

# CITY OF COLTON



## ADOPTED BUDGET

FISCAL YEAR  
2021-22





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City of  
**Colton**

*California*

**Fiscal Year 2021-22**  
Adopted Budget



**City Council**

Frank J. Navarro—Mayor  
David J. Toro—Council Member District 1  
Ernest R. Cisneros—Mayor Pro Tem District 2  
Kenneth Koperski—Council Member District 3  
Dr. Luis S. González—Council Member District 4  
John R. Echevarria—Council Member District 5  
Isaac T. Suchil—Council Member District 6

**City Treasurer**

Aurelio W. De La Torre

**City Clerk**

Carolina R. Padilla

**City Manager**

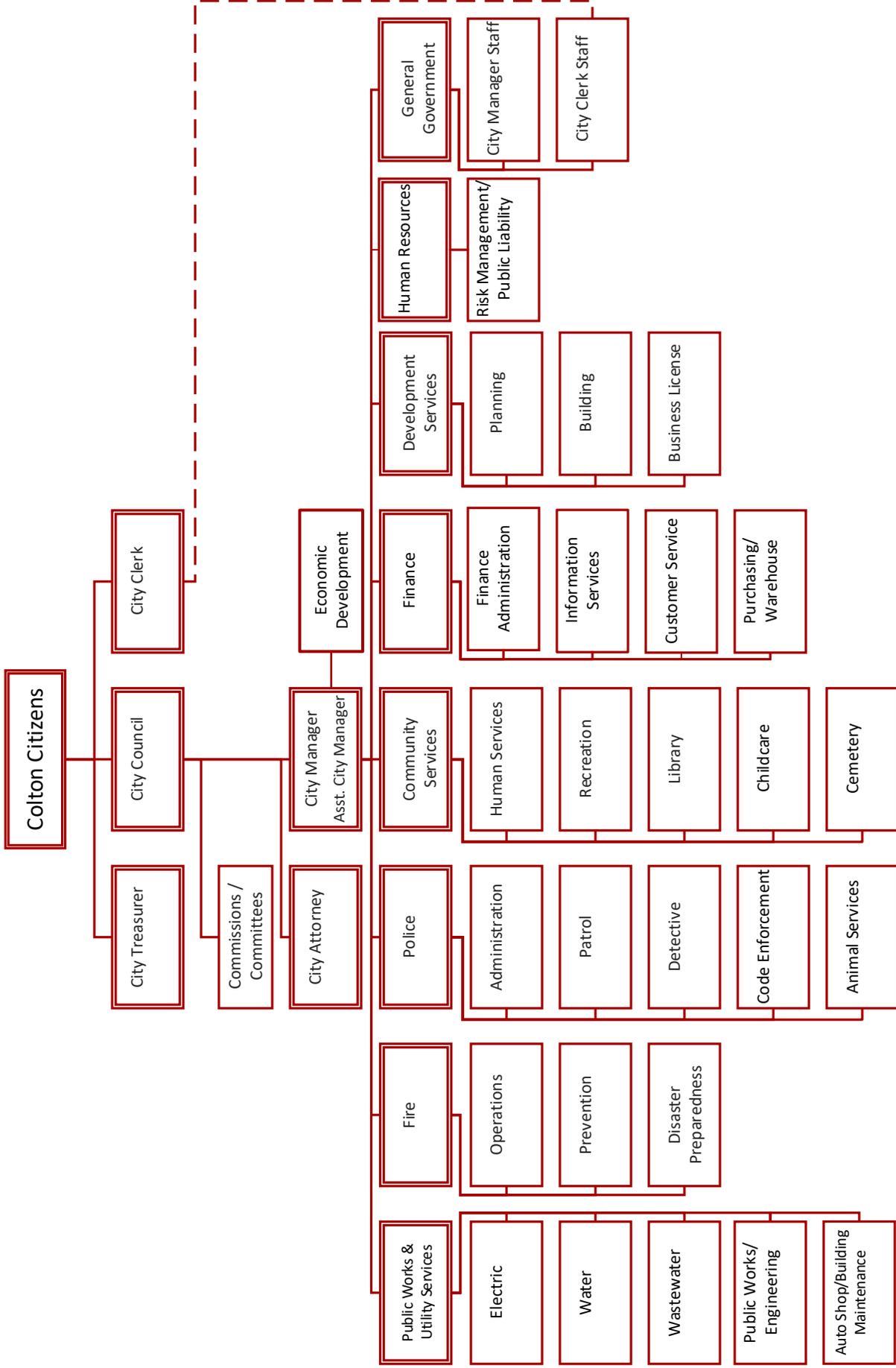
William R. Smith

**Executive Team**

Stacey Dabbs, Finance Director  
Deb Farrar, Community Services Director  
Mike Hadden, Police Chief  
Tim McHargue, Fire Chief  
Tom Cody, Interim Human Resources Director  
Mark Tomich, Development Services Director  
Brian Dickinson, Public Works & Utility Services Director

# Citywide Organizational Chart

Fiscal Year 2021-2022



City of  
**Colton**

**City Council**



Frank J. Navarro  
Mayor



David J. Toro  
Council Member  
District 1



Ernest R. Cisneros  
Mayor Pro Tem  
District 2



Kenneth Koperski  
Council Member  
District 3



Dr. Luis S. González  
Council Member  
District 4



John R. Echevarria  
Council Member  
District 5



Isaac T. Suchil  
Council Member  
District 6



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# TRANSMITTAL LETTER

May 18, 2021

To the Honorable Mayor and City Council  
Fiscal Year 2021-22 Operating Budget Transmittal

Dear Honorable Mayor and City Council:

It is my privilege as City Manager to present the City of Colton's Fiscal Year 2021-22 Operating Budget. Our conservative, responsible fiscal safeguards ensure that resources are directed to meet Council priorities maintaining quality of life throughout our community. Over the past year, the public health emergency associated with the coronavirus disease 2019 (COVID-19) pandemic has created significant challenges for our community. The Proposed Budget is structurally balanced with the use of reserves.

This Budget Message outlines a proposed budget balancing strategy that addresses the community's immediate service needs, while positioning Colton to evolve as recovery takes shape. To be clear, the proposed Operating Budget balancing strategies to address the City's continued fiscal challenges, following an extremely difficult year, are neither recommended nor sustainable for the fiscal health of Colton in the long-term. The Proposed Budget reflects our current fiscal reality as a result of the ongoing, extended pandemic, related economic challenges and continued resource limitations. As the hopeful signs for recovery continue, this Proposed Budget positions the City of Colton well to respond quickly and adapt should more moderate growth occur than forecasted. However, the City's long-term fiscal health must be addressed through more sustainable approaches to address the community's service priorities into the future. The budget process proposed provides an opportunity to advance Finance Committee discussions on how to most effectively resource services that have the greatest impact on the community.

The City of Colton prides itself on being a safe, well-maintained community where residents enjoy their neighborhoods, build successful businesses and raise their families. Recent state and national changes mean our City must continue to work to maintain our financial stability and community's quality of life, no matter what happens with state and federal policies that potentially affect the funding Colton and other California cities receive. Historic and continued takeaways of local funds by the State as well as significant cost increases are impacting the City's ability to provide the services and programs at the levels our residents expect and deserve.

## UNCERTAIN TIMES

At this time last year, health officials and scientists were scrambling to understand the nature of novel coronavirus, while political leaders the world over grappled with how best to address the pandemic. The president had just declared a national emergency, and government-imposed stay-at-home orders had effectively shut down large swaths of the global economy. Tens of millions of Americans found themselves out of work within a matter of a few weeks. For most people, it was a period of unprecedented uncertainty. Here in Colton, we moved quickly to adapt to our new

CITY OF COLTON

FISCAL YEAR 2021-22 ADOPTED BUDGET

reality. While police officers, firefighters, utility workers, and other frontline employees continued their work out in the community, many office workers began working from home. City facilities closed to the public temporarily, and as facilities slowly began to reopen to the public, they did so with strict cleaning and social distancing protocols.

In reflecting over the past year and the variety of adversity and challenges that came with it, the work of the City is a true testament to our team's ability to remain responsive and think strategically when faced with navigating the challenges of the unknown and unexpected. This proposed budget is another step of this adaptation; it begins the next phase of a conversation on how best to deliver services and ensure the priorities of the community are maintained through the allocation of constrained resources. The Proposed Budget also recommends a balancing strategy that positions the City well to continue the discussions and long-range strategic planning with the City's Finance Committee. These strategies are continually revisited and adjusted as new and updated information becomes available, addressing the constraints and needs of today while planning for the future.

The California Governor's most recent announcement that the current 'Blueprint for a Safer Economy' will be lifted on June 15, 2021 if specific metrics are reached, provides a milestone to entering a recovery phase, while working to ensure continued safety for all. As we approach this next year, with limited fiscal resources and use of reserve balances, it will be more important than ever to be nimble and continue to seek opportunities through community partnerships, explore changes in service delivery, and work together to handle unexpected challenges as they come.

## STRATEGIC PLANNING

The proposed budget for FY 2020-21 represents our commitment to providing services to improve the quality of life for our Colton residents and businesses, while taking the necessary steps to remain fiscally sound. For the last six years, the City of Colton has purposefully pursued an intentional and virtuous cycle of executive, legislative and voter actions designed to produce stable budgets and ensure readily available reserves capable of buffering our City against known increases in pension and other post-employment benefits (OPEB) costs, to fund previously deferred maintenance, and to weather such unforeseen events as the current coronavirus pandemic. City Council made disciplined, responsible spending decisions and saved millions of dollars to ensure the sustainability of city services to our valued community. Because of this leadership and with the support of the community and staff, we are equipped to provide continuity of service to our residents and businesses in the City of Colton during these unprecedented times.

Despite the aforementioned challenges, the proposed FY 2021-22 Capital Improvement Program (CIP) will invest over \$13.6 million in our community with continued street and transportation improvements and utility systems upgrades. These enhancements are able to continue because the CIP is funded through various restricted sources outside of the General Fund, such as the Community Development Block Grant, transportation grants, and utility fees. Numerous transportation system upgrades are also planned, including the rehabilitation and reconstruction of roadways, and sidewalk gap closures to improve safety for pedestrians. These improvements will ensure the efficiency and safety of Colton's transportation network.

## RECOVERY FUNDING

To assist the City with recovery, the newly signed American Rescue Plan Act of 2021 (ARPA), signed into law in March 2021, provides over \$350 billion of relief funds to state and local governments. This amount represents approximately one-fifth of the bill's total allocation and will be deployed to state and local government agencies in two distributions. The use of these funds is broadly defined in the bill. As of the printing of this document, specific guidance for the State and Local Fiscal Recovery Fund component of ARPA, including metrics, requirements, and restrictions, is under development by the U.S. Department of the Treasury. The City expects to receive \$10.3 million over two years.

Guidelines for use of ARPA funds state that funds can be used to mitigate the fiscal effects stemming from the public health emergency including:

- Assistance to households, small businesses and nonprofits, assistance to hard-hit industries like tourism, travel, and hospitality,
- Response to workers performing essential work during COVID-19,
- The provision of government services to the extent of the reduction in revenue due to the pandemic in the most recent full fiscal year, and/or
- Making necessary infrastructure investments

While we are eagerly awaiting additional guidance from the Department of Treasury, the executive leadership team will be working together with the Finance Committee and City Council to develop and adopt a spending plan for those funds.

## Looking Beyond Fiscal Year 2021-22

The Fiscal Year 2021-22 Budget strives to address the highest present needs of the community in alignment with City Council priorities within the City's available resources. Beyond Fiscal Year 2021-22, like other cities across California, the City of Colton faces long-term costs such as unfunded liabilities related to pension and retiree healthcare, infrastructure needs, and a limited ability to control costs within the current service delivery model. Staff will continue to work with the Finance Committee to bring forward potential revenue enhancement strategies, cost savings strategies, and long-range strategic financial planning strategies to ensure the preservation of general City services for our valued community and the long-term fiscal health of the City's General Fund.

### NEAR-TERM CHALLENGES

***Recovery from Stay-At-Home Orders and COVID-19 Pandemic:*** Without question, the economic impacts of COVID-19 have profoundly changed the structure of municipal government and the way the City of Colton delivers services to its residents for many years to come. Restoration of the pre-pandemic economy will help to ensure the City's ability to continue to provide our community with essential City services.

***Pension Costs:*** The City is aware of the expected range of increases in annual pension costs and the continued annual strain on the City's operating budget. The City's pension funding status continues to plummet while CalPERS policy decisions to reduce the amortization period and underperforming investments contribute to increased annual required contributions. The rises in annual pension costs are squeezing the City's ability to maintain services to the community and lending less and less flexibility for the City to absorb the increases in other costs while staying within our resources.

***Homelessness:*** The Mayor and City Council continue to work with staff, local faith-based organizations, and community partners to provide resources for the homeless population and to ensure the safety of our community. The City continues to seek funding opportunities to assist with programs to address these challenges. The City is a recent recipient of the Homeless Emergency Aid Program (HEAP) funding. The City received \$400 thousand to fund one Homeless Solutions Coordinator position, to actively address local homeless issues, and allow the City to seek additional funding sources to continue to address the problem.

## LONGER-TERM CHALLENGES

***Sustainable Pensions and Healthcare:*** The liabilities and risks to the CalPERS system are well known. Our City Council continues to be a leader in understanding the scale of the problem and in coming to grips with solutions that will be necessary to balance our commitment to our employees and our community while ensuring the fiscal sustainability of our City.

***Transportation Funding:*** The City has identified several transportation infrastructure needs that vary from connection to public railway transportation to bridges to active modes of transportation. City Council adopted the Active Transportation Plan (ATP) in April 2018, which ensures eligibility for grant funds for transportation infrastructure needs. City Council and staff continue to pursue funding opportunities for the City's long-term transportation infrastructure needs.

I would like to thank the City Council for your leadership and our Executive Leadership Team and the entire staff of the City for providing outstanding services to our community. It is through the support of this team we have overcome the challenges faced last year, and through this resiliency, our experiences have prepared us for the challenges ahead. Together, we must take action to address issues in the near term to best position the organization for the long-term so that we can meet the needs of the community today and beyond. The Colton community should be proud of your leadership and commitment to service. I am honored to work with a dedicated City Council, a professional City workforce, and an engaged community.

Respectfully Submitted,

William R. Smith  
City Manager

# CITY OF COLTON

## AT A GLANCE

### INCORPORATION

July 11, 1887

### GOVERNMENT

Colton is a general law city operating under the Council-Manager form of government. The mayor is separately elected and serves a four-year term. Six elected Council Members serve four-year terms. Advising the City Council are a number of appointed citizen commissions and boards. Other elected officials include the City Clerk and the City Treasurer.

### COUNTY

San Bernardino County

### SCHOOL DISTRICT

Colton Joint Unified School District

### LOCATION

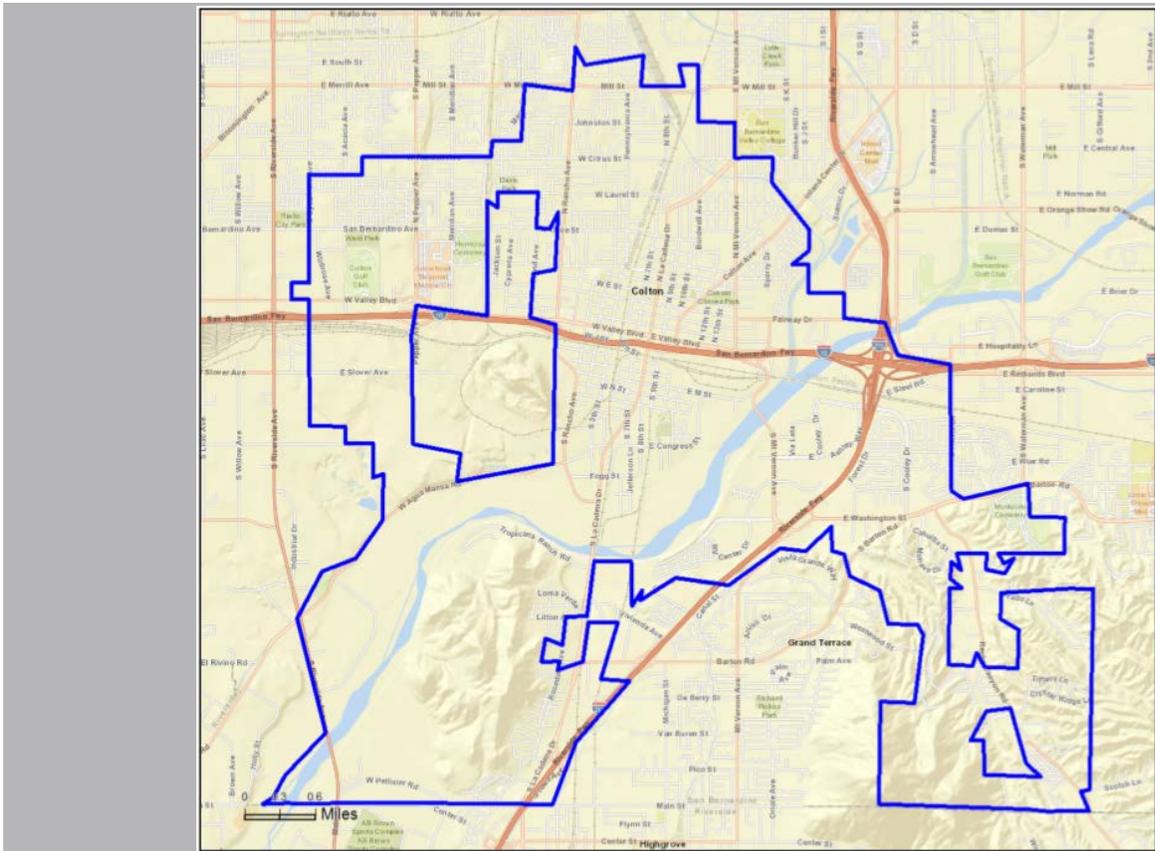
The City is located in the Inland Empire region of the state and is approximately 57 miles east of Los Angeles, 2 miles southwest of San Bernardino, and 9 miles northeast of Riverside.

### AREA

Approximately 16 square miles

### ELEVATION

1,004 ft.



## HISTORY

Dating to over 300 years ago, the area that today comprises the City of Colton has served as a crossroads and center of regional activity. In the late 1700s, explorers from Mexico first passed through on their way north to Monterey. The first permanent settlement occurred in the early 1800s as the Jurupa and San Bernardino ranchos, which were Mexican land grants to private owners. The ranchos supported agricultural activity that was important to the growing region. The ranchos were gradually subdivided, and smaller ranches and citrus orchards dotted the area. As the final transcontinental leg of the Southern Pacific Railway pushed through in 1875 on its way to Los Angeles, a formal town was laid out on a traditional grid street pattern, evidenced today in Colton's downtown and the south Colton neighborhood south of Interstate 10. Activity associated with the railroad and the citrus orchards made Colton a busy place, with many businesses and residents working to support railroad operations. In south Colton, where many railroad workers lived, residents built their own homes often using the disassembled wooden crates from railroad shipments as building materials.



Railroad activity was expanded so that both east-west and north-south regional lines crossed in Colton. With the waning of the citrus industry, other businesses dependent upon rail for materials delivery and shipment were established along the rail lines, thus creating large tracts of land devoted to industrial operations, many of which continue today. The original residential settlements remained adjacent to the rail and industrial operations, allowing local residents to walk to their jobs.



Many buildings standing today in downtown and south Colton date back to these early years. Proudly, the Colton Museum on La Cadena Drive, built in 1891 as a Carnegie Library, displays and describes those influences that shaped the Colton we see today. Following the relatively quiet period during the 1920s and Great Depression, Colton again experienced a development boom. Construction of Interstates 10 and 215 through the City, further defining the crossroads nature of the community, attracted transportation-based industries. The frenzied residential building period of post-World War II, followed 30 to 40 years later by explosive subdivision growth throughout the Inland Empire, created many new neighborhoods. A modest amount of commercial development followed to support demand for goods and services.



## POPULATION

Colton's current estimated population in 2019 was 54,824, which represents a 5.1% increase since 2010. Approximately 33.3% of the population is under the age of 19, and the median age is 29.3. Approximately 53% of the population is female, and 47% of the population is male. Approximately 67.9% of the population is Hispanic or Latino. The City has 1,989 veterans.



## EDUCATION

The Colton Joint Unified School District provides the educational resources for the City's K-12 students. The District seeks to provide students with engaging, challenging, and enriching opportunities and specialized programs that will ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens. Over 76% of Colton residents aged 25 or over have received a high school diploma. Just over 17% have obtained a bachelor's degree or higher, which is more than 5% more than in 2010. School enrollments decreased approximately 2.4% between 2018-19 and 2019-20. About 19% of students enrolled in the district were identified as English Learners (ELs), and approximately 79.4% qualified for free or reduced lunch.

## INCOME

Colton's estimated median household income in 2019 was \$53,838 annually, with 84.9% of the population living above the federal poverty line.

## JOBS

In 2012, total jobs in the City of Colton numbered 27,796, and increase of 12% from 2007. The Education sector was the largest job sector, accounting for 53.5% of the total jobs in the City.

## HOUSING UNITS

In 2019, 51.7% of the 16,787 housing units were owner-occupied. The median value of owner-occupied housing units was \$257,500.



## PERSONS PER HOUSEHOLD

In 2019, there were 16,689 households in the City of Colton. The average household size in Colton owner-occupied and renter-occupied homes was 3.25 in 2019, compared to 3.46 in 2017.

# THE BUDGET DOCUMENT AND PROCESS

## BUDGET DOCUMENT INTRODUCTION

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state, and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Colton’s Budget provides the residents of Colton with a plan for matching available resources to the services, goals, and objectives specified in the budget document.

## BUDGET PROCESS

The budget process is initiated through a joint effort on behalf of the City Manager’s office and the Finance Department. Budget instructions are disseminated to the department heads. Revenue budget projections are produced with the cooperative efforts of the departments and Finance. The department projections are based upon current services provided within their respective departments, and Finance is responsible for projecting the remaining revenue sources, such as taxes, interest income, revenue from other governments, and franchise fees. The Finance Department provides departments with the projected salary and benefits costs for their respective department based upon current staffing levels and any MOU-driven changes.

An automated budget module is made available to departments to input their requests in detail. Each department submits justification for expenses, such as additional personnel, capital, professional services, and travel and meetings. The Finance Department provides staff with the required tutorial and training for this portion of the budget process. After the department deadline for budget input, the Finance Department reviews the citywide and department budgets with the City Manager. Meetings are held with individual department heads to discuss budgetary concerns, program requests, and to help establish funding priorities. Based upon the City Manager’s recommendations, the Finance Committee is presented with the current fiscal status of the City, the proposed budget, future challenges, and potential solutions. After final recommendations are received from the Finance Committee, the Finance Department prepares a proposed budget document for the City Council budget workshops/public hearings.

## BUDGET CALENDAR

July – September	Prior Year End Accrual Period and Audit Preparation
October – December	Audit previous fiscal year financials
January	Mid Year Budget Review
February	Finance Department begins Revenue Review and initiates the Fiscal Planning Process
February – March	Council Goal Setting

March	Citywide Budget Instructions are disseminated to the Departments. Departments develop and submit their proposed budgets based upon the goals and priorities based upon direction given by the City Manager based upon citywide goals and objectives and as outlined in the budget instructions. Departments submit budget memos outlining department requests.
April	Budget Development and Department Budget Meetings begin. At the direction of the City Manager, the Finance Department begins to evaluate department requests. City Management reviews the departments' budget proposals to ensure that requests were aligned with the City's fiscal policies and priorities.
April – May	Financial Management staff begins the development of the proposed budget based upon department requests and department budget meetings. Allocations are updated and a final, comprehensive citywide budget review is completed.
April – May	City Finance Committee reviews the budget, providing guidance with the City's fiscal priorities.
April – June	City Council Budget Hearings are held to obtain input from Colton residents on spending priorities. Council members utilize the information presented to recommend changes to the proposed budget based upon City priorities and available resources.
May – June	Budget Adoption
July 1	Implementation of Adopted Budget

## **BASIS FOR BUDGET DEVELOPMENT**

The budget is the City's financial plan for delivering effective services and efficiently managing the revenues which support those services. The City's municipal code provides broad governance for preparation of the operating and capital budgets. The adopted budgets are also developed based on the following:

- The City Council's top priorities and other City Council directives
- The City's long-term financial forecast and strategic planning goals
- Service level prioritization as identified by the City Manager
- Availability and sustainability of revenues
- Legal mandates
- Prioritization criteria outlined in the capital budget
- The City's policies regarding land use and community design, transportation, housing, natural environment, business and economics

The review of the proposed operating and capital budgets originates with collaborative efforts of the City Manager, financial management staff, and department management staff. Further review is conducted by the Finance Committee. Public City Council budget workshops are conducted prior to Council adoption of the budget in order to incorporate community input into the decision making process.

## **CITY COUNCIL PRIORITIES**

On an ongoing basis, the City is committed to providing high quality, cost effective services that reflect the City's core values and strategic goals. The budget is prepared to reflect City Council's goals and priorities within the resources available to the City.

The City of Colton will have strong leadership dedicated to developing long-range plans and strategies that provide for movement, growth, and improvement of life in Colton. As such, the following priorities have been identified:

- Financial strength and fiscal responsibility
- Develop economic development programs and streamline the development process to attract and incentivize business
- Development of the West End by addressing drainage issues and infrastructure development
- Focus on optimal customer service
- Update City Ordinances and Administrative Policies
- Continue to update City circulation plans to enhance and optimize walkability, traffic routes, etc.
- Continue to seek organizational efficiencies to maximize internal and external service delivery
- Develop a comprehensive Capital Improvement Plan that prioritizes projects and resources with citywide goals

# UNDERSTANDING THE BUDGET DOCUMENT

The budget document includes city-wide information as well as information specific to each fund and each department. The City receives revenue from numerous different sources, many of which have restrictions on how they can be used. Separate funds are established to account for the different types of revenues and allowable uses of those revenues.

## FUND TYPES

### GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

### ENTERPRISE FUNDS

These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. Enterprise funds are used to report the functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric Utility, Water Utility, and Wastewater Utility activities.

### INTERNAL SERVICE FUNDS

These funds are established to account for a variety of business services provided by one City department (or division) to other City departments. Information services, facility and equipment maintenance, and liability and workers' compensation services are provided to all City departments through internal service funds. Departments are charged for these services based on their respective utilization.

### CAPITAL PROJECTS FUNDS

Revenues and expenses for capital projects are also accounted for in separate funds. Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The capital projects funds the City currently utilizes are: the Capital Improvements Fund, the Development Fees Fund, the Assessment Districts Fund, and the Colton Crossing Fund.

### SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of revenues that are designated for specific or restricted uses (other than special assessments, expendable trusts, or major capital projects). These funds include gas tax funds from the state, state traffic relief funds, and storm water and local transportation funds. Other special revenue funds include the Community Child Care Fund, Housing Authority Fund, Miscellaneous Grants Fund, Asset Seizure Fund, Air Quality Fund, Drug/Gang Intervention Fund, Host City Fees Fund, Community Development Block Grants (CDBG) funds from the federal government, and development impact fees related to libraries, public safety, and community centers.

### DEBT SERVICE FUNDS

Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs other than those being financed by Proprietary Funds. The Public Financing Authority (PFA) Fund and the Taxable Pension Funding Bonds Fund are the debt service funds currently accounting for long-term debt.

## **BUDGETARY BASIS**

The budget is prepared in accordance with Generally Accepted Accounting Principles. The budget for governmental funds has been prepared on a modified accrual basis. The modified accrual basis recognizes expenditures when the related fund liability is incurred. Revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

## **FUND STRUCTURE AND ACCOUNTING BASIS**

The accounts of the City are made up of funds that help organize and account for restricted resources. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts (comprised of assets, liabilities, fund equity, revenues, and expenditures), which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulatory requirements.

The City has the following fund type categories:

### **GOVERNMENTAL FUND TYPES**

The governmental funds include the General, Special Revenue, Debt Service, and Capital Project Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

### **PROPRIETARY FUND TYPES**

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

### **FIDUCIARY FUND TYPES**

The Fiduciary Funds account for assets held by the City in trust or for the benefit of parties outside the government. The City budget process does not include fiduciary funds because the resources of these funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency of the former Redevelopment Agency (RDA) is accounted for as a private-purpose trust fund.

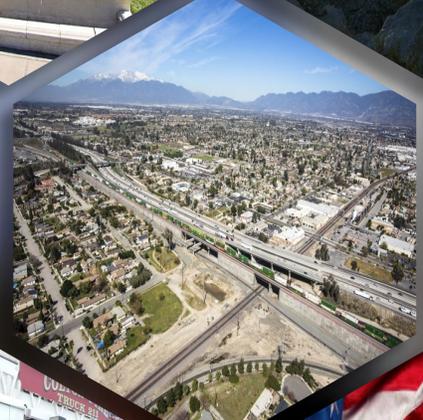
### **AGENCY FUND TYPES**

The Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period, and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The City maintains two agency funds. The City budget process does not include agency funds.

## **BUDGET AMENDMENTS**

In order to amend the budget after adoption, the City Council must pass a resolution to increase appropriations, inter-fund transfers, and revenues. The Finance Director can authorize transfers within a fund or departmental budget that involves shifting appropriations from one account to another, which do not result in the increase in overall appropriations. A City Council resolution is not required in such instances.

# CITYWIDE FINANCIAL SUMMARY





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# CITYWIDE BUDGET OVERVIEW

## FISCAL YEAR 2021-22 CITYWIDE BUDGET

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2021-22.

### REVENUE

Total citywide revenue for Fiscal Year 2021-22 is projected to be \$152.2 million. The City of Colton is a multi-faceted municipal operation, and its revenue sources reflect the various operations of the City. Although most citizens associate property taxes with City government, as a revenue source, property taxes only account for approximately 4.8 percent of the City of Colton's total revenue. The various utilities, which the City operates as enterprise funds, comprise 56.9 percent of total citywide revenues. Grant revenues are typically budgeted in the year the grant is accepted and carried forward to match expenditures, if applicable. Details of major revenue categories are discussed below.

### CHARGES FOR CURRENT SERVICES

Charges for Current Services is the largest source of revenue in the citywide budget. In Fiscal Year 2021-22, the revenues in this classification are projected to be \$92.7 million, which represents 60.8 percent of the total citywide budgeted revenues. Fiscal Year 2021-22 charges for current services represent a \$1.4 million, or 1.5 percent, decrease compared to Fiscal Year 2020-21 year-end revenue projections.

The largest component of the Charges for Current Services category consists of the revenues generated to fund the cost of providing utilities services to residents and businesses in the City's service area. Of the total \$92.7 million of projected Fiscal Year 2021-22 revenues in this category, charges for utility and refuse services account for \$81.5 million, or 87.9 percent.

### OTHER FINANCING SOURCES (INCLUDING TRANSFERS)

Revenues in this category are projected to be approximately \$22.5 million, or 14.8 percent of the total citywide budget. The Other Financing Source category encompasses a wide range of revenues, but predominantly consists of the General Fund Transfer, which equates to \$10.5 million, or 46.6 percent of the total \$22.5 million budgeted in this category.

### EXPENDITURES

Fiscal Year 2021-22 citywide Adopted Budget expenditures amount to about \$171.8 million, a decrease of approximately \$3.7 million, or 2.1 percent, compared to the Fiscal Year 2020-21 Original Adopted Budget of \$175.5 million and a decrease of approximately \$35.1 million compared to the Fiscal Year 2020-21 year end projected budget. The primary reason for the large discrepancy between budget years relates to capital projects and grant expenditures

in Fiscal Year 2020-21. Capital projects and grant expenditures are typically appropriated in the year the project initiates or the year the grant is accepted and unspent appropriations are carried forward until expended. Details of major expenditure categories are discussed following.

## **SALARY AND BENEFITS**

Salary and benefits costs in the citywide Fiscal Year 2021-22 Adopted Budget total \$51.7 million, almost a \$2.1 million, or 4.2 percent increase compared to the Fiscal Year 2020-21 Original Adopted Budget of \$49.6 million. The Fiscal Year 2021-22 salary and benefits category comprises 30.1 percent of citywide expenditures compared to 27.6 percent in the Fiscal Year 2020-21 Original Adopted Budget and 24.4 percent of the Fiscal Year 2020-21 year-end projected budget. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the increase of required contributions toward PERS unfunded pension liabilities for the safety units, and Fiscal Year 2020-21 salary savings from vacant positions reduced the year-end estimate to close through the mid-year budget process. Additionally affecting these comparative changes are the use of proceeds to finance capital projects in the Enterprise Funds.

## **MAINTENANCE AND OPERATIONS**

The Fiscal Year 2021-22 citywide maintenance and operations budget, inclusive of contracted services, totals approximately \$81.6 million compared to \$85.3 million in the current Fiscal Year 2020-21 budget, which represents a 4.3 percent budget reduction.

## **CAPITAL IMPROVEMENTS**

The Fiscal Year 2021-22 citywide capital improvements budget totals \$13.7 million compared to \$22.9 million in the Original Adopted Fiscal Year 2020-21 budget. Most large capital improvement projects take many years to complete. The entire project cost is appropriated in the year the project begins, and unspent appropriations are carried forward until the project is complete. Additionally, large infrastructure projects financed with bond and loan proceeds are included in both the FY2020-21 and the FY2021-22 budgets.

