

City of

Colton

California



FISCAL YEAR 2018-19



ADOPTED BUDGET

City of
Colton

California

Fiscal Year 2018-19
Adopted Budget



City Council

Richard A. DeLaRosa—Mayor

David J. Toro—Council Member District 1

Ernest R. Cisneros —Council Member District 2

Frank J. Navarro—Council Member District 3

Dr. Luis S. González—Council Member District 4

Jack R. Woods —Mayor Pro Tem District 5

Isaac T. Suchil—Council Member District 6

City Treasurer

Aurelio W. De La Torre

City Clerk

Carolina R. Padilla

City Manager

William R. Smith

Executive Team

Stacey Dabbs, Finance Director

Deb Farrar, Community Services Director

David Kolk, Public Works & Utility Services Director

Tim McHargue, Fire Chief

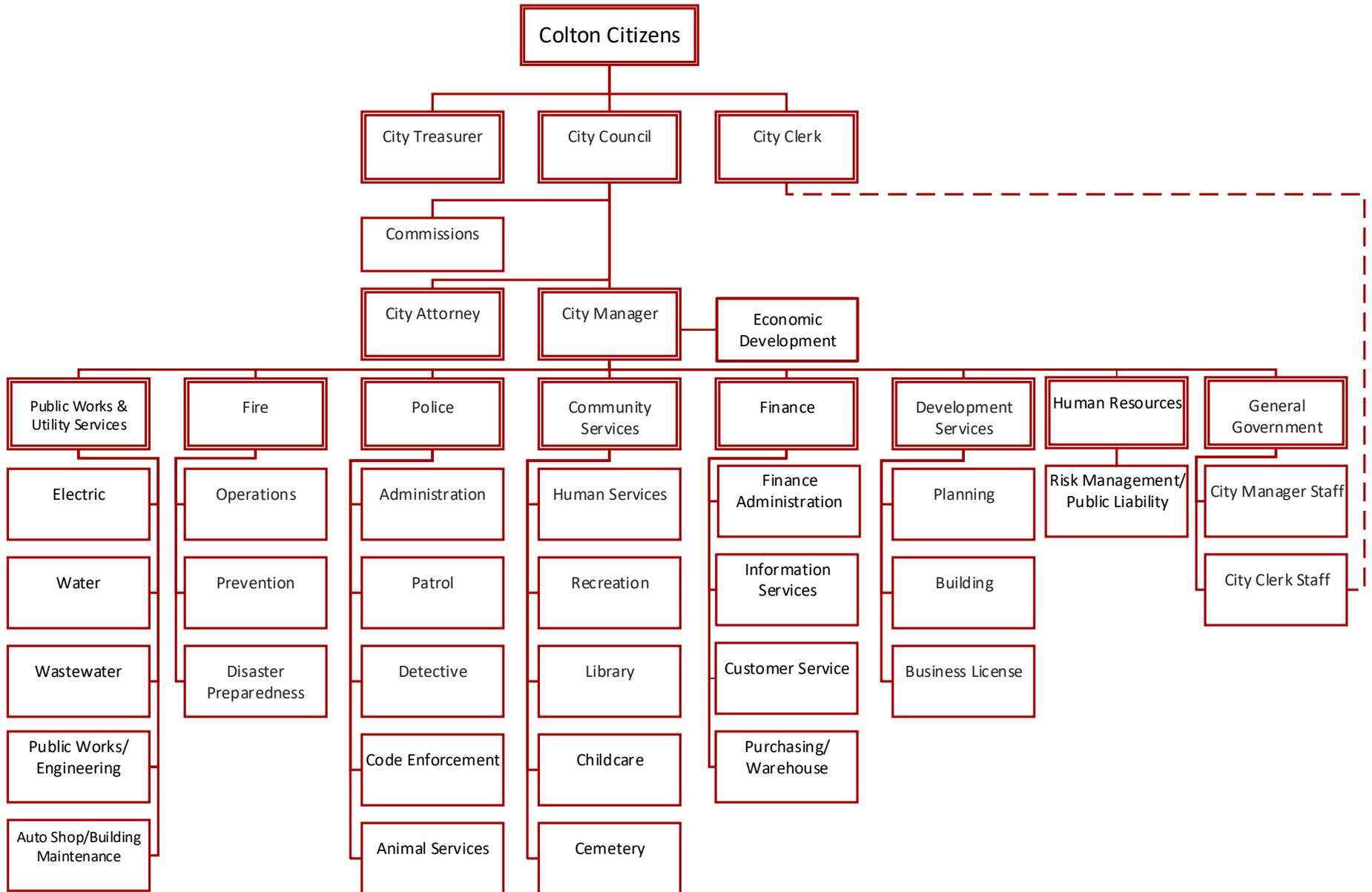
Mark Owens, Police Chief

Haydee Sainz, Human Resources Director

Mark Tomich, Development Services Director

Citywide Organizational Chart

Fiscal Year 2018-2019



City of
Colton

City Council



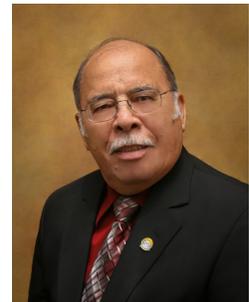
Richard A. DeLaRosa
Mayor



David J. Toro
Council Member
District 1



Ernest R. Cisneros
Council Member
District 2



Frank J. Navarro
Council Member
District 3



Dr. Luis S. González
Council Member
District 4



Jack R. Woods
Mayor Pro Tem
District 5



Isaac T. Suchil
Council Member
District 6



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City of
Colton
California

FISCAL YEAR 2018-19 BUDGET

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TRANSMITTAL LETTER

June 5, 2018

To the Honorable Mayor and City Council Members:
Fiscal Year 2018-19 Operating Budget Transmittal

Dear Mayor and City Council Members:

In accordance with my responsibility as City Manager, I am submitting the City of Colton's Fiscal Year 2018-19 Operating Budget. The citywide expenditure budget of \$161.7 million has increased \$7.6 million, or 4.9 percent compared to the Fiscal Year 2017-18 Original Adopted Budget of \$154.1 million primarily due to an increase in capital improvement expenditures in the utility enterprises.

In February 2016, City Council approved a resolution to place a ballot measure on the June 7, 2016 election to increase the General Fund Transfer from the City's Electric Utility to a maximum of twenty percent of the Electric Utility's gross revenues. The Fiscal Year 2018-19 budget is representative of the third year after Colton voters' passage of Measure D. In anticipation of the sunset of Measure D, City leadership brought forward a series of agenda items to address fiscal stability and the long-term financial sustainability of the City, while striking a balance to provide quality general city services to our community.

The Fiscal Year 2018-19 General Fund expenditure budget of \$37.6 million is structurally balanced utilizing \$38.1 million in General Fund revenues. In the Spring of 2018, staff presented an informational report on fiscal strategies to maintain City service levels and to address the sunset of Measure D. The report addressed the various challenges affecting the City's long-term financial sustainability and explored several revenue options to replace Measure D. Additionally, through the Fiscal Year 2017-18 mid-year budget review process, the Finance Committee recommended the inclusion of funding for a consultant to evaluate the City's options for financial sustainability through revenue measures and expenditure reductions.

On April 3, 2018, City Council approved a Professional Services Agreement with Urban Futures, Inc. ("UFI") to: 1. Establish a ten-year baseline financial forecast model for the General Fund and 2. Provide a revenue and expenditure analysis, to identify opportunities for revenue restructuring and/or ballot measure options as well as an assessment of General Fund expenditure categories. On May 29, 2018, UFI presented the report on Financial Sustainability to City Council. The final report discussed at length the financial challenges facing the City and the necessity for a permanent revenue measure to close the gap to continue to provide general city services. At the conclusion of this meeting, City Council directed staff to come back with a final recommendation between a permanent Utility User's Tax and permanent increase to the General Fund Transfer and to provide further election timeline information.

Staff's objective is to continue to work collaboratively with City Council to develop and implement a strategic plan to solidify the fiscal health of the City, as the looming sunset of Measure D is on the horizon.

Economic Outlook and General Fund Revenues

The majority of local, regional, state and federal economic indicators continue to point towards a gradual, improving economic climate. Revenue projections continue to remain strong in Fiscal Year 2018-19, but the enormous recovery strides seen in the past few fiscal years is beginning to level off. Updated information from the U.S. Bureau of Labor Statistics and the California Employment Development Department indicates that 2018 nonfarm job growth in this region remains strong – up 3.1 percent between May 2017 and May 2018. Also, regional unemployment also dropped from 4.6 percent estimate in May 2017 to 3.7 percent in May 2018. Based on a continued, gradual growth of the local economy and Fiscal Year 2017-18 year-to-date major tax revenue receipts, the Fiscal Year 2018-19 budget assumes further conservative increases in Sales Tax and Property Tax in comparison to the Fiscal Year 2017-18 Adopted Budget.

Salary and Benefits Expenditures

A local government's primary responsibility is to provide services to the community through either City or contractual staff. Therefore, it is not surprising that greater than 70 percent of the Fiscal Year 2018-19 General Fund Budget is allocated to salaries and benefits.

Since the Great Recession, the City Council has approved various strategies to reduce the costs of salaries and benefits. These strategies include: (1) employees paying their own CalPERS contribution; (2) sharing the expense of health plan cost; (3) creating a second pension tier (and the state implemented a third tier effective January 1, 2013); and, (4) cost sharing a portion of the City's CalPERS expense for safety units.

The City's pension contribution rates to CalPERS have increased significantly during the past five years and are expected to continue to escalate significantly over the next five years. The most significant underlying reason for the continuously rising pension costs is the City's unfunded pension liability, which is based on changing actuarial assumptions. This budget assumes the full payment of the annual required contribution (ARC) for pension costs. In December 2016, the CalPERS Board voted to lower the discount rate from 7.5 percent to 7.0 percent over the next three years. This change in discount rate assumption equates to increased projected annual contribution costs over the next seven years. Additionally, factors such as the expected interest earnings in the trust funds may not be achieved long-term; and demographic assumptions of employees and retirees may change (i.e., retirees living longer). Any such changes in future years may increase the unfunded liability for pension benefits.

Government agencies across the State are grappling with the issue of long-term pension costs. With the implementation of the Tier 2 pension plan, as well as the Tier 3 pension plan enacted by the State in 2013, the pension expense growth is projected to decrease in the long-term. The City should see a small reduction in pension costs within the next twenty years after implementing more affordable pension tiers.

Capital Improvement Expenditures

Citywide, the Fiscal Year 2018-19 capital expenditure totals \$19.3 million, of which approximately \$17.1 million is

attributed to enterprise funds, roughly \$2.1 million will be expended from special revenue funds, and \$100 thousand relates to capital projects funds. In Fiscal Year 2018-19, budgeted capital expenditures in the General Fund total \$273.2 thousand. The General Fund also has a \$200 thousand transfer budgeted for building maintenance, which represents City Council and Staff's commitment to begin resolving some of the deferred maintenance needs of the City.

Looking Beyond Fiscal Year 2018-19

The Fiscal Year 2018-19 Budget strives to address the highest present needs of the community in alignment with City Council priorities within the City's available resources. Beyond Fiscal Year 2018-19, like other cities across California, the City of Colton faces long-term costs such as infrastructure needs and unfunded liabilities related to pension and retiree healthcare. Staff will continue to bring forward potential revenue enhancement strategies, cost savings strategies, and long-range strategic financial planning strategies to ensure the preservation of general City services for our valued community and the long-term fiscal health of the City's General Fund.

NEAR-TERM CHALLENGES

Deferred Maintenance Funding: During the years following the Great Recession, maintenance and operations budgets were left unfunded. Slashing maintenance budgets for a decade resulted in a backlog of growing maintenance needs, which are more expensive to restore as time passes. In November 2017, City Council adopted a new General Fund Balance Policy, which included in a plan to begin funding the deferred maintenance of City facilities. The City's Fiscal Year 2018-19 budget contains appropriations to begin the process reinvesting in public assets and the maintenance of our City facilities.

Pension Costs: The City is aware of the expected range of increases in annual pension costs and the continued annual strain on the City's operating budget.

Homelessness: The Mayor and City Council continue to work with staff, local faith-based organizations, and community partners to provide resources for the homeless population and to ensure the safety of our community. The City continues to seek funding opportunities to assist with programs to address these challenges.

LONGER-TERM CHALLENGES

Sustainable Pensions and Healthcare: The liabilities and risks to the CalPERS system are well known. Our City Council continues to be a leader in understanding the scale of the problem and in coming to grips with solutions that will be necessary to balance our commitment to our employees and our community, while ensuring the fiscal sustainability of our City.

Transportation Funding: The City has identified several transportation infrastructure needs that vary from connection to public railway transportation to bridges to active modes of transportation. City Council adopted the Active Transportation Plan (ATP) in April 2018, which ensures eligibility for grant funds for transportation infrastructure needs. City Council and staff continue to pursue funding opportunities for the City's long-term transportation infrastructure needs.

I look forward to Fiscal Year 2018-19, as it is a pivotal opportunity for City leadership to begin implementation of the City's long-term strategic plan to balance our available resources with the needs and goals of the community. I would like to thank our dedicated Mayor and City Council Members for their commitment and leadership, as well as our executive management team and the entire staff for providing outstanding services to our community. I am honored to work with a dedicated City Council, a professional City workforce, and an engaged community.

Respectfully Submitted,



William R. Smith
City Manager

CITY OF COLTON

AT A GLANCE

INCORPORATION

July 11, 1887

GOVERNMENT

Colton is a general law city operating under the Council-Manager form of government. The mayor is separately elected and serves a four-year term. Six elected Council Members serve four-year terms. Advising the City Council are a number of appointed citizen commissions and boards. Other elected officials include the City Clerk and the City Treasurer.

COUNTY

San Bernardino County

SCHOOL DISTRICT

Colton Joint Unified School District

LOCATION

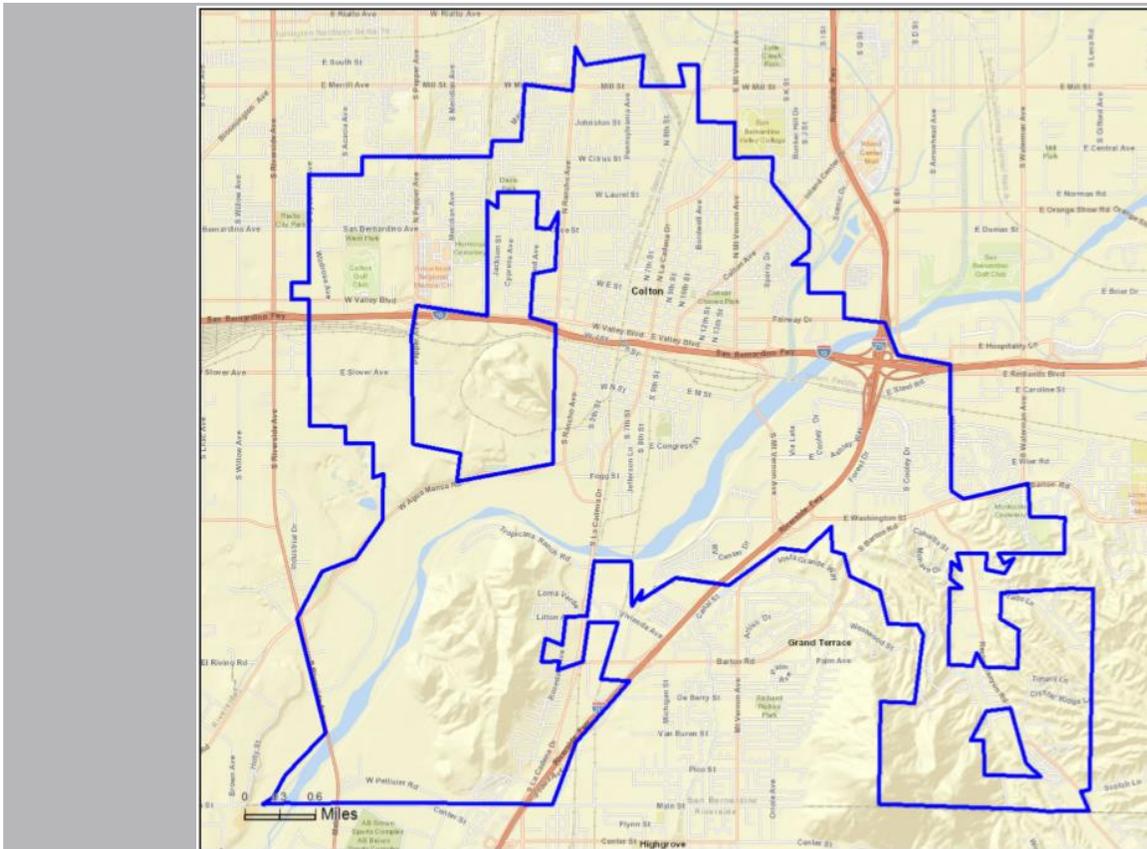
The City is located in the Inland Empire region of the state and is approximately 57 miles east of Los Angeles, 2 miles southwest of San Bernardino, and 9 miles northeast of Riverside.

AREA

Approximately 16 square miles

ELEVATION

1,004 ft.



HISTORY

Dating to over 300 years ago, the area that today comprises the City of Colton has served as a crossroads and center of regional activity. In the late 1700s, explorers from Mexico first passed through on their way north to Monterey. The first permanent settlement occurred in the early 1800s as the Jurupa and San Bernardino ranchos, which were Mexican land grants to private owners. The ranchos supported agricultural activity that was important to the growing region. The ranchos were gradually subdivided, and smaller ranches and citrus orchards dotted the area. As the final transcontinental leg of the Southern Pacific Railway pushed through in 1875 on its way to Los Angeles, a formal town was laid out on a traditional grid street pattern, evidenced today in Colton's downtown and the south Colton neighborhood south of Interstate 10. Activity associated with the railroad and the citrus orchards made Colton a busy place, with many businesses and residents working to support railroad operations. In south Colton, where many railroad workers lived, residents built their own homes often using the disassembled wooden crates from railroad shipments as building materials.



Railroad activity was expanded so that both east-west and north-south regional lines crossed in Colton. With the waning of the citrus industry, other businesses dependent upon rail for materials delivery and shipment were established along the rail lines, thus creating large tracts of land devoted to industrial operations, many of which continue today. The original residential settlements remained adjacent to the rail and industrial operations, allowing local residents to walk to their jobs.

CITY OF COLTON
FISCAL YEAR 2018-19 ADOPTED BUDGET



Many buildings standing today in downtown and south Colton date back to these early years. Proudly, the Colton Museum on La Cadena Drive, built in 1891 as a Carnegie Library, displays and describes those influences that shaped the Colton we see today. Following the relatively quiet period during the 1920s and Great Depression, Colton again experienced a development boom. Construction of Interstates 10 and 215 through the City, further defining the crossroads nature of the community, attracted transportation-based industries. The frenzied residential building period of post-World War II, followed 30 to 40 years later by explosive subdivision growth throughout the Inland Empire, created many new neighborhoods. A modest amount of commercial development followed to support demand for goods and services.



POPULATION

Colton's current estimated population is just over 54,000, which represents a 3.5% increase since 2010 and a 12.5% increase since 2000. Approximately 33.3% of the population is under the age of 19, and the median age is 29.3. Approximately 50.9% of the population is female, and 49.1% of the population is male.



EDUCATION

The Colton Joint Unified School District provides the educational resources for the City's K-12 students. The District seeks to provide students with engaging, challenging, and enriching opportunities and specialized programs that will ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens. Over 71% of Colton residents aged 25 or over have received a high school diploma. Just over 13% have obtained a bachelor's degree or higher, which is 1.2% more than in 2010.

School enrollments decreased approximately 1.1% between 2010 and 2012. Almost 25% of students enrolled in the district were identified as English Learners (ELs). Colton Joint Unified School District schools had a combined average SAT score of approximately 1400.

INCOME

Colton's estimated median household income in 2017 was \$44,000 annually, with 78.2% of the population living above the federal poverty line.

JOBS

In 2012, total jobs in the City of Colton numbered 27,796, and increase of 12% from 2007. The Education sector was the largest job sector, accounting for 53.5% of the total jobs in the City.

HOUSING UNITS

In 2017, 45.2% of the 16,787 housing units were owner-occupied. In 2016, approximately 61.9% of the housing units in Colton were single family homes and 32.5% were multi-family homes. Roughly 38% of the housing stock in Colton was built before 1970, and close to 28% of the housing stock was constructed between 1980 and 1989.



PERSONS PER HOUSEHOLD

The average household size in Colton owner-occupied and renter-occupied homes was 3.46 in 2017, compared to 3.3 in 2000.

THE BUDGET DOCUMENT AND PROCESS

BUDGET DOCUMENT INTRODUCTION

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state, and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Colton’s Budget provides the residents of Colton with a plan for matching available resources to the services, goals, and objectives specified in the budget document.

BUDGET PROCESS

The budget process is initiated through a joint effort on behalf of the City Manager’s office and the Finance Department. Budget instructions are disseminated to the department heads. Revenue budget projections are produced with the cooperative efforts of the departments and Finance. The department projections are based upon current services provided within their respective departments, and Finance is responsible for projecting the remaining revenue sources, such as taxes, interest income, revenue from other governments, and franchise fees. The Finance Department provides departments with the projected salary and benefits costs for their respective department based upon current staffing levels and any MOU-driven changes.

An automated budget module is made available to departments to input their requests in detail. Each department submits justification for expenses, such as additional personnel, capital, professional services, and travel and meetings. The Finance Department provides staff with the required tutorial and training for this portion of the budget process. After the department deadline for budget input, the Finance Department reviews the citywide and department budgets with the City Manager. Meetings are held with individual department heads to discuss budgetary concerns, program requests, and to help establish funding priorities. Based upon the City Manager’s recommendations, the Finance Committee is presented with the current fiscal status of the City, the proposed budget, future challenges, and potential solutions. After final recommendations are received from the Finance Committee, the Finance Department prepares a proposed budget document for the City Council budget workshops/public hearings.

BUDGET CALENDAR

October – December	Audit previous fiscal year financials
January	Mid Year Budget Review
February	Finance Department begins Revenue Review and initiates the Fiscal Planning Process

February – March	Council Goal Setting
March	Citywide Budget Instructions are disseminated to the Departments. Departments develop and submit their proposed budgets based upon the goals and priorities based upon direction given by the City Manager based upon citywide goals and objectives and as outlined in the budget instructions. Departments submit budget memos outlining department requests.
April	Budget Development and Department Budget Meetings begin. At the direction of the City Manager, the Finance Department begins to evaluate department requests. City Management reviews the departments’ budget proposals to ensure that requests were aligned with the City’s fiscal policies and priorities.
April – May	Financial Management staff begins the development of the proposed budget based upon department requests and department budget meetings. Allocations are updated and a final, comprehensive citywide budget review is completed.
April – May	City Finance Committee reviews the budget, providing guidance with the City’s fiscal priorities.
May – June	City Council Budget Hearings are held to obtain input from Colton residents on spending priorities. Council members utilize the information presented to recommend changes to the proposed budget based upon City priorities and available resources.
June	Budget Adoption
July 1	Implementation of Adopted Budget

BASIS FOR BUDGET DEVELOPMENT

The budget is the City’s financial plan for delivering effective services and efficiently managing the revenues which support those services. The City’s municipal code provides broad governance for preparation of the operating and capital budgets. The adopted budgets are also developed based on the following:

- The City Council’s top priorities and other City Council directives
- The City’s long-term financial forecast and strategic planning goals
- Service level prioritization as identified by the City Manager
- Availability and sustainability of revenues
- Legal mandates
- Prioritization criteria outlined in the capital budget
- The City’s policies regarding land use and community design, transportation, housing, natural environment, business and economics

The review of the proposed operating and capital budgets originates with collaborative efforts of the City Manager, financial management staff, and department management staff. Further review is conducted by the Finance Committee. Public City Council budget workshops are conducted prior to Council adoption of the budget in order to incorporate community input into the decision making process.

CITY COUNCIL PRIORITIES

On an ongoing basis, the City is committed to providing high quality, cost effective services that reflect the City's core values and strategic goals. The budget is prepared to reflect City Council's goals and priorities within the resources available to the City.

The City of Colton will have strong leadership dedicated to developing long-range plans and strategies that provide for movement, growth, and improvement of life in Colton. As such, the following priorities have been identified for Fiscal Year 2016-17:

- Financial strength and fiscal responsibility
- Develop economic development programs and streamline the development process to attract and incentivize business
- Development of the West End by addressing drainage issues and infrastructure development
- Focus on optimal customer service
- Update City Ordinances and Administrative Policies
- Continue to update City circulation plans to enhance and optimize walkability, traffic routes, etc.
- Continue to seek organizational efficiencies to maximize internal and external service delivery
- Develop a comprehensive Capital Improvement Plan that prioritizes projects and resources with citywide goals

UNDERSTANDING THE BUDGET DOCUMENT

The budget document includes city-wide information as well as information specific to each fund and each department. The City receives revenue from numerous different sources, many of which have restrictions on how they can be used. Separate funds are established to account for the different types of revenues and allowable uses of those revenues.

FUND TYPES

GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

ENTERPRISE FUNDS

These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. Enterprise funds are used to report the functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric Utility, Water Utility, and Wastewater Utility activities.

INTERNAL SERVICE FUNDS

These funds are established to account for a variety of business services provided by one City department (or division) to other City departments. Information services, facility and equipment maintenance, and liability and workers' compensation services are provided to all City departments through internal service funds. Departments are charged for these services based on their respective utilization.

CAPITAL PROJECTS FUNDS

Revenues and expenses for capital projects are also accounted for in separate funds. Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The capital projects funds the City currently utilizes are: the Capital Improvements Fund, the Development Fees Fund, the Assessment Districts Fund, and the Colton Crossing Fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of revenues that are designated for specific or restricted uses (other than special assessments, expendable trusts, or major capital projects). These funds include gas tax funds from the state, state traffic relief funds, and storm water and local transportation funds. Other special revenue funds include the Community Child Care Fund, Housing Authority Fund, Miscellaneous Grants Fund, Asset Seizure Fund, Air Quality Fund, Drug/Gang Intervention Fund, Host City Fees Fund, Community Development Block Grants (CDBG) funds from the federal government, and development impact fees related to libraries, public safety, and community centers.

DEBT SERVICE FUNDS

Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs other than those being financed by Proprietary Funds. The Public Financing Authority (PFA) Fund and the Taxable Pension Funding Bonds Fund are the debt service funds currently accounting for long-term debt.

BUDGETARY BASIS

The budget is prepared in accordance with Generally Accepted Accounting Principles. The budget for governmental funds has been prepared on a modified accrual basis. The modified accrual basis recognizes expenditures when the related fund liability is incurred. Revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

FUND STRUCTURE AND ACCOUNTING BASIS

The accounts of the City are made up of funds that help organize and account for restricted resources. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts (comprised of assets, liabilities, fund equity, revenues, and expenditures), which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulatory requirements.

The City has the following fund type categories:

GOVERNMENTAL FUND TYPES

The governmental funds include the General, Special Revenue, Debt Service, and Capital Project Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

PROPRIETARY FUND TYPES

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

FIDUCIARY FUND TYPES

The Fiduciary Funds account for assets held by the City in trust or for the benefit of parties outside the government. The City budget process does not include fiduciary funds because the resources of these funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency of the former Redevelopment Agency (RDA) is accounted for as a private-purpose trust fund.

AGENCY FUND TYPES

The Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period, and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The City maintains two agency funds. The City budget process does not include agency funds.

BUDGET AMENDMENTS

In order to amend the budget after adoption, the City Council must pass a resolution to increase appropriations, inter-fund transfers, and revenues. The Finance Director can authorize transfers within a fund or departmental budget that involves shifting appropriations from one account to another, which do not result in the increase in overall appropriations. A City Council resolution is not required in such instances.

CITYWIDE FINANCIAL SUMMARY



FISCAL YEAR 2018-19





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CITYWIDE BUDGET OVERVIEW

FISCAL YEAR 2018-19 CITYWIDE BUDGET

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2018-19.

REVENUE

Total citywide revenue for Fiscal Year 2018-19 is projected to be \$147.0 million. The City of Colton is a multi-faceted municipal operation, and its revenue sources reflect the various operations of the City. Although most citizens associate property taxes with City government, as a revenue source, property taxes only account for 4.1 percent of the City of Colton's total revenue. The various utilities, which the City operates as enterprise funds, comprise 61.6 percent of the \$147.0 million in revenue. Grant revenues are typically budgeted in the year the grant is accepted and carried forward to match expenditures, if applicable. Details of major revenue categories are discussed below.

CHARGES FOR CURRENT SERVICES

Charges for Current Services is the largest source of revenue in the citywide budget. In Fiscal Year 2018-19, the revenues in this classification are projected to be \$93.9 million, which represents 63.9 percent of the total citywide budgeted revenues. Fiscal Year 2018-19 charges for current services represent a \$1.35 million, or 1.5 percent, increase compared to Fiscal Year 2017-18 year-end revenue projections.

The largest component of the Charges for Current Services category consists of the revenues generated to fund the cost of providing utilities services to residents and businesses in the City's service area. Of the total \$93.9 million of projected Fiscal Year 2018-19 revenues in this category, charges for utility and refuse services account for \$85.7 million, or 91.2 percent.

OTHER FINANCING SOURCES (INCLUDING TRANSFERS)

Revenues in this category are projected to be approximately \$21.2 million, or 14.4 percent of the total citywide budget. The Other Financing Source category encompasses a wide range of revenues, but predominantly consists of transfers, which account for \$3.8 million, or 17.8 percent, of the total \$21.2 million budgeted in this category.

EXPENDITURES

Fiscal Year 2018-19 citywide Adopted Budget expenditures amount to \$161.7 million, an increase of approximately \$7.6 million, or 5.0 percent, compared to the Fiscal Year 2017-18 Original Adopted Budget of \$154.1 million and a decrease of approximately \$32.1 million compared to the Fiscal Year 2017-18 year end projected budget. The primary reason for the large discrepancy between budget years relates to capital projects and grant expenditures in Fiscal Year 2017-18. Capital projects and grant expenditures are typically appropriated in the year the project initiates or the year the grant is accepted and unspent appropriations are carried forward until expended. Details of major expenditure categories are discussed below.

SALARY AND BENEFITS

Salary and benefits costs in the citywide Fiscal Year 2018-19 Adopted Budget total \$44.8 million, almost a \$1.7 million, or 4.1 percent increase compared to the Fiscal Year 2017-18 Original Adopted Budget of \$43.1 million. The Fiscal Year 2018-19 salary and benefits category comprises 27.7 percent of citywide expenditures compared to 27.9 percent in the Fiscal Year 2017-18 Original Adopted Budget and 22.4 percent of the Fiscal Year 2017-18 year end projected budget. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the increase of required contributions toward PERS unfunded pension liabilities for the safety unit, and a full year of previously provisioned salary and related benefits increases for employee bargaining groups consistent with negotiated MOUs. Additionally affecting these comparative changes are the use of proceeds to finance capital projects in the Enterprise Funds.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2018-19 citywide maintenance and operations budget, inclusive of contracted services, totals approximately \$76.3 million compared to \$79.3 million in the current Fiscal Year 2018-19 budget, which represents a 3.8 percent budget reduction.

CAPITAL IMPROVEMENTS

The Fiscal Year 2018-19 citywide capital improvements budget totals \$19.4 million compared to \$12.6 million in the Original Adopted Fiscal Year 2017-18 budget. Most large capital improvement projects take many years to complete. The entire project cost is appropriated in the year the project begins, and unspent appropriations are carried forward until the project is complete. Additionally, large infrastructure projects financed with bond and loan proceeds are included in the FY18-19 budget.



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CITYWIDE OVERVIEW

PROJECTED FUND BALANCE

	6/30/2017 Audited Fund Balance	FY 2017/18 Revenues Year-End Projection	FY 2017/18 Expenditures Year-End Projection	6/30/2018 Fund Balance Estimated
General Fund	9,927,323	41,052,768	40,023,703	5,173,548
General Fund Reserve - Parks and Recreation	10,000	0	10,000	0
General Fund Reserve - Pension	0	0	0	4,200,116
General Fund Reserve - OPEB	0	0	0	1,582,724
Total General Fund	9,937,323	41,052,768	40,033,703	10,956,388
<u>Special Revenue Funds</u>				
Community Child Care	34,269	942,300	935,637	40,932
Special Gas Tax	687,414	1,666,198	2,186,391	167,221
Library Grant Fund	35,642	61,304	61,052	35,894
State Traffic Relief	0	0	0	0
Air Quality Fund (AQMD)	554,718	131,811	361,667	324,862
CDBG Fund	(11,944)	1,435,809	1,435,810	(11,945)
Drug/Gang Intervention	12,598	307	0	12,905
Measure I Fund	2,301,828	929,000	2,265,530	965,298
ViTep	145,302	50,265	80,000	115,567
Miscellaneous Grants	(146,681)	8,574,024	8,549,170	(121,827)
Host City Fees	1,077,541	441,905	280,388	1,239,058
Asset Seizure Fund	237,675	2,023	56,683	183,015
Total Special Revenue Funds	4,928,362	14,234,946	16,212,328	2,950,980
<u>Capital Projects Funds</u>				
Park Development Fund	481,619	228,189	44,691	665,117
Traffic Impact Fee Fund	1,566,939	1,141,989	1,684,861	1,024,067
New Facilities Development Fees	198,084	25,519	53	223,550
Civic Center Development Fee	59,846	12,939	0	72,785
Fire Facility Development Fee	96,552	17,928	0	114,480
Police Facility Development Fee	100,279	25,310	0	125,589
Capital Improvement Fund	157	3,535,826	3,535,827	156
Colton Crossing Fund	707,792	1,500	691,600	17,692
Total Capital Projects Funds	3,211,268	4,989,200	5,957,032	2,243,436
<u>Debt Service Funds</u>				
Public Financing Authority	1,955,317	929,964	1,875,329	1,009,952
Taxable Pension Bonds	2,256,728	2,674,856	2,786,587	2,144,997
Water Improvement District A	(20,837)	33,357	31,567	(19,047)
Total Debt Service Funds	4,191,208	3,638,177	4,693,483	3,135,902

PROJECTED FUND BALANCE CONTINUED

	6/30/2018 Fund Balance Estimated	FY18/19 Adopted Revenues	FY18/19 Adopted Expenditures	6/30/2019 Fund Balance Estimated
General Fund	5,173,548	39,782,821	38,634,056	6,322,313
General Fund Reserve - Parks and Recreation	0			0
General Fund Reserve - Pension	4,200,116	0	0	4,200,116
General Fund Reserve - OPEB	1,582,724	0	0	1,582,724
Total General Fund	10,956,388	39,782,821	38,634,056	12,105,153
<u>Special Revenue Funds</u>				
Community Child Care	40,932	943,634	954,411	30,155
Special Gas Tax	167,221	2,200,469	2,348,187	19,503
Library Grant Fund	35,894	56,804	59,304	33,394
State Traffic Relief	0	0	0	0
Air Quality Fund (AQMD)	324,862	64,500	0	389,362
CDBG Fund	(11,945)	387,946	387,946	(11,945)
Drug/Gang Intervention	12,905	0	0	12,905
Measure I Fund	965,298	900,626	892,859	973,065
ViTep	115,567	0	0	115,567
Miscellaneous Grants	(121,827)	128,200	126,457	(120,084)
Host City Fees	1,239,058	483,129	0	1,722,187
Asset Seizure Fund	183,015	0	0	183,015
Total Special Revenue Funds	2,950,980	5,165,308	4,769,164	3,347,124
<u>Capital Projects Funds</u>				
Park Development Fund	665,117	176,000	100,000	741,117
Traffic Impact Fee Fund	1,024,067	1,133,000	0	2,157,067
New Facilities Development Fees	223,550	16,600	0	240,150
Civic Center Development Fee	72,785	0	0	72,785
Fire Facility Development Fee	114,480	0	0	114,480
Police Facility Development Fee	125,589	0	0	125,589
Capital Improvement Fund	156	0	0	156
Colton Crossing Fund	17,692	0	0	17,692
Total Capital Projects Funds	2,243,436	1,325,600	100,000	3,469,036
<u>Debt Service Funds</u>				
Public Financing Authority	1,009,952	936,819	910,469	1,036,302
Taxable Pension Bonds	2,144,997	1,958,208	2,629,232	1,473,973
Water Improvement District A	(19,047)	31,661	31,567	(18,953)
Total Debt Service Funds	3,135,902	2,926,688	3,571,268	2,491,322

	6/30/2017 Audited Fund Balance	FY 2017/18 Revenues Year-End Projection	FY 2017/18 Expenditures Year-End Projection	Proceeds from Debt Issuance	6/30/2018 Fund Balance Estimated
<u>CFD's and Assessment Districts</u>					
CFD 87-1	29,347	920	0		30,267
CFD 88-1	295,990	510	0		296,500
CFD 89-1 Debt Service	426,843	328,210	696,130		58,923
CFD 89-2 Debt Service	775,055	3,345	612,376		166,024
CFD 90-1 Debt Service	557,757	270,565	266,514		561,808
Storm Water	602,982	594,311	645,561		551,732
LLMD #1	(110,807)	327,915	314,842		(97,734)
LLMD #2	54,240	147,474	133,025		68,689
Total CFD's and Assessment Districts	2,631,407	1,673,250	2,668,448		1,636,209
<u>Enterprise Funds</u>					
Electric Utility	29,971,760	64,154,870	74,051,475		20,075,155
Public Benefit Fund	2,452,616	784,644	1,826,000		1,411,260
Water Utility	7,690,505	12,769,835	19,025,390	12,500,000	13,934,950
Wastewater Utility	16,452,997	10,059,737	20,427,521		6,085,213
Solid Waste	(334,067)	3,046,308	3,011,335		(299,094)
Cemetery Endowment	872,142	5,840	0		877,982
Total Enterprise Funds	57,105,953	90,821,234	118,341,721	12,500,000	42,085,466
<u>Internal Service Funds</u>					
Facility & Equip Maint. Fund	747,423	1,278,566	871,168		1,154,821
Automotive Shop	446,167	933,754	636,023		743,898
Information Services	1,501,362	887,941	906,241		1,483,062
Insurances Fund	(1,401,125)	2,839,046	2,973,799		(1,535,878)
Total Internal Service Funds	1,293,827	5,939,307	5,387,231		1,845,903
<u>Housing Authority</u>					
Total Housing Authority	1,139,129	14,000	88,013		1,065,116
Grand Totals	84,438,477	162,362,882	193,381,959	12,500,000	65,919,400

