

City of  
**Colton**

*California*



**FISCAL YEAR 2016-17**



**ADOPTED BUDGET**



City of  
**Colton**

*California*

**Fiscal Year 2016-17  
Adopted Budget**



**City Council**

Richard A. DeLaRosa—Mayor  
David J. Toro—Council Member District 1  
Summer Zamora Jorin —Council Member District 2  
Frank J. Navarro—Council Member District 3  
Dr. Luis S. González—Council Member District 4  
Deidre H. Bennett —Council Member District 5  
Isaac T. Suchil—Mayor Pro Tem District 6

**City Treasurer**

Aurelio W. De La Torre

**City Clerk**

Carolina R. Padilla

**City Manager**

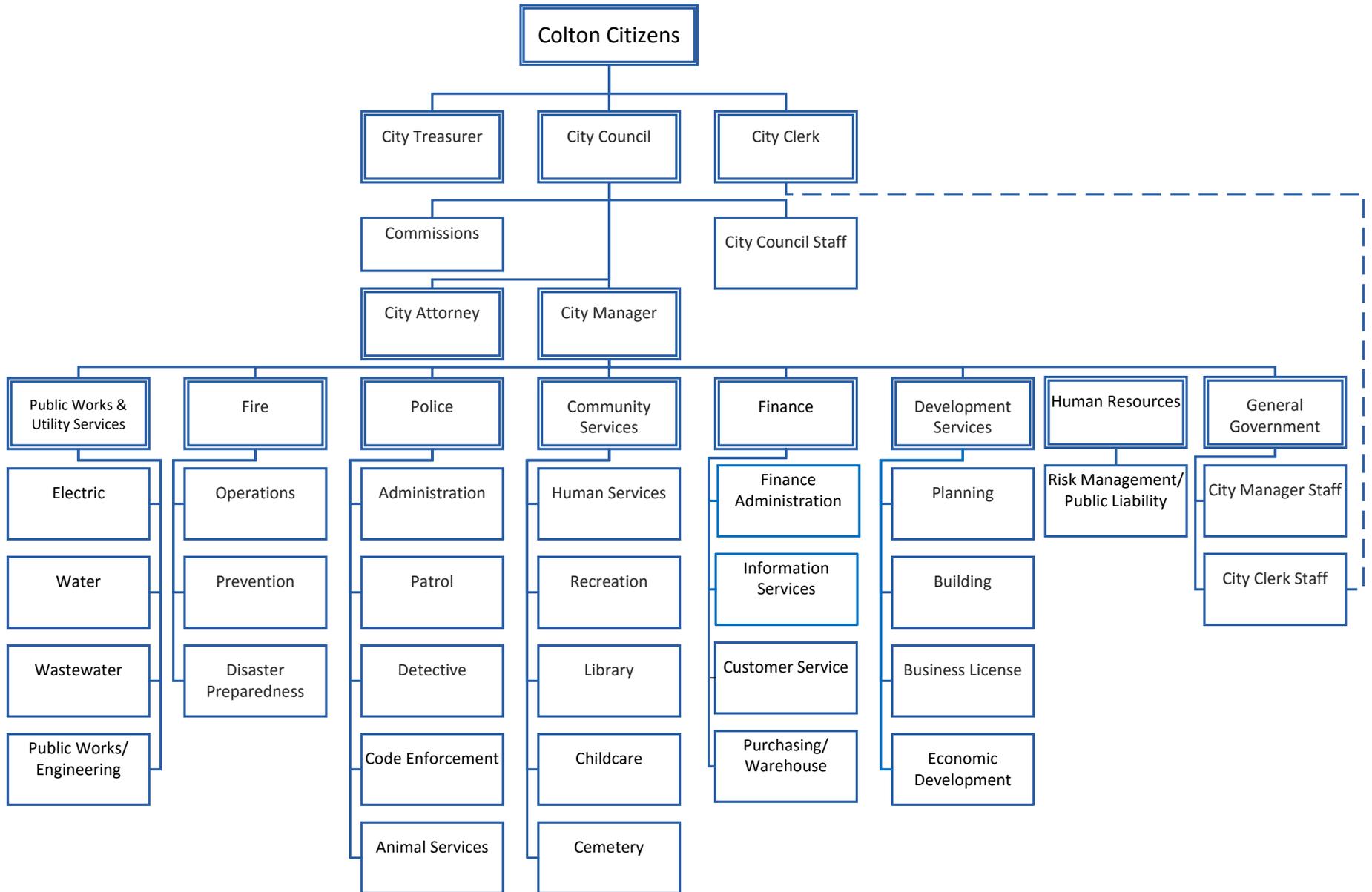
William R. Smith

**Executive Team**

Anita Agramonte, Finance Director  
David Kolk, Public Works & Utility Services Director  
Mark Owens, Police Chief  
Tim McHargue, Fire Chief  
Deb Farrar, Acting Community Services Director  
Mark Tomich, Development Services Director

# Citywide Organizational Chart

Fiscal Year 2016-2017



City of  
**Colton**

**City Council**



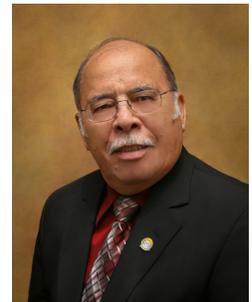
Richard A. DeLaRosa  
Mayor



David J. Toro  
Council Member  
District 1



Summer Zamora Jorin  
Council Member  
District 2



Frank J. Navarro  
Council Member  
District 3



Dr. Luis S. González  
Council Member  
District 4



Deirdre H. Bennett  
Council Member  
District 5



Isaac T. Suchil  
Mayor Pro Tem  
District 6



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City of  
**Colton**  
*California*

FISCAL YEAR 2016-17 BUDGET

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# TRANSMITTAL LETTER

June 21, 2016

To the Honorable Mayor and City Council Members:  
Fiscal Year 2016-17 Operating Budget Transmittal

Dear Mayor and City Council Members:

In accordance with my responsibility as City Manager, I am submitting the City of Colton's Fiscal Year 2016-17 Operating Budget. The citywide expenditure budget of \$156.6 million has increased \$15.5 million, or 10.99 percent compared to the Fiscal Year 2015-16 Adopted Budget of \$141.1 million primarily due to a change in carrying forward capital funds from one year to the next and an increase in capital expenditures appropriated in the Water Utility.

In February 2016, City Council approved a resolution to place a ballot measure on the June 7, 2016 election to increase the General Fund Transfer from the City's Electric Utility to a maximum of twenty percent of the Electric Utility's gross revenues. The Fiscal Year 2016-17 budget is representative of Colton voters' passage of Measure D, which afforded City Council the opportunity to pass a structurally balanced General Fund budget which additionally meets the reserve requirement of ten percent of the General Fund expenditure budget while maintaining current service levels to its residents.

The Fiscal Year 2016-17 General Fund expenditure budget of \$36.8 million is structurally balanced utilizing \$37.0 million in General Fund revenues. As directed by the City Council, in the fall of 2015 staff brought forward potential revenue enhancement strategies, cost savings strategies, and long-range strategic financial planning strategies to close any future General Fund budget shortfall. The objective of Staff is to continue to collaboratively work with City Council to develop a three-year strategic plan to solidify the fiscal health of the City.

## Economic Outlook and General Fund Revenues

The majority of local, regional, state and federal economic indicators continue to point towards a gradual, continuously improving economic climate. Updated information from the U.S. Bureau of Labor Statistics indicate that projected 2016 job growth in this region remains strong – up 2.8 percent between May 2015 and May 2016. In addition, regional unemployment has also dropped from 6.4 percent in May 2015 to 5.2 percent in May 2016. Based on a continued, gradual growth of the regional economy and Fiscal Year 2015-16 year-to-date major tax revenue receipts, this budget assumes further conservative growth in Sales Tax and Property Tax in comparison to the Fiscal Year 2015-16 Adopted Budget.

## Salary and Benefits Expenditures

A local government's primary responsibility is to provide services to the community through either City or contractual staff. Therefore, it is not surprising that 73 percent of the Fiscal Year 2016-17 General Fund Budget is allocated to salaries and benefits.

### POSITIONS

In order to be responsive to Council direction, this budget proposes no increase to citywide full-time equivalent (FTE) positions of 309.6 from the Fiscal Year 2015-16 Mid-Year Budget. There are currently studies underway to explore ways to more efficiently deliver services and any recommended changes as a result will be presented as part of the mid-year budget process.

### SALARY & BENEFITS

Since the Great Recession, the City Council has approved various strategies to reduce the costs of salaries and benefits. These strategies include: (1) employees paying their own CalPERS contribution; (2) sharing the expense of health plan cost; and (3) creating a second pension tier (and the state implemented a third tier effective January 1, 2013).

The City's pension contribution rates to CalPERS have increased significantly during the past five years and are expected to continue to escalate considerably over the next five years. The most significant underlying reason for the continuously increasing pension costs is the City's unfunded pension liability, which is based on changing actuarial assumptions. This budget assumes the full payment of the annual required contribution (ARC) for pension costs. However, factors such as the assumed interest earnings in the trust funds may not be achieved long-term; and/or demographic assumptions of employees and retirees may change (i.e. retirees living longer). Any such changes in future years may increase the unfunded liability for pension benefits.

Government agencies across the State and nation are grappling with the issue of long-term pension costs. With the implementation of the Tier 2 pension plan, as well as the Tier 3 pension plan enacted by the State in 2013, the pension expense growth is projected to decrease in the long-term. The City should see a small reduction in pension costs within ten to fifteen years after implementing more affordable pension tiers.

## Capital Expenditures

Citywide, the Fiscal Year 2016-17 capital expenditure totals \$17.7 million, of which approximately \$15.7 million is attributed to enterprise funds, roughly \$1.3 million will be expended from special revenue funds, and \$320 thousand relates to capital projects funds. In Fiscal Year 2016-17, budgeted capital expenditures in the General Fund total \$359 thousand, an increase of \$315 thousand over Fiscal Year 2015-16 Adopted Budget. This increase represents City Council and Staff's commitment to begin resolving some of the deferred capital needs of the City.

## Looking Beyond Fiscal Year 2016-17

The Fiscal Year 2016-17 Budget strives to address the highest present needs of the community in alignment with City Council priorities within the City's available resources. Beyond Fiscal Year 2016-17, like other cities across California, the City of Colton faces long-term costs such as infrastructure needs and unfunded liabilities related to pension and retiree healthcare. Staff will continue to bring forward potential revenue enhancement strategies, cost savings

strategies, and long-range strategic financial planning strategies to ensure the City's General Fund is less reliant on its utilities and to ensure the long-term fiscal health of the City.

Fiscal Year 2016-17 stands out as a pivotal opportunity for City leadership to develop a long-term strategic plan to balance our available resources with the needs and goals of the community. I would like to thank our dedicated Mayor and City Council Members for their commitment and leadership, as well as our executive management team and the entire staff for providing outstanding services to our community. I am honored to work with a dedicated Council, a professional City workforce, and an engaged community.

Respectfully Submitted,

William R. Smith  
City Manager

# CITY OF COLTON

## AT A GLANCE

### INCORPORATION

July 11, 1887

### GOVERNMENT

Colton is a general law city operating under the Council-Manager form of government. The mayor is separately elected and serves a four-year term. Six elected Council Members serve four-year terms. Advising the City Council are a number of appointed citizen commissions and boards. Other elected officials include the City Clerk and the City Treasurer.

### COUNTY

San Bernardino County

### SCHOOL DISTRICT

Colton Joint Unified School District

### LOCATION

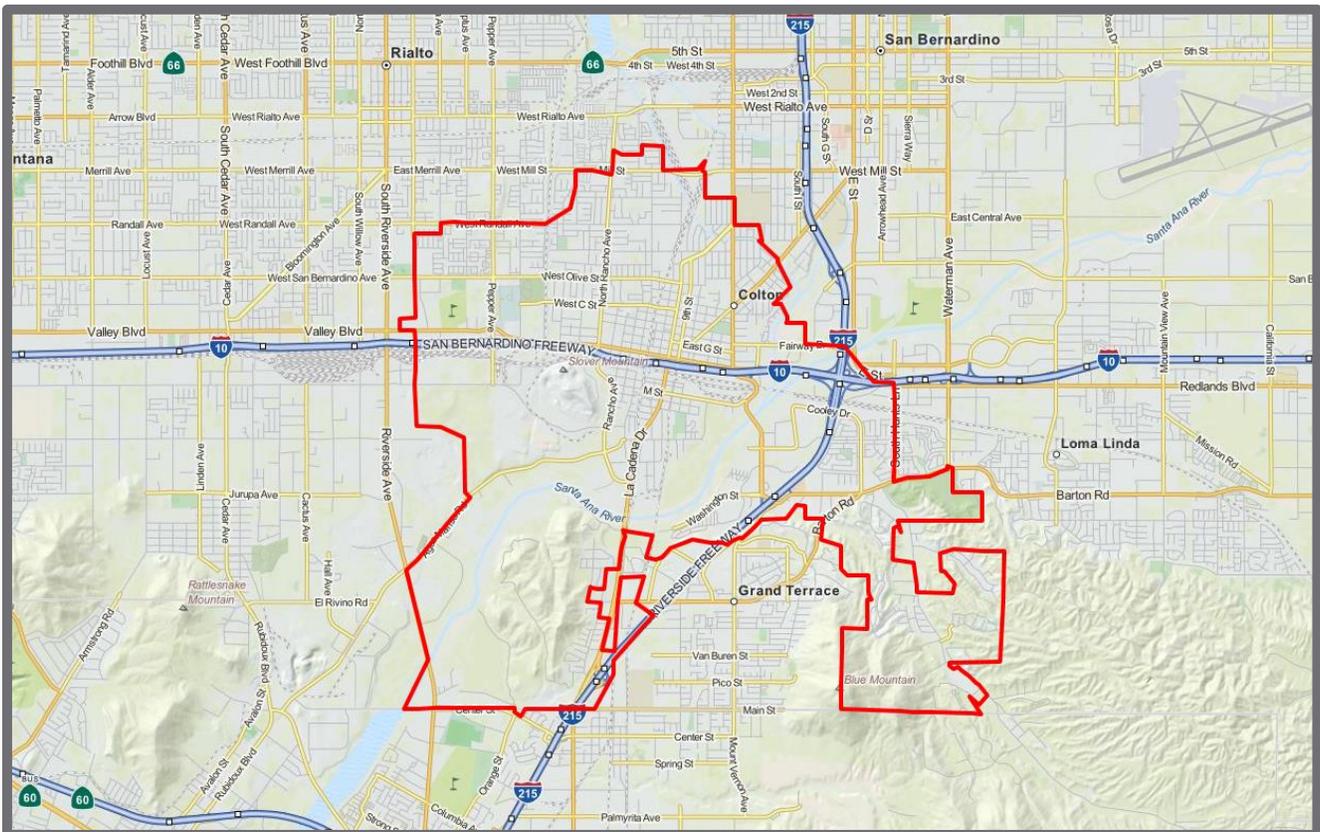
The City is located in the Inland Empire region of the state and is approximately 57 miles east of Los Angeles, 2 miles southwest of San Bernardino, and 9 miles northeast of Riverside.

### AREA

Approximately 16 square miles

### ELEVATION

1,004 ft.



## POPULATION

Colton's estimated population in 2013 was 53,243, which represents a 2.1% increase since 2010 and an 11.7% increase since 2000. Approximately 32.0% of the population is under the age of 18, and the median age is 29.6. Approximately 50.1% of the population is female, and 49.9% of the population is male.



## EDUCATION

The Colton Joint Unified School District provides the educational resources for the City's K-12 students. The District seeks to provide students with engaging, challenging, and enriching opportunities and specialized programs that will ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens. Over 71% of Colton residents aged 25 or over have received a high school diploma. Just over 13% have obtained a bachelor's degree or higher, which is 1.2% more than in 2010.

School enrollments decreased approximately 1.1% between 2010 and 2012. Almost 25% of students enrolled in the district were identified as English Learners (ELs). Colton Joint Unified School District schools had a combined average SAT score of approximately 1400.



CITY OF COLTON  
FISCAL YEAR 2016-17 ADOPTED BUDGET

## INCOME

Colton's estimated median household income in 2012 was \$41,961, with 77.5% of the population living above the federal poverty line.

## JOBS

In 2012, total jobs in the City of Colton numbered 27,796, and increase of 12% from 2007. The Education sector was the largest job sector, accounting for 53.5% of the total jobs in the City.

## PERSONS PER HOUSEHOLD

The average household size in Colton owner-occupied and renter-occupied homes was 3.5 in 2012, compared to 3.3 in 2000.

## HOUSING UNITS

In 2012, 52.3% of the 16,366 housing units were owner-occupied. In 2012, approximately 61.9% of the housing units in Colton were single family homes and 32.5% were multi-family homes. Roughly 38% of the housing stock in Colton was built before 1970, and close to 28% of the housing stock was constructed between 1980 and 1989.



# THE BUDGET DOCUMENT AND PROCESS

## BUDGET DOCUMENT INTRODUCTION

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state, and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Colton's Budget provides the residents of Colton with a plan for matching available resources to the services, goals, and objectives specified in the budget document.

## BUDGET PROCESS

The budget process is initiated through a joint effort on behalf of the City Manager's office and the Finance Department. Budget instructions are disseminated to the department heads. Revenue budget projections are produced with the cooperative efforts of the departments and Finance. The department projections are based upon current services provided within their respective departments, and Finance is responsible for projecting the remaining revenue sources, such as taxes, interest income, revenue from other governments, and franchise fees. The Finance Department provides departments with the projected salary and benefits costs for their respective department based upon current staffing levels and any MOU-driven changes.

An automated budget module is made available to departments to input their requests in detail. Each department submits justification for expenses, such as additional personnel, capital, professional services, and travel and meetings. The Finance Department provides staff with the required tutorial and training for this portion of the budget process. After the department deadline for budget input, the Finance Department reviews the citywide and department budgets with the City Manager. Meetings are held with individual department heads to discuss budgetary concerns, program requests, and to help establish funding priorities. Based upon the City Manager's recommendations, the Finance Committee is presented with the current fiscal status of the City, the proposed budget, future challenges, and potential solutions. After final recommendations are received from the Finance Committee, the Finance Department prepares a proposed budget document for the City Council budget workshops/public hearings.

## BUDGET CALENDAR

October – December	Audit previous fiscal year financials
January	Mid Year Budget Review
February	Finance Department begins Revenue Review and initiates the Fiscal Planning Process
February – March	Council Goal Setting

March	Citywide Budget Instructions are disseminated to the Departments. Departments develop and submit their proposed budgets based upon the goals and priorities based upon direction given by the City Manager based upon citywide goals and objectives and as outlined in the budget instructions. Departments submit budget memos outlining department requests.
April	Budget Development and Department Budget Meetings begin. At the direction of the City Manager, the Finance Department begins to evaluate department requests. City Management reviews the departments' budget proposals to ensure that requests were aligned with the City's fiscal policies and priorities.
April – May	Financial Management staff begins the development of the proposed budget based upon department requests and department budget meetings. Allocations are updated and a final, comprehensive citywide budget review is completed.
April – May	City Finance Committee reviews the budget, providing guidance with the City's fiscal priorities.
May – June	City Council Budget Hearings are held to obtain input from Colton residents on spending priorities. Council members utilize the information presented to recommend changes to the proposed budget based upon City priorities and available resources.
June	Budget Adoption
July 1	Implementation of Adopted Budget

## **BASIS FOR BUDGET DEVELOPMENT**

The budget is the City's financial plan for delivering effective services and efficiently managing the revenues which support those services. The City's municipal code provides broad governance for preparation of the operating and capital budgets. The adopted budgets are also developed based on the following:

- The City Council's top priorities and other City Council directives
- The City's long-term financial forecast and strategic planning goals
- Service level prioritization as identified by the City Manager
- Availability and sustainability of revenues
- Legal mandates
- Prioritization criteria outlined in the capital budget
- The City's policies regarding land use and community design, transportation, housing, natural environment, business and economics

The review of the proposed operating and capital budgets originates with collaborative efforts of the City Manager, financial management staff, and department management staff. Further review is conducted by the Finance Committee. Public City Council budget workshops are conducted prior to Council adoption of the budget in order to incorporate community input into the decision making process.

## **CITY COUNCIL PRIORITIES**

On an ongoing basis, the City is committed to providing high quality, cost effective services that reflect the City's core values and strategic goals. The budget is prepared to reflect City Council's goals and priorities within the resources available to the City.

The City of Colton will have strong leadership dedicated to developing long-range plans and strategies that provide for movement, growth, and improvement of life in Colton. As such, the following priorities have been identified for Fiscal Year 2016-17:

- Financial strength and fiscal responsibility
- Develop economic development programs and streamline the development process to attract and incentivize business
- Development of the West End by addressing drainage issues and infrastructure development
- Focus on optimal customer service
- Update City Ordinances and Administrative Policies
- Continue to update City circulation plans to enhance and optimize walkability, traffic routes, etc.
- Continue to seek organizational efficiencies to maximize internal and external service delivery
- Develop a comprehensive Capital Improvement Plan that prioritizes projects and resources with citywide goals

# UNDERSTANDING THE BUDGET DOCUMENT

The budget document includes city-wide information as well as information specific to each fund and each department. The City receives revenue from numerous different sources, many of which have restrictions on how they can be used. Separate funds are established to account for the different types of revenues and allowable uses of those revenues.

## FUND TYPES

### GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

### ENTERPRISE FUNDS

These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. Enterprise funds are used to report the functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric Utility, Water Utility, and Wastewater Utility activities.

### INTERNAL SERVICE FUNDS

These funds are established to account for a variety of business services provided by one City department (or division) to other City departments. Information services, facility and equipment maintenance, and liability and workers' compensation services are provided to all City departments through internal service funds. Departments are charged for these services based on their respective utilization.

### CAPITAL PROJECTS FUNDS

Revenues and expenses for capital projects are also accounted for in separate funds. Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The capital projects funds the City currently utilizes are: the Capital Improvements Fund, the Development Fees Fund, the Assessment Districts Fund, and the Colton Crossing Fund.

### SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of revenues that are designated for specific or restricted uses (other than special assessments, expendable trusts, or major capital projects). These funds include gas tax funds from the state, state traffic relief funds, and storm water and local transportation funds. Other special revenue funds include the Community Child Care Fund, Housing Authority Fund, Miscellaneous Grants Fund, Asset Seizure Fund, Air Quality Fund, Drug/Gang Intervention Fund, Host City Fees Fund, Community Development Block Grants (CDBG) funds from the federal government, and development impact fees related to libraries, public safety, and community centers.

### DEBT SERVICE FUNDS

Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs other than those being financed by Proprietary Funds. The Public Financing Authority (PFA) Fund and the Taxable Pension Funding Bonds Fund are the debt service funds currently accounting for long-term debt.

## **BUDGETARY BASIS**

The budget is prepared in accordance with Generally Accepted Accounting Principles. The budget for governmental funds has been prepared on a modified accrual basis. The modified accrual basis recognizes expenditures when the related fund liability is incurred. Revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

## **FUND STRUCTURE AND ACCOUNTING BASIS**

The accounts of the City are made up of funds that help organize and account for restricted resources. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts (comprised of assets, liabilities, fund equity, revenues, and expenditures), which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulatory requirements.

The City has the following fund type categories:

### **GOVERNMENTAL FUND TYPES**

The governmental funds include the General, Special Revenue, Debt Service, and Capital Project Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

### **PROPRIETARY FUND TYPES**

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

### **FIDUCIARY FUND TYPES**

The Fiduciary Funds account for assets held by the City in trust or for the benefit of parties outside the government. The City budget process does not include fiduciary funds because the resources of these funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency of the former Redevelopment Agency (RDA) is accounted for as a private-purpose trust fund.

### **AGENCY FUND TYPES**

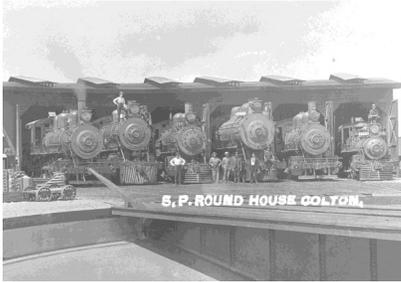
The Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period, and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The City maintains two agency funds. The City budget process does not include agency funds.

## **BUDGET AMENDMENTS**

In order to amend the budget after adoption, the City Council must pass a resolution to increase appropriations, inter-fund transfers, and revenues. The Finance Director can authorize transfers within a fund or departmental budget that involves shifting appropriations from one account to another, which do not result in the increase in overall appropriations. A City Council resolution is not required in such instances.

# CITYWIDE FINANCIAL SUMMARY

FISCAL YEAR 2016-17





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# CITYWIDE BUDGET OVERVIEW

## FISCAL YEAR 2016-17 CITYWIDE BUDGET

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2016-17.

### REVENUE

Total citywide revenue for Fiscal Year 2016-17 is projected to be \$153.7 million. The City of Colton is a multi-faceted municipal operation, and its revenue sources reflect the various operations of the City. Although most citizens associate property taxes with City government, as a revenue source, property taxes only account for 3.4 percent of the City of Colton's total revenue. The various utilities which the City operates as enterprise funds comprise 65.9 percent of the \$153.7 million in revenue. Grant revenues are typically budgeted in the year the grant is accepted and carried forward to match expenditures, if applicable. Details of major revenue categories are discussed below.

### CHARGES FOR CURRENT SERVICES

Charges for Current Services is the largest source of revenue in the citywide budget. In Fiscal Year 2016-17, the revenues in this classification are projected to be \$91.5 million, which represents 59.5 percent of the total citywide budgeted revenues. Fiscal Year 2016-17 charges for current services represent a \$3.77 million, or 4.3 percent, increase compared to Fiscal Year 2015-16 ending revenue projections.

The largest component of the Charges for Current Services category consists of the revenues generated to fund the cost of providing utilities services to residents and businesses in the City's service area. Of the total \$91.5 million of projected Fiscal Year 2016-17 revenues in this category, charges for utility and refuse services account for \$84.7 million, or 92.5 percent.

### OTHER FINANCING SOURCES (INCLUDING TRANSFERS)

Revenues in this category are projected to be \$23.9 million, or 15.6 percent of the total citywide budget. The Other Financing Source category encompasses a wide range of revenues, but predominantly consists of transfers, which account for almost \$17.3 million, or 72.1 percent, of the total \$23.9 million budgeted in this category.

## **EXPENDITURES**

Fiscal Year 2016-17 citywide Adopted Budget expenditures amount to \$156.5 million, an increase of approximately \$15.4 million, or 10.98 percent, compared to the Fiscal Year 2015-16 Adopted Budget of \$141.1 million and a decrease of approximately \$19.6 million compared to the Fiscal Year 2015-16 year end projected budget. The primary reason for the large discrepancy between budget years relates to capital projects and grant expenditures. Capital projects and grant expenditures are typically appropriated in the year the project initiates or the year the grant is accepted and unspent appropriations are carried forward until expended. Details of major expenditure categories are discussed below.

## **SALARY AND BENEFITS**

Salary and benefits costs in the citywide Fiscal Year 2016-17 Adopted Budget total \$41.6 million, a \$1.5 million, or 3.9 percent increase compared to the Fiscal Year 2015-16 Adopted Budget of \$40.1 million. The Fiscal Year 2016-17 salary and benefits category comprises 26.6 percent of citywide expenditures compared to 28.4 percent in the Fiscal Year 2015-16 original adopted budget and 23.2 percent of the Fiscal Year 2015-15 year end projected budget. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the increase of required contributions toward PERS unfunded pension liabilities for the safety unit, and modest salary and related benefits increases for employee bargaining groups consistent with negotiated MOUs.

## **MAINTENANCE AND OPERATIONS**

The Fiscal Year 2016-17 citywide maintenance and operations budget, inclusive of contracted services, totals \$76.4 million compared to \$80.1 million in the current Fiscal Year 2015-16 budget, which represents a 4.6 percent budget reduction.

## **CAPITAL IMPROVEMENTS**

The Fiscal Year 2016-17 citywide capital improvements budget totals \$16.3 million compared to \$29.4 million in the current Fiscal Year 2015-16 budget. Most large capital improvement projects take many years to complete. The entire project cost is appropriated in the year the project begins, and unspent appropriations are carried forward until the project is complete.

# CITYWIDE OVERVIEW

## PROJECTED FUND BALANCE

	6/30/2015 Audited Fund Balance	FY 2015/16 Revenues Year-End Projection	FY 2015/16 Expenditures Year-End Projection*	6/30/2016 Fund Balance Estimated
General Fund	6,814,277	34,475,732	36,398,484	4,891,525
General Fund Liability - Legal Settlement	0	0	0	(1,400,000)
<b>Total General Fund</b>	<b>6,814,277</b>	<b>34,475,732</b>	<b>36,398,484</b>	<b>3,491,525</b>
<b><u>Special Revenue Funds</u></b>				
Community Child Care	31,505	839,023	838,595	31,933
Special Gas Tax	777,512	1,307,244	1,382,189	702,567
Library Grant Fund	16,302	61,304	64,761	12,845
State Traffic Relief	49	800	0	849
Air Quality Fund (AQMD)	429,309	57,734	377,648	109,395
CDBG Fund	(2,190)	869,162	866,970	3
Drug/Gang Intervention	16,432	380	5,000	11,812
Measure I Fund	2,260,287	798,052	2,635,436	422,903
ViTep	25,029	60,000	656	84,373
Miscellaneous Grants	(16,551)	8,356,405	8,300,788	39,066
Host City Fees	179,432	0	0	179,432
Asset Seizure Fund	150,188	112,305	85,000	177,493
<b>Total Special Revenue Funds</b>	<b>3,867,304</b>	<b>12,462,409</b>	<b>14,557,043</b>	<b>1,772,671</b>
<b><u>Capital Projects Funds</u></b>				
Park Development Fund	404,328	41,155	51,479	394,003
Traffic Impact Fee Fund	1,894,710	138,953	1,741,710	291,953
Library Development Fees	157,595	20,248	0	177,843
Civic Center Development Fee	18,142	2,264	0	20,406
Fire Facility Development Fee	40,052	1,755	0	41,807
Police Facility Development Fee	19,346	4,254	0	23,600
Capital Improvement Fund (450)	182	6,049,379	6,049,377	184
Colton Crossing Fund (451)	2,539,316	231,618	2,727,250	43,684
<b>Total Capital Projects Funds</b>	<b>5,073,670</b>	<b>6,489,627</b>	<b>10,569,816</b>	<b>993,481</b>
<b><u>Debt Service Funds</u></b>				
Public Financing Authority	2,878,968	1,703,519	1,206,197	3,376,290
POB - Non-Enterprise	128,257	0	0	128,257
Taxable Pension Bonds	1,997,466	2,738,098	2,609,977	2,125,587
Water Improvement District A	(19,736)	32,004	31,567	(19,299)
<b>Total Debt Service Funds</b>	<b>4,984,955</b>	<b>4,473,621</b>	<b>3,847,741</b>	<b>5,610,835</b>

	<b>6/30/2016</b>	<b>FY2016/17</b>	<b>FY2016/17</b>	<b>6/30/2017</b>
	<b>Fund Balance</b>	<b>CM Recommend</b>	<b>CM Recommend</b>	<b>Fund Balance</b>
	<b>Estimated</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Estimated</b>
General Fund	<b>4,891,525</b>	37,056,703	36,862,025	<b>5,086,203</b>
General Fund Liability - Legal Settlement	<b>(1,400,000)</b>	0	0	<b>(1,400,000)</b>
<b>Total General Fund</b>	<b>3,491,525</b>	<b>37,056,703</b>	<b>36,862,025</b>	<b>3,686,203</b>
<b><u>Special Revenue Funds</u></b>				
Community Child Care	<b>31,933</b>	839,024	826,423	<b>44,534</b>
Special Gas Tax	<b>702,567</b>	1,268,500	1,580,035	<b>391,032</b>
Library Grant Fund	<b>12,845</b>	62,804	64,741	<b>10,908</b>
State Traffic Relief	<b>849</b>	0	0	<b>849</b>
Air Quality Fund (AQMD)	<b>109,395</b>	62,745	81,986	<b>90,154</b>
CDBG Fund	<b>3</b>	487,027	487,027	<b>3</b>
Drug/Gang Intervention	<b>11,812</b>	0	0	<b>11,812</b>
Measure I Fund	<b>422,903</b>	849,578	456,000	<b>816,481</b>
ViTep	<b>84,373</b>	60,000	0	<b>144,373</b>
Miscellaneous Grants	<b>39,066</b>	520,995	488,500	<b>71,561</b>
Host City Fees	<b>179,432</b>	227,182	0	<b>406,614</b>
Asset Seizure Fund	<b>177,493</b>	0	55,000	<b>122,493</b>
<b>Total Special Revenue Funds</b>	<b>1,772,671</b>	<b>4,377,855</b>	<b>4,039,712</b>	<b>2,110,814</b>
<b><u>Capital Projects Funds</u></b>				
Park Development Fund	<b>394,003</b>	30,600	100,000	<b>324,603</b>
Traffic Impact Fee Fund	<b>291,953</b>	117,000	250,000	<b>158,953</b>
Library Development Fees	<b>177,843</b>	2,748	70,000	<b>110,591</b>
Civic Center Development Fee	<b>20,406</b>	2,500	0	<b>22,906</b>
Fire Facility Development Fee	<b>41,807</b>	2,500	0	<b>44,307</b>
Police Facility Development Fee	<b>23,600</b>	2,500	0	<b>26,100</b>
Capital Improvement Fund (450)	<b>184</b>	0	0	<b>184</b>
Colton Crossing Fund (451)	<b>43,684</b>	0	0	<b>43,684</b>
<b>Total Capital Projects Funds</b>	<b>993,481</b>	<b>157,848</b>	<b>420,000</b>	<b>731,329</b>
<b><u>Debt Service Funds</u></b>				
Public Financing Authority	<b>3,376,290</b>	915,519	1,139,602	<b>3,152,207</b>
POB - Non-Enterprise	<b>128,257</b>	0	0	<b>128,257</b>
Taxable Pension Bonds	<b>2,125,587</b>	2,827,819	2,698,708	<b>2,254,698</b>
Water Improvement District A	<b>(19,299)</b>	31,597	31,566	<b>(19,268)</b>
<b>Total Debt Service Funds</b>	<b>5,610,835</b>	<b>3,774,935</b>	<b>3,869,876</b>	<b>5,515,894</b>

## PROJECTED FUND BALANCE CONTINUED

	6/30/2015	FY 2015/16	FY 2015/16	6/30/2016
	Audited	Revenues	Expenditures	Fund Balance
	Fund Balance	Year-End	Year-End	Fund Balance
		Projection	Projection*	Estimated
<b><u>CFD's and Assessment Districts</u></b>				
CFD 87-1	267,786	84,100	334,254	17,632
CFD 88-1	289,690	0	0	289,690
CFD 89-1 Debt Service	504,947	250,500	251,481	503,966
CFD 89-2 Construction	1	0	0	1
CFD 89-2 Debt Service	741,012	301,575	283,468	759,119
CFD 90-1 Debt Service	529,756	273,800	262,038	541,518
Storm Water	236,586	579,272	692,446	123,412
LLMD #1	0	327,527	337,452	(9,925)
LLMD #2	3,000	138,949	141,057	892
<b>Total CFD's and Assessment Districts</b>	<b>2,572,779</b>	<b>1,955,723</b>	<b>2,302,196</b>	<b>2,226,306</b>
<b><u>Enterprise Funds</u></b>				
Electric Utility	42,338,494	63,930,082	71,302,302	34,966,274
Public Benefit Fund	2,353,432	634,195	1,244,000	1,743,627
Water Utility	5,766,549	10,373,930	12,586,910	3,553,569
Wastewater Utility	10,972,168	9,408,787	12,873,647	7,507,308
Solid Waste	(68,182)	2,780,200	2,536,692	175,326
Wastewater - Grand Terrace	0	0	0	0
Cemetery Endowment	821,440	4,965	0	826,405
<b>Total Enterprise Funds</b>	<b>62,183,901</b>	<b>87,132,159</b>	<b>100,543,551</b>	<b>48,772,508</b>
<b><u>Internal Service Funds</u></b>				
Facility & Equip Maint. Fund	289,557	679,342	640,576	328,323
Automotive Shop	139,010	638,971	769,311	8,670
Information Services	1,150,336	938,258	958,495	1,130,099
Insurances Fund	(852,749)	2,975,136	2,639,936	(517,549)
<b>Total Internal Service Funds</b>	<b>726,154</b>	<b>5,231,707</b>	<b>5,008,319</b>	<b>949,542</b>
<b><u>Housing Authority</u></b>				
Rancho Med Park Development	(3,763,345)	82,560	0	(3,680,785)
Rancho Med Bond Proceeds	(6,150,293)	0	0	(6,150,293)
LMI Asset Fund	430,261	0	0	430,261
Low/Mod Bond Proceeds	4,903,384	5,000	0	4,908,384
Rancho Med CHFA	4	0	0	4
Rancho Med Park Operations	5,431,824	80,000	93,842	5,417,982
Low/Mod Debt Service	(1,050,944)	0	0	(1,050,944)
Low/Mod Capital Projects	1,978,857	520,173	247,739	2,251,291
<b>Total Housing Authority</b>	<b>1,779,748</b>	<b>687,733</b>	<b>341,581</b>	<b>2,125,900</b>
<b>Grand Totals</b>	<b>88,002,788</b>	<b>152,908,711</b>	<b>173,568,731</b>	<b>67,342,769</b>

	6/30/2016	FY2016/17	FY2016/17	6/30/2017
	Fund Balance	CM Recommend	CM Recommend	Fund Balance
	Estimated	Revenues	Expenditures	Estimated
<b><u>CFD's and Assessment Districts</u></b>				
CFD 87-1	17,632	0	17,632	0
CFD 88-1	289,690	0	289,690	0
CFD 89-1 Debt Service	503,966	532,572	225,169	811,369
CFD 89-2 Construction	1	0	0	1
CFD 89-2 Debt Service	759,119	275,750	272,863	762,006
CFD 90-1 Debt Service	541,518	259,750	258,323	542,945
Storm Water	123,412	588,749	551,484	160,677
LLMD #1	(9,925)	328,122	286,406	31,791
LLMD #2	892	143,114	122,015	21,991
<b>Total CFD's and Assessment Districts</b>	<b>2,226,306</b>	<b>2,128,057</b>	<b>2,023,582</b>	<b>2,330,781</b>
<b><u>Enterprise Funds</u></b>				
Electric Utility	34,966,274	65,501,225	70,785,247	29,682,252
Public Benefit Fund	1,743,627	790,008	1,411,000	1,122,635
Water Utility	3,553,569	22,743,460	16,688,472	9,608,557
Wastewater Utility	7,507,308	9,409,561	12,538,581	4,378,288
Solid Waste	175,326	2,925,592	2,881,752	219,166
Wastewater - Grand Terrace	0	0	0	0
Cemetery Endowment	826,405	0	0	826,405
<b>Total Enterprise Funds</b>	<b>48,772,508</b>	<b>101,369,846</b>	<b>104,305,052</b>	<b>45,837,302</b>
<b><u>Internal Service Funds</u></b>				
Facility & Equip Maint. Fund	328,323	703,115	709,815	321,623
Automotive Shop	8,670	676,182	676,182	8,670
Information Services	1,130,099	872,087	872,087	1,130,099
Insurances Fund	(517,549)	2,653,239	2,653,239	(517,549)
<b>Total Internal Service Funds</b>	<b>949,542</b>	<b>4,904,623</b>	<b>4,911,323</b>	<b>942,842</b>
<b><u>Housing Authority</u></b>				
Rancho Med Park Development	(3,680,785)	0	0	(3,680,785)
Rancho Med Bond Proceeds	(6,150,293)	0	0	(6,150,293)
LMI Asset Fund	430,261	0	0	430,261
Low/Mod Bond Proceeds	4,908,384	0	0	4,908,384
Rancho Med CHFA	4	0	0	4
Rancho Med Park Operations	5,417,982	0	0	5,417,982
Low/Mod Debt Service	(1,050,944)	0	0	(1,050,944)
Low/Mod Capital Projects	2,251,291	0	145,782	2,105,509
<b>Total Housing Authority</b>	<b>2,125,900</b>	<b>0</b>	<b>145,782</b>	<b>1,980,118</b>
<b>Grand Totals</b>	<b>67,342,769</b>	<b>153,769,867</b>	<b>156,577,353</b>	<b>64,535,283</b>

