



CITY OF COLTON

California

ADOPTED BUDGET



**FISCAL YEAR
2020 - 2021**



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City of
Colton

California

**Fiscal Year 2020-21
Adopted Budget**



City Council

Frank J. Navarro—Mayor

David J. Toro—Council Member District 1

Ernest R. Cisneros—Mayor Pro Tem District 2

Kenneth Koperski—Council Member District 3

Dr. Luis S. González—Council Member District 4

Jack R. Woods—Council Member District 5

Isaac T. Suchil—Council Member District 6

City Treasurer

Aurelio W. De La Torre

City Clerk

Carolina R. Padilla

City Manager

William R. Smith

Executive Team

Stacey Dabbs, Finance Director

Deb Farrar, Community Services Director

Mike Hadden, Police Chief

Tim McHargue, Fire Chief

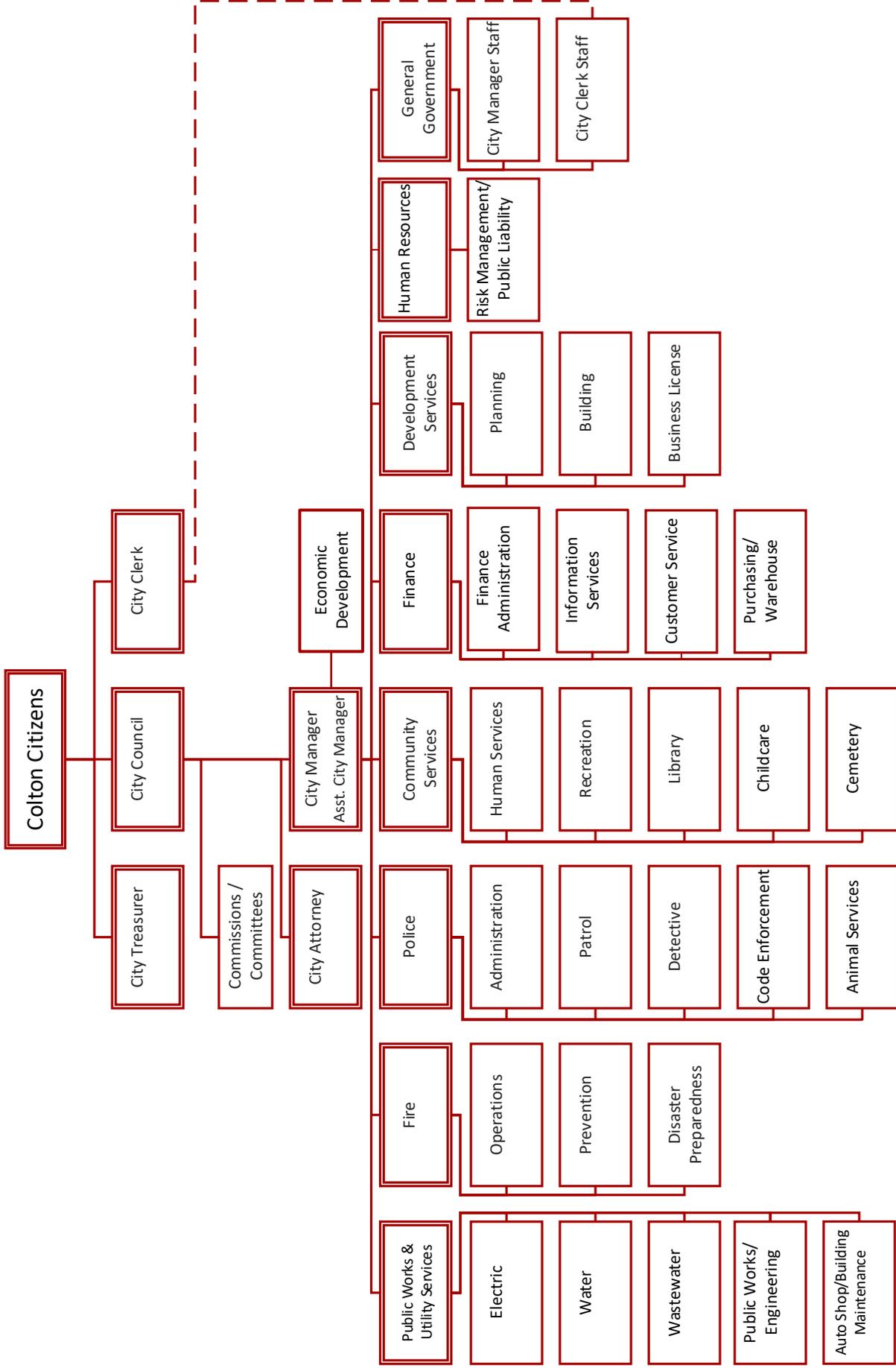
Haydee Sainz, Human Resources Director

Mark Tomich, Development Services Director

Robert DeLoach, Interim Public Works & Utility Services Director

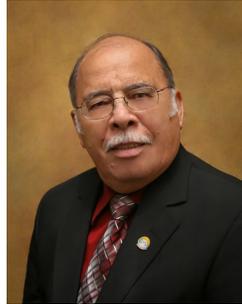
Citywide Organizational Chart

Fiscal Year 2020-2021



City of
Colton

City Council



Frank J. Navarro
Mayor



David J. Toro
Council Member
District 1



Ernest R. Cisneros
Council Member
District 2



Kenneth Koperski
Council Member
District 3



Dr. Luis S. González
Council Member
District 4



Jack R. Woods
Council Member
District 5



Isaac T. Suchil
Mayor Pro Tem
District 6



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City of
Colton
California

FISCAL YEAR 2020-21 BUDGET

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TRANSMITTAL LETTER

June 16, 2020

To the Honorable Mayor and City Council
Fiscal Year 2020-21 Operating Budget Transmittal

Dear Honorable Mayor and City Council:

In accordance with my responsibility as City Manager, I am pleased to present the City of Colton's Fiscal Year 2020-21 Operating Budget. Over the past couple of months, the public health emergency associated with the coronavirus disease 2019 (COVID-19) pandemic has created significant challenges for our community. The effect of COVID-19 to the economy has been sudden, with an immediate effect to revenues that the City of Colton relies on to support its core services. However, unlike past declines to the global economy, we hope that the impacts of COVID-19 will be significant in impact but of limited duration as we begin to reopen our economy in alignment with the direction of the State of California and County of San Bernardino. The proposed budget for FY 2020-21 represents our commitment to providing services to improve the quality of life for our Colton residents and businesses, while taking the necessary steps to remain fiscally sound.

After several years of slow to moderate growth after the Great Recession, the economy has been shocked due to the current COVID-19 pandemic. This recession is unlike any other that we have seen and there is much uncertainty to what the recovery will look like. When COVID-19 hit the US, in March 2020, the fundamentals of the US economy were strong. Unemployment was at historically low levels; savings rates were at a 30-year high; and consumer debt markets had very low delinquency rates. The City of Colton, like most other municipalities, has experienced significant revenue shortfalls due to COVID-19, which we anticipate will remain throughout FY 2020-21 and a large portion of FY 2021-22 as sales slowly return to pre-pandemic levels. Unfortunately, the City of Colton's Sales and Use Tax revenue was hit particularly hard by the Stay-At-Home orders. The City has also been subject to pandemic expenditures, and while we will continue to apply for applicable State and Federal funds, any potential funds and reimbursements remain uncertain.

If this shock to the economy is short enough, we expect that the economy will catch up and this will be the "Great Disruption¹." Economists expect a sharp drop in employment and a commensurate rise in employment in the near term, with the vast majority of workers that have lost their jobs being laid off temporarily, unlike in the Great Recession when jobs were permanently lost. The second quarter of 2020 is expected to be down drastically, but a huge bounce-back is projected in the third quarter², which will contribute to a V-shaped recovery. While recovery is

¹ Cal State Fullerton Spring 2020 Economic Forecast

² Beacon Economics Spring Forecast

expected to resume in fits and starts, and may take a while, we are hopeful that pent up demand for purchases, travel, and entertainment will help to push the economy forward after the Stay-At-Home orders are lifted.

In immediate response to the potential revenue impacts from the Stay-At-Home orders in response to the COVID-19 pandemic, on April 21, 2020, City Council approved increasing the FY2019-20 General Fund Transfer from the Electric Utility to the maximum, twenty percent (20%), to assist in the preservation of essential general services.

For the last five years, the City of Colton has purposefully pursued an intentional and virtuous cycle of executive, legislative and voter actions designed to produce stable budgets and readily available reserves capable of buffering our City against known increases in pension and other post-employment benefits (OPEB) costs, to fund previously deferred maintenance, and to weather such unforeseen events as the current coronavirus pandemic. City Council made disciplined, responsible spending decisions and saved millions of dollars to ensure the sustainability of city services to our valued community. Because of this leadership and with the support of the community and staff, we are equipped to provide continuity of service to our residents and businesses in the City of Colton during these unprecedented times.

Unlike other local municipalities, the City of Colton has intentionally tried to delay certain impacts to our City workforce and the community we serve. The City took quick action to provide employees with a temporary leave program for COVID-19 related needs and also implemented telecommuting arrangements for a significant portion of the City workforce. Further, the City prioritized the continuity of services, where possible, through the new fiscal year. With continued economic uncertainty, the proposed FY 2020-21 budget is intended to be a temporary budget, which staff will update through the mid-year process as the duration and impacts of the Stay-At-Home orders can be better analyzed and evaluated.

Despite the aforementioned challenges, the proposed FY 2020-21 Capital Improvement Program (CIP) will invest almost \$23 million in our community with continued street and transportation improvements and utility systems upgrades. These enhancements are able to continue because the CIP is funded through various restricted sources outside of the General Fund, such as the Community Development Block Grant, transportation grants, and utility fees. Numerous transportation system upgrades are also planned, including the rehabilitation and reconstruction of roadways, and sidewalk gap closures to improve safety for pedestrians. These improvements will ensure the efficiency and safety of Colton's transportation network.

Addressing a global pandemic is an extraordinary experience, but with the leadership of the Mayor and City Council and the commitment of our City of Colton team, we will continue to distinguish Colton as a City of which we can all be proud.

Looking Beyond Fiscal Year 2020-21

The Fiscal Year 2020-21 Budget strives to address the highest present needs of the community in alignment with City Council priorities within the City's available resources. Beyond Fiscal Year 2020-21, like other cities across California, the City of Colton faces long-term costs such as infrastructure needs and unfunded liabilities related to pension and retiree healthcare. Staff will continue to bring forward potential revenue enhancement strategies, cost savings strategies, and long-range strategic financial planning strategies to ensure the preservation of general City services for our valued community and the long-term fiscal health of the City's General Fund.

NEAR-TERM CHALLENGES

Recovery from Stay-At-Home Orders and COVID-19 Pandemic: Without question, the economic impacts of COVID-19 will profoundly change the structure of municipal government and the way the City of Colton delivers services to its residents for many years to come. Restoration of the pre-pandemic economy will ensure the City's ability to continue to provide our community with essential City services.

Pension Costs: The City is aware of the expected range of increases in annual pension costs and the continued annual strain on the City's operating budget.

Homelessness: The Mayor and City Council continue to work with staff, local faith-based organizations, and community partners to provide resources for the homeless population and to ensure the safety of our community. The City continues to seek funding opportunities to assist with programs to address these challenges. The City is a recent recipient of the Homeless Emergency Aid Program (HEAP) funding. The City received \$400 thousand to fund one Homeless Solutions Coordinator position, to actively address local homeless issues, and allow the City to seek additional funding sources to continue to address the problem.

LONGER-TERM CHALLENGES

Sustainable Pensions and Healthcare: The liabilities and risks to the CalPERS system are well known. Our City Council continues to be a leader in understanding the scale of the problem and in coming to grips with solutions that will be necessary to balance our commitment to our employees and our community while ensuring the fiscal sustainability of our City.

Transportation Funding: The City has identified several transportation infrastructure needs that vary from connection to public railway transportation to bridges to active modes of transportation. City Council adopted the Active Transportation Plan (ATP) in April 2018, which ensures eligibility for grant funds for transportation infrastructure needs. City Council and staff continue to pursue funding opportunities for the City's long-term transportation infrastructure needs.

I wish to express my pride in the professional executive and support staff who have been instrumental in maintaining the high level of City services and who continue to keep service to the residents of Colton their highest priority despite an overwhelmingly difficult economic climate on the horizon. I want to thank our dedicated Mayor and City Council Members for their commitment and leadership, as well as our executive management team and the entire staff for providing outstanding services to our community. I am honored to work with a dedicated City Council, a professional City workforce, and an engaged community.

Respectfully Submitted,



William R. Smith
City Manager

CITY OF COLTON

AT A GLANCE

INCORPORATION

July 11, 1887

GOVERNMENT

Colton is a general law city operating under the Council-Manager form of government. The mayor is separately elected and serves a four-year term. Six elected Council Members serve four-year terms. Advising the City Council are a number of appointed citizen commissions and boards. Other elected officials include the City Clerk and the City Treasurer.

COUNTY

San Bernardino County

SCHOOL DISTRICT

Colton Joint Unified School District

LOCATION

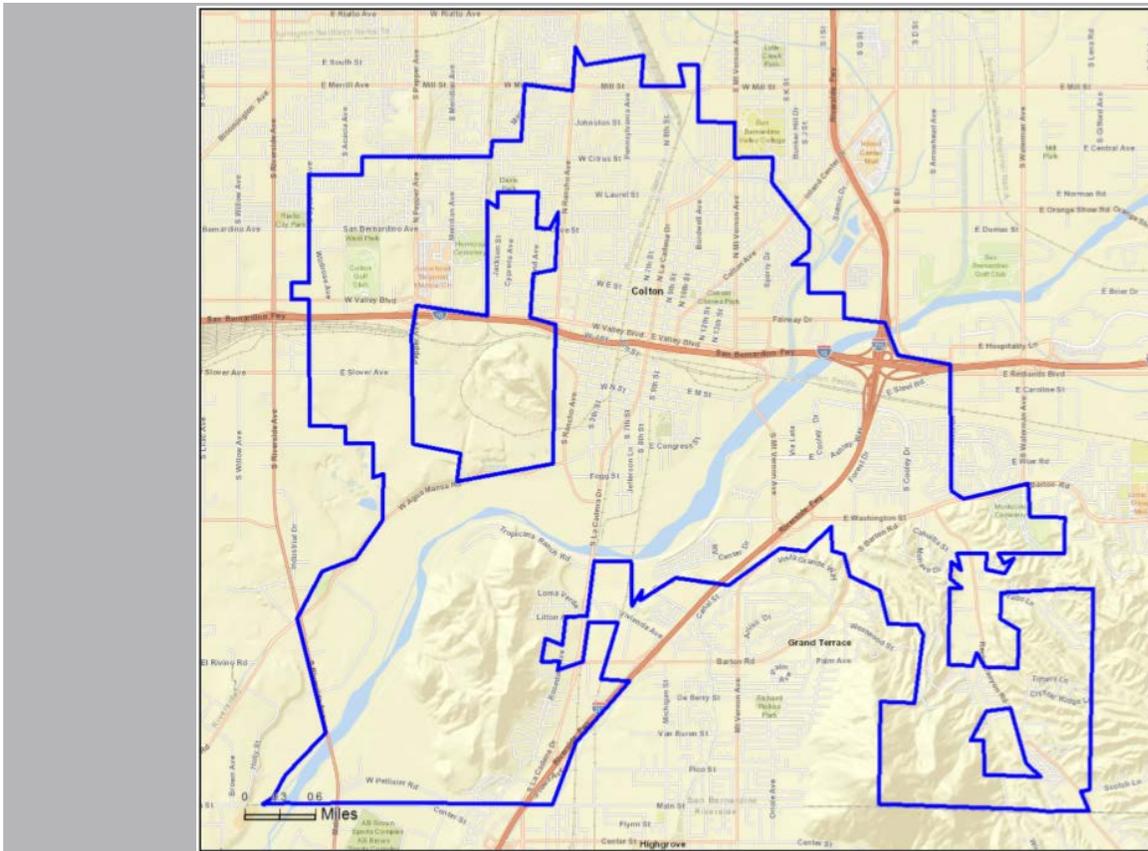
The City is located in the Inland Empire region of the state and is approximately 57 miles east of Los Angeles, 2 miles southwest of San Bernardino, and 9 miles northeast of Riverside.

AREA

Approximately 16 square miles

ELEVATION

1,004 ft.



HISTORY

Dating to over 300 years ago, the area that today comprises the City of Colton has served as a crossroads and center of regional activity. In the late 1700s, explorers from Mexico first passed through on their way north to Monterey. The first permanent settlement occurred in the early 1800s as the Jurupa and San Bernardino ranchos, which were Mexican land grants to private owners. The ranchos supported agricultural activity that was important to the growing region. The ranchos were gradually subdivided, and smaller ranches and citrus orchards dotted the area. As the final transcontinental leg of the Southern Pacific Railway pushed through in 1875 on its way to Los Angeles, a formal town was laid out on a traditional grid street pattern, evidenced today in Colton's downtown and the south Colton neighborhood south of Interstate 10. Activity associated with the railroad and the citrus orchards made Colton a busy place, with many businesses and residents working to support railroad operations. In south Colton, where many railroad workers lived, residents built their own homes often using the disassembled wooden crates from railroad shipments as building materials.



Railroad activity was expanded so that both east-west and north-south regional lines crossed in Colton. With the waning of the citrus industry, other businesses dependent upon rail for materials delivery and shipment were established along the rail lines, thus creating large tracts of land devoted to industrial operations, many of which continue today. The original residential settlements remained adjacent to the rail and industrial operations, allowing local residents to walk to their jobs.

CITY OF COLTON
FISCAL YEAR 2019-20 ADOPTED BUDGET



Many buildings standing today in downtown and south Colton date back to these early years. Proudly, the Colton Museum on La Cadena Drive, built in 1891 as a Carnegie Library, displays and describes those influences that shaped the Colton we see today. Following the relatively quiet period during the 1920s and Great Depression, Colton again experienced a development boom. Construction of Interstates 10 and 215 through the City, further defining the crossroads nature of the community, attracted transportation-based industries. The frenzied residential building period of post-World War II, followed 30 to 40 years later by explosive subdivision growth throughout the Inland Empire, created many new neighborhoods. A modest amount of commercial development followed to support demand for goods and services.



POPULATION

Colton's current estimated population is just over 54,000, which represents a 3.5% increase since 2010 and a 12.5% increase since 2000. Approximately 33.3% of the population is under the age of 19, and the median age is 29.3. Approximately 50.9% of the population is female, and 49.1% of the population is male.



EDUCATION

The Colton Joint Unified School District provides the educational resources for the City's K-12 students. The District seeks to provide students with engaging, challenging, and enriching opportunities and specialized programs that will ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens. Over 71% of Colton residents aged 25 or over have received a high school diploma. Just over 13% have obtained a bachelor's degree or higher, which is 1.2% more than in 2010.

School enrollments decreased approximately 1.1% between 2010 and 2012. Almost 25% of students enrolled in the district were identified as English Learners (ELs). Colton Joint Unified School District schools had a combined average SAT score of approximately 1400.

INCOME

Colton's estimated median household income in 2017 was \$44,000 annually, with 78.2% of the population living above the federal poverty line.

JOBS

In 2012, total jobs in the City of Colton numbered 27,796, and increase of 12% from 2007. The Education sector was the largest job sector, accounting for 53.5% of the total jobs in the City.

HOUSING UNITS

In 2017, 45.2% of the 16,787 housing units were owner-occupied. In 2016, approximately 61.9% of the housing units in Colton were single family homes and 32.5% were multi-family homes. Roughly 38% of the housing stock in Colton was built before 1970, and close to 28% of the housing stock was constructed between 1980 and 1989.



PERSONS PER HOUSEHOLD

The average household size in Colton owner-occupied and renter-occupied homes was 3.46 in 2017, compared to 3.3 in 2000.

THE BUDGET DOCUMENT AND PROCESS

BUDGET DOCUMENT INTRODUCTION

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state, and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Colton’s Budget provides the residents of Colton with a plan for matching available resources to the services, goals, and objectives specified in the budget document.

BUDGET PROCESS

The budget process is initiated through a joint effort on behalf of the City Manager’s office and the Finance Department. Budget instructions are disseminated to the department heads. Revenue budget projections are produced with the cooperative efforts of the departments and Finance. The department projections are based upon current services provided within their respective departments, and Finance is responsible for projecting the remaining revenue sources, such as taxes, interest income, revenue from other governments, and franchise fees. The Finance Department provides departments with the projected salary and benefits costs for their respective department based upon current staffing levels and any MOU-driven changes.

An automated budget module is made available to departments to input their requests in detail. Each department submits justification for expenses, such as additional personnel, capital, professional services, and travel and meetings. The Finance Department provides staff with the required tutorial and training for this portion of the budget process. After the department deadline for budget input, the Finance Department reviews the citywide and department budgets with the City Manager. Meetings are held with individual department heads to discuss budgetary concerns, program requests, and to help establish funding priorities. Based upon the City Manager’s recommendations, the Finance Committee is presented with the current fiscal status of the City, the proposed budget, future challenges, and potential solutions. After final recommendations are received from the Finance Committee, the Finance Department prepares a proposed budget document for the City Council budget workshops/public hearings.

BUDGET CALENDAR

July – September	Prior Year End Accrual Period and Audit Preparation
October – December	Audit previous fiscal year financials
January	Mid Year Budget Review
February	Finance Department begins Revenue Review and initiates the Fiscal Planning Process
February – March	Council Goal Setting

March	Citywide Budget Instructions are disseminated to the Departments. Departments develop and submit their proposed budgets based upon the goals and priorities based upon direction given by the City Manager based upon citywide goals and objectives and as outlined in the budget instructions. Departments submit budget memos outlining department requests.
April	Budget Development and Department Budget Meetings begin. At the direction of the City Manager, the Finance Department begins to evaluate department requests. City Management reviews the departments' budget proposals to ensure that requests were aligned with the City's fiscal policies and priorities.
April – May	Financial Management staff begins the development of the proposed budget based upon department requests and department budget meetings. Allocations are updated and a final, comprehensive citywide budget review is completed.
April – May	City Finance Committee reviews the budget, providing guidance with the City's fiscal priorities.
May – June	City Council Budget Hearings are held to obtain input from Colton residents on spending priorities. Council members utilize the information presented to recommend changes to the proposed budget based upon City priorities and available resources.
June	Budget Adoption
July 1	Implementation of Adopted Budget

BASIS FOR BUDGET DEVELOPMENT

The budget is the City's financial plan for delivering effective services and efficiently managing the revenues which support those services. The City's municipal code provides broad governance for preparation of the operating and capital budgets. The adopted budgets are also developed based on the following:

- The City Council's top priorities and other City Council directives
- The City's long-term financial forecast and strategic planning goals
- Service level prioritization as identified by the City Manager
- Availability and sustainability of revenues
- Legal mandates
- Prioritization criteria outlined in the capital budget
- The City's policies regarding land use and community design, transportation, housing, natural environment, business and economics

The review of the proposed operating and capital budgets originates with collaborative efforts of the City Manager, financial management staff, and department management staff. Further review is conducted by the Finance Committee. Public City Council budget workshops are conducted prior to Council adoption of the budget in order to incorporate community input into the decision making process.

CITY COUNCIL PRIORITIES

On an ongoing basis, the City is committed to providing high quality, cost effective services that reflect the City's core values and strategic goals. The budget is prepared to reflect City Council's goals and priorities within the resources available to the City.

The City of Colton will have strong leadership dedicated to developing long-range plans and strategies that provide for movement, growth, and improvement of life in Colton. As such, the following priorities have been identified:

- Financial strength and fiscal responsibility
- Develop economic development programs and streamline the development process to attract and incentivize business
- Development of the West End by addressing drainage issues and infrastructure development
- Focus on optimal customer service
- Update City Ordinances and Administrative Policies
- Continue to update City circulation plans to enhance and optimize walkability, traffic routes, etc.
- Continue to seek organizational efficiencies to maximize internal and external service delivery
- Develop a comprehensive Capital Improvement Plan that prioritizes projects and resources with citywide goals

UNDERSTANDING THE BUDGET DOCUMENT

The budget document includes city-wide information as well as information specific to each fund and each department. The City receives revenue from numerous different sources, many of which have restrictions on how they can be used. Separate funds are established to account for the different types of revenues and allowable uses of those revenues.

FUND TYPES

GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

ENTERPRISE FUNDS

These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. Enterprise funds are used to report the functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric Utility, Water Utility, and Wastewater Utility activities.

INTERNAL SERVICE FUNDS

These funds are established to account for a variety of business services provided by one City department (or division) to other City departments. Information services, facility and equipment maintenance, and liability and workers' compensation services are provided to all City departments through internal service funds. Departments are charged for these services based on their respective utilization.

CAPITAL PROJECTS FUNDS

Revenues and expenses for capital projects are also accounted for in separate funds. Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The capital projects funds the City currently utilizes are: the Capital Improvements Fund, the Development Fees Fund, the Assessment Districts Fund, and the Colton Crossing Fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of revenues that are designated for specific or restricted uses (other than special assessments, expendable trusts, or major capital projects). These funds include gas tax funds from the state, state traffic relief funds, and storm water and local transportation funds. Other special revenue funds include the Community Child Care Fund, Housing Authority Fund, Miscellaneous Grants Fund, Asset Seizure Fund, Air Quality Fund, Drug/Gang Intervention Fund, Host City Fees Fund, Community Development Block Grants (CDBG) funds from the federal government, and development impact fees related to libraries, public safety, and community centers.

DEBT SERVICE FUNDS

Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs other than those being financed by Proprietary Funds. The Public Financing Authority (PFA) Fund and the Taxable Pension Funding Bonds Fund are the debt service funds currently accounting for long-term debt.

BUDGETARY BASIS

The budget is prepared in accordance with Generally Accepted Accounting Principles. The budget for governmental funds has been prepared on a modified accrual basis. The modified accrual basis recognizes expenditures when the related fund liability is incurred. Revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

FUND STRUCTURE AND ACCOUNTING BASIS

The accounts of the City are made up of funds that help organize and account for restricted resources. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts (comprised of assets, liabilities, fund equity, revenues, and expenditures), which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulatory requirements.

The City has the following fund type categories:

GOVERNMENTAL FUND TYPES

The governmental funds include the General, Special Revenue, Debt Service, and Capital Project Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

PROPRIETARY FUND TYPES

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

FIDUCIARY FUND TYPES

The Fiduciary Funds account for assets held by the City in trust or for the benefit of parties outside the government. The City budget process does not include fiduciary funds because the resources of these funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency of the former Redevelopment Agency (RDA) is accounted for as a private-purpose trust fund.

AGENCY FUND TYPES

The Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period, and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The City maintains two agency funds. The City budget process does not include agency funds.

BUDGET AMENDMENTS

In order to amend the budget after adoption, the City Council must pass a resolution to increase appropriations, inter-fund transfers, and revenues. The Finance Director can authorize transfers within a fund or departmental budget that involves shifting appropriations from one account to another, which do not result in the increase in overall appropriations. A City Council resolution is not required in such instances.

CITYWIDE FINANCIAL SUMMARY



**FISCAL YEAR
2020 - 2021**



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CITYWIDE BUDGET OVERVIEW

FISCAL YEAR 2020-21 CITYWIDE BUDGET

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2020-21.

REVENUE

Total citywide revenue for Fiscal Year 2020-21 is projected to be \$150.1 million. The City of Colton is a multi-faceted municipal operation, and its revenue sources reflect the various operations of the City. Although most citizens associate property taxes with City government, as a revenue source, property taxes only account for approximately 4.5 percent of the City of Colton's total revenue. The various utilities, which the City operates as enterprise funds, comprise 59.7 percent of the \$150.1 million in revenue. Grant revenues are typically budgeted in the year the grant is accepted and carried forward to match expenditures, if applicable. Details of major revenue categories are discussed below.

CHARGES FOR CURRENT SERVICES

Charges for Current Services is the largest source of revenue in the citywide budget. In Fiscal Year 2020-21, the revenues in this classification are projected to be \$92.2 million, which represents 61.4 percent of the total citywide budgeted revenues. Fiscal Year 2020-21 charges for current services represent a \$0.34 million, or 0.37 percent, increase compared to Fiscal Year 2019-20 year-end revenue projections.

The largest component of the Charges for Current Services category consists of the revenues generated to fund the cost of providing utilities services to residents and businesses in the City's service area. Of the total \$92.2 million of projected Fiscal Year 2020-21 revenues in this category, charges for utility and refuse services account for \$89.7 million, or 97.3 percent.

OTHER FINANCING SOURCES (INCLUDING TRANSFERS)

Revenues in this category are projected to be approximately \$23.9 million, or 15.9 percent of the total citywide budget. The Other Financing Source category encompasses a wide range of revenues, but predominantly consists of the General Fund Transfer, which equates to \$10.5 million, or 43.9 percent of the total \$23.9 million budgeted in this category.

EXPENDITURES

Fiscal Year 2020-21 citywide Adopted Budget expenditures amount to about \$175.5 million, an increase of approximately \$4.1 million, or 2.4 percent, compared to the Fiscal Year 2019-20 Original Adopted Budget of \$171.4 million and a decrease of approximately \$24.0 million compared to the Fiscal Year 2019-20 year end projected budget. The primary reason for the large discrepancy between budget years relates to capital projects and grant expenditures in Fiscal Year 2019-20. Capital projects and grant expenditures are typically appropriated in the year the project

initiates or the year the grant is accepted and unspent appropriations are carried forward until expended. Details of major expenditure categories are discussed following.

SALARY AND BENEFITS

Salary and benefits costs in the citywide Fiscal Year 2020-21 Adopted Budget total \$49.6 million, almost a \$1.9 million, or 3.9 percent increase compared to the Fiscal Year 2019-20 Original Adopted Budget of \$47.7 million. The Fiscal Year 2020-21 salary and benefits category comprises 27.6 percent of citywide expenditures compared to 27.8 percent in the Fiscal Year 2019-20 Original Adopted Budget and 23.9 percent of the Fiscal Year 2018-20 year end projected budget. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the increase of required contributions toward PERS unfunded pension liabilities for the safety units, and Fiscal Year 2019-20 salary savings from vacant positions reduced the year-end estimate to close through the mid-year budget process. Additionally affecting these comparative changes are the use of proceeds to finance capital projects in the Enterprise Funds.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2020-21 citywide maintenance and operations budget, inclusive of contracted services, totals approximately \$78.0 million compared to \$82.5 million in the current Fiscal Year 2019-20 budget, which represents a 5.5 percent budget reduction.

CAPITAL IMPROVEMENTS

The Fiscal Year 2020-21 citywide capital improvements budget totals \$22.9 million compared to \$25.4 million in the Original Adopted Fiscal Year 2019-20 budget. Most large capital improvement projects take many years to complete. The entire project cost is appropriated in the year the project begins, and unspent appropriations are carried forward until the project is complete. Additionally, large infrastructure projects financed with bond and loan proceeds are included in both the FY2019-20 and the FY2020-21 budgets.



