



CITY OF COLTON

California



FISCAL YEAR 2019 - 2020 ADOPTED BUDGET



City of
Colton

California

Fiscal Year 2019-20
Adopted Budget



City Council

Frank J. Navarro—Mayor

David J. Toro—Council Member District 1

Ernest R. Cisneros—Mayor Pro Tem District 2

Kenneth Koperski—Council Member District 3

Dr. Luis S. González—Council Member District 4

Jack R. Woods—Council Member District 5

Isaac T. Suchil—Council Member District 6

City Treasurer

Aurelio W. De La Torre

City Clerk

Carolina R. Padilla

City Manager

William R. Smith

Executive Team

Stacey Dabbs, Finance Director

Deb Farrar, Community Services Director

Mike Hadden, Police Chief

David Kolk, Public Works & Utility Services Director

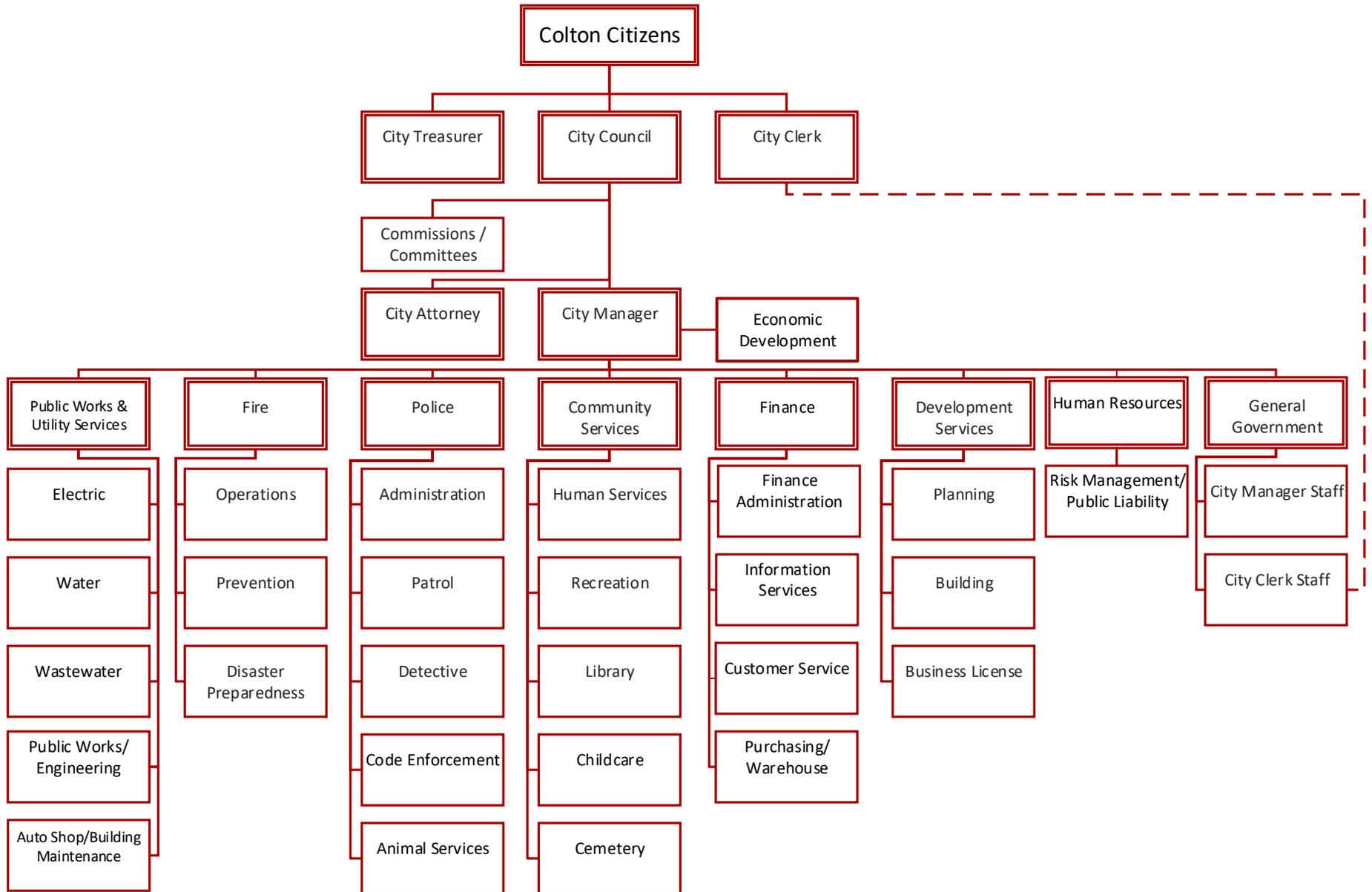
Tim McHargue, Fire Chief

Haydee Sainz, Human Resources Director

Mark Tomich, Development Services Director

Citywide Organizational Chart

Fiscal Year 2019-2020



City of
Colton

City Council



Frank J. Navarro
Mayor



David J. Toro
Council Member
District 1



Ernest R. Cisneros
Mayor Pro Tem
District 2



Kenneth Koperski
Council Member
District 3



Dr. Luis S. González
Council Member
District 4



Jack R. Woods
Council Member
District 5



Isaac T. Suchil
Council Member
District 6



THIS PAGE INTENTIONALLY BLANK

City of
Colton
California

FISCAL YEAR 2019-20 BUDGET

TABLE OF CONTENTS

Budget Overview

Transmittal Letter	1
City of Colton At a Glance	5
The Budget Document and Process	8
Understanding the Budget Document	11

Citywide Financial Summary

Citywide Financial Summary	16
Projected Fund Balance	19
Revenue Summary	23
Revenue Graphs	25
Expenditure Summary	27
Expenditure Graphs	29

General Fund Financial Summary

General Fund Overview	32
Revenue Summary	36
Revenue Graphs	37
Expenditure Summary	38
Expenditure Graphs	40

Other Funds Financial Summary

Special Revenue Funds Overview	44
Capital Projects Funds Overview	48
Enterprise Funds Overview	49
Internal Service Funds Overview	51
Debt Service Funds Overview	53
Community Facility and Special Assessment District Funds Overview	59
Housing Authority Funds Overview	61

FISCAL YEAR 2019-20 BUDGET
TABLE OF CONTENTS

Department Budget Summaries

Non-Departmental	66
City Council	67
City Manager	70
City Clerk	75
Human Resources/Risk Management	78
Insurances Fund	82
Finance Department	83
Information Services Fund	88
City Attorney	89
City Treasurer	91
Police Department	93
ViTep Fund	98
Miscellaneous Grants	99
Drug/Gang Intervention Fund	101
Asset Forfeiture Fund	102
Fire Department	103
Miscellaneous Grants (Fire)	108
Community Services Department	109
Community Child Care	114
Library Grant Fund	116
Miscellaneous Grants	117
Development Services Department	118
Miscellaneous Grants	124
Public Works & Utility Services Department	125
Electric Utility Fund	139
Public Benefit Fund	141
Water Utility Fund	142
Wastewater Utility Fund	143
Solid Waste Fund	144
Gas Tax Fund	145
State Traffic Relief Fund	146
Pollution Reduction	147

FISCAL YEAR 2019-20 BUDGET
TABLE OF CONTENTS

Public Works & Utility Services Department cont.

Community Development	148
Measure I Fund	149
Miscellaneous Grants	150
Host City Fees Fund	151
Park Development Fees Fund	152
Traffic Impact Fees Fund	153
Civic Center Development Fund	154
Capital Improvement Projects Fund	155
Colton Crossing Fund	156
Building Maintenance Fund	157
Automobile Shop Fund	158
LLMD #2 Fund	159
LLMD #1 Fund	160
CFD 89-1 Debt Service	161
Storm Water Fund	162
CFD 89-2 Debt Service	163
CFD 90-1 Debt Service	164

Other Summaries and Schedules

Capital Improvement Projects	168
Full-Time Authorized Positions	169
Full-Time Classifications Salary	174
Part-Time Classifications Hourly Pay Schedule	177
City Budget Approval Resolution	178
Appropriations Limit Resolution	184
Colton Housing Authority Budget Approval Resolution	188
Colton Utility Authority Budget Approval Resolution	191
Fund Descriptions	194

TRANSMITTAL LETTER

June 4, 2019

To the Honorable Mayor and City Council Members:
Fiscal Year 2019-20 Operating Budget Transmittal

Dear Mayor and City Council Members:

In accordance with my responsibility as City Manager, I am pleased to submit the City of Colton's Fiscal Year 2019-20 Operating Budget. The citywide expenditure budget of \$171.3 million has increased \$9.6 million, or 5.9 percent compared to the Fiscal Year 2018-19 Original Adopted Budget of \$161.7 million primarily due to an increase in capital improvement and capital outlay expenditures in the utility enterprises. The Fiscal Year 2019-20 General Fund expenditure budget of \$40.6 million is structurally balanced, utilizing \$41.0 million in General Fund revenues.

In February 2016, City Council approved a resolution to place a ballot measure on the June 7, 2016 election to increase the General Fund Transfer from the City's Electric Utility to a maximum of twenty percent of the Electric Utility's gross revenues for a maximum of five years. In the Spring of 2018, staff presented an informational report on fiscal strategies to maintain City service levels and to address the sunset of Measure D. The report discussed the various challenges affecting the City's long-term financial sustainability and explored several revenue options to replace Measure D. After significant discussion and deliberation, the City Council directed staff to bring back an option for a replacement revenue measure. On July 17, 2018, City Council adopted Resolution R-80-18 to place a measure on the November 2018 ballot to extend the annual General Fund Transfer from the Electric Utility until ended by voters. Voters supported Measure V in the November 2018 election, providing the long-term revenue continuity for the City to continue to provide quality, general City services to our community. Staff's objective is to continue to work collaboratively with the City Council to increase transparency and community engagement to continue to solidify the fiscal health of the City.

Economic Outlook and General Fund Revenues

The majority of local, regional, state, and federal economic indicators continue to point towards a gradual, improving economic climate. Revenue projections continue to remain strong in Fiscal Year 2018-19, but the enormous recovery strides seen in the past few fiscal years is beginning to level off. Updated information from the U.S. Bureau of Labor Statistics and the California Employment Development Department indicates that 2019 nonfarm job growth in this region remains strong – up 1.8 percent between May 2018 and May 2019. Also, regional unemployment continued to decrease from 3.6 percent estimate in May 2018 to 3.5 percent in May 2019. Based on continued, gradual growth

of the local economy, Fiscal Year 2018-19 year-to-date major tax revenue receipts, and recent legislative updates, the Fiscal Year 2019-20 budget assumes further conservative increases in Sales Tax and Property Tax in comparison to the Fiscal Year 2018-19 Adopted Budget.

Salary and Benefits Expenditures

A local government's primary responsibility is to provide services to the community through either City or contractual staff. Therefore, it is not surprising that greater than 70 percent of the Fiscal Year 2019-20 General Fund Budget is allocated to salaries and benefits.

Since the Great Recession, the City Council has approved various strategies to reduce the costs of salaries and benefits. These strategies include: (1) employees paying their own CalPERS contribution; (2) sharing the expense of health plan cost; (3) creating a second pension tier (and the state implemented a third tier effective January 1, 2013); and, (4) cost sharing a portion of the City's CalPERS expense for safety units. Currently, the City is engaged with a contractor to complete a comprehensive classification and compensation study to assess total compensation citywide. This class and comp study will assist management and the City Council in making compensation decisions moving forward.

The City's pension contribution rates to CalPERS have increased significantly during the past five years and are expected to continue to escalate significantly over the next five years. Changes in actuarial assumptions are the most significant underlying reason for the continuously rising pension costs is the City's unfunded pension liability. This budget assumes the full payment of the annual required contribution (ARC) for pension costs. In December 2016, the CalPERS Board voted to lower the discount rate from 7.5 percent to 7.0 percent over the next three years. This change in discount rate assumption equates to increased projected annual contribution costs over the next seven years. Additionally, factors such as the expected interest earnings in the trust funds may not be achieved long-term; and demographic assumptions of employees and retirees may change (i.e., retirees living longer). Any such changes in future years may increase the unfunded liability for pension benefits.

Government agencies across the State are grappling with the issue of long-term pension costs. With the implementation of the Tier 2 pension plan, as well as the Tier 3 pension plan enacted by the State in 2013, the pension expense growth is projected to decrease in the long-term. The City should see a small reduction in pension costs within the next twenty years after implementing more affordable pension tiers.

Capital Improvement Expenditures

Citywide, the Fiscal Year 2019-20 capital expenditure totals \$28.4 million, of which approximately \$21.8 million is attributed to enterprise funds, roughly \$2.2 million will be expended from special revenue funds and \$2.7 million from capital projects funds, and \$1.2 million relates to internal service funds. In Fiscal Year 2019-20, budgeted capital expenditures in the General Fund total \$443.7 thousand. The General Fund also has a \$200 thousand transfer budgeted for building maintenance and a \$100 thousand transfer to the Auto Shops Fund, which represents City Council and Staff's commitment to begin resolving some of the deferred maintenance and vehicle replacement needs of the City.

Looking Beyond Fiscal Year 2019-20

The Fiscal Year 2019-20 Budget strives to address the highest present needs of the community in alignment with City Council priorities within the City's available resources. Beyond Fiscal Year 2018-19, like other cities across California, the City of Colton faces long-term costs such as infrastructure needs and unfunded liabilities related to pension and retiree healthcare. Staff will continue to bring forward potential revenue enhancement strategies, cost savings strategies, and long-range strategic financial planning strategies to ensure the preservation of general City services for our valued community and the long-term fiscal health of the City's General Fund.

NEAR-TERM CHALLENGES

Deferred Maintenance and Replacement Vehicle Funding: During the years following the Great Recession, maintenance and operations budgets were left mostly unfunded. Decades of slashed maintenance budgets and vehicles replacement budgets resulted in a backlog of growing maintenance needs and an aged fleet, which are more expensive to restore and replace as time passes. In November 2017, City Council adopted a new General Fund Balance Policy, which included in a plan to begin funding the deferred maintenance of City facilities. The City's Fiscal Year 2019-20 budget includes appropriations to continue the process of reinvesting in public assets and the maintenance and replacement of our City facilities and fleet.

Pension Costs: The City is aware of the expected range of increases in annual pension costs and the continued annual strain on the City's operating budget.

Homelessness: The Mayor and City Council continue to work with staff, local faith-based organizations, and community partners to provide resources for the homeless population and to ensure the safety of our community. The City continues to seek funding opportunities to assist with programs to address these challenges. The City is a recent recipient of the Homeless Emergency Aid Program (HEAP) funding. The City received \$400 thousand to fund one Homeless Solutions Coordinator positions, to actively address local homeless issues, and allow the City to seek additional funding sources to continue to address the problem.

LONGER-TERM CHALLENGES

Sustainable Pensions and Healthcare: The liabilities and risks to the CalPERS system are well known. Our City Council continues to be a leader in understanding the scale of the problem and in coming to grips with solutions that will be necessary to balance our commitment to our employees and our community while ensuring the fiscal sustainability of our City.

Transportation Funding: The City has identified several transportation infrastructure needs that vary from connection to public railway transportation to bridges to active modes of transportation. City Council adopted the Active Transportation Plan (ATP) in April 2018, which ensures eligibility for grant funds for transportation infrastructure needs. City Council and staff continue to pursue funding opportunities for the City's long-term transportation infrastructure needs.

I look forward to Fiscal Year 2019-20, as it is a pivotal opportunity for City leadership to continue implementation of the City's long-term strategic plan to balance our available resources with the needs and goals of the community. I

want to thank our dedicated Mayor and City Council Members for their commitment and leadership, as well as our executive management team and the entire staff for providing outstanding services to our community. I am honored to work with a dedicated City Council, a professional City workforce, and an engaged community.

Respectfully Submitted,



William R. Smith
City Manager

CITY OF COLTON

AT A GLANCE

INCORPORATION

July 11, 1887

GOVERNMENT

Colton is a general law city operating under the Council-Manager form of government. The mayor is separately elected and serves a four-year term. Six elected Council Members serve four-year terms. Advising the City Council are a number of appointed citizen commissions and boards. Other elected officials include the City Clerk and the City Treasurer.

COUNTY

San Bernardino County

SCHOOL DISTRICT

Colton Joint Unified School District

LOCATION

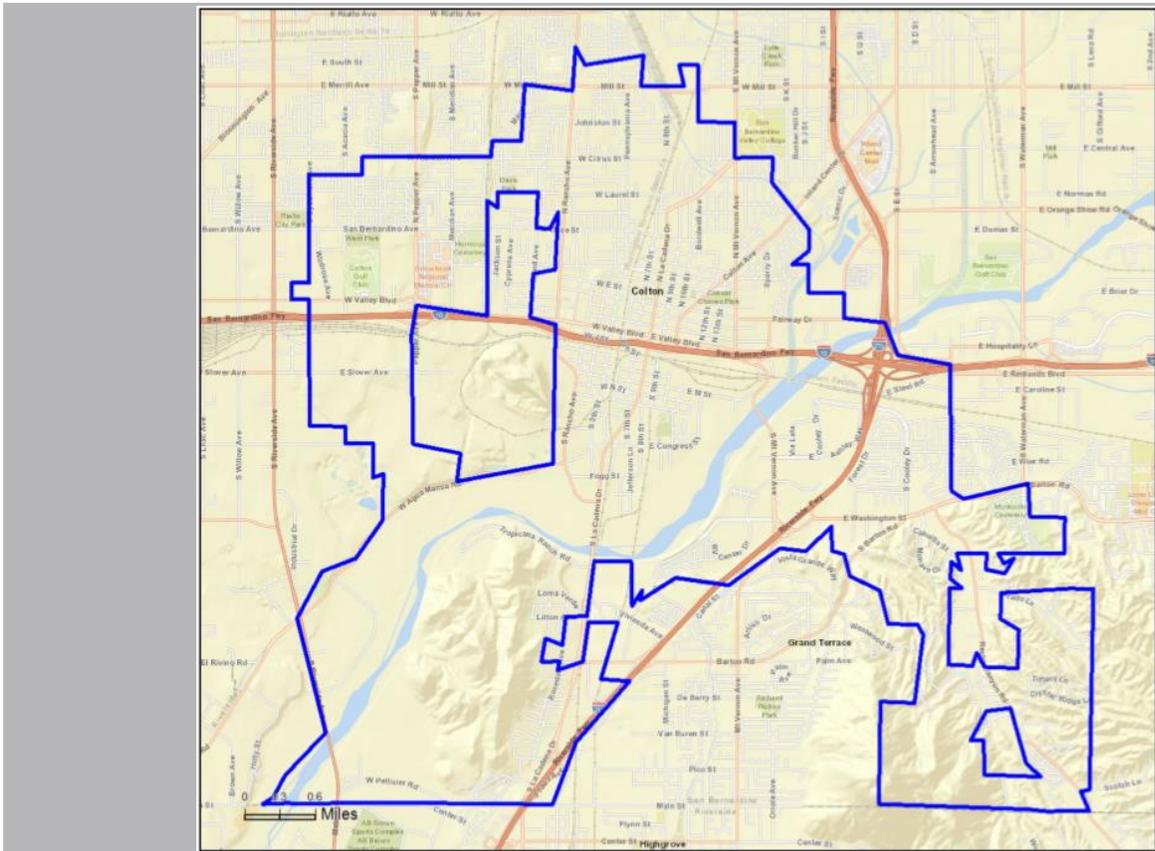
The City is located in the Inland Empire region of the state and is approximately 57 miles east of Los Angeles, 2 miles southwest of San Bernardino, and 9 miles northeast of Riverside.

AREA

Approximately 16 square miles

ELEVATION

1,004 ft.



HISTORY

Dating to over 300 years ago, the area that today comprises the City of Colton has served as a crossroads and center of regional activity. In the late 1700s, explorers from Mexico first passed through on their way north to Monterey. The first permanent settlement occurred in the early 1800s as the Jurupa and San Bernardino ranchos, which were Mexican land grants to private owners. The ranchos supported agricultural activity that was important to the growing region. The ranchos were gradually subdivided, and smaller ranches and citrus orchards dotted the area. As the final transcontinental leg of the Southern Pacific Railway pushed through in 1875 on its way to Los Angeles, a formal town was laid out on a traditional grid street pattern, evidenced today in Colton's downtown and the south Colton neighborhood south of Interstate 10. Activity associated with the railroad and the citrus orchards made Colton a busy place, with many businesses and residents working to support railroad operations. In south Colton, where many railroad workers lived, residents built their own homes often using the disassembled wooden crates from railroad shipments as building materials.



Railroad activity was expanded so that both east-west and north-south regional lines crossed in Colton. With the waning of the citrus industry, other businesses dependent upon rail for materials delivery and shipment were established along the rail lines, thus creating large tracts of land devoted to industrial operations, many of which continue today. The original residential settlements remained adjacent to the rail and industrial operations, allowing local residents to walk to their jobs.

CITY OF COLTON
FISCAL YEAR 2019-20 ADOPTED BUDGET



Many buildings standing today in downtown and south Colton date back to these early years. Proudly, the Colton Museum on La Cadena Drive, built in 1891 as a Carnegie Library, displays and describes those influences that shaped the Colton we see today. Following the relatively quiet period during the 1920s and Great Depression, Colton again experienced a development boom. Construction of Interstates 10 and 215 through the City, further defining the crossroads nature of the community, attracted transportation-based industries. The frenzied residential building period of post-World War II, followed 30 to 40 years later by explosive subdivision growth throughout the Inland Empire, created many new neighborhoods. A modest amount of commercial development followed to support demand for goods and services.



POPULATION

Colton's current estimated population is just over 54,000, which represents a 3.5% increase since 2010 and a 12.5% increase since 2000. Approximately 33.3% of the population is under the age of 19, and the median age is 29.3. Approximately 50.9% of the population is female, and 49.1% of the population is male.



EDUCATION

The Colton Joint Unified School District provides the educational resources for the City's K-12 students. The District seeks to provide students with engaging, challenging, and enriching opportunities and specialized programs that will ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens. Over 71% of Colton residents aged 25 or over have received a high school diploma. Just over 13% have obtained a bachelor's degree or higher, which is 1.2% more than in 2010.

School enrollments decreased approximately 1.1% between 2010 and 2012. Almost 25% of students enrolled in the district were identified as English Learners (ELs). Colton Joint Unified School District schools had a combined average SAT score of approximately 1400.

INCOME

Colton's estimated median household income in 2017 was \$44,000 annually, with 78.2% of the population living above the federal poverty line.

JOBS

In 2012, total jobs in the City of Colton numbered 27,796, and increase of 12% from 2007. The Education sector was the largest job sector, accounting for 53.5% of the total jobs in the City.

HOUSING UNITS

In 2017, 45.2% of the 16,787 housing units were owner-occupied. In 2016, approximately 61.9% of the housing units in Colton were single family homes and 32.5% were multi-family homes. Roughly 38% of the housing stock in Colton was built before 1970, and close to 28% of the housing stock was constructed between 1980 and 1989.



PERSONS PER HOUSEHOLD

The average household size in Colton owner-occupied and renter-occupied homes was 3.46 in 2017, compared to 3.3 in 2000.

THE BUDGET DOCUMENT AND PROCESS

BUDGET DOCUMENT INTRODUCTION

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state, and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Colton’s Budget provides the residents of Colton with a plan for matching available resources to the services, goals, and objectives specified in the budget document.

BUDGET PROCESS

The budget process is initiated through a joint effort on behalf of the City Manager’s office and the Finance Department. Budget instructions are disseminated to the department heads. Revenue budget projections are produced with the cooperative efforts of the departments and Finance. The department projections are based upon current services provided within their respective departments, and Finance is responsible for projecting the remaining revenue sources, such as taxes, interest income, revenue from other governments, and franchise fees. The Finance Department provides departments with the projected salary and benefits costs for their respective department based upon current staffing levels and any MOU-driven changes.

An automated budget module is made available to departments to input their requests in detail. Each department submits justification for expenses, such as additional personnel, capital, professional services, and travel and meetings. The Finance Department provides staff with the required tutorial and training for this portion of the budget process. After the department deadline for budget input, the Finance Department reviews the citywide and department budgets with the City Manager. Meetings are held with individual department heads to discuss budgetary concerns, program requests, and to help establish funding priorities. Based upon the City Manager’s recommendations, the Finance Committee is presented with the current fiscal status of the City, the proposed budget, future challenges, and potential solutions. After final recommendations are received from the Finance Committee, the Finance Department prepares a proposed budget document for the City Council budget workshops/public hearings.

BUDGET CALENDAR

July – September	Prior Year End Accrual Period and Audit Preparation
October – December	Audit previous fiscal year financials
January	Mid Year Budget Review
February	Finance Department begins Revenue Review and initiates the Fiscal Planning Process
February – March	Council Goal Setting

March	Citywide Budget Instructions are disseminated to the Departments. Departments develop and submit their proposed budgets based upon the goals and priorities based upon direction given by the City Manager based upon citywide goals and objectives and as outlined in the budget instructions. Departments submit budget memos outlining department requests.
April	Budget Development and Department Budget Meetings begin. At the direction of the City Manager, the Finance Department begins to evaluate department requests. City Management reviews the departments' budget proposals to ensure that requests were aligned with the City's fiscal policies and priorities.
April – May	Financial Management staff begins the development of the proposed budget based upon department requests and department budget meetings. Allocations are updated and a final, comprehensive citywide budget review is completed.
April – May	City Finance Committee reviews the budget, providing guidance with the City's fiscal priorities.
May – June	City Council Budget Hearings are held to obtain input from Colton residents on spending priorities. Council members utilize the information presented to recommend changes to the proposed budget based upon City priorities and available resources.
June	Budget Adoption
July 1	Implementation of Adopted Budget

BASIS FOR BUDGET DEVELOPMENT

The budget is the City's financial plan for delivering effective services and efficiently managing the revenues which support those services. The City's municipal code provides broad governance for preparation of the operating and capital budgets. The adopted budgets are also developed based on the following:

- The City Council's top priorities and other City Council directives
- The City's long-term financial forecast and strategic planning goals
- Service level prioritization as identified by the City Manager
- Availability and sustainability of revenues
- Legal mandates
- Prioritization criteria outlined in the capital budget
- The City's policies regarding land use and community design, transportation, housing, natural environment, business and economics

The review of the proposed operating and capital budgets originates with collaborative efforts of the City Manager, financial management staff, and department management staff. Further review is conducted by the Finance Committee. Public City Council budget workshops are conducted prior to Council adoption of the budget in order to incorporate community input into the decision making process.

CITY COUNCIL PRIORITIES

On an ongoing basis, the City is committed to providing high quality, cost effective services that reflect the City's core values and strategic goals. The budget is prepared to reflect City Council's goals and priorities within the resources available to the City.

The City of Colton will have strong leadership dedicated to developing long-range plans and strategies that provide for movement, growth, and improvement of life in Colton. As such, the following priorities have been identified for Fiscal Year 2016-17:

- Financial strength and fiscal responsibility
- Develop economic development programs and streamline the development process to attract and incentivize business
- Development of the West End by addressing drainage issues and infrastructure development
- Focus on optimal customer service
- Update City Ordinances and Administrative Policies
- Continue to update City circulation plans to enhance and optimize walkability, traffic routes, etc.
- Continue to seek organizational efficiencies to maximize internal and external service delivery
- Develop a comprehensive Capital Improvement Plan that prioritizes projects and resources with citywide goals

UNDERSTANDING THE BUDGET DOCUMENT

The budget document includes city-wide information as well as information specific to each fund and each department. The City receives revenue from numerous different sources, many of which have restrictions on how they can be used. Separate funds are established to account for the different types of revenues and allowable uses of those revenues.

FUND TYPES

GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

ENTERPRISE FUNDS

These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. Enterprise funds are used to report the functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric Utility, Water Utility, and Wastewater Utility activities.

INTERNAL SERVICE FUNDS

These funds are established to account for a variety of business services provided by one City department (or division) to other City departments. Information services, facility and equipment maintenance, and liability and workers' compensation services are provided to all City departments through internal service funds. Departments are charged for these services based on their respective utilization.

CAPITAL PROJECTS FUNDS

Revenues and expenses for capital projects are also accounted for in separate funds. Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The capital projects funds the City currently utilizes are: the Capital Improvements Fund, the Development Fees Fund, the Assessment Districts Fund, and the Colton Crossing Fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of revenues that are designated for specific or restricted uses (other than special assessments, expendable trusts, or major capital projects). These funds include gas tax funds from the state, state traffic relief funds, and storm water and local transportation funds. Other special revenue funds include the Community Child Care Fund, Housing Authority Fund, Miscellaneous Grants Fund, Asset Seizure Fund, Air Quality Fund, Drug/Gang Intervention Fund, Host City Fees Fund, Community Development Block Grants (CDBG) funds from the federal government, and development impact fees related to libraries, public safety, and community centers.

DEBT SERVICE FUNDS

Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs other than those being financed by Proprietary Funds. The Public Financing Authority (PFA) Fund and the Taxable Pension Funding Bonds Fund are the debt service funds currently accounting for long-term debt.

BUDGETARY BASIS

The budget is prepared in accordance with Generally Accepted Accounting Principles. The budget for governmental funds has been prepared on a modified accrual basis. The modified accrual basis recognizes expenditures when the related fund liability is incurred. Revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

FUND STRUCTURE AND ACCOUNTING BASIS

The accounts of the City are made up of funds that help organize and account for restricted resources. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts (comprised of assets, liabilities, fund equity, revenues, and expenditures), which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulatory requirements.

The City has the following fund type categories:

GOVERNMENTAL FUND TYPES

The governmental funds include the General, Special Revenue, Debt Service, and Capital Project Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

PROPRIETARY FUND TYPES

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

FIDUCIARY FUND TYPES

The Fiduciary Funds account for assets held by the City in trust or for the benefit of parties outside the government. The City budget process does not include fiduciary funds because the resources of these funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency of the former Redevelopment Agency (RDA) is accounted for as a private-purpose trust fund.

AGENCY FUND TYPES

The Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period, and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The City maintains two agency funds. The City budget process does not include agency funds.

BUDGET AMENDMENTS

In order to amend the budget after adoption, the City Council must pass a resolution to increase appropriations, inter-fund transfers, and revenues. The Finance Director can authorize transfers within a fund or departmental budget that involves shifting appropriations from one account to another, which do not result in the increase in overall appropriations. A City Council resolution is not required in such instances.

CITYWIDE FINANCIAL SUMMARY





THIS PAGE INTENTIONALLY BLANK

CITYWIDE BUDGET OVERVIEW

FISCAL YEAR 2019-20 CITYWIDE BUDGET

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2019-20.

REVENUE

Total citywide revenue for Fiscal Year 2019-20 is projected to be \$148.3 million. The City of Colton is a multi-faceted municipal operation, and its revenue sources reflect the various operations of the City. Although most citizens associate property taxes with City government, as a revenue source, property taxes only account for 4.2 percent of the City of Colton's total revenue. The various utilities, which the City operates as enterprise funds, comprise 61.1 percent of the \$148.3 million in revenue. Grant revenues are typically budgeted in the year the grant is accepted and carried forward to match expenditures, if applicable. Details of major revenue categories are discussed below.

CHARGES FOR CURRENT SERVICES

Charges for Current Services is the largest source of revenue in the citywide budget. In Fiscal Year 2019-20, the revenues in this classification are projected to be \$94.2 million, which represents 63.5 percent of the total citywide budgeted revenues. Fiscal Year 2019-20 charges for current services represent a \$0.23 million, or 0.02 percent, decrease compared to Fiscal Year 2018-19 year-end revenue projections.

The largest component of the Charges for Current Services category consists of the revenues generated to fund the cost of providing utilities services to residents and businesses in the City's service area. Of the total \$94.2 million of projected Fiscal Year 2019-20 revenues in this category, charges for utility and refuse services account for \$85.7 million, or 90.9 percent.

OTHER FINANCING SOURCES (INCLUDING TRANSFERS)

Revenues in this category are projected to be approximately \$21.0 million, or 14.1 percent of the total citywide budget. The Other Financing Source category encompasses a wide range of revenues, but predominantly consists of the General Fund Transfer, which equates to \$11.0M, or 52.7 percent of the total \$21.0 million budgeted in this category.

EXPENDITURES

Fiscal Year 2019-20 citywide Adopted Budget expenditures amount to \$171.3 million, an increase of approximately \$9.7 million, or 6.0 percent, compared to the Fiscal Year 2018-19 Original Adopted Budget of \$161.7 million and a decrease of approximately \$16.1 million compared to the Fiscal Year 2018-19 year end projected budget. The primary reason for the large discrepancy between budget years relates to capital projects and grant expenditures in Fiscal Year 2018-19. Capital projects and grant expenditures are typically appropriated in the year the project initiates or the year the grant is accepted and unspent appropriations are carried forward until expended. Details of major expenditure categories are discussed following.

SALARY AND BENEFITS

Salary and benefits costs in the citywide Fiscal Year 2019-20 Adopted Budget total \$47.7 million, almost a \$2.9 million, or 6.4 percent increase compared to the Fiscal Year 2018-19 Original Adopted Budget of \$44.8 million. The Fiscal Year 2019-20 salary and benefits category comprises 27.8 percent of citywide expenditures compared to 27.7 percent in the Fiscal Year 2018-19 Original Adopted Budget and 24.4 percent of the Fiscal Year 2018-19 year end projected budget. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the increase of required contributions toward PERS unfunded pension liabilities for the safety units, a full year of previously provisioned salary and related benefits increases for employee bargaining groups consistent with negotiated MOUs, and Fiscal Year 2018-19 salary savings from vacant positions reduced the year-end estimate to close through the mid-year budget process. Additionally affecting these comparative changes are the use of proceeds to finance capital projects in the Enterprise Funds.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2019-20 citywide maintenance and operations budget, inclusive of contracted services, totals approximately \$75.7 million compared to \$78.7 million in the current Fiscal Year 2018-19 budget, which represents a 3.8 percent budget reduction.

CAPITAL IMPROVEMENTS

The Fiscal Year 2019-20 citywide capital improvements budget totals \$25.4 million compared to \$19.4 million in the Original Adopted Fiscal Year 2018-19 budget. Most large capital improvement projects take many years to complete. The entire project cost is appropriated in the year the project begins, and unspent appropriations are carried forward until the project is complete. Additionally, large infrastructure projects financed with bond and loan proceeds are included in the FY19-20 budget.