# CITYWIDE OVERVIEW

## PROJECTED FUND BALANCE

	6/30/2020 Audited Available Fund Balance	FY 2020-21 Revenues Year-End Projection	FY 2020-21 Expenditures Year-End Projection	6/30/2021 Fund Balance Estimated
General Fund	7,128,758	47,285,811	47,639,659	5,474,910
General Fund Reserve - Settlement	0	0	0	1,300,000
General Fund Reserve - Pension	13,314,508	0	0	13,314,508
General Fund Reserve - OPEB	6,139,921	0	0	6,139,921
<b>Total General Fund</b>	<b>26,583,187</b>	<b>47,285,811</b>	<b>47,639,659</b>	<b>26,229,339</b>
<b><u>Special Revenue Funds</u></b>				
Community Child Care	(7,218)	974,599	1,030,657	(63,276)
Special Gas Tax	(36,806)	1,318,028	1,295,253	(14,031)
Library Grant Fund	50,179	110,410	129,940	30,649
State Traffic Relief (SB-1)	673,151	1,087,817	1,220,440	540,528
Air Quality Fund (AQMD)	647,575	73,000	379,154	341,421
CDBG Fund	(567)	1,617,236	1,616,976	(307)
Drug/Gang Intervention	13,719	475	0	14,194
Measure I Fund	2,168,427	854,650	1,562,440	1,460,637
ViTep	258,873	30,416	104,333	184,956
Miscellaneous Grants	464,549	10,461,961	10,254,750	671,759
Host City Fees	2,283,859	575,455	1,749,185	1,110,129
Asset Seizure Fund	429,768	2,260	0	432,028
<b>Total Special Revenue Funds</b>	<b>6,945,509</b>	<b>17,106,307</b>	<b>19,343,129</b>	<b>4,708,687</b>
<b><u>Capital Projects Funds</u></b>				
Park Development Fund	2,461,295	766,968	178,257	3,050,006
Traffic Impact Fee Fund	9,695,958	1,087,000	1,723,949	9,059,009
New Facilities Development Fees	319,943	46,960	0	366,903
Civic Center Development Fee	123,036	0	0	123,036
Fire Facility Development Fee	226,987	60,448	0	287,435
Police Facility Development Fee	291,622	79,519	0	371,141
Capital Improvement Fund	1,640,478	2,777,635	2,718,861	1,699,252
Colton Crossing Fund	906,718	0	605,242	301,476
<b>Total Capital Projects Funds</b>	<b>15,666,037</b>	<b>4,818,530</b>	<b>5,226,309</b>	<b>15,258,258</b>
<b><u>Debt Service Funds</u></b>				
Public Financing Authority	1,035,734	918,995	908,945	1,045,784
Taxable Pension Bonds	1,630,161	2,113,920	2,000,272	1,743,809
Water Improvement District A	(15,902)	31,742	31,567	(15,727)
<b>Total Debt Service Funds</b>	<b>2,649,993</b>	<b>3,064,657</b>	<b>2,940,784</b>	<b>2,773,866</b>

## PROJECTED FUND BALANCE CONTINUED

	6/30/2021 Fund Balance Estimated	FY2021-22 Adopted Revenues	FY2021-22 Adopted Expenditures	6/30/2022 Fund Balance Estimated
General Fund	5,474,910	44,217,674	45,608,309	6,841,246
General Fund Reserve - Settlement	1,300,000	0	0	1,300,000
General Fund Reserve - Pension	13,314,508	0	0	12,157,537
General Fund Reserve - OPEB	6,139,921	0	0	4,539,921
<b>Total General Fund</b>	<b>26,229,339</b>	<b>44,217,674</b>	<b>45,608,309</b>	<b>24,838,704</b>
<b><u>Special Revenue Funds</u></b>				
Community Child Care	(63,276)	936,904	942,921	(69,293)
Special Gas Tax	(14,031)	1,391,606	1,391,606	(14,031)
Library Grant Fund	30,649	41,360	43,860	28,149
State Traffic Relief (SB-1)	540,528	1,063,055	1,063,055	540,528
Air Quality Fund (AQMD)	341,421	55,000	55,000	341,421
CDBG Fund	(307)	417,684	417,684	(307)
Drug/Gang Intervention	14,194	-	-	14,194
Measure I Fund	1,460,637	945,500	945,500	1,460,637
ViTep	184,956	-	-	184,956
Miscellaneous Grants	671,759	13,000	216,664	468,095
Host City Fees	1,110,129	696,660	-	1,806,789
Asset Seizure Fund	432,028	-	-	432,028
<b>Total Special Revenue Funds</b>	<b>4,708,687</b>	<b>5,560,769</b>	<b>5,076,290</b>	<b>5,193,166</b>
<b><u>Capital Projects Funds</u></b>				
Park Development Fund	3,050,006	595,000	-	3,645,006
Traffic Impact Fee Fund	9,059,009	943,000	400,000	9,602,009
New Facilities Development Fees	366,903	165,500	-	532,403
Civic Center Development Fee	123,036	-	-	123,036
Fire Facility Development Fee	287,435	-	-	287,435
Police Facility Development Fee	371,141	-	-	371,141
Capital Improvement Fund	1,699,252	631,182	631,182	1,699,252
Colton Crossing Fund	301,476	-	-	301,476
<b>Total Capital Projects Funds</b>	<b>15,258,258</b>	<b>2,334,682</b>	<b>1,031,182</b>	<b>16,561,758</b>
<b><u>Debt Service Funds</u></b>				
Public Financing Authority	1,045,784	911,683	906,533	1,050,934
Taxable Pension Bonds	1,743,809	2,167,584	2,066,922	1,844,471
Water Improvement District A	(15,727)	32,235	31,567	(15,059)
<b>Total Debt Service Funds</b>	<b>2,773,866</b>	<b>3,111,502</b>	<b>3,005,022</b>	<b>2,880,346</b>

	6/30/2020 Audited Available Fund Balance	FY 2020-21 Revenues Year-End Projection	FY 2020-21 Expenditures Year-End Projection	6/30/2021 Fund Balance Estimated
<b><u>CFD's and Assessment Districts</u></b>				
CFD 87-1	32,163	0	10,500	21,663
CFD 88-1	315,408	0	3,500	311,908
CFD 89-1 Debt Service	89,260	0	24,500	64,760
CFD 89-2 Debt Service	191,694	0	24,500	167,194
CFD 90-1 Debt Service	90,157	0	24,500	65,657
Storm Water	1,107,689	611,815	642,294	1,077,210
LLMD #1	20,747	328,021	322,441	26,327
LLMD #2	8,609	161,079	179,392	(9,704)
<b>Total CFD's and Assessment Districts</b>	<b>1,855,727</b>	<b>1,100,915</b>	<b>1,231,627</b>	<b>1,725,014</b>
<b><u>Enterprise Funds</u></b>				
Electric Utility	36,067,474	60,918,880	73,794,477	23,191,877
Public Benefit Fund	2,567,819	754,906	2,177,997	1,144,728
Water Utility	16,022,363	14,314,818	23,812,804	6,524,377
Wastewater Utility	6,673,692	10,355,718	16,487,690	541,720
Solid Waste	(213,134)	3,025,974	2,961,217	(148,377)
Cemetery Endowment	991,265	14,062	0	1,005,326
<b>Total Enterprise Funds</b>	<b>62,109,480</b>	<b>89,384,358</b>	<b>119,234,185</b>	<b>32,259,652</b>
<b><u>Internal Service Funds</u></b>				
Facility & Equip Maint. Fund	3,231,941	900,064	2,404,915	1,727,090
Automotive Shop	2,339,796	728,402	940,176	2,128,022
Information Services	1,800,159	974,405	1,586,985	1,187,579
Insurances Fund	(2,473,928)	4,732,948	4,774,621	(2,515,601)
<b>Total Internal Service Funds</b>	<b>4,897,968</b>	<b>7,335,819</b>	<b>9,706,697</b>	<b>2,527,090</b>
<b><u>Housing Authority</u></b>				
Low/Mod Capital Projects	952,242	0	0	952,242
<b>Total Housing Authority</b>	<b>952,242</b>	<b>0</b>	<b>0</b>	<b>952,242</b>
<b>Grand Totals</b>	<b>121,660,142</b>	<b>170,096,396</b>	<b>205,322,389</b>	<b>86,434,149</b>

1 Includes unearned revenue of \$289,376 as of June 30, 2020

2 Includes unearned revenue of \$649,730 as of June 30, 2020

	<b>6/30/2021</b>	<b>FY2021-22</b>	<b>FY2021-22</b>	<b>6/30/2022</b>
	<b>Fund Balance</b>	<b>Adopted</b>	<b>Adopted</b>	<b>Fund Balance</b>
	<b>Estimated</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Estimated</b>
<b><u>CFD's and Assessment Districts</u></b>				
CFD 87-1	21,663	-	21,663	(0)
CFD 88-1	311,908	-	311,908	(0)
CFD 89-1 Debt Service	64,760	-	64,760	(0)
CFD 89-2 Debt Service	167,194	-	167,194	(0)
CFD 90-1 Debt Service	65,657	-	65,657	(0)
Storm Water	1,077,210	621,597	707,712	991,095
LLMD #1	26,327	329,035	330,834	24,528
LLMD #2	(9,704)	165,911	139,004	17,203
<b>Total CFD's and Assessment Districts</b>	<b>1,725,014</b>	<b>1,116,543</b>	<b>1,808,732</b>	<b>1,032,825</b>
<b><u>Enterprise Funds</u></b>				
Electric Utility	23,191,877	57,714,608	73,680,226	7,226,259
Public Benefit Fund	1,144,728	541,845	1,685,000	1,573
Water Utility	6,524,377	14,810,134	18,100,619	3,233,892
Wastewater Utility	541,720	10,524,585	10,443,894	622,411
Solid Waste	(148,377)	3,019,667	2,962,510	(91,220)
Cemetery Endowment	1,005,326	-	-	1,005,326
<b>Total Enterprise Funds</b>	<b>32,259,652</b>	<b>86,610,839</b>	<b>106,872,249</b>	<b>11,998,242</b>
<b><u>Internal Service Funds</u></b>				
Facility & Equip Maint. Fund	1,727,090	837,949	1,620,949	944,090
Automotive Shop	2,128,022	740,337	740,337	2,128,022
Information Services	1,187,579	898,893	938,893	1,147,579
Insurances Fund	(2,515,601)	5,102,518	5,102,518	(2,515,601)
<b>Total Internal Service Funds</b>	<b>2,527,090</b>	<b>7,579,697</b>	<b>8,402,697</b>	<b>1,704,090</b>
<b><u>Housing Authority</u></b>				
Low/Mod Capital Projects	952,242	0	0	952,242
<b>Total Housing Authority</b>	<b>952,242</b>	<b>0</b>	<b>0</b>	<b>952,242</b>
<b>Grand Totals</b>	<b>86,434,149</b>	<b>150,531,706</b>	<b>171,804,481</b>	<b>65,161,374</b>

# REVENUE BUDGET

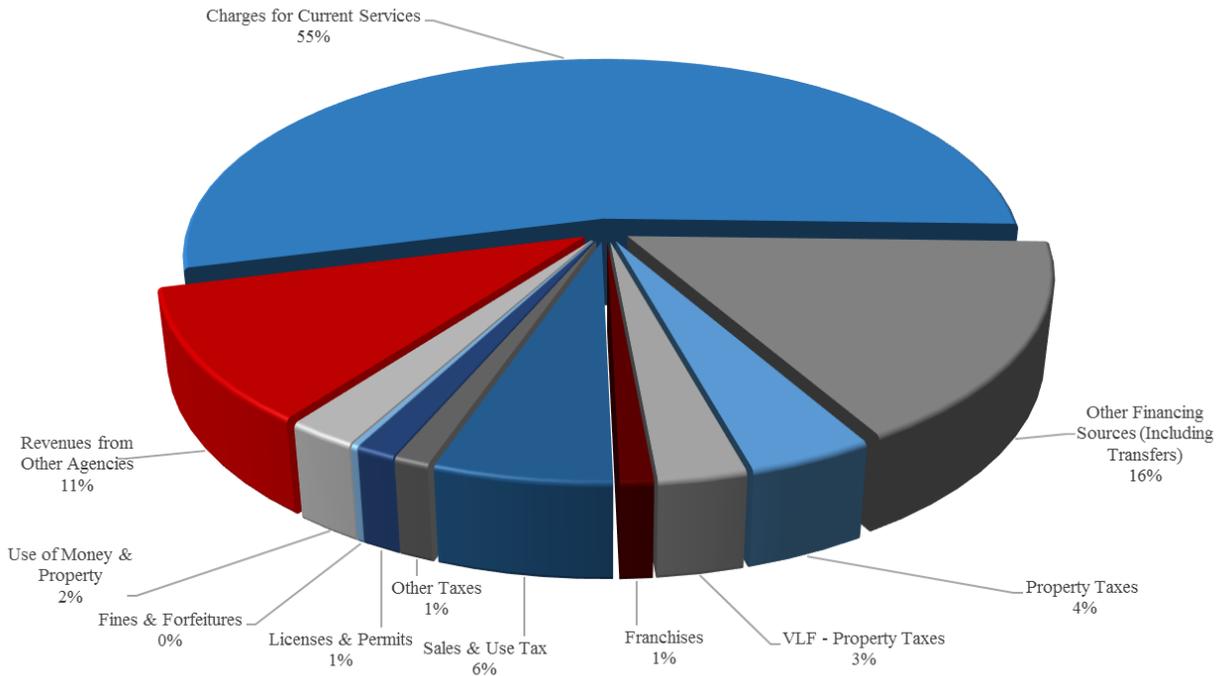
## Revenue by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	44,696,576	45,780,542	47,285,811	44,217,674
Community Child Care Fund	876,004	940,749	974,599	936,904
Gas Tax Fund	1,047,754	1,206,023	1,318,028	1,391,606
Library Grant Fund	134,845	89,684	110,410	41,360
State Traffic Relief Fund	1,047,119	1,038,670	1,087,817	1,063,055
Pollution Reduction Fund	87,900	119,727	73,000	55,000
Community Development Act Fund	481,279	51,762	1,617,236	417,684
Asset Seizure	418	357	-	-
Measure I Fund	1,153,089	984,372	854,650	945,500
ViTip Fund	72,024	58,691	-	-
Miscellaneous Grants Fund	1,591,482	1,737,641	10,461,961	13,000
Host City Fees - CIP Fund	601,231	534,674	575,455	696,660
Park Development Fund	565,272	971,660	766,968	595,000
Traffic Impact Fund	3,173,995	2,163,466	1,087,000	943,000
New Facilities Development Fund	37,860	57,894	46,960	165,500
Civic Center Development Fund	32,421	10,210	-	-
Fire Facility Development Fund	43,464	61,956	60,448	-
Police Facility Development Fund	59,964	91,747	79,519	-
Asset Forfeiture	316,749	88,871	-	-
PFA Debt Service Fund	920,936	910,154	918,995	911,683
Pension Obligation Debt Service Fund	1,986,995	2,045,753	2,113,920	2,167,584
Water Improvement District Fund	35,568	31,462	31,742	32,235
Capital Improvement Projects Fund	3,325,065	289,850	2,777,635	631,182
Colton Crossing Fund	21,048	228,849	-	-
Electric Utility Fund	65,216,053	61,969,885	60,918,880	57,714,608
Water Utility Fund	13,964,598	13,620,935	14,314,818	14,810,134
Wastewater Utility Fund	10,255,651	10,215,364	10,355,718	10,524,585
Solid Waste Fund	2,848,854	2,935,651	3,025,974	3,019,667
Public Benefit Fund	1,090,753	948,310	754,906	541,845
Cemetery Endowment Care Fund	42,493	48,567	14,062	-
Building Maintenance Fund	1,721,297	1,052,236	900,064	837,949
Information Services Fund	810,213	840,803	974,405	898,893
Insurances Fund	3,535,619	3,777,181	4,732,948	5,102,518
Automotive Shop Fund	1,161,336	740,090	728,402	740,337
LLMD #2	140,021	156,010	161,079	165,911
LLMD #1	324,744	322,507	328,021	329,035
CFD 87-1 Debt Service Fund	974	832	-	-
CFD 88-1 Debt Service Fund	9,479	8,529	-	-
Storm Water Fund	632,965	634,608	611,815	621,597
CFD 89-1 Debt Service Fund	2,680	2,302	-	-
CFD 89-2 Debt Service Fund	5,767	4,939	-	-
CFD 90-1 Debt Service Fund	280,710	3,663	-	-
Housing Authority - Low/Mod Capital Projects	24,052	35,519	-	-
<b>Total Dollars by Fund</b>	<b>167,183,558</b>	<b>161,211,217</b>	<b>172,341,905</b>	<b>152,176,369</b>

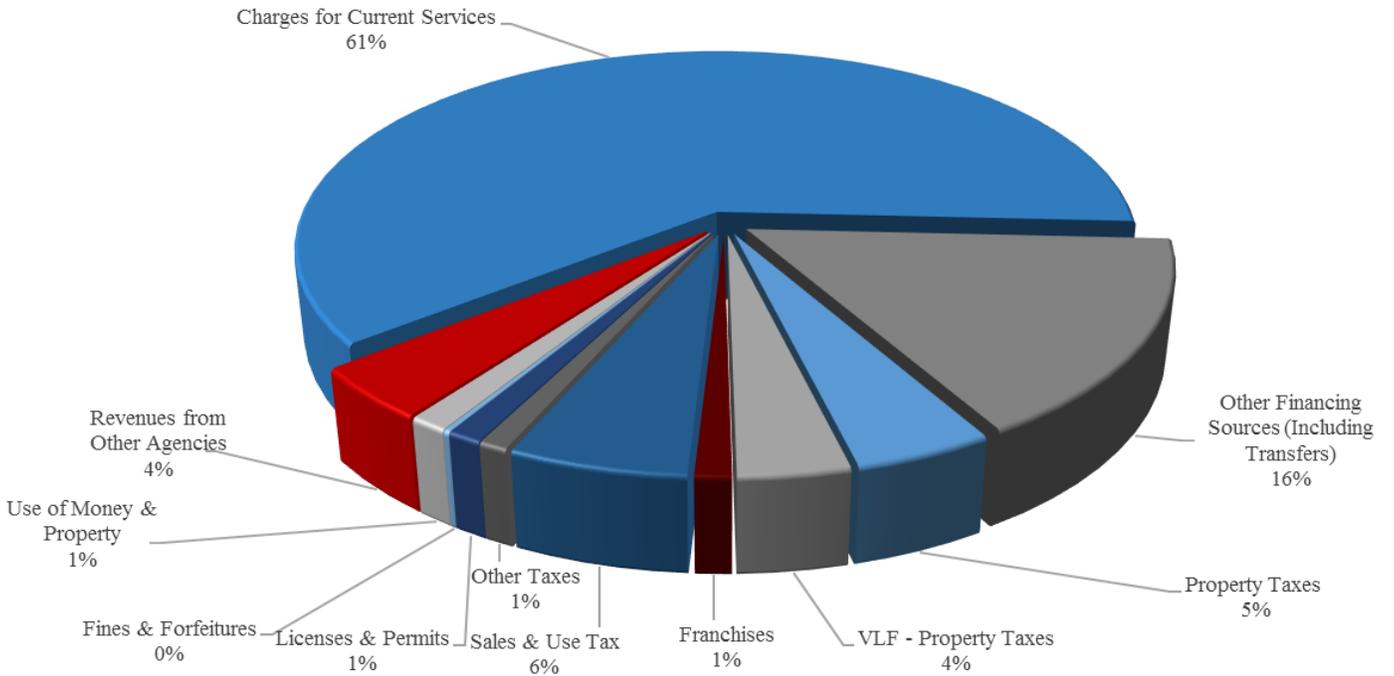
## Revenue by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	6,831,068	7,141,204	6,731,507	7,348,222
VLF - Property Taxes	4,967,977	5,392,738	5,393,000	5,750,000
Franchises	1,741,402	1,859,104	1,768,880	1,760,543
Sales & Use Tax	10,743,118	10,161,338	9,650,000	10,600,000
Other Taxes	2,018,652	1,660,963	1,563,240	1,650,000
<b>Total Taxes</b>	<b>26,302,217</b>	<b>26,215,347</b>	<b>25,106,627</b>	<b>27,108,765</b>
Licenses & Permits	2,456,053	2,210,288	1,745,000	2,080,960
Fines & Forfeitures	359,956	450,863	237,000	241,000
Use of Money & Property	3,874,349	3,752,245	1,833,320	1,023,736
Revenues from Other Agencies	7,899,978	7,293,820	19,645,586	6,534,981
Charges for Current Services	93,091,462	91,529,327	94,056,388	92,665,067
Other Financing Sources (Including Transfers)	33,199,542	29,759,327	29,717,984	22,521,860
<b>Total Dollars by Expense Category</b>	<b>167,183,558</b>	<b>161,211,217</b>	<b>172,341,905</b>	<b>152,176,369</b>

**City of Colton**  
 FY2019-20 Year End Projected  
 Revenues by Category



**City of Colton**  
 FY2020-21 Budgeted  
 Revenues by Category



# EXPENDITURE BUDGET

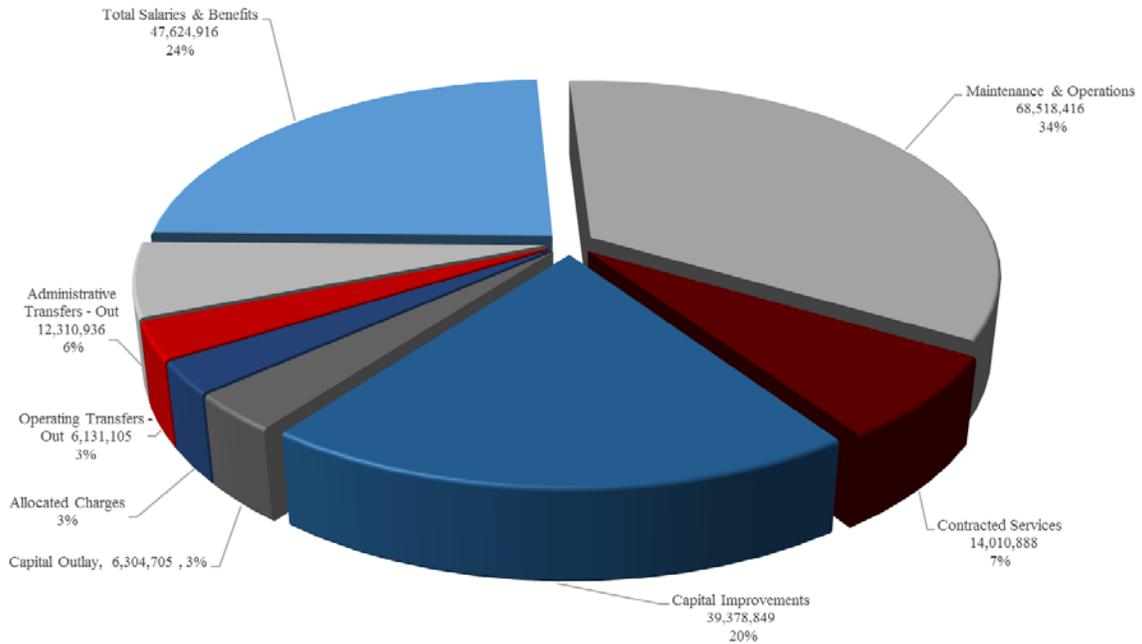
## Expenditures by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
<b>Dollars by Fund</b>				
General Fund	38,886,311	38,936,149	42,385,850	44,082,987
Community Child Care Fund	937,542	937,756	995,656	997,340
Gas Tax Fund	1,446,854	1,500,456	1,255,750	1,295,909
Library Grant Fund	58,689	114,949	122,934	43,860
State Traffic Relief Fund	-	244,980	1,895,172	1,027,274
Pollution Reduction Fund	83,075	105,146	314,447	63,000
Community Development Act Fund	972,031	448,371	753,185	401,124
Drug/Gang Intervention	-	-	-	-
Measure I Fund	750,384	1,183,751	2,218,980	793,651
ViTip Fund	16,557	55,536	54,000	65,000
Miscellaneous Grants Fund	1,206,509	2,169,821	10,251,610	131,225
Host City Fees - CIP Fund	185,705	85,554	7,730	1,749,185
Park Development Fund	10,172	192,114	252,120	-
Traffic Impact Fund	241,590	158,212	2,552,065	-
New Facilities Development Fund	53	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Asset Forfeiture	3,461	176,839	53,625	-
PFA Debt Service Fund	1,870,679	909,839	905,179	908,945
Pension Obligation Debt Service Fund	2,784,887	2,627,502	1,934,936	2,000,272
Water Improvement District Fund	31,566	31,566	31,567	31,567
Capital Improvement Projects Fund	654,810	887,013	5,435,376	1,250,000
Colton Crossing Fund	52,618	1,601	605,242	-
Electric Utility Fund	61,158,734	61,404,855	74,494,169	69,495,677
Water Utility Fund	9,091,993	9,113,303	21,462,879	22,835,693
Wastewater Utility Fund	9,732,348	9,484,107	17,156,465	13,911,056
Solid Waste Fund	2,702,033	2,788,424	2,870,650	2,914,217
Public Benefit Fund	1,035,304	910,431	2,074,075	2,120,500
Building Maintenance Fund	576,737	655,755	1,673,343	2,002,444
Information Services Fund	686,750	757,348	1,665,837	1,028,405
Insurances Fund	2,366,845	3,796,803	3,857,223	4,732,948
Automotive Shop Fund	361,320	438,127	545,944	440,404
LLMD #2	121,517	180,561	205,298	159,016
LLMD #1	294,225	282,674	294,958	329,641
CFD 87-1 Debt Service Fund	-	-	-	3,500
CFD 88-1 Debt Service Fund	-	-	-	3,500
Storm Water Fund	442,108	486,684	619,133	629,817
CFD 89-1 Debt Service Fund	671,318	-	-	3,500
CFD 89-2 Debt Service Fund	599,687	-	-	3,500
CFD 90-1 Debt Service Fund	266,281	266,411	496,389	3,500
Housing Authority - Low/Mod Capital Projects	97,104	133,248	62,325	-
<b>Total Dollars by Fund</b>	<b>140,397,797</b>	<b>141,465,887</b>	<b>199,504,112</b>	<b>175,458,657</b>

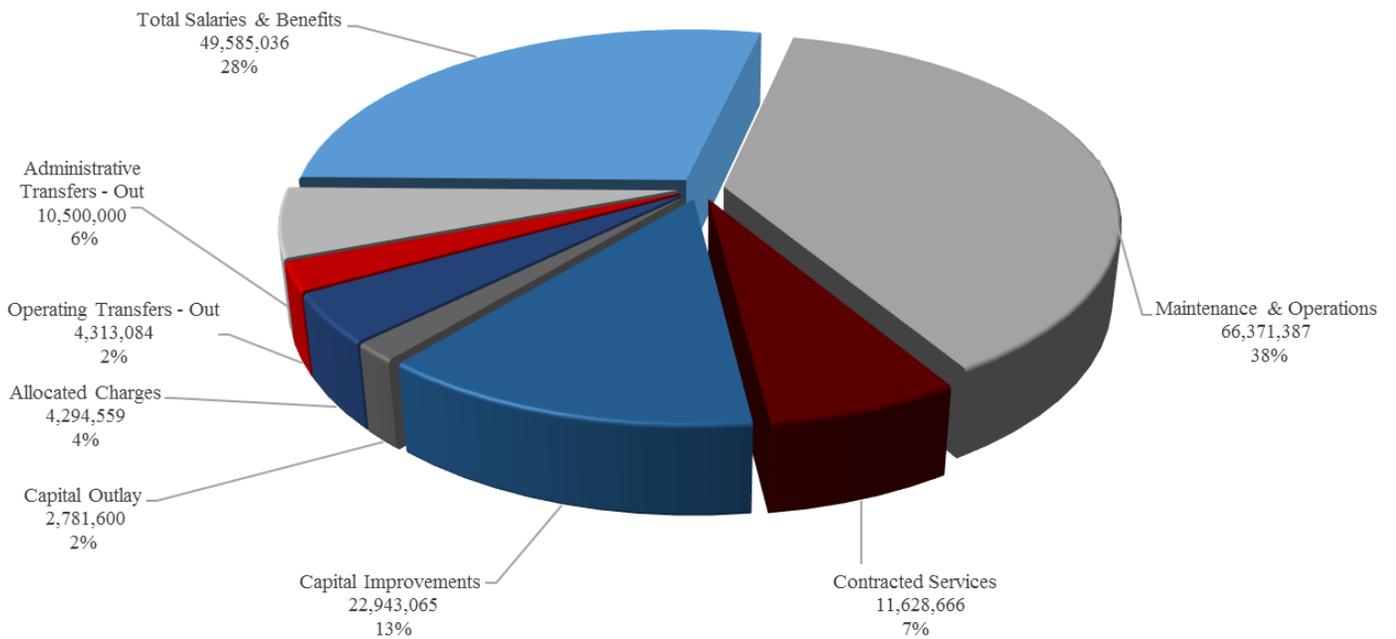
## Expenditures by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	21,631,590	22,108,420	23,632,970	24,367,282
Part Time	1,353,954	1,373,335	1,756,011	1,752,549
Overtime	2,968,000	2,550,201	2,926,114	2,745,482
Mandated Overtime	1,273,025	1,328,551	905,730	1,060,418
Salary Related Benefits	4,088,972	3,988,654	4,475,309	4,772,624
Non-Persable Benefits	5,155,080	5,155,226	5,499,639	5,564,892
GASB 68 Pension Expense	2,247,087	2,186,131	-	-
GASB 68 Pension Contra Expense	66,889	77,059	-	-
Persable Benefits	167,984	168,563	165,123	191,193
Retiree Health Insurance	1,159,618	1,164,628	1,250,000	1,250,000
PERS Unfunded Liability	3,954,106	5,001,878	6,169,341	7,073,855
Education & Training	135,898	129,364	286,214	293,966
Uniforms & Safety Equipment	239,224	309,531	558,465	512,775
<b>Total Salaries &amp; Benefits</b>	<b>44,441,427</b>	<b>45,541,539</b>	<b>47,624,916</b>	<b>49,585,036</b>
Maintenance & Operations	60,367,741	61,081,599	68,518,416	66,371,387
Contracted Services	7,727,134	8,201,932	14,010,888	11,628,666
Capital Improvements	7,486,769	14,055,333	39,378,849	22,943,065
Capital Outlay	(3,873,698)	(9,274,425)	6,304,705	2,781,600
Allocated Charges	5,132,324	5,684,168	5,224,297	7,335,819
Operating Transfers - Out	6,342,101	5,116,740	6,131,105	4,313,084
Administrative Transfers - Out	12,773,999	11,059,000	12,310,936	10,500,000
<b>Total Dollars by Expense Category</b>	<b>140,397,797</b>	<b>141,465,887</b>	<b>199,504,112</b>	<b>175,458,657</b>

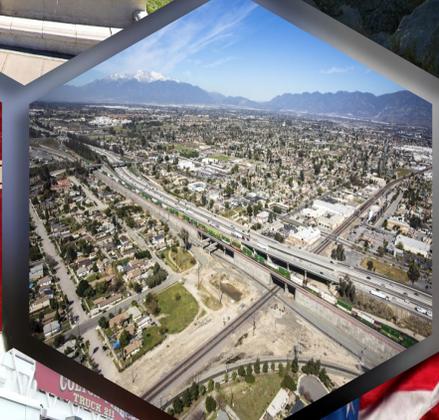
**City of Colton**  
 FY2019-20 Citywide Projected Year End  
 Expenditures by Category



**City of Colton**  
 FY2020-21 Citywide Budget  
 Expenditures by Category



# GENERAL FUND FINANCIAL SUMMARY





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# GENERAL FUND OVERVIEW

## FISCAL YEAR 2021-22 GENERAL FUND BUDGET

As part of the development of the Fiscal Year 2021-22 Adopted Budget, the General Fund revenues and expenditures are updated based on the long-term financial forecast of the General Fund.

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2021-22.

### REVENUE

Fiscal Year 2021-22 General Fund Adopted Budget revenues amount to \$44.2 million, a decrease of \$3.1 million, or approximately 6.5 percent, compared to the Fiscal Year 2020-21 Year End Projected Budget of \$47.3. The year-over-year revenue decline is attributed to one-time funds in Fiscal Year 2020-21. Details of major revenue categories are discussed below.

### SALES AND USE TAX

The Sales Tax is a tax imposed on retailers for the privilege of selling tangible personal property such as clothing, automobiles, and computers. Currently, and according to State law, sales tax is not applied to personal services such as legal, dental, or consultant services. The Use Tax is a form of sales tax and is applied, for example, on the sale of tangible goods from an out-of-state vendor.

The City receives a specific portion or percentage of the sales tax paid by a consumer. Of the current 7.75 percent tax rate paid for goods sold within Colton, the City receives 1 percent point of the purchase price.

Sales tax rates may differ across jurisdictions since local jurisdictions have some flexibility on a countywide level (e.g. county or city) to increase the local portion of the sales tax with voter approval. The local Sales and Use Tax is collected and administered by the State Board of Equalization.

Sales tax revenues are projected at \$10.6 million in Fiscal Year 2021-22, which is \$0.95 million, or a 9.8%, increase the projected actuals for Fiscal Year 2020-21. The effects of the response to the COVID-19 pandemic on sales tax have been impactful on many of the individual sales and use tax categories. While Fiscal Year 2021-22 promises an increase in sales tax revenue, it is important to note that this is not growth in sales tax, rather recovery from the effects of the pandemic.

### PROPERTY TAX

Under current law, all taxable real and personal property is subject to a basic tax rate of one percent of assessed value collected by local jurisdictions and school districts for general service purposes. There are other taxes and levies on a typical property tax bill such as parcel, General Obligation bond, and/or special assessments.

On June 6, 1978, California voters approved Proposition 13, a seminal change in property tax levies. This proposition 13 which added Article XIII A to the state constitution placed restrictions on the valuation of real property and on the imposition of the ad valorem property tax. The major change was that the assessed value of real property could only be adjusted upward annually by the change in the California Consumer Price Index (CCPI) up to a maximum of two percent per year. One exception to this rule, however, is that property that changes ownership and/or is substantially altered or newly-constructed would be reassessed at full market value in the first year and then subject to the CCPI or two percent cap thereafter.

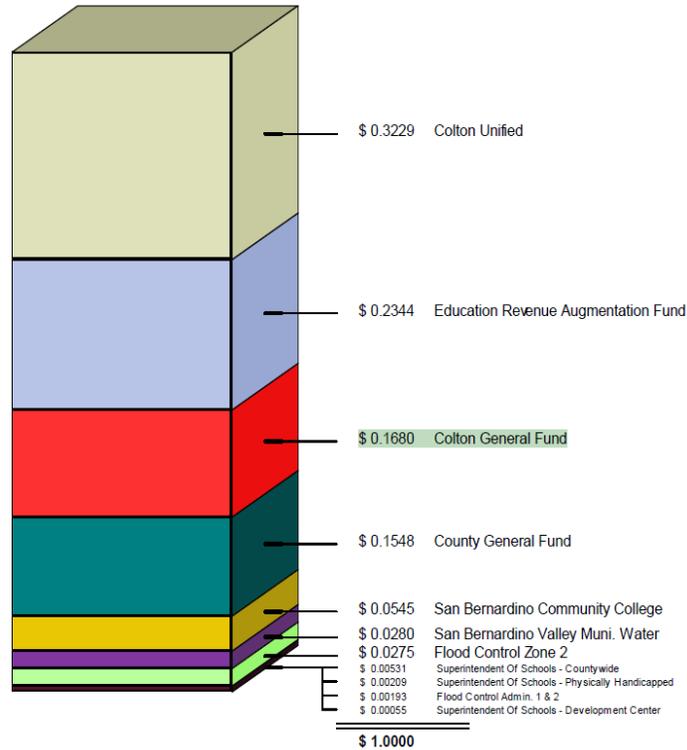
Another important exception to the formula for increasing assessed valuations and taxes is that during periods of declining property values (e.g., recessions), the County Assessor has the flexibility to decrease assessed property values whether through appeal by property owners or through the Assessor's analysis of value declines. In effect, this reduces the property valuation and tax. As market conditions improve, however, and values return or increase, the Assessor can then increase assessed values and taxes.

In following years, another amendment to the constitution was passed that allows local governments and school districts to raise property taxes above one percent to finance general obligation (GO) bond sales. This change has to be approved by two-thirds of those voting in a local GO bond election. For school districts, however, the voting threshold for approving GO bonds was subsequently lowered to fifty-five percent.

Dating back to the early 1990s, the state made numerous and complex adjustments to local jurisdiction property tax revenues to solve its budget shortfalls. In one such action in 1992, which is known as the 'Educational Revenue Augmentation Funds (ERAF), the state shifted millions of dollars in local government funds to school districts. As a consequence of this action the City of Colton has foregone millions, limiting its ability to meet its infrastructure needs.

The County of San Bernardino administers and collects property taxes and remits the appropriate amounts (based on law and a complex formula) to local jurisdictions. Contrary to commonly held views, the City receives a relatively small portion of the basic one percent property tax. In fact, the City receives 16.8% or 16.8 cents for every property tax dollar a property owner pays to the county. The majority of the tax dollar paid, or 32%, goes to the school district, 23% to the Education Revenue Augmentation Fund (ERAF), which is apportioned back to the school districts, 15% goes to the County, 5.5% to Community College District, and the remaining goes to special districts and to the State.

## CITY OF COLTON PROPERTY TAX DOLLAR BREAKDOWN



Property values in the City of Colton have steadied in the last couple years, but the economic effects of the COVID-19 pandemic and how they impact property tax revenues for the City in the long-term are unknown at this time. Fiscal Year 2021-22 property tax revenue is projected at \$6.2 million, which is \$601 thousand or 10.7% more than the projected actuals for Fiscal Year 2020-21.

### OTHER TAXES

The Other Taxes category includes Transient Occupancy Taxes, Document Transfer Taxes, and Prop 172 Sales Taxes.

### LICENSES AND PERMITS

The City requires payment for the issuance of Building Permits, Fire Permits, Business Licenses, and miscellaneous health and safety related licenses and permits as approved annually by the City Council through the adoption of the Municipal Fee Schedule. Licenses and permits account for 4.7% of the total General Fund revenue. Business Licenses are the largest source of revenue in this category, comprising 48.1% of overall revenues in this classification.

### FINES AND FORFEITURES

The largest source of revenue in this category is derived from traffic violations revenue. Other revenue items in this category include parking violations, code enforcement fines, administrative citations, fireworks fines, and library fines.

### USE OF MONEY AND PROPERTY

The City invests idle funds in order to earn interest and rents City property to generate revenue. The total interest income varies with the market rates of interest and the funds available to invest. The basic principles underlying the City of Colton's investment philosophy is to ensure the safety of public funds; provide that sufficient cash flow is always available to meet current obligations; and to achieve a reasonable rate of return on its investments.

## **REVENUE FROM OTHER AGENCIES**

This revenue category includes revenue received from a variety of other local agencies, the state, and the federal government usually due to grants or contracts for services. The largest revenue source in this category is the Arrowhead Regional Medical Center (ARMC) Reimbursement.

## **CHARGES TO OTHER FUNDS**

The General Fund recuperates the cost for services provided by internal service departments to Enterprise, Internal Service, and Special Revenue Funds through allocated charges.

## **CHARGES FOR SERVICES**

Departmental charges are comprised of fees charged for services which are primarily provided by the following departments: Community Services, Development Services, Public Works, Police, and Fire. Charges for Services from departments are approved periodically by the City Council through the adoption of the Municipal Fee Schedule.

## **MISCELLANEOUS REVENUE**

Miscellaneous revenue incorporates the administrative charges from the Electric Utility, the lease revenue from the Water and Wastewater Utilities, and all other miscellaneous revenues.

## **EXPENDITURES**

Fiscal Year 2021-22 General Fund Adopted Budget expenditures amount to \$45.6 million, an increase of approximately \$1.6 million, or 3.5 percent, compared to the Fiscal Year 2020-21 Original Adopted Budget of \$44.1 million and a decrease of \$2.0 million compared to the year-end projected Fiscal Year 2020-21 budget. Details of major expenditure categories are discussed below.