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CITYWIDE OVERVIEW

PROJECTED FUND BALANCE

	6/30/2019 Audited Fund Balance	FY 2019-20 Revenues Year-End Projection	FY 2019-20 Expenditures Year-End Projection	6/30/2020 Fund Balance Estimated
General Fund	6,459,479	42,705,347	42,385,850	6,778,976
General Fund Reserve - Pension	10,150,871	0	0	10,150,871
General Fund Reserve - OPEB	4,558,102	0	0	4,558,102
Total General Fund	21,168,452	42,705,347	42,385,850	21,487,949
<u>Special Revenue Funds</u>				
Community Child Care	(11,547)	976,011	995,656	(31,192)
Special Gas Tax	(133,053)	1,350,712	1,255,750	(38,091)
Library Grant Fund	50,083	110,608	122,934	37,757
State Traffic Relief	1,105,841	968,977	1,895,172	179,646
Air Quality Fund (AQMD)	526,139	251,667	314,447	463,359
CDBG Fund	(577)	753,185	753,185	(577)
Drug/Gang Intervention	13,362	300	0	13,662
Measure I Fund	2,504,599	1,013,650	2,218,980	1,299,269
ViTep	200,182	4,800	54,000	150,982
Miscellaneous Grants	(26,749)	10,968,611	10,251,610	690,252
Host City Fees	1,756,915	619,284	7,730	2,368,469
Asset Seizure Fund	379,163	0	53,625	325,538
Total Special Revenue Funds	6,364,358	17,017,805	17,923,089	5,459,074
<u>Capital Projects Funds</u>				
Park Development Fund	1,615,884	242,238	252,120	1,606,002
Traffic Impact Fee Fund	8,368,073	1,799,402	2,552,065	7,615,410
New Facilities Development Fees	262,048	25,300	0	287,348
Civic Center Development Fee	112,826	0	0	112,826
Fire Facility Development Fee	165,030	0	0	165,030
Police Facility Development Fee	199,875	0	0	199,875
Capital Improvement Fund	2,437,768	3,076,404	4,185,376	1,328,796
Colton Crossing Fund	677,869	15,000	605,242	87,627
Total Capital Projects Funds	13,839,374	5,158,344	7,594,803	11,402,915
<u>Debt Service Funds</u>				
Public Financing Authority	1,030,629	931,729	905,179	1,057,179
Taxable Pension Bonds	1,517,615	2,027,264	1,934,936	1,609,943
Water Improvement District A	(15,797)	31,761	31,567	(15,603)
Total Debt Service Funds	2,532,447	2,990,754	2,871,682	2,651,519

PROJECTED FUND BALANCE CONTINUED

	6/30/2020 Fund Balance Estimated	FY2020-21 Adopted Revenues	FY2020-21 Adopted Expenditures	6/30/2021 Fund Balance Estimated
General Fund	6,778,976	42,308,122	44,082,987	6,604,111
General Fund Reserve - Pension	10,150,871	0	0	10,150,871
General Fund Reserve - OPEB	4,558,102	0	0	2,958,102
Total General Fund	21,487,949	42,308,122	44,082,987	19,713,084
<u>Special Revenue Funds</u>				
Community Child Care	(31,192)	999,803	997,340	(28,729)
Special Gas Tax	(38,091)	1,318,028	1,295,909	(15,972)
Library Grant Fund	37,757	41,360	43,860	35,257
State Traffic Relief	179,646	1,063,198	1,027,274	215,570
Air Quality Fund (AQMD)	463,359	64,500	63,000	464,859
CDBG Fund	(577)	401,124	401,124	(577)
Drug/Gang Intervention	13,662	-	-	13,662
Measure I Fund	1,299,269	796,650	793,651	1,302,268
ViTep	150,982	-	65,000	85,982
Miscellaneous Grants	690,252	138,000	131,225	697,027
Host City Fees	2,368,469	549,455	1,749,185	1,168,739
Asset Seizure Fund	325,538	-	-	325,538
Total Special Revenue Funds	5,459,074	5,372,118	6,567,568	4,263,624
<u>Capital Projects Funds</u>				
Park Development Fund	1,606,002	187,000	-	1,793,002
Traffic Impact Fee Fund	7,615,410	1,087,000	-	8,702,410
New Facilities Development Fees	287,348	16,600	-	303,948
Civic Center Development Fee	112,826	-	-	112,826
Fire Facility Development Fee	165,030	-	-	165,030
Police Facility Development Fee	199,875	-	-	199,875
Capital Improvement Fund	1,328,796	-	1,250,000	78,796
Colton Crossing Fund	87,627	-	-	87,627
Total Capital Projects Funds	11,402,915	1,290,600	1,250,000	11,443,515
<u>Debt Service Funds</u>				
Public Financing Authority	1,057,179	918,995	908,945	1,067,229
Taxable Pension Bonds	1,609,943	2,113,920	2,000,272	1,723,591
Water Improvement District A	(15,603)	31,742	31,567	(15,428)
Total Debt Service Funds	2,651,519	3,064,657	2,940,784	2,775,392

	6/30/2019	FY 2019-20	FY 2019-20	6/30/2020
	Audited Available	Revenues	Expenditures	Fund Balance
	Fund Balance	Year-End	Year-End	Estimated
	Fund Balance	Projection	Projection	Estimated
<u>CFD's and Assessment Districts</u>				
CFD 87-1	31,331	500	0	31,831
CFD 88-1	306,879	7,500	0	314,379
CFD 89-1 Debt Service	86,957	1,800	0	88,757
CFD 89-2 Debt Service	186,754	4,600	0	191,354
CFD 90-1 Debt Service	578,291	276,065	496,389	357,967
Storm Water	904,117	614,725	619,133	899,709
LLMD #1	(32,268)	328,982	294,958	1,756
LLMD #2	40,353	157,454	205,298	(7,491)
Total CFD's and Assessment Districts	2,102,415	1,391,626	1,615,778	1,878,263
<u>Enterprise Funds</u>				
Electric Utility	37,818,094	62,820,734	74,494,169	26,144,659
Public Benefit Fund	2,625,316	823,553	2,074,075	1,374,794
Water Utility	20,744,187	14,232,526	21,462,879	13,513,834
Wastewater Utility	11,829,625	11,023,241	17,156,465	5,696,401
Solid Waste	(249,687)	3,082,436	2,870,650	(37,901)
Cemetery Endowment	942,697	18,000	0	960,697
Total Enterprise Funds	73,710,232	92,000,490	118,058,238	47,652,484
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	3,132,321	1,026,918	1,673,343	2,485,896
Automotive Shop	2,051,857	722,316	545,944	2,228,229
Information Services	1,760,529	836,910	1,665,837	931,602
Insurances Fund	(1,180,304)	3,146,153	3,857,223	(1,891,374)
Total Internal Service Funds	5,764,403	5,732,297	7,742,347	3,754,353
<u>Housing Authority</u>				
Total Housing Authority	959,789	18,000	62,325	1,024,659
Grand Totals	126,496,067	168,714,663	197,904,112	97,361,216

	6/30/2020	FY2020-21	FY2020-21	6/30/2021
	Fund Balance	Adopted	Adopted	Fund Balance
	Estimated	Revenues	Expenditures	Estimated
<u>CFD's and Assessment Districts</u>				
CFD 87-1	31,831	-	3,500	28,331
CFD 88-1	314,379	-	3,500	310,879
CFD 89-1 Debt Service	88,757	-	3,500	85,257
CFD 89-2 Debt Service	191,354	-	3,500	187,854
CFD 90-1 Debt Service	357,967	-	3,500	354,467
Storm Water	899,709	611,815	629,817	881,707
LLMD #1	1,756	328,021	329,641	136
LLMD #2	(7,491)	161,079	159,016	(5,428)
Total CFD's and Assessment Districts	1,878,263	1,100,915	1,135,974	1,843,204
<u>Enterprise Funds</u>				
Electric Utility	26,144,659	61,179,106	69,495,677	17,828,088
Public Benefit Fund	1,374,794	754,906	2,120,500	9,200
Water Utility	13,513,834	14,343,468	22,835,693	5,021,609
Wastewater Utility	5,696,401	10,387,718	13,911,056	2,173,063
Solid Waste	(37,901)	3,025,974	2,914,217	73,856
Cemetery Endowment	960,697	-	-	960,697
Total Enterprise Funds	47,652,484	89,691,172	111,277,143	26,066,513
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	2,485,896	900,064	2,002,444	1,383,516
Automotive Shop	2,228,229	728,402	440,404	2,516,227
Information Services	931,602	974,405	1,028,405	877,602
Insurances Fund	(1,891,374)	4,732,948	4,732,948	(1,891,374)
Total Internal Service Funds	3,754,353	7,335,819	8,204,201	2,885,971
<u>Housing Authority</u>				
Total Housing Authority	1,024,659	0	0	1,024,659
Grand Totals	97,361,216	150,163,403	175,458,657	72,065,962

REVENUE BUDGET

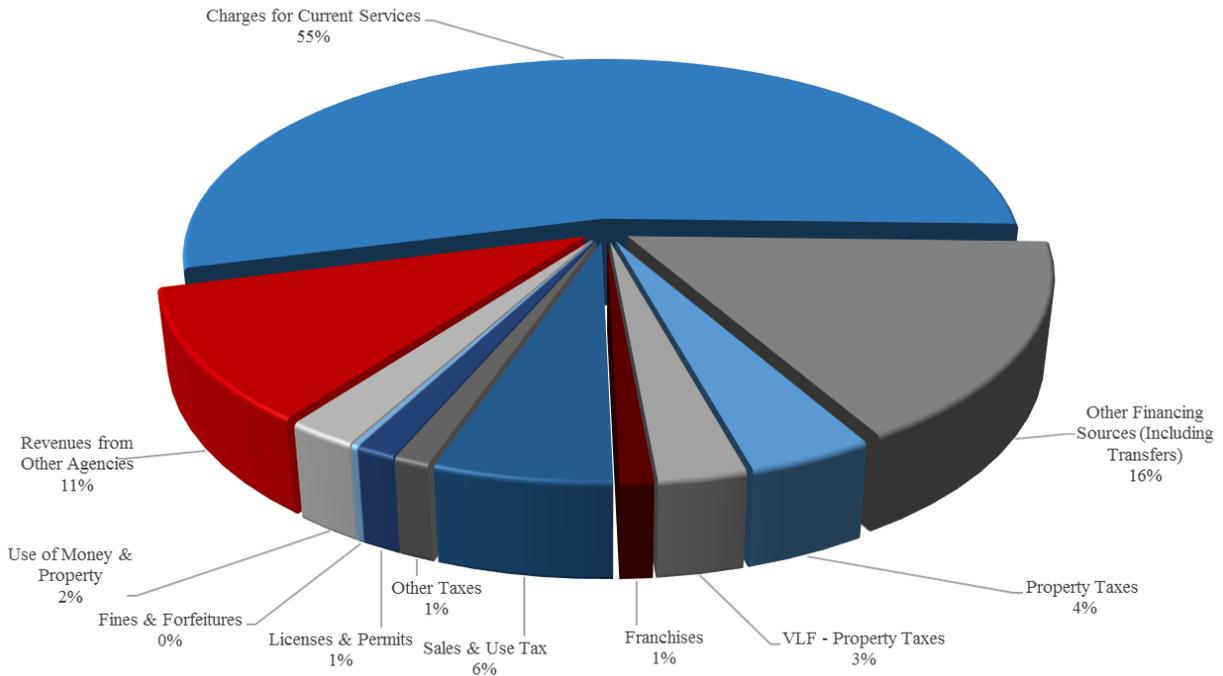
Revenue by Fund

	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	44,158,764	44,696,576	44,405,347	42,308,122
Community Child Care Fund	935,856	876,004	976,011	999,803
Gas Tax Fund	1,382,788	1,047,754	1,350,712	1,318,028
Library Grant Fund	54,253	134,845	110,608	41,360
State Traffic Relief Fund	-	1,047,119	968,977	1,063,198
Pollution Reduction Fund	71,742	87,900	251,667	64,500
Community Development Act Fund	950,489	481,279	753,185	401,124
Asset Seizure	346	418	300	-
Measure I Fund	983,815	1,153,089	1,013,650	796,650
ViTip Fund	54,948	72,024	4,800	-
Miscellaneous Grants Fund	1,396,972	1,591,482	10,968,611	138,000
Host City Fees - CIP Fund	349,403	601,231	619,284	549,455
Park Development Fund	529,534	565,272	242,238	187,000
Traffic Impact Fund	1,451,052	3,173,995	1,799,402	1,087,000
New Facilities Development Fund	26,158	37,860	25,300	16,600
Civic Center Development Fund	20,560	32,421	2,000	-
Fire Facility Development Fund	25,013	43,464	3,800	-
Police Facility Development Fund	39,632	59,964	4,500	-
Asset Forfeiture	5,038	316,749	6,000	-
PFA Debt Service Fund	934,894	920,936	931,729	918,995
Pension Obligation Debt Service Fund	2,686,281	1,986,995	2,027,264	2,113,920
Water Improvement District Fund	32,606	35,568	31,761	31,742
Capital Improvement Projects Fund	654,366	3,325,065	3,076,404	-
Colton Crossing Fund	3,248	21,048	15,000	-
Electric Utility Fund	64,741,624	65,216,053	62,820,734	61,179,106
Water Utility Fund	12,896,793	13,964,598	14,232,526	14,343,468
Wastewater Utility Fund	10,053,928	10,255,651	11,023,241	10,387,718
Solid Waste Fund	2,652,567	2,848,854	3,082,436	3,025,974
Public Benefit Fund	935,830	1,090,753	823,553	754,906
Cemetery Endowment Care Fund	28,062	42,493	18,000	-
Building Maintenance Fund	1,896,093	1,721,297	1,026,918	900,064
Information Services Fund	893,051	810,213	836,910	974,405
Insurances Fund	2,848,848	3,535,619	3,146,153	4,732,948
Automotive Shop Fund	1,243,798	1,161,336	722,316	728,402
LLMD #2	148,170	140,021	157,454	161,079
LLMD #1	330,694	324,744	328,982	328,021
CFD 87-1 Debt Service Fund	1,010	974	500	-
CFD 88-1 Debt Service Fund	1,410	9,479	7,500	-
Storm Water Fund	596,964	632,965	614,725	611,815
CFD 89-1 Debt Service Fund	328,753	2,680	1,800	-
CFD 89-2 Debt Service Fund	5,620	5,767	4,600	-
CFD 90-1 Debt Service Fund	272,517	280,710	276,065	-
Housing Authority - Low/Mod Capital Projects	26,958	24,052	18,000	-
Total Dollars by Fund	156,650,448	167,183,558	168,730,963	150,163,403

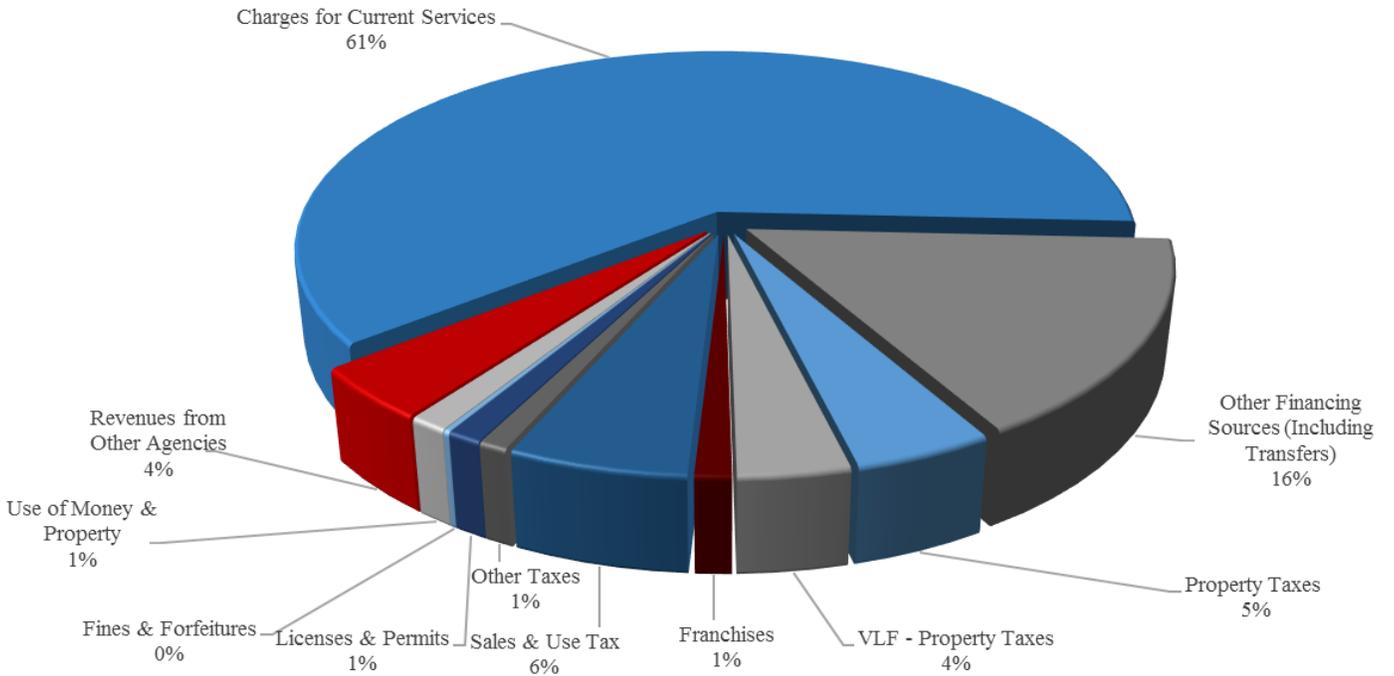
Revenue by Category

	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	6,118,783	6,831,068	6,810,685	6,731,507
VLF - Property Taxes	4,704,550	4,967,977	4,800,000	5,393,000
Franchises	1,672,786	1,741,402	1,800,000	1,768,880
Sales & Use Tax	9,257,058	10,743,118	9,650,000	8,630,000
Other Taxes	1,953,577	2,018,652	1,934,265	1,400,000
Total Taxes	23,706,754	26,302,217	24,994,950	23,923,387
Licenses & Permits	2,122,916	2,456,053	2,163,500	1,671,500
Fines & Forfeitures	289,439	359,956	363,000	287,000
Use of Money & Property	1,149,196	3,874,349	3,834,685	1,888,705
Revenues from Other Agencies	7,117,002	7,899,978	18,114,561	6,307,481
Charges for Current Services	93,743,892	93,091,462	91,852,255	92,192,974
Other Financing Sources (Including Transfers)	28,521,249	33,199,542	27,408,012	23,892,356
Total Dollars by Expense Category	156,650,448	167,183,558	168,730,963	150,163,403

City of Colton
 FY2019-20 Year End Projected
 Revenues by Category



City of Colton
 FY2020-21 Budgeted
 Revenues by Category



EXPENDITURE BUDGET

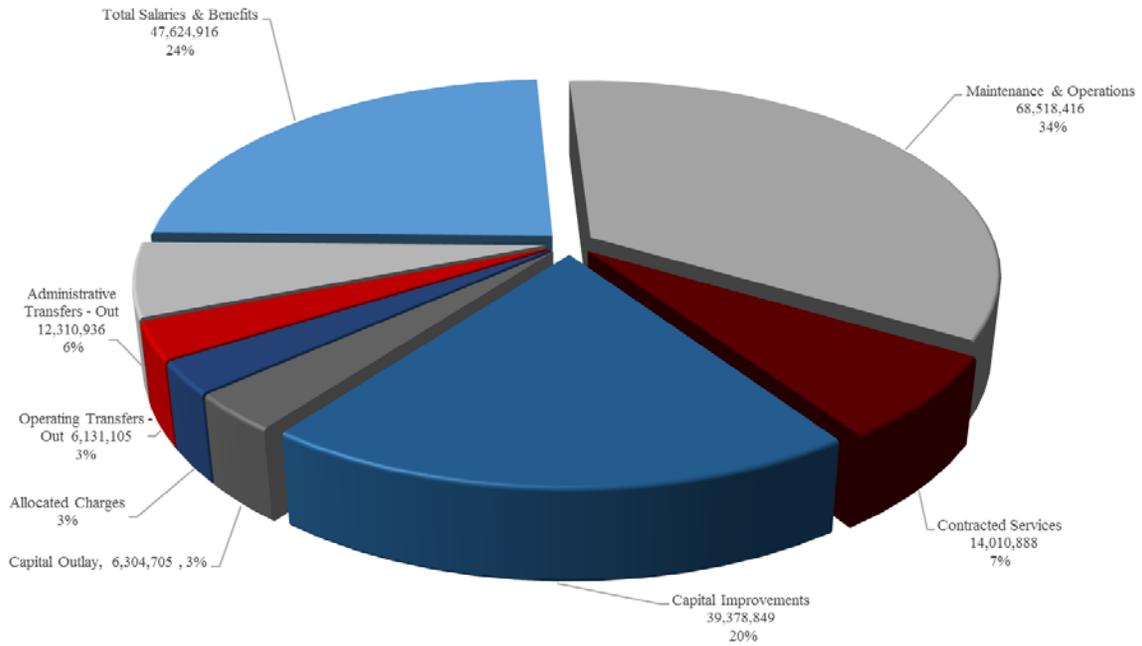
Expenditures by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	38,886,311	38,936,149	42,385,850	44,082,987
Community Child Care Fund	937,542	937,756	995,656	997,340
Gas Tax Fund	1,446,854	1,500,456	1,255,750	1,295,909
Library Grant Fund	58,689	114,949	122,934	43,860
State Traffic Relief Fund	-	244,980	1,895,172	1,027,274
Pollution Reduction Fund	83,075	105,146	314,447	63,000
Community Development Act Fund	972,031	448,371	753,185	401,124
Drug/Gang Intervention	-	-	-	-
Measure I Fund	750,384	1,183,751	2,218,980	793,651
ViTip Fund	16,557	55,536	54,000	65,000
Miscellaneous Grants Fund	1,206,509	2,169,821	10,251,610	131,225
Host City Fees - CIP Fund	185,705	85,554	7,730	1,749,185
Park Development Fund	10,172	192,114	252,120	-
Traffic Impact Fund	241,590	158,212	2,552,065	-
New Facilities Development Fund	53	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Asset Forfeiture	3,461	176,839	53,625	-
PFA Debt Service Fund	1,870,679	909,839	905,179	908,945
Pension Obligation Debt Service Fund	2,784,887	2,627,502	1,934,936	2,000,272
Water Improvement District Fund	31,566	31,566	31,567	31,567
Capital Improvement Projects Fund	654,810	887,013	5,435,376	1,250,000
Colton Crossing Fund	52,618	1,601	605,242	-
Electric Utility Fund	61,158,734	61,404,855	74,494,169	69,495,677
Water Utility Fund	9,091,993	9,113,303	21,462,879	22,835,693
Wastewater Utility Fund	9,732,348	9,484,107	17,156,465	13,911,056
Solid Waste Fund	2,702,033	2,788,424	2,870,650	2,914,217
Public Benefit Fund	1,035,304	910,431	2,074,075	2,120,500
Building Maintenance Fund	576,737	655,755	1,673,343	2,002,444
Information Services Fund	686,750	757,348	1,665,837	1,028,405
Insurances Fund	2,366,845	3,796,803	3,857,223	4,732,948
Automotive Shop Fund	361,320	438,127	545,944	440,404
LLMD #2	121,517	180,561	205,298	159,016
LLMD #1	294,225	282,674	294,958	329,641
CFD 87-1 Debt Service Fund	-	-	-	3,500
CFD 88-1 Debt Service Fund	-	-	-	3,500
Storm Water Fund	442,108	486,684	619,133	629,817
CFD 89-1 Debt Service Fund	671,318	-	-	3,500
CFD 89-2 Debt Service Fund	599,687	-	-	3,500
CFD 90-1 Debt Service Fund	266,281	266,411	496,389	3,500
Housing Authority - Low/Mod Capital Projects	97,104	133,248	62,325	-
Total Dollars by Fund	140,397,797	141,465,887	199,504,112	175,458,657

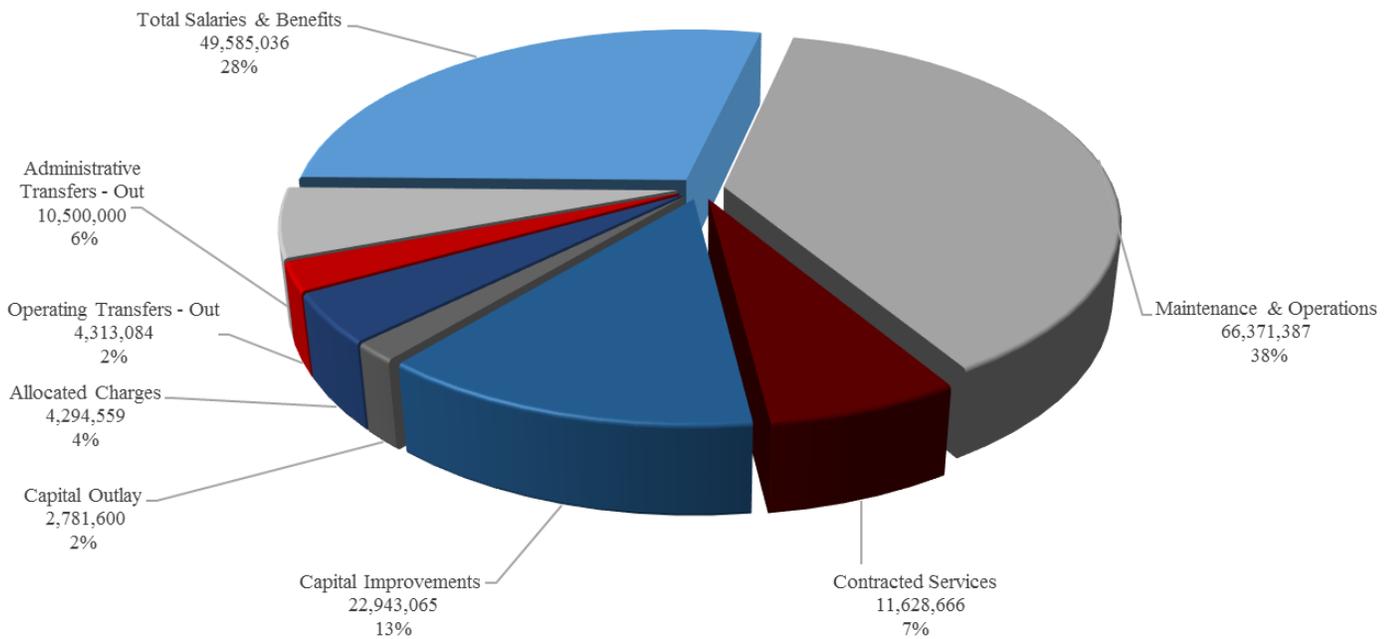
Expenditures by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	21,631,590	22,108,420	23,632,970	24,367,282
Part Time	1,353,954	1,373,335	1,756,011	1,752,549
Overtime	2,968,000	2,550,201	2,926,114	2,745,482
Mandated Overtime	1,273,025	1,328,551	905,730	1,060,418
Salary Related Benefits	4,088,972	3,988,654	4,475,309	4,772,624
Non-Persable Benefits	5,155,080	5,155,226	5,499,639	5,564,892
GASB 68 Pension Expense	2,247,087	2,186,131	-	-
GASB 68 Pension Contra Expense	66,889	77,059	-	-
Persable Benefits	167,984	168,563	165,123	191,193
Retiree Health Insurance	1,159,618	1,164,628	1,250,000	1,250,000
PERS Unfunded Liability	3,954,106	5,001,878	6,169,341	7,073,855
Education & Training	135,898	129,364	286,214	293,966
Uniforms & Safety Equipment	239,224	309,531	558,465	512,775
Total Salaries & Benefits	44,441,427	45,541,539	47,624,916	49,585,036
Maintenance & Operations	60,367,741	61,081,599	68,518,416	66,371,387
Contracted Services	7,727,134	8,201,932	14,010,888	11,628,666
Capital Improvements	7,486,769	14,055,333	39,378,849	22,943,065
Capital Outlay	(3,873,698)	(9,274,425)	6,304,705	2,781,600
Allocated Charges	5,132,324	5,684,168	5,224,297	7,335,819
Operating Transfers - Out	6,342,101	5,116,740	6,131,105	4,313,084
Administrative Transfers - Out	12,773,999	11,059,000	12,310,936	10,500,000
Total Dollars by Expense Category	140,397,797	141,465,887	199,504,112	175,458,657

City of Colton
 FY2019-20 Citywide Projected Year End
 Expenditures by Category



City of Colton
 FY2020-21 Citywide Budget
 Expenditures by Category





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GENERAL FUND FINANCIAL SUMMARY



**FISCAL YEAR
2020 - 2021**



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GENERAL FUND OVERVIEW

FISCAL YEAR 2020-21 GENERAL FUND BUDGET

As part of the development of the Fiscal Year 2020-21 Adopted Budget, the General Fund revenues and expenditures are updated based on the long-term financial forecast of the General Fund.

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2020-21.

REVENUE

Fiscal Year 2020-21 General Fund Adopted Budget revenues amount to \$42.3 million, a decrease of \$2.1 million, or approximately 4.7 percent, compared to the Fiscal Year 2019-20 Year End Projected Budget of \$44.4. Details of major revenue categories are discussed below.

SALES AND USE TAX

The Sales Tax is a tax imposed on retailers for the privilege of selling tangible personal property such as clothing, automobiles, and computers. Currently, and according to State law, sales tax is not applied to personal services such as legal, dental, or consultant services. The Use Tax is a form of sales tax and is applied, for example, on the sale of tangible goods from an out-of-state vendor.

The City receives a specific portion or percentage of the sales tax paid by a consumer. Of the current 7.75 percent tax rate paid for goods sold within Colton, the City receives 1 percent point of the purchase price.

Sales tax rates may differ across jurisdictions since local jurisdictions have some flexibility on a countywide level (e.g. county or city) to increase the local portion of the sales tax with voter approval. The local Sales and Use Tax is collected and administered by the State Board of Equalization.

Sales tax revenues are projected at \$8.6 million in Fiscal Year 2020-21, which is \$1.02 million, or 10.6%, below the projected actuals for Fiscal Year 2019-20. The effects of the response to the COVID-19 pandemic on sales tax are expected to be impactful in both Fiscal Year 2019-20 and 2020-21.

PROPERTY TAX

Under current law, all taxable real and personal property is subject to a basic tax rate of one percent of assessed value collected by local jurisdictions and school districts for general service purposes. There are other taxes and levies on a typical property tax bill such as parcel, General Obligation bond, and/or special assessments.

On June 6, 1978, California voters approved Proposition 13, a seminal change in property tax levies. This proposition 13 which added Article XIII A to the state constitution placed restrictions on the valuation of real property and on the imposition of the ad valorem property tax. The major change was that the assessed value of real property could only be adjusted upward annually by the change in the California Consumer Price Index (CCPI) up to a maximum of two percent per year. One exception to this rule, however, is that property that changes ownership and/or is

substantially altered or newly-constructed would be reassessed at full market value in the first year and then subject to the CCPI or two percent cap thereafter.

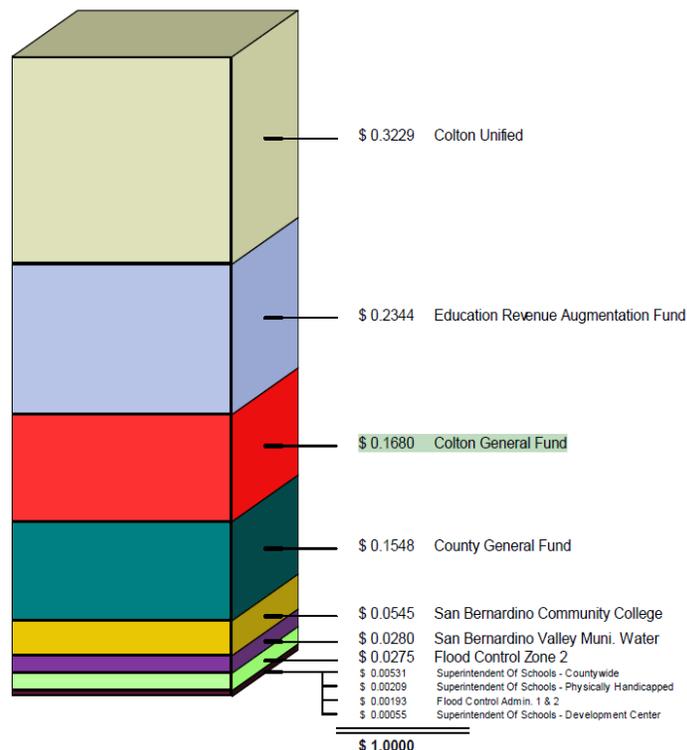
Another important exception to the formula for increasing assessed valuations and taxes is that during periods of declining property values (e.g., recessions), the County Assessor has the flexibility to decrease assessed property values whether through appeal by property owners or through the Assessor’s analysis of value declines. In effect, this reduces the property valuation and tax. As market conditions improve, however, and values return or increase, the Assessor can then increase assessed values and taxes.

In following years, another amendment to the constitution was passed that allows local governments and school districts to raise property taxes above one percent to finance general obligation (GO) bond sales. This change has to be approved by two-thirds of those voting in a local GO bond election. For school districts, however, the voting threshold for approving GO bonds was subsequently lowered to fifty-five percent.

Dating back to the early 1990s, the state made numerous and complex adjustments to local jurisdiction property tax revenues to solve its budget shortfalls. In one such action in 1992, which is known as the ‘Educational Revenue Augmentation Funds (ERAF), the state shifted millions of dollars in local government funds to school districts. As a consequence of this action the City of Colton has foregone millions, limiting its ability to meet its infrastructure needs.

The County of San Bernardino administers and collects property taxes and remits the appropriate amounts (based on law and a complex formula) to local jurisdictions. Contrary to commonly held views, the City receives a relatively small portion of the basic one percent property tax. In fact, the City receives 16.8% or 16.8 cents for every property tax dollar a property owner pays to the county. The majority of the tax dollar paid, or 32%, goes to the school district, 23% to the Education Revenue Augmentation Fund (ERAF), which is apportioned back to the school districts, 15% goes to the County, 5.5% to Community College District, and the remaining goes to special districts and to the State.

CITY OF COLTON PROPERTY TAX DOLLAR BREAKDOWN



Property values in the City of Colton have steadied in the last couple years, but the economic effects of the COVID-19 pandemic and how they impact property tax revenues for the City are unknown at this time. Fiscal Year 2020-21 property tax revenue is projected at \$5.6 million, which is \$100 thousand or 1.75% less than the projected actuals for Fiscal Year 2019-20.

OTHER TAXES

The Other Taxes category includes Transient Occupancy Taxes, Document Transfer Taxes, and Prop 172 Sales Taxes.

LICENSES AND PERMITS

The City requires payment for the issuance of Building Permits, Fire Permits, Business Licenses, and miscellaneous health and safety related licenses and permits as approved annually by the City Council through the adoption of the Municipal Fee Schedule. Business Licenses are the largest source of revenue in this category, comprising 53.8% of overall revenues in this classification.

FINES AND FORFEITURES

The largest source of revenue in this category is derived from traffic violations revenue. Other revenue items in this category include parking violations, code enforcement fines, administrative citations, fireworks fines, and library fines.

USE OF MONEY AND PROPERTY

The City invests idle funds in order to earn interest and rents City property to generate revenue. The total interest income varies with the market rates of interest and the funds available to invest. The basic principles underlying the City of Colton's investment philosophy is to ensure the safety of public funds; provide that sufficient cash flow is always available to meet current obligations; and to achieve a reasonable rate of return on its investments.

REVENUE FROM OTHER AGENCIES

This revenue category includes revenue received from a variety of other local agencies, the state, and the federal government usually due to grants or contracts for services. The largest revenue source in this category is the Arrowhead Regional Medical Center (ARMC) Reimbursement.

CHARGES TO OTHER FUNDS

The General Fund recuperates the cost for services provided by internal service departments to Enterprise, Internal Service, and Special Revenue Funds through allocated charges.

CHARGES FOR SERVICES

Departmental charges are comprised of fees charged for services which are primarily provided by the following departments: Community Services, Development Services, Public Works, Police, and Fire. Charges for Services from departments are approved periodically by the City Council through the adoption of the Municipal Fee Schedule.

MISCELLANEOUS REVENUE

Miscellaneous revenue incorporates the administrative charges from the Electric Utility, the lease revenue from the Water and Wastewater Utilities, and all other miscellaneous revenues.

EXPENDITURES

Fiscal Year 2020-21 General Fund Adopted Budget expenditures amount to \$44.1 million, an increase of approximately \$3.5 million, or 8.6 percent, compared to the Fiscal Year 2019-20 Original Adopted Budget of \$40.6 million and an increase of \$1.7 million compared to the year-end projected Fiscal Year 2019-20 budget. Details of major expenditure categories are discussed below.

SALARY AND BENEFITS

General Fund salary and benefits costs in the Fiscal Year 2020-21 Adopted Budget total \$33.1 million, a \$1.5 million, or 4.9 percent increase compared to the Fiscal Year 2019-20 Original Adopted Budget of \$31.6 million. The Fiscal Year 2020-21 salary and benefits category comprises approximately 75.2% percent of General Fund. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the addition of required contributions toward PERS unfunded pension liabilities, and marginal salary and related benefits increases for employee bargaining groups consistent with negotiated MOUs.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2020-21 General Fund maintenance and operations budget, inclusive of contracted services, totals \$8.3 million compared to \$8.7 in the Fiscal Year 2019-20 Year End Projected Budget. This represents a 4.0 percent budget reduction.

OPERATING TRANSFERS - OUT

The Fiscal Year 2020-21 General Fund transfers out category consists of transfers to the Taxable Pension Bonds Fund of approximately \$1.4 million and a \$900.4 thousand transfer to the Public Finance Authority for debt service.