	6/30/2018	FY18/19	FY18/19	6/30/2019
	Fund Balance	Adopted	Adopted	Fund Balance
	Estimated	Revenues	Expenditures	Estimated
<u>CFD's and Assessment Districts</u>				
CFD 87-1	30,267	0	0	30,267
CFD 88-1	296,500	0	0	296,500
CFD 89-1 Debt Service	58,923	0	0	58,923
CFD 89-2 Debt Service	166,024	0	0	166,024
CFD 90-1 Debt Service	561,808	270,915	259,151	573,572
Storm Water	551,732	592,647	644,488	499,891
LLMD #1	(97,734)	328,389	302,821	(72,166)
LLMD #2	68,689	151,832	182,114	38,407
Total CFD's and Assessment Districts	1,636,209	1,343,783	1,388,574	1,591,418
<u>Enterprise Funds</u>				
Electric Utility	20,075,155	62,975,059	67,606,996	15,443,218
Public Benefit Fund	1,411,260	787,940	1,611,000	588,200
Water Utility	13,934,950	13,224,752	19,117,932	8,041,770
Wastewater Utility	6,085,213	10,503,275	16,332,535	255,953
Solid Waste	(299,094)	3,082,516	2,876,179	(92,757)
Cemetery Endowment	877,982	0	0	877,982
Total Enterprise Funds	42,085,466	90,573,542	107,544,642	25,114,366
<u>Internal Service Funds</u>				
Facility & Equip Maint. Fund	1,154,821	985,143	925,143	1,214,821
Automotive Shop	743,898	774,652	674,652	843,898
Information Services	1,483,062	736,325	921,325	1,298,062
Insurances Fund	(1,535,878)	3,421,307	3,121,307	(1,235,878)
Total Internal Service Funds	1,845,903	5,917,427	5,642,427	2,120,903
<u>Housing Authority</u>				
Total Housing Authority	1,065,116	0	61,482	1,003,634
Grand Totals	65,919,400	147,035,169	161,711,613	51,242,956

REVENUE BUDGET

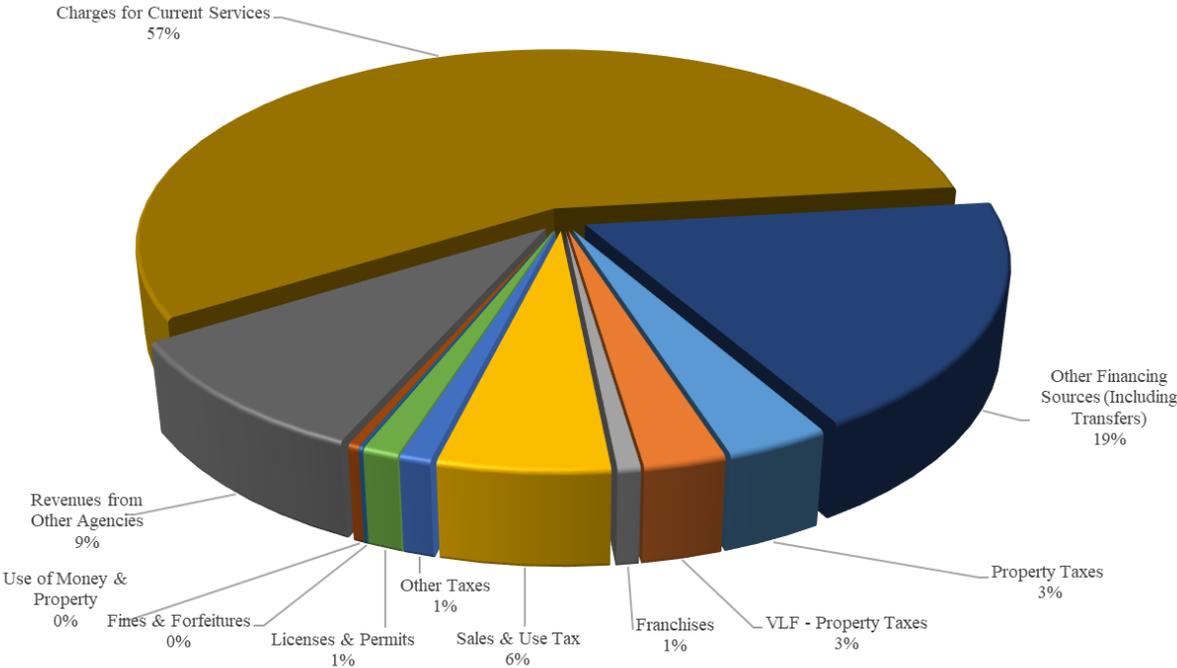
Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	34,221,016	41,470,885	41,052,768	39,782,821
Community Child Care Fund	761,726	868,238	942,300	943,634
Gas Tax Fund	1,105,829	1,032,166	1,666,198	2,200,469
Library Grant Fund	60,554	67,242	61,304	56,804
Pollution Reduction Fund	69,857	153,519	131,811	64,500
Community Development Act Fund	361,570	149,504	1,435,809	387,946
Asset Seizure	2,059	342	307	-
Measure I Fund	940,900	1,184,651	929,000	900,626
ViTip Fund	65,955	54,949	50,265	-
Miscellaneous Grants Fund	2,296,677	1,888,379	8,574,024	128,200
Host City Fees - CIP Fund	237,207	660,902	441,905	483,129
Park Development Fund	78,209	245,799	228,189	176,000
Traffic Impact Fund	382,431	3,534,053	1,141,989	1,133,000
New Facilities Development Fund	4,905	35,584	25,519	16,600
Civic Center Development Fund	4,111	37,594	12,939	-
Fire Facility Development Fund	4,389	52,113	17,928	-
Police Facility Development Fund	8,064	72,868	25,310	-
Asset Forfeiture	129,877	114,043	2,023	-
PFA Debt Service Fund	901,753	945,634	929,964	936,819
Pension Obligation Debt Service Fund	2,737,979	2,957,075	2,674,856	1,958,208
Water Improvement District Fund	31,665	30,521	33,357	31,661
Capital Improvement Projects Fund	1,997,194	997,453	3,535,826	-
Colton Crossing Fund	197,678	32,518	1,500	-
Electric Utility Fund	61,999,304	64,345,264	64,154,870	62,975,059
Water Utility Fund	9,302,826	11,463,158	12,769,835	13,224,752
Wastewater Utility Fund	9,475,358	10,280,041	10,059,737	10,503,275
Solid Waste Fund	3,034,885	2,868,611	3,046,308	3,082,516
Public Benefit Fund	969,094	760,638	784,644	787,940
Wastewater Utility Fund - Grand Terrace	-	-	-	-
Cemetery Endowment Care Fund	19,802	30,900	5,840	-
Building Maintenance Fund	679,765	705,146	1,278,566	985,143
Information Services Fund	943,529	880,264	887,941	736,325
Insurances Fund	3,068,158	2,667,724	2,839,046	3,421,307
Automotive Shop Fund	639,696	678,607	933,754	774,652
LLMD #2	138,813	143,168	147,474	151,832
LLMD #1	324,812	332,084	327,915	328,389
CFD 87-1 Debt Service Fund	85,791	167	920	-
CFD 88-1 Debt Service Fund	2,318	3,982	510	-
Storm Water Fund	581,759	689,048	594,311	592,647
CFD 89-2 Construction Fund	-	-	-	-
CFD 89-1 Debt Service Fund	97,209	118,177	328,210	-
CFD 89-2 Debt Service Fund	292,140	291,884	3,345	-
CFD 90-1 Debt Service Fund	271,943	270,825	270,565	270,915
Housing Authority - RM Park Dev Fund	(453,480)	4,216,825	-	-
Housing Authority - RM Bond Proceeds	-	6,150,293	-	-
Housing Authority - Low/Mod Bond Proceeds	4,257	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	106,702	(32,272)	-	-
Housing Authority - Low/Mod Debt Service	-	1,050,944	-	-
Housing Authority - Low/Mod Capital Projects	16,272	10,707,913	14,000	-
Total Dollars by Fund	138,202,558	175,209,424	162,362,882	147,035,169

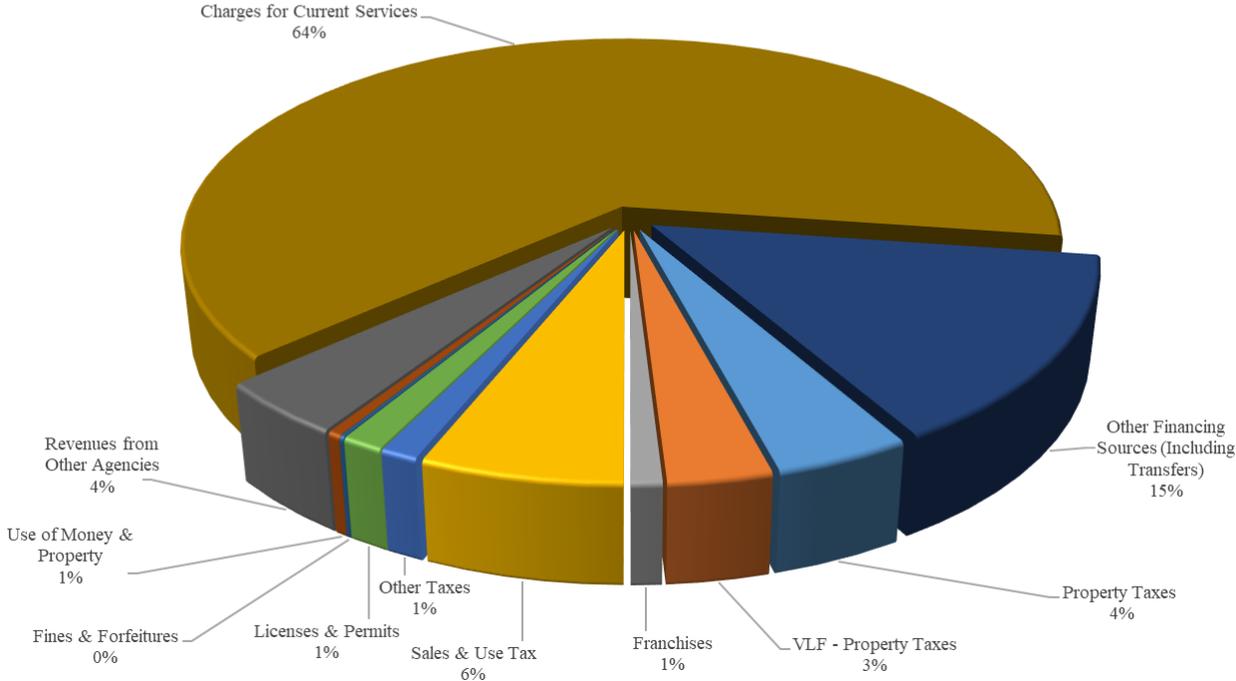
Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	5,451,391	5,916,917	5,446,953	6,143,459
VLF - Property Taxes	4,142,616	4,385,316	4,300,000	4,700,000
Franchises	1,277,090	1,606,577	1,200,000	1,400,000
Sales & Use Tax	8,440,697	8,609,336	8,945,000	9,100,000
Other Taxes	1,988,803	2,017,382	1,662,532	1,709,265
Total Taxes	21,300,597	22,535,528	21,554,485	23,052,724
Licenses & Permits	1,532,839	2,158,020	1,909,173	1,904,500
Fines & Forfeitures	208,162	231,685	200,000	197,000
Use of Money & Property	608,440	887,485	587,074	614,718
Revenues from Other Agencies	6,742,114	6,799,529	15,429,499	6,110,904
Charges for Current Services	87,486,507	92,361,030	92,616,921	93,964,358
Other Financing Sources (Including Transfers)	20,323,899	50,236,146	30,065,730	21,190,965
Total Dollars by Expense Category	138,202,558	175,209,424	162,362,882	147,035,169

City of Colton
 FY2017/18 Year End Projected
 Revenues by Category



City of Colton
 FY2018/19 Budgeted
 Revenues by Category





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EXPENDITURE BUDGET

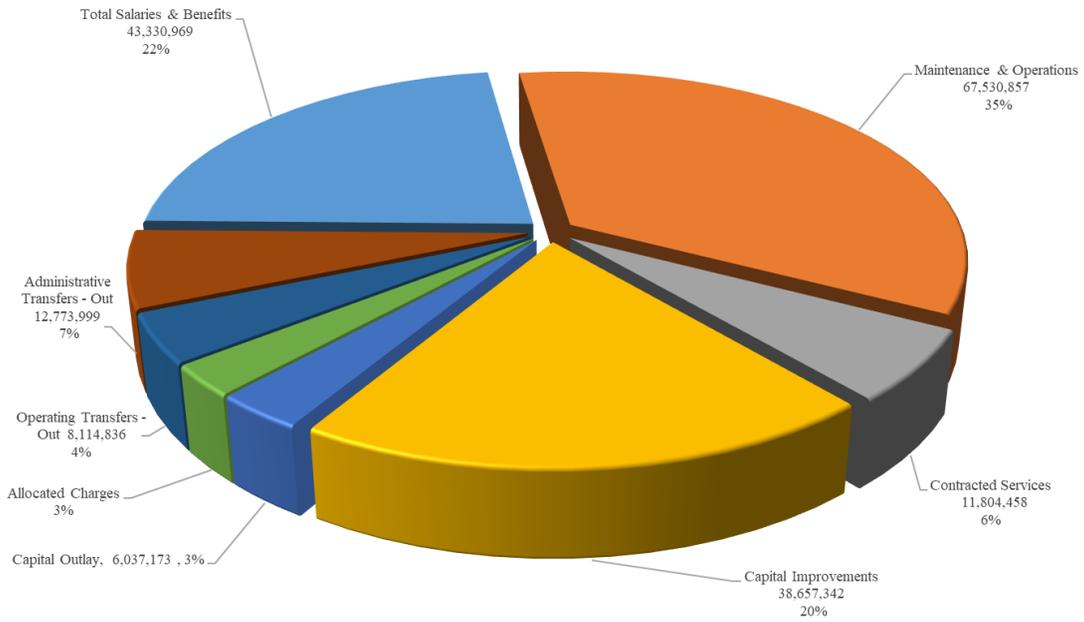
Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	35,796,681	36,103,941	40,033,703	38,634,056
Community Child Care Fund	801,543	825,661	935,637	954,411
Gas Tax Fund	1,238,630	1,473,940	2,186,391	2,348,187
Library Grant Fund	42,792	66,685	61,052	59,304
State Traffic Relief Fund	-	50	-	-
Pollution Reduction Fund	55,981	41,986	361,667	-
Community Development Act Fund	408,421	112,407	1,435,810	387,946
Drug/Gang Intervention	3,039	3,196	-	-
Measure I Fund	1,739,710	344,299	2,265,530	892,859
ViTip Fund	630	-	80,000	-
Miscellaneous Grants Fund	3,112,720	1,202,471	8,549,170	126,457
Host City Fees - CIP Fund	-	-	280,388	-
Park Development Fund	777	4,194	44,691	100,000
Traffic Impact Fund	474,999	1,193,367	1,684,861	-
New Facilities Development Fund	-	-	53	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Asset Forfeiture	80,000	76,433	56,683	-
PFA Debt Service Fund	1,461,095	1,124,943	1,875,329	910,469
Pension Obligation Debt Service Fund	2,610,776	2,825,015	2,786,587	2,629,232
Water Improvement District Fund	31,721	31,567	31,567	31,567
Capital Improvement Projects Fund	1,870,483	1,124,193	3,535,827	-
Colton Crossing Fund	1,600,650	461,071	691,600	-
Electric Utility Fund	57,876,796	62,847,629	74,051,475	67,606,996
Water Utility Fund	7,963,138	8,278,632	19,025,390	19,117,932
Wastewater Utility Fund	9,244,522	9,351,288	20,427,521	16,332,535
Solid Waste Fund	3,300,770	2,787,519	3,011,335	2,876,179
Public Benefit Fund	779,451	668,786	1,826,000	1,611,000
Wastewater Utility Fund - Grand Terrace	-	-	-	-
Building Maintenance Fund	416,767	510,285	871,168	925,143
Information Services Fund	701,581	771,189	906,241	921,325
Insurances Fund	2,208,666	4,075,592	2,973,799	3,121,307
Automotive Shop Fund	577,601	433,547	636,023	674,652
LLMD #2	115,712	115,030	133,025	182,114
LLMD #1	324,415	287,669	314,842	302,821
CFD 87-1 Debt Service Fund	324,397	-	-	-
CFD 88-1 Debt Service Fund	-	-	-	-
Storm Water Fund	602,857	457,169	645,561	644,488
CFD 89-1 Debt Service Fund	237,798	240,691	696,130	-
CFD 89-2 Debt Service Fund	276,229	273,754	612,376	-
CFD 90-1 Debt Service Fund	256,213	258,555	266,514	259,151
Housing Authority - Low/Mod Bond Proceeds	-	4,907,640	-	-
Housing Authority - Rancho Med CHFA	-	4	-	-
Housing Authority - RM Park Operations	83,413	5,422,841	-	-
Housing Authority - Low/Mod Capital Projects	230,128	11,679,915	88,013	61,482
Total Dollars by Fund	136,851,102	160,383,154	193,381,959	161,711,613

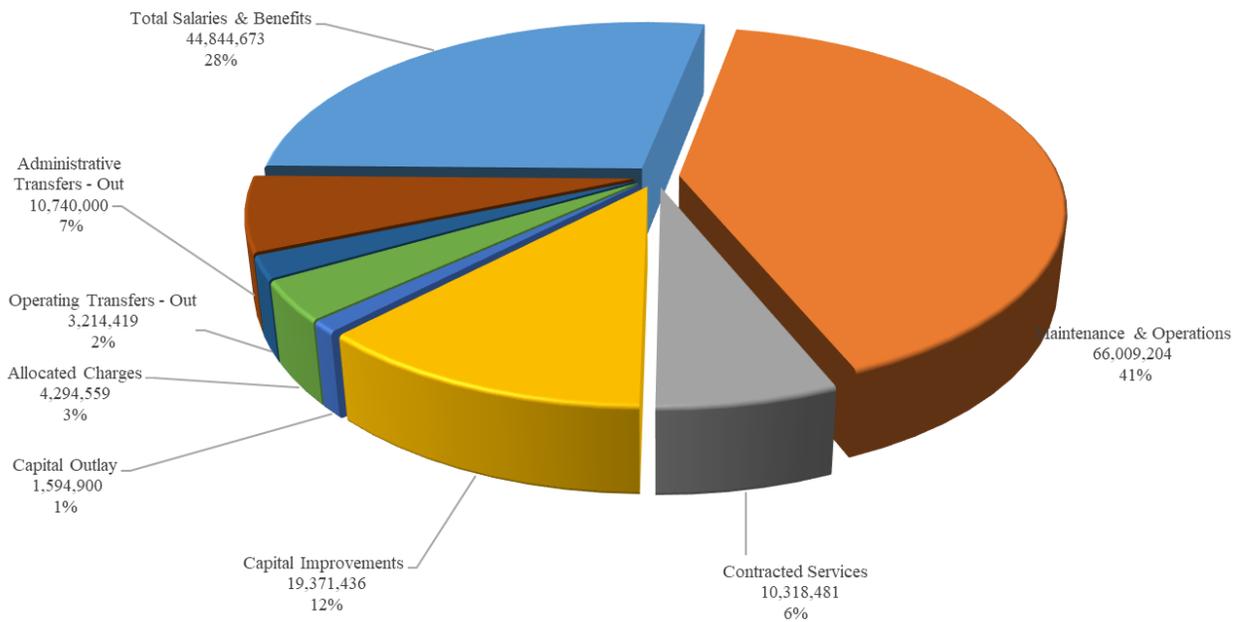
Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	20,760,706	20,795,094	22,706,812	23,703,770
Part Time	1,205,593	1,343,446	1,556,681	1,608,517
Overtime	2,199,947	2,426,841	3,091,046	2,311,948
Mandated Overtime	1,373,193	1,316,844	797,302	833,290
Salary Related Benefits	5,106,744	5,402,328	3,912,918	4,041,308
Non-Persable Benefits	5,188,409	4,828,366	5,280,143	5,353,167
GASB 68 Pension Expense	467,190	454,905	-	-
GASB 68 Pension Contra Expense	(1,141,496)	(43,806)	-	-
Persable Benefits	152,754	160,257	113,196	155,048
Retiree Health Insurance	1,218,871	1,249,464	1,250,000	1,250,000
PERS Unfunded Liability	1,582,204	1,872,741	3,954,106	5,001,878
Education & Training	140,798	164,052	259,600	220,916
Uniforms & Safety Equipment	230,820	319,620	409,165	364,831
Total Salaries & Benefits	38,485,733	40,290,152	43,330,969	44,844,673
Maintenance & Operations	64,212,730	63,997,248	67,530,857	66,009,204
Contracted Services	9,187,293	8,919,080	11,804,458	10,318,481
Capital Improvements	14,825,891	6,787,924	38,657,342	19,371,436
Capital Outlay	(8,419,651)	(3,786,137)	6,037,173	1,594,900
Allocated Charges	5,196,376	4,901,897	5,132,325	5,618,500
Operating Transfers - Out	5,775,531	26,874,440	8,114,836	3,214,419
Administrative Transfers - Out	7,587,199	12,398,550	12,773,999	10,740,000
Total Dollars by Expense Category	136,851,102	160,383,154	193,381,959	161,711,613

City of Colton
 FY2017/18 Citywide Projected Year End
 Expenditures by Category



City of Colton
 FY2018/19 Citywide Budget
 Expenditures by Category



GENERAL FUND FINANCIAL SUMMARY



FISCAL YEAR 2018-19





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GENERAL FUND OVERVIEW

FISCAL YEAR 2018-19 GENERAL FUND BUDGET

As part of the development of the Fiscal Year 2018-19 Adopted Budget, the General Fund revenues and expenditures are updated based on the long-term financial forecast of the General Fund.

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2018-19.

REVENUE

Fiscal Year 2018-19 General Fund Adopted Budget revenues amount to \$39.8 million, an increase of \$1.6 million, or approximately 4.3 percent, compared to the Fiscal Year 2017-18 Original Adopted Budget of \$38.2 million and an decrease of \$1.3 million compared to the year-end projected Fiscal Year 2017-18 budget. Details of major revenue categories are discussed below.

SALES AND USE TAX

The Sales Tax is a tax imposed on retailers for the privilege of selling tangible personal property such as clothing, automobiles, and computers. Currently, and according to State law, sales tax is not applied to personal services such as legal, dental, or consultant services. The Use Tax is a form of sales tax and is applied, for example, on the sale of tangible goods from an out-of-state vendor.

The City receives a specific portion or percentage of the sales tax paid by a consumer. Of the current 7.75 percent tax rate paid for goods sold within Colton, the City receives 1 percent point of the purchase price.

Sales tax rates may differ across jurisdictions since local jurisdictions have some flexibility on a countywide level (e.g. county or city) to increase the local portion of the sales tax with voter approval. The local Sales and Use Tax is collected and administered by the State Board of Equalization.

Sales tax revenues are projected at \$9.1 million in Fiscal Year 2018-19, which is \$155 thousand or 1.7% above the projected actuals for Fiscal Year 2017-18.

PROPERTY TAX

Under current law, all taxable real and personal property is subject to a basic tax rate of one percent of assessed value collected by local jurisdictions and school districts for general service purposes. There are other taxes and levies on a typical property tax bill such as parcel, General Obligation bond, and/or special assessments.

On June 6, 1978, California voters approved Proposition 13, a seminal change in property tax levies. This proposition 13 which added Article XIII A to the state constitution placed restrictions on the valuation of real property and on the imposition of the ad valorem property tax. The major change was that the assessed value of real property could only be adjusted upward annually by the change in the California Consumer Price Index (CCPI) up to a maximum of two percent per year. One exception to this rule, however, is that property that changes ownership and/or is

substantially altered or newly-constructed would be reassessed at full market value in the first year and then subject to the CCPI or two percent cap thereafter.

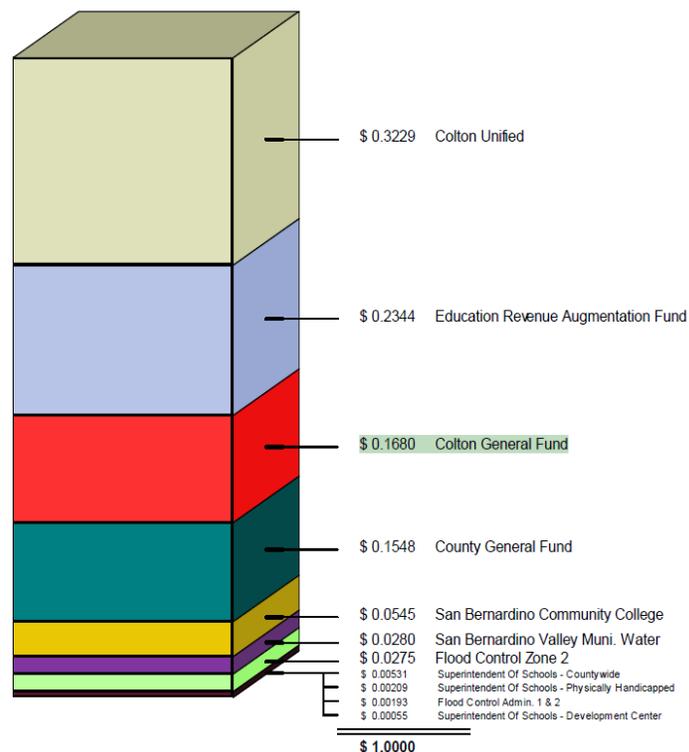
Another important exception to the formula for increasing assessed valuations and taxes is that during periods of declining property values (e.g., recessions), the County Assessor has the flexibility to decrease assessed property values whether through appeal by property owners or through the Assessor’s analysis of value declines. In effect, this reduces the property valuation and tax. As market conditions improve, however, and values return or increase, the Assessor can then increase assessed values and taxes.

In following years, another amendment to the constitution was passed that allows local governments and school districts to raise property taxes above one percent to finance general obligation (GO) bond sales. This change has to be approved by two-thirds of those voting in a local GO bond election. For school districts, however, the voting threshold for approving GO bonds was subsequently lowered to fifty-five percent.

Dating back to the early 1990s, the state made numerous and complex adjustments to local jurisdiction property tax revenues to solve its budget shortfalls. In one such action in 1992, which is known as the ‘Educational Revenue Augmentation Funds (ERAF), the state shifted millions of dollars in local government funds to school districts. As a consequence of this action the City of Colton has foregone millions, limiting its ability to meet its infrastructure needs.

The County of San Bernardino administers and collects property taxes and remits the appropriate amounts (based on law and a complex formula) to local jurisdictions. Contrary to commonly held views, the City receives a relatively small portion of the basic one percent property tax. In fact, the City receives 16.8% or 16.8 cents for every property tax dollar a property owner pays to the county. The majority of the tax dollar paid or 32% goes to the school district, 23% to the Education Revenue Augmentation Fund (ERAF), 15% goes to the County, 5.5% to Community College District, and the remaining goes to special districts and to the State.

CITY OF COLTON PROPERTY TAX DOLLAR BREAKDOWN



Property values in the City of Colton have continued to increase during the last twelve months. Fiscal Year 2018-19 property tax revenue is projected at \$5.0 million, which is \$695 thousand or 16.0% above the projected actuals for Fiscal Year 2017-18.

OTHER TAXES

The Other Taxes category includes Transient Occupancy Taxes, Document Transfer Taxes, and Prop 172 Sales Taxes.

LICENSES AND PERMITS

The City requires payment for the issuance of Building Permits, Fire Permits, Business Licenses, and miscellaneous health and safety related licenses and permits as approved annually by the City Council through the adoption of the Municipal Fee Schedule. Business Licenses are the largest source of revenue in this category, comprising 56% of overall revenues in this classification.

FINES AND FORFEITURES

The largest source of revenue in this category is derived from traffic violations revenue. Other revenue items in this category include parking violations, code enforcement fines, administrative citations, fireworks fines, and library fines.

USE OF MONEY AND PROPERTY

The City invests idle funds in order to earn interest and rents City property to generate revenue. The total interest income varies with the market rates of interest and the funds available to invest. The basic principles underlying the City of Colton's investment philosophy is to ensure the safety of public funds; provide that sufficient cash flow is always available to meet current obligations; and to achieve a reasonable rate of return on its investments.

REVENUE FROM OTHER AGENCIES

This revenue category includes revenue received from a variety of other local agencies, the state, and the federal government usually due to grants or contracts for services. The largest revenue source in this category is the Arrowhead Regional Medical Center (ARMC) Reimbursement.

CHARGES TO OTHER FUNDS

The General Fund recuperates the cost for services provided by internal service departments to Enterprise, Internal Service, and Special Revenue Funds through allocated charges.

CHARGES FOR SERVICES

Departmental charges are comprised of fees charged for services which are primarily provided by the following departments: Community Services, Development Services, Public Works, Police, and Fire. Charges for Services from departments are approved periodically by the City Council through the adoption of the Municipal Fee Schedule.

MISCELLANEOUS REVENUE

Miscellaneous revenue incorporates the administrative charges from the Electric Utility, the lease revenue from the Water and Wastewater Utilities, and all other miscellaneous revenues.

EXPENDITURES

Fiscal Year 2018-19 General Fund Adopted Budget expenditures amount to \$38.6 million, an increase of approximately \$1.03 million, or 2.7 percent, compared to the Fiscal Year 2017-18 Original Adopted Budget of \$37.6 million and a decrease of \$1.4 million compared to the year-end projected Fiscal Year 2017-18 budget. Details of major expenditure categories are discussed below.

SALARY AND BENEFITS

General Fund salary and benefits costs in the Fiscal Year 2018-19 Adopted Budget total \$30.0 million, a \$1.5 million, or 5.6 percent increase compared to the Fiscal Year 2017-18 Original Adopted Budget of \$28.6 million. The Fiscal Year 2018-19 salary and benefits category comprises approximately 74% percent of General Fund. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the addition of required contributions toward PERS unfunded pension liabilities, and marginal salary and related benefits increases for employee bargaining groups consistent with negotiated MOUs.

MAINTENANCE AND OPERATIONS

The Fiscal Year 2018-19 General Fund maintenance and operations budget, inclusive of contracted services, totals \$6.8 million compared to \$7.1 in the Fiscal Year 2017-18 Year End Projected Budget. This represents a 3.3 percent budget reduction.

OPERATING TRANSFERS - OUT

The Fiscal Year 2018-19 General Fund transfers out category consists of transfers to the Taxable Pension Bonds Fund in the amount of \$1.3 million, a \$300 thousand transfer to the Internal Service Funds for deferred maintenance, and a \$905.5 thousand transfer to the Public Finance Authority for debt service.

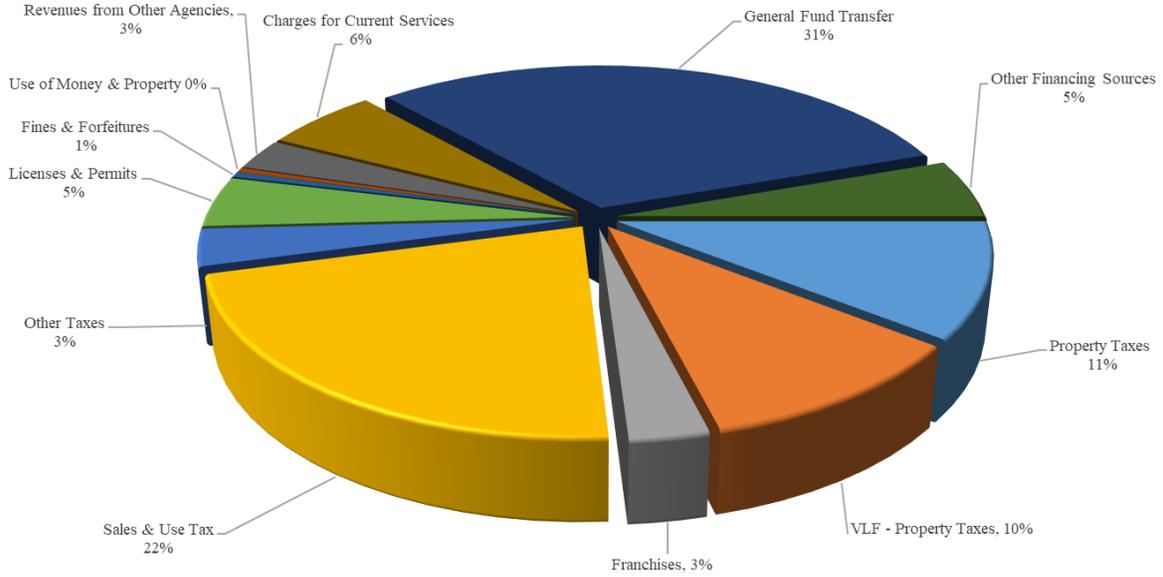
GENERAL FUND BUDGET OVERVIEW

REVENUE

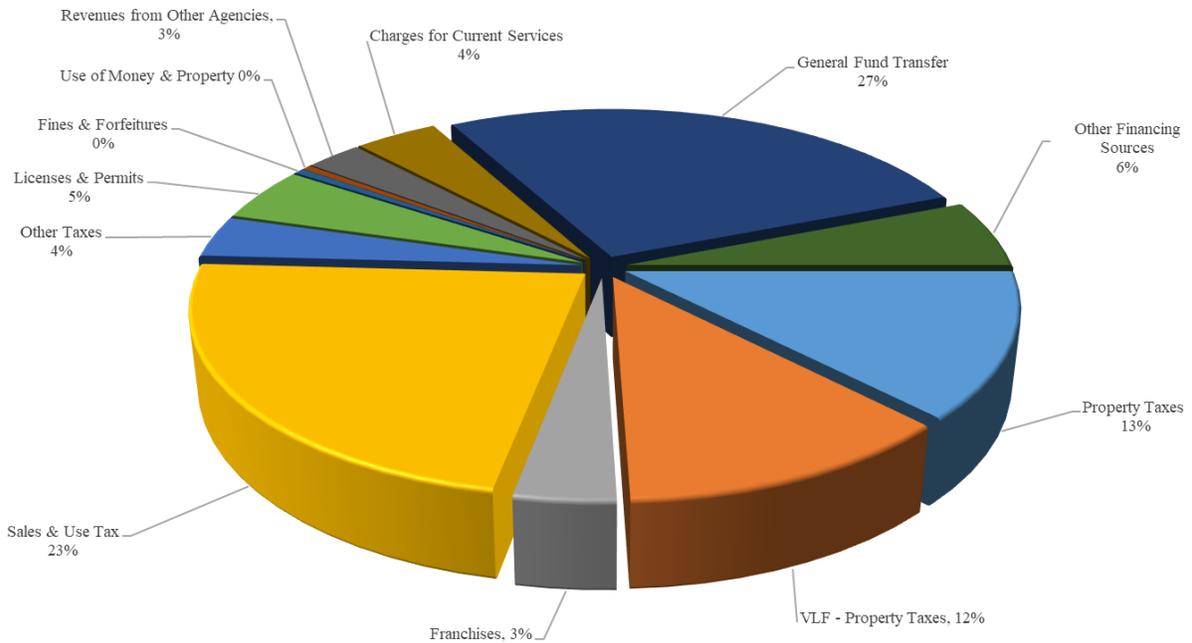
	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	34,221,016	41,470,885	41,052,768	39,782,821
Total Dollars by Fund	34,221,016	41,470,885	41,052,768	39,782,821

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	4,367,741	4,817,100	4,345,000	5,040,000
VLF - Property Taxes	4,142,616	4,385,316	4,300,000	4,700,000
Franchises	1,277,090	1,606,577	1,200,000	1,400,000
Sales & Use Tax	8,440,697	8,609,336	8,945,000	9,100,000
Other Taxes	1,183,403	1,360,303	1,390,000	1,440,000
Total Taxes	19,411,547	20,778,632	20,180,000	21,680,000
Licenses & Permits	1,532,839	2,158,020	1,909,173	1,904,500
Fines & Forfeitures	208,162	231,685	200,000	197,000
Use of Money & Property	150,974	236,703	172,010	170,000
Revenues from Other Agencies	1,070,397	1,023,993	1,185,142	1,097,232
Charges for Current Services	1,933,689	1,777,498	2,405,267	1,620,200
General Fund Transfer	7,587,199	12,398,550	12,773,999	10,740,000
Other Financing Sources	2,326,209	2,865,804	2,227,177	2,373,889
Total Dollars by Revenue Category	34,221,016	41,470,885	41,052,768	39,782,821

City of Colton
 FY2017/18 Year End Projected
 Revenues by Category



City of Colton
 FY2018/19 Budget
 Revenues by Category



EXPENDITURES

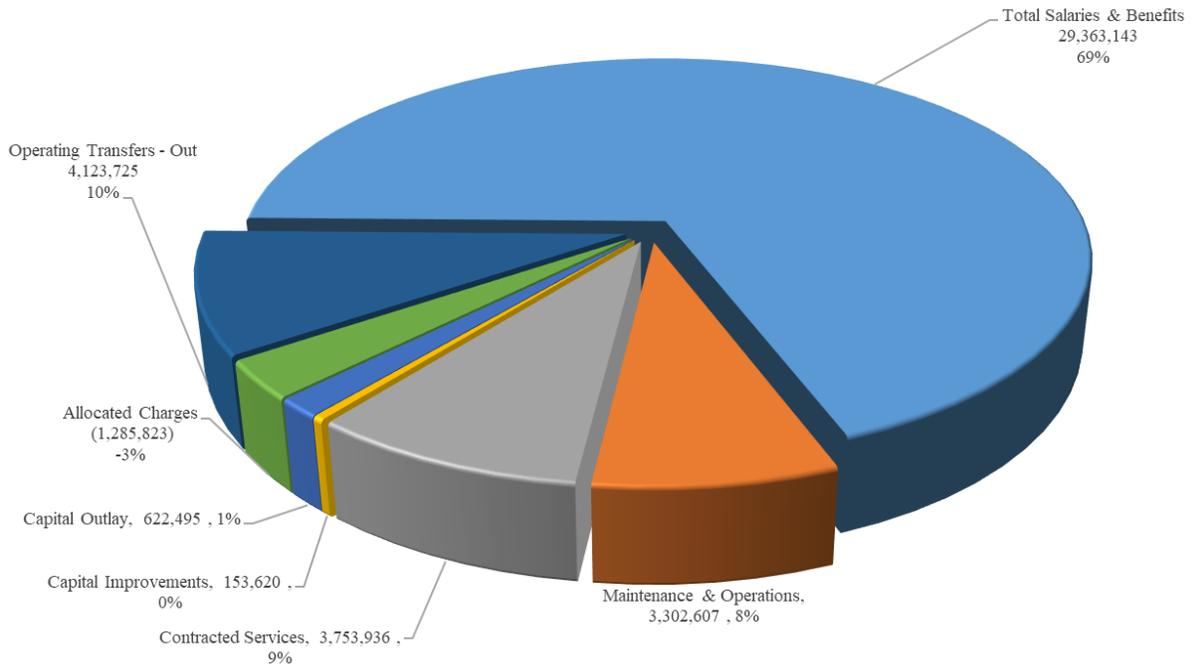
	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	35,796,681	36,103,941	40,033,703	38,634,056
Total Dollars by Fund	35,796,681	36,103,941	40,033,703	38,634,056