## **SALARY AND BENEFITS**

General Fund salary and benefits costs in the Fiscal Year 2021-22 Adopted Budget total \$35.0 million, a \$1.9 million, or 5.6 percent increase compared to the Fiscal Year 2020-21 Original Adopted Budget of \$33.1 million. The Fiscal Year 2021-22 salary and benefits category comprises approximately 76.7% percent of the General Fund. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the addition of required contributions toward PERS unfunded pension liabilities, additional authorized positions, and marginal salary and related benefits increases for employee eligible merit increases and incentive and premium pays included in negotiated MOUs.

## **MAINTENANCE AND OPERATIONS**

The Fiscal Year 2021-22 General Fund maintenance and operations budget, inclusive of contracted services, totals \$8.5 million compared to \$10.5 in the Fiscal Year 2020-21 Year End Projected Budget. This represents a 19.6 percent budget reduction.

## **OPERATING TRANSFERS - OUT**

The Fiscal Year 2021-22 General Fund transfers out category consists of transfers to the Taxable Pension Bonds Fund of approximately \$1.5 million and a \$901.7 thousand transfer to the Public Finance Authority for debt service.

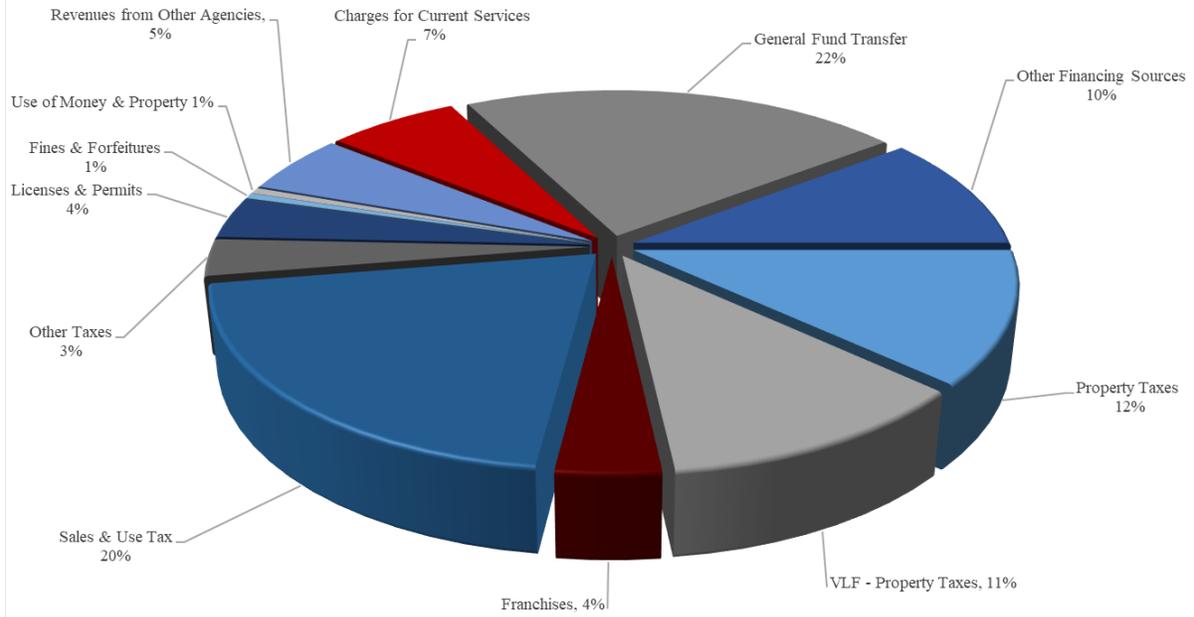
# GENERAL FUND BUDGET OVERVIEW

## REVENUE

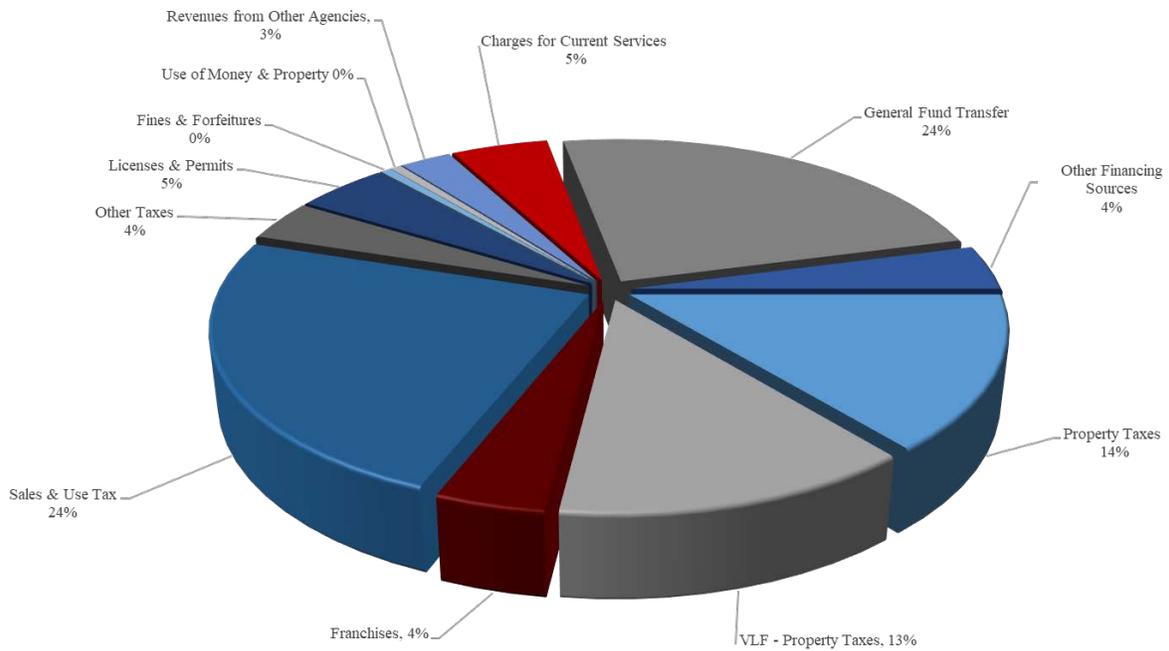
	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	44,696,576	45,780,542	47,285,811	44,217,674
<b>Total Dollars by Fund</b>	<b>44,696,576</b>	<b>45,780,542</b>	<b>47,285,811</b>	<b>44,217,674</b>

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	5,725,910	6,023,542	5,600,000	6,201,000
VLF - Property Taxes	4,967,977	5,392,738	5,393,000	5,750,000
Franchises	1,741,402	1,859,104	1,768,880	1,760,543
Sales & Use Tax	10,743,118	10,161,338	9,650,000	10,600,000
Other Taxes	1,749,013	1,660,558	1,563,240	1,650,000
<b>Total Taxes</b>	<b>24,927,420</b>	<b>25,097,280</b>	<b>23,975,120</b>	<b>25,961,543</b>
Licenses & Permits	2,456,053	2,210,288	1,745,000	2,080,960
Fines & Forfeitures	359,956	450,863	237,000	241,000
Use of Money & Property	649,675	702,873	250,000	250,000
Revenues from Other Agencies	1,164,175	827,567	2,559,763	1,165,935
Charges for Current Services	2,171,774	2,328,710	3,114,854	2,196,083
General Fund Transfer	11,059,000	12,311,186	10,500,000	10,500,000
Other Financing Sources	1,908,523	1,851,775	4,904,074	1,822,153
<b>Total Dollars by Revenue Category</b>	<b>44,696,576</b>	<b>45,780,542</b>	<b>47,285,811</b>	<b>44,217,674</b>

**City of Colton**  
**FY2020-21 Year End Projected**  
**Revenues by Category**



**City of Colton**  
**FY2021-22 Budget**  
**Revenues by Category**



## EXPENDITURES

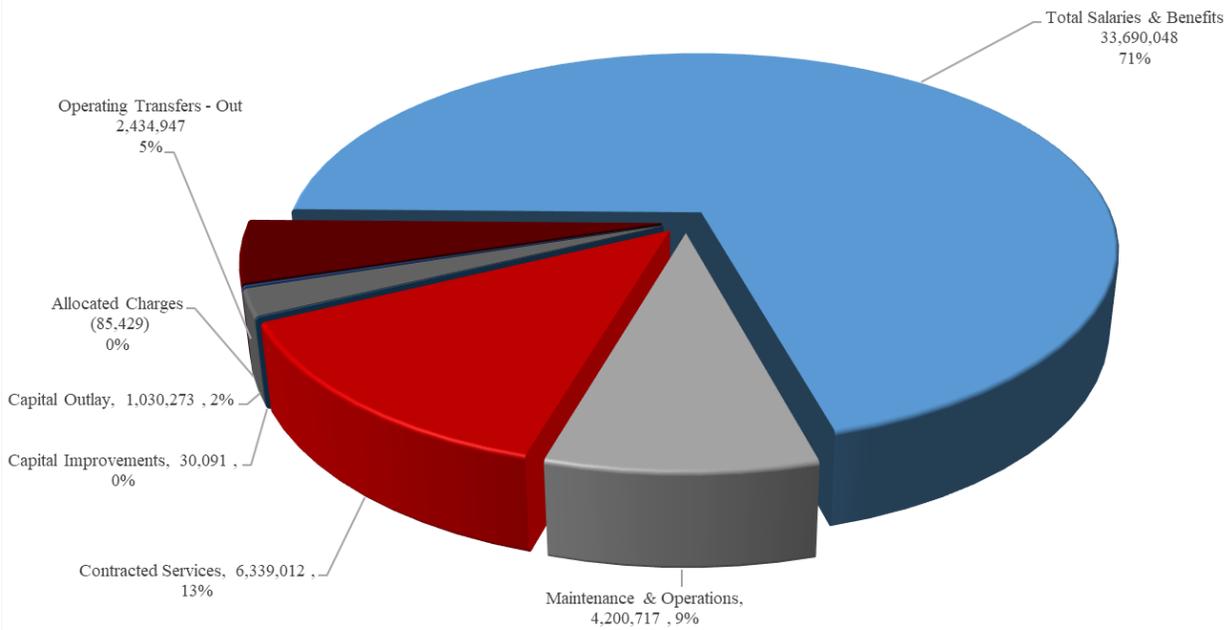
	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Initial Budget	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>					
General Fund	38,936,440	40,402,372	44,057,887	47,639,659	45,608,309
<b>Total Dollars by Fund</b>	<b>38,936,440</b>	<b>40,402,372</b>	<b>44,057,887</b>	<b>47,639,659</b>	<b>45,608,309</b>

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Initial Budget	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>					
<b>Salary &amp; Benefits</b>					
Salary	14,397,324	14,484,770	15,392,378	15,324,747	16,128,871
Part Time	880,496	832,622	1,219,256	1,374,881	1,268,512
Overtime	1,577,799	1,742,534	1,602,689	2,205,299	1,706,663
Mandated Overtime	1,303,640	1,443,178	1,055,418	1,055,418	1,055,418
Salary Related Benefits	3,121,138	3,305,599	3,471,011	3,343,991	3,552,195
Non-Persable Benefits	3,196,467	3,010,067	3,222,247	3,122,231	3,167,431
Persable Benefits	168,563	178,956	191,193	152,783	185,959
Retiree Health Insurance	1,164,628	1,245,984	1,250,000	1,325,000	1,350,000
PERS Unfunded Liability	3,738,721	4,598,922	5,134,911	5,269,056	6,103,918
Education & Training	96,156	79,186	179,716	174,716	177,216
Uniforms & Safety Equipment	217,339	264,857	423,445	341,926	302,100
<b>Total Salaries &amp; Benefits</b>	<b>29,862,271</b>	<b>31,186,675</b>	<b>33,142,264</b>	<b>33,690,048</b>	<b>34,998,283</b>
Maintenance & Operations	3,089,354	3,066,139	3,596,128	4,200,717	3,580,188
Contracted Services	2,908,958	3,404,537	4,671,402	6,339,012	4,890,852
Capital Improvements	52,459	81,846	-	30,091	25,000
Capital Outlay	249,273	529,300	404,220	1,030,273	383,300
Allocated Charges	(1,007,406)	(1,080,746)	(85,429)	(85,429)	(644,052)
Operating Transfers - Out	3,781,531	3,214,621	2,329,302	2,434,947	2,374,738
<b>Total Dollars by Expense Category</b>	<b>38,936,440</b>	<b>40,402,372</b>	<b>44,057,887</b>	<b>47,639,659</b>	<b>45,608,309</b>

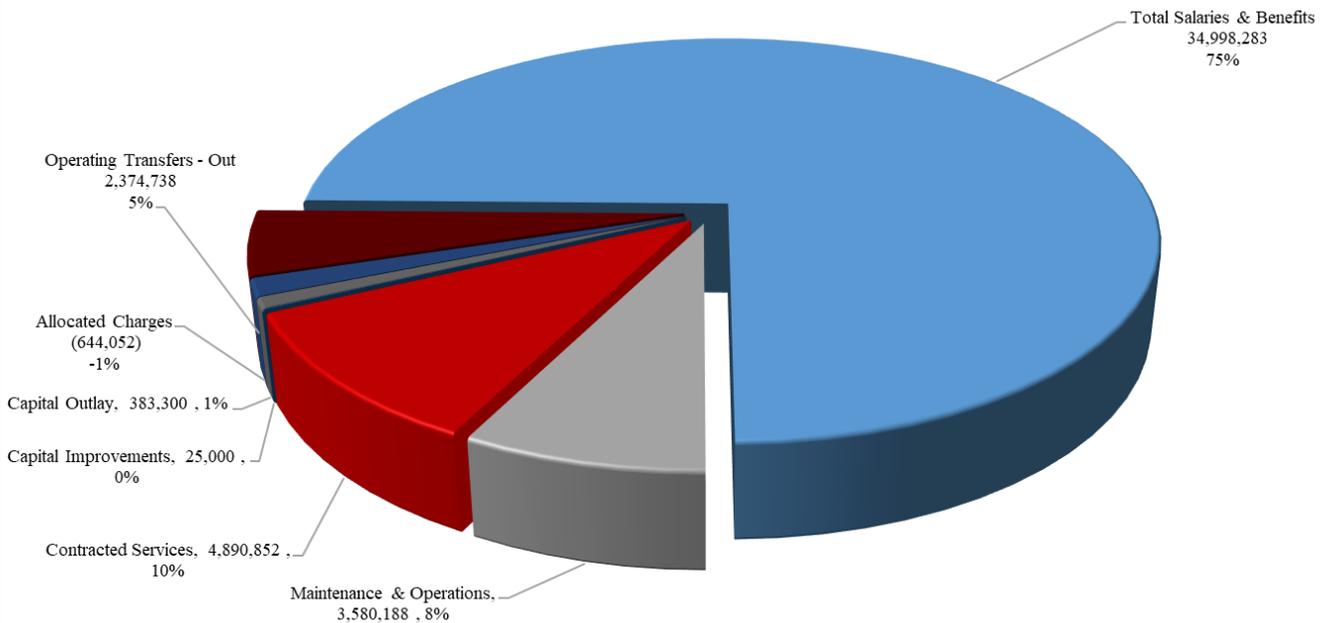
## Expenditures by Department

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Initial Budget	FY2020-21 Year End Projected	FY2021-22 Budget
<b>General Fund Dollars by Department</b>					
Non-Departmental	(5,018,001)	(5,278,619)	(7,195,866)	(7,090,221)	(7,389,054)
City Council	215,653	211,137	254,724	251,537	251,020
City Clerk	345,317	278,482	409,458	400,744	349,233
City Manager	1,030,997	1,607,080	1,165,746	1,179,283	1,151,036
Human Resources	1,813,625	2,023,216	2,237,141	2,393,128	2,396,964
Finance	3,187,972	2,868,183	3,177,687	3,218,860	3,307,857
City Attorney	559,756	608,163	717,000	809,710	830,250
City Treasurer	59,371	61,120	61,627	61,627	63,839
Police	16,859,600	17,447,732	19,069,405	19,447,186	20,419,533
Fire	11,647,450	11,621,858	13,024,206	13,664,265	13,682,974
Public Works and Utility Services	2,141,510	2,773,602	3,409,575	3,690,366	3,371,294
Community Services	3,876,294	3,809,987	4,422,192	5,095,005	3,701,788
Development Services	2,216,897	2,370,431	3,304,992	4,518,169	3,471,575
<b>Total General Fund Dollars by Department</b>	<b>38,936,440</b>	<b>40,402,372</b>	<b>44,057,887</b>	<b>47,639,659</b>	<b>45,608,309</b>

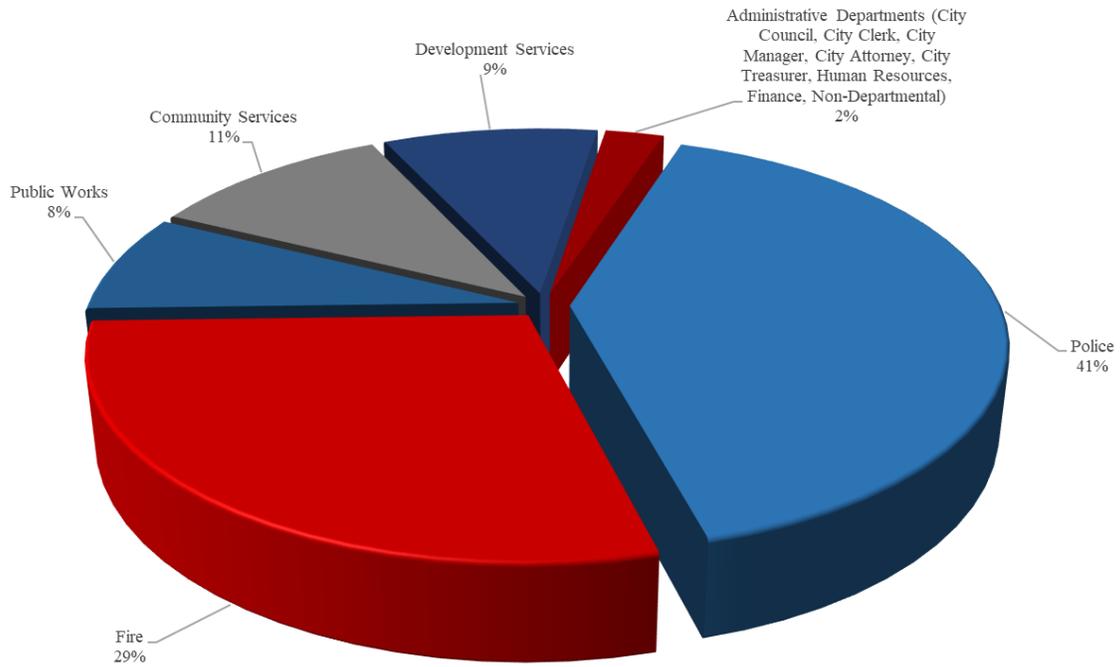
**City of Colton**  
**FY2020-21 General Fund Year End Projected**  
**Expenditures by Category**



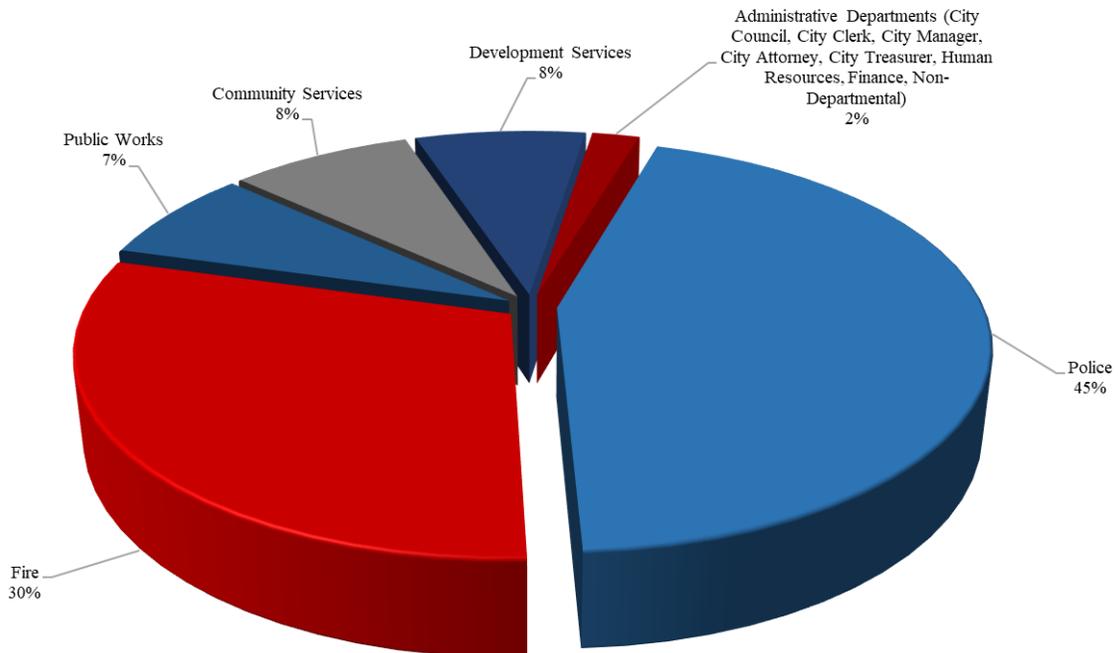
**City of Colton**  
**FY2021-22 General Fund Budget**  
**Expenditures by Category**



**City of Colton**  
 FY2020-21 Projected Budget  
 Expenditures by Department



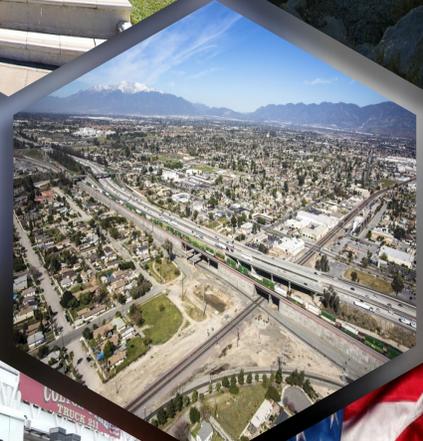
**City of Colton**  
 FY2021-22 Projected Budget  
 Expenditures by Department





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# OTHER FUNDS FINANCIAL SUMMARY





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## SPECIAL REVENUE FUNDS OVERVIEW

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The City of Colton has several Special Revenue Funds, such as: Gas Tax, Measure I, Community Development Block Grant (CDBG), Community Child Care Grant Fund, and the Library Grant Fund.

Grant funds are generally budgeted upon grant acceptance. Unexpended grant appropriations are typically carried forward, as allowable by grant provisions, into the following fiscal year until expended.

Following is a summary of the combined Special Revenue Fund budgets, as the individual Special Revenue Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Community Child Care Fund	876,004	940,749	974,599	936,904
Gas Tax Fund	1,047,754	1,206,023	1,318,028	1,391,606
Library Grant Fund	134,845	89,684	110,410	41,360
Pollution Reduction Fund	87,900	119,727	73,000	55,000
Community Development Act Fund	481,279	51,762	1,617,236	417,684
Drug/Gang Intervention Fund	418	357	-	-
Measure I Fund	1,153,089	984,372	854,650	945,500
ViTep Fund	72,024	58,691	-	-
Miscellaneous Grants Fund	1,591,482	1,737,641	10,461,961	13,000
Host City Fees - CIP Fund	601,231	534,674	575,455	696,660
Asset Seizure Fund	316,749	88,871	-	-
<b>Total Dollars by Fund</b>	<b>7,409,894</b>	<b>6,851,221</b>	<b>17,073,156</b>	<b>5,560,769</b>

## Revenue by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	184,767	181,792	137,991	111,825
Revenues from Other Agencies	6,735,803	6,463,603	16,884,165	5,369,046
Charges for Current Services	456,824	180,620	28,000	56,898
Other Financing Sources (Including Transfers)	32,500	25,206	23,000	23,000
<b>Total Dollars by Expense Category</b>	<b>7,409,894</b>	<b>6,851,221</b>	<b>17,073,156</b>	<b>5,560,769</b>

## EXPENDITURES

### Expenditures by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Community Child Care Fund	937,756	918,808	1,030,657	942,921
Gas Tax Fund	1,500,456	1,109,778	1,295,253	1,391,606
Library Grant Fund	114,949	89,588	129,940	43,860
State Traffic Relief Fund	244,980	1,471,359	1,220,440	1,063,055
Pollution Reduction Fund	105,146	(1,707)	379,154	55,000
Community Development Act Fund	448,371	341,126	1,616,976	417,684
Drug/Gang Intervention Fund	-	-	-	-
Measure I Fund	1,183,751	1,320,545	1,562,440	945,500
ViTep Fund	55,536	-	104,333	-
Miscellaneous Grants Fund	2,169,821	1,403,435	10,254,750	216,664
Host City Fees - CIP Fund	85,554	7,730	1,749,185	-
Asset Seizure Fund	176,839	38,266	-	-
<b>Total Dollars by Fund</b>	<b>7,023,159</b>	<b>6,698,928</b>	<b>19,343,129</b>	<b>5,076,290</b>

## Expenditures by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	788,477	689,643	1,245,255	851,460
Part Time	377,064	405,687	409,762	399,047
Overtime	100,313	156,691	275,700	30,000
Salary Related Benefits	104,366	102,785	299,976	113,919
Non-Persable Benefits	243,824	243,382	188,008	213,588
Persable Benefits	-	-	-	-
PERS Unfunded Liability	120,863	146,682	155,474	183,470
Education & Training	736	2,762	29,212	3,000
Uniforms & Safety Equipment	6,716	4,533	80,907	6,360
<b>Total Salaries &amp; Benefits</b>	<b>1,742,359</b>	<b>1,752,165</b>	<b>2,684,294</b>	<b>1,800,844</b>
Maintenance & Operations	598,780	358,436	1,226,512	277,040
Contracted Services	282,030	157,305	1,426,204	92,250
Capital Improvements	2,843,663	3,777,722	9,625,048	2,363,586
Capital Outlay	590,549	38,266	1,006,321	101,700
Allocated Charges	266,577	273,230	373,110	321,685
Transfers - Out	699,201	341,804	3,001,639	119,185
<b>Total Dollars by Expense Category</b>	<b>7,023,159</b>	<b>6,698,928</b>	<b>19,343,129</b>	<b>5,076,290</b>

## CAPITAL PROJECTS FUNDS OVERVIEW

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Unspent appropriations for capital projects are carried forward into the following fiscal year.

Following is a summary of the combined Capital Projects Funds budgets, as the individual Capital Projects Funds budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Park Development Fund	565,272	971,660	766,968	595,000
Traffic Impact Fund	3,173,995	2,163,466	1,087,000	943,000
New Facilities Development Fund	37,860	57,894	46,960	165,500
Civic Center Development Fund	32,421	10,210	-	-
Fire Facility Development Fund	43,464	61,956	60,448	-
Police Facility Development Fund	59,964	91,747	79,519	-
Capital Improvement Projects Fund	3,325,065	289,850	2,777,635	631,182
Colton Crossing Fund	21,048	228,849	-	-
<b>Total Dollars by Fund</b>	<b>7,259,089</b>	<b>3,875,632</b>	<b>4,818,530</b>	<b>2,334,682</b>

#### Revenue by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	349,333	377,188	10,825	54,500
Revenues from Other Agencies	-	2,650	201,658	-
Charges for Current Services	2,570,641	2,751,881	1,655,070	1,379,000
Other Financing Sources (Including Transfers)	4,339,115	743,913	2,950,977	901,182
<b>Total Dollars by Expense Category</b>	<b>7,259,089</b>	<b>3,875,632</b>	<b>4,818,530</b>	<b>2,334,682</b>

## EXPENDITURES

### Expenditures by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Park Development Fund	192,114	126,249	178,257	-
Traffic Impact Fund	158,212	835,580	1,723,949	400,000
New Facilities Development Fund	-	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Capital Improvement Projects Fund	887,013	1,087,140	4,318,861	631,182
Colton Crossing Fund	1,601	-	605,242	-
<b>Total Dollars by Fund</b>	<b>1,238,941</b>	<b>2,048,969</b>	<b>6,826,309</b>	<b>1,031,182</b>

### Expenditures by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	5,420	5,391	9,178	-
Contracted Services	191,563	120,858	58,633	-
Capital Improvements	985,874	1,069,703	5,352,968	1,031,182
Capital Outlay	-	849,700	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	56,083	3,317	1,405,530	-
<b>Total Dollars by Expense Category</b>	<b>1,238,941</b>	<b>2,048,969</b>	<b>6,826,309</b>	<b>1,031,182</b>

## ENTERPRISE FUNDS OVERVIEW

Enterprise Funds account for any activity for which a fee is charged to external users for goods and services. If an activity's principal revenue source meets any of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for services; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs, including capital costs.

Following is a summary of the Enterprise Fund combined budgets, as the individual Enterprise Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Electric Utility Fund	65,216,053	61,969,885	60,918,880	57,714,608
Water Utility Fund	13,964,598	13,620,935	14,314,818	14,810,134
Wastewater Utility Fund	10,255,651	10,215,364	10,355,718	10,524,585
Solid Waste Fund	2,848,854	2,935,651	3,025,974	3,019,667
Public Benefit Fund	1,090,753	948,310	754,906	541,845
Cemetery Endowment Fund	42,493	48,567	14,062	-
<b>Total Dollars by Fund</b>	<b>93,418,402</b>	<b>89,738,712</b>	<b>89,384,358</b>	<b>86,610,839</b>

#### Revenue by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	2,288,861	2,142,615	1,403,355	595,855
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	82,274,796	81,043,819	81,922,645	81,453,389
Other Financing Sources (Including Transfers)	8,854,745	6,552,278	6,058,358	4,561,595
<b>Total Dollars by Expense Category</b>	<b>93,418,402</b>	<b>89,738,712</b>	<b>89,384,358</b>	<b>86,610,839</b>

## EXPENDITURES

### Expenditures by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Electric Utility Fund	61,404,855	58,901,511	73,794,477	73,680,226
Water Utility Fund	9,113,303	9,604,982	23,812,804	18,100,619
Wastewater Utility Fund	9,484,107	10,031,438	16,487,690	10,443,894
Solid Waste Fund	2,788,424	2,899,098	2,961,217	2,962,510
Public Benefit Fund	910,431	1,217,128	2,177,997	1,685,000
Cemetery Endowment Fund	-	-	-	-
<b>Total Dollars by Fund</b>	<b>83,701,120</b>	<b>82,654,158</b>	<b>119,234,185</b>	<b>106,872,249</b>

### Expenditures by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	6,053,640	5,815,875	6,648,877	7,259,681
Part Time	86,892	62,113	183,107	165,330
Overtime	854,835	968,756	1,184,793	1,095,050
Net GASB 68 Pension Expense	2,186,131	2,102,233	-	-
Net GASB 75 OPEB Expense	77,059	351,825	-	-
Salary Related Benefits	668,036	844,581	968,592	1,026,010
Non-Persable Benefits	1,497,804	1,586,966	1,834,886	1,817,713
Persable Benefits	-	-	-	-
PERS Unfunded Liability	994,812	1,264,473	1,452,741	1,630,223
Education & Training	30,812	17,805	103,500	115,000
Uniforms & Safety Equipment	81,385	65,160	140,740	145,400
<b>Total Salaries &amp; Benefits</b>	<b>12,531,407</b>	<b>13,079,787</b>	<b>12,517,236</b>	<b>13,254,407</b>
Maintenance & Operations	49,029,824	45,211,200	55,319,958	56,126,961
Contracted Services	4,401,270	4,648,765	6,907,348	6,708,273
Capital Improvements	10,143,447	2,374,318	24,994,880	10,257,000
Capital Outlay	(10,215,101)	(1,441,121)	1,523,165	1,667,406
Allocated Charges	6,249,148	5,939,715	6,924,607	7,796,987
Operating Transfers - Out	502,125	530,558	546,990	561,215
Administrative Transfers - Out	11,059,000	12,310,936	10,500,000	10,500,000
<b>Total Dollars by Expense Category</b>	<b>83,701,120</b>	<b>82,654,158</b>	<b>119,234,185</b>	<b>106,872,249</b>

## INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds provide services to City departments and recover their costs through user charges. In previous fiscal years, user charges were included in the “allocated charges” expenditure category as an abatement. To increase transparency and better account for expenditures in the Internal Service Funds, cost recovery from department user charges is recognized as a revenue to net against the expense.

Following is a summary of the Internal Service Fund combined budgets, as the individual Internal Service Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Building Maintenance Fund	1,721,297	1,052,236	900,064	837,949
Information Services Fund	810,213	840,803	974,405	898,893
Insurance Fund	3,535,619	3,777,181	4,732,948	5,102,518
Automotive Shop Fund	1,161,336	740,090	728,402	740,337
<b>Total Dollars by Fund</b>	<b>7,228,465</b>	<b>6,410,310</b>	<b>7,335,819</b>	<b>7,579,697</b>

#### Revenue by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	274,386	236,922	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	5,617,427	5,224,297	7,335,819	7,579,697
Other Financing Sources (Including Transfers)	1,336,652	949,091	-	-
<b>Total Dollars by Expense Category</b>	<b>7,228,465</b>	<b>6,410,310</b>	<b>7,335,819</b>	<b>7,579,697</b>

# EXPENDITURES

## Expenditures by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Building Maintenance Fund	655,755	952,617	2,404,915	1,620,949
Information Services Fund	757,348	801,175	1,586,985	938,893
Insurance Fund	3,796,803	5,070,807	4,774,621	5,102,518
Automotive Shop Fund	438,127	452,153	940,176	740,337
<b>Total Dollars by Fund</b>	<b>5,648,033</b>	<b>7,276,752</b>	<b>9,706,697</b>	<b>8,402,697</b>

## Expenditures by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	650,833	684,638	789,672	766,066
Part Time	28,882	20,842	63,000	45,000
Overtime	16,545	37,678	32,000	30,000
Salary Related Benefits	70,393	94,051	109,385	109,206
Non-Persable Benefits	154,462	154,206	166,426	179,616
Persable Benefits	-	-	-	-
Education & Training	1,660	3,978	5,500	5,500
Uniforms & Safety Equipment	117,640	142,806	169,043	187,818
<b>Total Salaries &amp; Benefits</b>	<b>1,040,416</b>	<b>1,138,199</b>	<b>1,335,026</b>	<b>1,323,206</b>
Maintenance & Operations	4,295,164	5,733,567	5,687,439	5,787,450
Contracted Services	153,845	230,387	381,650	408,050
Capital Improvements	-	100,736	-	-
Capital Outlay	100,854	17,595	2,242,529	823,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	57,754	56,268	60,053	60,991
<b>Total Dollars by Expense Category</b>	<b>5,648,033</b>	<b>7,276,752</b>	<b>9,706,697</b>	<b>8,402,697</b>

## DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal and interest on the bonds issued in support of governmental activities.

Following is a summary of the combined Debt Service Fund budgets followed by descriptions and budget summaries for each Debt Service Fund.

### REVENUE

#### Revenue by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
PFA Debt Service Fund	910,154	918,995	918,995	911,683
Water Improvement District Fund	31,462	31,742	31,742	32,235
Pension Obligation Debt Service Fund	2,045,753	2,113,920	2,113,920	2,167,584
<b>Total Dollars by Fund</b>	<b>2,987,369</b>	<b>3,064,657</b>	<b>3,064,657</b>	<b>3,111,502</b>

#### Revenue by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	31,195	31,592	31,592	32,029
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>31,195</b>	<b>31,592</b>	<b>31,592</b>	<b>32,029</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	28,681	30,150	30,150	10,206
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,927,493	3,002,915	3,002,915	3,069,267
<b>Total Dollars by Expense Category</b>	<b>2,987,369</b>	<b>3,064,657</b>	<b>3,064,657</b>	<b>3,111,502</b>

## EXPENDITURES

### Expenditures by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
PFA Debt Service Fund	905,049	908,945	908,945	906,533
Water Improvement District Fund	31,566	31,567	31,567	31,567
Pension Obligation Debt Service Fund	1,933,206	2,000,272	2,000,272	2,066,922
<b>Total Dollars by Fund</b>	<b>2,869,821</b>	<b>2,940,784</b>	<b>2,940,784</b>	<b>3,005,022</b>

### Expenditures by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	2,866,871	2,936,004	2,936,004	3,001,372
Contracted Services	2,950	4,780	4,780	3,650
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>2,869,821</b>	<b>2,940,784</b>	<b>2,940,784</b>	<b>3,005,022</b>

# DEBT SERVICE FUNDS

## PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND

The Colton Public Financing Authority (PFA, or the Authority) was created by a joint powers agreement (JPA), formed for the purpose of issuing bonds in order to finance capital improvements projects. The following is a summary of bonds issued through the Authority and related funding sources for Fiscal Year 2020-21:

Special Tax Revenue Bonds – Series 1996 – The bonds are payable from Community Facilities District special tax assessments

Lease Revenue Bonds – 2007 Series B – The bonds are payable from the General Fund base rental payments of leased property.