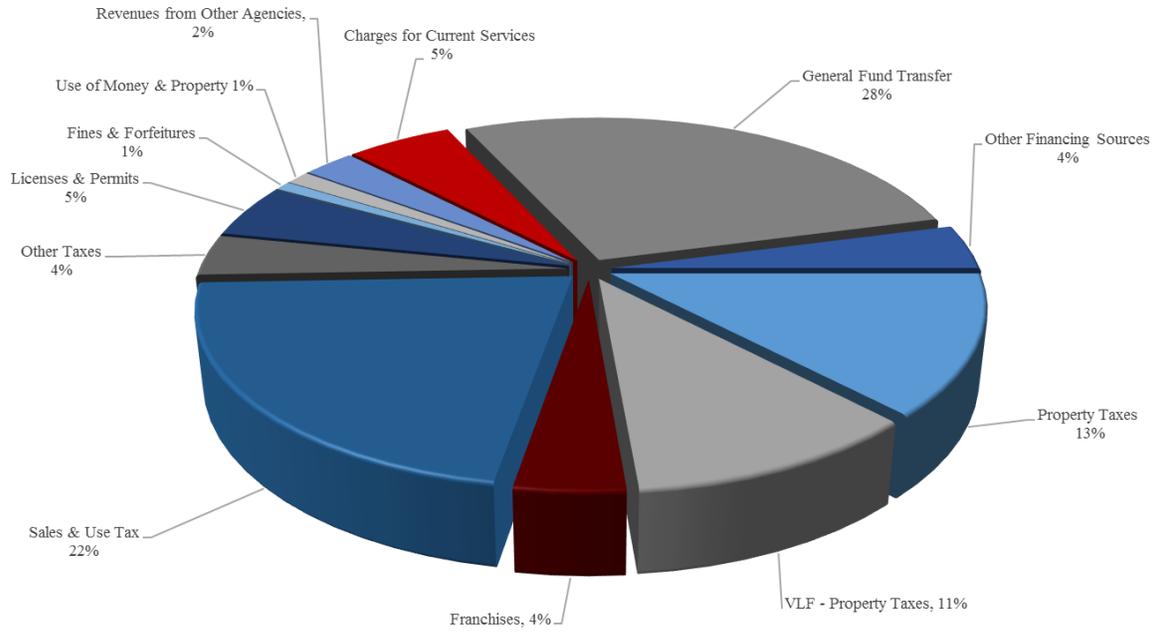
GENERAL FUND BUDGET OVERVIEW

REVENUE

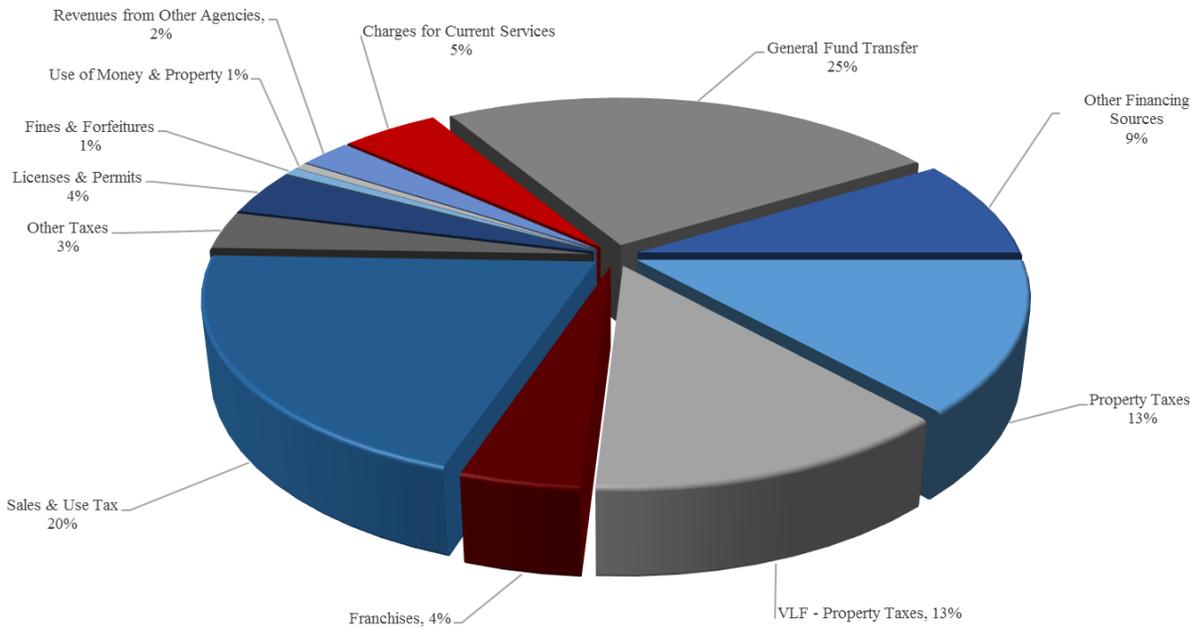
	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	44,158,764	44,696,576	44,405,347	42,308,122
Total Dollars by Fund	44,158,764	44,696,576	44,405,347	42,308,122

	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	5,014,153	5,725,910	5,700,000	5,600,000
VLF - Property Taxes	4,704,550	4,967,977	4,800,000	5,393,000
Franchises	1,672,786	1,741,402	1,800,000	1,768,880
Sales & Use Tax	9,257,058	10,743,118	9,650,000	8,630,000
Other Taxes	1,678,699	1,749,013	1,665,000	1,400,000
Total Taxes	22,327,246	24,927,420	23,615,000	22,791,880
Licenses & Permits	2,122,916	2,456,053	2,163,500	1,671,500
Fines & Forfeitures	289,439	359,956	363,000	287,000
Use of Money & Property	225,743	649,675	550,000	250,000
Revenues from Other Agencies	1,155,748	1,164,175	1,190,208	1,078,235
Charges for Current Services	2,332,988	2,171,774	2,383,483	2,026,650
General Fund Transfer	12,773,999	11,059,000	12,310,936	10,500,000
Other Financing Sources	2,930,685	1,908,523	1,829,220	3,702,857
Total Dollars by Revenue Category	44,158,764	44,696,576	44,405,347	42,308,122

City of Colton
FY2019-20 Year End Projected
Revenues by Category



City of Colton
FY2020-21 Budget
Revenues by Category



EXPENDITURES

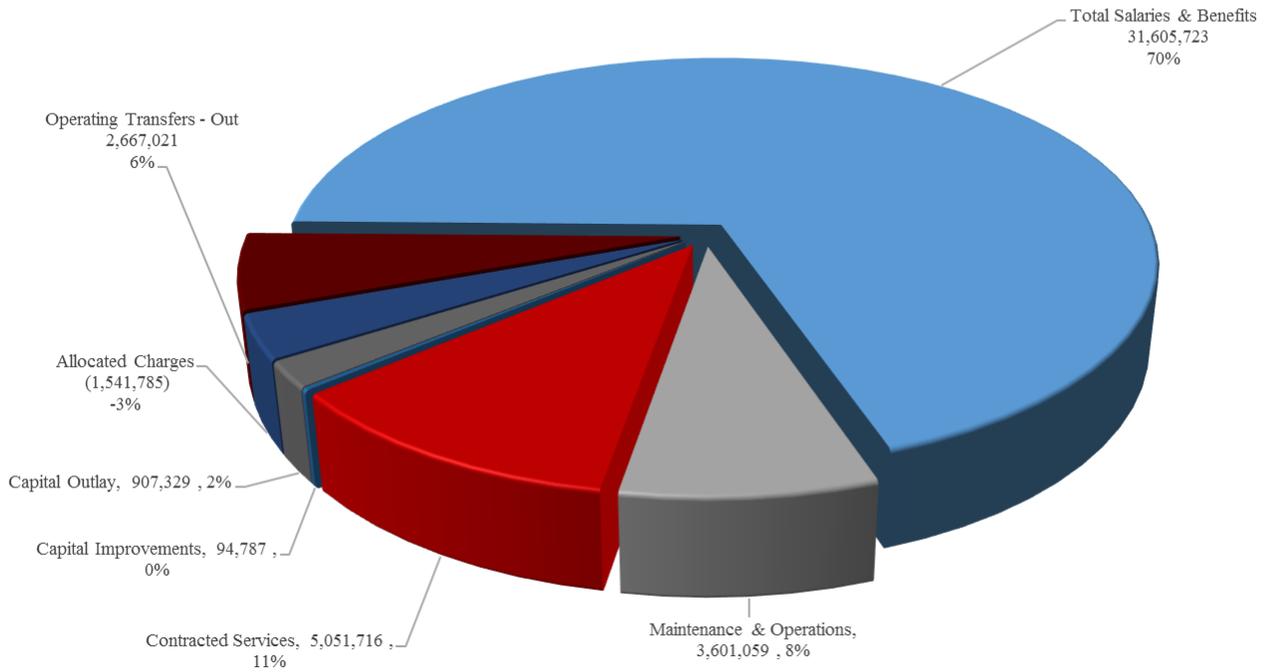
	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	38,886,311	38,936,149	42,385,850	44,082,987
Total Dollars by Fund	38,886,311	38,936,149	42,385,850	44,082,987

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	14,025,745	14,397,324	15,001,711	15,392,378
Part Time	848,713	880,496	1,126,225	1,219,256
Overtime	2,121,012	1,577,799	1,574,138	1,602,689
Mandated Overtime	1,211,392	1,303,640	905,730	1,055,418
Salary Related Benefits	3,095,620	3,121,138	3,173,091	3,471,011
Non-Persable Benefits	3,253,110	3,196,467	3,278,250	3,222,247
Persable Benefits	167,984	168,563	165,123	191,193
Retiree Health Insurance	1,159,618	1,164,628	1,250,000	1,250,000
PERS Unfunded Liability	2,986,853	3,738,721	4,583,665	5,269,056
Education & Training	91,163	96,156	166,793	179,716
Uniforms & Safety Equipment	134,505	217,339	380,997	289,300
Total Salaries & Benefits	29,095,715	29,862,271	31,605,723	33,142,264
Maintenance & Operations	2,742,657	3,089,063	3,601,059	3,596,128
Contracted Services	2,950,904	2,908,958	5,051,716	4,671,502
Capital Improvements	203,203	52,459	94,787	25,000
Capital Outlay	483,833	249,273	907,329	404,220
Allocated Charges	(1,285,824)	(1,007,406)	(1,541,785)	(85,429)
Operating Transfers - Out	4,695,823	3,781,531	2,667,021	2,329,302
Total Dollars by Expense Category	38,886,311	38,936,149	42,385,850	44,082,987

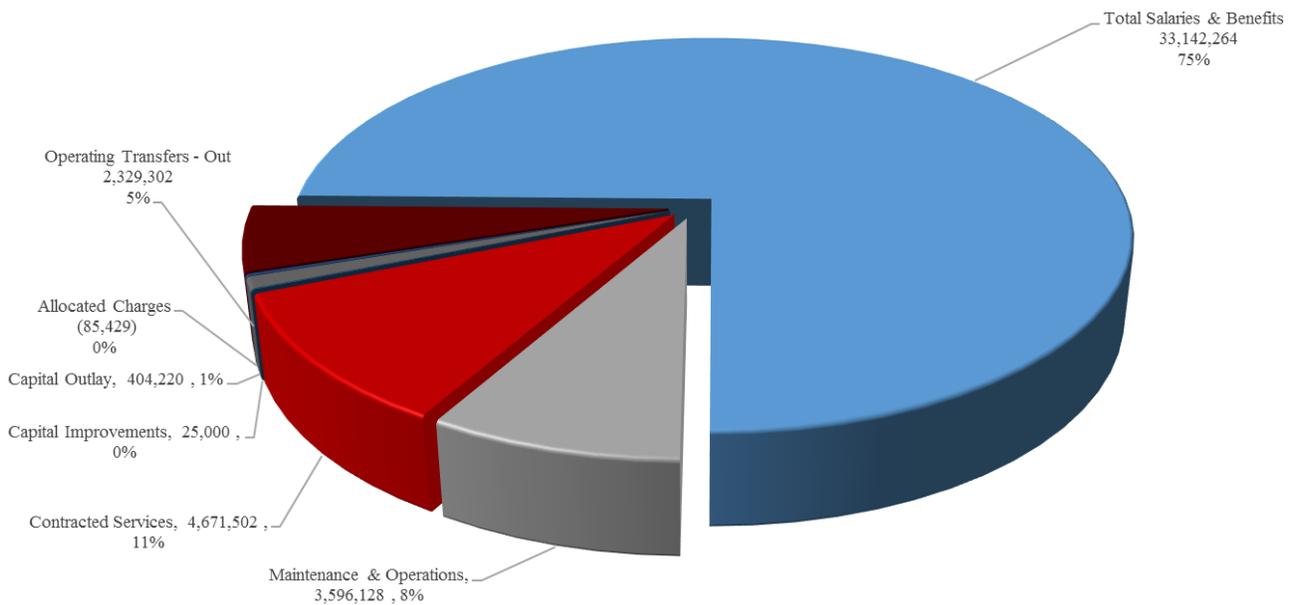
Expenditures by Department

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
General Fund Dollars by Department				
Non-Departmental	(4,329,937)	(5,018,001)	(6,733,611)	(7,195,866)
City Council	398,303	215,653	248,280	254,724
City Clerk	207,539	345,317	311,656	409,458
City Manager	1,231,511	1,030,997	1,690,585	1,165,846
Human Resources	1,746,519	1,813,625	2,197,565	2,237,141
Finance	3,091,995	3,187,972	3,166,195	3,177,687
City Attorney	626,243	559,756	975,000	717,000
City Treasurer	57,756	59,371	60,615	61,627
Police	16,074,042	16,859,600	17,647,502	19,069,405
Fire	12,081,913	11,647,159	12,047,890	13,024,206
Public Works and Utility Services	2,226,542	2,141,510	3,081,489	3,409,575
Community Services	3,276,231	3,876,294	4,483,419	4,422,192
Development Services	2,197,654	2,216,897	3,209,265	3,329,992
Total General Fund Dollars by Department	38,886,311	38,936,149	42,385,850	44,082,987

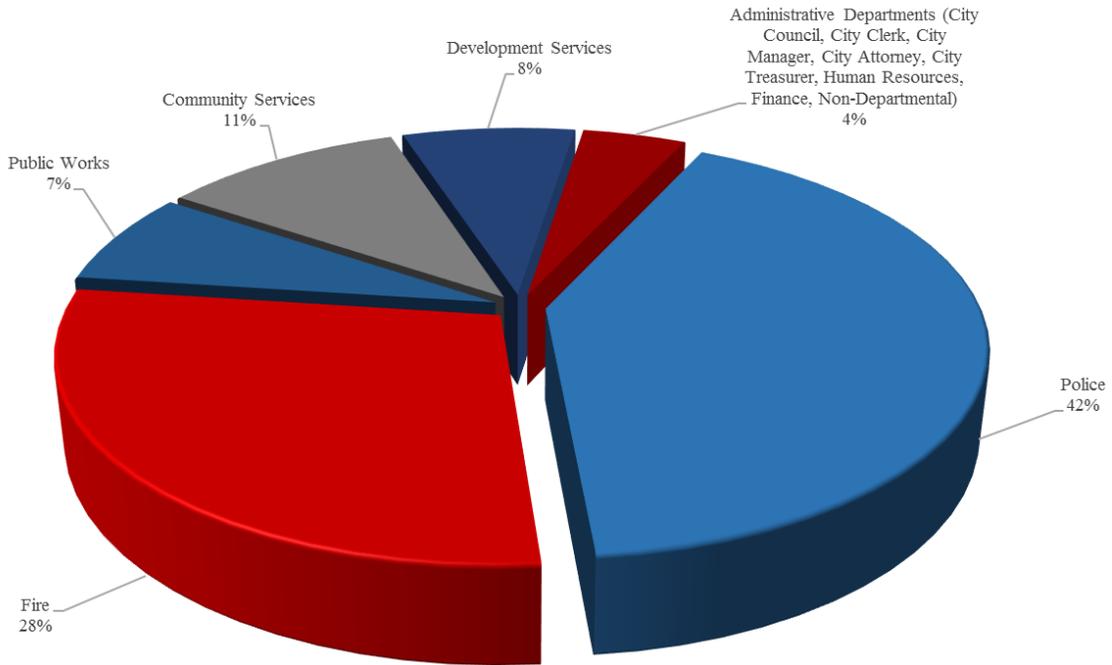
City of Colton
 FY2019-20 General Fund Year End Projected
 Expenditures by Category



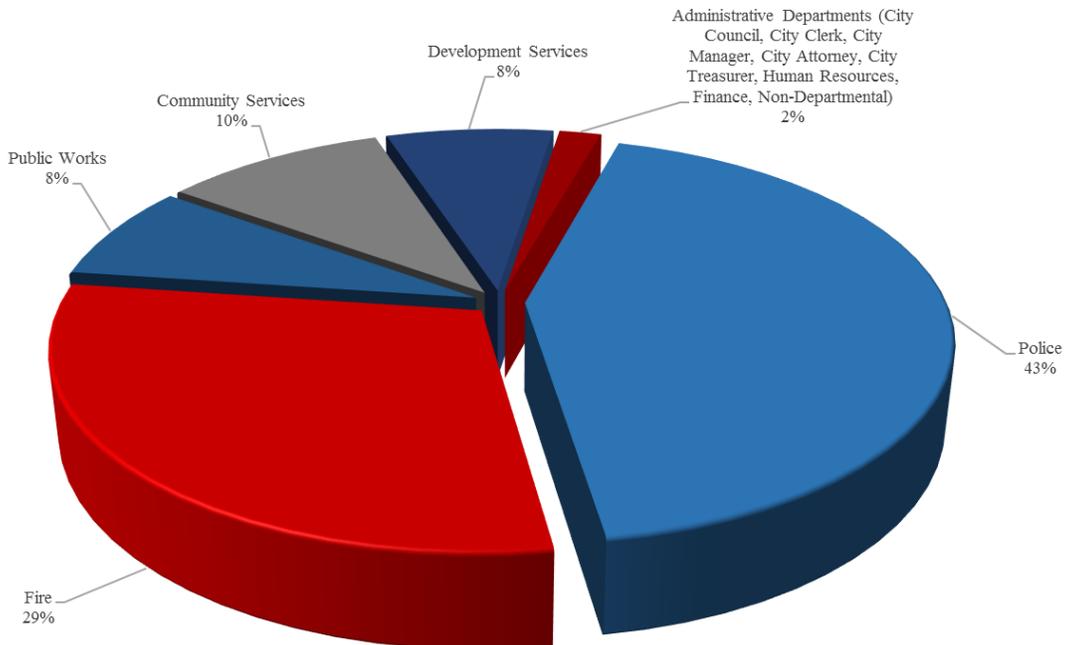
City of Colton
 FY2020-21 General Fund Budget
 Expenditures by Category



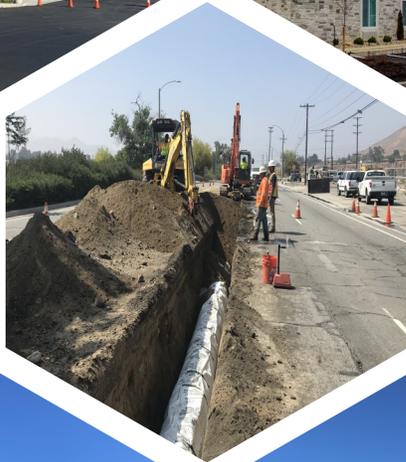
City of Colton
 FY2019-20 Projected Budget
 Expenditures by Department



City of Colton
 FY2020-21 Projected Budget
 Expenditures by Department



OTHER FUNDS FINANCIAL SUMMARY



**FISCAL YEAR
2020 - 2021**



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SPECIAL REVENUE FUNDS OVERVIEW

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The City of Colton has several Special Revenue Funds, such as: Gas Tax, Measure I, Community Development Block Grant (CDBG), Community Child Care Grant Fund, and the Library Grant Fund.

Grant funds are generally budgeted upon grant acceptance. Unexpended grant appropriations are typically carried forward, as allowable by grant provisions, into the following fiscal year until expended.

Following is a summary of the combined Special Revenue Fund budgets, as the individual Special Revenue Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Community Child Care Fund	935,856	876,004	976,011	999,803
Gas Tax Fund	1,382,788	1,047,754	1,350,712	1,318,028
Library Grant Fund	54,253	134,845	110,608	41,360
Pollution Reduction Fund	71,742	87,900	251,667	64,500
Community Development Act Fund	950,489	481,279	753,185	401,124
Drug/Gang Intervention Fund	346	418	300	-
Measure I Fund	983,815	1,153,089	1,013,650	796,650
ViTep Fund	54,948	72,024	4,800	-
Miscellaneous Grants Fund	1,396,972	1,591,482	10,968,611	138,000
Host City Fees - CIP Fund	349,403	601,231	619,284	549,455
Asset Seizure Fund	5,038	316,749	6,000	-
Total Dollars by Fund	6,185,650	7,409,894	17,023,805	5,372,118

Revenue by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	25,244	184,767	205,023	46,872
Revenues from Other Agencies	5,961,254	6,735,803	16,720,044	5,229,246
Charges for Current Services	162,902	456,824	74,334	73,000
Other Financing Sources (Including Transfers)	36,250	32,500	24,404	23,000
Total Dollars by Expense Category	6,185,650	7,409,894	17,023,805	5,372,118

EXPENDITURES

Expenditures by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Community Child Care Fund	937,542	937,756	995,656	997,340
Gas Tax Fund	1,446,854	1,500,456	1,255,750	1,295,909
Library Grant Fund	58,689	114,949	122,934	43,860
State Traffic Relief Fund	-	244,980	1,895,172	1,027,274
Pollution Reduction Fund	83,075	105,146	314,447	63,000
Community Development Act Fund	972,031	448,371	753,185	401,124
Drug/Gang Intervention Fund	-	-	-	-
Measure I Fund	750,384	1,183,751	2,218,980	793,651
ViTep Fund	16,557	55,536	54,000	65,000
Miscellaneous Grants Fund	1,206,509	2,169,821	10,251,610	131,225
Host City Fees - CIP Fund	185,705	85,554	7,730	1,749,185
Asset Seizure Fund	3,461	176,839	53,625	-
Total Dollars by Fund	5,660,807	7,023,159	17,923,089	6,567,568

Expenditures by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	688,741	788,477	1,191,268	722,838
Part Time	386,478	377,064	402,279	367,186
Overtime	63,853	100,313	339,985	30,000
Salary Related Benefits	93,214	104,366	275,987	99,479
Non-Persable Benefits	231,691	243,824	243,780	184,082
Persable Benefits	-	-	-	-
PERS Unfunded Liability	83,819	120,863	146,682	155,474
Education & Training	4,290	736	41,992	4,250
Uniforms & Safety Equipment	28,630	6,716	28,833	72,185
Total Salaries & Benefits	1,580,716	1,742,359	2,670,806	1,635,494
Maintenance & Operations	475,848	598,780	828,274	306,867
Contracted Services	27,753	282,030	1,244,818	107,259
Capital Improvements	1,795,421	2,843,663	8,901,570	3,926,065
Capital Outlay	510,243	590,549	1,286,279	106,000
Allocated Charges	534,272	266,577	293,259	373,110
Transfers - Out	736,554	699,201	2,698,083	112,773
Total Dollars by Expense Category	5,660,807	7,023,159	17,923,089	6,567,568

CAPITAL PROJECTS FUNDS OVERVIEW

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Unspent appropriations for capital projects are carried forward into the following fiscal year.

Following is a summary of the combined Capital Projects Funds budgets, as the individual Capital Projects Funds budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Park Development Fund	529,534	565,272	242,238	187,000
Traffic Impact Fund	1,451,052	3,173,995	1,799,402	1,087,000
New Facilities Development Fund	26,158	37,860	25,300	16,600
Civic Center Development Fund	20,560	32,421	2,000	-
Fire Facility Development Fund	25,013	43,464	3,800	-
Police Facility Development Fund	39,632	59,964	4,500	-
Capital Improvement Projects Fund	654,366	3,325,065	3,076,404	-
Colton Crossing Fund	3,248	21,048	15,000	-
Total Dollars by Fund	2,749,563	7,259,089	5,168,644	1,290,600

Revenue by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	35,373	349,333	303,506	14,600
Revenues from Other Agencies	-	-	204,309	-
Charges for Current Services	1,598,990	2,570,641	1,118,734	901,000
Other Financing Sources (Including Transfers)	1,115,200	4,339,115	3,542,095	375,000
Total Dollars by Expense Category	2,749,563	7,259,089	5,168,644	1,290,600

EXPENDITURES

Expenditures by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Park Development Fund	10,172	192,114	252,120	-
Traffic Impact Fund	241,590	158,212	2,552,065	-
New Facilities Development Fund	53	-	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Capital Improvement Projects Fund	654,810	887,013	5,435,376	1,250,000
Colton Crossing Fund	52,618	1,601	605,242	-
Total Dollars by Fund	959,243	1,238,941	8,844,803	1,250,000

Expenditures by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	5,420	9,198	-
Contracted Services	110,671	191,563	184,862	-
Capital Improvements	819,546	985,874	7,642,196	-
Capital Outlay	-	-	849,700	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	29,026	56,083	158,847	1,250,000
Total Dollars by Expense Category	959,243	1,238,941	8,844,803	1,250,000

ENTERPRISE FUNDS OVERVIEW

Enterprise Funds account for any activity for which a fee is charged to external users for goods and services. If an activity's principal revenue source meets any of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for services; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs, including capital costs.

Following is a summary of the Enterprise Fund combined budgets, as the individual Enterprise Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Electric Utility Fund	64,741,624	65,216,053	62,820,734	61,179,106
Water Utility Fund	12,896,793	13,964,598	14,232,526	14,343,468
Wastewater Utility Fund	10,053,928	10,255,651	11,023,241	10,387,718
Solid Waste Fund	2,652,567	2,848,854	3,082,436	3,025,974
Public Benefit Fund	935,830	1,090,753	823,553	754,906
Cemetery Endowment Fund	28,062	42,493	18,000	-
Total Dollars by Fund	91,308,804	93,418,402	92,000,490	89,691,172

Revenue by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	745,144	2,288,861	2,475,219	1,546,083
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	84,514,830	82,274,796	83,051,407	81,856,505
Other Financing Sources (Including Transfers)	6,048,830	8,854,745	6,473,864	6,288,584
Total Dollars by Expense Category	91,308,804	93,418,402	92,000,490	89,691,172

EXPENDITURES

Expenditures by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Electric Utility Fund	61,158,734	61,404,855	74,494,169	69,495,677
Water Utility Fund	9,091,993	9,113,303	21,462,879	22,835,693
Wastewater Utility Fund	9,732,348	9,484,107	17,156,465	13,911,056
Solid Waste Fund	2,702,033	2,788,424	2,870,650	2,914,217
Public Benefit Fund	1,035,304	910,431	2,074,075	2,120,500
Cemetery Endowment Fund	-	-	-	-
Total Dollars by Fund	83,720,412	83,701,120	118,058,238	111,277,143

Expenditures by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	6,112,914	6,053,640	6,492,859	7,267,477
Part Time	101,836	86,892	172,107	116,107
Overtime	822,028	854,835	958,591	1,072,793
Net GASB 68 Pension Expense	2,247,087	2,186,131	-	-
Net GASB 75 OPEB Expense	66,889	77,059	-	-
Salary Related Benefits	805,508	668,036	909,166	1,063,944
Non-Persable Benefits	1,473,132	1,497,804	1,755,838	1,931,271
Persable Benefits	-	-	-	-
PERS Unfunded Liability	764,720	994,812	1,264,473	1,452,741
Education & Training	38,992	30,812	86,000	103,500
Uniforms & Safety Equipment	71,282	81,385	119,740	140,740
Total Salaries & Benefits	12,504,388	12,531,407	11,758,774	13,148,573
Maintenance & Operations	48,237,978	49,029,824	55,940,380	53,945,348
Contracted Services	4,192,820	4,401,270	6,832,547	6,214,625
Capital Improvements	4,620,638	10,143,447	22,581,257	18,992,000
Capital Outlay	(4,867,774)	(10,215,101)	1,729,798	1,005,000
Allocated Charges	5,779,537	6,249,148	6,373,988	6,924,607
Operating Transfers - Out	478,826	502,125	530,558	546,990
Administrative Transfers - Out	12,773,999	11,059,000	12,310,936	10,500,000
Total Dollars by Expense Category	83,720,412	83,701,120	118,058,238	111,277,143

INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds provide services to City departments and recover their costs through user charges. In previous fiscal years, user charges were included in the “allocated charges” expenditure category as an abatement. To increase transparency and better account for expenditures in the Internal Service Funds, cost recovery from department user charges is recognized as a revenue to net against the expense.

Following is a summary of the Internal Service Fund combined budgets, as the individual Internal Service Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Building Maintenance Fund	1,896,093	1,721,297	1,026,918	900,064
Information Services Fund	893,051	810,213	836,910	974,405
Insurance Fund	2,848,848	3,535,619	3,146,153	4,732,948
Automotive Shop Fund	1,243,798	1,161,336	722,316	728,402
Total Dollars by Fund	6,881,790	7,228,465	5,732,297	7,335,819

Revenue by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	29,293	274,386	208,000	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	5,134,182	5,617,427	5,224,297	7,335,819
Other Financing Sources (Including Transfers)	1,718,315	1,336,652	300,000	-
Total Dollars by Expense Category	6,881,790	7,228,465	5,732,297	7,335,819

EXPENDITURES

Expenditures by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Building Maintenance Fund	576,737	655,755	1,673,343	2,002,444
Information Services Fund	686,750	757,348	1,665,837	1,028,405
Insurance Fund	2,366,845	3,796,803	3,857,223	4,732,948
Automotive Shop Fund	361,320	438,127	545,944	440,404
Total Dollars by Fund	3,991,652	5,648,033	7,742,347	8,204,201

Expenditures by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	591,418	650,833	731,054	798,151
Part Time	10,039	28,882	45,400	50,000
Overtime	13,591	16,545	35,400	30,000
Salary Related Benefits	71,236	70,393	90,130	113,836
Non-Persable Benefits	137,708	154,462	164,009	173,948
Persable Benefits	-	-	-	-
Education & Training	2,642	1,660	7,800	6,500
Uniforms & Safety Equipment	87,716	117,640	142,927	166,343
Total Salaries & Benefits	914,350	1,040,416	1,216,720	1,338,778
Maintenance & Operations	2,776,323	4,295,164	4,431,395	5,223,990
Contracted Services	157,542	153,845	422,465	315,000
Capital Improvements	-	-	108,900	-
Capital Outlay	(0)	100,854	1,506,599	1,266,380
Allocated Charges	90,223	-	-	-
Operating Transfers - Out	53,214	57,754	56,268	60,053
Total Dollars by Expense Category	3,991,652	5,648,033	7,742,347	8,204,201

DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal and interest on the bonds issued in support of governmental activities.

Following is a summary of the combined Debt Service Fund budgets followed by descriptions and budget summaries for each Debt Service Fund.

REVENUE

Revenue by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
PFA Debt Service Fund	920,936	936,819	931,729	918,995
Water Improvement District Fund	35,568	31,661	31,761	31,742
Pension Obligation Debt Service Fund	1,986,995	1,958,208	2,027,264	2,113,920
Total Dollars by Fund	2,943,499	2,926,688	2,990,754	3,064,657

Revenue by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	35,234	31,591	31,591	31,592
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	35,234	31,591	31,591	31,592
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	45,038	31,370	31,670	30,150
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,863,227	2,863,727	2,927,493	3,002,915
Total Dollars by Expense Category	2,943,499	2,926,688	2,990,754	3,064,657

EXPENDITURES

Expenditures by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
PFA Debt Service Fund	909,839	905,179	905,179	908,945
Water Improvement District Fund	31,566	31,567	31,567	31,567
Pension Obligation Debt Service Fund	2,627,502	1,934,936	1,934,936	2,000,272
Total Dollars by Fund	3,568,907	2,871,682	2,871,682	2,940,784

Expenditures by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	3,565,957	2,866,902	2,866,902	2,936,004
Contracted Services	2,950	4,780	4,780	4,780
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	3,568,907	2,871,682	2,871,682	2,940,784

DEBT SERVICE FUNDS

PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND

The Colton Public Financing Authority (PFA, or the Authority) was created by a joint powers agreement (JPA), formed for the purpose of issuing bonds in order to finance capital improvements projects. The following is a summary of bonds issued through the Authority and related funding sources for Fiscal Year 2020-21:

Special Tax Revenue Bonds – Series 1996 – The bonds are payable from Community Facilities District special tax assessments

Lease Revenue Bonds – 2007 Series B – The bonds are payable from the General Fund base rental payments of leased property.

REVENUE BUDGET SUMMARY

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	15,917	31,300	15,000	15,000
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	905,019	905,519	903,995	903,995
Total Dollars by Expense Category	920,936	936,819	918,995	918,995

DEBT SERVICE FUNDS

EXPENDITURE BUDGET SUMMARY

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	907,439	902,679	902,679	906,445
Contracted Services	2,400	2,500	2,500	2,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	909,839	905,179	905,179	908,945

DEBT SERVICE FUNDS

PENSION OBLIGATION DEBT SERVICE FUND

The Pension Obligation Debt Service Fund is used to account for payment of principal and interest on the amount borrowed to pay down the City's unfunded pension liability. All City Departments pay their proportional share of the cost into this fund.

REVENUE BUDGET SUMMARY

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	28,787	-	15,000	15,000
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	1,958,208	1,958,208	2,098,920	2,098,920
Total Dollars by Expense Category	1,986,995	1,958,208	2,113,920	2,113,920

EXPENDITURE BUDGET SUMMARY

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	2,626,952	1,932,656	1,932,656	1,997,992
Contracted Services	550	2,280	2,280	2,280
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,627,502	1,934,936	1,934,936	2,000,272

DEBT SERVICE FUNDS

WATER IMPROVEMENT DISTRICT DEBT SERVICE FUND

The Water Improvement District fund accounts for debt incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

REVENUE BUDGET SUMMARY

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	35,234	31,591	31,592	31,592
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	35,234	31,591	31,592	31,592
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	334	70	170	150
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
Total Dollars by Expense Category	35,568	31,661	31,762	31,742

EXPENDITURE BUDGET SUMMARY

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	31,566	31,567	31,567	31,567
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	31,566	31,567	31,567	31,567

COMMUNITY FACILITY & SPECIAL ASSESSMENT DISTRICT FUNDS OVERVIEW

Community Facility and Special Assessment District Funds are used to account for and report the revenues received from special tax assessments to fund the debt service, capital improvements, and/or lighting and maintenance for each respective district.

Following is a summary of the combined Community Facility and Special Assessment District Fund budgets, as the individual Community Facility and Special Assessment District Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
LLMD #2	148,170	140,021	157,454	161,079
LLMD #1	330,694	324,744	328,982	328,021
CFD 87-1 Debt Service Fund	1,010	974	500	-
CFD 88-1 Debt Service Fund	1,410	9,479	7,500	-
Storm Water Fund	596,964	632,965	614,725	611,815
CFD 89-1 Debt Service Fund	328,753	2,680	1,800	-
CFD 89-2 Debt Service Fund	5,620	5,767	4,600	-
CFD 90-1 Debt Service Fund	272,517	280,710	276,065	-
Total Dollars by Fund	1,685,138	1,397,340	1,391,626	1,100,915

Revenue by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	1,072,074	1,069,924	1,079,094	1,099,915
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	274,878	269,639	269,265	-
Total Taxes	1,346,952	1,339,563	1,348,359	1,099,915
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	10,645	57,777	43,267	1,000
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	327,541	-	-	-
Total Dollars by Expense Category	1,685,138	1,397,340	1,391,626	1,100,915

EXPENDITURES

Expenditures by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
LLMD #2	121,517	180,561	205,298	159,016
LLMD #1	294,225	282,674	294,958	329,641
Storm Water Fund	442,108	486,684	619,133	629,817
CFD 89-1 Debt Service Fund	671,318	-	-	3,500
CFD 89-2 Debt Service Fund	599,687	-	-	3,500
CFD 90-1 Debt Service Fund	266,281	266,411	496,389	3,500
Total Dollars by Fund	2,395,136	1,216,331	1,615,778	1,135,974

Expenditures by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	167,090	172,217	187,720	186,438
Part Time	6,888	-	10,000	-
Overtime	9,149	25,618	18,000	15,000
Salary Related Benefits	18,362	19,546	23,438	24,354
Non-Persable Benefits	51,886	53,630	54,030	53,344
Persable Benefits	-	-	-	-
PERS Unfunded Liability	28,718	33,060	40,418	37,091
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	889	872	3,700	3,700
Total Salaries & Benefits	282,982	304,944	337,306	319,927
Maintenance & Operations	1,753,743	495,213	817,839	363,050
Contracted Services	280,226	260,489	269,700	315,500
Capital Improvements	47,961	29,890	50,139	-
Capital Outlay	-	-	25,000	-
Allocated Charges	12,242	109,108	98,835	123,531
Operating Transfers - Out	17,982	16,686	16,959	13,966
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,395,136	1,216,331	1,615,778	1,135,974

HOUSING AUTHORITY FUNDS OVERVIEW

The Colton Housing Authority consists of funds previously known as Low and Moderate Income Housing Funds of the former Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pursuant to AB1X 26, the Housing Authority assumed control over this important aspect of economic development for the City.

REVENUE

Revenue by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	26,958	24,052	18,000	-
Total Dollars by Fund	26,958	24,052	18,000	-

Revenue by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	27,029	24,052	18,000	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	(71)	-	-	-
Total Dollars by Expense Category	26,958	24,052	18,000	-

EXPENDITURES

Expenditures by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	-	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	97,104	133,248	62,325	-
Total Dollars by Fund	97,104	133,248	62,325	-

Expenditures by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	45,682	45,928	28,358	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	5,032	5,174	3,497	-
Non-Persable Benefits	7,553	9,040	3,732	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	5,009	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	63,276	60,142	35,587	-
Maintenance & Operations	27,000	2,178	23,369	-
Contracted Services	1,818	828	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	1,874	66,741	-	-
Operating Transfers - Out	3,136	3,359	3,369	-
Total Dollars by Expense Category	97,104	133,248	62,325	-



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DEPARTMENT BUDGET SUMMARIES



**FISCAL YEAR
2020 - 2021**



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NON-DEPARTMENTAL

DESCRIPTION

This cost center accounts for expenditures related to the General Fund, but not attributable to any one department or division. Currently, transfers to cover the debt service on the 2007B Bonds (No Streets Left Behind), the allocated charges out from the administrative departments, and non-departmental capital outlay and building maintenance are accounted for here.

In the past, this cost center also includes allocated costs for Information Services, Risk Management, Self-Funded Insurance, Automobile Shop and Building Maintenance attributable to General Fund Departments.

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	(4,329,937)	(5,018,001)	(6,733,611)	(7,195,866)
Total Dollars by Fund	(4,329,937)	(5,018,001)	(6,733,611)	(7,195,866)

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	40,407	14,222	99,207	-
Contracted Services	-	-	-	-
Capital Improvements	17,642	16,683	-	-
Capital Outlay	23,927	-	-	-
Allocated Charges	(7,040,432)	(7,514,265)	(8,138,692)	(8,099,861)
Operating Transfers - Out	2,628,519	2,465,360	1,305,874	903,995
Total Dollars by Expense Category	(4,329,937)	(5,018,001)	(6,733,611)	(7,195,866)

CITY COUNCIL

DESCRIPTION

As a body of elected officials, the separately elected Mayor and six member City Council establishes local laws, sets policy, approves programs, adopts the annual budget and appropriates funds.

As elected representatives of the citizens, the Mayor and City Council are responsible to all citizens and focuses its energies on making decisions, which are in the best interest of the public welfare.

The Mayor and City Council members serve overlapping four-year terms. The City Council meets the first and third Tuesday of the month at City Hall to discuss and vote on pertinent issues facing the City, its residents and business owners. In addition, the City Council members are responsible for appointing the City Manager, City Attorney and members of certain boards and commissions.

