



**CITY OF COLTON**

**City Hall**

650 N. La Cadena Drive  
Colton, CA 92324

Website: [www.coltonca.gov](http://www.coltonca.gov)

**Mayor Richard A. DeLaRosa**

**Council Members:**

David J. Toro – District 1

Ernest R. Cisneros – District 2

Frank J. Navarro – District 3

Dr. Luis S. González – District 4

Jack R. Woods – District 5

Isaac T. Suchil – District 6

City Treasurer Aurelio De La Torre

City Manager William R. Smith

City Attorney Carlos Campos

City Clerk Carolina R. Padilla

**AGENDA**

CITY COUNCIL,  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FOR THE CITY OF COLTON,  
COLTON UTILITY AUTHORITY, COLTON PUBLIC FINANCING AUTHORITY,  
COLTON HOUSING AUTHORITY  
REGULAR MEETING

TUESDAY, JUNE 5, 2018 - 5:00 P.M.

**COUNCIL CHAMBER**



**CLOSED SESSION – 5:00 P.M.**

**CLOSED SESSION CALLED TO ORDER**

**ROLL CALL**



**PUBLIC COMMENT**

**Limit 3 Minutes**

*This is the portion of the meeting specifically set aside to invite your comments regarding Closed Session items; however, any matter that requires action will be referred to staff for investigation and report at a subsequent Council meeting. The Council is prohibited by law from discussing or taking immediate action on items during this public comment period.*

*Persons desiring to submit paperwork to the City Council Members shall provide copy of any paperwork to the City Clerk for the Official Record.*

*Speakers will be limited to 3 minutes; provided, however, that the presiding officer shall have certain discretion to extend or limit time as provided for in the City Council Manual of Procedure.*



**CITY ATTORNEY ORAL REPORT ON CLOSED SESSION ACTIONS**

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(d)(1)  
O’Duffy Construction v. KAD Paving, City of Colton  
San Bernardino Superior Court, Case no. CIVDS 1506733
  
- B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(d)(1)  
Carissa Green v. City of Colton, et al.  
San Bernardino Superior Court, Case No. CIVDS 1705686
  
- C. CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to Government Code Section 54957.6  
Agency designated representatives: Haydee Sainz, Human Resources Director  
Employee Groups: Teamsters - General Unit and Mid-Management Unit

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**RULES OF DECORUM**

*To help conduct the business of the City Council in an orderly fashion, the City Council has adopted rules pertaining to decorum and order, as provided for in the City Council Manual of Procedure. The City Council will strictly enforce these rules in order to allow full expression of ideas and opinions by councilmembers, staff and the public. Generally, the City's rules of decorum prohibit comments or actions which willfully disrupt the meeting. All remarks and questions shall be addressed to the Council as a whole and not to any particular member. No individual Councilmember or member of the City staff shall be questioned without first obtaining permission from the Presiding Officer. The City Council asks that all persons - including councilmembers, staff and the public - act and speak respectfully.*

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**OPEN SESSION**

6:00 P.M.

**OPEN SESSION CALLED TO ORDER**

**INVOCATION** Chaplain Tom Isom, Faithway, Fellowship Church of the Nazarene

**FLAG SALUTE** Louie Barrera & Steve Ferrance, American Legion Post 155

**ROLL CALL**

**CEREMONIAL MATTERS**

*Presentations, Awards, Proclamations*

- Proclamation – Colton Youth Leadership Program (*CM Gonzalez*)

**MAYOR AND COUNCIL ITEMS**

**GIFT DISCLOSURES**

*Prior to rendering a decision in any proceeding involving a license, permit, contract or other entitlement pending before the city council, any council member who has received been promised a gift or gifts aggregating \$50.00 or more in value within the preceding twelve months from a party or participant in the proceeding shall disclose that fact either orally or in writing during open session. This disclosure shall be made part of the official public record of the proceeding, either as part of the minutes of the meeting or as a separate writing filed with the city. (CMC Section 2.04.030)*

**AB 1234 ORAL REPORTS**

*Members of the city council shall provide brief reports on meetings attended at the expense of the city. (GC Section 53232.3(d))*



**PUBLIC HEARINGS**

To speak on public hearing items, it is requested that you obtain a card from the City Clerk and complete it by noting the agenda item number, as well as whether you are in favor, opposition or neither, and give it to the City Clerk. The applicant will be allowed 5 minutes to address the Council and all other persons will be allowed 3 minutes; provided, however, that the presiding officer shall have certain discretion to extend or limit time as provided for in the City Council Manual of Procedure.