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	12,394,088	12,717,286	14,541,013	15,123,390
Part Time	819,373	913,676	995,606	991,939
Overtime	1,557,703	1,600,632	2,121,552	1,401,368
Mandated Overtime	1,331,015	1,254,493	787,302	823,290
Salary Related Benefits	3,281,845	3,615,207	2,903,825	2,947,519
Non-Persable Benefits	3,232,719	2,865,693	3,298,515	3,226,560
Persable Benefits	152,754	160,257	113,196	155,048
Retiree Health Insurance	1,218,871	1,249,464	1,250,000	1,250,000
PERS Unfunded Liability	1,582,204	1,872,741	2,983,848	3,734,857
Education & Training	91,810	103,360	128,300	131,016
Uniforms & Safety Equipment	139,949	219,689	239,986	240,645
Total Salaries & Benefits	25,802,331	26,572,498	29,363,143	30,025,632
Maintenance & Operations	3,777,657	2,813,859	3,302,607	3,292,204
Contracted Services	3,003,000	3,194,694	3,753,936	3,528,735
Capital Improvements	20,663	3,904	153,620	-
Capital Outlay	124,655	533,456	622,495	273,200
Allocated Charges	42,624	(104,676)	(1,285,823)	(1,007,406)
Operating Transfers - Out	3,025,751	3,090,206	4,123,725	2,521,691
Total Dollars by Expense Category	35,796,681	36,103,941	40,033,703	38,634,056

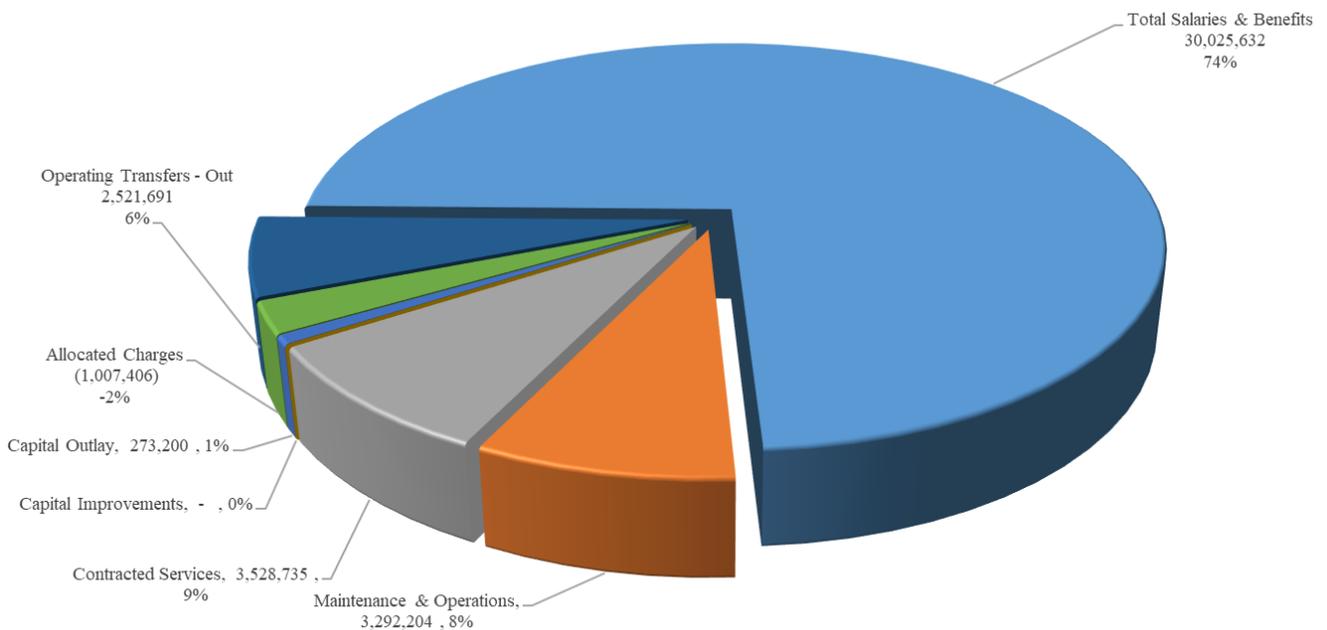
Expenditures by Department

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
General Fund Dollars by Department				
Non-Departmental	(3,390,629)	(5,112,293)	(4,686,490)	(6,308,746)
City Council	444,054	474,721	451,520	237,461
City Clerk	261,057	350,047	296,684	361,883
City Manager	583,434	915,012	1,344,033	1,200,620
Human Resources	1,603,460	1,599,618	1,886,451	2,025,096
Finance	2,382,759	2,460,668	3,126,188	3,171,612
City Attorney	777,868	771,754	870,364	883,555
City Treasurer	58,370	57,578	58,310	59,318
Police	15,248,608	15,635,318	16,309,264	16,651,269
Fire	11,097,758	11,239,511	11,957,402	11,643,836
Public Works and Utility Services	1,892,476	2,247,546	2,416,729	2,467,062
Community Services	2,924,466	3,303,604	3,483,783	3,929,822
Development Services	1,913,000	2,160,857	2,519,465	2,311,268
Total General Fund Dollars by Department	35,796,681	36,103,941	40,033,703	38,634,056

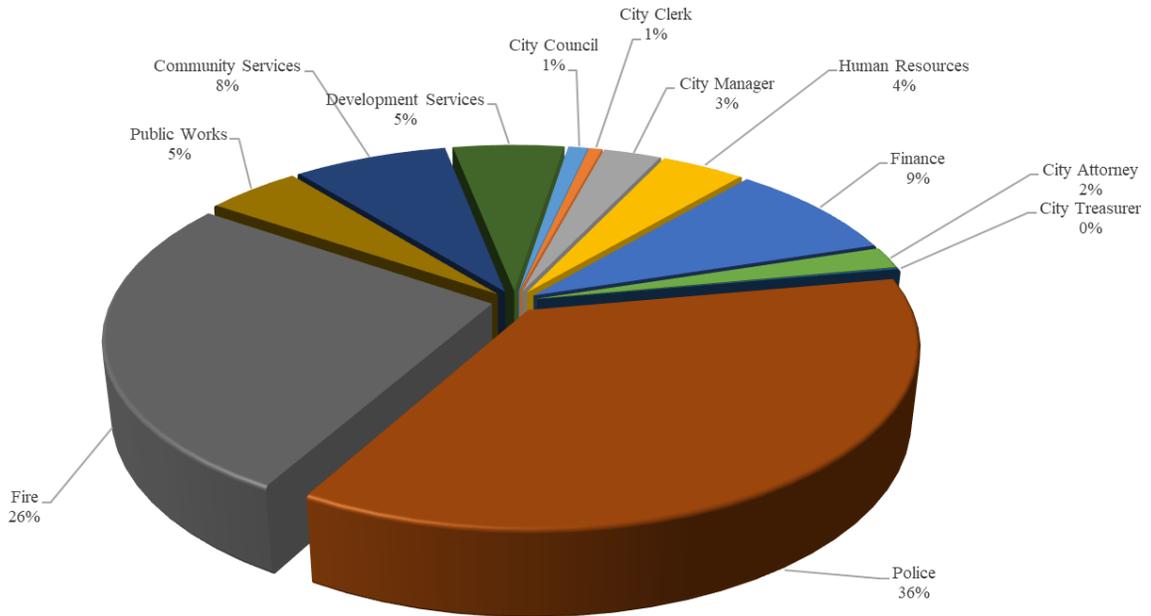
City of Colton
 FY2017/18 General Fund Year End Projected
 Expenditures by Category



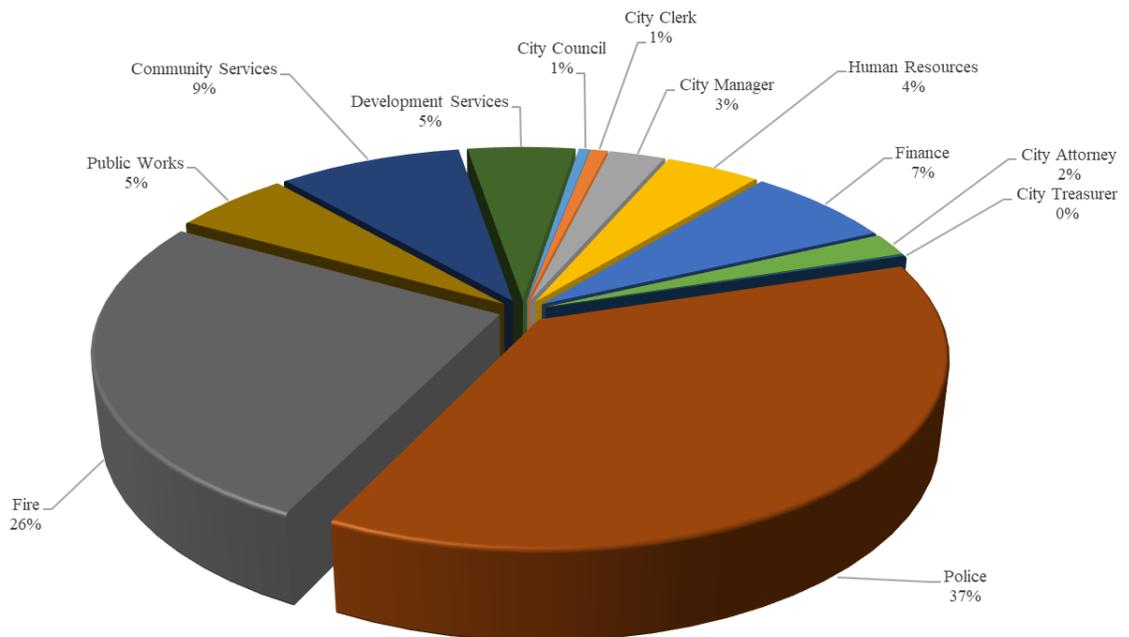
City of Colton
 FY2018/19 General Fund Budget
 Expenditures by Category



City of Colton
 FY2017/18 Year End Projected Budget
 Expenditures by Department



City of Colton
 FY2018/19 Budget
 Expenditures by Department



SPECIAL REVENUE FUNDS OVERVIEW

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The City of Colton has several Special Revenue Funds, such as: Gas Tax, Measure I, Community Development Block Grant (CDBG), Community Child Care Grant Fund, and the Library Grant Fund.

Grant funds are generally budgeted upon grant acceptance. Unexpended grant appropriations are typically carried forward, as allowable by grant provisions, into the following fiscal year until expended.

Following is a summary of the combined Special Revenue Fund budgets, as the individual Special Revenue Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2015-16	FY2016-17	FY2017-18 Year	FY2018-19
	Actual	Actual	End Projected	Budget
Dollars by Fund				
Community Child Care Fund	761,726	868,238	942,300	943,634
Gas Tax Fund	1,105,829	1,032,166	1,666,198	2,200,469
Library Grant Fund	60,554	67,242	61,304	56,804
Pollution Reduction Fund	69,857	153,519	131,811	64,500
Community Development Act Fund	361,570	149,504	1,435,809	387,946
Drug/Gang Intervention Fund	2,059	342	307	-
Measure I Fund	940,900	1,184,651	929,000	900,626
ViTep Fund	65,955	54,949	50,265	-
Miscellaneous Grants Fund	2,296,677	1,888,379	8,574,024	128,200
Host City Fees - CIP Fund	237,207	660,902	441,905	483,129
Asset Seizure Fund	129,877	114,043	2,023	-
Total Dollars by Fund	6,032,211	6,173,935	14,234,946	5,165,308

Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	18,793	24,442	10,439	13,245
Revenues from Other Agencies	5,671,717	5,775,536	14,040,048	5,013,672
Charges for Current Services	236,701	227,557	147,459	105,891
Other Financing Sources (Including Transfers)	105,000	146,400	37,000	32,500
Total Dollars by Expense Category	6,032,211	6,173,935	14,234,946	5,165,308

EXPENDITURES

Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
Community Child Care Fund	801,543	825,661	935,637	954,411
Gas Tax Fund	1,238,630	1,473,940	2,186,391	2,348,187
Library Grant Fund	42,792	66,685	61,052	59,304
State Traffic Relief Fund	-	50	-	-
Pollution Reduction Fund	55,981	41,986	361,667	-
Community Development Act Fund	408,421	112,407	1,435,810	387,946
Drug/Gang Intervention Fund	3,039	3,196	-	-
Measure I Fund	1,739,710	344,299	2,265,530	892,859
ViTep Fund	630	-	80,000	-
Miscellaneous Grants Fund	3,112,720	1,202,471	8,549,170	126,457
Host City Fees - CIP Fund	-	-	280,388	-
Asset Seizure Fund	80,000	76,433	56,683	-
Total Dollars by Fund	7,483,466	4,147,128	16,212,328	4,769,164

Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	846,642	708,809	737,592	728,538
Part Time	342,369	361,719	380,554	392,574
Overtime	76,595	36,422	125,675	25,000
Salary Related Benefits	201,372	180,274	90,800	90,314
Non-Persable Benefits	226,808	195,996	222,146	214,287
Persable Benefits	-	-	-	-
Education & Training	5,104	1,841	85,900	7,400
Uniforms & Safety Equipment	5,407	22,034	110,023	128,123
Total Salaries & Benefits	1,704,297	1,507,095	1,752,690	1,586,236
Maintenance & Operations	556,612	521,307	639,245	542,186
Contracted Services	159,460	53,465	291,304	111,104
Capital Improvements	2,663,387	409,843	8,802,039	2,149,184
Capital Outlay	-	56,458	1,231,283	-
Allocated Charges	283,862	496,593	534,272	267,650
Transfers - Out	2,115,848	1,102,367	2,961,495	112,804
Total Dollars by Expense Category	7,483,466	4,147,128	16,212,328	4,769,164

CAPITAL PROJECTS FUNDS OVERVIEW

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Unspent appropriations for capital projects are carried forward into the following fiscal year.

Following is a summary of the combined Capital Projects Funds budgets, as the individual Capital Projects Funds budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
Park Development Fund	78,209	245,799	228,189	176,000
Traffic Impact Fund	382,431	3,534,053	1,141,989	1,133,000
New Facilities Development Fund	4,905	35,584	25,519	16,600
Civic Center Development Fund	4,111	37,594	12,939	-
Fire Facility Development Fund	4,389	52,113	17,928	-
Police Facility Development Fund	8,064	72,868	25,310	-
Capital Improvement Projects Fund	1,997,194	997,453	3,535,826	-
Colton Crossing Fund	197,678	32,518	1,500	-
Total Dollars by Fund	2,676,981	5,007,982	4,989,200	1,325,600

Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	23,352	35,785	15,994	9,600
Revenues from Other Agencies	-	-	204,309	-
Charges for Current Services	351,508	2,702,046	1,049,133	941,000
Other Financing Sources (Including Transfers)	2,302,121	2,270,151	3,719,764	375,000
Total Dollars by Expense Category	2,676,981	5,007,982	4,989,200	1,325,600

EXPENDITURES

Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
Park Development Fund	777	4,194	44,691	100,000
Traffic Impact Fund	474,999	1,193,367	1,684,861	-
New Facilities Development Fund	-	-	53	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Capital Improvement Projects Fund	1,870,483	1,124,193	3,535,827	-
Colton Crossing Fund	1,600,650	461,071	691,600	-
Total Dollars by Fund	3,946,909	2,782,825	5,957,032	100,000

Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	69,327	511,559	192,000	-
Capital Improvements	3,798,921	2,079,920	5,616,114	100,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	78,661	191,346	148,918	-
Total Dollars by Expense Category	3,946,909	2,782,825	5,957,032	100,000

ENTERPRISE FUNDS OVERVIEW

Enterprise Funds account for any activity for which a fee is charged to external users for goods and services. If an activity's principal revenue source meets any of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for services; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs, including capital costs.

Following is a summary of the Enterprise Fund combined budgets, as the individual Enterprise Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
Electric Utility Fund	61,999,304	64,345,264	64,154,870	62,975,059
Water Utility Fund	9,302,826	11,463,158	12,769,835	13,224,752
Wastewater Utility Fund	9,475,358	10,280,041	10,059,737	10,503,275
Solid Waste Fund	3,034,885	2,868,611	3,046,308	3,082,516
Public Benefit Fund	969,094	760,638	784,644	787,940
Cemetery Endowment Fund	19,802	30,900	5,840	-
Total Dollars by Fund	84,801,269	89,748,612	90,821,234	90,573,542

Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	11	-	-	-
VLFF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	11	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	339,500	430,397	327,379	387,853
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	79,732,902	82,749,306	83,880,880	85,679,840
Other Financing Sources (Including Transfers)	4,728,856	6,568,909	6,612,975	4,505,849
Total Dollars by Expense Category	84,801,269	89,748,612	90,821,234	90,573,542

EXPENDITURES

Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
Electric Utility Fund	57,876,796	62,847,629	74,051,475	67,606,996
Water Utility Fund	7,963,138	8,278,632	19,025,390	19,117,932
Wastewater Utility Fund	9,244,522	9,351,288	20,427,521	16,332,535
Solid Waste Fund	3,300,770	2,787,519	3,011,335	2,876,179
Public Benefit Fund	779,451	668,786	1,826,000	1,611,000
Wastewater Proceeds	-	-	-	-
Cemetery Endowment Fund	-	-	-	-
Total Dollars by Fund	79,164,677	83,933,854	118,341,721	107,544,642

Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	6,669,841	6,548,512	6,498,047	6,798,464
Part Time	26,514	41,739	118,717	162,200
Overtime	575,994	809,056	806,819	856,580
GASB 68 Pension Expense	467,190	454,905	-	-
GASB 68 Pension Contra Expense	(1,141,496)	(43,806)	-	-
Salary Related Benefits	1,445,747	1,422,423	809,246	872,969
Non-Persable Benefits	1,522,296	1,579,381	1,545,167	1,671,912
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	764,720	994,812
Education & Training	38,908	52,575	72,400	75,500
Uniforms & Safety Equipment	79,657	74,440	103,430	110,240
Total Salaries & Benefits	9,684,651	10,939,225	10,718,546	11,542,677
Maintenance & Operations	51,665,606	51,084,770	53,583,231	54,272,748
Contracted Services	5,335,175	4,717,735	6,913,118	6,143,992
Capital Improvements	8,342,920	4,294,257	24,035,569	17,072,252
Capital Outlay	(8,708,908)	(4,423,151)	4,058,895	1,021,700
Allocated Charges	4,772,552	4,410,830	5,779,537	6,249,148
Operating Transfers - Out	485,482	511,638	478,826	502,125
Administrative Transfers - Out	7,587,199	12,398,550	12,773,999	10,740,000
Total Dollars by Expense Category	79,164,677	83,933,854	118,341,721	107,544,642

INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds provide services to City departments and recover their costs through user charges. In previous fiscal years, user charges were included in the “allocated charges” expenditure category as an abatement. To increase transparency and better account for expenditures in the Internal Service Funds, in Fiscal Year 2015-16 cost recovery from department user charges is recognized as a revenue to net against the expense.

Following is a summary of the Internal Service Fund combined budgets, as the individual Internal Service Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
Building Maintenance Fund	679,765	705,146	1,278,566	985,143
Information Services Fund	943,529	880,264	887,941	736,325
Insurance Fund	3,068,158	2,667,724	2,839,046	3,421,307
Automotive Shop Fund	639,696	678,607	933,754	774,652
Total Dollars by Fund	5,331,148	4,931,741	5,939,307	5,917,427

Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	16,164	27,118	8,350	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	5,231,707	4,904,623	5,134,182	5,617,427
Other Financing Sources (Including Transfers)	83,277	-	796,775	300,000
Total Dollars by Expense Category	5,331,148	4,931,741	5,939,307	5,917,427

EXPENDITURES

Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
Building Maintenance Fund	416,767	510,285	871,168	925,143
Information Services Fund	701,581	771,189	906,241	921,325
Insurance Fund	2,208,666	4,075,592	2,973,799	3,121,307
Automotive Shop Fund	577,601	433,547	636,023	674,652
Total Dollars by Fund	3,904,615	5,790,613	5,387,231	5,642,427

Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	542,713	538,388	682,880	781,486
Part Time	2,121	9,944	43,500	43,500
Overtime	20,167	13,894	24,000	26,000
Salary Related Benefits	113,785	122,634	81,497	99,292
Non-Persable Benefits	129,209	112,794	147,450	164,976
Persable Benefits	-	-	-	-
Education & Training	6,056	6,276	5,000	7,000
Uniforms & Safety Equipment	3,326	2,528	91,837	121,272
Total Salaries & Benefits	817,377	806,458	1,076,164	1,243,526
Maintenance & Operations	2,674,296	4,625,784	3,773,130	3,796,147
Contracted Services	186,120	176,860	270,000	245,000
Capital Improvements	-	-	-	-
Capital Outlay	164,602	47,100	124,500	300,000
Allocated Charges	13,084	84,746	90,223	-
Operating Transfers - Out	49,136	49,665	53,214	57,754
Total Dollars by Expense Category	3,904,615	5,790,613	5,387,231	5,642,427

DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal and interest on the bonds issued in support of governmental activities.

Following is a summary of the combined Debt Service Fund budgets followed by descriptions and budget summaries for each Debt Service Fund.

REVENUE

Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
PFA Debt Service Fund	945,634	899,644	929,964	936,819
Water Improvement District Fund	30,521	31,625	33,357	31,661
Pension Obligation Debt Service Fund	2,957,075	2,670,856	2,674,856	1,958,208
Total Dollars by Fund	3,933,230	3,602,125	3,638,177	2,926,688

Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	30,451	31,591	33,323	31,591
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	30,451	31,591	33,323	31,591
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	46,187	34	34,354	31,370
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	3,856,592	3,570,500	3,570,500	2,863,727
Total Dollars by Expense Category	3,933,230	3,602,125	3,638,177	2,926,688

EXPENDITURES

Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
PFA Debt Service Fund	1,124,943	1,124,643	1,875,329	910,469
Water Improvement District Fund	31,567	31,567	31,567	31,567
Pension Obligation Debt Service Fund	2,696,758	2,786,587	2,786,587	2,629,232
Total Dollars by Fund	3,853,268	3,942,797	4,693,483	3,571,268

Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	3,850,318	3,935,447	4,358,593	3,566,268
Contracted Services	2,950	7,350	7,350	5,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	327,540	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	3,853,268	3,942,797	4,693,483	3,571,268

DEBT SERVICE FUNDS

PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND

The Colton Public Financing Authority (PFA, or the Authority) was created by a joint powers agreement (JPA), formed for the purpose of issuing bonds in order to finance capital improvements projects. The following is a summary of bonds issued through the Authority and related funding sources for Fiscal Year 2016-17:

Special Tax Revenue Bonds – Series 1996 – The bonds are payable from Community Facilities District special tax assessments

Lease Revenue Bonds – 2007 Series B – The bonds are payable from the General Fund base rental payments of leased property.

REVENUE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	45,118	-	31,300	31,300
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	900,516	899,644	905,519	905,519
Total Dollars by Expense Category	945,634	899,644	936,819	936,819

DEBT SERVICE FUNDS

EXPENDITURE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	1,122,543	1,119,793	1,542,939	907,969
Contracted Services	2,400	4,850	4,850	2,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	327,540	-
Total Dollars by Expense Category	1,124,943	1,124,643	1,875,329	910,469

DEBT SERVICE FUNDS

PENSION OBLIGATION DEBT SERVICE FUND

The Pension Obligation Debt Service Fund is used to account for payment of principal and interest on the amount borrowed to pay down the City's unfunded pension liability. All City Departments pay their proportional share of the cost into this fund.

REVENUE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	999	-	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,956,076	2,670,856	1,958,208	1,958,208
Total Dollars by Expense Category	2,957,075	2,670,856	1,958,208	1,958,208

EXPENDITURE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	2,696,208	2,784,087	2,784,087	2,626,732
Contracted Services	550	2,500	2,500	2,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,696,758	2,786,587	2,786,587	2,629,232

DEBT SERVICE FUNDS

WATER IMPROVEMENT DISTRICT DEBT SERVICE FUND

The Water Improvement District fund accounts for debt incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

REVENUE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	30,451	31,591	31,591	31,591
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	30,451	31,591	31,591	31,591
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	70	34	34	70
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
Total Dollars by Expense Category	30,521	31,625	31,625	31,661

EXPENDITURE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	31,567	31,567	31,567	31,567
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	31,567	31,567	31,567	31,567

COMMUNITY FACILITY & SPECIAL ASSESSMENT DISTRICT FUNDS OVERVIEW

Community Facility and Special Assessment District Funds are used to account for and report the revenues received from special tax assessments to fund the debt service, capital improvements, and/or lighting and maintenance for each respective district.

Following is a summary of the combined Community Facility and Special Assessment District Fund budgets, as the individual Community Facility and Special Assessment District Fund budgets are contained within the department pages under which each respective fund is managed.

REVENUE

Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
LLMD #2	138,813	143,168	147,474	151,832
LLMD #1	324,812	332,084	327,915	328,389
CFD 87-1 Debt Service Fund	85,791	167	920	-
CFD 88-1 Debt Service Fund	2,318	3,982	510	-
Storm Water Fund	581,759	689,048	594,311	592,647
CFD 89-2 Construction Fund	-	-	-	-
CFD 89-1 Debt Service Fund	97,209	118,177	328,210	-
CFD 89-2 Debt Service Fund	292,140	291,884	3,345	-
CFD 90-1 Debt Service Fund	271,943	270,825	270,565	270,915
Total Dollars by Fund	1,794,785	1,849,335	1,673,250	1,343,783

Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	1,044,197	1,069,366	1,068,630	1,071,868
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	805,400	657,079	272,532	269,265
Total Taxes	1,849,597	1,726,445	1,341,162	1,341,133
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(54,812)	31,290	4,548	2,650
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	91,600	327,540	-
Total Dollars by Expense Category	1,794,785	1,849,335	1,673,250	1,343,783

EXPENDITURES

Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
LLMD #2	115,712	115,030	133,025	182,114
LLMD #1	324,415	287,669	314,842	302,821
CFD 87-1 Debt Service Fund	324,397	-	-	-
CFD 88-1 Debt Service Fund	-	-	-	-
Storm Water Fund	602,857	457,169	645,561	644,488
CFD 89-2 Construction Fund	-	-	-	-
CFD 89-1 Debt Service Fund	237,798	240,691	696,130	-
CFD 89-2 Debt Service Fund	276,229	273,754	612,376	-
CFD 90-1 Debt Service Fund	256,213	258,555	266,514	259,151
Total Dollars by Fund	2,137,621	1,632,868	2,668,448	1,388,574

Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	263,913	233,457	201,598	226,210
Part Time	15,216	16,324	18,304	18,304
Overtime	11,666	29,188	23,000	13,000
Salary Related Benefits	54,763	51,112	22,525	26,060
Non-Persable Benefits	70,068	66,718	59,578	68,145
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	28,718	33,060
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	1,401	973	3,700	3,700
Total Salaries & Benefits	417,027	397,772	357,423	388,479
Maintenance & Operations	1,368,021	1,045,710	1,874,051	539,651
Contracted Services	260,029	160,231	356,750	284,650
Capital Improvements	-	-	50,000	50,000
Capital Outlay	-	-	-	-
Allocated Charges	75,023	11,114	12,242	109,108
Operating Transfers - Out	17,521	18,041	17,982	16,686
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	2,137,621	1,632,868	2,668,448	1,388,574

HOUSING AUTHORITY FUNDS OVERVIEW

The Colton Housing Authority consists of funds previously known as Low and Moderate Income Housing Funds of the former Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pursuant to AB1X 26, the Housing Authority assumed control over this important aspect of economic development for the City.

REVENUE

Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	(453,480)	4,216,825	-	-
Housing Authority - Low/Mod Bond Proceeds	4,257	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	106,702	(32,272)	-	-
Housing Authority - Low/Mod Debt Service	-	1,050,944	-	-
Housing Authority - Low/Mod Capital Projects	16,272	10,707,913	14,000	-
Total Dollars by Fund	(326,249)	15,943,410	14,000	-

Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Property Taxes	7,811	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
Total Taxes	7,811	-	-	-
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	111,320	55,563	14,000	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	(445,380)	15,887,847	-	-
Total Dollars by Expense Category	(326,249)	15,943,410	14,000	-

EXPENDITURES

Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	4,907,640	-	-
Housing Authority - Rancho Med CHFA	-	4	-	-
Housing Authority - RM Park Operations	83,413	5,422,841	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	230,128	11,679,915	88,013	61,482
Total Dollars by Fund	313,541	22,010,400	88,013	61,482

Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	43,509	48,642	45,682	45,682
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	9,232	10,678	5,025	5,154
Non-Persable Benefits	7,309	7,784	7,287	7,287
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	5,009	-
Total Salaries & Benefits	60,050	67,104	63,003	58,123
Maintenance & Operations	71,846	55,500	-	-
Contracted Services	169,282	101,586	20,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	9,231	3,290	1,874	-
Operating Transfers - Out	3,132	21,782,920	3,136	3,359
Total Dollars by Expense Category	313,541	22,010,400	88,013	61,482



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DEPARTMENT BUDGET SUMMARIES



FISCAL YEAR 2018-19





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NON-DEPARTMENTAL

DESCRIPTION

This cost center accounts for expenditures related to the General Fund, but not attributable to any one department or division. Currently, transfers to cover the debt service on the 2007B Bonds (No Streets Left Behind), the allocated charges out from the administrative departments, and non-departmental capital outlay and building maintenance are accounted for here.

In the past, this cost center also includes allocated costs for Information Services, Risk Management, Self-Funded Insurance, Automobile Shop and Building Maintenance attributable to General Fund Departments.

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	(3,390,629)	(5,112,293)	(4,686,490)	(6,308,746)
Total Dollars by Fund	(3,390,629)	(5,112,293)	(4,686,490)	(6,308,746)

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	1,400,071	312	197,815	-
Contracted Services	-	-	-	-
Capital Improvements	20,663	3,904	-	-
Capital Outlay	-	70,292	99,708	-
Allocated Charges	(5,712,882)	(6,087,317)	(7,040,432)	(7,514,265)
Operating Transfers - Out	901,519	900,516	2,056,419	1,205,519
Total Dollars by Expense Category	(3,390,629)	(5,112,293)	(4,686,490)	(6,308,746)

CITY COUNCIL

DESCRIPTION

As a body of elected officials, the separately elected Mayor and six member City Council establishes local laws, sets policy, approves programs, adopts the annual budget and appropriates funds.

As elected representatives of the citizens, the Mayor and City Council are responsible to all citizens and focuses its energies on making decisions, which are in the best interest of the public welfare.

The Mayor and City Council members serve overlapping four-year terms. The City Council meets the first and third Tuesday of the month at City Hall to discuss and vote on pertinent issues facing the City, its residents and business owners. In addition, the City Council members are responsible for appointing the City Manager, City Attorney and members of certain boards and commissions.

ACCOMPLISHMENTS

- ❖ Attend Community Events representing the City
- ❖ Correspondence and Meetings with Legislators to assist in supporting Colton's Legislative Agenda
- ❖ Attended State, Regional and Local Conferences and Training to Elected Officials
- ❖ Networking & Marketing Efforts with current and new Developers
- ❖ Network with Chamber of Commerce to Recognize and Welcome Businesses to the City
- ❖ Served as Appointed Board Members on Intergovernmental Agencies
- ❖ Approved Polices to Streamline Organizational Operations
- ❖ Networked with Television Stations to publicize the city's completed and on-going projects
- ❖ Addressed Constituency Concerns with the Assistance of City Departments
- ❖ Animal Services Free Spay & Neuter Programs

OBJECTIVES

- ❖ Financial Stability, Sound Investments, Audit Reviews, upgrade internal control standards and technology
- ❖ Invest in Public Safety
- ❖ Marketing, Economic Development and Housing
- ❖ Sustain a Quality of Life that benefits all citizens and businesses
- ❖ Upgrade infrastructure, public facilities, and expand major roadways to sustain transportation growth
- ❖ Promote Legislative Affairs and Networking with Intergovernmental Agencies
- ❖ Invest in Public Parks and provide Safer Routes for children walking to and from Schools.

CITY COUNCIL

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
City Council	10.0	10.0	7.0	7.0
Total Department FTEs	10.0	10.0	7.0	7.0

CITY COUNCIL

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	176,843	195,658	141,507	33,600
Part Time	5,120	-	21,305	-
Overtime	70	46	-	-
Salary Related Benefits	41,561	48,468	18,898	5,026
Non-Persable Benefits	134,556	144,515	144,456	102,724
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	22,875	4,722
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	358,150	388,687	349,041	146,072
Maintenance & Operations	74,943	72,047	88,156	89,005
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	10,961	13,987	14,323	2,384
Total Dollars by Expense Category	444,054	474,721	451,520	237,461

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
City Council	444,054	474,721	451,520	237,461
Total Dollars by Division	444,054	474,721	451,520	237,461

CITY MANAGER

DESCRIPTION

The City Manager leads the implementation of City Council policy and provides leadership for all City departments. As the Chief Executive Officer of city government, the City Manager is appointed by the City Council to enforce municipal laws, direct daily operations of the City, make recommendations to the Council, prepare and observe the municipal budget, appoint and supervise all City department heads and employees, and supervise the operation of all City departments.

The City Manager also oversees all City contracts and agreements, and serves as the chief legislative advocate on issues and projects of major significance to the City.

The City Manager works closely with the management of each department to monitor the City's budget and changes in economic conditions at the local, state and federal level to ensure the City is properly positioned to respond as needed and provide recommendations to the City Council on policy matters.

OBJECTIVES

- ❖ Conduct all City operations in a fiscally responsible manner
- ❖ Coordinate efforts to meet City goals, as set by the City Council
- ❖ Seek to maintain a workplace that fosters employee wellness and development and provides top-notch customer service
- ❖ Continue to provide support to the City Council and leadership for all departments

ECONOMIC DEVELOPMENT DIVISION

The City of Colton's Economic Development Division continues to establish relationships, build networks, and identify resources to meet the needs of property owners, residents, developers and businesses. The Division is a key facilitator in creating public-private partnerships to attract new businesses, facilitate enterprise development, and assist existing businesses with expansion.

While much has been accomplished, we recognize that much remains to be done to carry out our General Plan policies, serve our applicants in a timely and efficient manner, and implement the priorities established by the City.

ACCOMPLISHMENTS

- ❖ Successfully facilitated private sector interest in an attempt to re-use of dilapidated or outdated downtown properties to bring new life to Colton's downtown area. With the opening of Starbucks and Le Rendezvous Café, the downtown hotel has rebranded and opened as a Best Western Plus, Juan Colorado Mexican Grill is open, Vanir Development is marketing a 4,800 SF Food Court, and Smart & Final Extra completed its first year since opening for business.

CITY MANAGER

- ❖ Over 800,000 square feet of industrial development is under construction and to be completed within Fiscal Year 2017-18.
- ❖ New development within the Hub City Centre area has started with the construction of the CalMed Surgical Center, Chandi Group USA’s Arco/deli/car wash (completed). Additional development includes a new 6,000 SF restaurant, 9,000 SF retail space, a 3,500 SF quick service restaurant and a 90 plus room hotel will soon be under construction.
- ❖ Wildrose Village has started construction on Phase I of 100 new homes and Phase II has received its entitlements for an additional 75 new homes within the Hub City Centre area.
- ❖ CB Motorsports opened their doors in South Colton.
- ❖ The “Colton Means Business” Economic Development Strategy was adopted by the City Council.
- ❖ A “Business Welcome Package” has been created for new and expanding businesses.

OBJECTIVES

- ❖ Economic Development is a concerted effort to facilitate and influence the direction of private sector investment toward opportunities that can lead to the City’s sustained economic growth.
 - **Objective:** Continue to develop and embellish upon the “Colton Means Business” Economic Development webpage.
 - **Objective:** Continue the City’s attendance at the International Council of Shopping Centers (“ICSC”) Conference and other real estate brokerage networking sessions to make retailers and developers aware that Colton is a great place to bring their business expansion efforts.
 - **Objective:** Continue to coordinate CDBG grant funds and program compliance by working with Public Works for capital projects and Community Services for Public Service projects.
 - **Objective:** To advance the development of the California University of Science and Medicine and other mixed-use retail development within the Hub City Centre project area, staff will continue to meet regularly with property owners to further the vision for the area.
 - **Objective:** Work with real estate brokers, property owners and developers to facilitate and create partnership opportunities for new development of retail, commercial, industrial, office, entertainment and housing in appropriately zoned sectors within the City of Colton.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
City Manager	2.0	2.0	3.0	3.0
Econommmic Development	2.0	2.0	2.0	2.0
Total Department FTEs	4.0	4.0	5.0	5.0

CITY MANAGER

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	583,434	915,012	1,344,033	1,200,620
Miscellaneous Grants Fund	6,480	14,016	33,034	-
Successor Agency Administration	250,001	191,422	80,542	103,835
Housing Authority - Low/Mod Bond Proceeds	-	4,907,640	-	-
Housing Authority - Rancho Med CHFA	-	4	-	-
Housing Authority - RM Park Operations	83,413	5,422,841	-	-
Housing Authority - Low/Mod Capital Projects	230,128	11,679,915	88,013	61,482
Total Dollars by Fund	1,153,456	23,130,850	1,545,622	1,365,937

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	387,741	365,027	471,018	516,375
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	83,408	82,801	52,449	58,489
Non-Persable Benefits	62,521	62,156	73,508	96,821
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	41,742	63,115
Education & Training	1,052	5,000	5,000	7,500
Uniforms & Safety Equipment	-	-	9,517	12,451
Total Salaries & Benefits	534,722	514,984	653,234	754,751
Maintenance & Operations	116,862	410,121	352,074	325,840
Contracted Services	406,126	289,480	254,801	242,700
Capital Improvements	-	-	-	-
Capital Outlay	-	67,598	213,000	-
Allocated Charges	26,419	37,941	36,686	-
Operating Transfers - Out	69,327	21,810,726	35,827	42,646
Total Dollars by Expense Category	1,153,456	23,130,850	1,545,622	1,365,937

CITY MANAGER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	203,504	189,823	385,463	430,655
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	39,789	44,399	43,037	48,821
Non-Persable Benefits	29,707	32,476	59,727	83,202
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	41,742	63,115
Education & Training	1,052	5,000	5,000	7,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	274,052	271,698	534,969	633,293
Maintenance & Operations	37,931	339,980	318,440	325,840
Contracted Services	232,014	184,721	214,801	214,200
Capital Improvements	-	-	-	-
Capital Outlay	-	67,598	213,000	-
Allocated Charges	26,419	37,941	36,686	-
Operating Transfers - Out	13,018	13,074	26,137	27,287
Total Dollars by Expense Category	583,434	915,012	1,344,033	1,200,620

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
City Manager	164,655	136,468	452,874	549,005
Economic Development	418,779	778,544	891,159	651,615
Total Dollars by Division	583,434	915,012	1,344,033	1,200,620

CITY MANAGER

HOUSING AUTHORITY FUNDS

The Housing Authority Funds accounts for various housing programs, which include, acquisitions of residential properties, rehabilitations, management of residential units, and exercise of condemnation powers.