ACCOMPLISHMENTS

- ❖ Attend Community Events representing the City
- ❖ Correspondence and Meetings with Legislators to assist in supporting Colton's Legislative Agenda
- ❖ Attended State, Regional and Local Conferences and Training to Elected Officials
- ❖ Networking & Marketing Efforts with current and new Developers
- ❖ Network with Chamber of Commerce to Recognize and Welcome Businesses to the City
- ❖ Served as Appointed Board Members on Intergovernmental Agencies
- ❖ Approved Polices to Streamline Organizational Operations
- ❖ Networked with Television Station to publicize the city's completed and on-going projects
- ❖ Addressed Constituency Concerns with the Assistance of City Departments
- ❖ Animal Services Free Spay & Neuter Programs

OBJECTIVES

- ❖ Financial Stability, Sound Investments, Audit Reviews, upgrade internal control standards and technology
- ❖ Invest in Public Safety
- ❖ Marketing, Economic Development and Housing
- ❖ Sustain a Quality of Life that benefits all citizens and businesses
- ❖ Upgrade infrastructure, public facilities, and expand major roadways to sustain transportation growth
- ❖ Promote Legislative Affairs and Networking with Intergovernmental Agencies
- ❖ Invest in Public Parks and provide Safer Routes for children walking to and from Schools.

CITY COUNCIL

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
City Council	7.0	7.0	7.0	7.0
Total Department FTEs	7.0	7.0	7.0	7.0

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	109,108	33,043	33,600	33,600
Part Time	16,616	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	15,753	4,897	5,824	6,006
Non-Persable Benefits	147,844	97,235	102,586	104,662
Persable Benefits	-	-	-	-
PERS Unfunded Liability	22,875	4,722	5,353	7,108
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	312,196	139,898	147,363	151,376
Maintenance & Operations	71,784	73,371	98,670	100,670
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	14,323	2,384	2,247	2,678
Total Dollars by Expense Category	398,303	215,653	248,280	254,724

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
City Council	398,303	215,653	248,280	254,724
Total Dollars by Division	398,303	215,653	248,280	254,724

CITY MANAGER

DESCRIPTION

The City Manager leads the implementation of City Council policy and provides leadership for all City departments. As the Chief Executive Officer of city government, the City Manager is appointed by the City Council to enforce municipal laws, direct daily operations of the City, make recommendations to the Council, prepare and observe the municipal budget, appoint and supervise all City department heads and employees, and supervise the operation of all City departments.

The City Manager also oversees all City contracts and agreements, and serves as the chief legislative advocate on issues and projects of major significance to the City.

The City Manager works closely with the management of each department to monitor the City's budget and changes in economic conditions at the local, state and federal level to ensure the City is properly positioned to respond as needed and provide recommendations to the City Council on policy matters.

OBJECTIVES

- ❖ Conduct all City operations in a fiscally responsible manner
- ❖ Coordinate efforts to meet City goals, as set by the City Council
- ❖ Seek to maintain a workplace that fosters employee wellness and development and provides top-notch customer service
- ❖ Continue to provide support to the City Council and leadership for all departments

ECONOMIC DEVELOPMENT DIVISION

The City of Colton's Economic Development Division continues to establish relationships, build networks, and identify resources to meet the needs of property owners, residents, developers and businesses. The Division is a key facilitator in creating public-private partnerships to attract new businesses, facilitate enterprise development, and assist existing businesses with expansion.

While much has been accomplished, we recognize that much remains to be done to carry out our General Plan policies, serve our applicants in a timely and efficient manner, and implement the priorities established by the City.

ACCOMPLISHMENTS

- ❖ Continued to facilitate private sector interest in an attempt to re-use dilapidated or outdated downtown properties to bring new life to Colton's downtown area. With Starbucks and Le Rendezvous Café, the downtown hotel has rebranded and opened as a Best Western Plus, Juan Colorado Mexican Grill is open, Vanir Development is marketing a 4,800 SF Food Court, and Smart & Final Extra completed its second year since opening for business. More business interest is coming.

CITY MANAGER

- ❖ Over 800,000 square feet of industrial development completed this past fiscal year with more approved or under construction for the upcoming fiscal year.
New development within the Hub City Centre area has seen the completion of the CalMed Surgical Center, Chandi Group USA’s Arco/deli/car wash. Additional development nearing completion includes a new 6,000 SF restaurant (Black Bear Diner), 9,000 SF retail space, a 3,500 SF quick service restaurant (Waba Grill & Buffalo Spot) and a 90 plus room hotel (Holiday Inn Express) is under construction. The 120 room Woodspring Hotel is completed and open for business. Also completed is a new Starbucks and Habit Burger Grill.
- ❖ Wildrose Village completed Phase I of 100 new homes and Phase II is under construction for an additional 75 new homes within the Hub City Centre area.
- ❖ The “Colton Means Business” Economic Development Strategy was adopted by the City Council.
- ❖ A “Business Welcome Package” has been created for new and expanding businesses.

OBJECTIVES

- ❖ Economic Development is a concerted effort to facilitate and influence the direction of private sector investment toward opportunities that can lead to the City’s sustained economic growth.
 - **Objective:** Continue to develop and embellish upon the “Colton Means Business” Economic Development webpage.
 - **Objective:** Continue the City’s attendance at the International Council of Shopping Centers (“ICSC”) Conference and other real estate brokerage networking sessions to make retailers and developers aware that Colton is a great place to bring their business expansion efforts.
 - **Objective:** Continue to coordinate CDBG grant funds and program compliance by working with Public Works for capital projects and Community Services for Public Service projects.
 - **Objective:** To advance the development of the California University of Science and Medicine and other mixed-use retail development within the Hub City Centre project area, staff will continue to meet regularly with property owners to further the vision for the area.
 - **Objective:** Work with real estate brokers, property owners and developers to facilitate and create partnership opportunities for new development of retail, commercial, industrial, office, entertainment and housing in appropriately zoned sectors within the City of Colton.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
City Manager	2.0	3.0	3.0	3.0
Economic Development	2.0	2.0	2.0	2.0
Total Department FTEs	4.0	5.0	5.0	5.0

CITY MANAGER

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	1,231,511	1,030,997	1,690,585	1,165,846
Miscellaneous Grants Fund	10,830	11,702	10,502	13,000
Housing Authority - Low/Mod Capital Projects	97,104	133,248	62,325	-
Total Dollars by Fund	1,339,445	1,175,947	1,763,412	1,178,846

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	431,480	481,065	507,775	524,968
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	49,386	55,058	61,874	61,524
Non-Persable Benefits	77,948	90,679	88,543	82,918
Persable Benefits	-	-	-	-
PERS Unfunded Liability	41,742	63,115	77,625	105,091
Education & Training	5,000	5,000	7,500	7,500
Uniforms & Safety Equipment	5,009	-	-	-
Total Salaries & Benefits	610,565	694,917	743,317	782,001
Maintenance & Operations	288,241	251,091	369,671	55,175
Contracted Services	157,086	132,552	264,185	302,100
Capital Improvements	-	-	-	-
Capital Outlay	215,720	-	350,300	-
Allocated Charges	36,686	-	-	-
Operating Transfers - Out	31,147	97,387	35,939	39,570
Total Dollars by Expense Category	1,339,445	1,175,947	1,763,412	1,178,846

CITY MANAGER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	385,798	435,137	479,417	524,968
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	44,354	49,883	58,377	61,524
Non-Persable Benefits	70,395	81,640	84,811	82,918
Persable Benefits	-	-	-	-
PERS Unfunded Liability	41,742	63,115	77,625	105,091
Education & Training	5,000	5,000	7,500	7,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	547,289	634,775	707,730	782,001
Maintenance & Operations	250,411	237,211	335,800	42,175
Contracted Services	155,268	131,724	264,185	302,100
Capital Improvements	-	-	-	-
Capital Outlay	215,720	-	350,300	-
Allocated Charges	36,686	-	-	-
Operating Transfers - Out	26,137	27,287	32,570	39,570
Total Dollars by Expense Category	1,231,511	1,030,997	1,690,585	1,165,846

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
City Manager	450,338	517,197	563,350	631,032
Economic Development	781,173	513,800	1,127,235	534,814
Total Dollars by Division	1,231,511	1,030,997	1,690,585	1,165,846

CITY MANAGER

HOUSING AUTHORITY FUNDS

The Housing Authority Funds are responsible for providing decent, safe, sanitary and affordable housing for low-income families, elderly, and persons with disabilities.

HOUSING AUTHORITY FUNDS BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	45,682	45,928	28,358	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	5,032	5,174	3,497	-
Non-Persable Benefits	7,553	9,040	3,732	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	5,009	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	63,276	60,142	35,587	-
Maintenance & Operations	27,000	2,178	23,369	-
Contracted Services	1,818	828	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	1,874	66,741	-	-
Operating Transfers - Out	3,136	3,359	3,369	-
Total Dollars by Expense Category	97,104	133,248	62,325	-

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Project Area				
Rancho Meditterania CHFA	-	-	-	-
Rancho Meditterania Park Operations	-	-	-	-
Low/Mod Bond Proceeds	-	-	-	-
Low/Mod Capital Projects	97,104	133,248	62,325	-
Total Dollars by Project Area	97,104	133,248	62,325	-



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CITY CLERK

DESCRIPTION

The primary goal of the City Clerk's Office is to provide the public with complete and timely information, manage the processing, indexing and maintenance of records of all ordinances, resolutions and legislative actions pertaining to the City Council, Colton Housing Authority, Colton Utility Authority, Colton Public Financing Authority, and Successor to the Redevelopment Agency for the City of Colton.

The City Clerk's Office ensures that agendas are posted, noticed and that all legal publishing requirements are met. The department maintains and updates the "Maddy List"; updates the Municipal Code; is the custodian of the City Seal; administers oaths; and, is the authorized agent for the City with authority to receive service of all legal processes. In addition, the City Clerk's Office provides Notary Public services.

The City Clerk's Office is responsible for responding to requests for public records; maintains and processes contracts with the City and claims against the City; coordinates and conducts City elections; and, provides, receives and files campaign statements, and Statements of Economic Interests, in accordance with the Secretary of State and the Fair Political Practices Commission.

ACCOMPLISHMENTS

- ❖ New Programs - Implemented the Government 2 Government (G2G) e-recording system in concurrence with the County of San Bernardino and provided training to City of Colton key personnel. This program permits Staff to record legal documents through the City Clerk's Office, as an alternative to the Records Office in San Bernardino.
- ❖ Records Retention Program - Initiated a Records Retention Team to work with City Clerk staff on identifying boxes/documents located at the Records Retention Center and collaborate closely in the future to ensure compliance with the Records Retention Policy.
- ❖ Public Records Requests – Processed 546 public records requests within the 10-day deadline in accordance with the Public Records Act.
- ❖ Trainings - Successfully cross-trained staff to maintain the efficiency of the office and provide great customer service to Elected Officials, Staff and constituents.

CITY CLERK

OBJECTIVES

- ❖ Implement an Agenda Management System.
- ❖ Develop an agenda preparation training guide for all Policy Bodies of the City covering all regulations as well as best practices of creating meeting agendas, notices of adjournment and meeting procedures defined in the California Brown Act.
- ❖ Continue to provide updates to Municipal Code quarterly.
- ❖ Departmental reorganization; attain the necessary staff to continue the City Wide Records Retention Program, continue the Destruction of Obsolete Records and assist with day to day tasks in order to have a more proactive work environment rather than reactive.
- ❖ Continue to provide the highest level of customer service and build strong inter-relations.
- ❖ Continue education and training for City Clerk Staff.
- ❖ Continue to educate key personnel on use of Laserfiche and Weblink Portal.
- ❖ Continue to increase the quantity of documents imported in Weblink Portal for transparency.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
City Clerk	3.0	3.0	3.0	3.0
Total Department FTEs	3.0	3.0	3.0	3.0

CITY CLERK

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	67,022	98,211	104,679	109,167
Part Time	-	-	-	8,288
Overtime	58	590	-	-
Salary Related Benefits	8,149	11,723	13,307	14,438
Non-Persable Benefits	37,214	43,552	41,836	41,836
Persable Benefits	-	-	-	-
PERS Unfunded Liability	13,191	15,242	18,469	21,946
Education & Training	-	-	-	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	125,634	169,318	178,291	198,175
Maintenance & Operations	71,082	152,190	106,451	174,093
Contracted Services	2,564	16,115	19,165	28,927
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	8,259	7,693	7,749	8,263
Total Dollars by Expense Category	207,539	345,317	311,656	409,458

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
City Clerk	207,539	345,317	311,656	409,458
Total Dollars by Division	207,539	345,317	311,656	409,458



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HUMAN RESOURCES/RISK MANAGEMENT

DESCRIPTION

The purpose of Human Resources is to manage the organization's human capital and talent. We provide strategic, administrative and operational service to help achieve the City's overall success, and to ensure the organization is compliant with Federal, State and local laws and regulations.

The Department of Human Resources provides full-range hire-thru-retain services, with a dedicated focus on recruiting, hiring, training and retaining high quality personnel. We do this by managing top-notch recruitment and selection efforts, engaging, developing and leveraging talent, minimizing risk, maintaining positive labor relations, and achieving strategic HRD goals and objectives.

The Human Resources Department facilitates the following organizational functions and employee transactions:

- Employee Benefits
- Employee Benefits Administration
- Employee and Labor Relations
- Employee Training & Development
- Classification and Compensation
- Discipline and Grievances
- Leave Program
- Memoranda of Understanding Administration
- Performance Evaluations
- Policies & Resolutions
- Recruitment & Selection
- Job Descriptions and Salary Schedules
- Open Recruitments (Full-Time and Temporary/Part-Time)
- Promotional Recruitments
- Federal and State employment law compliance
- Other functions related to Human Resources Administration

In addition, this Division also oversees the City's Risk Management function, which includes workers' compensation insurance, as well as general liability and property insurance. A full description of Risk Management can be found in the Internal Service Fund portion of the budget document.

ACCOMPLISHMENTS

- ❖ Successfully completed the implementation of NEOGOV platform applicant tracking system, which enhanced the recruitment and selections process.
- ❖ Reduced the cost of ancillary benefits, and enhanced the benefits, which benefits all participants of the plans.

HUMAN RESOURCES/RISK MANAGEMENT

- ❖ Provided training to management throughout the calendar year, which focused on their roles and responsibilities as management staff and understanding the importance of adhering and complying with Federal and State regulations.
- ❖ Successfully negotiated a one-year contract with the employee organizations.
- ❖ Implemented and administered a FEHA/ADA compliance Interactive Process and return-to-work program.

OBJECTIVES

- ❖ Completion of NEOGOV platforms for Onboarding of new employees and Performance Evaluations
- ❖ Continuous training to employees in order to maintain a competent and capable workforce
- ❖ Revise and update Administrative Policies, including the City’s Personnel Rules and Regulations
- ❖ Coordinate and schedule mandatory safety training for City employees (i.e., blood borne pathogen, confined space, ergonomics, and traffic control and flagger training)
- ❖ Completion of City Wide Classification and Compensation Study

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
Human Resources/Risk Management	4.0	4.0	4.0	4.0
Total Department FTEs	4.0	4.0	4.0	4.0

HUMAN RESOURCES/RISK MANAGEMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	1,746,519	1,813,625	2,197,565	2,237,141
Insurances Fund	2,366,845	3,796,803	3,857,223	4,732,948
Total Dollars by Fund	4,113,364	5,610,429	6,054,788	6,970,089

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	279,062	320,770	359,404	366,036
Part Time	363	-	-	-
Overtime	240	1,256	4,800	6,000
Salary Related Benefits	32,298	36,975	49,185	54,246
Non-Persable Benefits	67,320	57,585	54,056	63,820
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,159,618	1,164,628	1,250,000	1,250,000
PERS Unfunded Liability	39,071	53,884	67,453	73,255
Education & Training	140	695	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,578,112	1,635,793	1,787,398	1,815,857
Maintenance & Operations	2,325,337	3,792,427	3,775,077	4,646,650
Contracted Services	185,451	148,016	461,511	477,000
Capital Improvements	-	5,645	-	-
Capital Outlay	-	1,349	2,500	3,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	24,464	27,198	28,302	27,582
Total Dollars by Expense Category	4,113,364	5,610,429	6,054,788	6,970,089

HUMAN RESOURCES/RISK MANAGEMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	176,817	203,950	223,410	227,009
Part Time	-	-	-	-
Overtime	120	1,116	2,800	3,000
Salary Related Benefits	20,963	23,818	30,551	32,760
Non-Persable Benefits	43,173	35,115	30,183	38,277
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,159,618	1,164,628	1,250,000	1,250,000
PERS Unfunded Liability	23,710	33,060	42,292	45,437
Education & Training	140	695	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,424,541	1,462,383	1,581,736	1,598,983
Maintenance & Operations	234,252	286,531	349,587	331,050
Contracted Services	72,880	41,030	248,497	287,000
Capital Improvements	-	5,645	-	-
Capital Outlay	-	1,349	-	3,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	14,846	16,687	17,745	17,108
Total Dollars by Expense Category	1,746,519	1,813,625	2,197,565	2,237,141

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Human Resources	1,746,519	1,813,625	2,197,565	2,237,141
Total Dollars by Division	1,746,519	1,813,625	2,197,565	2,237,141

HUMAN RESOURCES/RISK MANAGEMENT

INSURANCES FUND

The City is exposed to various risk of loss related to theft, damage and destruction of assets, and injuries to employees. The City adopted a self-insurance program for coverage of Workers' Compensation (WC) and liability insurance and created a fund to cover the costs of these risks. The City is self-insured for up to a maximum of \$1,000,000 for each employee Workers' Compensation claim and a cap of \$1,000,000 for each general liability claim. Insurance coverage in excess of the self-insurance limits is provided by various private insurance carriers up to an aggregate of \$30,000,000.

All funds participate and make payments to this internal service fund based on actual costs to pay prior years' claims and estimated costs for current claims activity. The cost of excess insurance premiums is also paid from these funds.

This function is funded through charges to all user departments.

INSURANCES FUND BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	102,245	116,819	135,994	139,027
Part Time	363	-	-	-
Overtime	120	141	2,000	3,000
Salary Related Benefits	11,335	13,156	18,634	21,486
Non-Persable Benefits	24,147	22,470	23,873	25,543
Persable Benefits	-	-	-	-
PERS Unfunded Liability	15,361	20,824	25,161	27,818
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	153,571	173,410	205,662	216,874
Maintenance & Operations	2,091,085	3,505,896	3,425,490	4,315,600
Contracted Services	112,571	106,986	213,014	190,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	2,500	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	9,618	10,511	10,557	10,474
Total Dollars by Expense Category	2,366,845	3,796,803	3,857,223	4,732,948



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FINANCE DEPARTMENT

DESCRIPTION

The Finance Department comprises four divisions: Finance Administration, Customer Service, Purchasing, and Information Services.

FINANCE ADMINISTRATION

The Finance Department strives to provide outstanding customer service to its internal and external customers. The Department is charged with providing proactive financial and analytical support to City departments and decision makers, as well as to safeguard and facilitate the optimal use of City resources.

The Finance Department is responsible for providing fiduciary control of the City's assets and is charged with managing the fiscal affairs of the City. The Division pays bills, administers grants, provides billing and cash receipts, processes payroll for all City staff, keeps all financial records of the City, prepares the comprehensive annual budget, and generates the annual and statistical financial reporting for all City funds and for all of the Successor Agency to the Redevelopment Agency activities.

The Division works closely with state and federal agencies, as well as with independent auditors, providing the required information and reports to ensure the City is in compliance with all Generally Accepted Accounting Standards (GAAP), and state and federal regulations.

CUSTOMER SERVICE

The Customer Service Division provides assistance to all of the City of Colton utility customers. Services include billing, payment receipt, telephone service, collection services, and direct personal service to any customers requiring our assistance.

The Customer Service Division's hours of operation include City Hall counter hours 8:00 A.M. to 6:00 P.M. and telephone availability from 8:30 A.M. to 6:00 P.M, Monday through Thursday.

PURCHASING

The Purchasing Division is responsible for coordinating and/or taking the lead on all City purchases, maintaining an inventory supply for various City Departments, as well as ensuring that all purchases are made in compliance with Council approved purchasing policies and procedures and state regulations.

In addition, the Purchasing Division works with the City departments on the issuance of Requests for Bids, Requests for Proposals or Qualifications (RFB's, RFP's; RFQ's) and oversees the issuance of City contracts.

The focus is on obtaining the best products and services for the City through fair and open competition. Purchasing strives to strengthen the organization by implementing best practices and consistently providing a high level of service to all City Departments.

FINANCE DEPARTMENT

INFORMATION SERVICES

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

Beginning in 2014, some electric system security responsibilities were added to the Information Services Division.

This function is funded through charges to all user departments.

ACCOMPLISHMENTS

- ❖ Completed the Fiscal Year 2018-19 Comprehensive Annual Financial Report (CAFR) and was awarded the prestigious Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Adopted multiple Governmental Accounting Standards Board's (GASB) Statements including No. 72 Fair Value Measurement and Application, No. 75 Accounting and Financial Reporting for Postemployment Benefits Other than Pensions, No. 83 Certain Asset Retirement Obligations, and No. 84 Fiduciary Activities.
- ❖ Successfully processed 185 Vendor contracts, 1,345 Purchase Orders, 17,696 Invoice Payments.
- ❖ Completed the Defeasance of Community Facilities District 90-1.
- ❖ IVR phone and online utility payment processing to provide enhanced customer service
- ❖ Deployed CylandPROTECT security solution which leverages artificial intelligence to detect and prevent attacks before they execute, providing stronger protection than legacy antivirus software
- ❖ Upgraded Microsoft Active Directory domain controllers including additional network services to increase network performance and future compatibility.
- ❖ Increased employee remote access capacity to expand business continuity capabilities.
- ❖ Implemented multiple redundant incoming and outgoing internet traffic solutions for increased internet reliability and load balancing.

FINANCE DEPARTMENT

- ❖ Upgraded and expanded capacity of the City’s Storage Area Network to accommodate increased data storage needs.

OBJECTIVES

- ❖ Consistently provide accurate and timely financial information to the City Council to facilitate informed decision making
- ❖ Ensure the City of Colton’s short and long-term financial status is healthy and sound
- ❖ Ensure public funds and assets are invested prudently and are well-managed
- ❖ Coordinate the development, preparation, and presentation of the annual budget
- ❖ Update Council-approved budget adjustments in a timely manner
- ❖ Provide the City Council with a Comprehensive Annual Financial Report (CAFR) in a timely manner, in accordance with Generally Accepted Accounting Principles (GAAP)
- ❖ Achieve and maintain compliance with all federal and state regulations and City ordinances regarding financial reporting
- ❖ Submit the Comprehensive Annual Financial Report (CAFR) for the prestigious Government Finance Officers’ Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Ensure Colton residents receive outstanding customer service
- ❖ Ensure the citywide Information Services Infrastructure is operating effectively, efficiently, and securely to guarantee City departments are able to operate in a seamless manner with the I.S. solutions necessary to deliver outstanding service

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
Finance Administration	7.0	8.0	8.0	8.0
Customer Service	12.8	12.8	12.8	12.8
Purchasing	3.2	3.2	3.2	3.2
Information Services	4.0	4.0	4.0	4.0
Total Department FTEs	27.0	28.0	28.0	28.0

FINANCE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	3,091,995	3,187,972	3,166,195	3,177,687
Information Services Fund	686,750	757,348	1,665,837	1,028,405
Total Dollars by Fund	3,778,745	3,945,319	4,832,032	4,206,092

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,654,824	1,627,234	1,722,381	1,764,163
Part Time	4,268	3,504	15,000	15,000
Overtime	13,869	12,410	13,000	21,967
Salary Related Benefits	200,491	186,750	216,425	237,860
Non-Persable Benefits	427,127	442,699	401,142	397,914
Persable Benefits	-	-	-	-
PERS Unfunded Liability	184,835	245,376	314,245	352,677
Education & Training	5,000	1,590	6,000	12,500
Uniforms & Safety Equipment	1,754	3,016	4,000	2,800
Total Salaries & Benefits	2,492,168	2,522,579	2,692,193	2,804,881
Maintenance & Operations	722,268	806,053	538,516	657,625
Contracted Services	433,937	474,677	663,432	556,795
Capital Improvements	-	-	-	-
Capital Outlay	-	18,158	806,038	54,000
Allocated Charges	14,639	-	-	-
Operating Transfers - Out	115,733	123,852	131,853	132,791
Total Dollars by Expense Category	3,778,745	3,945,319	4,832,032	4,206,092

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Administration	1,032,625	1,013,610	1,286,373	1,324,219
Customer Services	1,755,141	1,857,605	1,522,275	1,519,023
Purchasing	304,229	316,756	357,547	334,445
Information Services	686,750	757,348	1,665,837	1,028,405
Total Dollars by Division	3,778,745	3,945,319	4,832,032	4,206,092

FINANCE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,405,973	1,360,240	1,464,976	1,506,220
Part Time	4,268	3,504	15,000	15,000
Overtime	9,359	10,144	13,000	15,967
Salary Related Benefits	166,846	154,921	184,776	204,596
Non-Persable Benefits	375,764	387,830	350,592	350,031
Persable Benefits	-	-	-	-
PERS Unfunded Liability	156,951	207,808	268,473	301,058
Education & Training	2,500	-	5,000	12,500
Uniforms & Safety Equipment	1,754	3,016	4,000	2,800
Total Salaries & Benefits	2,123,415	2,127,463	2,305,817	2,408,172
Maintenance & Operations	443,538	500,079	175,915	149,365
Contracted Services	426,768	455,540	531,315	506,795
Capital Improvements	-	-	-	-
Capital Outlay	-	-	40,500	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	98,274	104,890	112,648	113,355
Total Dollars by Expense Category	3,091,995	3,187,972	3,166,195	3,177,687

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Administration	1,032,625	1,013,610	1,286,373	1,324,219
Customer Services	1,755,141	1,857,605	1,522,275	1,519,023
Purchasing	304,229	316,756	357,547	334,445
Total Dollars by Division	3,091,995	3,187,972	3,166,195	3,177,687

FINANCE DEPARTMENT

INFORMATION SERVICES FUND DEPARTMENT BUDGET SUMMARY

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

This function is funded through charges to all user departments.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	248,851	266,993	257,405	257,943
Part Time	-	-	-	-
Overtime	4,510	2,266	-	6,000
Salary Related Benefits	33,645	31,829	31,649	33,264
Non-Persable Benefits	51,363	54,869	50,550	47,883
Persable Benefits	-	-	-	-
PERS Unfunded Liability	27,884	37,568	45,772	51,619
Education & Training	2,500	1,590	1,000	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	368,753	395,116	386,376	396,709
Maintenance & Operations	278,730	305,974	362,601	508,260
Contracted Services	7,169	19,138	132,117	50,000
Capital Improvements	-	-	-	-
Capital Outlay	-	18,158	765,538	54,000
Allocated Charges	14,639	-	-	-
Operating Transfers - Out	17,459	18,962	19,205	19,436
Total Dollars by Expense Category	686,750	757,348	1,665,837	1,028,405

CITY ATTORNEY

DESCRIPTION

The City Attorney's Office provides legal counsel and representation for the City, prosecutes and defends legal actions, and protects the interests of the citizens of Colton. The City Attorney provides the following legal services to the City:

- Defends the City in civil lawsuits brought against it, its officials, employees and departments; prosecutes violations of the City's Municipal Code and certain state laws; and pursues actions to recover costs from third parties for damages and liability to the City.
- Negotiates, reviews, edits and drafts contracts and other documents and agreements for the City.
- Serves as general legal counsel; and, as such researches and prepares ordinances, resolutions, and legal opinions on a wide variety of issues, and advises City employees regarding liability issues.
- Attends City Council meetings to provide support to the Council, as well as ensure meetings are conducted in compliance with all applicable laws.

ACCOMPLISHMENTS

❖ *Scott Travis Daniels v. City of Colton, et al.*

SBSC Case No. CIVDS 1503628

Nature of Case: Personal Injury

Outcome: The Plaintiff originally sought \$20 million in damages but the case was settled for \$7,500 in exchange for dismissal of the case.

❖ *Terry Singleton, Betty Singleton v. City of Colton, et al.*

SBSC Case No. CIVDS 1705686

Nature of Case: Personal Injury

Outcome: This case was dismissed against the City.

❖ *B Street Equities, LLC v. City of Colton*

SBSC Case No. CIVDS 1810207

Nature of Case: Challenge to City's Cannabis Ordinance

Outcome: Judgment was entered on the Complaint for the City.

❖ *Christina Gaitan v. City of Colton, County of San Bernardino*

SBSC Case No. CIVDS 1725705

Nature of Case: Personal Injury

Outcome: The City was dismissed against the City.

CITY ATTORNEY

OBJECTIVES

- ❖ Attend all regular City Council meetings
- ❖ Work with City Council and staff to limit the City’s legal exposure on various issues
- ❖ Provide on-going legal advice on a variety of City issues

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	626,243	559,756	975,000	717,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	626,243	559,756	975,000	717,000

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
City Attorney	626,243	559,756	975,000	717,000
Total Dollars by Division	626,243	559,756	975,000	717,000

CITY TREASURER

DESCRIPTION

The City Treasurer is an elected official charged with the responsibility for investment and management of all City funds. In accordance with the City's investment policy, funds are invested to ensure safety, liquidity, and lastly, yield.

The City Treasurer must monitor investments on a daily basis to ensure funds are available when needed to meet obligations.

ACCOMPLISHMENTS

- ❖ Maintained a prudent investment policy on the City's pooled cash funds
- ❖ Implemented reporting of cash and investment balances by fund in the monthly Treasurer's Report to increase transparency

OBJECTIVES

- ❖ Present the City's investment policy to the City Council for annual approval
- ❖ Maintain funds in secure and liquid investments, in accordance with the policy
- ❖ Work closely with the City's Finance Division to ensure proper cash flow to meet all current obligations

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
City Treasurer	1.0	1.0	1.0	1.0
Total Department FTEs	1.0	1.0	1.0	1.0

CITY TREASURER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	26,700	26,844	26,700	26,700
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	4,189	3,989	3,473	3,618
Non-Persable Benefits	13,397	13,479	14,962	15,436
Persable Benefits	-	-	-	-
PERS Unfunded Liability	3,005	3,864	4,818	5,255
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	47,291	48,175	49,953	51,009
Maintenance & Operations	2,833	2,845	2,640	2,640
Contracted Services	5,750	6,401	6,000	6,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,882	1,950	2,022	1,978
Total Dollars by Expense Category	57,756	59,371	60,615	61,627

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
City Treasurer	57,756	59,371	60,615	61,627
Total Dollars by Division	57,756	59,371	60,615	61,627

POLICE DEPARTMENT

DESCRIPTION

The City of Colton Police Department started in 1887. The City incorporated in that year and Virgil Earp was elected as Colton's first City Marshal. Law enforcement has certainly changed since those early days. From a Marshal with one or two Deputies using horses, wagons, and sometimes wheelbarrows to transport suspects, to a full service Police Department employing a staff of 86 and using state of the art equipment, motor vehicles, technology, and training. The Colton Police Department is recognized amongst other law enforcement agencies in the region as being highly professional, trained, experienced, and well equipped.

The Police Department prides itself on building and maintaining a strong foundation for law, order, and public safety.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division encompasses Administration and Support Services.

ADMINISTRATION

Administration includes Command Staff, Professional Standards, Legal, Recruitment, Training, and Press Information.

Duties performed by Administration include establishing Department goals, priorities, and objectives; monitoring Department performance; communication and coordination with City leadership and other departments/agencies; preparation and monitoring of the Department budget; maintenance of official records; internal investigations and citizen complaints; legal issues related to liability; contracts; recruitment and training of personnel; and release of press information.

SUPPORT SERVICES

Support Services includes Dispatch, Records, Code Compliance, Traffic Enforcement, School Resource Officers, the Multiple Enforcement Team (MET), Animal Services, Information Technology, and Building Maintenance.

Duties performed by the Support Services include receiving calls from the public and dispatching of crimes and calls for service; maintenance and dissemination of crime and incidence records; uniform crime reporting; procurement, storage, distribution, and maintenance of supplies and equipment; code compliance service to the City; traffic enforcement and collision investigation, law enforcement presence and support on school campuses, quality of life maintenance and preservation, animal services to the City; installation and maintenance of technological equipment; and building maintenance.

OPERATIONS DIVISION

The Operations Division encompasses Patrol and Investigations.

PATROL

Patrol is responsible for responding to calls for service, conducting initial investigations to identify criminal activity, apprehending criminal offenders, and conducting proactive and preventative patrols. Included in Patrol is the Arrowhead Regional Medical Center contract for law enforcement services, the Colton At Risk Teen (CART) program, and the Explorer Program.

POLICE DEPARTMENT

INVESTIGATIONS

The Detective Bureau is responsible for conducting in-depth investigations of reported criminal activity; apprehending, interviewing and prosecuting criminal offenders; preparing criminal cases for prosecution with the District Attorney's Office, and recovering stolen property. The Bureau also incorporates special investigative details such as Gang Related Crimes, Vice, Intelligence, and Narcotics.

Detectives are assigned to the following categories of criminal cases

- Crimes Against Persons (Major Crimes)
- Property Crimes
- Sex Crimes/Crimes Against Children
- Assaults/Vandalism
- Economic Crimes
- Special Investigations (Gangs/Narcotics)

ACCOMPLISHMENTS

The Department successfully established and implemented procedures for complying with SB1421 and AB748 – legislation that required the release of police personnel information and investigations previously protected under State Law. Notwithstanding these unfunded State mandates and voluminous records requests by the media, the Department has released numerous batches of materials and is meeting requirements of the law.

The Department continued maintaining a fulltime MET Team to address quality of life issues in the City. It also renewed its School Resource Officer contract with the CJUSD and maintained two SROs to provide law enforcement presence and support on school's campuses.

(Prior 12 months versus Past 12 months)

- ❖ Homicide down approximately 92%
- ❖ Rape down approximately 18%
- ❖ Burglary down approximately 1%
- ❖ Larceny down approximately 1%
- ❖ Grand Theft Auto down approximately 14%
- ❖ Arson down approximately 43%
- ❖ Drunk in Public down approximately 18%
- ❖ DUI down approximately 5%
- ❖ Stolen Property down approximately 54%
- ❖ Vandalism down approximately 14%

POLICE DEPARTMENT

OBJECTIVES

- ❖ Fill current Police Officer vacancies
- ❖ Add more personnel to the Traffic Unit to enhance traffic and commercial vehicle enforcement
- ❖ Add more personnel to the Detective Bureau to enhance investigations
- ❖ Begin implementing the citywide surveillance program

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
Police Department	81.0	86.0	86.0	86.0
Total Department FTEs	81.0	86.0	86.0	86.0

POLICE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	16,074,042	16,859,600	17,647,502	19,069,405
Drug/Gang Intervention	-	-	-	-
ViTeP Fund	16,557	55,536	54,000	65,000
Miscellaneous Grants Fund	245,136	218,525	1,069,520	118,225
Asset Forfeiture	3,461	176,839	53,625	-
Total Dollars by Fund	16,339,196	17,310,500	18,824,647	19,252,630

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	6,075,929	6,332,176	6,639,706	6,494,762
Part Time	84,805	127,687	147,466	200,587
Overtime	1,111,044	1,031,978	1,348,985	946,000
Salary Related Benefits	1,646,408	1,692,338	1,693,289	1,714,759
Non-Persable Benefits	1,352,919	1,377,175	1,443,032	1,239,993
Advanced Disability Pension	-	-	-	-
Persable Benefits	66,119	66,858	79,040	79,934
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	1,399,971	1,735,669	2,097,918	2,406,227
Education & Training	55,365	56,925	120,548	99,000
Uniforms & Safety Equipment	117,046	138,237	231,215	262,000
Total Salaries & Benefits	11,909,606	12,559,042	13,801,199	13,443,262
Maintenance & Operations	682,083	829,058	886,464	924,995
Contracted Services	344,892	313,160	457,185	557,100
Capital Improvements	-	-	-	-
Capital Outlay	231,860	272,424	342,093	225,000
Allocated Charges	2,193,722	2,343,420	2,325,960	3,051,130
Operating Transfers - Out	977,033	993,397	1,011,746	1,051,143
Total Dollars by Expense Category	16,339,196	17,310,500	18,824,647	19,252,630

POLICE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	5,989,440	6,256,144	6,253,233	6,415,680
Part Time	84,805	127,687	147,466	200,587
Overtime	1,052,213	946,614	1,039,000	946,000
Salary Related Benefits	1,636,754	1,683,992	1,551,865	1,704,580
Non-Persable Benefits	1,323,239	1,361,349	1,428,937	1,226,793
Persable Benefits	66,119	66,858	79,040	79,934
PERS Unfunded Liability	1,392,123	1,723,003	2,084,535	2,390,463
Education & Training	54,176	56,925	99,177	99,000
Uniforms & Safety Equipment	92,032	135,801	193,196	197,000
Total Salaries & Benefits	11,690,901	12,358,374	12,876,449	13,260,037
Maintenance & Operations	667,994	720,090	779,360	924,995
Contracted Services	344,892	313,160	427,185	557,100
Capital Improvements	-	-	-	-
Capital Outlay	199,500	131,160	226,802	225,000
Allocated Charges	2,193,722	2,343,420	2,325,960	3,051,130
Operating Transfers - Out	977,033	993,397	1,011,746	1,051,143
Total Dollars by Expense Category	16,074,042	16,859,600	17,647,502	19,069,405

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Administration	7,420,517	8,337,875	9,587,844	10,311,418
Patrol Division	6,685,756	6,130,176	5,652,548	6,620,305
Detective Division	1,426,405	1,880,312	1,745,777	1,297,633
Code Enforcement	541,364	511,238	661,333	840,049
Total Dollars by Division	16,074,042	16,859,600	17,647,502	19,069,405

POLICE DEPARTMENT

ViTep FUND

The City's Vehicle Impound Traffic Enforcement Program (ViTep) was created through a grant from the Office of Traffic Safety (OTS) under the statutes of the California Vehicle Code. This program allows for the recovery of costs incurred by the City as a result of towing and storing vehicles during the course of law enforcement business.