THIS PAGE INTENTIONALLY BLANK

CITYWIDE OVERVIEW

PROJECTED FUND BALANCE

	6/30/2018 Audited Fund Balance	FY 2018/19 Revenues Year-End Projection	FY 2018/19 Expenditures Year-End Projection	6/30/2019 Fund Balance Estimated
General Fund	5,721,346	40,649,777	40,309,081	6,062,042
General Fund Reserve - Pension	6,762,385	0	0	6,762,385
General Fund Reserve - OPEB	2,863,859	0	0	2,863,859
Total General Fund	15,347,590	40,649,777	40,309,081	15,688,286
<u>Special Revenue Funds</u>				
Community Child Care	32,856	994,162	956,067	70,951
Special Gas Tax	313,736	1,305,752	1,605,162	14,326
Library Grant Fund	30,187	134,814	137,304	27,697
State Traffic Relief	309,614	894,717	1,190,346	13,985
Air Quality Fund (AQMD)	543,385	132,311	278,592	397,104
CDBG Fund	(33,484)	825,617	793,708	(1,575)
Drug/Gang Intervention	12,944	60	0	13,004
Measure I Fund	2,535,261	907,626	2,368,693	1,074,194
ViTep	183,694	35,600	55,536	163,758
Miscellaneous Grants	58,952	8,797,856	8,799,449	57,359
Host City Fees	1,241,239	451,129	93,284	1,599,084
Asset Seizure Fund	239,253	1,000	185,442	54,811
Total Special Revenue Funds	5,467,637	14,480,644	16,463,583	3,484,698
<u>Capital Projects Funds</u>				
Park Development Fund	1,242,726	184,000	444,233	982,493
Traffic Impact Fee Fund	5,352,290	1,445,000	2,115,714	4,681,576
New Facilities Development Fees	224,189	23,600	0	247,789
Civic Center Development Fee	80,405	10,225	0	90,630
Fire Facility Development Fee	121,566	18,400	0	139,966
Police Facility Development Fee	139,911	22,920	0	162,831
Capital Improvement Fund	(284)	5,213,294	2,813,382	2,399,628
Colton Crossing Fund	658,422	0	606,843	51,579
Total Capital Projects Funds	7,819,226	6,917,439	5,980,172	8,756,493
<u>Debt Service Funds</u>				
Public Financing Authority	1,019,533	936,819	910,469	1,045,883
Taxable Pension Bonds	2,158,123	1,969,208	2,629,232	1,498,099
Water Improvement District A	(19,799)	35,261	31,567	(16,105)
Total Debt Service Funds	3,157,857	2,941,288	3,571,268	2,527,877

PROJECTED FUND BALANCE CONTINUED

	6/30/2019 Fund Balance Estimated	FY19/20 Adopted Revenues	FY19/20 Adopted Expenditures	6/30/2020 Fund Balance Estimated
General Fund	6,062,042	41,037,639	40,612,189	6,487,492
General Fund Reserve - Pension	6,762,385	0	0	6,762,385
General Fund Reserve - OPEB	2,863,859	0	0	2,863,859
Total General Fund	15,688,286	41,037,639	40,612,189	16,113,736
<u>Special Revenue Funds</u>				
Community Child Care	70,951	943,634	968,876	45,709
Special Gas Tax	14,326	1,305,752	1,318,744	1,334
Library Grant Fund	27,697	56,804	63,008	21,493
State Traffic Relief	13,985	955,302	949,805	19,482
Air Quality Fund (AQMD)	397,104	64,500	-	461,604
CDBG Fund	(1,575)	387,946	391,923	(5,552)
Drug/Gang Intervention	13,004	-	-	13,004
Measure I Fund	1,074,194	900,626	918,516	1,056,304
ViTep	163,758	-	-	163,758
Miscellaneous Grants	57,359	128,200	111,196	74,363
Host City Fees	1,599,084	483,129	-	2,082,213
Asset Seizure Fund	54,811	-	-	54,811
Total Special Revenue Funds	3,484,698	5,225,893	4,722,068	3,988,523
<u>Capital Projects Funds</u>				
Park Development Fund	982,493	176,000	-	1,158,493
Traffic Impact Fee Fund	4,681,576	1,133,000	320,000	5,494,576
New Facilities Development Fees	247,789	16,600	-	264,389
Civic Center Development Fee	90,630	-	-	90,630
Fire Facility Development Fee	139,966	-	-	139,966
Police Facility Development Fee	162,831	-	-	162,831
Capital Improvement Fund	2,399,628	-	2,400,000	(372)
Colton Crossing Fund	51,579	-	-	51,579
Total Capital Projects Funds	8,756,493	1,325,600	2,720,000	7,362,093
<u>Debt Service Funds</u>				
Public Financing Authority	1,045,883	936,819	905,179	1,077,523
Taxable Pension Bonds	1,498,099	1,958,208	1,934,936	1,521,371
Water Improvement District A	(16,105)	31,661	31,567	(16,011)
Total Debt Service Funds	2,527,877	2,926,688	2,871,682	2,582,883

	6/30/2018 Audited Fund Balance	FY 2018/19 Revenues Year-End Projection	FY 2018/19 Expenditures Year-End Projection	6/30/2019 Fund Balance Estimated
<u>CFD's and Assessment Districts</u>				
CFD 87-1	30,356	120	0	30,476
CFD 88-1	297,401	1,200	0	298,601
CFD 89-1 Debt Service	84,277	0	0	84,277
CFD 89-2 Debt Service	180,987	0	0	180,987
CFD 90-1 Debt Service	563,994	270,915	266,151	568,758
Storm Water	757,836	595,747	658,437	695,146
LLMD #1	(74,338)	328,389	331,475	(77,424)
LLMD #2	80,894	152,057	184,490	48,461
Total CFD's and Assessment Districts	1,921,407	1,348,428	1,440,553	1,829,282
<u>Enterprise Funds</u>				
Electric Utility	27,960,243	68,124,908	71,014,048	25,071,103
Public Benefit Fund	2,444,994	789,940	1,682,529	1,552,405
Water Utility	21,389,904 ¹	15,612,138	22,601,893	14,400,149
Wastewater Utility	14,220,255 ²	10,670,968	15,759,459	9,131,764
Solid Waste	(310,117)	2,838,291	2,826,179	(298,005)
Cemetery Endowment	900,205	9,270	0	909,475
Total Enterprise Funds	66,605,483	98,045,515	113,884,108	50,766,890
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	1,672,364	990,093	1,015,598	1,646,859
Automotive Shop	1,328,646	780,652	654,920	1,454,378
Information Services	1,653,799	742,325	1,049,002	1,347,122
Insurances Fund	(919,120)	3,435,072	3,104,191	(588,239)
Total Internal Service Funds	3,735,689	5,948,142	5,823,711	3,860,120
<u>Housing Authority</u>				
Total Housing Authority	1,068,984	0	61,482	1,007,502
Grand Totals	105,123,873	170,331,233	187,533,958	87,921,148

	6/30/2019 Fund Balance Estimated	FY19/20 Adopted Revenues	FY19/20 Adopted Expenditures	6/30/2020 Fund Balance Estimated
<u>CFD's and Assessment Districts</u>				
CFD 87-1	30,476	-	-	30,476
CFD 88-1	298,601	-	-	298,601
CFD 89-1 Debt Service	84,277	-	-	84,277
CFD 89-2 Debt Service	180,987	-	-	180,987
CFD 90-1 Debt Service	568,758	270,915	265,389	574,284
Storm Water	695,146	592,647	622,109	665,684
LLMD #1	(77,424)	328,389	315,048	(64,083)
LLMD #2	48,461	151,832	220,498	(20,205)
Total CFD's and Assessment Districts	1,829,282	1,343,783	1,423,044	1,750,021
<u>Enterprise Funds</u>				
Electric Utility	25,071,103	62,975,059	70,370,008	17,676,154
Public Benefit Fund	1,552,405	787,940	1,576,000	764,345
Water Utility	14,400,149	13,224,752	21,005,448	6,619,453
Wastewater Utility	9,131,764	10,503,275	16,583,750	3,051,289
Solid Waste	(298,005)	3,082,516	2,870,650	(86,139)
Cemetery Endowment	909,475	-	-	909,475
Total Enterprise Funds	50,766,890	90,573,542	112,405,856	28,934,576
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	1,646,859	985,143	1,447,638	1,184,364
Automotive Shop	1,454,378	774,652	861,316	1,367,714
Information Services	1,347,122	736,325	1,366,910	716,537
Insurances Fund	(588,239)	3,421,307	2,866,153	(33,085)
Total Internal Service Funds	3,860,120	5,917,427	6,542,017	3,235,530
<u>Housing Authority</u>				
Total Housing Authority	1,007,502	0	80,597	926,905
Grand Totals	87,921,148	148,350,572	171,377,453	64,894,267

REVENUE BUDGET

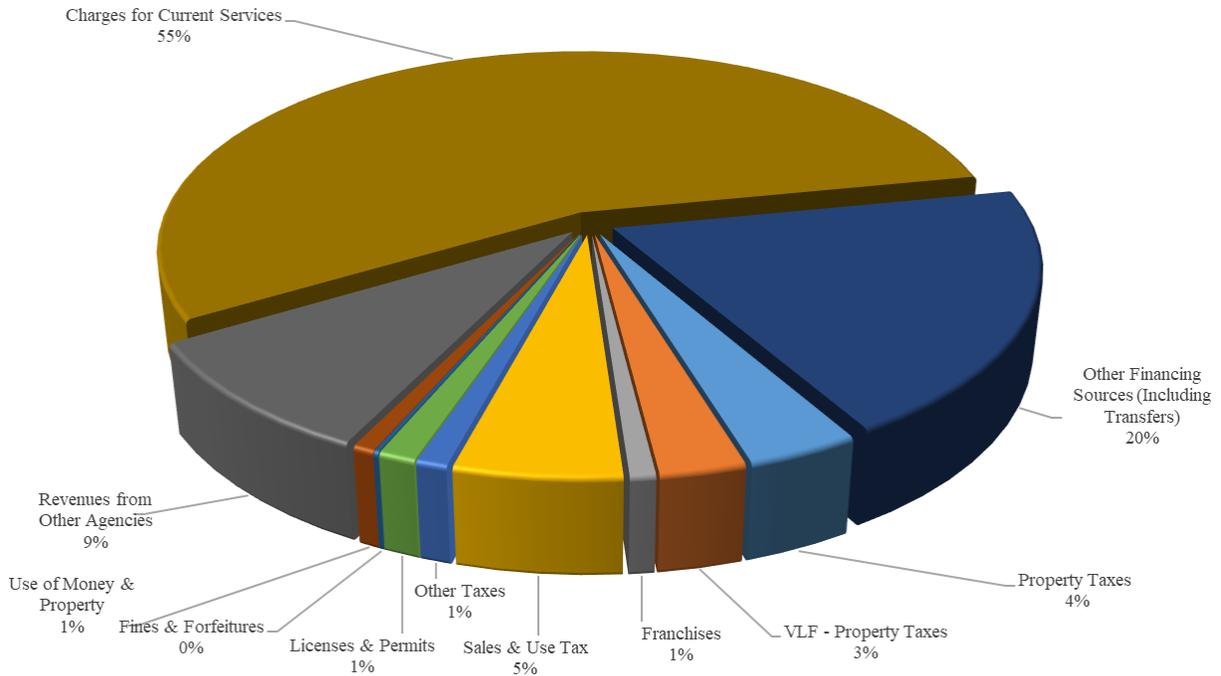
Revenue by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	41,470,885	44,158,764	40,649,777	41,037,639
Community Child Care Fund	868,238	935,856	994,162	943,634
Gas Tax Fund	1,032,166	1,382,788	1,305,752	1,305,752
Library Grant Fund	67,242	54,253	134,814	56,804
State Traffic Relief Fund	-	-	894,717	955,302
Pollution Reduction Fund	153,519	71,742	132,311	64,500
Community Development Act Fund	149,504	950,489	825,617	387,946
Asset Seizure	342	346	60	-
Measure I Fund	1,184,651	983,815	907,626	900,626
ViTip Fund	54,949	54,948	35,600	-
Miscellaneous Grants Fund	1,888,379	1,396,972	8,797,856	128,200
Host City Fees - CIP Fund	660,902	349,403	451,129	483,129
Park Development Fund	245,799	529,534	184,000	176,000
Traffic Impact Fund	3,534,053	1,451,052	1,445,000	1,133,000
New Facilities Development Fund	35,584	26,158	23,600	16,600
Civic Center Development Fund	37,594	20,560	10,225	-
Fire Facility Development Fund	52,113	25,013	18,400	-
Police Facility Development Fund	72,868	39,632	22,920	-
Asset Forfeiture	114,043	5,038	1,000	-
PFA Debt Service Fund	945,634	934,894	936,819	936,819
Pension Obligation Debt Service Fund	2,957,075	2,686,281	1,969,208	1,958,208
Water Improvement District Fund	30,521	32,606	35,261	31,661
Capital Improvement Projects Fund	997,453	654,366	5,213,294	-
Colton Crossing Fund	32,518	3,248	-	-
Electric Utility Fund	64,345,264	64,741,624	68,124,908	62,975,059
Water Utility Fund	11,463,158	12,896,793	15,612,138	13,224,752
Wastewater Utility Fund	10,280,041	10,053,928	10,670,968	10,503,275
Solid Waste Fund	2,868,611	2,652,567	2,838,291	3,082,516
Public Benefit Fund	760,638	935,830	789,940	787,940
Cemetery Endowment Care Fund	30,900	28,062	9,270	-
Building Maintenance Fund	705,146	1,896,093	990,093	985,143
Information Services Fund	880,264	893,051	742,325	736,325
Insurances Fund	2,667,724	2,848,848	3,435,072	3,421,307
Automotive Shop Fund	678,607	1,243,798	780,652	774,652
LLMD #2	143,168	148,170	152,057	151,832
LLMD #1	332,084	330,694	328,389	328,389
CFD 87-1 Debt Service Fund	167	1,010	120	-
CFD 88-1 Debt Service Fund	3,982	1,410	1,200	-
Storm Water Fund	689,048	596,964	595,747	592,647
CFD 89-1 Debt Service Fund	118,177	328,753	-	-
CFD 89-2 Debt Service Fund	291,884	5,620	-	-
CFD 90-1 Debt Service Fund	270,825	272,517	270,915	270,915
Housing Authority - RM Park Dev Fund	4,216,825	-	-	-
Housing Authority - RM Bond Proceeds	6,150,293	-	-	-
Housing Authority - RM Park Operations	(32,272)	-	-	-
Housing Authority - Low/Mod Debt Service	1,050,944	-	-	-
Housing Authority - Low/Mod Capital Projects	10,707,913	26,958	-	-
Total Dollars by Fund	175,209,424	156,650,448	170,331,233	148,350,572

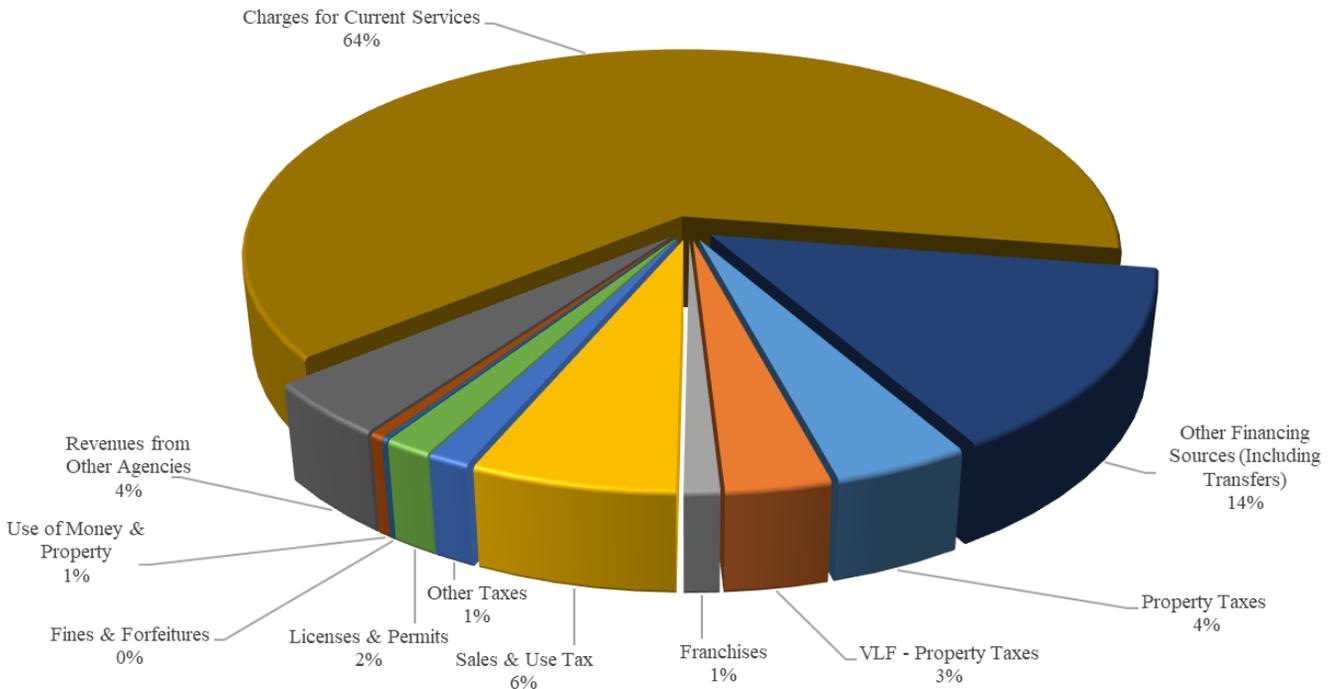
Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	5,916,917	6,118,783	6,147,059	6,203,459
VLF - Property Taxes	4,385,316	4,704,550	4,700,000	4,800,000
Franchises	1,606,577	1,672,786	1,400,000	1,624,710
Sales & Use Tax	8,609,336	9,257,058	9,100,000	9,315,909
Other Taxes	2,017,382	1,953,577	1,709,265	1,934,265
Total Taxes	22,535,528	23,706,754	23,056,324	23,878,343
Licenses & Permits	2,158,020	2,122,916	2,056,425	2,208,500
Fines & Forfeitures	231,685	289,439	271,000	261,000
Use of Money & Property	887,485	1,149,196	1,183,512	659,718
Revenues from Other Agencies	6,799,529	7,117,002	15,618,058	6,152,736
Charges for Current Services	92,361,030	93,743,892	94,434,775	94,202,708
Other Financing Sources (Including Transfers)	50,236,146	28,521,249	33,711,139	20,987,567
Total Dollars by Expense Category	175,209,424	156,650,448	170,331,233	148,350,572

City of Colton
 FY2018/19 Year End Projected
 Revenues by Category



City of Colton
 FY2019/20 Budgeted
 Revenues by Category





THIS PAGE INTENTIONALLY BLANK

EXPENDITURE BUDGET

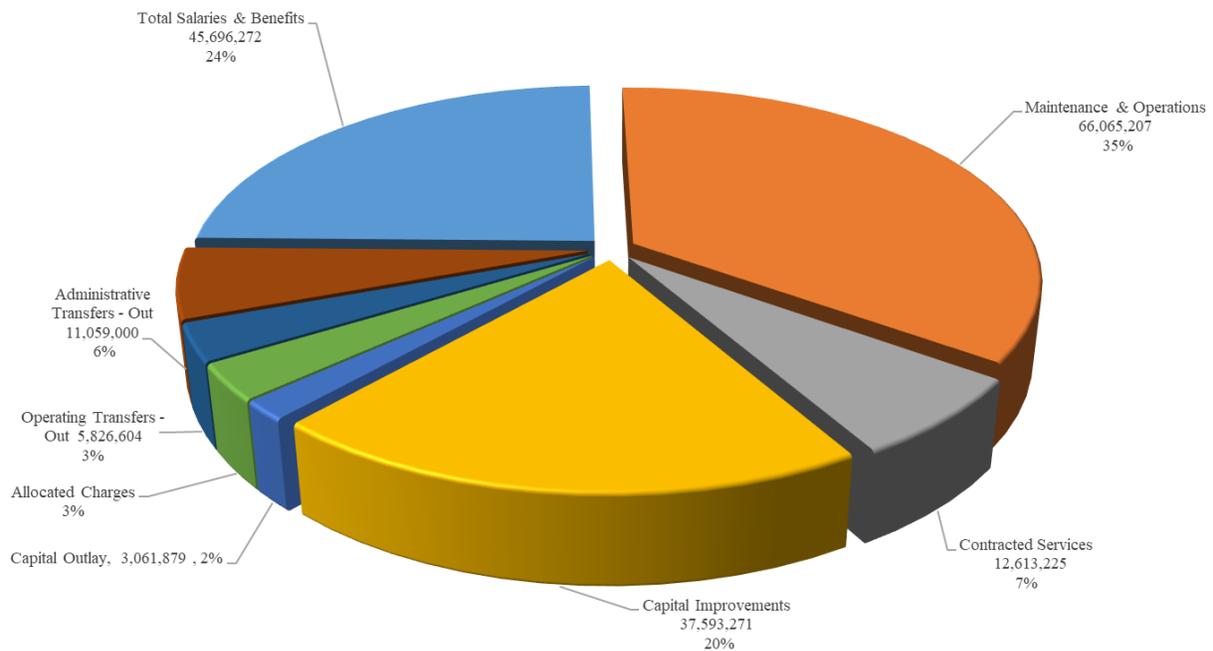
Expenditures by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	36,103,941	38,886,311	40,309,081	40,612,189
Community Child Care Fund	825,661	937,542	956,067	968,876
Gas Tax Fund	1,473,940	1,446,854	1,605,162	1,318,744
Library Grant Fund	66,685	58,689	137,304	63,008
State Traffic Relief Fund	50	-	1,190,346	949,805
Pollution Reduction Fund	41,986	83,075	278,592	-
Community Development Act Fund	112,407	972,031	793,708	391,923
Drug/Gang Intervention	3,196	-	-	-
Measure I Fund	344,299	750,384	2,368,693	918,516
ViTip Fund	-	16,557	55,536	-
Miscellaneous Grants Fund	1,202,471	1,206,509	8,799,449	111,196
Host City Fees - CIP Fund	-	185,705	93,284	-
Park Development Fund	4,194	10,172	444,233	-
Traffic Impact Fund	1,193,367	241,590	2,115,714	320,000
New Facilities Development Fund	-	53	-	-
Asset Forfeiture	76,433	3,461	185,442	-
PFA Debt Service Fund	1,124,943	1,870,679	910,469	905,179
Pension Obligation Debt Service Fund	2,825,015	2,784,887	2,629,232	1,934,936
Water Improvement District Fund	31,567	31,566	31,567	31,567
Capital Improvement Projects Fund	1,124,193	654,810	2,813,382	2,400,000
Colton Crossing Fund	461,071	52,618	606,843	-
Electric Utility Fund	62,847,629	61,158,734	71,014,048	70,370,008
Water Utility Fund	8,278,632	9,091,993	22,601,893	21,005,448
Wastewater Utility Fund	9,351,288	9,732,348	15,759,459	16,583,750
Solid Waste Fund	2,787,519	2,702,033	2,826,179	2,870,650
Public Benefit Fund	668,786	1,035,304	1,682,529	1,576,000
Building Maintenance Fund	510,285	576,737	1,015,598	1,447,638
Information Services Fund	771,189	686,750	1,049,002	1,366,910
Insurances Fund	4,075,592	2,366,845	3,104,191	2,866,153
Automotive Shop Fund	433,547	361,320	654,920	861,316
LLMD #2	115,030	121,517	184,490	220,498
LLMD #1	287,669	294,225	331,475	315,048
Storm Water Fund	457,169	442,108	658,437	622,109
CFD 89-1 Debt Service Fund	240,691	671,318	-	-
CFD 89-2 Debt Service Fund	273,754	599,687	-	-
CFD 90-1 Debt Service Fund	258,555	266,281	266,151	265,389
Housing Authority - Low/Mod Bond Proceeds	4,907,640	-	-	-
Housing Authority - Rancho Med CHFA	4	-	-	-
Housing Authority - RM Park Operations	5,422,841	-	-	-
Housing Authority - Low/Mod Capital Projects	11,679,915	97,104	61,482	80,597
Total Dollars by Fund	160,383,154	140,397,798	187,533,958	171,377,453

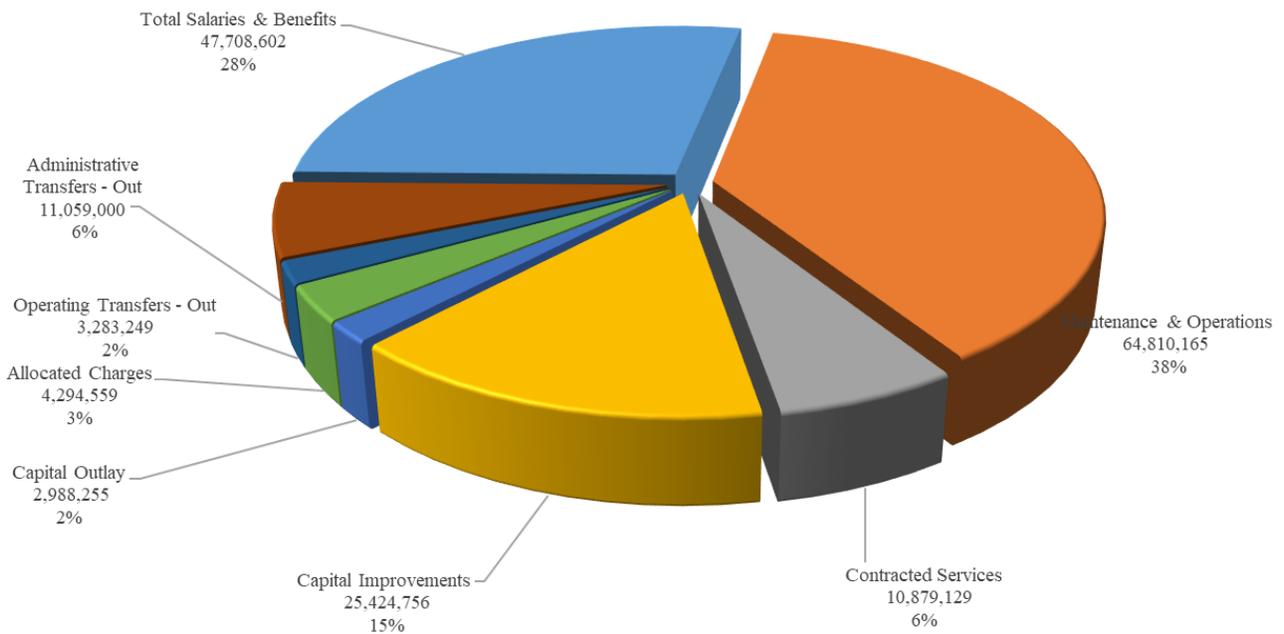
Expenditures by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	20,795,094	21,631,590	23,579,591	24,359,511
Part Time	1,343,446	1,353,954	1,643,568	1,726,988
Overtime	2,426,841	2,968,000	2,861,937	2,450,729
Mandated Overtime	1,316,844	1,273,025	833,290	905,730
Salary Related Benefits	5,402,328	4,088,972	4,059,938	4,535,937
Non-Persable Benefits	4,828,366	5,155,080	5,538,900	5,456,815
GASB 68 Pension Expense	411,099	2,247,087	-	-
GASB 68 Pension Contra Expense	-	66,889	-	-
Persable Benefits	160,257	167,984	127,373	162,583
Retiree Health Insurance	1,249,464	1,159,618	1,250,000	1,250,000
PERS Unfunded Liability	1,872,741	3,954,106	5,001,878	6,169,341
Education & Training	164,052	135,898	255,337	272,543
Uniforms & Safety Equipment	319,620	239,224	544,460	418,425
Total Salaries & Benefits	40,290,152	44,441,427	45,696,272	47,708,602
Maintenance & Operations	63,997,248	60,367,741	66,065,207	64,810,165
Contracted Services	8,919,080	7,727,134	12,613,225	10,879,129
Capital Improvements	6,787,924	7,486,769	37,593,271	25,424,756
Capital Outlay	(3,786,137)	(3,873,698)	3,061,879	2,988,255
Allocated Charges	4,901,897	5,132,324	5,618,500	5,224,297
Operating Transfers - Out	26,874,441	6,342,102	5,826,604	3,283,249
Administrative Transfers - Out	12,398,550	12,773,999	11,059,000	11,059,000
Total Dollars by Expense Category	160,383,154	140,397,798	187,533,958	171,377,453

City of Colton
 FY2018/19 Citywide Projected Year End
 Expenditures by Category



City of Colton
 FY2019/20 Citywide Budget
 Expenditures by Category



GENERAL FUND FINANCIAL SUMMARY





THIS PAGE INTENTIONALLY BLANK

GENERAL FUND OVERVIEW

FISCAL YEAR 2019-20 GENERAL FUND BUDGET

As part of the development of the Fiscal Year 2019-20 Adopted Budget, the General Fund revenues and expenditures are updated based on the long-term financial forecast of the General Fund.

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2019-20.

REVENUE

Fiscal Year 2019-20 General Fund Adopted Budget revenues amount to \$41.0 million, an increase of \$1.25 million, or approximately 3.2 percent, compared to the Fiscal Year 2018-19 Original Adopted Budget of \$39.8 million and an increase of almost \$0.4 million compared to the year-end projected Fiscal Year 2018-19 budget. Details of major revenue categories are discussed below.

SALES AND USE TAX

The Sales Tax is a tax imposed on retailers for the privilege of selling tangible personal property such as clothing, automobiles, and computers. Currently, and according to State law, sales tax is not applied to personal services such as legal, dental, or consultant services. The Use Tax is a form of sales tax and is applied, for example, on the sale of tangible goods from an out-of-state vendor.

The City receives a specific portion or percentage of the sales tax paid by a consumer. Of the current 7.75 percent tax rate paid for goods sold within Colton, the City receives 1 percent point of the purchase price.

Sales tax rates may differ across jurisdictions since local jurisdictions have some flexibility on a countywide level (e.g. county or city) to increase the local portion of the sales tax with voter approval. The local Sales and Use Tax is collected and administered by the State Board of Equalization.

Sales tax revenues are projected at \$9.3 million in Fiscal Year 2019-20, which is \$216 thousand or 2.3% above the projected actuals for Fiscal Year 2018-19.

PROPERTY TAX

Under current law, all taxable real and personal property is subject to a basic tax rate of one percent of assessed value collected by local jurisdictions and school districts for general service purposes. There are other taxes and levies on a typical property tax bill such as parcel, General Obligation bond, and/or special assessments.

On June 6, 1978, California voters approved Proposition 13, a seminal change in property tax levies. This proposition 13 which added Article XIII A to the state constitution placed restrictions on the valuation of real property and on the imposition of the ad valorem property tax. The major change was that the assessed value of real property could only be adjusted upward annually by the change in the California Consumer Price Index (CCPI) up to a maximum of two percent per year. One exception to this rule, however, is that property that changes ownership and/or is

substantially altered or newly-constructed would be reassessed at full market value in the first year and then subject to the CCPI or two percent cap thereafter.

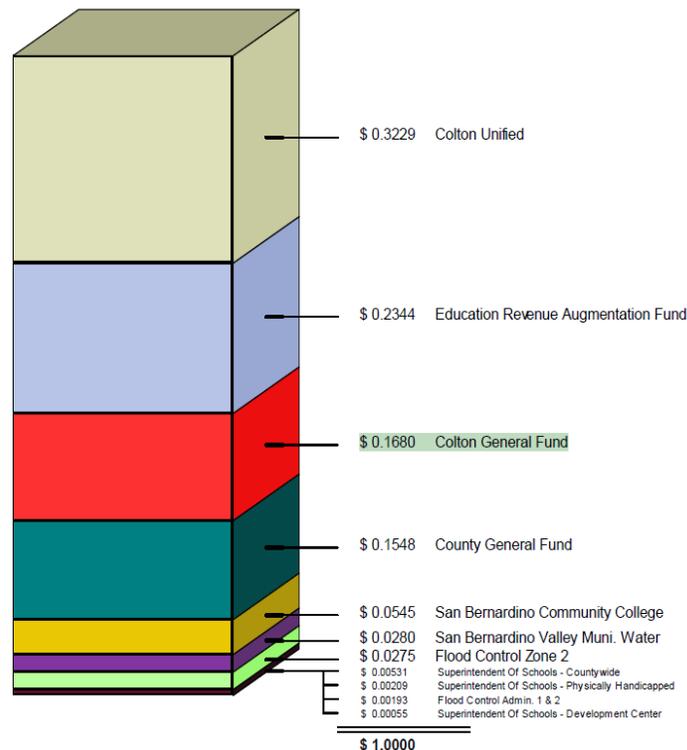
Another important exception to the formula for increasing assessed valuations and taxes is that during periods of declining property values (e.g., recessions), the County Assessor has the flexibility to decrease assessed property values whether through appeal by property owners or through the Assessor’s analysis of value declines. In effect, this reduces the property valuation and tax. As market conditions improve, however, and values return or increase, the Assessor can then increase assessed values and taxes.

In following years, another amendment to the constitution was passed that allows local governments and school districts to raise property taxes above one percent to finance general obligation (GO) bond sales. This change has to be approved by two-thirds of those voting in a local GO bond election. For school districts, however, the voting threshold for approving GO bonds was subsequently lowered to fifty-five percent.

Dating back to the early 1990s, the state made numerous and complex adjustments to local jurisdiction property tax revenues to solve its budget shortfalls. In one such action in 1992, which is known as the ‘Educational Revenue Augmentation Funds (ERAF), the state shifted millions of dollars in local government funds to school districts. As a consequence of this action the City of Colton has foregone millions, limiting its ability to meet its infrastructure needs.

The County of San Bernardino administers and collects property taxes and remits the appropriate amounts (based on law and a complex formula) to local jurisdictions. Contrary to commonly held views, the City receives a relatively small portion of the basic one percent property tax. In fact, the City receives 16.8% or 16.8 cents for every property tax dollar a property owner pays to the county. The majority of the tax dollar paid, or 32%, goes to the school district, 23% to the Education Revenue Augmentation Fund (ERAF), which is apportioned back to the school districts, 15% goes to the County, 5.5% to Community College District, and the remaining goes to special districts and to the State.

CITY OF COLTON PROPERTY TAX DOLLAR BREAKDOWN



Property values in the City of Colton have steadied in the last twelve months. Fiscal Year 2019-20 property tax revenue is projected at \$5.1 million, which is \$60 thousand or 1.2% above the projected actuals for Fiscal Year 2018-19.

OTHER TAXES

The Other Taxes category includes Transient Occupancy Taxes, Document Transfer Taxes, and Prop 172 Sales Taxes.

LICENSES AND PERMITS

The City requires payment for the issuance of Building Permits, Fire Permits, Business Licenses, and miscellaneous health and safety related licenses and permits as approved annually by the City Council through the adoption of the Municipal Fee Schedule. Business Licenses are the largest source of revenue in this category, comprising 45% of overall revenues in this classification.

FINES AND FORFEITURES

The largest source of revenue in this category is derived from traffic violations revenue. Other revenue items in this category include parking violations, code enforcement fines, administrative citations, fireworks fines, and library fines.

USE OF MONEY AND PROPERTY

The City invests idle funds in order to earn interest and rents City property to generate revenue. The total interest income varies with the market rates of interest and the funds available to invest. The basic principles underlying the City of Colton's investment philosophy is to ensure the safety of public funds; provide that sufficient cash flow is always available to meet current obligations; and to achieve a reasonable rate of return on its investments.

REVENUE FROM OTHER AGENCIES

This revenue category includes revenue received from a variety of other local agencies, the state, and the federal government usually due to grants or contracts for services. The largest revenue source in this category is the Arrowhead Regional Medical Center (ARMC) Reimbursement.

CHARGES TO OTHER FUNDS

The General Fund recuperates the cost for services provided by internal service departments to Enterprise, Internal Service, and Special Revenue Funds through allocated charges.

CHARGES FOR SERVICES

Departmental charges are comprised of fees charged for services which are primarily provided by the following departments: Community Services, Development Services, Public Works, Police, and Fire. Charges for Services from departments are approved periodically by the City Council through the adoption of the Municipal Fee Schedule.

MISCELLANEOUS REVENUE

Miscellaneous revenue incorporates the administrative charges from the Electric Utility, the lease revenue from the Water and Wastewater Utilities, and all other miscellaneous revenues.

EXPENDITURES

Fiscal Year 2019-20 General Fund Adopted Budget expenditures amount to \$40.6 million, an increase of approximately \$2.0 million, or 5.1 percent, compared to the Fiscal Year 2018-19 Original Adopted Budget of \$38.6 million and an increase of \$0.3 million compared to the year-end projected Fiscal Year 2018-19 budget. Details of major expenditure categories are discussed below.

SALARY AND BENEFITS

General Fund salary and benefits costs in the Fiscal Year 2019-20 Adopted Budget total \$31.6 million, a \$1.6 million, or 5.2 percent increase compared to the Fiscal Year 2018-19 Original Adopted Budget of \$30.0 million. The Fiscal Year 2019-20 salary and benefits category comprises approximately 72% percent of General Fund. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the addition of required contributions toward PERS unfunded pension liabilities, and marginal salary and related benefits increases for employee bargaining groups consistent with negotiated MOUs.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2019-20 General Fund maintenance and operations budget, inclusive of contracted services, totals \$7.5 million compared to \$7.7 in the Fiscal Year 2017-18 Year End Projected Budget. This represents a 2.8 percent budget reduction.

OPERATING TRANSFERS - OUT

The Fiscal Year 2019-20 General Fund transfers out category consists of transfers to the Taxable Pension Bonds Fund of approximately \$1.4 million, a \$300 thousand transfer to the Internal Service Funds for deferred maintenance, and a \$900.2 thousand transfer to the Public Finance Authority for debt service.

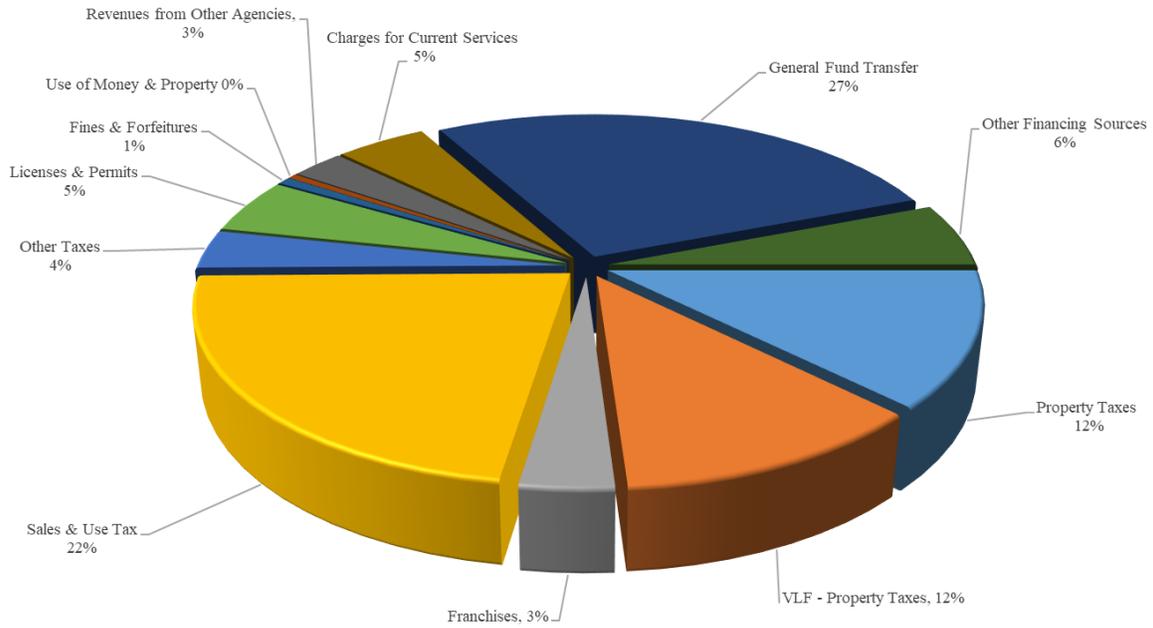
GENERAL FUND BUDGET OVERVIEW

REVENUE

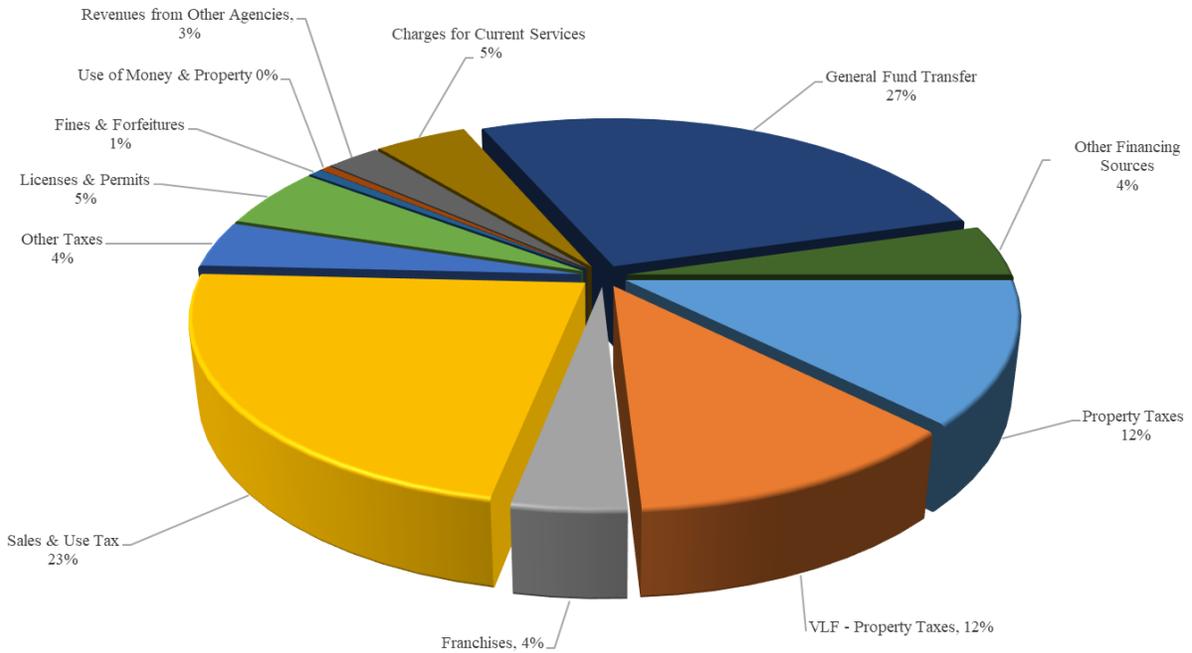
	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	41,470,885	44,158,764	40,649,777	41,037,639
Total Dollars by Fund	41,470,885	44,158,764	40,649,777	41,037,639

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	4,817,100	5,014,153	5,040,000	5,100,000
VLF - Property Taxes	4,385,316	4,704,550	4,700,000	4,800,000
Franchises	1,606,577	1,672,786	1,400,000	1,624,710
Sales & Use Tax	8,609,336	9,257,058	9,100,000	9,315,909
Other Taxes	1,360,303	1,678,699	1,440,000	1,665,000
Total Taxes	20,778,632	22,327,246	21,680,000	22,505,619
Licenses & Permits	2,158,020	2,122,916	2,056,425	2,208,500
Fines & Forfeitures	231,685	289,439	271,000	261,000
Use of Money & Property	236,703	225,743	185,000	215,000
Revenues from Other Agencies	1,023,993	1,155,748	1,117,437	1,078,479
Charges for Current Services	1,777,498	2,332,988	1,890,601	1,858,550
General Fund Transfer	12,398,550	12,773,999	11,059,000	11,059,000
Other Financing Sources	2,865,804	2,930,685	2,390,314	1,851,491
Total Dollars by Revenue Category	41,470,885	44,158,764	40,649,777	41,037,639