# REVENUE BUDGET

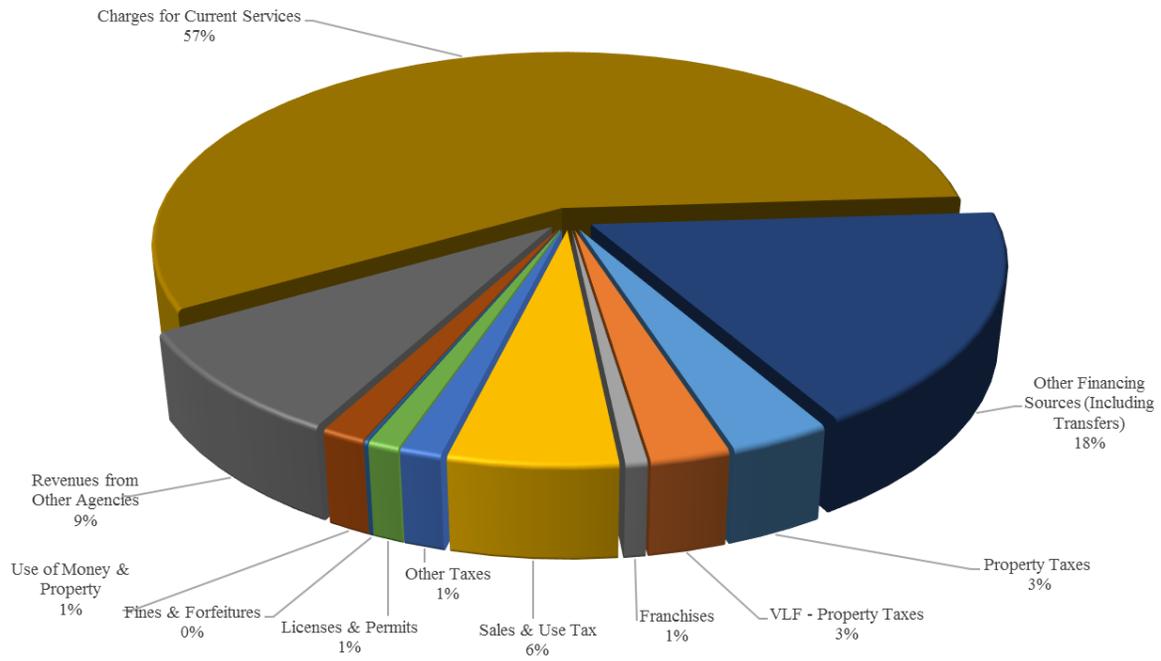
## Revenue by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	32,099,808	34,590,894	34,475,732	37,056,703
Community Child Care Fund	625,881	625,881	839,023	839,024
Gas Tax Fund	1,652,333	1,652,333	1,307,244	1,268,500
Library Grant Fund	57,134	57,134	61,304	62,804
State Traffic Relief Fund	791	791	800	-
Pollution Reduction Fund	49,526	49,526	57,734	62,745
Community Development Act Fund	464,457	464,457	869,162	487,027
Asset Seizure	541	541	380	-
Measure I Fund	749,780	749,780	798,052	849,578
ViTip Fund	36,288	36,288	60,000	60,000
Miscellaneous Grants Fund	2,734,119	2,734,119	8,356,405	520,995
Host City Fees - CIP Fund	191,678	191,678	105,660	227,182
Park Development Fund	241,696	241,696	41,155	30,600
Traffic Impact Fund	1,523,378	1,523,378	138,953	117,000
Library Development Fund	106,822	106,822	20,248	2,748
Civic Center Development Fund	-	-	2,264	2,500
Fire Facility Development Fund	-	-	1,755	2,500
Police Facility Development Fund	-	-	4,254	2,500
Asset Forfeiture	129,158	129,158	112,305	-
PFA Debt Service Fund	985,177	985,177	1,703,519	915,519
Pension Obligation Debt Service Fund	2,559,498	2,559,498	2,738,098	2,827,819
Water Improvement District Fund	32,452	32,452	32,004	31,597
Capital Improvement Projects Fund	1,273,146	1,273,146	6,049,379	-
Colton Crossing Fund	431,034	431,034	231,618	-
Electric Utility Fund	60,727,874	61,281,009	63,930,082	65,501,225
Water Utility Fund	15,373,324	9,900,337	10,373,930	22,743,460
Wastewater Utility Fund	9,232,030	10,188,740	9,408,787	9,409,561
Solid Waste Fund	-	3,010,817	2,780,200	2,925,592
Public Benefit Fund	761,898	798,385	634,195	790,008
Wastewater Utility Fund - Grand Terrace	-	-	-	-
Cemetery Endowment Care Fund	22,330	24,038	4,965	-
Building Maintenance Fund	203	203	679,342	703,115
Information Services Fund	1,653	1,653	938,258	872,087
Insurances Fund	1,004	1,004	2,975,136	2,653,239
Automotive Shop Fund	-	-	638,971	676,182
LLMD #2	130,934	130,934	138,949	143,114
LLMD #1	325,651	325,651	327,527	328,122
CFD 87-1 Debt Service Fund	120,833	120,833	84,100	-
CFD 88-1 Debt Service Fund	250,120	250,120	-	-
Storm Water Fund	606,726	606,726	579,272	588,749
CFD 89-2 Construction Fund	34,329	34,329	-	-
CFD 89-1 Debt Service Fund	291,060	291,060	250,500	532,572
CFD 89-2 Debt Service Fund	325,785	325,785	301,575	275,750
CFD 90-1 Debt Service Fund	272,142	272,142	273,800	259,750
Housing Authority - RM Park Dev Fund	157,775	157,775	82,560	-
Housing Authority - Low/Mod Bond Proceeds	12,162	12,162	5,000	-
Housing Authority - Rancho Med CHFA	26	26	-	-
Housing Authority - RM Park Operations	151,523	151,523	80,000	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	77,804	77,804	520,173	-
<b>Total Dollars by Fund</b>	<b>134,821,883</b>	<b>136,398,839</b>	<b>153,014,371</b>	<b>153,769,867</b>

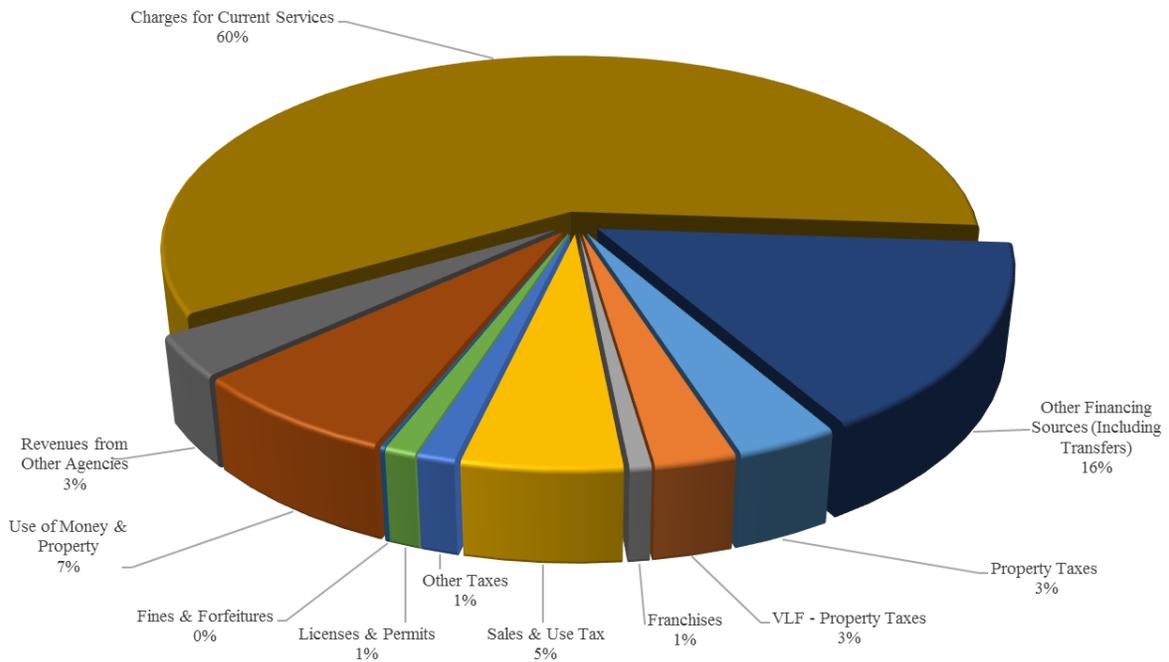
## Revenue by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	4,973,932	5,242,287	5,094,664	5,180,452
VLF - Property Taxes	3,725,315	3,994,677	4,000,000	4,120,000
Franchises	1,073,067	1,169,801	1,100,000	1,100,000
Sales & Use Tax	7,180,813	7,735,711	8,481,800	8,052,000
Other Taxes	2,202,106	2,343,478	2,102,600	1,942,000
<b>Total Taxes</b>	<b>19,155,233</b>	<b>20,485,954</b>	<b>20,779,064</b>	<b>20,394,452</b>
Licenses & Permits	1,455,344	1,568,458	1,607,739	1,603,139
Fines & Forfeitures	199,794	220,457	197,000	224,000
Use of Money & Property	731,878	801,303	2,251,746	10,886,263
Revenues from Other Agencies	7,109,284	7,470,697	13,359,501	5,167,582
Charges for Current Services	78,982,965	82,398,452	87,772,278	91,514,833
Other Financing Sources (Including Transfers)	27,187,385	23,453,517	27,047,043	23,979,598
<b>Total Dollars by Expense Category</b>	<b>134,821,883</b>	<b>136,398,839</b>	<b>153,014,371</b>	<b>153,769,867</b>

**City of Colton**  
 FY2015/16 Year End Projected  
 Revenues by Category



**City of Colton**  
 FY2016/17 Budget  
 Revenues by Category





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## EXPENDITURE BUDGET

### Expenditures by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	30,340,925	34,861,021	36,488,485	36,862,025
Community Child Care Fund	667,039	784,247	838,595	826,423
Gas Tax Fund	1,287,069	1,067,873	1,382,189	1,580,035
Library Grant Fund	52,582	53,305	64,761	64,741
Pollution Reduction Fund	14,333	55,981	377,648	81,986
Community Development Act Fund	378,367	358,033	866,970	487,027
Drug/Gang Intervention Fund	-	-	5,000	-
Measure I Fund	275,427	741,960	2,635,436	456,000
ViTip Fund	43,291	2,195	656	-
Miscellaneous Grants Fund	2,001,669	4,450,739	8,300,788	488,500
Host City Fees - CIP Fund	316,162	-	-	-
Park Development Fund	73,279	99,409	51,479	100,000
Traffic Impact Fund	219,439	204,535	1,741,710	250,000
Library Development Fund	2,319	58,826	-	70,000
Civic Center Development Fee	-	268	-	-
Fire Facility Development Fee	-	372	-	-
Police Facility Development	-	533	-	-
Asset Forfeiture	413,194	247,308	85,000	55,000
PFA Debt Service Fund	1,395,873	1,575,723	1,206,197	1,139,602
Pension Obligation Debt Service Fund	2,452,924	2,527,350	2,609,977	2,698,708
Water Improvement District Fund	31,566	31,566	31,567	31,566
Capital Improvement Projects Fund	1,265,881	2,079,743	6,049,377	-
Colton Crossing Fund	572,127	3,877,989	2,727,250	-
Electric Utility Fund	59,660,140	61,474,845	72,152,302	70,785,247
Water Utility Fund	11,740,998	9,244,322	13,236,910	16,688,472
Wastewater Utility Fund	9,576,146	9,177,768	13,884,947	12,538,581
Solid Waste Fund	-	3,078,999	2,536,692	2,881,752
Public Benefit Fund	346,947	388,744	1,244,000	1,411,000
Building Maintenance Fund	373,626	(139,598)	640,576	709,815
Information Services Fund	735	(461,637)	958,495	872,087
Insurances Fund	902,251	68,108	2,639,936	2,653,239
Automotive Shop Fund	-	(138,785)	769,311	676,182
LLMD #2	115,652	119,058	141,057	122,015
LLMD #1	282,045	316,551	337,452	286,406
CFD 87-1 Debt Service Fund	99,795	100,954	334,254	17,632
CFD 88-1 Debt Service Fund	207,301	195,215	-	289,690
Storm Water Fund	525,993	496,735	692,446	551,484
CFD 89-1 Debt Service Fund	252,796	252,447	251,481	225,169
CFD 89-2 Debt Service Fund	315,540	314,572	283,468	272,863
CFD 90-1 Debt Service Fund	266,523	258,243	262,038	258,323
Housing Authority - RM Park Dev Fund	218,682	-	-	-
Housing Authority - Rancho Med CHFA	11,275	-	-	-
Housing Authority - RM Park Operations	182,165	102,277	93,842	-
Housing Authority - Low/Mod Capital Projects	88,506	113,575	247,739	145,782
<b>Total Dollars by Fund</b>	<b>126,970,582</b>	<b>138,041,370</b>	<b>176,170,032</b>	<b>156,577,353</b>

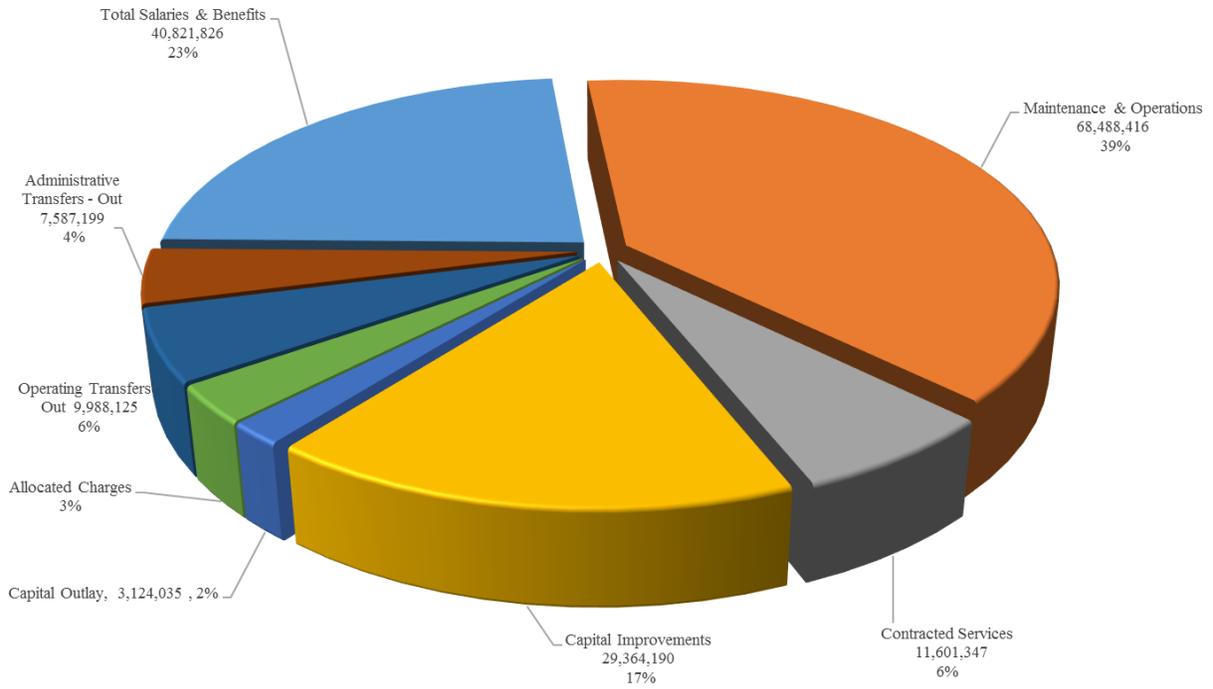
## Expenditures by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	18,471,451	20,170,420	21,994,747	22,716,572
Part Time	1,083,876	1,194,397	1,298,518	1,284,296
Overtime	2,117,044	2,627,717	2,275,685	1,835,469
Mandated Overtime	988,495	1,157,058	1,231,270	805,458
Salary Related Benefits	5,051,942	5,752,826	5,457,193	5,661,535
Non-Persable Benefits	3,989,747	4,618,107	4,982,903	5,192,935
Persable Benefits	143,938	159,182	91,384	155,150
Retiree Health Insurance	1,153,818	1,217,773	1,250,000	1,250,000
Separation Cash Out	259,559	-	-	-
PERS Unfunded Liability	-	-	1,582,205	1,872,127
Education & Training	126,447	156,996	290,200	285,450
Uniforms & Safety Equipment	211,833	263,263	367,720	618,313
<b>Total Salaries &amp; Benefits</b>	<b>33,598,148</b>	<b>37,317,739</b>	<b>40,821,826</b>	<b>41,677,305</b>
Maintenance & Operations	62,163,068	62,474,954	68,488,416	66,251,470
Contracted Services	6,129,378	7,666,737	11,601,347	10,130,741
Capital Improvements	6,835,085	11,047,802	29,364,190	16,325,267
Capital Outlay	3,840,615	1,674,782	3,124,035	1,425,896
Allocated Charges	-	(46,644)	5,194,894	4,901,897
Operating Transfers - Out	6,527,074	10,477,483	9,988,125	4,125,444
Administrative Transfers - Out	7,877,215	7,428,517	7,587,199	11,739,332
<b>Total Dollars by Expense Category</b>	<b>126,970,582</b>	<b>138,041,370</b>	<b>176,170,032</b>	<b>156,577,353</b>

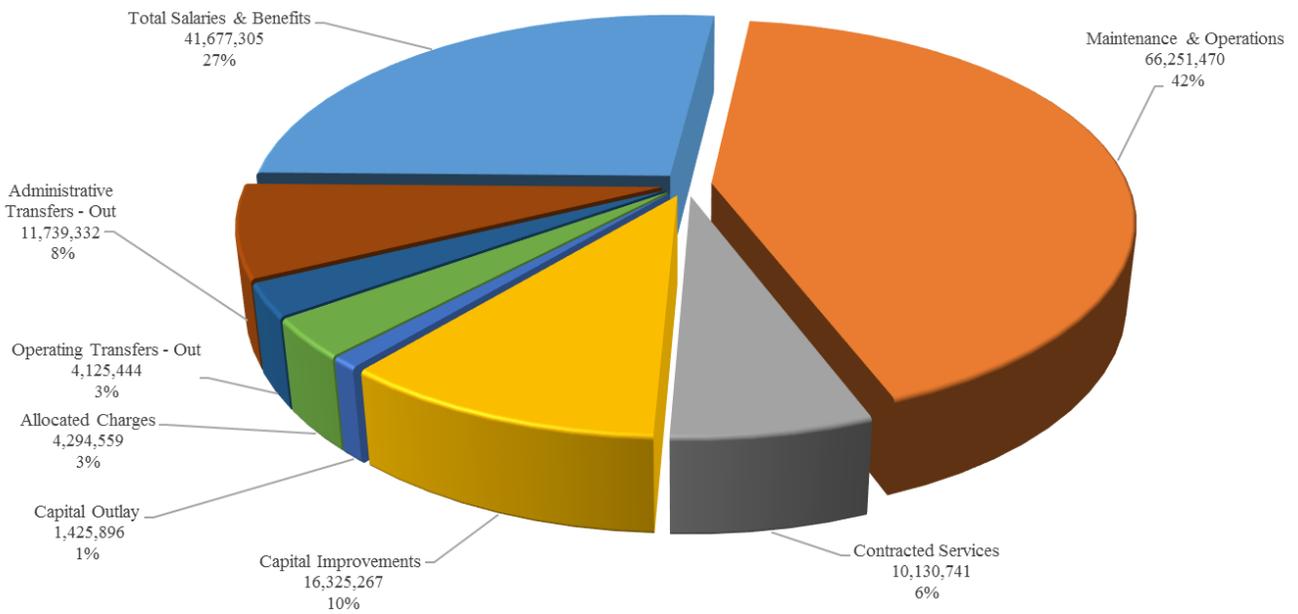
## Expenditures by Department

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Department</b>				
Non-Departmental	3,371,471	2,653,258	(5,269,398)	(4,951,798)
City Council	326,122	(23,422)	473,100	481,450
City Clerk	153,019	(47,415)	324,280	365,015
City Manager	(2,122)	36,841	227,057	180,863
Human Resources	1,950,471	(58,272)	4,268,762	4,283,492
Finance	197,147	(496,708)	3,454,769	3,455,578
City Attorney	1,090,991	5,129	845,000	845,000
City Treasurer	1,183	(1,735)	57,695	57,489
Police	11,865,824	15,109,936	16,136,506	15,687,326
Fire	8,842,209	10,840,618	11,609,777	11,667,134
Public Works & Utility Services	90,658,370	99,462,653	132,488,586	113,415,277
Community Services	2,789,039	4,207,925	4,360,331	4,257,161
Development Services	1,846,496	2,217,924	3,345,826	2,963,489
Debt Service	3,880,363	4,134,638	3,847,741	3,869,876
<b>Total Dollars by Department</b>	<b>126,970,582</b>	<b>138,041,370</b>	<b>176,170,032</b>	<b>156,577,353</b>

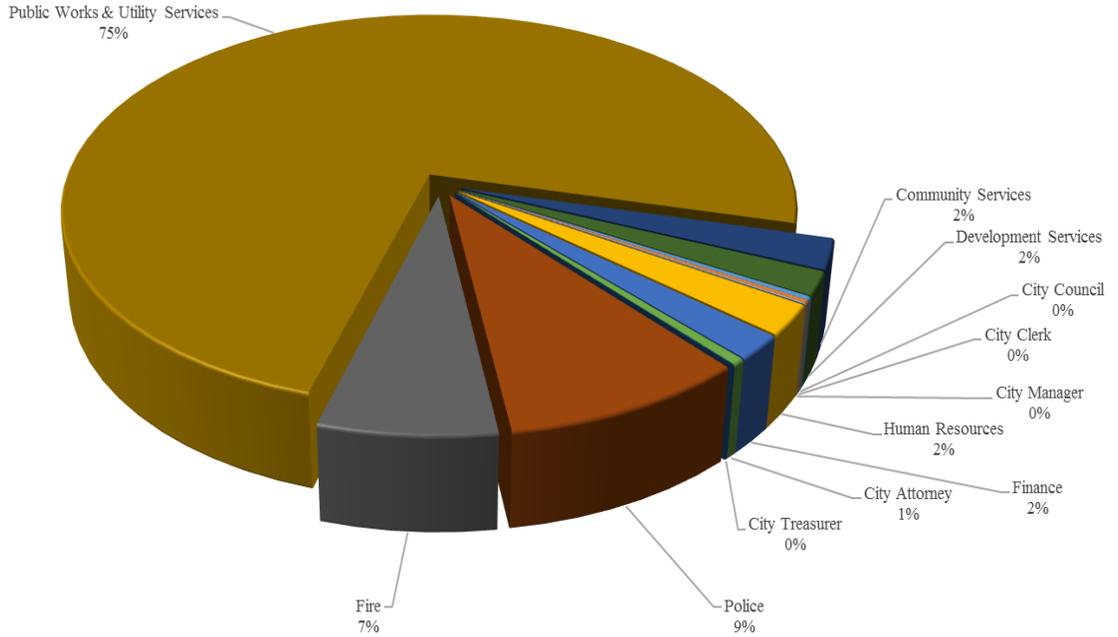
**City of Colton**  
 FY2015-16 Citywide Projected Year End  
 Expenditures by Category



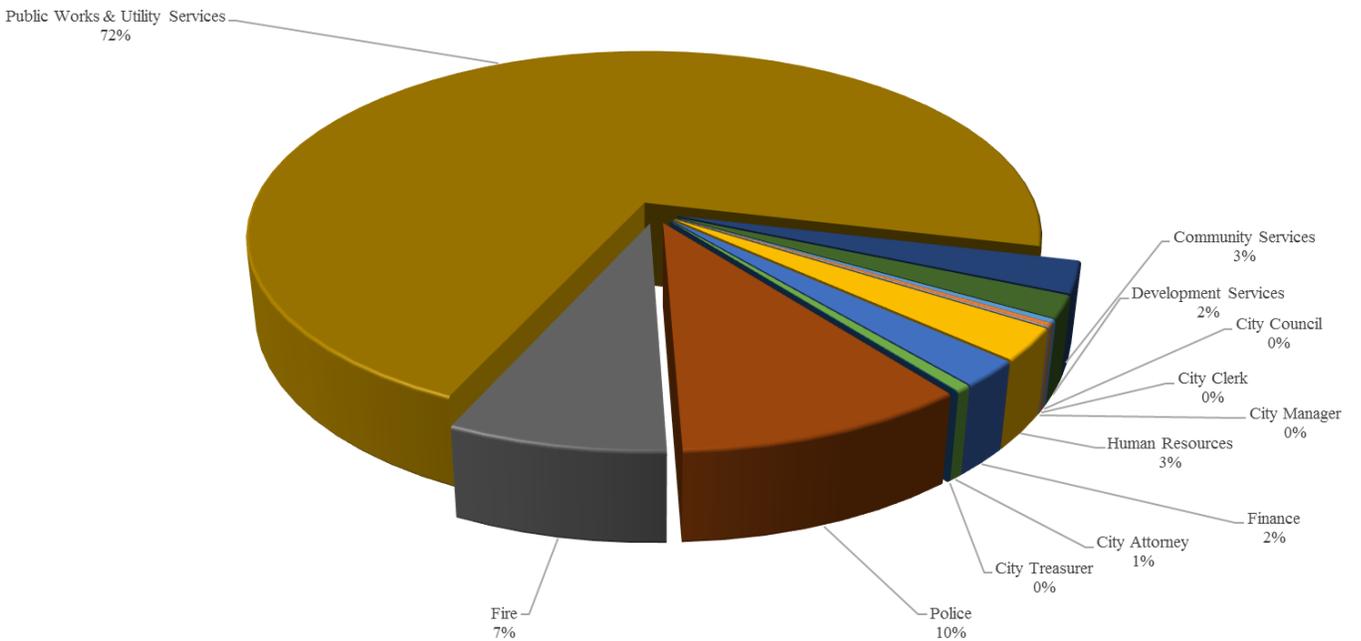
**City of Colton**  
 FY2016/17 Citywide Budget  
 Expenditures by Category



**City of Colton**  
 FY2015/16 Citywide Year End Projected  
 Expenditures by Department

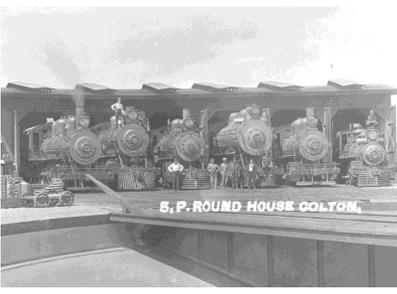


**City of Colton**  
 FY2016/17 Citywide Budget  
 Expenditures by Department



# GENERAL FUND FINANCIAL SUMMARY

FISCAL YEAR 2016-17





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# GENERAL FUND OVERVIEW

## FISCAL YEAR 2016-17 GENERAL FUND BUDGET

As part of the development of the Fiscal Year 2016-17 Adopted Budget, the General Fund revenues and expenditures are updated based on the long-term financial forecast of the General Fund.

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2016-17.

## REVENUE

Fiscal Year 2016-17 General Fund Adopted Budget revenues amount to \$37.05 million, an increase of \$5.82 million, or approximately 18.6 percent, compared to the Fiscal Year 2015-16 Original Adopted Budget of \$31.2 million and an increase of \$2.58 million compared to the current Fiscal Year 2015-16 budget. Details of major revenue categories are discussed below.

## SALES AND USE TAX

The Sales Tax is a tax imposed on retailers for the privilege of selling tangible personal property such as clothing, automobiles, and computers. Currently, and according to State law, sales tax is not applied to personal services such as legal, dental, or consultant services. The Use Tax is a form of sales tax and is applied, for example, on the sale of tangible goods from an out-of-state vendor.

The City receives a specific portion or percentage of the sales tax paid by a consumer. Of the current 8.0 percent tax rate paid for goods sold within Colton, the City receives 1 percent point of the purchase price.

Sales tax rates may differ across jurisdictions since local jurisdictions have some flexibility on a countywide level (e.g. county or city) to increase the local portion of the sales tax with voter approval. The local Sales and Use Tax is collected and administered by the State Board of Equalization.

Sales tax revenues are projected at \$8.05 million in Fiscal Year 2016-17, which is \$430K or 5.1% below the projected actuals for Fiscal Year 2015-16 as a result of a one-time true-up from the cessation of the Triple Flip.

## PROPERTY TAX

Under current law, all taxable real and personal property is subject to a basic tax rate of one percent of assessed value collected by local jurisdictions and school districts for general service purposes. There are other taxes and levies on a typical property tax bill such as parcel, General Obligation bond, and/or special assessments.

On June 6, 1978, California voters approved Proposition 13, a seminal change in property tax levies. This proposition 13 which added Article XIII A to the state constitution placed restrictions on the valuation of real property and on the imposition of the ad valorem property tax. The major change was that the assessed value of real property could only be adjusted upward annually by the change in the California Consumer Price Index (CCPI) up to a maximum of two percent per year. One exception to this rule, however, is that property that changes ownership and/or is

substantially altered or newly-constructed would be reassessed at full market value in the first year and then subject to the CCPI or two percent cap thereafter.

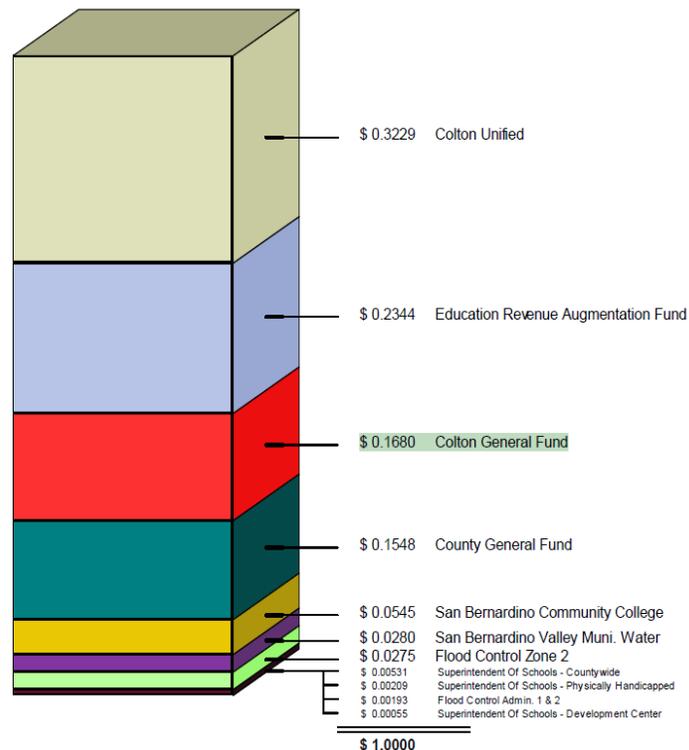
Another important exception to the formula for increasing assessed valuations and taxes is that during periods of declining property values (e.g., recessions), the County Assessor has the flexibility to decrease assessed property values whether through appeal by property owners or through the Assessor’s analysis of value declines. In effect, this reduces the property valuation and tax. As market conditions improve, however, and values return or increase, the Assessor can then increase assessed values and taxes.

In following years, another amendment to the constitution was passed that allows local governments and school districts to raise property taxes above one percent to finance general obligation (GO) bond sales. This change has to be approved by two-thirds of those voting in a local GO bond election. For school districts, however, the voting threshold for approving GO bonds was subsequently lowered to fifty-five percent.

Dating back to the early 1990s, the state made numerous and complex adjustments to local jurisdiction property tax revenues to solve its budget shortfalls. In one such action in 1992, which is known as the ‘Educational Revenue Augmentation Funds (ERAF), the state shifted millions of dollars in local government funds to school districts. As a consequence of this action the City of Colton has foregone millions, limiting its ability to meet its infrastructure needs.

The County of San Bernardino administers and collects property taxes and remits the appropriate amounts (based on law and a complex formula) to local jurisdictions. Contrary to commonly held views, the City receives a relatively small portion of the basic one percent property tax. In fact, the City receives 16.8% or 16.8 cents for every property tax dollar a property owner pays to the county. The majority of the tax dollar paid or 32% goes to the school district, 23% to the Education Revenue Augmentation Fund (ERAF), 15% goes to the County, 5.5% to Community College District, and the remaining goes to special districts and to the State.

## CITY OF COLTON PROPERTY TAX DOLLAR BREAKDOWN



Property values in the City of Colton have continued to increase during the last twelve months. Fiscal Year 2016-17 property tax revenue is projected at \$4.09 million, which is \$79K or 1.97% above the projected actuals for Fiscal Year 2015-16.

## **OTHER TAXES**

The Other Taxes category includes Transient Occupancy Taxes, Document Transfer Taxes, and Prop 172 Sales Taxes.

## **LICENSES AND PERMITS**

The City requires payment for the issuance of Building Permits, Fire Permits, Business Licenses, and miscellaneous health and safety related licenses and permits as approved annually by the City Council through the adoption of the Municipal Fee Schedule. Business Licenses are the largest source of revenue in this category, comprising 56% of overall revenues in this classification.

## **FINES AND FORFEITURES**

The largest source of revenue in this category is derived from traffic violations revenue. Other revenue items in this category include parking violations, code enforcement fines, administrative citations, fireworks fines, and library fines.

## **USE OF MONEY AND PROPERTY**

The City invests idle funds in order to earn interest and rents City property to generate revenue. The total interest income varies with the market rates of interest and the funds available to invest. The basic principles underlying the City of Colton's investment philosophy is to ensure the safety of public funds; provide that sufficient cash flow is always available to meet current obligations; and to achieve a reasonable rate of return on its investments.

## **REVENUE FROM OTHER AGENCIES**

This revenue category includes revenue received from a variety of other local agencies, the state, and the federal government usually due to grants or contracts for services. The largest revenue source in this category is the Arrowhead Regional Medical Center (ARMC) Reimbursement.

## **CHARGES TO OTHER FUNDS**

The General Fund recuperates the cost for services provided by internal service departments to Enterprise, Internal Service, and Special Revenue Funds through allocated charges.

## **CHARGES FOR SERVICES**

Departmental charges are comprised of fees charged for services which are primarily provided by the following departments: Community Services, Development Services, Public Works, Police, and Fire. Charges for Services from departments are approved periodically by the City Council through the adoption of the Municipal Fee Schedule.

## **MISCELLANEOUS REVENUE**

Miscellaneous revenue incorporates the administrative charges from the Electric Utility, the lease revenue from the Water and Wastewater Utilities, and all other miscellaneous revenues.

## **EXPENDITURES**

Fiscal Year 2016-17 General Fund Adopted Budget expenditures amount to \$36.8 million, an increase of approximately \$3.1 million, or a 9.2 percent, compared to the Fiscal Year 2015-16 Original Adopted Budget of \$33.7 million and an increase of \$373.5 thousand compared to the current Fiscal Year 2015-16 budget. Details of major expenditure categories are discussed below.

### **SALARY AND BENEFITS**

General Fund salary and benefits costs in the Fiscal Year 2015-16 Adopted Budget total \$27.1 million, a \$1.0 million, or 3.9 percent increase compared to the Fiscal Year 2015-16 Adopted Budget of \$26.1 million. The Fiscal Year 2016-17 salary and benefits category comprises 73.5 percent of General Fund expenditures compared to 77.2 percent in the Fiscal Year 2015-16 Adopted Budget. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the addition of required contributions toward PERS unfunded pension liabilities for the safety unit, and modest salary and related benefits increases for employee bargaining groups consistent with negotiated MOUs.

### **MAINTENANCE AND OPERATIONS**

The Fiscal Year 2016-17 General Fund maintenance and operations budget, inclusive of contracted services, totals \$6.4 million compared to \$6.7 in the Fiscal Year 2015-16 Year End Projected Budget. This represents a 4.1 percent budget reduction.

### **OPERATING TRANSFERS - OUT**

The Fiscal Year 2016-17 General Fund transfers out category consists of transfers to the Taxable Pension Bonds Fund in the amount of \$2.19 million and a \$915.5K transfer to the Public Finance Authority for debt service.