(1) Deemed Approved Ordinance – **[Staff Person: M. Tomich]**

TIME AND PLACE FIXED TO CONSIDER A PUBLIC HEARING TO WAVE FULL READING, READ BY TITLE ONLY AND INTRODUCE AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLTON ADDING CHAPTER 18.47 TO TITLE 18 OF THE COLTON MUNICIPAL CODE GRANTING DEEMED APPROVED STATUS TO EXISTING, NON-CONFORMING ON-SALE AND OFF-SALE ALCOHOLIC BEVERAGE ESTABLISHMENTS AND IMPOSING CERTAIN PERFORMANCE STANDARDS.

Mayor announces the Public Hearing open.

City Clerk submits the Affidavit of Publication and reports on protests or objections thereto.

Staff Presentation.

Public Comment.

After hearing public comment, on motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, the Public Hearing is terminated.

Consider: Waive Full reading, read by title only and Introduce **ORDINANCE NO. O-08-18.**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_**

(2) Appeal – File Index No. DAP-001-510 - **[Staff Person: M. Tomich]**

TIME AND PLACE FIXED TO CONSIDER A PUBLIC HEARING AND AN APPEAL OF THE PLANNING COMMISSION DECISION (FILE INDEX NO. 001-447) TO DENY. A REQUEST FOR A CONDITIONAL USE PERMIT TO ESTABLISH A NON-MEDICAL STATE LICENSED AND CERTIFIED 10 BED RESIDENTIAL

TREATMENT FACILITY FOR BEHAVIOR DISORDERS WITHIN AN EXISTING 1,950 SQUARE FOOT RESIDENTIAL HOME IN THE R-1 (LOW DENSITY RESIDENTIAL) ZONE.

Mayor announces the Public Hearing open.

City Clerk submits the Affidavit of Publication and reports on protests or objections thereto.

Staff Presentation.

Public Comment.

After hearing public comment, on motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, the Public Hearing is terminated.

Consider: Approve and adopt **RESOLUTION NO. R-55-18.**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_**

(3) Updated Water and Wastewater User/Regulatory Fees and User Fee Study

TIME AND PLACED FIXED TO CONSIDER A PUBLIC HEARING TO ESTABLISH UPDATED WATER AND SEWER REGULATORY USER FEES AND USER FEE STUDY. [Staff Person: D. Kolk]

Mayor announces the Public Hearing Open.

City Clerk submits the Affidavit of Publication and reports on protests or objections thereto.

Staff Presentation.

Public Comment.

After hearing public comment, on motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, the Public Hearing is terminated.

Consider: Approve and Adopt **RESOLUTION NO. R-43-18.**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_**

**BUSINESS ITEMS**

No items.



**PUBLIC COMMENT**

**Limit 3 Minutes**

*This is the portion of the meeting specifically set aside to invite your comments regarding Consent Calendar items and any matters within the jurisdiction of the City Council; however, any matter that requires action will be referred to staff for investigation and report at a subsequent Council meeting. The Council is prohibited by law from discussing or taking immediate action on items during this public comment period.*

*Persons desiring to submit paperwork to the City Council Members shall provide copy of any paperwork to the City Clerk for the Official Record.*

*Speakers will be limited to 3 minutes; provided, however, that the presiding officer shall have certain discretion to extend or limit time as provided for in the City Council Manual of Procedure.*



**CONSENT CALENDAR**

*All matters listed under the Consent Calendar are considered by the City Council to be routine and will all be enacted by one motion. There will be no separate discussion of these items prior to the time the City Council votes on the motion, unless councilmembers, staff or the public request that specific items be discussed and/or removed for separate discussions or action.*