By tracking the cost associated with the towing and storage of vehicles through this account, the requisite fees can be appropriately directed to fund further traffic-related efforts.

ViTep FUND BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	65,000
Total Salaries & Benefits	-	-	-	65,000
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	16,557	55,536	54,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	16,557	55,536	54,000	65,000

POLICE DEPARTMENT

MISCELLANEOUS GRANTS (POLICE) FUND

The Miscellaneous Grants Fund accounts for various grants citywide. Unexpended grant revenue is carried forward into the following fiscal year. For new grant awards, funds will be appropriated once awards are received and approved by City Council. The following is a description of the grants accounted for in this fund specific to the Colton Police Department:

OTS GRANT

The California Office of Traffic Safety (OTS) grant is for a year-long program of special enforcements and public awareness efforts to prevent traffic related deaths and injuries. The Colton Police Department will use the funding as part of the city's ongoing commitment to keep our roadways safe and improve the quality of life through both enforcement and education. Funding for this program is from the California Office of Traffic Safety through the National Highway Traffic Safety Administration.

JAG GRANT

The Byrne Memorial Justice Assistance Grant (JAG) is a partnership among federal, state, and local governments to create safer communities. The partnership was formed in memory of New York Police Officer Edward Byrne, who was killed in the line of duty while protecting a witness by a well-known drug dealer. The Justice Assistance Grant supports a broad range of activities to prevent crime based on local needs and conditions. Typically, JAG funding is used for technology needs and specialized law enforcement programs within the City.

COPS GRANT

The U.S. Department of Justice Community Oriented Policing Services grant provides funding for an Information Services (IS) Coordinator. The position is vital to the operation of the Department's computer systems as well as the Spillman Computer Aided Dispatch/Records Management System program. Additionally, this grant provides for the acquisition of technology equipment used to support law enforcement activities.

HOMELAND SECURITY GRANT

The Homeland Security Grant is to be used to purchase equipment and supplies that would enhance the Department's preparedness to protect, respond, and recover from a terrorist threat or attack.

BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC) CITY LAW ENFORCEMENT GRANT

The City Law Enforcement Grant was established by the budget act of 2016, Chapter 23 and allocated \$20 million to city police departments to increase positive outcomes between municipal law enforcement and high risk populations. The allocation is to provide departments use of the funds to supplement, but not supplant, high risk youth programs, as well as, intervention training for Officers.

POLICE DEPARTMENT

MISCELLANEOUS GRANTS (POLICE) FUND BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	86,489	76,032	386,473	79,082
Part Time	-	-	-	-
Overtime	58,831	85,365	309,985	-
Salary Related Benefits	9,654	8,345	141,424	10,179
Non-Persable Benefits	29,680	15,826	14,095	13,200
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	7,848	12,666	13,383	15,764
Education & Training	1,189	-	16,371	-
Uniforms & Safety Equipment	25,014	2,436	38,019	-
Total Salaries & Benefits	218,705	200,669	919,750	118,225
Maintenance & Operations	14,089	17,856	107,104	-
Contracted Services	-	-	30,000	-
Capital Improvements	-	-	-	-
Capital Outlay	12,342	-	12,666	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	245,136	218,525	1,069,520	118,225

POLICE DEPARTMENT

DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

The Drug/Gang Intervention Fund was created for the purposes of furthering education in the prevention of drug abuse and diversion from the gang lifestyle. The funds are used to purchase educational and training materials to be used throughout the City.

The account is funded from a mandatory fifteen percent share of asset seizure. As the department receives a court order to distribute forfeiture funds, fifteen percent is directed toward the Drug/Gang Intervention Fund.

DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	-	-

POLICE DEPARTMENT

ASSET FORFEITURE FUND BUDGET SUMMARY

The Asset Forfeiture Fund accounts for the state and federal dollars allocated to the City resulting from crimes committed within the City’s jurisdiction, where assets were seized and later released by the Court.

Asset Forfeiture funds are restricted to certain police-related expenditures to fight gangs and drugs.

ASSET FORFEITURE FUND BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	5,000	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	5,000	-
Maintenance & Operations	-	91,112	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	3,461	85,727	48,625	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	3,461	176,839	53,625	-

FIRE DEPARTMENT

DESCRIPTION

The Fire Department was officially established by the City Council on October 18, 1891, when Ordinance 90 was passed. The Department has developed into a full service fire department, providing a full range of emergency and fire safety services, as well as City disaster planning, through four divisions: Operations, Fire Safety, Weed Abatement and Disaster Preparedness.

Emergency services are provided from four strategically located fire stations staffed by 13 firefighters (including paramedics) daily at each station. Department Headquarters/Administration and the Fire Safety Division are housed at Fire Station 211 which is located at 303 East "E" Street (on the corner of Tenth and "E")

Colton and Loma Linda work together under a functional consolidation. Each maintain a Fire Chief and share Division and Battalion Chiefs and an Emergency Services Coordinator.

The Fire Department is comprised of three divisions:

OPERATIONS

The Operations Division is co-managed and directed by Division Chiefs and Shift Battalion Chiefs that are responsible for managing emergency response activities including fire suppression, emergency medical service, rescue, and hazardous materials response. Training, facility maintenance and equipment maintenance are also included in the Operations Division.

Firefighters divided among three shifts are assigned to the Operations Division. A Battalion Chief is in command of each shift and is responsible for coordinating emergency response, facilitating each day's activities, and administrative duties.

Fire Department dispatch services are provided through membership in the CONFIRE Joint Powers Authority which includes Chino, Colton, Rialto, Loma Linda, Redlands, Rancho Cucamonga, and County Fire Departments. CONFIRE provides communications, public safety dispatch, full service computer information systems support, and geographic information systems to the member agencies of the Joint Power Authority. This regional dispatch center is the largest fire department dispatch center in the County. It provides coordinated dispatch and automatic aid to all the member fire departments and also serves as the Operational Area dispatch center.

SAFETY

Fire Safety is responsible for the administration and enforcement of all local, county, state, and federal regulations regarding hazards of fire, explosions, and the release of hazardous materials into the atmosphere arising from storage, handling and use of hazardous materials and devices, and from the conditions hazardous to life, environment, or property in the use of an occupancy, building, or premise.

FIRE DEPARTMENT

FIRE SAFETY

Fire Safety provides enforcement through periodic inspections of all City occupancies. Fire Safety is also responsible for the fire and life safety plan review and inspections of all construction sites within the City, and the safety plan review for all fire and life safety protection systems.

WEED ABATEMENT

The Fire Department, through the Fire Safety Division, conducts a comprehensive annual weed abatement program in the spring and fall for all unimproved vacant parcels within the City. Through the Public Hearing process, property owners are given notice twice a year for the abatement of weeds, trash and debris on their vacant parcels. Those properties not abated by a specified date are then referred to the City's appointed contractor for abatement. The property owner is invoiced for this work, along with the City's administrative fee. All invoices not paid by the due date are forwarded to the County Assessor's Office for inclusion on the County Tax Rolls. Approximately 400 parcels are abated annually.

DISASTER PREPAREDNESS

The Fire Department is responsible for coordinating the City's Disaster Preparedness Program. This Program includes the development and periodic updating of the Emergency Operations and Hazard Mitigation Plans, training the City's Disaster Management Team, and public outreach. The cities of Colton and Loma Linda share an Emergency Services Coordinator.

The Fire Department also maintains a Community Emergency Response Team (CERT) which is an active program to train and use citizen volunteers in disaster situations.

ACCOMPLISHMENTS

- ❖ Received and placed in-service a new Type-I Fire Engine
- ❖ Placed in-service a new Battalion Chief vehicle
- ❖ Restricted all fireworks in the Cal-Fire Designated High Fire Hazard Zones of Reche Canyon and La Loma Hills
- ❖ Working with Council, assessing further fireworks restrictions city-wide
- ❖ Working with Building Maintenance, upgraded bathroom facilities at Fire Station 213
- ❖ Began research into relocating Fire Station 213 and building a new EOC

FIRE DEPARTMENT

- ❖ Negotiated a new agreement with San Bernardino County Fire providing hand crews and dozers to assist with fire in the Santa Ana River bottom, La Loma Hills, and the area west of Colton Portland Cement
- ❖ Responded to 7,777 total incidents, an increase of 219 incidents

OBJECTIVES

- ❖ Provide rapid response to emergencies to minimize the loss of life and property damage due to fires, medical emergencies, and other disasters
- ❖ Continue succession planning efforts in anticipation of retirements of senior members
- ❖ Provide fire prevention and education to ensure a safe environment for the citizens of Colton
- ❖ Research and implement additional joint opportunities to increase the effectiveness of the Colton and Loma Linda Fire Departments

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-19 Budget
Fire Department	41.9	42.9	42.0	42.0
Total Department FTEs	41.9	42.9	42.0	42.0

FIRE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	12,081,913	11,647,159	12,047,890	13,024,206
Miscellaneous Grants Fund	438,989	327,724	-	-
Total Dollars by Fund	12,520,902	11,974,882	12,047,890	13,024,206

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	3,864,921	3,921,925	4,152,950	4,119,452
Part Time	-	-	30,000	30,000
Overtime	769,081	375,678	205,000	200,000
Mandated Overtime	1,211,392	1,303,640	905,730	1,055,418
Salary Related Benefits	955,908	938,803	1,038,406	1,117,067
Non-Persable Benefits	730,405	676,671	750,280	839,032
Persable Benefits	101,865	101,704	86,083	111,259
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	1,103,172	1,375,767	1,676,848	1,896,293
Education & Training	20,885	27,327	33,466	33,466
Uniforms & Safety Equipment	301,999	291,596	422,589	413,322
Total Salaries & Benefits	9,059,628	9,013,112	9,301,352	9,815,309
Maintenance & Operations	467,724	520,655	595,525	539,666
Contracted Services	560,489	589,690	656,220	718,720
Capital Improvements	31,941	3,549	30,000	-
Capital Outlay	483,675	398,811	114,137	55,000
Allocated Charges	1,134,962	1,444,731	1,346,276	1,891,205
Operating Transfers - Out	782,483	4,334	4,380	4,306
Total Dollars by Expense Category	12,520,902	11,974,882	12,047,890	13,024,206

FIRE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	3,864,921	3,921,925	4,152,950	4,119,452
Part Time	-	-	30,000	30,000
Overtime - Emergency	18,443	7,693	5,000	-
Overtime - Department Business	37,769	32,336	86,560	97,480
Overtime - FLSA	85,360	93,850	97,456	154,122
Overtime - Call Out	82,351	75,522	69,072	84,370
Mandated Overtime	1,211,392	1,303,640	905,730	1,055,418
Overtime - CalOES Reimbursable	750,638	367,985	200,000	200,000
Overtime - Loma Linda Reimbursable	61,633	24,911	-	5,000
Salary Related Benefits	955,908	938,803	1,038,406	1,117,067
Non-Persable Benefits	730,405	676,671	750,280	839,032
Persable Benefits	101,865	101,704	86,083	111,259
PERS Unfunded Liability	1,103,172	1,375,767	1,676,848	1,896,293
Education & Training	20,885	27,327	33,466	33,466
Uniforms & Safety Equipment	34,886	64,977	169,501	72,350
Total Salaries & Benefits	9,059,628	9,013,112	9,301,352	9,815,309
Maintenance & Operations	467,724	520,655	595,525	539,666
Contracted Services	560,489	589,690	656,220	718,720
Capital Improvements	31,941	3,549	30,000	-
Capital Outlay	44,686	71,088	114,137	55,000
Allocated Charges	1,134,962	1,444,731	1,346,276	1,891,205
Operating Transfers - Out	782,483	4,334	4,380	4,306
Total Dollars by Expense Category	12,081,913	11,647,159	12,047,890	13,024,206

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Operations	10,971,727	10,873,092	11,390,612	12,321,302
Fire Safety	269,295	273,673	307,843	359,324
Weed Abatement	20,569	34,243	59,310	57,200
Disaster Preparedness	820,322	466,151	270,125	279,380
Training Team	-	-	20,000	7,000
Total Dollars by Division	12,081,913	11,647,159	12,047,890	13,024,206

FIRE DEPARTMENT

MISCELLANEOUS GRANTS FUND (FIRE)

The Miscellaneous Grants Fund accounts for various grants citywide. The grant funds accounted for in this fund specific to the Colton Fire Department are earmarked for specific purposes according to the requirements of the granting agency.

MISCELLANEOUS GRANTS FUND (FIRE) BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Mandated Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	438,989	327,724	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	438,989	327,724	-	-

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Miscellaneous Fire Grants	438,989	327,724	-	-
Total Dollars by Division	438,989	327,724	-	-

COMMUNITY SERVICES DEPARTMENT



DESCRIPTION

The Community Services Department offers high quality programs and services to the residents of the City. It maintains its mission to "connect our community, through people, facilities and programs."

The Community Services Department consists of four Divisions: Library Services, Recreation Services, Early Childhood Education, and Cemetery Services. It operates nine facilities, including four community centers, two libraries, childcare programs for school-age children at two sites, and a State preschool program at three sites. The Department also offers Homeless Services programs, including monthly commodities distribution and a community clothes closet. Seasonal events such as the Colton Birthday Celebration, Halloween Festival, Veterans Day Celebration, Colton Sports Hall of Fame and other community events are hosted by the Department to encourage community spirit and healthy leisure time activities for the entire family.

The success of our mission is connected to the response of the community to our programs, events, staff, and facilities.

ADMINISTRATION

Community Services Administration is located at the Gonzales Community Center and oversees the Early Care and Education, Library Services, Recreation Services, and Cemetery Services Divisions. The Department is committed to providing a level of customer service that is friendly and professional, with well-trained staff members. Each customer interaction is viewed as a potential success story.

Programs, services, and facilities are provided to meet the needs of residents and are continuously evaluated to ensure that these needs are being met. Customers are involved in the program development process and maximum participation is emphasized. The Department ensures that facilities are clean, inviting, and safe, and services follow the "best practices" of the profession.

The Community Services Department is a vital part of the network of services provided by the City of Colton. The Department provides support to all City departments, and interacts and partners with the community to further the goal of connecting the community.

EARLY CARE AND EDUCATION

Early Care and Education provides care and education services at five locations: Cooley Ranch, Reche Canyon, Paul J. Rogers, Wilson, and the Gonzales Community Center, through School Age Programs, State Preschool, and Tiny Tot Programs.

The School Age Program is both a grant/contract and parent fee-based program which provides; before and after school care, full-day care (Winter, Spring, and Summer breaks), activities, snacks, on-site homework help and tutoring. It operates 246 days a year, Monday – Friday at Reche Canyon, and Paul J. Rogers.

The State Preschool is a grant/contract program that is funded by the California Department of Education. It is FREE, if income qualified. This program is designed and implemented to enhance a child's natural abilities and

COMMUNITY SERVICES DEPARTMENT

prepare them to succeed in Kindergarten, both inside the classroom and on the playground. It operates 180 days a year, five days a week at Wilson, Rogers, and Cooley Ranch. Tiny Tots is designed for the family that may not qualify for the state pre-school and/or only wants a few days a week.

LIBRARY SERVICES

Library Services operates two locations, the Main Library and the Luque Branch Library which is also the home of the Homework Activity Center. The Colton Public Library provides cardholders with access to information, materials, programming, and technology, which is pertinent to community members of all ages.

The Main and Luque Branch Libraries provide library services to the residents of Colton, six days per week, with evening hours on Wednesdays. The Colton Public Library System hosts nearly 60,000 borrowers and close to 90,000 items in circulation.

The Library Services Division also oversees the Homework Activity Center, relocated in 2019 to the Luque Branch Library which assists adults with reading and writing skills and youth with homework and well over 90,000 items in circulation.

The Library Services Division also oversees the Advance to Literacy Program and Homework Assistance Center, which is housed at the Luque Branch Library. The mission of the program is to provide support to adults who are interested in strengthening their reading and writing skills and to assist youth with homework and support academic enrichment.

LIBRARY GRANT FUND

The Advance to Literacy Program utilizes volunteer tutors to assist adult learners with basic reading, writing, math, and informational literacy skills. The Adult Basic Computer Class offers introductory computer assistance and training at an offsite location that is made possible by a mobile technology project. The Literacy Center also holds DMV Test Preparation classes on a seasonal basis and regularly scheduled conversational skills trainings. This program is funded through a State Library Grant along with CDBG funding.

The Families for Literacy program offers special assistance to members of the Advance to Literacy program who have children ages 5 and under. Families for Literacy Programs include Preschool Story Time, which includes a free library book given to each child, Preschool Computer Lab, and afterschool homework assistance.

RECREATION SERVICES

Recreation Services provides programs and events for residents of all ages from four community centers, including the Gonzales, Hutton & Luque Community Centers, and the Art Thompson Teen Center. Together, these locations offer community access to low-cost programs, events, and support services.

The Gonzales Community Center is the base of the Recreation Services Division. This facility includes a seasonal aquatics center, gymnasium, dance studio, and multiple classroom/meeting facilities. The Hutton Community Center holds senior programming (50+ Club) and a senior-only fitness center in the mornings and classes/meetings in the afternoons and evenings. Luque Community Center currently hosts the new grant funded Homeless Services programs where those in need can get emergency assistance for housing, food, clothing and hygiene supplies. The

COMMUNITY SERVICES DEPARTMENT

Thompson Teen Center boasts programs and services geared to youth ages 13-17, including games/activities, homework assistance, and organized enrichment trips. Additionally, the Rec-on-the-Road mobile recreation program is a "community center on wheels," visiting multiple sites per week to provide after-school and summer programming to Colton's youth, and supporting multiple city events. Recreation Services has something for everyone with over 25 special interest classes and a variety of programs, activities, sports and events to encourage maximum participation and healthy lifestyles for the residents of Colton.

ACCOMPLISHMENTS

- ❖ Through grant writing, the Library Division secured \$40,000 in additional funding through the California Library System for expanded Families for Literacy programming.
- ❖ Through funding at the Mid-Year Budget process, the Main Library restored 16 additional hours a week of much needed library service, effective April 1, 2020. Service hours on Tuesdays and Thursdays were returned to the Main Library's operating schedule.
- ❖ Installed a new playground structure, and a better overall outdoor learning environment at Paul J. Rogers Child Development Center.
- ❖ Launched Homeless Solutions Program with new Homeless Solutions Coordinator position, providing services to residents recently homeless or on the verge of becoming homeless, with grant funding received from County of San Bernardino Homeless Emergency Aid Program.
- ❖ Installed new flooring and fresh paint in Rooms 1 & 2 at the Gonzales Center to further enhance Facility Reservations. The program continues to exceed revenue projections while offering the community safe, clean and inviting spaces to hold family parties, business functions, and community events.
- ❖ Drafted and submitted a grant application for the Colton Community Park, in the amount of \$8.5 Million to Statewide Park Development and Community Revitalization Program, funded by Proposition 68.

OBJECTIVES

- ❖ Connect our community by providing the finest programs, services, information, and facilities.
- ❖ Provide a high level of prompt and effective customer service to Colton's residents with friendly, responsive, and well-trained staff members.
- ❖ Monitor and maintain funding in a responsible manner and consistently seek new funding sources for services within the community.
- ❖ Enhance individual and family health and enrichment through programs and activities for all age groups.
- ❖ Evaluate programs and events to ensure we are meeting the community's needs and desires, and use that information to adjust policies and programs accordingly.

COMMUNITY SERVICES DEPARTMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
Community Services	13.7	14.7	14.7	14.7
Total Department FTEs	13.7	14.7	14.7	14.7

COMMUNITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	3,276,231	3,876,294	4,483,419	4,422,192
Community Child Care Fund	937,542	937,756	995,656	997,340
Library Grant Fund	58,689	114,949	122,934	43,860
Miscellaneous Grants Fund	-	18,343	1,898,172	-
Total Dollars by Fund	4,272,462	4,947,341	7,500,181	5,463,392

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	857,633	878,674	1,031,025	898,518
Part Time	1,102,817	1,104,094	1,255,238	1,307,567
Overtime	1,598	971	3,250	3,750
Salary Related Benefits	131,653	130,835	163,939	123,107
Non-Persable Benefits	223,375	234,615	187,259	181,482
Persable Benefits	-	-	-	-
PERS Unfunded Liability	95,173	127,947	157,924	190,402
Education & Training	5,189	1,707	10,500	10,500
Uniforms & Safety Equipment	3,483	9,965	10,275	11,725
Total Salaries & Benefits	2,420,921	2,488,808	2,819,410	2,727,051
Maintenance & Operations	392,701	510,762	1,045,374	617,541
Contracted Services	221,769	161,106	757,693	314,444
Capital Improvements	21,354	23,000	-	15,000
Capital Outlay	-	18,293	1,001,845	5,000
Allocated Charges	1,156,125	1,680,791	1,809,595	1,712,666
Operating Transfers - Out	59,592	64,580	66,264	71,690
Total Dollars by Expense Category	4,272,462	4,947,341	7,500,181	5,463,392

COMMUNITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	623,488	627,321	642,351	646,641
Part Time	716,339	727,029	852,959	940,381
Overtime	1,598	971	3,250	3,750
Salary Related Benefits	89,233	86,656	82,117	85,871
Non-Persable Benefits	146,333	150,483	119,890	119,890
Persable Benefits	-	-	-	-
PERS Unfunded Liability	67,623	91,452	112,956	140,020
Education & Training	3,312	1,093	7,750	7,750
Uniforms & Safety Equipment	2,429	9,271	8,700	10,150
Total Salaries & Benefits	1,650,355	1,694,275	1,829,973	1,954,453
Maintenance & Operations	265,556	356,885	486,106	481,074
Contracted Services	205,281	140,827	329,540	294,185
Capital Improvements	-	-	-	-
Capital Outlay	-	1,878	53,485	5,000
Allocated Charges	1,112,697	1,636,270	1,736,919	1,634,760
Operating Transfers - Out	42,342	46,159	47,396	52,720
Total Dollars by Expense Category	3,276,231	3,876,294	4,483,419	4,422,192

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Administration	1,092,134	871,682	984,822	983,435
Recreation Services	1,630,545	2,439,678	2,987,576	2,820,820
Library Services	553,552	564,934	511,021	617,937
Total Dollars by Division	3,276,231	3,876,294	4,483,419	4,422,192

COMMUNITY SERVICES DEPARTMENT

COMMUNITY CHILD CARE FUND

The Early Care and Education (ECE) Division provides care and education services at five locations: Cooley Ranch (CR), Reche Canyon (RC), Paul J. Rogers (PJR), Wilson State Preschool (WSP), and the Gonzales Community Center (GCC). The School Age Program is both a grant funded and fee-based program which provides care, activities, snack, and tutoring on-site, for two elementary schools (PJR and RC) for children K through 6th grade. The State Preschool Program (CR, WSP, and PJR) is funded through a state grant and is a free service to the community, if income qualified. The program is designed and implemented to enhance a child's abilities and prepare them to succeed in Kindergarten. The Tiny Tots Program (GCC) is a fee-based program that is similar to the State Preschool Program, with the intention of giving children social and educational experiences so they can succeed in Kindergarten.

COMMUNITY CHILD CARE FUND BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	234,145	251,353	243,259	251,877
Part Time	332,699	324,143	347,691	328,664
Overtime	-	-	-	-
Salary Related Benefits	40,149	41,401	36,541	34,648
Non-Persable Benefits	77,042	84,132	64,119	61,592
Persable Benefits	-	-	-	-
PERS Unfunded Liability	27,550	36,495	44,968	50,382
Education & Training	1,877	614	2,750	2,750
Uniforms & Safety Equipment	1,054	695	1,575	1,575
Total Salaries & Benefits	714,516	738,834	740,903	731,488
Maintenance & Operations	126,904	100,019	144,856	136,217
Contracted Services	16,338	15,460	20,853	20,259
Capital Improvements	21,354	23,000	-	15,000
Capital Outlay	-	-	-	-
Allocated Charges	41,180	42,021	70,176	75,406
Operating Transfers - Out	17,250	18,421	18,868	18,970
Total Dollars by Expense Category	937,542	937,756	995,656	997,340

COMMUNITY SERVICES DEPARTMENT

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
School Age	349,953	328,601	394,039	358,387
Preschool Program	565,052	588,444	581,617	618,469
Tiny Tots	22,537	20,710	20,000	20,484
Total Dollars by Division	937,542	937,756	995,656	997,340

COMMUNITY SERVICES DEPARTMENT

LIBRARY GRANT FUND DEPARTMENT BUDGET SUMMARY

The Library Services Division operates a Homework Assistance Center and an Adult Literacy Program for Colton residents.

The Advance to Literacy/Homework Assistance Center is newly located in Luque Branch Library. The facility is open Monday through Thursday and offers reference material, multiple computer stations, and trained staff to help participants excel in their skills development. This program is funded by a grant from the California State Library.

The Advance to Literacy Program offers reading, writing, and basic computing assistance and training to Colton residents. This program is funded through a State Library Grant along with CDBG funding.

LIBRARY GRANT FUND BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	53,779	52,921	52,588	38,522
Overtime	-	-	-	-
Salary Related Benefits	2,271	2,778	3,231	2,588
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	56,050	55,699	55,819	41,110
Maintenance & Operations	241	35,514	38,955	250
Contracted Services	150	4,820	7,300	-
Capital Improvements	-	-	-	-
Capital Outlay	-	16,416	18,360	-
Allocated Charges	2,248	2,500	2,500	2,500
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	58,689	114,949	122,934	43,860

COMMUNITY SERVICES DEPARTMENT

MISCELLANEOUS GRANT (COMMUNITY SERVICES) FUND

This cost center accounts for grants specific to the Community Services Department. The Community Services Department seeks out and identifies grant opportunities on an ongoing basis.

MISCELLANEOUS GRANT FUND (COMMUNITY SERVICES) BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	145,415	-
Part Time	-	-	2,000	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	42,050	-
Non-Persable Benefits	-	-	3,250	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	192,715	-
Maintenance & Operations	-	18,343	375,457	-
Contracted Services	-	-	400,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	930,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	18,343	1,898,172	-

DEVELOPMENT SERVICES DEPARTMENT

DESCRIPTION

The Development Services Department strives to preserve and improve our neighborhoods and our business environment by:

- Developing and administering plans and policies that facilitate a more livable city.
- Providing efficient and responsive planning, building and business license services to our residents, the development and business community.
- Maintaining safety and protections through compliance with city, state and federal regulations and codes.

The Development Services Department is comprised of the following divisions:

BUILDING

The Building Division serves and protects the public by ensuring safe and sound building construction in compliance with building, electrical, plumbing, mechanical, energy, green and security codes, state safety laws, disabled access, and related City ordinances. The Building Division develops and administers the policies for development plan checks and inspections, and ensures that the Department operates in accordance with all adopted codes and amendments.

PLANNING

The Planning Division is responsible for providing guidance, review and final approval or recommendations on development proposals, to ensure high quality development that promotes Colton's interests and long-term goals as defined in the General Plan, Zoning Code and Specific Plans.

The Planning Division supports the City Council and the Planning Commission. The Division is responsible for updating and administering development standards, land use codes and policies, and carrying forward long-range planning projects citywide.

BUSINESS LICENSE

The Business License Division is dedicated to assisting those who have chosen to do business in the City of Colton. The Business License Division is charged with registering new businesses, administering annual renewals, enforcing the City's business license ordinance, verifying gross receipts, and providing mandated business tax information to the State.

ACCOMPLISHMENTS

ADMINISTRATION

- ❖ The Department has served 5,659 customers at our Permits Counter (through March 16, 2020).
- ❖ The Department will have fulfilled 380 records requests by the end of FY2019-20 in response to referrals from the City Clerk's office.

DEVELOPMENT SERVICES DEPARTMENT

PLANNING

- ❖ The South Colton Livable Corridor Plan: Funded by a \$160,000 Sustainability Planning Grant from SCAG, the Plan was adopted by the City Council in July 2019. Staff are currently working on implementation actions for the recommendations contained in the Plan.
- ❖ Downtown Paseo (“Fireman’s Walk”) Improvements: Construction plans are 90% complete. A request for construction bids is expected to be issued by Public Works in July 2020. This project was funded by a \$600,000 grant from the Calif. Natural Resources Agency.
- ❖ Commercial Cannabis Regulations: The Zoning Map was amended, Business License Regulations revised, fee schedule adopted and a cannabis tax rate set to facilitate commercial cannabis cultivation, testing facilities and manufacturing within specified areas.
- ❖ Secured a \$160,000 “SB 2 Grant” to fund the 6th Cycle Housing Element update and associated zone changes.
- ❖ Processed a wide variety of development proposals, including the I-215 Logistics Center (220,000 sf), 27-lot cluster subdivision at La Cadena Dr. & Fogg St. (Emerald Village), and modernization of the CR&R Materials Recovery Facility (MRF) on Steel Rd.
- ❖ On-going subdivision review and negotiations with the Cadena Creek Mobile Home Park to implement the adopted Roquet Ranch Specific Plan (up to 1,050 housing units and small commercial site on a 336-acre site).
- ❖ Ongoing input and coordination with the City of Riverside on the Northside Specific Plan. A Notice of Preparation (NOP) for an EIR was released on March 29, 2019. The Draft EIR is scheduled to be released on March 27, 2020.
- ❖ Habitat Conservation: An additional 5-acres of habitat was acquired by the City, bringing the total conservation land to 33 acres (with ~17-acres remaining to be acquired). Funds have been expended on endowment payments, biological baseline surveys and related services performed by the Rivers & Lands Conservancy (RLC), fencing/fence repairs, and debris/vegetation clean-up.
- ❖ The following Planning applications have been received during FY2019-20:
 - 55 Development Application Process (DAP) applications (completed or in process), including 4 Conditional Use Permits. Average processing time was 3 weeks for administrative permits, 6 weeks for discretionary projects (approved by the Planning Commission) that are exempt from CEQA, and 6 months for projects requiring an Initial Study per CEQA.
 - 8 Certificate of Appropriateness applications (historic resources/district review) completed.
 - 19 Pre-Applications for industrial, commercial and residential developments.
 - 112 Business Occupancy Permits (BOPs).

BUILDING & SAFETY

- ❖ Building & Safety has issued 856 building permits with a cumulative valuation of \$40,986,633, reviewed 390 plan checks, performed 3,969 building permit inspections and conducted 112 Business Occupancy Permit inspections.
- ❖ Building Code Update: Completed the 2019 Building Code Update to be compliant with the 2019 California Building Codes and Standards.
- ❖ The Building & Safety plan check log/status report continues to be updated weekly and posted on our webpage. This report allows applicants to check on the status of their project’s plan check or construction inspections.

DEVELOPMENT SERVICES DEPARTMENT

BUSINESS LICENSE

- ❖ 443 new business licenses have been issued by the City and through HdL Discovery (fiscal year to date).
- ❖ Total revenue projected to end of year: \$1,100,000.
- ❖ The HDL Companies discovery and audit program has identified 53 businesses which were out of compliance with the City's Business License Tax (i.e., did not have a business license). Total revenue collected to date is \$66,267.
- ❖ A new Tobacco Retailers License ordinance was approved in November 2019. To date, 25 licenses have been approved, 6 licenses denied, with 31 applications pending. A total of \$6,625 in Tobacco License fees has been collected to date.

OBJECTIVES

ADMINISTRATION

- ❖ Purchase new permitting software to replace HdL Permits, streamlining the City's land use permitting and plan review processes. The new software will benefit Public Works, Fire, Utilities, Public Works/Engineering, Finance, as well as Development Services.
- ❖ Seek grant funding (i.e., LEAP grant) to help fund the purchase and roll-out of new land use permitting software.
- ❖ Streamline the City's BOP inspection process to provide for "one stop" inspection appointments.
- ❖ Continue scanning and archiving Building, Business License and Planning records into a searchable Laserfiche format, further reducing volume of hardcopy files and allowing for web-based records searches.

PLANNING

- ❖ Initiate the 6th Cycle Housing Element to accommodate the City's increased RHNA and to comply with recently adopted state laws.
- ❖ Update the City's Historic Preservation Ordinance and Cultural Resources Element.
- ❖ Continue to incorporate green building and other sustainable building practices into development projects (General Plan Goal LU-4).
- ❖ Require that new development projects include walkable street patterns, pedestrian amenities, access to transit, provide a mix of complementary uses, comfortable and accessible open spaces, a range of housing types and densities, and quality design (General Plan Policy LU-4.1).
- ❖ Continue to work on Zoning Code update, currently in process, to keep current with State laws and regulations, efficiencies and good planning principles, with particular focus on ADUs and streamlining processing timelines.
- ❖ Continue to facilitate the acquisition of Delhi Sands Flower-loving fly habitat within the West Valley Habitat Conservation Area, install required improvements (e.g., fencing), and carry out required management tasks (e.g., debris & homeless encampment removal).

BUILDING & SAFETY

- ❖ Ensure that all new development complies with California Building Codes and local and coordinate with Code Compliance on the abatement of substandard conditions.
- ❖ Maintain current plan check turn-around timeframes and respond to inspection requests within a 24-hour period.

DEVELOPMENT SERVICES DEPARTMENT

- ❖ Upon the hiring of a Plans Examiner, implement the Vacant and Abandoned Building program pursuant to Ordinance No. O-16-16, which requires registration, inspection and maintenance of vacant and abandoned commercial/industrial buildings.