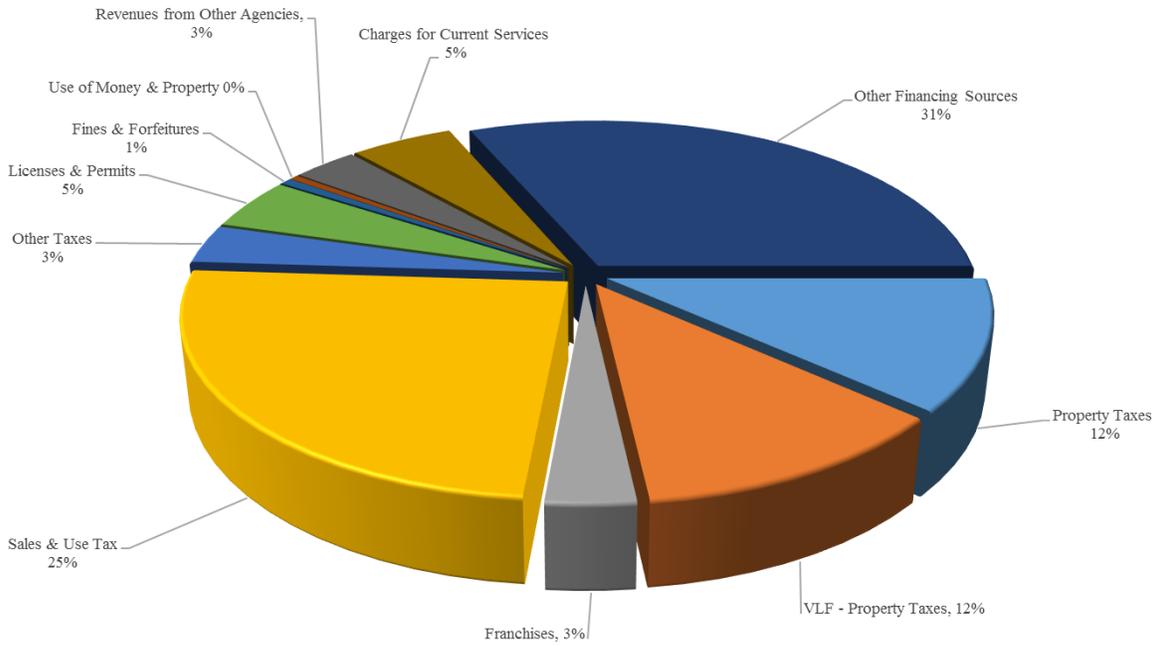
# GENERAL FUND BUDGET OVERVIEW

## REVENUE

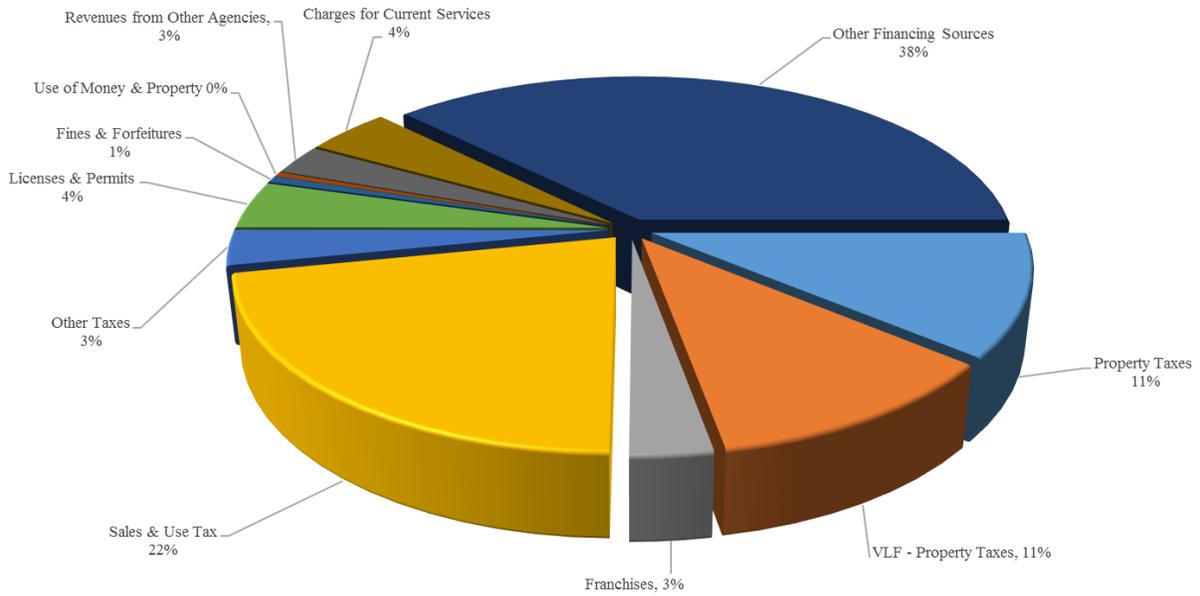
	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	32,099,808	34,590,894	34,475,732	37,056,703
<b>Total Dollars by Fund</b>	<b>32,099,808</b>	<b>34,590,894</b>	<b>34,475,732</b>	<b>37,056,703</b>

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	3,848,166	4,116,522	4,010,000	4,089,050
VLF - Property Taxes	3,725,315	3,994,677	4,000,000	4,120,000
Franchises	1,073,067	1,169,801	1,100,000	1,100,000
Sales & Use Tax	7,180,813	7,735,711	8,481,800	8,052,000
Other Taxes	1,044,253	1,185,625	1,198,500	1,185,000
<b>Total Taxes</b>	<b>16,871,614</b>	<b>18,202,336</b>	<b>18,790,300</b>	<b>18,546,050</b>
Licenses & Permits	1,455,344	1,568,458	1,607,739	1,603,139
Fines & Forfeitures	199,794	220,457	197,000	224,000
Use of Money & Property	152,711	171,558	155,200	155,000
Revenues from Other Agencies	758,636	1,120,049	1,125,612	1,011,932
Charges for Current Services	2,023,485	1,752,465	1,773,140	1,596,000
Other Financing Sources	10,638,224	11,555,572	10,826,741	13,920,582
<b>Total Dollars by Expense Category</b>	<b>32,099,808</b>	<b>34,590,894</b>	<b>34,475,732</b>	<b>37,056,703</b>

**City of Colton**  
 FY2015/16 Year End Projected  
 Revenues by Category



**City of Colton**  
 FY2016/17 Budget  
 Revenues by Category



## EXPENDITURES

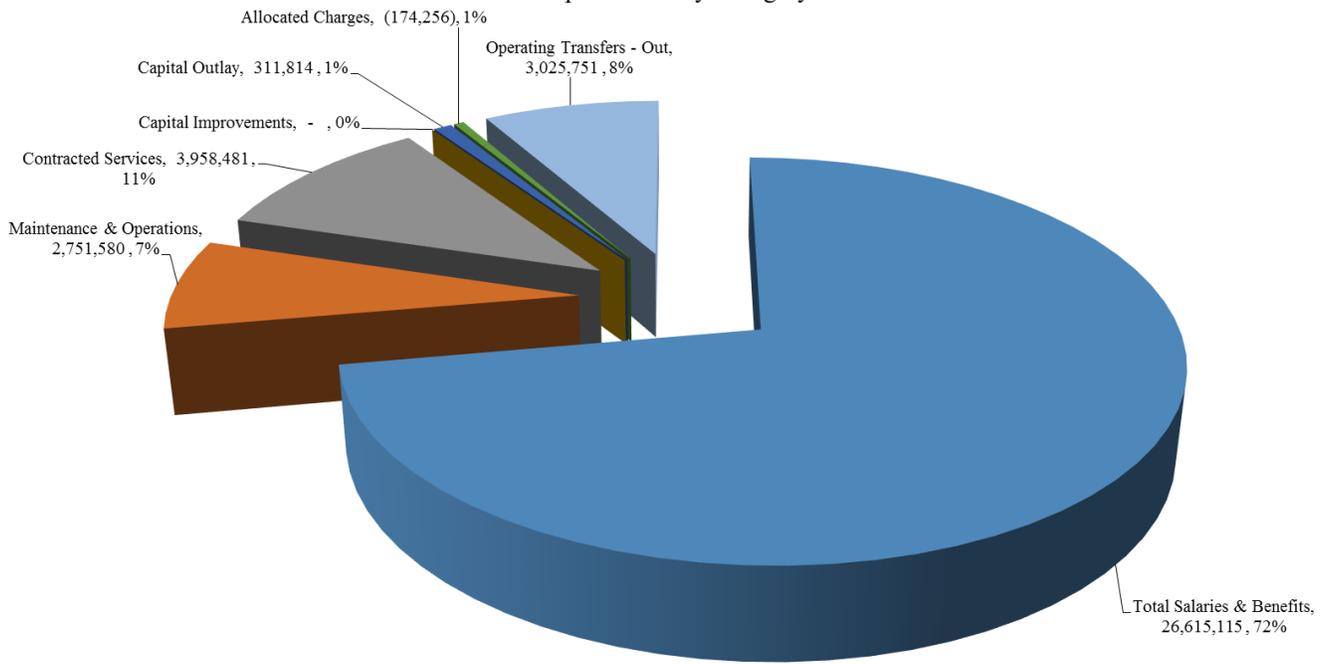
	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	30,340,925	34,861,021	36,488,485	36,862,025
<b>Total Dollars by Fund</b>	<b>30,340,925</b>	<b>34,861,021</b>	<b>36,488,485</b>	<b>36,862,025</b>

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	11,303,503	12,134,728	13,242,370	13,724,307
Part Time	722,126	813,865	885,286	860,900
Overtime	2,565,055	3,125,997	2,786,140	2,200,041
Salary Related Benefits	3,771,484	4,223,242	3,575,370	3,619,838
Non-Persable Benefits	2,365,354	2,692,182	2,837,463	3,031,170
Persable Benefits	142,754	158,342	91,384	155,150
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	1,140,064	1,217,773	1,250,000	1,250,000
PERS Unfunded Liability	-	-	1,582,205	1,872,127
Education & Training	85,437	111,986	132,050	135,800
Uniforms & Safety Equipment	141,445	160,807	232,847	232,150
<b>Total Salaries &amp; Benefits</b>	<b>22,237,220</b>	<b>24,638,921</b>	<b>26,615,115</b>	<b>27,081,483</b>
Maintenance & Operations	2,755,471	2,637,561	2,751,580	3,027,409
Contracted Services	3,364,591	2,547,611	3,958,481	3,408,600
Capital Improvements	111,618	8,295	-	-
Capital Outlay	103,159	213,422	311,814	359,000
Allocated Charges	(1,207,246)	88,692	(174,256)	(104,676)
Operating Transfers - Out	2,976,113	4,726,519	3,025,751	3,090,209
<b>Total Dollars by Expense Category</b>	<b>30,340,925</b>	<b>34,861,021</b>	<b>36,488,485</b>	<b>36,862,025</b>

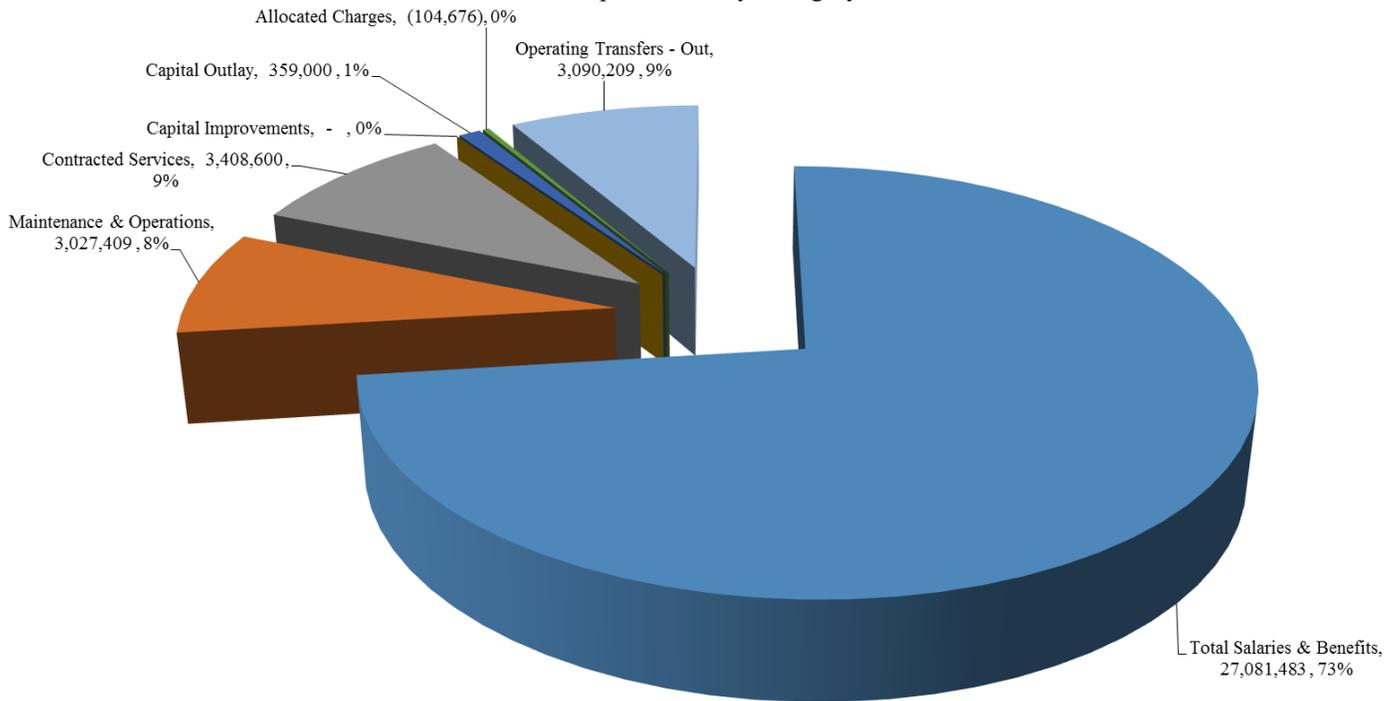
## Expenditures by Department

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>General Fund Dollars by Department</b>				
Non-Departmental	3,371,471	2,653,258	(5,269,398)	(4,951,798)
City Council	326,122	(23,422)	473,100	481,450
City Clerk	153,019	(47,415)	324,280	365,015
City Manager	(2,122)	24,811	187,305	180,863
Human Resources	1,048,220	(126,380)	1,628,826	1,630,253
Finance	196,412	(35,071)	2,496,274	2,583,491
City Attorney	1,090,991	5,129	845,000	845,000
City Treasurer	1,183	(1,735)	57,695	57,489
Police	11,170,694	14,418,205	15,815,494	15,533,786
Fire	7,960,952	9,878,915	11,430,642	11,667,134
Public Works & Utility Services	1,699,296	2,983,935	2,447,486	2,455,638
Community Services	1,993,820	3,212,139	3,191,446	3,195,997
Development Services	1,330,868	1,918,654	2,860,335	2,817,707
<b>Total General Fund Dollars by Department</b>	<b>30,340,925</b>	<b>34,861,021</b>	<b>36,488,485</b>	<b>36,862,025</b>

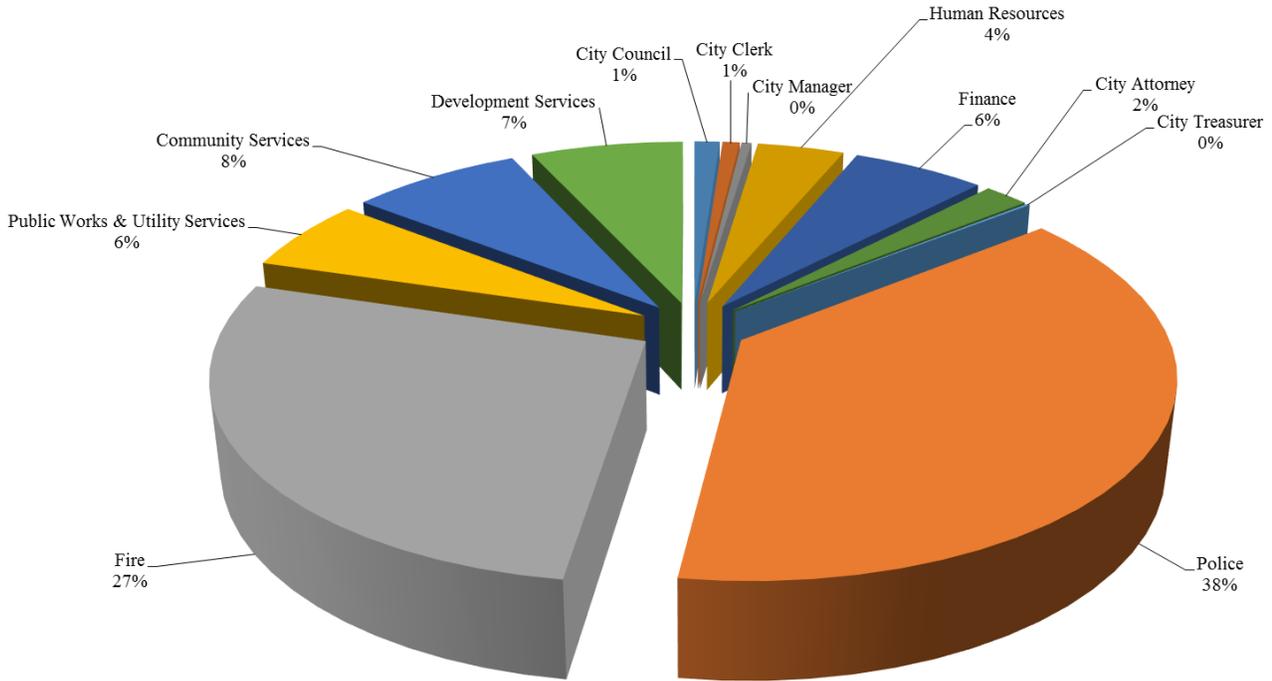
**City of Colton**  
 FY2015/16 Year End Projected  
 Expenditures by Category



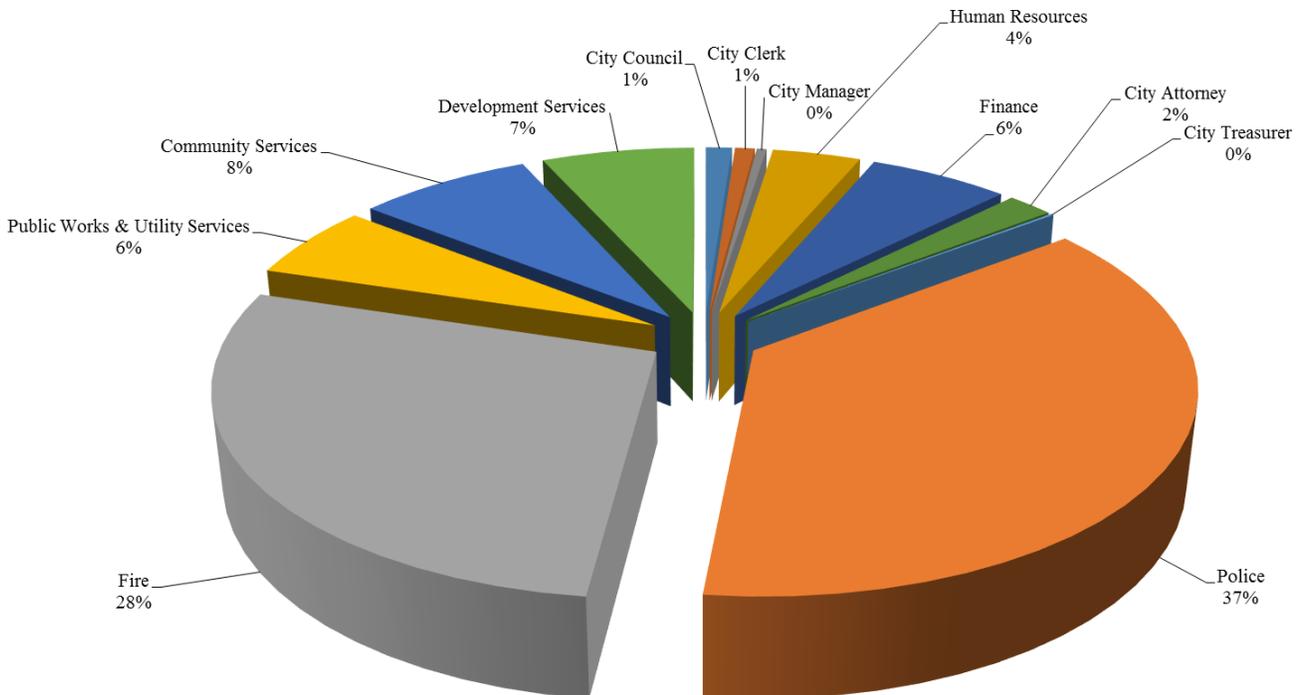
**City of Colton**  
 FY2016/17 Budget  
 Expenditures by Category



**City of Colton**  
 FY2015/16 Year End Projected  
 Expenditures by Department

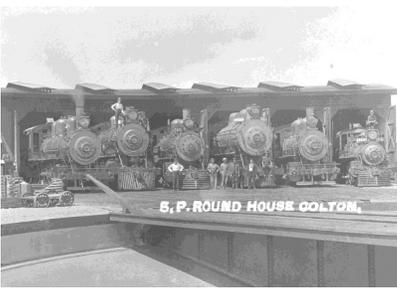


**City of Colton**  
 FY2015/16 Year End Projected  
 Expenditures by Department



# OTHER FUNDS FINANCIAL SUMMARY BY FUND TYPE

FISCAL YEAR 2016-17





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## SPECIAL REVENUE FUNDS OVERVIEW

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The City of Colton has several Special Revenue Funds, such as: Gas Tax, Measure I, Community Development Block Grant (CDBG), Community Child Care Grant Fund, and the Library Grant Fund.

Grant funds are generally budgeted upon grant acceptance. Unexpended grant appropriations are typically carried forward, as allowable by grant provisions, into the following fiscal year until expended.

Following is a summary of the combined Special Revenue Fund budgets, as the individual Special Revenue Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
Community Child Care Fund	625,881	625,881	839,023	839,024
Gas Tax Fund	1,652,333	1,652,333	1,307,244	1,268,500
Library Grant Fund	57,134	57,134	61,304	62,804
State Traffic Relief Fund	791	791	800	-
Pollution Reduction Fund	49,526	49,526	57,734	62,745
Community Development Act Fund	464,457	464,457	869,162	487,027
Measure I Fund	749,780	749,780	798,052	849,578
ViTep Fund	36,288	36,288	60,000	60,000
Miscellaneous Grants Fund	2,734,119	2,734,119	8,356,405	520,995
Host City Fees - CIP Fund	191,678	191,678	105,660	227,182
Asset Seizure Fund	129,699	129,699	112,685	-
<b>Total Dollars by Fund</b>	<b>6,691,686</b>	<b>6,691,686</b>	<b>12,568,069</b>	<b>4,377,855</b>

## Revenue by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	9,522	9,522	6,145	5,205
Revenues from Other Agencies	6,350,648	6,350,648	12,233,889	4,155,650
Charges for Current Services	301,516	301,516	211,035	178,500
Other Financing Sources (Including Transfers)	30,000	30,000	117,000	38,500
<b>Total Dollars by Expense Category</b>	<b>6,691,686</b>	<b>6,691,686</b>	<b>12,568,069</b>	<b>4,377,855</b>

## EXPENDITURES

### Expenditures by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
Community Child Care Fund	667,039	784,247	838,595	826,423
Gas Tax Fund	1,287,069	1,067,873	1,382,189	1,580,035
Library Grant Fund	52,582	53,305	64,761	64,741
State Traffic Relief Fund	-	-	-	-
Pollution Reduction Fund	14,333	55,981	377,648	81,986
Community Development Act Fund	378,367	358,033	866,970	487,027
Drug/Gang Intervention	-	-	5,000	-
Measure I Fund	275,427	741,960	2,635,436	456,000
ViTep Fund	43,291	2,195	656	-
Miscellaneous Grants Fund	2,001,669	4,450,739	8,300,788	488,500
Host City Fees - CIP Fund	316,162	-	-	-
Asset Seizure Fund	413,194	247,308	85,000	55,000
<b>Total Dollars by Fund</b>	<b>5,449,133</b>	<b>7,761,641</b>	<b>14,557,043</b>	<b>4,039,712</b>

## Expenditures by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	975,493	1,179,533	843,269	739,172
Part Time	258,645	308,242	339,006	343,506
Overtime	7,872	38,229	64,286	13,600
Salary Related Benefits	214,272	275,913	197,639	171,532
Non-Persable Benefits	170,475	199,435	237,106	212,405
Persable Benefits	1,184	840	-	-
Education & Training	1,856	8,877	21,750	12,750
Uniforms & Safety Equipment	13,754	17,607	23,940	11,100
<b>Total Salaries &amp; Benefits</b>	<b>1,643,551</b>	<b>2,028,676</b>	<b>1,726,997</b>	<b>1,504,065</b>
Maintenance & Operations	133,321	281,816	680,817	481,196
Contracted Services	40,042	94,228	258,854	87,944
Capital Improvements	319,355	308,587	5,310,852	1,234,487
Capital Outlay	465,041	240,283	209,972	90,000
Allocated Charges	29,000	53,622	295,756	496,593
Transfers - Out	2,818,823	4,754,429	6,073,795	145,427
<b>Total Dollars by Expense Category</b>	<b>5,449,133</b>	<b>7,761,641</b>	<b>14,557,043</b>	<b>4,039,712</b>

## CAPITAL PROJECTS FUNDS OVERVIEW

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Unspent appropriations for capital projects are carried forward into the following fiscal year.

Following is a summary of the combined Capital Projects Funds budgets, as the individual Capital Projects Funds budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
Park Development Fund	241,696	241,696	41,155	30,600
Traffic Impact Fund	1,523,378	1,523,378	138,953	117,000
Library Development Fund	106,822	106,822	20,248	2,748
Civic Center Development Fund	-	-	2,264	2,500
Fire Facility Development Fund	-	-	1,755	2,500
Police Facility Development Fund	-	-	4,254	2,500
Capital Improvement Projects Fund	1,273,146	1,273,146	6,049,379	-
Colton Crossing Fund	431,034	431,034	231,618	-
<b>Total Dollars by Fund</b>	<b>3,576,076</b>	<b>3,576,076</b>	<b>6,489,627</b>	<b>157,848</b>

#### Revenue by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	17,265	17,265	13,941	2,848
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	1,390,704	1,390,704	155,688	115,000
Other Financing Sources (Including Transfers)	2,168,107	2,168,107	6,319,998	40,000
<b>Total Dollars by Expense Category</b>	<b>3,576,076</b>	<b>3,576,076</b>	<b>6,489,627</b>	<b>157,848</b>

## EXPENDITURES

### Expenditures by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
Park Development Fund	73,279	99,409	51,479	100,000
Traffic Impact Fund	219,439	204,535	1,741,710	250,000
Library Development Fund	2,319	58,826	-	70,000
Civic Center Development Fund	-	268	-	-
Fire Facility Development Fund	-	372	-	-
Police Facility Development Fund	-	533	-	-
Capital Improvement Projects Fund	1,265,881	2,079,743	6,049,377	-
Colton Crossing Fund	572,127	3,877,989	2,727,250	-
<b>Total Dollars by Fund</b>	<b>2,133,045</b>	<b>6,321,675</b>	<b>10,569,816</b>	<b>420,000</b>

### Expenditures by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	198,236	163,724	765,881	100,000
Capital Improvements	1,856,008	5,768,359	9,470,627	320,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	78,801	389,592	333,308	-
<b>Total Dollars by Expense Category</b>	<b>2,133,045</b>	<b>6,321,675</b>	<b>10,569,816</b>	<b>420,000</b>

## ENTERPRISE FUNDS OVERVIEW

Enterprise Funds account for any activity for which a fee is charged to external users for goods and services. If an activity's principal revenue source meets any of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for services; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs, including capital costs.

Following is a summary of the Enterprise Fund combined budgets, as the individual Enterprise Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
Electric Utility Fund	60,727,874	61,281,009	63,930,082	65,501,225
Water Utility Fund	15,373,324	9,900,337	10,373,930	22,743,460
Wastewater Utility Fund	9,232,030	10,188,740	9,408,787	9,409,561
Solid Waste Fund	-	3,010,817	2,780,200	2,925,592
Public Benefit Fund	761,898	798,385	634,195	790,008
Wastewater Utility Fund - Grand Terrace	-	-	-	-
Cemetery Endowment Fund	22,330	24,038	4,965	-
<b>Total Dollars by Fund</b>	<b>86,117,456</b>	<b>85,203,326</b>	<b>87,132,159</b>	<b>101,369,846</b>

#### Revenue by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	3	2	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>3</b>	<b>2</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	200,483	251,061	1,180,117	10,704,280
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	75,267,260	78,953,768	80,400,708	84,720,710
Other Financing Sources (Including Transfers)	10,649,710	5,998,495	5,551,334	5,944,856
<b>Total Dollars by Expense Category</b>	<b>86,117,456</b>	<b>85,203,326</b>	<b>87,132,159</b>	<b>101,369,846</b>

## EXPENDITURES

### Expenditures by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
Electric Utility Fund	59,660,140	61,474,845	72,152,302	70,785,247
Water Utility Fund	11,740,998	9,244,322	13,236,910	16,688,472
Wastewater Utility Fund	9,576,146	9,177,768	13,884,947	12,538,581
Solid Waste Fund	-	3,078,999	2,536,692	2,881,752
Public Benefit Fund	346,947	388,744	1,244,000	1,411,000
Wastewater Utility Fund - Grand Terrace	-	-	-	-
Cemetery Endowment Fund	-	-	-	-
<b>Total Dollars by Fund</b>	<b>81,324,231</b>	<b>83,364,678</b>	<b>103,054,851</b>	<b>104,305,052</b>

### Expenditures by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	5,314,499	5,975,463	6,958,708	7,243,482
Part Time	87,116	58,188	59,250	63,250
Overtime	514,235	590,910	615,029	655,319
Salary Related Benefits	924,051	1,096,483	1,476,742	1,638,167
Non-Persable Benefits	1,215,819	1,462,404	1,664,110	1,719,761
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	38,979	34,814	106,600	112,600
Uniforms & Safety Equipment	66,413	80,547	95,883	101,480
<b>Total Salaries &amp; Benefits</b>	<b>8,161,112</b>	<b>9,298,809</b>	<b>10,976,322</b>	<b>11,534,059</b>
Maintenance & Operations	50,461,413	50,329,711	56,299,153	54,382,820
Contracted Services	2,130,685	4,514,261	5,801,069	6,038,697
Capital Improvements	4,548,104	4,962,562	14,632,711	14,770,780
Capital Outlay	3,087,044	1,049,132	2,300,391	916,896
Allocated Charges	4,614,811	5,321,523	4,972,525	4,410,830
Operating Transfers - Out	443,847	460,163	485,482	511,638
Administrative Transfers - Out	7,877,215	7,428,517	7,587,199	11,739,332
<b>Total Dollars by Expense Category</b>	<b>81,324,231</b>	<b>83,364,678</b>	<b>103,054,851</b>	<b>104,305,052</b>

## INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds provide services to City departments and recover their costs through user charges. In previous fiscal years, user charges were included in the “allocated charges” expenditure category as an abatement. To increase transparency and better account for expenditures in the Internal Service Funds, in Fiscal Year 2015-16 cost recovery from department user charges is recognized as a revenue to net against the expense.

Following is a summary of the Internal Service Fund combined budgets, as the individual Internal Service Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2013-14 Actual	FY2014-15 Actual	2016 Department Request	FY2016-17 Budget
<b>Dollars by Fund</b>				
Building Maintenance Fund	203	203	679,342	703,115
Information Services Fund	1,653	1,653	938,258	872,087
Insurance Fund	1,004	1,004	2,975,136	2,653,239
Automotive Shop Fund	-	-	638,971	676,182
<b>Total Dollars by Fund</b>	<b>2,860</b>	<b>2,860</b>	<b>5,231,707</b>	<b>4,904,623</b>

#### Revenue by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	2,670	2,670	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	5,231,707	4,904,623
Other Financing Sources (Including Transfers)	190	190	-	-
<b>Total Dollars by Expense Category</b>	<b>2,860</b>	<b>2,860</b>	<b>5,231,707</b>	<b>4,904,623</b>

## EXPENDITURES

### Expenditures by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
Building Maintenance Fund	373,626	(139,598)	640,576	709,815
Information Services Fund	735	(461,637)	958,495	872,087
Insurance Fund	902,251	68,108	2,639,936	2,653,239
Automotive Shop Fund	-	(138,785)	769,311	676,182
<b>Total Dollars by Fund</b>	<b>1,276,612</b>	<b>(671,911)</b>	<b>5,008,319</b>	<b>4,911,323</b>

### Expenditures by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	613,756	610,608	648,607	707,627
Part Time	-	-	-	-
Overtime	10,108	20,134	23,000	24,000
Salary Related Benefits	101,659	106,420	143,013	164,920
Non-Persable Benefits	155,687	182,446	159,614	152,646
Persable Benefits	-	-	-	-
Education & Training	175	2,199	34,300	24,300
Uniforms & Safety Equipment	262,926	2,754	6,850	6,850
<b>Total Salaries &amp; Benefits</b>	<b>1,144,311</b>	<b>924,561</b>	<b>1,015,384</b>	<b>1,080,343</b>
Maintenance & Operations	3,233,860	3,591,167	3,397,656	3,369,569
Contracted Services	153,200	154,951	297,200	267,000
Capital Improvements	-	-	-	-
Capital Outlay	132,044	171,945	235,858	60,000
Allocated Charges	(3,436,565)	(5,587,541)	13,084	84,746
Operating Transfers - Out	49,762	73,006	49,136	49,665
<b>Total Dollars by Expense Category</b>	<b>1,276,612</b>	<b>(671,911)</b>	<b>5,008,319</b>	<b>4,911,323</b>

## DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal and interest on the bonds issued in support of governmental activities.

Following is a summary of the combined Debt Service Fund budgets followed by descriptions and budget summaries for each Debt Service Fund.

### REVENUE

#### Revenue by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budgeted
<b>Dollars by Fund</b>				
PFA Debt Service Fund	985,177	985,177	1,703,519	915,519
Water Improvement District Fund	32,452	32,452	32,004	31,597
Pension Obligation Debt Service Fund	2,559,498	2,559,498	2,738,098	2,827,819
<b>Total Dollars by Fund</b>	<b>3,577,127</b>	<b>3,577,127</b>	<b>4,473,621</b>	<b>3,774,935</b>

#### Revenue by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budgeted
<b>Dollars by Category</b>				
Property Taxes	32,437	32,437	32,004	31,567
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>32,437</b>	<b>32,437</b>	<b>32,004</b>	<b>31,567</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	81,702	81,702	805,000	15,030
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	3,462,988	3,462,988	3,636,617	3,728,338
<b>Total Dollars by Expense Category</b>	<b>3,577,127</b>	<b>3,577,127</b>	<b>4,473,621</b>	<b>3,774,935</b>

## EXPENDITURES

### Expenditures by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budgeted
<b>Dollars by Fund</b>				
PFA Debt Service Fund	1,395,873	1,575,723	1,206,197	1,139,602
Water Improvement District Fund	31,566	31,566	31,567	31,566
Pension Obligation Debt Service Fund	2,452,924	2,527,350	2,609,977	2,698,708
<b>Total Dollars by Fund</b>	<b>3,880,363</b>	<b>4,134,638</b>	<b>3,847,741</b>	<b>3,869,876</b>

### Expenditures by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budgeted
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	3,880,363	4,134,638	3,842,441	3,864,876
Contracted Services	-	-	5,300	5,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>3,880,363</b>	<b>4,134,638</b>	<b>3,847,741</b>	<b>3,869,876</b>

## DEBT SERVICE FUNDS

### PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND

The Colton Public Financing Authority (PFA, or the Authority) was created by a joint powers agreement (JPA), formed for the purpose of issuing bonds in order to finance capital improvements projects. The following is a summary of bonds issued through the Authority and related funding sources for Fiscal Year 2016-17:

Special Tax Revenue Bonds – Series 1996 – The bonds are payable from Community Facilities District special tax assessments

Lease Revenue Bonds – 2007 Series B – The bonds are payable from the General Fund base rental payments of leased property.

### REVENUE BUDGET SUMMARY

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	79,533	79,533	802,000	15,000
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	905,644	905,644	901,519	900,519
<b>Total Dollars by Expense Category</b>	<b>985,177</b>	<b>985,177</b>	<b>1,703,519</b>	<b>915,519</b>

# DEBT SERVICE FUNDS

## EXPENDITURE BUDGET SUMMARY

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	1,395,873	1,575,723	1,202,147	1,137,102
Contracted Services	-	-	4,050	2,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,395,873</b>	<b>1,575,723</b>	<b>1,206,197</b>	<b>1,139,602</b>

## DEBT SERVICE FUNDS

### PENSION OBLIGATION DEBT SERVICE FUND

The Pension Obligation Debt Service Fund is used to account for payment of principal and interest on the amount borrowed to pay down the City's unfunded pension liability. All City Departments pay their proportional share of the cost into this fund.

### REVENUE BUDGET SUMMARY

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	2,154	2,154	3,000	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,557,344	2,557,344	2,735,098	2,827,819
<b>Total Dollars by Expense Category</b>	<b>2,559,498</b>	<b>2,559,498</b>	<b>2,738,098</b>	<b>2,827,819</b>

### EXPENDITURE BUDGET SUMMARY

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	2,452,924	2,527,350	2,608,727	2,696,208
Contracted Services	-	-	1,250	2,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>2,452,924</b>	<b>2,527,350</b>	<b>2,609,977</b>	<b>2,698,708</b>

## DEBT SERVICE FUNDS

### WATER IMPROVEMENT DISTRICT DEBT SERVICE FUND

The Water Improvement District fund accounts for debt incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

### REVENUE BUDGET SUMMARY

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	32,437	32,437	32,004	31,567
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>32,437</b>	<b>32,437</b>	<b>32,004</b>	<b>31,567</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	15	15	-	30
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>32,452</b>	<b>32,452</b>	<b>32,004</b>	<b>31,597</b>

### EXPENDITURE BUDGET SUMMARY

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budgeted
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	31,566	31,566	31,567	31,566
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>31,566</b>	<b>31,566</b>	<b>31,567</b>	<b>31,566</b>

## COMMUNITY FACILITY & SPECIAL ASSESSMENT DISTRICT FUNDS OVERVIEW

Community Facility and Special Assessment District Funds are used to account for and report the revenues received from special tax assessments to fund the debt service, capital improvements, and/or lighting and maintenance for each respective district.

Following is a summary of the combined Community Facility and Special Assessment District Fund budgets, as the individual Community Facility and Special Assessment District Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
LLMD #2	130,934	130,934	138,949	143,114
LLMD #1	325,651	325,651	327,527	328,122
CFD 87-1 Debt Service Fund	120,833	120,833	84,100	-
CFD 88-1 Debt Service Fund	250,120	250,120	-	-
Storm Water Fund	606,726	606,726	579,272	588,749
CFD 89-2 Construction Fund	34,329	34,329	-	-
CFD 89-1 Debt Service Fund	291,060	291,060	250,500	532,572
CFD 89-2 Debt Service Fund	325,785	325,785	301,575	275,750
CFD 90-1 Debt Service Fund	272,142	272,142	273,800	259,750
<b>Total Dollars by Fund</b>	<b>2,357,580</b>	<b>2,357,580</b>	<b>1,955,723</b>	<b>2,128,057</b>

#### Revenue by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	1,042,374	1,042,374	1,045,598	1,059,835
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	1,157,853	1,157,853	904,100	757,000
<b>Total Taxes</b>	<b>2,200,227</b>	<b>2,200,227</b>	<b>1,949,698</b>	<b>1,816,835</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	102,390	102,390	6,025	3,900
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	54,963	54,963	-	307,322
<b>Total Dollars by Expense Category</b>	<b>2,357,580</b>	<b>2,357,580</b>	<b>1,955,723</b>	<b>2,128,057</b>

## EXPENDITURES

### Expenditures by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
LLMD #2	115,652	119,058	141,057	122,015
LLMD #1	282,045	316,551	337,452	286,406
CFD 87-1 Debt Service Fund	99,795	100,954	334,254	17,632
CFD 88-1 Debt Service Fund	207,301	195,215	-	289,690
Storm Water Fund	525,993	496,735	692,446	551,484
CFD 89-2 Construction Fund	-	-	-	-
CFD 89-1 Debt Service Fund	252,796	252,447	251,481	225,169
CFD 89-2 Debt Service Fund	315,540	314,572	283,468	272,863
CFD 90-1 Debt Service Fund	266,523	258,243	262,038	258,323
<b>Total Dollars by Fund</b>	<b>2,065,645</b>	<b>2,053,775</b>	<b>2,302,196</b>	<b>2,023,582</b>

### Expenditures by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	239,638	225,946	257,275	257,226
Part Time	15,989	14,102	14,976	16,640
Overtime	8,269	9,505	18,500	11,000
Salary Related Benefits	36,521	42,397	54,956	57,181
Non-Persable Benefits	76,707	73,653	75,770	69,708
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	608	668	3,700	3,700
<b>Total Salaries &amp; Benefits</b>	<b>377,732</b>	<b>366,272</b>	<b>425,177</b>	<b>415,455</b>
Maintenance & Operations	1,402,054	1,414,913	1,418,491	1,114,150
Contracted Services	178,335	135,723	296,840	157,500
Capital Improvements	-	-	-	-
Capital Outlay	53,327	-	66,000	-
Allocated Charges	-	66,953	78,167	11,114
Operating Transfers - Out	54,197	69,915	17,521	325,363
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>2,065,645</b>	<b>2,053,775</b>	<b>2,302,196</b>	<b>2,023,582</b>

## HOUSING AUTHORITY FUNDS OVERVIEW

The Colton Housing Authority consists of funds previously known as Low and Moderate Income Housing Funds of the former Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pursuant to AB1X 26, the Housing Authority assumed control over this important aspect of economic development for the City.