HOUSING AUTHORITY FUNDS BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	43,509	48,642	45,682	45,682
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	9,232	10,678	5,025	5,154
Non-Persable Benefits	7,309	7,784	7,287	7,287
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	5,009	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	60,050	67,104	63,003	58,123
Maintenance & Operations	71,846	55,500	-	-
Contracted Services	169,282	101,586	20,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	9,231	3,290	1,874	-
Operating Transfers - Out	3,132	21,782,920	3,136	3,359
Total Dollars by Expense Category	313,541	22,010,400	88,013	61,482

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Project Area				
Rancho Mediterrania CHFA	-	4	-	-
Rancho Mediterrania Park Operations	83,413	5,422,841	-	-
Low/Mod Bond Proceeds	-	4,907,640	-	-
Low/Mod Capital Projects	230,128	11,679,915	88,013	61,482
Total Dollars by Project Area	313,541	22,010,400	88,013	61,482

CITY CLERK

DESCRIPTION

The primary goal of the City Clerk's Office is to provide the public with complete and timely information, manage the processing, indexing and maintenance of records of all ordinances, resolutions and legislative actions pertaining to the City Council, Colton Housing Authority, Colton Utility Authority, Colton Public Financing Authority, and Successor to the Redevelopment Agency for the City of Colton.

The City Clerk's Office ensures that agendas are posted, noticed and that all legal publishing requirements are met. The department maintains and updates the "Maddy List"; updates the Municipal Code; is the custodian of the City Seal; administers oaths; and, is the authorized agent for the City with authority to receive service of all legal processes. In addition, the City Clerk's Office provides Notary Public services.

The City Clerk's Office is responsible for responding to requests for public records; maintains and processes contracts with the City and claims against the City; coordinates and conducts City elections; and, provides, receives and files campaign statements, and Statements of Economic Interests, in accordance with the Secretary of State and the Fair Political Practices Commission.

ACCOMPLISHMENTS

- ❖ New Programs - Implemented the Government 2 Government (G2G) e-recording system in concurrence with the County of San Bernardino and provided training to City of Colton key personnel. This program permits Staff to record legal documents through the City Clerk's Office, as an alternative to the Records Office in San Bernardino.
- ❖ Records Retention Program - Initiated a Records Retention Team to work with City Clerk staff on identifying boxes/documents located at the Records Retention Center and collaborate closely in the future to ensure compliance with the Records Retention Policy.
- ❖ Public Records Requests – Processed 213 public records requests within the 10-day deadline in accordance with the Public Records Act.
- ❖ Trainings - Successfully cross-trained staff to maintain the efficiency of the office and provide great customer service to Elected Officials, Staff and constituents.
- ❖ Policy and Leadership - Successfully provided bi-annual Ethics Training to City Council, Boards and Commission and Staff.

CITY CLERK

OBJECTIVES

- ❖ Implement an Agenda Management System.
- ❖ Develop an agenda preparation training guide for all Policy Bodies of the City covering all regulations as well as best practices of creating meeting agendas, notices of adjournment and meeting procedures defined in the California Brown Act.
- ❖ Continue to provide updates to Municipal Code quarterly.
- ❖ Departmental reorganization; attain the necessary staff to continue the City Wide Records Retention Program, continue the Destruction of Obsolete Records and assist with day to day tasks in order to have a more proactive work environment rather than reactive.
- ❖ Continue to provide the highest level of customer service and build strong inter-relations.
- ❖ Continue education and training for City Clerk Staff.
- ❖ Continue to educate key personnel on use of Laserfiche and Weblink Portal.
- ❖ Continue to increase the quantity of documents imported in Weblink Portal for transparency.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
City Clerk	3.0	3.0	3.0	3.0
Total Department FTEs	3.0	3.0	3.0	3.0

CITY CLERK

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	100,290	116,676	101,175	103,605
Part Time	-	-	-	-
Overtime	101	-	-	-
Salary Related Benefits	22,254	25,837	15,463	12,133
Non-Persable Benefits	43,424	42,762	51,248	42,720
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	13,191	15,242
Education & Training	-	1,550	5,000	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	166,069	186,825	186,077	176,200
Maintenance & Operations	75,175	146,270	88,348	163,990
Contracted Services	11,787	8,742	14,000	14,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	8,026	8,210	8,259	7,693
Total Dollars by Expense Category	261,057	350,047	296,684	361,883

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
City Clerk	261,057	350,047	296,684	361,883
Total Dollars by Division	261,057	350,047	296,684	361,883

HUMAN RESOURCES/RISK MANAGEMENT

DESCRIPTION

The Human Resources Division is responsible for employee recruitment, administration of employee benefits, and various other employee and labor related functions. The Division strives to recruit, develop, and retain a well-qualified, professional workforce that reflects the high-standards of the community we serve.

In addition, this Division also oversees the City's Risk Management function, which includes workers' compensation insurance, as well as general liability and property insurance. A full description of Risk Management can be found in the Internal Service Fund portion of the budget document.

ACCOMPLISHMENTS

- ❖ Successfully completed automation of the employee benefits enrollment process
- ❖ Provided onsite employee education programs promoting healthy lifestyles

OBJECTIVES

- ❖ Offer training programs to employees in order to maintain a competent and capable workforce
- ❖ Revise and update Administrative Policies, including the City's Personnel Rules
- ❖ Perform all job recruitments in a manner that results in a quality workforce

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Human Resources/Risk Management	3.0	4.0	4.0	4.0
Total Department FTEs	3.0	4.0	4.0	4.0

HUMAN RESOURCES/RISK MANAGEMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	1,603,460	1,599,618	1,886,451	2,025,096
Insurances Fund	2,208,666	4,075,592	2,973,799	3,121,307
Total Dollars by Fund	3,812,126	5,675,210	4,860,250	5,146,403

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	168,109	173,499	315,524	408,898
Part Time	2,436	11,249	8,500	8,500
Overtime	-	318	2,500	2,800
Salary Related Benefits	36,331	39,474	39,411	49,244
Non-Persable Benefits	36,070	31,969	65,904	59,754
Persable Benefits	-	-	-	1,825
Retiree Health Insurance	1,218,871	1,249,464	1,250,000	1,250,000
PERS Unfunded Liability	-	-	39,071	53,884
Education & Training	1,087	2,260	5,000	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,462,904	1,508,233	1,725,910	1,837,405
Maintenance & Operations	2,189,397	4,027,449	2,906,876	3,075,550
Contracted Services	147,982	127,974	203,000	201,250
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	5,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	11,843	11,554	24,464	27,198
Total Dollars by Expense Category	3,812,126	5,675,210	4,860,250	5,146,403

HUMAN RESOURCES/RISK MANAGEMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	77,230	79,964	194,288	266,663
Part Time	786	3,263	5,000	5,000
Overtime	-	159	2,500	2,800
Salary Related Benefits	16,927	18,715	23,871	29,435
Non-Persable Benefits	16,376	15,119	41,160	35,726
Persable Benefits	-	-	-	1,825
Retiree Health Insurance	1,218,871	1,249,464	1,250,000	1,250,000
PERS Unfunded Liability	-	-	23,710	33,060
Education & Training	1,087	2,260	5,000	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	1,331,277	1,368,944	1,545,529	1,627,009
Maintenance & Operations	224,072	201,936	278,076	330,150
Contracted Services	42,728	23,468	48,000	46,250
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	5,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	5,383	5,270	14,846	16,687
Total Dollars by Expense Category	1,603,460	1,599,618	1,886,451	2,025,096

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Human Resources	1,603,460	1,599,618	1,886,451	2,025,096
Total Dollars by Division	1,603,460	1,599,618	1,886,451	2,025,096

HUMAN RESOURCES/RISK MANAGEMENT

INSURANCES FUND

The City is exposed to various risk of loss related to theft, damage and destruction of assets, and injuries to employees. The City adopted a self-insurance program for coverage of Workers' Compensation (WC) and liability insurance and created a fund to cover the costs of these risks. The City is self-insured for up to a maximum of \$1,000,000 for each employee Workers' Compensation claim and a cap of \$1,000,000 for each general liability claim. Insurance coverage in excess of the self-insurance limits is provided by various private insurance carriers up to an aggregate of \$30,000,000.

All funds participate and make payments to this internal service fund based on actual costs to pay prior years' claims and estimated costs for current claims activity. The cost of excess insurance premiums is also paid from these funds.

This function is funded through charges to all user departments.

INSURANCES FUND BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	90,879	93,535	121,236	142,235
Part Time	1,650	7,986	3,500	3,500
Overtime	-	159	-	-
Salary Related Benefits	19,404	20,759	15,540	19,809
Non-Persable Benefits	19,694	16,850	24,744	24,028
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	15,361	20,824
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	131,627	139,289	180,381	210,396
Maintenance & Operations	1,965,325	3,825,513	2,628,800	2,745,400
Contracted Services	105,254	104,506	155,000	155,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	6,460	6,284	9,618	10,511
Total Dollars by Expense Category	2,208,666	4,075,592	2,973,799	3,121,307

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department comprises four divisions: Finance Administration, Customer Service, Purchasing, and Information Services.

FINANCE ADMINISTRATION

The Finance Department strives to provide outstanding customer service to its internal and external customers. The Department is charged with providing proactive financial and analytical support to City departments and decision makers, as well as to safeguard and facilitate the optimal use of City resources.

The Finance Department is responsible for providing fiduciary control of the City's assets and is charged with managing the fiscal affairs of the City. The Division pays bills, administers grants, provides billing and cash receipts, processes payroll for all City staff, keeps all financial records of the City, prepares the comprehensive annual budget, and generates the annual and statistical financial reporting for all City funds and for all of the Successor Agency to the Redevelopment Agency activities.

The Division works closely with state and federal agencies, as well as with independent auditors, providing the required information and reports to ensure the City is in compliance with all Generally Accepted Accounting Standards (GAAP), and state and federal regulations.

CUSTOMER SERVICE

The Customer Service Division provides assistance to all of the City of Colton utility customers. Services include billing, payment receipt, telephone service, collection services, and direct personal service to any customers requiring our assistance.

The Customer Service Division's hours of operation include City Hall counter hours 8:00 A.M. to 6:00 P.M. and telephone availability from 8:30 A.M. to 6:00 P.M, Monday through Thursday.

PURCHASING

The Purchasing Division is responsible for coordinating and/or taking the lead on all City purchases, maintaining an inventory supply for various City Departments, as well as ensuring that all purchases are made in compliance with Council approved purchasing policies and procedures and state regulations.

In addition, the Purchasing Division works with the City departments on the issuance of Requests for Bids, Requests for Proposals or Qualifications (RFB's, RFP's; RFQ's) and oversees the issuance of City contracts.

The focus is on obtaining the best products and services for the City through fair and open competition. Purchasing strives to strengthen the organization by implementing best practices and consistently providing a high level of service to all City Departments.

FINANCE DEPARTMENT

INFORMATION SERVICES

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

Beginning in 2014, some electric system security responsibilities were added to the Information Services Division.

This function is funded through charges to all user departments.

ACCOMPLISHMENTS

- ❖ Completed the Fiscal Year 2016-17 Comprehensive Annual Financial Report (CAFR) and submitted for the prestigious Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Refunded Colton Utility Authority bonds and issued new water bonds to fund infrastructure
- ❖ Completed the majority of corrections necessary to comply with the CalPERS Public Agency Review
- ❖ Implemented utility payment kiosks to provide increased customer service
- ❖ Configuration and testing for IVR phone and online utility payment processing to provide enhanced customer service
- ❖ Completed and implemented the Information Services Division Policies and Procedures
- ❖ Upgraded e-mail system resulting in increased performance, capacity, and reliability
- ❖ Upgraded to a next-generation firewall (NGFW) that is able to detect and block sophisticated attacks by enforcing security policies at the application level, as well as at the port and protocol level.
- ❖ Implemented network vulnerability scanning to proactively locate, identify and asses vulnerabilities so that they can be prioritized and corrected before they are targeted and exploited by attackers.

FINANCE DEPARTMENT

OBJECTIVES

- ❖ Consistently provide accurate and timely financial information to the City Council to facilitate informed decision making
- ❖ Ensure the City of Colton’s short and long-term financial status is healthy and sound
- ❖ Ensure public funds and assets are invested prudently and are well-managed
- ❖ Coordinate the development, preparation, and presentation of the annual budget
- ❖ Update Council-approved budget adjustments in a timely manner
- ❖ Provide the City Council with a Comprehensive Annual Financial Report (CAFR) in a timely manner, in accordance with Generally Accepted Accounting Principles (GAAP)
- ❖ Achieve and maintain compliance with all federal and state regulations and City ordinances regarding financial reporting
- ❖ Submit the Comprehensive Annual Financial Report (CAFR) for the prestigious Government Finance Officers’ Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Ensure Colton residents receive outstanding customer service

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Finance Administration	7.0	7.0	7.0	7.0
Customer Service	12.8	12.8	12.8	12.8
Purchasing	3.2	3.2	3.2	3.2
Information Services	4.0	4.0	4.0	4.0
Total Department FTEs	27.0	27.0	27.0	27.0

FINANCE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	2,382,759	2,460,668	3,126,188	3,171,612
Information Services Fund	701,581	771,189	906,241	921,325
Total Dollars by Fund	3,084,340	3,231,857	4,032,429	4,092,937

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,249,183	1,263,833	1,660,883	1,678,098
Part Time	2,099	14,184	4,500	4,500
Overtime	11,758	16,455	23,070	17,000
Salary Related Benefits	273,555	282,237	194,112	191,554
Non-Persable Benefits	322,719	330,726	388,882	400,695
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	184,835	245,376
Education & Training	19,912	8,776	5,000	8,900
Uniforms & Safety Equipment	1,767	1,765	1,600	1,900
Total Salaries & Benefits	1,880,993	1,917,976	2,462,882	2,548,023
Maintenance & Operations	609,901	684,214	804,185	750,252
Contracted Services	466,391	486,241	563,990	509,810
Capital Improvements	-	-	-	-
Capital Outlay	35,830	37,368	71,000	161,000
Allocated Charges	-	12,811	14,639	-
Operating Transfers - Out	91,225	93,247	115,733	123,852
Total Dollars by Expense Category	3,084,340	3,231,857	4,032,429	4,092,937

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Administration	464,311	522,117	1,107,099	1,099,716
Customer Services	1,623,572	1,643,725	1,710,643	1,761,053
Purchasing	294,876	294,826	308,446	310,843
Information Services	701,581	771,189	906,241	921,325
Total Dollars by Division	3,084,340	3,231,857	4,032,429	4,092,937

FINANCE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,008,583	1,016,791	1,409,948	1,421,758
Part Time	1,628	12,226	4,500	4,500
Overtime	6,324	8,905	13,070	9,000
Salary Related Benefits	218,682	225,916	166,458	162,440
Non-Persable Benefits	274,184	284,369	340,862	348,649
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	156,951	207,808
Education & Training	13,856	2,500	2,500	6,400
Uniforms & Safety Equipment	1,767	1,765	1,600	1,900
Total Salaries & Benefits	1,525,024	1,552,472	2,095,889	2,162,455
Maintenance & Operations	347,338	357,236	422,035	423,457
Contracted Services	435,812	474,741	508,990	479,810
Capital Improvements	-	-	-	-
Capital Outlay	-	-	1,000	1,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	74,585	76,219	98,274	104,890
Total Dollars by Expense Category	2,382,759	2,460,668	3,126,188	3,171,612

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Administration	464,311	522,117	1,107,099	1,099,716
Customer Services	1,623,572	1,643,725	1,710,643	1,761,053
Purchasing	294,876	294,826	308,446	310,843
Total Dollars by Division	2,382,759	2,460,668	3,126,188	3,171,612

FINANCE DEPARTMENT

INFORMATION SERVICES FUND DEPARTMENT BUDGET SUMMARY

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

This function is funded through charges to all user departments.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	240,600	247,042	250,935	256,340
Part Time	471	1,958	-	-
Overtime	5,434	7,550	10,000	8,000
Salary Related Benefits	54,873	56,321	27,654	29,114
Non-Persable Benefits	48,535	46,357	48,020	52,046
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	27,884	37,568
Education & Training	6,056	6,276	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	355,969	365,504	366,993	385,568
Maintenance & Operations	262,563	326,978	382,150	326,795
Contracted Services	30,579	11,500	55,000	30,000
Capital Improvements	-	-	-	-
Capital Outlay	35,830	37,368	70,000	160,000
Allocated Charges	-	12,811	14,639	-
Operating Transfers - Out	16,640	17,028	17,459	18,962
Total Dollars by Expense Category	701,581	771,189	906,241	921,325

CITY ATTORNEY

DESCRIPTION

The City Attorney's Office provides legal counsel and representation for the City, prosecutes and defends legal actions, and protects the interests of the citizens of Colton. The City Attorney provides the following legal services to the City:

- Defends the City in civil lawsuits brought against it, its officials, employees and departments; prosecutes violations of the City's Municipal Code and certain state laws; and pursues actions to recover costs from third parties for damages and liability to the City.
- Negotiates, reviews, edits and drafts contracts and other documents and agreements for the City.
- Serves as general legal counsel; and, as such researches and prepares ordinances, resolutions, and legal opinions on a wide variety of issues, and advises City employees regarding liability issues.
- Attends City Council meetings to provide support to the Council, as well as ensure meetings are conducted in compliance with all applicable laws.

ACCOMPLISHMENTS

❖ ***Scott Travis Daniels v. Southern California Edison, City of Colton***

SBSC Case No. CIVDS 1503628

Nature of Case: Personal injury

Outcome: City negotiated settlement for \$7,500 in exchange for dismissal of all claims. Plaintiff had been demanding \$20 million even though his claims were without merit.

❖ ***Margarita Becerra v. City of Colton, Colton Joint Unified School District***

SBSC Case No. CIVDS 1517055

Nature of Case: Personal injury

Outcome: City won at trial. The Court of Appeal dismissed the plaintiff's appeal.

❖ ***Benjamin Cain v. City of Colton, et al.***

SBSC Case No. CIVDS 1703461

Nature of Case: Personal injury/Civil Rights

Outcome: The court dismissed the action with prejudice; no appeal was filed.

❖ ***Cynthia Gamache v. City of Colton, et al.***

SBSC Case No. CIVDS 1714290

Nature of Case: Personal injury

Outcome: The court dismissed the City from the case.

CITY ATTORNEY

OBJECTIVES

- ❖ Attend all regular City Council meetings
- ❖ Work with City Council and staff to limit the City's legal exposure on various issues
- ❖ Provide on-going legal advice on a variety of City issues

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	777,868	771,754	870,364	883,555
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	777,868	771,754	870,364	883,555

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
City Attorney	777,868	771,754	870,364	883,555
Total Dollars by Division	777,868	771,754	870,364	883,555

CITY TREASURER

DESCRIPTION

The City Treasurer is an elected official charged with the responsibility for investment and management of all City funds. In accordance with the City's investment policy, funds are invested to ensure safety, liquidity, and lastly, yield.

The City Treasurer must monitor investments on a daily basis to ensure funds are available when needed to meet obligations.

ACCOMPLISHMENTS

- ❖ Maintained a prudent investment policy on the City's pooled cash funds
- ❖ Implemented reporting of cash and investment balances by fund in the monthly Treasurer's Report to increase transparency

OBJECTIVES

- ❖ Present the City's investment policy to the City Council for annual approval
- ❖ Maintain funds in secure and liquid investments, in accordance with the policy
- ❖ Work closely with the City's Finance Division to ensure proper cash flow to meet all current obligations

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
City Treasurer	1.0	1.0	1.0	1.0
Total Department FTEs	1.0	1.0	1.0	1.0

CITY TREASURER

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	26,885	26,772	26,700	26,700
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	7,004	7,095	3,121	3,202
Non-Persable Benefits	13,942	13,398	14,962	14,962
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	3,005	3,864
Total Salaries & Benefits	47,831	47,265	47,788	48,728
Maintenance & Operations	3,232	2,647	3,140	3,140
Contracted Services	5,447	5,842	5,500	5,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,860	1,824	1,882	1,950
Total Dollars by Expense Category	58,370	57,578	58,310	59,318

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
City Treasurer	58,370	57,578	58,310	59,318
Total Dollars by Division	58,370	57,578	58,310	59,318

POLICE DEPARTMENT

DESCRIPTION

The City of Colton Police Department started in 1887. The City incorporated in that year and Virgil Earp was elected as Colton's first City Marshal. Law enforcement has certainly changed since those early days. From a Marshal with one or two Deputies using horses, wagons, and sometimes wheelbarrows to transport suspects, to a full service Police Department employing a staff of 90 and using state of the art equipment, motor vehicles, technology, and training. The Colton Police Department is recognized amongst other law enforcement agencies in the region as being highly professional, trained, experienced, and well equipped.

The Police Department prides itself on building and maintaining a strong foundation for law, order, and public safety.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division encompasses Administration and Support Services.

ADMINISTRATION

Administration includes Command Staff, Professional Standards, Legal, Recruitment, Training, and Press Information.

Duties performed by Administration include establishing Department goals, priorities, and objectives; monitoring Department performance; communication and coordination with City leadership and other departments/agencies; preparation and monitoring of the Department budget; maintenance of official records; internal investigations and citizen complaints; legal issues related to liability; contracts; recruitment and training of personnel; and release of press information.

SUPPORT SERVICES

Support Services includes Dispatch, Records, Code Compliance, Traffic Enforcement, Animal Services, Information Technology, and Building Maintenance.

Duties performed by the Support Services include receiving calls from the public and dispatching of crimes and calls for service; maintenance and dissemination of crime and incidence records; uniform crime reporting; procurement, storage, distribution, and maintenance of supplies and equipment; code compliance service to the City; traffic enforcement and collision investigation, animal services to the City; installation and maintenance of technological equipment; and building maintenance.

OPERATIONS DIVISION

The Operations Division encompasses Patrol and Investigations.

PATROL

Patrol is responsible for responding to calls for service, conducting initial investigations to identify criminal activity, apprehending criminal offenders, and conducting proactive and preventative patrols. Included in Patrol are School Resource Officers, the Arrowhead Regional Medical Center contract for law enforcement services, the Multiple Enforcement Team (MET), the Colton At Risk Teen (CART) program, and the Explorer Program.

POLICE DEPARTMENT

INVESTIGATIONS

The Detective Bureau is responsible for conducting in-depth investigations of reported criminal activity; apprehending, interviewing and prosecuting criminal offenders; preparing criminal cases for prosecution with the District Attorney's Office, and recovering stolen property. The Bureau also incorporates special investigative details such as Gang Related Crimes, Vice, Intelligence, and Narcotics.

Detectives are assigned to the following categories of criminal cases

- Crimes Against Persons (Major Crimes)
- Property Crimes
- Sex Crimes/Crimes Against Children
- Assaults/Vandalism
- Economic Crimes
- Special Investigations (Gangs/Narcotics)

ACCOMPLISHMENTS

The Department completed its prior year objectives of implementing a fulltime MET Team, School Resource Officer contract with CJUSD, and installation of several remote-accessed portable surveillance cameras. Due to the commitment of members of the Police Department, staffing challenges have not resulted in an increase in our community's crime rate.

- ❖ Calls for service increased 4% (2016/2017 to 2017/2018)
- ❖ Arrests increased 11% (2016/2017 to 2017/2018)
- ❖ Citations increased 39% (2016/2017 to 2017/2018)
- ❖ Rapes down approximately 73% (2016/2017 to 2017/2018)
- ❖ Robberies down approximately 1% (2016/2017 to 2017/2018)
- ❖ Assaults down approximately 12% (2016/2017 to 2017/2018)
- ❖ Burglaries down approximately 23% (2016/2017 to 2017/2018)
- ❖ Grand Theft Autos down approximately 26% (2016/2017 to 2017/2018)
- ❖ Arsons down approximately 20% (2016/2017 to 2017/2018)

OBJECTIVES

- ❖ Fill current Police Officer vacancies
- ❖ Establish a full-time Traffic / Motorcycle unit to conduct consistent traffic enforcement and collision investigation
- ❖ Expand and improve the Automated License Plate Reader program
- ❖ Install additional Remote-Accessed Portable Surveillance Cameras

POLICE DEPARTMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Police Department	79.0	79.0	81.0	82.0
Total Department FTEs	79.0	79.0	81.0	82.0

POLICE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	15,248,608	15,635,318	16,309,264	16,651,269
Drug/Gang Intervention	3,039	3,196	-	-
ViTeP Fund	630	-	80,000	-
Miscellaneous Grants Fund	219,889	159,614	377,487	126,457
Asset Forfeiture	80,000	76,433	56,683	-
Total Dollars by Fund	15,552,166	15,874,561	16,823,434	16,777,726

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	5,659,240	5,725,475	6,300,722	6,409,957
Part Time	108,748	126,239	126,000	152,827
Overtime	856,866	1,174,500	1,114,675	898,000
Salary Related Benefits	1,610,747	1,830,818	1,437,870	1,376,351
Non-Persable Benefits	1,619,689	1,285,541	1,386,662	1,314,953
Advanced Disability Pension	-	-	-	-
Persable Benefits	57,635	59,407	39,841	72,900
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	821,833	973,068	1,399,971	1,735,669
Education & Training	45,333	61,352	108,500	61,800
Uniforms & Safety Equipment	85,743	177,462	207,094	156,700
Total Salaries & Benefits	10,865,834	11,413,862	12,121,335	12,179,157
Maintenance & Operations	719,533	635,866	744,066	702,250
Contracted Services	396,554	356,336	452,000	410,500
Capital Improvements	-	-	-	-
Capital Outlay	120,146	383,150	335,277	149,000
Allocated Charges	2,546,885	2,149,064	2,193,723	2,343,421
Operating Transfers - Out	903,214	936,283	977,033	993,398
Total Dollars by Expense Category	15,552,166	15,874,561	16,823,434	16,777,726

POLICE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	5,547,221	5,632,422	6,212,863	6,322,769
Part Time	108,748	126,239	126,000	152,827
Overtime	806,180	1,171,840	1,014,000	898,000
Salary Related Benefits	1,589,601	1,812,373	1,428,147	1,366,469
Non-Persable Benefits	1,597,558	1,270,041	1,367,673	1,298,232
Persable Benefits	57,635	59,407	39,841	72,900
PERS Unfunded Liability	821,833	973,068	1,392,123	1,723,003
Education & Training	44,253	60,761	61,500	61,800
Uniforms & Safety Equipment	85,743	160,122	157,400	156,700
Total Salaries & Benefits	10,658,772	11,266,273	11,799,547	12,052,700
Maintenance & Operations	626,061	600,670	695,785	702,250
Contracted Services	396,554	356,336	422,000	410,500
Capital Improvements	-	-	-	-
Capital Outlay	120,146	326,692	221,176	149,000
Allocated Charges	2,543,861	2,149,064	2,193,723	2,343,421
Operating Transfers - Out	903,214	936,283	977,033	993,398
Total Dollars by Expense Category	15,248,608	15,635,318	16,309,264	16,651,269

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Administration	6,972,155	6,748,184	7,620,446	8,130,439
Patrol Division	6,440,696	6,723,187	6,536,528	6,342,097
Detective Division	1,375,683	1,702,236	1,547,712	1,484,332
Code Enforcement	460,074	461,711	604,578	694,401
Total Dollars by Division	15,248,608	15,635,318	16,309,264	16,651,269

POLICE DEPARTMENT

ViTep FUND

The City's Vehicle Impound Traffic Enforcement Program (ViTep) was created through a grant from the Office of Traffic Safety (OTS) under the statutes of the California Vehicle Code. This program allows for the recovery of costs incurred by the City as a result of towing and storing vehicles during the course of law enforcement business.

By tracking the cost associated with the towing and storage of vehicles through this account, the requisite fees can be appropriately directed to fund further traffic-related efforts.

ViTep FUND BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	20,000	-
Total Salaries & Benefits	-	-	20,000	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	60,000	-
Allocated Charges	630	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	630	-	80,000	-

POLICE DEPARTMENT

MISCELLANEOUS GRANTS (POLICE) FUND

The Miscellaneous Grants Fund accounts for various grants citywide. Unexpended grant revenue is carried forward into the following fiscal year. For new grant awards, funds will be appropriated once awards are received and approved by City Council. The following is a description of the grants accounted for in this fund specific to the Colton Police Department:

JAG GRANT

The Byrne Memorial Justice Assistance Grant (JAG) is a partnership among federal, state, and local governments to create safer communities. The partnership was formed in memory of New York Police Officer Edward Byrne, who was killed in the line of duty while protecting a witness by a well-known drug dealer.

The Justice Assistance Grant supports a broad range of activities to prevent crime based on local needs and conditions. Typically, JAG funding is used for technology needs and specialized law enforcement programs within the City.

HOMELAND SECURITY GRANT

The Homeland Security Grant is to be used to purchase equipment and supplies that would enhance the Department's preparedness to protect, respond, and recover from a terrorist threat or attack.

BULLETPROOF VEST PARTNERSHIP (BPV)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement agencies. Since 1999, over 13,000 jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests. The Office of Justice Programs' Bureau of Justice Assistance (BJA) administers the BVP Program.

OFFICE OF TRAFFIC SAFETY (OTS)

The Colton Police Department has been awarded a 115,000.00 grant from the California Office of Traffic Safety (OTS) for a year-long program of special enforcements and public awareness efforts to prevent traffic related deaths and injuries. The Colton Police Department will use the funding as part of the city's ongoing commitment to keep our roadways safe and improve the quality of life through both enforcement and education.

Activities that the grant will fund include:

- Educational presentations
- DUI checkpoints
- DUI saturation patrols
- Bicycle and pedestrian safety enforcement
- Motorcycle safety enforcement
- Distracted driving enforcement
- Seat belt and child safety seat enforcement

POLICE DEPARTMENT

MISCELLANEOUS GRANTS (POLICE) FUND BUDGET SUMMARY Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	112,019	93,053	87,859	87,188
Part Time	-	-	-	-
Overtime	50,686	2,660	100,675	-
Salary Related Benefits	21,146	18,445	9,723	9,882
Non-Persable Benefits	22,131	15,500	18,989	16,721
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	7,848	12,666
Education & Training	1,080	-	32,000	-
Uniforms & Safety Equipment	-	17,340	29,694	-
Total Salaries & Benefits	207,062	146,998	286,788	126,457
Maintenance & Operations	10,433	-	48,281	-
Contracted Services	-	-	30,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	12,616	12,418	-
Allocated Charges	2,394	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	219,889	159,614	377,487	126,457

POLICE DEPARTMENT

DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

The Drug/Gang Intervention Fund was created for the purposes of furthering education in the prevention of drug abuse and diversion from the gang lifestyle. The funds are used to purchase educational and training materials to be used throughout the City.

The account is funded from a mandatory fifteen percent share of asset seizure. As the department receives a court order to distribute forfeiture funds, fifteen percent is directed toward the Drug/Gang Intervention Fund.

DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	3,039	3,196	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	3,039	3,196	-	-

POLICE DEPARTMENT

ASSET FORFEITURE FUND BUDGET SUMMARY

The Asset Forfeiture Fund accounts for the state and federal dollars allocated to the City resulting from crimes committed within the City’s jurisdiction, where assets were seized and later released by the Court.

Asset Forfeiture funds are restricted to certain police-related expenditures to fight gangs and drugs.

ASSET FORFEITURE FUND BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	591	15,000	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	591	15,000	-
Maintenance & Operations	80,000	32,000	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	43,842	41,683	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	80,000	76,433	56,683	-

FIRE DEPARTMENT

DESCRIPTION

The Fire Department was officially established by the City Council on October 18, 1891, when Ordinance 90 was passed. The Department has developed into a full service fire department, providing a full range of emergency and fire safety services, as well as City disaster planning, through four divisions: Operations, Fire Safety, Weed Abatement and Disaster Preparedness.

Emergency services are provided from four strategically located fire stations staffed by 13 firefighters daily including paramedics at each station. Department Headquarters/Administration and the Fire Safety Division are housed at Fire Station 211 which is located at Tenth and "E" Street.

Loma Linda and Colton utilize a functional consolidation of command staff to oversee both Departments and have formed the East Valley Fire Command. The Fire Chief maintains an office in Colton and in Loma Linda.

The Fire Department is comprised of three divisions:

OPERATIONS

The Operations Division is managed and directed by the Deputy Fire Chief who is responsible for managing emergency response activities including fire suppression, emergency medical service, rescue, and hazardous materials response. Training, facility maintenance and equipment maintenance are also included in the Operations Division.

Firefighters divided among three shifts are assigned to the Operations Division. A Battalion Chief is in command of each shift and is responsible for coordinating emergency response, facilitating each day's activities, and administrative duties.

Fire Department dispatch services are provided through membership in the CONFIRE Joint Powers Authority which includes Colton, Rialto, Loma Linda, Redlands, Rancho Cucamonga, and County Fire Departments. CONFIRE provides communications, public safety dispatch, full service computer information systems support, and geographic information systems to the member agencies of the Joint Power Authority. This regional dispatch center is the largest fire department dispatch center in the County and provides coordinated dispatch and automatic aid to all the member fire departments and is also the Operational Area dispatch center.

SAFETY

Fire Safety is responsible for the administration and enforcement of all local, county, state, and federal regulations regarding hazards of fire, explosions, and the release of hazardous materials into the atmosphere arising from storage, handling and use of hazardous materials and devices, and from the conditions hazardous to life, environment, or property in the use of an occupancy, building, or premise.

FIRE DEPARTMENT

FIRE SAFETY

Fire Safety provides enforcement through periodic inspections of all City occupancies. Fire Safety is also responsible for the fire and life safety plan review and inspections of all construction sites within the City; and, the safety plan review for all fire and life safety protection systems.

WEED ABATEMENT

The Fire Department, through the Fire Safety Division, conducts a comprehensive annual weed abatement program in the spring and fall for all unimproved vacant parcels within the City. Through the Public Hearing process, property owners are given notice twice a year for the abatement of weeds, trash and debris on their vacant parcels. Those properties not abated by a specified date are then referred to the City's appointed contractor for abatement. The property owner is invoiced for this work, along with the City's administrative fee. All invoices not paid by the due date are then forwarded to the County Assessor's Office for inclusion on the County Tax Rolls. Approximately 400 parcels are abated annually.

DISASTER PREPAREDNESS

The Fire Department is responsible for coordinating the City's Disaster Preparedness Program. This Program includes the development and periodic updating of the Emergency Operations and Hazard Mitigation Plans, training the City's Disaster Management Team, and public outreach. The cities of Colton and Loma Linda share an Emergency Services Coordinator.

The Fire Department also maintains a Community Emergency Response Team (CERT) and Emergency Communications Services (ECS) Team, which are active programs to train and use citizen volunteers in disaster situations.