## REVENUE BUDGET SUMMARY

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	9,925	15,000	10,000	10,000
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	900,229	903,995	901,683	901,683
<b>Total Dollars by Expense Category</b>	<b>910,154</b>	<b>918,995</b>	<b>911,683</b>	<b>911,683</b>

# DEBT SERVICE FUNDS

## EXPENDITURE BUDGET SUMMARY

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	902,649	906,445	906,445	904,133
Contracted Services	2,400	2,500	2,500	2,400
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>905,049</b>	<b>908,945</b>	<b>908,945</b>	<b>906,533</b>

## DEBT SERVICE FUNDS

### PENSION OBLIGATION DEBT SERVICE FUND

The Pension Obligation Debt Service Fund is used to account for payment of principal and interest on the amount borrowed to pay down the City's unfunded pension liability. All City Departments pay their proportional share of the cost into this fund.

### REVENUE BUDGET SUMMARY

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	18,489	15,000	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,027,264	2,098,920	2,167,584	2,167,584
<b>Total Dollars by Expense Category</b>	<b>2,045,753</b>	<b>2,113,920</b>	<b>2,167,584</b>	<b>2,167,584</b>

### EXPENDITURE BUDGET SUMMARY

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	1,932,656	1,997,992	1,997,992	2,065,672
Contracted Services	550	2,280	2,280	1,250
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,933,206</b>	<b>2,000,272</b>	<b>2,000,272</b>	<b>2,066,922</b>

## DEBT SERVICE FUNDS

### WATER IMPROVEMENT DISTRICT DEBT SERVICE FUND

The Water Improvement District fund accounts for debt incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

### REVENUE BUDGET SUMMARY

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	31,195	31,592	32,029	32,029
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>31,195</b>	<b>31,592</b>	<b>32,029</b>	<b>32,029</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	267	150	150	206
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>31,462</b>	<b>31,742</b>	<b>32,179</b>	<b>32,235</b>

### EXPENDITURE BUDGET SUMMARY

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	31,566	31,567	31,567	31,567
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>31,566</b>	<b>31,567</b>	<b>31,567</b>	<b>31,567</b>

## COMMUNITY FACILITY & SPECIAL ASSESSMENT DISTRICT FUNDS OVERVIEW

Community Facility and Special Assessment District Funds are used to account for and report the revenues received from special tax assessments to fund the debt service, capital improvements, and/or lighting and maintenance for each respective district.

Following is a summary of the combined Community Facility and Special Assessment District Fund budgets, as the individual Community Facility and Special Assessment District Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
LLMD #2	140,021	156,010	161,079	165,911
LLMD #1	324,744	322,507	328,021	329,035
CFD 87-1 Debt Service Fund	974	832	-	-
CFD 88-1 Debt Service Fund	9,479	8,529	-	-
Storm Water Fund	632,965	634,608	611,815	621,597
CFD 89-1 Debt Service Fund	2,680	2,302	-	-
CFD 89-2 Debt Service Fund	5,767	4,939	-	-
CFD 90-1 Debt Service Fund	280,710	3,663	-	-
<b>Total Dollars by Fund</b>	<b>1,397,340</b>	<b>1,133,390</b>	<b>1,100,915</b>	<b>1,116,543</b>

#### Revenue by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	1,069,924	1,086,467	1,099,915	1,115,193
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	269,639	405	-	-
<b>Total Taxes</b>	<b>1,339,563</b>	<b>1,086,872</b>	<b>1,099,915</b>	<b>1,115,193</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	57,777	46,518	1,000	1,350
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,397,340</b>	<b>1,133,390</b>	<b>1,100,915</b>	<b>1,116,543</b>

## EXPENDITURES

### Expenditures by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
LLMD #2	180,561	187,754	179,392	139,004
LLMD #1	282,674	269,493	322,441	330,834
Storm Water Fund	486,684	431,036	642,294	707,712
CFD 89-1 Debt Service Fund	-	-	24,500	64,760
CFD 89-2 Debt Service Fund	-	-	24,500	167,194
CFD 90-1 Debt Service Fund	266,411	491,798	24,500	65,657
<b>Total Dollars by Fund</b>	<b>1,216,331</b>	<b>1,380,081</b>	<b>1,231,627</b>	<b>1,808,732</b>

### Expenditures by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	172,217	150,699	153,521	199,040
Part Time	-	-	-	-
Overtime	25,618	12,354	30,000	26,000
Salary Related Benefits	19,546	18,726	19,965	25,775
Non-Persable Benefits	53,630	46,943	39,815	55,250
Persable Benefits	-	-	-	-
PERS Unfunded Liability	33,060	40,418	37,091	45,867
Retiree Health Insurance	-	-	-	-
Education & Training	-	975	1,000	1,500
Uniforms & Safety Equipment	872	947	3,700	3,000
<b>Total Salaries &amp; Benefits</b>	<b>304,944</b>	<b>271,062</b>	<b>285,092</b>	<b>356,432</b>
Maintenance & Operations	495,213	720,192	405,050	368,750
Contracted Services	260,489	277,900	353,849	331,500
Capital Improvements	29,890	-	50,139	-
Capital Outlay	-	1,870	-	-
Allocated Charges	109,108	92,098	123,531	105,077
Operating Transfers - Out	16,686	16,959	13,966	646,973
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,216,331</b>	<b>1,380,081</b>	<b>1,231,627</b>	<b>1,808,732</b>

## HOUSING AUTHORITY FUNDS OVERVIEW

The Colton Housing Authority consists of funds previously known as Low and Moderate Income Housing Funds of the former Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pursuant to AB1X 26, the Housing Authority assumed control over this important aspect of economic development for the City.

### REVENUE

#### Revenue by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	24,052	35,519	-	-
<b>Total Dollars by Fund</b>	<b>24,052</b>	<b>35,519</b>	<b>-</b>	<b>-</b>

#### Revenue by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	24,052	35,429	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	90	-	-
<b>Total Dollars by Expense Category</b>	<b>24,052</b>	<b>35,519</b>	<b>-</b>	<b>-</b>

## EXPENDITURES

### Expenditures by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	133,248	43,067	-	-
<b>Total Dollars by Fund</b>	<b>133,248</b>	<b>43,067</b>	<b>-</b>	<b>-</b>

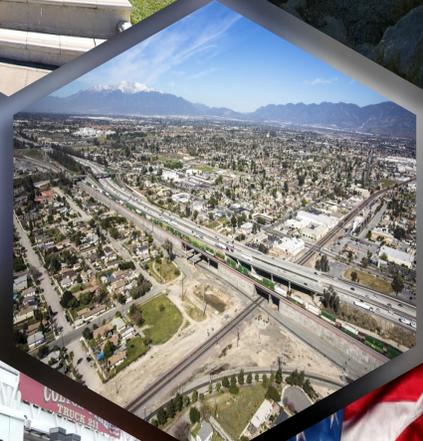
### Expenditures by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	45,928	22,595	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	5,174	2,773	-	-
Non-Persable Benefits	9,040	4,444	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>60,142</b>	<b>29,812</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	2,178	13,750	-	-
Contracted Services	828	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	66,741	(2,741)	-	-
Operating Transfers - Out	3,359	2,246	-	-
<b>Total Dollars by Expense Category</b>	<b>133,248</b>	<b>43,067</b>	<b>-</b>	<b>-</b>



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# DEPARTMENT BUDGET SUMMARIES



# NON-DEPARTMENTAL

## DESCRIPTION

This cost center accounts for expenditures related to the General Fund, but not attributable to any one department or division. Currently, transfers to cover the debt service on the 2007B Bonds (No Streets Left Behind), the allocated charges out from the administrative departments, and non-departmental capital outlay and building maintenance are accounted for here.

In the past, this cost center also includes allocated costs for Information Services, Risk Management, Self-Funded Insurance, Automobile Shop and Building Maintenance attributable to General Fund Departments.

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	(5,018,001)	(5,278,619)	(7,090,221)	(7,389,054)
<b>Total Dollars by Fund</b>	<b>(5,018,001)</b>	<b>(5,278,619)</b>	<b>(7,090,221)</b>	<b>(7,389,054)</b>

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	14,222	46,341	-	-
Contracted Services	-	-	-	-
Capital Improvements	16,683	53,988	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(7,514,265)	(7,228,268)	(8,099,861)	(8,290,737)
Operating Transfers - Out	2,465,360	1,849,320	1,009,640	901,683
<b>Total Dollars by Expense Category</b>	<b>(5,018,001)</b>	<b>(5,278,619)</b>	<b>(7,090,221)</b>	<b>(7,389,054)</b>

# CITY COUNCIL

## DESCRIPTION

As a body of elected officials, the separately elected Mayor and six member City Council establishes local laws, sets policy, approves programs, adopts the annual budget and appropriates funds.

As elected representatives of the citizens, the Mayor and City Council are responsible to all citizens and focuses its energies on making decisions, which are in the best interest of the public welfare.

The Mayor and City Council members serve overlapping four-year terms. The City Council meets the first and third Tuesday of the month at City Hall to discuss and vote on pertinent issues facing the City, its residents and business owners. In addition, the City Council members are responsible for appointing the City Manager, City Attorney and members of certain boards and commissions.

## ACCOMPLISHMENTS

- ❖ Attend Community Events representing the City
- ❖ Correspondence and Meetings with Legislators to assist in supporting Colton's Legislative Agenda
- ❖ Attended State, Regional and Local Conferences and Training to Elected Officials
- ❖ Networking & Marketing Efforts with current and new Developers
- ❖ Network with Chamber of Commerce to Recognize and Welcome Businesses to the City
- ❖ Served as Appointed Board Members on Intergovernmental Agencies
- ❖ Approved Polices to Streamline Organizational Operations
- ❖ Networked with Television Station to publicize the city's completed and on-going projects
- ❖ Addressed Constituency Concerns with the Assistance of City Departments
- ❖ Animal Services Free Spay & Neuter Programs

## OBJECTIVES

- ❖ Financial Stability, Sound Investments, Audit Reviews, upgrade internal control standards and technology
- ❖ Invest in Public Safety
- ❖ Marketing, Economic Development and Housing
- ❖ Sustain a Quality of Life that benefits all citizens and businesses
- ❖ Upgrade infrastructure, public facilities, and expand major roadways to sustain transportation growth
- ❖ Promote Legislative Affairs and Networking with Intergovernmental Agencies
- ❖ Invest in Public Parks and provide Safer Routes for children walking to and from Schools.

# CITY COUNCIL

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
City Council	7.0	7.0	7.0	7.0
<b>Total Department FTEs</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	33,043	33,795	33,656	33,600
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	4,897	4,681	6,458	5,971
Non-Persable Benefits	97,235	98,613	100,936	103,486
Persable Benefits	-	-	-	-
PERS Unfunded Liability	4,722	5,353	7,108	8,401
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>139,898</b>	<b>142,442</b>	<b>148,158</b>	<b>151,458</b>
Maintenance & Operations	73,371	66,448	100,701	96,670
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	2,384	2,247	2,678	2,892
<b>Total Dollars by Expense Category</b>	<b>215,653</b>	<b>211,137</b>	<b>251,537</b>	<b>251,020</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
City Council	215,653	211,137	251,537	251,020
<b>Total Dollars by Division</b>	<b>215,653</b>	<b>211,137</b>	<b>251,537</b>	<b>251,020</b>

# CITY MANAGER

## DESCRIPTION

The City Manager leads the implementation of City Council policy and provides leadership for all City departments. As the Chief Executive Officer of city government, the City Manager is appointed by the City Council to enforce municipal laws, direct daily operations of the City, make recommendations to the Council, prepare and observe the municipal budget, appoint and supervise all City department heads and employees, and supervise the operation of all City departments.

The City Manager also oversees all City contracts and agreements, and serves as the chief legislative advocate on issues and projects of major significance to the City.

The City Manager works closely with the management of each department to monitor the City's budget and changes in economic conditions at the local, state and federal level to ensure the City is properly positioned to respond as needed and provide recommendations to the City Council on policy matters.

## OBJECTIVES

- ❖ Conduct all City operations in a fiscally responsible manner
- ❖ Coordinate efforts to meet City goals, as set by the City Council
- ❖ Seek to maintain a workplace that fosters employee wellness and development and provides top-notch customer service
- ❖ Continue to provide support to the City Council and leadership for all departments

## ECONOMIC DEVELOPMENT DIVISION

The City of Colton's Economic Development Division continues to establish relationships, build networks, and identify resources to meet the needs of property owners, residents, developers and businesses. The Division is a key facilitator in creating public-private partnerships to attract new businesses, facilitate enterprise development, and assist existing businesses with expansion.

While much has been accomplished, we recognize that much remains to be done to carry out our General Plan policies, serve our applicants in a timely and efficient manner, and implement the priorities established by the City.

## ACCOMPLISHMENTS

- ❖ Staff continues to facilitate private sector interest in an effort for the re-use of dilapidated or outdated downtown properties to bring new life to Colton's downtown area.
- ❖ During the pandemic period, industrial development brought Colton 46,527 sq. ft. and 182,900 sq. ft. buildings at La Cadena and Tropica Rancho Road; a 225,000 sq. ft. building on former RDA land on Ashley Way adjacent to I-215; and the planning of two new industrial buildings (457,743 sq. ft. and 456,000 sq. ft.) at 1400-1500 Agua Mansa Road, just east of the new 340,000 sq. ft. Walmart Consolidation Center; and the

# CITY MANAGER

completion of a new industrial development, comprised of 236,512 sq. ft., located at 1901 Center Street which is now home to Avalon Apparel. Industrial development has created hundreds of job opportunities for the community, and creates millions of dollars in property tax revenue to the City.

- ❖ In the Downtown, Kamran & Co. Food Service Equipment will occupy the former Murray Restaurant location; and a new O'Reilly Auto Store will be developed adjacent to Smart & Final at Mt. Vernon and Colton Ave., while a third store will be constructed on Washington Ave./Barton Road. In addition, 24 new homes in the downtown were completed on G Street and 11<sup>th</sup>; and under construction are 79 units in a two story 61,400 sq. ft. assisted living/memory care facility. House of Eggs is expanding into the former Linko's location.
- ❖ Hub City Centre saw the openings of a new 3,000 sq. ft. Starbucks, the Habit Burger Grill, Popeye's Chicken, Firehouse Subs, Waba Grill with a drive-thru, Buffalo Spot, Black Bear Diner, Jack in the Box, Woodspring Suites Extended Stay Hotel and the completion for Phase II Wildrose Village housing project with 175 new homes.
- ❖ California University of Science and Medicine completed their first classroom facility comprised of approximate 100,000 sq. ft. just north of ARMC.
- ❖ A 70 room La Quinta Suites Hotel is planned for Washington and I-215; while, Sunbelt Rentals purchased King Equipment Rentals.
- ❖ The "Colton Means Business" Economic Development webpage continues to evolve into a business friendly website.

With the health and safety of our members and team at the top of our minds, we are still processing many new developments for residential, commercial and industrial that will soon be under construction.

## OBJECTIVES

- ❖ Economic Development is a concerted effort to facilitate and influence the direction of private sector investment toward opportunities that can lead to the City's sustained economic growth.
  - **Objective:** Continue to develop and embellish upon the "Colton Means Business" Economic Development webpage.
  - **Objective:** Once the pandemic is lifted, we will continue the City's attendance at the International Council of Shopping Centers ("ICSC") Conference and other real estate brokerage networking sessions to make retailers and developers aware that Colton is a great place to bring their business expansion efforts.
  - **Objective:** Continue to coordinate CDBG grant funds and program compliance by working with Public Works for capital projects and Community Services for Public Service projects.
  - **Objective:** To advance the Phase II development of the California University of Science and Medicine and other mixed-use retail development within the Hub City Centre project area. Staff will continue to meet regularly with property owners to further the vision for the area.
  - **Objective:** Work with real estate brokers, property owners and developers to facilitate and create partnership opportunities for new development of retail, commercial, industrial, office, entertainment and housing in appropriately zoned sectors within the City of Colton.

# CITY MANAGER

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
City Manager	2.0	4.0	4.0	4.0
Economic Development	2.0	2.0	2.0	2.0
<b>Total Department FTEs</b>	<b>4.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	1,030,997	1,607,080	1,179,283	1,151,036
Miscellaneous Grants Fund	11,702	2,600	20,902	13,000
Housing Authority - Low/Mod Capital Projects	133,248	43,067	-	-
<b>Total Dollars by Fund</b>	<b>1,175,947</b>	<b>1,652,747</b>	<b>1,200,185</b>	<b>1,164,036</b>

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	481,065	514,635	530,208	529,563
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	55,058	60,958	62,890	61,641
Non-Persable Benefits	90,679	87,310	89,849	87,218
Persable Benefits	-	14	-	-
PERS Unfunded Liability	63,115	89,831	105,091	122,197
Education & Training	5,000	75	7,500	7,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>694,917</b>	<b>752,823</b>	<b>795,538</b>	<b>808,119</b>
Maintenance & Operations	251,091	387,272	63,077	54,100
Contracted Services	132,552	126,728	302,000	259,750
Capital Improvements	-	-	-	-
Capital Outlay	-	350,300	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	97,387	35,624	39,570	42,067
<b>Total Dollars by Expense Category</b>	<b>1,175,947</b>	<b>1,652,747</b>	<b>1,200,185</b>	<b>1,164,036</b>

# CITY MANAGER

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	435,137	492,040	530,208	529,563
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	49,883	58,185	62,890	61,641
Non-Persable Benefits	81,640	82,866	89,849	87,218
Persable Benefits	-	14	-	-
PERS Unfunded Liability	63,115	89,831	105,091	122,197
Education & Training	5,000	75	7,500	7,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>634,775</b>	<b>723,011</b>	<b>795,538</b>	<b>808,119</b>
Maintenance & Operations	237,211	370,922	42,175	41,100
Contracted Services	131,724	126,728	302,000	259,750
Capital Improvements	-	-	-	-
Capital Outlay	-	350,300	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	27,287	36,119	39,570	42,067
<b>Total Dollars by Expense Category</b>	<b>1,030,997</b>	<b>1,607,080</b>	<b>1,179,283</b>	<b>1,151,036</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
City Manager	517,197	512,598	592,854	598,334
Economic Development	513,800	1,094,482	586,429	552,702
<b>Total Dollars by Division</b>	<b>1,030,997</b>	<b>1,607,080</b>	<b>1,179,283</b>	<b>1,151,036</b>

# CITY MANAGER

## HOUSING AUTHORITY FUNDS

The Housing Authority Funds are responsible for providing decent, safe, sanitary and affordable housing for low-income families, elderly, and persons with disabilities.

## HOUSING AUTHORITY FUNDS BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	45,928	22,595	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	5,174	2,773	-	-
Non-Persable Benefits	9,040	4,444	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>60,142</b>	<b>29,812</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	2,178	13,750	-	-
Contracted Services	828	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	66,741	(2,741)	-	-
Operating Transfers - Out	3,359	2,246	-	-
<b>Total Dollars by Expense Category</b>	<b>133,248</b>	<b>43,067</b>	<b>-</b>	<b>-</b>

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Project Area</b>				
Rancho Mediterrania CHFA	-	-	-	-
Rancho Mediterrania Park Operations	-	-	-	-
Low/Mod Bond Proceeds	-	-	-	-
Low/Mod Capital Projects	133,248	43,067	-	-
<b>Total Dollars by Project Area</b>	<b>133,248</b>	<b>43,067</b>	<b>-</b>	<b>-</b>

# CITY CLERK

## DESCRIPTION

The primary goal of the City Clerk's Office is to provide the public with complete and timely information, manage the processing, indexing and maintenance of records of all ordinances, resolutions and legislative actions pertaining to the City Council, Colton Housing Authority, Colton Utility Authority, Colton Public Financing Authority, and Successor to the Redevelopment Agency for the City of Colton.

The City Clerk's Office ensures that agendas are posted, noticed and that all legal publishing requirements are met. The department maintains and updates the "Maddy List"; updates the Municipal Code; is the custodian of the City Seal; administers oaths; and, is the authorized agent for the City with authority to receive service of all legal processes. In addition, the City Clerk's Office provides Notary Public services.

The City Clerk's Office is responsible for responding to requests for public records; maintains and processes contracts with the City and claims against the City; coordinates and conducts City elections; and, provides, receives and files campaign statements, and Statements of Economic Interests, in accordance with the Secretary of State and the Fair Political Practices Commission.

## ACCOMPLISHMENTS

- ❖ New Programs - Implemented the Government 2 Government (G2G) e-recording system in concurrence with the County of San Bernardino and provided training to City of Colton key personnel. This program permits Staff to record legal documents through the City Clerk's Office, as an alternative to the Records Office in San Bernardino.
- ❖ Records Retention Program - Initiated a Records Retention Team to work with City Clerk staff on identifying boxes/documents located at the Records Retention Center and collaborate closely in the future to ensure compliance with the Records Retention Policy.
- ❖ Public Records Requests – Processed 615 public records requests within the 10-day deadline in accordance with the Public Records Act.
- ❖ Trainings - Successfully cross-trained staff to maintain the efficiency of the office and provide great customer service to Elected Officials, Staff and constituents.
- ❖ Elections – Successfully conduct November 3, 2020 election that included City Treasurer, City Clerk & 3 City of Colton Council Seats.
- ❖ Policy and Leadership - Successfully provided bi-annual Ethics Training to City Council, Boards and Commission and Staff.

# CITY CLERK

## OBJECTIVES

- ❖ Implement an Agenda Management System.
- ❖ Develop an agenda preparation training guide for all Policy Bodies of the City covering all regulations as well as best practices of creating meeting agendas, notices of adjournment and meeting procedures defined in the California Brown Act.
- ❖ Continue to provide updates to Municipal Code quarterly.
- ❖ Departmental reorganization; attain the necessary staff to continue the City Wide Records Retention Program, continue the Destruction of Obsolete Records and assist with day to day tasks in order to have a more proactive work environment rather than reactive.
- ❖ Continue to provide the highest level of customer service and build strong inter-relationships.
- ❖ Continue education and training for City Clerk Staff.
- ❖ Continue to educate key personnel on use of Laserfiche and Weblink Portal.
- ❖ Continue to increase the quantity of documents imported in Weblink Portal for transparency.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
City Clerk	3.0	3.0	3.0	3.0
<b>Total Department FTEs</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

# CITY CLERK

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	98,211	106,832	102,386	111,580
Part Time	-	-	8,288	8,288
Overtime	590	-	-	-
Salary Related Benefits	11,723	13,735	13,325	14,632
Non-Persable Benefits	43,552	40,251	41,023	41,836
Persable Benefits	-	-	-	-
PERS Unfunded Liability	15,242	18,469	21,946	25,910
Education & Training	-	-	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>169,318</b>	<b>179,287</b>	<b>189,468</b>	<b>204,746</b>
Maintenance & Operations	152,190	82,538	174,086	106,640
Contracted Services	16,115	8,908	28,927	28,927
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	7,693	7,749	8,263	8,920
<b>Total Dollars by Expense Category</b>	<b>345,317</b>	<b>278,482</b>	<b>400,744</b>	<b>349,233</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
City Clerk	345,317	278,482	400,744	349,233
<b>Total Dollars by Division</b>	<b>345,317</b>	<b>278,482</b>	<b>400,744</b>	<b>349,233</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## DESCRIPTION

The Human Resources Department is a service arm of the city for internal and external customers managing the organization's human capital and talent. We provide strategic, administrative and operational service to help achieve the City's overall success, and to ensure the organization is compliant with Federal, State and local laws and regulations.

The Department serves as a strategic partner throughout all city departments and provides full-range of services from hire-to-retain with a dedicated focus on recruiting, hiring, training and retaining high quality personnel. We do this by managing top-notch recruitment and selection efforts, engaging, developing and leveraging talent, minimizing risk, maintaining positive labor relations, and achieving strategic goals and objectives.

The Human Resources Department facilitates the following organizational functions and employee transactions:

- Employee Benefits Administration
- Employee and Labor Relations
- Employee Training & Development
- Classification and Compensation
- Discipline and Grievances
- Leave Programs
- Memoranda of Understanding Administration
- Performance Evaluations
- Policies & Procedures
- Recruitment & Selection including Promotional Opportunities
- Federal and State employment law compliance
- Other functions related to Human Resources Administration

In addition, this Division also oversees the City's Risk Management function, which includes workers' compensation insurance, as well as general liability and property insurance. A full description of Risk Management can be found in the Internal Service Fund portion of the budget document.

## ACCOMPLISHMENTS

- ❖ 2020 introduced a new challenge, the Coronavirus or COVID-19. Staff was able to ensure compliance with CDC Guidelines, State of California, Families First Coronavirus Response Act, and County of San Bernardino Health Department. With the diligence of the Human Resources staff, exposures were kept to a minimum, quarantine time frames were in compliance with CDC guidelines, and implementation of the COVID-19 Prevention Program became effective January 1, 2021. These efforts of the department were commendable and should be recognized as a whole to protect our human capital.
- ❖ Completed the implementation of NEOGOV Perform platform, which enhanced the employee performance evaluation process.

## HUMAN RESOURCES/RISK MANAGEMENT

- ❖ Provide a Virtual Open Enrollment Benefit Fair for all full time employees. COVID-19 presented a challenge of no congregations of people in one location. City employees are accustomed in attending a Benefits Fair annually. We worked with our insurance broker, Keenan and Associates, to deliver a benefits fair, virtually.
- ❖ In order to be compliant with Department of Labor and IRS fiduciary regulations, reduced the Deferred Compensation 457 plans from seven plans into one plan through the RFP process.
- ❖ Implement a new background vendor which is integrated with our NEOGOV Insight platform. AssureHire provides pre-employment background services to include verification of previous employment, education, and other services through the background process.
- ❖ As part of the Risk Management division, successfully awarded a new third party administrator for our workers' compensation and general liability program to Hazelrigg Claims Management Services, now a division of the Tristar Company.

### OBJECTIVES

- ❖ Continue the work to create Standard Operating Procedures for human resources processes including recruitment, payroll function, workers' compensation claims, and other process.
- ❖ All employees performance evaluations past due be completed by the end of 2021 or sooner.
- ❖ Successfully negotiation with all eight bargaining units.
- ❖ Provide on-line eForms to all employees.

### DEPARTMENT PERSONNEL SUMMARY

#### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
Human Resources/Risk Management	4.0	4.0	4.0	4.0
<b>Total Department FTEs</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	1,813,625	2,023,216	2,393,128	2,396,964
Insurances Fund	3,796,803	5,070,807	4,774,621	5,102,518
<b>Total Dollars by Fund</b>	<b>5,610,429</b>	<b>7,094,023</b>	<b>7,167,749</b>	<b>7,499,482</b>

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	320,770	363,231	377,118	371,804
Part Time	-	-	-	-
Overtime	1,256	1,662	6,000	6,000
Salary Related Benefits	36,975	45,178	53,384	54,960
Non-Persable Benefits	57,585	64,015	69,117	71,264
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,164,628	1,245,984	1,325,000	1,350,000
PERS Unfunded Liability	53,884	67,453	73,255	86,133
Education & Training	695	-	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>1,635,793</b>	<b>1,787,523</b>	<b>1,906,374</b>	<b>1,942,661</b>
Maintenance & Operations	3,792,427	5,008,489	4,712,493	4,934,120
Contracted Services	148,016	269,709	518,300	593,050
Capital Improvements	5,645	-	-	-
Capital Outlay	1,349	-	3,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	27,198	28,302	27,582	29,651
<b>Total Dollars by Expense Category</b>	<b>5,610,429</b>	<b>7,094,023</b>	<b>7,167,749</b>	<b>7,499,482</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	203,950	225,814	232,905	229,893
Part Time	-	-	-	-
Overtime	1,116	831	3,000	3,000
Salary Related Benefits	23,818	28,208	32,387	33,096
Non-Persable Benefits	35,115	37,984	42,598	42,794
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,164,628	1,245,984	1,325,000	1,350,000
PERS Unfunded Liability	33,060	42,292	45,437	53,220
Education & Training	695	-	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>1,462,383</b>	<b>1,581,113</b>	<b>1,683,827</b>	<b>1,714,503</b>
Maintenance & Operations	286,531	261,557	402,193	354,140
Contracted Services	41,030	162,801	287,000	310,000
Capital Improvements	5,645	-	-	-
Capital Outlay	1,349	-	3,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	16,687	17,745	17,108	18,321
<b>Total Dollars by Expense Category</b>	<b>1,813,625</b>	<b>2,023,216</b>	<b>2,393,128</b>	<b>2,396,964</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Human Resources	1,813,625	2,023,216	2,393,128	2,396,964
<b>Total Dollars by Division</b>	<b>1,813,625</b>	<b>2,023,216</b>	<b>2,393,128</b>	<b>2,396,964</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## INSURANCES FUND

The City is exposed to various risk of loss related to theft, damage and destruction of assets, and injuries to employees. The City adopted a self-insurance program for coverage of Workers' Compensation (WC) and liability insurance and created a fund to cover the costs of these risks. The City is self-insured for up to a maximum of \$1,000,000 for each employee Workers' Compensation claim and a cap of \$1,500,000 for each general liability claim and \$3,000,000 for Police Liability. Insurance coverage in excess of the self-insurance limits is provided by various private insurance carriers up to an aggregate of \$30,000,000.

All funds participate and make payments to this internal service fund based on actual costs to pay prior years' claims and estimated costs for current claims activity. The cost of excess insurance premiums is also paid from these funds.

This function is funded through charges to all user departments.

## INSURANCES FUND BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	116,819	137,417	144,213	141,911
Part Time	-	-	-	-
Overtime	141	831	3,000	3,000
Salary Related Benefits	13,156	16,970	20,997	21,864
Non-Persable Benefits	22,470	26,031	26,519	28,470
Persable Benefits	-	-	-	-
PERS Unfunded Liability	20,824	25,161	27,818	32,913
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>173,410</b>	<b>206,410</b>	<b>222,547</b>	<b>228,158</b>
Maintenance & Operations	3,505,896	4,746,932	4,310,300	4,579,980
Contracted Services	106,986	106,908	231,300	283,050
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	10,511	10,557	10,474	11,330
<b>Total Dollars by Expense Category</b>	<b>3,796,803</b>	<b>5,070,807</b>	<b>4,774,621</b>	<b>5,102,518</b>

# FINANCE DEPARTMENT

## DESCRIPTION

The Finance Department comprises four divisions: Finance Administration, Customer Service, Purchasing, and Information Services.

## FINANCE ADMINISTRATION

The Finance Department strives to provide outstanding customer service to its internal and external customers. The Department is charged with providing proactive financial and analytical support to City departments and decision makers, as well as to safeguard and facilitate the optimal use of City resources.

The Finance Department is responsible for providing fiduciary control of the City's assets and is charged with managing the fiscal affairs of the City. The Division pays bills, administers grants, provides billing and cash receipts, processes payroll for all City staff, keeps all financial records of the City, prepares the comprehensive annual budget, and generates the annual and statistical financial reporting for all City funds and for all of the Successor Agency to the Redevelopment Agency activities.

The Division works closely with state and federal agencies, as well as with independent auditors, providing the required information and reports to ensure the City is in compliance with all Generally Accepted Accounting Standards (GAAP), and state and federal regulations.

## CUSTOMER SERVICE

The Customer Service Division provides assistance to all of the City of Colton utility customers. Services include billing, payment receipt, telephone service, collection services, and direct personal service to any customers requiring our assistance.

The Customer Service Division's hours of operation include City Hall counter hours 8:00 A.M. to 6:00 P.M. and telephone availability from 8:30 A.M. to 6:00 P.M, Monday through Thursday.

## PURCHASING

The Purchasing Division is responsible for coordinating and/or taking the lead on all City purchases, maintaining an inventory supply for various City Departments, as well as ensuring that all purchases are made in compliance with Council approved purchasing policies and procedures and state regulations.

In addition, the Purchasing Division works with the City departments on the issuance of Requests for Bids, Requests for Proposals or Qualifications (RFB's, RFP's; RFQ's) and oversees the issuance of City contracts.

The focus is on obtaining the best products and services for the City through fair and open competition. Purchasing strives to strengthen the organization by implementing best practices and consistently providing a high level of service to all City Departments.

# FINANCE DEPARTMENT

## INFORMATION SERVICES

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

Beginning in 2014, some electric system security responsibilities were added to the Information Services Division.

This function is funded through charges to all user departments.

## ACCOMPLISHMENTS

- ❖ Completed the Fiscal Year 2019-20 Comprehensive Annual Financial Report (CAFR) and was awarded the prestigious Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Adopted multiple Governmental Accounting Standards Board's (GASB) Statements including No. 72 Fair Value Measurement and Application, No. 75 Accounting and Financial Reporting for Postemployment Benefits Other than Pensions, No. 83 Certain Asset Retirement Obligations, and No. 84 Fiduciary Activities.
- ❖ Successfully processed 185 Vendor contracts, 1,345 Purchase Orders, 17,696 Invoice Payments.
- ❖ Enhanced online utility payment processing options to provide additional payment option flexibility and improve the customer service
- ❖ Implemented multiple redundant incoming and outgoing internet traffic solutions for increased internet reliability and load balancing.
- ❖ Upgraded and expanded capacity of the City's Storage Area Network to accommodate increased data storage needs.
- ❖ Completed council chambers audio/video upgrades to improve functionality and increase reliability.
- ❖ Installed new camera system at City Hall with expansion capability to include cameras at additional locations.
- ❖ Upgraded internet Wi-Fi service to increasing coverage at City facilities.

# FINANCE DEPARTMENT

- ❖ Adjusted to rapidly changing Covid19 situation by increasing remote access and deploying additional hardware.