- (4) Minutes – Approval of Minutes for the City Council Special Meeting held May 9, 2018, Minutes for the City Council Regular Meeting held May 15, 2018, and Minutes for the City Council Special Meeting held May 17, 2018, on File in the Office of the City Clerk. **[City Clerk Padilla]**
- (5) Warrants – It is recommended that the City Council approve US Bank voucher dated 04/18/2018 and totaling \$33,370.47; voucher numbers 170803 to 170934 dated 05/10/2018 and totaling \$626,092.52; voucher numbers 170937 to 171062 dated 05/17/2018 and totaling \$1,849,493.73; voucher numbers 171063 to 171167 dated 05/24/2018 and totaling \$535,537.52; voided checks totaling \$228,252.99. **[Staff Person: S. Dabbs]**
- (6) Second Reading of Ordinance No. O-07-18 - Waive Full Reading, and Approve Second Reading of the Ordinance to amend section to amend Section 18.34.050 pertaining to land use and development standards of Title 18 of the Colton Municipal Code (FILE INDEX NO. DAP-001-228). **ORDINANCE NO. 07-18. [Staff Person: M. Tomich]**
- (7) Last and Final Recognized Obligation Payment Schedule (ROPS) for the Period Covering July 1, 2019 through June 30, 2046 (ROPS 19-46) – Approve Successor Agency Resolution SAR-02-18 for Filing Last and Final Recognized Obligation Payment Schedule for the Period Covering July 1, 2019 through June 30, 2046 (ROPS 19-46). **SAR-02-18. [Staff Person: A. Morgan]**
- (8) Donation of two K-9 Ballistic Vests – Approve and Adopt Resolution No. R-44-18 to amend the fiscal year 2017/2018 budget and accept the donation of two K-9 ballistic vests. **RESOLUTION NO. R-44-18. [Staff Person: M. Owens]**
- (9) Award of Contract for the Community Development Block Grant (CDBG) Sidewalk Improvement near Elementary Schools Project – Authorize the Award of Construction Contract for the CDBG Colt-17-2-03K-2988 Citywide Sidewalk Improvement near Elementary Schools Project to D.M. Contracting, Inc. as the lowest responsive and responsible bidder in the amount of \$82,375. **RESOLUTION NO. R-54-18. [Staff Person: D. Kolk]**

- (10) Amendment to KOA Professional Service Agreement for Active Transportation Plan – Authorize Amendment No. 1 to the Professional Services Agreement with KOA Corporation increasing the contract amount by \$13,100. **[Staff Person: D. Kolk]**
- (11) Professional Services Agreement with Criterion Automation, Inc. for Splash Pad Repairs at Veterans Park – Approve the second amendment to the Professional Services Agreement with Criterion Automation, Inc. for the splash pad repairs at Veterans Park in the amount of \$7,200. **[Staff Person: D. Kolk]**
- (12) Award of Contract for Mt. Vernon Avenue Corridor Traffic Signal Upgrade Project – Authorize the Award of Construction Contract for the Mt. Vernon Avenue Corridor Traffic Signal Upgrade Project to PTM General Engineering Service, Inc. as the lowest responsive and responsible bidder in the amount of \$920,020. **RESOLUTION NO. R-53-18. [Staff Person: D. Kolk]**
- (13) Authorize the Purchase of a 2018 Dodge 2500 Crew Cab – Approve the purchase of a 2018 Dodge 2500 Crew Cab command vehicle. **[Staff Person: T. McHargue]**
- (14) Wildland Protection Reimbursement Agreement – Approve and adopt Resolution R-56-18 authorizing the renewal of the Local Responsibility Area Wildland Protection Reimbursement Agreement, **RESOLUTION NO. R-56-18. [Staff Person: T. McHargue]**
- (15) Approval of Award of Bid to Evolution Markets, Inc. – Waive the formal bidding process and authorize the City of Colton to piggyback on to the City of Anaheim’s award contract to Evolution Markets Inc., as a broker for transacting Low Carbon Fuel Standard credits. **RESOLUTION NO. R-58-18. [Staff Person: D. Kolk]**
- (16) CR&R Proposed Rate Increase – Approve Resolution R-57-18 allowing CR&R to increase residential, commercial, and industrial customers municipal solid waste rates for FY 2017/18. **RESOLUTION NO. R-57-18. [Staff Person: D. Kolk]**
- (17) Set Public Hearing for LLMD 1 – Approve and adopt the following resolutions to initiate proceedings for the annual levy of assessments for Landscape Lighting and Maintenance District 1 for FY 2017-18: 1) Resolution No. R-47-18, initiating proceedings; 2) Resolution No. R-48-18, approving the preliminary engineer’s report; and 3) Resolution No. R-49-18, intention to set the public hearing date regarding this matter for June 19, 2018, **RESOLUTION NOS. R-47-18, R-48-18, and R-49-18. [Staff Person: D. Kolk]**
- (18) Set Public Hearing for LLMD 2 – Approve and adopt the following resolutions to initiate proceedings for the annual levy of assessments for Landscape Lighting and Maintenance District 2 for FY 2017-18: 1) Resolution No. R-50-18, initiating proceedings; 2) Resolution No. R-51-18, approving the preliminary engineer’s report; and 3) Resolution No. R-52-18, intention to set the public hearing date regarding this matter for June 19, 2018, **RESOLUTION NOS. R-50-18, R-51-18, and R-52-18. [Staff Person: D. Kolk]**