ACCOMPLISHMENTS

- ❖ Upon retirement of the Deputy Fire Chief, recruited and hired a new Deputy Fire Chief
- ❖ With assistance from State Assembly Member Reyes, ordered a new Type-III wildland fire engine with anticipated delivery September 2018
- ❖ Replaced Fire Chief's command vehicle
- ❖ Reinstated Engine Company Fire Inspection Program
- ❖ Updated fees within Fire Prevention
- ❖ Working with the San Bernardino County Fire Chiefs Association, assisted in implementing changes to the Ground Ambulance Contract
- ❖ Working as a founding member of Confire Joint Powers Agency, continued the modernization of station alerting system, researched and prepared to implement Tablet Command Next Generation Incident Management Software, working towards implementation of PulsePoint software that empowers everyday

FIRE DEPARTMENT

citizens to provide life-saving assistance to victims of sudden cardiac arrest. Users who have indicated they are trained in cardiopulmonary resuscitation (CPR) and willing to assist in case of an emergency can now be notified if someone nearby is having a cardiac emergency and may require CPR

- ❖ Responded to 7,637 total incidents

OBJECTIVES

- ❖ Provide rapid response to emergencies to minimize the loss of life and property damage due to fires, medical emergencies, and other disasters
- ❖ Continue succession planning efforts in anticipation of retirements of senior members
- ❖ Provide fire prevention and education to ensure a safe environment for the citizens of Colton
- ❖ Research and implement additional joint opportunities to increase the effectiveness of the Colton and Loma Linda Fire Departments

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Fire Department	40.9	40.9	40.9	40.9
Total Department FTEs	40.9	40.9	40.9	40.9

FIRE DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	11,097,758	11,239,511	11,957,402	11,643,836
Miscellaneous Grants Fund	181,403	-	776,515	-
Total Dollars by Fund	11,279,161	11,239,511	12,733,917	11,643,836

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	3,651,867	3,628,058	3,904,317	4,247,274
Part Time	-	-	-	-
Overtime	570,047	137,780	805,000	205,000
Mandated Overtime	1,331,015	1,254,493	787,302	823,290
Salary Related Benefits	967,713	987,606	963,193	1,059,376
Non-Persable Benefits	746,477	655,218	802,148	795,673
Persable Benefits	95,119	100,850	73,355	80,323
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	760,371	899,673	1,103,172	1,375,767
Education & Training	23,354	25,863	32,400	32,666
Uniforms & Safety Equipment	194,194	311,498	322,663	320,349
Total Salaries & Benefits	8,340,157	8,001,039	8,793,550	8,939,718
Maintenance & Operations	497,662	510,410	560,794	566,853
Contracted Services	462,156	519,042	613,500	615,000
Capital Improvements	-	-	-	-
Capital Outlay	-	59,854	848,626	73,200
Allocated Charges	1,014,613	1,150,969	1,134,962	1,444,731
Operating Transfers - Out	964,573	998,197	782,485	4,334
Total Dollars by Expense Category	11,279,161	11,239,511	12,733,917	11,643,836

FIRE DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	3,521,159	3,628,058	3,904,317	4,247,274
Part Time	-	-	-	-
Overtime - Emergency	126,044	17,356	5,000	5,000
Overtime - Department Business	22,103	48,473	84,850	86,560
Overtime - FLSA	48,234	79,500	92,166	94,006
Overtime - Call Out	44,927	70,912	71,616	65,752
Mandated Overtime	1,331,015	1,254,493	787,302	823,290
Overtime - CalOES Reimbursable	444,003	120,424	800,000	200,000
Overtime - Loma Linda Reimbursable	42,178	62,351	10,000	10,000
Salary Related Benefits	939,837	987,606	963,193	1,059,376
Non-Persable Benefits	725,926	655,218	802,148	795,673
Persable Benefits	95,119	100,850	73,355	80,323
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	760,371	899,673	1,103,172	1,375,767
Education & Training	23,354	25,863	32,400	32,666
Uniforms & Safety Equipment	36,752	50,262	64,031	64,031
Total Salaries & Benefits	8,161,022	8,001,039	8,793,550	8,939,718
Maintenance & Operations	495,394	510,410	560,794	566,853
Contracted Services	462,156	519,042	613,500	615,000
Capital Improvements	-	-	-	-
Capital Outlay	-	59,854	72,111	73,200
Allocated Charges	1,014,613	1,150,969	1,134,962	1,444,731
Operating Transfers - Out	964,573	998,197	782,485	4,334
Total Dollars by Expense Category	11,097,758	11,239,511	11,957,402	11,643,836

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Operations	10,334,816	10,762,745	10,763,555	11,057,503
Fire Safety	222,985	282,440	292,580	279,320
Weed Abatement	13,429	12,174	37,200	37,200
Disaster Preparedness	526,528	182,152	864,067	269,813
Total Dollars by Division	11,097,758	11,239,511	11,957,402	11,643,836

FIRE DEPARTMENT

MISCELLANEOUS GRANTS FUND (FIRE)

The Miscellaneous Grants Fund accounts for various grants citywide. The grant funds accounted for in this fund specific to the Colton Fire Department are earmarked for specific purposes according to the requirements of the granting agency.

MISCELLANEOUS GRANTS FUND (FIRE) BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	130,708	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Mandated Overtime	-	-	-	-
Salary Related Benefits	27,876	-	-	-
Non-Persable Benefits	20,551	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	179,135	-	-	-
Maintenance & Operations	2,268	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	776,515	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	181,403	-	776,515	-

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Miscellaneous Fire Grants	2,268	-	776,515	-
Safer Grant	179,135	-	-	-
Total Dollars by Division	181,403	-	776,515	-

COMMUNITY SERVICES DEPARTMENT



DESCRIPTION

The Community Services Department offers high quality programs and services to the residents of the City. It maintains its mission to "connect our community, through people, facilities and programs."

The Community Services Department consists of four Divisions: Library Services, Recreation Services, Early Childhood Education, and Cemetery Services. It operates twelve facilities, including four community centers, two libraries, a Literacy center, childcare programs for school-age children at three sites, and a State preschool program at three sites. The Department also offers social service programs, including monthly commodities distribution and a community clothes closet. Seasonal events such as the Colton Birthday Celebration, Summer Concert Series, Movie Series, Colton Sports Hall of Fame and other community events are hosted by the Department to encourage community spirit and healthy leisure time activities for the entire family.

The success of our mission is connected to the response of the community to our programs, events, staff, and facilities.

ADMINISTRATION

Community Services Administration is located at the Gonzales Community Center and oversees the Early Childhood Education, Library Services, Recreation Services, and Cemetery Services Divisions. The Department is committed to providing a level of customer service that is friendly and professional, with well-trained staff members. Each customer interaction is viewed as a potential success story.

Programs, services, and facilities are provided to meet the needs of residents and are continuously evaluated to ensure that these needs are being met. Customers are involved in the program development process and maximum participation is emphasized. The Department ensures that facilities are clean, inviting, and safe, and services follow the "best practices" of the profession.

The Community Services Department is a vital part of the network of services provided by the City of Colton. The Department provides support to all City departments, and interacts and partners with the community to further the goal of connecting the community.

EARLY CARE AND EDUCATION

Early Care and Education provides care and education services at six locations: Cooley Ranch, Reche Canyon, Paul J. Rogers, Wilson, Sierra Vista, and the Gonzales Community Center, through School Age Programs, State Preschool, and Tiny Tot Programs.

The School Age Program is both a grant/contract and parent fee-based program which provides; before and after school care, full-day care (Winter, Spring, and Summer breaks), activities, snacks, on-site homework help and tutoring. It operates 246 days a year, Monday – Friday at Cooley Ranch, Reche Canyon, and Paul J. Rogers.

The State Pre-school is a grant/contract program that is funded by the California Department of Education. It is FREE, if income qualified. This program is designed and implemented to enhance a child's natural abilities and

COMMUNITY SERVICES DEPARTMENT

prepare them to succeed in Kindergarten, both inside the classroom and on the playground. It operates 180 days a year, five days a week at Sierra Vista, Wilson, and Rogers. Tiny Tots is designed for the family that may not qualify for the state pre-school and/or only wants a few days a week.

LIBRARY SERVICES

Library Services operates three facilities, including the Main Library, Luque Branch Library, and the Advance to Literacy Center. The Colton Public Library provides cardholders with access to information, materials, programming, and technology, which is pertinent to community members of all ages.

The Main and Luque Branch Libraries provide library services to the residents of Colton, six days per week, with evening hours on Wednesdays. The Colton Public Library System hosts nearly 56,000 borrowers and more than 85,000 items in circulation.

The Library Services Division also oversees the Advance to Literacy Center, located at the historic Carnegie Building in Colton, and the Adult Literacy Program, which assists adults with reading and writing skills.

LIBRARY GRANT FUND

The Advance to Literacy Program utilizes volunteer tutors to assist with basic reading, writing, math, and computer skills. The Adult Basic Computer Class offers introductory computer assistance and training through the Carnegie Library and mobile technology project. The Literacy Center also holds a DMV Test Preparation class on a seasonal basis. This program is funded through a State Library Grant along with CDBG funding.

The Families for Literacy program offers special assistance to members of the Advance to Literacy program who have children ages 5 and under. Families for Literacy Programs include Preschool Story Time, which concludes with a free library book donated to each child, and Preschool Computer Lab.

RECREATION SERVICES

Recreation Services provides programs and events for residents of all ages from four community centers, including the Gonzales, Hutton & Luque Community Centers, and the Art Thompson Teen Center. Together, these locations offer community access to low-cost programs, events, and support services.

The Gonzales Community Center is the base of the Recreation Services Division. This facility includes a seasonal aquatics center, fitness center, gymnasium, dance studio, and multiple classroom/meeting facilities. Senior programs are held at the Hutton Community Center, and Luque Community Center hosts both youth and adaptive programming. The Thompson Teen Center boasts programs and services geared to ages 13-17, including games/activities, homework assistance, and organized enrichment trips. Additionally, the Rec-on-the-Road mobile recreation program is a "community center on wheels," visiting multiple sites per week to provide after-school and summer programming to Colton's youth, and supporting multiple city events. In conjunction with the California Department of Education and U.S. Department of Agriculture, the Division also offers free snacks to all children 2 to 18 years old, at multiple locations year-round.

Recreation Services has something for everyone with over 30 special interest classes and a variety of programs, activities, sports and events to encourage maximum participation and healthy lifestyles for the residents of Colton.

COMMUNITY SERVICES DEPARTMENT

ACCOMPLISHMENTS

- ❖ Through active community involvement and outreach, the Recreation Division has secured an increased amount of both in-kind and monetary sponsorships to support both events and community programming. As a result, there was an increased opportunity for providing enhanced programming while maintaining projected expenses.
- ❖ The Mobile Technology lab, CDBG funded program, offers residents the opportunity to learn and explore mobile technology with a mobile lab that includes Wi-Fi, tablets, and laptops for use, plus staff on-hand for instruction.
- ❖ Facility Reservations has expanded exponentially over the past five years and is still expanding. It continues to exceed revenue projections while offering the community safe, clean and inviting spaces to hold family parties, business functions, and community events.

OBJECTIVES

- ❖ Connect our community by providing the finest programs, services, information, and facilities.
- ❖ Provide a high level of prompt and effective customer service to Colton’s residents with friendly, responsive, and well-trained staff members.
- ❖ Monitor and maintain funding in a responsible manner and consistently seek new funding sources for services within the community.
- ❖ Enhance individual and family health and enrichment through programs and activities for all age groups.
- ❖ Evaluate programs and events to ensure we are meeting the community’s needs and desires, and use that information to adjust policies and programs accordingly.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Community Services	13.7	13.7	13.7	13.7
Total Department FTEs	13.7	13.7	13.7	13.7

COMMUNITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	2,924,466	3,303,604	3,483,783	3,929,822
Community Child Care Fund	801,543	825,661	935,637	954,411
Library Grant Fund	42,792	66,685	61,052	59,304
Miscellaneous Grants Fund	213,856	-	-	-
Total Dollars by Fund	3,982,657	4,195,950	4,480,472	4,943,537

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	778,894	828,597	856,251	873,607
Part Time	989,485	1,077,184	1,119,939	1,133,970
Overtime	2,538	437	2,350	2,250
Salary Related Benefits	231,039	250,671	112,312	106,287
Non-Persable Benefits	184,602	205,858	214,426	211,519
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	95,173	127,947
Education & Training	6,934	5,735	10,400	9,650
Uniforms & Safety Equipment	12,405	4,140	11,400	10,350
Total Salaries & Benefits	2,205,897	2,372,622	2,422,251	2,475,580
Maintenance & Operations	338,185	393,754	521,128	514,635
Contracted Services	124,269	261,803	271,314	130,024
Capital Improvements	217,995	-	34,562	31,854
Capital Outlay	4,509	3,133	15,500	45,000
Allocated Charges	1,031,214	1,106,258	1,156,125	1,681,864
Operating Transfers - Out	60,588	58,380	59,592	64,580
Total Dollars by Expense Category	3,982,657	4,195,950	4,480,472	4,943,537

COMMUNITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	541,612	580,728	621,941	624,719
Part Time	662,642	725,802	757,689	759,700
Overtime	2,538	437	2,350	2,250
Salary Related Benefits	155,981	169,942	77,711	71,223
Non-Persable Benefits	120,758	132,660	142,822	142,830
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	67,623	91,452
Education & Training	4,259	4,485	7,500	6,250
Uniforms & Safety Equipment	10,182	3,899	8,500	8,700
Total Salaries & Benefits	1,497,972	1,617,953	1,686,136	1,707,124
Maintenance & Operations	257,743	315,122	377,098	386,349
Contracted Services	115,709	244,846	250,010	108,920
Capital Improvements	-	-	-	-
Capital Outlay	4,509	3,133	15,500	45,000
Allocated Charges	1,005,857	1,081,400	1,112,697	1,636,270
Operating Transfers - Out	42,676	41,150	42,342	46,159
Total Dollars by Expense Category	2,924,466	3,303,604	3,483,783	3,929,822

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Administration	969,575	1,125,323	1,151,493	827,209
Recreation Services	1,489,752	1,615,881	1,763,275	2,526,270
Library Services	465,139	562,400	569,015	576,343
Total Dollars by Division	2,924,466	3,303,604	3,483,783	3,929,822

COMMUNITY SERVICES DEPARTMENT

COMMUNITY CHILD CARE FUND

The Early Care and Education (ECE) Division provides care and education services at six locations: Cooley Ranch, Reche Canyon, and Rogers Elementary Schools, Gonzales Community Center, Wilson Elementary, and Sierra Vista Church. The School Age Program is both a grant funded and fee-based program which provides care, activities, snack, and tutoring on-site at three elementary schools for children K through 6th grade. The State Preschool Program is funded through a state grant and is a fee or low-cost service to the community. The program is designed and implemented to enhance a child's abilities and prepare them to succeed in Kindergarten. The Tiny Tots Program is a fee-based program that is similar to the State Preschool Program, with the intention of giving children social and educational experiences so they can succeed in Kindergarten.

COMMUNITY CHILD CARE FUND BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	237,282	247,869	234,310	248,888
Part Time	296,599	299,956	313,750	325,520
Overtime	-	-	-	-
Salary Related Benefits	71,219	76,225	34,101	31,564
Non-Persable Benefits	63,844	73,198	71,604	68,689
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	27,550	36,495
Education & Training	2,675	1,250	2,900	3,400
Uniforms & Safety Equipment	2,223	241	2,900	1,650
Total Salaries & Benefits	673,842	698,739	687,115	716,206
Maintenance & Operations	75,746	71,484	135,780	124,586
Contracted Services	7,865	15,287	19,750	20,250
Capital Improvements	4,139	-	34,562	31,854
Capital Outlay	-	-	-	-
Allocated Charges	22,039	22,921	41,180	43,094
Operating Transfers - Out	17,912	17,230	17,250	18,421
Total Dollars by Expense Category	801,543	825,661	935,637	954,411

COMMUNITY SERVICES DEPARTMENT

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
School Age	303,847	319,046	363,168	390,720
Preschool Program	470,800	481,759	546,946	538,168
Tiny Tots	26,896	24,856	25,523	25,523
Total Dollars by Division	801,543	825,661	935,637	954,411

COMMUNITY SERVICES DEPARTMENT

LIBRARY GRANT FUND DEPARTMENT BUDGET SUMMARY

The Library Services Division operates a Homework Assistance Center and an Adult Literacy Program for Colton residents.

The Advance to Literacy/Homework Assistance Center is located in the historic Carnegie Building in Colton. The facility is open Monday through Thursday and offers reference material, multiple computer stations, and trained staff to help participants excel in their skills development. This program is funded by a grant from the California State Library.

The Advance to Literacy Program offers reading, writing, and basic computing assistance and training to Colton residents through the Carnegie Library. This program is funded through a State Library Grant along with CDBG funding.

LIBRARY GRANT FUND BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	30,244	51,426	48,500	48,750
Overtime	-	-	-	-
Salary Related Benefits	3,839	4,504	500	3,500
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	34,083	55,930	49,000	52,250
Maintenance & Operations	4,696	7,148	8,250	3,700
Contracted Services	695	1,670	1,554	854
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	3,318	1,937	2,248	2,500
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	42,792	66,685	61,052	59,304

COMMUNITY SERVICES DEPARTMENT

MISCELLANEOUS GRANT (COMMUNITY SERVICES) FUND

This cost center accounts for grants specific to the Community Services Department. The Community Services Department seeks out and identifies grant opportunities on an ongoing basis.

MISCELLANEOUS GRANT FUND (COMMUNITY SERVICES) BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	213,856	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	213,856	-	-	-

DEVELOPMENT SERVICES DEPARTMENT

DESCRIPTION

The Development Services Department strives to preserve and improve our neighborhoods and our business environment by:

- Developing and administering plans and policies that facilitate a more livable city.
- Providing efficient and responsive planning, building and business license services to our residents, the development and business community.
- Maintaining safety and protections through compliance with city, state and federal regulations and codes.

The Development Services Department is comprised of the following divisions:

BUILDING

The Building Division serves and protects the public by ensuring safe and sound building construction in compliance with building, electrical, plumbing, mechanical, energy, green and security codes, state safety laws, disabled access, and related City ordinances. The Building Division develops and administers the policies for development plan checks and inspections, and ensures that the Department operates in accordance with all adopted codes and amendments.

PLANNING

The Planning Division is responsible for providing advice, review and final approval or recommendations on development proposals, to ensure high quality development that promotes Colton's interests and long-term goals as defined in the General Plan, Zoning Code and Specific Plans.

The Planning Division supports the City Council and the Planning Commission. The Division is responsible for updating and administering development standards, land use codes and policies, and carrying forward long-range planning projects citywide.

BUSINESS LICENSE

The Business License Division is dedicated to assisting those who have chosen to do business in the City of Colton. The Business License Division is charged with registering new businesses, administering annual renewals, enforcing the City's business license ordinance, verifying gross receipts, and providing mandated business tax information to the State.

ACCOMPLISHMENTS

ADMINISTRATION

- ❖ Zucker Systems Management Audit: The Department continues to work on implementation of the Audit's 143 recommendations issued in early 2016, which are ranked by phase and priority. To date, 53 recommendations have been implemented, 41 recommendations are being carried out on an ongoing basis, and the remainder having been initiated or requiring additional resources in order to implement.
- ❖ The Department will have served over 7,613 customers at our Permits Counter (including projections through June 30, 2018). This represents a 47% increase in customer visits from FY2017-18.

DEVELOPMENT SERVICES DEPARTMENT

- ❖ Significant progress was made on scanning of Planning, Building and Business License records, with special focus on business license files, BOP files and Building Permit records (1,187 files completed). This task is being supported by part-time employees funded by the City's "archive fees" levied on all building and planning permits.
- ❖ 840 DAP project files have been inventoried and documented for transfer to Archives (61 boxes).
- ❖ The Department has fulfilled 471 records requests (through 3/30/18) in response to referrals from the City Clerk's office and direct requests.
- ❖ SCAG GIS Pilot Internship Program: This SCAG-sponsored program supported a part-time GIS Intern trained to create zoning, land use, historic preservation and specific plan maps. The Intern also performed land use, demographic and critical facilities data analysis on behalf of Planning and the Fire Department. This Program ended in December 2017.
- ❖ The Development Services Internship Program has successfully brought aboard two volunteer college student interns to work 10-20 hours per week in Planning and Administration.

PLANNING

- ❖ Staff has been working closely with SCAG staff to implement a \$160,000 Sustainability Planning Grant for the South Colton Revitalization Plan. Staff is currently reviewing consultant proposals in coordination with SCAG staff. Actual plan development is expected to begin by July 2018.
- ❖ Zoning Code Text amendments were completed to address various topics, including: (1) allowing electric fencing; (2) allow billboard (off-site) signs as Gateway and/or Business Districts signs; (3) updating appeal procedures; (4) allowing marijuana testing facilities in industrial zones and indoor commercial marijuana cultivation in a new overlay zone; and (5) permitting accessory dwelling units in compliance with State law and local standards.
- ❖ Zone Change to create a new overlay zone identifying areas where commercial marijuana indoor cultivation maybe allowed.
- ❖ Zone Changes for properties in South Colton including (1) reclassifying multiple nonconforming commercial properties along Seventh Street to a mixed use zoning classification; and (2) reclassifying nonconforming residential properties along East K Street to a residential zone.
- ❖ Processed development proposals implementing the recently adopted Colton's Hub City Center Specific Plan, including ARCO/Chelo's, Woodsprings Hotel, Jack in the Box, Starbucks, Habit Burger, and Boston Market and up to 186 new residential units.
- ❖ Processed proposals for re-use of vacant commercial building including old Kmart (as RV sales dealer), Villa's restaurant (as a new restaurant), and Zendejas restaurant (proposed Circle K).
- ❖ Completed the specific plan document preparation and environmental review for the Roquet Ranch project – proposal for up to 1,050 housing units and small commercial site on a 336-acre site.
- ❖ The following Planning applications have been received during FY2017-18:
 - 62 Development Application Process (DAP) applications (completed or in process), including 18 Conditional Use Permits. Average processing time was 45 days.
 - 4 Certificate of Appropriateness applications (historic district review) completed.
 - 11 Pre-Applications for industrial, commercial and residential development proposals.
 - 98 Business Occupancy Permits (BOPs) and 62 BOP Waivers have been issued.

DEVELOPMENT SERVICES DEPARTMENT

BUILDING & SAFETY

- ❖ Building & Safety issued has issued 705 building permits with a cumulative valuation of \$43,026,323, reviewed 385 plan checks, performed 3,833 building permit inspections and conducted 94 Business Occupancy Permit inspections.
- ❖ The Building & Safety Division has joined efforts with the California Earthquake Authority and Office of Emergency Services by implementing the Earthquake Brace & Bolt Program. This included expediting the permit process for retrofits, and uploading the program handout to our website to better inform City residents.
- ❖ The Building & Safety plan check log/status report continues to be updated weekly and posted on our webpage. This report allows applicants to check on the status of their project's plan check or construction inspections.

BUSINESS LICENSE

- ❖ 903 new business licenses have been issued by the City and through HdL Discovery (fiscal year to date).
- ❖ This year, the option of email renewals has reduced staff time, paper use and postage during the annual renewal process. However, renewal notifications will continue to be via both email and hard copy.
- ❖ Total revenue projected to end of year: \$995,000. This is an increase of \$20,000 from FY2017-18.
- ❖ The HDL Companies discovery and audit program has identified 215 businesses which are potentially out of compliance with the City's Business License Tax (i.e., do not have a business license). Total revenue collected to date is \$105,329, of which \$69,925 was received by the City.
- ❖ 20,945 business license files have been scanned and archived in Laserfiche.

OBJECTIVES

PLANNING

- ❖ Continue to implement Zucker Systems Management Audit Planning recommendations in accordance with phases and priorities contained in audit, including additional staffing requests.
- ❖ Continue to incorporate green building and other sustainable building practices into development projects (General Plan Goal LU-4).
- ❖ Require that new development projects include walkable street patterns, pedestrian amenities, access to transit, provide a mix of complementary uses, comfortable and accessible open spaces, a range of housing types and densities, and quality design (General Plan Policy LU-4.1).
- ❖ With support from SCAG's Sustainability Planning Grant, move forward with preparation of a plan that will provide a framework for revitalization of South Colton as a healthy, vibrant community with quality housing and commercial and community services that meet residents' needs (General Plan Goal LU-18, Policy LU-19-7).
- ❖ Complete General Plan Safety Element update (currently in process).
- ❖ Continue to work on annual Zoning Code updates to keep current with State laws and regulations, efficiencies and good planning principles, with particular focus on parking standards and the Administration Chapter during FY2018-19.

BUILDING & SAFETY

DEVELOPMENT SERVICES DEPARTMENT

- ❖ Ensure that all new development complies with California Building Codes and local and coordinate with Code Compliance on the abatement of substandard conditions.
- ❖ Continue to work on implementation of Zucker Systems Management Audit recommendations that pertain to Building Division operations.
- ❖ Update current building valuation data in the building permit system to ensure that state fees are calculated based on the latest adopted valuation tables.
- ❖ Maintain current plan check turn-around timeframes and respond to inspection requests within a 24-hour period.
- ❖ Complete programming of adopted Building Permits Fees in the City of Colton permitting software system to implement the recently adopted fee schedule based on time and motion.
- ❖ Pursuant to budgeted resources, create, maintain and update a Vacant and Abandoned Building log/data bank to implement the new ordinance (O-16-16) which requires registration and maintenance of vacant and abandoned commercial/industrial buildings.

BUSINESS LICENSE

- ❖ Continue to increase efficiencies and revenue received through the Business License Tax.
- ❖ Complete scanning of all business license records and follow-up with records destruction process.
- ❖ Working with compliance auditor, HdL Companies, continue to seek new sources of revenue through identification of unlicensed businesses operating within the City.

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Development Services	9.0	9.0	9.0	10.0
Total Department FTEs	9.0	9.0	9.0	10.0

DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	1,913,000	2,160,857	2,519,465	2,311,268
Miscellaneous Grants Fund	117,520	20,314	-	-
Total Dollars by Fund	2,030,520	2,181,171	2,519,465	2,311,268

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	659,572	775,729	790,960	845,545
Part Time	-	8,288	11,000	-
Overtime	-	95	-	-
Salary Related Benefits	140,426	170,896	86,862	95,735
Non-Persable Benefits	140,055	144,386	151,601	155,922
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	87,826	115,711
Education & Training	2,339	-	3,000	3,000
Uniforms & Safety Equipment	1,073	-	450	450
Total Salaries & Benefits	943,465	1,099,394	1,131,699	1,216,363
Maintenance & Operations	80,104	112,314	108,920	119,170
Contracted Services	604,048	300,097	460,259	381,000
Capital Improvements	-	-	153,620	-
Capital Outlay	-	5,887	-	-
Allocated Charges	351,124	610,572	609,975	536,331
Operating Transfers - Out	51,779	52,907	54,992	58,404
Total Dollars by Expense Category	2,030,520	2,181,171	2,519,465	2,311,268

DEVELOPMENT SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	659,572	775,729	790,960	845,545
Part Time	-	8,288	11,000	-
Overtime	-	95	-	-
Salary Related Benefits	140,426	170,896	86,862	95,735
Non-Persable Benefits	140,055	144,386	151,601	155,922
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	87,826	115,711
Education & Training	2,339	-	3,000	3,000
Uniforms & Safety Equipment	1,073	-	450	450
Total Salaries & Benefits	943,465	1,099,394	1,131,699	1,216,363
Maintenance & Operations	80,104	112,314	108,920	119,170
Contracted Services	486,528	279,783	460,259	381,000
Capital Improvements	-	-	153,620	-
Capital Outlay	-	5,887	-	-
Allocated Charges	351,124	610,572	609,975	536,331
Operating Transfers - Out	51,779	52,907	54,992	58,404
Total Dollars by Expense Category	1,913,000	2,160,857	2,519,465	2,311,268

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Planning	1,483,797	1,753,042	1,961,078	1,747,301
Building	429,203	407,815	558,387	563,967
Total Dollars by Division	1,913,000	2,160,857	2,519,465	2,311,268

DEVELOPMENT SERVICES DEPARTMENT

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES)

The State of California, through the California Department of Fish and Wildlife, awarded a grant to financially support the City of Colton’s Habitat Conservation Plan (HCP). The City’s HCP will serve to protect the Delhi Sands Flower-loving Fly population, ensure the long-term management of suitable DSF habitat, and allow compatible development to proceed with the City’s HCP planning area.

MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES) BUDGET SUMMARY Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	117,520	20,314	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	117,520	20,314	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DESCRIPTION

The Public Works & Utility Services Department encompasses the Public Works Division, the Electric Utility, the Water Utility, the Wastewater Utility, and Solid Waste

PUBLIC WORKS

The Public Works Department is in business to proactively provide, expand and maintain the City's public infrastructure, by initiating and completing public betterment projects; processing private land development plans; enhancing traffic safety; and, caring for various City facilities and equipment to meet the community's needs.

The Department continues to seek grants for funding new Public Works projects throughout the City in an effort to continuously improve beautification, City facilities, parks, storm water systems, streets, traffic and City vehicles and equipment.

ADMINISTRATION AND ENGINEERING

The Engineering Division is in business to proactively provide, expand and maintain the City's public infrastructure by initiating, planning, designing and completing capital improvement projects; processing private land development plans; enhancing traffic safety; and issuing various permits that affect the City's right of way such as street cut permits, encroachment permits, wide load permits and plan check fees.

Engineering Division staff works closely with other agencies such as Caltrans, SANBAG, County and neighboring Cities to collaborate for the completion of regional transportation projects. Engineering Division applies for various state and federal grants and manages them from project planning, environmental review, design and construction. Engineering staff also manages and oversees the work being performed by various consultants for the design of various public works, water and sewer infrastructure, and city facilities.

Administration and technical engineering services provide for the following:

- Design, construction, rehabilitation of City streets, storm drains, curbs, gutters, sidewalks, handicap ramps and traffic calming infrastructure
- Administer transportation funds, claims and grants
- Administer assessment districts
- Identify developer responsibility and coordinate installation of off-site improvements
- Provide city-wide survey and right-of-way engineering functions
- Traffic safety improvements

PARKS DIVISION

The Parks Division manages the maintenance needs of all medians, parkways, parks, playgrounds, baseball fields and play structures; as well as landscaping and irrigation for City facilities and open spaces.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STREET MAINTENANCE

The Street Division keeps City streets and infrastructure clean and in good repair. The division is responsible for removing graffiti, weed abatement, street repairs, maintaining traffic and directional signage, concrete and infrastructure repairs, removing debris from City right-of-way, and controlling street flooding.

ACCOMPLISHMENTS

- ❖ Completed installation of Traffic Signal at the intersections of:
 - ❖ La Cadena Drive/M Street
 - ❖ La Cadena Drive/La Loma Drive Avenue
- ❖ Completed installation of Rectangular Flashing Beacon (RRFB) at the intersections of:
 - ❖ La Cadena Drive /La Loma Street
 - ❖ La Cadena Drive/M Street
- ❖ Completed FY 16/17 Citywide Paving Project using rubberized asphalt overlay with a total amount of \$753,977. Streets included on this project are:
 - ❖ Washington Street – Cooley Drive to Reche Canyon Road
 - ❖ Rancho Avenue – B Street (north of C Street) to Stevenson Street (south of Laurel Street)
 - ❖ M Street – Mount Vernon Avenue to Fogg Street
 - ❖ Pepper Avenue – San Bernardino Avenue to north of Valley Blvd.
 - ❖ Steel Road – Hunts Lane to I-215 Bridge.
- ❖ Completed the plans, specification and estimates, bidding process and construction for the FY 17/18 Asphalt Paving Project. Streets included for these project are:
 - ❖ Mohave Dr. - Washington to Cahuilla St.
 - ❖ Congress St. - 8th to Pine St.
 - ❖ Valley Blvd. - La Cadena to BNSF
 - ❖ Reche Canyon Road - Washington to City Limit
 - ❖ San Bernardino Ave.- Iron Horse to Eucalyptus
 - ❖ C Street (Meridian to west of Hermosa St.
 - ❖ Mill Street - Rancho Ave. to Michigan Ave.
 - ❖ Olive Street - 6th St. to La Cadena Dr.
 - ❖ San Bernardino Ave. – Eucalyptus to Indigo Ave.
 - ❖ Glenwood Ave. - Match Drive to Wild Canyon
 - ❖ Mt. Vernon Ave. - Valley Blvd. to F Street
 - ❖ Fairway Dr. - Auto Plaza to Crossroad
 - ❖ Topanga Way - Reche Canyon. to Canyon Dr.
 - ❖ Meridian Ave. - Valley Blvd. to 300 ft. north
- ❖ Completed Plans, Specification and estimates (PS&E) and construction of CDBG Community Development Block Grant (CDBG) Projects:
 - ❖ CDBG Project No. Colt-15-2-03k-7503 – Alley paving project at the vicinity of Olive/Hanna and 9th/10th Street.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ CDBG Project No. Colt -15-2-03k-7504 - installation of missing street improvements such as concrete curb, gutter, sidewalk, ADA ramps and asphalt paving along the south side of C Street between Pennsylvania and Rancho Avenue.
- ❖ CDBG Project No. Colt-16-1-03L-7528 – Installation of missing sidewalk, curb, gutter, handicap ramps along Ohio Street, Maryland Ave., Esperanza Street, Terrace Ave. (north of Johnston) and Citrus Ave. (west of Rancho Ave. to Alston Ave.)
- ❖ CDBG - Colt-16-1-03K-7530 - 6th Street Asphalt Rehabilitation Project – South of Congress St. to Fogg Street, scope of works include asphalt paving and installation of asphalt berm.
- ❖ CDBG Project No. CDBG - Colt-17-3-03k/2989 – East H and East G Sidewalk improvement from Mt. Vernon Ave. to east end.
- ❖ CDBG Project No. CDBG - Colt-17-4-03k/2990 – East E Sidewalk improvement from Mt. Vernon Ave. to east end.
- ❖ CDBG Project No. CDBG - Colt-17-5-03k/2990 – Laurel Ave. Sidewalk improvement from Mt. Vernon Ave. to east end.
- ❖ CDBG Project No. Colt-16-2-03K-7529 – Scope of works include installation of missing sidewalk, curb, gutter, handicap ramps along C Street (east of Mt. Vernon Ave.), Ivy Street (Shasta to Vista Way), Vista Way (Ivy to Colton Ave.), and Holly (Between Olive and Alley).
- ❖ CDBG Project No. Colt-17-1-03K-2987 - L St Alley Improvement - Scope of works include asphalt paving of alley between K and L Street from La Cadena Drive to 6th Street.
- ❖ Completed installation of missing sidewalk, curb, gutter, and ADA ramps along the west side of Reche Canyon Road between Washington Street and County limit.
- ❖ Completion and Caltrans approval of the plans and specifications for the I-10/Rancho Avenue East Bound On-ramp Project.
- ❖ Received approval of the Environmental Document from Caltrans for the Mt. Vernon Ave. over UPRR Bridge Widening Project
- ❖ Completed the City of Colton Active Transportation Plan
- ❖ Completed construction of the Colton K-9 Memorial Dog Park
- ❖ Completed plan check for grading, hydrology, off/on site improvement for the following Projects:
 - ❖ Wildrose Housing Tract (John Reichel) along San Bernardino Avenue
 - ❖ Chevron Gas Station – Southwest corner of Valley Blvd./Pepper Avenue
 - ❖ Agua Mansa Commerce Center (Tim Howard) along Agua Mansa Road.
 - ❖ Starbucks project along Iowa Avenue/I-215 Freeway
 - ❖ Tract 20059 – 12-unit Residential House Project along Colton Avenue.
 1. Industrial Building project at the northwest corner of Fairway Drive and Auto Plaza Drive

OBJECTIVES

- ❖ Complete the construction phase for the Mt. Vernon Avenue Corridor Traffic Signal Improvement Project.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Complete the construction phase for the Mt. Vernon Avenue – Washington Street Corridor Traffic Signal Interconnect Project (funded by MSRC)
 - ❖ Complete construction phase for the 10/Rancho Avenue East Bound on ramp Widening Project.
 - ❖ Commence design and environmental phase for the Barton Bridge Replacement Project.
 - ❖ Commence design and environmental phase for the Reche Canyon Realignment to Hunts Lane Project.
 - ❖ Complete the right of way phase, plans, specification & estimates for the Mt. Vernon Bridge over UPRR Track Widening Project.
 - ❖ Complete the right of way phase, plans, specification & estimates for the La Cadena Drive Bridge over Santa Ana River Replacement Project.
 - ❖ Complete the construction phase for the Traffic Signal installation at the intersection of Meridian Avenue/Valley Blvd, Mt. Vernon Avenue/Laurel Avenue and Mill Street/Pennsylvania Avenue.
 - ❖ Complete the design and construction phase FY 18/19 Asphalt Paving Project.
 - ❖ Continue working with SBCTA and Caltrans for the completion of the Project Study Report, Environmental and Design Phase for the I-10/Mt. Vernon Avenue Interchange Project and the I-215/Washington Street Bridge Replacement Project.
- ❖ Pursue/apply for various federal and state grants to fund public works, water and sewer project.

ELECTRIC UTILITY

Colton Electric Utility is the second oldest municipal electric utility in the State of California. Formally established in 1896 by passage of an ordinance to provide for “intention to acquire, construct, own, operate, and maintain a public electric light system for supplying lights, power to the City residents.” The issue was passed 114 to 12 by a vote of the citizens and the plant, costing \$6,000 was built. Colton Electric has provided affordable electric services for over 115 years.

The City-owned Electric Utility is an Enterprise Fund. An Enterprise Fund is used to account for the acquisition, operation, and maintenance of governmental facilities that are either wholly or predominately self-supporting through user charges. The operation of an Enterprise Fund is accounted for in such a manner as to show a profit or loss, similar to a comparable private enterprise.

Colton Electric Utility currently serves a peak load of 87 MW. Its resource portfolio consists of generation from shares of Southern California Public Power Authority (SCPPA) resources at Palo Verde, and Hoover Dam, and up until December 18, 2017, San Juan. In 2003, the Agua Mansa Power Plant was built, providing additional peaking capacity of 43 megawatts for the City. In addition, Colton has entered into several Power Purchase Agreements for renewable energy resources, including solar, wind and landfill gas.

The Renewable Energy Resources Act of 2011 required that all electric utilities in California acquire at least 33% of its total energy sales from renewable sources by 2020. In 2016, legislation was passed that increased the renewable

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

requirement to 50% by 2030. Colton Electric met 31% of its retail sales with renewable energy in 2016 and 2017, and is on track to meet the 50% by 2030 target.

Colton Electric Utility has contracted for new, renewable energy sources to replace generation from San Juan. Additionally, the Utility continues to monitor developments in utility regulations and requirements at the state level.

The Colton Electric Utility team of dedicated employees remain committed to providing the community with superior customer service and reliable electric service while planning for the future power needs of Colton

The Electric Utility Department has the following Divisions:

ADMINISTRATION

The Administration Division is responsible for planning and managing power supply resources to meet CED's current and future load requirements. Resource planning activities include finding cost effective resources that meet both State and Federal mandates for renewable resources, air quality, and climate change programs.

The Administration Division is also responsible for the development and administration of the annual revenue and expense budget, utility accounting activities, regulatory reporting (including greenhouse gas and renewable portfolio standards.) at the local, State and Federal levels, legislative activities.

ENGINEERING

The Engineering Division provides support services to the Substation and Transmission/Distribution Divisions, inspection services to developers for all construction needs, works with customers to design and provide service connections to the system, and maintains the Electric Department's Geographic Information System (GIS) information.

SUBSTATION DIVISION

The City has five substations and one 66 kV switchyard that provide service to approximately 19,600 customers. Completion of the fifth substation and 66 kV switchyard in the Western portion of the City allows current and future development to occur in the Southwest portions of the City.

Substation personnel are responsible for maintaining each of the five substations, 66 kV switchyard, installing and testing meters, reading meters for both electric and water customers, and customer service field support.

TRANSMISSION/DISTRIBUTION

The Transmission/Distribution Division is primarily responsible for the installation, operation, and maintenance of the overhead and underground electrical systems in the City of Colton. The Division also provides after-hours standby duties to the community to ensure a timely response to customers' electrical needs.

ENVIRONMENTAL SUSTAINABILITY & CONSERVATION

The Environmental Sustainability and Conservation division is responsible for development and management of energy efficiency and sustainability programs for the City of Colton. The State of California Public Utility Code requires each publicly owned utility to collect a non-by passable usage based charge on local distribution service that was calculated at 0.00029 cents per kWh. Funds from this charge are used for four purposes:

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1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts.
2. Cost effective demand-side management programs that promote energy efficiency and energy conservation.
3. New investments in renewable energy resources and technologies.
4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported by competitive and regulated markets.