### REVENUE

#### Revenue by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
Housing Authority - RM Park Dev Fund	157,775	157,775	82,560	-
Housing Authority - Low/Mod Bond Proceeds	12,162	12,162	5,000	-
Housing Authority - Rancho Med CHFA	26	26	-	-
Housing Authority - RM Park Operations	151,523	151,523	80,000	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	77,804	77,804	520,173	-
<b>Total Dollars by Fund</b>	<b>399,290</b>	<b>399,290</b>	<b>687,733</b>	<b>-</b>

#### Revenue by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
Property Taxes	50,952	50,952	7,062	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>50,952</b>	<b>50,952</b>	<b>7,062</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	165,135	165,135	85,318	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	183,203	183,203	595,353	-
<b>Total Dollars by Expense Category</b>	<b>399,290</b>	<b>399,290</b>	<b>687,733</b>	<b>-</b>

## EXPENDITURES

### Expenditures by Fund

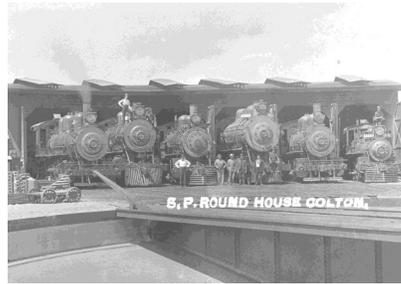
	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
Housing Authority - RM Park Dev Fund	218,682	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	11,275	-	-	-
Housing Authority - RM Park Operations	182,165	102,277	93,842	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	88,506	113,575	247,739	145,782
<b>Total Dollars by Fund</b>	<b>500,628</b>	<b>215,852</b>	<b>341,581</b>	<b>145,782</b>

### Expenditures by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	24,562	44,142	44,518	44,758
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	3,955	8,371	9,473	9,897
Non-Persable Benefits	5,705	7,986	8,840	7,245
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>34,222</b>	<b>60,500</b>	<b>62,831</b>	<b>61,900</b>
Maintenance & Operations	296,586	85,148	98,278	11,450
Contracted Services	64,289	56,239	217,722	66,000
Capital Improvements	-	-	(50,000)	-
Capital Outlay	-	-	-	-
Allocated Charges	-	10,107	9,618	3,290
Operating Transfers - Out	105,531	3,859	3,132	3,142
<b>Total Dollars by Expense Category</b>	<b>500,628</b>	<b>215,852</b>	<b>341,581</b>	<b>145,782</b>

# DEPARTMENT BUDGET SUMMARIES

FISCAL YEAR 2016-17





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# NON-DEPARTMENTAL

## DESCRIPTION

This cost center accounts for expenditures related to the General Fund, but not attributable to any one department or division. Currently, transfers to cover the debt service on the 2007B Bonds (No Streets Left Behind), the allocated charges out from the administrative departments, and non-departmental capital outlay and building maintenance are accounted for here.

In the past, this cost center also includes allocated costs for Information Services, Risk Management, Self-Funded Insurance, Automobile Shop and Building Maintenance attributable to General Fund Departments. In FY2016-17, these costs are reflected as direct costs in the respective General Fund Departments and Divisions.

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	3,371,471	2,653,258	(5,269,398)	(4,951,798)
<b>Total Dollars by Fund</b>	<b>3,371,471</b>	<b>2,653,258</b>	<b>(5,269,398)</b>	<b>(4,951,798)</b>

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	228,958	5,395	-	65,000
Contracted Services	3,750	1,250	-	-
Capital Improvements	22,683	8,295	-	-
Capital Outlay	-	-	-	170,000
Allocated Charges	2,170,436	-	(6,170,917)	(6,087,317)
Operating Transfers - Out	945,644	2,638,318	901,519	900,519
<b>Total Dollars by Expense Category</b>	<b>3,371,471</b>	<b>2,653,258</b>	<b>(5,269,398)</b>	<b>(4,951,798)</b>

# CITY COUNCIL

## DESCRIPTION

As a body of elected officials, the separately elected Mayor and six member City Council establishes local laws, sets policy, approves programs, adopts the annual budget and appropriates funds.

As elected representatives of the citizens, the City Council is responsible to all citizens, and focuses its energies on making decisions which are in the best interest of the public welfare.

The Mayor and City Council members serve overlapping four-year terms. The City Council meets the first and third Tuesday of the month at City Hall to discuss and vote on pertinent issues facing the City, its residents and business owners. In addition, the City Council members are responsible for appointing the City Manager, City Attorney and members of certain boards and commissions.

## ACCOMPLISHMENTS

- ❖ Successful passage of Measure D and committed to establishing an Oversight Committee comprised of citizens and stakeholders within the community.
- ❖ On-going communications and meetings with Legislators and Intergovernmental Agencies to advance Colton's legislative plans, priorities and projects.
- ❖ Attended State, Regional and Local Conferences and Training geared for Elected Officials
- ❖ Served as Appointed Board Members on Intergovernmental Agencies
- ❖ Approved Polices to Streamline Organizational Operations
- ❖ Adopted a new city motto, "Colton Means Business" with a renewed business friendly perspective.
- ❖ Partnered with the Colton Joint Unified School District by adopting resolution "Cradle to Career" as a commitment to educate, nurture, recruit and retain talented individuals as they evolve into future leaders.
- ❖ Collaborated with Local, Regional, State and Federal agencies to secure grant funds for improving public parks, facilities, roadways, safe routes to schools and better access to public transportation.
- ❖ Ensured comprehensive and timely response to citizen inquiries and matters of public concern.
- ❖ Offered free or low-cost spay, neuter and micro-chip services that encourage responsible pet ownership.
- ❖ Supported the Chamber of Commerce in Recognizing and Welcoming Businesses throughout the City

## OBJECTIVES

- ❖ Set policies and priorities that reflect the community's desire.
- ❖ Financial Stability, Sound Investments, Audit Reviews, upgrade internal control standards and technology
- ❖ Invest in Public Safety
- ❖ Marketing, Economic Development and Housing

# CITY COUNCIL

- ❖ Upgrade infrastructure and expand major roadways to sustain transportation growth in and around Colton
- ❖ Promote development projects that cultivate abundant opportunities for current and future generations.
- ❖ Promote Legislative Affairs and Networking with Intergovernmental Agencies
- ❖ Explore trends in technology that further enhance services for all customers.
- ❖ Invest in Public Parks and provide Safer Routes for children walking to and from Schools.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
City Council	9.0	9.0	10.0	10.0
<b>Total Department FTEs</b>	<b>9.0</b>	<b>9.0</b>	<b>10.0</b>	<b>10.0</b>

# CITY COUNCIL

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	137,439	146,480	190,452	197,776
Part Time	26,821	36,285	5,120	-
Overtime	177	9	70	-
Salary Related Benefits	28,086	35,082	41,890	45,689
Non-Persable Benefits	104,235	113,286	142,434	148,541
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>296,758</b>	<b>331,143</b>	<b>379,966</b>	<b>392,006</b>
Maintenance & Operations	71,910	78,802	82,173	75,457
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	70,755	-	-	-
Allocated Charges	(124,420)	(443,342)	-	-
Operating Transfers - Out	11,119	9,976	10,961	13,987
<b>Total Dollars by Expense Category</b>	<b>326,122</b>	<b>(23,422)</b>	<b>473,100</b>	<b>481,450</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
City Council	326,122	(23,422)	473,100	481,450
<b>Total Dollars by Division</b>	<b>326,122</b>	<b>(23,422)</b>	<b>473,100</b>	<b>481,450</b>

# CITY MANAGER

## DESCRIPTION

The City Manager provides support for the City Council and leadership for all departments in the framework of the City. As the Chief Executive Officer of city government, the City Manager is appointed by the City Council to enforce municipal laws, direct daily operations of the City, make recommendations to the Council, prepare and observe the municipal budget, appoint and supervise all City department heads and employees, and supervise the operation of all City departments.

The City Manager also oversees all City contracts and agreements, and serves as the chief legislative advocate on issues and projects of major significance to the City.

The City Manager works closely with the management of each department to monitor the City's budget and changes in economic conditions at the local, state and federal level to ensure the City is properly positioned to respond as needed and provide recommendations to the City Council on policy matters.

## ACCOMPLISHMENTS

- ❖ Coordinated City efforts to facilitate City Council policy, goals, projects and priorities
- ❖ Maintained personal/professional priorities:
  - Fiscal responsibility
  - Employee morale
  - Customer service
- ❖ Promoted a continuing environment of 24-100 responsiveness to all customers, both internal and external (As soon as possible and within 24 hours, 100% of the time)

## OBJECTIVES

- ❖ Continue to facilitate City Council policy, goals, projects and priorities
- ❖ Plan for the fiscal future by seeking revenue enhancements, greater cost-recovery, and efficiency of operations
- ❖ Successfully conduct labor negotiations with all bargaining groups
- ❖ Continue to update City ordinances & administrative policies

# CITY MANAGER

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
City Manager	2.0	2.0	2.0	2.0
<b>Total Department FTEs</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	63,187	51,264	63,448	62,253
Part Time	3,685	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	10,615	8,466	13,808	13,756
Non-Persable Benefits	10,008	9,375	10,782	11,826
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	1,500	5,000
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>87,495</b>	<b>69,105</b>	<b>89,538</b>	<b>92,835</b>
Maintenance & Operations	16,713	21,657	58,114	18,670
Contracted Services	29,784	35,152	75,000	65,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(159,991)	(91,144)	-	-
Operating Transfers - Out	23,876	2,071	4,405	4,358
<b>Total Dollars by Expense Category</b>	<b>(2,122)</b>	<b>36,841</b>	<b>227,057</b>	<b>180,863</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
City Manager	(2,122)	24,811	187,305	180,863
<b>Total Dollars by Division</b>	<b>(2,122)</b>	<b>24,811</b>	<b>187,305</b>	<b>180,863</b>

# CITY CLERK

## DESCRIPTION

The primary goal of the City Clerk's Office is to provide the public with complete and timely information, manage the processing, indexing and maintenance of records of all ordinances, resolutions and legislative actions pertaining to the City Council, Successor Agency to the Redevelopment Agency, Colton Utility Authority, Colton Public Financing Authority and Parks and Recreation Foundation.

The City Clerk's Office ensures that agendas are posted, noticed and that all legal publishing requirements are met. The department maintains and updates the "Maddy List"; updates the Municipal Code; is the custodian of the City Seal; administers oaths; and, is the authorized agent for the City with authority to receive service of all legal processes. In addition, the City Clerk's Office provides Notary Public services and oversees the Military Banner Program.

The City Clerk's Office is responsible for responding to requests for public records; maintains and processes contracts with the City and claims against the City; coordinates and conducts City elections; and, provides, receives and files campaign statements, and Statements of Economic Interests, in accordance with the Secretary of State and the Fair Political Practices Commission.

## ACCOMPLISHMENTS

- ❖ **Citizen Engagement:** Made various public records available for access through a digital archiving system known as Laserfiche Weblink – *City Records/Documents* on the City Clerk's webpage.
- ❖ **Citywide Records Management Program:** Destroyed 618 boxes of records past due their legal retention period per the Records Retention Schedule.
- ❖ **Military Banner Program:** Processed and installed 34 Military Banners throughout the City for Fiscal Year 2015-16.
- ❖ **Elections Administration:** Successfully completed the process for a Special Election on June 7, 2016 – Measure D initiative regarding a General Fund Transfer.
- ❖ **Staffing:** Successfully cross-trained staff to maintain the efficiency of the office and provide great customer service to both staff and constituents.

# CITY CLERK

## OBJECTIVES

- ❖ Execute the Government To Government (G2G) Electronic Recording program with the County Assessor-Recorder for submission and tracking of documents.
- ❖ Prepare the Candidate Handbook for the November 8, 2016 General Municipal Election.
- ❖ Effectively manage the annual records destruction process and continue to work with all City departments to review their records and reduce number of files at onsite Records Retention Center and off-site storage facility.
- ❖ Continue to enter data into Laserfiche for research and preservation.
- ❖ Lead the agenda management process and implement an agenda management and electronic voting system promoting transparency, accountability, and effective service delivery.
- ❖ Continue to increase the installations of Military Banners throughout the City.
- ❖ Develop an agenda preparation training guide for all Policy Bodies of the City covering all regulations as well as best practices of creating meeting agendas, notices of adjournment and meeting procedures defined in the California Brown Act.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
City Clerk	3.0	3.0	3.0	3.0
<b>Total Department FTEs</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

# CITY CLERK

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	160,907	117,363	105,083	116,312
Part Time	458	-	-	-
Overtime	-	-	150	-
Salary Related Benefits	25,036	20,298	23,092	25,137
Non-Persable Benefits	40,043	40,038	48,268	43,451
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	200	2,500	-	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>226,644</b>	<b>180,199</b>	<b>176,593</b>	<b>187,400</b>
Maintenance & Operations	114,208	113,231	129,661	131,330
Contracted Services	2,462	5,523	10,000	38,075
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(201,323)	(357,286)	-	-
Operating Transfers - Out	11,028	10,918	8,026	8,210
<b>Total Dollars by Expense Category</b>	<b>153,019</b>	<b>(47,415)</b>	<b>324,280</b>	<b>365,015</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
City Clerk	153,019	(47,415)	324,280	365,015
<b>Total Dollars by Division</b>	<b>153,019</b>	<b>(47,415)</b>	<b>324,280</b>	<b>365,015</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## DESCRIPTION

The Human Resources Division is responsible for employee recruitment, administration of employee benefits, and various other employee and labor related functions. The Division strives to recruit, develop, and retain a well-qualified, professional workforce that reflects the high-standards of the community we serve.

In addition, this Division also oversees the City's Risk Management function, which includes workers' compensation insurance, as well as general liability and property insurance. A full description of Risk Management can be found in the Internal Service Fund portion of the budget document.

## ACCOMPLISHMENTS

- ❖ Successfully completed automation of the employee benefits enrollment process
- ❖ Reduced total cost of the City's general liability insurance premiums by 20%
- ❖ Provided onsite employee education programs promoting healthy lifestyles

## OBJECTIVES

- ❖ Offer training programs to employees in order to maintain a competent and capable workforce
- ❖ Revise and update Administrative Policies, including the City's Personnel Rules
- ❖ Perform all job recruitments in a manner that results in a quality workforce

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
Human Resources	3.0	3.0	3.0	3.0
<b>Total Department FTEs</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	1,048,220	(126,380)	1,628,826	1,630,253
Insurances Fund	902,251	68,108	2,639,936	2,653,239
<b>Total Dollars by Fund</b>	<b>1,950,471</b>	<b>(58,272)</b>	<b>4,268,762</b>	<b>4,283,492</b>

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	168,069	138,567	170,769	164,118
Part Time	5,420	7,010	-	-
Overtime	2,541	-	-	-
Salary Related Benefits	27,088	39,713	37,040	36,673
Non-Persable Benefits	58,382	66,176	36,310	34,847
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,140,064	1,217,773	1,250,000	1,250,000
Separation Cash Out	259,559	-	-	-
Education & Training	2,022	425	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>1,663,145</b>	<b>1,469,664</b>	<b>1,496,619</b>	<b>1,488,138</b>
Maintenance & Operations	2,637,499	2,874,956	2,591,300	2,620,800
Contracted Services	141,354	137,206	169,000	163,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(2,504,560)	(4,561,275)	-	-
Operating Transfers - Out	13,033	21,177	11,843	11,554
<b>Total Dollars by Expense Category</b>	<b>1,950,471</b>	<b>(58,272)</b>	<b>4,268,762</b>	<b>4,283,492</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	71,218	75,588	77,456	75,197
Part Time	5,420	7,010	-	-
Overtime	57	-	-	-
Salary Related Benefits	11,811	22,308	17,053	16,813
Non-Persable Benefits	17,997	15,618	16,934	16,473
Persable Benefits	-	-	-	-
Retiree Health Insurance	1,140,064	1,217,773	1,250,000	1,250,000
Education & Training	2,022	425	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>1,248,589</b>	<b>1,338,722</b>	<b>1,363,943</b>	<b>1,360,983</b>
Maintenance & Operations	149,041	239,073	211,500	216,000
Contracted Services	43,308	31,153	48,000	48,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(397,822)	(1,743,894)	-	-
Operating Transfers - Out	5,104	8,565	5,383	5,270
<b>Total Dollars by Expense Category</b>	<b>1,048,220</b>	<b>(126,380)</b>	<b>1,628,826</b>	<b>1,630,253</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Human Resources	1,048,220	(126,380)	1,628,826	1,630,253
<b>Total Dollars by Division</b>	<b>1,048,220</b>	<b>(126,380)</b>	<b>1,628,826</b>	<b>1,630,253</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## INSURANCES FUND

The City is exposed to various risk of loss related to theft, damage and destruction of assets, and injuries to employees. The City adopted a self-insurance program for coverage of Workers' Compensation (WC) and liability insurance and created a fund to cover the costs of these risks. The City is self-insured for up to a maximum of \$1,000,000 for each employee Workers' Compensation claim and a cap of \$1,000,000 for each general liability claim. Insurance coverage in excess of the self-insurance limits is provided by various private insurance carriers up to an aggregate of \$30,000,000.

All funds participate and make payments to this internal service fund based on actual costs to pay prior years' claims and estimated costs for current claims activity. The cost of excess insurance premiums is also paid from these funds.

This function is funded through charges to all user departments.

## INSURANCES FUND BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	96,851	62,979	93,313	88,921
Part Time	-	-	-	-
Overtime	2,484	-	-	-
Salary Related Benefits	15,277	17,405	19,987	19,860
Non-Persable Benefits	40,385	50,558	19,376	18,374
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	259,559	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>414,556</b>	<b>130,942</b>	<b>132,676</b>	<b>127,155</b>
Maintenance & Operations	2,488,458	2,635,883	2,379,800	2,404,800
Contracted Services	98,046	106,053	121,000	115,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(2,106,738)	(2,817,381)	-	-
Operating Transfers - Out	7,929	12,612	6,460	6,284
<b>Total Dollars by Expense Category</b>	<b>902,251</b>	<b>68,108</b>	<b>2,639,936</b>	<b>2,653,239</b>

# FINANCE DEPARTMENT

## DESCRIPTION

The Finance Department comprises four divisions: Finance Administration, Customer Service, Purchasing, and Information Services.

### FINANCE ADMINISTRATION

The Finance Department strives to provide outstanding customer service to its internal and external customers. The Department is charged with providing proactive financial and analytical support to City departments and decision makers, as well as to safeguard and facilitate the optimal use of City resources.

The Finance Department is responsible for providing fiduciary control of the City's assets and is charged with managing the fiscal affairs of the City. The Division pays bills, administers grants, provides billing and cash receipts, processes payroll for all City staff, keeps all financial records of the City, prepares the comprehensive annual budget, and generates the annual and statistical financial reporting for all City funds and for all of the Successor Agency to the Redevelopment Agency activities.

The Division works closely with state and federal agencies, as well as with independent auditors, providing the required information and reports to ensure the City is in compliance with all Generally Accepted Accounting Standards (GAAP), and state and federal regulations.

### CUSTOMER SERVICE

The Customer Service Division provides assistance to all of the City's utility customers. Services include billing, payment receipt, telephone service, collection services, and direct personal service to any customers requiring our assistance.

The Customer Service Division's hours of operation include City Hall counter hours and telephone availability from 8:00 A.M. to 6:00 P.M., Monday through Thursday.

### PURCHASING

The Purchasing Division is responsible for coordinating and/or taking the lead on all City purchases, maintaining an inventory supply for various City Departments, as well as ensuring that all purchases are made in compliance with Council approved purchasing policies and procedures and state regulations.

In addition, the Purchasing Division works with the City departments on the issuance of Requests for Proposals or Qualifications (RFP's; RFQ's) and oversees the issuance of City contracts.

The focus is on obtaining the best products and services for the City through fair and open competition. Purchasing strives to strengthen the organization by implementing best practices and consistently providing a high level of service to all City Departments.

# FINANCE DEPARTMENT

## INFORMATION SERVICES

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

Beginning in 2014, some electric system security responsibilities were added to the Information Services Division.

This function is funded through charges to all user departments.

## ACCOMPLISHMENTS

- ❖ Completed the Fiscal Year 2014-15 Comprehensive Annual Financial Report (CAFR) and submitted for the prestigious Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Refunded the Successor Agency to the Redevelopment Agency of the City of Colton bonds
- ❖ Implemented CIS utility billing software upgrade to increase functionality and efficiency
- ❖ Initiated contract for utility payment kiosks to provide increased customer service

## OBJECTIVES

- ❖ Consistently provide accurate and timely financial information to the City Council to facilitate informed decision making
- ❖ Ensure the City of Colton's short and long-term financial status is healthy and sound
- ❖ Ensure public funds and assets are invested prudently and are well-managed
- ❖ Coordinate the development, preparation, and presentation of the annual budget
- ❖ Update Council-approved budget adjustments in a timely manner
- ❖ Provide the City Council with a Comprehensive Annual Financial Report (CAFR) in a timely manner, in accordance with Generally Accepted Accounting Principles (GAAP)

# FINANCE DEPARTMENT

- ❖ Achieve and maintain compliance with all federal and state regulations and City ordinances regarding financial reporting
- ❖ Submit the Comprehensive Annual Financial Report (CAFR) for the prestigious Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
Finance Department	27.0	27.0	27.0	27.0
<b>Total Department FTEs</b>	<b>27.0</b>	<b>27.0</b>	<b>27.0</b>	<b>27.0</b>

# FINANCE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	196,412	(35,071)	2,496,274	2,583,491
Information Services Fund	735	(461,637)	958,495	872,087
<b>Total Dollars by Fund</b>	<b>197,147</b>	<b>(496,708)</b>	<b>3,454,769</b>	<b>3,455,578</b>

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,178,947	1,287,266	1,302,797	1,328,374
Part Time	12,324	11,983	9,614	1,800
Overtime	4,846	21,230	18,100	22,000
Salary Related Benefits	190,006	242,769	280,078	297,255
Non-Persable Benefits	320,395	343,841	331,343	329,081
Persable Benefits	-	-	-	-
Education & Training	6,328	14,047	57,300	44,800
Uniforms & Safety Equipment	1,524	1,480	2,000	1,600
<b>Total Salaries &amp; Benefits</b>	<b>1,714,369</b>	<b>1,922,615</b>	<b>2,001,232</b>	<b>2,024,910</b>
Maintenance & Operations	586,441	714,162	711,120	673,485
Contracted Services	498,109	404,757	575,350	586,125
Capital Improvements	-	-	-	-
Capital Outlay	149,246	133,793	75,842	65,000
Allocated Charges	(2,853,368)	(3,770,582)	-	12,811
Operating Transfers - Out	102,350	98,546	91,225	93,247
<b>Total Dollars by Expense Category</b>	<b>197,147</b>	<b>(496,708)</b>	<b>3,454,769</b>	<b>3,455,578</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Finance Administration	97,948	(43,441)	543,458	551,886
Customer Service	15,503	18,419	1,645,569	1,725,807
Purchasing	82,961	(10,049)	307,247	305,798
Information Services	735	(461,637)	958,495	872,087
<b>Total Dollars by Division</b>	<b>197,147</b>	<b>(496,708)</b>	<b>3,454,769</b>	<b>3,455,578</b>

# FINANCE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,011,905	1,076,283	1,061,736	1,085,833
Part Time	12,324	11,983	9,614	1,800
Overtime	2,933	11,082	8,100	12,000
Salary Related Benefits	161,832	207,487	228,342	242,908
Non-Persable Benefits	290,181	300,682	283,685	281,071
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	6,328	14,047	25,500	23,000
Uniforms & Safety Equipment	1,524	1,480	2,000	1,600
<b>Total Salaries &amp; Benefits</b>	<b>1,487,026</b>	<b>1,623,044</b>	<b>1,618,977</b>	<b>1,648,212</b>
Maintenance & Operations	309,264	348,037	339,970	359,935
Contracted Services	476,852	404,311	455,500	494,125
Capital Improvements	-	-	-	-
Capital Outlay	23,966	10,570	7,242	5,000
Allocated Charges	(2,188,737)	(2,503,485)	-	-
Operating Transfers - Out	88,041	82,451	74,585	76,219
<b>Total Dollars by Expense Category</b>	<b>196,412</b>	<b>(35,071)</b>	<b>2,496,274</b>	<b>2,583,491</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Finance Administration	97,948	(43,441)	543,458	551,886
Customer Service	15,503	18,419	1,645,569	1,725,807
Purchasing	82,961	(10,049)	307,247	305,798
<b>Total Dollars by Division</b>	<b>196,412</b>	<b>(35,071)</b>	<b>2,496,274</b>	<b>2,583,491</b>

# FINANCE DEPARTMENT

## INFORMATION SERVICES FUND DEPARTMENT BUDGET SUMMARY

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

This function is funded through charges to all user departments.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	167,042	210,982	241,061	242,541
Part Time	-	-	-	-
Overtime	1,913	10,148	10,000	10,000
Salary Related Benefits	28,174	35,282	51,736	54,347
Non-Persable Benefits	30,214	43,159	47,658	48,010
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	31,800	21,800
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>227,343</b>	<b>299,571</b>	<b>382,255</b>	<b>376,698</b>
Maintenance & Operations	277,177	366,125	371,150	313,550
Contracted Services	21,257	446	119,850	92,000
Capital Improvements	-	-	-	-
Capital Outlay	125,280	123,223	68,600	60,000
Allocated Charges	(664,631)	(1,267,097)	-	12,811
Operating Transfers - Out	14,309	16,095	16,640	17,028
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>735</b>	<b>(461,637)</b>	<b>958,495</b>	<b>872,087</b>

# CITY ATTORNEY

## DESCRIPTION

The City Attorney's Office provides legal counsel and representation for the City, prosecutes and defends legal actions, and protects the interests of the citizens of Colton. The City Attorney provides the following legal services to the City:

- Defends the City in civil lawsuits brought against it, its officials, employees and departments; prosecutes violations of the City's Municipal Code and certain state laws; and pursues actions to recover costs from third parties for damages and liability to the City.
- Negotiates, reviews, edits and drafts contracts and other documents and agreements for the City.
- Serves as general legal counsel; and, as such researches and prepares ordinances, resolutions, and legal opinions on a wide variety of issues, and advises City employees regarding liability issues.
- Attends City Council meetings to provide support to the Council, as well as ensure meetings are conducted in compliance with all applicable laws.

## ACCOMPLISHMENTS

### ❖ *Raymundo Rodriguez & Adriel Guitron v. City of Colton, et al.*

USDC Case No. CV-00303-SGL-OP; 9th Circuit Court of Appeals Case No. 09-55149

Nature of Case: Wrongful Termination; Racial Discrimination; Retaliation for Whistle-Blowing Activity

Outcome: The City won in the federal District Court and was awarded attorneys' fees and costs. The City also won in the Ninth Circuit Court of Appeals.

### ❖ *Gaylor W. Singletary v. City of Colton*

SBSC Case No. CIVSS 800216; 4th Appellate District Div. 2, Case No. E058348

Nature of Case: Breach of Contract

Outcome: The City won the appeal -- the appellate court stated that all four of Singletary's causes of action failed.

### ❖ *Shari Sproal v. City of Colton*

SBSC Case No. CIVDS 1301438; 4th Appellate District Div. 2, Case No. E062370

Nature of Case: Failure to Accommodate Disability/Age Discrimination

Outcome: The trial court granted the City's Motion for Summary Judgment; the appellate court affirmed the trial court's decision.

## OBJECTIVES

- ❖ Attend all regular City Council meetings
- ❖ Work with City Council and staff to limit the City's legal exposure on various issues
- ❖ Provide on-going legal advice on a variety of City issues

# CITY ATTORNEY

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	1,368,991	910,129	845,000	845,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(278,000)	(905,000)	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,090,991</b>	<b>5,129</b>	<b>845,000</b>	<b>845,000</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
City Attorney	1,090,991	5,129	845,000	845,000
<b>Total Dollars by Division</b>	<b>1,090,991</b>	<b>5,129</b>	<b>845,000</b>	<b>845,000</b>

# CITY TREASURER

## DESCRIPTION

The City Treasurer is an elected official charged with the responsibility for investment and management of all City funds. In accordance with the City's investment policy, funds are invested to ensure safety, liquidity, and lastly, yield.

The City Treasurer must monitor investments on a daily basis to ensure funds are available when needed to meet obligations.

## ACCOMPLISHMENTS

- ❖ Maintained a prudent investment policy on the City's pooled cash funds
- ❖ Implemented reporting of cash and investment balances by fund in the monthly Treasurer's Report to increase transparency

## OBJECTIVES

- ❖ Present the City's investment policy to the City Council for annual approval
- ❖ Maintain funds in secure and liquid investments, in accordance with the policy
- ❖ Work closely with the City's Finance Division to ensure proper cash flow to meet all current obligations

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
City Treasurer	1.0	1.0	1.0	1.0
<b>Total Department FTEs</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>

# CITY TREASURER

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	26,856	25,890	26,700	26,700
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	4,469	5,101	5,863	5,863
Non-Persable Benefits	12,899	13,385	14,962	14,962
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>44,224</b>	<b>44,377</b>	<b>47,525</b>	<b>47,525</b>
Maintenance & Operations	2,695	2,818	2,640	2,640
Contracted Services	4,926	5,088	5,670	5,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	(52,758)	(55,807)	-	-
Operating Transfers - Out	2,096	1,788	1,860	1,824
<b>Total Dollars by Expense Category</b>	<b>1,183</b>	<b>(1,735)</b>	<b>57,695</b>	<b>57,489</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
City Treasurer	1,183	(1,735)	57,695	57,489
<b>Total Dollars by Division</b>	<b>1,183</b>	<b>(1,735)</b>	<b>57,695</b>	<b>57,489</b>

# POLICE DEPARTMENT

## DESCRIPTION

The City of Colton Police Department was established in 1887. That year, the City was incorporated and Virgil Earp was elected as Colton's first City Marshal.

The Police Department prides itself on building and maintaining a strong foundation for law, order, and public safety. Citizens are an integral component of the Police Department being utilized as Citizen Volunteers.

Today, Colton has a full-service Police Department comprised of three divisions and a full and part-time staff of 88. These divisions are Administrative Services, Operations, and Support Services.

## ADMINISTRATIVE SERVICES DIVISION

The Division consists of Administrative Services. Administrative Services is comprised of the following units:

### ADMINISTRATION

Administration consists of Professional Standards, Legal, Recruitment, Training, Press Information, Investigations, Code Compliance, and Animal Services.

Duties performed by the Administrative Division include: preparation and monitoring of the Department budget; maintenance of official records, internal investigations and citizen complaints; legal issues related to liability, contracts, recruitment and training of personnel; release of press information; criminal investigations, property and evidence, code compliance service to the City; and animal services to the City.

### INVESTIGATIONS

The Detective Unit is responsible for conducting investigations of reported criminal activity; apprehending, interviewing and prosecuting criminal offenders; clearing cases and recovering stolen property.

The Unit also incorporates special investigative details such as Gang Related Crimes, Vice, Intelligence, and Narcotics.

Detectives are assigned to the following specialties:

- Crimes Against Persons (Major Crimes)
- Property Crimes
- Sex Crimes / Crimes Against Children
- Assaults / Vandalism
- Economic Crimes
- Special Investigations (Gangs / Narcotics)

### CODE COMPLIANCE/ANIMAL SERVICES

The Code Compliance Team was introduced to the Police Department in 1998 as a means to effectively address the many quality of life issues affecting the community.

To maximize efforts in improving the aesthetics of the City, Code Compliance works with other City Departments to achieve a greater impact and meet goals.

# POLICE DEPARTMENT

## OPERATIONS DIVISION

Operations consists of Patrol services. The Division includes Patrol, School Resource Officers (SROs), and Arrowhead Regional Medical Center (ARMC).

### PATROL

Patrol is responsible for responding to calls for service, conducting initial investigations to identify criminal activity, apprehending criminal offenders, and conducting proactive and preventative patrols. Included in Patrol are School Resource Officers and Officers assigned to the Arrowhead Regional Medical Center.

### SCHOOL RESOURCE OFFICERS

SROs are partially funded through a Community Policing Services Officer Hiring Program Award from the United States Department of Justice. One SRO is assigned full-time to Colton High School. The other SRO is assigned 50-percent to Colton Middle School and spends remaining time at feeder schools. In addition to deterring and preventing criminal activity at Colton schools, SROs are highly involved in youth intervention programs. One such program is the Kids to Cops initiative (K2C), which provides in-depth mentoring of Colton Youth by Police Officers.

### ARROWHEAD REGIONAL MEDICAL CENTER CONTRACT

Since 2004, the Colton Police Department has enjoyed a professional relationship with the ARMC through an ongoing contract to provide police services to the County hospital. This relationship benefits both the City of Colton and the County of San Bernardino by maintaining a standing police presence, assisting hospital security officers, and providing ARMC staff with a safe work environment.

## SUPPORT SERVICES DIVISION

Support Services consists of Dispatch and Records functions. The Division is comprised of the following units:

### DISPATCH

The Dispatch unit receives 9-1-1 emergency and non-emergency calls for service or reports of crime from the public. Dispatchers monitor personnel resources and dispatch the appropriate number of personnel to criminal and non-criminal incidents. Dispatch also gathers data required to complete uniform crime reporting statistics.

Duties performed by the Administrative Division include: preparation and monitoring of the Department budget; maintenance of official records; procurement, storage, distribution, and internal investigations and citizen complaints; legal issues related to liability, contracts, recruitment and training of personnel; release of press information; installation and maintenance of technological equipment; code compliance service to the City;; maintenance of crime and incidence records; animal services to the City; and building maintenance.

### RECORDS

The Records Unit maintains and distributes all criminal records, performs data entry of criminal information, fields phone calls and in-person requests from other government agencies and the public, procures and maintains office supplies, and performs building maintenance.

# POLICE DEPARTMENT

## ACCOMPLISHMENTS

- ❖ Investigations Division personnel participated in several focused “Quality of Life” operations that were responsible for developing criminal intelligence information while identifying those in need of social services and providing options for their individual situations.
- ❖ The police department re-established a dedicated traffic unit that is responsible for targeted enforcement in school zones and other traffic plagued areas throughout the City.
- ❖ The “Colton At Risk Teens” (CART) Academy was returned to active status. The CART Academy provides a variety of classes to students referred by their parents, school staff, probation/courts or law enforcement. This 14 week course is designed to help young people learn, grow and make good choices in the future while providing their parents with information and resources they can use to help their children succeed.

## OBJECTIVES

- ❖ Implementation of an Officer Body Camera policy and protocol in May, 2016.
- ❖ Utilization of Drug & Gang Funds from the State Asset Seizure Program to enhance/expand services provided to Colton youth in the Department’s (K2C) Kids-to-Cops program and Colton At Risk Teen (CART) programs.
- ❖ Establish the Neighborhood Enrichment Team to address Quality of Life issues related to gangs, graffiti, illegal narcotics traffic, along with homeless and transient issues.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
Police Department	77.0	79.0	79.0	79.0
<b>Total Department FTEs</b>	<b>77.0</b>	<b>79.0</b>	<b>79.0</b>	<b>79.0</b>

# POLICE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	11,170,694	14,418,205	15,815,494	15,533,786
Drug/Gang Intervention Fund	-	-	5,000	-
ViTeP Fund	43,291	2,195	656	-
Miscellaneous Grants Fund	238,645	442,227	230,356	98,540
Asset Forfeiture	413,194	247,308	85,000	55,000
<b>Total Dollars by Fund</b>	<b>11,865,824</b>	<b>15,109,936</b>	<b>16,136,506</b>	<b>15,687,326</b>

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	5,092,176	5,603,369	6,011,416	6,152,784
Part Time	33,517	70,911	125,000	125,000
Overtime	1,129,201	1,443,966	948,686	898,000
Salary Related Benefits	2,166,245	2,235,805	1,671,595	1,694,992
Non-Persable Benefits	978,007	1,204,216	1,157,587	1,183,367
Advanced Disability Pension	-	-	-	-
Persable Benefits	52,447	56,420	-	63,000
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	821,833	972,454
Education & Training	48,254	68,954	71,000	66,500
Uniforms & Safety Equipment	91,343	112,981	179,499	162,159
<b>Total Salaries &amp; Benefits</b>	<b>9,591,189</b>	<b>10,796,623</b>	<b>10,986,617</b>	<b>11,318,256</b>
Maintenance & Operations	526,360	567,828	828,200	699,750
Contracted Services	417,081	366,548	512,000	412,000
Capital Improvements	-	-	-	-
Capital Outlay	467,603	240,283	252,877	172,000
Allocated Charges	25,369	2,264,329	2,653,598	2,149,037
Operating Transfers - Out	838,222	874,324	903,214	936,283
<b>Total Dollars by Expense Category</b>	<b>11,865,824</b>	<b>15,109,936</b>	<b>16,136,506</b>	<b>15,687,326</b>

# POLICE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	4,945,935	5,363,482	5,942,248	6,083,034
Part Time	33,517	70,911	125,000	125,000
Overtime	1,121,329	1,405,738	898,000	898,000
Salary Related Benefits	2,135,759	2,171,498	1,656,853	1,679,578
Non-Persable Benefits	944,370	1,175,530	1,144,367	1,169,991
Persable Benefits	51,263	55,580	-	63,000
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	821,833	972,454
Education & Training	48,254	61,049	61,500	61,500
Uniforms & Safety Equipment	91,343	96,994	162,159	162,159
<b>Total Salaries &amp; Benefits</b>	<b>9,371,769</b>	<b>10,400,782</b>	<b>10,811,960</b>	<b>11,214,716</b>
Maintenance & Operations	512,817	520,502	734,300	699,750
Contracted Services	417,081	366,548	487,000	412,000
Capital Improvements	-	-	-	-
Capital Outlay	5,436	-	228,572	122,000
Allocated Charges	25,369	2,256,048	2,650,448	2,149,037
Operating Transfers - Out	838,222	874,324	903,214	936,283
<b>Total Dollars by Expense Category</b>	<b>11,170,694</b>	<b>14,418,205</b>	<b>15,815,494</b>	<b>15,533,786</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Administration	2,935,986	5,560,901	7,509,010	6,690,194
Patrol Division	6,469,384	6,946,083	6,514,383	6,823,060
Detective Division	1,405,408	1,413,263	1,334,566	1,469,407
Code Enforcement	359,916	497,957	457,535	551,125
<b>Total Dollars by Division</b>	<b>11,170,694</b>	<b>14,418,205</b>	<b>15,815,494</b>	<b>15,533,786</b>

# POLICE DEPARTMENT

## ViTep FUND

The City's Vehicle Impound Traffic Enforcement Program (ViTep) was created through a grant from the Office of Traffic Safety (OTS) under the statutes of the California Vehicle Code. This program allows for the recovery costs incurred by the City as a result of towing and storing vehicles during the course of law enforcement business.

By tracking the cost associated with the towing and storage of vehicles through this account, the requisite fees can be appropriately directed to fund further traffic-related efforts.

## ViTep FUND BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	25,131	349	-	-
Part Time	-	-	-	-
Overtime	1,608	-	-	-
Salary Related Benefits	11,586	149	-	-
Non-Persable Benefits	4,643	68	-	-
Persable Benefits	323	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>43,291</b>	<b>566</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	1,629	656	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>43,291</b>	<b>2,195</b>	<b>656</b>	<b>-</b>

# POLICE DEPARTMENT

## MISCELLANEOUS GRANTS (POLICE) FUND

The Miscellaneous Grants Fund accounts for various grants citywide. Following is a description of the grants accounted for in this fund specific to the Colton Police Department:

### JAG GRANT

The Byrne Memorial Justice Assistance Grant (JAG) is a partnership among federal, state, and local governments to create safer communities. The partnership was formed in memory of New York Police Officer Edward Byrne, who was killed by a well-known drug dealer while protecting a witness in the line of duty.

The Justice Assistance Grant supports a broad range of activities to prevent crime based on local needs and conditions. Typically, JAG funding is used for technology needs and specialized law enforcement programs within the City.

### COPS GRANT

The U.S. Department of Justice Community Oriented Policing Services grant provides funding for an Information Services (IS) Coordinator. The position is vital to the operation of the Department's vast computer systems as well as the new Spillman Computer Aided Dispatch/Records Management System program.

Additionally, this grant provides for the acquisition of technology equipment used to support law enforcement activities.

### COPS HIRING GRANT

The COPS Hiring Recovery Program (CHRP) grant is funded through the American Recovery and Reinvestment Act of 2009. Colton was awarded funding to hire or retain three police officers. The funding covers the cost of the officer's salaries for a period of three years, after which time the City commits to retaining these officers for no less than one year.

### HOMELAND SECURITY GRANT

The Homeland Security Grant is to be used to purchase equipment and supplies that would enhance the Department's preparedness to protect, respond, and recover from a terrorist threat or attack.