City of Colton
 FY2018/19 Year End Projected
 Revenues by Category



City of Colton
 FY2019/20 Budget
 Revenues by Category



EXPENDITURES

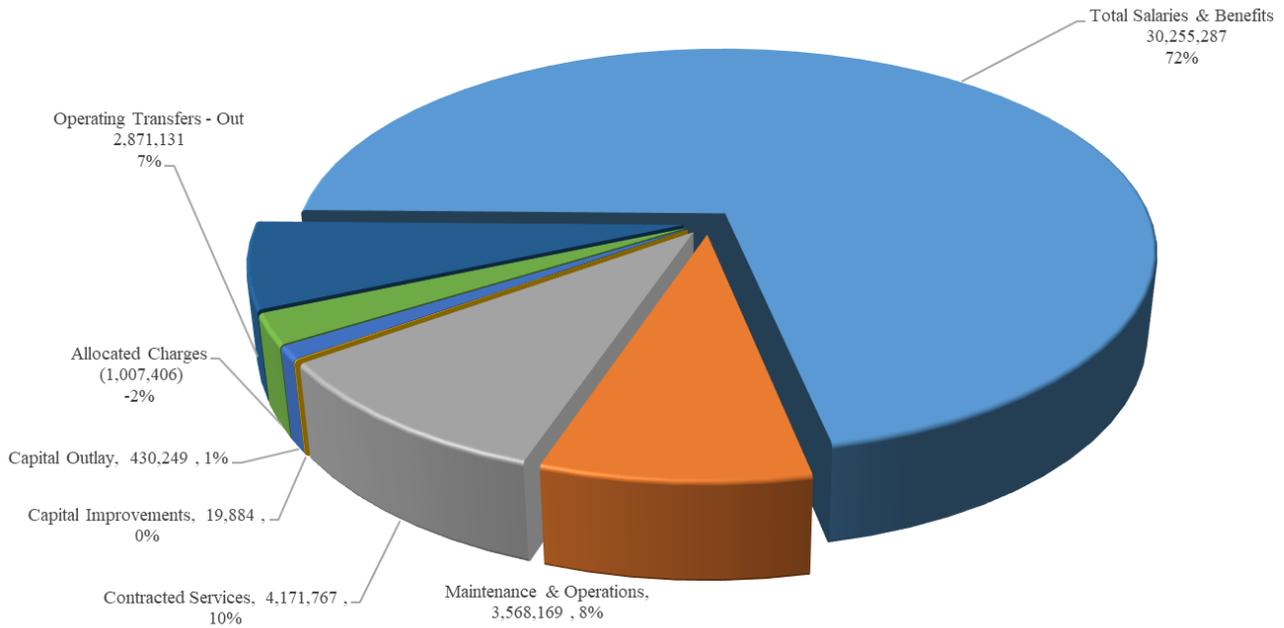
	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	36,103,941	38,886,311	40,309,081	40,612,189
Total Dollars by Fund	36,103,941	38,886,311	40,309,081	40,612,189

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	12,717,286	14,025,745	14,887,448	15,356,050
Part Time	913,676	848,713	1,002,464	1,088,225
Overtime	1,600,632	2,121,012	1,630,368	1,426,138
Mandated Overtime	1,254,493	1,211,392	823,290	905,730
Salary Related Benefits	3,615,207	3,095,620	2,873,748	3,279,741
Non-Persable Benefits	2,865,693	3,253,110	3,416,200	3,089,378
Persable Benefits	160,257	167,984	127,373	162,583
Retiree Health Insurance	1,249,464	1,159,618	1,250,000	1,250,000
PERS Unfunded Liability	1,872,741	2,986,853	3,738,721	4,583,665
Education & Training	103,360	91,163	129,616	176,793
Uniforms & Safety Equipment	219,689	134,505	376,059	280,950
Total Salaries & Benefits	26,572,498	29,095,715	30,255,287	31,599,253
Maintenance & Operations	2,813,859	2,742,657	3,568,169	3,627,594
Contracted Services	3,194,694	2,950,904	4,171,767	3,893,901
Capital Improvements	3,904	203,203	19,884	25,000
Capital Outlay	533,456	483,833	430,249	418,695
Allocated Charges	(104,676)	(1,285,824)	(1,007,406)	(1,513,630)
Operating Transfers - Out	3,090,206	4,695,823	2,871,131	2,561,376
Total Dollars by Expense Category	36,103,941	38,886,311	40,309,081	40,612,189

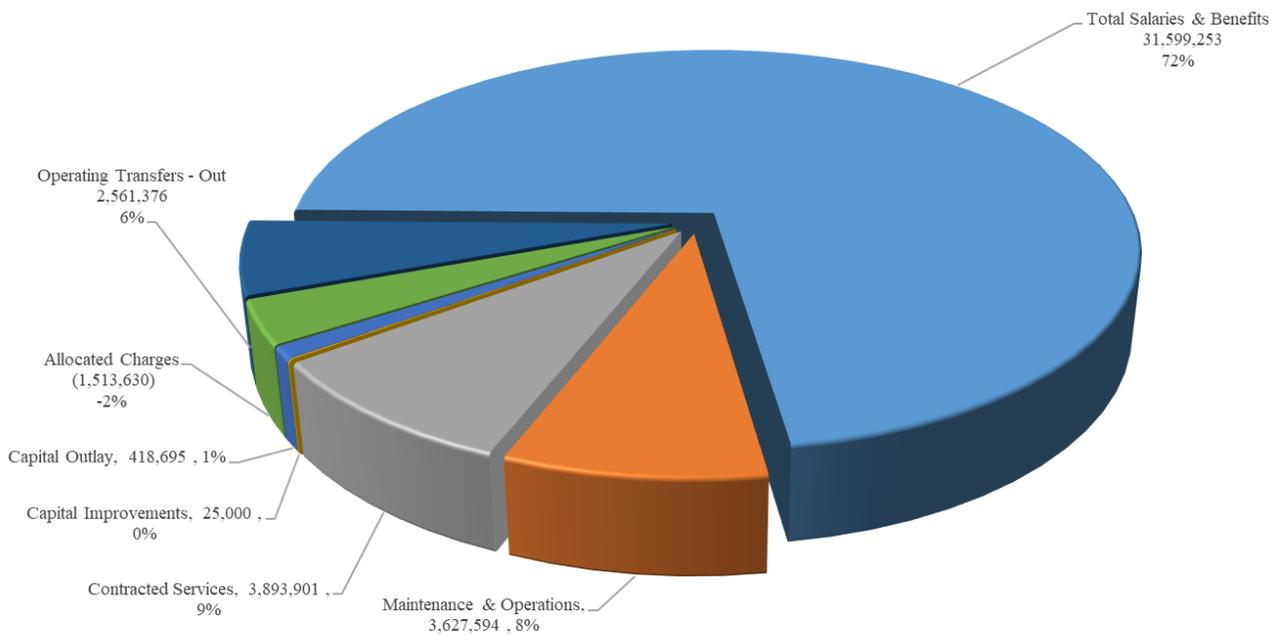
Expenditures by Department

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
General Fund Dollars by Department				
Non-Departmental	(5,112,293)	(4,329,937)	(5,846,156)	(6,938,463)
City Council	474,721	398,303	239,461	243,280
City Clerk	350,047	207,539	361,883	311,656
City Manager	915,012	1,231,511	1,200,405	1,241,700
Human Resources	1,599,618	1,746,519	2,105,823	2,029,006
Finance	2,460,668	3,091,995	3,267,832	3,510,060
City Attorney	771,754	626,243	1,031,555	975,000
City Treasurer	57,578	57,756	59,318	60,615
Police	15,635,318	16,074,042	16,863,930	17,713,853
Fire	11,239,511	12,081,913	11,880,712	11,784,655
Public Works and Utility Services	2,247,546	2,226,542	2,535,360	2,847,534
Community Services	3,303,604	3,276,231	4,144,245	4,315,899
Development Services	2,160,857	2,197,654	2,464,713	2,517,394
Total General Fund Dollars by Department	36,103,941	38,886,311	40,309,081	40,612,189

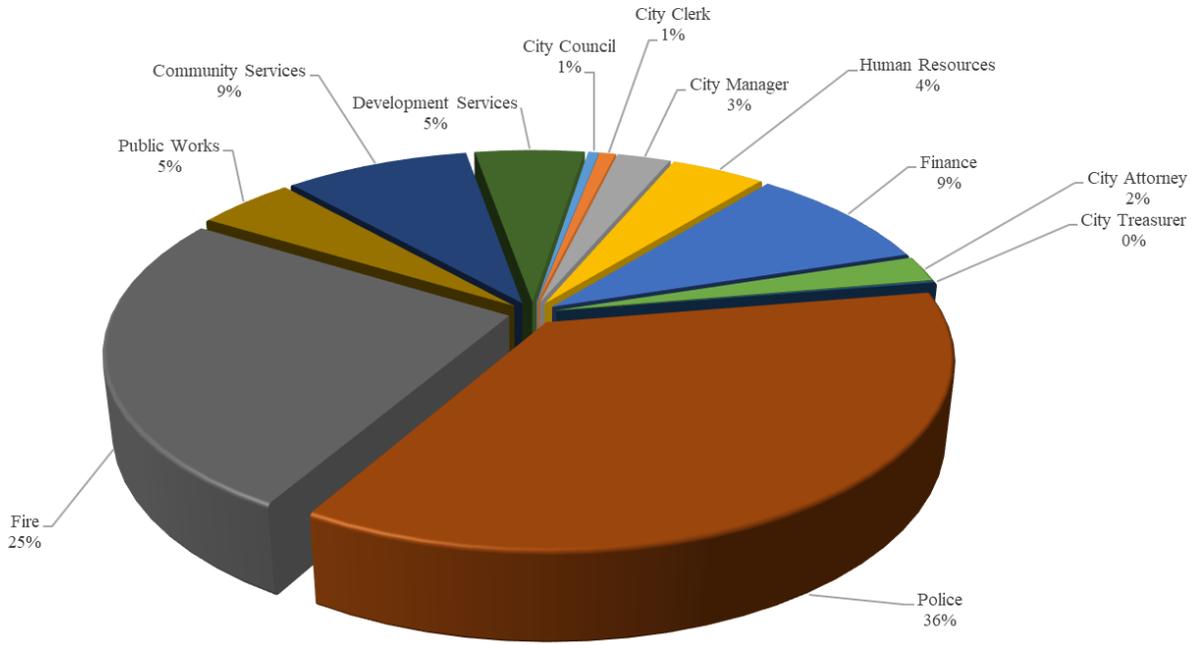
City of Colton
 FY2018/19 General Fund Year End Projected
 Expenditures by Category



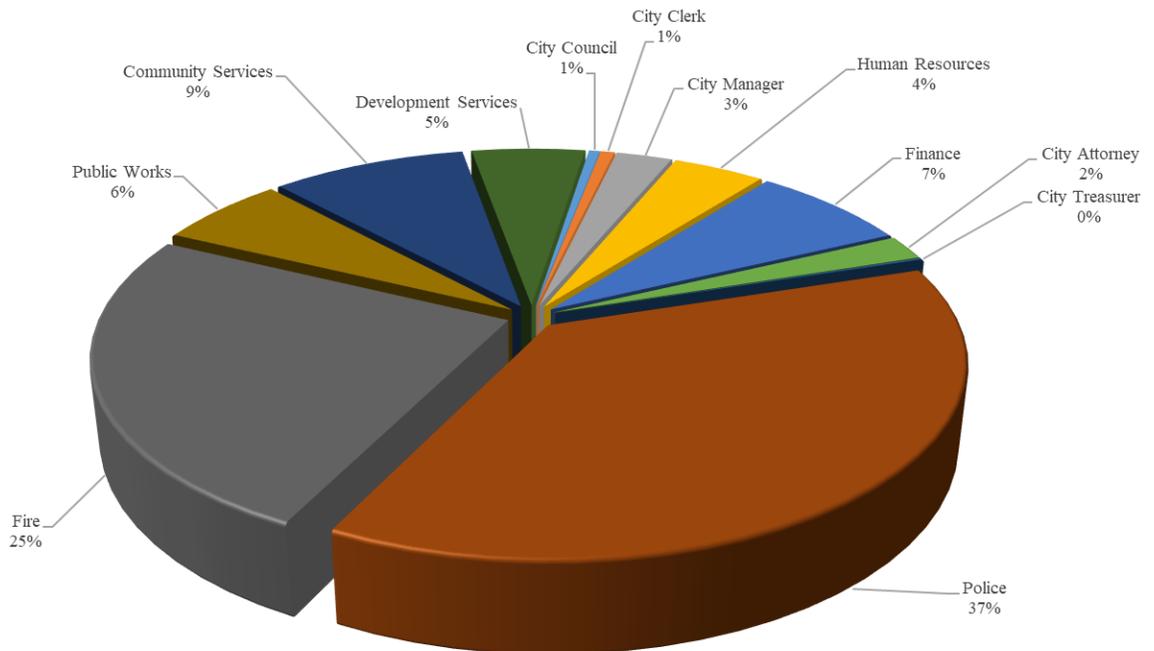
City of Colton
 FY2019/20 General Fund Budget
 Expenditures by Category



City of Colton
 FY2018/19 Year End Projected Budget
 Expenditures by Department



City of Colton
 FY2019/20 Budget
 Expenditures by Department



OTHER FUNDS

FINANCIAL SUMMARY





THIS PAGE INTENTIONALLY BLANK

SPECIAL REVENUE FUNDS OVERVIEW

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The City of Colton has several Special Revenue Funds, such as: Gas Tax, Measure I, Community Development Block Grant (CDBG), Community Child Care Grant Fund, and the Library Grant Fund.

Grant funds are generally budgeted upon grant acceptance. Unexpended grant appropriations are typically carried forward, as allowable by grant provisions, into the following fiscal year until expended.

Following is a summary of the combined Special Revenue Fund budgets, as the individual Special Revenue Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2016-17	FY2017-18	FY2018-19 Year	FY2019-20
	Actual	Actual	End Projected	Budget
Dollars by Fund				
Community Child Care Fund	868,238	935,856	994,162	943,634
Gas Tax Fund	1,032,166	1,382,788	1,305,752	1,305,752
Library Grant Fund	67,242	54,253	134,814	56,804
Pollution Reduction Fund	153,519	71,742	132,311	64,500
Community Development Act Fund	149,504	950,489	825,617	387,946
Drug/Gang Intervention Fund	342	346	60	-
Measure I Fund	1,184,651	983,815	907,626	900,626
ViTep Fund	54,949	54,948	35,600	-
Miscellaneous Grants Fund	1,888,379	1,396,972	8,797,856	128,200
Host City Fees - CIP Fund	660,902	349,403	451,129	483,129
Asset Seizure Fund	114,043	5,038	1,000	-
Total Dollars by Fund	6,173,935	6,185,650	14,480,644	5,225,893

Revenue by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	24,442	25,244	28,835	13,245
Revenues from Other Agencies	5,775,536	5,961,254	14,296,312	5,074,257
Charges for Current Services	227,557	162,902	122,997	105,891
Other Financing Sources (Including Transfers)	146,400	36,250	32,500	32,500
Total Dollars by Expense Category	6,173,935	6,185,650	14,480,644	5,225,893

EXPENDITURES

Expenditures by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
Community Child Care Fund	825,661	937,542	956,067	968,876
Gas Tax Fund	1,473,940	1,446,854	1,605,162	1,318,744
Library Grant Fund	66,685	58,689	137,304	63,008
State Traffic Relief Fund	50	-	1,190,346	949,805
Pollution Reduction Fund	41,986	83,075	278,592	-
Community Development Act Fund	112,407	972,031	793,708	391,923
Drug/Gang Intervention Fund	3,196	-	-	-
Measure I Fund	344,299	750,384	2,368,693	918,516
ViTep Fund	-	16,557	55,536	-
Miscellaneous Grants Fund	1,202,471	1,206,509	8,799,449	111,196
Host City Fees - CIP Fund	-	185,705	93,284	-
Asset Seizure Fund	76,433	3,461	185,442	-
Total Dollars by Fund	4,147,128	5,660,807	16,463,583	4,722,068

Expenditures by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	708,809	688,741	1,066,850	828,354
Part Time	361,719	386,478	415,100	406,256
Overtime	36,422	63,853	248,989	30,000
Salary Related Benefits	180,274	93,214	224,736	108,146
Non-Persable Benefits	195,996	231,691	225,865	212,240
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	83,819	120,863	146,682
Education & Training	1,841	4,290	74,692	4,250
Uniforms & Safety Equipment	22,034	28,630	12,428	7,185
Total Salaries & Benefits	1,507,095	1,580,716	2,389,523	1,743,113
Maintenance & Operations	521,307	475,848	747,159	273,716
Contracted Services	53,465	27,753	945,415	105,600
Capital Improvements	409,843	1,795,421	9,102,863	2,201,456
Capital Outlay	56,458	510,243	761,110	18,360
Allocated Charges	496,593	534,272	267,650	265,104
Transfers - Out	1,102,367	736,554	2,249,863	114,719
Total Dollars by Expense Category	4,147,128	5,660,807	16,463,583	4,722,068

CAPITAL PROJECTS FUNDS OVERVIEW

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Unspent appropriations for capital projects are carried forward into the following fiscal year.

Following is a summary of the combined Capital Projects Funds budgets, as the individual Capital Projects Funds budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
Park Development Fund	245,799	529,534	184,000	176,000
Traffic Impact Fund	3,534,053	1,451,052	1,445,000	1,133,000
New Facilities Development Fund	35,584	26,158	23,600	16,600
Civic Center Development Fund	37,594	20,560	10,225	-
Fire Facility Development Fund	52,113	25,013	18,400	-
Police Facility Development Fund	72,868	39,632	22,920	-
Capital Improvement Projects Fund	997,453	654,366	5,213,294	-
Colton Crossing Fund	32,518	3,248	-	-
Total Dollars by Fund	5,007,982	2,749,563	6,917,439	1,325,600

Revenue by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	35,785	35,373	26,645	9,600
Revenues from Other Agencies	-	-	204,309	-
Charges for Current Services	2,702,046	1,598,990	1,127,500	941,000
Other Financing Sources (Including Transfers)	2,270,151	1,115,200	5,558,985	375,000
Total Dollars by Expense Category	5,007,982	2,749,563	6,917,439	1,325,600

EXPENDITURES

Expenditures by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
Park Development Fund	4,194	10,172	444,233	-
Traffic Impact Fund	1,193,367	241,590	2,115,714	320,000
New Facilities Development Fund	-	53	-	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Capital Improvement Projects Fund	1,124,193	654,810	2,813,382	2,400,000
Colton Crossing Fund	461,071	52,618	606,843	-
Total Dollars by Fund	2,782,825	959,243	5,980,172	2,720,000

Expenditures by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	5,391	-
Contracted Services	511,559	110,671	385,652	-
Capital Improvements	2,079,920	819,546	5,463,443	1,870,300
Capital Outlay	-	-	-	849,700
Allocated Charges	-	-	-	-
Operating Transfers - Out	191,346	29,026	125,686	-
Total Dollars by Expense Category	2,782,825	959,243	5,980,172	2,720,000

ENTERPRISE FUNDS OVERVIEW

Enterprise Funds account for any activity for which a fee is charged to external users for goods and services. If an activity's principal revenue source meets any of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for services; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs, including capital costs.

Following is a summary of the Enterprise Fund combined budgets, as the individual Enterprise Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
Electric Utility Fund	64,345,264	64,741,624	68,124,908	62,975,059
Water Utility Fund	11,463,158	12,896,793	15,612,138	13,224,752
Wastewater Utility Fund	10,280,041	10,053,928	10,670,968	10,503,275
Solid Waste Fund	2,868,611	2,652,567	2,838,291	3,082,516
Public Benefit Fund	760,638	935,830	789,940	787,940
Cemetery Endowment Fund	30,900	28,062	9,270	-
Total Dollars by Fund	89,748,612	91,308,804	98,045,515	90,573,542

Revenue by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	430,397	745,144	863,567	387,853
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	82,749,306	84,514,830	85,676,250	85,679,840
Other Financing Sources (Including Transfers)	6,568,909	6,048,830	11,505,698	4,505,849
Total Dollars by Expense Category	89,748,612	91,308,804	98,045,515	90,573,542

EXPENDITURES

Expenditures by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
Electric Utility Fund	62,847,629	61,158,734	71,014,048	70,370,008
Water Utility Fund	8,278,632	9,091,993	22,601,893	21,005,448
Wastewater Utility Fund	9,351,288	9,732,348	15,759,459	16,583,750
Solid Waste Fund	2,787,519	2,702,033	2,826,179	2,870,650
Public Benefit Fund	668,786	1,035,304	1,682,529	1,576,000
Cemetery Endowment Fund	-	-	-	-
Total Dollars by Fund	83,933,854	83,720,412	113,884,108	112,405,856

Expenditures by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	6,548,512	6,112,914	6,644,520	7,144,259
Part Time	41,739	101,836	172,200	172,107
Overtime	809,056	822,028	938,580	958,591
Net GASB 68 Pension Expense	411,099	2,247,087	-	-
Net GASB 75 OPEB Expense	-	66,889	-	-
Salary Related Benefits	1,422,423	805,508	843,949	1,008,671
Non-Persable Benefits	1,579,381	1,473,132	1,663,297	1,923,924
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	764,720	994,812	1,264,473
Education & Training	52,575	38,992	78,000	86,000
Uniforms & Safety Equipment	74,440	71,282	111,452	119,740
Total Salaries & Benefits	10,939,225	12,504,388	11,446,810	12,677,765
Maintenance & Operations	51,084,770	48,237,978	53,658,312	53,674,397
Contracted Services	4,717,735	4,192,820	6,534,076	6,309,148
Capital Improvements	4,294,257	4,620,638	22,957,052	20,650,000
Capital Outlay	(4,423,151)	(4,867,774)	1,477,585	1,131,000
Allocated Charges	4,410,830	5,779,537	6,249,148	6,373,988
Operating Transfers - Out	511,638	478,826	502,125	530,558
Administrative Transfers - Out	12,398,550	12,773,999	11,059,000	11,059,000
Total Dollars by Expense Category	83,933,854	83,720,412	113,884,108	112,405,856

INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds provide services to City departments and recover their costs through user charges. In previous fiscal years, user charges were included in the “allocated charges” expenditure category as an abatement. To increase transparency and better account for expenditures in the Internal Service Funds, in Fiscal Year 2015-16 cost recovery from department user charges is recognized as a revenue to net against the expense.

Following is a summary of the Internal Service Fund combined budgets, as the individual Internal Service Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
Building Maintenance Fund	705,146	1,896,093	990,093	985,143
Information Services Fund	880,264	893,051	742,325	736,325
Insurance Fund	2,667,724	2,848,848	3,435,072	3,421,307
Automotive Shop Fund	678,607	1,243,798	780,652	774,652
Total Dollars by Fund	4,931,741	6,881,790	5,948,142	5,917,427

Revenue by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	27,118	29,293	29,800	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	4,904,623	5,134,182	5,617,427	5,617,427
Other Financing Sources (Including Transfers)	-	1,718,315	300,915	300,000
Total Dollars by Expense Category	4,931,741	6,881,790	5,948,142	5,917,427

EXPENDITURES

Expenditures by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
Building Maintenance Fund	510,285	576,737	1,015,598	1,447,638
Information Services Fund	771,189	686,750	1,049,002	1,366,910
Insurance Fund	4,075,592	2,366,845	3,104,191	2,866,153
Automotive Shop Fund	433,547	361,320	654,920	861,316
Total Dollars by Fund	5,790,613	3,991,652	5,823,711	6,542,017

Expenditures by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	538,388	591,418	741,295	757,333
Part Time	9,944	10,039	43,500	50,400
Overtime	13,894	13,591	26,000	18,000
Salary Related Benefits	122,634	71,236	90,267	104,946
Non-Persable Benefits	112,794	137,708	164,931	158,400
Persable Benefits	-	-	-	-
Education & Training	6,276	2,642	7,000	5,500
Uniforms & Safety Equipment	2,528	87,716	121,272	140,953
Total Salaries & Benefits	806,458	914,350	1,194,265	1,235,532
Maintenance & Operations	4,625,784	2,776,323	3,904,537	3,780,717
Contracted Services	176,860	157,542	274,220	276,000
Capital Improvements	-	-	-	648,000
Capital Outlay	47,100	(0)	392,935	545,500
Allocated Charges	84,746	90,223	-	-
Operating Transfers - Out	49,665	53,214	57,754	56,268
Total Dollars by Expense Category	5,790,613	3,991,652	5,823,711	6,542,017

DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal and interest on the bonds issued in support of governmental activities.

Following is a summary of the combined Debt Service Fund budgets followed by descriptions and budget summaries for each Debt Service Fund.

REVENUE

Revenue by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
PFA Debt Service Fund	934,894	899,644	936,819	936,819
Water Improvement District Fund	32,606	31,625	35,261	31,661
Pension Obligation Debt Service Fund	2,686,281	2,670,856	1,969,208	1,958,208
Total Dollars by Fund	3,653,781	3,602,125	2,941,288	2,926,688

Revenue by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	32,556	31,591	35,191	31,591
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	32,556	31,591	35,191	31,591
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	50,725	34	42,370	31,370
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	3,570,500	3,570,500	2,863,727	2,863,727
Total Dollars by Expense Category	3,653,781	3,602,125	2,941,288	2,926,688

EXPENDITURES

Expenditures by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
PFA Debt Service Fund	1,870,679	910,469	910,469	905,179
Water Improvement District Fund	31,566	31,567	31,567	31,567
Pension Obligation Debt Service Fund	2,784,887	2,629,232	2,629,232	1,934,936
Total Dollars by Fund	4,687,132	3,571,268	3,571,268	2,871,682

Expenditures by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	4,354,192	3,566,268	3,566,488	2,866,902
Contracted Services	5,400	5,000	4,780	4,780
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	327,540	-	-	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	4,687,132	3,571,268	3,571,268	2,871,682

DEBT SERVICE FUNDS

PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND

The Colton Public Financing Authority (PFA, or the Authority) was created by a joint powers agreement (JPA), formed for the purpose of issuing bonds in order to finance capital improvements projects. The following is a summary of bonds issued through the Authority and related funding sources for Fiscal Year 2019-20:

Special Tax Revenue Bonds – Series 1996 – The bonds are payable from Community Facilities District special tax assessments

Lease Revenue Bonds – 2007 Series B – The bonds are payable from the General Fund base rental payments of leased property.

REVENUE BUDGET SUMMARY

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	35,250	-	31,300	31,300
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	899,644	899,644	905,519	905,519
Total Dollars by Expense Category	934,894	899,644	936,819	936,819

DEBT SERVICE FUNDS

EXPENDITURE BUDGET SUMMARY

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	1,538,539	907,969	907,969	902,679
Contracted Services	4,600	2,500	2,500	2,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	327,540	-	-	-
Total Dollars by Expense Category	1,870,679	910,469	910,469	905,179

DEBT SERVICE FUNDS

PENSION OBLIGATION DEBT SERVICE FUND

The Pension Obligation Debt Service Fund is used to account for payment of principal and interest on the amount borrowed to pay down the City's unfunded pension liability. All City Departments pay their proportional share of the cost into this fund.

REVENUE BUDGET SUMMARY

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	15,425	-	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,670,856	2,670,856	1,958,208	1,958,208
Total Dollars by Expense Category	2,686,281	2,670,856	1,958,208	1,958,208

EXPENDITURE BUDGET SUMMARY

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	2,784,087	2,626,732	2,626,952	1,932,656
Contracted Services	800	2,500	2,280	2,280
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,784,887	2,629,232	2,629,232	1,934,936

DEBT SERVICE FUNDS

WATER IMPROVEMENT DISTRICT DEBT SERVICE FUND

The Water Improvement District fund accounts for debt incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

REVENUE BUDGET SUMMARY

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	32,556	31,591	31,591	31,591
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	32,556	31,591	31,591	31,591
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	50	34	70	70
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
Total Dollars by Expense Category	32,606	31,625	31,661	31,661

EXPENDITURE BUDGET SUMMARY

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	31,566	31,567	31,567	31,567
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	31,566	31,567	31,567	31,567

COMMUNITY FACILITY & SPECIAL ASSESSMENT DISTRICT FUNDS OVERVIEW

Community Facility and Special Assessment District Funds are used to account for and report the revenues received from special tax assessments to fund the debt service, capital improvements, and/or lighting and maintenance for each respective district.

Following is a summary of the combined Community Facility and Special Assessment District Fund budgets, as the individual Community Facility and Special Assessment District Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
LLMD #2	143,168	148,170	152,057	151,832
LLMD #1	332,084	330,694	328,389	328,389
CFD 87-1 Debt Service Fund	167	1,010	120	-
CFD 88-1 Debt Service Fund	3,982	1,410	1,200	-
Storm Water Fund	689,048	596,964	595,747	592,647
CFD 89-1 Debt Service Fund	118,177	328,753	-	-
CFD 89-2 Debt Service Fund	291,884	5,620	-	-
CFD 90-1 Debt Service Fund	270,825	272,517	270,915	270,915
Total Dollars by Fund	1,849,335	1,685,138	1,348,428	1,343,783

Revenue by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	1,069,366	1,072,074	1,071,868	1,071,868
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	657,079	274,878	269,265	269,265
Total Taxes	1,726,445	1,346,952	1,341,133	1,341,133
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	31,290	10,645	7,295	2,650
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	91,600	327,541	-	-
Total Dollars by Expense Category	1,849,335	1,685,138	1,348,428	1,343,783

EXPENDITURES

Expenditures by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
LLMD #2	115,030	121,517	184,490	220,498
LLMD #1	287,669	294,225	331,475	315,048
Storm Water Fund	457,169	442,108	658,437	622,109
CFD 89-1 Debt Service Fund	240,691	671,318	-	-
CFD 89-2 Debt Service Fund	273,754	599,687	-	-
CFD 90-1 Debt Service Fund	258,555	266,281	266,151	265,389
Total Dollars by Fund	1,632,868	2,395,136	1,440,553	1,423,044

Expenditures by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	233,457	167,090	193,796	227,833
Part Time	16,324	6,888	10,304	10,000
Overtime	29,188	9,149	28,000	18,000
Salary Related Benefits	51,112	18,362	22,084	28,827
Non-Persable Benefits	66,718	51,886	61,320	66,933
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	28,718	33,060	40,418
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	973	889	3,700	3,700
Total Salaries & Benefits	397,772	282,982	352,264	395,711
Maintenance & Operations	1,045,710	1,753,743	615,151	586,839
Contracted Services	160,231	280,226	297,315	269,700
Capital Improvements	-	47,961	50,029	30,000
Capital Outlay	-	-	-	25,000
Allocated Charges	11,114	12,242	109,108	98,835
Operating Transfers - Out	18,041	17,982	16,686	16,959
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,632,868	2,395,136	1,440,553	1,423,044

HOUSING AUTHORITY FUNDS OVERVIEW

The Colton Housing Authority consists of funds previously known as Low and Moderate Income Housing Funds of the former Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pursuant to AB1X 26, the Housing Authority assumed control over this important aspect of economic development for the City.

REVENUE

Revenue by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	4,216,825	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	(32,272)	-	-	-
Housing Authority - Low/Mod Debt Service	1,050,944	-	-	-
Housing Authority - Low/Mod Capital Projects	10,707,913	26,958	-	-
Total Dollars by Fund	15,943,410	26,958	-	-

Revenue by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	55,563	27,029	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	15,887,847	(71)	-	-
Total Dollars by Expense Category	15,943,410	26,958	-	-

EXPENDITURES

Expenditures by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	4,907,640	-	-	-
Housing Authority - Rancho Med CHFA	4	-	-	-
Housing Authority - RM Park Operations	5,422,841	-	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	11,679,915	97,104	61,482	80,597
Total Dollars by Fund	22,010,400	97,104	61,482	80,597

Expenditures by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	48,642	45,682	45,682	45,682
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	10,678	5,032	5,154	5,606
Non-Persable Benefits	7,784	7,553	7,287	5,940
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	5,009	-	-
Total Salaries & Benefits	67,104	63,276	58,123	57,228
Maintenance & Operations	55,500	27,000	-	-
Contracted Services	101,586	1,818	-	20,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	3,290	1,874	-	-
Operating Transfers - Out	21,782,920	3,136	3,359	3,369
Total Dollars by Expense Category	22,010,400	97,104	61,482	80,597



THIS PAGE INTENTIONALLY BLANK

DEPARTMENT BUDGET SUMMARIES





THIS PAGE INTENTIONALLY BLANK

NON-DEPARTMENTAL

DESCRIPTION

This cost center accounts for expenditures related to the General Fund, but not attributable to any one department or division. Currently, transfers to cover the debt service on the 2007B Bonds (No Streets Left Behind), the allocated charges out from the administrative departments, and non-departmental capital outlay and building maintenance are accounted for here.

In the past, this cost center also includes allocated costs for Information Services, Risk Management, Self-Funded Insurance, Automobile Shop and Building Maintenance attributable to General Fund Departments.

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	(5,112,293)	(4,329,937)	(5,846,156)	(6,938,463)
Total Dollars by Fund	(5,112,293)	(4,329,937)	(5,846,156)	(6,938,463)

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	312	40,407	113,150	-
Contracted Services	-	-	-	-
Capital Improvements	3,904	17,642	-	-
Capital Outlay	70,292	23,927	-	-
Allocated Charges	(6,087,317)	(7,040,432)	(7,514,265)	(8,138,692)
Operating Transfers - Out	900,516	2,628,519	1,554,959	1,200,229
Total Dollars by Expense Category	(5,112,293)	(4,329,937)	(5,846,156)	(6,938,463)

CITY COUNCIL

DESCRIPTION

As a body of elected officials, the separately elected Mayor and six member City Council establishes local laws, sets policy, approves programs, adopts the annual budget and appropriates funds.

As elected representatives of the citizens, the Mayor and City Council are responsible to all citizens and focuses its energies on making decisions, which are in the best interest of the public welfare.

The Mayor and City Council members serve overlapping four-year terms. The City Council meets the first and third Tuesday of the month at City Hall to discuss and vote on pertinent issues facing the City, its residents and business owners. In addition, the City Council members are responsible for appointing the City Manager, City Attorney and members of certain boards and commissions.

ACCOMPLISHMENTS

- ❖ Attend Community Events representing the City
- ❖ Correspondence and Meetings with Legislators to assist in supporting Colton's Legislative Agenda
- ❖ Attended State, Regional and Local Conferences and Training to Elected Officials
- ❖ Networking & Marketing Efforts with current and new Developers
- ❖ Network with Chamber of Commerce to Recognize and Welcome Businesses to the City
- ❖ Served as Appointed Board Members on Intergovernmental Agencies
- ❖ Approved Polices to Streamline Organizational Operations
- ❖ Networked with Television Stations to publicize the city's completed and on-going projects
- ❖ Addressed Constituency Concerns with the Assistance of City Departments
- ❖ Animal Services Free Spay & Neuter Programs

OBJECTIVES

- ❖ Financial Stability, Sound Investments, Audit Reviews, upgrade internal control standards and technology
- ❖ Invest in Public Safety
- ❖ Marketing, Economic Development and Housing
- ❖ Sustain a Quality of Life that benefits all citizens and businesses
- ❖ Upgrade infrastructure, public facilities, and expand major roadways to sustain transportation growth
- ❖ Promote Legislative Affairs and Networking with Intergovernmental Agencies
- ❖ Invest in Public Parks and provide Safer Routes for children walking to and from Schools.

CITY COUNCIL

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
City Council	10.0	7.0	7.0	7.0
Total Department FTEs	10.0	7.0	7.0	7.0

CITY COUNCIL

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	195,658	109,108	33,600	33,600
Part Time	-	16,616	-	-
Overtime	46	-	-	-
Salary Related Benefits	48,468	15,753	5,026	5,824
Non-Persable Benefits	144,515	147,844	102,724	102,586
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	22,875	4,722	5,353
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	388,687	312,196	146,072	147,363
Maintenance & Operations	72,047	71,784	91,005	93,670
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	13,987	14,323	2,384	2,247
Total Dollars by Expense Category	474,721	398,303	239,461	243,280

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
City Council	474,721	398,303	239,461	243,280
Total Dollars by Division	474,721	398,303	239,461	243,280

CITY MANAGER

DESCRIPTION

The City Manager leads the implementation of City Council policy and provides leadership for all City departments. As the Chief Executive Officer of city government, the City Manager is appointed by the City Council to enforce municipal laws, direct daily operations of the City, make recommendations to the Council, prepare and observe the municipal budget, appoint and supervise all City department heads and employees, and supervise the operation of all City departments.

The City Manager also oversees all City contracts and agreements, and serves as the chief legislative advocate on issues and projects of major significance to the City.

The City Manager works closely with the management of each department to monitor the City's budget and changes in economic conditions at the local, state and federal level to ensure the City is properly positioned to respond as needed and provide recommendations to the City Council on policy matters.

OBJECTIVES

- ❖ Conduct all City operations in a fiscally responsible manner
- ❖ Coordinate efforts to meet City goals, as set by the City Council
- ❖ Seek to maintain a workplace that fosters employee wellness and development and provides top-notch customer service
- ❖ Continue to provide support to the City Council and leadership for all departments

ECONOMIC DEVELOPMENT DIVISION

The City of Colton's Economic Development Division continues to establish relationships, build networks, and identify resources to meet the needs of property owners, residents, developers and businesses. The Division is a key facilitator in creating public-private partnerships to attract new businesses, facilitate enterprise development, and assist existing businesses with expansion.

While much has been accomplished, we recognize that much remains to be done to carry out our General Plan policies, serve our applicants in a timely and efficient manner, and implement the priorities established by the City.

ACCOMPLISHMENTS

- ❖ Successfully facilitated private sector interest in an attempt to re-use of dilapidated or outdated downtown properties to bring new life to Colton's downtown area. With the opening of Starbucks and Le Rendezvous Café, the downtown hotel has rebranded and opened as a Best Western Plus, Juan Colorado Mexican Grill is open, Vanir Development is marketing a 4,800 SF Food Court, and Smart & Final Extra completed its first year since opening for business.

CITY MANAGER

- ❖ Over 800,000 square feet of industrial development is under construction and to be completed within Fiscal Year 2017-18.
- ❖ New development within the Hub City Centre area has started with the construction of the CalMed Surgical Center, Chandi Group USA’s Arco/deli/car wash (completed). Additional development includes a new 6,000 SF restaurant, 9,000 SF retail space, a 3,500 SF quick service restaurant and a 90 plus room hotel will soon be under construction.
- ❖ Wildrose Village has started construction on Phase I of 100 new homes and Phase II has received its entitlements for an additional 75 new homes within the Hub City Centre area.
- ❖ CB Motorsports opened their doors in South Colton.
- ❖ The “Colton Means Business” Economic Development Strategy was adopted by the City Council.
- ❖ A “Business Welcome Package” has been created for new and expanding businesses.