ACCOMPLISHMENTS

- ❖ Began negotiation for a new long-term energy contract for baseload renewable energy that will bring Colton into compliance with state law and meet Colton's capacity requirements.
- ❖ Minimized outage caused by lightning strike on 8/31/17 to less than 7 hours and replaced damaged 66 kV circuit breaker at Hub Substation
- ❖ Purchased 666 kV circuit breakers for breaker replacement at Hub Substation
- ❖ Met 31% of retail energy requirements with renewable resources
- ❖ Reduced Green House Gas Emissions by approximately 64%
- ❖ Continued the Keep Your Cool (KYC) Program. When this program was first developed, it only had 35 commercial participants but saved 248,048.07 kWh's. In its 3rd year of the program, it continues to grow in energy savings. 53% of the energy efficiency measures were from the installation of Electronically Commutated (EC) motors, which provided 132,474 kWh savings. Customers contacted CED offering their appreciation who participated in the KYC program when they noticed a decrease in their electric bill
- ❖ Received American Public Power Association (APPA) Award for Excellence in Public Power Communication
- ❖ Completed installation of 3 electric vehicle curbside charging stations to serve customers in multi-family housing units with fund from MSRC and SCAQMD grants
- ❖ Completed installation of additional electric vehicle charging stations at various City facilities for city fleet use.
- ❖ Completed 111 tree plantings for the Urban Forestry Management Plan with grant funding awarded from the Cal-Fire Greenhouse Gas Reduction fund in FY 2016/17
- ❖ Completed installation of the GE LM6000 Service Bulletins LM6000-IND-0310 and LM6000-IND-213
- ❖ Completed an upgrade to the controls system at the Agua Mansa Power Plant
- ❖ Replaced over 54 electric poles as part of the Electric Department's GO165 pole inspection program
- ❖ Continued the Hospitality program as a permanent program that provides energy efficiency audits and energy saving equipment for local hotels.
- ❖ Increased participation on all residential energy efficiency rebates
- ❖ Replaced approximately 2 miles of underground electrical cable, increasing reliability and reducing the number of unplanned electrical outages in the City
- ❖ Continued the LivingWise® school program for the Colton School District 6th grade classes which combines classroom learning and home retrofit/energy efficiency audit for electric and water savings. Over 500 students registered in the first year
- ❖ Increased the business direct installation program to provide additional funds to complete projects that struggling businesses did not have the funds to complete.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Expanded the Holiday Light Exchange Program for residents to have the opportunity to exchange old inefficient string lights for LED lights. CED had over 151 customers participate in the light exchange. CED also added an online Web-shop for residents to purchase energy efficient light bulbs, smart power strips and smart thermostats from the convenience of our website.
- ❖ Launched a residential marketing strategy program called “Spring into Summer”. During the First Day of Spring, March 19, 2017 to the last day of Spring, June 19, 2017, residents received additional rebate incentives for Energy Efficient items that prepared them for Summer. This program had the greatest impact because our residential rebate participation increased and residents were happy to save energy during the hotter months of summer reducing their energy use and bills.
- ❖ Commercial operation of a community solar program at the Arbor Terrace Apartment complex that allows our low-income customers in multi-family housing developments to participate in renewable energy programs and provides Renewable Energy Credits to meet the utility’s RPS obligations.
- ❖ Participated in an emerging technology demonstration of solar powered, ductless mini-split air conditioning systems in a commercial setting. CED placed the unit on the City of Colton Water Department outdoor water-pumping house. The results of the study is available online at www.coltononline.com
- ❖ CED continues to grow its EV program. The utility currently has 12 level II public chargers available, an EV rate which adds 250 kWh to residential 2nd Tier of energy, and an EV charger rebate of \$500 for level II chargers.
- ❖ Colton Electric Utility participates in an energy storage-working group through SCPPA. Energy storage is being reviewed for future participation. CED has purchased and installed three Ice Bear thermal energy storage units at the Hutton Community Center. The Ice Bear units also provide cooling for residents in addition to improving energy efficiency at the Center
- ❖ Completed lighting retrofit at the Colton Auto Shop facility
- ❖ Installed Smart thermostats at the Hutton Center

OBJECTIVES

- ❖ Operate the electrical system safely with zero reportable accidents
- ❖ Meet all state and federal laws and regulations
- ❖ Provide service 99.9% of the time to Colton residents and businesses
- ❖ Complete replacement of 66 kV circuit breakers at Hub Substation
- ❖ Have retail rates at least 10% below surrounding utility rates
- ❖ Meet at least 33% of retail energy requirements through renewable resources by 2020 and 50% by 2030
- ❖ Execute new agreements for renewable energy resources to replace contracts expiring in the next 5 years
- ❖ Maintain a bond rating of A- or better
- ❖ Keep at least 25% of annual reserves in cash and cash equivalents
- ❖ Increase participation in energy efficiency programs to meet SB350 requirements

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WATER UTILITY

The Water Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites. The Division works to improve the level of service provided by each of its divisions to its internal and external customers.

ADMINISTRATION AND TECHNOLOGY

The Administration and Technology staff work as a team under the direction and supervision of the Public Works and Utility Services Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

OPERATIONS

The Colton Water Utility has three primary operations areas:

Water Quality

Water Quality Technicians assure that all required sampling and laboratory analyses are completed and reported to the State Water Resources Control Board. They also protect the City's water supply from contamination by implementing the state mandated City cross-connection control program.

Water Production

The Water Production operates, maintains, 7 reservoirs that store approximately 14.3 million gallons of water, 13 well pumping plants, 4 booster pumping plants, 4 pressure reducing stations and 2 perchlorate removal systems, which can treat up to 2,000 gallons of water per minute.

Water Distribution

The City of Colton's Water Distribution Operators maintain and repair approximately 120 miles of water pipelines ranging in size from 2" to 30", 9,359 residential water meters and 746 commercial/industrial water meters. Water Distribution Operators maintain, repair, and operate 3,891 isolation valves ranging in size from 2" to 30" within four pressure zones and 1,594 fire hydrants located throughout the water distribution system.

WATER CONSERVATION

The City Colton Water Conservation Division strives to assist the department in meeting the States 20% reduction goals under SBx7-7. This is accomplished through various methods, such as internal efforts of upgrading landscaping and retrofitting fixtures. External efforts include things such as offering incentives to residents to install efficient fixtures, as well as educating the public on the need for water conservation and the importance of a sustainable water supply. This division also participates in several regional efforts, such as a public relations campaign in the Inland Empire; as well as the Inland Solar Challenge that helps educate high school students on the nexus of solar power and water, while also requiring them to learn about water conservation.

ACCOMPLISHMENTS

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Completed Upgrade of Reche Canyon Booster Station
- ❖ Completed Design of 24 Inch Transmission Line; Construction to begin May 2018.
- ❖ Completed Well 23 Rehabilitation and Pump Testing
- ❖ Demolition of Rialto 2-Out for Bid; Due May 2018
- ❖ Prado Lift Station – Planning Stage, Request for Bid to be released May 2018
- ❖ De Berry Pipeline Project – Request for Bid for the Upgrade to be Released May 2018
- ❖ Well 17 Rehabilitation – Change Order in Process to Install Submersible Pump
- ❖ Randall Water Mainline – Construction Starts April 2018
- ❖ Well 13 Rehabilitation – Request for Bid to be released by June 2018
- ❖ Well 27 Rehabilitation – Request for Bid to be released May 2018
- ❖ Entered into a Basin Management Plan with other Utilities in the San Bernardino Basin Area
- ❖ Completed Plan Checking for Various Projects
- ❖ Purchase and installation of 16 weather-based Smart Irrigation Controllers
- ❖ Awarded contract and began construction on the Valley Blvd Median Rehabilitation Project (water conservation)
- ❖ Planting of 500 trees throughout the City for water conservation

OBJECTIVES

- ❖ Continuation of Reservoir Maintenance Program
- ❖ On-Going Valve Turning & Maintenance Program
- ❖ Complete Construction of 24 Inch North-South Transmission Line and M Street Spur
- ❖ Complete Rehabilitation of Wells 13, 17 & 27
- ❖ Begin Design of Facilities for Roquet Ranch and Pellisier Ranch.

WASTEWATER UTILITY

The Wastewater Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites.

ADMINISTRATION AND TECHNICAL

The Administration and Technical staff work as a team under the direction and supervision of the Public Works Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

OPERATIONS

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

The City's Wastewater Utility provides sewer service to all facilities and properties throughout the City of Colton, City of Grand Terrace, and unincorporated County areas.

The Wastewater Utility Operators operate the Water Reclamation Plant, which includes wastewater collection and lift station facilities throughout the City. It is responsible for maintenance and repair of sewer main lines, sewer laterals and storm drains, including cleaning and repair of catch basins and manhole structures.

The Wastewater Utility remains at all times in compliance with the Sanitary Sewer Overflow (SSO) Reduction Program, as mandated by the State Water Resources Control Board. This is helped by the fact that the division investigates all customer complaints for sewer backups and drainage problems in its ongoing service to customers.

The Wastewater Utility consistently inspects, upgrades, and improves its systems. It maintains a well-trained staff that continues to strive to provide a high level of service.

ACCOMPLISHMENTS

- ❖ Completed the Design and Construction Bidding for the Centrifuge Project; Construction of Centrifuge Pads to be awarded May 2018
- ❖ Sewer Cured In Place Pipe (CIPP) Lining Project Scheduled for Award May 1, 2018; Construction is scheduled to begin June 2018.
- ❖ Upgrade of Water Reclamation Facility Plant #2 – Planning Stage; Request for Proposal for the design to be released by June 2018.
- ❖ Water Reclamation Facility Admin Building – Design 90% complete; Bid for Construction to be released by June 2018
- ❖ Begin Design of New Lift Station in Southwest Colton

OBJECTIVES

- ❖ Complete the Construction of Centrifuge Project
- ❖ Start the Construction of the Wastewater Administration building
- ❖ Begin Design of the Wastewater Facilities for Roquet Ranch and Pellisier Ranch
- ❖ Begin Construction of New Lift Station in Southwest Colton
- ❖ Continue working with developers and property owner to facilitate timely review of development submittal such as grading plan, on-off site improvement, WQMP, traffic analysis, storm drain, water, sewer, and tract and parcel map.

SOLID WASTE

The City of Colton is dedicated to providing a reliable and efficient collection of solid waste (garbage) for the citizens and businesses in the City of Colton. We also promote environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

The City of Colton and Republic Services Inc. entered into a Solid Waste Franchise Service Agreement that allows the collection and composting of solid waste, green waste, recyclable materials and bulky items. Each single-family residence receives three 64-gallon containers: a black container for trash, a brown container for yard waste and a green container for recyclable items. These specially designed containers are lightweight with built-in wheels for easy movement. The automated refuse system uses modern, robotic trucks to empty containers.

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DEPARTMENT PERSONNEL SUMMARY

Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Public Works	31.0	29.0	29.0	29.00
Administration	8.0	9.0	9.0	9.00
Engineering	9.0	10.0	10.0	10.00
Environmental, Sustainability & Conservation	6.0	5.0	5.0	5.00
Substation	11.0	11.0	11.0	11.00
Transmission/Distribution	17.0	17.0	17.0	17.00
Water Enterprise	15.5	15.5	15.5	15.50
Wastewater Enterprise	19.5	19.5	19.5	19.50
Total Department FTEs	117.0	116.0	116.0	116.0

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Fund				
General Fund	1,892,476	2,247,546	2,416,729	2,467,062
Gas Tax Fund	1,238,630	1,473,940	2,186,391	2,348,187
State Traffic Relief Fund	-	50	-	-
Pollution Reduction Fund	55,981	41,986	361,667	-
Community Development Act Fund	408,421	112,407	1,435,810	387,946
Measure I Fund	1,739,710	344,299	2,265,530	892,859
Miscellaneous Grants Fund	1,512,241	835,094	2,079,355	-
Park Development Fund	777	4,194	44,691	100,000
Traffic Impact Fund	474,999	1,193,367	1,684,861	-
New Facilities Development Fund	-	-	53	-
Capital Improvement Projects Fund	1,870,483	1,124,193	3,535,827	-
Colton Crossing Fund	1,600,650	461,071	691,600	-
Building Maintenance Fund	416,767	510,285	871,168	925,143
Automotive Shop Fund	577,601	433,547	636,023	674,652
Electric Utility Fund	57,876,796	62,847,629	74,051,475	67,606,996
Public Benefit Fund	779,451	668,786	1,826,000	1,611,000
Water Utility Fund	7,963,138	8,278,632	19,025,390	19,117,932
Wastewater Utility Fund	9,244,522	9,351,288	20,427,521	16,332,535
Solid Waste Fund	3,300,770	2,787,519	3,011,335	2,876,179
LLMD #2	115,712	115,030	133,025	182,114
LLMD #1	324,415	287,669	314,842	302,821
CFD 87-1 Debt Service Fund	324,397	-	-	-
Storm Water Fund	602,857	457,169	645,561	644,488
CFD 89-1 Debt Service Fund	237,798	240,691	696,130	-
CFD 89-2 Debt Service Fund	276,229	273,754	612,376	-
CFD 90-1 Debt Service Fund	256,213	258,555	266,514	259,151
Total Dollars by Fund	93,091,034	94,348,701	139,500,262	116,729,065

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	8,042,810	7,822,332	8,177,628	8,600,149
Part Time	97,705	106,258	265,437	308,720
Overtime	643,303	898,325	894,819	940,580
GASB 68 Pension Expense	467,190	454,905	-	-
GASB 68 Pension Contra Expense	(1,141,496)	(43,806)	-	-
Salary Related Benefits	1,727,093	1,704,149	993,614	1,088,425
Non-Persable Benefits	1,909,859	1,933,733	1,992,840	2,163,756
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	958,236	1,260,581
Education & Training	40,787	53,516	85,300	92,400
Uniforms & Safety Equipment	93,080	86,035	124,590	131,400
Total Salaries & Benefits	11,880,331	13,015,447	13,492,464	14,586,011
Maintenance & Operations	54,009,578	53,152,151	56,797,362	56,132,251
Contracted Services	5,784,595	5,791,992	8,108,380	6,948,642
Capital Improvements	13,725,902	6,610,587	33,186,381	19,339,582
Capital Outlay	(8,580,136)	(4,413,419)	4,454,062	1,161,700
Allocated Charges	5,929,772	5,918,309	7,024,773	7,126,418
Operating Transfers - Out	2,753,793	1,875,084	3,662,841	694,461
Administrative Transfers - Out	7,587,199	12,398,550	12,773,999	10,740,000
Total Dollars by Expense Category	93,091,034	94,348,701	139,500,262	116,729,065

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GENERAL FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	531,189	474,665	751,851	800,102
Part Time	40,449	37,858	70,112	69,912
Overtime	15,001	20,134	26,000	28,000
Salary Related Benefits	109,783	103,960	77,064	93,659
Non-Persable Benefits	136,233	130,749	181,856	205,920
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	74,635	104,977
Education & Training	1,610	941	6,400	8,400
Uniforms & Safety Equipment	4,432	3,641	5,000	5,000
Total Salaries & Benefits	838,697	771,948	1,192,918	1,315,970
Maintenance & Operations	155,593	154,915	164,000	182,000
Contracted Services	36,397	325,419	346,512	370,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	813,632	952,695	666,566	546,106
Operating Transfers - Out	48,157	42,569	46,733	52,986
Total Dollars by Expense Category	1,892,476	2,247,546	2,416,729	2,467,062

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Administration & Engineering	823,121	990,059	1,094,012	1,266,383
Street Maintenance ¹	23,767	317,497	291,512	300,000
Parks	1,045,588	939,990	1,031,205	900,679
Total Dollars by Division	1,892,476	2,247,546	2,416,729	2,467,062

¹ Street Maintenance appropriations were moved to the Gas Tax Fund in FY2015-16

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

ELECTRIC UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	3,717,388	3,602,440	3,818,353	3,991,639
Part Time	24,158	26,456	37,330	43,330
Overtime	324,388	481,062	486,000	516,500
GASB 68 Pension Expense	273,240	266,055	-	-
GASB 68 Pension Contra Expense	(679,786)	(25,615)	-	-
Salary Related Benefits	784,217	788,790	500,882	532,260
Non-Persable Benefits	859,858	911,752	935,636	1,056,626
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	434,955	584,136
Education & Training	27,748	42,802	37,400	41,000
Uniforms & Safety Equipment	34,640	31,634	50,330	59,740
Total Salaries & Benefits	5,365,851	6,125,376	6,300,886	6,825,231
Maintenance & Operations	42,188,325	41,374,890	42,376,236	41,180,399
Contracted Services	783,055	705,968	1,642,186	1,412,511
Capital Improvements	7,502,420	1,641,705	6,046,678	3,432,000
Capital Outlay	(8,103,521)	(1,989,940)	1,610,443	364,200
Allocated Charges	2,277,838	2,301,510	3,028,702	3,357,817
Operating Transfers - Out	275,629	289,570	272,345	294,838
Administrative Transfers - Out	7,587,199	12,398,550	12,773,999	10,740,000
Total Dollars by Expense Category	57,876,796	62,847,629	74,051,475	67,606,996

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Administration	17,469,974	20,653,362	24,196,716	21,270,631
Engineering	883,482	690,330	1,038,591	1,107,836
Substation	1,353,801	1,527,184	3,529,695	2,865,353
Transmission/Distribution	2,848,427	2,571,485	3,901,424	3,758,408
Environmental Sustainability & Conservation	572,678	503,980	721,258	732,276
Purchased Power, Transmission & ISO	32,671,124	33,801,970	31,358,862	30,334,593
New Development	(380,568)	333,457	3,211,249	1,815,000
Agua Mansa Power Plant	2,030,681	2,042,944	4,331,658	4,186,399
Street Lighting	386,507	441,522	734,500	711,500
Underground Utilities	(13,134)	65,795	400,000	300,000
Power Resource Development	3,562	7,882	100,000	75,000
Meters	47,253	46,430	490,500	450,000
New Substations	3,009	-	-	-
EECBG - Energy Efficiency & Conservation	-	161,288	37,022	-
Total Dollars by Division	57,876,796	62,847,629	74,051,475	67,606,996

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

PUBLIC BENEFIT FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	457,161	456,815	1,330,000	1,200,000
Contracted Services	322,290	211,971	476,000	376,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	20,000	35,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
Total Dollars by Expense Category	779,451	668,786	1,826,000	1,611,000

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Public Benefit - Residential	239,011	169,305	495,000	445,000
Public Benefit - Commercial	387,878	417,087	830,000	730,000
Public Benefit - Industrial	61,935	76,477	365,000	265,000
Public Benefit - Other Programs	90,627	5,917	136,000	171,000
Total Dollars by Division	779,451	668,786	1,826,000	1,611,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,475,482	1,453,985	1,271,843	1,315,926
Part Time	1,178	8,532	30,000	60,870
Overtime	169,280	192,354	195,819	210,080
GASB 68 Pension Expense	110,382	107,479	-	-
GASB 68 Pension Contra Expense	(276,301)	(10,348)	-	-
Salary Related Benefits	325,806	334,450	153,596	168,428
Non-Persable Benefits	330,471	302,115	294,034	286,253
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	160,291	192,565
Education & Training	5,314	5,186	19,500	19,000
Uniforms & Safety Equipment	20,436	24,202	24,000	23,500
Total Salaries & Benefits	2,162,048	2,417,955	2,149,083	2,276,622
Maintenance & Operations	4,531,659	4,793,182	5,314,623	6,194,281
Contracted Services	494,706	265,767	801,022	650,500
Capital Improvements	398,703	923,192	9,096,003	8,400,000
Capital Outlay	(182,983)	(727,129)	727,452	352,500
Allocated Charges	1,003,335	1,090,395	1,344,755	1,539,694
Operating Transfers - Out	105,906	113,213	100,366	97,196
Administrative Transfers - Out	(550,236)	(597,943)	(507,914)	(392,861)
Total Dollars by Expense Category	7,963,138	8,278,632	19,025,390	19,117,932

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Administration & Technology	304,870	167,868	178,089	270,029
Operations	7,436,787	7,519,765	10,724,226	10,478,403
Booster Stations	-	388,720	411,280	500,000
Reservoirs	-	-	1,332,767	4,000,000
New Wells	-	-	-	2,500,000
Main Line Replacement	-	1,489	5,504,757	500,000
Water Conservation	221,481	200,790	874,271	869,500
Total Dollars by Division	7,963,138	8,278,632	19,025,390	19,117,932

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

WASTEWATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	1,476,971	1,492,087	1,407,851	1,490,899
Part Time	1,178	6,751	51,387	58,000
Overtime	82,326	135,640	125,000	130,000
GASB 68 Pension Expense	83,568	81,371	-	-
GASB 68 Pension Contra Expense	(185,409)	(7,843)	-	-
Salary Related Benefits	335,724	299,183	154,768	172,281
Non-Persable Benefits	331,967	365,514	315,497	329,033
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	169,474	218,111
Education & Training	5,846	4,587	15,500	15,500
Uniforms & Safety Equipment	24,581	18,604	29,100	27,000
Total Salaries & Benefits	2,156,752	2,395,894	2,268,577	2,440,824
Maintenance & Operations	4,462,255	4,447,532	4,543,872	5,682,968
Contracted Services	804,624	782,183	1,043,428	843,902
Capital Improvements	441,797	1,729,360	8,892,888	5,240,252
Capital Outlay	(422,404)	(1,706,082)	1,701,000	270,000
Allocated Charges	1,147,315	995,603	1,363,727	1,351,637
Operating Transfers - Out	103,947	108,855	106,115	110,091
Administrative Transfers - Out	550,236	597,943	507,914	392,861
Total Dollars by Expense Category	9,244,522	9,351,288	20,427,521	16,332,535

Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Division				
Operations	9,240,417	9,334,386	11,597,133	11,092,283
RIX Facility	2,360	-	2,000,000	800,000
Water Treatment Plant	1,586	16,902	4,918,385	2,580,902
Sewer Line Replacement	159	-	1,487,590	93,763
Lift Stations	-	-	424,413	1,765,587
Total Dollars by Division	9,244,522	9,351,288	20,427,521	16,332,535

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

SOLID WASTE FUND DEPARTMENT BUDGET SUMMARY

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	26,206	12,351	18,500	15,100
Contracted Services	2,930,500	2,751,846	2,950,482	2,861,079
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	344,064	23,322	42,353	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	3,300,770	2,787,519	3,011,335	2,876,179

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

GAS TAX FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the State Gas Tax allocations from the State of California. Gas Tax funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

In FY2015-16, street maintenance activities were moved directly to the Gas Tax fund. In prior years, the expenditures budgeted in the Gas Tax Fund represented a transfer of funds to the General Fund to cover costs expended for street maintenance and engineering from the General Fund.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	366,633	367,887	415,423	392,462
Part Time	15,526	10,337	18,304	18,304
Overtime	25,909	33,762	25,000	25,000
Salary Related Benefits	77,292	81,100	46,476	45,368
Non-Persable Benefits	120,282	107,298	131,553	128,877
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	48,421	71,702
Education & Training	269	-	4,000	4,000
Uniforms & Safety Equipment	4,264	4,453	5,610	5,610
Total Salaries & Benefits	610,175	604,837	694,787	691,323
Maintenance & Operations	310,524	351,477	413,900	413,900
Contracted Services	33,380	16,194	140,000	90,000
Capital Improvements	-	-	301,541	894,717
Capital Outlay	-	-	115,000	-
Allocated Charges	255,481	471,735	490,844	222,056
Operating Transfers - Out	29,070	29,697	30,319	36,191
Total Dollars by Expense Category	1,238,630	1,473,940	2,186,391	2,348,187

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

POLLUTION REDUCTION (AQMD) FUND DEPARTMENT BUDGET SUMMARY

The Pollution Reduction Fund consists of AB2766 funds to implement programs that reduce air pollution from motor vehicles. These funds are used specifically to meet the requirements of the federal and state Clean Air Acts, and for the implementation of the Air Quality Management District (AQMD) Air Quality Management Plan.

Revenue to support this program is collected by the California Department of Motor Vehicles (DMV) as a Motor Vehicle Registration surcharge and forwarded to the AQMD for appropriate distribution throughout the state. Local governments receive a portion of this revenue based on population. In accordance with reporting requirements, the City reports on the use and results funded by AB2766 funds annually.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	55,981	41,986	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	136,000	-
Capital Outlay	-	-	225,667	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	55,981	41,986	361,667	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COMMUNITY DEVELOPMENT ACT FUND DEPARTMENT BUDGET SUMMARY

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combining several funding programs into a single program called the Community Development Block Grant (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities by providing suitable housing and living environments and expanded economic activities.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	352,849	46,436	1,373,483	329,754
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	55,572	65,971	62,327	58,192
Total Dollars by Expense Category	408,421	112,407	1,435,810	387,946

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MEASURE I FUND DEPARTMENT BUDGET SUMMARY

In 1989, the San Bernardino County voters approved the passage of Measure I, authorizing San Bernardino Associated Governments (SANBAG) acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax through 2010. In 2004, voters approved an extension of this sales tax through the year 2040.

This tax revenue is designated for transportation and traffic management programs.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,231,212	189,974	1,673,674	892,859
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	508,498	154,325	591,856	-
Total Dollars by Expense Category	1,739,710	344,299	2,265,530	892,859

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

MISCELLANEOUS GRANTS FUND (PUBLIC WORKS) DEPARTMENT BUDGET SUMMARY

NON-DEPARTMENTAL

Historically, this cost center accounts for grant dollars that are transferred to the General Fund and Capital Projects Funds to pay for specified projects per a Council-approved funding plan.

Unexpended appropriations related to ongoing projects or operations are carried forward into the following fiscal year.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	7,445	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,504,796	835,094	2,079,355	-
Total Dollars by Expense Category	1,512,241	835,094	2,079,355	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

HOST CITY FEES

In 1992, the City entered into a Memorandum of Understanding (MOU) with the County of San Bernardino establishing a fee of one dollar per ton of waste disposed at the Colton landfill for the duration of its life.

Subsequently, in 1998, the City entered into a 15-year Waste Disposal Agreement with the County. This agreement committed the City to deliver all controllable waste to a County landfill at a reduced rate for the term of the agreement. Including Colton, a total of 16 cities in San Bernardino County have entered into Waste Disposal Agreements.

This fund accounts for the funds collected under this agreement and have traditionally been used for maintenance and improvement of local roads impacted by disposal services and operations.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	100,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	180,388	-
Total Dollars by Expense Category	-	-	280,388	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

PARK DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of park facilities necessary to accommodate the effects of growth in the community.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	141	-
Capital Improvements	777	4,194	44,550	100,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	777	4,194	44,691	100,000

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

TRAFFIC IMPACT FEES FUND DEPARTMENT BUDGET SUMMARY

Traffic Impact Fees are collected from developers when new development occurs within the City. These fees are used to pay for traffic signals, widening roads or connecting and/or building new roads, as needed, due to the increase in traffic resulting from the development. Developers are required to either construct improvements or they are charged a fee, which the City utilizes to make the improvements.

Residential projects are charged a per unit fee, reflecting the average number of trips per day estimated to be made by the occupants of the new residence.

The fees and costs for commercial and industrial projects are based on the type of business and the square footage of the completed building, factored by the estimated number of trips per day anticipated to be generated by the new development.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	69,327	511,559	191,806	-
Capital Improvements	327,011	617,359	1,344,137	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	78,661	64,449	148,918	-
Total Dollars by Expense Category	474,999	1,193,367	1,684,861	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

NEW FACILITIES DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The New Facilities Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future City facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	53	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	-	-	53	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CAPITAL IMPROVEMENT PROJECTS FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. These projects promote infrastructure, revitalization, renovation, and improvements to City roads, highways, parks, storm drains, water/wastewater, and city facilities.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,870,483	997,296	3,535,827	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	126,897	-	-
Total Dollars by Expense Category	1,870,483	1,124,193	3,535,827	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

COLTON CROSSING FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. The Colton Crossing Fund was established to account for activities related to the Colton Crossing Rail Grade Separation Project.

The Colton Crossing Project is a rail improvement project with a funding agreement between the City of Colton, San Bernardino Associated Governments (SANBAG), Union Pacific Railroad (UPRR), and BNSF Railroad Company. The project will result in a grade separation between the UPRR and BNSF main tracks at the Colton Crossing to improve the rail operations, provide residents relief from the train-generated noise, and reduce the impact on local traffic circulation caused by the volume of trains utilizing this line.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,600,650	461,071	691,600	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	1,600,650	461,071	691,600	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

BUILDING MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

The Building Maintenance Fund is an internal service fund that accounts for the internal general maintenance of City facilities, including building repairs, janitorial functions, in-house construction, preventative maintenance, and minor repairs to cooling systems. Additionally, this function provides administrative support and oversight as needed for contractor services. This function is funded through charges to all user departments.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	80,919	70,832	154,148	194,014
Part Time	-	-	40,000	40,000
Overtime	11,299	5,927	11,000	15,000
Salary Related Benefits	8,758	17,403	17,103	22,106
Non-Persable Benefits	25,379	17,153	35,153	43,419
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	21,873	28,337
Education & Training	-	-	-	2,000
Uniforms & Safety Equipment	1,290	1,268	3,750	3,750
Total Salaries & Benefits	127,645	112,583	283,027	348,626
Maintenance & Operations	220,558	255,939	400,442	362,214
Contracted Services	50,287	60,854	60,000	60,000
Capital Improvements	-	-	-	-
Capital Outlay	-	9,732	54,500	140,000
Allocated Charges	4,084	57,291	59,503	-
Operating Transfers - Out	14,193	13,886	13,696	14,303
Total Dollars by Expense Category	416,767	510,285	871,168	925,143

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

AUTO SHOP FUND DEPARTMENT BUDGET SUMMARY

The Automotive Shop Fund is an internal service fund that accounts for the internal repair, maintenance, and/or replacement of all City owned vehicles. This function is funded through charges to all user departments.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	130,315	126,979	156,561	188,897
Part Time	-	-	-	-
Overtime	3,434	258	3,000	3,000
Salary Related Benefits	30,750	28,151	21,200	28,263
Non-Persable Benefits	35,601	32,434	39,533	45,483
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	19,869	27,693
Education & Training	-	-	2,500	2,500
Uniforms & Safety Equipment	2,036	1,260	3,100	3,100
Total Salaries & Benefits	202,136	189,082	245,763	298,936
Maintenance & Operations	225,850	217,354	361,738	361,738
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	128,772	-	-	-
Allocated Charges	9,000	14,644	16,081	-
Operating Transfers - Out	11,843	12,467	12,441	13,978
Total Dollars by Expense Category	577,601	433,547	636,023	674,652

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #2 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	34,553	25,884	22,692	53,229
Part Time	-	-	-	-
Overtime	2,005	5,021	3,000	3,000
Salary Related Benefits	7,053	5,586	2,539	6,154
Non-Persable Benefits	9,261	8,374	7,538	17,352
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	3,840	3,864
Education & Training	-	-	-	-
Uniforms & Safety Equipment	837	549	1,500	1,500
Total Salaries & Benefits	53,709	45,414	41,109	85,099
Maintenance & Operations	14,715	19,371	12,650	8,150
Contracted Services	40,917	45,309	74,000	74,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	4,120	2,605	2,861	12,915
Operating Transfers - Out	2,251	2,331	2,405	1,950
Total Dollars by Expense Category	115,712	115,030	133,025	182,114

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

LLMD #1 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	94,497	80,074	75,174	52,418
Part Time	-	-	-	-
Overtime	5,939	17,333	10,000	5,000
Salary Related Benefits	19,584	17,515	8,398	6,060
Non-Persable Benefits	28,036	25,078	24,521	17,054
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	10,185	11,593
Education & Training	-	-	-	-
Uniforms & Safety Equipment	564	424	1,200	1,200
Total Salaries & Benefits	148,620	140,424	129,478	93,325
Maintenance & Operations	46,349	62,455	57,431	50,600
Contracted Services	90,108	74,446	117,000	117,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	33,269	3,857	4,556	36,045
Operating Transfers - Out	6,069	6,487	6,377	5,851
Total Dollars by Expense Category	324,415	287,669	314,842	302,821

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 87-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 87-1 comprises approximately 49 gross acres in the northwest portion of the City, approximately one mile north of the Interstate 10 freeway. Projects funded include storm drain facilities, an equipped fire station, a multipurpose community building, and the expansion and rehabilitation of streets. Project and facility construction are complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2017-18.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	323,772	-	-	-
Contracted Services	625	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	324,397	-	-	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-1 comprises approximately 80 gross acres in the southern area of the City between Hunts Lane from the east and Cooley Drive from the west. Projects funded include the acquisition of school and park sites, the construction of park facilities, street improvements, and utilities required to serve the development built within the District. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	237,173	240,553	690,430	-
Contracted Services	625	138	5,700	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	237,798	240,691	696,130	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

STORM WATER FUND DEPARTMENT BUDGET SUMMARY

The City recognizes the need to reduce pollution carried by storm water into local rivers and creeks. The City is responsible for ensuring, to the maximum extent practical, that all businesses and residents comply with the State Mandate.

A property tax assessment funds the City's state-mandated National Pollutant Discharge Elimination System (NPDES) program.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	134,863	127,499	103,732	120,563
Part Time	15,216	16,324	18,304	18,304
Overtime	3,722	6,834	10,000	5,000
Salary Related Benefits	28,126	28,011	11,588	13,846
Non-Persable Benefits	32,771	33,266	27,519	33,739
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	14,693	17,603
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	1,000	1,000
Total Salaries & Benefits	214,698	211,934	186,836	210,055
Maintenance & Operations	216,820	192,272	244,700	225,400
Contracted Services	124,504	39,088	150,000	90,000
Capital Improvements	-	-	50,000	50,000
Capital Outlay	-	-	-	-
Allocated Charges	37,634	4,652	4,825	60,148
Operating Transfers - Out	9,201	9,223	9,200	8,885
Total Dollars by Expense Category	602,857	457,169	645,561	644,488

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 89-2 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-2 comprises approximately 111 gross acres in the northwest portion of the City. It is bordered by Pepper Avenue to the west, the Union Pacific Railroad Company right-of-way to the east, San Bernardino Avenue to the south, and Randall Avenue to the north. Projects funded include flood control/storm drain improvements, sanitary sewer facilities, water system facilities, street improvements, landscaping improvements, a fire station, and park facilities.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	273,979	272,504	606,151	-
Contracted Services	2,250	1,250	6,225	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	276,229	273,754	612,376	-

PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

CFD 90-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 90-1 comprises approximately 15 gross acres in the City generally located on the west side of Mount Vernon Avenue between Colton Avenue and Olive Street, and is divided into two tax rate areas. Tax rate Area No. 1 consists of five parcels totaling approximately 12.47 acres, and is subject to the special tax; however, the five parcels that compose Tax Rate Area No. 2, located in the southern portion of the district, are not obligated to pay the special tax pursuant to the District’s Rate and Method of Apportionment that was amended at the time of the refunding. Projects funded include the renovation of the commercial shopping center known as “Plaza Las Glorias,” new building construction, landscape and site improvements, and the addition of a public parking area. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2019-20.

Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
Dollars by Category				
Salary & Benefits				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
Total Salaries & Benefits	-	-	-	-
Maintenance & Operations	255,213	258,555	262,689	255,501
Contracted Services	1,000	-	3,825	3,650
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Total Dollars by Expense Category	256,213	258,555	266,514	259,151



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OTHER SUMMARIES & SCHEDULES



FISCAL YEAR 2018-19





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CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source	Account Number
Rogers Module Kitchen/Bathroom Upgrades	\$ 31,854	Childcare	206-7200-7203-3890-0000-000
Pavement Rehab - San Bernardino Ave (Eucalyptus to Indigo)	\$ 72,648	Gas Tax (SB-1)	210-1901-6150-3890-0000-000
Pavement Rehab - La Cadena Dr. (Barton to Iowa)	\$ 388,928	Gas Tax (SB-1)	210-1902-6150-3890-0000-000
Pavement Rehab - Mt. Vernon Ave. (F to Colton Ave.)	\$ 226,646	Gas Tax (SB-1)	210-1903-6150-3890-0000-000
Pavement Rehab - Santo Antonio Dr. (Mt. Vernon to East End)	\$ 206,495	Gas Tax (SB-1)	210-1904-6150-3890-0000-000
West Colton Sidewalk Improvement	\$ 34,639	CDBG	215-1911-6920-3890-0000-000
South Colton Street and Alley Improvement Project	\$ 70,605	CDBG	215-1912-6920-3890-0000-000
Northeast Colton Street and Alley Improvement Project	\$ 68,000	CDBG	215-1913-6920-3890-0000-000
Alley Improvement bet. Holly/Fairview, Laurel to Olive	\$ 111,510	CDBG	215-1914-6920-3890-0000-000
Parks Improvement (benches, water fountains, lighting)	\$ 45,000	CDBG	215-1915-6920-3890-0000-000
North Colton Missing Sidewalk Improvement Project	\$ 85,000	Measure I	218-1905-6150-3890-0000-000
Pavement Rehab - M Street (Fogg to La Cadena)	\$ 210,647	Measure I	218-1906-6150-3890-0000-000
Pavement Rehab - Washington St (Hunts Lane to Waterman)	\$ 191,481	Measure I	218-1907-6150-3890-0000-000
Pavement Rehab - Rancho Ave. (Johnson St to Mill)	\$ 192,218	Measure I	218-1908-6150-3890-0000-000
Pavement Rehab - Valley Blvd (City Limit to Wildrose)	\$ 123,513	Measure I	218-1909-6150-3890-0000-000
FY18/19 Citywide Street and Traffic Improvement	\$ 90,000	Measure I	218-1910-6150-3890-0000-000
PW Parks Repair Project	\$ 100,000	Park Development	248-1916-6150-3890-0000-000
Administration	\$ 300,000	Electric Utility	520-8000-8001-3890-0107-000
Design Phase of New Utilities Building	\$300,000.00		
Substation	\$ 300,000	Electric Utility	520-8000-8003-3890-0107-000
Substation Security Lighting to LED	\$15,000.00		
Reconductor of Hub Transformer #3, Secondary	\$80,000.00		
Load Tap Changer Maintenance & Oil Replacement	\$45,000.00		
66 kV Breaker Replacement Installation at HUB Substation	\$100,000.00		
Installation of Fiber Optics at West Substation	\$45,000.00		
Upgrade Fiber Optics at Other Facilities	\$15,000.00		
New Development	\$ 1,815,000	Electric Utility	520-8000-8008-3890-0107-000
Pole Replacement	\$225,000		
Distribution Transformers	\$400,000		
Roquet Ranch	\$300,000		
GFT Surgery Center	\$90,000		
Howard Industries	\$300,000		
Wildrose Housing Tract	\$75,000		
S. La Cadena Bridge Widening - Relocate Electrical	\$175,000		
Misc. Development Projects	\$250,000		
Streetlighting Replacement	\$ 330,000	Electric Utility	520-8000-8011-3890-0107-000
Steel Streetlight pole replacement	\$75,000		
LED Retrofit (Colton Ave, Mill, Pepper Street)	\$130,000		
Marbellite street light poles City wide (22 Replacements/7 New)	\$125,000		
UG Cable Replacement	\$ 300,000	Electric Utility	520-8000-8015-3890-0107-000
Underground Cable Replacement Program	\$300,000		
Meters	\$ 372,000	Electric Utility	520-8000-8024-3890-0107-000
Purchase Electric Meters	\$372,000.00		
Additions to Fixed Network to utilize AMR capabilities	\$0.00		
Current Transformers (CTs) and Test Switches	\$0.00		
RIX Wells Retrofit Upgrade	\$ 800,000	Wastewater Enterprise Fund	522-8200-8203-3890-0000-000
Control Admin Building	\$ 930,902	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Upgrade Blowers	\$ 100,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Headwork Barscreens	\$ 700,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Plant 2 Upgrade	\$ 600,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Asphalt Paving	\$ 250,000	Wastewater Enterprise Fund	522-8200-8204-3890-0000-000
Sewer Lining Replacement / Center Street Sewer Mains	\$ 93,763	Wastewater Enterprise Fund	522-8200-8206-3890-0000-000
Center Street Lift Station/Rehab of Existing Lift Stations	\$ 1,765,587	Wastewater Enterprise Fund	522-8200-8209-3890-0000-000
Total Capital Improvement Project Summary	10,906,436		

**City of Colton
Authorized Full-Time Positions**

SUMMARY

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
City Council	9.00	9.00	9.00	7.00	7.00
City Clerk	3.00	3.00	3.00	3.00	3.00
City Treasurer	1.00	1.00	1.00	1.00	1.00
City Manager	4.00	4.00	4.00	5.00	5.00
Human Resources Department	4.00	4.00	4.00	4.00	4.00
Finance Department	27.00	27.00	27.00	27.00	27.00
Community Services Department	13.70	13.70	13.70	13.70	13.70
Development Services Department	9.00	9.00	9.00	9.00	10.00
Police Department	81.00	81.00	81.00	81.00	82.00
Fire Department	41.90	41.90	41.90	41.90	41.90
Public Works & Utility Services Department	116.00	116.00	116.00	117.00	117.00
Total - City Full-Time Positions	309.60	309.60	309.60	309.60	311.60

DETAIL

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
City Council					
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00	6.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Executive Administrator to Mayor/CC	1.00	1.00	1.00	0.00	0.00
City Council Totals: (Full Time Positions)	9.00	9.00	9.00	7.00	7.00
City Clerk					
Chief Deputy City Clerk	1.00	1.00	0.00	0.00	0.00
Deputy City Clerk	0.00	0.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00
Office Specialist I/II	1.00	1.00	0.00	0.00	0.00
City Council Totals: (Full Time Positions)	3.00	3.00	3.00	3.00	3.00
City Treasurer					
City Treasurer	1.00	1.00	1.00	1.00	1.00
City Treasurer Totals: (Full Time Positions)	1.00	1.00	1.00	1.00	1.00
City Manager					
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	0.00	0.00
Executive Assistant to the City Manager	0.00	0.00	0.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager I/II	1.00	1.00	1.00	1.00	1.00
City Manager Totals: (Full Time Positions)	4.00	4.00	4.00	5.00	5.00

TOTAL FUNDED FULL-TIME POSITIONS					Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
Human Resources									
Human Resources Director					1.00	1.00	1.00	1.00	1.00
Human Resource Analyst					1.00	1.00	1.00	1.00	1.00
Human Resource Specialist					2.00	2.00	2.00	2.00	2.00
Human Resources Totals: (Full Time Positions)					4.00	4.00	4.00	4.00	4.00
Finance Department									
Finance Director					1.00	1.00	1.00	1.00	1.00
Finance									
Finance Manager					1.00	1.00	1.00	1.00	1.00
Senior Accountant					1.00	1.00	1.00	1.00	1.00
Accountant					1.00	1.00	1.00	1.00	1.00
Payroll Technician I/II					1.00	1.00	1.00	1.00	1.00
Account Technician I/II					2.00	2.00	2.00	2.00	2.00
Customer Service									
Purchasing/Customer Service Manager					0.80	0.80	0.80	0.80	0.80
Senior Customer Service Representative					2.00	2.00	2.00	2.00	2.00
Customer Service Representative I/II					10.00	10.00	10.00	10.00	10.00
Purchasing									
Purchasing/Customer Service Manager					0.20	0.20	0.20	0.20	0.20
Warehouse Supervisor					1.00	1.00	1.00	1.00	1.00
Storekeeper					1.00	1.00	1.00	1.00	1.00
Account Technician I/II					1.00	1.00	1.00	1.00	1.00
Information Systems									
I.T. Supervisor					1.00	1.00	1.00	1.00	1.00
I.T. Coordinator					1.00	1.00	1.00	1.00	1.00
Utilities Business Systems Analyst					1.00	1.00	1.00	1.00	1.00
Network Technician					1.00	1.00	1.00	1.00	1.00
Finance Department Totals: (Full Time Positions)					27.00	27.00	27.00	27.00	27.00
Community Services									
Community Services Director					1.00	1.00	1.00	1.00	1.00
Administrative Assistant					1.00	1.00	1.00	1.00	1.00
Community Child Care Manager					1.00	1.00	1.00	1.00	1.00
Community Child Care Administrative Assistant					1.00	1.00	1.00	1.00	1.00
Community Child Care Site Supervisor					1.00	1.00	1.00	1.00	1.00
Community Child Care Asst Site Supervisor					1.70	1.70	1.70	1.70	1.70
Library Manager					0.00	0.00	0.00	0.00	0.00
Principal Librarian					0.00	0.00	0.00	0.00	0.00
Literacy Coordinator/Branch Supervisor					1.00	1.00	1.00	1.00	1.00
Recreation Services Manager					1.00	1.00	1.00	1.00	1.00
Recreation Services Coordinator					5.00	5.00	5.00	5.00	5.00
Community Services Totals: (Full Time Positions)					13.70	13.70	13.70	13.70	13.70
Development Services									
Development Services Director					1.00	1.00	1.00	1.00	1.00
Planning Manager					1.00	1.00	1.00	1.00	1.00
Administrative Assistant					1.00	1.00	1.00	1.00	1.00
Planning/Building Technician					1.00	1.00	1.00	1.00	2.00
Building Official					1.00	1.00	1.00	1.00	1.00
Building Inspector II					1.00	1.00	1.00	1.00	1.00
Business License/Collections Officer					1.00	1.00	1.00	1.00	1.00
Senior Planner					1.00	1.00	1.00	1.00	1.00
Associate Planner					1.00	1.00	1.00	1.00	1.00
Office Specialist II					0.00	0.00	0.00	0.00	0.00
Development Services Totals: (Full Time Positions)					9.00	9.00	9.00	9.00	10.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
Police Department					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Captain	0.00	1.00	1.00	1.00	1.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00	1.00
Police Support Services Manager	1.00	0.00	0.00	0.00	0.00
Information Technology Coordinator	1.00	1.00	1.00	1.00	1.00
Community Service Officer	5.00	5.00	5.00	5.00	5.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00	7.00
Police Corporal/Detective	12.00	12.00	12.00	12.00	12.00
Police Officer/Trainee	31.00	31.00	31.00	31.00	31.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00
Code Compliance Officer	3.00	3.00	3.00	3.00	3.00
Supervising Communication Dispatcher	1.00	1.00	1.00	1.00	1.00
Police Dispatcher I/II	9.00	9.00	9.00	9.00	9.00
Senior Police Services Clerk	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Police Services Clerk I/II	3.00	3.00	3.00	3.00	4.00
Police Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Police Department Totals: (Full Time Positions)	81.00	81.00	81.00	81.00	82.00
Fire Department					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	2.00	2.00	2.00	2.00	2.00
Fire Captain	12.00	12.00	12.00	12.00	12.00
Fire Engineer	12.00	12.00	12.00	12.00	12.00
Firefighter Medic	12.00	12.00	12.00	12.00	12.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Executive Assistant	0.90	0.90	0.90	0.90	0.90
Fire Department Totals: (Full Time Positions)	41.90	41.90	41.90	41.90	41.90
Public Works & Utility Services					
Public Works & Utility Services Director	1.00	1.00	1.00	1.00	1.00
Assistant Public Works & Utility Services Director	0.00	0.00	0.00	1.00	1.00
Public Works - Operations					
Public Works Director	0.00	0.00	0.00	0.00	0.00
PW Engineering Superintendent	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Production Supervisor	0.00	0.00	0.00	0.00	0.00
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker I/II	0.00	0.00	0.00	0.00	0.00
Streets Maintenance Worker III	0.00	0.00	0.00	0.00	0.00
Parks Maintenance Crew Leader	0.00	0.00	0.00	0.00	0.00
Parks Maintenance Worker I/II	0.00	0.00	0.00	0.00	0.00
Equipment Operator I/II	1.00	1.00	1.00	1.00	1.00
Maintenance Crew Leader	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	17.00	17.00	17.00	17.00	17.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker I/II	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker III	1.00	1.00	1.00	1.00	1.00
Maintenance Electrician (moved from Substation)	1.00	1.00	1.00	1.00	1.00
Public Works Division Totals: (All Positions)	28.00	28.00	28.00	28.00	28.00

TOTAL FUNDED FULL-TIME POSITIONS		Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
Administration						
Electric Utility Integrated Resource Coordinator		0.00	0.00	0.00	0.00	0.00
Utilities Planning Manager		1.00	1.00	1.00	1.00	1.00
Senior Customer Service Rep		0.00	0.00	0.00	0.00	0.00
Utilities Executive Assistant		1.00	1.00	1.00	1.00	1.00
Administrative Assistant		1.00	1.00	1.00	1.00	1.00
Senior Office Specialist		1.00	1.00	1.00	1.00	1.00
Office Specialist I/II		1.00	1.00	1.00	1.00	1.00
PW/W/WW Administrative Manager		1.00	1.00	1.00	1.00	1.00
Utilities Financial Analyst		1.00	1.00	1.00	1.00	1.00
Utility Accountant I/II						
Accountant		1.00	1.00	1.00	1.00	1.00
Administrative Analyst I		1.00	1.00	1.00	1.00	1.00
	Subtotals:	9.00	9.00	9.00	9.00	9.00
Engineering						
City Engineer		1.00	1.00	1.00	1.00	1.00
Elec. Utilities System Designer		1.00	1.00	1.00	1.00	1.00
Engineering/GIS Technician		1.00	1.00	1.00	1.00	1.00
GIS Specialist		1.00	1.00	1.00	1.00	1.00
Utilities Engineer		1.00	1.00	1.00	1.00	1.00
Associate Engineer		1.00	1.00	1.00	1.00	1.00
Engineering Technician I/II		1.00	1.00	1.00	1.00	1.00
Utilities Inspector		1.00	1.00	1.00	1.00	1.00
Senior Electric Utility Inspector		1.00	1.00	1.00	1.00	1.00
Meter Technician		0.00	0.00	0.00	0.00	0.00
Capital Project Manager		1.00	1.00	1.00	1.00	1.00
	Subtotals:	10.00	10.00	10.00	10.00	10.00
Environmental, Sustainability, & Conservation						
Environment & Conservation Supervisor		1.00	1.00	1.00	1.00	1.00
Senior Energy Services Specialist		1.00	1.00	1.00	1.00	1.00
Senior Water Conservation Specialist		0.00	0.00	0.00	0.00	0.00
Water Conservation Specialist		1.00	1.00	1.00	1.00	1.00
Office Specialist I/II		2.00	2.00	2.00	2.00	2.00
	Subtotals:	5.00	5.00	5.00	5.00	5.00
Substation						
Substation Superintendent		1.00	1.00	1.00	1.00	1.00
Substation Operations Supervisor		1.00	1.00	1.00	1.00	1.00
Substation Electrician/Substation Apprentice/Sr. Substation Electrician		4.00	4.00	4.00	4.00	4.00
Meter Technician/Apprentice		0.00	0.00	0.00	0.00	0.00
Senior Consumer Service Field Rep		1.00	1.00	1.00	1.00	1.00
Consumer Service-Field Rep I/II		4.00	4.00	4.00	4.00	4.00
	Subtotals:	11.00	11.00	11.00	11.00	11.00
Transmission/Distribution						
Transmission/Dist. Superintendent		1.00	1.00	1.00	1.00	1.00
Line Crew Supervisor		3.00	3.00	3.00	3.00	3.00
Service Crew Supervisor		1.00	1.00	1.00	1.00	1.00
Powerline Technician/Apprentice		12.00	12.00	12.00	12.00	12.00
	Subtotals:	17.00	17.00	17.00	17.00	17.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
Water Utility					
PW & Water/Waste Water Superintendent	0.00	0.00	0.00	0.00	0.00
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50	0.50
Water Utilities Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Water Quality Specialist	1.00	1.00	1.00	1.00	1.00
Water Quality Specialist	0.00	0.00	0.00	0.00	0.00
Water Quality Technician II	1.00	1.00	1.00	1.00	1.00
Lead Water Utility Operator	0.00	0.00	0.00	0.00	0.00
Lead Water Treatment Operator	1.00	1.00	1.00	1.00	1.00
Water Treatment Operator III	1.00	1.00	1.00	1.00	1.00
Water Treatment Operator I/II	1.00	1.00	1.00	1.00	1.00
Lead Water Distribution Operator	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	5.00	5.00	5.00	5.00	5.00
Water Distribution Operator III	2.00	2.00	2.00	2.00	2.00
Customer Service Technician	1.00	1.00	1.00	1.00	1.00
Subtotals:	15.50	15.50	15.50	15.50	15.50
Wastewater Utility					
PW & Water/Waste Water Superintendent	0.00	0.00	0.00	0.00	0.00
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50	0.50
Wastewater Utilities Manager	0.00	0.00	0.00	0.00	0.00
Collections System Maint. Supervisor	1.00	1.00	1.00	1.00	1.00
Collection Systems Main Worker III	1.00	1.00	1.00	1.00	1.00
Collection System Main Worker I/II	5.00	5.00	5.00	5.00	5.00
Wastewater Utilities Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Wastewater Utility Operator	0.00	0.00	0.00	0.00	0.00
Senior Wastewater Treatment Plant Operator	2.00	2.00	2.00	2.00	2.00
Wastewater Operator I/II	0.00	0.00	0.00	0.00	0.00
Wastewater Treatment Plant Operator I/II	7.00	7.00	7.00	7.00	7.00
Collections System Maint. Worker I/II	0.00	0.00	0.00	0.00	0.00
Lead Wastewater Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Equip Mechanic I/II	1.00	1.00	1.00	1.00	1.00
Subtotals:	19.50	19.50	19.50	19.50	19.50
Public Works & Utility Services Department Totals: (Full-time)	116.00	116.00	116.00	117.00	117.00

SALARY TABLE
FY2018-19
FULL TIME CLASSIFICATIONS
REVISED 6/5/18

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Account Technician I	general	110	1/1/2016	19.2141	20.1748	21.1835	22.2427	23.3549	3,330.44	3,496.97	3,671.81	3,855.41	4,048.18	39,965.33	41,963.59	44,061.77	46,264.86	48,578.11
Account Technician II	general	116	1/1/2016	21.1331	22.1898	23.2992	24.4642	25.6874	3,663.07	3,846.22	4,038.54	4,240.46	4,452.49	43,956.85	46,154.69	48,462.42	50,885.55	53,429.82
Accountant	general	142	1/1/2016	26.1803	27.4893	28.8638	30.3070	31.8223	4,537.92	4,764.81	5,003.06	5,253.21	5,515.87	54,455.02	57,177.78	60,036.66	63,038.50	66,190.42
Administrative Analyst I	midmngt	204	1/1/2016	26.9269	28.2732	29.6869	31.1713	32.7298	4,667.33	4,900.70	5,145.73	5,403.02	5,673.17	56,007.95	58,808.35	61,748.77	64,836.21	68,078.02
Administrative Analyst II	midmngt	234	1/1/2016	29.6172	31.0981	32.6530	34.2856	35.9999	5,133.65	5,390.33	5,659.85	5,942.84	6,239.98	61,603.78	64,683.96	67,918.16	71,314.07	74,879.77
Administrative Analyst Trainee	general	984	1/1/2016	20.1273	21.1337	22.1903	23.2999	24.4649	3,488.73	3,663.17	3,846.33	4,038.64	4,240.58	41,864.78	43,958.02	46,155.92	48,463.72	50,886.91
Administrative Assistant	general	126	1/1/2016	20.0471	21.0495	22.1019	23.2070	24.3674	3,474.83	3,648.57	3,831.00	4,022.55	4,223.68	41,697.97	43,782.87	45,972.01	48,270.61	50,684.14
Animal Services Officer	general	506	1/1/2016	18.9660	19.9143	20.9100	21.9555	23.0533	3,287.44	3,451.81	3,624.40	3,805.62	3,995.90	39,449.28	41,421.74	43,492.83	45,667.47	47,950.85
Assistant Public Works & Utility Services Director	executive		3/6/2018															
Associate Engineer	midmngt	263	1/1/2016	40.5014	42.5265	44.6528	46.8854	49.2297	7,020.24	7,371.25	7,739.82	8,126.81	8,533.15	84,242.91	88,455.06	92,877.81	97,521.70	102,397.79
Associate Library Manager	midmngt	243	1/1/2016	35.7406	37.5276	39.4040	41.3742	43.4429	6,195.04	6,504.79	6,830.03	7,171.53	7,530.11	74,340.45	78,057.47	81,960.34	86,058.36	90,361.28
Associate Planner	midmngt	210	1/1/2016	31.1165	32.6723	34.3059	36.0212	37.8223	5,393.53	5,663.20	5,946.36	6,243.68	6,555.87	64,722.32	67,958.44	71,356.36	74,924.18	78,670.38
Building Inspector I	general	131	1/1/2016	22.2067	23.3170	24.4829	25.7070	26.9924	3,849.16	4,041.62	4,243.70	4,455.89	4,678.68	46,189.94	48,499.43	50,924.40	53,470.62	56,144.16
Building Inspector II	general	179	1/1/2016	25.9582	27.2561	28.6189	30.0499	31.5524	4,499.42	4,724.39	4,960.61	5,208.64	5,469.07	53,993.06	56,692.71	59,527.34	62,503.71	65,628.90
Building Official	midmngt	093	1/1/2016	49.1768	51.6356	54.2174	56.9283	59.7747	8,523.98	8,950.18	9,397.69	9,867.57	10,360.95	102,287.74	107,402.13	112,772.24	118,410.85	124,331.39
Business Lic./Collections Ofcr.	midmngt	206	1/1/2016	23.0766	24.2304	25.4420	26.7140	28.0498	3,999.94	4,199.94	4,409.94	4,630.44	4,861.96	47,999.33	50,399.29	52,919.26	55,565.22	58,343.48
Capital Project Manager	midmngt		5/2/2017	39.3396	41.3066	43.3719	45.5405	47.8175	6,818.87	7,159.81	7,517.80	7,893.69	8,288.38	81,826.40	85,917.72	90,213.61	94,724.29	99,460.50
Chief Deputy City Clerk	midmngt	278	1/1/2016	27.9141	29.3098	30.7753	32.3141	33.9298	4,838.44	5,080.37	5,334.38	5,601.10	5,881.16	58,061.33	60,964.39	64,012.61	67,213.24	70,573.91
City Clerk	elected		1/1/2016										370.00					4,440.00
City Engineer	executive	999	5/2/2017					67.0823					11,627.61					139,531.27
City Manager	contract	812	1/1/2016					89.4231					15,500.00					186,000.00
City Treasurer	elected		1/1/2016										2,225.00					26,700.00
Code Enforcement Officer	general	138	1/1/2016	24.2923	25.5069	26.7823	28.1214	29.5274	4,210.67	4,421.20	4,642.26	4,874.37	5,118.09	50,527.98	53,054.38	55,707.10	58,492.46	61,417.08
Collections Systems Maint Supervisor	midmngt	257	1/1/2016	37.2574	39.1203	41.0763	43.1301	45.2866	6,457.95	6,780.85	7,119.89	7,475.88	7,849.68	77,495.39	81,370.16	85,438.67	89,710.60	94,196.13
Collections Systems Maint Worker I	ibew2	158	12/30/2017	21.3945	22.4643	23.5874	24.7668	26.0050	3,708.38	3,893.80	4,088.48	4,292.90	4,507.53	44,500.56	46,725.64	49,061.74	51,514.84	54,090.40
Collections Systems Maint Worker II	ibew2	197	12/30/2017	24.6111	25.8416	27.1338	28.4905	29.9150	4,265.93	4,479.22	4,703.18	4,938.35	5,185.27	51,191.14	53,750.58	56,438.20	59,260.24	62,223.20
Collections Systems Maint Worker III	ibew2		12/30/2017	25.8416	27.1336	28.4904	29.9150	31.4106	4,479.22	4,703.16	4,938.33	5,185.27	5,444.51	53,750.58	56,437.94	59,259.98	62,223.20	65,334.10
Collections Systems Maint Worker in Trg	ibew2	190	12/30/2017	17.1199	17.9760	18.8748	19.8185	20.8093	2,967.45	3,115.84	3,271.62	3,435.21	3,606.94	35,609.34	37,390.08	39,259.48	41,222.48	43,283.24
Community Child Care Admin. Asst.	general	134	1/1/2016	20.0471	21.0495	22.1019	23.2070	24.3674	3,474.83	3,648.57	3,831.00	4,022.55	4,223.68	41,697.97	43,782.87	45,972.01	48,270.61	50,684.14
Community Child Care Asst Site Supvr.	midmngt	261	1/1/2016	17.3260	18.1923	19.1019	20.0570	21.0599	3,003.17	3,153.33	3,311.00	3,476.55	3,650.38	36,038.08	37,839.98	39,731.98	41,718.58	43,804.51
Community Child Care Manager	midmngt	252	1/1/2016	32.8565	34.4993	36.2243	38.0355	39.9373	5,695.13	5,979.88	6,278.88	6,592.82	6,922.46	68,341.52	71,758.60	75,346.53	79,113.85	83,069.54
Community Child Care Site Supvr.	midmngt	260	1/1/2016	19.2450	20.2073	21.2176	22.2785	23.3924	3,335.80	3,502.59	3,677.72	3,861.61	4,054.69	40,029.60	42,031.08	44,132.63	46,339.27	48,656.23
Community Service Officer	general	607	1/1/2016	18.7575	19.6954	20.6801	21.7142	22.7999	3,251.30	3,413.87	3,584.56	3,763.79	3,951.98	39,015.60	40,966.38	43,014.70	45,165.43	47,423.71
Community Services Director *	executive	804	1/1/2016					81.3444					14,099.69					169,196.26
Consumer Service Field Rep. I	ibew	971	12/30/2017	25.5064	26.7816	28.1208	29.5269	31.0031	4,421.11	4,642.15	4,874.26	5,117.99	5,373.88	53,053.26	55,705.78	58,491.16	61,415.90	64,486.50
Consumer Service Field Rep. II	ibew	973	12/30/2017	28.0641	29.4674	30.9406	32.4878	34.1120	4,864.45	5,107.68	5,363.04	5,631.21	5,912.75	58,373.38	61,292.14	64,356.50	67,574.52	70,952.96
Customer Svc. Rep. I	general	107	1/1/2016	17.1347	17.9914	18.8910	19.8356	20.8273	2,970.01	3,118.52	3,274.44	3,438.16	3,610.07	35,640.18	37,422.18	39,293.29	41,257.96	43,320.86
Customer Svc. Rep. II	general	113	1/1/2016	18.8563	19.7991	20.7891	21.8285	22.9200	3,268.43	3,431.85	3,603.44	3,783.61	3,972.79	39,221.10	41,182.16	43,241.27	45,403.33	47,673.50
Deputy City Clerk	general	173	1/1/2016	22.3301	23.4466	24.6189	25.8499	27.1424	3,870.55	4,064.08	4,267.28	4,480.65	4,704.68	46,446.61	48,768.94	51,207.39	53,767.75	56,456.14
Deputy Fire Chief	executive	993	6/21/2016	63.1431	66.3002	69.6152	73.0960	76.7508	10,944.80	11,492.04	12,066.64	12,669.97	13,303.47	131,337.60	137,904.48	144,799.70	152,039.69	159,641.67
Development Services Director *	executive	810	1/1/2016					81.3444					14,099.69	-	-	-	-	169,196.26
Economic Development Manager	midmngt	226	1/1/2016	43.8580	46.0509	48.3534	50.7711	53.3097	7,602.05	7,982.16	8,381.26	8,800.33	9,240.34	91,224.64	95,785.87	100,575.17	105,603.92	110,884.12
Economic Development Project Manager I	midmngt	272	1/1/2016	30.9931	32.5428	34.1699	35.8784	37.6723	5,372.14	5,640.74	5,922.78	6,218.92	6,529.87	64,465.65	67,688.93	71,073.38	74,627.05	78,358.40
Economic Development Project Manager II	midmngt	273	1/1/2016	37.1880	39.0474	40.9998	43.0498	45.2022	6,445.92	6,768.22	7,106.63	7,461.96	7,835.06	77,351.04	81,218.59	85,279.52	89,543.50	94,020.67
Economic Development Senior Project Manager	midmngt		1/1/2016	42.7244	44.8606	47.1037	49.4588	51.9318	7,405.56	7,775.84	8,164.63	8,572.86	9,001.51	88,866.75	93,310.09	97,975.59	102,874.37	108,018.09
Electric Utility Assistant Engineer	midmngt	33.2235	1/1/2016	34.8847	36.6289	38.4604	40.3834	42.3574	5,758.74	6,046.68	6,349.01	6,666.46	6,999.78	69,104.88	72,560.12	76,188.13	79,997.54	83,997.41
Electric Utility Associate Engineer	midmngt	296	1/1/2016	37.0992	38.9542	40.9019	42.9470	45.0943	6,430.53	6,752.05	7,089.66	7,444.14	7,816.35	77,166.34	81,024.65	85,075.89	89,329.68	93,796.16
Electric Utility Director *	executive	836	1/1/2016					87.0650					15,091.26	-	-	-	-	181,095.16
Electric Utility Inspector	ibew	920	12/30/2017	35.6983	37.4831	39.3574	41.3251	43.3915	6,187.70	6,497.08	6,821.95	7,163.02	7,521.19	74,252.36	77,964.90	81,863.34	85,956.26	90,254.32
Electric Utility System Designer	midmngt	250	1/1/2016	39.1193	41.0753	43.1290	45.2855	47.5498	6,780.68	7,119.71	7,475.70	7,849.48	8,241.96	81,368.14	85,436.55	89,708.38	94,193.80	98,903.49
Electrical Sys Engineer/GIS Project Manager	midmngt	221	1/1/2016	38.1197	40.0257	42.0270	44.1283	46.3347	6,607.41	6,937.79	7,284.67	7,648.91	8,031.35	79,288.98	83,253.42	87,416.10	91,786.90	96,376.25
Electrical Technician	general		1/1/2016	27.5923	28.9719	30.4205	31.9415	33.5386	4,782.67	5,021.80	5,272.89	5,536.53	5,813.36	57,391.98	60,261.58	63,274.66	66,438.40	69,760.32
Energy Services Specialist	midmngt	231	1/1/2016	32.9861	34.6354	36.3672	38.1855	40.0948	5,717.59	6,003.47	6,303.64	6,618.83	6,949.77	68,611.09	72,041.64	75,643.72	79,425.91	83,397.21
Engineering Aide	general	194	1/1/2016	17.2879	18.1523	19.0599	20.0129	21.0136	2,996.57	3,146.40	3,303.72	3,468.90	3,642.35	35,958.83	37,756.77	39,644.61	41,626.84	43,708.19
Engineering Assistant	midmngt	264	1/1/2016	33.9240	35.6202	37.4012</												

SALARY TABLE
FY2018-19
FULL TIME CLASSIFICATIONS
REVISED 6/5/18

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Fire Captain	fire	304	12/30/2017	29.8472	31.3396	32.9065	34.5520	36.2795	7,242.93	7,605.07	7,985.32	8,384.61	8,803.82	86,915.14	91,260.78	95,823.78	100,615.32	105,645.80
Fire Chief *	executive	815	1/1/2016					87.0650					15,091.26					181,095.16
Fire Engineer	fire	303	12/30/2017	24.9815	26.2306	27.5421	28.9193	30.3653	6,062.18	6,365.30	6,683.56	7,017.75	7,368.64	72,746.18	76,383.58	80,202.72	84,212.96	88,423.66
Fire Marshal	fire	306	12/30/2017	52.8680	55.5114	58.2870	61.2014	64.2614	9,163.79	9,621.97	10,103.08	10,608.24	11,138.64	109,965.44	115,463.66	121,236.96	127,298.86	133,663.66
Firefighter	fire	301	12/30/2017	21.6238	22.7051	23.8404	25.0323	26.2839	5,247.39	5,509.77	5,785.26	6,074.51	6,378.23	62,968.62	66,117.22	69,423.12	72,894.12	76,538.80
Firefighter Medic	fire	308	12/30/2017	24.8260	26.0673	27.3706	28.7392	30.1762	6,024.44	6,325.67	6,641.94	6,974.05	7,322.75	72,293.26	75,908.04	79,703.26	83,688.54	87,872.98
GIS Specialist	general	166	1/1/2016	24.2799	25.4939	26.7686	28.1070	29.5124	4,208.52	4,418.94	4,639.89	4,871.88	5,115.48	50,502.19	53,027.30	55,678.67	58,462.60	61,385.73
Human Resources Analyst	cnfdtl	835	2/21/2017	32.5789	34.2078	35.9182	37.7141	39.5998	5,647.01	5,929.36	6,225.82	6,537.11	6,863.97	67,764.06	71,152.26	74,709.88	78,445.37	82,367.64
Human Resources Director *	executive	994	6/21/2016					81.3444					14,099.69					169,196.26
Human Resources Manager	cnfdtl	218	1/1/2016	46.6408	48.9728	51.4215	53.9926	56.6922	8,084.41	8,488.63	8,913.06	9,358.71	9,826.65	97,012.86	101,863.51	106,956.68	112,304.52	117,919.74
Human Resources Specialist	general	149	1/1/2016	26.2204	27.5314	28.9080	30.3534	31.8711	4,544.87	4,772.11	5,010.72	5,261.25	5,524.32	54,538.43	57,265.35	60,128.62	63,135.05	66,291.80
Human Resources Technician	general	145	1/1/2016	21.9229	23.0190	24.1700	25.3785	26.6474	3,799.97	3,989.97	4,189.47	4,398.94	4,618.89	45,599.63	47,879.61	50,273.59	52,787.27	55,426.64
Information Technology Coordinator	midmngt	279	1/1/2016	34.4853	36.2096	38.0200	39.9210	41.9171	5,977.45	6,276.32	6,590.14	6,919.65	7,265.63	71,729.42	75,315.90	79,081.69	83,035.77	87,187.56
Information Technology Supervisor	midmngt	990	1/1/2016	39.6571	41.6400	43.7220	45.9081	48.2035	6,873.90	7,217.59	7,578.47	7,957.40	8,355.27	82,486.77	86,611.11	90,941.66	95,488.74	100,263.18
Lead Equipment Mechanic	general	130	1/1/2016	26.4333	27.7550	29.1427	30.5998	32.1298	4,581.77	4,810.86	5,051.40	5,303.97	5,569.17	54,981.26	57,730.33	60,616.84	63,647.69	66,830.07
Library Administrative Coordinator	general	271	1/1/2016	24.7828	26.0219	27.3230	28.6892	30.1236	4,295.69	4,510.47	4,735.99	4,972.79	5,221.43	51,548.22	54,125.64	56,831.92	59,673.51	62,657.19
Library Assistant I	general	011	1/1/2016	16.1385	16.9454	17.7927	18.6823	19.6164	2,797.34	2,937.21	3,084.07	3,238.27	3,400.18	33,568.08	35,246.48	37,008.81	38,859.25	40,802.21
Library Assistant II	general	114	1/1/2016	17.7559	18.6437	19.5759	20.5547	21.5824	3,077.69	3,231.57	3,393.15	3,562.81	3,740.95	36,932.27	38,778.89	40,717.83	42,753.72	44,891.41
Library Clerk I	general	101	1/1/2016	13.3708	14.0393	14.7413	15.4784	16.2523	2,317.61	2,433.49	2,555.16	2,682.92	2,817.06	27,811.26	29,201.83	30,661.92	32,195.01	33,804.77
Library Clerk II	general	102	1/1/2016	15.3718	16.1404	16.9474	17.7948	18.6845	2,664.45	2,797.67	2,937.55	3,084.43	3,238.65	31,973.34	33,572.01	35,250.61	37,013.14	38,863.80
Library Manager	midmngt	291	1/1/2016	38.7184	40.6543	42.6870	44.8214	47.0625	6,711.19	7,046.75	7,399.09	7,769.04	8,157.49	80,534.27	84,560.99	88,789.03	93,228.49	97,889.91
Line Crew Supervisor	ibew	916	12/30/2017	48.1194	50.5254	53.0516	55.7041	58.4894	8,340.69	8,757.73	9,195.62	9,655.38	10,138.16	100,088.30	105,092.78	110,347.38	115,864.58	121,657.90
Literacy Coordinator/Branch Supervisor	midmngt	276	1/1/2016	28.3214	29.7375	31.2243	32.7856	34.4248	4,909.04	5,154.49	5,412.22	5,682.83	5,966.97	58,908.51	61,853.94	64,946.63	68,193.97	71,603.66
Maintenance Crew Leader	general	178	5/2/2017	22.9225	24.0686	25.2721	26.5357	27.8624	3,973.23	4,171.90	4,380.49	4,599.51	4,829.49	47,678.80	50,062.74	52,565.88	55,194.17	57,953.88
Maintenance Electrician	ibew	908	12/30/2017	31.0373	32.5891	34.2185	35.9295	37.7261	5,379.79	5,648.78	5,931.21	6,227.78	6,539.20	64,557.48	67,785.38	71,174.48	74,733.36	78,470.34
Maintenance Supervisor, Building	midmngt	253	1/1/2016	34.0441	35.7463	37.5336	39.4103	41.3808	5,900.98	6,196.03	6,505.83	6,831.12	7,172.67	70,811.73	74,352.31	78,069.93	81,973.43	86,072.10
Maintenance Worker I	general	111	5/2/2017	18.0788	18.9827	19.9319	20.9285	21.9749	3,133.66	3,290.34	3,454.86	3,627.60	3,808.98	37,603.90	39,484.10	41,458.30	43,531.22	45,707.78
Maintenance Worker I, Building	general	117	1/1/2016	20.3124	21.3280	22.3944	23.5141	24.6898	3,520.82	3,696.86	3,881.70	4,075.78	4,279.57	42,249.79	44,362.28	46,580.40	48,909.42	51,354.89
Maintenance Worker I, Police	general	135	1/1/2016	18.0788	18.9827	19.9319	20.9285	21.9749	3,133.66	3,290.34	3,454.86	3,627.60	3,808.98	37,603.90	39,484.10	41,458.30	43,531.22	45,707.78
Maintenance Worker II	general	115	5/2/2017	18.9859	19.9352	20.9320	21.9786	23.0775	3,290.89	3,455.43	3,628.21	3,809.62	4,000.10	39,490.67	41,465.21	43,538.47	45,715.39	48,001.16
Maintenance Worker II, Building	general	118	1/1/2016	21.3244	22.3906	23.5102	24.6857	25.9199	3,696.23	3,881.04	4,075.09	4,278.85	4,492.79	44,354.75	46,572.49	48,901.11	51,346.17	53,913.48
Maintenance Worker III	general	153	5/2/2017	21.8056	22.8959	24.0407	25.2427	26.5048	3,779.64	3,968.62	4,167.05	4,375.40	4,594.17	45,355.65	47,623.43	50,004.60	52,504.83	55,130.07
Maintenance Worker III, Building	general	132	1/1/2016	24.5313	25.7579	27.0458	28.3980	29.8179	4,252.09	4,464.70	4,687.93	4,922.33	5,168.44	51,025.10	53,576.36	56,255.18	59,067.94	62,021.33
Meter Technician	ibew	980	12/30/2017	37.8661	39.7594	41.7475	43.8349	46.0266	6,563.46	6,891.63	7,236.23	7,598.05	7,977.95	78,761.54	82,699.50	86,834.80	91,176.54	95,735.38
Meter Technician Apprentice	ibew	983	12/30/2017	33.2788	34.9428	36.6899	38.5245	40.4506	5,768.32	6,056.74	6,359.58	6,677.58	7,011.44	69,219.80	72,680.92	76,314.94	80,130.96	84,137.30
Network Technician	general	168	1/1/2016	23.8662	25.0595	26.3125	27.6281	29.0095	4,136.81	4,343.65	4,560.83	4,788.87	5,028.32	49,641.70	52,123.78	54,729.97	57,466.47	60,339.79
Office Specialist I	general	186	1/1/2016	15.5490	16.3265	17.1428	17.9999	18.8999	2,695.16	2,829.92	2,971.41	3,119.98	3,275.98	32,341.92	33,959.02	35,656.97	37,439.82	39,311.81
Office Specialist II	general	106	1/1/2016	16.4992	17.3242	18.1904	19.0999	20.0549	2,859.86	3,002.85	3,153.00	3,310.65	3,476.18	34,318.34	36,034.25	37,835.97	39,727.76	41,714.15
Payroll Technician I	general	121	1/1/2016	21.1392	22.1962	23.3060	24.4713	25.6948	3,664.13	3,847.33	4,039.70	4,241.69	4,453.77	43,969.54	46,168.01	48,476.41	50,900.23	53,445.25
Payroll Technician II	general	170	1/1/2016	23.2556	24.4184	25.6393	26.9213	28.2673	4,030.97	4,232.52	4,444.15	4,666.35	4,899.67	48,371.65	50,790.23	53,329.74	55,996.23	58,796.04
Planning Assistant	general	169	1/1/2016	25.7977	27.0876	28.4420	29.8641	31.3573	4,471.60	4,695.18	4,929.94	5,176.44	5,435.26	53,659.22	56,342.18	59,159.29	62,117.25	65,223.11
Planning Manager	midmngt	262	2/21/2017	41.4765	43.5503	45.7278	48.0142	50.4149	7,189.26	7,548.72	7,926.16	8,322.47	8,738.59	86,271.12	90,584.68	95,113.91	99,869.61	104,863.09
Planning/Building Technician	general	193	1/1/2016	21.6760	22.7598	23.8978	25.0927	26.3473	3,757.17	3,945.03	4,142.28	4,349.40	4,566.87	45,086.08	47,340.38	49,707.40	52,192.77	54,802.41
Police Chief *	executive	808	1/1/2016					87.0650					15,091.26					181,095.16
Police Captain	cpma	402	2/24/2018	57.6801	60.5640	63.5923	66.7718	70.1105	9,997.89	10,497.76	11,022.66	11,573.77	12,152.49	119,974.66	125,973.12	132,271.88	138,885.24	145,829.84
Police Cpl./Detective	police	510	12/30/2017	36.6655	38.4989	40.4238	42.4450	44.5671	6,355.35	6,673.14	7,006.78	7,357.13	7,724.97	76,264.24	80,077.66	84,081.40	88,285.60	92,699.62
Police Dispatcher I	dispatch	603	1/1/2016	20.6702	21.7037	22.7889	23.9283	25.1248	3,582.83	3,761.98	3,950.08	4,147.58	4,354.96	42,994.02	45,143.72	47,400.90	49,770.95	52,259.50
Police Dispatcher II	dispatch	605	1/1/2016	22.7866	23.9259	25.1222	26.3783	27.6973	3,949.68	4,147.16	4,354.52	4,572.25	4,800.86	47,396.13	49,765.93	52,254.23	54,866.94	57,610.29
Police Lieutenant	cpma	401	2/24/2018	52.4313	55.0575	57.8094	60.6995	63.7349	9,088.08	9,543.30	10,020.29	10,521.25	11,047.38	109,057.00	114,519.60	120,243.50	126,254.96	132,568.54
Police Officer	police	508	12/30/2017	33.0231	34.6743	36.4080	38.2285	40.1399	5,724.01	6,010.20	6,310.72	6,626.27	6,957.58	68,688.10	72,122.44	75,728.64	79,515.28	83,490.94
Police Officer Trainee	police2	507	12/30/2017	24.3716	25.5900	26.8696	28.2133	29.6238	4,224.42	4,435.60	4,657.40	4,890.30	5,134.79	50,692.98	53,227.20	55,888.82	58,683.56	61,617.40
Police Sergeant	police	511	12/30/2017	43.6961	45.8809	48.1751	50.5836	53.1129	7,574.00	7,952.69	8,350.36	8,767.83	9,206.24	90,887.94	95,432.22	100,204.26	105,213.94	110,474.78
Police Services Clerk I																		