### BULLETPROOF VEST PARTNERSHIP (BPV)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement agencies.

Since 1999, over 13,000 jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests. The Office of Justice Programs' Bureau of Justice Assistance (BJA) administers the BVP Program.

# POLICE DEPARTMENT

Unexpended grant revenue is carried forward into the following fiscal year. For new grant awards, funds will be appropriated once awards are received and approved by City Council.

## MISCELLANEOUS GRANTS (POLICE) FUND BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	121,110	239,539	69,168	69,750
Part Time	-	-	-	-
Overtime	6,264	38,229	50,686	-
Salary Related Benefits	18,900	64,157	14,742	15,414
Non-Persable Benefits	28,994	28,618	13,220	13,376
Persable Benefits	861	840	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	880	4,500	-
Uniforms & Safety Equipment	-	15,987	17,340	-
<b>Total Salaries &amp; Benefits</b>	<b>176,129</b>	<b>388,250</b>	<b>169,657</b>	<b>98,540</b>
Maintenance & Operations	13,543	47,326	8,900	-
Contracted Services	-	-	25,000	-
Capital Improvements	-	-	-	-
Capital Outlay	48,973	-	24,305	-
Allocated Charges	-	6,652	2,494	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>238,645</b>	<b>442,227</b>	<b>230,356</b>	<b>98,540</b>

# POLICE DEPARTMENT

## ASSET FORFEITURE FUND BUDGET SUMMARY

The Asset Forfeiture Fund accounts for the state and federal dollars allocated to the City resulting from crimes committed within the City's jurisdiction, where assets were seized and later released by the Court.

Asset Forfeiture funds are restricted to certain police-related expenditures to fight gangs and drugs.

## ASSET FORFEITURE FUND BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	7,025	5,000	5,000
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>7,025</b>	<b>5,000</b>	<b>5,000</b>
Maintenance & Operations	-	-	80,000	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	413,194	240,283	-	50,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>413,194</b>	<b>247,308</b>	<b>85,000</b>	<b>55,000</b>

# FIRE DEPARTMENT

## DESCRIPTION

The Fire Department was officially established by the City Council on October 18, 1891, when Ordinance 90 was passed. The Department has developed into a full service fire department, providing a full range of emergency and fire safety services, as well as City disaster planning, through three divisions: Operations, Fire Safety, and Disaster Preparedness.

Emergency services are provided from four strategically located fire stations staffed by 13 firefighters daily this includes paramedics at each station. Department Headquarters/Administration and the Fire Safety Division are housed at Fire Station 211 which is located at Tenth and "E" Street.

Loma Linda and Colton utilize a functional consolidation of command staff to oversee both Departments and have formed East Valley Fire. The Fire Chief maintains an office in Colton and in Loma Linda. Personnel from both Departments routinely work in either city.

The Fire Department is comprised of three divisions:

## OPERATIONS

The Operations Division is managed and directed by the Administrative Battalion Chief who is responsible for managing emergency response activities including fire suppression, emergency medical service, rescue, and hazardous materials response. Training, facility maintenance and equipment maintenance are also included in the Operations Division.

Firefighters divided among three shifts are assigned to the Operations Division. A Battalion Chief is in command of each shift and is responsible for coordinating emergency response, facilitating each day's activities, and administrative duties.

Fire Department dispatch services are provided through membership in the CONFIRE Joint Powers Authority which includes Colton, Rialto, Loma Linda, Redlands, Rancho Cucamonga, and County Fire Departments. This regional dispatch center is the largest fire department dispatch center in the County and provides coordinated dispatch and automatic aid to all the member fire departments. It is also the Operational Area dispatch center.

## SAFETY

Fire Safety is responsible for the administration and enforcement of all local, county, state, and federal regulations regarding hazards of fire, explosions, and the release of hazardous materials into the atmosphere arising from storage, handling and use of hazardous materials and devices, and from the conditions hazardous to life, environment, or property in the use of an occupancy, building, or premise.

### FIRE SAFETY

Fire Safety provides enforcement through periodic inspections of all City occupancies. Fire Safety is also responsible for the fire and life safety plan review and inspections of all construction sites within the City, and also, the safety plan review for all fire and life safety protection systems.

# FIRE DEPARTMENT

## WEED ABATEMENT

The Fire Department, through the Fire Safety Division, conducts a comprehensive annual weed abatement program in the spring and fall for all unimproved vacant parcels within the City. Through the Public Hearing process, property owners are given notice twice a year for the abatement of weeds, trash and debris on their vacant parcels. Those properties not abated by a specified date are then referred to the City's appointed contractor for abatement. The property owner is invoiced for this work, along with the City's administrative fee. All invoices not paid by the due date are then forwarded to the County Assessor's Office for inclusion on the County Tax Rolls. Approximately 400 parcels are abated annually.

## DISASTER PREPAREDNESS

The Fire Department is responsible for coordinating the City's Disaster Preparedness Program. This Program includes the development and periodic updating of the Emergency Operations and Hazard Mitigation Plans, training the City's Disaster Management Team, and public outreach. The cities of Colton and Loma Linda share an Emergency Services Coordinator (ESC).

The Fire Department also maintains a Community Emergency Response Team (CERT) and Emergency Communications Services (ECS) Team, which train and use citizen volunteers in disaster situations.

## ACCOMPLISHMENTS

- ❖ The joint ESC provided Active Shooter Training for Colton and Loma Linda City Staff, in addition to El Nino preparation, EOC training, and CERT training. The ESC was a joint recipient in the Governor's Volunteer Award based on CERT activities. The ESC also assisted Electric in the design of a new EOC. The ESC also coordinated the processing of reimbursement for costs associated with the December 2nd Shooting.
- ❖ The Department began a dropped boundary concept with surrounding fire departments, sending the closest fire unit to a call regardless of jurisdiction. This process will assure the quickest response times throughout the City. This method of dispatch provides a systems approach giving the City the benefits of a very large fire department while maintaining local control.
- ❖ Completely revised the joint department's Injury Illness Prevention Program
- ❖ Completed an Instructor Service Agreement with Monterey Peninsula College generating revenue for training activities
- ❖ Developed the first Fire Explorer Academy; graduated 20 students in an eight week course

# FIRE DEPARTMENT

## OBJECTIVES

- ❖ Provide rapid response to emergencies to minimize the loss of life and property damage due to fires, medical emergencies, and other disasters
- ❖ Oversee disaster preparedness EOC training
- ❖ Implement of a Paramedic Subscription Service to offset the cost of delivering Advanced Life Support
- ❖ Provide fire prevention and education to ensure a safe environment for the citizens of Colton
- ❖ Implement additional joint opportunities to increase the effectiveness of the Colton and Loma Linda Fire Departments

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
Fire Department	40.9	40.9	40.9	40.9
<b>Total Department FTEs</b>	<b>40.9</b>	<b>40.9</b>	<b>40.9</b>	<b>40.9</b>

# FIRE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	7,960,952	9,878,915	11,430,642	11,667,134
Miscellaneous Grants Fund	881,257	961,703	179,135	-
<b>Total Dollars by Fund</b>	<b>8,842,209</b>	<b>10,840,618</b>	<b>11,609,777</b>	<b>11,667,134</b>

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,646,970	3,767,873	3,816,777	4,037,178
Part Time	-	2,276	-	-
Overtime	439,734	525,914	630,901	205,000
Mandated Overtime	988,495	1,157,058	1,231,270	805,458
Salary Related Benefits	1,191,226	1,459,931	1,146,325	1,124,598
Non-Persable Benefits	607,607	621,428	729,885	870,445
Persable Benefits	91,491	102,762	91,384	92,150
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	760,372	899,673
Education & Training	21,670	23,273	23,650	23,650
Uniforms & Safety Equipment	27,921	44,153	53,141	316,174
<b>Total Salaries &amp; Benefits</b>	<b>7,015,114</b>	<b>7,704,668</b>	<b>8,483,705</b>	<b>8,374,326</b>
Maintenance & Operations	500,738	531,437	571,754	540,508
Contracted Services	420,376	401,033	532,620	553,107
Capital Improvements	-	-	-	-
Capital Outlay	-	202,852	-	50,000
Allocated Charges	-	1,064,317	1,057,125	1,150,996
Operating Transfers - Out	905,981	936,312	964,573	998,197
<b>Total Dollars by Expense Category</b>	<b>8,842,209</b>	<b>10,840,618</b>	<b>11,609,777</b>	<b>11,667,134</b>

# FIRE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,002,710	3,072,114	3,686,069	4,037,178
Part Time	-	2,276	-	-
Overtime - Emergency	163,958	241,560	145,512	5,000
Overtime - Department Business	-	-	5,528	91,007
Overtime - FLSA	-	-	4,990	90,410
Overtime - Callout	-	-	7,239	71,616
Mandated Overtime	988,495	1,157,058	1,228,320	805,458
Overtime - CalOES Reimbursable	275,776	284,354	467,632	200,000
Overtime - Loma Linda Reimbursable	-	-	2,950	10,000
Salary Related Benefits	1,057,859	1,315,074	1,118,449	1,124,598
Non-Persable Benefits	511,577	516,488	709,334	870,445
Persable Benefits	91,491	102,762	91,384	92,150
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	760,372	899,673
Education & Training	21,670	23,273	23,650	23,650
Uniforms & Safety Equipment	27,921	44,153	53,141	53,141
<b>Total Salaries &amp; Benefits</b>	<b>6,141,457</b>	<b>6,759,112</b>	<b>8,304,570</b>	<b>8,374,326</b>
Maintenance & Operations	493,138	515,290	571,754	540,508
Contracted Services	420,376	401,033	532,620	553,107
Capital Improvements	-	-	-	-
Capital Outlay	-	202,852	-	50,000
Allocated Charges	-	1,064,317	1,057,125	1,150,996
Operating Transfers - Out	905,981	936,312	964,573	998,197
<b>Total Dollars by Expense Category</b>	<b>7,960,952</b>	<b>9,878,915</b>	<b>11,430,642</b>	<b>11,667,134</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Operations	7,364,037	9,260,152	10,631,144	11,065,237
Fire Safety	230,847	260,712	220,527	296,349
Weed Abatement	19,610	586	37,200	37,200
Disaster Preparedness	346,458	357,465	541,771	268,348
<b>Total Dollars by Division</b>	<b>7,960,952</b>	<b>9,878,915</b>	<b>11,430,642</b>	<b>11,667,134</b>

# FIRE DEPARTMENT

## MISCELLANEOUS GRANTS FUND (FIRE)

The Miscellaneous Grants Fund accounts for various grants citywide. The grant funds accounted for in this fund specific to the Colton Fire Department are earmarked for specific purposes according to the requirements of the granting agency. Fiscal Year 2015-16 appropriations represent the balance of the SAFER hiring grant.

The SAFER grant is a two-year grant to hire nine firefighters. The grant was originally awarded in Fiscal Year 2013-14. The balance of the grant is expected to be exhausted during Fiscal Year 2015-16.

## MISCELLANEOUS GRANTS FUND (FIRE) BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	644,260	695,759	130,708	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Mandated Overtime	-	-	-	-
Salary Related Benefits	133,367	144,857	27,876	-
Non-Persable Benefits	96,030	104,940	20,551	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>873,657</b>	<b>945,556</b>	<b>179,135</b>	<b>-</b>
Maintenance & Operations	7,600	16,147	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>881,257</b>	<b>961,703</b>	<b>179,135</b>	<b>-</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Miscellaneous Fire Grants	7,600	16,147	-	-
Safer Grant	873,657	945,556	179,135	-
<b>Total Dollars by Division</b>	<b>881,257</b>	<b>961,703</b>	<b>179,135</b>	<b>-</b>

# COMMUNITY SERVICES DEPARTMENT



## DESCRIPTION

The Community Services Department offers high quality programs and services to the residents of the City. It maintains its mission to "connect our community, through people, facilities and programs."

The Community Services Department consists of four Divisions: Library Services, Recreation Services, Children & Family Services, and Cemetery Services. It operates thirteen facilities, including four community centers, two libraries, a homework assistance center, three sites for school-age children, and three sites for our State preschool program. The Department also offers social service programs, including monthly commodities distribution and two clothes closets. Seasonal events such as the annual City Birthday Celebration, Summer Concert Series, Movie Series, and other community events are hosted by the Department to encourage community spirit and healthy leisure time activities for the entire family.

The success of our mission is connected to the response of the community to our programs, events, staff, and facilities.

## ADMINISTRATION

Community Services Administration is located at the Gonzales Community Center and oversees the Children & Family Services, Library Services, Recreation Services, and Cemetery Services Divisions. The Department is committed to providing a level of customer service that is friendly and professional, with well-trained staff members. Each customer interaction is viewed as a potential success story.

Programs, services, and facilities are provided to meet the needs of residents and are continuously evaluated to ensure that these needs are being met. Customers are involved in the program development process and maximum participation is emphasized. The Department ensures that facilities are clean, inviting, and safe, and services follow the "best practices" of the profession.

The Community Services Department is a vital part of the network of services provided by the City of Colton. The Department provides support to all City departments, and interacts and partners with the community to further the goal of connecting the community.

## CHILDREN & FAMILY SERVICES

The Children & Family Services Division, previously Early Childhood Education, provides care and education services at six locations: Cooley Ranch, Reche Canyon, Paul J. Rogers, Wilson, Sierra Vista, and the Gonzales Community Center, through School Age Programs, State Preschool and Tiny Tot Programs.

The School Age Program is both a grant/contract and parent fee-based program which provides; before and after school care, full-day care (Winter, Spring, and Summer breaks), activities, snacks, on-site homework help and tutoring. It operates 246 days a year, Monday – Friday at Cooley Ranch, Reche Canyon, and Paul J. Rogers.

The State Pre-school is a grant/contract program that is funded by the California Department of Education. It is FREE, if income qualified. This program is designed and implemented to enhance a child's natural abilities and prepare them to succeed in Kindergarten, both inside the classroom and on the playground. It operates 180 days a year, five days a week at Sierra Vista, Wilson, and Rogers. Tiny Tots is designed for the family that may not qualify for the state pre-school and/or only wants a few days a week.

# COMMUNITY SERVICES DEPARTMENT

## LIBRARY SERVICES

Library Services operates three facilities, including the Main Library, Luque Branch Library, and the Literacy Center. It is part of the Inland Library System, with access to information, materials, programming, and technology. These resources are pertinent to family members of all ages.

The Main and Luque Branch Libraries provide standard library services to the residents of Colton. The library system operates six days per week, with evening hours on Wednesdays. The Colton Public Library System hosts nearly 70,000 borrowers and more than 80,000 items in circulation.

The Library Services Division also oversees the Homework Assistance Center, located at the historic Carnegie Building in Colton, and the Adult Literacy Program, which assists adults with reading and writing skills.

### LIBRARY GRANT FUND

The Advance to Literacy/Homework Assistance Center is located at the historic Carnegie Building in Colton. The facility is open Monday through Thursday to children in grades 3-8. It offers reference material, multiple computer stations and trained staff to help school aged children excel in their academic studies. The program is funded by a grant from the State Library Fund.

The Advance to Literacy Program utilizes volunteer tutors to assist with basic reading, writing and math skills. The Adult Basic Computer Class offers introductory computer assistance and training through the Carnegie Library. This program is funded through a State Literacy Grant along with CDBG funding.

The Families for Literacy program offers special assistance to members of the Advance to Literacy program who have children ages 5 and under. Families for Literacy Programs include Preschool Story Time, which concludes with a free library book donated to each child, and Preschool Computer Lab.

The Literacy Center also holds a DMV Test Preparation class on a seasonal basis.

## RECREATION SERVICES

Recreation Services provides programs and events for residents of all ages from five facilities, including the Gonzales, Hutton & Luque Community Centers, the Art Thompson Teen Center, and Savas Robledo Boxing Gym. Together, these locations offer the finest in recreation facilities, amenities, programs, and events.

The Gonzales Community Center is the base of the Recreation Services Division. This facility includes an aquatics center, fitness center, gymnasium, dance studio, and multiple classroom/meeting facilities. Senior programs are held at the Hutton Community Center, and Luque Community Center hosts youth and assistance programming. The Thompson Teen Center offers programs and services geared to ages 13-17. Additionally, the Rec-on-the-Road mobile recreation program is a "community center on wheels," visiting multiple sites per week to provide after-school programming to Colton's youth, and supporting multiple city events. In conjunction with the California Department of Education and U.S. Department of Agriculture, the Division also offers free snacks to all children 2 to 18 years old, at eight locations year-round.

Recreation Services has something for everyone with over 30 special interest classes and a variety of programs, activities, sports and events to encourage maximum participation and healthy lifestyles for the residents of Colton.

# COMMUNITY SERVICES DEPARTMENT

## ACCOMPLISHMENTS

- ❖ The development of the Colton Soccer Complex has been moved forward by the purchase of the all land parcels and completion of the first phase of the feasibility study.
- ❖ Through CDBG funding, the department is able to provide:
  - Healthy Colton program offers multiple opportunities for the community to engage in fitness activities and a healthy lifestyle.
  - Mobile Technology lab which offers residents the opportunity to learn and explore mobile technology with a mobile lab that includes Wi-Fi, tablets, and laptops for use, plus staff on-hand for instruction.
  - Teen Center programs offering youth, ages 13-18, access to tutoring, computers, positive role models, and a safe environment to do school work, socialize and interact.
  - Literacy programs at the Homework Assistance Center, where program staff help both parents and children improve their language skills, confidence when communicating, self-esteem, reading comprehension, complete homework assignments, research projects and provide additional educationally theme workshops and special activities.
- ❖ Facility Reservations continues exceed revenue projections while offering the community safe, clean and inviting spaces to hold family parties, business functions, and community events.

## OBJECTIVES

- ❖ Connect our community by providing the finest programs, services, information, and facilities.
- ❖ Provide a high level of prompt and effective customer service to Colton's residents with friendly, responsive, and well-trained staff members.
- ❖ Monitor and maintain funding in a responsible manner and consistently seek new funding sources for services within the community.
- ❖ Enhance individual and family health and enrichment through programs and activities for all age groups.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
Community Services	11.0	13.85	13.70	13.70
<b>Total Department FTEs</b>	<b>11.0</b>	<b>13.85</b>	<b>13.70</b>	<b>13.70</b>

# COMMUNITY SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	1,993,820	3,212,139	3,191,446	3,195,997
Community Child Care Fund	667,039	784,247	838,595	826,423
Library Grant Fund	52,582	53,305	64,761	64,741
Miscellaneous Grants Fund	-	-	214,050	-
Park Development Fund	73,279	99,409	51,479	100,000
Library Development Fund	2,319	58,826	-	70,000
<b>Total Dollars by Fund</b>	<b>2,789,039</b>	<b>4,207,925</b>	<b>4,360,331</b>	<b>4,257,161</b>

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	751,620	817,469	826,348	815,681
Part Time	840,993	920,628	1,020,758	996,366
Overtime	625	1,108	3,449	2,350
Salary Related Benefits	178,574	210,587	210,766	188,588
Non-Persable Benefits	175,524	197,184	204,511	212,690
Persable Benefits	-	-	-	-
Retiree Health Insurance	13,754	-	-	-
Education & Training	6,262	3,858	11,000	11,000
Uniforms & Safety Equipment	12,014	12,464	16,250	16,250
<b>Total Salaries &amp; Benefits</b>	<b>1,979,366</b>	<b>2,163,297</b>	<b>2,293,082</b>	<b>2,242,925</b>
Maintenance & Operations	407,387	358,485	490,523	500,285
Contracted Services	152,931	132,812	171,062	267,313
Capital Improvements	107,923	97,097	224,050	70,000
Capital Outlay	2,874	-	6,000	12,000
Allocated Charges	29,000	1,341,738	1,074,423	1,106,258
Operating Transfers - Out	109,558	114,496	101,191	58,380
<b>Total Dollars by Expense Category</b>	<b>2,789,039</b>	<b>4,207,925</b>	<b>4,360,331</b>	<b>4,257,161</b>

# COMMUNITY SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	566,628	573,582	581,294	569,819
Part Time	582,348	612,386	695,792	669,500
Overtime	625	1,108	3,449	2,350
Salary Related Benefits	128,155	143,838	142,090	126,847
Non-Persable Benefits	134,716	131,375	132,461	141,587
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	4,406	3,766	7,250	7,250
Uniforms & Safety Equipment	12,014	9,964	10,250	10,250
<b>Total Salaries &amp; Benefits</b>	<b>1,428,892</b>	<b>1,476,019</b>	<b>1,572,586</b>	<b>1,527,603</b>
Maintenance & Operations	309,542	279,087	372,063	384,475
Contracted Services	123,251	123,175	150,118	149,369
Capital Improvements	88,935	-	-	-
Capital Outlay	-	-	6,000	12,000
Allocated Charges	-	1,296,397	1,048,003	1,081,400
Operating Transfers - Out	43,200	37,461	42,676	41,150
<b>Total Dollars by Expense Category</b>	<b>1,993,820</b>	<b>3,212,139</b>	<b>3,191,446</b>	<b>3,195,997</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Administration	323,325	1,010,686	1,013,190	1,042,047
Recreation Services	1,417,887	1,514,779	1,661,650	1,610,995
Library Services	252,608	686,674	516,606	542,955
<b>Total Dollars by Division</b>	<b>1,993,820</b>	<b>3,212,139</b>	<b>3,191,446</b>	<b>3,195,997</b>

# COMMUNITY SERVICES DEPARTMENT

## COMMUNITY CHILD CARE FUND

The Early Care and Education (ECE) Division provides care and education services at five locations: Cooley Ranch, Reche Canyon, and Rogers Elementary Schools, Gonzales Community Center, and Sierra Vista Church. The School Age Program is both a grant funded and fee-based program which provides care, activities, snack, and tutoring on-site at three elementary schools for children K through 6<sup>th</sup> grade. The State Preschool Program at Sierra Vista Church is funded through a state grant and is a fee or low-cost service to the community. The program is designed and implemented to enhance a child's abilities and prepare them to succeed in Kindergarten. The Tiny Tots Program is a fee-based program that is similar to the State Preschool Program, with the intention of giving children social and educational experiences so they can succeed in Kindergarten.

Social Services consist of: information referral, a food bank, two clothes closets, holiday events, and additional services, including the National League of Cities (NCL) Prescription Discount Card Program.

## COMMUNITY CHILD CARE FUND BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	174,179	243,887	245,054	245,862
Part Time	231,604	270,352	272,972	272,972
Overtime	-	-	-	-
Salary Related Benefits	47,560	63,147	65,476	58,241
Non-Persable Benefits	40,808	65,809	72,050	71,103
Persable Benefits	-	-	-	-
Retiree Health Insurance	13,754	-	-	-
Education & Training	1,856	91	3,750	3,750
Uniforms & Safety Equipment	-	2,500	6,000	6,000
<b>Total Salaries &amp; Benefits</b>	<b>509,761</b>	<b>645,787</b>	<b>665,302</b>	<b>657,928</b>
Maintenance & Operations	89,250	68,584	113,350	111,400
Contracted Services	24,642	9,810	19,944	16,944
Capital Improvements	988	(2,312)	-	-
Capital Outlay	-	-	-	-
Allocated Charges	29,000	45,341	22,963	22,921
Operating Transfers - Out	13,398	17,036	17,036	17,230
<b>Total Dollars by Expense Category</b>	<b>667,039</b>	<b>784,247</b>	<b>838,595</b>	<b>826,423</b>

# COMMUNITY SERVICES DEPARTMENT

## Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
School Age	241,411	316,178	324,777	317,114
Preschool Program	403,151	436,652	488,776	484,309
Tiny Tots	22,477	31,417	25,042	25,000
<b>Total Dollars by Division</b>	<b>667,039</b>	<b>784,247</b>	<b>838,595</b>	<b>826,423</b>

# COMMUNITY SERVICES DEPARTMENT

## LIBRARY GRANT FUND DEPARTMENT BUDGET SUMMARY

The Library Services Division operates a Homework Assistance Center and an Adult Literacy Program for Colton residents.

The Advance to Literacy/Homework Assistance Center is located at the historic Carnegie Building in Colton. The facility is open Monday through Thursday and offers reference material, multiple computer stations, and trained staff to help school-aged children excel in their academic studies. This program is funded by a grant from the State Library Fund.

The Advance to Literacy Program offers reading, writing, and basic computing assistance and training to Colton residents through the Carnegie Library. This program is funded through a State Literacy Grant along with CDBG funding.

## LIBRARY GRANT FUND BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	10,813	-	-	-
Part Time	27,041	37,889	51,994	53,894
Overtime	-	-	-	-
Salary Related Benefits	2,859	3,602	3,200	3,500
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>40,713</b>	<b>41,491</b>	<b>55,194</b>	<b>57,394</b>
Maintenance & Operations	8,595	10,814	5,110	4,410
Contracted Services	400	1,000	1,000	1,000
Capital Improvements	-	-	-	-
Capital Outlay	2,874	-	-	-
Allocated Charges	-	-	3,457	1,937
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>52,582</b>	<b>53,305</b>	<b>64,761</b>	<b>64,741</b>

# COMMUNITY SERVICES DEPARTMENT

## MISCELLANEOUS GRANT (COMMUNITY SERVICES) FUND

This cost center accounts for grants specific to the Community Services Department. The Community Services Department seeks out and identifies grant opportunities on an ongoing basis.

## MISCELLANEOUS GRANT FUND (COMMUNITY SERVICES) BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	214,050	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>-</b>	<b>-</b>	<b>214,050</b>	<b>-</b>

# COMMUNITY SERVICES DEPARTMENT

## PARK DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of park facilities necessary to accommodate the effects of growth in the community.

## PARK DEVELOPMENT FUND BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	2,319	-	-	100,000
Capital Improvements	18,000	99,409	10,000	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	52,960	-	41,479	-
<b>Total Dollars by Expense Category</b>	<b>73,279</b>	<b>99,409</b>	<b>51,479</b>	<b>100,000</b>

# COMMUNITY SERVICES DEPARTMENT

## LIBRARY DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of library facilities necessary to accommodate the effects of growth in the community.

## LIBRARY DEVELOPMENT FUND BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	2,319	(1,173)	-	-
Capital Improvements	-	-	-	70,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	59,999	-	-
<b>Total Dollars by Expense Category</b>	<b>2,319</b>	<b>58,826</b>	<b>-</b>	<b>70,000</b>

# DEVELOPMENT SERVICES DEPARTMENT

## DESCRIPTION

The Development Services Department strives to preserve and improve our neighborhoods and our business environment by:

- Developing and administering plans and policies that facilitate a more livable city.
- Providing efficient and responsive planning, building, business license and economic development services to our residents, the development and business community.
- Maintaining safety and protections through compliance with city, state and federal regulations and codes.
- Furthering economic development of the City by attracting new businesses, facilitating enterprise development, and assisting existing businesses with expansion.

The Development Services Department is comprised of the following divisions:

## BUILDING

The Building Division serves and protects the public by ensuring building construction compliance with electrical, plumbing, mechanical, energy and security codes, state safety laws, disabled access, and related City ordinances. The Building Division develops and administers the policies for development plan checks and inspections; and, ensures that the Department operates in accordance with all adopted codes and amendments.

## PLANNING

The Planning Division is responsible for providing advice, review and final approval or recommendations on development proposals, to ensure high quality development that promotes Colton's interests and long-term goals as defined in the General Plan, Zoning Ordinance and Specific Plans.

The Planning Division supports the City Council, Planning Commission and Historic Preservation Commission. The Division is responsible for updating and administering development standards, land use codes and policies, and carrying forward long-range planning projects citywide.

## BUSINESS LICENSE

The Business License Division is dedicated to assisting those who have chosen to do business in the City of Colton. The Business License Division is charged with registering new businesses, administering annual renewals, enforcing the City's business license ordinance, verifying gross receipts, and providing mandated business tax information to the State.

## ECONOMIC DEVELOPMENT DIVISION

The City of Colton's Economic Development Division continues to establish relationships, build networks, and identify resources to meet the needs of property owners, residents, developers and businesses. The Division is a key facilitator in creating public-private partnerships to attract new businesses, facilitate enterprise development, and assist existing businesses with expansion.

While much has been accomplished, we recognize that much remains to be done to carry out our General Plan policies, serve our applicants in a timely and efficient manner, and implement the priorities established by the City

# DEVELOPMENT SERVICES DEPARTMENT

Council. Our work programs seek to coordinate the desire to preserve and improve our neighborhoods, encourage and streamline opportunities to conduct business in Colton, and continuously improve the overall quality of life for Colton residents.

## ACCOMPLISHMENTS

### ADMINISTRATION

- ❖ Zucker Systems completed a management audit of Development Services and submitted 143 recommendations, ranked by phase and priority. To date, 40 recommendations have been implemented or are nearing completion.
- ❖ The Department has successfully served over 8,497 customers at our Permits Counter (including projections through June 30, 2016). This represents a 19% increase in customer visits from FY2014-15.
- ❖ Active Project Map on the City's website was published three times during this fiscal year – July, May and December 2015. The next publication of Active Project Map publication is planned for June 2016.
- ❖ Planning and selected Building fees were updated in March 2016.

### ECONOMIC DEVELOPMENT

- ❖ With the opening of a new Starbucks at 9<sup>th</sup> and Valley Boulevard, additional interest continues in Colton's downtown with the recent opening of Le Rendezvous Café; and, soon to open a new Mexican-family Restaurant to be named Juan Colorado. Additional interest is coming into Dominquez Plaza.
- ❖ In coordination with Utility, Planning, Business License and Building, a draft "Business Welcome" Packet has been designed and to be finalized early in the new fiscal year.
- ❖ The Colton Housing Authority closed escrow on the sale of the Authority's remaining lots in Rancho Mediterrania Mobile Home Estates (Rancho Med) on May 17<sup>th</sup>, 2016. The 25 lots were sold to an affordable housing developer who had executed a regulatory agreement to protect the affordability of the Authority's former assets in Rancho Med as many of the tenants are of low-to-moderated income families.
- ❖ Successfully worked with the property owner of the former Valero Gas Station (now Chevron) to purchase and close escrow on the San Bernardino County's "Tear-drop" parcel and a portion of excess right-of-way of Old Valley Boulevard, located at the southwest corner of Valley Boulevard and Pepper Avenue, for its future development.
- ❖ Successfully assisted in the sale/purchase negotiations of an approximate 16 acres of developable land which is currently being processed under an amendment to the Hub City Centre Specific Plan for its residential development of an approximate 175 units, for-sale, and upper-income housing project.

### PLANNING

- ❖ The City Council adopted a Climate Action Plan (CAP) on November 3, 2015. A CAP is a document that identifies measures that would reduce greenhouse gases to meet specific, measurable targets.
- ❖ Several City-initiated Code Amendments have been completed, including:
  - Business License Code Amendment to address Mobile Food Vehicles, House Numbers on Curbs, Peddlers & Solicitors, and Massage Parlors & Technicians.
  - Zoning Text Amendment to expand public noticing radius from 300 feet to 660 feet.

# DEVELOPMENT SERVICES DEPARTMENT

- Zoning Text Amendment to update the Adult Business Regulations.
- ❖ Several commercial, industrial and medical/residential care projects have been entitled, including:
  - A 30,645 sq. ft. medical office building with pharmacy and surgery center near corner of C Street and Meridian Ave.
  - A 21,200 sq. ft. metal cutting building at Pacific Rail (Ecology Auto Parts) on M Street.
  - A 27,870 sq. ft. grocery store (Smart & Final Extra), and a 4,400 drive-thru restaurant pad at 1023 N. Mt. Vernon.
  - Tentative Tract Map for a 23-unit compact lot residential subdivision, including small pocket part, located at northeast corner of Cottage Lane and H Street.
  - A retail development at the northwest corner of Valley Blvd. & Pepper Ave., consisting of a 9,000 sq. ft. retail building, 6,000 sq. ft. restaurant, 3,500 sq. ft. quick service restaurant, car wash/gas station with convenience market, and 90-room hotel.
  - A “solar farm” with 1,311 photovoltaic panels at 2220 N. Rancho Ave.
  - Revised entitlement for previously approved 808,500 sq. ft. distribution warehouse at 1600 Agua Mansa Rd., reducing the building size to 200,000 sq. ft.

## BUILDING & SAFETY

- ❖ Building & Safety issued has issued 822 building permits with a cumulative valuation of \$35,886,051, performed 317 plan checks, 2,522 building permit inspections and 186 Business Occupancy Permit inspections.
- ❖ Plan check review completed for 174,995 sq. ft. office/warehouse at 2053 Miguel Bustamante Pkwy.
- ❖ Plan check review completed for 124,588 sq. ft. office/warehouse at 2036 Miguel Bustamante Pkwy.
- ❖ Plan check review completed for 447,190 sq. ft. office/warehouse at 2200 Miguel Bustamante Pkwy.
- ❖ Building Permit issued for 59,600 sq. ft. industrial office/warehouse at 1559 Steel Rd.
- ❖ Building permits issued for 4 new single family homes in a variety of areas throughout Colton.

## BUSINESS LICENSE

- ❖ 520 new business licenses have been issued (fiscal year to date).
- ❖ 290 delinquency notices have been sent via email, saving the City on labor, stamp and paper expenses.
- ❖ Total revenue projected to end of year: \$1,000,000. This is an increase of \$78,000 from FY2014-15.
- ❖ The HDL Companies discovery and audit program has identified 2,191 business which are potentially out of compliance with the City’s Business License Tax (i.e., do not have a business license). Total revenue collected to date is \$11,422, with an additional \$31,000 expected to be collected during the next fiscal year.
- ❖ On-Line (City website) Business License application and renewal capabilities on were expanded in November 2015 to include:
  - Submitting a Business License online for outside city contractors/businesses;
  - Continue with renewing business license online (upgraded);
  - Pay an outstanding balance on your business license; and
  - Business license records search capabilities.

# DEVELOPMENT SERVICES DEPARTMENT

## OBJECTIVES

### ECONOMIC DEVELOPMENT

- ❖ Economic Development is a concerted effort to facilitate and influence the direction of private sector investment toward opportunities that can lead to the City's sustained economic growth.
  - **Objective:** To create an Economic Development Strategy for the City of Colton as an implementation tool that fosters business growth through the stated goals of the City Council as it pursues a fiscal healthy government and job opportunities for its citizens.
  - **Objective:** Continue the City's attendance at the International Council of Shopping Centers ("ICSC") Conference and other real estate brokerage networking sessions to make retailers and developers aware that Colton is a great place to bring their business expansion efforts.
  - **Objective:** Continue to coordinate CDBG grant funds and program compliance by working with Public Works for capital projects and Community Services for Public Service projects.
  - **Objective:** To advance the development of the California University of Science and Medicine and other mixed-use retail development within the Hub City Centre project area, staff will continue to meet regularly with property owners to further the vision for the area.
  - **Objective:** Work with real estate brokers, property owners and developers to facilitate and create partnerships opportunities for new development of retail, commercial, industrial, office, entertainment and housing.

### PLANNING

- ❖ Implement Zucker Systems Management Audit recommendations in accordance with phases and priorities contained in audit.
- ❖ Incorporate green building and other sustainable building practices into development projects (General Plan Goal LU-4).
  - **Objective:** Require that new development projects include walkable street patterns, pedestrian amenities, access to transit, provide a mix of complementary uses, comfortable and accessible open spaces, a range of housing types and densities, and quality design (General Plan Policy LU-4.1).
- ❖ Implement General Plan policies through programs, plans and code amendments.
  - **Objective:** Complete the Downtown Development Code and Design Manual, including associated General Plan amendments and zone changes, to help revitalize downtown Colton.
  - **Objective:** Continue to seek funding for preparation of a specific plan or similar regulatory document that will serve to revitalize South Colton as a healthy, vibrant community with quality housing and commercial and community services that meet residents' needs (General Plan Goal LU-18, Policy LU-19-7).
- ❖ Continue to work on Zoning Code updates to keep current with State laws and regulations, efficiencies and good planning principles.
  - **Objective:** Update Sign Code, including addressing offsite signage standards.
  - **Objective:** Complete technical corrections and updates to the Zoning Code, including parking standards.

### BUILDING & SAFETY

- ❖ Ensure that all new development complies with California Building Codes and local and coordinate with Code Compliance on the abatement of substandard conditions.

# DEVELOPMENT SERVICES DEPARTMENT

- **Objective:** Implement Zucker Systems Management Audit recommendations that pertain to Building Division operations and fees.

## BUSINESS LICENSE

- ❖ Continue to increase efficiencies and revenue received through the Business License Tax.
  - **Objective:** Update Business License administration fees to reflect current costs.
  - **Objective:** Working with compliance auditor, HDL Companies, continue to seek new sources of revenue through identification of unlicensed businesses operating within the City.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
Development Services	8.0	11.0	11.0	11.0
<b>Total Department FTEs</b>	<b>8.0</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>

# DEVELOPMENT SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	1,330,868	1,918,654	2,860,335	2,817,707
Miscellaneous Grants Fund	15,000	83,418	143,910	-
Housing Authority - RM Park Dev Fund	218,682	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	-	-	-
Housing Authority - Rancho Med CHFA	11,275	-	-	-
Housing Authority - RM Park Operations	182,165	102,277	93,842	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	88,506	113,575	247,739	145,782
<b>Total Dollars by Fund</b>	<b>1,846,496</b>	<b>2,217,924</b>	<b>3,345,826</b>	<b>2,963,489</b>

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	620,105	842,917	871,097	926,368
Part Time	11,401	9,160	-	10,000
Overtime	166	-	-	-
Salary Related Benefits	95,132	151,748	186,944	205,399
Non-Persable Benefits	99,941	155,381	171,814	177,131
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	1,849	4,505	6,500	6,500
Uniforms & Safety Equipment	-	-	297	-
<b>Total Salaries &amp; Benefits</b>	<b>828,594</b>	<b>1,163,711</b>	<b>1,236,652</b>	<b>1,325,398</b>
Maintenance & Operations	381,229	161,059	210,865	387,099
Contracted Services	499,790	388,695	1,481,805	534,424
Capital Improvements	-	-	(50,000)	-
Capital Outlay	-	-	-	-
Allocated Charges	-	438,386	402,980	651,803
Operating Transfers - Out	136,883	66,073	63,524	64,765
<b>Total Dollars by Expense Category</b>	<b>1,846,496</b>	<b>2,217,924</b>	<b>3,345,826</b>	<b>2,963,489</b>

# DEVELOPMENT SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	595,543	798,774	826,579	881,610
Part Time	11,401	9,160	-	10,000
Overtime	166	-	-	-
Salary Related Benefits	91,177	143,377	177,471	195,502
Non-Persable Benefits	94,236	147,395	162,974	169,886
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	1,849	4,505	6,500	6,500
Uniforms & Safety Equipment	-	-	297	-
<b>Total Salaries &amp; Benefits</b>	<b>794,372</b>	<b>1,103,211</b>	<b>1,173,821</b>	<b>1,263,498</b>
Maintenance & Operations	84,643	75,911	112,587	375,649
Contracted Services	420,501	249,039	1,120,173	468,424
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	428,279	393,362	648,513
Operating Transfers - Out	31,352	62,214	60,392	61,623
<b>Total Dollars by Expense Category</b>	<b>1,330,868</b>	<b>1,918,654</b>	<b>2,860,335</b>	<b>2,817,707</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Planning	1,029,984	1,183,529	1,590,802	1,738,672
Building	154,085	472,960	522,934	459,516
Economic Development	146,799	262,165	746,599	619,519
<b>Total Dollars by Division</b>	<b>1,330,868</b>	<b>1,918,654</b>	<b>2,860,335</b>	<b>2,817,707</b>

# DEVELOPMENT SERVICES DEPARTMENT

## MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES)

The State of California, through the California Department of Fish and Wildlife, awarded a grant to financially support the City of Colton's Habitat Conservation Plan (HCP). The City's HCP will serve to protect the Delhi Sands Flower-loving Fly population, ensure the long-term management of suitable DSF habitat, and allow compatible development to proceed with the City's HCP planning area.

## MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES) BUDGET SUMMARY Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	15,000	83,418	143,910	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>15,000</b>	<b>83,418</b>	<b>143,910</b>	<b>-</b>

# DEVELOPMENT SERVICES DEPARTMENT

## HOUSING AUTHORITY FUNDS

The Housing Authority Funds accounts for various housing programs, which include, acquisitions of residential properties, rehabilitations, management of residential units, and exercise of condemnation powers.

## HOUSING AUTHORITY FUNDS BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	24,562	44,142	44,518	44,758
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	3,955	8,371	9,473	9,897
Non-Persable Benefits	5,705	7,986	8,840	7,245
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>34,222</b>	<b>60,500</b>	<b>62,831</b>	<b>61,900</b>
Maintenance & Operations	296,586	85,148	98,278	11,450
Contracted Services	64,289	56,239	217,722	66,000
Capital Improvements	-	-	(50,000)	-
Capital Outlay	-	-	-	-
Allocated Charges	-	10,107	9,618	3,290
Operating Transfers - Out	105,531	3,859	3,132	3,142
<b>Total Dollars by Expense Category</b>	<b>500,628</b>	<b>215,852</b>	<b>341,581</b>	<b>145,782</b>

### Appropriations by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Project Area</b>				
Rancho Mediterrania Park Development	218,682	-	-	-
Rancho Mediterrania CHFA	11,275	-	-	-
Rancho Mediterrania Park Operations	182,165	102,277	93,842	-
Low/Mod Bond Proceeds	-	-	-	-
Low/Mod Debt Service	-	-	-	-
Low/Mod Capital Projects	88,506	113,575	247,739	145,782
<b>Total Dollars by Project Area</b>	<b>500,628</b>	<b>215,852</b>	<b>341,581</b>	<b>145,782</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DESCRIPTION

The Public Works & Utility Services Department encompasses the Public Works Division, the Electric Utility, the Water Utility, the Wastewater Utility, and Solid Waste.

## PUBLIC WORKS

Public Works is in business to proactively provide, expand and maintain the City's public infrastructure, by initiating and completing public betterment projects; processing private land development plans; enhancing traffic safety; and, caring for various City facilities and equipment to meet the community's needs.

The Department continues to seek grants for funding new Public Works projects throughout the City in an effort to continuously improve beautification, City facilities, parks, storm water systems, streets, traffic and City vehicles and equipment.

### ADMINISTRATION AND ENGINEERING

The Engineering Division is in business to proactively provide, expand and maintain the City's public infrastructure by initiating, planning, designing and completing capital improvement projects; processing private land development plans; enhancing traffic safety; and issuing various permits that affect the City's right of way such as street cut permits, encroachment permits, wide load permits and plan check fees.

Engineering Division staff works closely with other agencies such as Caltrans, SANBAG, County and neighboring Cities to collaborate for the completion of regional transportation projects. Engineering Division applies for various state and federal grants and manages them from project planning, environmental review, design and construction. Engineering staff also manages and oversees the work being performed by various consultants for the design of various public works, water and sewer infrastructure, and city facilities.

Administration and technical engineering services provide for the following:

- Design, construction, rehabilitation of City streets, storm drains, curbs, gutters, sidewalks, handicap ramps and traffic calming infrastructure
- Administer transportation funds, claims and grants
- Administer assessment districts
- Identify developer responsibility and coordinate installation of off-site improvements
- Provide city-wide survey and right-of-way engineering functions
- Traffic safety improvements

### PARKS DIVISION

The Parks Division manages the maintenance needs of all medians, parkways, parks, playgrounds, baseball fields and play structures; as well as landscaping and irrigation for City facilities and open spaces.

### STREET MAINTENANCE

The Street Division keeps City streets and infrastructure clean and in good repair. The division is responsible for removing graffiti, weed abatement, street repairs, maintaining traffic and directional signage, concrete and infrastructure repairs, removing debris from City right-of-way, and controlling street flooding.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## ACCOMPLISHMENTS

- ❖ Completed three (3) Community Development Block Grant Project (CDBG) projects that include alley paving, citywide concrete infrastructure repair, and Johnston Street Paving
- ❖ Completed the Colton Quiet Zone Project
- ❖ Completed Washington Street/Reche Canyon Road Intersection Improvement CMAQ (Congestion Mitigation and Air Quality) Project
- ❖ Completed the installation of traffic signals at the intersections of La Cadena Drive/Rancho Avenue and La Cadena Drive/Litton Avenue
- ❖ Completed pavement rehabilitation project (Measure I funded) on the following streets:
  - Rancho Avenue (Johnston Street to E Street)
  - Mt. Vernon Avenue (Olive Street to La Cadena Drive)
  - Reche Canyon Road (Pepper Tree Lane to Riverside City Limits)
  - Washington Street (Barton Road to Bluff Road)
  - Barton Road (Washington Street to Grand Terrace City Limits)
  - Center Street (Barton Road to Washington Street)
  - Hunts Lane (Washington Street to Mountainwoods Street)
- ❖ Completed the Asphalt and Concrete Repairs for the Coburn Street Sewer Line Collapse Repair Project

## OBJECTIVES

- ❖ Completion of Design, Environmental, and Construction phase for the I-10/Rancho Avenue Eastbound On-ramp Modification Project.
- ❖ Completion of Construction phase for the Mt. Vernon Avenue Corridor Traffic Signal Improvement Project. Scope of the project includes traffic signal upgrade at the intersections of Olive St., Colton Ave., Valley Blvd., Cooley Dr., Santo Antonio Dr., and Centerpointe Dr.
- ❖ Installation of Traffic Signal at La Cadena Drive and M Street.
- ❖ Pavement Rehabilitation - Washington Street (Cooley Drive to Waterman Ave.).
- ❖ Pavement Rehabilitation - Rancho Ave. (Valley Blvd. to C Street).
- ❖ Pavement Rehabilitation - M Street (Mt. Vernon Avenue to Fogg St.).
- ❖ Pavement Rehabilitation - Sycamore Avenue.
- ❖ Construction of CDBG (Colt-15-2-03k-7503)/Alley Paving Project. Scope of works includes paving of alley from Olive to Hanna St. and from 9<sup>th</sup> to 10<sup>th</sup> Street.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Construction of CDBG (Colt-15-2-03k-7504)/C Street Improvement Project. Installation of missing curb, gutter, sidewalk, and handicap ramp along C Street between Pennsylvania and Rancho Avenue.
- ❖ Completion of the environmental document and plans, specification & estimates (PS&E) for the Mt. Vernon Bridge over UPRR Track Widening Project. Completion of the environmental document and plans, specification & estimates (PS&E) for the La Cadena Drive Bridge over Santa Ana River Replacement Project.

## ELECTRIC UTILITY

Colton Electric Utility is the second oldest municipal electric utility in the State of California. Formally established in 1896 by passage of an ordinance to provide for “intention to acquire, construct, own, operate, and maintain a public electric light system for supplying lights, power to the City residents.” The issue was passed 114 to 12 by a vote of the citizens and the plant, costing \$6,000 was built. Colton Electric has provided affordable electric services for over 115 years.

The City-owned Electric Utility is an Enterprise Fund. An Enterprise Fund is used to account for the acquisition, operation, and maintenance of governmental facilities that are either wholly or predominately self-supporting through user charges. The operation of an Enterprise Fund is accounted for in such a manner as to show a profit or loss, similar to a comparable private enterprise.

Colton Electric Utility currently serves a peak load of 86 MW. Its resource portfolio consists of generation from shares of Southern California Public Power Authority (SCPPA) resources at San Juan, Palo Verde, and Hoover Dam. In 2003, the Agua Mansa Power Plant was built, providing additional peaking capacity of 43 megawatts for the City. In addition, Colton has entered into several Power Purchase Agreements for renewable energy resources, including solar, wind and landfill gas.

The Renewable Energy Resources Act of 2011 requires that all electric utilities in California obtain an average of 25% of their electrical energy from renewable sources by December 31, 2016. By December 31, 2020, this amount shall increase to 33% or more of their retail sales. In October 2015, the Clean Energy and Pollution Reduction Act of 2015 (SB350) was passed, increasing the requirement for use of renewable resources to 50% by 2050.

Colton Electric Utility has signed Power Purchase Agreements for alternative power sources to replace the energy from San Juan Unit 3 when the coal plant is decommissioned no later than the end of 2017. Additionally, the Utility continues to monitor developments in utility regulations and requirements at the state level.

The Colton Electric Utility team of dedicated employees remain committed to providing the community with superior customer service and reliable electric service while planning for the future power needs of Colton.

The Electric Utility Department has the following Divisions:

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## ADMINISTRATION

The Administration Division has the responsibility for planning and managing the power supply resources to meet its current and future load requirements. Resource planning activities include finding cost effective resources that meet both State and Federal mandates for renewable resources, air quality, and climate change programs.

The Administration Division is also responsible for the development and administration of the annual revenue and expense budget, utility accounting activities, regulatory reporting (including greenhouse gas and renewable portfolio standards.) at the local, State and Federal levels, legislative activities.

## ENGINEERING

The Engineering Division provides support services to the Substation and Transmission/Distribution Divisions, inspection services to developers for all construction needs, works with customers to design and provide service connections to the system, and maintains the Electric Department's Geographic Information System (GIS) information.

## SUBSTATION DIVISION

The City has four substations that provide service to approximately 19,200 customers. A fifth substation is currently under construction in the Western portion of the City to allow for current and future development.

Substation personnel are responsible for maintaining each of the four substations and all electrical equipment for the City's water pumping and distribution systems, installing and testing meters, reading meters for both electric and water customers, and customer service field support.

## TRANSMISSION/DISTRIBUTION

The Transmission/Distribution Division is primarily responsible for the installation, operation, and maintenance of the overhead and underground electrical systems in the City of Colton. The Division also provides after-hours standby duties to the community to ensure a timely response to customers' electrical needs.

## ENVIRONMENTAL SUSTAINABILITY & CONSERVATION

The Environmental Sustainability and Conservation division is responsible for development and management of energy efficiency and sustainability programs for the City of Colton. The State of California Public Utility Code requires each publicly owned utility to collect a non-bypassable usage based charge on local distribution service that was calculated at 0.00029 cents per kWh. Funds from this charge are used for four purposes:

1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts.
2. Cost effective demand-side management programs that promote energy efficiency and energy conservation.
3. New investments in renewable energy resources and technologies.
4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported by competitive and regulated markets.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## ACCOMPLISHMENTS

- ❖ Negotiated 2 long-term renewable energy contracts that will help bring Colton into compliance with state law.
- ❖ Completed construction of three new solar energy systems in the City that will meet the electric requirements of over 2,100 residential customers
- ❖ Continued to work with the Southern California Public Power Authority to decommission the San Juan Generating Station (unit 3) by December 31, 2017
- ❖ Completed acquisition and installation of 4 electric vehicle charging stations for public use on private property. 2 at Arrowhead Regional Medical Center and two at Fiesta Village
- ❖ Completed construction of a new substation to provide electricity to new development in the western part of Colton and awaiting approval of interconnection from Southern California Edison
- ❖ Replaced over 120 electric poles as part of the Electric Department's efforts to upgrade its infrastructure
- ❖ Expanded the Hospitality Program that provides energy efficiency audits and energy saving equipment to three additional hotels
- ❖ Increased participation on all residential energy efficiency rebates
- ❖ Replaced over 5 miles of underground electrical cable, increasing reliability and reducing the number of unplanned electrical outages in the City
- ❖ Continuation of the LivingWise® school program for the Colton School District 6th grade classes which combines classroom learning and home retrofit/energy efficiency audit for electric and water savings.
- ❖ Completed Power System Study on the electric system and are beginning implementation of recommendations to ensure system reliability and expansion
- ❖ Began design of new 15 kV and 66 kV line designs to accommodate expansion of the electric infrastructure
- ❖ Launched Web Shop for CED residential customers to purchase energy efficient LED light bulbs, Smart thermostats and power strips at reduced costs
- ❖ Awarded Cal-Fire Urban Forestry Plan and Green House Gas (GHG) Inventory Project Grant to reduce GHG emission in the city

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## OBJECTIVES

- ❖ Operate the electrical system safely with zero reportable accidents
- ❖ Meet all state and federal laws and regulations
- ❖ Provide service 99.99% of the time to Colton residents and businesses
- ❖ Have retail rates at least 10% below surrounding utility rates
- ❖ Meet at least 33% of retail energy requirements through renewable resources by 2020 and 50% by 2030
- ❖ Reduce greenhouse gas emissions by 30% by 2018
- ❖ Maintain a bond rating of A- or better
- ❖ Keep at least 25% of annual reserves in cash and cash equivalents
- ❖ Increase energy efficiency by at least 25% by 2020

## WATER UTILITY

The Water Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites. The Division works to improve the level of service provided by each of its divisions to its internal and external customers.

### ADMINISTRATION AND TECHNOLOGY

The Administration and Technology staff work as a team under the direction and supervision of the Public Works Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

### OPERATIONS

The Colton Water Utility has three primary operations areas:

#### Water Quality

Water Quality Technicians assure that all required sampling and laboratory analyses are completed and reported to the State Water Resources Control Board. They also protect the City's water supply from contamination by implementing the state mandated City cross-connection control program.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## **Water Production**

The Water Production operates, maintains, 7 reservoirs that store approximately 14.3 million gallons of water, 13 well pumping plants, 4 booster pumping plants, 4 pressure reducing stations and 2 perchlorate removal systems, which can treat up to 2,000 gallons of water per minute.

## **Water Distribution**

The City of Colton's Water Distribution Operators maintain and repair approximately 120 miles of water pipelines ranging in size from 2" to 30", 9,359 residential water meters and 746 commercial/industrial water meters. Water Distribution Operators maintain, repair, and operate 3,891 isolation valves ranging in size from 2" to 30" within four pressure zones and 1,594 fire hydrants located throughout the water distribution system.

## **WATER CONSERVATION**

The City Colton Water Conservation Division strives to assist the department in meeting the States 20% reduction goals under SBx7-7. This is accomplished through various methods, such as internal efforts of upgrading landscaping and retrofitting fixtures. External efforts include things such as offering incentives to residents to install efficient fixtures, as well as educating the public on the need for water conservation and the importance of a sustainable water supply. This division also participates in several regional efforts, such as a public relations campaign in the Inland Empire; as well as the Inland Solar Challenge that helps educate high school students on the nexus of solar power and water, while also requiring them to learn about water conservation.

## **ACCOMPLISHMENTS**

- ❖ Water Masterplan and CIP Completed
- ❖ Well 21 – Rerouted the Transmission Line
- ❖ Well 22 - Rehabilitation of Well, which included Electrical Modifications , Replacement of Pump, Motor and Re-Piping
- ❖ Well 15 – Rebuilt Well House and Electrical Upgrade
- ❖ Abandonment of Well 29
- ❖ City wide AMR Meter Change Out Program – 95% Complete
- ❖ La Loma Reservoir Project – Design and Environmental Study Completed
- ❖ Added Crystal Ridge Booster Station to City of Colton Water Distribution System
- ❖ Completed SCADA (Supervisory Control And Data Acquisition) Upgrade Project for Water and Wastewater Division

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Water Conservation Rebate Program for Turf Removal and Indoor/Outdoor Rebates
- ❖ Water Conservation – City Wide Water Efficient Landscape Upgrades/Medians

## OBJECTIVES

- ❖ Electrical efficiency modeling and upgrades
- ❖ Design and implement Preventative Maintenance Program
- ❖ Implement limited flushing program
- ❖ Well site upgrades
- ❖ Booster station upgrades
- ❖ Implement broken valve replacement program

## WASTEWATER UTILITY

The Wastewater Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites.

### ADMINISTRATION AND TECHNICAL

The Administration and Technical staff work as a team under the direction and supervision of the Public Works Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

### OPERATIONS

The City's Wastewater Utility provides sewer service to all facilities and properties throughout the City of Colton, City of Grand Terrace, and unincorporated County areas.

The Wastewater Utility Operators operate the Water Reclamation Plant, which includes wastewater collection and lift station facilities throughout the City. It is responsible for maintenance and repair of sewer main lines, sewer laterals and storm drains, including cleaning and repair of catch basins and manhole structures.

The Wastewater Utility remains at all times in compliance with the Sanitary Sewer Overflow (SSO) Reduction Program, as mandated by the State Water Resources Control Board. This is helped by the fact

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

that the division investigates all customer complaints for sewer backups and drainage problems in its ongoing service to customers.

The Wastewater Utility consistently inspects, upgrades, and improves its systems. It maintains a well-trained staff that continues to strive to provide a high level of service.

## ACCOMPLISHMENTS

- ❖ RIX Facility – Tertiary Feed Pump, UV System Rehabilitation and Sand Wash Plant (Conveyor System)
- ❖ Mt. Vernon and Fairway – Repair 8” Sewer Line
- ❖ Coburn Street – Repair Concrete and Asphalt
- ❖ Fairway and Holly Ave. – Re-Line 4,718 Linear Feet of Sewer Line

## OBJECTIVES

- ❖ Initiating Master Plan Upgrade of Water Reclamation Plant:
  - Demo (1948) Unit I Primary and Secondary Clarifiers to prep and make way for 2 new Digesters
  - Asphalt Pave roadways through plant
  - Upgrade (1999) Unit III Aerator control Drives with VFD controls and building
  - Replace (1999) Unit III Aerator Electric Motors, Gear Boxes and Aerator Rotors
  - Design/Construction New Admin and Control Building
- ❖ Collection System:
  - Rehab of Sewer Lines (Lining or Replace) \$300,000
  - Rebuild/Replace Controls for Fernandez/Florez Lift Station
  - Rebuild/Replace Controls for Glenwood/Wildwood Lift Station
  - Rehab Manholes

## SOLID WASTE

The City of Colton is dedicated to providing a reliable and efficient collection of solid waste (garbage) for the citizens and businesses in the City of Colton. We also promote environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

The City of Colton and Republic Services Inc. entered into a Solid Waste Franchise Service Agreement that allows the collection and composting of solid waste, green waste, recyclable materials and bulky items. Each single-family residence receives three 64-gallon containers: a black container for trash, a brown container for yard waste and a green container for recyclable items. These specially designed containers are lightweight with built-in wheels for easy movement. The automated refuse system uses modern, robotic trucks to empty containers.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DEPARTMENT PERSONNEL SUMMARY

### Full-Time Positions

	2014 Council Approved	2015 Council Approved	2016 Council Approved	FY2016-17 Budget
Public Works	32.5	33.0	33.0	32.0
Electric Utility	42.0	42.0	43.0	44.0
Water Utility	21.0	20.75	20.75	20.75
Wastewater Utility	22.0	21.25	21.25	21.25
<b>Total Department FTEs</b>	<b>117.5</b>	<b>117.0</b>	<b>118.0</b>	<b>118.0</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Fund</b>				
General Fund	1,699,296	2,983,935	2,447,486	2,455,638
Gas Tax Fund	1,287,069	1,067,873	1,382,189	1,580,035
Air Quality Fund (AQMD)	14,333	55,981	377,648	81,986
Community Development Act Fund	378,367	358,033	866,970	487,027
Measure I Fund	275,427	741,960	2,635,436	456,000
Miscellaneous Grants Fund	866,767	2,951,361	7,493,586	389,960
Host City Fees - CIP Fund	316,162	-	-	-
Traffic Impact Fund	219,439	204,535	1,741,710	250,000
Civic Center Development Fee Fund	-	268	-	-
Fire Facility Development Fee Fund	-	372	-	-
Police Facility Development Fee Fund	-	533	-	-
Capital Improvement Projects Fund	1,265,881	2,079,743	6,049,377	-
Colton Crossing Fund	572,127	3,877,989	2,727,250	-
Building Maintenance Fund	373,626	(139,598)	640,576	709,815
Automotive Shop Fund	-	(138,785)	769,311	676,182
Electric Utility Fund	59,660,140	61,474,845	72,152,302	70,785,247
Public Benefit Fund	346,947	388,744	1,244,000	1,411,000
Water Utility Fund	11,740,998	9,244,322	13,236,910	16,688,472
Wastewater Utility Fund	9,576,146	9,177,768	13,884,947	12,538,581
Solid Waste Fund	-	3,078,999	2,536,692	2,881,752
LLMD #2	115,652	119,058	141,057	122,015
LLMD #1	282,045	316,551	337,452	286,406
CFD 87-1 Debt Service Fund	99,795	100,954	334,254	17,632
CFD 88-1 Debt Service Fund	207,301	195,215	-	289,690
Storm Water Fund	525,993	496,735	692,446	551,484
CFD 89-1 Debt Service Fund	252,796	252,447	251,481	225,169
CFD 89-2 Debt Service Fund	315,540	314,572	283,468	272,863
CFD 90-1 Debt Service Fund	266,523	258,243	262,038	258,323
<b>Total Dollars by Fund</b>	<b>90,658,370</b>	<b>99,462,653</b>	<b>132,488,586</b>	<b>113,415,277</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	6,625,175	7,371,961	8,609,860	8,889,028
Part Time	149,257	136,144	138,026	151,130
Overtime	539,754	635,490	674,329	708,119
Salary Related Benefits	1,135,465	1,343,325	1,839,792	2,023,585
Non-Persable Benefits	1,582,706	1,853,796	2,135,007	2,166,594
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	39,862	39,435	116,750	123,000
Uniforms & Safety Equipment	79,031	92,185	116,533	122,130
<b>Total Salaries &amp; Benefits</b>	<b>10,151,250</b>	<b>11,472,337</b>	<b>13,630,297</b>	<b>14,183,586</b>
Maintenance & Operations	52,808,566	52,910,486	58,969,625	56,671,570
Contracted Services	2,589,824	4,878,543	7,218,540	6,656,197
Capital Improvements	6,704,479	10,942,411	29,190,140	16,255,267
Capital Outlay	3,150,137	1,097,854	2,789,316	956,896
Allocated Charges	3,949,615	5,029,022	6,177,685	5,918,309
Operating Transfers - Out	3,427,284	5,703,484	6,925,784	1,034,120
Administrative Transfers - Out	7,877,215	7,428,517	7,587,199	11,739,332
<b>Total Dollars by Expense Category</b>	<b>90,658,370</b>	<b>99,462,653</b>	<b>132,488,586</b>	<b>113,415,277</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	721,175	833,906	681,305	588,595
Part Time	46,152	63,854	49,760	54,600
Overtime	11,539	25,089	14,200	14,200
Salary Related Benefits	116,685	150,711	150,459	143,147
Non-Persable Benefits	205,092	229,010	171,262	162,937
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	708	2,422	3,650	3,900
Uniforms & Safety Equipment	8,643	8,216	5,000	5,000
<b>Total Salaries &amp; Benefits</b>	<b>1,109,994</b>	<b>1,313,208</b>	<b>1,075,636</b>	<b>972,379</b>
Maintenance & Operations	462,541	449,787	176,570	157,995
Contracted Services	53,309	15,210	229,400	330,000
Capital Improvements	-	-	-	-
Capital Outlay	3,002	-	70,000	-
Allocated Charges	-	1,143,609	847,723	952,695
Operating Transfers - Out	70,450	62,121	48,157	42,569
<b>Total Dollars by Expense Category</b>	<b>1,699,296</b>	<b>2,983,935</b>	<b>2,447,486</b>	<b>2,455,638</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Administration & Engineering	458,212	1,102,952	938,462	1,046,285
Street Maintenance <sup>1</sup>	504,366	863,649	260,000	290,000
Parks	736,718	1,017,334	1,249,024	1,119,353
<b>Total Dollars by Division</b>	<b>1,699,296</b>	<b>2,983,935</b>	<b>2,447,486</b>	<b>2,455,638</b>

<sup>1</sup> Street Maintenance appropriations were moved to the Gas Tax Fund in FY2015-16

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## ELECTRIC UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,098,099	3,350,640	3,926,817	4,080,066
Part Time	36,201	48,964	59,250	63,250
Overtime	356,135	317,606	364,000	366,000
Salary Related Benefits	523,744	610,468	822,592	909,509
Non-Persable Benefits	721,947	797,454	973,748	1,006,693
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	34,507	27,323	80,600	80,600
Uniforms & Safety Equipment	38,464	46,760	50,330	50,330
<b>Total Salaries &amp; Benefits</b>	<b>4,809,097</b>	<b>5,199,215</b>	<b>6,277,337</b>	<b>6,556,448</b>
Maintenance & Operations	40,786,826	41,100,163	43,224,521	43,507,287
Contracted Services	943,758	895,062	1,664,454	1,474,800
Capital Improvements	2,365,059	3,949,895	10,370,536	4,635,500
Capital Outlay	129,177	26,887	379,345	280,800
Allocated Charges	2,464,745	2,615,423	2,373,281	2,301,510
Operating Transfers - Out	284,263	259,683	275,629	289,570
Administrative Transfers - Out	7,877,215	7,428,517	7,587,199	11,739,332
<b>Total Dollars by Expense Category</b>	<b>59,660,140</b>	<b>61,474,845</b>	<b>72,152,302</b>	<b>70,785,247</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Administration	18,384,592	17,470,652	17,997,866	21,600,687
Engineering	554,412	601,606	1,045,349	1,094,660
Substation	1,496,691	1,488,800	3,437,085	3,044,398
Transmission/Distribution	2,968,661	2,835,018	3,396,624	3,444,788
Environmental Sustainability & Conservation	508,164	584,067	790,931	715,960
Purchased Power, Transmission & ISO	30,965,603	31,403,273	31,470,195	32,858,754
New Development	469,464	822,605	2,860,639	2,390,000
Agua Mansa Power Plant	2,283,464	2,536,004	4,240,785	4,096,000
Street Lighting	518,536	519,829	679,500	734,500
Underground Utilities	47,242	17,199	200,000	400,000
Power Resource Development	70,228	104,499	40,000	75,000
Meters	190,194	227,312	330,500	330,500
New Substations	1,202,889	2,863,982	5,464,517	-
EECBG - Energy Efficiency & Conservation	-	-	198,310	-
<b>Total Dollars by Division</b>	<b>59,660,140</b>	<b>61,474,845</b>	<b>72,152,302</b>	<b>70,785,247</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## PUBLIC BENEFIT FUND DEPARTMENT BUDGET SUMMARY

The State of California Public Utility Code requires each publicly owned utility to collect a non-bypassable usage based charge on local distribution service that was calculated at 0.29 cents per kWh.

Funds from this charge may be used for four purposes:

1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts
2. Cost effective demand-style management programs that promote energy efficiency and energy conservation
3. New investments in renewable energy resources and technologies
4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	242,925	266,922	778,000	1,040,000
Contracted Services	34,547	121,822	446,000	351,000
Capital Improvements	-	-	-	-
Capital Outlay	23,856	-	20,000	20,000
Allocated Charges	45,619	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>346,947</b>	<b>388,744</b>	<b>1,244,000</b>	<b>1,411,000</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Public Benefit - Residential	52,211	143,793	348,732	480,000
Public Benefit - Commercial	59,818	110,605	309,817	630,000
Public Benefit - Industrial	229,151	25,080	287,063	265,000
Public Benefit - Other Programs	254,820	67,469	34,582	36,000
<b>Total Dollars by Division</b>	<b>596,000</b>	<b>346,947</b>	<b>980,194</b>	<b>1,411,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## WATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,259,208	1,360,443	1,550,647	1,612,232
Part Time	16,725	4,696	-	-
Overtime	136,462	221,712	182,319	189,319
Salary Related Benefits	226,512	250,463	339,250	378,398
Non-Persable Benefits	268,800	348,950	343,645	360,330
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	4,062	6,084	18,000	19,000
Uniforms & Safety Equipment	17,229	17,878	23,553	24,150
<b>Total Salaries &amp; Benefits</b>	<b>1,928,998</b>	<b>2,210,225</b>	<b>2,457,414</b>	<b>2,583,429</b>
Maintenance & Operations	5,159,518	4,713,850	6,615,760	5,712,878
Contracted Services	394,025	373,446	578,943	541,500
Capital Improvements	740,615	411,909	2,074,202	6,900,000
Capital Outlay	2,647,077	789,411	909,546	345,000
Allocated Charges	1,350,606	1,210,461	1,045,375	1,090,395
Operating Transfers - Out	100,435	99,769	105,906	113,213
Administrative Transfers - Out	(580,276)	(564,749)	(550,236)	(597,943)
<b>Total Dollars by Expense Category</b>	<b>11,740,998</b>	<b>9,244,322</b>	<b>13,236,910</b>	<b>16,688,472</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Administration & Technology	399,085	348,906	550,703	441,748
Operations	10,902,127	8,712,635	10,843,757	10,174,724
Booster Stations	-	-	400,000	200,000
Reservoirs	-	49,557	568,443	500,000
New Wells	391,562	20,799	0	-
Main Line Replacement	17,719	1,242	280,958	4,800,000
Basin Recharge - CIP	-	-	174,398	-
Water Conservation	30,505	111,183	418,651	572,000
<b>Total Dollars by Division</b>	<b>11,740,998</b>	<b>9,244,322</b>	<b>13,236,910</b>	<b>16,688,472</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## WASTEWATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	957,192	1,264,381	1,481,244	1,551,184
Part Time	34,190	4,529	-	-
Overtime	21,638	51,591	68,710	100,000
Salary Related Benefits	173,795	235,552	314,900	350,260
Non-Persable Benefits	225,072	316,000	346,717	352,738
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	410	1,408	8,000	13,000
Uniforms & Safety Equipment	10,720	15,909	22,000	27,000
<b>Total Salaries &amp; Benefits</b>	<b>1,423,017</b>	<b>1,889,369</b>	<b>2,241,571</b>	<b>2,394,182</b>
Maintenance & Operations	4,272,144	4,235,612	5,632,225	4,090,277
Contracted Services	758,355	391,578	982,107	845,345
Capital Improvements	1,442,430	600,758	2,187,973	3,235,280
Capital Outlay	286,934	232,834	991,500	271,096
Allocated Charges	753,841	1,162,157	1,195,388	995,603
Operating Transfers - Out	59,149	100,711	103,947	108,855
Administrative Transfers - Out	580,276	564,749	550,236	597,943
<b>Total Dollars by Expense Category</b>	<b>9,576,146</b>	<b>9,177,768</b>	<b>13,884,947</b>	<b>12,538,581</b>

### Appropriations by Division

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Division</b>				
Operations	8,133,716	8,577,010	11,696,975	9,303,301
RIX Facility	271,171	180,924	187,802	83,000
Water Treatment Plant	33,148	55,694	1,600,892	2,427,200
Sewer Line Replacement	1,111,417	312,249	339,278	665,080
Lift Stations	26,694	51,892	60,000	60,000
<b>Total Dollars by Division</b>	<b>9,576,146</b>	<b>9,177,768</b>	<b>13,884,947</b>	<b>12,538,581</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## SOLID WASTE FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	13,164	48,647	32,378
Contracted Services	-	2,732,353	2,129,564	2,826,052
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	333,482	358,481	23,322
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>-</b>	<b>3,078,999</b>	<b>2,536,692</b>	<b>2,881,752</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## GAS TAX FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the State Gas Tax allocations from the State of California. Gas Tax funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

In FY2015-16, street maintenance activities were moved directly to the Gas Tax fund. In prior years, the expenditures budgeted in the Gas Tax Fund represented a transfer of funds to the General Fund to cover costs expended for street maintenance and engineering from the General Fund.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	398,339	423,560
Part Time	-	-	14,040	16,640
Overtime	-	-	13,600	13,600
Salary Related Benefits	-	-	86,345	94,377
Non-Persable Benefits	-	-	131,285	127,926
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	4,000	4,000
Uniforms & Safety Equipment	-	-	5,100	5,100
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>652,709</b>	<b>685,203</b>
Maintenance & Operations	-	70,934	365,224	323,400
Contracted Services	-	-	69,000	70,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	266,186	471,735
Operating Transfers - Out	1,287,069	996,939	29,070	29,697
<b>Total Dollars by Expense Category</b>	<b>1,287,069</b>	<b>1,067,873</b>	<b>1,382,189</b>	<b>1,580,035</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## POLLUTION REDUCTION (AQMD) FUND DEPARTMENT BUDGET SUMMARY

The Pollution Reduction Fund consists of AB2766 funds to implement programs that reduce air pollution from motor vehicles. These funds are used specifically to meet the requirements of the federal and state Clean Air Acts, and for the implementation of the Air Quality Management District (AQMD) Air Quality Management Plan.

Revenue to support this program is collected by the California Department of Motor Vehicles (DMV) as a Motor Vehicle Registration surcharge and forwarded to the AQMD for appropriate distribution throughout the state. Local governments receive a portion of this revenue based on population. In accordance with reporting requirements, the City reports on the use and results funded by AB2766 funds annually.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	14,333	55,981	55,981	41,986
Contracted Services	-	-	-	-
Capital Improvements	-	-	136,000	-
Capital Outlay	-	-	185,667	40,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>14,333</b>	<b>55,981</b>	<b>377,648</b>	<b>81,986</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## COMMUNITY DEVELOPMENT ACT FUND DEPARTMENT BUDGET SUMMARY

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combining several funding programs into a single program called the Community Development Block Grant (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities by providing suitable housing and living environments and expanded economic activities.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	318,367	302,642	805,970	418,527
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	60,000	55,391	61,000	68,500
<b>Total Dollars by Expense Category</b>	<b>378,367</b>	<b>358,033</b>	<b>866,970</b>	<b>487,027</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## MEASURE I FUND DEPARTMENT BUDGET SUMMARY

In 1989, the San Bernardino County voters approved the passage of Measure I, authorizing San Bernardino Associated Governments (SANBAG) acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax through 2010. In 2004, voters approved an extension of this sales tax through the year 2040.

This tax revenue is designated for transportation and traffic management programs.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	743	1,351,115	456,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	275,427	741,217	1,284,321	-
<b>Total Dollars by Expense Category</b>	<b>275,427</b>	<b>741,960</b>	<b>2,635,436</b>	<b>456,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## MISCELLANEOUS GRANTS FUND (PUBLIC WORKS) DEPARTMENT BUDGET SUMMARY

### NON-DEPARTMENTAL

Historically, this cost center accounts for grant dollars that are transferred to the General Fund and Capital Projects Funds to pay for specified projects per a Council-approved funding plan.

Unexpended appropriations related to ongoing projects or operations are carried forward into the following fiscal year.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	7,500	-
Contracted Services	-	-	-	-
Capital Improvements	-	7,515	2,803,717	359,960
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	866,767	2,943,846	4,682,368	30,000
<b>Total Dollars by Expense Category</b>	<b>866,767</b>	<b>2,951,361</b>	<b>7,493,586</b>	<b>389,960</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## HOST CITY FEES FUND DEPARTMENT BUDGET SUMMARY

In 1992, the City entered into a Memorandum of Understanding (MOU) with the County of San Bernardino establishing a fee of one dollar per ton of waste disposed at the Colton landfill for the duration of its life. Subsequently, in 1998, the City entered into a fifteen year Waste Disposal Agreement with the County. The agreement committed the City to deliver all controllable waste to a County landfill at a reduced rate for the term of the agreement. Including Colton, a total of sixteen cities in San Bernardino County have entered into Waste Disposal Agreements.

The funds collected under this agreement are used for maintenance and improvement of local roads impacted by disposal services and operations.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	316,162	-	-	-
<b>Total Dollars by Expense Category</b>	<b>316,162</b>	<b>-</b>	<b>-</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## TRAFFIC IMPACT FEES FUND DEPARTMENT BUDGET SUMMARY

Traffic Impact Fees are collected from developers when new development occurs within the City. These fees are used to pay for traffic signals, widening roads or connecting and/or building new roads, as needed, due to the increase in traffic resulting from the development. Developers are required to either construct improvements or they are charged a fee, which the City utilizes to make the improvements.

Residential projects are charged a per unit fee, reflecting the average number of trips per day estimated to be made by the occupants of the new residence.

The fees and costs for commercial and industrial projects are based on the type of business and the square footage of the completed building, factored by the estimated number of trips per day anticipated to be generated by the new development.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	193,598	163,724	765,881	-
Capital Improvements	-	-	684,000	250,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	25,841	40,811	291,829	-
<b>Total Dollars by Expense Category</b>	<b>219,439</b>	<b>204,535</b>	<b>1,741,710</b>	<b>250,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CIVIC CENTER DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The Civic Center Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future Civic Center facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	268	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>-</b>	<b>268</b>	<b>-</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## FIRE FACILITY DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The Fire Facility Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future Fire facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	372	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>-</b>	<b>372</b>	<b>-</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## POLICY FACILITY DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The Police Facility Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future Civic Center facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	533	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>-</b>	<b>533</b>	<b>-</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CAPITAL IMPROVEMENT PROJECTS FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City's infrastructure. These projects promote infrastructure, revitalization, renovation, and improvements to City roads, highways, parks, storm drains, water/wastewater, and city facilities.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,265,881	1,790,961	6,049,377	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	288,782	-	-
<b>Total Dollars by Expense Category</b>	<b>1,265,881</b>	<b>2,079,743</b>	<b>6,049,377</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## COLTON CROSSING FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. The Colton Crossing Fund was established to account for activities related to the Colton Crossing Rail Grade Separation Project.