## OBJECTIVES

- ❖ Consistently provide accurate and timely financial information to the City Council to facilitate informed decision making
- ❖ Ensure the City of Colton’s short and long-term financial status is healthy and sound
- ❖ Ensure public funds and assets are invested prudently and are well-managed
- ❖ Coordinate the development, preparation, and presentation of the annual budget
- ❖ Update Council-approved budget adjustments in a timely manner
- ❖ Provide the City Council with a Comprehensive Annual Financial Report (CAFR) in a timely manner, in accordance with Generally Accepted Accounting Principles (GAAP)
- ❖ Achieve and maintain compliance with all federal and state regulations and City ordinances regarding financial reporting
- ❖ Submit the Comprehensive Annual Financial Report (CAFR) for the prestigious Government Finance Officers’ Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Ensure Colton residents receive outstanding customer service
- ❖ Ensure the citywide Information Services Infrastructure is operating effectively, efficiently, and securely to guarantee City departments are able to operate in a seamless manner with the I.S. solutions necessary to deliver outstanding service

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
Finance Administration	8.0	8.0	8.0	8.0
Customer Service	12.8	12.8	12.8	12.8
Purchasing	3.2	3.2	3.2	3.2
Information Services	4.0	4.0	4.0	4.0
<b>Total Department FTEs</b>	<b>28.0</b>	<b>28.0</b>	<b>28.0</b>	<b>28.0</b>

# FINANCE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	3,187,972	2,868,183	3,218,860	3,307,857
Information Services Fund	757,348	801,175	1,586,985	938,893
<b>Total Dollars by Fund</b>	<b>3,945,319</b>	<b>3,669,358</b>	<b>4,805,845</b>	<b>4,246,750</b>

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,627,234	1,611,864	1,743,131	1,769,006
Part Time	3,504	13,302	35,000	46,424
Overtime	12,410	23,390	21,967	23,941
Salary Related Benefits	186,750	199,486	234,129	242,402
Non-Persable Benefits	442,699	394,359	390,400	413,087
Persable Benefits	-	-	-	-
PERS Unfunded Liability	245,376	317,296	352,677	408,256
Education & Training	1,590	-	7,500	10,000
Uniforms & Safety Equipment	3,016	3,196	2,800	2,900
<b>Total Salaries &amp; Benefits</b>	<b>2,522,579</b>	<b>2,562,893</b>	<b>2,787,604</b>	<b>2,916,016</b>
Maintenance & Operations	806,053	453,097	675,918	582,895
Contracted Services	474,677	486,916	627,945	567,295
Capital Improvements	-	-	-	-
Capital Outlay	18,158	33,992	581,587	40,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	123,852	132,460	132,791	140,544
<b>Total Dollars by Expense Category</b>	<b>3,945,319</b>	<b>3,669,358</b>	<b>4,805,845</b>	<b>4,246,750</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Administration	1,013,610	1,086,652	1,368,831	1,407,566
Customer Services	1,857,605	1,432,158	1,502,389	1,553,870
Purchasing	316,756	349,373	347,640	346,421
Information Services	757,348	801,175	1,586,985	938,893
<b>Total Dollars by Division</b>	<b>3,945,319</b>	<b>3,669,358</b>	<b>4,805,845</b>	<b>4,246,750</b>

# FINANCE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,360,240	1,348,978	1,485,188	1,511,063
Part Time	3,504	13,302	35,000	46,424
Overtime	10,144	21,037	15,967	17,941
Salary Related Benefits	154,921	167,108	200,865	209,390
Non-Persable Benefits	387,830	339,236	342,517	365,193
Persable Benefits	-	-	-	-
PERS Unfunded Liability	207,808	271,524	301,058	348,733
Education & Training	-	-	7,500	10,000
Uniforms & Safety Equipment	3,016	3,196	2,800	2,900
<b>Total Salaries &amp; Benefits</b>	<b>2,127,463</b>	<b>2,164,381</b>	<b>2,390,895</b>	<b>2,511,644</b>
Maintenance & Operations	500,079	141,249	158,015	163,865
Contracted Services	455,540	415,306	552,595	512,295
Capital Improvements	-	-	-	-
Capital Outlay	-	33,992	4,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	104,890	113,255	113,355	120,053
<b>Total Dollars by Expense Category</b>	<b>3,187,972</b>	<b>2,868,183</b>	<b>3,218,860</b>	<b>3,307,857</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Administration	1,013,610	1,086,652	1,368,831	1,407,566
Customer Services	1,857,605	1,432,158	1,502,389	1,553,870
Purchasing	316,756	349,373	347,640	346,421
<b>Total Dollars by Division</b>	<b>3,187,972</b>	<b>2,868,183</b>	<b>3,218,860</b>	<b>3,307,857</b>

# FINANCE DEPARTMENT

## INFORMATION SERVICES FUND DEPARTMENT BUDGET SUMMARY

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

This function is funded through charges to all user departments.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	266,993	262,886	257,943	257,943
Part Time	-	-	-	-
Overtime	2,266	2,353	6,000	6,000
Salary Related Benefits	31,829	32,378	33,264	33,012
Non-Persable Benefits	54,869	55,123	47,883	47,894
Persable Benefits	-	-	-	-
PERS Unfunded Liability	37,568	45,772	51,619	59,523
Education & Training	1,590	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>395,116</b>	<b>398,512</b>	<b>396,709</b>	<b>404,372</b>
Maintenance & Operations	305,974	311,848	517,903	419,030
Contracted Services	19,138	71,610	75,350	55,000
Capital Improvements	-	-	-	-
Capital Outlay	18,158	-	577,587	40,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	18,962	19,205	19,436	20,491
<b>Total Dollars by Expense Category</b>	<b>757,348</b>	<b>801,175</b>	<b>1,586,985</b>	<b>938,893</b>

# CITY ATTORNEY

## DESCRIPTION

The City Attorney's Office provides legal counsel and representation for the City, prosecutes and defends legal actions, and protects the interests of the citizens of Colton. The City Attorney provides the following legal services to the City:

- Defends the City in civil lawsuits brought against it, its officials, employees and departments; prosecutes violations of the City's Municipal Code and certain state laws; and pursues actions to recover costs from third parties for damages and liability to the City.
- Negotiates, reviews, edits and drafts contracts and other documents and agreements for the City.
- Serves as general legal counsel; and, as such researches and prepares ordinances, resolutions, and legal opinions on a wide variety of issues, and advises City employees regarding liability issues.
- Attends City Council meetings to provide support to the Council, as well as ensure meetings are conducted in compliance with all applicable laws.
- Attends other City Commission meetings as requested and provides legal support and advice.
- Assist City Clerk and City Departments with responses to records requests.

## OBJECTIVES

- ❖ Attend all regular City Council meetings
- ❖ Work with City Council and staff to limit the City's legal exposure on various issues
- ❖ Provide on-going legal advice on a variety of City issues

# CITY ATTORNEY

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	559,756	608,163	809,710	830,250
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>559,756</b>	<b>608,163</b>	<b>809,710</b>	<b>830,250</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
City Attorney	559,756	608,163	809,710	830,250
<b>Total Dollars by Division</b>	<b>559,756</b>	<b>608,163</b>	<b>809,710</b>	<b>830,250</b>

# CITY TREASURER

## DESCRIPTION

The City Treasurer is an elected official charged with the responsibility for investment and management of all City funds. In accordance with the City's investment policy, funds are invested to ensure safety, liquidity, and lastly, yield.

The City Treasurer must monitor investments on a daily basis to ensure funds are available when needed to meet obligations.

## ACCOMPLISHMENTS

- ❖ Maintained a prudent investment policy on the City's pooled cash funds
- ❖ Implemented reporting of cash and investment balances by fund in the monthly Treasurer's Report to increase transparency

## OBJECTIVES

- ❖ Present the City's investment policy to the City Council for annual approval
- ❖ Maintain funds in secure and liquid investments, in accordance with the policy
- ❖ Work closely with the City's Finance Division to ensure proper cash flow to meet all current obligations

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
City Treasurer	1.0	1.0	1.0	1.0
<b>Total Department FTEs</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>

# CITY TREASURER

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	26,844	26,854	26,700	26,700
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	3,989	3,497	3,618	3,591
Non-Persable Benefits	13,479	14,441	15,436	15,436
Persable Benefits	-	-	-	-
PERS Unfunded Liability	3,864	4,818	5,255	6,302
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>48,175</b>	<b>49,610</b>	<b>51,009</b>	<b>52,029</b>
Maintenance & Operations	2,845	2,655	2,640	2,640
Contracted Services	6,401	6,833	6,000	7,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,950	2,022	1,978	2,170
<b>Total Dollars by Expense Category</b>	<b>59,371</b>	<b>61,120</b>	<b>61,627</b>	<b>63,839</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
City Treasurer	59,371	61,120	61,627	63,839
<b>Total Dollars by Division</b>	<b>59,371</b>	<b>61,120</b>	<b>61,627</b>	<b>63,839</b>

# POLICE DEPARTMENT

## DESCRIPTION

The City of Colton Police Department started in 1887. The City incorporated in that year and Virgil Earp was elected as Colton's first City Marshal. Law enforcement has certainly changed since those early days. From a Marshal with one or two Deputies using horses, wagons, and sometimes wheelbarrows to transport suspects, to a full service Police Department employing a staff of 95 and using state of the art equipment, motor vehicles, technology, and training. The Colton Police Department is recognized amongst other law enforcement agencies in the region as being highly professional, trained, experienced, and well equipped.

The Police Department prides itself on building and maintaining a strong foundation for law, order, and public safety.

## ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division encompasses Administration and Support Services.

### ADMINISTRATION

Administration includes Command Staff, Professional Standards, Legal, Recruitment, Training, and Media Relations.

Duties performed by Administration include establishing Department goals, priorities, and objectives; monitoring Department performance; communication and coordination with City leadership and other departments/agencies; preparation and monitoring of the Department budget; maintenance of official records; internal investigations and citizen complaints; legal issues related to liability; contracts; recruitment and training of personnel; and release of press information.

### SUPPORT SERVICES

Support Services includes Dispatch, Records, Code Compliance, Traffic Enforcement, School Resource Officers, the Multiple Enforcement Team (MET), Animal Services, Information Technology, and Building Maintenance.

Duties performed by the Support Services include receiving calls from the public and dispatching of crimes and calls for service; maintenance and dissemination of crime and incidence records; uniform crime reporting; procurement, storage, distribution, and maintenance of supplies and equipment; code compliance service to the City; traffic enforcement and collision investigation, law enforcement presence and support on school campuses, quality of life maintenance and preservation, animal services to the City; installation and maintenance of technological equipment; and building maintenance.

## OPERATIONS DIVISION

The Operations Division encompasses Patrol and Investigations.

### PATROL

Patrol is responsible for responding to all calls for service, conducting initial investigations to identify criminal activity, apprehending criminal offenders, and conducting proactive and preventative patrols. Included in Patrol is the Arrowhead Regional Medical Center contract for law enforcement services, the Colton At Risk Teen (CART) program, and the Explorer Program.

# POLICE DEPARTMENT

## INVESTIGATIONS

The Detective Bureau is responsible for conducting in-depth investigations of reported criminal activity; apprehending, interviewing and prosecuting criminal offenders; preparing criminal cases for prosecution with the District Attorney's Office, and recovering stolen property. The Bureau also incorporates special investigative details such as Gang Related Crimes, Vice, Intelligence, and Narcotics.

Detectives are assigned to the following categories of criminal cases

- Crimes Against Persons (Major Crimes)
- Property Crimes
- Sexual Assaults/Crimes Against Children
- Assaults/Vandalism
- Economic Crimes
- Special Investigations (Gangs/Narcotics)

## ACCOMPLISHMENTS

The Department successfully completed the State of California mandated next generation 911. Which includes "text to 911", locations services, and enhanced software system. The City of Colton Police Department was among the first Motorola customer to successfully implement the federal and state crime reporting statistics.

The Department continued maintaining a fulltime MET Team to address quality of life issues in the City. The department was awarded a grant through the Office of Traffic Safety (OTS) to assist officers in traffic enforcement and DUI prevention and detection. In addition, the Department was awarded a grant through the National First Responder COVID-19 Grant Relief Program which allowed for the purchase of remote software/hardware and allowed designated personnel the ability to telecommute from home during the pandemic. Even through the pandemic, the department was able to continue to provide full police services to the school district through the tobacco enforcement grant.

(Prior 12 months versus Past 12 months)

- ❖ Rape down approximately 95%
- ❖ Burglary down approximately 33%
- ❖ Arson down approximately 98%
- ❖ DUI down approximately 5%
- ❖ Vandalism down approximately 53%

# POLICE DEPARTMENT

## OBJECTIVES

- ❖ Fill current Police Officer vacancies
- ❖ Develop and increase personnel to the Traffic Unit to enhance traffic and commercial vehicle enforcement
- ❖ Heighten the Quality of Life program.
- ❖ Increase and enhance training for sworn personnel

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
Police Department	86.0	86.0	86.0	89.0
<b>Total Department FTEs</b>	<b>86.0</b>	<b>86.0</b>	<b>86.0</b>	<b>89.0</b>

# POLICE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	16,859,600	17,447,732	19,447,186	20,419,533
Drug/Gang Intervention	-	-	-	-
ViTeP Fund	55,536	-	104,333	-
Miscellaneous Grants Fund	218,525	231,301	1,042,837	126,088
Asset Forfeiture	176,839	38,266	-	-
<b>Total Dollars by Fund</b>	<b>17,310,500</b>	<b>17,717,299</b>	<b>20,594,356</b>	<b>20,545,621</b>

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	6,332,176	6,416,107	6,904,774	7,122,943
Part Time	127,687	86,012	200,587	200,000
Overtime	1,031,978	1,404,833	1,191,700	1,056,000
Salary Related Benefits	1,692,338	1,819,060	1,803,985	1,793,747
Non-Persable Benefits	1,377,175	1,299,324	1,223,976	1,223,926
Advanced Disability Pension	-	-	-	-
Persable Benefits	66,858	74,978	57,778	74,700
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	1,735,669	2,097,918	2,406,227	2,815,244
Education & Training	56,925	59,849	110,981	99,000
Uniforms & Safety Equipment	138,237	126,868	307,409	210,000
<b>Total Salaries &amp; Benefits</b>	<b>12,559,042</b>	<b>13,384,949</b>	<b>14,207,417</b>	<b>14,595,560</b>
Maintenance & Operations	829,058	728,068	1,112,099	945,300
Contracted Services	313,160	363,465	587,100	537,000
Capital Improvements	-	-	-	-
Capital Outlay	272,424	61,527	585,467	225,000
Allocated Charges	2,343,420	2,167,546	3,051,130	3,155,542
Operating Transfers - Out	993,397	1,011,744	1,051,143	1,087,219
<b>Total Dollars by Expense Category</b>	<b>17,310,500</b>	<b>17,717,299</b>	<b>20,594,356</b>	<b>20,545,621</b>

# POLICE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	6,256,144	6,336,380	6,520,611	7,039,907
Part Time	127,687	86,012	200,587	200,000
Overtime	946,614	1,298,471	946,000	1,056,000
Salary Related Benefits	1,683,992	1,809,495	1,662,665	1,783,152
Non-Persable Benefits	1,361,349	1,283,596	1,210,019	1,210,726
Persable Benefits	66,858	74,978	57,778	74,700
PERS Unfunded Liability	1,723,003	2,084,535	2,390,463	2,795,987
Education & Training	56,925	59,719	99,000	99,000
Uniforms & Safety Equipment	135,801	126,868	221,706	210,000
<b>Total Salaries &amp; Benefits</b>	<b>12,358,374</b>	<b>13,160,054</b>	<b>13,308,829</b>	<b>14,469,472</b>
Maintenance & Operations	720,090	721,662	967,850	945,300
Contracted Services	313,160	363,465	557,100	537,000
Capital Improvements	-	-	-	-
Capital Outlay	131,160	23,261	511,134	225,000
Allocated Charges	2,343,420	2,167,546	3,051,130	3,155,542
Operating Transfers - Out	993,397	1,011,744	1,051,143	1,087,219
<b>Total Dollars by Expense Category</b>	<b>16,859,600</b>	<b>17,447,732</b>	<b>19,447,186</b>	<b>20,419,533</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Administration	8,337,875	9,155,305	10,788,111	11,171,435
Patrol Division	6,130,176	5,525,246	6,427,952	6,960,784
Detective Division	1,880,312	2,203,099	1,427,967	1,427,730
Code Enforcement	511,238	564,082	803,156	859,584
<b>Total Dollars by Division</b>	<b>16,859,600</b>	<b>17,447,732</b>	<b>19,447,186</b>	<b>20,419,533</b>

# POLICE DEPARTMENT

## ViTep FUND

The City's Vehicle Impound Traffic Enforcement Program (ViTep) was created through a grant from the Office of Traffic Safety (OTS) under the statutes of the California Vehicle Code. This program allows for the recovery of costs incurred by the City as a result of towing and storing vehicles during the course of law enforcement business.

By tracking the cost associated with the towing and storage of vehicles through this account, the requisite fees can be appropriately directed to fund further traffic-related efforts.

## ViTep FUND BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	65,000	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>65,000</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	55,536	-	39,333	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>55,536</b>	<b>-</b>	<b>104,333</b>	<b>-</b>

# POLICE DEPARTMENT

## MISCELLANEOUS GRANTS (POLICE) FUND

The Miscellaneous Grants Fund accounts for various grants citywide. Unexpended grant revenue is carried forward into the following fiscal year. For new grant awards, funds will be appropriated once awards are received and approved by City Council. The following is a description of the grants accounted for in this fund specific to the Colton Police Department:

### OTS GRANT

The California Office of Traffic Safety (OTS) grant is for a year-long program of special enforcements and public awareness efforts to prevent traffic related deaths and injuries. The Colton Police Department will use the funding as part of the city's ongoing commitment to keep our roadways safe and improve the quality of life through both enforcement and education. Funding for this program is from the California Office of Traffic Safety through the National Highway Traffic Safety Administration.

### JAG GRANT

The Byrne Memorial Justice Assistance Grant (JAG) is a partnership among federal, state, and local governments to create safer communities. The partnership was formed in memory of New York Police Officer Edward Byrne, who was killed in the line of duty while protecting a witness by a well-known drug dealer. The Justice Assistance Grant supports a broad range of activities to prevent crime based on local needs and conditions. Typically, JAG funding is used for technology needs and specialized law enforcement programs within the City.

### COPS GRANT

The U.S. Department of Justice Community Oriented Policing Services grant provides funding for an Information Services (IS) Coordinator. The position is vital to the operation of the Department's computer systems as well as the Spillman Computer Aided Dispatch/Records Management System program. Additionally, this grant provides for the acquisition of technology equipment used to support law enforcement activities.

### HOMELAND SECURITY GRANT

The Homeland Security Grant is to be used to purchase equipment and supplies that would enhance the Department's preparedness to protect, respond, and recover from a terrorist threat or attack.

### BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC) CITY LAW ENFORCEMENT GRANT

The City Law Enforcement Grant was established by the budget act of 2016, Chapter 23 and allocated \$20 million to city police departments to increase positive outcomes between municipal law enforcement and high risk populations. The allocation is to provide departments use of the funds to supplement, but not supplant, high risk youth programs, as well as, intervention training for Officers.

# POLICE DEPARTMENT

## MISCELLANEOUS GRANTS (POLICE) FUND BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	76,032	79,727	384,163	83,036
Part Time	-	-	-	-
Overtime	85,365	106,362	245,700	-
Salary Related Benefits	8,345	9,565	141,320	10,595
Non-Persable Benefits	15,826	15,728	13,957	13,200
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	12,666	13,383	15,764	19,257
Education & Training	-	130	11,981	-
Uniforms & Safety Equipment	2,436	-	20,703	-
<b>Total Salaries &amp; Benefits</b>	<b>200,669</b>	<b>224,895</b>	<b>833,588</b>	<b>126,088</b>
Maintenance & Operations	17,856	6,406	144,249	-
Contracted Services	-	-	30,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	35,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>218,525</b>	<b>231,301</b>	<b>1,042,837</b>	<b>126,088</b>

# POLICE DEPARTMENT

## DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

The Drug/Gang Intervention Fund was created for the purposes of furthering education in the prevention of drug abuse and diversion from the gang lifestyle. The funds are used to purchase educational and training materials to be used throughout the City.

The account is funded from a mandatory fifteen percent share of asset seizure. As the department receives a court order to distribute forfeiture funds, fifteen percent is directed toward the Drug/Gang Intervention Fund.

## DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	-	-	-	-

# POLICE DEPARTMENT

## ASSET FORFEITURE FUND BUDGET SUMMARY

The Asset Forfeiture Fund accounts for the state and federal dollars allocated to the City resulting from crimes committed within the City’s jurisdiction, where assets were seized and later released by the Court.

Asset Forfeiture funds are restricted to certain police-related expenditures to fight gangs and drugs.

## ASSET FORFEITURE FUND BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	91,112	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	85,727	38,266	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>176,839</b>	<b>38,266</b>	-	-

# FIRE DEPARTMENT

## DESCRIPTION

The Fire Department was officially established by the City Council on October 18, 1891, when Ordinance 90 was passed. The Department has developed into a full service fire department, providing a full range of emergency and fire safety services, as well as City disaster planning, through four divisions: Operations, Fire Safety, Weed Abatement and Disaster Preparedness.

Emergency services are provided from four strategically located fire stations staffed by 13 firefighters (including paramedics) daily at each station. Department Headquarters/Administration and the Fire Safety Division are housed at Fire Station 211 which is located at 303 East "E" Street (on the corner of Tenth and "E")

Colton and Loma Linda work together under a functional consolidation. Each maintain a Fire Chief and share Division and Battalion Chiefs and an Emergency Services Coordinator.

The Fire Department is comprised of three divisions:

## OPERATIONS

The Operations Division is co-managed and directed by Division Chiefs and Shift Battalion Chiefs that are responsible for managing emergency response activities including fire suppression, emergency medical service, rescue, and hazardous materials response. Training, facility maintenance and equipment maintenance are also included in the Operations Division.

Firefighters divided among three shifts are assigned to the Operations Division. A Battalion Chief is in command of each shift and is responsible for coordinating emergency response, facilitating each day's activities, and administrative duties.

Fire Department dispatch services are provided through membership in the CONFIRE Joint Powers Authority, which includes Apple Valley, Chino, Colton, Rialto, Loma Linda, Redlands, Rancho Cucamonga, Victorville and County Fire Departments. CONFIRE provides communications, public safety dispatch, full service computer information systems support, and geographic information systems to the member agencies of the Joint Power Authority. This regional dispatch center is the largest fire department dispatch center in the County. It provides coordinated dispatch and automatic aid to all the member fire departments and also serves as the Operational Area dispatch center.

## SAFETY

Fire Safety is responsible for the administration and enforcement of all local, county, state, and federal regulations regarding hazards of fire, explosions, and the release of hazardous materials into the atmosphere arising from storage, handling and use of hazardous materials and devices, and from the conditions hazardous to life, environment, or property in the use of an occupancy, building, or premise.

# FIRE DEPARTMENT

## FIRE SAFETY

Fire Safety provides enforcement through periodic inspections of all City occupancies. Fire Safety is also responsible for the fire and life safety plan review and inspections of all construction sites within the City, and the safety plan review for all fire and life safety protection systems.

## WEED ABATEMENT

The Fire Department, through the Fire Safety Division, conducts a comprehensive annual weed abatement program in the spring and fall for all unimproved vacant parcels within the City. Through the Public Hearing process, property owners are given notice twice a year for the abatement of weeds, trash and debris on their vacant parcels. Those properties not abated by a specified date are then referred to the City's appointed contractor for abatement. The property owner is invoiced for this work, along with the City's administrative fee. All invoices not paid by the due date are forwarded to the County Assessor's Office for inclusion on the County Tax Rolls. Approximately 400 parcels are abated annually.

## DISASTER PREPAREDNESS

The Fire Department is responsible for coordinating the City's Disaster Preparedness Program. This Program includes the development and periodic updating of the Emergency Operations and Hazard Mitigation Plans, training the City's Disaster Management Team, and public outreach. The cities of Colton and Loma Linda share an Emergency Services Coordinator.

The Fire Department also maintains a Community Emergency Response Team (CERT) which is an active program to train and use citizen volunteers in disaster situations.

## ACCOMPLISHMENTS

- ❖ Responded to COVID impacts, participated in County-wide COVID Incident Management Team, implemented mitigations, tested and vaccinated Fire personnel
- ❖ Purchased a new Fire Marshal vehicle
- ❖ In process of updating all Fire Prevention fees
- ❖ Working with Council, assessing further fireworks restrictions city-wide
- ❖ Working with Building Maintenance worked on the following: security fencing at 213, interior painting, flooring replacement, and driveway/parking replacement.
- ❖ Working with a consultant to identify succession planning and retention actions to maintain a long-term, prepared workforce

# FIRE DEPARTMENT

- ❖ Acquired through Cal-OES a 2,000-gallon firefighting water tender, applied for placement of Type-VI OES wildland engine
- ❖ Purchased with an Office of Traffic Safety Grant new battery powered extrication equipment
- ❖ Approved to purchase Emergency Operations Center radio system with a 2018 Homeland Security Grant and approved purchase of VHF radios with 2019 Homeland Security Grant
- ❖ Utilizing a California Fire Foundation Grant, purchased new emergency wildland fire shelters
- ❖ Applied for and was awarded a 2020 Community Power Resiliency Allocation to Cities Program grant for \$290,000 to install an emergency power generator at the Gonzales Community Center
- ❖ Responded to 8,134 total incidents, an increase of 357 incidents

## OBJECTIVES

- ❖ Provide rapid response to emergencies to minimize the loss of life and property damage due to fires, medical emergencies, and other disasters
- ❖ Continue succession planning efforts in anticipation of retirements of senior members
- ❖ Provide fire prevention and education to ensure a safe environment for the citizens of Colton
- ❖ Research and implement opportunities to increase retention of Firefighter Paramedics
- ❖ Research and apply for various grants to enhance all aspects of fire response and prevention

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
Fire Department	42.9	42.0	42.0	43.0
<b>Total Department FTEs</b>	<b>42.9</b>	<b>42.0</b>	<b>42.0</b>	<b>43.0</b>

# FIRE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	11,647,450	11,621,858	13,664,265	13,682,974
Miscellaneous Grants Fund	327,724	-	116,107	-
<b>Total Dollars by Fund</b>	<b>11,975,173</b>	<b>11,621,858</b>	<b>13,780,372</b>	<b>13,682,974</b>

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,921,925	3,770,884	4,087,700	4,276,137
Part Time	-	28,659	30,000	34,350
Overtime	375,678	161,339	688,785	200,000
Mandated Overtime	1,303,640	1,443,178	1,055,418	1,055,418
Salary Related Benefits	938,803	943,277	1,062,257	1,135,179
Non-Persable Benefits	676,671	610,691	869,869	813,685
Persable Benefits	101,704	103,964	95,005	111,259
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	1,375,767	1,676,848	1,896,293	2,200,110
Education & Training	27,327	16,680	33,466	33,466
Uniforms & Safety Equipment	291,596	303,384	549,567	413,322
<b>Total Salaries &amp; Benefits</b>	<b>9,013,112</b>	<b>9,058,904</b>	<b>10,368,360</b>	<b>10,272,926</b>
Maintenance & Operations	520,946	541,813	712,190	582,352
Contracted Services	589,690	646,755	726,220	723,220
Capital Improvements	3,549	19,898	5,091	-
Capital Outlay	398,811	95,512	73,000	78,000
Allocated Charges	1,444,731	1,254,596	1,891,205	2,022,016
Operating Transfers - Out	4,334	4,380	4,306	4,460
<b>Total Dollars by Expense Category</b>	<b>11,975,173</b>	<b>11,621,858</b>	<b>13,780,372</b>	<b>13,682,974</b>

# FIRE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,921,925	3,770,884	4,087,700	4,276,137
Part Time	-	28,659	30,000	34,350
Overtime - Emergency	7,693	10,055	-	-
Overtime - Department Business	32,336	462	206,305	97,480
Overtime - FLSA	93,850	98,851	154,122	154,122
Overtime - Call Out	75,522	76,469	84,370	84,370
Mandated Overtime	1,303,640	1,443,178	1,055,418	1,055,418
Overtime - CalOES Reimbursable	367,985	151,284	688,785	200,000
Overtime - Loma Linda Reimbursable	24,911	-	5,000	5,000
Salary Related Benefits	938,803	943,277	1,062,257	1,135,179
Non-Persable Benefits	676,671	610,691	869,869	813,685
Persable Benefits	101,704	103,964	95,005	111,259
PERS Unfunded Liability	1,375,767	1,676,848	1,896,293	2,200,110
Education & Training	27,327	16,680	33,466	33,466
Uniforms & Safety Equipment	64,977	127,602	99,770	72,350
<b>Total Salaries &amp; Benefits</b>	<b>9,013,112</b>	<b>9,058,904</b>	<b>10,368,360</b>	<b>10,272,926</b>
Maintenance & Operations	520,946	541,813	596,083	582,352
Contracted Services	589,690	646,755	726,220	723,220
Capital Improvements	3,549	19,898	5,091	-
Capital Outlay	71,088	95,512	73,000	78,000
Allocated Charges	1,444,731	1,254,596	1,891,205	2,022,016
Operating Transfers - Out	4,334	4,380	4,306	4,460
<b>Total Dollars by Expense Category</b>	<b>11,647,450</b>	<b>11,621,858</b>	<b>13,664,265</b>	<b>13,682,974</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Operations	10,873,383	11,037,720	12,471,638	12,934,680
Fire Safety	273,673	315,910	359,117	413,554
Weed Abatement	34,243	46,864	57,200	57,200
Disaster Preparedness	466,151	202,585	769,310	270,540
Training Team	-	18,779	7,000	7,000
<b>Total Dollars by Division</b>	<b>11,647,450</b>	<b>11,621,858</b>	<b>13,664,265</b>	<b>13,682,974</b>

# FIRE DEPARTMENT

## MISCELLANEOUS GRANTS FUND (FIRE)

The Miscellaneous Grants Fund accounts for various grants citywide. The grant funds accounted for in this fund specific to the Colton Fire Department are earmarked for specific purposes according to the requirements of the granting agency.

## MISCELLANEOUS GRANTS FUND (FIRE) BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Mandated Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	116,107	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	327,724	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>327,724</b>	<b>-</b>	<b>116,107</b>	<b>-</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Miscellaneous Fire Grants	327,724	-	116,107	-
<b>Total Dollars by Division</b>	<b>327,724</b>	<b>-</b>	<b>116,107</b>	<b>-</b>

# COMMUNITY SERVICES DEPARTMENT



## DESCRIPTION

The Community Services Department offers high quality programs and services to the residents of the City. It maintains its mission to "*connect our community, through people, facilities and programs.*"

The Community Services Department consists of four Divisions: Library Services, Recreation Services, Early Childhood Education, and Cemetery Services. It operates nine facilities, including four community centers, two libraries, childcare programs for school-age children at two sites, and State preschool program at three sites. The Department also offers Homeless Services programs, including monthly commodities distribution, eviction prevention and a community clothes closet. Seasonal community events are hosted by the Department to encourage community spirit and healthy leisure time activities for the entire family. The success of our mission is connected to the response of the community to our programs, events, staff, and facilities.

## ADMINISTRATION

Community Services Administration is located at the Gonzales Community Center and oversees the Early Care and Education, Library Services, Recreation Services, and Hermosa Gardens lease agreement. The Department is committed to providing a level of customer service that is friendly and professional, with well-trained staff members. Each customer interaction is viewed as a potential success story. Programs, services, and facilities are provided to meet the needs of residents and are continuously evaluated to ensure that these needs are being met. Customers are involved in the program development process and maximum participation is emphasized. The Department ensures that facilities are clean, inviting, and safe, and services follow the "best practices" of the profession.

The Community Services Department is a vital part of the network of services provided by the City of Colton. The Department provides support to all City departments, and interacts and partners with the community to further the goal of connecting the community.

## EARLY CARE AND EDUCATION

Early Care and Education provides care and education services through School Age Program, State Preschool, and Tiny Tot Programs, at five locations: Cooley Ranch, Reche Canyon, Paul J. Rogers, Wilson, and the Gonzales Community Center.

The School Age Program (SAP) is primarily funded by a California Department of Education contract and augmented with parent fees from both Private Pay and Family Fees from subsidized families that provides; before and after school care, full-day care (Winter, Spring, and Summer breaks), activities, snacks, on-site homework help and tutoring. It operates 246 days a year, Monday – Friday at Reche Canyon, and Paul J. Rogers.

Despite all the challenges that COVID-19 presented, the SAP remained open throughout. In fact, the SAP operated in a greater capacity than before, in terms of 'hours of operation'. With Colton Joint Unified School District facilities closed or distance learning, the SAP remained open, Monday – Friday, 7:00am to 6:00pm. ECE staff has done a tremendous job ensuring the safety and well-being of the children, especially considering the significant safety measures including required mask wearing, cleaning, and sanitizing.

The State Preschool Program (SPP) is a contract program entirely funded by the California Department of Education. It is FREE, if income qualified. This program is designed and implemented to enhance a child's natural

# COMMUNITY SERVICES DEPARTMENT

abilities and prepare them to succeed in Kindergarten, both inside the classroom and on the playground. It operates 180 days a year, five days a week at Wilson, Rogers, and Cooley Ranch. All three locations are part of the States' Quality Rating Improvement System, which stems from a National effort to improve the quality of Preschools using industry-recognized measures. Locally, in San Bernardino, the system is called Quality Start San Bernardino (QSSB). All three sites were rated a four (4) out of a possible five (5).

## **LIBRARY SERVICES**

Library Services operates two locations, the Main Library and the Luque Branch Library, which is also the home of the Homework Assistance Center. The Colton Public Library provides cardholders with access to information, materials, programming, and technology, which is pertinent to community members of all ages. Due to the pandemic, the Colton Public Library quickly switched gears and adapted its traditional services in the face of facilities closed to the public.

The Colton Public Library System continues to provide services to just over 62,000 registered borrowers and houses nearly 90,000 items in its collection. With expanded resources and adapted services, the library continues to provide the finest popular materials and meet the informational need of our community. In the absence of in-person services, the community is served by several successful virtual services, limited reservation space, and curbside checkout for library materials. The new services and resources have been highly received by the community and will be continued when full in-person library use is restored.

The Library Services Division continues to operate the adult literacy program and Homework Assistance Center, housed at the Luque Branch Library, through virtual opportunities. The literacy program assists adults with confidential one on one reading and writing tutoring, afterschool homework help for students grades K-8th and offers family programming.

## **RECREATION SERVICES**

Recreation Services provides programs and events for residents of all ages from four community centers, including the Gonzales, Hutton & Luque Community Centers, and the Art Thompson Teen Center. Together, these locations offer community access to low-cost programs, events, and support services.

With the COVID pandemic, the Recreation Division has sustained a complete disruption of all services including the partial closure of community centers. At the onset, the Recreation team quickly focused on aiding the community within the Homeless Services programs including adding a bi-monthly food distribution, an expanded food pantry, and facilitating Senior Services weekly meal pickups. Almost all Recreation programming has pivoted to serve the community while operating within the constraints of the pandemic and health & safety restriction. Virtual programs include Teen Time Fridays on YouTube, Family monthly activity calendars on Facebook, Movie Trivia Nights, and regular COVID Safety Information on social media outlets. "No contact" programming is offered with Rec On the Road at Home bags and Drive Thru events. Through the pandemic, the Recreation Division opened its doors to host a Cooling Center, COVID Testing Site, Voting Polls, Distance Learning access, and a Senior Vaccination Site.

The Luque Community Center continues to function as a cornerstone of support services for the community with the emergency support services offered through the Homeless Services programs. The Hutton Community Center focuses on the 50+ population with daily wellness calls, weekly meal service and meal deliveries, patio programs and drive thru activities. The Gonzales Community Center continues to host a COVID Testing site, Department Front

# COMMUNITY SERVICES DEPARTMENT

Counter, Military Banner Program and Rec On the Road at Home distribution. The Teen Center returns to youth programming for ages 12-17 with outdoor activities and Teen Fitness.

## ACCOMPLISHMENTS

- ❖ Secured an additional two years of grant funding for the Homeless Services program, which includes funding for the Homeless Solutions Coordinator position.
- ❖ Through the Community Block Development Grants, secured funding for COVID Community Food Service Support that provides Senior Meal Delivery, additional fresh food for Commodities Distribution and Weekly Senior Meal Pick Up.
- ❖ Launched several virtual programs including the quarterly Colton Connection, Teen Time Fridays and Movie Trivia Nights.
- ❖ Successfully pivoted several annual Community Events to a Drive-Thru format: PAWS in the Park, Halloween, Christmas StoryTime in partnership with the Library Division and Easter Egg Hunt.
- ❖ The School Age Program (SAP) remains open to offer care for children, K thru 6<sup>th</sup> grade, to Essential Workers. The SAP was also open longer than ever before with school not in session with all day care from 7:00am to 6:00pm.
- ❖ For the State Preschool Program, all three (3) sites continue to receive high marks from QSSB, and all have an official “rating” of 4. A score of “4” is deemed “Quality Plus” and “exceeds quality standards.”