OBJECTIVES

- ❖ Economic Development is a concerted effort to facilitate and influence the direction of private sector investment toward opportunities that can lead to the City’s sustained economic growth.
 - **Objective:** Continue to develop and embellish upon the “Colton Means Business” Economic Development webpage.
 - **Objective:** Continue the City’s attendance at the International Council of Shopping Centers (“ICSC”) Conference and other real estate brokerage networking sessions to make retailers and developers aware that Colton is a great place to bring their business expansion efforts.
 - **Objective:** Continue to coordinate CDBG grant funds and program compliance by working with Public Works for capital projects and Community Services for Public Service projects.
 - **Objective:** To advance the development of the California University of Science and Medicine and other mixed-use retail development within the Hub City Centre project area, staff will continue to meet regularly with property owners to further the vision for the area.
 - **Objective:** Work with real estate brokers, property owners and developers to facilitate and create partnership opportunities for new development of retail, commercial, industrial, office, entertainment and housing in appropriately zoned sectors within the City of Colton.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
City Manager	2.0	2.0	3.0	3.0
Economic Development	2.0	2.0	2.0	2.0
Total Department FTEs	4.0	4.0	5.0	5.0

CITY MANAGER

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	915,012	1,231,511	1,200,405	1,241,700
Miscellaneous Grants Fund	14,016	10,830	22,204	-
Successor Agency Administration	191,422	65,939	103,835	68,403
Housing Authority - Low/Mod Bond Proceeds	4,907,640	-	-	-
Housing Authority - Rancho Med CHFA	4	-	-	-
Housing Authority - RM Park Operations	5,422,841	-	-	-
Housing Authority - Low/Mod Capital Projects	11,679,915	97,104	61,482	80,597
Total Dollars by Fund	23,130,850	1,405,384	1,387,926	1,390,700

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	365,027	468,057	516,375	536,928
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	82,801	53,078	58,489	60,144
Non-Persable Benefits	62,156	84,241	96,821	83,975
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	41,742	63,115	77,625
Education & Training	5,000	5,000	7,500	7,500
Uniforms & Safety Equipment	-	9,517	12,451	15,257
Total Salaries & Benefits	514,984	661,635	754,751	781,429
Maintenance & Operations	410,121	288,241	348,044	335,800
Contracted Services	289,480	167,275	242,485	234,500
Capital Improvements	-	-	-	-
Capital Outlay	67,598	215,720	-	-
Allocated Charges	37,941	36,686	-	-
Operating Transfers - Out	21,810,726	35,827	42,646	38,971
Total Dollars by Expense Category	23,130,850	1,405,384	1,387,926	1,390,700

CITY MANAGER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	189,823	385,798	430,655	451,075
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	44,399	44,354	48,821	49,612
Non-Persable Benefits	32,476	70,395	83,202	73,018
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	41,742	63,115	77,625
Education & Training	5,000	5,000	7,500	7,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	271,698	547,289	633,293	658,830
Maintenance & Operations	339,980	250,411	325,840	335,800
Contracted Services	184,721	155,268	213,985	214,500
Capital Improvements	-	-	-	-
Capital Outlay	67,598	215,720	-	-
Allocated Charges	37,941	36,686	-	-
Operating Transfers - Out	13,074	26,137	27,287	32,570
Total Dollars by Expense Category	915,012	1,231,511	1,200,405	1,241,700

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
City Manager	136,468	450,338	548,790	575,377
Economic Development	778,544	781,173	651,615	666,323
Total Dollars by Division	915,012	1,231,511	1,200,405	1,241,700

CITY MANAGER

HOUSING AUTHORITY FUNDS

The Housing Authority Funds accounts for various housing programs, which include acquisitions of residential properties, rehabilitations, management of residential units, and exercise of condemnation powers.

HOUSING AUTHORITY FUNDS BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	48,642	45,682	45,682	45,682
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	10,678	5,032	5,154	5,606
Non-Persable Benefits	7,784	7,553	7,287	5,940
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	5,009	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	67,104	63,276	58,123	57,228
Maintenance & Operations	55,500	27,000	-	-
Contracted Services	101,586	1,818	-	20,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	3,290	1,874	-	-
Operating Transfers - Out	21,782,920	3,136	3,359	3,369
Total Dollars by Expense Category	22,010,400	97,104	61,482	80,597

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Project Area				
Rancho Mediterrania CHFA	4	-	-	-
Rancho Mediterrania Park Operations	5,422,841	-	-	-
Low/Mod Bond Proceeds	4,907,640	-	-	-
Low/Mod Capital Projects	11,679,915	97,104	61,482	80,597
Total Dollars by Project Area	22,010,400	97,104	61,482	80,597

CITY CLERK

DESCRIPTION

The primary goal of the City Clerk's Office is to provide the public with complete and timely information, manage the processing, indexing and maintenance of records of all ordinances, resolutions and legislative actions pertaining to the City Council, Colton Housing Authority, Colton Utility Authority, Colton Public Financing Authority, and Successor to the Redevelopment Agency for the City of Colton.

The City Clerk's Office ensures that agendas are posted, noticed and that all legal publishing requirements are met. The department maintains and updates the "Maddy List"; updates the Municipal Code; is the custodian of the City Seal; administers oaths; and, is the authorized agent for the City with authority to receive service of all legal processes. In addition, the City Clerk's Office provides Notary Public services.

The City Clerk's Office is responsible for responding to requests for public records; maintains and processes contracts with the City and claims against the City; coordinates and conducts City elections; and, provides, receives and files campaign statements, and Statements of Economic Interests, in accordance with the Secretary of State and the Fair Political Practices Commission.

ACCOMPLISHMENTS

- ❖ New Programs - Implemented the Government 2 Government (G2G) e-recording system in concurrence with the County of San Bernardino and provided training to City of Colton key personnel. This program permits Staff to record legal documents through the City Clerk's Office, as an alternative to the Records Office in San Bernardino.
- ❖ Records Retention Program - Initiated a Records Retention Team to work with City Clerk staff on identifying boxes/documents located at the Records Retention Center and collaborate closely in the future to ensure compliance with the Records Retention Policy.
- ❖ Public Records Requests – Processed 213 public records requests within the 10-day deadline in accordance with the Public Records Act.
- ❖ Trainings - Successfully cross-trained staff to maintain the efficiency of the office and provide great customer service to Elected Officials, Staff and constituents.
- ❖ Policy and Leadership - Successfully provided bi-annual Ethics Training to City Council, Boards and Commission and Staff.

CITY CLERK

OBJECTIVES

- ❖ Implement an Agenda Management System.
- ❖ Develop an agenda preparation training guide for all Policy Bodies of the City covering all regulations as well as best practices of creating meeting agendas, notices of adjournment and meeting procedures defined in the California Brown Act.
- ❖ Continue to provide updates to Municipal Code quarterly.
- ❖ Departmental reorganization; attain the necessary staff to continue the City Wide Records Retention Program, continue the Destruction of Obsolete Records and assist with day to day tasks in order to have a more proactive work environment rather than reactive.
- ❖ Continue to provide the highest level of customer service and build strong inter-relations.
- ❖ Continue education and training for City Clerk Staff.
- ❖ Continue to educate key personnel on use of Laserfiche and Weblink Portal.
- ❖ Continue to increase the quantity of documents imported in Weblink Portal for transparency.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
City Clerk	3.0	3.0	3.0	3.0
Total Department FTEs	3.0	3.0	3.0	3.0

CITY CLERK

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	116,676	67,022	103,605	104,679
Part Time	-	-	-	-
Overtime	-	58	-	-
Salary Related Benefits	25,837	8,149	12,133	13,307
Non-Persable Benefits	42,762	37,214	42,720	41,836
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	13,191	15,242	18,469
Education & Training	1,550	-	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	186,825	125,634	176,200	180,791
Maintenance & Operations	146,270	71,082	163,990	103,951
Contracted Services	8,742	2,564	14,000	19,165
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	8,210	8,259	7,693	7,749
Total Dollars by Expense Category	350,047	207,539	361,883	311,656

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
City Clerk	350,047	207,539	361,883	311,656
Total Dollars by Division	350,047	207,539	361,883	311,656

HUMAN RESOURCES/RISK MANAGEMENT

DESCRIPTION

The purpose of Human Resources is to manage the organization's human capital and talent. We provide strategic, administrative and operational service to help achieve the City's overall success, and to ensure the organization is compliant with Federal, State and local laws and regulations.

The Department of Human Resources provides full-range hire-thru-retain services, with a dedicated focus on recruiting, hiring, training and retaining high quality personnel. We do this by managing top-notch recruitment and selection efforts, engaging, developing and leveraging talent, minimizing risk, maintaining positive labor relations, and achieving strategic HRD goals and objectives.

The Human Resources Department facilitates the following organizational functions and employee transactions:

- Employee Benefits
- Employee Benefits Administration
- Employee and Labor Relations
- Employee Training & Development
- Classification and Compensation
- Discipline and Grievances
- Leave Program
- Memoranda of Understanding Administration
- Performance Evaluations
- Policies & Resolutions
- Recruitment & Selection
- Job Descriptions and Salary Schedules
- Open Recruitments (Full-Time and Temporary/Part-Time)
- Promotional Recruitments
- Federal and State employment law compliance
- Other functions related to Human Resources Administration

In addition, this Division also oversees the City's Risk Management function, which includes workers' compensation insurance, as well as general liability and property insurance. A full description of Risk Management can be found in the Internal Service Fund portion of the budget document.

ACCOMPLISHMENTS

- ❖ Successfully completed the implementation of NEOGOV platform applicant tracking system, which enhanced the recruitment and selections process.
- ❖ Reduced the cost of ancillary benefits, and enhanced the benefits, which benefits all participants of the plans.

HUMAN RESOURCES/RISK MANAGEMENT

- ❖ Provided training to management throughout the calendar year, which focused on their roles and responsibilities as management staff and understanding the importance of adhering and complying with Federal and State regulations.
- ❖ Successfully negotiated a one-year contract with the employee organizations.
- ❖ Implemented and administered a FEHA/ADA compliance Interactive Process and return-to-work program.

OBJECTIVES

- ❖ Completion of NEOGOV platforms for Onboarding of new employees and Performance Evaluations
- ❖ Continuous training to employees in order to maintain a competent and capable workforce
- ❖ Revise and update Administrative Policies, including the City’s Personnel Rules and Regulations
- ❖ Coordinate and schedule mandatory safety training for City employees (i.e., blood borne pathogen, confined space, ergonomics, and traffic control and flagger training)
- ❖ Completion of City Wide Classification and Compensation Study

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
Human Resources/Risk Management	3.0	4.0	4.0	4.0
Total Department FTEs	3.0	4.0	4.0	4.0

HUMAN RESOURCES/RISK MANAGEMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	1,599,618	1,746,519	2,105,823	2,029,006
Insurances Fund	4,075,592	2,366,845	3,104,191	2,866,153
Total Dollars by Fund	5,675,210	4,113,364	5,210,014	4,895,159

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	173,499	279,062	340,523	381,222
Part Time	11,249	363	8,500	-
Overtime	318	240	2,800	2,800
Salary Related Benefits	39,474	32,298	42,494	54,336
Non-Persable Benefits	31,969	67,320	56,187	59,546
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,249,464	1,159,618	1,250,000	1,250,000
PERS Unfunded Liability	-	39,071	53,884	67,453
Education & Training	2,260	140	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,508,233	1,578,112	1,756,888	1,817,857
Maintenance & Operations	4,027,449	2,325,337	3,088,401	2,774,500
Contracted Services	127,974	185,451	292,527	272,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	45,000	2,500
Allocated Charges	-	-	-	-
Operating Transfers - Out	11,554	24,464	27,198	28,302
Total Dollars by Expense Category	5,675,210	4,113,364	5,210,014	4,895,159

HUMAN RESOURCES/RISK MANAGEMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	79,964	176,817	213,750	238,364
Part Time	3,263	-	5,000	-
Overtime	159	120	2,800	2,800
Salary Related Benefits	18,715	20,963	26,077	33,007
Non-Persable Benefits	15,119	43,173	33,921	35,198
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,249,464	1,159,618	1,250,000	1,250,000
PERS Unfunded Liability	-	23,710	33,060	42,292
Education & Training	2,260	140	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,368,944	1,424,541	1,567,108	1,604,161
Maintenance & Operations	201,936	234,252	339,501	300,100
Contracted Services	23,468	72,880	137,527	107,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	45,000	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	5,270	14,846	16,687	17,745
Total Dollars by Expense Category	1,599,618	1,746,519	2,105,823	2,029,006

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Human Resources	1,599,618	1,746,519	2,105,823	2,029,006
Total Dollars by Division	1,599,618	1,746,519	2,105,823	2,029,006

HUMAN RESOURCES/RISK MANAGEMENT

INSURANCES FUND

The City is exposed to various risk of loss related to theft, damage and destruction of assets, and injuries to employees. The City adopted a self-insurance program for coverage of Workers' Compensation (WC) and liability insurance and created a fund to cover the costs of these risks. The City is self-insured for up to a maximum of \$1,000,000 for each employee Workers' Compensation claim and a cap of \$1,000,000 for each general liability claim. Insurance coverage in excess of the self-insurance limits is provided by various private insurance carriers up to an aggregate of \$30,000,000.

All funds participate and make payments to this internal service fund based on actual costs to pay prior years' claims and estimated costs for current claims activity. The cost of excess insurance premiums is also paid from these funds.

This function is funded through charges to all user departments.

INSURANCES FUND BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	93,535	102,245	126,773	142,858
Part Time	7,986	363	3,500	-
Overtime	159	120	-	-
Salary Related Benefits	20,759	11,335	16,417	21,329
Non-Persable Benefits	16,850	24,147	22,266	24,348
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	15,361	20,824	25,161
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	139,289	153,571	189,780	213,696
Maintenance & Operations	3,825,513	2,091,085	2,748,900	2,474,400
Contracted Services	104,506	112,571	155,000	165,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	2,500
Allocated Charges	-	-	-	-
Operating Transfers - Out	6,284	9,618	10,511	10,557
Total Dollars by Expense Category	4,075,592	2,366,845	3,104,191	2,866,153

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department comprises four divisions: Finance Administration, Customer Service, Purchasing, and Information Services.

FINANCE ADMINISTRATION

The Finance Department strives to provide outstanding customer service to its internal and external customers. The Department is charged with providing proactive financial and analytical support to City departments and decision makers, as well as to safeguard and facilitate the optimal use of City resources.

The Finance Department is responsible for providing fiduciary control of the City's assets and is charged with managing the fiscal affairs of the City. The Division pays bills, administers grants, provides billing and cash receipts, processes payroll for all City staff, keeps all financial records of the City, prepares the comprehensive annual budget, and generates the annual and statistical financial reporting for all City funds and for all of the Successor Agency to the Redevelopment Agency activities.

The Division works closely with state and federal agencies, as well as with independent auditors, providing the required information and reports to ensure the City is in compliance with all Generally Accepted Accounting Standards (GAAP), and state and federal regulations.

CUSTOMER SERVICE

The Customer Service Division provides assistance to all of the City of Colton utility customers. Services include billing, payment receipt, telephone service, collection services, and direct personal service to any customers requiring our assistance.

The Customer Service Division's hours of operation include City Hall counter hours 8:00 A.M. to 6:00 P.M. and telephone availability from 8:30 A.M. to 6:00 P.M, Monday through Thursday.

PURCHASING

The Purchasing Division is responsible for coordinating and/or taking the lead on all City purchases, maintaining an inventory supply for various City Departments, as well as ensuring that all purchases are made in compliance with Council approved purchasing policies and procedures and state regulations.

In addition, the Purchasing Division works with the City departments on the issuance of Requests for Bids, Requests for Proposals or Qualifications (RFB's, RFP's; RFQ's) and oversees the issuance of City contracts.

The focus is on obtaining the best products and services for the City through fair and open competition. Purchasing strives to strengthen the organization by implementing best practices and consistently providing a high level of service to all City Departments.

FINANCE DEPARTMENT

INFORMATION SERVICES

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

Beginning in 2014, some electric system security responsibilities were added to the Information Services Division.

This function is funded through charges to all user departments.

ACCOMPLISHMENTS

- ❖ Completed the Fiscal Year 2017-18 Comprehensive Annual Financial Report (CAFR) and submitted for the prestigious Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Implemented MOU/contract changes for recently negotiated contracts to include cost share components and new utility credits
- ❖ Successfully completed the corrections necessary to comply with the CalPERS Public Agency Review, which resulted in the closure of the audit file
- ❖ Implemented new benefit/deduction plans resulting from a changes in brokered elective benefits
- ❖ Implemented utility payment kiosks to provide increased customer service
- ❖ Configuration and testing for IVR phone and online utility payment processing to provide enhanced customer service
- ❖ Deployed CylandPROTECT security solution which leverages artificial intelligence to detect and prevent attacks before they execute, providing stronger protection than legacy antivirus software
- ❖ Implemented Disaster Recovery as a Service (DRaaS), which replicates production infrastructure and all its processes onto a secondary, or recovery, infrastructure for transition to a backup environment seamlessly, allowing for business continuity
- ❖ Contracted for design phase of the Council Chamber/Channel 3 audio/visual upragdes

FINANCE DEPARTMENT

OBJECTIVES

- ❖ Consistently provide accurate and timely financial information to the City Council to facilitate informed decision making
- ❖ Ensure the City of Colton’s short and long-term financial status is healthy and sound
- ❖ Ensure public funds and assets are invested prudently and are well-managed
- ❖ Coordinate the development, preparation, and presentation of the annual budget
- ❖ Update Council-approved budget adjustments in a timely manner
- ❖ Provide the City Council with a Comprehensive Annual Financial Report (CAFR) in a timely manner, in accordance with Generally Accepted Accounting Principles (GAAP)
- ❖ Achieve and maintain compliance with all federal and state regulations and City ordinances regarding financial reporting
- ❖ Submit the Comprehensive Annual Financial Report (CAFR) for the prestigious Government Finance Officers’ Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Ensure Colton residents receive outstanding customer service
- ❖ Ensure the citywide Information Services Infrastructure is operating effectively, efficiently, and securely to guarantee City departments are able to operate in a seamless manner with the I.S. solutions necessary to deliver outstanding service

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
Finance Administration	7.0	7.0	8.0	8.0
Customer Service	12.8	12.8	12.8	12.8
Purchasing	3.2	3.2	3.2	3.2
Information Services	4.0	4.0	4.0	4.0
Total Department FTEs	27.0	27.0	28.0	28.0

FINANCE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	2,460,668	3,091,995	3,267,832	3,510,060
Information Services Fund	771,189	686,750	1,049,002	1,366,910
Total Dollars by Fund	3,231,857	3,778,745	4,316,834	4,876,970

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,263,833	1,654,824	1,673,393	1,774,559
Part Time	14,184	4,268	4,500	5,000
Overtime	16,455	13,869	17,000	11,000
Salary Related Benefits	282,237	200,491	190,060	220,247
Non-Persable Benefits	330,726	427,127	413,164	389,516
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	184,835	245,376	314,245
Education & Training	8,776	5,000	7,500	13,500
Uniforms & Safety Equipment	1,765	1,754	1,900	2,800
Total Salaries & Benefits	1,917,976	2,492,168	2,552,893	2,730,867
Maintenance & Operations	684,214	722,268	824,329	897,275
Contracted Services	486,241	433,937	574,760	514,975
Capital Improvements	-	-	-	300,000
Capital Outlay	37,368	-	241,000	302,000
Allocated Charges	12,811	14,639	-	-
Operating Transfers - Out	93,247	115,733	123,852	131,853
Total Dollars by Expense Category	3,231,857	3,778,745	4,316,834	4,876,970

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Administration	522,117	1,032,625	1,152,043	1,277,405
Customer Services	1,643,725	1,755,141	1,806,497	1,875,452
Purchasing	294,826	304,229	309,292	357,203
Information Services	771,189	686,750	1,049,002	1,366,910
Total Dollars by Division	3,231,857	3,778,745	4,316,834	4,876,970

FINANCE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,016,791	1,405,973	1,417,053	1,515,748
Part Time	12,226	4,268	4,500	5,000
Overtime	8,905	9,359	9,000	11,000
Salary Related Benefits	225,916	166,846	160,946	188,275
Non-Persable Benefits	284,369	375,764	361,118	341,726
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	156,951	207,808	268,473
Education & Training	2,500	2,500	5,000	12,500
Uniforms & Safety Equipment	1,765	1,754	1,900	2,800
Total Salaries & Benefits	1,552,472	2,123,415	2,167,325	2,345,522
Maintenance & Operations	357,236	443,538	464,857	540,915
Contracted Services	474,741	426,768	529,760	478,975
Capital Improvements	-	-	-	-
Capital Outlay	-	-	1,000	32,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	76,219	98,274	104,890	112,648
Total Dollars by Expense Category	2,460,668	3,091,995	3,267,832	3,510,060

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Administration	522,117	1,032,625	1,152,043	1,277,405
Customer Services	1,643,725	1,755,141	1,806,497	1,875,452
Purchasing	294,826	304,229	309,292	357,203
Total Dollars by Division	2,460,668	3,091,995	3,267,832	3,510,060

FINANCE DEPARTMENT

INFORMATION SERVICES FUND DEPARTMENT BUDGET SUMMARY

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

This function is funded through charges to all user departments.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	247,042	248,851	256,340	258,811
Part Time	1,958	-	-	-
Overtime	7,550	4,510	8,000	-
Salary Related Benefits	56,321	33,645	29,114	31,972
Non-Persable Benefits	46,357	51,363	52,046	47,790
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	27,884	37,568	45,772
Education & Training	6,276	2,500	2,500	1,000
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	365,504	368,753	385,568	385,345
Maintenance & Operations	326,978	278,730	359,472	356,360
Contracted Services	11,500	7,169	45,000	36,000
Capital Improvements	-	-	-	300,000
Capital Outlay	37,368	-	240,000	270,000
Allocated Charges	12,811	14,639	-	-
Operating Transfers - Out	17,028	17,459	18,962	19,205
Total Dollars by Expense Category	771,189	686,750	1,049,002	1,366,910

CITY ATTORNEY

DESCRIPTION

The City Attorney's Office provides legal counsel and representation for the City, prosecutes and defends legal actions, and protects the interests of the citizens of Colton. The City Attorney provides the following legal services to the City:

- Defends the City in civil lawsuits brought against it, its officials, employees and departments; prosecutes violations of the City's Municipal Code and certain state laws; and pursues actions to recover costs from third parties for damages and liability to the City.
- Negotiates, reviews, edits and drafts contracts and other documents and agreements for the City.
- Serves as general legal counsel; and, as such researches and prepares ordinances, resolutions, and legal opinions on a wide variety of issues, and advises City employees regarding liability issues.
- Attends City Council meetings to provide support to the Council, as well as ensure meetings are conducted in compliance with all applicable laws.

ACCOMPLISHMENTS

❖ ***Scott Travis Daniels v. Southern California Edison, City of Colton***

SBSC Case No. CIVDS 1503628

Nature of Case: Personal injury

Outcome: City negotiated settlement for \$7,500 in exchange for dismissal of all claims. Plaintiff had been demanding \$20 million even though his claims were without merit.

❖ ***Margarita Becerra v. City of Colton, Colton Joint Unified School District***

SBSC Case No. CIVDS 1517055

Nature of Case: Personal injury

Outcome: City won at trial. The Court of Appeal dismissed the plaintiff's appeal.

❖ ***Benjamin Cain v. City of Colton, et al.***

SBSC Case No. CIVDS 1703461

Nature of Case: Personal injury/Civil Rights

Outcome: The court dismissed the action with prejudice; no appeal was filed.

❖ ***Cynthia Gamache v. City of Colton, et al.***

SBSC Case No. CIVDS 1714290

Nature of Case: Personal injury

Outcome: The court dismissed the City from the case.

CITY ATTORNEY

OBJECTIVES

- ❖ Attend all regular City Council meetings
- ❖ Work with City Council and staff to limit the City's legal exposure on various issues
- ❖ Provide on-going legal advice on a variety of City issues

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	771,754	626,243	1,031,555	975,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	771,754	626,243	1,031,555	975,000

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
City Attorney	771,754	626,243	1,031,555	975,000
Total Dollars by Division	771,754	626,243	1,031,555	975,000

CITY TREASURER

DESCRIPTION

The City Treasurer is an elected official charged with the responsibility for investment and management of all City funds. In accordance with the City's investment policy, funds are invested to ensure safety, liquidity, and lastly, yield.

The City Treasurer must monitor investments on a daily basis to ensure funds are available when needed to meet obligations.

ACCOMPLISHMENTS

- ❖ Maintained a prudent investment policy on the City's pooled cash funds
- ❖ Implemented reporting of cash and investment balances by fund in the monthly Treasurer's Report to increase transparency

OBJECTIVES

- ❖ Present the City's investment policy to the City Council for annual approval
- ❖ Maintain funds in secure and liquid investments, in accordance with the policy
- ❖ Work closely with the City's Finance Division to ensure proper cash flow to meet all current obligations

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
City Treasurer	1.0	1.0	1.0	1.0
Total Department FTEs	1.0	1.0	1.0	1.0

CITY TREASURER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	26,772	26,700	26,700	26,700
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	7,095	4,189	3,202	3,473
Non-Persable Benefits	13,398	13,397	14,962	14,962
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	3,005	3,864	4,818
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	47,265	47,291	48,728	49,953
Maintenance & Operations	2,647	2,833	3,140	2,640
Contracted Services	5,842	5,750	5,500	6,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,824	1,882	1,950	2,022
Total Dollars by Expense Category	57,578	57,756	59,318	60,615

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
City Treasurer	57,578	57,756	59,318	60,615
Total Dollars by Division	57,578	57,756	59,318	60,615

POLICE DEPARTMENT

DESCRIPTION

The City of Colton Police Department started in 1887. The City incorporated in that year and Virgil Earp was elected as Colton's first City Marshal. Law enforcement has certainly changed since those early days. From a Marshal with one or two Deputies using horses, wagons, and sometimes wheelbarrows to transport suspects, to a full service Police Department employing a staff of 95 and using state of the art equipment, motor vehicles, technology, and training.

The Police Department prides itself on building and maintaining a strong foundation for public trust, law, order, and safety.

OFFICE OF THE CHIEF OF POLICE

The Chief of Police is responsible for and directs the overall operations of the Colton Police Department in providing law enforcement services to the City of Colton. The Police Captain is second in command and assists the Chief in managing the Department. The Office includes Internal Affairs, Civil Liability, Recruitment and Hiring, Training, Grants, and Public Information. Duties performed by the Chief's Office include establishing Department goals, priorities, and objectives; monitoring Department performance; communication and coordination with City leadership and other departments/agencies; preparation and monitoring of the Department budget; maintenance of official records; internal investigations and citizen complaints; legal issues related to liability; contracts; recruitment and training of personnel; and release of public information.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division is commanded by a Police Lieutenant. Administrative Services includes the following units: Traffic, Code Compliance, School Resource Officers, Animal Services, Emergency Communications, Records, Information Technology, and Building Maintenance. Duties performed by the Administrative Services include traffic enforcement and collision investigation; code compliance service to the City; law enforcement service to schools; animal services to the City; receiving of emergency and non-emergency calls from the public and dispatching of crimes and calls for service; maintenance and dissemination of crime and incidence records; uniform crime reporting; procurement, storage, distribution, and maintenance of supplies and equipment; installation and maintenance of technological equipment; and building maintenance.

OPERATIONS DIVISION

The Operations Division is commanded by a Police Lieutenant. Operations includes four Patrol shifts providing 24/7/365 service to the City, the Investigations Bureau, the Multiple Enforcement Team (MET), and the Gang Suppression Unit. Patrol is responsible for responding to calls for service, conducting initial investigations to identify criminal activity, apprehending criminal offenders, and conducting proactive and preventative patrols. Included in Patrol is the Arrowhead Regional Medical Center contract for law enforcement services, the Colton-At-Risk-Teens (CART) program, and the Police Explorer Program.

The Investigations Bureau is responsible for conducting in-depth investigations of reported criminal activity; apprehending, interviewing and prosecuting criminal offenders; recovering stolen property and preparing criminal cases for prosecution with the District Attorney's Office. Detectives are assigned to the following

POLICE DEPARTMENT

categories of criminal cases: Crimes Against Persons (Major Crimes), Property Crimes, Sex Crimes/Crimes Against Children, Assaults/Vandalism, Economic Crimes, and Special Investigations.

The MET team is responsible for conducting specialized enforcement details and responding to emerging criminal or quality-of-life issues that affect the City. The versatile nature of MET provides the Department flexibility to address community concerns and emerging criminal trends as they arise. MET can be used to supplement Investigations, Gangs, Traffic, and Patrol during extraordinary events.

The Gang Suppression Unit has been just recently reformed after an absence of approximately eight years. It engages in proactive patrol and intelligence gathering to suppress gang activity. The Gang Unit works closely with the Investigations Bureau and the District Attorney to reduce gang-related crime and activity and its impact upon the City and the region.

ACCOMPLISHMENTS

During the prior year, the Department applied for and was awarded a 3-year, \$510,000 Tobacco Initiative Grant from the California Department of Justice under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016. The grant allowed for the funding of an additional School Resource Officer, allowing Officers to be stationed at both the Middle and High Schools. The grant also provided funding to conduct anti-tobacco related initiatives throughout the school district.

The MET team was established to conduct specialized enforcement details and respond to emerging criminal or quality-of-life issues affecting the City. MET has been very successful in responding to transient and homelessness issues throughout the City. MET also teamed with the Investigations Bureau during numerous serious and complex investigations providing necessary extra staffing and intelligence.

The Department reestablished a full-time Traffic Unit. The unit consists of two Officers and provides traffic enforcement coverage throughout the city, seven days a week.

The Department reestablished a full-time Gang Suppression Unit. The unit consists of two Officers whose primary focus will be proactive enforcement, intelligence gathering, and successful prosecutions of criminal gang members to improve the safety and security of our community and region.

While crime rates (2017/2018 to 2018/2019), in some categories increased: homicide, rape, burglary and auto-theft, the city saw a decrease in other areas, most notably robbery and assault. Calls for service were up slightly at 4%, arrests remained the same, and largely due to the implementation of the traffic unit, citations were up 57%.

OBJECTIVES

- ❖ Fill current vacancies
- ❖ Fill a Commercial Enforcement Traffic Officer position to enforce commercial vehicle violations
- ❖ Fill a Traffic Officer position dedicated to impaired driving enforcement

POLICE DEPARTMENT

- ❖ Assign two more positions to the Investigations Bureau
- ❖ Increase the Department’s social media footprint and impact to create closer bonds with the community, provide better transparency, and reduce crime
- ❖ Ensure compliance with new Public Records laws
- ❖ Continue to upgrade I.T. infrastructure and computer systems

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
Police Department	79.0	81.0	86.0	86.0
Total Department FTEs	79.0	81.0	86.0	86.0

POLICE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	15,635,318	16,074,042	16,863,930	17,713,853
Drug/Gang Intervention	3,196	-	-	-
ViTeP Fund	-	16,557	55,536	-
Miscellaneous Grants Fund	159,614	245,136	936,189	111,196
Asset Forfeiture	76,433	3,461	185,442	-
Total Dollars by Fund	15,874,561	16,339,196	18,041,097	17,825,049

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	5,725,475	6,075,929	6,715,506	6,591,758
Part Time	126,239	84,805	140,327	147,466
Overtime	1,174,500	1,111,044	1,170,989	923,000
Salary Related Benefits	1,830,818	1,646,408	1,531,148	1,664,841
Non-Persable Benefits	1,285,541	1,352,919	1,444,009	1,290,477
Advanced Disability Pension	-	-	-	-
Persable Benefits	59,407	66,119	43,750	76,500
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	973,068	1,399,971	1,735,669	2,097,918
Education & Training	61,352	55,365	95,771	99,177
Uniforms & Safety Equipment	177,462	117,046	235,873	193,500
Total Salaries & Benefits	11,413,862	11,909,606	13,113,042	13,084,637
Maintenance & Operations	635,866	682,083	789,739	764,106
Contracted Services	356,336	344,892	440,864	414,600
Capital Improvements	-	-	-	-
Capital Outlay	383,150	231,860	360,633	224,000
Allocated Charges	2,149,064	2,193,722	2,343,421	2,325,960
Operating Transfers - Out	936,283	977,033	993,398	1,011,746
Total Dollars by Expense Category	15,874,561	16,339,196	18,041,097	17,825,049

POLICE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	5,632,422	5,989,440	6,328,318	6,516,442
Part Time	126,239	84,805	140,327	147,466
Overtime	1,171,840	1,052,213	947,000	923,000
Salary Related Benefits	1,812,373	1,636,754	1,390,676	1,655,544
Non-Persable Benefits	1,270,041	1,323,239	1,427,288	1,277,277
Persable Benefits	59,407	66,119	43,750	76,500
PERS Unfunded Liability	973,068	1,392,123	1,723,003	2,084,535
Education & Training	60,761	54,176	61,800	99,177
Uniforms & Safety Equipment	160,122	92,032	196,659	193,500
Total Salaries & Benefits	11,266,273	11,690,901	12,258,821	12,973,441
Maintenance & Operations	600,670	667,994	705,624	764,106
Contracted Services	356,336	344,892	410,864	414,600
Capital Improvements	-	-	-	-
Capital Outlay	326,692	199,500	151,802	224,000
Allocated Charges	2,149,064	2,193,722	2,343,421	2,325,960
Operating Transfers - Out	936,283	977,033	993,398	1,011,746
Total Dollars by Expense Category	15,635,318	16,074,042	16,863,930	17,713,853

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Administration	6,748,184	7,420,517	8,304,925	9,337,532
Patrol Division	6,723,187	6,685,756	6,210,018	5,962,230
Detective Division	1,702,236	1,426,405	1,722,088	1,748,874
Code Enforcement	461,711	541,364	626,899	665,217
Total Dollars by Division	15,635,318	16,074,042	16,863,930	17,713,853

POLICE DEPARTMENT

ViTep FUND

The City's Vehicle Impound Traffic Enforcement Program (ViTep) was created through a grant from the Office of Traffic Safety (OTS) under the statutes of the California Vehicle Code. This program allows for the recovery of costs incurred by the City as a result of towing and storing vehicles during the course of law enforcement business.

By tracking the cost associated with the towing and storage of vehicles through this account, the requisite fees can be appropriately directed to fund further traffic-related efforts.

ViTep FUND BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	16,557	55,536	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	16,557	55,536	-

POLICE DEPARTMENT

MISCELLANEOUS GRANTS (POLICE) FUND

The Miscellaneous Grants Fund accounts for various grants citywide. Unexpended grant revenue is carried forward into the following fiscal year. For new grant awards, funds will be appropriated once awards are received and approved by City Council. The following is a description of the grants accounted for in this fund specific to the Colton Police Department:

DOJ TOBACCO INITIATIVE GRANT

The Department was awarded a 3-year, \$510,000 Tobacco Initiative Grant from the California Department of Justice under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016. The grant funds one Police Officer position assigned as a School Resource Officer and anti-tobacco related initiatives throughout the school district.

JAG GRANT

The Byrne Memorial Justice Assistance Grant (JAG) is a partnership among federal, state, and local governments to create safer communities. The partnership was formed in memory of New York Police Officer Edward Byrne, who was killed in the line of duty by a well-known drug dealer while protecting a witness. The Justice Assistance Grant supports a broad range of activities to prevent crime based on local needs and conditions. Typically, JAG funding is used for technology needs and specialized law enforcement programs within the City. Grants amounts vary from year to year, with the current providing \$12,666.

HOMELAND SECURITY GRANT

The Homeland Security Grant is to be used to purchase equipment and supplies that would enhance the Department's preparedness to protect, respond, and recover from a terrorist threat or attack. Grants amounts vary from year to year, with the current providing \$18,377.

BULLETPROOF VEST PARTNERSHIP (BPV)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement agencies. Since 1999, over 13,000 jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests. The Office of Justice Programs' Bureau of Justice Assistance (BJA) administers the BVP Program. Since prior year grants provided funding for most of the Department's vest requirements, only \$3,000 was provided for the current year.

OFFICE OF TRAFFIC SAFETY (OTS)

The Colton Police Department was awarded a \$125,000 grant from the California Office of Traffic Safety (OTS) for a year-long program of special enforcements and public awareness efforts to prevent traffic related deaths and injuries. The Colton Police Department will use the funding as part of the city's ongoing commitment to keep our roadways safe and improve the quality of life through both enforcement and education.

Activities that the grant will fund include:

POLICE DEPARTMENT

- Educational presentations
- DUI checkpoints
- DUI saturation patrols
- Bicycle and pedestrian safety enforcement
- Motorcycle safety enforcement
- Distracted driving enforcement
- Seat belt and child safety seat enforcement

MISCELLANEOUS GRANTS (POLICE) FUND BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	93,053	86,489	387,188	75,316
Part Time	-	-	-	-
Overtime	2,660	58,831	223,989	-
Salary Related Benefits	18,445	9,654	140,472	9,297
Non-Persable Benefits	15,500	29,680	16,721	13,200
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	7,848	12,666	13,383
Education & Training	-	1,189	33,971	-
Uniforms & Safety Equipment	17,340	25,014	39,214	-
Total Salaries & Benefits	146,998	218,705	854,221	111,196
Maintenance & Operations	-	14,089	39,302	-
Contracted Services	-	-	30,000	-
Capital Improvements	-	-	-	-
Capital Outlay	12,616	12,342	12,666	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	159,614	245,136	936,189	111,196

POLICE DEPARTMENT

DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

The Drug/Gang Intervention Fund was created for the purposes of furthering education in the prevention of drug abuse and diversion from the gang lifestyle. The funds are used to purchase educational and training materials to be used throughout the City.

The account is funded from a mandatory fifteen percent share of asset seizure. As the department receives a court order to distribute forfeiture funds, fifteen percent is directed toward the Drug/Gang Intervention Fund.

DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	3,196	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	3,196	-	-	-

POLICE DEPARTMENT

ASSET FORFEITURE FUND BUDGET SUMMARY

The Asset Forfeiture Fund accounts for the state and federal dollars allocated to the City resulting from crimes committed within the City’s jurisdiction, where assets were seized and later released by the Court.

Asset Forfeiture funds are restricted to certain police-related expenditures to fight gangs and drugs.

ASSET FORFEITURE FUND BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	591	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	591	-	-	-
Maintenance & Operations	32,000	-	44,813	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	43,842	3,461	140,629	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	76,433	3,461	185,442	-

FIRE DEPARTMENT

DESCRIPTION

The Fire Department was officially established by the City Council on October 18, 1891, when Ordinance 90 was passed. The Department has developed into a full service fire department, providing a full range of emergency and fire safety services, as well as City disaster planning, through four divisions: Operations, Fire Safety, Weed Abatement and Disaster Preparedness.

Emergency services are provided from four strategically located fire stations staffed by 13 firefighters (including paramedics) daily at each station. Department Headquarters/Administration and the Fire Safety Division are housed at Fire Station 211 which is located at 303 East "E" Street (on the corner of Tenth and "E")

Colton and Loma Linda utilize a functional consolidation of command staff to oversee both Departments. East Valley Fire Command was formed in 2015. Both Departments maintain a Fire Chief and share Division and Battalion Chiefs and an Emergency Services Coordinator.

The Fire Department is comprised of three divisions:

OPERATIONS

The Operations Division is co-managed and directed by Division Chiefs and Shift Battalion Chiefs that are responsible for managing emergency response activities including fire suppression, emergency medical service, rescue, and hazardous materials response. Training, facility maintenance and equipment maintenance are also included in the Operations Division.

Firefighters divided among three shifts are assigned to the Operations Division. A Battalion Chief is in command of each shift and is responsible for coordinating emergency response, facilitating each day's activities, and administrative duties.

Fire Department dispatch services are provided through membership in the CONFIRE Joint Powers Authority which includes Chino, Colton, Rialto, Loma Linda, Redlands, Rancho Cucamonga, and County Fire Departments. CONFIRE provides communications, public safety dispatch, full service computer information systems support, and geographic information systems to the member agencies of the Joint Power Authority. This regional dispatch center is the largest fire department dispatch center in the County. It provides coordinated dispatch and automatic aid to all the member fire departments and also serves as the Operational Area dispatch center.

SAFETY

Fire Safety is responsible for the administration and enforcement of all local, county, state, and federal regulations regarding hazards of fire, explosions, and the release of hazardous materials into the atmosphere arising from storage, handling and use of hazardous materials and devices, and from the conditions hazardous to life, environment, or property in the use of an occupancy, building, or premise.

FIRE DEPARTMENT

FIRE SAFETY

Fire Safety provides enforcement through periodic inspections of all City occupancies. Fire Safety is also responsible for the fire and life safety plan review and inspections of all construction sites within the City, and the safety plan review for all fire and life safety protection systems.

WEED ABATEMENT

The Fire Department, through the Fire Safety Division, conducts a comprehensive annual weed abatement program in the spring and fall for all unimproved vacant parcels within the City. Through the Public Hearing process, property owners are given notice twice a year for the abatement of weeds, trash and debris on their vacant parcels. Those properties not abated by a specified date are then referred to the City's appointed contractor for abatement. The property owner is invoiced for this work, along with the City's administrative fee. All invoices not paid by the due date are forwarded to the County Assessor's Office for inclusion on the County Tax Rolls. Approximately 400 parcels are abated annually.