The Colton Crossing Project is a rail improvement project with a funding agreement between the City of Colton, San Bernardino Associated Governments (SANBAG), Union Pacific Railroad (UPRR), and BNSF Railroad Company. The project will result in a grade separation between the UPRR and BNSF main tracks at the Colton Crossing to improve the rail operations, provide residents relief from the train-generated noise, and reduce the impact on local traffic circulation caused by the volume of trains utilizing this line.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	572,127	3,877,989	2,727,250	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>572,127</b>	<b>3,877,989</b>	<b>2,727,250</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## BUILDING MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

The Building Maintenance Fund is an internal service fund that accounts for the internal general maintenance of City facilities, including building repairs, janitorial functions, in-house construction, preventative maintenance, and minor repairs to cooling systems. Additionally, this function provides administrative support and oversight as needed for contractor services. This function is funded through charges to all user departments.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	349,863	167,321	154,631	198,390
Part Time	-	-	-	-
Overtime	5,711	7,844	11,000	11,000
Salary Related Benefits	58,208	21,458	32,957	43,918
Non-Persable Benefits	85,088	43,143	45,847	42,099
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	175	-	-	-
Uniforms & Safety Equipment	3,367	2,435	3,750	3,750
<b>Total Salaries &amp; Benefits</b>	<b>502,412</b>	<b>242,200</b>	<b>248,185</b>	<b>299,157</b>
Maintenance & Operations	468,225	271,585	281,764	279,481
Contracted Services	33,897	48,453	56,350	60,000
Capital Improvements	-	-	-	-
Capital Outlay	6,764	48,722	36,000	-
Allocated Charges	(665,196)	(764,111)	4,084	57,291
Operating Transfers - Out	27,524	13,554	14,193	13,886
<b>Total Dollars by Expense Category</b>	<b>373,626</b>	<b>(139,598)</b>	<b>640,576</b>	<b>709,815</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## AUTOMOTIVE SHOP FUND DEPARTMENT BUDGET SUMMARY

The Automotive Shop Fund is an internal service fund that accounts for the internal repair, maintenance, and/or replacement of all City owned vehicles. This function is funded through charges to all user departments.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	169,326	159,602	177,775
Part Time	-	-	-	-
Overtime	-	2,143	2,000	3,000
Salary Related Benefits	-	32,275	38,333	46,795
Non-Persable Benefits	-	45,586	46,733	44,163
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	2,199	2,500	2,500
Uniforms & Safety Equipment	-	320	3,100	3,100
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>251,848</b>	<b>252,268</b>	<b>277,333</b>
Maintenance & Operations	-	317,575	364,942	371,738
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	131,258	-
Allocated Charges	-	(738,952)	9,000	14,644
Operating Transfers - Out	-	30,745	11,843	12,467
<b>Total Dollars by Expense Category</b>	<b>-</b>	<b>(138,785)</b>	<b>769,311</b>	<b>676,182</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## LLMD #2 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	32,790	32,215	34,126	33,888
Part Time	-	-	-	-
Overtime	2,033	1,580	4,000	2,000
Salary Related Benefits	4,854	5,907	7,221	7,532
Non-Persable Benefits	9,867	10,439	10,216	9,109
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	152	167	1,500	1,500
<b>Total Salaries &amp; Benefits</b>	<b>49,696</b>	<b>50,308</b>	<b>57,063</b>	<b>54,029</b>
Maintenance & Operations	27,858	19,041	26,450	26,050
Contracted Services	31,455	41,291	51,000	37,000
Capital Improvements	-	-	-	-
Capital Outlay	4,000	-	-	-
Allocated Charges	-	6,254	4,293	2,605
Operating Transfers - Out	2,643	2,165	2,251	2,331
<b>Total Dollars by Expense Category</b>	<b>115,652</b>	<b>119,058</b>	<b>141,057</b>	<b>122,015</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## LLMD #1 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	92,371	86,161	93,140	91,968
Part Time	-	-	-	-
Overtime	4,222	3,819	4,500	2,000
Salary Related Benefits	13,834	15,972	19,909	20,475
Non-Persable Benefits	30,550	28,818	29,912	26,860
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	456	501	1,200	1,200
<b>Total Salaries &amp; Benefits</b>	<b>141,433</b>	<b>135,272</b>	<b>148,661</b>	<b>142,503</b>
Maintenance & Operations	114,067	91,246	48,559	83,559
Contracted Services	16,908	73,372	99,500	50,000
Capital Improvements	-	-	-	-
Capital Outlay	3,713	-	-	-
Allocated Charges	-	11,015	34,663	3,857
Operating Transfers - Out	5,924	5,647	6,069	6,487
<b>Total Dollars by Expense Category</b>	<b>282,045</b>	<b>316,551</b>	<b>337,452</b>	<b>286,406</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 87-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 87-1 comprises approximately 49 gross acres in the northwest portion of the City, approximately one mile north of the Interstate 10 freeway. Projects funded include storm drain facilities, an equipped fire station, a multipurpose community building, and the expansion and rehabilitation of streets. Project and facility construction are complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2017-18.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	96,168	99,747	331,414	-
Contracted Services	3,627	1,207	2,840	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	17,632
<b>Total Dollars by Expense Category</b>	<b>99,795</b>	<b>100,954</b>	<b>334,254</b>	<b>17,632</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 88-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 88-1 comprises approximately 96 gross acres in the northwest portion of the City and in the southwest portion of the City of San Bernardino, bordered on the west by the Southern Pacific Railway, approximately one and a half miles north of Interstate 10 freeway. Projects funded include permanent storm drain facilities, park facilities, and street improvements.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2015-16.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	203,665	194,799	-	-
Contracted Services	3,636	417	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	289,690
<b>Total Dollars by Expense Category</b>	<b>207,301</b>	<b>195,215</b>	<b>-</b>	<b>289,690</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 89-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-1 comprises approximately 80 gross acres in the southern area of the City between Hunts Lane from the east and Cooley Drive from the west. Projects funded include the acquisition of school and park sites, the construction of park facilities, street improvements, and utilities required to serve the development built within the District. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	249,539	251,424	248,981	223,919
Contracted Services	3,257	1,023	2,500	1,250
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>252,796</b>	<b>252,447</b>	<b>251,481</b>	<b>225,169</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## STORM WATER FUND DEPARTMENT BUDGET SUMMARY

The City recognizes the need to reduce pollution carried by storm water into local rivers and creeks. The City is responsible for ensuring, to the maximum extent practical, that all businesses and residents comply with the State Mandate.

A property tax assessment funds the City's state-mandated National Pollutant Discharge Elimination System (NPDES) program.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	114,477	107,570	130,009	131,370
Part Time	15,989	14,102	14,976	16,640
Overtime	2,014	4,106	10,000	7,000
Salary Related Benefits	17,833	20,519	27,826	29,174
Non-Persable Benefits	36,290	34,396	35,642	33,739
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	1,000	1,000
<b>Total Salaries &amp; Benefits</b>	<b>186,603</b>	<b>180,693</b>	<b>219,453</b>	<b>218,923</b>
Maintenance & Operations	170,837	222,435	222,581	250,686
Contracted Services	111,638	16,230	136,000	68,000
Capital Improvements	-	-	-	-
Capital Outlay	45,614	-	66,000	-
Allocated Charges	-	49,684	39,211	4,652
Operating Transfers - Out	11,301	27,693	9,201	9,223
<b>Total Dollars by Expense Category</b>	<b>525,993</b>	<b>496,735</b>	<b>692,446</b>	<b>551,484</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 89-2 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-2 comprises approximately 111 gross acres in the northwest portion of the City. It is bordered by Pepper Avenue to the west, the Union Pacific Railroad Company right-of-way to the east, San Bernardino Avenue to the south, and Randall Avenue to the north. Projects funded include flood control/storm drain improvements, sanitary sewer facilities, water system facilities, street improvements, landscaping improvements, a fire station, and park facilities.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	276,290	278,979	280,968	271,613
Contracted Services	4,921	1,183	2,500	1,250
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	34,329	34,410	-	-
<b>Total Dollars by Expense Category</b>	<b>315,540</b>	<b>314,572</b>	<b>283,468</b>	<b>272,863</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 90-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 90-1 comprises approximately 15 gross acres in the City generally located on the west side of Mount Vernon Avenue between Colton Avenue and Olive Street, and is divided into two tax rate areas. Tax rate Area No. 1 consists of five parcels totaling approximately 12.47 acres, and is subject to the special tax; however, the five parcels that compose Tax Rate Area No. 2, located in the southern portion of the district, are not obligated to pay the special tax pursuant to the District’s Rate and Method of Apportionment that was amended at the time of the refunding. Projects funded include the renovation of the commercial shopping center known as “Plaza Las Glorias,” new building construction, landscape and site improvements, and the addition of a public parking area. Project and facility construction is complete.

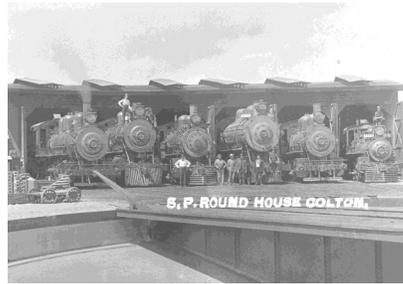
The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2019-20.

### Appropriations by Category

	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Year End Projected	FY2016-17 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	263,630	257,243	259,538	258,323
Contracted Services	2,893	1,000	2,500	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>266,523</b>	<b>258,243</b>	<b>262,038</b>	<b>258,323</b>

# OTHER SUMMARIES & SCHEDULES

FISCAL YEAR 2016-17





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# CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Name	Project Budget	Funding Source	Account Number
North Colton Street Improvements	\$ 196,100	CDBG	215-1703-6920-3890
Northeast Colton Street Improvements	\$ 153,622	CDBG	215-1704-6920-3890
6th Street Paving Project	\$ 68,805	CDBG	215-1705-6920-3890
Sycamore Pavement Rehabilitation	\$ 50,000	Measure I	218-1702-6150-3890
Pavement Rehabilitation - Washington Street (Mt. Vernon to Waterman)	\$ 150,000	Measure I	218-1707-6150-3890
Pavement Rehabilitation - Rancho Ave. (Valley to C Street)	\$ 110,000	Measure I	218-1708-6150-3890
Pavement Rehabilitation - M Street (Mt. Vernon to Fogg St.)	\$ 146,000	Measure I	218-1709-6150-3890
Reche Canyon Road Extension and Realignment to Hunts Lane	\$ 359,960	Misc Grants	225-6150-1701-3890
Traffic Signal Installation (La Cadena/M Street)	\$ 250,000	Traffic Impact Fee	249-1706-6150-3890
Main Library - ADA Restroom Project	\$ 25,000	Library Development	250-6250-6250-3890
Library Flooring Project - Main Library/Luque	\$ 45,000	Library Development	250-6250-6250-3890
Design of new Administration Building	\$ 300,000	Electric Utility	520-8000-8001-3890
Transformer for West Substation	\$ 600,000	Electric Utility	520-8000-8003-3890
Fence around West Sub Property	\$ 250,000	Electric Utility	520-8000-8003-3890
Transmission Protection Relays	\$ 80,000	Electric Utility	520-8000-8003-3890
Howard Properties Distribution Upgrades	\$ 795,000	Electric Utility	520-8000-8008-3890
12KV Expansion in SW Area (2 Lines)	\$ 500,000	Electric Utility	520-8000-8008-3890
Roque Ranch Development	\$ 300,000	Electric Utility	520-8000-8008-3890
Distribution Transformers	\$ 300,000	Electric Utility	520-8000-8008-3890
Pole Replacement Program	\$ 225,000	Electric Utility	520-8000-8008-3890
Miscellaneous Development	\$ 175,000	Electric Utility	520-8000-8008-3890
Laurel Avenue Project	\$ 95,000	Electric Utility	520-8000-8008-3890
LED Streetlight Replacement (N Rancho/N Pennsylvania)	\$ 130,000	Electric Utility	520-8000-8011-3890
Replacement of Damaged Merbelite Streetlight Poles/New Streetlights	\$ 125,000	Electric Utility	520-8000-8011-3890
Steel Pole Retrofit	\$ 75,000	Electric Utility	520-8000-8011-3890
Underground Cable Replacement - 50K feet	\$ 400,000	Electric Utility	520-8000-8015-3890
Electric Meters	\$ 270,500	Electric Utility	520-8000-8024-3890
Well 22 (500gpm)	\$ 300,000	Water Utility	521-8100-8101-3890
Well 24 (1800 gpm)	\$ 200,000	Water Utility	521-8100-8101-3890
Well 17 (1100 gpm)	\$ 200,000	Water Utility	521-8100-8101-3890
Emergency Repair on Wells, Booster Stations	\$ 200,000	Water Utility	521-8100-8101-3890
Well 23 (1200 gpm)	\$ 100,000	Water Utility	521-8100-8101-3890
Prado Booster Station	\$ 200,000	Water Utility	521-8100-8103-3890
Rialto 2 Reservoir Rehabilitation (3MG)	\$ 500,000	Water Utility	521-8100-8104-3890
Transmission & Distribution Main Line - La Cadena Drive	\$ 2,000,000	Water Utility	521-8100-8106-3890
Transmission & Distribution Main Line - 9th Street	\$ 1,800,000	Water Utility	521-8100-8106-3890
Transmission & Distribution Main Line - Bordwell - Mt Vernon	\$ 1,000,000	Water Utility	521-8100-8106-3890
Water Conservation - Medians	\$ 400,000	Water Utility	521-8100-8110-3890
City of Sbdno RIX - UV System Rehabilitation	\$ 57,800	Wastewater Utility	522-8200-8203-3890
City of Sbdno RIX - Well Repair/Rehabilitation	\$ 19,200	Wastewater Utility	522-8200-8203-3890
City of Sbdno RIX - SCADA System Enhancement	\$ 6,000	Wastewater Utility	522-8200-8203-3890
Control & Administration Building (Design & Mgmt Construction)	\$ 1,128,000	Wastewater Utility	522-8200-8204-3890
Repair and Rehab of Sludge Beds	\$ 1,000,000	Wastewater Utility	522-8200-8204-3890
Remove Digesters 1, Plant 1, and DAF	\$ 167,000	Wastewater Utility	522-8200-8204-3890
Asphalt Paving at WRF Plant	\$ 132,200	Wastewater Utility	522-8200-8204-3890
Rehabilitation of Sewer Lines (Relining)	\$ 300,000	Wastewater Utility	522-8200-8206-3890
Construction of Sewer Line along La Cadena Drive	\$ 290,080	Wastewater Utility	522-8200-8206-3890
Upgrade of Manhole Grades at the Easement	\$ 75,000	Wastewater Utility	522-8200-8206-3890
Lift Station Pumps/Panels (Repairs)	\$ 60,000	Wastewater Utility	522-8200-8206-3890
<b>Total Capital Improvement Project Summary</b>	<b>16,310,267</b>		

**City of Colton**  
**Authorized Full-Time Positions**  
**SUMMARY**

TOTAL FUNDED FULL-TIME POSITIONS	Council Adopted FY 2016	Council Adopted MidYear FY 2016	Council Adopted FY 2017
City Council	10.00	10.00	10.00
City Clerk	3.00	3.00	3.00
City Treasurer	1.00	1.00	1.00
City Manager	2.00	2.00	2.00
Human Resources Department	3.00	3.00	3.00
Finance Department	27.00	27.00	27.00
Community Services Department	13.85	13.70	13.70
Development Services Department	11.00	11.00	11.00
Police Department	79.00	79.00	79.00
Fire Department	40.90	41.90	41.90
Public Works & Utility Services Department	118.00	118.00	118.00
Total - City Full-Time Positions	308.75	309.60	309.60

**DETAIL**

TOTAL FUNDED FULL-TIME POSITIONS	Council Adopted FY 2016	Council Adopted MidYear FY 2016	Council Adopted FY 2017
<b>City Council</b>			
Mayor	1.00	1.00	1.00
Council Member	6.00	6.00	6.00
Administrative Assistant	1.00	1.00	1.00
Executive Administrator to Mayor/CC	1.00	1.00	1.00
Office Specialist I/II	1.00	1.00	1.00
City Council Totals: (Full Time Positions)	10.00	10.00	10.00
<b>City Clerk</b>			
Chief Deputy City Clerk	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Office Specialist I/II	1.00	1.00	1.00
City Council Totals: (Full Time Positions)	3.00	3.00	3.00
<b>City Treasurer</b>			
City Treasurer	1.00	1.00	1.00
City Treasurer Totals: (Full Time Positions)	1.00	1.00	1.00
<b>City Manager</b>			
City Manager	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
City Manager Totals: (Full Time Positions)	2.00	2.00	2.00
<b>Human Resources</b>			
Human Resources Director	0.00	0.00	1.00
Human Resource Manager	1.00	1.00	0.00
Human Resource Specialist	2.00	2.00	2.00
Human Resources Totals: (Full Time Positions)	3.00	3.00	3.00

TOTAL FUNDED FULL-TIME POSITIONS	Council Adopted FY 2016	Council Adopted MidYear FY 2016	Council Adopted FY 2017
<b>Finance Department</b>			
Finance Director	1.00	1.00	1.00
Finance			
Senior Accountant	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Payroll Technician I/II	1.00	1.00	1.00
Account Technician I/II	2.00	2.00	2.00
Customer Services			
Customer Service Representative I/II	10.00	10.00	10.00
Purchasing			
Purchasing/Customer Service Manager	0.20	0.20	0.20
Warehouse Supervisor	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00
Information Systems			
I.T. Supervisor	1.00	1.00	1.00
Utilities Business Systems Analyst	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00
Finance Department Totals: (Full Time Positions)	27.00	27.00	27.00
<b>Community Services</b>			
Community Services Director	1.00	1.00	1.00
Senior Office Specialist			
Administrative Assistant	1.00	1.00	1.00
Community Child Care Manager	1.00	1.00	1.00
Community Child Care Administrative Assistant	1.00	1.00	1.00
Community Child Care Asst Site Supervisor	0.85	1.70	1.70
Library Manager	0.00	0.00	0.00
Principal Librarian	0.00	0.00	0.00
Literacy Coordinator/Branch Supervisor	1.00	1.00	1.00
Recreation Services Manager	1.00	1.00	1.00
Recreation Services Coordinator	5.00	5.00	5.00
Community Services Totals: (Full Time Positions)	13.85	13.70	13.70
<b>Development Services</b>			
Senior Office Specialist	1.00	1.00	0.00
Associate Engineer	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	1.00
Planning/Building Technician	1.00	1.00	1.00
Building Official	1.00	1.00	1.00
Building Inspector II	1.00	1.00	1.00
Part-Time Building Inspector II	0.00	0.00	0.00
Planning Manager	0.00	0.00	0.00
Business License/Collections Officer	1.00	1.00	1.00
Senior Planner	2.00	2.00	2.00
Associate Planner	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00
Economic Development Project Manager I/II	1.00	1.00	1.00
Office Specialist II	0.00	0.00	0.00
Development Services Totals: (Full Time Positions)	11.00	11.00	11.00

TOTAL FUNDED FULL-TIME POSITIONS	Council Adopted FY 2016	Council Adopted MidYear FY 2016	Council Adopted FY 2017
<b>Police Department</b>			
Police Chief	1.00	1.00	1.00
Executive Assistant to Police Chief	1.00	1.00	1.00
Police Support Services Manager	1.00	1.00	1.00
Information Technology Coordinator	1.00	1.00	1.00
Community Service Officer	5.00	5.00	5.00
Community Services Officer			
Community Services Officer			
Police Lieutenant	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00
Police Corporal/Detective	12.00	12.00	12.00
Police Officer/Trainee	29.00	29.00	29.00
Animal Services Officer	2.00	2.00	2.00
Lead Code - Compliance Officer	0.00	0.00	0.00
Code Compliance Officer	3.00	3.00	3.00
Supervising Communication Dispatcher	1.00	1.00	1.00
Senior Police Dispatcher			
Police Dispatcher I/II	9.00	9.00	9.00
Senior Police Services Clerk	1.00	1.00	1.00
Police Services Clerk I/II	3.00	3.00	3.00
Police Department Totals: (Full Time Positions)	79.00	79.00	79.00
<b>Fire Department</b>			
Fire Battalion Chief reclass to Deputy Fire Chief (pending HR due diligence)	1.00	1.00	1.00
Fire Battalion Chief	2.00	2.00	2.00
Fire Engineer	12.00	12.00	12.00
Firefighter Medic	11.00	12.00	12.00
Office Specialist I			
Fire Marshal	1.00	1.00	1.00
Fire Department Totals: (Full Time Positions)	40.90	41.90	41.90
<b>Public Works &amp; Utility Services</b>			
Public Works & Utility Services Director (pending department evaluation)	0.00	0.00	1.00
<b>Public Works</b>			
Public Works Director	1.00	1.00	0.00
PW Engineering Superintendent	1.00	1.00	1.00
Accountant	0.50	0.50	0.50
Associate Engineer	0.50	0.50	0.50
Engineering Technician I/II	1.00	1.00	1.00
Administrative Analyst I	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Lead Equipment Mechanic	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00
Maintenance Supervisor	1.00	1.00	1.00
Building Maintenance Worker I/II	1.00	1.00	1.00
Building Maintenance Worker III	1.00	1.00	1.00
Parks Maintenance Crew Leader	1.00	1.00	1.00
Parks Maintenance Worker I/II	8.00	8.00	8.00
Production Supervisor	2.00	2.00	2.00
Streets Maintenance Worker I/II	8.00	8.00	8.00
Streets Maintenance Worker III	1.00	1.00	1.00
Equipment Operator I/II	1.00	1.00	1.00
Public Works Division Totals: (All Positions)	33.00	33.00	32.00

TOTAL FUNDED FULL-TIME POSITIONS		Council Adopted FY 2016	Council Adopted MidYear FY 2016	Council Adopted FY 2017
<b>Electric Administration</b>				
Electric Utility Director (pending department evaluation)		1.00	1.00	0.00
Electric Utility Integrated Resource Coordinator		1.00	1.00	1.00
Office Specialist I/II		1.00	1.00	1.00
Utilities Financial Analyst		1.00	1.00	1.00
Senior Customer Service Rep		1.00	1.00	1.00
	Subtotals:	5.00	5.00	4.00
<b>Engineering</b>				
Elec. Utilities System Designer		1.00	1.00	1.00
Senior Electric Utility Inspector		1.00	1.00	1.00
Meter Technician		1.00	1.00	1.00
Engineering/GIS Technician		1.00	1.00	1.00
GIS Specialist		1.00	1.00	1.00
	Subtotals:	5.00	5.00	5.00
<b>Environmental, Sustainability, &amp; Conservation</b>				
Environment & Conservation Supervisor		1.00	1.00	1.00
Senior Energy Services Specialist		1.00	1.00	1.00
Office Specialist I/II		1.00	1.00	2.00
	Subtotals:	3.00	3.00	4.00
<b>Substation</b>				
Substation Superintendent		1.00	1.00	1.00
Substation Operations Supervisor		1.00	1.00	1.00
Maintenance Electrician		1.00	1.00	1.00
Sr. Substation Electrician		1.00	1.00	1.00
Substation Electrician/Apprentice		1.00	1.00	1.00
Meter Technician/Apprentice		1.00	1.00	1.00
Senior Consumer Service Field Rep		1.00	1.00	1.00
Consumer Service-Field Rep I/II		6.00	6.00	6.00
	Subtotals:	13.00	13.00	13.00
<b>Transmission/Distribution</b>				
Transmission/Dist. Superintendent		1.00	1.00	1.00
Line Crew Supervisor		3.00	3.00	3.00
Service Crew Supervisor		1.00	1.00	1.00
Powerline Technician/Apprentice		12.00	12.00	12.00
	Subtotals:	17.00	17.00	17.00

TOTAL FUNDED FULL-TIME POSITIONS	Council Adopted FY 2016	Council Adopted MidYear FY 2016	Council Adopted FY 2017
Water Utility			
PW & Water/Waste Water Admin Manager	0.50	0.50	0.50
PW & Water/Waste Water Superintendent	0.50	0.50	0.50
Senior Office Specialist	1.00	1.00	1.00
Senior Water Conservation Specialist reclass to Senior Conservation Specialist (pending	1.00	1.00	1.00
Water Conservation Specialist reclass to Conservation Specialist (pending HR due	1.00	1.00	1.00
Associate Engineer	0.25	0.25	0.25
Utilities Inspector	1.00	1.00	1.00
Utilities Engineer	0.50	0.50	0.50
Water Utilities Supervisor	1.00	1.00	1.00
Water Quality Specialist	1.00	0.00	0.00
Lead Water Quality Specialist	0.00	1.00	1.00
Lead Water Utility Operator	1.00	1.00	1.00
Water Distribution Operator I/II	9.00	9.00	9.00
Water Distribution Operator III	3.00	3.00	3.00
Subtotals:	20.75	20.75	20.75
Wastewater Utility			
PW & Water/Waste Water Admin Manager	0.50	0.50	0.50
PW & Water/Waste Water Superintendent	0.50	0.50	0.50
Accountant	0.50	0.50	0.50
Utilities Engineer	0.50	0.50	0.50
Associate Engineer	0.25	0.25	0.25
Wastewater Utilities Manager	1.00	1.00	1.00
Lead - Wastewater Operator	2.00	2.00	2.00
Wastewater Operator I/II	7.00	7.00	7.00
Collections System Maint. Supervisor	1.00	1.00	1.00
Collections System Maint. Worker I/II	6.00	6.00	6.00
Wastewater Equip Mechanic I/II	2.00	2.00	2.00
Subtotals:	21.25	21.25	21.25
Public Works & Utility Services Department Totals: (Full-time)	118.00	118.00	118.00

**SALARY TABLE  
FULL TIME CLASSIFICATIONS**

Job Title	Bargaining Unit	Revised		HOURLY					MONTHLY					ANNUAL			
		Date	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C		
Account Technician I	general	1/1/2016	19.2141	20.1748	21.1835	22.2427	23.3549	3,330.44	3,496.97	3,671.81	3,855.41	4,048.18	39,965.33	41,963.59	44,061.77	46,264.86	48,578.11
Account Technician II	general	1/1/2016	21.1331	22.1898	23.2992	24.4642	25.6874	3,663.07	3,846.22	4,038.54	4,240.46	4,452.49	43,956.85	46,154.69	48,462.42	50,885.55	53,429.82
Accountant	general	1/1/2016	26.1803	27.4893	28.8638	30.3070	31.8223	4,537.92	4,764.81	5,003.06	5,253.21	5,515.87	54,455.02	57,177.78	60,036.66	63,038.50	66,190.42
Administrative Analyst I	midmngt	1/1/2016	26.9269	28.2732	29.6869	31.1713	32.7298	4,667.33	4,900.70	5,145.73	5,403.02	5,673.17	56,007.95	58,808.35	61,748.77	64,836.21	68,078.02
Administrative Analyst II	midmngt	1/1/2016	29.6172	31.0981	32.6530	34.2856	35.9999	5,133.65	5,390.33	5,659.85	5,942.84	6,239.98	61,603.78	64,683.96	67,918.16	71,314.07	74,879.77
Administrative Analyst Trainee	general	1/1/2016	20.1273	21.1337	22.1903	23.2999	24.4649	3,488.73	3,663.17	3,848.33	4,038.64	4,240.58	41,864.78	43,938.02	46,155.92	48,526.72	50,886.91
Administrative Assistant	general	1/1/2016	20.0471	21.0495	22.1019	23.2070	24.3674	3,474.83	3,648.57	3,831.00	4,022.55	4,223.68	41,697.97	43,782.87	45,972.01	48,270.61	50,684.14
Animal Services Officer	general	1/1/2016	18.9660	19.9143	20.9100	21.9555	23.0533	3,287.44	3,451.81	3,624.40	3,805.62	3,995.90	39,449.28	41,421.74	43,492.83	45,667.47	47,950.85
Associate Engineer	midmngt	1/1/2016	40.5014	42.5265	44.6528	46.8854	49.2297	7,020.24	7,371.25	7,739.82	8,126.81	8,533.15	84,242.91	88,455.06	92,877.81	97,521.70	102,397.79
Associate Library Manager	midmngt	1/1/2016	35.7406	37.5276	39.4040	41.3742	43.4429	6,195.04	6,504.79	6,830.03	7,171.53	7,530.11	74,340.45	78,057.47	81,960.34	86,058.36	90,361.28
Associate Planner	midmngt	1/1/2016	31.1165	32.6723	34.3059	36.0212	37.8223	5,393.53	5,663.20	5,946.36	6,243.68	6,555.87	64,722.32	67,958.44	71,356.36	74,924.18	78,670.38
Building Inspector I	general	1/1/2016	22.2067	23.3170	24.4829	25.7070	26.9924	3,849.16	4,041.62	4,243.70	4,455.89	4,678.68	46,189.94	48,499.43	50,924.40	53,470.62	56,144.16
Building Inspector II	general	1/1/2016	25.9582	27.2561	28.6189	30.0499	31.5524	4,499.42	4,724.39	4,960.61	5,208.64	5,469.07	53,993.06	56,692.71	59,527.34	62,503.71	65,628.90
Building Official	midmngt	1/1/2016	49.1768	51.6356	54.2174	56.9283	59.7747	8,523.98	8,950.18	9,397.69	9,867.57	10,360.95	102,287.74	107,402.13	112,772.24	118,410.85	124,331.39
Business Lic./Collections Ofcr.	midmngt	1/1/2016	23.0766	24.2304	25.4420	26.7140	28.0498	3,999.94	4,199.94	4,409.94	4,630.44	4,861.96	47,999.33	50,399.29	52,919.26	55,565.22	58,343.48
Chief Deputy City Clerk	midmngt	1/1/2016	27.9141	29.3098	30.7753	32.3141	33.9298	4,838.44	5,080.37	5,334.38	5,601.10	5,881.16	58,061.33	60,964.39	64,012.61	67,213.24	70,573.91
City Clerk	elected	1/1/2016										370.00					4,440.00
City Manager	contract	1/1/2016						89,4231				15,500.00					186,000.00
City Treasurer	elected	1/1/2016										2,225.00					26,700.00
Code Enforcement Officer	general	1/1/2016	24.2923	25.5069	26.7823	28.1214	29.5274	4,210.67	4,421.20	4,642.26	4,874.37	5,118.09	50,527.98	53,054.38	55,707.10	58,492.46	61,417.08
Collections Systems Maint Supervisor	midmngt	1/1/2016	37.2574	39.1203	41.0763	43.1301	45.2866	6,457.95	6,780.85	7,119.89	7,475.88	7,849.68	77,495.39	81,370.16	85,438.67	89,710.60	94,196.13
Collections Systems Maint Worker I	ibew2	1/1/2016	20.5637	21.5919	22.6715	23.8051	24.9953	3,564.37	3,742.59	3,929.72	4,126.21	4,332.52	42,772.50	44,911.12	47,156.68	49,514.51	51,990.24
Collections Systems Maint Worker II	ibew2	1/1/2016	23.6554	24.8382	26.0801	27.3841	28.7533	4,100.27	4,305.28	4,520.55	4,746.57	4,983.90	49,203.23	51,663.39	54,246.56	56,958.89	59,806.84
Collections Systems Maint Worker in Trg	ibew2	1/1/2016	16.4551	17.2779	18.1417	19.0488	20.0173	2,852.22	2,994.83	3,144.57	3,301.80	3,466.89	34,226.61	35,937.94	37,734.84	39,621.58	41,602.66
Community Child Care Admin. Asst.	general	1/1/2016	20.0471	21.0495	22.1019	23.2070	24.3674	3,474.83	3,648.57	3,831.00	4,022.55	4,223.68	41,697.97	43,782.87	45,972.01	48,270.61	50,684.14
Community Child Care Asst Site Supvr.	midmngt	1/1/2016	17.3260	18.1923	19.1019	20.0570	21.0599	3,003.17	3,153.33	3,311.00	3,476.55	3,650.38	36,038.08	37,939.98	39,973.98	41,718.58	43,804.51
Community Child Care Manager	midmngt	1/1/2016	32.8565	34.4993	36.2243	38.0355	39.9373	5,695.13	5,979.88	6,278.88	6,592.82	6,922.46	68,341.52	71,758.60	75,346.53	79,113.85	83,069.54
Community Child Care Site Supvr.	midmngt	1/1/2016	19.2450	20.2073	21.2176	22.2785	23.3924	3,335.80	3,502.59	3,677.72	3,861.61	4,054.69	40,029.60	42,031.08	44,132.63	46,339.27	48,656.23
Community Services Officer	general	1/1/2016	18.7575	19.6954	20.6801	21.7142	22.7999	3,251.30	3,413.87	3,584.56	3,763.79	3,951.98	39,015.60	40,966.38	43,014.70	45,165.43	47,423.71
Community Services Director *	executive	1/1/2016						81,3444				14,099.69					169,196.26
Consumer Service Field Rep. I	ibew	1/1/2016	23.8110	25.0016	26.2516	27.5642	28.9424	4,127.24	4,333.60	4,550.28	4,777.80	5,016.69	49,526.88	52,003.22	54,603.39	57,333.55	60,200.23
Consumer Service Field Rep. II	ibew	1/1/2016	26.1988	27.5087	28.8842	30.3284	31.8448	4,541.13	4,768.18	5,006.59	5,256.92	5,519.77	54,493.50	57,218.18	60,079.09	63,083.04	66,237.19
Customer Svc. Rep. I	general	1/1/2016	17.1347	17.9914	18.8910	19.8356	20.8273	2,970.01	3,118.52	3,274.44	3,438.16	3,610.07	35,640.18	37,422.18	39,293.29	41,257.96	43,320.86
Customer Svc. Rep. II	general	1/1/2016	18.8563	19.7991	20.7891	21.8285	22.9200	3,268.43	3,431.85	3,603.44	3,783.61	3,972.79	39,221.10	41,182.16	43,241.27	45,403.33	47,673.50
Deputy City Clerk	general	1/1/2016	22.3301	23.4466	24.6189	25.8499	27.1424	3,870.55	4,064.08	4,267.28	4,480.65	4,704.68	46,446.61	48,768.94	51,207.39	53,767.75	56,456.14
Deputy Fire Chief	executive	6/21/2016	63.1431	66.3002	69.6152	73.0960	76.7508	10,944.80	11,492.04	12,066.64	12,669.97	13,303.47	131,337.60	137,904.48	144,799.70	152,039.69	159,641.67
Development Services Director *	executive	1/1/2016						81,3444				14,099.69					169,196.26
Economic Development Manager	midmngt	1/1/2016	43.8580	46.0509	48.3534	50.7711	53.3097	7,602.05	7,982.16	8,381.26	8,800.33	9,240.34	91,224.64	95,785.87	100,575.17	105,603.92	110,884.12
Economic Development Project Manager I	midmngt	1/1/2016	30.9931	32.5428	34.1699	35.8784	37.6723	5,372.14	5,640.74	5,922.78	6,218.92	6,529.87	64,465.65	67,688.93	71,073.38	74,627.05	78,358.40
Economic Development Project Manager II	midmngt	1/1/2016	37.1880	39.0474	40.9998	43.0498	45.2022	6,445.92	6,768.22	7,106.63	7,461.96	7,835.06	77,351.04	81,218.59	85,279.52	89,543.50	94,020.67
Economic Development Senior Project Manager	midmngt	1/1/2016	42.7244	44.8606	47.1037	49.4588	51.9318	7,405.56	7,775.84	8,164.63	8,572.86	9,001.51	88,866.75	93,310.09	97,975.59	102,874.37	108,018.09
Electric Utilities Inspector	ibew	1/1/2016	33.3255	34.9918	36.7414	38.5784	40.5074	5,776.42	6,065.24	6,368.50	6,686.93	7,021.27	69,317.04	72,782.89	76,422.04	80,243.14	84,255.30
Electric Utilities System Designer	midmngt	1/1/2016	39.1193	41.0753	43.1290	45.2855	47.5498	6,780.68	7,119.71	7,475.70	7,849.48	8,241.96	81,368.14	85,436.55	89,708.38	94,193.80	98,903.49
Electric Utility Assistant Engineer	midmngt	1/1/2016	33.2235	34.8847	36.6289	38.4604	40.3834	5,758.74	6,046.68	6,349.01	6,666.46	6,999.78	69,104.88	72,560.12	76,188.13	79,997.54	83,997.41
Electric Utility Associate Engineer	midmngt	1/1/2016	37.0992	38.9542	40.9019	42.9470	45.0943	6,430.53	6,752.05	7,089.66	7,444.14	7,816.35	77,166.34	81,024.65	85,075.89	89,329.68	93,796.16
Electric Utility Director *	executive	1/1/2016						87,0650				15,091.26					181,095.16
Electric Utility Integrated Resource Coordinator	midmngt	1/1/2016	49.5224	51.9985	54.5984	57.3284	60.1948	8,583.88	9,013.08	9,463.73	9,936.92	10,433.76	103,006.59	108,156.92	113,564.77	119,243.01	125,205.16
Electrical Sys Engineer/GIS Project Manager	midmngt	1/1/2016	38.1197	40.0257	42.0270	44.1283	46.3347	6,607.41	6,937.79	7,284.67	7,648.91	8,031.35	79,288.98	83,253.42	87,416.10	91,786.90	96,376.25
Electrical Technician	general	1/1/2016	27.5923	28.9719	30.4205	31.9415	33.5386	4,782.67	5,021.80	5,272.89	5,536.53	5,813.36	57,391.98	60,261.58	63,274.66	66,438.40	69,760.32
Energy Services Specialist	midmngt	1/1/2016	32.9861	34.6354	36.3672	38.1855	40.0948	5,717.59	6,003.47	6,303.64	6,618.83	6,949.77	68,611.09	72,041.64	75,643.72	79,425.91	83,397.21
Engineering Aide	general	1/1/2016	18.1523	19.0599	19.9599	20.9129	21.9136	2,996.57	3,146.40	3,303.72	3,468.90	3,642.35	35,958.83	37,756.77	39,644.61	41,626.84	43,709.1