BUSINESS LICENSE

- ❖ Continue to increase efficiencies and revenue received through the Business License Tax.
- ❖ Complete scanning of all business license records and follow-up with records destruction process.
- ❖ Continue working with compliance auditor, HdL Companies to seek new sources of revenue through identification of unlicensed businesses operating within the City.
- ❖ Work with the Franchise Tax Board to collect on delinquent accounts.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
Development Services	9.0	11.0	11.0	11.0
Total Department FTEs	9.0	11.0	11.0	11.0

DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	2,197,654	2,216,897	3,209,265	3,329,992
Miscellaneous Grants Fund	-	-	688,850	-
Total Dollars by Fund	2,197,654	2,216,897	3,898,115	3,329,992

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	750,468	758,484	857,536	919,217
Part Time	5,725	7,205	28,000	10,000
Overtime	-	-	-	8,000
Salary Related Benefits	83,402	86,306	107,717	124,226
Non-Persable Benefits	161,775	164,519	146,072	186,952
Persable Benefits	-	-	-	-
PERS Unfunded Liability	87,826	115,711	160,067	183,911
Education & Training	150	-	3,000	4,000
Uniforms & Safety Equipment	421	-	600	800
Total Salaries & Benefits	1,089,767	1,132,226	1,302,992	1,437,106
Maintenance & Operations	101,409	111,748	139,495	428,100
Contracted Services	187,891	351,606	1,749,459	803,675
Capital Improvements	153,620	26,582	64,787	25,000
Capital Outlay	-	-	10,000	3,300
Allocated Charges	609,975	536,331	564,220	563,565
Operating Transfers - Out	54,992	58,404	67,162	69,246
Total Dollars by Expense Category	2,197,654	2,216,897	3,898,115	3,329,992

DEVELOPMENT SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	750,468	758,484	857,536	919,217
Part Time	5,725	7,205	28,000	10,000
Overtime	-	-	-	8,000
Salary Related Benefits	83,402	86,306	107,717	124,226
Non-Persable Benefits	161,775	164,519	146,072	186,952
Persable Benefits	-	-	-	-
PERS Unfunded Liability	87,826	115,711	160,067	183,911
Education & Training	150	-	3,000	4,000
Uniforms & Safety Equipment	421	-	600	800
Total Salaries & Benefits	1,089,767	1,132,226	1,302,992	1,437,106
Maintenance & Operations	101,409	111,748	139,495	428,100
Contracted Services	187,891	351,606	1,060,609	803,675
Capital Improvements	153,620	26,582	64,787	25,000
Capital Outlay	-	-	10,000	3,300
Allocated Charges	609,975	536,331	564,220	563,565
Operating Transfers - Out	54,992	58,404	67,162	69,246
Total Dollars by Expense Category	2,197,654	2,216,897	3,209,265	3,329,992

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Planning	1,735,292	1,573,091	2,293,889	2,439,832
Building	462,362	643,807	915,376	890,160
Total Dollars by Division	2,197,654	2,216,897	3,209,265	3,329,992

DEVELOPMENT SERVICES DEPARTMENT

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES)

The State of California, through the California Department of Fish and Wildlife, awarded a grant to financially support the City of Colton’s Habitat Conservation Plan (HCP). The City’s HCP will serve to protect the Delhi Sands Flower-loving Fly population, ensure the long-term management of suitable DSF habitat, and allow compatible development to proceed with the City’s HCP planning area.

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES) BUDGET SUMMARY Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	688,850	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	688,850	-



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PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DESCRIPTION

The Public Works & Utility Services Department encompasses the Public Works Division, the Electric Utility, the Water Utility, the Wastewater Utility, and Solid Waste contract management.

PUBLIC WORKS

The Public Works Department proactively provides, expands and maintains the City's public infrastructure, by initiating and completing public betterment projects; processing private land development plans; enhancing traffic safety; and, caring for various City facilities and equipment to meet the community's needs.

The Department continues to seek grants for funding new Public Works projects in an effort to continuously improve beautification, City facilities, upgrade aging utility infrastructure, parks, storm water systems, streets, traffic and City vehicles and equipment.

ADMINISTRATION AND ENGINEERING

The Engineering Division expands and maintains the City's public infrastructure by initiating, planning, designing and completing capital improvement projects; processing private land development plans; enhancing traffic safety; and issuing various permits that affect the City's right of way such as street cut permits, encroachment permits, wide load permits and plan check fees.

Engineering Division staff works closely with other agencies such as Caltrans, SANBAG, County and neighboring Cities to collaborate for the completion of regional transportation projects. Engineering Division applies for various state and federal grants and manages them from project planning, environmental review, design and final construction. Engineering staff also manages and oversees the work being performed by various consultants for the design of various public works, water and sewer infrastructure, and city facilities.

Administration and technical engineering services provide for the following:

- Design, construction, rehabilitation of City streets, storm drains, curbs, gutters, sidewalks, handicap ramps and traffic calming infrastructure
- Administer transportation funds, claims and grants
- Administer assessment districts
- Identify developer responsibility and coordinate installation of off-site improvements
- Provide right-of-way engineering functions
- Identify potential traffic safety improvements

PARKS DIVISION

The Parks Division manages the maintenance needs of all medians, parkways, parks, playgrounds, baseball fields and play structures; as well as landscaping and irrigation for City facilities and open spaces.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STREET MAINTENANCE

The Street Division keeps City streets and infrastructure clean and in good repair. The division is responsible for removing graffiti, weed abatement, street repairs, maintaining traffic and directional signage, concrete and infrastructure repairs, removing debris from City right-of-way, and controlling street flooding.

ACCOMPLISHMENTS

- ❖ Completed construction of I-10/Rancho Avenue Eastbound On-ramp Improvement Project.
- ❖ Completed construction of the Mt. Vernon Avenue Corridor Traffic Signal Improvement Project.
- ❖ Completed the construction phase for the Traffic Signal installation at the intersection of Meridian Avenue/Valley Blvd, Mt. Vernon Avenue/Laurel Avenue and Mill Street/Pennsylvania Avenue
- ❖ Completed Fiscal Year 18/19 and 19/20 Asphalt Paving Project funded by Measure I and SB-1:
- ❖ La Cadena Drive - Bordwell Ave. to South of Rancho Ave.
- ❖ La Cadena Drive –Barton Road. to Iowa Ave.
- ❖ Mt. Vernon Ave. - F St. to Colton Ave.
- ❖ Santo Antonio Drive - Mt. Vernon Ave. to East End
- ❖ Washington Street - Hunts Lane to Waterman
- ❖ Rancho Ave. - Johnston Street to Mill Street
- ❖ Valley Blvd. - City Limit to Wildrose Ave.
- ❖ Reche Canyon Road - front of Reche Canyon Apartment to City/County Limit
- ❖ M Street – La Cadena Drive to Fogg Street.
- ❖ Riverside Avenue - (M Bustamante to Agua Mansa)
- ❖ Santo Antonio Drive - (Mt. Vernon Ave. to Washington St.)
- ❖ C Street - (7th Street to La Cadena Dr.)
- ❖ Fairway Ave. - (Auto Center to Crossroads Dr.)
- ❖ Meridian Ave. - (San Bernardino Ave. to Randall Ave.)
- ❖ Pennsylvania Ave. - (C St. to Olive St.)
- ❖ Mt. Vernon Ave. - (Olive St. to Colton Ave)
- ❖ Mt Vernon Ave. - (No. of Cooley to Washington)
- ❖ Cooley Dr. - (Washington St. to Duron St.)
- ❖ Rancho Ave. - (F Street to Valley Blvd)
- ❖ G Street - (10th St to Mt. Vernon Ave)
- ❖ Completed construction of CDBG Community Development Block Grant (CDBG) Projects:
 - ❖

OBJECTIVES

- ❖ Complete the design and construction of FY 20/21 SB-1, Road Impact Fee and Measure I funded asphalt-paving project.
- ❖ Complete the design and construction of various CDBG Funded Project:

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Alley Paving Project: Olive to Oak, between 7th and La Cadena; 10th to 11th between B & C; 9th and 10th between B & C
- ❖ Sidewalk Repair Project along Serrano Court, Michigan St., Gray St., and Terrace Ave., from Johnston to Mill
- ❖ 6th Street Paving and Alley Gutter reconstruction at 7th Street
- ❖ Complete the construction phase for the Complete the construction phase for the Mt. Vernon Avenue – Washington Street Corridor Traffic Signal Interconnect Project (funded by MSRC).
- ❖ Complete the design and environmental phase for the Barton Bridge Replacement Project.
- ❖ Complete the right of way phase for the Mt. Vernon Bridge over UPRR Track Widening Project.
- ❖ Complete the right of way phase for the La Cadena Drive Bridge over Santa Ana River Replacement Project.
- ❖ Continue working with SBCTA and Caltrans for the completion of the Environmental and Design Phase for the I-10/Mt. Vernon Avenue Interchange Project.
- ❖ Continue working with SBCTA and Caltrans for the completion of the Project Study Report, Environmental and Design Phase for the I-215/Washington Street Bridge Replacement Project.
- ❖ Complete the plan check and permit issuance process of various development such as Holiday Inn Hotel Project, Housing Tract at La Cadena and 5th Street, Burger King at SW corner of Pepper and Valley Blvd and other development projects.
- ❖ Pursue/apply for various federal and state grants to fund public works, water and sewer project.

ELECTRIC UTILITY

Colton Electric Utility is the second oldest municipal electric utility in the State of California. Formally established in 1896 by passage of an ordinance to provide for “intention to acquire, construct, own, operate, and maintain a public electric light system for supplying lights, power to the City residents.” The issue was passed 114 to 12 by a vote of the citizens and the plant, costing \$6,000 was built. Colton Electric has provided affordable electric services for over 115 years.

The City-owned utility is an Enterprise Fund. An Enterprise Fund is used to account for the acquisition, operation, and maintenance of governmental facilities that are either wholly or predominately self-supporting through user charges. The operation of an Enterprise Fund is accounted for in such a manner as to show a profit or loss, similar to a comparable private enterprise.

Colton Electric Utility currently serves a peak load of approximately 87 MW. Its resource portfolio consists of generation from shares of Southern California Public Power Authority (SCPPA) resources at Palo Verde, Hoover Dam, and Magnolia Power Plant. In 2003, the Agua Mansa Power Plant was built, providing additional peaking capacity of 43 megawatts for the City. In addition, Colton has entered into several Power Purchase Agreements for renewable energy resources, including solar, wind and landfill gas.

The Renewable Energy Resources Act of 2011 required that all electric utilities in California acquire at least 33% of its total energy sales from renewable sources by 2020. In 2016, legislation was passed that increased the renewable requirement to 50% by 2030. In 2018, the California Legislature passed SB100, further increasing the renewable requirement to 60% by 2030. This legislation also requires electric utilities in the State to be 100% zero carbon by 2045.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Colton Electric met 31% of its retail sales with renewable energy in 2017 and 18, and is on track to meet the 60% by 2030 target. In 2018, Colton Electric reduced its carbon resources by approximately 80% in 2018 with the expiration of the contract for energy from the San Juan Generating Station at the end of 2017.

The Utility has contracted for new, renewable energy sources to replace generation from San Juan. In March 2019, Colton Electric executed a power sales agreement for 15 MW of baseload renewable energy from Ormat's Mammoth CDIV Geothermal Project, expected to be online by 2021. Additionally, the Utility continues to monitor developments in utility regulations and requirements at the state and federal level.

The Colton Electric Utility team of dedicated employees remain committed to providing the community with superior customer service and reliable electric service while planning for the future power needs of Colton

The Electric Utility Department has the following Divisions:

ADMINISTRATION

The Administration Division is responsible for planning and managing power supply resources to meet CED's current and future load requirements. Resource planning activities include finding cost effective resources that meet both State and Federal mandates for renewable resources, air quality, and climate change programs.

The Administration Division is also responsible for the development and administration of the annual revenue and expense budget, utility accounting activities, regulatory reporting (including greenhouse gas and renewable portfolio standards.) at the local, State and Federal levels, legislative activities.

ENGINEERING

The Engineering Division provides support services to the Substation and Transmission/Distribution Divisions, inspection services to developers for all construction needs, works with customers to design and provide service connections to the system, and maintains the Electric Department's Geographic Information System (GIS) information.

SUBSTATION DIVISION

The City has five substations and one 66 kV switchyard that provide service to approximately 19,600 customers. Completion of the fifth substation and 66 kV switchyard in the Western portion of the City allows current and future development to occur in the Southwest portions of the City.

Substation personnel are responsible for construction, maintaining, and testing each of the 5 substations and 66 kV switchyard, installing metering equipment, testing and programming electric meters, reading meters for both electric and water customers, customer shut-offs, reconnect, and service field support.

TRANSMISSION/DISTRIBUTION

The Transmission/Distribution Division is primarily responsible for the installation, operation, and maintenance of the overhead and underground electrical systems in the City of Colton. The Division also provides after-hours standby duties to the community to ensure a timely response to customers' electrical needs.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

ENVIRONMENTAL SUSTAINABILITY & CONSERVATION

The Environmental Sustainability and Conservation division is responsible for development and management of energy efficiency and sustainability programs for the City of Colton. The State of California Public Utility Code requires each publicly owned utility to collect a non-by passable usage charge of 0.00029 cents per kWh to fund conservation and low-income programs. Funds from this charge are used for four purposes:

1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts.
2. Cost effective demand-side management programs that promote energy efficiency and energy conservation.
3. New investments in renewable energy resources and technologies.
4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported by competitive and regulated markets.

ACCOMPLISHMENTS

- ❖ Met 31% of retail energy requirements with renewable resources
- ❖ Reduced Green House Gas Emissions (GHG) by approximately 80%, and continue to seek non GHG resources to meet any new demand.
- ❖ Awarded a bid to replace 35 A/C units with energy efficient units at various City buildings, utilizing Cap & Trade proceeds.
 - ❖ Continued the Keep Your Cool (KYC) Program with savings of 334,107 kWh's in the first year. This program is in its 5th year and continues to grow in energy savings.
 - ❖ Had 25,015 kWh from residents purchased energy saving devices for the home on CED Webshop available on www.coltononline.com
 - ❖ Completed an RFP for City wide facility air conditioning replacement program for higher efficiency units.
 - ❖ Completed the installation of City Halls Ice Bears, for cooling and thermal energy storage,
 - ❖ Continued the Low Income Mobile Home Direct Install Program in partnership with SoCalGas Co. with 79,330 kWh of energy savings.
 - ❖ Purchased an all-electric van for fleet (Community Services Dept.)- delayed due to HPIV fully subscribed funds.
 - ❖ Continue to provide electric vehicle incentives including: Used Electric Vehicle Rebate, Low Income Used Electric Vehicle Rebate, Residential EV Charger Rebates, and Electric Forklifts
 - ❖ Increased participation on all residential energy efficiency rebates
 - ❖ Continued the LivingWise® school program for the Colton School District 6th grade classes which combines classroom learning and home retrofit/energy efficiency audit for electric and water savings. Over 700 students registered this current FY and 120,435 kWh.
 - ❖ Assisted small businesses with direct installation of energy efficiency products with results of 292,960 kWh savings.
 - ❖ Although Colton's Christmas tree lighting and parade was cancelled due to the weather staff expanded the Holiday Light Exchange Program for residents to have the opportunity to exchange old inefficient string lights for LED lights at our offices even after Christmas.
 - ❖ Continued the residential marketing strategy program called "Spring into Summer". During the First Day of Spring, March 19, 2019 to the last day of Spring, June 19, 2019, residents received additional rebate incentives for Energy Efficient items that prepared. This them for Summer program had the greatest impact because our residential rebate participation increased and residents were happy to save energy during the hotter months of summer reducing their energy use and bills.
 - ❖ Installed 6 additional public Electric Vehicle chargers in the City

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Replaced over 25 electric poles as part of the Electric Department's GO165 pole inspection program
- ❖ Replaced approximately 4 miles of underground electrical cable, increasing reliability and reducing the number of unplanned electrical outages in the City
- ❖ Colton Electric Utility participates in an energy storage-working group through SCPPA. Energy storage is being reviewed for future participation. Through funds made available in the Cap & Trade Program, CED completed the replacement of 11 old inefficient A/C units at City Facilities with Ice Bear thermal energy storage units.
- ❖ Retrofitted approximately 1,100 streetlights with LED fixtures.
- ❖ Upgraded perimeter fencing and gates at Century Substation.
- ❖ Upgraded security gates and lighting at Drew's Substation.
- ❖ Upgraded security gates at Hub Substation.
- ❖ Installed security cameras at Hub Substation.
- ❖ Tested all 12kV circuit breakers and protection relays at Century Substation.
- ❖ Tested all 12kV circuit breakers and protection relays at North Substation.
- ❖ Installed 1792 Bridge Openway AMI electric meters:
 - 1,540 residential meters
 - 176 commercial meters
 - 76 industrial Time-of-Use meters

OBJECTIVES

- ❖ Operate the electrical system safely with zero reportable accidents
- ❖ Meet all state and federal laws and regulations
- ❖ Provide service 99.9% of the time to Colton residents and businesses
- ❖ Complete replacement of 66 kV circuit breakers at Hub Substation
- ❖ Install new secondary conductors for Hub substation Transformer # 3
- ❖ Install new monitoring devices for 7 transformers at Hub, Century, and Drew's substations.
- ❖ Upgrade security lighting at Century Substation.
- ❖ Install security cameras at Century, Drew's, and North Substations.
- ❖ Install new 1,500 Bridge OpenWay AMI electric meters for residential customers
- ❖ Install new 300 Bridge OpenWay AMI electric meters for commercial customers
- ❖ Test all 12kV circuit breakers and protection relays at Hub Substation.
- ❖ Replace the substation circuit breakers with modern circuit breakers
- ❖ Have retail rates at least 10% below surrounding utility rates
- ❖ Meet at least 33% of retail energy requirements through renewable resources by 2020 and 60% by 2030
- ❖ Execute new agreements for renewable energy resources to replace contracts expiring in the next 5 years
- ❖ Maintain a bond rating of A- or better
- ❖ Keep at least 25% of annual reserves in cash and cash equivalents
- ❖ Increase participation in energy efficiency programs to meet SB350 requirements

WATER UTILITY

The Water Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness

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of existing websites. The Division works to improve the level of service provided by each of its divisions to its internal and external customers.

ADMINISTRATION AND TECHNOLOGY

The Administration and Technology staff work as a team under the direction and supervision of the Public Works and Utility Services Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

OPERATIONS

The Colton Water Utility has three primary operations areas:

Water Quality

Water Quality Technicians assure that all required sampling and laboratory analyses are completed and reported to the State Water Resources Control Board in accordance with the Title 22 of the Water Code. They also protect the City's water supply from contamination by implementing the state mandated City cross-connection control program.

Water Treatment

The Water Treatment operates, maintains, 6 reservoirs that store approximately 14.3 million gallons of water, 13 well pumping plants, 4 booster pumping plants, 4 pressure reducing stations and 2 perchlorate removal systems, which can treat up to 2,000 gallons of water per minute.

Water Distribution

The City of Colton's Water Distribution Operators maintain and repair approximately 120 miles of water pipelines ranging in size from 2" to 30", 9,359 residential water meters and 746 commercial/industrial water meters. Water Distribution Operators maintain, repair, and operate 3,891 isolation valves ranging in size from 2" to 30" within four pressure zones and 1,594 fire hydrants located throughout the water distribution system.

WATER CONSERVATION

The City Colton Water Conservation Division strives to assist the department in meeting the States 20% reduction goals under SBx7-7. This is accomplished through various methods, such as internal efforts of upgrading landscaping and retrofitting fixtures. External efforts include things such as offering incentives to residents to install efficient fixtures, as well as educating the public on the need for water conservation and the importance of a sustainable water supply. This division also participates in several regional efforts, such as a public relations campaign in the Inland Empire; as well as the Inland Solar Challenge that helps educate high school students on the nexus of solar power and water, while also requiring them to learn about water conservation.

ACCOMPLISHMENTS

- ❖ Well 8 Abandonment completed
- ❖ Well 28 Abandonment completed
- ❖ Installing wrought iron fencing to all facilities for security
- ❖ Completed Plan Checking for Various Projects
- ❖ Completed the La Cadena Median Water Conservation Rehabilitation Project

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- ❖ Went out to RFP for Cooley Dr. Water Conservation Rehabilitation Project

OBJECTIVES

- ❖ Promote water conservation as a part of daily life for our residents and business, to preserve precious resources
- ❖ Continuation of Reservoir Maintenance Program
- ❖ On-Going Valve Turning & Maintenance Program
- ❖ Prado Booster Station – Planning Stage
- ❖ Construction of Rialto 2 Reservoir Booster Station
- ❖ Rehabilitation of Wells 13 – Planning Stage
- ❖ Wells 13 – Abandonment
- ❖ Wells 26 – Abandonment
- ❖ Katz Well – Abandonment
- ❖ James Sullivan Wells – Abandonment
- ❖ Drill two new water wells
- ❖ Hazardous Mitigation Plan for Critical Facility Infrastructure
- ❖ De Berry Pipeline Project –Planning Stage

WASTEWATER UTILITY

The Wastewater Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites.

ADMINISTRATION AND TECHNICAL

The Administration and Technical staff work as a team under the direction and supervision of the Utility and Public Works Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

OPERATIONS

Collection

The City's Wastewater Utility provides sewer collection service to all facilities and properties throughout the City of Colton, City of Grand Terrace, and unincorporated County areas.

The Wastewater Utility staff operate the Water Reclamation Plant, which includes wastewater collection and lift station facilities throughout the City. It is responsible for maintenance and repair of sewer main lines, sewer laterals and storm drains, including cleaning and repair of catch basins and manhole structures.

The Wastewater Utility remains at all times in compliance with the Sanitary Sewer Overflow (SSO) Reduction Program, as mandated by the State Water Resources Control Board. This is helped by the fact that the division investigates all customer complaints for sewer backups and drainage problems in its ongoing service to customers.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

The Wastewater Utility Collection Division utilizes robotic video for inspecting sewer pipes and prioritizing trenchless pipe rehabilitation projects. This Division also performs spot repairs, upgrades, and system improvements systems in accordance with Sewer System Management Plan (SSMP). It maintains a well-trained staff that continues to strive to provide a high level of service.

Waste Water Reclamation/Treatment

Waste Water Treatment Operators are certified to perform a primary treatment to separate and remove solids and then secondary treatment for a biological process to remove dissolved and suspended organic compounds. The reclamation plant treats an average of 5+ million gallons of waste water per day.

ACCOMPLISHMENTS

- ❖ Sewer Cured In Place Pipe (CIPP) Lining Project - Ongoing
- ❖ Removal of Plant 1
- ❖ Removal of the chlorine contact basin

OBJECTIVES

- ❖ Upgrade of Water Reclamation Facility Plant #2
- ❖ Bid for Construction of the Wastewater Administration building
- ❖ Begin Design of the Wastewater Facilities for Roquet Ranch and Pellisier Ranch
- ❖ Begin Construction of New Lift Station in Southwest Colton
- ❖ Continue working with developers and property owner to facilitate timely review of development submittal such as grading plan, on-off site improvement, WQMP, traffic analysis, storm drain, water, sewer, and tract and parcel map
- ❖ Upgrade equipment within the treatment plant

SOLID WASTE

The City of Colton is dedicated to providing a reliable and efficient collection of solid waste (garbage) for the citizens and businesses in the City of Colton. We also promote environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

The City of Colton and CR&R entered into a Solid Waste Franchise Service Agreement that allows the collection and composting of solid waste, green waste, recyclable materials and bulky items. Each single-family residence receives three 64-gallon containers: a black container for trash, a brown container for yard waste and a green container for recyclable items. These specially designed containers are lightweight with built-in wheels for easy movement. The automated refuse system uses modern, robotic trucks to empty containers. CR&R also provides outreach to the City's commercial customers for commercial recycling and organic waste programs.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2018 Council Approved	2019 Council Approved	2020 Council Approved	FY2020-21 Budget
Public Works	30.0	30.0	32.00	32.00
Administration	9.0	9.0	9.00	9.00
Engineering	10.0	10.0	10.00	10.00
Environmental, Sustainability & Conservation	5.0	5.0	5.00	5.00
Substation	11.0	11.0	11.00	11.00
Transmission/Distribution	17.0	17.0	17.00	17.00
Water Enterprise	15.5	15.5	15.50	15.50
Wastewater Enterprise	19.5	19.5	19.50	19.50
Total Department FTEs	117.0	117.0	119.0	119.0

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Fund				
General Fund	2,226,542	2,141,510	3,081,489	3,409,575
Gas Tax Fund	1,446,854	1,500,456	1,255,750	1,295,909
State Traffic Relief (SB-1) Fund	-	244,980	1,895,172	1,027,274
Pollution Reduction Fund	83,075	105,146	314,447	63,000
Community Development Act Fund	972,031	448,371	753,185	401,124
Measure I Fund	750,384	1,183,751	2,218,980	793,651
Miscellaneous Grants Fund	504,519	1,559,649	3,471,615	-
Host City Fees - CIP Fund	185,705	85,554	7,730	1,749,185
Park Development Fund	10,172	192,114	252,120	-
Traffic Impact Fund	241,590	158,212	2,552,065	-
New Facilities Development Fund	53	-	-	-
Capital Improvement Projects Fund	654,810	887,013	5,435,376	1,250,000
Colton Crossing Fund	52,618	1,601	605,242	-
Building Maintenance Fund	576,737	655,755	1,673,343	2,002,444
Automotive Shop Fund	361,320	438,127	545,944	440,404
Electric Utility Fund	61,158,734	61,404,855	74,494,169	69,495,677
Public Benefit Fund	1,035,304	910,431	2,074,075	2,120,500
Water Utility Fund	9,091,993	9,113,303	21,462,879	22,835,693
Wastewater Utility Fund	9,732,348	9,484,107	17,156,465	13,911,056
Solid Waste Fund	2,702,033	2,788,424	2,870,650	2,914,217
LLMD #2	121,517	180,561	205,298	159,016
LLMD #1	294,225	282,674	294,958	329,641
Storm Water Fund	442,108	486,684	619,133	629,817
CFD 87-1 Debt Service Fund	-	-	-	3,500
CFD 88-1 Debt Service Fund	-	-	-	3,500
CFD 89-1 Debt Service Fund	671,318	-	-	3,500
CFD 89-2 Debt Service Fund	599,687	-	-	3,500
CFD 90-1 Debt Service Fund	266,281	266,411	496,389	3,500
Total Dollars by Fund	94,181,958	94,519,690	143,736,474	124,845,683

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	7,514,443	7,629,995	8,197,214	9,110,699
Part Time	139,360	130,846	280,307	181,107
Overtime	866,630	925,610	1,097,991	1,223,793
GASB 68 Net Pension Expense	2,247,087	2,186,131	-	-
GASB 75 Net OPEB Expense	66,889	77,059	-	-
Salary Related Benefits	961,335	840,979	1,121,870	1,315,773
Non-Persable Benefits	1,915,756	1,957,015	2,269,871	2,410,847
Persable Benefits	-	-	-	-
PERS Unfunded Liability	958,236	1,260,581	1,588,621	1,831,690
Education & Training	44,169	36,119	102,700	122,000
Uniforms & Safety Equipment	81,634	93,335	142,874	163,100
Total Salaries & Benefits	14,795,539	15,137,671	14,801,448	16,359,009
Maintenance & Operations	50,847,680	50,451,221	57,994,424	55,288,228
Contracted Services	4,995,662	5,445,903	7,996,258	7,142,125
Capital Improvements	7,255,177	13,945,996	36,171,111	22,903,065
Capital Outlay	(4,828,880)	(9,983,461)	3,677,792	2,436,300
Allocated Charges	7,024,773	7,126,418	7,316,938	8,217,114
Operating Transfers - Out	1,318,008	1,336,942	3,467,567	1,999,842
Administrative Transfers - Out	12,773,999	11,059,000	12,310,936	10,500,000
Total Dollars by Expense Category	94,181,958	94,519,690	143,736,474	124,845,683

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	626,010	676,024	762,859	863,724
Part Time	20,960	15,071	52,800	15,000
Overtime	21,470	16,069	58,000	85,000
Salary Related Benefits	70,069	76,148	96,678	116,325
Non-Persable Benefits	203,571	184,594	208,101	216,420
Persable Benefits	-	-	-	-
PERS Unfunded Liability	74,635	104,977	132,229	172,474
Education & Training	5,000	5,116	8,400	10,500
Uniforms & Safety Equipment	2,983	4,274	5,000	6,200
Total Salaries & Benefits	1,024,698	1,082,274	1,324,067	1,485,643
Maintenance & Operations	125,667	113,237	432,303	422,300
Contracted Services	362,878	303,109	534,000	450,000
Capital Improvements	-	-	-	-
Capital Outlay	-	43,799	112,105	112,920
Allocated Charges	666,566	546,106	623,532	873,772
Operating Transfers - Out	46,733	52,986	55,482	64,940
Total Dollars by Expense Category	2,226,542	2,141,510	3,081,489	3,409,575

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Administration & Engineering	931,395	1,263,790	1,724,318	1,881,635
Street Maintenance	342,010	253,304	390,000	320,000
Parks	953,137	624,416	967,171	1,207,940
Total Dollars by Division	2,226,542	2,141,510	3,081,489	3,409,575

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

ELECTRIC UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	3,503,494	3,624,615	3,718,146	4,210,002
Part Time	27,018	18,716	48,330	30,330
Overtime	496,369	383,060	516,500	572,000
GASB 68 Net Pension Expense	1,314,226	1,278,579	-	-
GASB 75 Net OPEB Expense	35,218	39,433	-	-
Salary Related Benefits	507,328	449,584	556,474	650,984
Non-Persable Benefits	881,386	937,574	1,121,515	1,290,096
Persable Benefits	-	-	-	-
PERS Unfunded Liability	434,955	584,136	726,992	841,663
Education & Training	21,977	21,453	47,500	64,500
Uniforms & Safety Equipment	35,825	38,777	70,740	83,740
Total Salaries & Benefits	7,257,796	7,375,927	6,806,197	7,743,315
Maintenance & Operations	37,764,598	39,037,808	44,004,065	42,097,877
Contracted Services	603,212	523,445	1,428,460	1,188,985
Capital Improvements	1,598,627	1,333,843	5,552,165	3,492,000
Capital Outlay	(2,140,545)	(1,577,824)	655,390	455,000
Allocated Charges	3,028,702	3,357,817	3,431,919	3,701,595
Operating Transfers - Out	272,345	294,838	305,037	316,905
Administrative Transfers - Out	12,773,999	11,059,000	12,310,936	10,500,000
Total Dollars by Expense Category	61,158,734	61,404,855	74,494,169	69,495,677

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Administration	24,385,665	23,106,329	24,266,536	21,790,187
Engineering	640,735	818,765	1,272,762	1,207,687
Substation	1,573,694	1,775,011	3,017,143	3,067,373
Transmission/Distribution	2,966,568	2,878,633	3,665,311	4,194,238
Environmental Sustainability & Conservation	501,434	477,481	757,041	785,184
Purchased Power, Transmission & ISO	27,926,002	29,877,990	31,625,883	30,826,905
New Development	94,813	245,001	2,918,691	1,739,000
Agua Mansa Power Plant	2,485,119	1,866,791	5,219,408	4,125,603
Street Lighting	393,697	209,094	756,500	756,500
Underground Utilities	109,134	38,033	375,000	375,000
Power Resource Development	2,514	35,395	-	-
Meters	54,406	71,447	478,000	628,000
New Substations	-	-	-	-
EECBG - Energy Efficiency & Conservation	24,953	2,500	2,500	-
Rebates	-	2,386	139,394	-
Total Dollars by Division	61,158,734	61,404,855	74,494,169	69,495,677

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

PUBLIC BENEFIT FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	827,799	740,619	1,634,078	1,668,000
Contracted Services	207,505	169,812	391,750	452,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	48,247	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,035,304	910,431	2,074,075	2,120,500

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Public Benefit - Residential	383,966	200,817	668,471	757,500
Public Benefit - Commercial	567,505	330,431	876,729	865,000
Public Benefit - Industrial	71,660	207,257	372,875	390,000
Public Benefit - Other Programs	12,173	171,926	156,000	108,000
Total Dollars by Division	1,035,304	910,431	2,074,075	2,120,500

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,287,362	1,178,899	1,365,536	1,546,541
Part Time	29,545	53,534	85,777	85,777
Overtime	208,595	281,814	274,769	279,667
GASB 68 Net Pension Expense	530,907	516,508	-	-
GASB 75 Net OPEB Expense	13,202	15,168	-	-
Salary Related Benefits	152,179	96,003	179,160	215,742
Non-Persable Benefits	292,120	266,127	307,688	318,692
Persable Benefits	-	-	-	-
PERS Unfunded Liability	160,291	192,565	262,316	309,093
Education & Training	7,173	3,259	23,000	23,000
Uniforms & Safety Equipment	16,033	20,776	24,000	29,000
Total Salaries & Benefits	2,697,407	2,624,654	2,522,246	2,807,512
Maintenance & Operations	5,060,947	4,732,220	5,714,804	5,562,074
Contracted Services	256,586	350,334	558,176	652,500
Capital Improvements	2,114,291	5,666,768	10,669,232	12,000,000
Capital Outlay	(1,974,445)	(5,504,701)	730,851	400,000
Allocated Charges	1,344,755	1,539,694	1,570,164	1,721,474
Operating Transfers - Out	100,366	97,196	110,065	116,381
Administrative Transfers - Out	(507,914)	(392,861)	(412,659)	(424,248)
Total Dollars by Expense Category	9,091,993	9,113,303	21,462,879	22,835,693

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Administration & Technology	150,524	226,181	435,613	489,279
Operations	8,744,643	8,748,513	10,666,917	10,634,449
Booster Stations	-	-	500,000	2,000,000
Reservoirs	-	-	5,000,000	5,000,000
New Wells	-	-	2,000,000	2,000,000
Main Line Replacement	1,977	-	1,500,000	1,500,000
Water Conservation	194,849	138,610	1,360,349	1,211,965
Total Dollars by Division	9,091,993	9,113,303	21,462,879	22,835,693

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WASTEWATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,322,058	1,250,126	1,409,177	1,510,934
Part Time	45,273	14,642	38,000	-
Overtime	117,064	189,961	167,322	221,126
GASB 68 Net Pension Expense	401,954	391,044	-	-
GASB 75 Net OPEB Expense	18,469	22,458	-	-
Salary Related Benefits	146,001	122,449	173,532	197,218
Non-Persable Benefits	299,626	294,103	326,635	322,483
Persable Benefits	-	-	-	-
PERS Unfunded Liability	169,474	218,111	275,165	301,985
Education & Training	9,842	6,100	15,500	16,000
Uniforms & Safety Equipment	19,424	21,832	25,000	28,000
Total Salaries & Benefits	2,549,185	2,530,826	2,430,331	2,597,746
Maintenance & Operations	4,570,109	4,508,053	4,572,857	4,604,018
Contracted Services	480,362	580,378	1,598,087	1,019,802
Capital Improvements	907,720	3,142,837	6,359,860	3,500,000
Capital Outlay	(752,784)	(3,132,576)	295,310	150,000
Allocated Charges	1,363,727	1,351,637	1,371,905	1,501,538
Operating Transfers - Out	106,115	110,091	115,456	113,704
Administrative Transfers - Out	507,914	392,861	412,659	424,248
Total Dollars by Expense Category	9,732,348	9,484,107	17,156,465	13,911,056

Appropriations by Division

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Division				
Operations	9,584,350	9,486,096	10,856,465	10,411,056
RIX Facility	132,964	-	1,000,000	-
Water Treatment Plant	15,034	(1,990)	4,300,000	3,300,000
Sewer Line Replacement	-	-	1,000,000	-
Lift Stations	-	-	-	200,000
Total Dollars by Division	9,732,348	9,484,107	17,156,465	13,911,056

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

SOLID WASTE FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	14,525	11,124	14,576	13,379
Contracted Services	2,645,155	2,777,300	2,856,074	2,900,838
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	42,353	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,702,033	2,788,424	2,870,650	2,914,217

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GAS TAX FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the State Gas Tax allocations from the State of California. Gas Tax funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

In FY2015-16, street maintenance activities were moved directly to the Gas Tax fund. In prior years, the expenditures budgeted in the Gas Tax Fund represented a transfer of funds to the General Fund to cover costs expended for street maintenance and engineering from the General Fund.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	368,107	461,093	416,121	391,879
Part Time	-	-	-	-
Overtime	5,022	14,948	30,000	30,000
Salary Related Benefits	41,140	51,841	52,741	52,064
Non-Persable Benefits	124,969	143,866	162,316	109,290
Persable Benefits	-	-	-	-
PERS Unfunded Liability	48,421	71,702	88,331	89,328
Education & Training	35	122	1,500	1,500
Uniforms & Safety Equipment	3,751	3,586	5,610	5,610
Total Salaries & Benefits	591,445	747,157	756,619	679,671
Maintenance & Operations	323,784	324,233	151,400	157,400
Contracted Services	4,549	170,819	90,085	87,000
Capital Improvements	5,913	-	-	-
Capital Outlay	-	-	-	43,000
Allocated Charges	490,844	222,056	220,583	295,204
Operating Transfers - Out	30,319	36,191	37,063	33,634
Total Dollars by Expense Category	1,446,854	1,500,456	1,255,750	1,295,909

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STATE TRAFFIC RELIEF (SB-1) FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017, allocations from the State of California. SB-1 funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

Streets and Highways Code (SHC) Section 2032.5(a) articulates the general intent of the legislation that recipients of RMRA funding be held accountable for the efficient investment of public funds to maintain local streets and roads and are accountable to the people through performance goals that are tracked and reported.