## OBJECTIVES

- ❖ Connect our community by providing the finest programs, services, information, and facilities.
- ❖ Return to a full schedule of programs, within health & safety guidelines.
- ❖ Provide a high level of prompt and effective customer service to Colton’s residents with friendly, responsive, and well-trained staff members.
- ❖ Monitor and maintain funding in a responsible manner and consistently seek new funding sources for services within the community.
- ❖ Enhance individual and family health and enrichment through programs and activities for all age groups.
- ❖ Evaluate programs and events to ensure we are meeting the community’s needs and desires, and use that information to adjust policies and programs accordingly.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
Community Services	14.7	14.7	14.7	14.7
<b>Total Department FTEs</b>	<b>14.7</b>	<b>14.7</b>	<b>14.7</b>	<b>14.7</b>

# COMMUNITY SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	3,876,294	3,809,987	5,095,005	3,701,788
Community Child Care Fund	937,756	918,808	1,030,657	942,921
Library Grant Fund	114,949	89,588	129,940	43,860
Miscellaneous Grants Fund	18,343	162,984	2,448,813	77,576
<b>Total Dollars by Fund</b>	<b>4,947,341</b>	<b>4,981,367</b>	<b>8,704,415</b>	<b>4,766,145</b>

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	878,674	910,193	1,116,045	954,824
Part Time	1,104,094	1,083,232	1,465,768	1,288,497
Overtime	971	2,168	3,750	3,750
Salary Related Benefits	130,835	143,231	196,998	133,861
Non-Persable Benefits	234,615	206,885	182,855	209,082
Persable Benefits	-	-	-	-
PERS Unfunded Liability	127,947	157,924	190,402	220,585
Education & Training	1,707	2,140	11,500	9,250
Uniforms & Safety Equipment	9,965	4,065	11,725	9,900
<b>Total Salaries &amp; Benefits</b>	<b>2,488,808</b>	<b>2,509,838</b>	<b>3,179,043</b>	<b>2,829,749</b>
Maintenance & Operations	510,762	534,771	1,558,871	487,726
Contracted Services	161,106	180,152	695,058	236,660
Capital Improvements	23,000	-	625,787	-
Capital Outlay	18,293	4,109	861,300	5,000
Allocated Charges	1,680,791	1,686,233	1,712,666	1,131,071
Operating Transfers - Out	64,580	66,264	71,690	75,939
<b>Total Dollars by Expense Category</b>	<b>4,947,341</b>	<b>4,981,367</b>	<b>8,704,415</b>	<b>4,766,145</b>

# COMMUNITY SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	627,321	662,217	631,861	647,870
Part Time	727,029	677,545	1,056,006	889,450
Overtime	971	2,168	3,750	3,750
Salary Related Benefits	86,656	95,330	87,669	90,647
Non-Persable Benefits	150,483	134,838	115,146	133,090
Persable Benefits	-	-	-	-
PERS Unfunded Liability	91,452	112,956	140,020	162,813
Education & Training	1,093	-	7,750	7,750
Uniforms & Safety Equipment	9,271	3,403	10,150	9,150
<b>Total Salaries &amp; Benefits</b>	<b>1,694,275</b>	<b>1,688,457</b>	<b>2,052,352</b>	<b>1,944,520</b>
Maintenance & Operations	356,885	285,668	802,185	387,851
Contracted Services	140,827	165,793	320,048	224,410
Capital Improvements	-	-	-	-
Capital Outlay	1,878	4,109	232,940	5,000
Allocated Charges	1,636,270	1,618,564	1,634,760	1,083,957
Operating Transfers - Out	46,159	47,396	52,720	56,050
<b>Total Dollars by Expense Category</b>	<b>3,876,294</b>	<b>3,809,987</b>	<b>5,095,005</b>	<b>3,701,788</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Administration	871,682	878,934	1,006,865	953,422
Recreation Services	2,439,678	2,511,245	3,471,452	2,225,987
Library Services	564,934	419,808	616,688	522,379
<b>Total Dollars by Division</b>	<b>3,876,294</b>	<b>3,809,987</b>	<b>5,095,005</b>	<b>3,701,788</b>

# COMMUNITY SERVICES DEPARTMENT

## COMMUNITY CHILD CARE FUND

The Early Care and Education (ECE) Division provides care and education services at five locations: Cooley Ranch (CR), Reche Canyon (RC), Paul J. Rogers (PJR), Wilson State Preschool (WSP), and the Gonzales Community Center (GCC). The School Age Program is primarily funded by a CDE Contract and supplemented by Private Pay and Family Fees. It provides care, activities, snack, and tutoring on-site, for two elementary schools (PJR and RC) for children K through 6<sup>th</sup> grade. The State Preschool Program (CR, WSP, and PJR) is 100% funded through a CDE Contract and is a free service to the community, if income qualified. The program is designed and implemented to enhance a child's abilities and prepare them to succeed in Kindergarten. The Tiny Tots Program (GCC) is a fee-based program that is similar to the State Preschool Program, with the intention of giving children social and educational experiences so they can succeed in Kindergarten.

## COMMUNITY CHILD CARE FUND BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	251,353	229,716	250,029	251,004
Part Time	324,143	340,158	344,529	361,187
Overtime	-	-	-	-
Salary Related Benefits	41,401	42,529	34,388	33,488
Non-Persable Benefits	84,132	63,455	59,720	61,592
Persable Benefits	-	-	-	-
PERS Unfunded Liability	36,495	44,968	50,382	57,772
Education & Training	614	2,140	3,750	1,500
Uniforms & Safety Equipment	695	662	1,575	750
<b>Total Salaries &amp; Benefits</b>	<b>738,834</b>	<b>723,628</b>	<b>744,373</b>	<b>767,293</b>
Maintenance & Operations	100,019	98,002	161,423	98,875
Contracted Services	15,460	12,959	15,485	12,250
Capital Improvements	23,000	-	15,000	-
Capital Outlay	-	-	-	-
Allocated Charges	42,021	65,351	75,406	44,614
Operating Transfers - Out	18,421	18,868	18,970	19,889
<b>Total Dollars by Expense Category</b>	<b>937,756</b>	<b>918,808</b>	<b>1,030,657</b>	<b>942,921</b>

# COMMUNITY SERVICES DEPARTMENT

## Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
School Age	328,601	335,205	386,137	330,280
Preschool Program	588,444	549,965	624,036	612,641
Tiny Tots	20,710	33,638	20,484	-
<b>Total Dollars by Division</b>	<b>937,756</b>	<b>918,808</b>	<b>1,030,657</b>	<b>942,921</b>

# COMMUNITY SERVICES DEPARTMENT

## LIBRARY GRANT FUND DEPARTMENT BUDGET SUMMARY

The Advance to Literacy Program utilizes volunteer tutors to assist adult learners with basic reading, writing, math, and informational literacy skills. The adult literacy program also offers basic computer classes that focus on introductory computer use and online searching. The literacy center also holds DMV Test Preparation classes on a seasonal basis and regularly scheduled conversational skills trainings. This program is funded through a State Library Grant along with CDBG funding. The Families for Literacy program offers special assistance to members of the Advance to Literacy program who have children ages 5 and under. Families for Literacy Programs include Preschool Story Time, which includes a free library book given to each child, Preschool Computer Lab, and afterschool homework assistance. New services include virtual story time, video tutoring, and additional online resources.

## LIBRARY GRANT FUND BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	52,921	63,588	58,522	37,860
Overtime	-	-	-	-
Salary Related Benefits	2,778	3,033	4,588	2,500
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>55,699</b>	<b>66,621</b>	<b>63,110</b>	<b>40,360</b>
Maintenance & Operations	35,514	19,249	40,045	1,000
Contracted Services	4,820	1,400	5,925	-
Capital Improvements	-	-	-	-
Capital Outlay	16,416	-	18,360	-
Allocated Charges	2,500	2,318	2,500	2,500
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>114,949</b>	<b>89,588</b>	<b>129,940</b>	<b>43,860</b>

# COMMUNITY SERVICES DEPARTMENT

## MISCELLANEOUS GRANT (COMMUNITY SERVICES) FUND

This cost center accounts for grants specific to the Community Services Department. The Community Services Department seeks out and identifies grant opportunities on an ongoing basis.

## MISCELLANEOUS GRANT FUND (COMMUNITY SERVICES) BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	18,260	234,155	55,950
Part Time	-	1,941	6,711	-
Overtime	-	-	-	-
Salary Related Benefits	-	2,339	70,353	7,226
Non-Persable Benefits	-	8,592	7,989	14,400
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>31,132</b>	<b>319,208</b>	<b>77,576</b>
Maintenance & Operations	18,343	131,852	555,218	-
Contracted Services	-	-	353,600	-
Capital Improvements	-	-	610,787	-
Capital Outlay	-	-	610,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>18,343</b>	<b>162,984</b>	<b>2,448,813</b>	<b>77,576</b>

# DEVELOPMENT SERVICES DEPARTMENT

## DESCRIPTION

The Development Services Department strives to preserve and improve our neighborhoods and our business environment by:

- Developing and administering plans and policies that facilitate a more livable city.
- Providing efficient and responsive planning, building and business license services to our residents, the development and business community.
- Maintaining safety and protections through compliance with city, state and federal regulations and codes.

The Development Services Department is comprised of the following divisions:

### BUILDING

The Building Division serves and protects the public by ensuring safe and sound building construction in compliance with building, electrical, plumbing, mechanical, energy, green and security codes, state safety laws, disabled access, and related City ordinances. The Building Division develops and administers the policies for development plan checks and inspections, and ensures that the Department operates in accordance with all adopted codes and amendments.

### PLANNING

The Planning Division develops and implements a comprehensive planning program to guide and manage future development. This includes maintaining, monitoring and implementing Colton's General Plan policies, and preparing a variety of long-range planning documents such as design guidelines, General Plan updates, and Specific Plans to guide development in the City and remain in compliance with state laws.

The Planning Division is responsible for review, analysis and final approval or recommendations on development proposals, to ensure high quality development that promotes Colton's interests and long-term goals as defined in the General Plan, Zoning Code and Specific Plans.

The Planning Division serves as staff to the Planning Commission and Application Review Committee (ARC), and provides support services to various City departments, such as Code Compliance. Planning also manages the historic preservation activity protects neighborhoods, buildings, and sites that reflect the elements of Colton's cultural, social, economic, political and architectural history.

### BUSINESS LICENSE

The Business License Division is dedicated to assisting those who have chosen to do business in the City of Colton. The Business License Division is charged with registering new businesses, administering annual renewals, enforcing the City's business license ordinance, verifying gross receipts, and providing mandated business tax information to the State.

# DEVELOPMENT SERVICES DEPARTMENT

## ACCOMPLISHMENTS

### ADMINISTRATION

- ❖ The Department has served 6,169 customers at our Permits Counter (through March 10, 2021).
- ❖ The Department has fulfilled 246 public records requests by March 10, 2021 in response to referrals from the City Clerk's office.
- ❖ Initiated scanning and archiving Building records into a searchable Laserfiche format, to reduce the volume of hardcopy files and allow for web-based records searches.
- ❖ Staff applied for and received grant funding (i.e., LEAP grant) to help fund the purchase of new land use permitting software to replace the outdated HdL Permits platform.
- ❖ Purchased a new permitting software platform from CentralSquare. Once rollout of the new software platform is completed in late 2021, it will greatly increase the efficiency of the City's land use permitting and plan review processes. The new software will benefit Public Works, Fire, Utilities, Public Works/Engineering, Code Compliance, Finance, as well as Development Services.
- ❖ Initiated the creation of two new Community Facilities Districts (CFDs) to fund public safety services and maintenance of City facilities. A consultant team has been assembled and initiated the CFD formation services in early 2021.

### PLANNING

- ❖ Downtown Paseo ("Fireman's Walk") Improvements: Construction plans have been revised to reduce construction costs and address issues with adjacent property owners. A request for construction bids is expected to be issued by Public Works in May 2021. This project is being funded by a \$600,000 grant from the Calif. Natural Resources Agency.
- ❖ Commercial Cannabis Regulations: The Zoning Map was amended to expand the "Marijuana Candidate Sites" Overlay Zone to include industrial properties along La Crosse Avenue.
- ❖ Initiated the 6<sup>th</sup> Cycle Housing Element update with funding from a \$160,000 "SB 2 Grant."
- ❖ Processed entitlements for a wide variety of development proposals, including modernization of the CR&R Materials Recovery Facility, U.S. Auctions business in South Colton, 49-unit residential condominium project on Santo Antonio Dr., and made substantial progress on large industrial projects, such as the Barton Road Logistics Center and Aqua Mansa Logistics Center.
- ❖ Provided ongoing input to the City of Riverside on development of the Northside Specific Plan. The Plan was adopted by the City of Riverside in November 2020. The next step is for the City of Riverside to submit a Specific Plan application to the City of Colton for the portion of the Plan located in Colton.
- ❖ Habitat Conservation: Following acquisition of 5-acres of habitat the City, the total conservation land in the West Valley Habitat Conservation Plan has grown to 33 acres (with ~17-acres remaining to be acquired). Funds have been expended on biological baseline surveys and related services performed by the Rivers & Lands Conservancy (RLC), fencing/fence repairs, and debris/vegetation clean up.
- ❖ The City's Business Occupancy Permit (BOP) inspection process was streamlined to provide for "one stop" inspection appointments. Forms and processing procedures were also updated to increase efficiencies.
- ❖ Amended the Accessory Dwelling Unit (ADU) Ordinance to ensure consistency with State law. Application forms and instructions have been updated.
- ❖ Processed a "clean-up" amendment to the Zoning Code (phase 4A of a multi-year effort to streamline and update the Zoning Code).

# DEVELOPMENT SERVICES DEPARTMENT

- ❖ The following Planning applications have been received during FY2019-20:
  - 37 Development Application Process (DAP) applications (completed or in process), including 4 Conditional Use Permits. Average processing time was 3 weeks for administrative permits, 6 weeks for discretionary projects (approved by the Planning Commission) that are exempt from CEQA, and 6 months for projects requiring an Initial Study per CEQA.
  - 6 Certificate of Appropriateness applications (historic resources/district review) completed.
  - 12 Pre-Applications for industrial, commercial and residential developments.
  - 120 Business Occupancy Permits (BOPs) and Waivers (BOWs).
  - 12 Accessory Dwelling Units approved.

## BUILDING & SAFETY

- ❖ Building & Safety has issued 669 building permits with a cumulative valuation of \$21,687,126, reviewed 275 plan checks, performed 3,056 building permit inspections and conducted 78 Business Occupancy Permit inspections.
- ❖ Following the hiring of a Plans Examiner I, implementation of the Vacant and Abandoned Commercial & Industrial Buildings Ordinance was initiated with the development of registration forms, building inventories and internal processes.
- ❖ The Building & Safety plan check log/status report continues to be updated weekly and posted on our webpage. This report allows applicants to check on the status of their project's plan check or construction inspections.

## BUSINESS LICENSE

- ❖ 428 new business licenses have been issued by the City and through HdL Discovery (fiscal year to date).
- ❖ Total revenue projected to end of year: \$950,000.
- ❖ The HDL Companies discovery and audit program has identified 20 businesses which were out of compliance with the City's Business License Tax (i.e., did not have a business license). Total revenue collected to date is \$1,000.
- ❖ 58 Tobacco Retailer Licenses have been renewed. A total of \$16,472 in Tobacco License fees has been collected to date.
- ❖ Updated Business License Code to include process for revocation of license.

## OBJECTIVES

### ADMINISTRATION

- ❖ Continue scanning and archiving Building, Business License and Planning records into a searchable Laserfiche format, further reducing volume of hardcopy files and allowing for web-based records searches.
- ❖ Complete records destruction process for all expired and/or scanned records.

### PLANNING

- ❖ Continue work on the 6th Cycle Housing Element update with the target of submitting the revised Element to State HCD no later than October 1, 2021. Staff is also working to process zone changes and associated General Plan amendments to accommodate the City's increased RHNA.
- ❖ Update the City's Cultural Resources Inventory and Cultural Resources Element of the General Plan.

# DEVELOPMENT SERVICES DEPARTMENT

- ❖ Continue to incorporate green building and other sustainable building practices into development projects (General Plan Goal LU-4).
- ❖ Require that new development projects include walkable street patterns, pedestrian amenities, access to transit, provide a mix of complementary uses, comfortable and accessible open spaces, a range of housing types and densities, and quality design (General Plan Policy LU-4.1).
- ❖ Continue to work on Zoning Code updates, currently in process, to remain current with State laws and regulations, efficiencies and good planning principles, with particular focus on streamlining processing timelines.
- ❖ Continue to facilitate the acquisition of Delhi Sands Flower-loving fly habitat within the West Valley Habitat Conservation Area, and work with Public Works on installation of required improvements (e.g., fencing), and management tasks (e.g., debris & homeless encampment removal).

## BUILDING & SAFETY

- ❖ Ensure that all new development complies with California Building Codes and local and coordinate with Code Compliance on the abatement of substandard conditions.
- ❖ Maintain current plan check turn-around timeframes and respond to inspection requests within a 24-hour period.
- ❖ Continue with implementation of the Vacant and Abandoned Buildings program pursuant to Ordinance No. O-16-16, which requires registration, inspection and maintenance of vacant and abandoned commercial/industrial buildings.

## BUSINESS LICENSE

- ❖ Continue to increase efficiencies and revenue received through the Business License Tax.
- ❖ Complete scanning of all business license records and follow-up with records destruction process.
- ❖ Continue working with compliance auditor, HdL Companies, to seek new sources of revenue through identification of unlicensed businesses operating within the City.
- ❖ Work with the Franchise Tax Board to collect on delinquent accounts.
- ❖ Prepare Business License Code amendment to specify a time limit for renewals before penalties begin.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
Development Services	11.0	11.0	11.0	12.0
<b>Total Department FTEs</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>12.0</b>

# DEVELOPMENT SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	2,216,897	2,370,431	4,518,169	3,471,575
Miscellaneous Grants Fund	-	74,278	920,362	-
<b>Total Dollars by Fund</b>	<b>2,216,897</b>	<b>2,444,709</b>	<b>5,438,531</b>	<b>3,471,575</b>

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	758,484	760,131	863,598	984,935
Part Time	7,205	16,666	10,000	32,000
Overtime	-	-	8,000	-
Salary Related Benefits	86,306	94,826	113,593	119,185
Non-Persable Benefits	164,519	166,911	164,325	163,462
Persable Benefits	-	-	-	-
PERS Unfunded Liability	115,711	160,067	183,911	210,080
Education & Training	-	-	4,000	4,000
Uniforms & Safety Equipment	-	143	800	800
<b>Total Salaries &amp; Benefits</b>	<b>1,132,226</b>	<b>1,198,744</b>	<b>1,348,227</b>	<b>1,514,462</b>
Maintenance & Operations	111,748	118,782	370,268	290,030
Contracted Services	351,606	526,260	3,058,925	900,000
Capital Improvements	26,582	7,960	25,000	25,000
Capital Outlay	-	-	3,300	3,300
Allocated Charges	536,331	525,801	563,565	666,461
Operating Transfers - Out	58,404	67,162	69,246	72,322
<b>Total Dollars by Expense Category</b>	<b>2,216,897</b>	<b>2,444,709</b>	<b>5,438,531</b>	<b>3,471,575</b>

# DEVELOPMENT SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	758,484	760,131	863,598	984,935
Part Time	7,205	16,666	10,000	32,000
Overtime	-	-	8,000	-
Salary Related Benefits	86,306	94,826	113,593	119,185
Non-Persable Benefits	164,519	166,911	164,325	163,462
Persable Benefits	-	-	-	-
PERS Unfunded Liability	115,711	160,067	183,911	210,080
Education & Training	-	-	4,000	4,000
Uniforms & Safety Equipment	-	143	800	800
<b>Total Salaries &amp; Benefits</b>	<b>1,132,226</b>	<b>1,198,744</b>	<b>1,348,227</b>	<b>1,514,462</b>
Maintenance & Operations	111,748	118,782	369,100	290,030
Contracted Services	351,606	451,982	2,139,731	900,000
Capital Improvements	26,582	7,960	25,000	25,000
Capital Outlay	-	-	3,300	3,300
Allocated Charges	536,331	525,801	563,565	666,461
Operating Transfers - Out	58,404	67,162	69,246	72,322
<b>Total Dollars by Expense Category</b>	<b>2,216,897</b>	<b>2,370,431</b>	<b>4,518,169</b>	<b>3,471,575</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Planning	1,573,091	1,610,173	3,681,031	2,589,591
Building	643,807	760,258	837,138	881,984
<b>Total Dollars by Division</b>	<b>2,216,897</b>	<b>2,370,431</b>	<b>4,518,169</b>	<b>3,471,575</b>

# DEVELOPMENT SERVICES DEPARTMENT

## MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES)

The State of California, through the California Department of Fish and Wildlife, awarded a grant to financially support the City of Colton’s Habitat Conservation Plan (HCP). The City’s HCP will serve to protect the Delhi Sands Flower-loving Fly population, ensure the long-term management of suitable DSF habitat, and allow compatible development to proceed with the City’s HCP planning area.

## MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES) BUDGET SUMMARY Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	1,168	-
Contracted Services	-	74,278	919,194	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	-	<b>74,278</b>	<b>920,362</b>	-

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DESCRIPTION

The Public Works & Utility Services Department encompasses the Public Works Division, the Electric Utility, the Water Utility, the Wastewater Utility, and Solid Waste contract management.

## PUBLIC WORKS

The Public Works Department proactively provides, expands and maintains the City's public infrastructure, by initiating and completing public betterment projects; processing private land development plans; enhancing traffic safety; and, caring for various City facilities and equipment to meet the community's needs.

The Department continues to seek grants for funding new Public Works projects in an effort to continuously improve beautification, City facilities, upgrade aging utility infrastructure, parks, storm water systems, streets, traffic and City vehicles and equipment.

## ADMINISTRATION AND ENGINEERING

The Engineering Division expands and maintains the City's public infrastructure by initiating, planning, designing and completing capital improvement projects; processing private land development plans; enhancing traffic safety; and issuing various permits that affect the City's right of way such as street cut permits, encroachment permits, wide load permits and plan check fees.

Engineering Division staff works closely with other agencies such as Caltrans, SBCTA, County and neighboring Cities to collaborate for the completion of regional transportation projects. Engineering Division applies for various state and federal grants and manages them from project planning, environmental review, design and final construction. Engineering staff also manages and oversees the work being performed by various consultants for the design of various public works, water and sewer infrastructure, and city facilities.

Administration and technical engineering services provide for the following:

- Design, construction, rehabilitation of City streets, storm drains, curbs, gutters, sidewalks, handicap ramps and traffic calming infrastructure
- Administer transportation funds, claims and grants
- Administer assessment districts
- Identify developer responsibility and coordinate installation of off-site improvements
- Provide right-of-way engineering functions
- Identify potential traffic safety improvements

## PARKS DIVISION

The Parks Division manages the maintenance needs of all medians, parkways, parks, playgrounds, baseball fields, play structures; as well as landscaping and irrigation for City facilities, and open spaces. Park Division is also responsible for the maintenance of Landscaping and Lighting Maintenance District (LLMD).

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## STREET MAINTENANCE

The Street Division keeps City streets and infrastructure clean and in good repair. The division is responsible for removing graffiti, weed abatement, street repairs, maintaining traffic and directional signage, concrete and infrastructure repairs, removing debris from City right-of-way, and controlling street flooding. Streets Division is also responsible for the street sweeping and tree-trimming contractor.

## BUILDING MAINTENANCE

The Building Maintenance Division provides daily and routine maintenance needs for city facilities. It includes maintenance and upkeep of city hall, development services, corporate yard, libraries, museum, and other city facilities. This division is also responsible for the repair of these facilities that can include roof repair, carpet replacement, air conditioning repair/replacement, and other minor modifications and upgrades.

## AUTOSHOP

The Autoshop Division is responsible for the maintenance of city vehicle fleet including police vehicles, various vehicles and equipment for streets, parks, water, wastewater and electric, and other light vehicles use by various department. Autoshop staff is also responsible for the compliance for vehicle and equipment that are required to comply with state and federal requirement.

## ACCOMPLISHMENTS

- ❖ Complete the design and construction of FY 20/21 SB-1, Road Impact Fee and Measure I funded asphalt-paving project.
  - Cooley Drive (Duron to Valley Way)
  - 9th Street (Valley to C St.)
  - Wildrose Ave. (Valley to Woodpine) and Indigo
  - C St. (La Cadena to Mt. Vernon Ave.)
  - La Cadena (Mt. Vernon Ave. to 9th St.)
  - Cooley Lane (Cooley Drive to Hunts Lane)
  - Sperry Avenue (Fairway to Valley)
  - M Street (7th to La Cadena)
  - Mill Street (Michigan - City Limits west of Ohio)
  - Fairway Drive (Mt. Vernon Ave to Crossroad Drive)
  - Meadow Lane (Old Ranch to South Limit)
  - Rosedale Avenue (Palm to La Loma Avenue)
  - Valley Boulevard (Grand Avenue to Rancho Avenue)
  - Congress Street (8th Street to 7th Street)
  - 7th Street (Congress Street to La Cadena Drive)
  - Rosedale Ave. (La Loma Ave. to Maryknoll) and Cordoba Ave/Litton (1800 SF)
  - Maryknoll Drive - (Graymoor to La Cadena )
  - Olive St. - (Mt. Vernon to Bordwell)
  - Laurel Ave.. - (Mt. Vernon to Fairview)
  - RV Center Drive - (Washington St to Milano Drive - Mobile Homes)
  - Washington Street - (RV Center to Mt Vernon Ave.)
  - Mojave Dr. (Cahuila to Laurelwood)

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- Laurel Wood St. (Mojave to Barton)
- Walin St. (Washington to Barton)
- John Matich Drive (Wild Canyon to Cordillera)
- Cordillera (North end to Bridge St.) and Bridge Street
- Canyon Drive (Malibu Ct. Gunnison Way)
- Gunnison Way (Canyon Drive to Reche Cyn. Road)
- Hidden Valley Lane (Prado to Canyon Vista)
- Canyon Vista Dr. (Hidden Valley Ln. to Mesa Dr.) and Bridge Street
- 8th St.( Congress St. to O St.)
- ❖ Completed construction of CDBG Community Development Block Grant (CDBG) Projects:
  - Alley Paving Project: Olive to Oak, between 7th and La Cadena; 10th to 11th between B & C; 9th and 10th between B & C
  - Sidewalk Repair Project along Serrano Court, Michigan St., Gray St., and Terrace Ave., from Johnston to Mill
  - 6th Street Paving and Alley Gutter reconstruction at 7th Street
- ❖ Completed construction phase for the for the Mt. Vernon Avenue – Washington Street Corridor Traffic Signal Interconnect Project (funded by MSRC).
- ❖ Completed the construction phase of the repair of Concession Stands Project at Chavez Park, Lofy Park, Davis Park and Veterans Park.

## OBJECTIVES

- ❖ Complete construction of Rancho Ave./N Street Intersection Improvement Project.
- ❖ Complete the design and construction of FY 21/22 SB-1, and Measure I funded asphalt-paving project.
- ❖ Complete the design and construction of various CDBG Funded Project:
- ❖ Complete the design and environmental phase for the Barton Bridge Replacement Project.
- ❖ Complete the right of way phase for the Mt. Vernon Bridge over UPRR Track Widening Project.
- ❖ Complete the right of way phase for the La Cadena Drive Bridge over Santa Ana River Replacement Project.
- ❖ Continue working with SBCTA and Caltrans for the completion of the Environmental and Design Phase for the I-10/Mt. Vernon Avenue Interchange Project.
- ❖ Continue working with SBCTA and Caltrans for the construction phase of I-215/Washington Street Bridge Replacement Project.
- ❖ Commenced the design and environmental phase of the Reche Canyon Road Realignment to Hunts Lane Project
- ❖ Commenced the design and environmental phase of the West Colton Bikelane Project.
- ❖ Complete the plan check and permit issuance process of various development projects.
- ❖ Pursue/apply for various federal and state grants to fund public works, water and sewer projects.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## ELECTRIC UTILITY

Colton Electric Utility is the second oldest municipal electric utility in the State of California. Formally established in 1896 by passage of an ordinance to provide for “intention to acquire, construct, own, operate, and maintain a public electric light system for supplying lights, power to the City residents.” The issue was passed 114 to 12 by a vote of the citizens and the plant, costing \$6,000 was built. Colton Electric has provided affordable electric services for over 115 years.

The City-owned utility is an Enterprise Fund. An Enterprise Fund is used to account for the acquisition, operation, and maintenance of governmental facilities that are either wholly or predominately self-supporting through user charges. The operation of an Enterprise Fund is accounted for in such a manner as to show a profit or loss, similar to a comparable private enterprise.

Colton Electric Utility currently serves a peak load of approximately 88 MW. Its resource portfolio consists of generation from shares of Southern California Public Power Authority (SCPPA) resources at Palo Verde, Hoover Dam, and Magnolia Power Plant. In 2003, the Agua Mansa Power Plant was built, providing additional peaking capacity of 43 megawatts for the City. In addition, Colton has entered into several Power Purchase Agreements for renewable energy resources, including solar, wind and landfill gas.

The Renewable Energy Resources Act of 2011 required that all electric utilities in California acquire at least 33% of its total energy sales from renewable sources by 2020. In 2016, legislation was passed that increased the renewable requirement to 50% by 2030. In 2018, the California Legislature passed SB100, further increasing the renewable requirement to 60% by 2030. This legislation also requires electric utilities in the State to be 100% zero carbon by 2045.

Colton Electric met 31% of its retail sales with renewable energy in 2017 and 18, and is on track to meet the 60% by 2030 target. In 2018, Colton Electric reduced its carbon resources by approximately 80% in 2018 with the expiration of the contract for energy from the San Juan Generating Station at the end of 2017.

The Utility has contracted for new, renewable energy sources to replace generation from San Juan. In March 2019, Colton Electric executed a power sales agreement for 15 MW of baseload renewable energy from Ormat’s Mammoth CDIV Geothermal Project, expected to be online by 2021. Additionally, the Utility continues to monitor developments in utility regulations and requirements at the state and federal level.

The Colton Electric Utility team of dedicated employees remain committed to providing the community with superior customer service and reliable electric service while planning for the future power needs of Colton.

The Electric Utility Department has the following Divisions:

### **ADMINISTRATION**

The Administration Division is responsible for planning and managing power supply resources to meet CED’s current and future load requirements. Resource planning activities include finding cost effective resources that meet both State and Federal mandates for renewable resources, air quality, and climate change programs.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

The Administration Division is also responsible for the development and administration of the annual revenue and expense budget, utility accounting activities, regulatory reporting (including greenhouse gas and renewable portfolio standards.) at the local, State and Federal levels, legislative activities.

## ENGINEERING

The Engineering Division provides support services to the Substation and Transmission/Distribution Divisions, inspection services to developers for all construction needs, works with customers to design and provide service connections to the system, and maintains the Electric Department's Geographic Information System (GIS) information.

## SUBSTATION DIVISION

The City has five substations and one 66 kV switchyard that provide service to approximately 19,600 customers. Completion of the fifth substation and 66 kV switchyard in the Western portion of the City allows current and future development to occur in the Southwest portions of the City.

Substation personnel are responsible for construction, maintaining, and testing each of the 5 substations and 66 kV switchyard, installing metering equipment, testing and programming electric meters, reading meters for both electric and water customers, customer shut-offs, reconnect, and service field support.

## TRANSMISSION/DISTRIBUTION

The Transmission/Distribution Division is primarily responsible for the installation, operation, and maintenance of the overhead and underground electrical systems in the City of Colton. The Division also provides after-hours standby duties to the community to ensure a timely response to customers' electrical needs.

## ENVIRONMENTAL SUSTAINABILITY & CONSERVATION

The Environmental Sustainability and Conservation division is responsible for development and management of energy efficiency and sustainability programs for the City of Colton. The State of California Public Utility Code requires each publicly owned utility to collect a non-by passable usage charge of 0.00029 cents per kWh to fund conservation and low-income programs. Funds from this charge are used for four purposes:

1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts.
2. Cost effective demand-side management programs that promote energy efficiency and energy conservation.
3. New investments in renewable energy resources and technologies.
4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported by competitive and regulated markets.

## ACCOMPLISHMENTS

- ❖ Met 31.7% of retail energy requirements with renewable resources
- ❖ Reduced Green House Gas Emissions (GHG) by approximately 80%, and continue to seek non-GHG resources to meet any new demand.
- ❖ Completed 35 installations of A/C units with energy efficient units at various City buildings, utilizing Cap & Trade proceeds.
  - ❖ Increased participation on CED Webshop due to COVID available on [www.coltononline.com](http://www.coltononline.com)
  - ❖ Continue to provide electric vehicle incentives including: Used Electric Vehicle Rebate, Low Income Used Electric Vehicle Rebate, Residential EV Charger Rebates, and Electric Forklifts

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Increased participation on all residential energy efficiency rebates saving 157,073 kWh.
- ❖ Launched the Energy Saving Tree Program saving 36,874 kWh giving away 200 trees.
- ❖ Launched a new school program (Tinker) for the Colton School District 6th grade classes which combines classroom learning and home retrofit/energy efficiency audit for electric and water savings. 300 students registered with 68,093.74 kWh savings.
- ❖ Assisted small businesses with direct installation of energy efficiency products with results of 463,256 kWh savings.
- ❖ Continued the residential marketing strategy program called “Spring into Summer”. During the First Day of Spring, March 19, 2020 to the last day of Spring, June 19, 2020, residents received additional rebate incentives for Energy Efficient items that prepared. This them for Summer program had the greatest impact because our residential rebate participation increased and residents were happy to save energy during the hotter months of summer reducing their energy use and bills.
- ❖ Replaced over 35 electric poles as part of the Electric Department’s GO165 pole inspection program
- ❖ Replaced approximately 4 miles of underground electrical cable, increasing reliability and reducing the number of unplanned electrical outages in the City
- ❖ Colton Electric Utility participates in an energy storage-working group through SCPPA. Energy storage is being reviewed for future participation. Through funds made available in the Cap & Trade Program, CED completed the replacement of 11 old inefficient A/C units at City Facilities with Ice Bear thermal energy storage units.
- ❖ Retrofitted approximately 800 streetlights with LED fixtures.
- ❖ Upgraded perimeter fencing and gates at Century Substation.
- ❖ Upgraded security gates and lighting at Drew’s Substation.
- ❖ Upgraded security gates at Hub Substation.
- ❖ Installed security cameras at Hub Substation.
- ❖ Tested all 12kV circuit breakers and protection relays at Century Substation.
- ❖ Tested all 12kV circuit breakers and protection relays at North Substation.
- ❖ Installed 1792 Bridge Openway AMI electric meters:
  - 1,540 residential meters
  - 176 commercial meters
  - 76 industrial Time-of-Use meters

## OBJECTIVES

- ❖ Operate the electrical system safely with zero reportable accidents
- ❖ Meet all state and federal laws and regulations
- ❖ Provide service 99.9% of the time to Colton residents and businesses
- ❖ Complete replacement of 66 kV circuit breakers at Hub Substation
- ❖ Install new secondary conductors for Hub substation Transformer # 3
- ❖ Install new monitoring devices for 7 transformers at Hub, Century, and Drew’s substations.
- ❖ Upgrade security lighting at Century Substation.
- ❖ Install security cameras at Century, Drew’s, and North Substations.
- ❖ Install new 1,500 Bridge OpenWay AMI electric meters for residential customers
- ❖ Install new 300 Bridge OpenWay AMI electric meters for commercial customers
- ❖ Test all 12kV circuit breakers and protection relays at Hub Substation.
- ❖ Replace the substation circuit breakers with modern circuit breakers
- ❖ Have retail rates at least 10% below surrounding utility rates

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- ❖ Meet at least 33% of retail energy requirements through renewable resources by 2020 and 60% by 2030
- ❖ Execute new agreements for renewable energy resources to replace contracts expiring in the next 5 years
- ❖ Maintain a bond rating of A- or better
- ❖ Keep at least 25% of annual reserves in cash and cash equivalents
- ❖ Increase participation in energy efficiency programs to meet SB350 requirements

## WATER UTILITY

The Water Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites. The Division works to improve the level of service provided by each of its divisions to its internal and external customers.

### ADMINISTRATION AND TECHNOLOGY

The Administration and Technology staff work as a team under the direction and supervision of the Public Works and Utility Services Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

### OPERATIONS

The Colton Water Utility has three primary operations areas:

#### Water Quality

Water Quality Technicians assure that all required sampling and laboratory analyses are completed and reported to the State Water Resources Control Board in accordance with the Title 22 of the Water Code. They also protect the City's water supply from contamination by implementing the state mandated City cross-connection control program.

#### Water Treatment

The Water Treatment operates, maintains, 6 reservoirs that store approximately 14.3 million gallons of water, 7 well pumping plants, 4 booster pumping plants, 5 pressure reducing stations and 2 perchlorate removal systems, which can treat up to 2,000 gallons of water per minute.

#### Water Distribution

The City of Colton's Water Distribution Operators maintain and repair approximately 120 miles of water pipelines ranging in size from 2" to 30", 8,868 residential water meters and 1,032 commercial/industrial water meters. Water Distribution Operators maintain, repair, and operate 3,891 isolation valves ranging in size from 2" to 30" within four pressure zones and 1,594 fire hydrants located throughout the water distribution system.

### WATER CONSERVATION

The City Colton Water Conservation Division strives to assist the department in meeting the States 20% reduction goals under SBx7-7. This is accomplished through various methods, such as internal efforts of upgrading landscaping and retrofitting fixtures. External efforts include things such as offering incentives to residents to install efficient fixtures, as well as educating the public on the need for water conservation and the

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

importance of a sustainable water supply. This division also participates in several regional efforts, such as a public relations campaign in the Inland Empire; as well as the Inland Solar Challenge that helps educate high school students on the nexus of solar power and water, while also requiring them to learn about water conservation.

## ACCOMPLISHMENTS

- ❖ Well 8 Abandonment completed
- ❖ Well 28 Abandonment completed
- ❖ Installing wrought iron fencing to all facilities for security
- ❖ Completed Plan Checking for Various Projects
- ❖ Completed the La Cadena Median Water Conservation Rehabilitation Project

## OBJECTIVES

- ❖ Promote water conservation as a part of daily life for our residents and business, to preserve precious resources
- ❖ On-Going Valve Turning & Maintenance Program
- ❖ Prado Booster Station – Upgrades
- ❖ Construction of Rialto 3
- ❖ Seismic retrofit Mt. Vernon Bridge water transmission mainline couplers
- ❖ Demolish Rialto Reservoir 1
- ❖ Construct Walnut Booster Station
- ❖ Wells 13 – Abandonment
- ❖ Wells 16 – Abandonment
- ❖ Wells 26 – Abandonment
- ❖ Katz Well – Abandonment
- ❖ James Sullivan Wells – Abandonment
- ❖ Construct Well 31
- ❖ Drill new Well 32
- ❖ Drill new Well 33
- ❖ De Berry Pipeline Project –Planning Stage

## WASTEWATER UTILITY

The Wastewater Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites.