SALARY TABLE
FY2018-19
FULL TIME CLASSIFICATIONS
REVISED 6/5/18

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Recreation Services Coordinator	general	123	1/1/2016	21.6822	22.7663	23.9046	25.0999	26.3548	3,758.25	3,946.16	4,143.47	4,350.64	4,568.17	45,098.98	47,353.92	49,721.62	52,207.70	54,818.09
Recreation Services Manager	midmngt	239	1/1/2016	39.1069	41.0622	43.1154	45.2711	47.5347	6,778.53	7,117.46	7,473.33	7,847.00	8,239.34	81,342.35	85,409.47	89,679.94	94,163.94	98,872.14
Senior Accountant	midmngt	233	1/1/2016	32.3382	33.9551	35.6529	37.4355	39.3073	5,605.29	5,885.55	6,179.83	6,488.82	6,813.26	67,263.46	70,626.63	74,157.96	77,865.86	81,759.15
Senior Consumer Service Field Rep	ibew	906	12/30/2017	30.8734	32.4169	34.0378	35.7396	37.5265	5,351.39	5,618.93	5,899.88	6,194.87	6,504.59	64,216.62	67,427.10	70,798.52	74,338.42	78,055.12
Senior Customer Service Rep	general	122	1/1/2016	21.6822	22.7663	23.9046	25.0999	26.3548	3,758.25	3,946.16	4,143.47	4,350.64	4,568.17	45,098.98	47,353.92	49,721.62	52,207.70	54,818.09
Senior Electric Utility Inspector	ibew	982	12/30/2017	40.1339	42.1405	44.2475	46.4600	48.7829	6,956.54	7,304.35	7,669.57	8,053.07	8,455.70	83,478.46	87,652.24	92,034.80	96,636.80	101,468.38
Senior Energy Services Specialist	midmngt	992	1/1/2016	36.9582	38.8061	40.7464	42.7837	44.9229	6,406.09	6,726.39	7,062.71	7,415.85	7,786.64	76,873.06	80,716.71	84,752.54	88,990.17	93,439.68
Senior Office Specialist	general	120	1/1/2016	17.6962	18.5810	19.5101	20.4856	21.5098	3,067.34	3,220.71	3,381.74	3,550.83	3,728.37	36,808.10	38,648.50	40,580.93	42,609.97	44,740.47
Senior Planner	midmngt	228	1/1/2016	37.2498	39.1123	41.0679	43.1213	45.2774	6,456.63	6,779.46	7,118.44	7,474.36	7,848.08	77,479.58	81,353.56	85,421.24	89,692.30	94,176.92
Senior Police Dispatcher	dispatch	606	1/1/2016	25.0636	26.3168	27.6326	29.0142	30.4650	4,344.36	4,561.58	4,789.65	5,029.14	5,280.59	52,132.29	54,738.90	57,475.85	60,349.64	63,367.12
Senior Police Services Clerk	general	604	1/1/2016	18.4119	19.3325	20.2991	21.3141	22.3798	3,191.40	3,350.97	3,518.51	3,694.44	3,879.16	38,296.75	40,211.59	42,222.17	44,333.28	46,549.94
Senior Substation Electrician	ibew	978	12/30/2017	44.1973	46.4071	48.7275	51.1640	53.7221	7,660.86	8,043.90	8,446.10	8,868.43	9,311.84	91,930.28	96,526.82	101,353.20	106,421.12	111,742.02
Senior Utilities Financial Analyst	midmngt	213	1/1/2016	39.5512	41.5288	43.6052	45.7855	48.0747	6,855.54	7,198.32	7,558.23	7,936.15	8,332.95	82,266.50	86,379.82	90,698.81	95,233.75	99,995.44
Senior Wastewater Mechanic	ibew2		12/30/2017	30.4333	31.9550	33.5526	35.2303	36.9919	5,275.10	5,538.87	5,815.79	6,106.58	6,411.93	63,301.16	66,466.40	69,789.46	73,278.92	76,943.10
Senior Wastewater Utilities Operator	ibew2	161	12/30/2017	33.1605	34.8186	36.5594	38.3875	40.3069	5,747.82	6,035.23	6,336.96	6,653.83	6,986.53	68,973.84	72,422.74	76,043.50	79,846.00	83,838.30
Senior Water Conservation Specialist	general	993	1/1/2016	31.1143	32.6700	34.3035	36.0187	37.8196	5,393.15	5,662.80	5,945.94	6,243.24	6,555.40	64,717.74	67,953.63	71,351.31	74,918.88	78,664.82
Senior Water Distribution Operator	ibew2	137	12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.54	5,728.32	6,014.75	6,315.47	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Senior Water Field Representative	ibew2	181	12/30/2017	28.5473	29.9746	31.4733	33.0470	34.6993	4,948.19	5,195.60	5,455.36	5,728.15	6,014.54	59,378.28	62,347.22	65,464.36	68,737.76	72,174.44
Senior Water Quality Specialist	ibew2	991	12/30/2017	32.3164	33.9323	35.5898	37.4103	39.2809	5,601.51	5,881.59	6,168.89	6,484.44	6,808.69	67,218.06	70,579.08	74,026.68	77,813.32	81,704.22
Senior Water Treatment Operator	ibew2	137	12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.54	5,728.32	6,014.75	6,315.47	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Senior Water Utilities Operator	ibew2		12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.54	5,728.32	6,014.75	6,315.47	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Service Crew Supervisor	ibew	915	12/30/2017	46.0263	48.3276	50.7439	53.2811	55.9451	7,977.88	8,376.79	8,795.61	9,235.40	9,697.16	95,734.60	100,521.46	105,547.26	110,824.74	116,365.86
Storekeeper	general	147	1/1/2016	17.9296	18.8261	19.7674	20.7558	21.7935	3,107.80	3,263.19	3,426.35	3,597.66	3,777.55	37,293.57	39,158.25	41,116.16	43,171.97	45,330.56
Substation Electrician	ibew	977	12/30/2017	40.1775	42.1864	44.2956	46.5104	48.8359	6,964.10	7,312.31	7,677.91	8,061.80	8,464.89	83,569.20	87,747.66	92,134.90	96,741.58	101,578.62
Substation Electrician Apprentice	ibew	976	12/30/2017	35.9178	37.7138	39.5994	41.5793	43.6584	6,225.74	6,537.05	6,863.89	7,207.07	7,567.45	74,708.92	78,444.60	82,366.70	86,484.84	90,809.42
Substation Operations Supervisor	ibew	979	12/30/2017	48.9304	51.3769	53.9458	56.6430	59.4751	8,481.27	8,905.33	9,350.60	9,818.12	10,309.02	101,775.18	106,863.90	112,207.16	117,817.44	123,708.26
Substation Superintendent	midmngt	225	1/1/2016	53.8628	56.5559	59.3837	62.3529	65.4706	9,336.22	9,803.03	10,293.18	10,807.84	11,348.23	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79
Supervising Communication Dispatcher	dispatch	608	1/1/2016	30.0737	31.5774	33.1563	34.8141	36.5548	5,212.77	5,473.41	5,747.08	6,034.44	6,336.16	62,553.30	65,680.96	68,965.01	72,413.26	76,033.92
Transmission/Distr. Superintendent	midmngt	217	1/1/2016	53.8628	56.5559	59.3837	62.3529	65.4706	9,336.22	9,803.03	10,293.18	10,807.84	11,348.23	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79
Utilities Associate Engineer	midmngt	263	1/1/2016	44.2340	46.4457	48.7680	51.2064	53.7667	7,667.23	8,050.59	8,453.12	8,875.77	9,319.56	92,006.72	96,607.06	101,437.41	106,509.28	111,834.74
Utilities Business Systems Analyst	midmngt	205	6/21/2016	34.4853	36.2096	38.0200	39.9210	41.9171	5,977.45	6,276.32	6,590.14	6,919.65	7,265.63	71,729.42	75,315.90	79,081.69	83,035.77	87,187.56
Utilities Engineer	midmngt	297	5/2/2017	40.5014	42.5265	44.6528	46.8854	49.2297	7,020.24	7,371.25	7,739.82	8,126.81	8,533.15	84,242.91	88,455.06	92,877.81	97,521.70	102,397.79
Utilities Executive Assistant	midmngt	998	5/2/2017	24.7735	26.0122	27.3128	28.6784	30.1123	4,294.07	4,508.78	4,734.22	4,970.93	5,219.47	51,528.88	54,105.32	56,810.59	59,651.12	62,633.68
Utilities Financial Analyst	midmngt	290	1/1/2016	35.4171	37.1880	39.0474	40.9997	43.0497	6,138.96	6,445.91	6,768.21	7,106.62	7,461.95	73,667.57	77,350.95	81,218.49	85,279.42	89,543.39
Utilities Planning Manager	midmngt	450	5/2/2017	49.5224	51.9985	54.5984	57.3284	60.1948	8,583.88	9,013.08	9,463.73	9,936.92	10,433.76	103,006.59	108,156.92	113,564.77	119,243.01	125,205.16
Utilities Plans Examiner	midmngt	236	1/1/2016	27.2601	28.6231	30.0543	31.5570	33.1348	4,725.08	4,961.34	5,209.41	5,469.88	5,743.37	56,701.01	59,536.06	62,512.86	65,638.50	68,920.43
Utility Accountant I	midmngt	293	1/1/2016	26.7836	28.1228	29.5289	31.0054	32.5556	4,642.49	4,874.62	5,118.35	5,374.26	5,642.98	55,709.89	58,495.38	61,420.15	64,491.16	67,715.72
Utility Accountant II	midmngt	294	1/1/2016	29.5693	31.0478	32.6002	34.2302	35.9417	5,125.35	5,381.61	5,650.69	5,933.23	6,229.89	61,504.14	64,579.35	67,808.32	71,198.73	74,758.67
Warehouse Supervisor	midmngt	275	1/1/2016	23.5456	24.7229	25.9590	27.2570	28.6198	4,081.24	4,285.30	4,499.56	4,724.54	4,960.77	48,974.85	51,423.59	53,994.77	56,694.51	59,529.23
Wastewater Equip Mechanic I	ibew2	155	12/30/2017	22.6995	23.8344	25.0263	26.2774	27.5913	3,934.58	4,131.29	4,337.88	4,554.75	4,782.48	47,214.96	49,575.50	52,054.60	54,656.94	57,389.80
Wastewater Equip Mechanic II	ibew2	159	12/30/2017	28.9841	30.4333	31.9550	33.5526	35.2303	5,023.92	5,275.10	5,538.87	5,815.79	6,106.58	60,286.98	63,301.16	66,466.40	69,789.46	73,278.92
Wastewater Equip Mech-In-Training	ibew2	175	12/30/2017	17.5820	18.4611	19.3843	20.3534	21.3711	3,047.55	3,199.93	3,359.94	3,527.92	3,704.33	36,570.56	38,399.14	40,319.24	42,335.02	44,451.94
Wastewater Treatment Plant Operator I	ibew2	133	12/30/2017	25.0873	26.3416	27.6589	29.0416	30.4938	4,348.46	4,565.88	4,794.21	5,033.88	5,285.58	52,181.48	54,790.58	57,530.46	60,406.58	63,427.00
Wastewater Treatment Plant Operator II	ibew2	184	12/30/2017	28.8434	30.2858	31.7998	33.3899	35.0595	4,999.52	5,249.53	5,511.96	5,787.58	6,076.98	59,994.22	62,994.36	66,143.48	69,450.94	72,923.76
Wastewater Operator-in-Training	ibew2	167	12/30/2017	16.6073	17.4376	18.3095	19.2251	20.1861	2,878.59	3,022.52	3,173.65	3,332.36	3,498.93	34,543.08	36,270.26	38,083.76	39,988.26	41,987.14
Wastewater Utilities Manager	midmngt	219	1/1/2016	46.7457	49.0830	51.5371	54.1140	56.8197	8,102.59	8,507.72	8,933.10	9,379.76	9,848.75	97,231.06	102,092.61	107,197.24	112,557.10	118,184.96
Wastewater Utilities Supervisor	midmngt	25																

SALARY TABLE EFFECTIVE 06/05/2018
PART TIME CLASSIFICATIONS

Job Title	Hourly		Hourly
	Beg. Step		Top Step
Account Technician I	16.76	17.43	18.13
Administrative Assistant	17.49	18.19	18.92
Animal Control Officer			13.24
Building Inspector II	25.43	26.45	27.50
Community Child Care Teacher	14.19	14.76	15.35
Community Child Care Teacher's Aide	12.49	12.99	13.51
Community Child Care Teacher's Helper	11.00	11.44	11.90
Consumer Service Field Representative I	13.62	14.16	14.73
Custodian	11.00	11.44	11.90
Customer Service Rep I	11.48	11.94	12.42
Customer Service Rep II	12.74	13.25	13.78
Electrical Engineering Assistant	-		24.50
Engineering Aide	17.81	18.52	19.26
General Laborer	11.00	11.44	11.90
Library Assistant I	14.19	14.76	15.35
Library Clerk I	12.49	12.99	13.51
Library Page	11.00	11.44	11.90
Lifeguard	12.10	12.58	13.09
Literacy Program Assistant	14.19	14.76	15.35
Maintenance Electrician	24.38	25.35	26.37
Management Intern I			15.71
Management Intern II			20.95
Office Specialist I	11.00	11.44	11.90
Office Specialist II	13.15	13.67	14.22
Parking Enforcement Officer	11.00	11.44	11.90
Police Cadet	11.52	11.98	12.46
Police Dispatcher	24.00	24.96	25.96
Police Stenographer	16.76	17.43	18.13
Pool Manager	15.33	15.94	16.58
Recreation Leader	11.00	11.44	11.90
Recreation Specialist	14.19	14.76	15.35
Senior Lifeguard	14.04	14.60	15.19
Senior Office Specialist	15.21	15.82	16.45
Senior Recreation Leader	12.49	12.99	13.51
Wastewater Treatment Plant Operator-in-Training	15.19	15.80	16.43

1 **SECTION 4:** Staff travel associated with authorized training and conferences in
2 accordance with the amounts and personnel identified in the department budget memorandums
3 is hereby authorized. Position classifications identified with budgeted amounts for travel
4 exceeding the limits set forth in the travel policy are authorized in the amounts as follows:

5 City Manager, \$6,385; Public Works & Utility Director, \$2,800; Utility Planning
6 Manager, \$3,800; Engineering/GIS Technician, \$2,700; GIS Specialist, \$2,900; Senior Electric
7 Utility Inspector, \$1,176; Consumer Service Field Rep II (J. Guzman), \$2,075; Substation
8 Electrician (J. Clifton), \$3,425; Substation Superintendent, \$3,725; Power Line Technician
9 Apprentice, \$1,100; Environmental & Conservation Supervisor, \$3,755; Senior Energy Services
10 Specialist, \$4,405; Office Specialist II (M. Garcia), \$1,755; Information Services Supervisor,
11 \$3,700; Utility Business Systems Analyst, \$2,300, Purchasing & Customer Service Manager,
12 \$2,500; Senior Customer Service Representative, \$2,000.

13 **SECTION 5:** All recitals stated above are true and correct. Staff's presentation and all
14 of its attachments and/or other documents distributed to the City Council are also incorporated
15 herein by reference, approved and adopted as findings.

16 **SECTION 6:** The FY 2018-19 Budget is in accordance with all applicable ordinances
17 of the City and all applicable statutes of the State.

18
19 **SECTION 7:** At the end of FY 2017-18, certain purchase orders exist as outstanding
20 encumbrances representing contractual obligations of previously budgeted funds. In addition,
21 certain amounts have been included in the FY 2017-18 budget that relate to one-time allocations
22 for specific projects and services, but remain unspent. The outstanding encumbrances and, at
23 the City Manager's discretion, any unspent one-time allocations are deemed to be re-budgeted
24 as an addition to the budget amounts previously approved in this resolution. All such amounts
25 have been removed from available balances in the FY 2018-19 projections and therefore have
26 no effect on the available fund balances presented herein.
27
28

City of Colton
Actual and Projected Fund Balances
Excluding Successor Agency

	6/30/2017	FY 2017/18	FY 2017/18	6/30/2018	FY18/19	FY18/19	6/30/2019
	Audited	Revenues	Expenditures	Fund Balance	Adopted	Adopted	Fund Balance
	Fund Balance	Year-End	Year-End	Estimated	Revenues	Expenditures	Estimated
		Projection	Projection				
General Fund	9,927,323	41,052,768	40,023,703	5,173,548	39,782,821	38,634,056	6,322,313
General Fund Reserve - Parks and Recreation	10,000	0	10,000	0			0
General Fund Reserve - Pension	0	0	0	4,200,116	0	0	4,200,116
General Fund Reserve - OPEB	0	0	0	1,582,724	0	0	1,582,724
Total General Fund	9,937,323	41,052,768	40,033,703	10,956,388	39,782,821	38,634,056	12,105,153
Special Revenue Funds							
Community Child Care	34,269	942,300	935,637	40,932	943,634	954,411	30,155
Special Gas Tax	687,414	1,666,198	2,186,391	167,221	2,200,469	2,348,187	19,503
Library Grant Fund	35,642	61,304	61,052	35,894	56,804	59,304	33,394
State Traffic Relief	0	0	0	0	0	0	0
Air Quality Fund (AQMD)	554,718	131,811	361,667	324,862	64,500	0	389,362
CDBG Fund	(11,944)	1,435,809	1,435,810	(11,945)	387,946	387,946	(11,945)
Drug/Gang Intervention	12,598	307	0	12,905	0	0	12,905
Measure I Fund	2,301,828	929,000	2,265,530	965,298	900,626	892,859	973,065
ViTep	145,302	50,265	80,000	115,567	0	0	115,567
Miscellaneous Grants	(146,681)	8,574,024	8,549,170	(121,827)	128,200	126,457	(120,084)
Host City Fees	1,077,541	441,905	280,388	1,239,058	483,129	0	1,722,187
Asset Seizure Fund	237,675	2,023	56,683	183,015	0	0	183,015
Total Special Revenue Funds	4,928,362	14,234,946	16,212,328	2,950,980	5,165,308	4,769,164	3,347,124
Capital Projects Funds							
Park Development Fund	481,619	228,189	44,691	665,117	176,000	100,000	741,117
Traffic Impact Fee Fund	1,566,939	1,141,989	1,684,861	1,024,067	1,133,000	0	2,157,067
New Facilities Development Fees	198,084	25,519	53	223,550	16,600	0	240,150
Civic Center Development Fee	59,846	12,939	0	72,785	0	0	72,785
Fire Facility Development Fee	96,552	17,928	0	114,480	0	0	114,480
Police Facility Development Fee	100,279	25,310	0	125,589	0	0	125,589
Capital Improvement Fund	157	3,535,826	3,535,827	156	0	0	156
Colton Crossing Fund	707,792	1,500	691,600	17,692	0	0	17,692
Total Capital Projects Funds	3,211,268	4,989,200	5,957,032	2,243,436	1,325,600	100,000	3,469,036
Debt Service Funds							
Public Financing Authority	1,955,317	929,964	1,875,329	1,009,952	936,819	910,469	1,036,302
Taxable Pension Bonds	2,256,728	2,674,856	2,786,587	2,144,997	1,958,208	2,629,232	1,473,973
Water Improvement District A	(20,837)	33,357	31,567	(19,047)	31,661	31,567	(18,953)
Total Debt Service Funds	4,191,208	3,638,177	4,693,483	3,135,902	2,926,688	3,571,268	2,491,322
CFD's and Assessment Districts							
CFD 87-1	29,347	920	0	30,267	0	0	30,267
CFD 88-1	295,990	510	0	296,500	0	0	296,500
CFD 89-1 Debt Service	426,843	328,210	696,130	58,923	0	0	58,923
CFD 89-2 Debt Service	775,055	3,345	612,376	166,024	0	0	166,024
CFD 90-1 Debt Service	557,757	270,565	266,514	561,808	270,915	259,151	573,572
Storm Water	602,982	594,311	645,561	551,732	592,647	644,488	499,891
LLMD #1	(110,807)	327,915	314,842	(97,734)	328,389	302,821	(72,166)
LLMD #2	54,240	147,474	133,025	68,689	151,832	182,114	38,407
Total CFD's and Assessment Districts	2,631,407	1,673,250	2,668,448	1,636,209	1,343,783	1,388,574	1,591,418

City of Colton
Actual and Projected Fund Balances
Excluding Successor Agency

	6/30/2017	FY 2017/18	FY 2017/18	6/30/2018	FY18/19	FY18/19	6/30/2019
	Audited	Revenues	Expenditures	Fund Balance	Adopted	Adopted	Fund Balance
	Fund Balance	Year-End	Year-End	Estimated	Revenues	Expenditures	Estimated
		Projection	Projection				
<u>Enterprise Funds</u>							
Electric Utility	29,971,760	64,154,870	74,051,475	20,075,155	62,975,059	67,606,996	15,443,218
Public Benefit Fund	2,452,616	784,644	1,826,000	1,411,260	787,940	1,611,000	588,200
Water Utility	7,690,505	12,769,835	19,025,390	13,934,950	13,224,752	19,117,932	8,041,770
Wastewater Utility	16,452,997	10,059,737	20,427,521	6,085,213	10,503,275	16,332,535	255,953
Solid Waste	(334,067)	3,046,308	3,011,335	(299,094)	3,082,516	2,876,179	(92,757)
Cemetery Endowment	872,142	5,840	0	877,982	0	0	877,982
Total Enterprise Funds	57,105,953	90,821,234	118,341,721	42,085,466	90,573,542	107,544,642	25,114,366
<u>Internal Service Funds</u>							
Facility & Equip Maint. Fund	747,423	1,278,566	871,168	1,154,821	985,143	925,143	1,214,821
Automotive Shop	446,167	933,754	636,023	743,898	774,652	674,652	843,898
Information Services	1,501,362	887,941	906,241	1,483,062	736,325	921,325	1,298,062
Insurances Fund	(1,401,125)	2,839,046	2,973,799	(1,535,878)	3,421,307	3,121,307	(1,235,878)
Total Internal Service Funds	1,293,827	5,939,307	5,387,231	1,845,903	5,917,427	5,642,427	2,120,903
<u>Housing Authority</u>							
Total Housing Authority	1,139,129	14,000	88,013	1,065,116	0	61,482	1,003,634
Grand Totals	84,438,477	162,362,882	193,381,959	65,919,400	147,035,169	161,711,613	51,242,956

1 **STATE OF CALIFORNIA**)
2 **COUNTY OF SAN BERNARDINO**) ss.
3 **CITY OF COLTON**)

4
5 **CERTIFICATION**

6 I, **CAROLINA R. PADILLA**, City Clerk for the City of Colton, California, do hereby
7 certify that the foregoing is a full, true and correct copy of **RESOLUTION NO. R-45-18**,
8 duly adopted by the City Council of said City, and approved by the Mayor of said City, at its
9 Regular Meeting of said City Council held on the **5th day of June, 2018**, and that it was
10 adopted by the following vote, to wit:

11	AYES:	COUNCILMEMBER	Toro, Cisneros, Navarro, González, Woods,
12			Suchil, Mayor DeLaRosa
13	NOES:	COUNCILMEMBER	None
14	ABSTAIN:	COUNCILMEMBER	None
15	ABSENT:	COUNCILMEMBER	None

16
17 **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of
18 the City of Colton, California, this ___ day of _____, ____.

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21 _____
22 CAROLINA R. PADILLA
23 City Clerk
24 City of Colton

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(SEAL)

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RESOLUTION NO. R-46-18

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON
APPROVING AND ADOPTING THE ANNUAL GANN
LIMIT FOR THE FISCAL YEAR 2018-19**

WHEREAS, the voters of California, on November 6, 1979, added Article XIII-B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII-B provides that the appropriations limit for the Fiscal Year 2018-19 is calculated by adjusting the base year appropriations of Fiscal Year 1978-79 for changes in the cost of living and population; and

WHEREAS, the City of Colton has complied with all the provisions of Article XIII-B in determining the appropriations limit for Fiscal Year 2018-19 utilizing the County population index; and

WHEREAS, the City of Colton must make the necessary determinations regarding the use of a cost-of-living index change and the population index change beginning in 2015-16;

NOW, THEREFORE, BE IT RESOLVED that the appropriations limit for Fiscal Year 2018-19 shall be \$79,132,462 for the City of Colton as reflected in Schedules A and B, and;

BE IT FURTHER RESOLVED, that for the Fiscal Year 2018-19, the City of Colton selects the California percentage change in per capita income as its cost-of-living index change as determined by the California State Department of Finance and that the City of Colton selects the population index change for the County as a whole instead of the change in City population as its population index change.

PASSED, APPROVED AND ADOPTED this 5th day of June, 2018.


RICHARD DELAROSA, Mayor

ATTEST:


CAROLINA PADILLA, City Clerk

CITY OF COLTON

2018-19 APPROPRIATIONS LIMITATION

As indicated by Schedules A and B, the percentage increase to Colton's Appropriation Limit is 1.0465%. The 2018-2019 limit is \$79,676,325. The amount subject to limitation in the 2018-19 Adopted Budget is \$20,280,000. The City of Colton is \$59,396,325 under its lawful limitation.

The calculation consists of two (2) factors:

A.	Prior Year's limit		76,132,462
B.	Adjustment factors:		
	a.	Price factor (per capita change)	1.0367
	b.	County Population % increase	<u>1.0095</u>
		Total Adjustment % (a * b)	<u><u>1.0465</u></u>
C.	Annual Adjustment (A * B)		79,676,325
D.	Other Adjustments		-
E.	2018-2019 Appropriation Limit		<u>79,676,325</u>

Appropriations Subject to Limitation:

2018-2019 Year Limit	79,676,325
Proceeds from Taxes - Appropriations Subject to Limitation	<u>(20,280,000)</u>
Total Under the Limitation	<u><u>59,396,325</u></u>

CITY OF COLTON
SCHEDULE OF ESTIMATED REVENUES
PROCEEDS AND NON-PROCEEDS OF TAXES

Based on the 2018-2019 Budget

Staff Recommended

	<u>Proceeds of Taxes</u>	<u>Non-Proceeds of Taxes</u>	<u>Total Proceeds / Non-Proceeds</u>
General Fund			
Taxes			
Property Taxes - Current Year Secured	4,950,000		4,950,000
Sales and Use Taxes	9,100,000		9,100,000
Franchises		1,400,000	1,400,000
Other taxes	1,530,000		1,530,000
Licenses & Permits		1,904,500	1,904,500
Fines & Forfeitures		197,000	197,000
Use of Money & Property		170,000	170,000
Intergovernmental Revenue		1,097,232	1,097,232
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	4,700,000		4,700,000
Charges for Current Services - User Fees		1,620,200	1,620,200
Miscellaneous Revenue		12,517,000	12,517,000
Net - Transfers		596,889	596,889
Total proceeds from taxes	<u>20,280,000</u>		
Total Proceeds from other sources		<u>19,502,821</u>	
Total General Fund Revenue			<u>39,782,821</u>

Note: only the General Fund has taxes as a source of revenue.

1 STATE OF CALIFORNIA)
2 COUNTY OF SAN BERNARDINO) ss
3 CITY OF COLTON)

4 CERTIFICATION

5 I, **CAROLINA R. PADILLA**, Secretary for the Colton Housing Authority of the
6 City of Colton, California, do hereby certify that the foregoing is a full, true and correct
7 copy of **RESOLUTION NO. CHA-02-18**, duly adopted by the Colton Housing
8 Authority of said City, and approved by the Chairperson of said City, at its Regular
9 Meeting of said Colton Housing Authority held on the **5th day of June, 2018**, and that it
10 was adopted by the following vote, to wit:

11	AYES:	MEMBER	Toro, Cisneros, Navarro, González,
12			Woods, Suchil, Mayor DeLaRosa
13	NOES:	MEMBER	None
14	ABSTAIN:	MEMBER	None
15	ABSENT:	MEMBER	None

17 **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official
18 seal of the City of Colton, California, this _____ day of _____, 20____.

21 _____
22 CAROLINA R. PADILLA
23 Secretary
24 Colton Housing Authority

25 (SEAL)
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RESOLUTION NO. CUA-02-18

**RESOLUTION OF THE UTILITY AUTHORITY OF THE
CITY OF COLTON, CALIFORNIA ADOPTING THE
BUDGET FOR THE FISCAL YEAR COMMENCING
JULY 1, 2018 AND ENDING JUNE 30, 2019**

WHEREAS, the City Manager of the City of Colton has prepared the proposed annual budget for Fiscal Year 2018-19 which sets forth all of the expected revenue and the recommended appropriations to meet the operating and capital needs for all of the City's operations; and

WHEREAS, the Colton Utility Authority is comprised of the City's water and wastewater operations which are incorporated in the Recommended Budget for the City of Colton for the Fiscal Year commencing July 1, 2018 and ending June 30, 2019.

NOW, THEREFORE, THE UTILITY AUTHORITY OF THE CITY OF COLTON DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

SECTION 1. The Budget for the City of Colton for the Fiscal Year commencing July 1, 2018 and ending June 30, 2019, which includes Utility Authority operations, is hereby approved and adopted and incorporated herein.

SECTION 2. The Approved Budget is in accordance with all applicable ordinances of the City and all applicable statutes of the State.

SECTION 3. At the end of FY 2017-18, certain purchase orders exist as outstanding encumbrances representing contractual obligations of previously budgeted funds. In addition, certain amounts have been included in the FY 2017-18 budget that relate to one-time allocations for projects and services, but remain unspent. The outstanding encumbrances and, at the City Manager's discretion, any unspent one-time allocations are deemed to be re-budgeted as an addition to the budget amounts previously approved in this resolution. All such amounts have been removed from available balances in the FY 2018-19 projections.

1 STATE OF CALIFORNIA)
2 COUNTY OF SAN BERNARDINO) ss
3 CITY OF COLTON)

4 CERTIFICATION

5 I, **CAROLINA R. PADILLA**, Secretary for the Colton Utility Authority of the
6 City of Colton, California, do hereby certify that the foregoing is a full, true and correct
7 copy of **RESOLUTION NO. CUA-02-18**, duly adopted by the Colton Utility Authority
8 of said City, and approved by the Chairperson of said City, at its Regular Meeting of said
9 Colton Utility Authority held on the **5th day of June, 2018**, and that it was adopted by the
10 following vote, to wit:

11	AYES:	MEMBER	Toro, Cisneros, Navarro, González, Woods, Suchil, Mayor DeLaRosa
12			
13	NOES:	MEMBER	None
14	ABSTAIN:	MEMBER	None
15	ABSENT:	MEMBER	None
16			

17 **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official
18 seal of the City of Colton, California, this ____ day of _____, 20 ____.

19
20
21 _____
22 CAROLINA R. PADILLA
23 Secretary
24 Colton Utility Authority

25 (SEAL)
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FUND DESCRIPTIONS

GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects), that are restricted to expenditures for special purposes. The following funds have been classified as other governmental funds:

GAS TAX FUND - to account for monies received and expended from State Gas Tax allocations.

COMMUNITY CHILD CARE FUND - to account for monies received and expended from State Department of Education.

LIBRARY GRANT FUND - to account for monies received and expended from various grant sources.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND - to account for monies received and expended by the City as a participant in the Federal Community Development Block Grant Program.

STATE TRAFFIC RELIEF FUND - to account for monies received from AB2928 for street pavement maintenance, rehabilitation and reconstruction of traffic control devices.

ASSET SEIZURE FUND - to account for monies received and property seized as a result of judicial forfeitures.

AIR QUALITY FUND - to account for monies received from AQMD for Alternate Fuel Program and Trip Reduction.

DRUG/GANG INTERVENTION FUND - to account for monies received from Asset Seizure for anti-gang education.

HOST CITY FEES FUND - to account for monies received and expended from County of San Bernardino for hosting the County landfill and for participation in the County Waste Development Agreement.

STORM WATER FUND - to account for monies received and expended for the maintenance of storm drains.

LOCAL TRANSPORTATION (MEASURE I) FUND - to account for monies received from a portion of sales tax revenue restricted to fund transportation related activities.

VITEP FUND - this fund was setup using a grant from the Office of Traffic Safety to tow cars belonging to unlicensed drivers within the City. For continuation of the program revenue is now derived from citation of traffic violators within the City.

MISCELLANEOUS GRANTS FUND - to account for monies received and expended from various grant sources.

HOUSING AUTHORITY FUND - to account for activities related to protecting local housing funds and programs, providing new revenue opportunities for affordable housing programs, promoting public safety and welfare, and ensuring decent, safe, sanitary and affordable housing accommodations to persons of low income within the City.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest and related costs other than those being financed by proprietary funds.

PUBLIC FINANCING AUTHORITY (PFA) FUND - this fund is used to accumulate resources for the payment of principal and interest on long-term debt for the City.

TAXABLE PENSION FUNDING BONDS FUND - this fund is used to accumulate resources for the payment of principal and interest on the amount borrowed for purposes of funding the City's enterprise funds' previously unfunded pension liability.

WATER IMPROVEMENT DISTRICT A FUND - this fund is used to accumulate resources for the payment of principal and interest incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The following funds have been classified as other governmental funds.

CAPITAL IMPROVEMENTS FUND - to account for the General City capital projects. The funding for these projects is primarily from Measure I, Gas Tax and the General Fund.

COLTON CROSSING FUND - to account for funds relating to the Laurel/Hunts Lane Separation Project which are funded by Local Stimulus Funds, Proposition 42, Traffic Relief Funds and Traffic Impact Fees.

PARK DEVELOPMENT FUND - to account for monies received from new development dedicated to building of new park facilities.

TRAFFIC IMPACT FEE FUND - to account for monies received from new development dedicated to building new traffic-related infrastructure.

NEW FACILITIES FUND - to account for monies received from new development dedicated to building of new Library facilities.

CIVIC CENTER DEVELOPMENT FEE FUND - to account for monies received from new development dedicated to building of a new civic center facility.

FIRE FACILITY DEVELOPMENT FEE FUND - to account for monies received from new development dedicated to building of new fire facility.

POLICE FACILITY DEVELOPMENT FEE FUND - to account for to account for monies received from new development dedicated to building of new police facility.

INTERNAL SERVICE FUNDS

Internal Service Funds finance and account for goods and services provided by one City department to other City departments, or to other governments, on a cost-reimbursement basis, including depreciation. The City used the following Internal Service Funds:

FACILITY AND EQUIPMENT MAINTENANCE FUND - to account for the City's buildings maintenance and utilities costs.

INFORMATION SERVICES FUND - to account for the City's information services.

INSURANCES FUND - to account for the City's liabilities for claims and judgments.

AUTOMOTIVE SHOP FUND - to account for the City's fleet maintenance and replacement.

ENTERPRISE FUNDS

Enterprise Funds are used to report the same functions presented as *business-type* activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric, Water and Wastewater activities.

ELECTRIC UTILITY FUND – to account for the activities, including fixed assets, relating to the Electric Utility.

WATER UTILITY FUND – to account for the activities, including fixed assets, relating to the Water Utility.

WASTEWATER UTILITY FUND - to account for the activities, including fixed assets, relating to the Wastewater Utility.

PUBLIC BENEFIT FUND - to account for the restricted funds receipted from collection of a usage-based charge on local distribution service required by the State of California Public Utility Code.

SOLID WASTE FUND - to account for the revenues and expenditures related to Solid Waste activities.

AGENCY FUNDS

Agency Funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The following are classified as agency funds in the financial statements.

GENERAL DEPOSIT FUND - to account for deposits placed with the City for future services, and trust funds awaiting remittance to relevant service provider.

ASSESSMENT DISTRICT FUNDS - to account for funds collected from Assessment Districts.