Pursuant to SHC Section 2030(a), the objective of the Local Streets and Roads Program is to address deferred maintenance on the local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures.

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	244,980	1,895,172	1,027,274
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	244,980	1,895,172	1,027,274

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

POLLUTION REDUCTION (AQMD) FUND DEPARTMENT BUDGET SUMMARY

The Pollution Reduction Fund consists of AB2766 funds to implement programs that reduce air pollution from motor vehicles. These funds are used specifically to meet the requirements of the federal and state Clean Air Acts, and for the implementation of the Air Quality Management District (AQMD) Air Quality Management Plan.

Revenue to support this program is collected by the California Department of Motor Vehicles (DMV) as a Motor Vehicle Registration surcharge and forwarded to the AQMD for appropriate distribution throughout the state. Local governments receive a portion of this revenue based on population. In accordance with reporting requirements, the City reports on the use and results funded by AB2766 funds annually.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	44,181	-	91,819	-
Capital Outlay	38,894	105,146	222,628	63,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	83,075	105,146	314,447	63,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COMMUNITY DEVELOPMENT ACT FUND DEPARTMENT BUDGET SUMMARY

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combining several funding programs into a single program called the Community Development Block Grant (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities by providing suitable housing and living environments and expanded economic activities.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	912,932	393,356	694,397	340,955
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	59,099	55,014	58,788	60,169
Total Dollars by Expense Category	972,031	448,371	753,185	401,124

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MEASURE I FUND DEPARTMENT BUDGET SUMMARY

In 1989, the San Bernardino County voters approved the passage of Measure I, authorizing San Bernardino Associated Governments (SANBAG) acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax through 2010. In 2004, voters approved an extension of this sales tax through the year 2040.

This tax revenue is designated for transportation and traffic management programs.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	5,377	-	-
Capital Improvements	708,328	1,112,850	1,655,505	793,651
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	42,056	65,524	563,475	-
Total Dollars by Expense Category	750,384	1,183,751	2,218,980	793,651

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MISCELLANEOUS GRANTS FUND (PUBLIC WORKS) DEPARTMENT BUDGET SUMMARY

NON-DEPARTMENTAL

Historically, this cost center accounts for grant dollars that are transferred to the General Fund and Capital Projects Funds to pay for specified projects per a Council-approved funding plan.

Unexpended appropriations related to ongoing projects or operations are carried forward into the following fiscal year.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	95,678	1,035,599	1,451,726	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	408,841	524,051	2,019,889	-
Total Dollars by Expense Category	504,519	1,559,649	3,471,615	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

HOST CITY FEES

In 1992, the City entered into a Memorandum of Understanding (MOU) with the County of San Bernardino establishing a fee of one dollar per ton of waste disposed at the Colton landfill for the duration of its life.

Subsequently, in 1998, the City entered into a 15-year Waste Disposal Agreement with the County. This agreement committed the City to deliver all controllable waste to a County landfill at a reduced rate for the term of the agreement. Including Colton, a total of 16 cities in San Bernardino County have entered into Waste Disposal Agreements.

This fund accounts for the funds collected under this agreement and have traditionally been used for maintenance and improvement of local roads impacted by disposal services and operations.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	6,716	85,554	7,730	-
Capital Improvements	-	-	-	1,749,185
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	178,989	-	-	-
Total Dollars by Expense Category	185,705	85,554	7,730	1,749,185

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

PARK DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of park facilities necessary to accommodate the effects of growth in the community.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	5,420	9,198	-
Contracted Services	141	154,412	140,685	-
Capital Improvements	10,031	32,282	102,237	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	10,172	192,114	252,120	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

TRAFFIC IMPACT FEES FUND DEPARTMENT BUDGET SUMMARY

Traffic Impact Fees are collected from developers when new development occurs within the City. These fees are used to pay for traffic signals, widening roads or connecting and/or building new roads, as needed, due to the increase in traffic resulting from the development. Developers are required to either construct improvements or they are charged a fee, which the City utilizes to make the improvements.

Residential projects are charged a per unit fee, reflecting the average number of trips per day estimated to be made by the occupants of the new residence.

The fees and costs for commercial and industrial projects are based on the type of business and the square footage of the completed building, factored by the estimated number of trips per day anticipated to be generated by the new development.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	110,477	37,151	44,177	-
Capital Improvements	102,087	64,977	2,349,041	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	29,026	56,083	158,847	-
Total Dollars by Expense Category	241,590	158,212	2,552,065	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

NEW FACILITIES DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The New Facilities Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future City facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	53	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	53	-	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CAPITAL IMPROVEMENT PROJECTS FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. These projects promote infrastructure, revitalization, renovation, and improvements to City roads, highways, parks, storm drains, water/wastewater, and city facilities.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	654,810	887,013	4,585,676	-
Capital Outlay	-	-	849,700	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	1,250,000
Total Dollars by Expense Category	654,810	887,013	5,435,376	1,250,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COLTON CROSSING FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. The Colton Crossing Fund was established to account for activities related to the Colton Crossing Rail Grade Separation Project.

The Colton Crossing Project is a rail improvement project with a funding agreement between the City of Colton, San Bernardino Associated Governments (SANBAG), Union Pacific Railroad (UPRR), and BNSF Railroad Company. The project will result in a grade separation between the UPRR and BNSF main tracks at the Colton Crossing to improve the rail operations, provide residents relief from the train-generated noise, and reduce the impact on local traffic circulation caused by the volume of trains utilizing this line.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	52,618	1,601	605,242	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	52,618	1,601	605,242	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

BUILDING MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

The Building Maintenance Fund is an internal service fund that accounts for the internal general maintenance of City facilities, including building repairs, janitorial functions, in-house construction, preventative maintenance, and minor repairs to cooling systems. Additionally, this function provides administrative support and oversight as needed for contractor services. This function is funded through charges to all user departments.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	112,802	127,262	185,789	223,406
Part Time	9,676	28,882	45,400	50,000
Overtime	8,755	12,825	30,400	18,000
Salary Related Benefits	12,561	14,138	17,607	29,190
Non-Persable Benefits	28,302	35,083	46,761	56,359
Persable Benefits	-	-	-	-
PERS Unfunded Liability	21,873	28,337	31,585	44,510
Education & Training	-	70	4,300	4,000
Uniforms & Safety Equipment	1,779	2,222	3,750	3,750
Total Salaries & Benefits	195,748	248,820	365,592	429,215
Maintenance & Operations	269,988	290,150	617,264	379,090
Contracted Services	37,802	27,721	77,334	75,000
Capital Improvements	-	-	108,900	-
Capital Outlay	(0)	74,761	491,000	1,102,380
Allocated Charges	59,503	-	-	-
Operating Transfers - Out	13,696	14,303	13,253	16,759
Total Dollars by Expense Category	576,737	655,755	1,673,343	2,002,444

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

AUTO SHOP FUND DEPARTMENT BUDGET SUMMARY

The Automotive Shop Fund is an internal service fund that accounts for the internal repair, maintenance, and/or replacement of all City owned vehicles. This function is funded through charges to all user departments.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	127,520	139,758	151,866	177,775
Part Time	-	-	-	-
Overtime	206	1,314	3,000	3,000
Salary Related Benefits	13,695	11,269	22,240	29,896
Non-Persable Benefits	33,896	42,039	42,825	44,163
Persable Benefits	-	-	-	-
PERS Unfunded Liability	19,869	27,693	31,585	35,546
Education & Training	142	-	2,500	2,500
Uniforms & Safety Equipment	950	996	5,074	3,100
Total Salaries & Benefits	196,278	223,070	259,090	295,980
Maintenance & Operations	136,520	193,144	26,040	21,040
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	7,935	247,561	110,000
Allocated Charges	16,081	-	-	-
Operating Transfers - Out	12,441	13,978	13,253	13,384
Total Dollars by Expense Category	361,320	438,127	545,944	440,404

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #2 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	20,800	51,484	43,720	20,292
Part Time	-	-	-	-
Overtime	1,915	3,800	3,000	-
Salary Related Benefits	2,260	5,735	5,403	2,657
Non-Persable Benefits	7,094	17,938	13,393	6,194
Persable Benefits	-	-	-	-
PERS Unfunded Liability	3,840	3,864	9,636	7,418
Education & Training	-	-	-	-
Uniforms & Safety Equipment	445	436	1,500	1,500
Total Salaries & Benefits	36,354	83,257	76,652	38,061
Maintenance & Operations	12,109	13,320	30,150	14,050
Contracted Services	67,788	69,120	68,500	68,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	2,861	12,915	25,953	35,612
Operating Transfers - Out	2,405	1,950	4,043	2,793
Total Dollars by Expense Category	121,517	180,561	205,298	159,016

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #1 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	72,744	49,732	40,276	48,439
Part Time	-	-	-	-
Overtime	7,234	4,286	5,000	5,000
Salary Related Benefits	7,962	5,510	4,974	6,340
Non-Persable Benefits	24,603	17,250	13,788	14,622
Persable Benefits	-	-	-	-
PERS Unfunded Liability	10,185	11,593	9,636	6,182
Education & Training	-	-	-	-
Uniforms & Safety Equipment	444	436	1,200	1,200
Total Salaries & Benefits	123,172	88,807	74,874	81,783
Maintenance & Operations	61,394	60,488	81,100	78,600
Contracted Services	98,726	91,483	107,000	132,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	4,556	36,045	27,941	34,930
Operating Transfers - Out	6,377	5,851	4,043	2,328
Total Dollars by Expense Category	294,225	282,674	294,958	329,641

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 87-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 87-1 comprises approximately 49 gross acres in the northwest portion of the City, approximately one mile north of the Interstate 10 freeway. Projects funded include storm drain facilities, an equipped fire station, a multipurpose community building, and the expansion and rehabilitation of streets. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was paid off in Fiscal Year 2017-18. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	500
Contracted Services	-	-	-	3,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	-	3,500

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 88-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 88-1 comprises approximately 96 gross acres in the northwest portion of the City and in the southwest portion of the City of San Bernardino, bordered on the west by the Southern Pacific Railway, approximately one and a half miles north of the Interstate 10 freeway. Projects funded include permanent storm drain facilities, park facilities, and street improvements. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was paid off in Fiscal Year 2015-16. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	500
Contracted Services	-	-	-	3,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	-	3,500

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-1 comprises approximately 80 gross acres in the southern area of the City between Hunts Lane from the east and Cooley Drive from the west. Projects funded include the acquisition of school and park sites, the construction of park facilities, street improvements, and utilities required to serve the development built within the District. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	670,540	-	-	500
Contracted Services	778	-	-	3,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	671,318	-	-	3,500

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STORM WATER FUND DEPARTMENT BUDGET SUMMARY

The City recognizes the need to reduce pollution carried by storm water into local rivers and creeks. The City is responsible for ensuring, to the maximum extent practical, that all businesses and residents comply with the State Mandate.

A property tax assessment funds the City's state-mandated National Pollutant Discharge Elimination System (NPDES) program.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	73,546	71,001	103,724	117,707
Part Time	6,888	-	10,000	-
Overtime	-	17,532	10,000	10,000
Salary Related Benefits	8,140	8,302	13,061	15,357
Non-Persable Benefits	20,189	18,442	26,849	32,528
Persable Benefits	-	-	-	-
PERS Unfunded Liability	14,693	17,603	21,146	23,491
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	1,000	1,000
Total Salaries & Benefits	123,456	132,880	185,780	200,083
Maintenance & Operations	149,708	158,630	214,400	267,900
Contracted Services	106,958	96,251	90,000	100,000
Capital Improvements	47,961	29,890	50,139	-
Capital Outlay	-	-	25,000	-
Allocated Charges	4,825	60,148	44,941	52,989
Operating Transfers - Out	9,200	8,885	8,873	8,845
Total Dollars by Expense Category	442,108	486,684	619,133	629,817

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-2 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-2 comprises approximately 111 gross acres in the northwest portion of the City. It is bordered by Pepper Avenue to the west, the Union Pacific Railroad Company right-of-way to the east, San Bernardino Avenue to the south, and Randall Avenue to the north. Projects funded include flood control/storm drain improvements, sanitary sewer facilities, water system facilities, street improvements, landscaping improvements, a fire station, and park facilities.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was be defeased in Fiscal Year 2018-19. Remaining administrative amounts pertain to the refunding and wrap-up of the fund.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	597,303	-	-	500
Contracted Services	2,384	-	-	3,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	599,687	-	-	3,500

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 90-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 90-1 comprises approximately 15 gross acres in the City generally located on the west side of Mount Vernon Avenue between Colton Avenue and Olive Street, and is divided into two tax rate areas. Tax rate Area No. 1 consists of five parcels totaling approximately 12.47 acres, and is subject to the special tax; however, the five parcels that compose Tax Rate Area No. 2, located in the southern portion of the district, are not obligated to pay the special tax pursuant to the District’s Rate and Method of Apportionment that was amended at the time of the refunding. Projects funded include the renovation of the commercial shopping center known as “Plaza Las Glorias,” new building construction, landscape and site improvements, and the addition of a public parking area. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2019-20.

Appropriations by Category

	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Year End Projected	FY2020-21 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	262,689	262,776	492,189	500
Contracted Services	3,592	3,635	4,200	3,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	266,281	266,411	496,389	3,500

OTHER SUMMARIES & SCHEDULES



**FISCAL YEAR
2020 - 2021**



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CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source	Account Number
Habitat Mitigation Property Fencing	\$ 10,000	General Fund	100-6300-6301-3890-0000-000
Disability Access Compliance and Office Remodel	\$ 15,000	General Fund	100-6300-6301-3890-0000-000
Playground Project	\$ 15,000	Child Care Fund	206-7200-7203-3890-0000-000
Cooley Drive (Duron to Valley Way)	\$ 175,274	SB-1	212-2100-6150-3890-0000-000
9th (Valley to C St.)	\$ 167,250	SB-1	212-2101-6150-3890-0000-000
Wildrose (Valley to Woodpine)	\$ 157,500	SB-1	212-2102-6150-3890-0000-000
C Street (La Cadena to Mt. Vernon)	\$ 196,500	SB-1	212-2103-6150-3890-0000-000
La Cadena (Mt. Vernon to 9th Street)	\$ 195,750	SB-1	212-2104-6150-3890-0000-000
Cooley Drive (Cooley to Hunts Lane)	\$ 135,000	SB-1	212-2105-6150-3890-0000-000
Alley Paving 7th to La Cadena between Hanna & B Street	\$ 62,000	CDBG	215-2134-6920-3890-0000-000
Alley Paving Laurel to Hilcrest between Hanna & Fairview	\$ 117,000	CDBG	215-2135-6920-3890-0000-000
Alley Paving 2nd to 3rd Street between E & F St.	\$ 73,125	CDBG	215-2136-6920-3890-0000-000
Alley Paving W. of 5th St. between K & L	\$ 26,830	CDBG	215-2137-6920-3890-0000-000
Alley Paving 4th to 5th St. between M & N	\$ 62,000	CDBG	215-2138-6920-3890-0000-000
Pavement Rehab - Sperry (Fairway to Valley)	\$ 68,250	Measure I	218-2106-6150-3890-0000-000
Pavement Rehab - M Street (7th to La Cadena)	\$ 33,150	Measure I	218-2107-6150-3890-0000-000
Pavement Rehab - Mill Street (Michigan to W. of Ohio)	\$ 110,400	Measure I	218-2108-6150-3890-0000-000
Pavement Rehab - Fairway Mt (Vernon to Cross Rd.)	\$ 124,300	Measure I	218-2109-6150-3890-0000-000
Pavement Rehab - Meadow (Old Ranch to S Limit)	\$ 140,500	Measure I	218-2110-6150-3890-0000-000
Pavement Rehab - Rosedale (Palm to La Loma)	\$ 107,150	Measure I	218-2111-6150-3890-0000-000
Pavement Rehab - Valley Blvd. (Grand to Rancho)	\$ 93,450	Measure I	218-2112-6150-3890-0000-000
Pavement Rehab - Congress (7th to 8th)	\$ 28,650	Measure I	218-2113-6150-3890-0000-000
Pavement Rehab - 7th Street (Congress to La Cadena)	\$ 55,800	Measure I	218-2114-6150-3890-0000-000
FY2020-21 Citywide Traffic & Street Improvement	\$ 32,001	Measure I	218-2115-6150-3890-0000-000
Pavement Rehab - Rosedale (La Loma to Maryknoll)	\$ 69,300	Host City Fees	240-2116-6150-3890-0000-000
Pavement Rehab - Maryknoll (Graymoor to La Cadena)	\$ 82,800	Host City Fees	240-2117-6150-3890-0000-000
Pavement Rehab - Olive (Mt. Vernon to Bordwell)	\$ 57,450	Host City Fees	240-2118-6150-3890-0000-000
Pavement Rehab - Laurel (Mt. Vernon to Fairview)	\$ 30,000	Host City Fees	240-2119-6150-3890-0000-000
Pavement Rehab - RV Center (Washington to Milano/M.Homes)	\$ 205,500	Host City Fees	240-2120-6150-3890-0000-000
Pavement Rehab - Washington (RV Center to Mt Vernon)	\$ 103,500	Host City Fees	240-2121-6150-3890-0000-000
Pavement Rehab - Mojave (Cahuila to Laurelwood)	\$ 84,300	Host City Fees	240-2122-6150-3890-0000-000
Pavement Rehab - Laurelwood (Mojave to Barton)	\$ 42,900	Host City Fees	240-2123-6150-3890-0000-000
Pavement Rehab - Walin (Washington to Barton)	\$ 42,900	Host City Fees	240-2124-6150-3890-0000-000
Pavement Rehab - J Matich (Wildwood Canyon to Cordillera)	\$ 98,100	Host City Fees	240-2125-6150-3890-0000-000
Pavement Rehab - Cordillera (North End to Bridge)	\$ 33,750	Host City Fees	240-2126-6150-3890-0000-000
Pavement Rehab - Canyon (Malibu to Gunnison)	\$ 69,450	Host City Fees	240-2127-6150-3890-0000-000
Pavement Rehab - Gunnison (Canyon to Reche Canyon)	\$ 36,750	Host City Fees	240-2128-6150-3890-0000-000
Pavement Rehab - Hidden Valley (Prado to Canyon Vista)	\$ 15,000	Host City Fees	240-2129-6150-3890-0000-000
Pavement Rehab - Canyon Vista (Hidden Valley to Mesa)	\$ 108,000	Host City Fees	240-2130-6150-3890-0000-000
Pavement Rehab - 8th Street (Congress to O St.)	\$ 86,100	Host City Fees	240-2131-6150-3890-0000-000
Citywide Sidewalk Rehabilitation Project	\$ 300,000	Host City Fees	240-2132-6150-3890-0000-000
Citywide Slurry Seal Project	\$ 283,385	Host City Fees	240-2133-6150-3890-0000-000
Administration	\$ 250,000	Electric Utility	520-8000-8001-3890-0000-000
Air Conditioners	\$250,000		
Substation	\$ 308,000	Electric Utility	520-8000-8003-3890-0107-000
Substation security camera at all Substations	\$25,000		
Field Reclosure for Reche Canyon 12kV	\$130,000		
Reconductor Hub Transformer #1	\$25,000		
Reconfigure Citrus 12kV to Back Feed ARMC	\$30,000		
Installation Drews to Agua Mansa Switchyard Fiber 96	\$58,000		
Installation EV Chargers at Hub	\$15,000		
LTC Maintenance and oil replacement	\$25,000		

CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source	Account Number
New Development	\$ 1,739,000	Electric Utility	520-8000-8008-3890-0107-000
Pole Replacement	\$225,000		
EV Chargers	\$50,000		
Distribution Transformers	\$500,000		
Misc Development	\$175,000		
12kv OH Cable Upgrade- Reche Canyon	\$60,000		
Fairway/Hanna	\$52,000		
Wildrose	\$36,000		
SW Corner of Agua Mansa/Rancho	\$36,000		
Tropica Rancho	\$389,000		
Ashley Way	\$41,000		
S. La Cadena Bridge Widening	\$175,000		
Streetlighting Replacement	\$ 330,000	Electric Utility	520-8000-8011-3890-0107-000
Steel Streetlight pole replacement	\$75,000		
LED Retrofit (areas TBD)	\$130,000		
New Poles/Replace Damaged Poles	\$125,000		
UG Cable Replacement	\$ 300,000	Electric Utility	520-8000-8015-3890-0107-000
Uunderground Cable Replacement Program	\$300,000		
Meters	\$ 550,000	Electric Utility	520-8000-8024-3890-0107-000
Electric Meters	\$320,000		
Electric Meter Fixed Network	\$135,000		
Lockring	\$60,000		
CTs & Testswitched	\$35,000		
Control Admin Building - Design in Progress (rebudget)	\$ 1,000,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Headwork Bar Screen - Begin Design (rebudget)	\$ 800,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Upgrade Plant 2 - Begin Design (rebudget)	\$ 1,500,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Center Street Lift Station - Feasibility Study	\$ 200,000	Wastewater Enterprise Fund	522-8200-8209-3890-0000-000
Well & Booster Rehab Repairs	\$ 300,000	Water Enterprise Fund	521-8100-8101-3890-0000-000
Structure Repair, Security Fence & Gravel Pavement	\$ 200,000	Water Enterprise Fund	521-8100-8101-3890-0000-000
Western Zone Booster Station Rialto 2 - Design & Construction	\$ 2,000,000	Water Enterprise Fund	521-8100-8103-3890-0000-000
New Rialto Reservoir 3 (rebudget)	\$ 4,000,000	Water Enterprise Fund	521-8100-8104-3890-0000-000
Rialto Reservoir 1 Demo (rebudget)	\$ 1,000,000	Water Enterprise Fund	521-8100-8104-3890-0000-000
New Well 31 (rebudget)	\$ 2,000,000	Water Enterprise Fund	521-8100-8105-3890-0000-000
Upgrade Existing Water Main Lines - 4" & 6" to 8" (rebudget)	\$ 1,500,000	Water Enterprise Fund	521-8100-8106-3890-0000-000
Water Efficient Landscape Upgrades/Medians (rebudget)	\$ 1,000,000	Water Enterprise Fund	521-8100-8110-3890-0000-000
Total Capital Improvement Project Summary	22,928,065		



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City of Colton
Authorized Full-Time Positions
 Revised June 16, 2020

SUMMARY

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2020	Reorg (9-3-19) FY 2020	Reorg (9-17-19) FY 2020	Mid-Year Budget FY 2020	Reorg (3-17-20) FY 2020	Original Adopted FY 2021
City Council	7.00	7.00	7.00	7.00	7.00	7.00
City Clerk	3.00	3.00	3.00	3.00	3.00	3.00
City Treasurer	1.00	1.00	1.00	1.00	1.00	1.00
City Manager	5.00	6.00	6.00	6.00	6.00	6.00
Human Resources Department	4.00	4.00	4.00	4.00	4.00	4.00
Finance Department	28.00	28.00	28.00	28.00	28.00	28.00
Community Services Department	14.70	14.70	14.70	14.70	14.70	14.70
Development Services Department	11.00	11.00	11.00	11.00	11.00	11.00
Police Department	86.00	86.00	86.00	86.00	86.00	86.00
Fire Department	42.00	42.00	42.00	42.00	42.00	42.00
Public Works & Utility Services Department	119.00	119.00	119.00	119.00	119.00	119.00
Total - City Full-Time Positions	320.70	321.70	321.70	321.70	321.70	321.70

DETAIL

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2020	Reorg (9-3-19) FY 2020	Reorg (9-17-19) FY 2020	Mid-Year Budget FY 2020	Reorg (3-17-20) FY 2020	Reorg (3-17-20) FY 2020
City Council						
Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00	6.00	6.00
City Council Totals: (Full Time Positions)	7.00	7.00	7.00	7.00	7.00	7.00
City Clerk						
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
City Council Totals: (Full Time Positions)	3.00	3.00	3.00	3.00	3.00	3.00
City Treasurer						
City Treasurer	1.00	1.00	1.00	1.00	1.00	1.00
City Treasurer Totals: (Full Time Positions)	1.00	1.00	1.00	1.00	1.00	1.00
City Manager						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	0.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager I/II	1.00	1.00	1.00	1.00	1.00	1.00
City Manager Totals: (Full Time Positions)	5.00	6.00	6.00	6.00	6.00	6.00
Human Resources						
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00
Human Resource Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Human Resource Specialist	2.00	2.00	2.00	2.00	2.00	2.00
Human Resources Totals: (Full Time Positions)	4.00	4.00	4.00	4.00	4.00	4.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2020	Reorg (9-3-19) FY 2020	Reorg (9-17-19) FY 2020	Mid-Year Budget FY 2020	Reorg (3-17-20) FY 2020	Reorg (3-17-20) FY 2020
Finance Department						
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Finance						
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Technician I/II	1.00	1.00	1.00	1.00	1.00	1.00
Account Technician I/II	2.00	2.00	2.00	2.00	2.00	2.00
Customer Service						
Purchasing/Customer Service Manager	0.80	0.80	0.80	0.80	0.80	0.80
Senior Customer Service Representative	2.00	2.00	2.00	2.00	2.00	2.00
Customer Service Representative I/II	10.00	10.00	10.00	10.00	10.00	10.00
Purchasing						
Purchasing/Customer Service Manager	0.20	0.20	0.20	0.20	0.20	0.20
Warehouse Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00	1.00	1.00	1.00
Account Technician I/II	1.00	1.00	1.00	1.00	1.00	1.00
Information Systems						
I.T. Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
I.T. Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Business Systems Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00	1.00	1.00	1.00
Finance Department Totals: (Full Time Positions)	28.00	28.00	28.00	28.00	28.00	28.00
Community Services						
Community Services Director	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Community Child Care Manager	1.00	1.00	1.00	1.00	1.00	1.00
Community Child Care Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Community Child Care Site Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Community Child Care Asst Site Supervisor	1.70	1.70	1.70	1.70	1.70	1.70
Library Branch Manager (pending due diligence)	0.00	0.00	0.00	1.00	1.00	1.00
Literacy Coordinator/Branch Supervisor	1.00	1.00	1.00	0.00	0.00	0.00
Homeless Solutions Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Services Coordinator	5.00	5.00	5.00	5.00	5.00	5.00
Community Services Totals: (Full Time Positions)	14.70	14.70	14.70	14.70	14.70	14.70
Development Services						
Development Services Director	1.00	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Planning/Building Technician	2.00	2.00	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Plans Examiner I (Pending Due Diligence)	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector I/II	1.00	1.00	1.00	1.00	1.00	1.00
Business License/Collections Officer	1.00	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00	1.00	1.00
Development Services Totals: (Full Time Positions)	11.00	11.00	11.00	11.00	11.00	11.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2020	Reorg (9-3-19) FY 2020	Reorg (9-17-19) FY 2020	Mid-Year Budget FY 2020	Reorg (3-17-20) FY 2020	Reorg (3-17-20) FY 2020
Police Department						
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Community Service Officer	5.00	5.00	5.00	5.00	5.00	5.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00	7.00	7.00
Police Corporal/Detective	12.00	12.00	12.00	12.00	12.00	12.00
Police Officer/Trainee	34.00	34.00	34.00	34.00	34.00	34.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00	2.00
Code Compliance Officer	4.00	4.00	4.00	4.00	4.00	4.00
Supervising Communication Dispatcher	1.00	1.00	1.00	1.00	1.00	1.00
Police Dispatcher I/II	9.00	9.00	9.00	9.00	9.00	9.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Police Services Clerk I/II	4.00	4.00	4.00	4.00	4.00	4.00
Police Maintenance Worker I	1.00	1.00	1.00	1.00	1.00	1.00
Police Department Totals: (Full Time Positions)	86.00	86.00	86.00	86.00	86.00	86.00
Fire Department						
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	3.00
Fire Captain	12.00	12.00	12.00	12.00	12.00	12.00
Fire Engineer	12.00	12.00	12.00	12.00	12.00	12.00
Firefighter Medic	12.00	12.00	12.00	12.00	12.00	12.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Fire Department Totals: (Full Time Positions)	42.00	42.00	42.00	42.00	42.00	42.00
Public Works & Utility Services						
Public Works & Utility Services Director	1.00	0.00	0.00	0.00	1.00	1.00
Assistant Electric Utility Director	0.00	1.00	1.00	1.00	1.00	1.00
Assistant Public Works & Utility Services Director	1.00	1.00	1.00	1.00	0.00	0.00
Public Works - Operations						
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator I/II	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Crew Leader	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	19.00	19.00	19.00	19.00	19.00	19.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	2.00	2.00	2.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker I/II	1.00	1.00	2.00	2.00	2.00	2.00
Building Maintenance Worker III	1.00	1.00	0.00	0.00	0.00	0.00
Maintenance Electrician (moved from Substation)	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Division Totals: (All Positions)	30.00	30.00	30.00	30.00	30.00	30.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2020	Reorg (9-3-19) FY 2020	Reorg (9-17-19) FY 2020	Mid-Year Budget FY 2020	Reorg (3-17-20) FY 2020	Reorg (3-17-20) FY 2020
Administration						
Utilities Planning Manager	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Office Specialist I/II	1.00	1.00	1.00	1.00	1.00	1.00
PW/W/WW Administrative Manager	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Analyst I	1.00	1.00	1.00	1.00	1.00	1.00
Subtotals:	9.00	9.00	9.00	9.00	9.00	9.00
Engineering						
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Elec. Utilities System Designer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering/GIS Technician	1.00	1.00	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00	1.00
Utilities Inspector	0.00	0.00	0.00	0.00	0.00	0.00
Public Works & Utility Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Senior Electric Utility Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Capital Project Manager	1.00	1.00	1.00	1.00	1.00	1.00
Subtotals:	10.00	10.00	10.00	10.00	10.00	10.00
Environmental, Sustainability, & Conservation						
Environment & Conservation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Senior Energy Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Senior Water Conservation Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	1.00	1.00	0.00	0.00	0.00	0.00
Office Specialist I/II	2.00	2.00	2.00	2.00	2.00	2.00
Subtotals:	5.00	5.00	5.00	5.00	5.00	5.00
Substation						
Substation Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Substation Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Substation Electrician/Substation Apprentice/Sr. Substation Electrician	4.00	4.00	4.00	4.00	4.00	4.00
Senior Consumer Service Field Rep	1.00	1.00	1.00	1.00	1.00	1.00
Consumer Service-Field Rep I/II	4.00	4.00	4.00	4.00	4.00	4.00
Subtotals:	11.00	11.00	11.00	11.00	11.00	11.00
Transmission/Distribution						
Transmission/Dist. Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Line Crew Supervisor	3.00	3.00	3.00	3.00	3.00	3.00
Service Crew Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Powerline Technician/Apprentice	12.00	12.00	12.00	12.00	12.00	12.00
Subtotals:	17.00	17.00	17.00	17.00	17.00	17.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2020	Reorg (9-3-19) FY 2020	Reorg (9-17-19) FY 2020	Mid-Year Budget FY 2020	Reorg (3-17-20) FY 2020	Reorg (3-17-20) FY 2020
Water Utility						
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50	0.50	0.50
Water Utilities Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lead Water Quality Specialist	0.00	0.00	0.00	0.00	0.00	0.00
Senior Water Quality Technician	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Technician II	1.00	1.00	1.00	1.00	1.00	1.00
Lead Water Treatment Operator	0.00	0.00	0.00	0.00	0.00	0.00
Senior Water Treatment Operator	1.00	1.00	1.00	1.00	1.00	1.00
Water Treatment Operator III	1.00	1.00	1.00	1.00	1.00	1.00
Water Treatment Operator I/II	1.00	1.00	1.00	1.00	1.00	1.00
Lead Water Distribution Operator	0.00	0.00	0.00	0.00	0.00	0.00
Senior Water Distribution Operator	1.00	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	5.00	5.00	5.00	5.00	5.00	5.00
Water Distribution Operator III	2.00	2.00	2.00	2.00	2.00	2.00
Customer Service Technician	0.00	0.00	0.00	0.00	0.00	0.00
Senior Water Customer Service Technician	1.00	1.00	1.00	1.00	1.00	1.00
Subtotals:	15.50	15.50	15.50	15.50	15.50	15.50
Wastewater Utility						
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50	0.50	0.50
Collections System Maint. Supervisor	0.00	0.00	0.00	0.00	0.00	0.00
Collection System Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Collection Systems Main Worker III	0.00	0.00	0.00	0.00	0.00	0.00
Senior Collection System Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00
Collection System Main Worker I/II	0.00	0.00	0.00	0.00	0.00	0.00
Collection System Maintenance Technician I/II	5.00	5.00	5.00	5.00	5.00	5.00
Wastewater Utilities Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Senior Wastewater Treatment Plant Operator	2.00	2.00	2.00	2.00	2.00	2.00
Wastewater Treatment Plant Operator I/II	7.00	7.00	7.00	7.00	7.00	7.00
Lead Wastewater Mechanic	0.00	0.00	0.00	0.00	0.00	0.00
Wastewater Equip Mechanic I/II	0.00	0.00	0.00	0.00	0.00	0.00
Wastewater Treatment Plant Mechanic I/II	2.00	2.00	2.00	2.00	2.00	2.00
Subtotals:	19.50	19.50	19.50	19.50	19.50	19.50
Public Works & Utility Services Department Totals: (Full-time)	119.00	119.00	119.00	119.00	119.00	119.00