- (19) Professional Service Agreement with Blais & Associates - Approve the Professional Services Agreement for Blais and Associates to provide grant writing services for the Active Transportation Program (ATP), Cycle 4 Infrastructure projects. **[Staff Person: D. Kolk]**
- (20) Professional Services Agreement with Mayon, LLC – Approve the Professional Services Agreement with Mayon, LLC for administrative and fiscal services not to exceed \$50,000 annually. **[Staff Person: S. Dabbs]**
- (21) Fiscal Year 2018-2019 Budget Adoption – Approve Resolution Nos. R-45-18, R-46-18 to adopt the Annual Gann Limit, CUA Resolution No. CUA-02-18, and CHA Resolution No. CHA-02-18 to approve and adopt the Fiscal Year 2018/19 Budget. **RESOLUTIONS NOS. R-45-18, R-46-18, CUA-02-18, and CHA-02-18.** **[Staff Person: S. Dabbs]**

**MAYOR AND COUNCIL ORAL REPORTS AND COMMENTS**

**CITY MANAGER’S REPORTS**

**ADJOURNMENT**

**POSTING STATEMENT:**

I, Dawn Miller, Deputy City Clerk or my designee, hereby certify that a true and correct, accurate copy of the foregoing agenda was posted Wednesday, May 30, 2018, at least twenty-four (24) hours prior to the meeting per Government Code 54954.2, at the following locations:

City of Colton City Hall 650 N. La Cadena Drive  
City of Colton Website, [www.coltonca.gov](http://www.coltonca.gov)

**PROCEDURES FOR ADDRESSING CITY COUNCIL**

For the Official Record, it is requested that you obtain a card from the City Clerk and complete it by noting a specific item number on the Agenda, if applicable, or you can identify the subject that you wish to address under the Public Comment portion of the Agenda. The City Council encourages public input on all City issues within the Rules of Decorum. Speakers will be limited to the time periods provided on the Agenda; provided, however, that the presiding officer shall have certain discretion to extend or limit time as provided for in the City Council Manual of Procedure.

## **RULES OF DECORUM**

To help conduct the business of the City Council in an orderly fashion, the City Council has adopted rules pertaining to decorum and order, as provided for in the City Council Manual of Procedure. The City Council will strictly enforce these rules in order to allow full expression of ideas and opinions by councilmembers, staff and the public. Generally, the City's rules of decorum prohibit comments or actions which willfully disrupt the meeting. All remarks and questions shall be addressed to the Council as a whole and not to any particular member. No individual Councilmember or member of the City staff shall be questioned without first obtaining permission from the Presiding Officer. The City Council asks that all persons - including councilmembers, staff and the public - act and speak respectfully.

## **NOTICE TO PUBLIC**

Staff reports or other written documentation relating to each item referred to, on the Agenda, are available for public inspection at the following locations: Office of the City Clerk, 650 N. La Cadena Drive, Colton, CA; City of Colton Public Library, 656 9<sup>th</sup> St., Colton, CA; or the City of Colton Internet Website, [www.coltonca.gov](http://www.coltonca.gov). Any person having questions concerning any item on the Agenda may call the City Clerk at 370-5191 to make inquiry concerning the nature of the item described on the Agenda. The City Clerk shall direct inquiries to the appropriate office.