DISASTER PREPAREDNESS

The Fire Department is responsible for coordinating the City's Disaster Preparedness Program. This Program includes the development and periodic updating of the Emergency Operations and Hazard Mitigation Plans, training the City's Disaster Management Team, and public outreach. The cities of Colton and Loma Linda share an Emergency Services Coordinator.

The Fire Department also maintains a Community Emergency Response Team (CERT) which is an active program to train and use citizen volunteers in disaster situations.

ACCOMPLISHMENTS

- ❖ Completed a reorganization of East Valley Fire that including un-staffing a Deputy Fire Chief and re-staffing a Shift Battalion Chief. Additionally, Loma Linda Battalion Chiefs were reclassified to Division Chiefs
- ❖ Received and placed in-service new Type-III Brush Engine that was funded by State funds secured by Assemblymember Reyes
- ❖ In process of replacing two Battalion Chief's vehicles
- ❖ Secured Council consent to start process to restrict all fireworks in the Cal-Fire Designated High Fire Hazard Zones of Reche Canyon and La Loma Hills
- ❖ Updated and launched a new Department website
- ❖ Ordered a new Type-I Fire Engine with an expected completion date of September 2020

FIRE DEPARTMENT

- ❖ Working through the County Fire Chiefs Association to implement an Emergency Medical Dispatch Program that could include a Nurse Advice Line and an update to the Ground Ambulance Contract
- ❖ Responded to 7,558 total incidents

OBJECTIVES

- ❖ Provide rapid response to emergencies to minimize the loss of life and property damage due to fires, medical emergencies, and other disasters
- ❖ Continue succession planning efforts in anticipation of retirements of senior members
- ❖ Provide fire prevention and education to ensure a safe environment for the citizens of Colton
- ❖ Research and implement additional joint opportunities to increase the effectiveness of the Colton and Loma Linda Fire Departments

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
Fire Department	41.9	41.9	42.9	42.0
Total Department FTEs	41.9	41.9	42.9	42.0

FIRE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	11,239,511	12,081,913	11,880,712	11,784,655
Miscellaneous Grants Fund	-	438,989	330,506	-
Total Dollars by Fund	11,239,511	12,520,902	12,211,218	11,784,655

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	3,628,058	3,864,921	4,114,044	4,152,950
Part Time	-	-	-	30,000
Overtime	137,780	769,081	385,000	205,000
Mandated Overtime	1,254,493	1,211,392	823,290	905,730
Salary Related Benefits	987,606	955,908	968,211	1,038,406
Non-Persable Benefits	655,218	730,405	853,294	750,280
Persable Benefits	100,850	101,865	83,623	86,083
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	899,673	1,103,172	1,375,767	1,676,848
Education & Training	25,863	20,885	32,666	33,466
Uniforms & Safety Equipment	311,498	301,999	419,668	323,438
Total Salaries & Benefits	8,001,039	9,059,628	9,055,563	9,202,201
Maintenance & Operations	510,410	467,724	614,803	552,683
Contracted Services	519,042	560,489	615,000	639,220
Capital Improvements	-	31,941	3,634	-
Capital Outlay	59,854	483,675	473,153	39,895
Allocated Charges	1,150,969	1,134,962	1,444,731	1,346,276
Operating Transfers - Out	998,197	782,483	4,334	4,380
Total Dollars by Expense Category	11,239,511	12,520,902	12,211,218	11,784,655

FIRE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	3,628,058	3,864,921	4,114,044	4,152,950
Part Time	-	-	-	30,000
Overtime - Emergency	17,356	18,443	5,000	5,000
Overtime - Department Business	48,473	37,769	86,560	86,560
Overtime - FLSA	79,500	85,360	94,006	97,456
Overtime - Call Out	70,912	82,351	65,752	69,072
Mandated Overtime	1,254,493	1,211,392	823,290	905,730
Overtime - CalOES Reimbursable	120,424	750,638	380,000	200,000
Overtime - Loma Linda Reimbursable	62,351	61,633	10,000	-
Salary Related Benefits	987,606	955,908	968,211	1,038,406
Non-Persable Benefits	655,218	730,405	853,294	750,280
Persable Benefits	100,850	101,865	83,623	86,083
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	899,673	1,103,172	1,375,767	1,676,848
Education & Training	25,863	20,885	32,666	33,466
Uniforms & Safety Equipment	50,262	34,886	163,350	70,350
Total Salaries & Benefits	8,001,039	9,059,628	9,055,563	9,202,201
Maintenance & Operations	510,410	467,724	614,803	552,683
Contracted Services	519,042	560,489	615,000	639,220
Capital Improvements	-	31,941	3,634	-
Capital Outlay	59,854	44,686	142,647	39,895
Allocated Charges	1,150,969	1,134,962	1,444,731	1,346,276
Operating Transfers - Out	998,197	782,483	4,334	4,380
Total Dollars by Expense Category	11,239,511	12,081,913	11,880,712	11,784,655

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Operations	10,762,745	10,971,727	11,065,503	11,169,913
Fire Safety	282,440	269,295	290,654	304,917
Weed Abatement	12,174	20,569	37,200	37,200
Disaster Preparedness	182,152	820,322	487,355	272,625
Total Dollars by Division	11,239,511	12,081,913	11,880,712	11,784,655

FIRE DEPARTMENT

MISCELLANEOUS GRANTS FUND (FIRE)

The Miscellaneous Grants Fund accounts for various grants citywide. The grant funds accounted for in this fund specific to the Colton Fire Department are earmarked for specific purposes according to the requirements of the granting agency.

MISCELLANEOUS GRANTS FUND (FIRE) BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Mandated Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	438,989	330,506	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	438,989	330,506	-

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Miscellaneous Fire Grants	-	438,989	330,506	-
Safer Grant	-	-	-	-
Total Dollars by Division	-	438,989	330,506	-

COMMUNITY SERVICES DEPARTMENT



DESCRIPTION

The Community Services Department offers high quality programs and services to the residents of the City. It maintains its mission to "connect our community, through people, facilities and programs."

The Community Services Department consists of four Divisions: Library Services, Recreation Services, Early Childhood Education, and Cemetery Services. It operates ten facilities, including four community centers, two libraries, childcare programs for school-age children at two sites, and a State preschool program at three sites. The Department also offers social service programs, including monthly commodities distribution and a community clothes closet. Seasonal events such as the Colton Birthday Celebration, Summer Concert Series, Movie Series, Colton Sports Hall of Fame and other community events are hosted by the Department to encourage community spirit and healthy leisure time activities for the entire family.

The success of our mission is connected to the response of the community to our programs, events, staff, and facilities.

ADMINISTRATION

Community Services Administration is located at the Gonzales Community Center and oversees the Early Childhood Education, Library Services, Recreation Services, and Cemetery Services Divisions. The Department is committed to providing a level of customer service that is friendly and professional, with well-trained staff members. Each customer interaction is viewed as a potential success story.

Programs, services, and facilities are provided to meet the needs of residents and are continuously evaluated to ensure that these needs are being met. Customers are involved in the program development process and maximum participation is emphasized. The Department ensures that facilities are clean, inviting, and safe, and services follow the "best practices" of the profession.

The Community Services Department is a vital part of the network of services provided by the City of Colton. The Department provides support to all City departments, and interacts and partners with the community to further the goal of connecting the community.

EARLY CARE AND EDUCATION

Early Care and Education provides care and education services at five locations: Cooley Ranch, Reche Canyon, Paul J. Rogers, Wilson, and the Gonzales Community Center, through School Age Programs, State Preschool, and Tiny Tot Programs.

The School Age Program is both a grant/contract and parent fee-based program which provides; before and after school care, full-day care (Winter, Spring, and Summer breaks), activities, snacks, on-site homework help and tutoring. It operates 246 days a year, Monday – Friday at Reche Canyon, and Paul J. Rogers.

The State Preschool is a grant/contract program that is funded by the California Department of Education. It is FREE, if income qualified. This program is designed and implemented to enhance a child's natural abilities and

COMMUNITY SERVICES DEPARTMENT

prepare them to succeed in Kindergarten, both inside the classroom and on the playground. It operates 180 days a year, five days a week at Wilson, Rogers, and Cooley Ranch. Tiny Tots is designed for the family that may not qualify for the state pre-school and/or only wants a few days a week.

LIBRARY SERVICES

Library Services operates two locations, the Main Library and the Luque Branch Library which is also the home of the Homework Activity Center. The Colton Public Library provides cardholders with access to information, materials, programming, and technology, which is pertinent to community members of all ages.

The Main and Luque Branch Libraries provide library services to the residents of Colton, six days per week, with evening hours on Wednesdays. The Colton Public Library System hosts nearly 60,000 borrowers and close to 90,000 items in circulation.

The Library Services Division also oversees the Homework Activity Center, relocated in 2019 to the Luque Branch Library which assists adults with reading and writing skills and youth with homework and academic enrichment.

LIBRARY GRANT FUND

The Advance to Literacy Program utilizes volunteer tutors to assist adult learners with basic reading, writing, math, and computer skills. The Adult Basic Computer Class offers introductory computer assistance and training through the Carnegie Library and mobile technology project. The Literacy Center also holds DMV Test Preparation classes on a seasonal basis. This program is funded through a State Library Grant along with CDBG funding.

The Families for Literacy program offers special assistance to members of the Advance to Literacy program who have children ages 5 and under. Families for Literacy Programs include Preschool Story Time, which concludes with a free library book donated to each child, Preschool Computer Lab, and afterschool homework assistance.

RECREATION SERVICES

Recreation Services provides programs and events for residents of all ages from four community centers, including the Gonzales, Hutton & Luque Community Centers, and the Art Thompson Teen Center. Together, these locations offer community access to low-cost programs, events, and support services.

The Gonzales Community Center is the base of the Recreation Services Division. This facility includes a seasonal aquatics center, gymnasium, dance studio, and multiple classroom/meeting facilities. The Hutton Community Center holds senior programming and a senior-only fitness center in the mornings and classes/meetings in the afternoons and evenings. Luque Community Center hosts both youth and adaptive programming during the afternoons and weekends. The Thompson Teen Center boasts programs and services geared to youth ages 13-17, including games/activities, homework assistance, and organized enrichment trips. Additionally, the Rec-on-the-Road mobile recreation program is a "community center on wheels," visiting multiple sites per week to provide after-school and summer programming to Colton's youth, and supporting multiple city events. Recreation Services has something for everyone with over 30 special interest classes and a variety of programs, activities, sports and events to encourage maximum participation and healthy lifestyles for the residents of Colton.

COMMUNITY SERVICES DEPARTMENT

ACCOMPLISHMENTS

- ❖ Opened a new State Preschool facility, on the campus of Cooley Ranch Elementary School.
- ❖ Through grant writing, the Library Division secured \$73,500 in one time funding through the California Library System for bilingual materials, 24 new public computers, additional materials and a new “Creative Thursday” program for Family Literacy.
- ❖ Through a partnership with Home Depot, the Library Division was able to make improvements to the newly relocated Homework Assistance Center, including paint, supplies, cabinetry, carpet and volunteers to do the work.
- ❖ Received a \$400,000 grant for Homeless Emergency Aid Programs through the County of San Bernardino to provide services to residents recently homeless or on the verge of becoming homeless.
- ❖ Installed new flooring and fresh paint in Rooms 1 & 2 at the Gonzales Center to further enhance Facility Reservations. The program continues to exceed revenue projections while offering the community safe, clean and inviting spaces to hold family parties, business functions, and community events.

OBJECTIVES

- ❖ Connect our community by providing the finest programs, services, information, and facilities.
- ❖ Provide a high level of prompt and effective customer service to Colton’s residents with friendly, responsive, and well-trained staff members.
- ❖ Monitor and maintain funding in a responsible manner and consistently seek new funding sources for services within the community.
- ❖ Enhance individual and family health and enrichment through programs and activities for all age groups.
- ❖ Evaluate programs and events to ensure we are meeting the community’s needs and desires, and use that information to adjust policies and programs accordingly.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
Community Services	13.7	13.7	14.7	14.7
Total Department FTEs	13.7	13.7	14.7	14.7

COMMUNITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	3,303,604	3,276,231	4,144,245	4,315,899
Community Child Care Fund	825,661	937,542	956,067	968,876
Library Grant Fund	66,685	58,689	137,304	63,008
Miscellaneous Grants Fund	-	-	74,624	-
Total Dollars by Fund	4,195,950	4,272,462	5,312,240	5,347,783

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	828,597	857,633	879,683	894,549
Part Time	1,077,184	1,102,817	1,161,521	1,241,215
Overtime	437	1,598	2,250	3,250
Salary Related Benefits	250,671	131,653	112,958	116,612
Non-Persable Benefits	205,858	223,375	219,890	181,482
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	95,173	127,947	157,924
Education & Training	5,735	5,189	9,000	10,500
Uniforms & Safety Equipment	4,140	3,483	10,275	10,275
Total Salaries & Benefits	2,372,622	2,420,921	2,523,524	2,615,807
Maintenance & Operations	393,754	392,701	666,579	513,750
Contracted Services	261,803	221,769	271,693	309,007
Capital Improvements	-	21,354	23,000	-
Capital Outlay	3,133	-	81,000	33,360
Allocated Charges	1,106,258	1,156,125	1,681,864	1,809,595
Operating Transfers - Out	58,380	59,592	64,580	66,264
Total Dollars by Expense Category	4,195,950	4,272,462	5,312,240	5,347,783

COMMUNITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	580,728	623,488	628,968	640,116
Part Time	725,802	716,339	764,725	834,959
Overtime	437	1,598	2,250	3,250
Salary Related Benefits	169,942	89,233	77,692	80,967
Non-Persable Benefits	132,660	146,333	151,201	119,890
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	67,623	91,452	112,956
Education & Training	4,485	3,312	6,250	7,750
Uniforms & Safety Equipment	3,899	2,429	8,700	8,700
Total Salaries & Benefits	1,617,953	1,650,355	1,731,238	1,808,588
Maintenance & Operations	315,122	265,556	439,639	391,434
Contracted Services	244,846	205,281	244,939	288,407
Capital Improvements	-	-	-	-
Capital Outlay	3,133	-	46,000	15,000
Allocated Charges	1,081,400	1,112,697	1,636,270	1,765,074
Operating Transfers - Out	41,150	42,342	46,159	47,396
Total Dollars by Expense Category	3,303,604	3,276,231	4,144,245	4,315,899

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Administration	1,125,323	1,092,134	904,255	980,258
Recreation Services	1,615,881	1,630,545	2,659,141	2,856,145
Library Services	562,400	553,552	580,849	479,496
Total Dollars by Division	3,303,604	3,276,231	4,144,245	4,315,899

COMMUNITY SERVICES DEPARTMENT

COMMUNITY CHILD CARE FUND

The Early Care and Education (ECE) Division provides care and education services at five locations: Cooley Ranch (CR), Reche Canyon (RC), Paul J. Rogers (PJR), Wilson State Preschool (WSP), and the Gonzales Community Center (GCC). The School Age Program is both a grant funded and fee-based program which provides care, activities, snack, and tutoring on-site, for two elementary schools (PJR and RC) for children K through 6th grade. The State Preschool Program (CR, WSP, and PJR) is funded through a state grant and is a free service to the community, if income qualified. The program is designed and implemented to enhance a child's abilities and prepare them to succeed in Kindergarten. The Tiny Tots Program (GCC) is a fee-based program that is similar to the State Preschool Program, with the intention of giving children social and educational experiences so they can succeed in Kindergarten.

COMMUNITY CHILD CARE FUND BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	247,869	234,145	250,715	254,433
Part Time	299,956	332,699	340,046	369,968
Overtime	-	-	-	-
Salary Related Benefits	76,225	40,149	31,766	33,185
Non-Persable Benefits	73,198	77,042	68,689	61,592
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	27,550	36,495	44,968
Education & Training	1,250	1,877	2,750	2,750
Uniforms & Safety Equipment	241	1,054	1,575	1,575
Total Salaries & Benefits	698,739	714,516	732,036	768,471
Maintenance & Operations	71,484	126,904	119,416	119,416
Contracted Services	15,287	16,338	20,100	20,100
Capital Improvements	-	21,354	23,000	-
Capital Outlay	-	-	-	-
Allocated Charges	22,921	41,180	43,094	42,021
Operating Transfers - Out	17,230	17,250	18,421	18,868
Total Dollars by Expense Category	825,661	937,542	956,067	968,876

COMMUNITY SERVICES DEPARTMENT

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
School Age	319,046	349,953	353,158	400,234
Preschool Program	481,759	565,052	586,636	553,789
Tiny Tots	24,856	22,537	16,273	14,853
Total Dollars by Division	825,661	937,542	956,067	968,876

COMMUNITY SERVICES DEPARTMENT

LIBRARY GRANT FUND DEPARTMENT BUDGET SUMMARY

The Library Services Division operates a Homework Assistance Center and an Adult Literacy Program for Colton residents.

The Advance to Literacy/Homework Assistance Center is newly located in Luque Branch Library. The facility is open Monday through Thursday and offers reference material, multiple computer stations, and trained staff to help participants excel in their skills development. This program is funded by a grant from the California State Library.

The Advance to Literacy Program offers reading, writing, and basic computing assistance and training to Colton residents through the Carnegie Library. This program is funded through a State Library Grant along with CDBG funding.

LIBRARY GRANT FUND BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	51,426	53,779	56,750	36,288
Overtime	-	-	-	-
Salary Related Benefits	4,504	2,271	3,500	2,460
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	55,930	56,050	60,250	38,748
Maintenance & Operations	7,148	241	32,900	2,900
Contracted Services	1,670	150	6,654	500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	35,000	18,360
Allocated Charges	1,937	2,248	2,500	2,500
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	66,685	58,689	137,304	63,008

COMMUNITY SERVICES DEPARTMENT

MISCELLANEOUS GRANT (COMMUNITY SERVICES) FUND

This cost center accounts for grants specific to the Community Services Department. The Community Services Department seeks out and identifies grant opportunities on an ongoing basis.

MISCELLANEOUS GRANT FUND (COMMUNITY SERVICES) BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	74,624	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	74,624	-

DEVELOPMENT SERVICES DEPARTMENT

DESCRIPTION

The Development Services Department strives to preserve and improve our neighborhoods and our business environment by:

- Developing and administering plans and policies that facilitate a more livable city.
- Providing efficient and responsive planning, building and business license services to our residents, the development and business community.
- Maintaining safety and protections through compliance with city, state and federal regulations and codes.

The Development Services Department is comprised of the following divisions:

BUILDING

The Building Division serves and protects the public by ensuring safe and sound building construction in compliance with building, electrical, plumbing, mechanical, energy, green and security codes, state safety laws, disabled access, and related City ordinances. The Building Division develops and administers the policies for development plan checks and inspections, and ensures that the Department operates in accordance with all adopted codes and amendments.

PLANNING

The Planning Division is responsible for providing advice, review and final approval or recommendations on development proposals, to ensure high quality development that promotes Colton's interests and long-term goals as defined in the General Plan, Zoning Code and Specific Plans.

The Planning Division supports the City Council and the Planning Commission. The Division is responsible for updating and administering development standards, land use codes and policies, and carrying forward long-range planning projects citywide.

BUSINESS LICENSE

The Business License Division is dedicated to assisting those who have chosen to do business in the City of Colton. The Business License Division is charged with registering new businesses, administering annual renewals, enforcing the City's business license ordinance, verifying gross receipts, and providing mandated business tax information to the State.

ACCOMPLISHMENTS

ADMINISTRATION

- ❖ Zucker Systems Management Audit: The Department continues to work on implementation of the Audit's 143 recommendations issued in early 2016, which are ranked by phase and priority. To date, 53 recommendations have been implemented, 41 recommendations are being carried out on an ongoing basis, and the remainder having been initiated or requiring additional resources in order to implement.
- ❖ The Department will have served over 7,780 customers at our Permits Counter (including projections through June 30, 2019). This is a slight increase in customer visits from FY2017-18.

DEVELOPMENT SERVICES DEPARTMENT

- ❖ Customer service training was conducted by a consultant (“Measure-X”) for all Development Services staff in November 2018. Implementation of the trainer’s recommendations is ongoing.
- ❖ Progress continues to be made on scanning of Planning, Building and Business License records, with special focus on business license files, BOP files and Building Permit records. This task is supported by our temporary part-time employees.
- ❖ The Department will have fulfilled 285 records requests by the end of FY2018-19 in response to referrals from the City Clerk’s office.

PLANNING

- ❖ Staff has been working closely with SCAG staff to implement a \$160,000 Sustainability Planning Grant for the South Colton Revitalization Plan. Staff, SCAG Staff, and Dudek consultants have been working with the South Colton community through a series of community meetings, pop-up events and walking tours have been conducted. Several progress reports have been presented to the Planning Commission and the City Council. Plan development commenced July 2018 and is scheduled for completion by July 2019 with a formal presentation to the City Council.
- ❖ Downtown Paseo (“Fireman’s Walk”) Improvements: The City has entered into a grant agreement with the Calif. Natural Resources Agency to receive grant funds (\$600,000) to enhance this downtown pedestrian walkway.
- ❖ General Plan Amendment: A comprehensive update to the Safety Element was adopted by the City Council on December 18, 2018.
- ❖ Zoning Code Text amendments were completed to address various topics, including: (1) refinement of allowable or conditionally permit uses pertaining to truck storage; (2) refinement of select definitions pertaining to truck classification, manufactured homes, fencing, parking, telecommunication facilities, etc.; and (3) continuing refinement of the City’s marijuana ordinance to allow marijuana cultivation, testing facilities and manufacturing within specified areas.
- ❖ Processed a wide variety of development proposals, including Woodsprings Hotel; Lundin - I-10/Pepper fast food complex; 77 new residential units; Hillwood, Tropica Ranch, and Walmart Expansion High Cube warehouse/distribution facilities; several telecommunication facility CUPs; a CVS Pharmacy; refinements to the California University of Science & Medicine (CUSM) campus; and residential board and care facilities.
- ❖ On-going subdivision review for the Roquet Ranch Specific Plan proposal for up to 1,050 housing units and small commercial site on a 336-acre site, and Modern Homes’ Litton/Bostick clustered, small lot subdivision (88 units).
- ❖ Coordination with the City of Riverside on the Northside Specific Plan is continuing. A Notice of Preparation (NOP) for an EIR was released on March 29, 2019.
- ❖ Habitat Conservation: An additional 1-acre of habitat was acquired by the City, bringing the total conservation land to 28 acres (with ~22-acres remaining to be acquired). Funds have been expended on endowment payments, biological baseline surveys and related services performed by the Rivers & Lands Conservancy (RLC), fencing/fence repairs, and debris/vegetation clean-up.
- ❖ The following Planning applications have been received during FY2018-19:
 - 59 Development Application Process (DAP) applications (completed or in process), including 18 Conditional Use Permits. Average processing time was 45 days.

DEVELOPMENT SERVICES DEPARTMENT

- 2 Certificate of Appropriateness applications (historic district review) completed.
- 18 Pre-Applications for industrial, commercial and residential developments.
- 109 Business Occupancy Permits (BOPs) and 92 BOP Waivers have been issued.

BUILDING & SAFETY

- ❖ Building & Safety has issued 771 building permits with a cumulative valuation of \$32,815,810, reviewed 340 plan checks, performed 2,584 building permit inspections and conducted 129 Business Occupancy Permit inspections.
- ❖ The Building & Safety Division has joined efforts with the California Earthquake Authority and Office of Emergency Services by implementing the Earthquake Brace & Bolt Program. This included expediting the permit process for retrofits, and uploading the program handout to our website to better inform City residents.
- ❖ The Building & Safety plan check log/status report continues to be updated weekly and posted on our webpage. This report allows applicants to check on the status of their project's plan check or construction inspections.

BUSINESS LICENSE

- ❖ 876 new business licenses have been issued by the City and through HdL Discovery (fiscal year to date).
- ❖ This year, the option of email renewals has reduced staff time, paper use and postage during the annual renewal process. However, renewal notifications will continue to be via both email and hard copy.
- ❖ Total revenue projected to end of year: \$995,000.
- ❖ The HDL Companies discovery and audit program has identified 297 businesses which were out of compliance with the City's Business License Tax (i.e., did not have a business license). Total revenue collected to date is \$92,084.00, of which \$59,854 was received by the City.
- ❖ 20,945 business license files have been scanned and archived in Laserfiche.
- ❖ New part time employee was hired to assist in the business license division

OBJECTIVES

PLANNING

- ❖ Continue to implement Zucker Systems Management Audit Planning recommendations in accordance with phases and priorities contained in audit.
- ❖ Continue to incorporate green building and other sustainable building practices into development projects (General Plan Goal LU-4).
- ❖ Require that new development projects include walkable street patterns, pedestrian amenities, access to transit, provide a mix of complementary uses, comfortable and accessible open spaces, a range of housing types and densities, and quality design (General Plan Policy LU-4.1).
- ❖ With support from SCAG's Sustainability Planning Grant, finalize a plan that will provide a framework for revitalization of South Colton as a healthy, vibrant community with quality housing and commercial and community services that meet residents' needs (General Plan Goal LU-18, Policy LU-19-7).
- ❖ Continue to work on annual Zoning Code updates to keep current with State laws and regulations, efficiencies and good planning principles, with particular focus on ADUs and streamlining processing timelines during FY2019-20.

DEVELOPMENT SERVICES DEPARTMENT

- ❖ Continue to facilitate the acquisition of Delhi Sands Flower-loving fly habitat within the West Valley Habitat Conservation Area, install required improvements (e.g., fencing), and carry out require management tasks (e.g., debris clean-up).
- ❖ Seek grant funding (i.e., SB 2) to initiate an update to the City’s Housing Element, and support code amendments to help streamline the entitlement process for residential developments.

BUILDING & SAFETY

- ❖ Ensure that all new development complies with California Building Codes and local and coordinate with Code Compliance on the abatement of substandard conditions.
- ❖ Continue to work on implementation of Zucker Systems Management Audit recommendations that pertain to Building Division operations.
- ❖ Maintain current plan check turn-around timeframes and respond to inspection requests within a 24-hour period.
- ❖ Upon the hiring of a Plans Examiner, implement the Vacant and Abandoned Building program pursuant to Ordinance No. O-16-16, which requires registration, inspection and maintenance of vacant and abandoned commercial/industrial buildings.
- ❖ Update the City’s Building Code by December 2019 to be compliant with the 2019 California Building Codes and Standards.

BUSINESS LICENSE

- ❖ Continue to increase efficiencies and revenue received through the Business License Tax.
- ❖ Complete scanning of all business license records and follow-up with records destruction process.
- ❖ Continue working with compliance auditor, HdL Companies, to seek new sources of revenue through identification of unlicensed businesses operating within the City.
- ❖ Work with the Franchise Tax Board to collect on delinquent accounts.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
Development Services	9.0	9.0	11.0	11.0
Total Department FTEs	9.0	9.0	11.0	11.0

DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	2,160,857	2,197,654	2,464,713	2,517,394
Miscellaneous Grants Fund	20,314	-	600,000	-
Total Dollars by Fund	2,181,171	2,197,654	3,064,713	2,517,394

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	775,729	750,468	822,172	929,311
Part Time	8,288	5,725	18,000	18,000
Overtime	95	-	-	-
Salary Related Benefits	170,896	83,402	92,719	114,409
Non-Persable Benefits	144,386	161,775	150,419	146,596
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	87,826	115,711	160,067
Education & Training	-	150	3,000	3,000
Uniforms & Safety Equipment	-	421	450	600
Total Salaries & Benefits	1,099,394	1,089,767	1,202,471	1,371,983
Maintenance & Operations	112,314	101,409	127,020	135,995
Contracted Services	300,097	187,891	1,124,237	343,034
Capital Improvements	-	153,620	16,250	25,000
Capital Outlay	5,887	-	-	10,000
Allocated Charges	610,572	609,975	536,331	564,220
Operating Transfers - Out	52,907	54,992	58,404	67,162
Total Dollars by Expense Category	2,181,171	2,197,654	3,064,713	2,517,394

DEVELOPMENT SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	775,729	750,468	822,172	929,311
Part Time	8,288	5,725	18,000	18,000
Overtime	95	-	-	-
Salary Related Benefits	170,896	83,402	92,719	114,409
Non-Persable Benefits	144,386	161,775	150,419	146,596
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	87,826	115,711	160,067
Education & Training	-	150	3,000	3,000
Uniforms & Safety Equipment	-	421	450	600
Total Salaries & Benefits	1,099,394	1,089,767	1,202,471	1,371,983
Maintenance & Operations	112,314	101,409	127,020	135,995
Contracted Services	279,783	187,891	524,237	343,034
Capital Improvements	-	153,620	16,250	25,000
Capital Outlay	5,887	-	-	10,000
Allocated Charges	610,572	609,975	536,331	564,220
Operating Transfers - Out	52,907	54,992	58,404	67,162
Total Dollars by Expense Category	2,160,857	2,197,654	2,464,713	2,517,394

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Planning	1,753,042	1,735,292	1,776,503	1,764,655
Building	407,815	462,362	688,210	752,739
Total Dollars by Division	2,160,857	2,197,654	2,464,713	2,517,394

DEVELOPMENT SERVICES DEPARTMENT

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES)

The State of California, through the California Department of Fish and Wildlife, awarded a grant to financially support the City of Colton’s Habitat Conservation Plan (HCP). The City’s HCP will serve to protect the Delhi Sands Flower-loving Fly population, ensure the long-term management of suitable DSF habitat, and allow compatible development to proceed with the City’s HCP planning area.

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES) BUDGET SUMMARY Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	20,314	-	600,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	20,314	-	600,000	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DESCRIPTION

The Public Works & Utility Services Department encompasses the Public Works Division, the Electric Utility, the Water Utility, the Wastewater Utility, and Solid Waste contract management.

PUBLIC WORKS

The Public Works Department proactively provides, expands and maintains the City's public infrastructure, by initiating and completing public betterment projects; processing private land development plans; enhancing traffic safety; and, caring for various City facilities and equipment to meet the community's needs.

The Department continues to seek grants for funding new Public Works projects in an effort to continuously improve beautification, City facilities, upgrade aging utility infrastructure, parks, storm water systems, streets, traffic and City vehicles and equipment.

ADMINISTRATION AND ENGINEERING

The Engineering Division expands and maintains the City's public infrastructure by initiating, planning, designing and completing capital improvement projects; processing private land development plans; enhancing traffic safety; and issuing various permits that affect the City's right of way such as street cut permits, encroachment permits, wide load permits and plan check fees.

Engineering Division staff works closely with other agencies such as Caltrans, SANBAG, County and neighboring Cities to collaborate for the completion of regional transportation projects. Engineering Division applies for various state and federal grants and manages them from project planning, environmental review, design and final construction. Engineering staff also manages and oversees the work being performed by various consultants for the design of various public works, water and sewer infrastructure, and city facilities.

Administration and technical engineering services provide for the following:

- Design, construction, rehabilitation of City streets, storm drains, curbs, gutters, sidewalks, handicap ramps and traffic calming infrastructure
- Administer transportation funds, claims and grants
- Administer assessment districts
- Identify developer responsibility and coordinate installation of off-site improvements
- Provide right-of-way engineering functions
- Identify potential traffic safety improvements

PARKS DIVISION

The Parks Division manages the maintenance needs of all medians, parkways, parks, playgrounds, baseball fields and play structures; as well as landscaping and irrigation for City facilities and open spaces.

STREET MAINTENANCE

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

The Street Division keeps City streets and infrastructure clean and in good repair. The division is responsible for removing graffiti, weed abatement, street repairs, maintaining traffic and directional signage, concrete and infrastructure repairs, removing debris from City right-of-way, and controlling street flooding.

ACCOMPLISHMENTS

- ❖ Completed modification of La Cadena Drive/8th Street/Oak Street intersection improvement project.
- ❖ Completed Fiscal Year 17/18 Asphalt Paving Project funded by Measure I and SB-1:
 - ❖ Mohave Dr. - Washington to Cahuilla St.
 - ❖ Congress St. - 8th to Pine St.
 - ❖ Valley Blvd. - La Cadena to BNSF
 - ❖ Reche Canyon Road - Washington to City Limit
 - ❖ San Bernardino Ave.- Iron Horse to Eucalyptus
 - ❖ C Street (Meridian to west of Hermosa St.
 - ❖ Mill Street - Rancho Ave. to Michigan Ave.
 - ❖ Olive Street - 6th St. to La Cadena Dr.
 - ❖ San Bernardino Ave. – Eucalyptus to Indigo Ave.
 - ❖ Glenwood Ave. - Match Drive to Wild Canyon
 - ❖ Mt. Vernon Ave. - Valley Blvd. to F Street
 - ❖ Fairway Dr. - Auto Plaza to Crossroad
 - ❖ Topanga Way - Reche Canyon. to Canyon Dr.
 - ❖ Meridian Ave. - Valley Blvd. to 300 ft. north
- ❖ Completed the plan/specifications, bid process and award of contract for Fiscal Year 18/19 Asphalt Paving Project by Measure I and SB-1:
 - ❖ La Cadena Drive - Bordwell Ave. to South of Rancho Ave.
 - ❖ La Cadena Drive –Barton Road. to Iowa Ave.
 - ❖ Mt. Vernon Ave. - F St. to Colton Ave.
 - ❖ Santo Antonio Drive - Mt. Vernon Ave. to East End
 - ❖ Washington Street - Hunts Lane to Waterman
 - ❖ Rancho Ave. - Johnston Street to Mill Street
 - ❖ Valley Blvd. - City Limit to Wildrose Ave.
 - ❖ Reche Canyon Road - front of Reche Canyon Apartment to City/County Limit)/Measure I Funded
 - ❖ M Street – La Cadena Drive to Fogg Street.
- ❖ Completed construction of CDBG Community Development Block Grant (CDBG) Projects:
 - ❖ CDBG Project No. CDBG - Colt-17-3-03k/2989 – East H and East G Sidewalk improvement from Mt. Vernon Ave. to east end.
 - ❖ CDBG Project No. CDBG - Colt-17-4-03k/2990 – East E Sidewalk improvement from Mt. Vernon Ave. to east end.
 - ❖ CDBG Project No. CDBG - Colt-17-5-03k/2990 – Laurel Ave. Sidewalk improvement from Mt. Vernon Ave. to east end.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ CDBG Project No. Colt-16-2-03K-7529 – Scope of works include installation of missing sidewalk, curb, gutter, handicap ramps along C Street (east of Mt. Vernon Ave.), Ivy Street (Shasta to Vista Way), Vista Way (Ivy to Colton Ave.), and Holly (Between Olive and Alley).
- ❖ CDBG Project No. Colt-17-1-03K-2987 - L St Alley Improvement - Scope of works include asphalt paving of alley between K and L Street from La Cadena Drive to 6th Street.
- ❖ Completed the installation of missing sidewalk, curb, gutter, and ADA ramps the east side of Iowa Avenue
- ❖ Completion of the I-10/Rancho Avenue East Bound On-ramp Project.
- ❖ Successfully received Active Transportation Program (ATP) grant in the amount of \$2,720,000 for the West Colton Safe Route to School and Class I Bike Trail Project.
- ❖ Successfully received Highway Safety Improvement Program (HSIP) grant in the amount of \$249,800 for Rapid Rectangular Flashing Beacon installation and Improvements for Thirteen (13) Crosswalks
- ❖ Completed plan check for grading, hydrology, off/on site improvement for the following Projects:
 - ❖ Wildrose Housing Tract No. 20138 and Tract No. 20139
 - ❖ Woodsprings Hotel along Valley Blvd.
 - ❖ CVS Pharmacy along Pepper Ave.
 - ❖ Three restaurant at the southeast corner of Pepper Ave./Valley Blvd.
 - ❖ Hillwood Development along Center Street

OBJECTIVES

- ❖ Complete the design and construction of FY 19/20 SB-1 and Measure I funded asphalt-paving project.
- ❖ Complete the design and construction of various CDBG Funded Project:
 - ❖ CDBG street/curb and gutter improvement along Fairview Ave. between Hillcrest and Grant Ave.
 - ❖ CDBG alley Improvement between Holly Ave. and Fairview Ave., Olive St. to Laurel St.
 - ❖ CDBG street/gutter Improvement along 5th Street south of O Street to north of Georgia
 - ❖ CDBG West Colton missing sidewalk and handicap ramp improvement.
- ❖ Complete the construction phase for the Mt. Vernon Avenue Corridor Traffic Signal Improvement Project.
- ❖ Complete the construction phase for the Mt. Vernon Avenue – Washington Street Corridor Traffic Signal Interconnect Project (funded by MSRC)
- ❖ Complete the design and environmental phase for the Barton Bridge Replacement Project.
- ❖ Complete the right of way phase, plans, specification & estimates for the Mt. Vernon Bridge over UPRR Track Widening Project.
- ❖ Complete the right of way phase, plans, specification & estimates for the La Cadena Drive Bridge over Santa Ana River Replacement Project.
- ❖ Complete the construction phase for the Traffic Signal installation at the intersection of Meridian Avenue/Valley Blvd, Mt. Vernon Avenue/Laurel Avenue and Mill Street/Pennsylvania Avenue.
- ❖ Complete the design and construction phase FY 18/19 Asphalt Paving Project.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Continue working with SBCTA and Caltrans for the completion of the Environmental and Design Phase for the I-10/Mt. Vernon Avenue Interchange Project
- ❖ Continue working with SBCTA and Caltrans for the completion of the Project Study Report, Environmental and Design Phase for the I-215/Washington Street Bridge Replacement Project.
- ❖ Complete the plan check and permit issuance process of various development such as Medical University Project at the intersection of San Bernardino and Meridian Ave., Tropica Rancho Three-Warehouse Project, Ashley Way Warehouse Project, and Fairway Drive Senior Assisted Living Project.
- ❖ Pursue/apply for various federal and state grants to fund public works, water and sewer project.

ELECTRIC UTILITY

Colton Electric Utility is the second oldest municipal electric utility in the State of California. Formally established in 1896 by passage of an ordinance to provide for “intention to acquire, construct, own, operate, and maintain a public electric light system for supplying lights, power to the City residents.” The issue was passed 114 to 12 by a vote of the citizens and the plant, costing \$6,000 was built. Colton Electric has provided affordable electric services for over 115 years.

The City-owned utility is an Enterprise Fund. An Enterprise Fund is used to account for the acquisition, operation, and maintenance of governmental facilities that are either wholly or predominately self-supporting through user charges. The operation of an Enterprise Fund is accounted for in such a manner as to show a profit or loss, similar to a comparable private enterprise.

Colton Electric Utility currently serves a peak load of approximately 87 MW. Its resource portfolio consists of generation from shares of Southern California Public Power Authority (SCPPA) resources at Palo Verde, Hoover Dam, and Magnolia Power Plant. In 2003, the Agua Mansa Power Plant was built, providing additional peaking capacity of 43 megawatts for the City. In addition, Colton has entered into several Power Purchase Agreements for renewable energy resources, including solar, wind and landfill gas.

The Renewable Energy Resources Act of 2011 required that all electric utilities in California acquire at least 33% of its total energy sales from renewable sources by 2020. In 2016, legislation was passed that increased the renewable requirement to 50% by 2030. In 2018, the California Legislature passed SB100, further increasing the renewable requirement to 60% by 2030. This legislation also requires electric utilities in the State to be 100% zero carbon by 2045.

Colton Electric met 31% of its retail sales with renewable energy in 2017 and 18, and is on track to meet the 60% by 2030 target. In 2018, Colton Electric reduced its carbon resources by approximately 80% in 2018 with the expiration of the contract for energy from the San Juan Generating Station at the end of 2017.