**SALARY TABLE
FY 2020-21
FULL TIME CLASSIFICATIONS
REVISED 6-16-20**

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY			MONTHLY			ANNUAL					
				Step A	Step B	Step C	Step A	Step B	Step C	Step A	Step B	Step C			
Account Technician I	general	110	1/1/2016	21,183	22,247	23,359	3,330.44	3,967.97	3,671.81	3,855.41	4,048.18	39,965.33	44,061.77	46,264.86	48,578.11
Account Technician II	general	116	1/1/2016	22,174	23,292	25,687	3,663.07	4,432.69	4,240.46	4,420.46	4,612.49	44,562.42	50,385.55	53,429.82	56,190.42
Accountant	general	142	1/1/2016	26,180	27,483	31,823	4,537.92	4,764.81	5,003.06	5,253.21	5,515.87	54,452.02	60,036.66	63,038.50	66,190.42
Administrative Analyst I	midmgt	204	1/1/2016	26,929	28,272	32,798	4,667.33	4,900.70	5,145.73	5,403.02	5,673.17	56,007.95	61,748.77	64,938.21	68,078.02
Administrative Analyst II	midmgt	234	1/1/2016	29,617	31,091	35,999	5,133.65	5,390.33	5,659.85	5,942.84	6,239.98	61,603.78	67,918.16	71,314.07	74,797.77
Administrative Analyst Trainee	general	984	1/1/2016	20,173	21,137	23,999	3,488.73	3,663.17	3,846.33	4,038.64	4,240.58	41,864.78	45,958.02	48,463.72	50,886.91
Administrative Assistant	general	126	1/1/2016	20,471	21,049	23,070	3,474.83	3,648.57	3,831.00	4,022.55	4,223.87	43,782.87	46,155.92	48,270.61	50,684.14
Animal Services Officer	general	506	1/1/2016	18,960	19,913	21,955	3,287.44	3,451.81	3,624.40	3,805.62	3,995.90	39,449.28	43,492.83	45,667.47	47,950.85
Assistant City Manager	executive	817	9/3/2019			91,418			15,845.83					190,149.92	
Assistant Electric Utility Director	executive	821	3/6/2018	66,922	70,263	73,781	11,599.85	12,179.84	12,788.83	13,428.28	14,099.69	139,198.18	146,158.09	153,466.00	161,139.30
Assistant Public Works & Utility Services Director	executive	838	3/6/2018	66,922	70,263	73,781	11,599.85	12,179.84	12,788.83	13,428.28	14,099.69	139,198.18	146,158.09	153,466.00	161,139.30
Associate Engineer	midmgt	263	1/1/2016	40,501	42,528	46,854	7,020.24	7,371.25	7,736.82	8,128.81	8,533.15	84,242.91	90,877.81	97,521.70	103,927.79
Associate Library Manager	midmgt	243	1/1/2016	35,740	37,526	40,409	6,504.79	6,830.03	7,171.53	7,530.11	7,904.45	77,430.42	81,960.34	86,598.36	90,361.28
Associate Planner	midmgt	210	1/1/2016	31,165	32,673	34,309	5,393.53	5,663.20	5,946.36	6,243.68	6,552.47	64,722.32	67,958.44	71,356.36	74,870.38
Building Inspector I	general	131	1/1/2016	25,067	26,317	28,429	4,499.16	4,641.62	4,793.60	4,955.89	5,129.64	46,189.94	48,499.43	50,924.40	53,470.62
Building Inspector II	general	179	1/1/2016	25,958	27,251	29,619	4,693.42	4,824.39	4,960.61	5,108.64	5,262.74	45,993.06	48,692.71	51,527.34	54,503.71
Building Maintenance Supervisor	midmgt	253	1/1/2016	34,044	35,763	37,536	5,900.98	6,196.03	6,505.83	6,831.12	7,172.67	70,811.73	74,352.31	78,069.93	81,975.43
Building Official	midmgt	093	1/1/2016	49,176	51,636	54,214	8,523.98	8,950.18	9,397.69	9,867.57	10,360.95	102,287.14	107,402.13	112,772.24	118,410.85
Business Lic./Collections Ofcr.	midmgt	206	1/1/2016	23,076	24,204	25,442	3,999.94	4,199.94	4,409.94	4,630.44	4,861.96	47,999.33	50,399.29	52,919.26	55,565.22
Capital Project Manager	midmgt	837	5/2/2017	39,339	41,306	43,379	6,818.87	7,159.81	7,517.80	7,893.69	8,288.38	81,828.40	85,917.72	90,213.61	94,724.29
Chief Deputy City Clerk	midmgt	278	1/1/2016	27,914	29,308	30,775	4,838.44	5,080.37	5,334.38	5,601.10	5,881.16	58,061.33	60,964.39	64,012.61	67,213.24
City Clerk	elected								370.00					4,440.00	
City Engineer	executive	999	5/2/2017			67,082			11,627.61					139,531.27	
City Manager	contract	812	3/19/2019			95,509			16,554.00					198,648.00	
City Treasurer	elected								2,225.00					26,700.00	
Code Enforcement Officer	general	138	1/1/2016	24,292	25,509	26,782	4,210.67	4,421.20	4,642.26	4,874.37	5,118.09	50,527.98	53,054.38	55,707.10	58,492.46
Collection System Maintenance Supervisor	midmgt	257	1/1/2016	32,257	33,120	34,103	4,657.95	4,792.88	4,938.85	5,088.48	5,243.78	47,495.39	48,370.16	49,263.67	50,175.80
Collection System Maintenance Technician I	ibew2	158	12/30/2017	21,394	22,463	23,587	3,708.38	3,893.80	4,088.48	4,292.50	4,507.53	44,061.74	46,725.64	49,514.84	52,430.13
Collection System Maintenance Technician II	ibew2	197	12/30/2017	24,611	25,816	27,138	4,265.93	4,479.22	4,703.18	4,938.35	5,185.27	51,191.14	53,750.58	56,438.20	59,260.24
Collections Systems Maint Worker in Trg	ibew2	190	12/30/2017	18,748	19,760	20,809	2,987.45	3,115.84	3,261.62	3,435.21	3,606.94	35,609.34	37,390.08	39,259.48	41,222.48
Community Child Care Admin. Asst.	general	134	1/1/2016	20,047	21,095	22,270	3,474.83	3,648.57	3,831.00	4,022.55	4,223.87	41,697.97	43,972.01	46,327.41	48,768.14
Community Child Care Asst Site Supr.	midmgt	262	1/1/2016	17,320	18,193	19,109	2,057.00	2,153.33	2,253.11	2,357.48	2,466.33	23,638.08	24,733.98	25,858.54	27,012.84
Community Child Care Manager	midmgt	251	1/1/2016	32,866	33,937	35,033	5,093.13	5,279.88	5,476.58	5,682.92	5,900.38	58,341.52	61,178.58	64,109.51	67,138.54
Community Child Care Site Supr.	midmgt	260	1/1/2016	19,245	20,273	21,326	3,335.80	3,502.59	3,677.72	3,861.61	4,054.69	40,023.60	42,031.08	44,132.63	46,339.27
Community Services Director	general	607	1/1/2016	18,757	19,854	20,981	2,799.99	2,951.30	3,113.87	3,282.56	3,456.98	39,015.60	40,966.38	43,014.70	45,165.43
Consumer Services Director *	executive	804	1/1/2016			81,344			14,099.69					169,196.26	
Consumer Service Field Rep. I	ibew	971	12/30/2017	26,781	28,120	29,526	4,642.11	4,842.15	5,042.15	5,242.15	5,442.15	53,053.26	55,707.10	58,492.46	61,417.08
Consumer Service Field Rep. II	ibew	973	12/30/2017	28,041	29,467	30,946	5,107.68	5,363.04	5,618.31	5,873.58	6,128.85	61,368.14	64,356.50	67,415.90	70,562.96
Customer Svc. Rep. I	general	107	1/1/2016	17,134	18,891	19,835	2,978.43	3,118.52	3,274.44	3,438.16	3,602.18	39,293.29	41,182.16	43,201.33	45,320.86
Customer Svc. Rep. II	general	113	1/1/2016	18,563	19,791	20,781	3,268.43	3,431.85	3,603.44	3,783.61	3,972.79	39,221.10	41,182.16	43,241.27	45,403.33
Deputy City Clerk	general	173	1/1/2016	22,330	23,466	24,619	3,870.55	4,064.08	4,267.28	4,480.65	4,704.68	46,448.61	48,768.94	51,207.39	53,767.75
Deputy Fire Chief	executive	993	6/21/2016	63,143	66,302	69,612	10,944.80	11,492.04	12,066.64	12,669.97	13,303.47	131,337.60	137,904.48	144,799.70	152,039.69
Development Services Director *	executive	810	1/1/2016			81,344			14,099.69					169,196.26	
Economic Development Manager	midmgt	276	1/1/2016	43,850	46,050	48,354	6,050.15	6,307.16	6,564.17	6,821.18	7,078.19	74,252.36	77,964.90	81,863.34	85,956.26
Economic Development Project Manager I	midmgt	222	1/1/2016	30,931	32,542	34,169	5,272.14	5,640.74	6,009.34	6,377.94	6,746.54	64,465.65	67,883.97	71,402.32	75,020.67
Economic Development Project Manager II	midmgt	273	1/1/2016	37,180	39,074	40,998	6,405.92	6,775.84	7,145.76	7,515.68	7,885.60	83,100.09	87,279.52	91,543.50	95,808.07
Economic Development Senior Project Manager	midmgt	273	1/1/2016	42,744	44,806	47,037	7,405.56	7,775.48	8,145.40	8,515.32	8,885.24	97,975.59	102,607.67	107,240.00	111,872.33
Electric Utility Assistant Engineer	midmgt	33,235	1/1/2016	34,884	36,629	38,404	4,038.34	4,243.26	4,448.18	4,653.10	4,858.02	69,104.88	72,560.12	76,188.13	79,997.54
Electric Utility Associate Engineer	midmgt	296	1/1/2016	37,092	38,954	40,901	4,509.43	4,765.05	5,020.67	5,276.29	5,541.91	77,166.34	81,024.65	85,075.69	89,328.68
Electric Utility Director *	executive	836	1/1/2016			81,344			15,091.26					181,095.16	
Electric Utility Inspector	ibew	930	12/30/2017	37,483	39,357	41,325	6,187.70	6,497.08	6,821.95	7,163.02	7,521.19	74,252.36	77,964.90	81,863.34	85,956.26
Electric Utility System Designer	midmgt	250	1/1/2016	38,119	40,123	42,169	5,640.74	5,942.11	6,243.48	6,544.85	6,846.22	81,368.14	85,436.55	89,708.38	94,193.80
Electrical Sys Engineer/GIS Project Manager	midmgt	221	1/1/2016	36,119	40,257	44,283	4,634.67	4,937.79	5,240.91	5,544.03	5,847.15	57,288.98	60,261.58	63,244.18	66,226.78
Electrical Technician	general	231	1/1/2016	27,592	28,979	30,420	3,536.67	3,720.67	3,904.67	4,088.67	4,272.67	40,261.58	42,244.18	44,226.78	46,209.38
Energy Services Specialist	midmgt	231	1/1/2016	32,986	34,634	36,362	4,635.54	4,869.47	5,103.40	5,327.33	5,551.26	68,611.09	72,041.64	75,643.72	79,327.21
Engineering Aide	general	194	1/1/2016	17,879	19,059	20,219	2,136.86	2,286.57	2,436.28	2,585.99	2,735.70	35,958.83	37,960.02	39,961.21	41,962.40
Engineering Assistant	general	264	1/1/2016	33,924	35,620	37,401	4,580.16	4,833.17	5,086.18	5,339.19	5,592.20	66,864.78	70,090.72	73,316.66	76,542.60
Engineering GIS Technician	ibew	907	12/30/2017	32,054	33,356	34,708	4,337.35	4,533.22	4,729.09	4,924.96	5,120.83	69,248.22	73,498.10	77,747.98	82,007.86
Engineering Manager	midmgt	207	1/1/2016	42,907	45,032	47,157	5,215.47	5,468.50	5,721.53	5,974.56	6,227.59	83,100.09	87,279.52	91,543.50	95,808.07
Engineering Technician I	general	125	1/1/2016	23,806	25,751	27,042	3,895.00	4,048.17	4,201.34						

**SALARY TABLE
FY 2020-21
FULL TIME CLASSIFICATIONS
REVISED 6-16-20**

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY			MONTHLY			ANNUAL					
				Step A	Step B	Step C	Step A	Step B	Step C	Step A	Step B	Step C			
Fire Chief *	executive	815	1/1/2016	87,065.00	6,122.81	6,428.96	6,750.40	7,087.93	15,091.26	73,473.66	77,147.46	81,004.82	85,055.10	89,307.92	181,095.16
Fire Engineer	fire	303	12/29/2018	25,231.3	26,492.9	27,817.6	29,208.5	29,785.3	30,362.1	30,938.9	31,515.7	32,092.5	32,669.3	33,246.1	33,822.9
Fire Marshal	fire	306	12/29/2018	53,396.7	56,066.5	58,869.9	61,813.4	64,904.0	68,139.6	71,520.3	75,061.0	78,756.7	82,507.4	86,313.1	90,173.8
Firefighter	fire	301	12/29/2018	21,623.8	22,705.1	23,840.4	25,032.3	26,283.9	27,597.7	28,975.3	30,428.9	31,958.5	33,561.1	35,236.7	36,985.3
Firefighter Medic	fire	308	12/29/2018	25,074.3	26,328.0	27,644.3	29,026.6	30,469.9	31,975.2	33,548.5	35,182.8	36,879.1	38,638.4	40,461.7	42,350.0
GIS Specialist	general	166	10/1/2016	24,279.9	25,493.0	26,768.6	28,107.0	29,512.4	30,986.3	32,530.6	34,146.0	35,833.3	37,596.6	39,427.5	41,328.0
Homeless Solutions Coordinator	general	103	5/7/2019	23,900.0	25,050.0	26,349.8	27,667.2	29,102.6	30,567.0	32,061.4	33,595.8	35,170.2	36,784.6	38,429.0	40,113.4
Human Resources Analyst	cnfld	835	2/21/2017	32,578.9	34,207.8	35,918.2	37,714.1	39,598.8	41,573.4	43,638.0	45,792.6	47,937.2	50,171.8	52,496.4	54,911.0
Human Resources Director *	executive	994	6/21/2016	46,640.8	48,972.8	51,421.5	53,992.6	56,692.2	59,524.4	62,489.3	65,580.5	68,800.0	72,149.9	75,640.4	79,272.6
Human Resources Manager	general	218	1/1/2016	26,220.4	27,531.4	28,980.0	30,563.4	32,184.8	33,848.2	35,559.6	37,311.0	39,105.4	40,944.8	42,832.2	44,761.6
Human Resources Specialist	general	149	1/1/2016	17,922.9	18,633.9	19,390.0	20,196.1	21,045.4	21,942.0	22,879.9	23,862.1	24,892.6	25,964.5	27,070.8	28,215.5
Information Technology Technician	general	145	1/1/2016	21,922.9	23,010.0	24,170.0	25,376.5	26,647.4	27,985.7	29,424.4	30,956.5	32,575.0	34,284.1	36,076.8	37,957.1
Information Technology Coordinator	midmgnt	279	1/1/2016	34,485.3	36,209.6	38,020.0	39,921.0	41,911.7	43,996.5	46,170.0	48,436.5	50,798.0	53,259.5	55,815.0	58,470.5
Lead Information Technology Supervisor	midmgnt	990	1/1/2016	39,657.1	41,640.0	43,720.0	45,901.1	48,205.4	50,648.0	53,230.5	55,957.0	58,814.5	61,811.0	64,950.5	68,227.0
Lead Equipment Mechanic	general	130	1/1/2016	26,433.3	27,550.0	29,142.7	30,898.3	32,820.6	34,914.0	37,075.3	39,414.6	41,936.9	44,646.2	47,541.5	50,625.8
Library Administrative Coordinator	general	271	1/1/2016	24,782.8	26,021.9	27,320.0	28,682.0	30,156.1	31,759.2	33,405.3	35,198.4	37,043.5	39,044.6	41,205.7	43,532.0
Library Assistant I	general	011	1/1/2016	16,138.5	16,945.4	17,792.7	18,682.3	19,616.4	20,599.3	21,627.2	22,705.1	23,831.9	25,012.7	26,253.5	27,560.4
Library Assistant II	general	114	1/1/2016	17,755.9	18,643.7	19,575.9	20,554.7	21,582.4	22,655.1	23,778.8	24,946.5	26,164.2	27,436.9	28,768.6	30,165.3
Library Clerk I	general	101	1/1/2016	13,370.8	14,033.3	14,741.3	15,478.4	16,252.3	17,067.1	17,915.8	18,802.4	19,730.9	20,693.4	21,694.9	22,739.4
Library Clerk II	general	102	1/1/2016	15,371.8	16,140.4	16,947.4	17,794.8	18,684.5	19,617.9	20,597.6	21,628.9	22,705.1	23,821.4	24,981.7	26,180.0
Library Manager	general	291	1/1/2016	36,718.4	38,512.0	40,454.3	42,687.0	45,142.1	47,844.8	50,811.1	54,054.8	57,598.1	61,444.0	65,603.1	70,088.2
Line Crew Supervisor	ibew	916	12/30/2017	48,119.4	50,525.4	53,051.6	55,704.1	58,489.4	61,419.9	64,601.4	68,043.9	71,853.4	76,036.9	80,601.4	85,556.9
Literacy Coordinator/Branch Supervisor	midmgnt	276	1/1/2016	28,321.4	29,737.5	31,224.3	32,785.6	34,428.8	36,167.4	38,005.4	40,043.0	42,284.6	44,734.2	47,394.8	50,271.4
Maintenance Crew Leader	general	178	5/2/2017	22,922.5	24,066.6	25,272.1	26,536.2	27,862.4	29,254.7	30,718.6	32,259.0	33,880.9	35,588.4	37,386.5	39,279.2
Maintenance Electrician	ibew	908	12/30/2017	31,037.3	32,589.1	34,218.5	35,929.5	37,726.1	39,613.7	41,606.4	43,709.2	45,936.0	48,291.8	50,780.4	53,406.0
Maintenance Worker I	general	117	1/1/2016	20,312.4	21,328.0	22,394.4	23,511.0	24,689.8	25,932.0	27,242.6	28,622.0	30,076.4	31,608.8	33,223.2	34,925.6
Maintenance Worker II	general	135	1/1/2016	18,078.8	18,982.7	19,931.9	20,928.5	21,974.9	23,075.3	24,233.4	25,459.0	26,756.3	28,128.4	29,579.3	31,112.0
Maintenance Worker III	general	115	5/2/2017	16,985.9	17,935.2	18,932.0	19,978.6	21,076.2	22,228.7	23,438.1	24,707.4	26,039.6	27,438.0	28,906.4	30,447.8
Maintenance Worker III, Building	general	118	5/2/2017	21,805.6	22,895.9	24,040.7	25,242.7	26,504.0	27,822.6	29,210.3	30,672.0	32,201.7	33,812.4	35,508.1	37,282.8
Maintenance Worker III, Building	general	132	1/1/2016	24,531.3	25,757.9	27,045.8	28,398.0	29,816.7	31,314.0	32,894.3	34,548.6	36,282.0	38,098.1	40,000.0	42,003.3
Meter Technician	ibew	960	12/30/2017	37,866.1	39,759.4	41,747.5	43,834.9	46,026.7	48,324.0	50,728.8	53,243.1	55,869.0	58,617.5	61,490.4	64,494.0
Meter Technician	ibew	983	12/30/2017	33,278.8	34,928.8	36,689.9	38,524.5	40,450.6	42,478.3	44,601.6	46,824.0	49,148.1	51,574.6	54,307.1	57,141.6
Network Technician	general	168	1/1/2016	23,866.2	25,059.5	26,312.5	27,628.1	29,009.3	30,458.6	31,979.0	33,573.3	35,244.6	37,005.9	38,852.2	40,788.5
Office Specialist I	general	186	1/1/2016	15,549.0	16,326.5	17,142.8	17,999.9	18,899.9	19,845.6	20,840.9	21,888.1	22,981.2	24,123.3	25,318.4	26,560.5
Office Specialist II	general	106	1/1/2016	16,499.2	17,324.2	18,190.4	19,099.2	20,054.9	21,060.6	22,120.3	23,236.0	24,410.7	25,647.4	26,950.1	28,322.8
Payroll Specialist	cnfld	839	2/19/2019	32,578.9	34,207.8	35,918.2	37,714.1	39,598.8	41,573.4	43,638.0	45,792.6	47,937.2	50,171.8	52,496.4	54,911.0
Payroll Technician I	general	121	1/1/2016	21,139.2	22,196.2	23,306.0	24,471.3	25,694.8	27,000.0	28,374.3	29,811.6	31,325.9	32,920.2	34,598.5	36,354.8
Payroll Technician II	general	170	1/1/2016	23,256.2	24,484.1	25,763.9	27,100.0	28,497.0	29,950.0	31,463.0	33,038.0	34,679.0	36,389.0	38,173.0	40,036.0
Planning Assistant	general	169	1/1/2016	25,797.7	27,067.6	28,442.0	29,864.1	31,357.3	32,924.0	34,559.0	36,266.0	38,049.0	39,904.0	41,836.0	43,850.0
Planning Manager	midmgnt	262	2/21/2017	41,476.5	43,503.0	45,727.8	48,014.2	50,447.9	53,043.0	55,804.0	58,734.0	61,840.0	65,126.0	68,600.0	72,268.0
Planning/Building Technician	general	193	1/1/2016	21,676.0	22,759.8	23,897.8	25,092.7	26,347.3	27,657.1	29,024.0	30,450.0	31,945.0	33,500.0	35,118.0	36,804.0
Plans Examiner I	general	200	7/2/2019	28,554.0	29,981.7	31,480.8	33,054.8	34,707.6	36,441.0	38,268.0	40,182.0	42,187.0	44,276.0	46,453.0	48,720.0
Police Chief *	executive	808	1/1/2016	57,680.1	60,564.0	63,592.3	66,771.8	70,110.5	73,612.0	77,282.0	81,124.0	85,140.0	89,324.0	93,680.0	98,212.0
Police Captain	cnma	402	2/24/2018	36,685.5	38,498.9	40,423.8	42,450.0	44,567.1	46,768.0	49,056.0	51,434.0	53,906.0	56,476.0	59,146.0	61,910.0
Police Cpl./Detective	police	510	12/30/2017	20,670.2	21,703.7	22,788.9	23,928.3	25,124.8	26,379.3	27,694.8	29,071.3	30,509.8	32,012.3	33,582.8	35,226.3
Police Dispatcher I	dispatch	603	1/1/2016	22,786.6	23,925.9	25,122.2	26,378.3	27,694.8	29,071.3	30,509.8	32,012.3	33,582.8	35,226.3	36,943.8	38,732.3
Police Dispatcher II	dispatch	605	1/1/2016	21,352.2	22,491.5	23,684.8	24,933.1	26,236.4	27,594.7	29,009.0	30,480.3	32,008.6	33,591.9	35,236.2	36,940.5
Police Lieutenant	cnma	401	2/24/2018	52,431.3	55,057.5	57,809.4	60,699.5	63,734.9	66,928.8	70,284.2	73,804.1	77,491.4	81,364.7	85,428.0	89,684.0
Police Officer	police	508	12/30/2017	33,023.1	34,673.3	36,408.0	38,228.5	40,133.9	42,127.0	44,212.0	46,383.0	48,636.0	51,076.0	53,706.0	56,528.0
Police Officer Trainee	police2	507	12/30/2017	24,371.6	25,590.0	26,869.6	28,213.3	29,628.0	31,122.0	32,700.0	34,367.0	36,119.0	38,070.0	40,124.0	42,284.0
Police Sergeant	police	511	12/30/2017	43,686.1	45,880.9	48,175.1	50,568.6	53,112.9	55,814.0	58,676.0	61,702.0	64,908.0	68,290.0	71,854.0	75,572.0
Police Services Clerk I	general	602	1/1/2016	16,727.5	17,564.5	18,442.1	19,364.2	20,324.0	21,324.0	22,367.0	23,456.0	24,593.0	25,779.0	27,016.0	28,306.0
Police Services Clerk II	general	601	1/1/2016	16,727.5	17,564.5	18,442.1	19,364.2	20,324.0	21,324.0	22,367.0	23,456.0	24,593.0	25,779.0	27,016.0	28,306.0
Police Support Services Manager	general	512	12/30/2017	34,733.8	36,491.5	38,316.1	40,219.1	42,243.5	44,398.4	46,687.8	49,124.0	51,709.0	54,446.0	57,338.0	60,384.0
Power Line Helper	ibew	905	12/30/2017	27,741.4	29,128.5	30,584.9	32,114.3	33,720.0	35,406.0	37,176.0	39,036.0	40,986.0	43,030.0	45,174.0	47,422.0
Power Line Technician	ibew	918	12/30/2017	41,840.1	43,932.1	46,128.9	48,435.3	50,857.0	53,392.0	56,046.0	58,824.0	61,740.0	64,788.0	67,974.0	71,302.0
Power Line Technician Apprentice	ibew	909	12												

**SALARY TABLE
FY 2020-21
FULL TIME CLASSIFICATIONS
REVISED 6-16-20**

Job Title	Pay Grade	Revised Date	HOURLY			MONTHLY			ANNUAL								
			Step A	Step B	Step C	Step A	Step B	Step C	Step A	Step B	Step C						
Senior Accountant	233	1/1/2016	32,338.2	33,955.1	35,652.9	37,435.5	39,307.3	41,273.8	4,885.55	6,179.83	6,488.82	6,813.26	7,179.83	7,417.96	77,263.46	80,626.63	84,151.96
Senior Collection System Maintenance Technician	198	12/30/2017	25,841.6	27,133.6	28,490.4	29,915.0	31,410.6	32,982.2	4,703.22	4,938.33	5,185.27	5,447.91	5,720.58	6,005.98	63,223.20	66,534.10	70,005.15
Senior Consumer Service Field Rep	906	12/30/2017	30,873.4	32,416.9	34,037.8	35,739.6	37,526.5	39,403.3	5,618.93	5,899.88	6,194.87	6,504.59	6,831.26	7,179.83	74,338.42	78,065.12	82,065.12
Senior Customer Service Rep	122	1/1/2016	21,682.2	22,766.3	23,904.6	25,099.9	26,348.2	27,643.5	3,946.16	4,143.47	4,350.64	4,568.17	4,796.98	5,037.22	52,207.70	54,816.09	57,581.09
Senior Electric Utility Inspector	982	1/1/2016	40,133.9	42,140.5	44,247.5	46,460.0	48,782.9	51,218.3	7,304.36	7,669.57	8,050.07	8,454.70	8,873.46	9,307.44	92,034.80	96,636.80	101,468.38
Senior Energy Services Specialist	992	1/1/2016	36,958.2	38,806.1	40,746.4	42,783.7	44,922.9	47,168.3	6,726.39	7,062.71	7,415.85	7,786.64	8,172.06	8,572.14	84,752.54	88,990.17	93,439.68
Senior Office Specialist	120	1/1/2016	17,696.2	18,510.1	19,510.1	20,485.6	21,509.8	22,571.1	3,220.71	3,381.74	3,550.83	3,728.37	3,914.88	4,110.80	40,580.93	42,609.97	44,740.47
Senior Planner	228	1/1/2016	37,249.8	39,112.3	41,067.9	43,121.3	45,277.4	47,534.1	7,118.44	7,474.36	7,849.08	8,234.56	8,634.24	9,048.60	89,692.30	94,176.92	98,937.12
Senior Police Dispatcher	606	1/1/2016	25,063.6	26,316.8	27,632.6	29,014.2	30,465.0	31,987.6	4,561.68	4,789.65	5,029.14	5,280.59	5,543.29	5,817.90	57,475.85	60,349.64	63,367.12
Senior Police Services Clerk	606	1/1/2016	18,411.9	19,325.2	20,299.1	21,314.1	22,379.6	23,494.3	3,350.97	3,515.51	3,694.44	3,879.16	4,068.25	4,262.17	44,333.28	46,549.94	48,949.94
Senior Substation Electrician	978	1/1/2016	44,197.3	46,407.1	48,727.5	51,164.0	53,722.1	56,418.6	8,043.90	8,468.43	8,911.84	9,383.95	9,886.43	10,419.28	106,421.12	111,742.02	118,202.02
Senior Utilities Financial Analyst	213	1/1/2016	39,551.2	41,528.8	43,652.2	45,855.4	48,207.1	50,700.0	7,198.32	7,548.23	7,936.15	8,354.99	8,805.81	9,289.61	95,233.75	99,995.44	105,000.00
Senior Wastewater Treatment Plant Mechanic	120	12/30/2017	30,433.3	31,955.0	33,552.6	35,230.3	36,991.9	38,837.2	5,633.87	5,816.79	6,106.58	6,411.93	6,744.40	7,104.92	70,789.46	73,978.92	78,943.10
Senior Wastewater Treatment Plant Operator	161	12/30/2017	33,180.5	34,816.6	36,559.4	38,387.5	40,316.2	42,347.8	6,653.83	6,836.96	7,126.42	7,431.54	7,762.74	8,129.40	79,045.50	82,838.30	86,938.30
Senior Water Customer Service Technician	181	12/30/2017	28,547.3	29,974.6	31,473.3	33,047.0	34,699.3	36,438.1	5,195.60	5,455.36	5,728.15	6,014.54	6,314.22	6,634.76	65,464.36	68,737.76	72,174.44
Senior Water Conservation Specialist	993	1/1/2016	31,114.3	32,670.0	34,305.3	36,018.7	37,819.6	39,700.5	5,662.80	5,945.94	6,243.24	6,555.40	6,894.34	7,258.25	71,351.31	74,915.88	78,664.82
Senior Water Distribution Operator	137	12/30/2017	29,975.6	31,474.3	33,048.0	34,700.5	36,435.4	38,259.1	5,455.54	5,728.32	6,014.75	6,314.22	6,634.76	6,974.61	68,739.84	72,177.04	75,785.58
Senior Water Treatment Operator	137	12/30/2017	29,975.6	31,474.3	33,048.0	34,700.5	36,435.4	38,259.1	5,455.54	5,728.32	6,014.75	6,314.22	6,634.76	6,974.61	68,739.84	72,177.04	75,785.58
Senior Water Utilities Operator	915	12/30/2017	46,026.3	48,327.6	50,743.9	53,281.1	55,945.1	58,737.8	8,376.79	8,765.46	9,235.40	9,697.61	10,247.26	10,784.74	105,547.26	110,824.74	116,965.86
Service Crew Supervisor	147	1/1/2016	17,929.6	18,826.1	19,764.7	20,758.2	21,793.5	22,870.8	3,263.19	3,428.35	3,597.66	3,771.55	3,951.25	4,136.16	41,116.16	43,171.97	45,330.56
Storekeeper	977	12/30/2017	40,177.5	42,186.4	44,295.6	46,510.4	48,835.9	51,278.3	7,677.91	8,061.80	8,468.89	8,898.22	9,349.66	9,824.66	92,134.90	96,741.58	101,578.62
Substation Electrician	976	12/30/2017	35,917.8	37,713.8	39,599.4	41,579.3	43,659.4	45,839.9	6,225.74	6,537.05	6,863.89	7,207.07	7,561.45	7,934.66	78,444.60	82,366.70	86,484.84
Substation Operations Supervisor	979	12/30/2017	48,930.4	51,376.9	53,945.8	56,643.0	59,475.1	62,448.2	8,905.33	9,350.60	9,818.12	10,309.02	10,775.18	11,230.16	117,817.44	123,708.26	130,876.26
Substation Superintendent	225	1/1/2016	53,862.8	56,555.9	59,383.7	62,352.9	65,470.6	68,737.8	9,803.03	10,293.18	10,807.84	11,348.23	11,924.62	12,538.36	123,518.17	129,694.08	136,776.79
Supervising Communication Dispatcher	608	1/1/2016	30,073.1	31,577.4	33,156.3	34,814.1	36,554.8	38,387.5	5,212.77	5,473.41	5,747.08	6,034.44	6,336.16	6,653.30	65,865.01	69,621.26	73,633.92
Transmission/Distr. Superintendent	217	1/1/2016	53,862.8	56,555.9	59,383.7	62,352.9	65,470.6	68,737.8	9,803.03	10,293.18	10,807.84	11,348.23	11,924.62	12,538.36	123,518.17	129,694.08	136,776.79
Utilities Associate Engineer	263	1/1/2016	44,234.0	46,445.7	48,760.0	51,206.4	53,786.7	56,499.5	8,453.12	8,875.77	9,319.56	9,784.62	10,274.26	10,788.44	106,505.28	111,834.74	118,174.74
Utilities Business Systems Analyst	205	6/21/2016	34,485.3	36,209.6	38,020.0	39,921.0	41,911.7	44,000.0	6,276.32	6,590.14	6,919.65	7,265.63	7,634.26	8,024.66	79,081.69	83,035.77	87,187.56
Utilities Engineer	297	5/2/2017	40,501.4	42,526.5	44,652.8	46,885.4	49,229.7	51,779.2	7,371.25	7,739.82	8,126.81	8,535.15	8,964.24	9,414.50	92,877.81	97,521.70	102,397.99
Utilities Executive Assistant	998	5/2/2017	24,773.5	26,012.2	27,312.8	28,674.3	30,112.3	31,634.0	4,508.91	4,768.21	5,047.92	5,349.33	5,662.57	6,000.00	56,810.59	59,651.12	62,633.68
Utilities Financial Analyst	290	1/1/2016	35,411.0	37,180.0	39,047.4	40,997.7	43,049.7	45,198.9	6,445.91	6,768.21	7,106.62	7,471.49	7,864.25	8,284.22	81,218.49	85,279.42	89,543.39
Utilities Planning Manager	450	5/2/2017	49,522.4	51,985.5	54,598.4	57,328.4	60,194.8	63,200.0	8,683.88	9,013.08	9,463.73	9,943.92	10,454.75	10,998.92	113,564.77	119,243.01	125,205.16
Utilities Plans Examiner	236	1/1/2016	27,260.1	28,623.1	30,054.3	31,557.0	33,134.8	34,795.0	4,961.34	5,208.41	5,469.86	5,743.37	6,032.01	6,331.26	62,512.86	65,638.50	69,204.43
Utility Accountant I	293	1/1/2016	26,783.6	28,122.8	29,529.9	31,005.4	32,556.6	34,184.2	4,642.49	4,874.62	5,119.35	5,374.26	5,645.98	5,929.38	57,530.46	60,406.58	63,427.00
Utility Accountant II	294	1/1/2016	29,569.3	31,047.8	32,600.2	34,230.2	35,941.7	37,735.2	5,381.61	5,650.69	5,933.23	6,229.89	6,534.14	6,847.53	67,808.32	71,198.73	74,758.67
Warehouse Supervisor	275	1/1/2016	23,545.6	24,722.9	25,950.0	27,257.0	28,619.8	30,025.4	4,285.30	4,499.56	4,724.54	4,960.77	5,208.54	5,457.39	53,994.77	56,694.51	59,529.23
Wastewater Equip. Mech-in-Training	175	12/30/2017	17,582.0	18,461.1	19,384.3	20,353.4	21,371.1	22,430.0	3,199.93	3,359.94	3,527.92	3,704.33	3,891.94	4,091.24	40,319.24	42,335.02	44,451.94
Wastewater Treatment Plant Mechanic I	155	12/30/2017	22,699.5	23,934.4	25,263.3	26,777.4	27,591.3	28,544.8	4,131.29	4,337.88	4,554.75	4,782.48	5,021.50	5,271.50	52,054.60	54,568.94	57,389.80
Wastewater Treatment Plant Mechanic II	159	12/30/2017	26,984.1	28,433.3	31,950.0	33,526.2	35,230.3	37,069.5	5,275.10	5,538.87	5,815.79	6,106.58	6,426.98	6,774.92	66,466.40	69,789.46	73,276.92
Wastewater Treatment Plant Operator I	133	12/30/2017	25,087.3	26,341.6	27,659.9	29,041.6	30,493.8	32,016.6	4,565.88	4,794.21	5,033.88	5,285.58	5,551.91	5,834.58	57,530.46	60,406.58	63,427.00
Wastewater Treatment Plant Operator II	184	12/30/2017	28,843.4	30,265.6	31,799.8	33,389.9	35,059.5	36,800.0	5,249.53	5,511.96	5,787.58	6,076.98	6,379.52	6,694.36	66,143.48	69,450.94	72,923.76
Wastewater Operator-in-Training	167	12/30/2017	16,607.3	17,437.6	18,309.5	19,225.1	20,186.1	21,187.5	3,022.52	3,173.65	3,332.36	3,498.93	3,673.08	3,854.08	36,270.26	38,083.76	39,988.26
Wastewater Operator III	167	12/30/2017	16,607.3	17,437.6	18,309.5	19,225.1	20,186.1	21,187.5	3,022.52	3,173.65	3,332.36	3,498.93	3,673.08	3,854.08	36,270.26	38,083.76	39,988.26
Water & Wastewater Utilities Superintendent	255	5/2/2017	37,257.4	39,120.3	41,076.3	43,130.1	45,286.6	47,549.5	6,780.85	7,119.89	7,475.88	7,849.68	8,234.56	8,634.24	85,438.67	89,170.60	94,196.13
Water & Wastewater Utilities Superintendent	299	5/2/2017	51,262.2	53,180.0	55,100.0	57,355.5	60,048.4	62,988.4	9,328.63	9,795.06	10,284.81	10,834.17	11,409.39	12,012.61	117,972.24	123,417.75	130,010.03
Water Conservation Specialist	189	1/1/2016	28,210.3	29,620.8	31,101.9	32,656.9	34,289.8	36,000.0	4,889.79	5,134.27	5,399.99	5,680.54	5,974.56	6,278.42	64,891.86	67,926.45	71,322.78
Water Distribution Operator I	100	12/30/2017	22,336.3	23,453.1	24,625.8	25,857.0	27,149.9	28,500.0	3,871.62	4,065.21	4,268.46	4,481.88	4,705.98	4,940.40	48,782.50	51,221.56	53,782.56
Water Distribution Operator II	146	12/30/2017	24,822.6	26,063.8	27,367.1	28,735.4	3										

SALARY TABLE EFFECTIVE 06/16/20
PART TIME CLASSIFICATIONS

Job Title	Pay Grade	Hourly		Hourly
		Step A	Step B	Step C
Community Child Care Teacher	010	16.13	16.62	17.11
Community Child Care Teacher's Aide	007	14.48	14.92	15.36
Community Child Care Teacher's Helper	003	13.00	13.39	13.79
Fire Prevention Specialist (Retired Annuitant)	056			30.84
General Laborer	044	13.00	13.52	14.06
Library Page I	042	13.00	13.39	13.79
Lifeguard	019	14.20	14.63	15.06
Literacy Program Assistant	022	16.13	16.61	17.11
Management Intern I	021			15.71
Management Intern II	986			20.95
Police Cadet	006	13.00	13.52	14.06
Police Stenographer	016	16.76	17.43	18.13
Pool Manager	028	17.62	18.15	18.69
Recreation Leader	001	13.00	13.39	13.79
Recreation Specialist	018	16.13	16.61	17.11
Senior Lifeguard	020	15.82	16.29	16.78
Senior Recreation Leader	013	14.48	14.91	15.36