All matters listed under the Consent Calendar are considered by the City Council to be routine and will all be enacted by one motion. There will be no separate discussion of these items prior to the time the City Council votes on the motion, unless councilmembers, staff or the public request that specific items be discussed and/or removed for separate discussions or action.

In compliance with the American with Disabilities Act, if you need special assistance to participate in a City Meeting, please contact the City Clerk's Office at 909-370-5001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

## **LEGAL CHALLENGES**

If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

## **MANUAL OF PROCEDURE**

The City Council adopted its Manual of Procedure (MOP) pursuant to Resolution No. R-150-07; Amended by Minute Action on December 2, 2014 and adopted by Resolution No. R-03-15 on January 20, 2015. The MOP was amended by Minute Action on April 17, 2018 and adopted by Resolution No. R-41-18 on May 15, 2018. Copies are available in the Office of the City Clerk.



# STAFF REPORT

ITEM NO. 1

DATE: JUNE 5, 2018  
TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: BILL SMITH, CITY MANAGER *f*  
PREPARED BY: CARLOS CAMPOS, CITY ATTORNEY  
SUBJECT: CONSIDERATION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLTON ADDING CHAPTER 18.47 TO TITLE 18 OF THE COLTON MUNICIPAL CODE GRANTING DEEMED APPROVED STATUS TO EXISTING, NON-CONFORMING ON-SALE AND OFF-SALE ALCOHOLIC BEVERAGE ESTABLISHMENTS AND IMPOSING CERTAIN PERFORMANCE STANDARDS

## RECOMMENDED ACTION

It is recommended that the City Council waive full reading, read by title only and introduce the following ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLTON ADDING CHAPTER 18.47 TO TITLE 18 OF THE COLTON MUNICIPAL CODE GRANTING DEEMED APPROVED STATUS TO EXISTING, NON-CONFORMING ON-SALE AND OFF-SALE ALCOHOLIC BEVERAGE ESTABLISHMENTS AND IMPOSING CERTAIN PERFORMANCE STANDARDS

## BACKGROUND

The ability of local governments in California to regulate alcohol is limited by the California Constitution, which provides the state exclusive jurisdiction over the manufacture, sale, purchase, and transportation of alcohol. The California Department of Alcoholic Beverage Control (ABC) is responsible for regulating retail alcohol sales, but ABC is often short-staffed and enforcement can be limited. ABC uses specific criteria to base decisions related to the issuance, enforcement, and revocation of liquor licenses, and local agencies have limited ability to participate in or to influence such decisions. Despite the limitations imposed by state law, many cities have effectively used Conditional Use Permits (CUPs) to regulate the ancillary aspects of alcohol beverage sales without interfering with the exclusive authority of ABC.

In Colton, CUP's have been required since January of 2010. Thus, establishments that sell alcohol are governed by the conditions of approval that may have been imposed by the Planning Commission at the time of their CUP approval. Establishments that obtained ABC licenses prior to January of 2010 are considered legal, nonconforming uses and are regulated pursuant to the City's general non-conforming use Chapter (18.46). Their alcohol sales rights are "grandfathered" so long as they retain

the same type of liquor license over time, continuously operate, and do not substantially change their mode or character of operation. However, Chapter 18.46 does not contain specific regulations for non-conforming alcohol sales and regulation, modification or revocation of these uses can be difficult.

To address the inability to regulate legal nonconforming alcoholic beverage establishments, many California cities have adopted “deemed approved ordinances.” A deemed approved ordinance (DAO) is a tool that allows a city to exercise some authority over existing grandfathered establishments through the imposition of nuisance-based performance standards. In a nutshell, all grandfathered alcohol establishments are “deemed approved” and can continue sales of alcohol provided they comply with the performance standards and are not operated as nuisances.

## **ISSUES/ANALYSIS**

The attached ordinance grants all existing legal non-conforming alcohol establishments “deemed approved” status. That status may continue provided there is no substantial modification in their operations (as defined in Section 18.47.090 ) and their use does not create nuisance conditions. These conditions are described in the performance standards reflected in Section 18.47.070 and include:

A. The alcohol establishment shall not cause adverse effects to the health, peace or safety of persons residing or working in the surrounding area.

