55,681.08	58,465.16
Water Distribution Operator II	ibew2	146	1/1/2022	25.6989	26.9839	28.3331	29.7498	31.2371	4,454.47	4,677.21	4,911.07	5,156.63	5,414.42	53,453.66	56,126.20	58,933.16	61,879.48	64,973.48

SALARY TABLE EFFECTIVE 01/01/2022
PART TIME CLASSIFICATIONS

Job Title	Job Code	Pay Grade	Hourly		Hourly
			Step A	Step B	Step C
Community Child Care Teacher	424	010	19.54	20.13	20.73
Community Child Care Teacher's Aide	425	007	17.54	18.07	18.61
Community Child Care Teacher's Helper	426	003	15.75	16.22	16.71
Fire Prevention Specialist (Retired Annuitant)	711	056			30.84
General Laborer	811	044	15.00	15.60	16.22
Library Page I	436	042	15.00	15.45	15.91
Library Specialist	439	057	18.61	19.17	19.75
Library Technician	438	058	16.71	17.21	17.73
Lifeguard	415	019	16.50	17.00	17.50
Management Intern I	141	021	18.00	18.72	19.47
Management Intern II	142	986	22.00	22.88	23.80
Police Cadet	615	006	15.00	15.60	16.22
Police Stenographer	650	016	16.76	17.43	18.13
Pool Manager	417	028	20.47	21.09	21.72
Recreation Leader	412	001	15.00	15.45	15.91
Recreation Specialist	414	018	18.61	19.17	19.75
Senior Lifeguard	416	020	18.38	18.93	19.50
Senior Recreation Leader	413	013	16.71	17.21	17.73

FUND DESCRIPTIONS

GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects), that are restricted to expenditures for special purposes. The following funds have been classified as other governmental funds:

GAS TAX FUND - to account for monies received and expended from State Gas Tax allocations.

COMMUNITY CHILD CARE FUND - to account for monies received and expended from State Department of Education.

LIBRARY GRANT FUND - to account for monies received and expended from various grant sources.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND - to account for monies received and expended by the City as a participant in the Federal Community Development Block Grant Program.

STATE TRAFFIC RELIEF FUND - to account for monies received from SB 1 for street pavement maintenance, rehabilitation, and reconstruction projects.

ASSET SEIZURE FUND - to account for monies received and property seized as a result of judicial forfeitures.

AIR QUALITY FUND - to account for monies received from AQMD for Alternate Fuel Program and Trip Reduction.

DRUG/GANG INTERVENTION FUND - to account for monies received from Asset Seizure for anti-gang education.

LOCAL FISCAL RECOVERY FUND - to account for monies received from Asset Seizure for anti-gang education.

HOST CITY FEES FUND - to account for monies received and expended from the US Treasury Department for the Coronavirus State and Local Fiscal Recovery Funds program, a part of the American Rescue Plan to support response to and recovery from the COVID-19 public health emergency.

STORM WATER FUND - to account for monies received and expended for the maintenance of storm drains.

LOCAL TRANSPORTATION (MEASURE I) FUND - to account for monies received from a portion of sales tax revenue restricted to fund transportation related activities.

ViTEP FUND - this fund was setup using a grant from the Office of Traffic Safety to tow cars belonging to unlicensed drivers within the City. For continuation of the program revenue is now derived from citation of traffic violators within the City.

LOCAL FISCAL RECOVERY FUND - to account for monies received and expended in accordance with the American Rescue Plan Act of 2021.

MISCELLANEOUS GRANTS FUND - to account for monies received and expended from various grant sources.

HOUSING AUTHORITY FUND - to account for activities related to protecting local housing funds and programs, providing new revenue opportunities for affordable housing programs, promoting public safety and welfare, and ensuring decent, safe, sanitary and affordable housing accommodations to persons of low income within the City.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest and related costs other than those being financed by proprietary funds.

PUBLIC FINANCING AUTHORITY (PFA) FUND - this fund is used to accumulate resources for the payment of principal and interest on long-term debt for the City.

TAXABLE PENSION FUNDING BONDS FUND - this fund is used to accumulate resources for the payment of principal and interest on the amount borrowed for purposes of funding the City's enterprise funds' previously unfunded pension liability.

WATER IMPROVEMENT DISTRICT A FUND - this fund is used to accumulate resources for the payment of principal and interest incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The following funds have been classified as other governmental funds.

CAPITAL IMPROVEMENTS FUND - to account for the General City capital projects. The funding for these projects is primarily from Measure I, Gas Tax and the General Fund.

COLTON CROSSING FUND - to account for funds relating to the Laurel/Hunts Lane Separation Project which are funded by Local Stimulus Funds, Proposition 42, Traffic Relief Funds and Traffic Impact Fees.

PARK DEVELOPMENT FUND - to account for monies received from new development dedicated to building of new park facilities.

TRAFFIC IMPACT FEE FUND - to account for monies received from new development dedicated to building new traffic-related infrastructure.

NEW FACILITIES FUND - to account for monies received from new development dedicated to building of new Library facilities.

CIVIC CENTER DEVELOPMENT FEE FUND - to account for monies received from new development dedicated to building of a new civic center facility.

FIRE FACILITY DEVELOPMENT FEE FUND - to account for monies received from new development dedicated to building of new fire facility.

POLICE FACILITY DEVELOPMENT FEE FUND - to account for to account for monies received from new development dedicated to building of new police facility.

INTERNAL SERVICE FUNDS

Internal Service Funds finance and account for goods and services provided by one City department to other City departments, or to other governments, on a cost-reimbursement basis, including depreciation. The City used the following Internal Service Funds:

FACILITY AND EQUIPMENT MAINTENANCE FUND - to account for the City's buildings maintenance and utilities costs.

INFORMATION SERVICES FUND - to account for the City's information services.

INSURANCES FUND - to account for the City's liabilities for claims and judgments.

AUTOMOTIVE SHOP FUND - to account for the City's fleet maintenance and replacement.

ENTERPRISE FUNDS

Enterprise Funds are used to report the same functions presented as *business-type* activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric, Water and Wastewater activities.

ELECTRIC UTILITY FUND – to account for the activities, including fixed assets, relating to the Electric Utility.

WATER UTILITY FUND – to account for the activities, including fixed assets, relating to the Water Utility.

WASTEWATER UTILITY FUND - to account for the activities, including fixed assets, relating to the Wastewater Utility.

PUBLIC BENEFIT FUND - to account for the restricted funds receipted from collection of a usage-based charge on local distribution service required by the State of California Public Utility Code.

SOLID WASTE FUND - to account for the revenues and expenditures related to Solid Waste activities.

AGENCY FUNDS

Agency Funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The following are classified as agency funds in the financial statements.

GENERAL DEPOSIT FUND - to account for deposits placed with the City for future services, and trust funds awaiting remittance to relevant service provider.

ASSESSMENT DISTRICT FUNDS - to account for funds collected from Assessment Districts.