The Utility has contracted for new, renewable energy sources to replace generation from San Juan. In March 2019, Colton Electric executed a power sales agreement for 15 MW of baseload renewable energy from Ormat’s Mammoth CDIV Geothermal Project, expected to be online by 2021. Additionally, the Utility continues to monitor developments in utility regulations and requirements at the state and federal level.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

The Colton Electric Utility team of dedicated employees remain committed to providing the community with superior customer service and reliable electric service while planning for the future power needs of Colton

The Electric Utility Department has the following Divisions:

ADMINISTRATION

The Administration Division is responsible for planning and managing power supply resources to meet CED's current and future load requirements. Resource planning activities include finding cost effective resources that meet both State and Federal mandates for renewable resources, air quality, and climate change programs.

The Administration Division is also responsible for the development and administration of the annual revenue and expense budget, utility accounting activities, regulatory reporting (including greenhouse gas and renewable portfolio standards.) at the local, State and Federal levels, legislative activities.

ENGINEERING

The Engineering Division provides support services to the Substation and Transmission/Distribution Divisions, inspection services to developers for all construction needs, works with customers to design and provide service connections to the system, and maintains the Electric Department's Geographic Information System (GIS) information.

SUBSTATION DIVISION

The City has five substations and one 66 kV switchyard that provide service to approximately 19,600 customers. Completion of the fifth substation and 66 kV switchyard in the Western portion of the City allows current and future development to occur in the Southwest portions of the City.

Substation personnel are responsible for construction, maintaining, and testing each of the 5 substations and 66 kV switchyard, installing metering equipment, testing and programming electric meters, reading meters for both electric and water customers, customer shut-offs, reconnect, and service field support.

TRANSMISSION/DISTRIBUTION

The Transmission/Distribution Division is primarily responsible for the installation, operation, and maintenance of the overhead and underground electrical systems in the City of Colton. The Division also provides after-hours standby duties to the community to ensure a timely response to customers' electrical needs.

ENVIRONMENTAL SUSTAINABILITY & CONSERVATION

The Environmental Sustainability and Conservation division is responsible for development and management of energy efficiency and sustainability programs for the City of Colton. The State of California Public Utility Code requires each publicly owned utility to collect a non-by passable usage charge of 0.00029 cents per kWh to fund conservation and low-income programs. Funds from this charge are used for four purposes:

1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts.
2. Cost effective demand-side management programs that promote energy efficiency and energy conservation.
3. New investments in renewable energy resources and technologies.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported by competitive and regulated markets.

ACCOMPLISHMENTS

- ❖ Completed negotiation and executed a power sales agreement for a new long-term energy contract for 15 MW of baseload renewable energy and capacity that will bring Colton into compliance with state law and meet Colton's capacity requirements.
- ❖ Met 31% of retail energy requirements with renewable resources
- ❖ Reduced Green House Gas Emissions by approximately 80%
- ❖ Continued the Keep Your Cool (KYC) Program serving 19 commercial participants including Colton Joint Unified School District with savings of 305,062.00 kWh's in the first year. This program is in its 4th year and continues to grow in energy savings.
- ❖ Had 59 residents purchase energy saving devices for the home on CED Webshop available on www.coltononline.com
- ❖ Completed a City wide facility audit for an air conditioning replacement program for higher efficiency units and Ice Bear assessment for thermal energy storage
- ❖ Received the 2019 SCAG Sustainability Award for the Electric Vehicle Charging Infrastructure Expansion and Customer Incentive Program which demonstrated a considerable accomplishment in sustainability and has received an Honorable Mention for the Clean Cities: Alternative Fuels and Infrastructure Category.
- ❖ Launched a Low Income Mobile Home Direct Install Program in partnership with SoCalGas Co. assisting 53 families
- ❖ Retrofitted 3 multifamily housing complexes with Energy Efficiency updates in all common areas.
- ❖ Purchased a Median Duty all electric truck for fleet and received the City's first fast charger
- ❖ Launched additional electric vehicle incentives including: Used Electric Vehicle Rebate, Low Income Used Electric Vehicle Rebate, Residential EV Charger Rebates, and Electric Forklifts
- ❖ In 2018 adopted the City's first Urban Forestry Management Plan with grant funding awarded from the Cal-Fire Greenhouse Gas Reduction fund in FY 2016/17
- ❖ Increased participation on all residential energy efficiency rebates
- ❖ Continued the LivingWise® school program for the Colton School District 6th grade classes which combines classroom learning and home retrofit/energy efficiency audit for electric and water savings. Over 700 students registered this current FY.
- ❖ Assisted 34 small businesses with direct installation of energy efficiency products.
- ❖ Expanded the Holiday Light Exchange Program for residents to have the opportunity to exchange old inefficient string lights for LED lights. CED had over 312 customers participate in the light exchange.
- ❖ Continued the residential marketing strategy program called "Spring into Summer". During the First Day of Spring, March 19, 2018 to the last day of Spring, June 19, 2018, residents received additional rebate incentives for Energy Efficient items that prepared them for Summer. This program had the greatest impact because our residential rebate participation increased and residents were happy to save energy during the hotter months of summer reducing their energy use and bills.
- ❖ Replaced over 50 electric poles as part of the Electric Department's GO165 pole inspection program

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Replaced approximately 2 miles of underground electrical cable, increasing reliability and reducing the number of unplanned electrical outages in the City
- ❖ Colton Electric Utility participates in an energy storage-working group through SCPPA. Energy storage is being reviewed for future participation. Through funds made available in the Cap & Trade Program, CED has contracted to replace 11 old inefficient A/C units at City Facilities with Ice Bear thermal energy storage.
- ❖ Retrofitted over 900 streetlights with LED fixtures.
- ❖ Installed Solar LED lighting along the Colton Avenue Bike Bath
- ❖ Replaced 1 66kV oil circuit breaker with SF6 gas circuit breaker at Hub substation.
- ❖ Installed new gang operated 66kV line switch at the Hub substation.
- ❖ Install 3 new knife 66kV bus switches at the Hub substation.
- ❖ Installed new protective microprocessor relays for the Hub/SCE (Colton) 66kV line at Hub Substation.
- ❖ Installed new protective relays for the Century/SCE (Colton) 66kV line at Century Substation.
- ❖ Installed 1633 electric commercial, industrial, residential, and solar meters.
- ❖ Installed Supervisory Control And Data Acquisition for all CEU's 5 substations, 66kV switchyard, and 1 customer own substation.
- ❖ Installed new fiber optic communication line from Hub substation to SCE (Colton) substation.

OBJECTIVES

- ❖ Operate the electrical system safely with zero reportable accidents
- ❖ Meet all state and federal laws and regulations
- ❖ Provide service 99.9% of the time to Colton residents and businesses
- ❖ Complete replacement of 66 kV circuit breakers at Hub Substation
- ❖ Install new secondary conductors for Hub substation Transformer # 3
- ❖ Install new monitoring devices for 7 transformers at Hub, Century, and Drew's substations.
- ❖ Install new electric meters for all industrial customers
- ❖ Replace the substation circuit breakers with modern circuit breakers
- ❖ Have retail rates at least 10% below surrounding utility rates
- ❖ Meet at least 33% of retail energy requirements through renewable resources by 2020 and 60% by 2030
- ❖ Execute new agreements for renewable energy resources to replace contracts expiring in the next 5 years
- ❖ Maintain a bond rating of A- or better
- ❖ Keep at least 25% of annual reserves in cash and cash equivalents
- ❖ Increase participation in energy efficiency programs to meet SB350 requirements

WATER UTILITY

The Water Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites. The Division works to improve the level of service provided by each of its divisions to its internal and external customers.

ADMINISTRATION AND TECHNOLOGY

The Administration and Technology staff work as a team under the direction and supervision of the Public Works and Utility Services Director. They perform tasks in and are responsible for: financial analysis, financial

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

OPERATIONS

The Colton Water Utility has three primary operations areas:

Water Quality

Water Quality Technicians assure that all required sampling and laboratory analyses are completed and reported to the State Water Resources Control Board in accordance with the Title 22 of the Water Code. They also protect the City's water supply from contamination by implementing the state mandated City cross-connection control program.

Water Production

The Water Production operates, maintains, 7 reservoirs that store approximately 14.3 million gallons of water, 13 well pumping plants, 4 booster pumping plants, 4 pressure reducing stations and 2 perchlorate removal systems, which can treat up to 2,000 gallons of water per minute.

Water Distribution

The City of Colton's Water Distribution Operators maintain and repair approximately 120 miles of water pipelines ranging in size from 2" to 30", 9,359 residential water meters and 746 commercial/industrial water meters. Water Distribution Operators maintain, repair, and operate 3,891 isolation valves ranging in size from 2" to 30" within four pressure zones and 1,594 fire hydrants located throughout the water distribution system.

WATER CONSERVATION

The City Colton Water Conservation Division strives to assist the department in meeting the States 20% reduction goals under SBx7-7. This is accomplished through various methods, such as internal efforts of upgrading landscaping and retrofitting fixtures. External efforts include things such as offering incentives to residents to install efficient fixtures, as well as educating the public on the need for water conservation and the importance of a sustainable water supply. This division also participates in several regional efforts, such as a public relations campaign in the Inland Empire; as well as the Inland Solar Challenge that helps educate high school students on the nexus of solar power and water, while also requiring them to learn about water conservation.

ACCOMPLISHMENTS

- ❖ Completed Upgrades of Reche Canyon Booster Station
- ❖ Completed 24 Inch Water Transmission Line
- ❖ Rialto 2 Reservoir Rehabilitation completed
- ❖ Completed Well 23 Rehabilitation and Pump Testing
- ❖ Completed Well 17 Rehabilitation
- ❖ Construction completed on Randall Water Mainline
- ❖ Well 23 Rehabilitation completed – New equipment to be installed April 2019
- ❖ Entered into a Basin Management Plan with other Utilities in the San Bernardino Basin Area
- ❖ Completed Plan Checking for Various Projects

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Completed the Valley Blvd. Landscape Rehabilitation CIP project
- ❖ Awarded bid to Urban Habitat for the ongoing La Cadena Landscape Rehabilitation project. Projected completion - April 2019
- ❖ Acquired replacement irrigation pump station for the landscape of Hunts Lane & Cooley Lane
- ❖ Completed GIS assessment of key park irrigation systems with third party Water Management Group
- ❖ Aided the Rotary International club in planting 25 trees to Cooley Ranch Park by providing equipment and materials
- ❖ Held a Unity in Community planting event for the Mohave Dr. landscape medians with plants, trees and irrigation installed
- ❖ Completed GIS mapping of our City landscape areas
- ❖ Completed GIS mapping of our City's main Irrigation components
- ❖ Drought tolerant landscape conversion of the Corporate Yard/ Electric Department East Landscaping. Project is not finished
- ❖ Provided smart irrigation controllers for City landscape areas to increase efficiency
- ❖ Assisted the Public Works Department in the construction of the Colton K-9 Memorial Park
- ❖ Assisted the Public Works Department in the identification of hazardous trees in need of removal
- ❖ Assisted the Public Works Department in the selection of locations and installation of trees as part of our Cal-Fire grant
- ❖ Assisted the Public Works Department in the underway revitalization of Crystal Ridge
- ❖ Participated in the City's annual Earth Day Celebration and Staff Earth Day Event
- ❖ Participated in career days at Colton School District

OBJECTIVES

- ❖ Promote water conservation as a part of daily life for our residents and business, to preserve precious resources
- ❖ Continuation of Reservoir Maintenance Program
- ❖ On-Going Valve Turning & Maintenance Program
- ❖ Well 8 Abandonment in progress – Substantially completed
- ❖ Prado Booster Station – Planning Stage
- ❖ Construction of Rialto 2 Reservoir Booster Station
- ❖ Rehabilitation of Wells 13 – Planning Stage
- ❖ Hazardous Mitigation Plan for Critical Facility Infrastructure
- ❖ De Berry Pipeline Project –Planning Stage

WASTEWATER UTILITY

The Wastewater Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites.

ADMINISTRATION AND TECHNICAL

The Administration and Technical staff work as a team under the direction and supervision of the Utility and Public Works Director. They perform tasks in and are responsible for: financial analysis, financial reporting,

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

OPERATIONS

Collection

The City's Wastewater Utility provides sewer collection service to all facilities and properties throughout the City of Colton, City of Grand Terrace, and unincorporated County areas.

The Wastewater Utility staff operate the Water Reclamation Plant, which includes wastewater collection and lift station facilities throughout the City. It is responsible for maintenance and repair of sewer main lines, sewer laterals and storm drains, including cleaning and repair of catch basins and manhole structures.

The Wastewater Utility remains at all times in compliance with the Sanitary Sewer Overflow (SSO) Reduction Program, as mandated by the State Water Resources Control Board. This is helped by the fact that the division investigates all customer complaints for sewer backups and drainage problems in its ongoing service to customers.

The Wastewater Utility Collection Division utilizes robotic video for inspecting sewer pipes and prioritizing trenchless pipe rehabilitation projects. This Division also performs spot repairs, upgrades, and system improvements systems in accordance with Sewer System Management Plan (SSMP). It maintains a well-trained staff that continues to strive to provide a high level of service.

Waste Water Reclamation/Treatment

Waste Water Treatment Operators are certified to perform a primary treatment to separate and remove solids and then secondary treatment for a biological process to remove dissolved and suspended organic compounds. The reclamation plant treats an average of 5+ million gallons of waste water per day.

ACCOMPLISHMENTS

- ❖ Completed the Design of the New Utilities Administration Building
- ❖ Completed Construction of Centrifuge Project
- ❖ Sewer Cured In Place Pipe (CIPP) Lining Project - Ongoing

OBJECTIVES

- ❖ Upgrade of Water Reclamation Facility Plant #2
- ❖ Bid for Construction of the Wastewater Administration building
- ❖ Begin Design of the Wastewater Facilities for Roquet Ranch and Pellisier Ranch
- ❖ Begin Construction of New Lift Station in Southwest Colton
- ❖ Continue working with developers and property owner to facilitate timely review of development submittal such as grading plan, on-off site improvement, WQMP, traffic analysis, storm drain, water, sewer, and tract and parcel map

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

SOLID WASTE

The City of Colton is dedicated to providing a reliable and efficient collection of solid waste (garbage) for the citizens and businesses in the City of Colton. We also promote environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

The City of Colton and CR&R entered into a Solid Waste Franchise Service Agreement that allows the collection and composting of solid waste, green waste, recyclable materials and bulky items. Each single-family residence receives three 64-gallon containers: a black container for trash, a brown container for yard waste and a green container for recyclable items. These specially designed containers are lightweight with built-in wheels for easy movement. The automated refuse system uses modern, robotic trucks to empty containers. CR&R also provides outreach to the City's commercial customers for commercial recycling and organic waste programs.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2017 Council Approved	2018 Council Approved	2019 Council Approved	FY2019-20 Budget
Public Works	31.0	30.0	30.0	32.00
Administration	8.0	9.0	9.0	9.00
Engineering	9.0	10.0	10.0	10.00
Environmental, Sustainability & Conservation	6.0	5.0	5.0	5.00
Substation	11.0	11.0	11.0	11.00
Transmission/Distribution	17.0	17.0	17.0	17.00
Water Enterprise	15.5	15.5	15.5	15.50
Wastewater Enterprise	19.5	19.5	19.5	19.50
Total Department FTEs	117.0	117.0	117.0	119.0

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Fund				
General Fund	2,247,546	2,226,542	2,535,360	2,847,534
Gas Tax Fund	1,473,940	1,446,854	1,605,162	1,318,744
State Traffic Relief Fund	50	-	1,190,346	949,805
Pollution Reduction Fund	41,986	83,075	278,592	-
Community Development Act Fund	112,407	972,031	793,708	391,923
Measure I Fund	344,299	750,384	2,368,693	918,516
Miscellaneous Grants Fund	1,008,527	504,519	3,689,098	-
Host City Fees - CIP Fund	-	185,705	93,284	-
Park Development Fund	4,194	10,172	444,233	-
Traffic Impact Fund	1,193,367	241,590	2,115,714	320,000
New Facilities Development Fund	-	53	-	-
Capital Improvement Projects Fund	1,124,193	654,810	2,813,382	2,400,000
Colton Crossing Fund	461,071	52,618	606,843	-
Building Maintenance Fund	510,285	576,737	1,015,598	1,447,638
Automotive Shop Fund	433,547	361,320	654,920	861,316
Electric Utility Fund	62,847,629	61,158,734	71,014,048	70,370,008
Public Benefit Fund	668,786	1,035,304	1,682,529	1,576,000
Water Utility Fund	8,278,632	9,091,993	22,601,893	21,005,448
Wastewater Utility Fund	9,351,288	9,732,348	15,759,459	16,583,750
Solid Waste Fund	2,787,519	2,702,033	2,826,179	2,870,650
LLMD #2	115,030	121,517	184,490	220,498
LLMD #1	287,669	294,225	331,475	315,048
Storm Water Fund	457,169	442,108	658,437	622,109
CFD 89-1 Debt Service Fund	240,691	671,318	-	-
CFD 89-2 Debt Service Fund	273,754	599,687	-	-
CFD 90-1 Debt Service Fund	258,555	266,281	266,151	265,389
Total Dollars by Fund	94,522,134	94,181,958	135,529,594	125,284,376

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	7,454,445	7,146,336	7,965,081	8,474,821
Part Time	95,921	139,360	292,416	285,307
Overtime	864,563	861,608	1,012,580	1,022,591
GASB 68 Net Pension Expense	411,099	2,247,087	-	-
GASB 75 Net OPEB Expense	-	66,889	-	-
Salary Related Benefits	1,623,049	920,195	999,014	1,186,060
Non-Persable Benefits	1,826,435	1,790,787	2,010,587	2,263,128
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	909,815	1,188,879	1,500,290
Education & Training	53,516	44,134	90,900	98,900
Uniforms & Safety Equipment	686,419	669,328	870,018	959,988
Total Salaries & Benefits	13,015,447	14,795,539	14,429,475	15,791,085
Maintenance & Operations	53,152,151	50,847,680	55,668,519	55,768,893
Contracted Services	5,791,992	4,995,662	8,024,324	7,146,848
Capital Improvements	6,784,020	7,255,177	34,403,559	25,099,756
Capital Outlay	(4,413,419)	(4,828,880)	1,861,093	2,376,500
Allocated Charges	5,918,309	7,024,773	7,126,418	7,316,938
Operating Transfers - Out	1,875,084	1,318,008	2,957,206	725,356
Administrative Transfers - Out	12,398,550	12,773,999	11,059,000	11,059,000
Total Dollars by Expense Category	94,522,134	94,181,958	135,529,594	125,284,376

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	474,665	626,010	768,583	747,065
Part Time	37,858	20,960	69,912	52,800
Overtime	20,134	21,470	28,000	28,000
Salary Related Benefits	103,960	70,069	88,245	96,917
Non-Persable Benefits	130,749	203,571	195,351	186,009
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	74,635	104,977	132,229
Education & Training	941	5,000	8,400	8,400
Uniforms & Safety Equipment	3,641	2,983	5,000	5,000
Total Salaries & Benefits	771,948	1,024,698	1,268,468	1,256,420
Maintenance & Operations	154,915	125,667	179,600	406,300
Contracted Services	325,419	362,878	444,400	408,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	43,800	97,800
Allocated Charges	952,695	666,566	546,106	623,532
Operating Transfers - Out	42,569	46,733	52,986	55,482
Total Dollars by Expense Category	2,247,546	2,226,542	2,535,360	2,847,534

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Administration & Engineering	990,059	931,395	1,351,358	1,591,741
Street Maintenance	317,497	342,010	346,000	310,000
Parks	939,990	953,137	838,002	945,793
Total Dollars by Division	2,247,546	2,226,542	2,535,360	2,847,534

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

ELECTRIC UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	3,602,440	3,503,494	3,991,639	4,107,805
Part Time	26,456	27,018	43,330	48,330
Overtime	481,062	496,369	516,500	516,500
GASB 68 Net Pension Expense	240,440	1,314,226	-	-
GASB 75 Net OPEB Expense	-	35,218	-	-
Salary Related Benefits	788,790	507,328	532,260	613,566
Non-Persable Benefits	911,752	881,386	1,056,626	1,280,354
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	434,955	584,136	726,992
Education & Training	42,802	21,977	43,500	47,500
Uniforms & Safety Equipment	31,634	35,825	60,952	70,740
Total Salaries & Benefits	6,125,376	7,257,796	6,828,943	7,411,787
Maintenance & Operations	41,374,890	37,764,598	42,519,455	42,603,348
Contracted Services	705,968	603,212	1,606,508	1,243,917
Capital Improvements	1,641,705	1,598,627	4,962,287	3,800,000
Capital Outlay	(1,989,940)	(2,140,545)	385,200	515,000
Allocated Charges	2,301,510	3,028,702	3,357,817	3,431,919
Operating Transfers - Out	289,570	272,345	294,838	305,037
Administrative Transfers - Out	12,398,550	12,773,999	11,059,000	11,059,000
Total Dollars by Expense Category	62,847,629	61,158,734	71,014,048	70,370,008

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Administration	20,653,362	24,385,665	22,163,946	22,172,299
Engineering	690,330	640,735	1,207,836	1,218,387
Substation	1,527,184	1,573,694	2,914,459	2,734,769
Transmission/Distribution	2,571,485	2,966,568	3,796,156	4,150,730
Environmental Sustainability & Conservation	503,980	501,434	732,806	759,032
Purchased Power, Transmission & ISO	33,801,970	27,926,002	30,334,593	31,625,883
New Development	333,457	94,813	2,815,000	1,880,000
Agua Mansa Power Plant	2,042,944	2,485,119	5,356,255	4,219,408
Street Lighting	441,522	393,697	723,533	756,500
Underground Utilities	65,795	109,134	300,000	300,000
Power Resource Development	7,882	2,514	75,000	75,000
Meters	46,430	54,406	450,000	478,000
EECBG - Energy Efficiency & Conservation	161,288	24,953	2,684	-
Rebates	-	-	141,780	-
Total Dollars by Division	62,847,629	61,158,734	71,014,048	70,370,008

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

PUBLIC BENEFIT FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	456,815	827,799	1,271,529	1,155,000
Contracted Services	211,971	207,505	376,000	376,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	35,000	45,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	668,786	1,035,304	1,682,529	1,576,000

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Public Benefit - Residential	169,305	383,966	495,000	425,000
Public Benefit - Commercial	417,087	567,505	680,000	730,000
Public Benefit - Industrial	76,477	71,660	265,000	265,000
Public Benefit - Other Programs	5,917	12,173	242,529	156,000
Total Dollars by Division	668,786	1,035,304	1,682,529	1,576,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,453,985	1,287,362	1,256,122	1,482,274
Part Time	8,532	29,545	70,870	85,777
Overtime	192,354	208,595	262,080	274,769
GASB 68 Net Pension Expense	97,131	530,907	-	-
GASB 75 Net OPEB Expense	-	13,202	-	-
Salary Related Benefits	334,450	152,179	153,860	199,315
Non-Persable Benefits	302,115	292,120	293,326	314,323
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	160,291	192,565	262,316
Education & Training	5,186	7,173	19,000	23,000
Uniforms & Safety Equipment	24,202	16,033	23,500	24,000
Total Salaries & Benefits	2,417,955	2,697,407	2,271,323	2,665,774
Maintenance & Operations	4,793,182	5,060,947	5,498,149	5,572,449
Contracted Services	265,767	256,586	646,280	538,655
Capital Improvements	923,192	2,114,291	12,574,349	10,550,000
Capital Outlay	(727,129)	(1,974,445)	367,763	411,000
Allocated Charges	1,090,395	1,344,755	1,539,694	1,570,164
Operating Transfers - Out	113,213	100,366	97,196	110,065
Administrative Transfers - Out	(597,943)	(507,914)	(392,861)	(412,659)
Total Dollars by Expense Category	8,278,632	9,091,993	22,601,893	21,005,448

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Administration & Technology	167,868	150,524	268,222	431,043
Operations	7,519,765	8,744,643	10,473,307	10,265,905
Booster Stations	388,720	-	500,000	500,000
Reservoirs	-	-	4,000,000	5,000,000
New Wells	-	-	2,000,000	2,000,000
Main Line Replacement	1,489	1,977	4,423,138	1,500,000
Water Conservation	200,790	194,849	937,226	1,308,500
Total Dollars by Division	8,278,632	9,091,993	22,601,893	21,005,448

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WASTEWATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,492,087	1,322,058	1,396,759	1,554,180
Part Time	6,751	45,273	58,000	38,000
Overtime	135,640	117,064	160,000	167,322
GASB 68 Net Pension Expense	73,528	401,954	-	-
GASB 75 Net OPEB Expense	-	18,469	-	-
Salary Related Benefits	299,183	146,001	157,829	195,790
Non-Persable Benefits	365,514	299,626	313,345	329,247
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	169,474	218,111	275,165
Education & Training	4,587	9,842	15,500	15,500
Uniforms & Safety Equipment	18,604	19,424	27,000	25,000
Total Salaries & Benefits	2,395,894	2,549,185	2,346,544	2,600,204
Maintenance & Operations	4,447,532	4,570,109	4,354,079	4,329,024
Contracted Services	782,183	480,362	1,094,209	1,294,502
Capital Improvements	1,729,360	907,720	5,420,416	6,300,000
Capital Outlay	(1,706,082)	(752,784)	689,622	160,000
Allocated Charges	995,603	1,363,727	1,351,637	1,371,905
Operating Transfers - Out	108,855	106,115	110,091	115,456
Administrative Transfers - Out	597,943	507,914	392,861	412,659
Total Dollars by Expense Category	9,351,288	9,732,348	15,759,459	16,583,750

Appropriations by Division

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Division				
Operations	9,334,386	9,584,350	10,401,543	10,283,750
RIX Facility	-	132,964	800,000	1,000,000
Water Treatment Plant	16,902	15,034	3,757,916	4,300,000
Sewer Line Replacement	-	-	800,000	1,000,000
Total Dollars by Division	9,351,288	9,732,348	15,759,459	16,583,750

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

SOLID WASTE FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	12,351	14,525	15,100	14,576
Contracted Services	2,751,846	2,645,155	2,811,079	2,856,074
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	23,322	42,353	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,787,519	2,702,033	2,826,179	2,870,650

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GAS TAX FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the State Gas Tax allocations from the State of California. Gas Tax funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

In FY2015-16, street maintenance activities were moved directly to the Gas Tax fund. In prior years, the expenditures budgeted in the Gas Tax Fund represented a transfer of funds to the General Fund to cover costs expended for street maintenance and engineering from the General Fund.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	604,837	591,445	743,016	824,698
Total Salaries & Benefits	604,837	591,445	743,016	824,698
Maintenance & Operations	351,477	323,784	413,900	151,400
Contracted Services	16,194	4,549	190,000	85,000
Capital Improvements	-	5,913	(1)	-
Capital Outlay	-	-	-	-
Allocated Charges	471,735	490,844	222,056	220,583
Operating Transfers - Out	29,697	30,319	36,191	37,063
Total Dollars by Expense Category	1,473,940	1,446,854	1,605,162	1,318,744

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STATE TRAFFIC RELIEF FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017, allocations from the State of California. SB-1 funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

Streets and Highways Code (SHC) Section 2032.5(a) articulates the general intent of the legislation that recipients of RMRA funding be held accountable for the efficient investment of public funds to maintain local streets and roads and are accountable to the people through performance goals that are tracked and reported.

Pursuant to SHC Section 2030(a), the objective of the Local Streets and Roads Program is to address deferred maintenance on the local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures.

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	1,190,346	949,805
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	50	-	-	-
Total Dollars by Expense Category	50	-	1,190,346	949,805

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

POLLUTION REDUCTION (AQMD) FUND DEPARTMENT BUDGET SUMMARY

The Pollution Reduction Fund consists of AB2766 funds to implement programs that reduce air pollution from motor vehicles. These funds are used specifically to meet the requirements of the federal and state Clean Air Acts, and for the implementation of the Air Quality Management District (AQMD) Air Quality Management Plan.

Revenue to support this program is collected by the California Department of Motor Vehicles (DMV) as a Motor Vehicle Registration surcharge and forwarded to the AQMD for appropriate distribution throughout the state. Local governments receive a portion of this revenue based on population. In accordance with reporting requirements, the City reports on the use and results funded by AB2766 funds annually.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	41,986	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	44,181	91,819	-
Capital Outlay	-	38,894	186,773	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	41,986	83,075	278,592	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COMMUNITY DEVELOPMENT ACT FUND DEPARTMENT BUDGET SUMMARY

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combining several funding programs into a single program called the Community Development Block Grant (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities by providing suitable housing and living environments and expanded economic activities.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	46,436	912,932	735,516	333,135
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	65,971	59,099	58,192	58,788
Total Dollars by Expense Category	112,407	972,031	793,708	391,923

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MEASURE I FUND DEPARTMENT BUDGET SUMMARY

In 1989, the San Bernardino County voters approved the passage of Measure I, authorizing San Bernardino Associated Governments (SANBAG) acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax through 2010. In 2004, voters approved an extension of this sales tax through the year 2040.

This tax revenue is designated for transportation and traffic management programs.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	5,377	-
Capital Improvements	189,974	708,328	1,850,090	918,516
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	154,325	42,056	513,226	-
Total Dollars by Expense Category	344,299	750,384	2,368,693	918,516

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MISCELLANEOUS GRANTS FUND (PUBLIC WORKS) DEPARTMENT BUDGET SUMMARY

NON-DEPARTMENTAL

Historically, this cost center accounts for grant dollars that are transferred to the General Fund and Capital Projects Funds to pay for specified projects per a Council-approved funding plan.

Unexpended appropriations related to ongoing projects or operations are carried forward into the following fiscal year.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	173,433	95,678	2,065,265	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	835,094	408,841	1,623,833	-
Total Dollars by Expense Category	1,008,527	504,519	3,689,098	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

HOST CITY FEES

In 1992, the City entered into a Memorandum of Understanding (MOU) with the County of San Bernardino establishing a fee of one dollar per ton of waste disposed at the Colton landfill for the duration of its life.

Subsequently, in 1998, the City entered into a 15-year Waste Disposal Agreement with the County. This agreement committed the City to deliver all controllable waste to a County landfill at a reduced rate for the term of the agreement. Including Colton, a total of 16 cities in San Bernardino County have entered into Waste Disposal Agreements.

This fund accounts for the funds collected under this agreement and have traditionally been used for maintenance and improvement of local roads impacted by disposal services and operations.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	6,716	93,284	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	178,989	-	-
Total Dollars by Expense Category	-	185,705	93,284	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

PARK DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of park facilities necessary to accommodate the effects of growth in the community.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	5,391	-
Contracted Services	-	141	304,324	-
Capital Improvements	4,194	10,031	134,518	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	4,194	10,172	444,233	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

TRAFFIC IMPACT FEES FUND DEPARTMENT BUDGET SUMMARY

Traffic Impact Fees are collected from developers when new development occurs within the City. These fees are used to pay for traffic signals, widening roads or connecting and/or building new roads, as needed, due to the increase in traffic resulting from the development. Developers are required to either construct improvements or they are charged a fee, which the City utilizes to make the improvements.

Residential projects are charged a per unit fee, reflecting the average number of trips per day estimated to be made by the occupants of the new residence.

The fees and costs for commercial and industrial projects are based on the type of business and the square footage of the completed building, factored by the estimated number of trips per day anticipated to be generated by the new development.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	511,559	110,477	81,328	-
Capital Improvements	617,359	102,087	1,908,700	320,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	64,449	29,026	125,686	-
Total Dollars by Expense Category	1,193,367	241,590	2,115,714	320,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

NEW FACILITIES DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The New Facilities Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future City facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	53	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	53	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CAPITAL IMPROVEMENT PROJECTS FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. These projects promote infrastructure, revitalization, renovation, and improvements to City roads, highways, parks, storm drains, water/wastewater, and city facilities.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	997,296	654,810	2,813,382	1,550,300
Capital Outlay	-	-	-	849,700
Allocated Charges	-	-	-	-
Operating Transfers - Out	126,897	-	-	-
Total Dollars by Expense Category	1,124,193	654,810	2,813,382	2,400,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COLTON CROSSING FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. The Colton Crossing Fund was established to account for activities related to the Colton Crossing Rail Grade Separation Project.

The Colton Crossing Project is a rail improvement project with a funding agreement between the City of Colton, San Bernardino Associated Governments (SANBAG), Union Pacific Railroad (UPRR), and BNSF Railroad Company. The project will result in a grade separation between the UPRR and BNSF main tracks at the Colton Crossing to improve the rail operations, provide residents relief from the train-generated noise, and reduce the impact on local traffic circulation caused by the volume of trains utilizing this line.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	461,071	52,618	606,843	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	461,071	52,618	606,843	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

BUILDING MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

The Building Maintenance Fund is an internal service fund that accounts for the internal general maintenance of City facilities, including building repairs, janitorial functions, in-house construction, preventative maintenance, and minor repairs to cooling systems. Additionally, this function provides administrative support and oversight as needed for contractor services. This function is funded through charges to all user departments.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	70,832	112,802	190,092	177,889
Part Time	-	9,676	40,000	50,400
Overtime	5,927	8,755	15,000	15,000
Salary Related Benefits	17,403	12,561	21,786	22,743
Non-Persable Benefits	17,153	28,302	46,683	42,099
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	21,873	28,337	31,585
Education & Training	-	-	2,000	2,000
Uniforms & Safety Equipment	1,268	1,779	3,750	3,750
Total Salaries & Benefits	112,583	195,748	347,648	345,466
Maintenance & Operations	255,939	269,988	434,427	571,919
Contracted Services	60,854	37,802	74,220	75,000
Capital Improvements	-	-	-	348,000
Capital Outlay	9,732	(0)	145,000	94,000
Allocated Charges	57,291	59,503	-	-
Operating Transfers - Out	13,886	13,696	14,303	13,253
Total Dollars by Expense Category	510,285	576,737	1,015,598	1,447,638

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

AUTO SHOP FUND DEPARTMENT BUDGET SUMMARY

The Automotive Shop Fund is an internal service fund that accounts for the internal repair, maintenance, and/or replacement of all City owned vehicles. This function is funded through charges to all user departments.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	126,979	127,520	168,090	177,775
Part Time	-	-	-	-
Overtime	258	206	3,000	3,000
Salary Related Benefits	28,151	13,695	22,950	28,902
Non-Persable Benefits	32,434	33,896	43,936	44,163
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	19,869	27,693	31,585
Education & Training	-	142	2,500	2,500
Uniforms & Safety Equipment	1,260	950	3,100	3,100
Total Salaries & Benefits	189,082	196,278	271,269	291,025
Maintenance & Operations	217,354	136,520	361,738	378,038
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	7,935	179,000
Allocated Charges	14,644	16,081	-	-
Operating Transfers - Out	12,467	12,441	13,978	13,253
Total Dollars by Expense Category	433,547	361,320	654,920	861,316

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #2 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	25,884	20,800	50,930	54,435
Part Time	-	-	-	-
Overtime	5,021	1,915	3,000	3,000
Salary Related Benefits	5,586	2,260	5,822	6,878
Non-Persable Benefits	8,374	7,094	17,366	16,403
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	3,840	3,864	9,636
Education & Training	-	-	-	-
Uniforms & Safety Equipment	549	445	1,500	1,500
Total Salaries & Benefits	45,414	36,354	82,482	91,852
Maintenance & Operations	19,371	12,109	10,650	30,150
Contracted Services	45,309	67,788	76,493	68,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	2,605	2,861	12,915	25,953
Operating Transfers - Out	2,331	2,405	1,950	4,043
Total Dollars by Expense Category	115,030	121,517	184,490	220,498

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #1 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	80,074	72,744	48,971	54,228
Part Time	-	-	-	-
Overtime	17,333	7,234	5,000	5,000
Salary Related Benefits	17,515	7,962	5,590	6,898
Non-Persable Benefits	25,078	24,603	16,453	18,002
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	10,185	11,593	9,636
Education & Training	-	-	-	-
Uniforms & Safety Equipment	424	444	1,200	1,200
Total Salaries & Benefits	140,424	123,172	88,807	94,964
Maintenance & Operations	62,455	61,394	73,600	81,100
Contracted Services	74,446	98,726	127,172	107,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	3,857	4,556	36,045	27,941
Operating Transfers - Out	6,487	6,377	5,851	4,043
Total Dollars by Expense Category	287,669	294,225	331,475	315,048

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-1 comprises approximately 80 gross acres in the southern area of the City between Hunts Lane from the east and Cooley Drive from the west. Projects funded include the acquisition of school and park sites, the construction of park facilities, street improvements, and utilities required to serve the development built within the District. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	240,553	670,540	-	-
Contracted Services	138	778	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	240,691	671,318	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STORM WATER FUND DEPARTMENT BUDGET SUMMARY

The City recognizes the need to reduce pollution carried by storm water into local rivers and creeks. The City is responsible for ensuring, to the maximum extent practical, that all businesses and residents comply with the State Mandate.

A property tax assessment funds the City's state-mandated National Pollutant Discharge Elimination System (NPDES) program.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	127,499	73,546	93,895	119,170
Part Time	16,324	6,888	10,304	10,000
Overtime	6,834	-	20,000	10,000
Salary Related Benefits	28,011	8,140	10,672	15,051
Non-Persable Benefits	33,266	20,189	27,501	32,528
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	14,693	17,603	21,146
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	1,000	1,000
Total Salaries & Benefits	211,934	123,456	180,975	208,895
Maintenance & Operations	192,272	149,708	268,400	214,400
Contracted Services	39,088	106,958	90,000	90,000
Capital Improvements	-	47,961	50,029	30,000
Capital Outlay	-	-	-	25,000
Allocated Charges	4,652	4,825	60,148	44,941
Operating Transfers - Out	9,223	9,200	8,885	8,873
Total Dollars by Expense Category	457,169	442,108	658,437	622,109

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-2 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-2 comprises approximately 111 gross acres in the northwest portion of the City. It is bordered by Pepper Avenue to the west, the Union Pacific Railroad Company right-of-way to the east, San Bernardino Avenue to the south, and Randall Avenue to the north. Projects funded include flood control/storm drain improvements, sanitary sewer facilities, water system facilities, street improvements, landscaping improvements, a fire station, and park facilities.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district was be defeased in Fiscal Year 2018-19.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	272,504	597,303	-	-
Contracted Services	1,250	2,384	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	273,754	599,687	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 90-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 90-1 comprises approximately 15 gross acres in the City generally located on the west side of Mount Vernon Avenue between Colton Avenue and Olive Street, and is divided into two tax rate areas. Tax rate Area No. 1 consists of five parcels totaling approximately 12.47 acres, and is subject to the special tax; however, the five parcels that compose Tax Rate Area No. 2, located in the southern portion of the district, are not obligated to pay the special tax pursuant to the District’s Rate and Method of Apportionment that was amended at the time of the refunding. Projects funded include the renovation of the commercial shopping center known as “Plaza Las Glorias,” new building construction, landscape and site improvements, and the addition of a public parking area. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2019-20.