B. The alcohol establishment shall not jeopardize or endanger the public health or safety of persons residing or working in the surrounding area.

C. The alcohol establishment shall not allow repeated nuisance activities within the premises or in close proximity of the premises, including but not limited to disturbance of the peace, illegal drug activity, public drunkenness, drinking in public, harassment of passersby, gambling, prostitution, sale of stolen goods, public urination, theft, assaults, batteries, acts of vandalism, excessive littering, loitering, graffiti, illegal parking in surrounding neighborhoods, excessive loud noises, especially in the late night or early morning hours, traffic violations, curfew violations, or lewd conduct.

D. The alcohol establishment shall comply with all provisions of local, state or federal laws, regulations or orders, including but not limited to those of the ABC, California Business and Professions Code sections 24200, 24200.6, and 25612.5, as well as any condition imposed on any permits issued pursuant to applicable laws, regulations or orders. This includes compliance with annual city business license fees.

E. The off-sale alcohol establishment’s upkeep and operating characteristics shall be compatible with and not adversely affect the livability or appropriate development of abutting properties and the surrounding neighborhood.

F. A copy of these performance standards, any applicable ABC or city operating conditions, and any training requirements shall be posted in at least one prominent place within the

interior of the establishment where it will be readily visible and legible to the employees and patrons of the establishment.

G. The owners and all employees of the alcohol beverage sales establishment involved in the sale of alcoholic beverages shall complete an approved course in "Responsible Beverage Sales" (RBS) within 60 days of hire for employees hired after the passage of this ordinance or within six months of the passage of this ordinance for existing employees. To satisfy this requirement, a certified program must meet the standards of the California Coordinating Council on Responsible Beverage Service (CCC/RBS) or other certifying/licensing body designated by the state of California.

If there is evidence that a "deemed approved" alcohol establishment is not complying with the performance standards, the ordinance contains an administrative mechanism to initiate suspension, modification and/or revocation of the alcohol use. If a deemed approved activity is revoked, it cannot be reestablished unless it obtains a conditional use permit.

The attached ordinance does not provide the City with any more land use authority than it did not already have. Instead, it merely organizes its existing non-conforming and nuisance abatement authority into one chapter and provides an administrative mechanism to guide actions related to legal nonconforming alcohol establishments.

The Planning Commission recommended adoption of the ordinance by vote of 5-0-2 (1 absence/1 abstain). That resolution is attached.

#### General Plan Consistency

The proposed ordinance is consistent with the Colton General Plan and the following General Plan Goals and Policies:

1. Policy LU-1.1: Ensure that all new development conforms to all applicable provisions of the General Plan and Zoning Code. The proposed ordinance promotes administrative provisions to ensure that uses comply with the City's General Plan and Zoning regulations.

2. Policy LU-6.2: Discourage the establishment of incompatible uses in proximity to each other. The proposed ordinance provides a mechanism to eliminate uses that become incompatible with surrounding uses due to their nuisance activities

#### **FISCAL IMPACTS**

None at this time. However, the ordinance authorizes the imposition of regulatory fees that may be assessed against all establishments that sell alcohol (onsite or off-site) in order to recover the City's costs for conducting annual inspections and monitoring compliance with conditions of approval (for those with CUP's) and the deemed approved performance standards. The Colton Police Department is currently analyzing and calculating what those costs should be and will be returning to Council for consideration of a fee resolution at a future date.

## **ENVIRONMENTAL IMPACTS**

Staff recommends that this action be determined Categorical Exempt under California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(5) because the Ordinance relates to organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act.