### ADMINISTRATION AND TECHNICAL

The Administration and Technical staff work as a team under the direction and supervision of the Utility and Public Works Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## OPERATIONS

### Collection

The City's Wastewater Utility provides sewer collection service to all facilities and properties throughout the City of Colton, City of Grand Terrace, and unincorporated County areas.

The Wastewater Utility staff operate the Water Reclamation Plant, which includes wastewater collection and lift station facilities throughout the City. It is responsible for maintenance and repair of sewer main lines, sewer laterals and storm drains, including cleaning and repair of catch basins and manhole structures.

The Wastewater Utility remains at all times in compliance with the Sanitary Sewer Overflow (SSO) Reduction Program, as mandated by the State Water Resources Control Board. This is helped by the fact that the division investigates all customer complaints for sewer backups and drainage problems in its ongoing service to customers.

The Wastewater Utility Collection Division utilizes robotic video for inspecting sewer pipes and prioritizing trenchless pipe rehabilitation projects. This Division also performs spot repairs, upgrades, and system improvements systems in accordance with Sewer System Management Plan (SSMP). It maintains a well-trained staff that continues to strive to provide a high level of service.

### Waste Water Reclamation/Treatment

Waste Water Treatment Operators are certified to perform a primary treatment to separate and remove solids and then secondary treatment for a biological process to remove dissolved and suspended organic compounds. The reclamation plant treats an average of 5+ million gallons of waste water per day.

## ACCOMPLISHMENTS

- ❖ Sewer Cured In Place Pipe (CIPP) Lining Project - Ongoing
- ❖ Removal of Plant 1
- ❖ Removal of Digester 1
- ❖ Removal of the chlorine contact basin

## OBJECTIVES

- ❖ Design Expansion of Reclamation Facility Plant #3
- ❖ Bid for Construction of the Wastewater Administration building
- ❖ Begin Design of the Wastewater Facilities for Roquet Ranch and Pellisier Ranch
- ❖ Begin Design of New Lift Station in Southwest Colton
- ❖ Continue working with developers and property owner to facilitate timely review of development submittal such as grading plan, on-off site improvement, WQMP, traffic analysis, storm drain, water, sewer, and tract and parcel map
- ❖ Upgrade equipment within the treatment plant

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## SOLID WASTE

The City of Colton is dedicated to providing a reliable and efficient collection of solid waste (garbage) for the citizens and businesses in the City of Colton. We also promote environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

The City of Colton and CR&R entered into a Solid Waste Franchise Service Agreement that allows the collection and composting of solid waste, green waste, recyclable materials and bulky items. Each single-family residence receives three 64-gallon containers: a black container for trash, a brown container for yard waste and a green container for recyclable items. These specially designed containers are lightweight with built-in wheels for easy movement. The automated refuse system uses modern, robotic trucks to empty containers. CR&R also provides outreach to the City's commercial customers for commercial recycling and organic waste programs.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2019 Council Approved	2020 Council Approved	2021 Council Approved	FY2021-22 Budget
Public Works	30.0	32.0	32.00	32.00
Administration	9.0	9.0	10.00	10.00
Engineering	10.0	10.0	10.00	10.00
Environmental, Sustainability & Conservation	5.0	5.0	5.00	5.00
Substation	11.0	11.0	11.00	12.00
Transmission/Distribution	17.0	17.0	17.00	17.00
Water Enterprise	15.5	15.5	15.50	15.50
Wastewater Enterprise	19.5	19.5	19.50	19.50
<b>Total Department FTEs</b>	<b>117.0</b>	<b>119.0</b>	<b>120.0</b>	<b>121.0</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Fund</b>				
General Fund	2,141,510	2,773,602	3,690,366	3,371,294
Gas Tax Fund	1,500,456	1,109,778	1,295,253	1,391,606
State Traffic Relief (SB-1) Fund	244,980	1,471,359	1,220,440	1,063,055
Pollution Reduction Fund	105,146	(1,707)	379,154	55,000
Community Development Act Fund	448,371	341,126	1,616,976	417,684
Measure I Fund	1,183,751	1,320,545	1,562,440	945,500
Miscellaneous Grants Fund	1,559,649	783,821	2,741,229	-
Host City Fees - CIP Fund	85,554	7,730	1,749,185	-
Park Development Fund	192,114	126,249	178,257	-
Traffic Impact Fund	158,212	835,580	1,723,949	400,000
New Facilities Development Fund	-	-	-	-
Capital Improvement Projects Fund	887,013	1,087,140	4,318,861	631,182
Colton Crossing Fund	1,601	-	605,242	-
Building Maintenance Fund	655,755	952,617	2,404,915	1,620,949
Automotive Shop Fund	438,127	452,153	940,176	740,337
Electric Utility Fund	61,404,855	58,901,511	73,794,477	73,680,226
Public Benefit Fund	910,431	1,217,128	2,177,997	1,685,000
Water Utility Fund	9,113,303	9,604,982	23,812,804	18,100,619
Wastewater Utility Fund	9,484,107	10,031,438	16,487,690	10,443,894
Solid Waste Fund	2,788,424	2,899,098	2,961,217	2,962,510
LLMD #2	180,561	187,754	179,392	139,004
LLMD #1	282,674	269,493	322,441	330,834
Storm Water Fund	486,684	431,036	642,294	707,712
CFD 87-1 Debt Service Fund	-	-	10,500	21,663
CFD 88-1 Debt Service Fund	-	-	3,500	311,908
CFD 89-1 Debt Service Fund	-	-	24,500	64,760
CFD 89-2 Debt Service Fund	-	-	24,500	167,194
CFD 90-1 Debt Service Fund	266,411	491,798	24,500	65,657
<b>Total Dollars by Fund</b>	<b>94,519,690</b>	<b>95,294,233</b>	<b>144,892,255</b>	<b>119,317,588</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	7,629,995	7,333,694	8,376,756	9,024,026
Part Time	130,846	93,393	281,107	268,330
Overtime	925,610	1,148,839	1,357,793	1,257,050
GASB 68 Net Pension Expense	2,186,131	2,102,233	-	-
GASB 75 Net OPEB Expense	77,059	351,825	-	-
Salary Related Benefits	840,979	1,040,586	1,191,272	1,261,936
Non-Persable Benefits	1,957,015	2,063,208	2,203,580	2,291,116
Persable Benefits	-	-	-	-
PERS Unfunded Liability	1,260,581	1,588,621	1,831,690	2,037,428
Education & Training	36,119	25,832	122,000	134,000
Uniforms & Safety Equipment	93,335	82,456	166,300	171,560
<b>Total Salaries &amp; Benefits</b>	<b>15,137,671</b>	<b>15,830,687</b>	<b>15,530,498</b>	<b>16,445,446</b>
Maintenance & Operations	50,451,221	47,138,401	57,366,511	58,057,916
Contracted Services	5,445,903	5,615,863	8,106,511	7,747,773
Capital Improvements	13,945,996	7,174,029	36,432,749	13,651,768
Capital Outlay	(9,983,461)	(549,830)	3,694,634	2,624,106
Allocated Charges	7,126,418	6,818,389	8,217,114	8,895,344
Operating Transfers - Out	1,336,942	955,758	5,044,239	1,395,235
Administrative Transfers - Out	11,059,000	12,310,936	10,500,000	10,500,000
<b>Total Dollars by Expense Category</b>	<b>94,519,690</b>	<b>95,294,233</b>	<b>144,892,255</b>	<b>119,317,588</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	676,024	720,845	809,934	737,623
Part Time	15,071	10,438	35,000	58,000
Overtime	16,069	82,906	90,000	85,000
Salary Related Benefits	76,148	87,257	98,264	95,711
Non-Persable Benefits	184,594	200,640	130,513	190,505
Persable Benefits	-	-	-	-
PERS Unfunded Liability	104,977	132,229	172,474	170,165
Education & Training	5,116	2,712	10,500	10,500
Uniforms & Safety Equipment	4,274	3,645	6,700	6,900
<b>Total Salaries &amp; Benefits</b>	<b>1,082,274</b>	<b>1,240,672</b>	<b>1,353,385</b>	<b>1,354,404</b>
Maintenance & Operations	113,237	426,504	585,689	609,600
Contracted Services	303,109	447,803	609,681	558,000
Capital Improvements	-	-	-	-
Capital Outlay	43,799	22,126	202,899	72,000
Allocated Charges	546,106	581,015	873,772	718,709
Operating Transfers - Out	52,986	55,482	64,940	58,581
<b>Total Dollars by Expense Category</b>	<b>2,141,510</b>	<b>2,773,602</b>	<b>3,690,366</b>	<b>3,371,294</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Administration & Engineering	1,263,790	1,544,402	1,989,577	1,667,238
Street Maintenance	253,304	368,211	434,936	486,267
Parks	624,416	860,989	1,265,853	1,217,789
<b>Total Dollars by Division</b>	<b>2,141,510</b>	<b>2,773,602</b>	<b>3,690,366</b>	<b>3,371,294</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## ELECTRIC UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,624,615	3,377,889	3,828,828	4,233,984
Part Time	18,716	21,560	70,330	30,330
Overtime	383,060	525,865	672,000	577,000
GASB 68 Net Pension Expense	1,278,579	1,229,510	-	-
GASB 75 Net OPEB Expense	39,433	513,958	-	-
Salary Related Benefits	449,584	513,683	593,729	620,549
Non-Persable Benefits	937,574	1,032,814	1,243,172	1,160,409
Persable Benefits	-	-	-	-
PERS Unfunded Liability	584,136	726,992	841,663	931,706
Education & Training	21,453	10,654	64,500	76,000
Uniforms & Safety Equipment	38,777	35,291	83,740	88,400
<b>Total Salaries &amp; Benefits</b>	<b>7,375,927</b>	<b>7,988,216</b>	<b>7,397,962</b>	<b>7,718,378</b>
Maintenance & Operations	7,293,028	6,937,284	7,226,531	7,359,028
Power Supply Costs	29,877,990	24,995,249	30,826,905	32,934,274
Agua Mansa Power Plant Costs	1,866,791	2,186,377	5,173,342	4,174,311
Contracted Services	523,445	512,053	1,642,993	1,618,863
Capital Improvements	1,333,843	1,364,224	6,185,319	3,757,000
Capital Outlay	(1,577,824)	(895,987)	822,925	786,406
Allocated Charges	3,357,817	3,198,122	3,701,595	4,511,220
Operating Transfers - Out	294,838	305,037	316,905	320,746
Administrative Transfers - Out	11,059,000	12,310,936	10,500,000	10,500,000
<b>Total Dollars by Expense Category</b>	<b>61,404,855</b>	<b>58,901,511</b>	<b>73,794,477</b>	<b>73,680,226</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Administration	23,106,329	24,889,655	22,771,870	22,533,130
Engineering	818,765	1,035,288	1,196,567	1,259,427
Substation	1,775,011	1,878,306	3,469,624	3,653,403
Transmission/Distribution	2,878,633	2,785,161	4,408,737	4,509,853
Environmental Sustainability & Conservation	477,481	499,464	784,349	779,438
Purchased Power, Transmission & ISO	29,877,990	24,995,249	30,826,905	32,934,274
New Development	245,001	101,479	3,203,952	1,760,000
Agua Mansa Power Plant	1,866,791	2,186,377	5,173,342	4,174,311
Street Lighting	209,094	443,212	770,025	756,500
Underground Utilities	38,033	24,503	300,000	300,000
Power Resource Development	35,395	-	35,000	75,000
Meters	71,447	47,274	730,257	730,000
EECBG - Energy Efficiency & Conservation	2,500	-	-	-
Rebates	2,386	15,544	123,850	214,890
<b>Total Dollars by Division</b>	<b>61,404,855</b>	<b>58,901,511</b>	<b>73,794,477</b>	<b>73,680,226</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## PUBLIC BENEFIT FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	740,619	1,041,957	1,668,000	1,325,000
Contracted Services	169,812	175,171	461,750	360,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	48,247	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>910,431</b>	<b>1,217,128</b>	<b>2,177,997</b>	<b>1,685,000</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Public Benefit - Residential	200,817	476,790	762,125	505,000
Public Benefit - Commercial	330,431	558,623	865,000	700,000
Public Benefit - Industrial	207,257	155,084	394,625	394,000
Public Benefit - Other Programs	171,926	26,631	156,247	86,000
<b>Total Dollars by Division</b>	<b>910,431</b>	<b>1,217,128</b>	<b>2,177,997</b>	<b>1,685,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## WATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,178,899	1,149,636	1,531,109	1,732,551
Part Time	53,534	36,601	85,777	135,000
Overtime	281,814	219,181	279,667	293,050
GASB 68 Net Pension Expense	516,508	496,688	-	-
GASB 75 Net OPEB Expense	15,168	(12,757)	-	-
Salary Related Benefits	96,003	165,807	208,899	237,938
Non-Persable Benefits	266,127	265,777	314,807	366,158
Persable Benefits	-	-	-	-
PERS Unfunded Liability	192,565	262,316	309,093	399,853
Education & Training	3,259	4,762	23,000	23,000
Uniforms & Safety Equipment	20,776	15,579	29,000	29,000
<b>Total Salaries &amp; Benefits</b>	<b>2,624,654</b>	<b>2,603,590</b>	<b>2,781,352</b>	<b>3,216,550</b>
Maintenance & Operations	4,732,220	5,117,427	5,727,783	5,596,203
Contracted Services	350,334	355,297	725,887	809,000
Capital Improvements	5,666,768	410,589	12,861,092	6,300,000
Capital Outlay	(5,504,701)	(42,516)	457,610	731,000
Allocated Charges	1,539,694	1,463,189	1,721,474	1,810,623
Operating Transfers - Out	97,196	110,065	116,381	137,652
Administrative Transfers - Out	(392,861)	(412,659)	(578,775)	(500,409)
<b>Total Dollars by Expense Category</b>	<b>9,113,303</b>	<b>9,604,982</b>	<b>23,812,804</b>	<b>18,100,619</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Administration & Technology	226,181	198,943	482,090	867,471
Operations	8,748,513	9,124,427	10,884,423	11,243,183
Booster Stations	-	(0)	2,439,776	-
Reservoirs	-	-	5,000,000	5,000,000
New Wells	-	50	2,294,550	-
Main Line Replacement	-	-	1,500,000	500,000
Water Conservation	138,610	281,562	1,211,965	489,965
<b>Total Dollars by Division</b>	<b>9,113,303</b>	<b>9,604,982</b>	<b>23,812,804</b>	<b>18,100,619</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## WASTEWATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,250,126	1,288,350	1,288,940	1,293,146
Part Time	14,642	3,952	27,000	-
Overtime	189,961	223,710	233,126	225,000
GASB 68 Net Pension Expense	391,044	376,035	-	-
GASB 75 Net OPEB Expense	22,458	(149,376)	-	-
Salary Related Benefits	122,449	165,091	165,964	167,523
Non-Persable Benefits	294,103	288,375	276,907	291,146
Persable Benefits	-	-	-	-
PERS Unfunded Liability	218,111	275,165	301,985	298,664
Education & Training	6,100	2,389	16,000	16,000
Uniforms & Safety Equipment	21,832	14,290	28,000	28,000
<b>Total Salaries &amp; Benefits</b>	<b>2,530,826</b>	<b>2,487,981</b>	<b>2,337,922</b>	<b>2,319,479</b>
Maintenance & Operations	4,508,053	4,922,989	4,684,018	4,727,631
Contracted Services	580,378	717,063	1,128,880	968,414
Capital Improvements	3,142,837	599,504	5,948,470	200,000
Capital Outlay	(3,132,576)	(502,618)	194,383	150,000
Allocated Charges	1,351,637	1,278,404	1,501,538	1,475,144
Operating Transfers - Out	110,091	115,456	113,704	102,817
Administrative Transfers - Out	392,861	412,659	578,775	500,409
<b>Total Dollars by Expense Category</b>	<b>9,484,107</b>	<b>10,031,438</b>	<b>16,487,690</b>	<b>10,443,894</b>

### Appropriations by Division

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Division</b>				
Operations	9,486,096	9,649,157	10,539,220	10,243,894
RIX Facility	-	21,861	978,139	-
Water Treatment Plant	(1,990)	(0)	4,130,751	-
Sewer Line Replacement	-	360,420	639,580	-
<b>Total Dollars by Division</b>	<b>9,484,107</b>	<b>10,031,438</b>	<b>16,487,690</b>	<b>10,443,894</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## SOLID WASTE FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	11,124	9,917	13,379	10,514
Contracted Services	2,777,300	2,889,181	2,947,838	2,951,996
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>2,788,424</b>	<b>2,899,098</b>	<b>2,961,217</b>	<b>2,962,510</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## GAS TAX FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the State Gas Tax allocations from the State of California. Gas Tax funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

In FY2015-16, street maintenance activities were moved directly to the Gas Tax fund. In prior years, the expenditures budgeted in the Gas Tax Fund represented a transfer of funds to the General Fund to cover costs expended for street maintenance and engineering from the General Fund.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	461,093	361,940	376,908	461,470
Part Time	-	-	-	-
Overtime	14,948	50,329	30,000	30,000
Salary Related Benefits	51,841	45,319	49,327	60,110
Non-Persable Benefits	143,866	155,607	106,342	124,396
Persable Benefits	-	-	-	-
PERS Unfunded Liability	71,702	88,331	89,328	106,441
Education & Training	122	362	1,500	1,500
Uniforms & Safety Equipment	3,586	4,001	5,610	5,610
<b>Total Salaries &amp; Benefits</b>	<b>747,157</b>	<b>705,889</b>	<b>659,015</b>	<b>789,527</b>
Maintenance & Operations	324,233	100,327	162,400	164,165
Contracted Services	170,819	60,938	102,000	80,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	43,000	46,700
Allocated Charges	222,056	205,561	295,204	274,571
Operating Transfers - Out	36,191	37,063	33,634	36,643
<b>Total Dollars by Expense Category</b>	<b>1,500,456</b>	<b>1,109,778</b>	<b>1,295,253</b>	<b>1,391,606</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## STATE TRAFFIC RELIEF (SB-1) FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017, allocations from the State of California. SB-1 funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

Streets and Highways Code (SHC) Section 2032.5(a) articulates the general intent of the legislation that recipients of RMRA funding be held accountable for the efficient investment of public funds to maintain local streets and roads and are accountable to the people through performance goals that are tracked and reported.

Pursuant to SHC Section 2030(a), the objective of the Local Streets and Roads Program is to address deferred maintenance on the local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures.

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	244,980	1,471,359	1,220,440	1,063,055
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>244,980</b>	<b>1,471,359</b>	<b>1,220,440</b>	<b>1,063,055</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## POLLUTION REDUCTION (AQMD) FUND DEPARTMENT BUDGET SUMMARY

The Pollution Reduction Fund consists of AB2766 funds to implement programs that reduce air pollution from motor vehicles. These funds are used specifically to meet the requirements of the federal and state Clean Air Acts, and for the implementation of the Air Quality Management District (AQMD) Air Quality Management Plan.

Revenue to support this program is collected by the California Department of Motor Vehicles (DMV) as a Motor Vehicle Registration surcharge and forwarded to the AQMD for appropriate distribution throughout the state. Local governments receive a portion of this revenue based on population. In accordance with reporting requirements, the City reports on the use and results funded by AB2766 funds annually.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	25,000	-
Contracted Services	-	-	-	-
Capital Improvements	-	(1,707)	93,526	-
Capital Outlay	105,146	-	260,628	55,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>105,146</b>	<b>(1,707)</b>	<b>379,154</b>	<b>55,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## COMMUNITY DEVELOPMENT ACT FUND DEPARTMENT BUDGET SUMMARY

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combining several funding programs into a single program called the Community Development Block Grant (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities by providing suitable housing and living environments and expanded economic activities.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	393,356	289,376	982,742	355,031
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	55,014	51,750	634,234	62,653
<b>Total Dollars by Expense Category</b>	<b>448,371</b>	<b>341,126</b>	<b>1,616,976</b>	<b>417,684</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## MEASURE I FUND DEPARTMENT BUDGET SUMMARY

In 1989, the San Bernardino County voters approved the passage of Measure I, authorizing San Bernardino Associated Governments (SANBAG) acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax through 2010. In 2004, voters approved an extension of this sales tax through the year 2040.

This tax revenue is designated for transportation and traffic management programs.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	5,377	-	-	-
Capital Improvements	1,112,850	1,214,787	1,134,099	945,500
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	65,524	105,758	428,341	-
<b>Total Dollars by Expense Category</b>	<b>1,183,751</b>	<b>1,320,545</b>	<b>1,562,440</b>	<b>945,500</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## MISCELLANEOUS GRANTS FUND (PUBLIC WORKS) DEPARTMENT BUDGET SUMMARY

### NON-DEPARTMENTAL

Historically, this cost center accounts for grant dollars that are transferred to the General Fund and Capital Projects Funds to pay for specified projects per a Council-approved funding plan.

Unexpended appropriations related to ongoing projects or operations are carried forward into the following fiscal year.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,035,599	655,456	854,769	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	524,051	128,365	1,886,460	-
<b>Total Dollars by Expense Category</b>	<b>1,559,649</b>	<b>783,821</b>	<b>2,741,229</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## HOST CITY FEES

In 1992, the City entered into a Memorandum of Understanding (MOU) with the County of San Bernardino establishing a fee of one dollar per ton of waste disposed at the Colton landfill for the duration of its life.

Subsequently, in 1998, the City entered into a 15-year Waste Disposal Agreement with the County. This agreement committed the City to deliver all controllable waste to a County landfill at a reduced rate for the term of the agreement. Including Colton, a total of 16 cities in San Bernardino County have entered into Waste Disposal Agreements.

This fund accounts for the funds collected under this agreement and have traditionally been used for maintenance and improvement of local roads impacted by disposal services and operations.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	85,554	7,730	-	-
Capital Improvements	-	-	1,749,185	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>85,554</b>	<b>7,730</b>	<b>1,749,185</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## PARK DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of park facilities necessary to accommodate the effects of growth in the community.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	5,420	5,391	9,178	-
Contracted Services	154,412	120,858	14,456	-
Capital Improvements	32,282	-	154,623	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>192,114</b>	<b>126,249</b>	<b>178,257</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## TRAFFIC IMPACT FEES FUND DEPARTMENT BUDGET SUMMARY

Traffic Impact Fees are collected from developers when new development occurs within the City. These fees are used to pay for traffic signals, widening roads or connecting and/or building new roads, as needed, due to the increase in traffic resulting from the development. Developers are required to either construct improvements or they are charged a fee, which the City utilizes to make the improvements.

Residential projects are charged a per unit fee, reflecting the average number of trips per day estimated to be made by the occupants of the new residence.

The fees and costs for commercial and industrial projects are based on the type of business and the square footage of the completed building, factored by the estimated number of trips per day anticipated to be generated by the new development.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	37,151	-	44,177	-
Capital Improvements	64,977	832,263	1,524,242	400,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	56,083	3,317	155,530	-
<b>Total Dollars by Expense Category</b>	<b>158,212</b>	<b>835,580</b>	<b>1,723,949</b>	<b>400,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## NEW FACILITIES DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The New Facilities Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future City facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	-	-	-	-

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CAPITAL IMPROVEMENT PROJECTS FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. These projects promote infrastructure, revitalization, renovation, and improvements to City roads, highways, parks, storm drains, water/wastewater, and city facilities.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	887,013	237,440	3,068,861	631,182
Capital Outlay	-	849,700	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	1,250,000	-
<b>Total Dollars by Expense Category</b>	<b>887,013</b>	<b>1,087,140</b>	<b>4,318,861</b>	<b>631,182</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## COLTON CROSSING FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. The Colton Crossing Fund was established to account for activities related to the Colton Crossing Rail Grade Separation Project.

The Colton Crossing Project is a rail improvement project with a funding agreement between the City of Colton, San Bernardino Associated Governments (SANBAG), Union Pacific Railroad (UPRR), and BNSF Railroad Company. The project will result in a grade separation between the UPRR and BNSF main tracks at the Colton Crossing to improve the rail operations, provide residents relief from the train-generated noise, and reduce the impact on local traffic circulation caused by the volume of trains utilizing this line.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,601	-	605,242	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,601</b>	<b>-</b>	<b>605,242</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## FACILITY & EQUIPMENT MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

The Facility & Equipment Maintenance Fund is an internal service fund that accounts for the internal general maintenance of City facilities, including building repairs, janitorial functions, in-house construction, preventative maintenance, and minor repairs to cooling systems. Additionally, this function provides administrative support and oversight as needed for contractor services. This function is funded through charges to all user departments.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	127,262	156,273	217,334	180,333
Part Time	28,882	20,842	63,000	45,000
Overtime	12,825	31,280	20,000	18,000
Salary Related Benefits	14,138	26,683	28,514	23,573
Non-Persable Benefits	35,083	40,970	52,096	57,183
Persable Benefits	-	-	-	-
PERS Unfunded Liability	28,337	31,585	44,510	41,666
Education & Training	70	3,686	3,000	3,000
Uniforms & Safety Equipment	2,222	5,304	6,450	6,250
<b>Total Salaries &amp; Benefits</b>	<b>248,820</b>	<b>316,623</b>	<b>434,904</b>	<b>375,005</b>
Maintenance & Operations	290,150	463,991	387,870	378,600
Contracted Services	27,721	51,869	75,000	70,000
Capital Improvements	-	100,736	-	-
Capital Outlay	74,761	6,145	1,490,382	783,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	14,303	13,253	16,759	14,344
<b>Total Dollars by Expense Category</b>	<b>655,755</b>	<b>952,617</b>	<b>2,404,915</b>	<b>1,620,949</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## AUTOMOTIVE SHOP FUND DEPARTMENT BUDGET SUMMARY

The Automotive Shop Fund is an internal service fund that accounts for the internal repair, maintenance, and/or replacement of all City owned vehicles. This function is funded through charges to all user departments.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	139,758	128,062	170,182	185,879
Part Time	-	-	-	-
Overtime	1,314	3,214	3,000	3,000
Salary Related Benefits	11,269	18,020	26,610	30,757
Non-Persable Benefits	42,039	32,082	39,928	46,069
Persable Benefits	-	-	-	-
PERS Unfunded Liability	27,693	31,585	35,546	43,066
Education & Training	-	292	2,500	2,500
Uniforms & Safety Equipment	996	3,399	3,100	4,400
<b>Total Salaries &amp; Benefits</b>	<b>223,070</b>	<b>216,654</b>	<b>280,866</b>	<b>315,671</b>
Maintenance & Operations	193,144	210,796	471,366	409,840
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	7,935	11,450	174,560	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	13,978	13,253	13,384	14,826
<b>Total Dollars by Expense Category</b>	<b>438,127</b>	<b>452,153</b>	<b>940,176</b>	<b>740,337</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## LLMD #2 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	51,484	44,396	26,424	20,706
Part Time	-	-	-	-
Overtime	3,800	6,770	10,000	-
Salary Related Benefits	5,735	5,514	3,488	2,689
Non-Persable Benefits	17,938	13,002	7,607	6,194
Persable Benefits	-	-	-	-
PERS Unfunded Liability	3,864	9,636	7,418	4,902
Education & Training	-	-	-	-
Uniforms & Safety Equipment	436	482	1,500	1,000
<b>Total Salaries &amp; Benefits</b>	<b>83,257</b>	<b>79,800</b>	<b>56,437</b>	<b>35,491</b>
Maintenance & Operations	13,320	12,990	16,050	13,850
Contracted Services	69,120	66,698	68,500	74,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	12,915	24,223	35,612	13,475
Operating Transfers - Out	1,950	4,043	2,793	1,688
<b>Total Dollars by Expense Category</b>	<b>180,561</b>	<b>187,754</b>	<b>179,392</b>	<b>139,004</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## LLMD #1 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	49,732	41,022	43,712	49,060
Part Time	-	-	-	-
Overtime	4,286	5,536	10,000	6,000
Salary Related Benefits	5,510	5,065	5,728	6,370
Non-Persable Benefits	17,250	12,058	12,761	14,622
Persable Benefits	-	-	-	-
PERS Unfunded Liability	11,593	9,636	6,182	11,204
Education & Training	-	-	-	-
Uniforms & Safety Equipment	436	465	1,200	1,000
<b>Total Salaries &amp; Benefits</b>	<b>88,807</b>	<b>73,782</b>	<b>79,583</b>	<b>88,256</b>
Maintenance & Operations	60,488	64,565	78,600	75,500
Contracted Services	91,483	101,074	127,000	132,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	36,045	26,029	34,930	31,221
Operating Transfers - Out	5,851	4,043	2,328	3,857
<b>Total Dollars by Expense Category</b>	<b>282,674</b>	<b>269,493</b>	<b>322,441</b>	<b>330,834</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 87-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 87-1 comprises approximately 49 gross acres in the northwest portion of the City, approximately one mile north of the Interstate 10 freeway. Projects funded include storm drain facilities, an equipped fire station, a multipurpose community building, and the expansion and rehabilitation of streets. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was paid off in Fiscal Year 2017-18. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	7,500	-
Contracted Services	-	-	3,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	21,663
<b>Total Dollars by Expense Category</b>	-	-	<b>10,500</b>	<b>21,663</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 88-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 88-1 comprises approximately 96 gross acres in the northwest portion of the City and in the southwest portion of the City of San Bernardino, bordered on the west by the Southern Pacific Railway, approximately one and a half miles north of the Interstate 10 freeway. Projects funded include permanent storm drain facilities, park facilities, and street improvements. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was paid off in Fiscal Year 2015-16. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	500	-
Contracted Services	-	-	3,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	311,908
<b>Total Dollars by Expense Category</b>	-	-	<b>3,500</b>	<b>311,908</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 89-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-1 comprises approximately 80 gross acres in the southern area of the City between Hunts Lane from the east and Cooley Drive from the west. Projects funded include the acquisition of school and park sites, the construction of park facilities, street improvements, and utilities required to serve the development built within the District. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	21,500	-
Contracted Services	-	-	3,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	64,760
<b>Total Dollars by Expense Category</b>	-	-	24,500	64,760

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## STORM WATER FUND DEPARTMENT BUDGET SUMMARY

The City recognizes the need to reduce pollution carried by storm water into local rivers and creeks. The City is responsible for ensuring, to the maximum extent practical, that all businesses and residents comply with the State Mandate.

A property tax assessment funds the City's state-mandated National Pollutant Discharge Elimination System (NPDES) program.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	71,001	65,281	83,385	129,274
Part Time	-	-	-	-
Overtime	17,532	48	10,000	20,000
Salary Related Benefits	8,302	8,147	10,749	16,716
Non-Persable Benefits	18,442	21,883	19,447	34,434
Persable Benefits	-	-	-	-
PERS Unfunded Liability	17,603	21,146	23,491	29,761
Education & Training	-	975	1,000	1,500
Uniforms & Safety Equipment	-	-	1,000	1,000
<b>Total Salaries &amp; Benefits</b>	<b>132,880</b>	<b>117,480</b>	<b>149,072</b>	<b>232,685</b>
Maintenance & Operations	158,630	151,839	237,900	279,400
Contracted Services	96,251	109,128	143,349	125,000
Capital Improvements	29,890	-	50,139	-
Capital Outlay	-	1,870	-	-
Allocated Charges	60,148	41,846	52,989	60,381
Operating Transfers - Out	8,885	8,873	8,845	10,246
<b>Total Dollars by Expense Category</b>	<b>486,684</b>	<b>431,036</b>	<b>642,294</b>	<b>707,712</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 89-2 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-2 comprises approximately 111 gross acres in the northwest portion of the City. It is bordered by Pepper Avenue to the west, the Union Pacific Railroad Company right-of-way to the east, San Bernardino Avenue to the south, and Randall Avenue to the north. Projects funded include flood control/storm drain improvements, sanitary sewer facilities, water system facilities, street improvements, landscaping improvements, a fire station, and park facilities.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was be defeased in Fiscal Year 2018-19. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	21,500	-
Contracted Services	-	-	3,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	167,194
<b>Total Dollars by Expense Category</b>	-	-	24,500	167,194

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 90-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

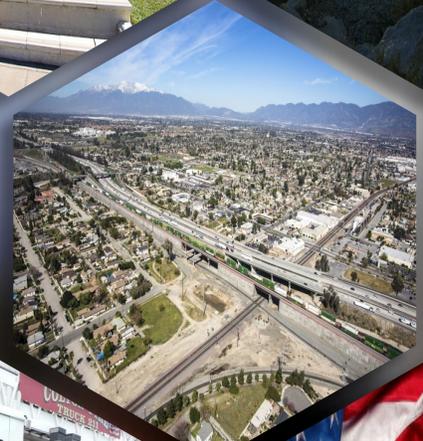
CFD 90-1 comprises approximately 15 gross acres in the City generally located on the west side of Mount Vernon Avenue between Colton Avenue and Olive Street, and is divided into two tax rate areas. Tax rate Area No. 1 consists of five parcels totaling approximately 12.47 acres, and is subject to the special tax; however, the five parcels that compose Tax Rate Area No. 2, located in the southern portion of the district, are not obligated to pay the special tax pursuant to the District’s Rate and Method of Apportionment that was amended at the time of the refunding. Projects funded include the renovation of the commercial shopping center known as “Plaza Las Glorias,” new building construction, landscape and site improvements, and the addition of a public parking area. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2019-20.