Appropriations by Category

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Year End Projected	FY2019-20 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	258,555	262,689	262,501	261,189
Contracted Services	-	3,592	3,650	4,200
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	258,555	266,281	266,151	265,389



THIS PAGE INTENTIONALLY BLANK

OTHER SUMMARIES AND SCHEDULES





THIS PAGE INTENTIONALLY BLANK

CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source	Account Number
Habitat Conservation Property Fencing	\$ 25,000	General Fund	100-6300-6301-3890-0000-000
Riverside Avenue (MBustamante to Agua Mansa)	\$ 221,162	SB-1	212-2005-6150-3890-0000-000
Santo Antonio Drive (Mt. Vernon Ave. to Washington St.)	\$ 256,936	SB-1	212-2006-6150-3890-0000-000
C Street (7th Street to La Cadena Dr.)	\$ 67,989	SB-1	212-2007-6150-3890-0000-000
Fairway (Auto Center to Cross Road)	\$ 65,636	SB-1	212-2008-6150-3890-0000-000
Meridian Ave. (San Bernardino Ave. to Randall Ave.)	\$ 211,762	SB-1	212-2009-6150-3890-0000-000
Pennsylvania Ave. (C St. to Olive St.) -	\$ 126,320	SB-1	212-2010-6150-3890-0000-000
Park Improvements (COLT19CN-018)	\$ 41,607	CDBG	215-2016-6920-3890-0000-000
St Improvements, Olive to Oak, 7th & La Cadena	\$ 147,590	CDBG	215-2017-6920-3890-0000-000
Sidewalk Replacement, Johnston to Mill	\$ 66,738	CDBG	215-2018-6920-3890-0000-000
St Improvement, 6th St, Alley Cross Gutter Reconstruction	\$ 77,200	CDBG	215-2019-6920-3890-0000-000
Pavement Rehab - Mt Vernon Ave (Olive St. to Colton Ave)	\$ 150,000	Measure I	218-2012-6150-3890-0000-000
Pavement Rehab - Mt Vernon Ave (No. of Cooley to Washington)	\$ 165,000	Measure I	218-2013-6150-3890-0000-000
Pavement Rehab - Cooley Dr. (Washington to Valleywood)	\$ 150,000	Measure I	218-2014-6150-3890-0000-000
Pavement Rehab - Rancho Ave (F Street to Valley Blvd)	\$ 180,000	Measure I	218-2015-6150-3890-0000-000
Pavement Rehab - G Street (10th St to Mt. Vernon Ave)	\$ 150,000	Measure I	218-2016-6150-3890-0000-000
Install Missing Sidewalk - North side of Stevenson Street	\$ 80,000	Measure I	218-2017-6150-3890-0000-000
FY 19/20 Citywide Street & Traffic Improvement	\$ 43,516	Measure I	218-2018-6150-3890-0000-000
Intersection Improvement - N st & Rancho Ave (Local)	\$ 320,000	Traffic Impact	249-2019-6150-3890-0000-000
Concessions Stand Upgrades (Chavez, Veterans, Davis, Lofy, McKinley)	\$ 300,300	Capital Projects	450-2020-6150-3890-0000-000
Medians - E. Cooley Drive	\$ 1,250,000	Capital Projects	450-2021-6150-3890-0000-000
Storm Water Racks	\$ 30,000	Storm Water	722-6150-8215-3890-0000-000
Fire Station Roof Repair	\$ 20,000	Building Maintenance	605-6150-6211-3890-0000-000
Autoshop/ Water/Sign Shop Roof Repair	\$ 80,000	Building Maintenance	605-6150-6211-3890-0000-000
Teen Center Roof Repair	\$ 20,000	Building Maintenance	605-6150-6211-3890-0000-000
Annex Building Roof Repair	\$ 20,000	Building Maintenance	605-6150-6211-3890-0000-000
City Hall Customer Service Counter/Floor	\$ 23,000	Building Maintenance	605-6150-6211-3890-0000-000
Gonzalez Center Roof Repair	\$ 120,000	Building Maintenance	605-6150-6211-3890-0000-000
Flooring Repair - Gonzalez Center, Room C, Main Library	\$ 65,000	Building Maintenance	605-6150-6211-3890-0000-000
Council Chamber/Channel 3 Upgrade	\$ 300,000	Information Services	606-6040-6044-3890-0000-000
Administration	\$ 750,000	Electric Utility	520-8000-8001-3890-0000-000
Design Phase of New Admn Building	\$500,000		
Air Conditioners	\$250,000		
Substation	\$ 125,000	Electric Utility	520-8000-8003-3890-0107-000
Substation security lighting upgrade	\$15,000		
Replace Century transformer monitoring devices	\$25,000		
Replace Drews transformer monitoring devices	\$25,000		
Replace North switchgear arrestors & insulators	\$60,000		
New Development	\$ 1,880,000	Electric Utility	520-8000-8008-3890-0107-000
Pole Replacement	\$225,000		
EV Chargers	\$30,000		
Distribution Transformers	\$400,000		
Misc Development	\$450,000		
12kv OH Cable Upgrade- Reche Canyon	\$200,000		
Roque Ranch	\$300,000		
Wildrose	\$100,000		
S. La Cadena Bridge Widening	\$175,000		
Streetlighting Replacement	\$ 330,000	Electric Utility	520-8000-8011-3890-0107-000
Steel Streetlight pole replacement	\$75,000		
LED Retrofit (areas TBD)	\$130,000		
New Poles/Replace Damaged Poles	\$125,000		
UG Cable Replacement	\$ 300,000	Electric Utility	520-8000-8015-3890-0107-000
Underground Cable Replacement Program	\$300,000		
Meters	\$ 400,000	Electric Utility	520-8000-8024-3890-0107-000
Electric Meters	\$320,000		
Lockring	\$60,000		
CTs & Testswitched	\$20,000		
RIX Facility Retrofit Upgrades	\$ 1,000,000	Wastewater Enterprise Fund	522-8200-8203-3890-0000-000
Control Admin Building - Design in Progress	\$ 1,000,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Headwork Bar Screen - Begin Design	\$ 800,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Upgrade Plant 2 - Begin Design	\$ 1,500,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Demolition Plant 1, Chlorine Contact Tank, Digester 1 (Clean-Up Stranded)	\$ 1,000,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Relining & Reconstruction of Sewer Mainlines	\$ 1,000,000	Wastewater Enterprise Fund	522-8200-8206-3890-0000-000
Well & Booster Rehab Repairs	\$ 300,000	Water Enterprise Fund	521-8100-8101-3890-0000-000
Structure Repair, Security Fence & Gravel Pavement	\$ 250,000	Water Enterprise Fund	521-8100-8101-3890-0000-000
Prado Booster Station Rehab	\$ 500,000	Water Enterprise Fund	521-8100-8103-3890-0000-000
New Rialto Reservoir 3	\$ 4,000,000	Water Enterprise Fund	521-8100-8104-3890-0000-000
Rialto Reservoir 1 Demo	\$ 1,000,000	Water Enterprise Fund	521-8100-8104-3890-0000-000
New Well TBD	\$ 2,000,000	Water Enterprise Fund	521-8100-8105-3890-0000-000
Upgrade Existing Water Main Lines - 4" & 6" to 8"	\$ 1,500,000	Water Enterprise Fund	521-8100-8106-3890-0000-000
Water Efficient Landscape Upgrades/Medians	\$ 1,000,000	Water Enterprise Fund	521-8100-8110-3890-0000-000
Total Capital Improvement Project Summary	25,409,756		

City of Colton
Authorized Full-Time Positions
Revised June 4, 2019

SUMMARY

TOTAL FUNDED FULL-TIME POSITIONS	Police Department DOJ Grant FY 2019	Mid-Year Budget FY 2019	CSD HEAP Grant FY 2019	Original Adopted FY 2020
City Council	7.00	7.00	7.00	7.00
City Clerk	3.00	3.00	3.00	3.00
City Treasurer	1.00	1.00	1.00	1.00
City Manager	5.00	5.00	5.00	5.00
Human Resources Department	4.00	4.00	4.00	4.00
Finance Department	27.00	28.00	28.00	28.00
Community Services Department	13.70	13.70	14.70	14.70
Development Services Department	10.00	11.00	11.00	11.00
Police Department	83.00	86.00	86.00	86.00
Fire Department	41.90	42.90	42.90	42.00
Public Works & Utility Services Department	117.00	117.00	117.00	119.00
Total - City Full-Time Positions	312.60	318.60	319.60	320.70

DETAIL

TOTAL FUNDED FULL-TIME POSITIONS	Police Department DOJ Grant FY 2019	Mid-Year Budget FY 2019	CSD HEAP Grant FY 2019	Original Adopted FY 2020
City Council				
Mayor	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00
City Council Totals: (Full Time Positions)	7.00	7.00	7.00	7.00
City Clerk				
Deputy City Clerk	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
City Council Totals: (Full Time Positions)	3.00	3.00	3.00	3.00
City Treasurer				
City Treasurer	1.00	1.00	1.00	1.00
City Treasurer Totals: (Full Time Positions)	1.00	1.00	1.00	1.00
City Manager				
City Manager	1.00	1.00	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00
Economic Development Project Manager I/II	1.00	1.00	1.00	1.00
City Manager Totals: (Full Time Positions)	5.00	5.00	5.00	5.00

TOTAL FUNDED FULL-TIME POSITIONS	Police Department DOJ Grant FY 2019	Mid-Year Budget FY 2019	CSD HEAP Grant FY 2019	Original Adopted FY 2020
Human Resources				
Huamn Resources Director	1.00	1.00	1.00	1.00
Human Resource Analyst	1.00	1.00	1.00	1.00
Human Resource Specialist	2.00	2.00	2.00	2.00
Human Resources Totals: (Full Time Positions)	4.00	4.00	4.00	4.00
Finance Department				
Finance Director	1.00	1.00	1.00	1.00
Finance				
Finance Manager	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00
Payroll Analyst	0.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Payroll Technician I/II	1.00	1.00	1.00	1.00
Account Technician I/II	2.00	2.00	2.00	2.00
Customer Service				
Purchasing/Customer Service Manager	0.80	0.80	0.80	0.80
Senior Customer Service Representative	2.00	2.00	2.00	2.00
Customer Service Representative I/II	10.00	10.00	10.00	10.00
Purchasing				
Purchasing/Customer Service Manager	0.20	0.20	0.20	0.20
Warehouse Supervisor	1.00	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00	1.00
Account Technician I/II	1.00	1.00	1.00	1.00
Information Systems				
I.T. Supervisor	1.00	1.00	1.00	1.00
I.T. Coordinator	1.00	1.00	1.00	1.00
Utilities Business Systems Analyst	1.00	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00	1.00
Finance Department Totals: (Full Time Positions)	27.00	28.00	28.00	28.00
Community Services				
Community Services Director	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Community Child Care Manager	1.00	1.00	1.00	1.00
Community Child Care Administrative Assistant	1.00	1.00	1.00	1.00
Community Child Care Site Supervisor	1.00	1.00	1.00	1.00
Community Child Care Asst Site Supervisor	1.70	1.70	1.70	1.70
Literacy Coordinator/Branch Supervisor	1.00	1.00	1.00	1.00
Homeless Solutions Coordinator	0.00	0.00	1.00	1.00
Recreation Services Manager	1.00	1.00	1.00	1.00
Recreation Services Coordinator	5.00	5.00	5.00	5.00
Community Services Totals: (Full Time Positions)	13.70	13.70	14.70	14.70

TOTAL FUNDED FULL-TIME POSITIONS	Police Department DOJ Grant FY 2019	Mid-Year Budget FY 2019	CSD HEAP Grant FY 2019	Original Adopted FY 2020
Development Services				
Development Services Director	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Planning/Building Technician	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00
Plans Examiner I (Pending Due Diligence)	0.00	0.00	0.00	1.00
Building Inspector I/II	1.00	2.00	2.00	1.00
Business License/Collections Officer	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00
Development Services Totals: (Full Time Positions)	10.00	11.00	11.00	11.00
Police Department				
Police Chief	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	1.00
Community Service Officer	5.00	5.00	5.00	5.00
Police Lieutenant	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00
Police Corporal/Detective	12.00	12.00	12.00	12.00
Police Officer/Trainee	32.00	34.00	34.00	34.00
Animal Services Officer	2.00	2.00	2.00	2.00
Code Compliance Officer	3.00	4.00	4.00	4.00
Supervising Communication Dispatcher	1.00	1.00	1.00	1.00
Police Dispatcher I/II	9.00	9.00	9.00	9.00
Administrative Assistant	1.00	1.00	1.00	1.00
Police Services Clerk I/II	4.00	4.00	4.00	4.00
Police Maintenance Worker I	1.00	1.00	1.00	1.00
Police Department Totals: (Full Time Positions)	83.00	86.00	86.00	86.00
Fire Department				
Fire Chief	1.00	1.00	1.00	1.00
Fire Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	12.00	12.00	12.00	12.00
Fire Engineer	12.00	12.00	12.00	12.00
Firefighter Medic	12.00	12.00	12.00	12.00
Fire Marshal	1.00	1.00	1.00	1.00
Executive Assistant (One-time 2 month position overlap w/Incumbent)	0.90	1.90	1.90	1.00
Fire Department Totals: (Full Time Positions)	41.90	42.90	42.90	42.00

TOTAL FUNDED FULL-TIME POSITIONS	Police Department DOJ Grant FY 2019	Mid-Year Budget FY 2019	CSD HEAP Grant FY 2019	Original Adopted FY 2020
Public Works & Utility Services				
Public Works & Utility Services Director	1.00	1.00	1.00	1.00
Assistant Public Works & Utility Services Director	1.00	1.00	1.00	1.00
Public Works - Operations				
Public Works Superintendent	1.00	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00	1.00
Equipment Operator I/II	1.00	1.00	1.00	1.00
Maintenance Crew Leader	1.00	1.00	1.00	1.00
Maintenance Worker I/II	17.00	17.00	17.00	19.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	2.00
Maintenance Supervisor	0.00	0.00	0.00	0.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00
Building Maintenance Worker I/II	1.00	1.00	1.00	1.00
Building Maintenance Worker III	1.00	1.00	1.00	1.00
Maintenance Electrician (moved from Substation)	1.00	1.00	1.00	1.00
Public Works Division Totals: (All Positions)	28.00	28.00	28.00	30.00
Administration				
Utilities Planning Manager	1.00	1.00	1.00	1.00
Utilities Executive Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00
Office Specialist I/II	1.00	1.00	1.00	1.00
PW/W/WW Administrative Manager	1.00	1.00	1.00	1.00
Utilities Financial Analyst	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Administrative Analyst I	1.00	1.00	1.00	1.00
Subtotals:	9.00	9.00	9.00	9.00
Engineering				
City Engineer	1.00	1.00	1.00	1.00
Elec. Utilities System Designer	1.00	1.00	1.00	1.00
Engineering/GIS Technician	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Utilities Engineer	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00
Utilities Inspector	0.00	0.00	0.00	0.00
Public Works & Utility Inspector	1.00	1.00	1.00	1.00
Senior Electric Utility Inspector	1.00	1.00	1.00	1.00
Capital Project Manager	1.00	1.00	1.00	1.00
Subtotals:	10.00	10.00	10.00	10.00
Environmental, Sustainability, & Conservation				
Environment & Conservation Supervisor	1.00	1.00	1.00	1.00
Senior Energy Services Specialist	1.00	1.00	1.00	1.00
Water Conservation Specialist	1.00	1.00	1.00	1.00
Office Specialist I/II	2.00	2.00	2.00	2.00
Subtotals:	5.00	5.00	5.00	5.00

TOTAL FUNDED FULL-TIME POSITIONS	Police Department DOJ Grant FY 2019	Mid-Year Budget FY 2019	CSD HEAP Grant FY 2019	Original Adopted FY 2020
Substation				
Substation Superintendent	1.00	1.00	1.00	1.00
Substation Operations Supervisor	1.00	1.00	1.00	1.00
Substation Electrician/Substation Apprentice/Sr. Substation Electrician	4.00	4.00	4.00	4.00
Senior Consumer Service Field Rep	1.00	1.00	1.00	1.00
Consumer Service-Field Rep I/II	4.00	4.00	4.00	4.00
Subtotals:	11.00	11.00	11.00	11.00
Transmission/Distribution				
Transmission/Dist. Superintendent	1.00	1.00	1.00	1.00
Line Crew Supervisor	3.00	3.00	3.00	3.00
Service Crew Supervisor	1.00	1.00	1.00	1.00
Powerline Technician/Apprentice	12.00	12.00	12.00	12.00
Subtotals:	17.00	17.00	17.00	17.00
Water Utility				
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50
Water Utilities Supervisor	1.00	1.00	1.00	1.00
Lead Water Quality Specialist	0.00	0.00	0.00	0.00
Senior Water Quality Technician	1.00	1.00	1.00	1.00
Water Quality Technician II	1.00	1.00	1.00	1.00
Lead Water Treatment Operator	0.00	0.00	0.00	0.00
Senior Water Treatment Operator	1.00	1.00	1.00	1.00
Water Treatment Operator III	1.00	1.00	1.00	1.00
Water Treatment Operator I/II	1.00	1.00	1.00	1.00
Lead Water Distribution Operator	0.00	0.00	0.00	0.00
Senior Water Distribution Operator	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	5.00	5.00	5.00	5.00
Water Distribution Operator III	2.00	2.00	2.00	2.00
Customer Service Technician	0.00	0.00	0.00	0.00
Senior Water Customer Service Technician	1.00	1.00	1.00	1.00
Subtotals:	15.50	15.50	15.50	15.50
Wastewater Utility				
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50
Collections System Maint. Supervisor	0.00	0.00	0.00	0.00
Collection System Maintenance Supervisor	1.00	1.00	1.00	1.00
Collection Systems Main Worker III	0.00	0.00	0.00	0.00
Senior Collection System Maintenance Technician	1.00	1.00	1.00	1.00
Collection System Main Worker I/II	0.00	0.00	0.00	0.00
Collection System Maintenance Technician I/II	5.00	5.00	5.00	5.00
Wastewater Utilities Supervisor	1.00	1.00	1.00	1.00
Senior Wastewater Treatment Plant Operator	2.00	2.00	2.00	2.00
Wastewater Treatment Plant Operator I/II	7.00	7.00	7.00	7.00
Lead Wastewater Mechanic	0.00	0.00	0.00	0.00
Wastewater Equip Mechanic I/II	0.00	0.00	0.00	0.00
Wastewater Treatment Plant Mechanic I/II	2.00	2.00	2.00	2.00
Subtotals:	19.50	19.50	19.50	19.50
Public Works & Utility Services Department Totals: (Full-time)	117.00	117.00	117.00	119.00

SALARY TABLE
FY2019-20
FULL TIME CLASSIFICATIONS
REVISED 6/4/19

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Account Technician I	general	110	1/1/2016	19.2141	20.1748	21.1835	22.2427	23.3549	3,330.44	3,496.97	3,671.81	3,855.41	4,048.18	39,965.33	41,963.59	44,061.77	46,264.86	48,578.11
Account Technician II	general	116	1/1/2016	21.1331	22.1898	23.2992	24.4642	25.6874	3,663.07	3,846.22	4,038.54	4,240.46	4,452.49	43,956.85	46,154.69	48,462.42	50,885.55	53,429.82
Accountant	general	142	1/1/2016	26.1803	27.4893	28.8638	30.3070	31.8223	4,537.92	4,764.81	5,003.06	5,253.21	5,515.87	54,455.02	57,177.78	60,036.66	63,038.50	66,190.42
Administrative Analyst I	midmngt	204	1/1/2016	26.9269	28.2732	29.6869	31.1713	32.7298	4,667.33	4,900.70	5,145.73	5,403.02	5,673.17	56,007.95	58,808.35	61,748.77	64,836.21	68,078.02
Administrative Analyst II	midmngt	234	1/1/2016	29.6172	31.0981	32.6530	34.2856	35.9999	5,133.65	5,390.33	5,659.85	5,942.84	6,239.98	61,603.78	64,683.96	67,918.16	71,314.07	74,879.77
Administrative Analyst Trainee	general	984	1/1/2016	20.1273	21.1337	22.1903	23.2999	24.4649	3,488.73	3,663.17	3,846.33	4,038.64	4,240.58	41,864.78	43,958.02	46,155.92	48,463.72	50,886.91
Administrative Assistant	general	126	1/1/2016	20.0471	21.0495	22.1019	23.2070	24.3674	3,474.83	3,648.57	3,831.00	4,022.55	4,223.68	41,697.97	43,782.87	45,972.01	48,270.61	50,684.14
Animal Services Officer	general	506	1/1/2016	18.9660	19.9143	20.9100	21.9555	23.0533	3,287.44	3,451.81	3,624.40	3,805.62	3,995.90	39,449.28	41,421.74	43,492.83	45,667.47	47,950.85
Assistant Public Works & Utility Services Director	executive	838	3/6/2018	66.9222	70.2683	73.7817	77.4708	81.3444	11,599.85	12,179.84	12,788.83	13,428.28	14,099.69	139,198.18	146,158.09	153,466.00	161,139.30	169,196.26
Associate Engineer	midmngt	263	1/1/2016	40.5014	42.5265	44.6528	46.8854	49.2297	7,020.24	7,371.25	7,739.82	8,126.81	8,533.15	84,242.91	88,455.06	92,877.81	97,521.70	102,397.79
Associate Library Manager	midmngt	243	1/1/2016	35.7406	37.5276	39.4040	41.3742	43.4429	6,195.04	6,504.79	6,830.03	7,171.53	7,530.11	74,340.45	78,057.47	81,960.34	86,058.36	90,361.28
Associate Planner	midmngt	210	1/1/2016	31.1165	32.6723	34.3059	36.0212	37.8223	5,393.53	5,663.20	5,946.36	6,243.68	6,555.87	64,722.32	67,958.44	71,356.36	74,924.18	78,670.38
Building Inspector I	general	131	1/1/2016	22.2067	23.3170	24.4829	25.7070	26.9924	3,849.16	4,041.62	4,243.70	4,455.89	4,678.68	46,189.94	48,499.43	50,924.40	53,470.62	56,144.16
Building Inspector II	general	179	1/1/2016	25.9582	27.2561	28.6189	30.0499	31.5524	4,499.42	4,724.39	4,960.61	5,208.64	5,469.07	53,993.06	56,692.71	59,527.34	62,503.71	65,628.90
Building Maintenance Supervisor	midmngt	253	1/1/2016	34.0441	35.7463	37.5336	39.4103	41.3808	5,900.98	6,196.03	6,505.83	6,831.12	7,172.67	70,811.73	74,352.31	78,069.93	81,973.43	86,072.10
Building Official	midmngt	093	1/1/2016	49.1768	51.6356	54.2174	56.9283	59.7747	8,523.98	8,950.18	9,397.69	9,867.57	10,360.95	102,287.74	107,402.13	112,772.24	118,410.85	124,331.39
Business Lic./Collections Ofcr.	midmngt	206	1/1/2016	23.0766	24.2304	25.4420	26.7140	28.0498	3,999.94	4,199.94	4,409.94	4,630.44	4,861.96	47,999.33	50,399.29	52,919.26	55,565.22	58,343.48
Capital Project Manager	midmngt	837	5/2/2017	39.3396	41.3066	43.3719	45.5405	47.8175	6,818.87	7,159.81	7,517.80	7,893.69	8,288.38	81,826.40	85,917.72	90,213.61	94,724.29	99,460.50
Chief Deputy City Clerk	midmngt	278	1/1/2016	27.9141	29.3098	30.7753	32.3141	33.9298	4,838.44	5,080.37	5,334.38	5,601.10	5,881.16	58,061.33	60,964.39	64,012.61	67,213.24	70,573.91
City Clerk	elected		1/1/2016										370.00					4,440.00
City Engineer	executive	999	5/2/2017					67.0823					11,627.61					139,531.27
City Manager	contract	812	3/19/2019					95.5039					16,554.00					198,648.00
City Treasurer	elected		1/1/2016										2,225.00					26,700.00
Code Enforcement Officer	general	138	1/1/2016	24.2923	25.5069	26.7823	28.1214	29.5274	4,210.67	4,421.20	4,642.26	4,874.37	5,118.09	50,527.98	53,054.38	55,707.10	58,492.46	61,417.08
Collection System Maintenance Supervisor	midmngt	257	1/1/2016	37.2574	39.1203	41.0763	43.1301	45.2866	6,457.95	6,780.85	7,119.89	7,475.88	7,849.68	77,495.39	81,370.16	85,438.67	89,710.60	94,196.13
Collection System Maintenance Technician I	ibew2	158	12/30/2017	21.3945	22.4643	23.5874	24.7668	26.0050	3,708.38	3,893.80	4,088.48	4,292.90	4,507.53	44,500.56	46,725.64	49,061.74	51,514.84	54,090.40
Collection System Maintenance Technician II	ibew2	197	12/30/2017	24.6111	25.8416	27.1338	28.4905	29.9150	4,265.93	4,479.22	4,703.18	4,938.35	5,185.27	51,191.14	53,750.58	56,438.20	59,260.24	62,223.20
Collections Systems Maint Worker in Trg	ibew2	190	12/30/2017	17.1199	17.9760	18.8748	19.8185	20.8093	2,967.45	3,115.84	3,271.62	3,435.21	3,606.94	35,609.34	37,390.08	39,259.48	41,222.48	43,283.24
Community Child Care Admin. Asst.	general	134	1/1/2016	20.0471	21.0495	22.1019	23.2070	24.3674	3,474.83	3,648.57	3,831.00	4,022.55	4,223.68	41,697.97	43,782.87	45,972.01	48,270.61	50,684.14
Community Child Care Asst Site Supvr.	midmngt	261	1/1/2016	17.3260	18.1923	19.1019	20.0570	21.0599	3,003.17	3,153.33	3,311.00	3,476.55	3,650.38	36,038.08	37,839.98	39,731.98	41,718.58	43,804.51
Community Child Care Manager	midmngt	252	1/1/2016	32.8565	34.4993	36.2243	38.0355	39.9373	5,695.13	5,979.88	6,278.88	6,592.82	6,922.46	68,341.52	71,758.60	75,346.53	79,113.85	83,069.54
Community Child Care Site Supvr.	midmngt	260	1/1/2016	19.2450	20.2073	21.2176	22.2785	23.3924	3,335.80	3,502.59	3,677.72	3,861.61	4,054.69	40,029.60	42,031.08	44,132.63	46,339.27	48,656.23
Community Service Officer	general	607	1/1/2016	18.7575	19.6954	20.6801	21.7142	22.7999	3,251.30	3,413.87	3,584.56	3,763.79	3,951.98	39,015.60	40,966.38	43,014.70	45,165.43	47,423.71
Community Services Director *	executive	804	1/1/2016					81.3444					14,099.69					169,196.26
Consumer Service Field Rep. I	ibew	971	12/30/2017	25.5064	26.7816	28.1208	29.5269	31.0031	4,421.11	4,642.15	4,874.26	5,117.99	5,373.88	53,053.26	55,705.78	58,491.16	61,415.90	64,486.50
Consumer Service Field Rep. II	ibew	973	12/30/2017	28.0641	29.4674	30.9406	32.4878	34.1120	4,864.45	5,107.68	5,363.04	5,631.21	5,912.75	58,373.38	61,292.14	64,356.50	67,574.52	70,952.96
Customer Svc. Rep. I	general	107	1/1/2016	17.1347	17.9914	18.8910	19.8356	20.8273	2,970.01	3,118.52	3,274.44	3,438.16	3,610.07	35,640.18	37,422.18	39,293.29	41,257.96	43,320.86
Customer Svc. Rep. II	general	113	1/1/2016	18.8563	19.7991	20.7891	21.8285	22.9200	3,268.43	3,431.85	3,603.44	3,783.61	3,972.79	39,221.10	41,182.16	43,241.27	45,403.33	47,673.50
Deputy City Clerk	general	173	1/1/2016	22.3301	23.4466	24.6189	25.8499	27.1424	3,870.55	4,064.08	4,267.28	4,480.65	4,704.68	46,446.61	48,768.94	51,207.39	53,767.75	56,456.14
Deputy Fire Chief	executive	993	6/21/2016	63.1431	66.3002	69.6152	73.0960	76.7508	10,944.80	11,492.04	12,066.64	12,669.97	13,303.47	131,337.60	137,904.48	144,799.70	152,039.69	159,641.67
Development Services Director *	executive	810	1/1/2016					81.3444					14,099.69					169,196.26
Economic Development Manager	midmngt	226	1/1/2016	43.8580	46.0509	48.3534	50.7711	53.3097	7,602.05	7,982.16	8,381.26	8,800.33	9,240.34	91,224.64	95,785.87	100,575.17	105,603.92	110,884.12
Economic Development Project Manager I	midmngt	272	1/1/2016	30.9931	32.5428	34.1699	35.8784	37.6723	5,372.14	5,640.74	5,922.78	6,218.92	6,529.87	64,465.65	67,688.93	71,073.38	74,627.05	78,358.40
Economic Development Project Manager II	midmngt	273	1/1/2016	37.1880	39.0474	40.9998	43.0498	45.2022	6,445.92	6,768.22	7,106.63	7,461.96	7,835.06	77,351.04	81,218.59	85,279.52	89,543.50	94,020.67
Economic Development Senior Project Manager	midmngt		1/1/2016	42.7244	44.8606	47.1037	49.4588	51.9318	7,405.56	7,775.84	8,164.63	8,572.86	9,001.51	88,866.75	93,310.09	97,975.59	102,874.37	108,018.09
Electric Utility Assistant Engineer	midmngt		1/1/2016	33.2235	34.8847	36.6289	38.4604	40.3834	5,758.74	6,046.68	6,349.01	6,666.46	6,999.78	69,104.88	72,560.12	76,188.13	79,997.54	83,997.41
Electric Utility Associate Engineer	midmngt	296	1/1/2016	37.0992	38.9542	40.9019	42.9470	45.0943	6,430.53	6,752.05	7,089.66	7,444.14	7,816.35	77,166.34	81,024.65	85,075.89	89,329.68	93,796.16
Electric Utility Director *	executive	836	1/1/2016					87.0650					15,091.26					181,095.16
Electric Utility Inspector	ibew	920	12/30/2017	35.6983	37.4831	39.3574	41.3251	43.3915	6,187.70	6,497.08	6,821.95	7,163.02	7,521.19	74,252.36	77,964.90	81,863.34	85,956.26	90,254.32
Electric Utility System Designer	midmngt	250	1/1/2016	39.1193	41.0753	43.1290	45.2855	47.5498	6,780.68	7,119.71	7,475.70	7,849.48	8,241.96	81,368.14	85,436.55	89,708.38	94,193.80	98,903.49
Electrical Sys Engineer/GIS Project Manager	midmngt	221	1/1/2016	38.1197	40.0257	42.0270	44.1283	46.3347	6,607.41	6,937.79	7,284.67	7,648.91	8,031.35	79,288.98	83,253.42	87,416.10	91,786.90	96,376.25
Electrical Technician	general		1/1/2016	27.5923	28.9719	30.4205	31.9415	33.5386	4,782.67	5,021.80	5,272.89	5,536.53	5,813.36	57,391.98	60,261.58	63,274.66	66,438.40	69,760.32
Energy Services Specialist	midmngt	231	1/1/2016	32.9861	34.6354	36.3672	38.1855	40.0948	5,717.59	6,003.47	6,303.64	6,618.83	6,949.77	68,611.09	72,041.64	75,643.72	79,425.91	83,397.21
Engineering Aide	general	194	1/1/2016	17.2879	18.1523	19.0599	20.0129	21.0136	2,996.57	3,146.40	3,303.72	3,468.90	3,642.35	35,95				

SALARY TABLE
FY2019-20
FULL TIME CLASSIFICATIONS
REVISED 6/4/19

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Fire Captain	fire	304	12/29/2018	30.1457	31.6530	33.2356	34.8975	36.6423	7,315.36	7,681.12	8,065.18	8,468.46	8,891.87	87,784.32	92,173.38	96,782.14	101,621.52	106,702.18
Fire Chief *	executive	815	1/1/2016					87.0650					15,091.26					181,095.16
Fire Engineer	fire	303	12/29/2018	25.2313	26.4929	27.8176	29.2085	30.6690	6,122.81	6,428.96	6,750.40	7,087.93	7,442.34	73,473.66	77,147.46	81,004.82	85,055.10	89,307.92
Fire Marshal	fire	306	12/29/2018	53.3967	56.0665	58.8699	61.8134	64.9040	9,255.42	9,718.19	10,204.11	10,714.32	11,250.03	111,064.98	116,618.32	122,449.34	128,571.82	135,000.32
Firefighter	fire	301	12/29/2018	21.6238	22.7051	23.8404	25.0323	26.2839	5,247.39	5,509.77	5,785.26	6,074.51	6,378.23	62,968.62	66,117.22	69,423.12	72,894.12	76,538.80
Firefighter Medic	fire	308	12/29/2018	25.0743	26.3280	27.6443	29.0266	30.4780	6,084.69	6,388.94	6,708.37	7,043.79	7,395.99	73,016.32	76,667.24	80,500.42	84,525.48	88,751.78
GIS Specialist	general	166	1/1/2016	24.2799	25.4939	26.7686	28.1070	29.5124	4,208.52	4,418.94	4,639.89	4,871.88	5,115.48	50,502.19	53,027.30	55,678.67	58,462.60	61,385.73
Homeless Solutions Coordinator	general	103	5/7/2019	23.9000	25.0950	26.3498	27.6672	29.0506	4,142.67	4,349.80	4,567.29	4,795.65	5,035.44	49,712.00	52,197.60	54,807.48	57,547.85	60,425.25
Human Resources Analyst	cnfdtl	835	2/21/2017	32.5789	34.2078	35.9182	37.7141	39.5998	5,647.01	5,929.36	6,225.82	6,537.11	6,863.97	67,764.06	71,152.26	74,709.88	78,445.37	82,367.64
Human Resources Director *	executive	994	6/21/2016					81.3444					14,099.69					169,196.26
Human Resources Manager	cnfdtl	218	1/1/2016	46.6408	48.9728	51.4215	53.9926	56.6922	8,084.41	8,488.63	8,913.06	9,358.71	9,826.65	97,012.86	101,863.51	106,956.68	112,304.52	117,919.74
Human Resources Specialist	general	149	1/1/2016	26.2204	27.5314	28.9080	30.3534	31.8711	4,544.87	4,772.11	5,010.72	5,261.25	5,524.32	54,538.43	57,265.35	60,128.62	63,135.05	66,291.80
Human Resources Technician	general	145	1/1/2016	21.9229	23.0190	24.1700	25.3785	26.6474	3,799.97	3,989.97	4,189.47	4,398.94	4,618.89	45,599.63	47,879.61	50,273.59	52,787.27	55,426.64
Information Technology Coordinator	midmngt	279	1/1/2016	34.4853	36.2096	38.0200	39.9210	41.9171	5,977.45	6,276.32	6,590.14	6,919.65	7,265.63	71,729.42	75,315.90	79,081.69	83,035.77	87,187.56
Information Technology Supervisor	midmngt	990	1/1/2016	39.6571	41.6400	43.7220	45.9081	48.2035	6,873.90	7,217.59	7,578.47	7,957.40	8,355.27	82,486.77	86,611.11	90,941.66	95,488.74	100,263.18
Lead Equipment Mechanic	general	130	1/1/2016	26.4333	27.7550	29.1427	30.5998	32.1298	4,581.77	4,810.86	5,051.40	5,303.97	5,569.17	54,981.26	57,730.33	60,616.84	63,647.69	66,830.07
Library Administrative Coordinator	general	271	1/1/2016	24.7828	26.0219	27.3230	28.6892	30.1236	4,295.69	4,510.47	4,735.99	4,972.79	5,221.43	51,548.22	54,125.64	56,831.92	59,673.51	62,657.19
Library Assistant I	general	011	1/1/2016	16.1385	16.9454	17.7927	18.6823	19.6164	2,797.34	2,937.21	3,084.07	3,238.27	3,400.18	33,568.08	35,246.48	37,008.81	38,859.25	40,802.21
Library Assistant II	general	114	1/1/2016	17.7559	18.6437	19.5759	20.5547	21.5824	3,077.69	3,231.57	3,393.15	3,562.81	3,740.95	36,932.27	38,778.89	40,717.83	42,753.72	44,891.41
Library Clerk I	general	101	1/1/2016	13.3708	14.0393	14.7413	15.4784	16.2523	2,317.61	2,433.49	2,555.16	2,682.92	2,817.06	27,811.26	29,201.83	30,661.92	32,195.01	33,804.77
Library Clerk II	general	102	1/1/2016	15.3718	16.1404	16.9474	17.7948	18.6845	2,664.45	2,797.67	2,937.55	3,084.43	3,238.65	31,973.34	33,572.01	35,250.61	37,013.14	38,863.80
Library Manager	midmngt	291	1/1/2016	38.7184	40.6543	42.6870	44.8214	47.0625	6,711.19	7,046.75	7,399.09	7,769.04	8,157.49	80,534.27	84,560.99	88,789.03	93,228.49	97,889.91
Line Crew Supervisor	ibew	916	12/30/2017	48.1194	50.5254	53.0516	55.7041	58.4894	8,340.69	8,757.73	9,195.62	9,655.38	10,138.16	100,088.30	105,092.78	110,347.38	115,864.58	121,657.90
Literacy Coordinator/Branch Supervisor	midmngt	276	1/1/2016	28.3214	29.7375	31.2243	32.7856	34.4248	4,909.04	5,154.49	5,412.22	5,682.83	5,966.97	58,908.51	61,853.94	64,946.63	68,193.97	71,603.66
Maintenance Crew Leader	general	178	5/2/2017	22.9225	24.0686	25.2721	26.5357	27.8624	3,973.23	4,171.90	4,380.49	4,599.51	4,829.49	47,678.80	50,062.74	52,565.88	55,194.17	57,953.88
Maintenance Electrician	ibew	908	12/30/2017	31.0373	32.5891	34.2185	35.9295	37.7261	5,379.79	5,648.78	5,931.21	6,227.78	6,539.20	64,557.48	67,785.38	71,174.48	74,733.36	78,470.34
Maintenance Worker I	general	111	5/2/2017	18.0788	18.9827	19.9319	20.9285	21.9749	3,133.66	3,290.34	3,454.86	3,627.60	3,808.98	37,603.90	39,484.10	41,458.30	43,531.22	45,707.78
Maintenance Worker I, Building	general	117	1/1/2016	20.3124	21.3280	22.3944	23.5141	24.6898	3,520.82	3,696.86	3,881.70	4,075.78	4,279.57	42,249.79	44,362.28	46,580.40	48,909.42	51,354.89
Maintenance Worker I, Police	general	135	1/1/2016	18.0788	18.9827	19.9319	20.9285	21.9749	3,133.66	3,290.34	3,454.86	3,627.60	3,808.98	37,603.90	39,484.10	41,458.30	43,531.22	45,707.78
Maintenance Worker II	general	115	5/2/2017	18.9859	19.9352	20.9320	21.9786	23.0775	3,290.89	3,455.43	3,628.21	3,809.62	4,000.10	39,490.67	41,465.21	43,538.47	45,715.39	48,001.16
Maintenance Worker II, Building	general	118	1/1/2016	21.3244	22.3906	23.5102	24.6857	25.9199	3,696.23	3,881.04	4,075.09	4,278.85	4,492.79	44,354.75	46,572.49	48,901.11	51,346.17	53,913.48
Maintenance Worker III	general	153	5/2/2017	21.8056	22.8959	24.0407	25.2427	26.5048	3,779.64	3,968.62	4,167.05	4,375.40	4,594.17	45,355.65	47,623.43	50,004.60	52,504.83	55,130.07
Maintenance Worker III, Building	general	132	1/1/2016	24.5313	25.7579	27.0458	28.3980	29.8179	4,252.09	4,464.70	4,687.93	4,922.33	5,168.44	51,025.10	53,576.36	56,255.18	59,067.94	62,021.33
Meter Technician	ibew	980	12/30/2017	37.8661	39.7594	41.7475	43.8349	46.0266	6,563.46	6,891.63	7,236.23	7,598.05	7,977.95	78,761.54	82,699.50	86,834.80	91,176.54	95,735.38
Meter Technician Apprentice	ibew	983	12/30/2017	33.2788	34.9428	36.6899	38.5245	40.4506	5,768.32	6,056.74	6,359.58	6,677.58	7,011.44	69,219.80	72,680.92	76,314.94	80,130.96	84,137.30
Network Technician	general	168	1/1/2016	23.8662	25.0595	26.3125	27.6281	29.0095	4,136.81	4,343.65	4,560.83	4,788.87	5,028.32	49,641.70	52,123.78	54,729.97	57,466.47	60,339.79
Office Specialist I	general	186	1/1/2016	15.5490	16.3265	17.1428	17.9999	18.8999	2,695.16	2,829.92	2,971.41	3,119.98	3,275.98	32,341.92	33,959.02	35,656.97	37,439.82	39,311.81
Office Specialist II	general	106	1/1/2016	16.4992	17.3242	18.1904	19.0999	20.0549	2,859.86	3,002.85	3,153.00	3,310.65	3,476.18	34,318.34	36,034.25	37,835.97	39,727.76	41,714.15
Payroll Analyst	confidential	839	2/19/2019	32.5789	34.2078	35.9182	37.7141	39.5998	5,647.01	5,929.36	6,225.82	6,537.11	6,863.97	67,764.06	71,152.26	74,709.88	78,445.37	82,367.64
Payroll Technician I	general	121	1/1/2016	21.1392	22.1962	23.3060	24.4713	25.6948	3,664.13	3,847.33	4,039.70	4,241.69	4,453.77	43,969.54	46,168.01	48,476.41	50,900.23	53,445.25
Payroll Technician II	general	170	1/1/2016	23.2556	24.4184	25.6393	26.9213	28.2673	4,030.97	4,232.52	4,444.15	4,666.35	4,899.67	48,371.65	50,790.23	53,329.74	55,996.23	58,796.04
Planning Assistant	general	169	1/1/2016	25.7977	27.0876	28.4420	29.8641	31.3573	4,471.60	4,695.18	4,929.94	5,176.44	5,435.26	53,659.22	56,342.18	59,159.29	62,117.25	65,223.11
Planning Manager	midmngt	262	2/21/2017	41.4765	43.5503	45.7278	48.0142	50.4149	7,189.26	7,548.72	7,926.16	8,322.47	8,738.59	86,271.12	90,584.68	95,113.91	99,869.61	104,863.09
Planning/Building Technician	general	193	1/1/2016	21.6760	22.7598	23.8978	25.0927	26.3473	3,757.17	3,945.03	4,142.28	4,349.40	4,566.87	45,086.08	47,340.38	49,707.40	52,192.77	54,802.41
Police Chief *	executive	808	1/1/2016					87.0650					15,091.26					181,095.16
Police Captain	cpma	402	2/24/2018	57.6801	60.5640	63.5923	66.7718	70.1105	9,997.89	10,497.76	11,022.66	11,573.77	12,152.49	119,974.66	125,973.12	132,271.88	138,885.24	145,829.84
Police Cpl./Detective	police	510	12/30/2017	36.6655	38.4989	40.4238	42.4450	44.5671	6,355.35	6,673.14	7,006.78	7,357.13	7,724.97	76,264.24	80,077.66	84,081.40	88,285.60	92,699.62
Police Dispatcher I	dispatch	603	1/1/2016	20.6702	21.7037	22.7889	23.9283	25.1248	3,582.83	3,761.98	3,950.08	4,147.58	4,354.96	42,994.02	45,143.72	47,400.90	49,770.95	52,259.50
Police Dispatcher II	dispatch	605	1/1/2016	22.7866	23.9259	25.1222	26.3783	27.6973	3,949.68	4,147.16	4,354.52	4,572.25	4,800.86	47,396.13	49,765.93	52,254.23	54,866.94	57,610.29
Police Lieutenant	cpma	401	2/24/2018	52.4313	55.0575	57.8094	60.6995	63.7349	9,088.08	9,543.30	10,020.29	10,521.25	11,047.38	109,057.00	114,519.60	120,243.50	126,254.96	132,568.54
Police Officer	police	508	12/30/2017	33.0231	34.6743	36.4080	38.2285	40.1399	5,724.01	6,010.20	6,310.72	6,626.27	6,957.58	68,688.10	72,122.44	75,728.64	79,515.28	83,490.94
Police Officer Trainee	police2	507	12/30/2017	24.3716	25.5900	26.8696	28.2133	29.6238	4,224.42	4,435.60	4,657.40	4,890.30	5,134.79	50,692.98	53,227.20	55,888.82	58,683.56	61,617.40
Police Sergeant	police																	