**SALARY TABLE  
FULL TIME CLASSIFICATIONS**

Job Title	Bargaining Unit	Revised		HOURLY					MONTHLY					ANNUAL				
		Date	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	
Fire Marshal	fire	4/5/2016	51.8263	54.4176	57.1385	59.9954	62.9951	65.9951	68.9951	71.9951	74.9951	77.9951	80.9951	83.9951	86.9951	89.9951	92.9951	
Firefighter	fire	4/5/2016	21.1978	22.2577	23.3705	24.5391	25.7660	27.0519	28.3978	29.8047	31.2726	32.8025	34.3954	36.0513	37.7692	39.5491	41.3910	
Firefighter Medic	fire	4/5/2016	24.3368	25.5537	26.8313	28.1729	29.5816	31.0585	32.6554	34.2843	35.9492	37.7541	39.6490	41.6339	43.7088	45.8737	48.1286	
GIS Specialist	general	1/1/2016	24.2799	25.4939	26.7686	28.1070	29.5124	30.9852	32.5266	34.1370	35.7984	37.5708	39.4552	41.4476	43.5460	45.7524	48.0668	
Human Resources Director *	executive	6/21/2016																
Human Resources Manager	cnfdtl	1/1/2016	46.6408	48.9728	51.4215	53.9926	56.6922	59.5241	62.4770	65.5429	68.7208	72.0127	75.4186	78.9385	82.5734	86.3253		
Human Resources Specialist	general	1/1/2016	26.2204	27.5314	28.9080	30.3534	31.8711	33.4647	35.1356	36.9870	38.9139	40.9188	43.0057	45.1776	47.4305	49.7714		
Human Resources Technician	general	1/1/2016	21.9229	23.0190	24.1700	25.3785	26.6474	27.9997	29.4652	31.0491	32.7630	34.6199	36.6228	38.6767	40.8816	43.2405		
Information Technology Coordinator	midmngt	1/1/2016	34.4853	36.2096	38.0200	39.9210	41.9171	44.0045	46.1884	48.4738	50.9642	53.9436	57.0250	60.3114	63.9078	67.7162		
Information Technology Supervisor	midmngt	1/1/2016	39.6571	41.6400	43.7220	45.9081	48.2035	50.6179	53.1454	55.9958	59.0742	62.4066	66.0750	69.9524	74.1998	78.7972		
Lead Equipment Mechanic	general	1/1/2016	26.4333	27.7550	29.1427	30.5998	32.1298	33.7367	35.4246	37.1915	39.1294	41.1343	43.2112	45.4641	47.8880	50.6029		
Lead Water Quality Specialist	ibew2	1/1/2016	31.0615	32.6146	34.2453	35.9576	37.7554	39.6399	41.6118	43.6747	45.8216	48.0565	50.4834	53.1063	55.9202	58.9291		
Lead Water Utilities Operator	ibew2	1/1/2016	28.8116	30.2522	31.7648	33.3530	35.0207	36.7681	38.6000	40.6199	42.7213	44.9182	47.3195	49.9188	52.6231	55.5274		
Lead WW Utilities Operator	ibew2	1/1/2016	31.8728	33.4664	35.1398	36.8968	38.7416	40.6681	42.6800	44.8249	47.1302	49.6715	52.3034	55.1217	58.1410	61.2553		
Library Administrative Coordinator	general	1/1/2016	24.7828	26.0219	27.3230	28.6892	30.1236	31.6295	33.1900	34.8694	36.6867	38.6156	40.5929	42.6832	44.8525	47.1998		
Library Assistant I	general	1/1/2016	16.1385	16.9454	17.7927	18.6823	19.6164	20.5979	21.6294	22.7149	23.8494	25.0279	26.3544	27.7819	29.3144	30.9569		
Library Assistant II	general	1/1/2016	17.7559	18.6437	19.5759	20.5547	21.5824	22.6599	23.7976	24.9741	26.2946	27.7641	29.1816	30.7001	32.3276	34.0881		
Library Clerk I	general	1/1/2016	13.3708	14.0393	14.7413	15.4784	16.2523	17.0664	17.9137	18.8002	19.7297	20.7062	21.7337	22.8062	23.9287	25.1052		
Library Clerk II	general	1/1/2016	15.3718	16.1404	16.9474	17.7948	18.6845	19.6116	20.5801	21.5950	22.6515	23.7540	24.9025	26.1000	27.3525	28.7550		
Literacy Coordinator/Branch Supervisor	midmngt	1/1/2016	28.3214	29.7375	31.2243	32.7856	34.4248	36.1459	37.9440	39.8841	41.9622	44.1843	46.5564	49.1785	51.9986	55.0527		
Library Manager	midmngt	1/1/2016	38.7184	40.6543	42.6870	44.8214	47.0625	49.4149	51.8890	54.4941	57.2362	60.1113	63.1264	66.2855	69.5936	73.1537		
Line Crew Supervisor	ibew	1/1/2016	45.3582	47.6261	50.0074	52.5078	55.1332	57.8869	60.7728	63.7943	66.9454	70.2313	73.6582	77.2321	80.9540	84.8249		
Maintenance Electrician	ibew	1/1/2016	28.9743	30.4230	31.9442	33.5414	35.2180	36.9681	38.8050	40.7329	42.7468	44.8517	47.0616	49.3715	51.7854	54.4073		
Maintenance Supervisor, Building	midmngt	1/1/2016	34.0441	35.7463	37.5336	39.4103	41.3808	43.4369	45.5830	47.8239	50.1568	52.5817	55.1046	57.7215	60.4384	63.2693		
Maintenance Worker I, Building	general	1/1/2016	20.3124	21.3280	22.3944	23.5141	24.6898	25.9280	27.2829	28.7478	30.3287	31.9496	33.6955	35.5714	37.5813	39.5912		
Maintenance Worker I, Janitorial-Police	general	1/1/2016	18.0788	18.9827	19.9319	20.9285	21.9749	23.0753	24.2246	25.4269	26.6862	28.0565	29.5398	31.1412	32.8795	34.7472		
Maintenance Worker I, Parks	general	1/1/2016	18.0788	18.9827	19.9319	20.9285	21.9749	23.0753	24.2246	25.4269	26.6862	28.0565	29.5398	31.1412	32.8795	34.7472		
Maintenance Worker I, Police	general	1/1/2016	18.0788	18.9827	19.9319	20.9285	21.9749	23.0753	24.2246	25.4269	26.6862	28.0565	29.5398	31.1412	32.8795	34.7472		
Maintenance Worker I, Streets	general	1/1/2016	17.8813	18.7754	19.7141	20.6998	21.7348	22.8193	23.9543	25.1408	26.3803	27.6668	29.0073	30.4068	31.8683	33.3948		
Maintenance Worker II, Building	general	1/1/2016	21.3244	22.3906	23.5102	24.6857	25.9199	27.2136	28.5801	29.9992	31.5763	33.3154	35.1215	37.0006	38.9487	40.9668		
Maintenance Worker II, Parks	general	1/1/2016	18.9859	19.9352	20.9320	21.9786	23.0759	24.2289	25.4419	26.7100	28.0361	29.4222	30.8733	32.3844	33.9545	35.5906		
Maintenance Worker II, Streets	general	1/1/2016	18.7760	19.7148	20.7005	21.7356	22.8223	23.9631	25.1510	26.3889	27.6768	29.0187	30.4106	31.8585	33.3664	34.9393		
Maintenance Worker III, Building	general	1/1/2016	24.5313	25.7579	27.0458	28.3980	29.8179	31.3088	32.8769	34.5260	36.2611	38.0872	39.9483	41.9534	44.0075	46.1156		
Maintenance Worker III, Parks	general	1/1/2016	21.8056	22.8959	24.0407	25.2427	26.5048	27.8799	29.3720	30.9841	32.7192	34.5843	36.5734	38.6915	40.9326	43.3017		
Maintenance Worker III, Streets	general	1/1/2016	21.5959	22.6757	23.8095	25.0000	26.2500	27.5629	29.0419	30.6810	32.4841	34.4552	36.5983	38.9574	41.5665	44.3356		
Meter Technician	ibew	1/1/2016	35.3493	37.1168	38.9726	40.9212	42.9673	45.1121	47.3570	49.7049	52.1588	54.7227	57.4006	60.1975	63.1184	66.2673		
Meter Technician Apprentice	ibew	1/1/2016	31.0669	32.6202	34.2513	35.9638	37.7620	39.6499	41.6300	43.7071	45.8762	48.1531	50.5420	52.9489	55.5768	58.3387		
Network Technician	general	1/1/2016	23.8662	25.0595	26.3125	27.6281	29.0095	30.4608	31.9869	33.6020	35.3111	37.1182	39.0473	41.0924	43.2575	45.5476		
Office Specialist I	general	1/1/2016	15.5490	16.3265	17.1428	17.9999	18.8999	19.8366	20.8079	21.8192	22.8671	23.9466	25.0631	26.2116	27.3981	28.6276		
Office Specialist II	general	1/1/2016	16.4992	17.3242	18.1904	19.0999	20.0549	21.0599	22.1104	23.2115	24.3584	25.5461	26.7706	28.0751	29.4756	30.9661		
Parks Maintenance Crew Leader	general	1/1/2016	22.9225	24.0686	25.2721	26.5357	27.8624	29.2573	30.7154	32.2419	33.8390	35.4831	37.2782	39.2283	41.3384	43.5085		
Payroll Technician I	general	1/1/2016	21.1392	22.1962	23.3060	24.4713	25.6948	26.9613	28.2757	29.6442	31.0707	32.5572	34.1017	35.6762	37.3082	39.0007		
Payroll Technician II	general	1/1/2016	23.2556	24.4184	25.6393	26.9213	28.2673	29.6733	31.1444	32.6355	34.1566	35.7137	37.3118	38.9469	40.6240	42.3401		
Planning Assistant	general	1/1/2016	25.7977	27.0876	28.4420	29.8641	31.3573	32.9244	34.5705	36.2976	38.1107	39.9278	41.8459	43.8650	45.9841	48.2022		
Planning/Building Technician	general	1/1/2016	21.6760	22.7598	23.8978	25.0927	26.3473	27.6654	29.0519	30.5000	32.0151	33.5922	35.2343	36.9414	38.7115	40.5406		
Police Chief *	executive	1/1/2016																
Police Cpl./Detective	police	1/1/2016	35.5899	37.3694	39.2379	41.1998	43.2597	45.4216	47.6896	50.0675	52.5644	55.1843	57.9312	60.8091	63.8160	66.9549		
Police Dispatcher I	dispatch	1/1/2016	20.6702	21.7037	22.7889	23.9283	25.1248	26.3703	27.6688	29.0243	30.4408	31.9133	33.4368	35.0153	36.6428	38.3203		
Police Dispatcher II	dispatch	1/1/2016	22.7866	23.9259	25.1222	26.3783	27.6973	29.0848	30.5439	32.0694	33.6655	35.3370	37.0780	38.9231	40.9082	42.9293		
Police Lieutenant	police	1/1/2016	50.8930	53.4422	56.1132	58.9188	61.8650	64.9562	68.1954	71.5785	75.2087	78.9900	82.9172	86.9785	91.2167	95.6210		
Police Officer	police	1/1/2016	32.0544	33.6571	35.3000	37.1070	38.9623	40.8693	42.9214	45.1235	47.4796	50.0347	52.6948	55.4639	58.3470	61.3491		
Police Officer Trainee	police2	1/1/2016	23.6566	24.8394	26.0814	27.3855	28.7547	30.1920	31.6995	33.2790	34.9241	36.6282	38.4053	40.2504	42.1685	44.1556		
Police Sergeant	police	1/1/2016	42.4142	44.5349	46.7617	49.0997	51.5547	54.1306	56.8397	59.6780	62.6495	65.7474	68.9867	72.3618	75.8769	79.5020		
Police Services Clerk I	general	1/1/2016	15.9315	16.7281	17.5645	18.4427	19.3648	20.3229	21.4190	22.5563	23.7348	24.9583	26.2208	27.5263	28.8638	30.2533		
Police Services Clerk II	general	1/1/2016	16.7275	17.5639	18.4421	19.3642	20.3324	21.4405	22.5908	23.8851	25.2184	26.5937	27.9630	29.3913	30.8786	32.4209		
Police Support Services Manager	midmngt	1/1/2016	34.7538	36.4915	38.3161	40.2319	42.2435	44.3559	46.5740	48.8921								

**SALARY TABLE  
FULL TIME CLASSIFICATIONS**

Job Title	Bargaining Unit	Revised	HOURLY					MONTHLY					ANNUAL				
		Date	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Purchasing Assistant	general	1/1/2016	19,5967	20,5765	21,6054	22,6856	23,8199	3,396.76	3,566.60	3,744.93	3,932.18	4,128.78	40,761.14	42,799.19	44,939.15	47,186.11	49,545.42
Recreation Services Coordinator	general	1/1/2016	21,6822	22,7663	23,9046	25,0999	26,3548	3,758.25	3,946.16	4,143.47	4,350.64	4,568.17	45,098.98	47,353.92	49,721.62	52,207.70	54,818.09
Recreation Services Manager	midmngt	1/1/2016	39,1069	41,0622	43,1154	45,2711	47,5347	6,778.53	7,117.46	7,473.33	7,847.00	8,239.34	81,342.35	85,409.47	89,679.94	94,163.94	98,872.14
Senior Accountant	midmngt	1/1/2016	32,3382	33,9551	35,6529	37,4355	39,3073	5,605.29	5,885.55	6,179.83	6,488.82	6,813.26	67,263.46	70,626.63	74,157.96	77,865.86	81,759.15
Senior Consumer Service Field Rep	ibew	1/1/2016	28,8212	30,2623	31,7754	33,3641	35,0323	4,995.67	5,245.46	5,507.73	5,783.12	6,072.27	59,948.10	62,945.50	66,092.78	69,397.41	72,867.29
Senior Customer Service Rep	general	1/1/2016	21,6822	22,7663	23,9046	25,0999	26,3548	3,758.25	3,946.16	4,143.47	4,350.64	4,568.17	45,098.98	47,353.92	49,721.62	52,207.70	54,818.09
Senior Electric Utility Inspector	ibew	1/1/2016	37,4663	39,3396	41,3066	43,3719	45,5405	6,494.16	6,818.87	7,159.81	7,517.80	7,893.69	77,929.90	81,826.40	85,917.72	90,213.61	94,724.29
Senior Energy Services Specialist	midmngt	1/1/2016	36,9582	38,8061	40,7464	42,7837	44,9229	6,406.09	6,726.39	7,062.71	7,415.85	7,786.64	76,873.06	80,716.71	84,752.54	88,990.17	93,439.68
Senior Office Specialist	general	1/1/2016	17,6962	18,5810	19,5101	20,4856	21,5098	3,067.34	3,220.71	3,381.74	3,550.83	3,728.37	36,808.10	38,648.50	40,580.93	42,609.97	44,740.47
Senior Planner	midmngt	1/1/2016	37,2498	39,1123	41,0679	43,1213	45,2774	6,456.63	6,779.46	7,118.44	7,474.36	7,848.08	77,479.58	81,353.56	85,421.24	89,692.30	94,176.92
Senior Police Dispatcher	dispatch	1/1/2016	25,8636	26,3168	27,6326	29,0142	30,4650	4,344.36	4,561.58	4,789.65	5,029.14	5,280.59	52,132.29	54,738.90	57,475.85	60,349.64	63,367.12
Senior Police Services Clerk	general	1/1/2016	18,4119	19,3325	20,2991	21,3141	22,3798	3,191.40	3,350.97	3,518.51	3,694.44	3,879.16	38,296.75	40,211.59	42,222.17	44,333.28	46,549.94
Senior Substation Electrician	ibew	1/1/2016	41,2597	43,3227	45,4888	47,7633	50,1514	7,151.68	7,509.27	7,884.73	8,278.97	8,692.91	85,820.18	90,111.18	94,616.74	99,347.58	104,314.96
Senior Utilities Financial Analyst	midmngt	1/1/2016	39,5512	41,5288	43,6052	45,7855	48,0747	6,855.54	7,198.32	7,558.23	7,936.15	8,332.95	82,266.50	86,379.82	90,698.81	95,233.75	99,995.44
Senior Water Conservation Specialist	general	1/1/2016	31,1143	32,6700	34,3035	36,0187	37,8196	5,393.15	5,662.80	5,945.94	6,243.24	6,555.40	64,717.74	67,953.63	71,351.31	74,918.88	78,664.82
Service Crew Supervisor	ibew	1/1/2016	43,3852	45,5545	47,8322	50,2238	52,7350	7,520.10	7,896.11	8,290.91	8,705.46	9,140.73	90,241.22	94,753.28	99,490.94	104,465.49	109,688.76
Storekeeper	general	1/1/2016	17,9296	18,8261	19,7674	20,7558	21,7935	3,107.80	3,263.19	3,426.35	3,597.66	3,777.55	37,293.57	39,158.25	41,116.16	43,171.97	45,330.56
Substation Electrician	ibew	1/1/2016	37,5070	39,3824	41,3515	43,4190	45,5900	6,501.21	6,826.27	7,167.59	7,525.97	7,902.27	78,014.56	81,915.29	86,011.05	90,311.61	94,827.19
Substation Electrician Apprentice	ibew	6/21/2016	33,5305	35,2070	36,9674	38,8157	40,7565	5,811.95	6,102.55	6,407.68	6,728.06	7,064.47	69,743.44	73,230.61	76,923.75	80,773.59	84,773.59
Substation Operations Supervisor	ibew	1/1/2016	45,6782	47,9621	50,3602	52,8782	55,5221	7,917.55	8,313.43	8,729.10	9,165.56	9,623.84	95,010.66	99,761.19	104,749.25	109,986.71	115,486.05
Substation Superintendent	midmngt	1/1/2016	53,8628	56,5559	59,3837	62,3529	65,4706	9,336.22	9,803.03	10,293.18	10,807.84	11,348.23	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79
Supervising Communication Dispatcher	dispatch	1/1/2016	30,0737	31,5774	33,1563	34,8141	36,5548	5,212.77	5,473.41	5,747.08	6,034.44	6,336.16	62,553.30	65,680.96	68,965.01	72,413.26	76,033.92
Transmission/Distr. Superintendent	midmngt	1/1/2016	53,8628	56,5559	59,3837	62,3529	65,4706	9,336.22	9,803.03	10,293.18	10,807.84	11,348.23	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79
Utilities Associate Engineer	midmngt	1/1/2016	44,2340	46,4457	48,7680	51,2064	53,7667	7,667.23	8,050.59	8,453.12	8,875.77	9,319.56	92,006.72	96,607.06	101,437.41	106,509.28	111,834.74
Utilities Business Systems Analyst	midmngt	6/21/2016	34,4853	36,2096	38,0200	39,9210	41,9171	5,977.45	6,276.32	6,590.14	6,919.65	7,265.63	71,729.42	75,315.90	79,081.69	83,035.77	87,187.56
Utilities Engineer	midmngt	1/1/2016	38,2122	40,1228	42,1290	44,2354	46,4472	6,623.45	6,954.62	7,302.35	7,667.47	8,050.84	79,481.38	83,455.44	87,628.22	92,009.63	96,610.11
Utilities Financial Analyst	midmngt	1/1/2016	35,4171	37,1880	39,0474	40,9997	43,0497	6,138.96	6,445.91	6,768.21	7,106.62	7,461.95	73,667.57	77,350.95	81,218.49	85,279.42	89,543.39
Utilities Plans Examiner	midmngt	1/1/2016	27,2601	28,6231	30,0543	31,5570	33,1348	4,725.08	4,961.34	5,209.41	5,469.88	5,743.37	56,701.01	59,536.06	62,512.86	65,638.50	68,920.43
Utility Accountant I	midmngt	1/1/2016	26,7836	28,1228	29,5289	31,0054	32,5556	4,642.49	4,874.62	5,118.35	5,374.26	5,642.98	55,709.89	58,495.38	61,420.15	64,491.16	67,715.72
Utility Accountant II	midmngt	1/1/2016	29,5693	31,0478	32,6002	34,2302	35,9417	5,125.35	5,381.61	5,650.69	5,933.23	6,229.89	61,504.14	64,579.35	67,808.32	71,198.73	74,758.67
Warehouse Supervisor	midmngt	1/1/2016	23,5456	24,7229	25,9590	27,2570	28,6198	4,081.24	4,285.30	4,499.56	4,724.54	4,960.77	48,974.85	51,423.59	53,994.77	56,694.51	59,529.23
Wastewater Equip Mechanic I	ibew2	1/1/2016	21,8180	22,9089	24,0543	25,2571	26,5199	3,781.79	3,970.88	4,169.42	4,377.89	4,596.79	45,381.44	47,650.51	50,033.04	52,534.69	55,161.42
Wastewater Equip Mechanic II	ibew2	1/1/2016	27,8586	29,2515	30,7141	32,2498	33,8623	4,828.82	5,070.27	5,323.78	5,589.97	5,869.47	57,945.89	60,843.18	63,885.34	67,079.61	70,433.59
Wastewater Equip Mech-In-Training	ibew2	1/1/2016	16,8993	17,7443	18,6315	19,5631	20,5412	2,929.21	3,075.67	3,229.46	3,390.93	3,560.48	35,150.54	36,908.07	38,753.47	40,691.15	42,725.71
Wastewater Operator I	ibew2	1/1/2016	24,1131	25,3188	26,5847	27,9139	29,3096	4,179.60	4,388.58	4,608.01	4,838.41	5,080.33	50,155.25	52,663.01	55,296.16	58,060.97	60,964.02
Wastewater Operator II	ibew2	1/1/2016	27,7234	29,1096	30,5650	32,0933	33,6980	4,805.39	5,045.66	5,297.94	5,562.84	5,840.98	57,664.67	60,547.91	63,575.30	66,754.07	70,091.77
Wastewater Operator-in-Training	ibew2	1/1/2016	15,9624	16,7605	17,5985	18,4785	19,4024	2,766.82	2,905.16	3,050.41	3,202.94	3,363.08	33,201.79	34,861.88	36,604.98	38,435.22	40,356.99
Wastewater Utilities Manager	midmngt	1/1/2016	46,7457	49,0830	51,5371	54,1140	56,8197	8,102.59	8,507.72	8,933.10	9,379.76	9,848.75	97,231.06	102,092.61	107,197.24	112,557.10	118,184.96
Water Conservation Specialist	general	1/1/2016	28,2103	29,6208	31,1019	32,6569	34,2898	4,889.79	5,134.27	5,390.99	5,660.54	5,943.56	58,677.42	61,611.30	64,691.86	67,926.45	71,322.78
Water Distribution Operator I	ibew2	1/1/2016	21,4689	22,5423	23,6695	24,8529	26,0956	3,721.28	3,907.34	4,102.71	4,307.84	4,523.23	44,655.31	46,888.08	49,232.48	51,694.11	54,278.81
Water Distribution Operator II	ibew2	1/1/2016	23,8588	25,0517	26,3043	27,6195	29,0005	4,135.53	4,342.30	4,559.42	4,787.39	5,026.76	49,626.30	52,107.62	54,713.00	57,448.65	60,321.08
Water Distribution Operator III	ibew2	1/1/2016	27,4387	28,8106	30,2512	31,7637	33,3519	4,756.04	4,993.84	5,243.54	5,505.71	5,781.00	57,072.50	59,926.12	62,922.43	66,068.55	69,371.98
Water Equipment Operator I	ibew2	1/1/2016	17,9476	18,8450	19,7872	20,7766	21,8154	3,110.92	3,266.46	3,429.79	3,601.28	3,781.34	37,331.01	39,197.56	41,157.44	43,215.31	45,376.07
Water Equipment Operator II	ibew2	1/1/2016	19,9186	20,9145	21,9603	23,0583	24,2112	3,452.56	3,625.19	3,806.44	3,996.77	4,196.61	41,430.69	43,502.22	45,677.33	47,961.20	50,359.26
Water Quality Specialist	ibew2	1/1/2016	27,7290	29,1155	30,5712	32,0998	33,7048	4,806.36	5,046.68	5,299.01	5,563.96	5,842.16	57,676.32	60,560.14	63,588.14	66,767.55	70,105.93
Water Utilities Manager	midmngt	1/1/2016	46,6408	48,9728	51,4215	53,9926	56,6922	8,084.41	8,488.63	8,913.06	9,358.71	9,826.65	97,012.86	101,863.51	106,956.68	112,304.52	117,919.74
Water Utilities Operator	ibew2	1/1/2016	25,0487	26,3011	27,6162	28,9970	30,4469	4,341.77	4,558.86	4,786.81	5,026.15	5,277.45	52,101.30	54,706.36	57,441.68	60,313.76	63,329.45
Water Utilities Supervisor	midmngt	1/1/2016	37,2560	39,1188	41,0747	43,1285	45,2849	6,457.71	6,780.59	7,119.62	7,475.60	7,849.38	77,492.48	81,367.10	85,435.46	89,707.23	94,192.59

\* Executive unit members on contract with maximum allowable salary amounts listed in Step E  
The City of Colton salary schedule may be updated intermittently to include salary revisions contractually provisioned by Council-approved MOUs

**SALARY TABLE EFFECTIVE 06/21/2016**  
**PART TIME CLASSIFICATIONS**

<b>Job Title</b>	<b>Hourly Beg. Step</b>	<b>Hourly Top Step</b>
Account Technician I	16.00	20.18
Administrative Assistant	17.07	20.75
Animal Control Officer	12.64	-
Community Child Care Teacher	13.65	15.05
Community Child Care Teacher's Aide	11.50	12.68
Community Child Care Teacher's Helper	10.00	11.03
Consumer Service Field Representative I	13.00	15.00
Custodian	10.00	11.03
Customer Service Rep I	10.96	13.32
Customer Service Rep II	12.16	14.79
Electrical Engineering Assistant	-	23.39
Engineering Aide	17.00	21.00
General Laborer	10.00	15.00
Library Assistant I	12.18	13.43
Library Clerk I	11.58	12.77
Library Page	10.00	11.03
Lifeguard	11.20	12.35
Literacy Program Assistant	11.82	14.37
Maintenance Electrician	23.27	28.28
Management Intern I	15.00	-
Management Intern II	20.00	-
Office Specialist I	10.84	11.95
Office Specialist II	12.55	13.83
Parking Enforcement Officer	10.00	-
Police Cadet	11.00	-
Police Dispatcher	20.00	25.00
Police Stenographer	16.00	-
Pool Manager	15.33	16.90
Recreation Leader	10.00	11.03
Recreation Specialist	13.40	14.77
Senior Lifeguard	13.00	14.33
Senior Office Specialist	14.52	16.00
Senior Recreation Leader	11.58	12.76
Wastewater Operator-in-Training	14.50	17.62

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**RESOLUTION NO. R-61-16**

**RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF COLTON, CALIFORNIA ADOPTING THE  
BUDGET FOR THE FISCAL YEAR COMMENCING  
JULY 1, 2016 AND ENDING JUNE 30, 2017**

**WHEREAS**, the City Manager of the City of Colton has prepared the proposed annual budget for Fiscal Year 2016-17 which sets forth all of the expected revenue and the recommended appropriations to meet the operating and capital needs for all of the City's operations; and

**WHEREAS**, the City held a series of public budget workshops wherein staff presented the budget, in detail by department, to the City Council, and

**WHEREAS**, at the end of the workshops, the City Council provided further direction regarding the recommendations contained in the Fiscal Year 2016-17 Proposed Budget and modified them so as to best serve the interests of the citizens of the City of Colton.

**NOW, THEREFORE**, THE CITY COUNCIL OF THE CITY OF COLTON DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

**SECTION 1:** The Recommended Budget for the City of Colton for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017 as reflected on Attachment A to this resolution is hereby approved and adopted and incorporated herein.

**SECTION 2:** The General Fund Transfer (the annual administrative transfer from the Electric Utility Fund to the General Fund) shall not exceed 20% of annual Electric Utility revenues for Fiscal Year 2016-17. The amount of the transfer will be reviewed annually and set during the annual budget process in accordance with voter approved Measure D.

**SECTION 3:** The positions identified in the authorized positions list are hereby authorized for funding, and any vacancies are hereby authorized for recruitment and appointment in accordance with the City's Personnel System Rules and Regulations.

**SECTION 4:** All recitals stated above are true and correct. Staff's presentation and all of its attachments and/or other documents distributed to the City Council are also incorporated herein by reference, approved and adopted as findings.

1           **SECTION 5:** The FY 2016-17 Budget is in accordance with all applicable ordinances  
2 of the City and all applicable statutes of the State.

3           **SECTION 6:** At the end of FY 2015-16, certain purchase orders exist as outstanding  
4 encumbrances representing contractual obligations of previously budgeted funds. In addition,  
5 certain amounts have been included in the FY 2015-16 budget that relate to one-time allocations  
6 for specific projects and services, but remain unspent. The outstanding encumbrances and, at  
7 the City Manager's discretion, any unspent one-time allocations are deemed to be re-budgeted  
8 as an addition to the budget amounts previously approved in this resolution. All such amounts  
9 have been removed from available balances in the FY 2016-17 projections and therefore have  
no effect on the available fund balances presented herein.

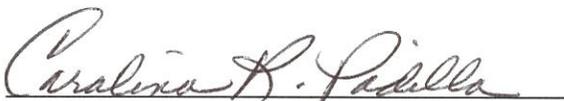
10           **SECTION 7:** Under the direction of the City Manager, the Finance Director may make  
11 the reallocation of appropriations within funds. Amendments (Increases/Decreases) to the  
12 Budget shall be by approval and Resolution of the City Council.

13           **SECTION 8:** The City Clerk shall certify the adoption of the Budget and shall cause to  
14 be filed with the County Auditor within 60 days of the adoption, a certified copy of the Budget  
and Resolution.

15           **PASSED, APPROVED AND ADOPTED** this 21<sup>st</sup> day of June, 2016.

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19 RICHARD A. DELAROSA  
Mayor

20 ATTEST:

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22 \_\_\_\_\_  
23 CAROLINA R. PADILLA  
City Clerk  
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City of Colton  
Actual and Projected Fund Balances  
Excluding Successor Agency

Attachment A

	6/30/2016 Fund Balance Estimated	FY2016/17 CM Recommend Revenues	FY2016/17 CM Recommend Expenditures	6/30/2017 Fund Balance Estimated
100 General Fund	4,891,525	37,056,703	36,862,025	5,086,203
100 General Fund Liability - Legal Settlement	(1,400,000)	0	0	(1,400,000)
<b>Total General Fund</b>	<b>3,491,525</b>	<b>37,056,703</b>	<b>36,862,025</b>	<b>3,686,203</b>
<b><u>Special Revenue Funds</u></b>				
206 Community Child Care	31,933	839,024	826,423	44,534
210 Special Gas Tax	702,567	1,268,500	1,580,035	391,032
211 Library Grant Fund	12,845	62,804	64,741	10,908
212 State Traffic Relief	849	0	0	849
214 Air Quality Fund (AQMD)	109,395	62,745	81,986	90,154
215 CDBG Fund	3	487,027	487,027	3
217 Drug/Gang Intervention	11,812	0	0	11,812
218 Measure I Fund	422,903	849,578	456,000	816,481
220 ViTep	84,373	60,000	0	144,373
225 Miscellaneous Grants	39,066	520,995	488,500	71,561
240 Host City Fees	179,432	227,182	0	406,614
261 Asset Seizure Fund	177,493	0	55,000	122,493
<b>Total Special Revenue Funds</b>	<b>1,772,671</b>	<b>4,377,855</b>	<b>4,039,712</b>	<b>2,110,814</b>
<b><u>Capital Projects Funds</u></b>				
248 Park Development Fund	394,003	30,600	100,000	324,603
249 Traffic Impact Fee Fund	291,953	117,000	250,000	158,953
250 Library Development Fees	177,843	2,748	70,000	110,591
251 Civic Center Development Fee	20,406	2,500	0	22,906
252 Fire Facility Development Fee	41,807	2,500	0	44,307
253 Police Facility Development Fee	23,600	2,500	0	26,100
450 Capital Improvement Fund (450)	184	0	0	184
451 Colton Crossing Fund (451)	43,684	0	0	43,684
<b>Total Capital Projects Funds</b>	<b>993,481</b>	<b>157,848</b>	<b>420,000</b>	<b>731,329</b>
<b><u>Debt Service Funds</u></b>				
350 Public Financing Authority	3,376,290	915,519	1,139,602	3,152,207
357 POB - Non-Enterprise	128,257	0	0	128,257
358 Taxable Pension Bonds	2,125,587	2,827,819	2,698,708	2,254,698
364 Water Improvement District A	(19,299)	31,597	31,566	(19,268)
<b>Total Debt Service Funds</b>	<b>5,610,835</b>	<b>3,774,935</b>	<b>3,869,876</b>	<b>5,515,894</b>

**City of Colton**  
Actual and Projected Fund Balances  
Excluding Successor Agency

Attachment A

	6/30/2016 Fund Balance Estimated	FY2016/17 CM Recommend Revenues	FY2016/17 CM Recommend Expenditures	6/30/2017 Fund Balance Estimated
<b><u>CFD's and Assessment Districts</u></b>				
703 CFD 87-1	17,632	0	17,632	0
707 CFD 88-1	289,690	0	289,690	0
744 CFD 89-1 Debt Service	503,966	532,572	225,169	811,369
734 CFD 89-2 Construction	1	0	0	1
745 CFD 89-2 Debt Service	759,119	275,750	272,863	762,006
781 CFD 90-1 Debt Service	541,518	259,750	258,323	542,945
722 Storm Water	123,412	588,749	551,484	160,677
702 LLMD #1	(9,925)	328,122	286,406	31,791
701 LLMD #2	892	143,114	122,015	21,991
<b>Total CFD's and Assessment Districts</b>	<b>2,226,306</b>	<b>2,128,057</b>	<b>2,023,582</b>	<b>2,330,781</b>
<b><u>Enterprise Funds</u></b>				
520 Electric Utility	34,966,274	65,501,225	70,785,247	29,682,252
526 Public Benefit Fund	1,743,627	790,008	1,411,000	1,122,635
521 Water Utility	3,553,569	22,743,460	16,688,472	9,608,557
522 Wastewater Utility	7,507,308	9,409,561	12,538,581	4,378,288
523 Solid Waste	175,326	2,925,592	2,881,752	219,166
527 Wastewater - Grand Terrace	0	0	0	0
560 Cemetery Endowment	826,405	0	0	826,405
<b>Total Enterprise Funds</b>	<b>48,772,508</b>	<b>101,369,846</b>	<b>104,305,052</b>	<b>45,837,302</b>
<b><u>Internal Service Funds</u></b>				
605 Facility & Equip Maint. Fund	328,323	703,115	709,815	321,623
608 Automotive Shop	8,670	676,182	676,182	8,670
606 Information Services	1,130,099	872,087	872,087	1,130,099
607 Insurances Fund	(517,549)	2,653,239	2,653,239	(517,549)
<b>Total Internal Service Funds</b>	<b>949,542</b>	<b>4,904,623</b>	<b>4,911,323</b>	<b>942,842</b>
<b><u>Housing Authority</u></b>				
855 Rancho Med Park Development	(3,680,785)	0	0	(3,680,785)
856 Rancho Med Bond Proceeds	(6,150,293)	0	0	(6,150,293)
857 LMI Asset Fund	430,261	0	0	430,261
864 Low/Mod Bond Proceeds	4,908,384	0	0	4,908,384
865 Rancho Med CHFA	4	0	0	4
870 Rancho Med Park Operations	5,417,982	0	0	5,417,982
874 Low/Mod Debt Service	(1,050,944)	0	0	(1,050,944)
898 Low/Mod Capital Projects	2,251,291	0	145,782	2,105,509
<b>Total Housing Authority</b>	<b>2,125,900</b>	<b>0</b>	<b>145,782</b>	<b>1,980,118</b>
<b>Grand Totals</b>	<b>67,342,769</b>	<b>153,769,867</b>	<b>156,577,353</b>	<b>64,535,283</b>

1 STATE OF CALIFORNIA )  
2 COUNTY OF SAN BERNARDINO ) ss  
3 CITY OF COLTON )

4 CERTIFICATION

5 I, **CAROLINA R. PADILLA**, City Clerk of the City of Colton, California, do hereby  
6 certify that the foregoing is a full, true and correct copy of **RESOLUTION NO. R-61-16**,  
7 duly adopted by the City Council of said City, and approved by the Mayor of said City, at its  
8 Regular Meeting of said City Council held on the **21st day of June, 2016**, and that it was  
9 adopted by the following vote, to wit:

10 AYES: COUNCILMEMBER Toro, Jorin, Navarro, González, Bennett,  
11 Suchil and Mayor DeLaRosa  
12 NOES: COUNCILMEMBER None  
13 ABSTAIN: COUNCILMEMBER None  
14 ABSENT: COUNCILMEMBER None  
15

16 **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal  
17 of the City of Colton, California, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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21 \_\_\_\_\_  
22 CAROLINA R. PADILLA  
23 City Clerk  
24 City of Colton

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28 (SEAL)



**CITY OF COLTON**

**2016-2017 APPROPRIATIONS LIMITATION**

As indicated by Schedules A and B, the percentage increase to Colton's Appropriation Limit is 0.9799%. The 2016-2017 limit is \$72,111,604. The amount subject to limitation in the 2016-2017 Adopted Budget is \$17,446,050. The City of Colton is \$54,665,554 under its lawful limitation.

The calculation consists of two (2) factors:

A.	Prior Year's limit		73,587,700
B.	Adjustment factors:		
	a.	Price factor (per capita change)	1.0537
	b.	County Population % increase	<u>0.93</u>
		Total Adjustment % (a * b)	<u><u>0.9799</u></u>
C.	Annual Adjustment (A * B)		72,111,604
D.	Other Adjustments		-
E.	2016/2017 Appropriation Limit		<u><u>72,111,604</u></u>

Appropriations Subject to Limitation:

2016-2017 Year Limit	72,111,604
Proceeds from Taxes - Appropriations Subject to Limitation	<u>(17,446,050)</u>
Total Under the Limitation	<u><u>54,665,554</u></u>

**CITY OF COLTON**  
**SCHEDULE OF ESTIMATED REVENUES**  
**PROCEEDS AND NON-PROCEEDS OF TAXES**

Based on the 2016-2017 Budget

Staff Recommended

	<u>Proceeds of Taxes</u>	<u>Non-Proceeds of Taxes</u>	<u>Total Proceeds / Non-Proceeds</u>
<b>General Fund</b>			
Taxes			
Property Taxes - Current Year Secured	3,929,050		3,929,050
Sales and Use Taxes	8,052,000		8,052,000
Franchises		1,100,000	1,100,000
Other taxes	1,345,000		1,345,000
Licenses & Permits		1,603,139	1,603,139
Fines & Forfeitures		224,000	224,000
Use of Money & Property		155,000	155,000
Intergovernmental Revenue		1,011,932	1,011,932
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	4,120,000		4,120,000
Charges for Current Services - User Fees		1,596,000	1,596,000
Miscellaneous Revenue		13,824,582	13,824,582
Net - Transfers		-	30,000
Total proceeds from taxes	<u>17,446,050</u>		
Total Proceeds from other sources		<u>19,514,653</u>	
Total General Fund Revenue			<u>36,990,703</u>

Note: only the General Fund has taxes as a source of revenue.

1 STATE OF CALIFORNIA )  
2 COUNTY OF SAN BERNARDINO ) ss  
3 CITY OF COLTON )

4 CERTIFICATION

5 I, **CAROLINA R. PADILLA**, City Clerk of the City of Colton, California, do hereby  
6 certify that the foregoing is a full, true and correct copy of **RESOLUTION NO. R-62-16**,  
7 duly adopted by the City Council of said City, and approved by the Mayor of said City, at its  
8 Regular Meeting of said City Council held on the **21st day of June, 2016**, and that it was  
9 adopted by the following vote, to wit:

10 AYES: COUNCILMEMBER Toro, Jorrin, Navarro, González, Bennett,  
11 Suchil and Mayor DeLaRosa  
12 NOES: COUNCILMEMBER None  
13 ABSTAIN: COUNCILMEMBER None  
14 ABSENT: COUNCILMEMBER None  
15

16 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal  
17 of the City of Colton, California, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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21 \_\_\_\_\_  
22 CAROLINA R. PADILLA  
23 City Clerk  
24 City of Colton

25  
26  
27 (SEAL)  
28





1 STATE OF CALIFORNIA )  
2 COUNTY OF SAN BERNARDINO ) ss  
3 CITY OF COLTON )

4 **Certification**

5 **I, Carolina R. Padilla**, City Clerk and Secretary for the Colton Utility Authority of the  
6 City of Colton, California, do hereby certify under penalty of perjury that the foregoing is  
7 a full, true and correct copy of **Resolution No. CUA-02-16** and was duly passed,  
8 approved, and adopted by the Colton Utility Authority of the City of Colton at a Regular  
9 Meeting on the **21<sup>st</sup> day of June, 2016**, by the following vote to wit:

11	<b>AYES:</b>	MEMBER	Toro, Jorin, Navarro, González, 12 Bennett, Suchil, and Mayor DeLaRosa
13	<b>NOES:</b>	MEMBER	None
14	<b>ABSTAIN:</b>	MEMBER	None
15	<b>ABSENT:</b>	MEMBER	None

17  
18 **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official  
19 seal of the City of Colton, California, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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22 \_\_\_\_\_  
CAROLINA R. PADILLA  
23 City Clerk/Secretary  
Colton Utility Authority

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25 (SEAL)  
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**RESOLUTION NO. CHA-03-16**

**RESOLUTION OF THE HOUSING AUTHORITY OF THE  
CITY OF COLTON, CALIFORNIA ADOPTING THE  
BUDGET FOR THE FISCAL YEAR COMMENCING  
JULY 1, 2016 AND ENDING JUNE 30, 2017**

**WHEREAS**, the City Manager of the City of Colton has prepared the proposed annual budget for Fiscal Year 2016-17 which sets forth all of the expected revenue and the recommended appropriations to meet the operating and capital needs for all of the City's operations; and

**WHEREAS**, the Colton Housing Authority operations are incorporated in the Recommended Budget for the City of Colton for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017.

**NOW, THEREFORE**, THE HOUSING AUTHORITY OF THE CITY OF COLTON DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

**SECTION 1.** The Budget for the City of Colton for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017, which includes Housing Authority operations, is hereby approved and adopted and incorporated herein.

**SECTION 2.** The Approved Budget is in accordance with all applicable ordinances of the City and all applicable statutes of the State.

**SECTION 3.** At the end of FY 2015-16, certain purchase orders exist as outstanding encumbrances representing contractual obligations of previously budgeted funds. In addition, certain amounts have been included in the FY 2015-16 budget that relate to one-time allocations for projects and services, but remain unspent. The outstanding encumbrances and, at the City Manager's discretion, any unspent one-time allocations are deemed to be re-budgeted as an addition to the budget amounts previously approved in this resolution. All such amounts have been removed from available balances in the FY 2016-17 projections.

**SECTION 4.** Under the direction of the City Manager, the Finance Director may make the reallocation of appropriations within funds. Amendments (Increases/Decreases) to the Budget shall be by approval and Resolution of the Colton Housing Authority.



1     **STATE OF CALIFORNIA**                     )  
2     **COUNTY OF SAN BERNARDINO**         ) ss  
3     **CITY OF COLTON**                         )

4   **CERTIFICATION**

5             **I, CAROLINA R. PADILLA**, City Clerk and Secretary for the Colton Housing  
6 Authority of the City of Colton, California, do hereby certify that the foregoing is a full,  
7 true and correct copy of **RESOLUTION NO. CHA-03-16**, duly adopted by the City  
8 Council of said City, and approved by the Chairperson of said City, at its Regular  
9 Meeting of said Colton Housing Authority Meeting held on the **21<sup>st</sup> day of June, 2016**,  
10 and that it was adopted by the following vote, to wit:

11             **AYES:**             **COUNCILMEMBER**             Toro, Jorin, Navarro, González,  
12   Bennett, Suchil, and Mayor  
13   DeLaRosa

14             **NOES:**             **COUNCILMEMBER**             None

15             **ABSTAIN:**       **COUNCILMEMBER**             None

16             **ABSENT:**       **COUNCILMEMBER**             None

17  
18             **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official  
19 seal of the City of Colton, California, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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21  
22             \_\_\_\_\_  
23             **CAROLINA R. PADILLA**  
24             City Clerk/Secretary  
25             City of Colton

26             (SEAL)

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28