### Appropriations by Category

	FY2018-19 Actuals	FY2019-20 Actuals	FY2020-21 Year End Projected	FY2021-22 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	262,776	490,798	21,500	-
Contracted Services	3,635	1,000	3,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	65,657
<b>Total Dollars by Expense Category</b>	<b>266,411</b>	<b>491,798</b>	<b>24,500</b>	<b>65,657</b>

# OTHER SUMMARIES & SCHEDULES





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# CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source	Account Number
Habitat Mitigation Property Fencing	\$ 10,000	General Fund	100-6300-6301-3890-0000-000
Disability Access Compliance/Counter Remodel	\$ 15,000	General Fund	100-6300-6301-3890-0000-000
Pavement Rehab - Valley Blvd. (Wildrose to Rexford)	\$ 298,500	SB-1	212-2200-6150-3890-0000-000
Pavement Rehab - Riverside (Key to Center)	\$ 87,000	SB-1	212-2201-6150-3890-0000-000
Pavement Rehab - Bond, Key Trade Streets	\$ 63,000	SB-1	212-2202-6150-3890-0000-000
Pavement Rehab - 3rd St (Valley to E St.)	\$ 106,500	SB-1	212-2203-6150-3890-0000-000
Pavement Rehab - 3rd St (L to north end)	\$ 57,000	SB-1	212-2204-6150-3890-0000-000
Pavement Rehab - Cahuilla (Mohave to East End)	\$ 97,500	SB-1	212-2205-6150-3890-0000-000
Pavement Rehab - TaraRidge (Canyon Vista to End)	\$ 19,500	SB-1	212-2206-6150-3890-0000-000
Pavement Rehab - Fairview (Colton to Olive)	\$ 25,500	SB-1	212-2207-6150-3890-0000-000
Pavement Rehab - Teresa St (Laurel to Alida)	\$ 15,000	SB-1	212-2208-6150-3890-0000-000
Pavement Rehab - Laurel (Teresa to Latham)	\$ 76,500	SB-1	212-2209-6150-3890-0000-000
Pavement Rehab - 7th (La Cadena to O St.)	\$ 36,000	SB-1	212-2210-6150-3890-0000-000
Pavement Rehab - C St. (BNSF UP to E Cemetery Entry)	\$ 57,000	SB-1	212-2211-6150-3890-0000-000
Pavement Rehab - Fairway (Auto Center to East End)	\$ 60,000	SB-1	212-2212-6150-3890-0000-000
Pavement Rehab - N St. (La Cadena to 9th)	\$ 34,500	SB-1	212-2213-6150-3890-0000-000
Pavement Rehab - O St. (10th to 11th)	\$ 29,555	SB-1	212-2214-6150-3890-0000-000
Alley Paving - between Penn-6th, Hanna to Acacia	\$ 65,405	CDBG	215-2227-6920-3890-0000-000
Alley Paving - Larch-Fairview- between Palm & Colton	\$ 40,170	CDBG	215-2228-6920-3890-0000-000
Alley Paving - between 10 & 11th, north of O	\$ 41,200	CDBG	215-2229-6920-3890-0000-000
Street Paving - H between Mt. Vernon and Sperry	\$ 139,050	CDBG	215-2230-6920-3890-0000-000
Install Miss St. Improvements - Fernando and Florez	\$ 69,206	CDBG	215-2231-6920-3890-0000-000
Pavement Rehab - Cooley (Valleywood to Ashley)	\$ 90,000	Measure I	218-2215-6150-3890-0000-000
Pavement Rehab - Pennsylvania (C to F)	\$ 82,500	Measure I	218-2216-6150-3890-0000-000
Pavement Rehab - Olive (6th to Rancho, City L to Meridian)	\$ 180,000	Measure I	218-2217-6150-3890-0000-000
Pavement Rehab - Laurel (La Cadena to Mt Vernon)	\$ 70,500	Measure I	218-2218-6150-3890-0000-000
Pavement Rehab - La Cadena-SB-Iowa-I215 on ramp	\$ 96,000	Measure I	218-2219-6150-3890-0000-000
Pavement Rehab - La Cadena-NB Litton-Tropica Rancho	\$ 45,000	Measure I	218-2220-6150-3890-0000-000
San Bernardino (between Pepper & Indigo - curb/gut)	\$ 140,000	Measure I	218-2221-6150-3890-0000-000
S LaCadena SW Install (WS, N of Litton)	\$ 130,000	Measure I	218-2222-6150-3890-0000-000
Alley Paving - Penn/4th/G-Fairway/La Cadena	\$ 55,500	Measure I	218-2223-6150-3890-0000-000
FY2021-22 Citywide Striping Project	\$ 29,200	Measure I	218-2224-6150-3890-0000-000
FY2020-21 Citywide Traffic & Street Improvement	\$ 26,800	Measure I	218-2225-6150-3890-0000-000
Traffic Signal Meridian/San Bernardino/Olive	\$ 400,000	Traffic Impact Fund	249-2226-6150-3890-0000-000
ADA Compliant Ramps - 87-1 CFD Areas	\$ 21,663	Capital Improvement Fund	450-2232-6985-3890-0000-000
Slurry Seal Project & ADA Ramps 88-1 CFD Area	\$ 311,908	Capital Improvement Fund	450-2233-6985-3890-0000-000
ADA Compliant Ramps & Sidewalk Rehab - 89-1 CFD Areas	\$ 64,760	Capital Improvement Fund	450-2234-6985-3890-0000-000
ADA Compliant Ramps & Sidewalk Rehab - 89-2 CFD Areas	\$ 167,194	Capital Improvement Fund	450-2235-6985-3890-0000-000
ADA Compliant Ramp - Redlands Ave & Olive St 90-1 CFD	\$ 65,657	Capital Improvement Fund	450-2236-6985-3890-0000-000
<b>Administration</b>	<b>\$ 152,000</b>	<b>Electric Utility</b>	<b>520-8000-8001-3890-0000-000</b>
Air Conditioners	\$152,000		
<b>Substation</b>	<b>\$ 565,000</b>	<b>Electric Utility</b>	<b>520-8000-8003-3890-0107-000</b>
Substation security camera at all Substations	\$40,000		
Field Reclosure for Reche Canyon 12kV	\$130,000		
Reconductor Hub Transformer #1	\$15,000		
Reconfigure Citrus 12kV to Back Feed ARMC	\$30,000		
Installation Drews to Agua Mansa Switchyard Fiber 96	\$75,000		
Replace Centry Transformer Monitoring Devices	\$15,000		
Replace Drews Transformer Monitoring Devices	\$15,000		
LTC Maintenance and oil replacement	\$50,000		
Braker Installation at HUB	\$75,000		
HUB Station Tranformer #2 Reconditioning	\$120,000		
<b>New Development</b>	<b>\$ 1,760,000</b>	<b>Electric Utility</b>	<b>520-8000-8008-3890-0107-000</b>
Pole Replacement	\$225,000		
Distribution Transformers	\$500,000		
Misc Development	\$175,000		
12kv Expansion SW area (2 12kv lines)	\$160,000		
300 Hanna St	\$50,000		
SWC 5th/George St.	\$30,000		
1116 Santo Antonio	\$20,000		
1375 E. Washington St	\$25,000		
NW Agua Mansa/5th St.	\$25,000		
1500 Agua Mansa Rd.	\$500,000		
Old Stater Bros Warehouse	\$50,000		

# CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source	Account Number
<b>Streetlighting Replacement</b>	<b>\$ 330,000</b>	<b>Electric Utility</b>	<b>520-8000-8011-3890-0107-000</b>
Steel Streetlight pole replacement	\$75,000		
LED Retrofit (areas TBD)	\$130,000		
New Poles/Replace Damaged Poles	\$125,000		
<b>UG Cable Replacement</b>	<b>\$ 300,000</b>	<b>Electric Utility</b>	<b>520-8000-8015-3890-0107-000</b>
Uunderground Cable Replacement Program	\$300,000		
<b>Meters</b>	<b>\$ 650,000</b>	<b>Electric Utility</b>	<b>520-8000-8024-3890-0107-000</b>
Electric Meters	\$400,000		
Electric Meter Fixed Network	\$135,000		
Lockring	\$75,000		
CTs & Testswitched	\$40,000		
<b>Center Street Lift Station - Feasibility Study (rebudget)</b>	<b>\$ 200,000</b>	<b>Wastewater Enterprise Fund</b>	<b>522-8200-8209-3890-0000-000</b>
<b>Well &amp; Booster Rehab and Maintenance Repairs</b>	<b>\$ 500,000</b>	<b>Water Enterprise Fund</b>	<b>521-8100-8101-3890-0000-000</b>
<b>New Rialto Reservoir 3 (rebudget)</b>	<b>\$ 4,000,000</b>	<b>Water Enterprise Fund</b>	<b>521-8100-8104-3890-0000-000</b>
<b>Rialto Reservoir 1 Demo (rebudget)</b>	<b>\$ 1,000,000</b>	<b>Water Enterprise Fund</b>	<b>521-8100-8104-3890-0000-000</b>
<b>Water Mainline Replacement (Citywide)</b>	<b>\$ 500,000</b>	<b>Water Enterprise Fund</b>	<b>521-8100-8106-3890-0000-000</b>
<b>Water Efficient Landscape Upgrades/Medians</b>	<b>\$ 300,000</b>	<b>Water Enterprise Fund</b>	<b>521-8100-8110-3890-0000-000</b>
<b>Total Capital Improvement Project Summary</b>	<b>13,676,768</b>		

**City of Colton**  
**Authorized Full-Time Positions**  
 July 1, 2021

**SUMMARY**

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2021	Reorg (10/6/20) FY 2021	Reorg (10/20/20) FY 2021	Reorg (11/17/20) FY 2021	Reorg (12/15/20) FY 2021	Original Adopted FY 2022
City Council	7.00	7.00	7.00	7.00	7.00	7.00
City Clerk	3.00	3.00	3.00	3.00	3.00	3.00
City Treasurer	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	6.00	6.00	6.00	6.00	6.00	6.00
Human Resources Department	4.00	4.00	4.00	4.00	4.00	4.00
Finance Department	27.00	27.00	27.00	27.00	27.00	27.00
Community Services Department	14.70	14.70	14.70	14.70	14.70	14.70
Development Services Department	11.00	11.00	11.00	11.00	11.00	12.00
Police Department	86.00	86.00	86.00	86.00	86.00	89.00
Fire Department	42.00	42.00	42.00	42.00	42.00	43.00
Public Works & Utility Services Department	120.00	121.00	120.00	120.00	120.00	121.00
Total - City Full-Time Positions	321.70	322.70	321.70	321.70	321.70	327.70

**DETAIL**

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2021	Reorg (10/6/20) FY 2021	Reorg (10/20/20) FY 2021	Reorg (11/17/20) FY 2021	Reorg (12/15/20) FY 2021	Original Adopted FY 2022
<b>City Council</b>						
Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00	6.00	6.00
City Council Totals: (Full Time Positions)	7.00	7.00	7.00	7.00	7.00	7.00
<b>City Clerk</b>						
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
City Council Totals: (Full Time Positions)	3.00	3.00	3.00	3.00	3.00	3.00
<b>City Treasurer</b>						
City Treasurer	1.00	1.00	1.00	1.00	1.00	1.00
City Treasurer Totals: (Full Time Positions)	1.00	1.00	1.00	1.00	1.00	1.00
<b>City Manager</b>						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager I/II	1.00	1.00	1.00	1.00	1.00	1.00
City Manager Totals: (Full Time Positions)	6.00	6.00	6.00	6.00	6.00	6.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2021	Reorg (10/6/20) FY 2021	Reorg (10/20/20) FY 2021	Reorg (11/17/20) FY 2021	Reorg (12/15/20) FY 2021	Original Adopted FY 2022
<b>Human Resources</b>						
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00
Human Resource Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Human Resource Specialist	2.00	2.00	2.00	2.00	2.00	2.00
Human Resources Totals: (Full Time Positions)	4.00	4.00	4.00	4.00	4.00	4.00
<b>Finance Department</b>						
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Finance						
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Technician I/II	1.00	1.00	1.00	1.00	1.00	1.00
Account Technician I/II	2.00	2.00	2.00	2.00	2.00	2.00
Customer Service						
Purchasing/Customer Service Manager	0.80	0.80	0.80	0.80	0.80	0.80
Senior Customer Service Representative	2.00	2.00	2.00	2.00	2.00	2.00
Customer Service Representative I/II	10.00	10.00	10.00	10.00	10.00	10.00
Purchasing						
Purchasing/Customer Service Manager	0.20	0.20	0.20	0.20	0.20	0.20
Warehouse Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00	1.00	1.00	1.00
Account Technician I/II	1.00	1.00	1.00	1.00	1.00	1.00
Information Systems						
I.T. Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
I.T. Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Business Systems Analyst	0.00	0.00	0.00	0.00	0.00	0.00
Network Technician	1.00	1.00	1.00	1.00	1.00	1.00
Finance Department Totals: (Full Time Positions)	27.00	27.00	27.00	27.00	27.00	27.00
<b>Community Services</b>						
Community Services Director	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Community Child Care Manager	1.00	1.00	1.00	1.00	1.00	1.00
Community Child Care Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Community Child Care Site Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Community Child Care Asst Site Supervisor	1.70	1.70	1.70	1.70	1.70	1.70
Library Branch Manager (pending due diligence)	1.00	1.00	1.00	1.00	1.00	1.00
Literacy Coordinator/Branch Supervisor	0.00	0.00	0.00	0.00	0.00	0.00
Homeless Solutions Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Services Coordinator	5.00	5.00	5.00	5.00	5.00	5.00
Community Services Totals: (Full Time Positions)	14.70	14.70	14.70	14.70	14.70	14.70

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2021	Reorg (10/6/20) FY 2021	Reorg (10/20/20) FY 2021	Reorg (11/17/20) FY 2021	Reorg (12/15/20) FY 2021	Original Adopted FY 2022
<b>Development Services</b>						
Development Services Director	1.00	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	0.00	0.00	0.00	0.00	0.00	1.00
Planning/Building Technician	2.00	2.00	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Plans Examiner I/II (Pending Due Diligence)	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector I/II	1.00	1.00	1.00	1.00	1.00	1.00
Business License/Collections Officer	1.00	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00	1.00	1.00
Development Services Totals: (Full Time Positions)	11.00	11.00	11.00	11.00	11.00	12.00
<b>Police Department</b>						
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Network Technician	0.00	0.00	0.00	0.00	0.00	1.00
Community Service Officer	5.00	5.00	5.00	5.00	5.00	5.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00	7.00	7.00
Police Corporal/Detective	12.00	12.00	12.00	12.00	12.00	12.00
Police Officer/Trainee	34.00	34.00	34.00	34.00	34.00	34.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00	2.00
Code Compliance Officer	4.00	4.00	4.00	4.00	4.00	4.00
Supervising Communication Dispatcher	1.00	1.00	1.00	1.00	1.00	1.00
Police Dispatcher I/II	9.00	9.00	9.00	9.00	9.00	9.00
Senior Police Dispatchers	0.00	0.00	0.00	0.00	0.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00
Police Records Supervisor (pending due diligence)	0.00	0.00	0.00	0.00	0.00	1.00
Police Services Clerk I/II	4.00	4.00	4.00	4.00	4.00	4.00
Police Maintenance Worker I	1.00	1.00	1.00	1.00	1.00	1.00
Police Department Totals: (Full Time Positions)	86.00	86.00	86.00	86.00	86.00	89.00
<b>Fire Department</b>						
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	3.00
Fire Captain	12.00	12.00	12.00	12.00	12.00	12.00
Fire Engineer	12.00	12.00	12.00	12.00	12.00	12.00
Firefighter Medic	12.00	12.00	12.00	12.00	12.00	12.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00	1.00
Fire Prevention Specialist	0.00	0.00	0.00	0.00	0.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Fire Department Totals: (Full Time Positions)	42.00	42.00	42.00	42.00	42.00	43.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2021	Reorg (10/6/20) FY 2021	Reorg (10/20/20) FY 2021	Reorg (11/17/20) FY 2021	Reorg (12/15/20) FY 2021	Original Adopted FY 2022
<b>Public Works &amp; Utility Services</b>						
Public Works & Utility Services Director	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Electric Utility Director	1.00	1.00	1.00	0.00	0.00	0.00
Assistant Director of Utility Operations	0.00	0.00	0.00	1.00	1.00	1.00
Assistant Director of Public Works & Engineering	0.00	1.00	1.00	1.00	1.00	1.00
<b>Public Works - Operations</b>						
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator I/II	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Crew Leader	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	19.00	19.00	19.00	19.00	19.00	19.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	2.00	2.00	2.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker I/II	2.00	2.00	2.00	2.00	2.00	2.00
Building Maintenance Worker III	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Electrician (moved from Substation)	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Division Totals: (All Positions)	30.00	30.00	30.00	30.00	30.00	30.00
<b>Administration</b>						
Utilities Planning Manager	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Office Specialist I/II	1.00	1.00	1.00	1.00	1.00	1.00
PW/W/WW Administrative Manager	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Financial Analyst	1.00	1.00	1.00	1.00	1.00	0.00
Utilities Resource Analyst (pending due diligence)	0.00	0.00	0.00	0.00	0.00	1.00
Utilities Business Systems Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Analyst I	1.00	1.00	1.00	1.00	1.00	1.00
Subtotals:	10.00	10.00	10.00	10.00	10.00	10.00
<b>Engineering</b>						
City Engineer	1.00	1.00	0.00	0.00	0.00	0.00
Elec. Utilities System Designer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering/GIS Technician	1.00	1.00	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Inspector	0.00	0.00	0.00	0.00	0.00	0.00
Public Works & Utility Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Senior Electric Utility Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Capital Project Manager	1.00	1.00	1.00	1.00	1.00	1.00
Subtotals:	10.00	10.00	9.00	9.00	9.00	9.00
<b>Environmental, Sustainability, &amp; Conservation</b>						
Environment & Conservation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Senior Energy Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Senior Water Conservation Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	0.00	0.00	0.00	0.00	0.00	0.00
Office Specialist I/II	2.00	2.00	2.00	2.00	2.00	2.00
Subtotals:	5.00	5.00	5.00	5.00	5.00	5.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2021	Reorg (10/6/20) FY 2021	Reorg (10/20/20) FY 2021	Reorg (11/17/20) FY 2021	Reorg (12/15/20) FY 2021	Original Adopted FY 2022
<b>Substation</b>						
Substation Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Substation Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Substation Electrician/Substation Apprentice/Sr. Substation Electrician	4.00	4.00	4.00	4.00	4.00	5.00
Senior Consumer Service Field Rep	1.00	1.00	1.00	1.00	1.00	1.00
Consumer Service-Field Rep I/II	4.00	4.00	4.00	4.00	4.00	4.00
Subtotals:	11.00	11.00	11.00	11.00	11.00	12.00
<b>Transmission/Distribution</b>						
Transmission/Dist. Superintendent	1.00	1.00	1.00	1.00	1.00	0.00
Electric & Field Operations Foreman (pending due diligence)	0.00	0.00	0.00	0.00	0.00	1.00
Line Crew Supervisor	3.00	3.00	3.00	3.00	3.00	3.00
Service Crew Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Powerline Technician/Apprentice/Apprentice Trainee	12.00	12.00	12.00	12.00	12.00	12.00
Subtotals:	17.00	17.00	17.00	17.00	17.00	17.00
<b>Water Utility</b>						
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50	0.50	0.50
Water Utilities Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lead Water Quality Specialist	0.00	0.00	0.00	0.00	0.00	0.00
Senior Water Quality Technician	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Technician II	1.00	1.00	1.00	1.00	1.00	1.00
Lead Water Treatment Operator	0.00	0.00	0.00	0.00	0.00	0.00
Senior Water Treatment Operator	1.00	1.00	1.00	1.00	1.00	1.00
Water Treatment Operator III	1.00	1.00	1.00	1.00	1.00	1.00
Water Treatment Operator I/II	1.00	1.00	1.00	1.00	1.00	1.00
Lead Water Distribution Operator	0.00	0.00	0.00	0.00	0.00	0.00
Senior Water Distribution Operator	1.00	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	5.00	5.00	5.00	5.00	6.00	6.00
Water Distribution Operator III	2.00	2.00	2.00	2.00	2.00	2.00
Customer Service Technician	0.00	0.00	0.00	0.00	0.00	0.00
Senior Water Customer Service Technician	1.00	1.00	1.00	1.00	0.00	0.00
Subtotals:	15.50	15.50	15.50	15.50	15.50	15.50
<b>Wastewater Utility</b>						
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50	0.50	0.50
Collections System Maint. Supervisor	0.00	0.00	0.00	0.00	0.00	0.00
Collection System Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Collection Systems Main Worker III	0.00	0.00	0.00	0.00	0.00	0.00
Senior Collection System Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Collection System Main Worker I/II	0.00	0.00	0.00	0.00	0.00	0.00
Collection System Maintenance Technician I/II	5.00	5.00	5.00	5.00	5.00	5.00
Wastewater Utilities Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Senior Wastewater Treatment Plant Operator	2.00	2.00	2.00	2.00	2.00	2.00
Wastewater Treatment Plant Operator I/II	7.00	7.00	7.00	7.00	7.00	7.00
Lead Wastewater Mechanic	0.00	0.00	0.00	0.00	0.00	0.00
Wastewater Equip Mechanic I/II	0.00	0.00	0.00	0.00	0.00	0.00
Wastewater Treatment Plant Mechanic I/II	2.00	2.00	2.00	2.00	2.00	2.00
Subtotals:	19.50	19.50	19.50	19.50	19.50	19.50
Public Works & Utility Services Department Totals: (Full-time)	120.00	121.00	120.00	120.00	120.00	121.00





**SALARY TABLE  
FY 2020-21  
FULL TIME CLASSIFICATIONS  
REVISED 7-1-21**

Job Title	Pay Grade	Bargaining Unit	HOURLY						MONTHLY						ANNUAL					
			Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E			
Senior Electric Utility Inspector	982	ibew	40.1339	42.1405	44.2475	46.4600	48.7829	6.95654	7.30435	7.66957	8.05307	8.45570	83,478.46	87,652.24	92,034.80	96,636.80	101,468.38			
Senior Energy Services Specialist	992	midmngt	36.9582	38.8061	40.7464	42.7837	44.9229	6.40609	6.72639	7.06271	7.41585	7.78634	76,873.06	80,716.71	84,752.54	88,990.17	93,439.68			
Senior Office Specialist	120	general	17.6962	18.5810	19.5101	20.4856	21.5098	3.06734	3.22071	3.38174	3.55083	3.72867	36,808.10	38,648.50	40,580.93	42,609.97	44,740.47			
Senior Planner	228	midmngt	37.2498	39.1123	41.0679	43.1213	45.2774	6.45663	6.77946	7.11844	7.47436	7.84808	77,479.58	81,353.56	85,421.24	89,692.30	94,176.92			
Senior Police Dispatcher	606	dispatch	25.0636	26.3168	27.6326	29.0142	30.4650	4.34436	4.58158	4.82914	5.08714	5.28059	52,132.29	54,738.90	57,475.85	60,349.64	63,367.12			
Senior Police Services Clerk	604	general	18.4119	19.3325	20.2991	21.3141	22.3798	3.19140	3.35097	3.51851	3.69444	3.87916	38,296.75	40,211.59	42,222.17	44,333.28	46,549.94			
Senior Substation Electrician	978	ibew	44.1973	46.4071	48.7275	51.1640	53.7221	7.66086	8.04390	8.44610	8.86843	9.31184	91,930.28	96,526.82	101,353.20	106,421.12	111,742.02			
Senior Utilities Financial Analyst	213	midmngt	39.5512	41.5288	43.6052	45.7855	48.0747	6.85554	7.19832	7.55823	7.93615	8.33275	82,266.50	86,379.82	90,698.81	95,233.75	99,995.44			
Senior Wastewater Treatment Plant Mechanic	ibew2	ibew2	30.4333	31.9550	33.5526	35.2303	36.9919	5.27510	5.53887	5.81579	6.10658	6.41193	63,301.16	66,466.44	69,789.46	73,278.92	76,943.10			
Senior Wastewater Treatment Plant Operator	161	ibew2	33.1605	34.8186	36.5594	38.3875	40.3069	5.74782	6.03523	6.33696	6.65383	6.98653	68,973.84	72,422.74	76,043.50	79,846.00	83,838.30			
Senior Water Conservation Specialist	993	general	31.1143	32.6700	34.3035	36.0187	37.8196	5.39315	5.66280	5.94594	6.24324	6.55540	64,717.74	67,953.63	71,351.31	74,918.88	78,664.82			
Senior Water Distribution Operator	137	ibew2	29.9756	31.4743	33.0480	34.7005	36.4354	5.19578	5.45554	5.72832	6.01475	6.31547	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58			
Senior Water Treatment Operator	137	ibew2	29.9756	31.4743	33.0480	34.7005	36.4354	5.19578	5.45554	5.72832	6.01475	6.31547	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58			
Senior Water Utilities Operator	915	ibew	46.0263	48.3276	50.7439	53.2811	55.9451	7.97788	8.37679	8.79561	9.23540	9.69716	95,734.60	100,521.46	105,547.26	110,824.74	116,365.86			
Service Crew Supervisor	147	general	17.9296	18.8261	19.7674	20.7558	21.7935	3.10780	3.26319	3.42635	3.59766	3.77755	37,293.57	39,158.25	41,116.16	43,171.97	45,330.56			
Substation Electrician	977	ibew	40.1775	42.1864	44.2956	46.5104	48.8359	6.96410	7.31231	7.67791	8.06180	8.46489	83,569.20	87,747.66	92,134.90	96,741.58	101,578.62			
Substation Electrician Apprentice	976	ibew	35.9178	37.7138	39.5994	41.5793	43.6584	6.22574	6.53705	6.86389	7.20707	7.56745	74,708.92	78,444.60	82,366.70	86,484.84	90,809.42			
Substation Operations Supervisor	979	ibew	48.9304	51.3769	53.9458	56.6430	59.4751	8.48127	8.90533	9.35060	9.81812	10.30902	101,775.18	106,863.90	112,207.16	117,817.44	123,708.26			
Substation Superintendent	225	midmngt	53.8628	56.5559	59.3837	62.3529	65.4706	9.33622	9.80303	10.29318	10.80784	11.34823	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79			
Supervising Communication Dispatcher	608	dispatch	30.0737	31.5774	33.1563	34.8141	36.5548	5.21277	5.47341	5.74708	6.03444	6.33616	62,553.30	65,680.96	68,965.01	72,413.26	76,033.92			
Transmission/Distr. Superintendent	217	midmngt	53.8628	56.5559	59.3837	62.3529	65.4706	9.33622	9.80303	10.29318	10.80784	11.34823	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79			
Utilities Associate Engineer	263	midmngt	44.2340	46.4457	48.7680	51.2064	53.7667	7.86723	8.05059	8.45312	8.87577	9.31956	92,006.72	96,607.06	101,437.41	106,509.28	111,834.74			
Utilities Business Systems Analyst	205	midmngt	34.4853	36.2096	38.0200	39.9210	41.9171	5.97745	6.27632	6.59014	6.91965	7.26563	71,729.42	75,670.06	79,801.69	83,035.77	87,187.56			
Utilities Engineer	297	midmngt	40.5014	42.5265	44.6528	46.8854	49.2297	7.02024	7.37125	7.73982	8.12681	8.53315	84,242.91	88,455.06	92,877.81	97,521.70	102,397.79			
Utilities Executive Assistant	998	midmngt	24.7735	26.0122	27.3128	28.6784	30.1123	4.29407	4.50878	4.73422	4.97093	5.21947	51,528.88	54,105.32	56,810.59	59,651.12	62,633.68			
Utilities Financial Analyst	290	midmngt	35.4171	37.1880	39.0474	40.9997	43.0498	6.13896	6.44591	6.76821	7.10662	7.46195	73,667.57	77,350.95	81,218.49	85,279.42	89,543.39			
Utilities Planning Manager	450	midmngt	49.5224	51.9985	54.5984	57.3284	60.1948	8.58388	9.01308	9.46373	9.93692	10.43376	103,006.59	108,156.92	113,564.77	119,243.01	125,205.16			
Utilities Plans Examiner	236	midmngt	27.2601	28.6231	30.0543	31.5570	33.1348	4.72508	4.96134	5.20941	5.46988	5.74337	56,701.01	59,536.06	62,512.86	65,638.50	68,920.43			
Utility Accountant I	293	midmngt	26.7836	28.1228	29.5289	31.0054	32.5556	4.64249	4.87462	5.11835	5.37426	5.64298	55,709.89	58,495.38	61,420.15	64,491.16	67,715.72			
Utility Accountant II	294	midmngt	29.5693	31.0478	32.6002	34.2302	35.9417	5.12535	5.38161	5.65069	5.93323	6.22989	61,504.14	64,579.35	67,808.32	71,198.73	74,758.62			
Warehouse Supervisor	275	midmngt	23.5456	24.7229	25.9590	27.2570	28.6198	4.08124	4.28530	4.49956	4.72454	4.96077	48,974.85	51,423.59	53,994.77	56,694.51	59,529.23			
Wastewater Equip Mech-In-Training	175	ibew2	17.5820	18.4611	19.3843	20.3534	21.3711	3.04755	3.19993	3.35994	3.52792	3.70433	36,570.56	38,399.14	40,319.24	42,335.02	44,451.94			
Wastewater Treatment Plant Mechanic I	155	ibew2	22.6995	23.8344	25.0263	26.2774	27.5913	3.93458	4.13129	4.33788	4.55475	4.78248	47,214.96	49,575.50	52,054.60	54,656.94	57,389.80			
Wastewater Treatment Plant Mechanic II	159	ibew2	28.9841	30.4333	31.9550	33.5526	35.2303	5.27510	5.53887	5.81579	6.10658	6.41193	60,286.98	63,301.16	66,466.44	69,789.46	73,278.92			
Wastewater Treatment Plant Operator I	133	ibew2	25.0873	26.3416	27.6589	29.0416	30.4938	4.04846	4.26588	4.49424	4.73388	4.98458	52,181.48	54,790.58	57,530.46	60,406.58	63,427.00			
Wastewater Treatment Plant Operator II	184	ibew2	28.8434	30.2858	31.7998	33.3899	35.0595	4.99952	5.24953	5.51196	5.78758	6.07698	59,994.22	62,994.36	66,143.48	69,450.94	72,923.76			
Wastewater Operator-in-Training	167	ibew2	16.6073	17.4376	18.3095	19.2251	20.1861	2.87859	3.02252	3.17365	3.33236	3.49893	34,543.08	36,270.26	38,083.76	39,988.26	41,987.14			
Wastewater Utilities Manager	219	midmngt	46.7457	49.0830	51.5371	54.1140	56.8197	8.10259	8.50772	8.93310	9.37976	9.84875	97,231.06	102,092.61	107,197.24	112,557.10	118,184.96			
Wastewater Utilities Supervisor	255	midmngt	37.2574	39.1203	41.0763	43.1301	45.2866	6.45795	6.78085	7.11989	7.47588	7.84968	77,495.39	81,370.16	85,438.67	89,710.60	94,196.13			
Water & Wastewater Utilities Superintendent	299	midmngt	51.2562	53.8190	56.5100	59.3355	62.3048	8.88441	9.32863	9.79506	10.28481	10.83417	106,612.90	111,943.54	117,540.72	123,417.75	130,010.03			
Water Conservation Specialist	189	general	28.2103	29.6208	31.1019	32.6569	34.2898	4.88979	5.13427	5.39099	5.66054	5.94356	58,677.42	61,611.30	64,691.86	67,926.45	71,322.78			
Water Distribution Operator I	100	ibew2	22.3363	23.4531	24.6258	25.8570	27.1499	3.87162	4.06521	4.26846	4.48188	4.70598	46,459.40	48,782.50	51,221.56	53,782.56	56,471.74			
Water Distribution Operator II	146	ibew2	24.8226	26.0638	27.3671	28.7354	30.1721	4.30259	4.51772	4.74364	4.98080	5.22984	51,631.06	54,212.60	56,923.62	59,769.58	62,758.02			
Water Distribution Operator III	181	ibew2	28.5473	29.9746	31.4733	33.0470	34.6993	4.94819	5.19560	5.45536	5.72815	6.01454	59,378.28	62,347.22	65,464.36	68,737.76	72,174.44			
Water Equipment Operator I	171	ibew2	18.6728	19.6064	20.5866	21.6160	22.6966	3.23661	3.39844	3.56835	3.74677	3.93408	38,839.32	40,781.26	42,820.18	44,961.28	47,208.98			
Water Equipment Operator II	183	ibew2	20.7234	21.7594	22.8475	23.9898	25.1893	3.59205	3.77163	3.96023	4.15822	4.36614	43,104.62	45,259.50	47,522.80	49,898.68	52,393.64			
Water Quality Specialist	100	ibew2	22.3363	23.4531	24.6258	25.8570	27.1499	3.87162	4.06521	4.26846	4.48188	4.70598	46,459.40	48,782.50	51,221.56	53,782.56	56,471.74			
Water Quality Technician I	100	ibew2	22.3363	23.4531	24.6258	25.8570	27.1499	3.87162	4.06521	4.26846	4.48188	4.70598	46,459.40	48,782.50	51,221.56	53,782.56	56,471.74			
Water Quality Technician II	146	ibew2	24.8226	26.0638	27.3671	28.7354	30.1721	4.30259	4.51772	4.74364	4.98080	5.22984	51,631.06	54,212.60	56,923.62	59,769.58	62,758.02			
Water Treatment Operator I	100	ibew2	22.3363	23.4531	24.6258	25.8570	27.1499	3.87162	4.06521	4.26846	4.48188	4.70598	46,459.40	48,782.50	51,221.56	53,782.56				

**SALARY TABLE EFFECTIVE 07/01/21**  
**PART TIME CLASSIFICATIONS**

<b>Job Title</b>	<b>Pay Grade</b>	<b>Hourly</b>		<b>Hourly</b>
		<b>Step A</b>	<b>Step B</b>	<b>Step C</b>
Community Child Care Teacher	010	18.61	19.17	19.75
Community Child Care Teacher's Aide	007	16.71	17.21	17.73
Community Child Care Teacher's Helper	003	15.00	15.45	15.91
Fire Prevention Specialist (Retired Annuitant)	056			30.84
General Laborer	044	14.00	14.56	15.14
Library Page I	042	14.00	14.42	14.85
Library Specialist	057	17.37	17.89	18.43
Library Technician	058	15.60	16.07	16.55
Lifeguard	019	15.40	15.86	16.34
Management Intern I	021	18.00	18.72	19.47
Management Intern II	986	22.00	22.88	23.80
Police Cadet	006	14.00	14.56	15.14
Police Stenographer	016	16.76	17.43	18.13
Pool Manager	028	19.03	19.60	20.19
Recreation Leader	001	14.00	14.42	14.85
Recreation Specialist	018	17.37	17.89	18.43
Senior Lifeguard	020	17.09	17.60	18.13
Senior Recreation Leader	013	15.60	16.07	16.55

# FUND DESCRIPTIONS

## **GENERAL FUND**

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects), that are restricted to expenditures for special purposes. The following funds have been classified as other governmental funds:

**GAS TAX FUND** - to account for monies received and expended from State Gas Tax allocations.

**COMMUNITY CHILD CARE FUND** - to account for monies received and expended from State Department of Education.

**LIBRARY GRANT FUND** - to account for monies received and expended from various grant sources.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND** - to account for monies received and expended by the City as a participant in the Federal Community Development Block Grant Program.

**STATE TRAFFIC RELIEF FUND** - to account for monies received from SB 1 for street pavement maintenance, rehabilitation, and reconstruction projects.

**ASSET SEIZURE FUND** - to account for monies received and property seized as a result of judicial forfeitures.

**AIR QUALITY FUND** - to account for monies received from AQMD for Alternate Fuel Program and Trip Reduction.

**DRUG/GANG INTERVENTION FUND** - to account for monies received from Asset Seizure for anti-gang education.

**HOST CITY FEES FUND** - to account for monies received and expended from County of San Bernardino for hosting the County landfill and for participation in the County Waste Development Agreement.

**STORM WATER FUND** - to account for monies received and expended for the maintenance of storm drains.

**LOCAL TRANSPORTATION (MEASURE I) FUND** - to account for monies received from a portion of sales tax revenue restricted to fund transportation related activities.

**ViTEP FUND** - this fund was setup using a grant from the Office of Traffic Safety to tow cars belonging to unlicensed drivers within the City. For continuation of the program revenue is now derived from citation of traffic violators within the City.

**LOCAL FISCAL RECOVERY FUND** - to account for monies received and expended in accordance with the American Rescue Plan Act of 2021.

**MISCELLANEOUS GRANTS FUND** - to account for monies received and expended from various grant sources.

**HOUSING AUTHORITY FUND** - to account for activities related to protecting local housing funds and programs, providing new revenue opportunities for affordable housing programs, promoting public safety and welfare, and ensuring decent, safe, sanitary and affordable housing accommodations to persons of low income within the City.

### **DEBT SERVICE FUNDS**

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest and related costs other than those being financed by proprietary funds.

**PUBLIC FINANCING AUTHORITY (PFA) FUND** - this fund is used to accumulate resources for the payment of principal and interest on long-term debt for the City.

**TAXABLE PENSION FUNDING BONDS FUND** - this fund is used to accumulate resources for the payment of principal and interest on the amount borrowed for purposes of funding the City's enterprise funds' previously unfunded pension liability.

**WATER IMPROVEMENT DISTRICT A FUND** - this fund is used to accumulate resources for the payment of principal and interest incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

### **CAPITAL PROJECTS FUNDS**

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The following funds have been classified as other governmental funds.

**CAPITAL IMPROVEMENTS FUND** - to account for the General City capital projects. The funding for these projects is primarily from Measure I, Gas Tax and the General Fund.

**COLTON CROSSING FUND** - to account for funds relating to the Laurel/Hunts Lane Separation Project which are funded by Local Stimulus Funds, Proposition 42, Traffic Relief Funds and Traffic Impact Fees.

**PARK DEVELOPMENT FUND** - to account for monies received from new development dedicated to building of new park facilities.

**TRAFFIC IMPACT FEE FUND** - to account for monies received from new development dedicated to building new traffic-related infrastructure.

**NEW FACILITIES FUND** - to account for monies received from new development dedicated to building of new Library facilities.

**CIVIC CENTER DEVELOPMENT FEE FUND** - to account for monies received from new development dedicated to building of a new civic center facility.

**FIRE FACILITY DEVELOPMENT FEE FUND** - to account for monies received from new development dedicated to building of new fire facility.

**POLICE FACILITY DEVELOPMENT FEE FUND** - to account for to account for monies received from new development dedicated to building of new police facility.

### **INTERNAL SERVICE FUNDS**

Internal Service Funds finance and account for goods and services provided by one City department to other City departments, or to other governments, on a cost-reimbursement basis, including depreciation. The City used the following Internal Service Funds:

**FACILITY AND EQUIPMENT MAINTENANCE FUND** - to account for the City's buildings maintenance and utilities costs.

**INFORMATION SERVICES FUND** - to account for the City's information services.

**INSURANCES FUND** - to account for the City's liabilities for claims and judgments.

**AUTOMOTIVE SHOP FUND** - to account for the City's fleet maintenance and replacement.

### **ENTERPRISE FUNDS**

Enterprise Funds are used to report the same functions presented as *business-type* activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric, Water and Wastewater activities.

**ELECTRIC UTILITY FUND** – to account for the activities, including fixed assets, relating to the Electric Utility.

**WATER UTILITY FUND** – to account for the activities, including fixed assets, relating to the Water Utility.

**WASTEWATER UTILITY FUND** - to account for the activities, including fixed assets, relating to the Wastewater Utility.

**PUBLIC BENEFIT FUND** - to account for the restricted funds receipted from collection of a usage-based charge on local distribution service required by the State of California Public Utility Code.

**SOLID WASTE FUND** - to account for the revenues and expenditures related to Solid Waste activities.

### **AGENCY FUNDS**

Agency Funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The following are classified as agency funds in the financial statements.

**GENERAL DEPOSIT FUND** - to account for deposits placed with the City for future services, and trust funds awaiting remittance to relevant service provider.

**ASSESSMENT DISTRICT FUNDS** - to account for funds collected from Assessment Districts.