SALARY TABLE
FY2019-20
FULL TIME CLASSIFICATIONS
REVISED 6/4/19

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Purchasing Assistant	general	104	1/1/2016	19.5967	20.5765	21.6054	22.6856	23.8199	3,396.76	3,566.60	3,744.93	3,932.18	4,128.78	40,761.14	42,799.19	44,939.15	47,186.11	49,545.42
Recreation Services Coordinator	general	123	1/1/2016	21.6822	22.7663	23.9046	25.0999	26.3548	3,758.25	3,946.16	4,143.47	4,350.64	4,568.17	45,098.98	47,353.92	49,721.62	52,207.70	54,818.09
Recreation Services Manager	midmngt	239	1/1/2016	39.1069	41.0622	43.1154	45.2711	47.5347	6,778.53	7,117.46	7,473.33	7,847.00	8,239.34	81,342.35	85,409.47	89,679.94	94,163.94	98,872.14
Senior Accountant	midmngt	233	1/1/2016	32.3382	33.9551	35.6529	37.4355	39.3073	5,605.29	5,885.55	6,179.83	6,488.82	6,813.26	67,263.46	70,626.63	74,157.96	77,865.86	81,759.15
Senior Collection System Maintenance Technician	ibew2	198	12/30/2017	25.8416	27.1336	28.4904	29.9150	31.4106	4,479.22	4,703.16	4,938.33	5,185.27	5,444.51	53,750.58	56,437.94	59,259.98	62,223.20	65,334.10
Senior Consumer Service Field Rep	ibew	906	12/30/2017	30.8734	32.4169	34.0378	35.7396	37.5265	5,351.39	5,618.93	5,899.88	6,194.87	6,504.59	64,216.62	67,427.10	70,798.52	74,338.42	78,055.12
Senior Customer Service Rep	general	122	1/1/2016	21.6822	22.7663	23.9046	25.0999	26.3548	3,758.25	3,946.16	4,143.47	4,350.64	4,568.17	45,098.98	47,353.92	49,721.62	52,207.70	54,818.09
Senior Electric Utility Inspector	ibew	982	12/30/2017	40.1339	42.1405	44.2475	46.4600	48.7829	6,956.54	7,304.35	7,669.57	8,053.07	8,455.70	83,478.46	87,652.24	92,034.80	96,636.80	101,468.38
Senior Energy Services Specialist	midmngt	992	1/1/2016	36.9582	38.8061	40.7464	42.7837	44.9229	6,406.09	6,726.39	7,062.71	7,415.85	7,786.64	76,873.06	80,716.71	84,752.54	88,990.17	93,439.68
Senior Office Specialist	general	120	1/1/2016	17.6962	18.5810	19.5101	20.4856	21.5098	3,067.34	3,220.71	3,381.74	3,550.83	3,728.37	36,808.10	38,648.50	40,580.93	42,609.97	44,740.47
Senior Planner	midmngt	228	1/1/2016	37.2498	39.1123	41.0679	43.1213	45.2774	6,456.63	6,779.46	7,118.44	7,474.36	7,848.08	77,479.58	81,353.56	85,421.24	89,692.30	94,176.92
Senior Police Dispatcher	dispatch	606	1/1/2016	25.0636	26.3168	27.6326	29.0142	30.4650	4,344.36	4,561.58	4,789.65	5,029.14	5,280.59	52,132.29	54,738.90	57,475.85	60,349.64	63,367.12
Senior Police Services Clerk	general	604	1/1/2016	18.4119	19.3325	20.2991	21.3141	22.3798	3,191.40	3,350.97	3,518.51	3,694.44	3,879.16	38,296.75	40,211.59	42,222.17	44,333.28	46,549.94
Senior Substation Electrician	ibew	978	12/30/2017	44.1973	46.4071	48.7275	51.1640	53.7221	7,660.86	8,043.90	8,446.10	8,868.43	9,311.84	91,930.28	96,526.82	101,353.20	106,421.12	111,742.02
Senior Utilities Financial Analyst	midmngt	213	1/1/2016	39.5512	41.5288	43.6052	45.7855	48.0747	6,855.54	7,198.32	7,558.23	7,936.15	8,332.95	82,266.50	86,379.82	90,698.81	95,233.75	99,995.44
Senior Wastewater Treatment Plant Mechanic	ibew2		12/30/2017	30.4333	31.9550	33.5526	35.2303	36.9919	5,275.10	5,538.87	5,815.79	6,106.58	6,411.93	63,301.16	66,466.40	69,789.46	73,278.92	76,943.10
Senior Wastewater Treatment Plant Operator	ibew2	161	12/30/2017	33.1605	34.8186	36.5594	38.3875	40.3069	5,747.82	6,035.23	6,336.96	6,653.83	6,986.53	68,973.84	72,422.74	76,043.50	79,846.00	83,838.30
Senior Water Customer Service Technician	ibew2	181	12/30/2017	28.5473	29.9746	31.4733	33.0470	34.6993	4,948.19	5,195.60	5,455.36	5,728.15	6,014.54	59,378.28	62,347.22	65,464.36	68,737.76	72,174.44
Senior Water Conservation Specialist	general	993	1/1/2016	31.1143	32.6700	34.3035	36.0187	37.8196	5,393.15	5,662.80	5,945.94	6,243.24	6,555.40	64,717.74	67,953.63	71,351.31	74,918.88	78,664.82
Senior Water Distribution Operator	ibew2	137	12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.54	5,728.32	6,014.75	6,315.47	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Senior Water Quality Technician	ibew2	991	12/30/2017	32.3164	33.9323	35.5898	37.4103	39.2809	5,601.51	5,881.59	6,168.89	6,484.44	6,808.69	67,218.06	70,579.08	74,026.68	77,813.32	81,704.22
Senior Water Treatment Operator	ibew2	137	12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.54	5,728.32	6,014.75	6,315.47	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Senior Water Utilities Operator	ibew2		12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.54	5,728.32	6,014.75	6,315.47	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Service Crew Supervisor	ibew	915	12/30/2017	46.0263	48.3276	50.7439	53.2811	55.9451	7,977.88	8,376.79	8,795.61	9,235.40	9,697.16	95,734.60	100,521.46	105,547.26	110,824.74	116,365.86
Storekeeper	general	147	1/1/2016	17.9296	18.8261	19.7674	20.7558	21.7935	3,107.80	3,263.19	3,426.35	3,597.66	3,777.55	37,293.57	39,158.25	41,116.16	43,171.97	45,330.56
Substation Electrician	ibew	977	12/30/2017	40.1775	42.1864	44.2956	46.5104	48.8359	6,964.10	7,312.31	7,677.91	8,061.80	8,464.89	83,569.20	87,747.66	92,134.90	96,741.58	101,578.62
Substation Electrician Apprentice	ibew	976	12/30/2017	35.9178	37.7138	39.5994	41.5793	43.6584	6,225.74	6,537.05	6,863.89	7,207.07	7,567.45	74,708.92	78,444.60	82,366.70	86,484.84	90,809.42
Substation Operations Supervisor	ibew	979	12/30/2017	48.9304	51.3769	53.9458	56.6430	59.4751	8,481.27	8,905.33	9,350.60	9,818.12	10,309.02	101,775.18	106,863.90	112,207.16	117,817.44	123,708.26
Substation Superintendent	midmngt	225	1/1/2016	53.8628	56.5559	59.3837	62.3529	65.4706	9,336.22	9,803.03	10,293.18	10,807.84	11,348.23	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79
Supervising Communication Dispatcher	dispatch	608	1/1/2016	30.0737	31.5774	33.1563	34.8141	36.5548	5,212.77	5,473.41	5,747.08	6,034.44	6,336.16	62,553.30	65,680.96	68,965.01	72,413.26	76,033.92
Transmission/Distr. Superintendent	midmngt	217	1/1/2016	53.8628	56.5559	59.3837	62.3529	65.4706	9,336.22	9,803.03	10,293.18	10,807.84	11,348.23	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79
Utilities Associate Engineer	midmngt	263	1/1/2016	44.2340	46.4457	48.7680	51.2064	53.7667	7,667.23	8,050.59	8,453.12	8,875.77	9,319.56	92,006.72	96,607.06	101,437.41	106,509.28	111,834.74
Utilities Business Systems Analyst	midmngt	205	6/21/2016	34.4853	36.2096	38.0200	39.9210	41.9171	5,977.45	6,276.32	6,590.14	6,919.65	7,265.63	71,729.42	75,315.90	79,081.69	83,035.77	87,187.56
Utilities Engineer	midmngt	297	5/2/2017	40.5014	42.5265	44.6528	46.8854	49.2297	7,020.24	7,371.25	7,739.82	8,126.81	8,533.15	84,242.91	88,455.06	92,877.81	97,521.70	102,397.79
Utilities Executive Assistant	midmngt	998	5/2/2017	24.7735	26.0122	27.3128	28.6784	30.1123	4,294.07	4,508.78	4,734.22	4,970.93	5,219.47	51,528.88	54,105.32	56,810.59	59,651.12	62,633.68
Utilities Financial Analyst	midmngt	290	1/1/2016	35.4171	37.1880	39.0474	40.9997	43.0497	6,138.96	6,445.91	6,768.21	7,106.62	7,461.95	73,667.57	77,350.95	81,218.49	85,279.42	89,543.39
Utilities Planning Manager	midmngt	450	5/2/2017	49.5224	51.9985	54.5984	57.3284	60.1948	8,583.88	9,013.08	9,463.73	9,936.92	10,433.76	103,006.59	108,156.92	113,564.77	119,243.01	125,205.16
Utilities Plans Examiner	midmngt	236	1/1/2016	27.2601	28.6231	30.0543	31.5570	33.1348	4,725.08	4,961.34	5,209.41	5,469.88	5,743.37	56,701.01	59,536.06	62,512.86	65,638.50	68,920.43
Utility Accountant I	midmngt	293	1/1/2016	26.7836	28.1228	29.5289	31.0054	32.5556	4,642.49	4,874.62	5,118.35	5,374.26	5,642.98	55,709.89	58,495.38	61,420.15	64,491.16	67,715.72
Utility Accountant II	midmngt	294	1/1/2016	29.5693	31.0478	32.6002	34.2302	35.9417	5,125.35	5,381.61	5,650.69	5,933.23	6,229.89	61,504.14	64,579.35	67,808.32	71,198.73	74,758.67
Warehouse Supervisor	midmngt	275	1/1/2016	23.5456	24.7229	25.9590	27.2570	28.6198	4,081.24	4,285.30	4,499.56	4,724.54	4,960.77	48,974.85	51,423.59	53,994.77	56,694.51	59,529.23
Wastewater Equip Mech-In-Training	ibew2	175	12/30/2017	17.5820	18.4611	19.3843	20.3534	21.3711	3,047.55	3,199.93	3,359.94	3,527.92	3,704.33	36,570.56	38,399.14	40,319.24	42,335.02	44,451.94
Wastewater Treatment Plant Mechanic I	ibew2	155	12/30/2017	22.6995	23.8344	25.0263	26.2774	27.5913	3,934.58	4,131.29	4,337.88	4,554.75	4,782.48	47,214.96	49,575.50	52,054.60	54,656.94	57,389.80
Wastewater Treatment Plant Mechanic II	ibew2	159	12/30/2017	28.9841	30.4333	31.9550	33.5526	35.2303	5,023.92	5,275.10	5,538.87	5,815.79	6,106.58	60,286.98	63,301.16	66,466.40	69,789.46	73,278.92
Wastewater Treatment Plant Operator I	ibew2	133	12/30/2017	25.0873	26.3416	27.6589	29.0416	30.4938	4,348.46	4,565.88	4,794.21	5,033.88	5,285.58	52,181.48	54,790.58	57,530.46	60,406.58	63,427.00
Wastewater Treatment Plant Operator II	ibew2	184	12/30/2017	28.8434	30.2858	31.7998	33.3899	35.0595	4,999.52	5,249.53	5,511.96	5,787.58	6,076.98	59,994.22	62,994.36	66,143.48	69,450.94	72,923.76
Wastewater Operator-in-Training	ibew2	167	12/30/2017	16.6073	17.4376	18.3095	19.2251	20.1861	2,878.59	3,022.52	3,173.65	3,332.36	3,498.93	34,543.08	36,270.26	38,083.76	39,988.26	41,987.14
Wastewater Utilities Manager	midmngt	219	1/1/2016	46.7457	49.0830	51.5371	54.1140	56.8197	8,102.59	8,507.72	8,933.10	9,379.76	9,848.75	97,231.06	102,092.61	107,197.24	112,557.10	118,184.96
Wastewater Utilities Supervisor	midmngt	255	5/2/2017	37.2574	39.1203	41.0763	43.1301	45.2866	6,457.95	6,780.85	7,119.89	7,475.88	7,849.68	77,495.39	81,370.16	85,438.67	89,710.60	94,196.13
Water & Wastewater Utilities Superintendent	midmngt	299	5/2/2017	51.2562	53.8190	56.5100	59.3355	62.5048	8,884.41	9,328.63	9,795.06	10,284.81	10,834.17	106,612.90	111,943.54	117,540.72	123,417.75	130,010.03
Water Conservation Specialist	general	189																

SALARY TABLE EFFECTIVE 06/04/2019
PART TIME CLASSIFICATIONS

Job Title	Hourly		Hourly
	Step A	Step B	Step C
Community Child Care Teacher	15.64	16.11	16.59
Community Child Care Teacher's Aide	14.04	14.46	14.90
Community Child Care Teacher's Helper	12.60	12.98	13.37
General Laborer	12.00	12.48	12.98
Library Assistant	15.19	15.65	16.12
Lifeguard	13.20	13.60	14.00
Literacy Program Assistant	14.89	15.34	15.80
Management Intern I			15.71
Management Intern II			20.95
Police Cadet	12.00	12.48	12.98
Police Stenographer	16.76	17.43	18.13
Pool Manager	16.38	16.87	17.38
Recreation Leader	12.00	12.36	12.73
Recreation Specialist	14.89	15.34	15.80
Senior Lifeguard	14.70	15.14	15.60
Senior Recreation Leader	13.37	13.77	14.18
Wastewater Treatment Plant Operator-in-Training	15.19	15.80	16.43

1 is hereby authorized. Position classifications identified with budgeted amounts for travel
2 exceeding the limits set forth in the travel policy are authorized in the amounts as follows:

3 City Manager, \$6,735; Utility Planning Manager, \$3,350; Engineering/GIS Technician,
4 \$2,700; GIS Specialist, \$2,900; Senior Electric Utility Inspector, \$3,076; Substation Electrician
5 (J. Clifton), \$3,475; Substation Superintendent, \$6,075; Power Line Technician Apprentice
6 (each), \$1,100; Staff, Western Underground Committee Meeting, \$800; Environmental &
7 Conservation Supervisor, \$7,155; Senior Energy Services Specialist, \$4,350; Office Specialist
8 II (M. Garcia), \$1,755; Information Services Supervisor, \$3,700; Utility Business Systems
9 Analyst, \$2,300, Purchasing & Customer Service Manager, \$2,500; Senior Customer Service
Representative, \$2,500.

10 **SECTION 5:** All recitals stated above are true and correct. Staff's presentation and all
11 of its attachments and/or other documents distributed to the City Council are also incorporated
12 herein by reference, approved and adopted as findings.

13 **SECTION 6:** The FY 2019-20 Budget is in accordance with all applicable ordinances
14 of the City and all applicable statutes of the State.

15 **SECTION 7:** At the end of FY 2018-19, certain purchase orders exist as outstanding
16 encumbrances representing contractual obligations of previously budgeted funds. In addition,
17 certain amounts have been included in the FY 2018-19 budget that relate to one-time allocations
18 for specific projects and services, but remain unspent. The outstanding encumbrances and, at
19 the City Manager's discretion, any unspent one-time allocations are deemed to be re-budgeted
20 as an addition to the budget amounts previously approved in this resolution. All such amounts
21 have been removed from available balances in the FY 2019-20 projections and therefore have
no effect on the available fund balances presented herein.

22 **SECTION 8:** Under the direction of the City Manager, the Finance Director may make
23 the reallocation of appropriations within funds. Amendments (Increases/Decreases) to the
24 Budget shall be by approval and Resolution of the City Council.

25 ///

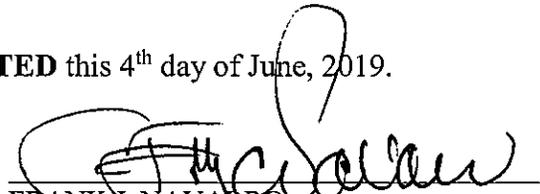
26 ///

27 ///

28 ///

1 **SECTION 9:** The City Clerk shall certify the adoption of the Budget and shall cause to
2 be filed with the County Auditor within 60 days of the adoption, a certified copy of the Budget
3 and Resolution.

4 **APPROVED AND ADOPTED** this 4th day of June, 2019.

5 
6 FRANK J. NAVARRO
7 Mayor

8 ATTEST:

9 
10 CAROLINA R. PADILLA,
11 City Clerk
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

City of Colton
Actual and Projected Fund Balances
Excluding Successor Agency

	6/30/2018 Audited Fund Balance	FY 2018/19 Revenues Year-End Projection	FY 2018/19 Expenditures Year-End Projection	6/30/2019 Fund Balance Estimated	FY19/20 Adopted Revenues	FY19/20 Adopted Expenditures	6/30/2020 Fund Balance Estimated
General Fund	5,721,346	40,649,777	40,309,081	6,062,042	41,037,639	40,612,189	6,487,492
General Fund Reserve - Pension	6,762,385	0	0	6,762,385	0	0	6,762,385
General Fund Reserve - OPEB	2,863,859	0	0	2,863,859	0	0	2,863,859
Total General Fund	15,347,590	40,649,777	40,309,081	15,688,286	41,037,639	40,612,189	16,113,736
<u>Special Revenue Funds</u>							
Community Child Care	32,856	994,162	956,067	70,951	943,634	968,876	45,709
Special Gas Tax	313,736	1,305,752	1,605,162	14,326	1,305,752	1,318,744	1,334
Library Grant Fund	30,187	134,814	137,304	27,697	56,804	63,008	21,493
State Traffic Relief	309,614	894,717	1,190,346	13,985	955,302	949,805	19,482
Air Quality Fund (AQMD)	543,385	132,311	278,592	397,104	64,500	-	461,604
CDBG Fund	(33,484)	825,617	793,708	(1,575)	387,946	391,923	(5,552)
Drug/Gang Intervention	12,944	60	0	13,004	-	-	13,004
Measure I Fund	2,535,261	907,626	2,368,693	1,074,194	900,626	918,516	1,056,304
ViTep	183,694	35,600	55,536	163,758	-	-	163,758
Miscellaneous Grants	58,952	8,797,856	8,799,449	57,359	128,200	111,196	74,363
Host City Fees	1,241,239	451,129	93,284	1,599,084	483,129	-	2,082,213
Asset Seizure Fund	239,253	1,000	185,442	54,811	-	-	54,811
Total Special Revenue Funds	5,467,637	14,480,644	16,463,583	3,484,698	5,225,893	4,722,068	3,988,523
<u>Capital Projects Funds</u>							
Park Development Fund	1,242,726	184,000	444,233	982,493	176,000	-	1,158,493
Traffic Impact Fee Fund	5,352,290	1,445,000	2,115,714	4,681,576	1,133,000	320,000	5,494,576
New Facilities Development Fees	224,189	23,600	0	247,789	16,600	-	264,389
Civic Center Development Fee	80,405	10,225	0	90,630	-	-	90,630
Fire Facility Development Fee	121,566	18,400	0	139,966	-	-	139,966
Police Facility Development Fee	139,911	22,920	0	162,831	-	-	162,831
Capital Improvement Fund	(284)	5,213,294	2,813,382	2,399,628	-	2,400,000	(372)
Colton Crossing Fund	658,422	0	606,843	51,579	-	-	51,579
Total Capital Projects Funds	7,819,226	6,917,439	5,980,172	8,756,493	1,325,600	2,720,000	7,362,093
<u>Debt Service Funds</u>							
Public Financing Authority	1,019,533	936,819	910,469	1,045,883	936,819	905,179	1,077,523
Taxable Pension Bonds	2,158,123	1,969,208	2,629,232	1,498,099	1,958,208	1,934,936	1,521,371
Water Improvement District A	(19,799)	35,261	31,567	(16,105)	31,661	31,567	(16,011)
Total Debt Service Funds	3,157,857	2,941,288	3,571,268	2,527,877	2,926,688	2,871,682	2,582,883
<u>CFD's and Assessment Districts</u>							
CFD 87-1	30,356	120	0	30,476	-	-	30,476
CFD 88-1	297,401	1,200	0	298,601	-	-	298,601
CFD 89-1 Debt Service	84,277	0	0	84,277	-	-	84,277
CFD 89-2 Debt Service	180,987	0	0	180,987	-	-	180,987
CFD 90-1 Debt Service	563,994	270,915	266,151	568,758	270,915	265,389	574,284
Storm Water	757,836	595,747	658,437	695,146	592,647	622,109	665,684
LLMD #1	(74,338)	328,389	331,475	(77,424)	328,389	315,048	(64,083)
LLMD #2	80,894	152,057	184,490	48,461	151,832	220,498	(20,205)
Total CFD's and Assessment Districts	1,921,407	1,348,428	1,440,553	1,829,282	1,343,783	1,423,044	1,750,021
<u>Enterprise Funds</u>							
Electric Utility	27,960,243	68,124,908	71,014,048	25,071,103	62,975,059	70,370,008	17,676,154
Public Benefit Fund	2,444,994	789,940	1,682,529	1,552,405	787,940	1,576,000	764,345
Water Utility	21,389,904	15,612,138	22,601,893	14,400,149	13,224,752	21,005,448	6,619,453
Wastewater Utility	14,220,255	10,670,968	15,759,459	9,131,764	10,503,275	16,583,750	3,051,289
Solid Waste	(310,117)	2,838,291	2,826,179	(298,005)	3,082,516	2,870,650	(86,139)
Cemetery Endowment	900,205	9,270	0	909,475	-	-	909,475
Total Enterprise Funds	66,605,483	98,045,515	113,884,108	50,766,890	90,573,542	112,405,856	28,934,576

City of Colton
Actual and Projected Fund Balances
Excluding Successor Agency

	6/30/2018 Audited Fund Balance	FY 2018/19 Revenues Year-End Projection	FY 2018/19 Expenditures Year-End Projection	6/30/2019 Fund Balance Estimated	FY19/20 Adopted Revenues	FY19/20 Adopted Expenditures	6/30/2020 Fund Balance Estimated
<u>Internal Service Funds</u>							
Facility & Equip Maint. Fund	1,672,364	990,093	1,015,598	1,646,859	985,143	1,447,638	1,184,364
Automotive Shop	1,328,646	780,652	654,920	1,454,378	774,652	861,316	1,367,714
Information Services	1,653,799	742,325	1,049,002	1,347,122	736,325	1,366,910	716,537
Insurances Fund	(919,120)	3,435,072	3,104,191	(588,239)	3,421,307	2,866,153	(33,085)
Total Internal Service Funds	3,735,689	5,948,142	5,823,711	3,860,120	5,917,427	6,542,017	3,235,530
<u>Housing Authority</u>							
Total Housing Authority	1,068,984	0	61,482	1,007,502	0	80,597	926,905
Grand Totals	105,123,873	170,331,233	187,533,958	87,921,148	148,350,572	171,377,453	64,894,267

1 STATE OF CALIFORNIA)
2 COUNTY OF SAN BERNARDINO) ss.
3 CITY OF COLTON)

4 **CERTIFICATION**

5
6 I, **CAROLINA R. PADILLA**, City Clerk for the City of Colton, California, do hereby
7 certify that the foregoing is a full, true and correct copy of **RESOLUTION NO. R-38-19**,
8 duly adopted by the City Council of said City, and approved by the Mayor of said City, at its
9 Regular Meeting of said City Council held on the **4th day of June 2019**, and that it was
10 adopted by the following vote, to wit:

11 AYES: COUNCILMEMBER Toro, Cisneros, Koperski, González, Woods,
12 Suchil, Mayor Navarro
13 NOES: COUNCILMEMBER None
14 ABSTAIN: COUNCILMEMBER None
15 ABSENT: COUNCILMEMBER None
16

17 **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of
18 the City of Colton, California, this ___ day of _____, ____.

19
20
21 _____
22 CAROLINA R. PADILLA
23 City Clerk
24 City of Colton

25
26
27
28 (SEAL)

CITY OF COLTON

2019-20 APPROPRIATIONS LIMITATION

As indicated by Schedules A and B, the percentage increase to Colton's Appropriation Limit is 1.0478%. The 2019-2020 limit is \$83,488,559. The amount subject to limitation in the 2019-20 Adopted Budget is \$20,880,909. The City of Colton is \$62,607,650 under its lawful limitation.

The calculation consists of two (2) factors:

A.	Prior Year's limit		79,676,325
B.	Adjustment factors:		
	a.	Price factor (per capita change)	1.0385
	b.	County Population % increase	<u>1.009</u>
		Total Adjustment % (a * b)	<u><u>1.0478</u></u>
C.	Annual Adjustment (A * B)		83,488,559
D.	Other Adjustments		-
E.	2019-2020 Appropriation Limit		<u>83,488,559</u>

Appropriations Subject to Limitation:

2019-2020 Year Limit	83,488,559
Proceeds from Taxes - Appropriations Subject to Limitation	<u>(20,880,909)</u>
Total Under the Limitation	<u><u>62,607,650</u></u>

CITY OF COLTON
SCHEDULE OF ESTIMATED REVENUES
PROCEEDS AND NON-PROCEEDS OF TAXES

Based on the 2019-2020 Budget

Staff Recommended

	Proceeds of Taxes	Non-Proceeds of Taxes	Total Proceeds / Non-Proceeds
General Fund	<u> </u>	<u> </u>	<u> </u>
Taxes			
Property Taxes - Current Year Secured	5,000,000		5,000,000
Sales and Use Taxes	9,315,909		9,315,909
Franchises		1,624,710	1,624,710
Other taxes	1,765,000		1,765,000
Licenses & Permits		2,208,500	2,208,500
Fines & Forfeitures		261,000	261,000
Use of Money & Property		215,000	215,000
Intergovernmental Revenue		1,078,479	1,078,479
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	4,800,000		4,800,000
Charges for Current Services - User Fees		1,858,550	1,858,550
Miscellaneous Revenue		12,837,000	12,837,000
Net - Transfers		73,491	73,491
	<u>20,880,909</u>	<u>20,156,730</u>	<u>41,037,639</u>
Total proceeds from taxes	<u>20,880,909</u>		
Total Proceeds from other sources		<u>20,156,730</u>	
Total General Fund Revenue			<u>41,037,639</u>

Note: only the General Fund has taxes as a source of revenue.

1 STATE OF CALIFORNIA)
2 COUNTY OF SAN BERNARDINO) ss.
3 CITY OF COLTON)

4 CERTIFICATION

5
6 I, **CAROLINA R. PADILLA**, City Clerk for the City of Colton, California, do hereby
7 certify that the foregoing is a full, true and correct copy of **RESOLUTION NO. R-39-19**,
8 duly adopted by the City Council of said City, and approved by the Mayor of said City, at its
9 Regular Meeting of said City Council held on the **4th day of June 2019**, and that it was
10 adopted by the following vote, to wit:

11 AYES: COUNCILMEMBER Toro, Cisneros, Koperski, González, Woods,
12 Suchil, Mayor Navarro
13 NOES: COUNCILMEMBER None
14 ABSTAIN: COUNCILMEMBER None
15 ABSENT: COUNCILMEMBER None
16

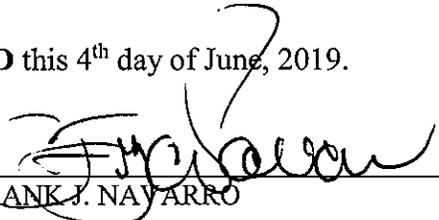
17 **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of
18 the City of Colton, California, this ___ day of _____, ____.

19
20
21 _____
22 CAROLINA R. PADILLA
23 City Clerk
24 City of Colton

25
26
27
28 (SEAL)

1 **SECTION 5.** The City Clerk shall certify the adopting of the Budget and shall cause to
2 be filed with the County Auditor within 60 days of the adoption, a certified copy of the Budget
3 and Resolution.

4 **APPROVED AND ADOPTED** this 4th day of June, 2019.

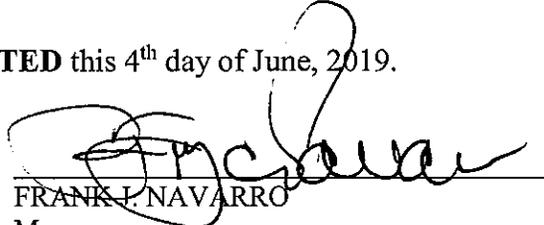
5
6 
7 _____
FRANK J. NAVARRO
Mayor

8 ATTEST:

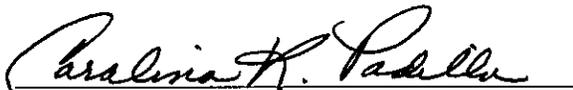
9 
10 _____
11 CAROLINA R. PADILLA,
City Clerk

1 **SECTION 5.** The City Clerk shall certify the adopting of the Budget and shall cause to
2 be filed with the County Auditor within 60 days of the adoption, a certified copy of the Budget
3 and Resolution.

4 **APPROVED AND ADOPTED** this 4th day of June, 2019.

5
6 
7 FRANK J. NAVARRO
8 Mayor

9 ATTEST:

10 
11 CAROLINA R. PADILLA,
12 City Clerk

1 STATE OF CALIFORNIA)
2 COUNTY OF SAN BERNARDINO) ss.
3 CITY OF COLTON)

4 CERTIFICATION

5
6 I, **CAROLINA R. PADILLA**, City Clerk for the City of Colton, California, do hereby
7 certify that the foregoing is a full, true and correct copy of **RESOLUTION NO. CUA-02-19**,
8 duly adopted by the City Council of said City, and approved by the Mayor of said City, at its
9 Regular Meeting of said City Council held on the **4th day of June 2019**, and that it was
10 adopted by the following vote, to wit:

11 AYES: COUNCILMEMBER Toro, Cisneros, Koperski, González, Woods,
12 Suchil, Mayor Navarro
13 NOES: COUNCILMEMBER None
14 ABSTAIN: COUNCILMEMBER None
15 ABSENT: COUNCILMEMBER None
16

17 **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of
18 the City of Colton, California, this ___ day of _____, ____.

19
20
21 _____
22 CAROLINA R. PADILLA
23 City Clerk
24 City of Colton

25
26
27
28 (SEAL)

FUND DESCRIPTIONS

GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects), that are restricted to expenditures for special purposes. The following funds have been classified as other governmental funds:

GAS TAX FUND - to account for monies received and expended from State Gas Tax allocations.

COMMUNITY CHILD CARE FUND - to account for monies received and expended from State Department of Education.

LIBRARY GRANT FUND - to account for monies received and expended from various grant sources.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND - to account for monies received and expended by the City as a participant in the Federal Community Development Block Grant Program.

STATE TRAFFIC RELIEF FUND - to account for monies received from SB 1 for street pavement maintenance, rehabilitation and reconstruction of traffic control devices.

ASSET SEIZURE FUND - to account for monies received and property seized as a result of judicial forfeitures.

AIR QUALITY FUND - to account for monies received from AQMD for Alternate Fuel Program and Trip Reduction.

DRUG/GANG INTERVENTION FUND - to account for monies received from Asset Seizure for anti-gang education.

HOST CITY FEES FUND - to account for monies received and expended from County of San Bernardino for hosting the County landfill and for participation in the County Waste Development Agreement.

STORM WATER FUND - to account for monies received and expended for the maintenance of storm drains.

LOCAL TRANSPORTATION (MEASURE I) FUND - to account for monies received from a portion of sales tax revenue restricted to fund transportation related activities.

VITEP FUND - this fund was setup using a grant from the Office of Traffic Safety to tow cars belonging to unlicensed drivers within the City. For continuation of the program revenue is now derived from citation of traffic violators within the City.

MISCELLANEOUS GRANTS FUND - to account for monies received and expended from various grant sources.

HOUSING AUTHORITY FUND - to account for activities related to protecting local housing funds and programs, providing new revenue opportunities for affordable housing programs, promoting public safety and welfare, and ensuring decent, safe, sanitary and affordable housing accommodations to persons of low income within the City.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest and related costs other than those being financed by proprietary funds.

PUBLIC FINANCING AUTHORITY (PFA) FUND - this fund is used to accumulate resources for the payment of principal and interest on long-term debt for the City.

TAXABLE PENSION FUNDING BONDS FUND - this fund is used to accumulate resources for the payment of principal and interest on the amount borrowed for purposes of funding the City's enterprise funds' previously unfunded pension liability.

WATER IMPROVEMENT DISTRICT A FUND - this fund is used to accumulate resources for the payment of principal and interest incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The following funds have been classified as other governmental funds.

CAPITAL IMPROVEMENTS FUND - to account for the General City capital projects. The funding for these projects is primarily from Measure I, Gas Tax and the General Fund.

COLTON CROSSING FUND - to account for funds relating to the Laurel/Hunts Lane Separation Project which are funded by Local Stimulus Funds, Proposition 42, Traffic Relief Funds and Traffic Impact Fees.

PARK DEVELOPMENT FUND - to account for monies received from new development dedicated to building of new park facilities.

TRAFFIC IMPACT FEE FUND - to account for monies received from new development dedicated to building new traffic-related infrastructure.

NEW FACILITIES FUND - to account for monies received from new development dedicated to building of new Library facilities.

CIVIC CENTER DEVELOPMENT FEE FUND - to account for monies received from new development dedicated to building of a new civic center facility.

FIRE FACILITY DEVELOPMENT FEE FUND - to account for monies received from new development dedicated to building of new fire facility.

POLICE FACILITY DEVELOPMENT FEE FUND - to account for to account for monies received from new development dedicated to building of new police facility.

INTERNAL SERVICE FUNDS

Internal Service Funds finance and account for goods and services provided by one City department to other City departments, or to other governments, on a cost-reimbursement basis, including depreciation. The City used the following Internal Service Funds:

FACILITY AND EQUIPMENT MAINTENANCE FUND - to account for the City's buildings maintenance and utilities costs.

INFORMATION SERVICES FUND - to account for the City's information services.

INSURANCES FUND - to account for the City's liabilities for claims and judgments.

AUTOMOTIVE SHOP FUND - to account for the City's fleet maintenance and replacement.

ENTERPRISE FUNDS

Enterprise Funds are used to report the same functions presented as *business-type* activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric, Water and Wastewater activities.

ELECTRIC UTILITY FUND – to account for the activities, including fixed assets, relating to the Electric Utility.

WATER UTILITY FUND – to account for the activities, including fixed assets, relating to the Water Utility.

WASTEWATER UTILITY FUND - to account for the activities, including fixed assets, relating to the Wastewater Utility.

PUBLIC BENEFIT FUND - to account for the restricted funds receipted from collection of a usage-based charge on local distribution service required by the State of California Public Utility Code.

SOLID WASTE FUND - to account for the revenues and expenditures related to Solid Waste activities.

AGENCY FUNDS

Agency Funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The following are classified as agency funds in the financial statements.

GENERAL DEPOSIT FUND - to account for deposits placed with the City for future services, and trust funds awaiting remittance to relevant service provider.

ASSESSMENT DISTRICT FUNDS - to account for funds collected from Assessment Districts.