## **ALTERNATIVES**

Continue treating non-conforming alcohol licensees as non-conforming uses pursuant to Colton Municipal Code Chapter

## **ATTACHMENTS**

1. Ordinance No. O-08-18
2. Planning Commission Resolution & Staff Report
3. Description of Responsible Beverage Sales Courses (From California ABC Department)

# ATTACHMENT 1

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**ORDINANCE NO. O-08-18**

**AN ORDINANCE OF THE CITY COUNCIL OF  
THE CITY OF COLTON ADDING CHAPTER  
18.47 TO TITLE 18 OF THE COLTON  
MUNICIPAL CODE GRANTING DEEMED  
APPROVED STATUS TO EXISTING, NON-  
CONFORMING ON-SALE AND OFF-SALE  
ALCOHOLIC BEVERAGE ESTABLISHMENTS  
AND IMPOSING CERTAIN PERFORMANCE  
STANDARDS**

**WHEREAS**, the citizens of the City of Colton ("City") have complained to the Colton Police Department about unruly and dangerous behavior, loitering, graffiti, and escalated noise levels in and around many establishments selling alcoholic beverages; and

**WHEREAS**, since January 19, 2010, Colton Municipal Code, Section 18.48.140 requires the approval of a conditional use permit before any establishment may sell alcoholic beverages for on-site or off-site consumption; and

**WHEREAS**, there are many establishments selling alcoholic beverages that do not conform with Colton Municipal Code Section 18.48.140 because they were in lawful existence prior to the date that section became applicable and as a result these establishments tend to generate a disproportionate amount of public nuisance service calls from the Colton Police Department; and

**WHEREAS**, "deemed approved" alcohol ordinances have been upheld by the California Supreme Court as being within a city's police power and provide the following benefits:

A. To protect residential, commercial, industrial and civic areas from the harmful effects attributable to the sale of alcoholic beverages and minimize the adverse impacts of nonconforming and incompatible uses;

B. To provide opportunities for alcoholic beverage sales establishments to operate in a mutually beneficial relationship to each other and to other commercial and civic services;

C. To provide mechanisms to address problems associated with the public consumption of alcoholic beverages such as litter, loitering, graffiti, unruly behavior, violence, vandalism, and escalated noise levels;

D. To provide that alcoholic beverage sales establishments are not to become the source of undue public nuisances in the community;

E. To provide for properly maintained alcoholic beverage sales

1 establishments so that the secondary effects of negative impacts generated by these  
2 activities on the surrounding environment are mitigated;

3 F. To monitor deemed approved establishments to ensure they do not  
4 substantially change in mode or character of operation; and

5 G. To promote a healthy and safe business environment in the city of  
6 Colton through appropriate and consistent land use regulations and to encourage the  
7 establishment of businesses that will benefit both the local economy and residents  
8 while not placing an undue strain on city resources or surrounding businesses.

9 **WHEREAS**, the proposed Chapter promotes the public interest and is  
10 consistent with the City of Colton General Plan and the following General Plan Goals  
11 and Policies:

12 1. Policy LU-1.1: Ensure that all new development conforms to all  
13 applicable provisions of the General Plan and Zoning Code. The proposed ordinance  
14 promotes administrative provisions to ensure that uses comply with the City's General  
15 Plan and Zoning regulations.

16 2. Policy LU-6.2: Discourage the establishment of incompatible uses  
17 in proximity to each other. The proposed ordinance provides a mechanism to  
18 eliminate uses that become incompatible with surrounding uses due to their nuisance  
19 activities.

20 **WHEREAS**, as determined by the California courts in City of Oakland v.  
21 Superior Court (45 Cal.App.4th 740 and HSH Inc. v. City of El Cajon (44 F. Supp.3d  
22 996), California law does not preempt local land use decisions with regard to alcoholic  
23 beverage sale regulations and the authority to regulate nuisance conditions created by  
24 state-licensed alcoholic beverage retailers derives solely from the City's general police  
25 powers.

26 **NOW, THEREFORE**, the City Council of the City of Colton, California, does  
27 ordain as follows:

28 **SECTION 1. Incorporation of Recitals.** The City Council hereby finds that all of  
the foregoing recitals presented herewith are true and correct and are hereby  
incorporated and adopted as findings of the City Council.

**SECTION 2. Addition of Chapter 18.47 to the Colton Municipal** "Chapter 18.47  
is hereby added to the Colton Municipal Code to read as follows:

**"Chapter 18.47 - Deemed Approved Alcoholic Beverage Sales**

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**Sections:**

- 18.47.010 Purpose**
- 18.47.020 Applicability**
- 18.47.030 Definitions**
- 18.47.040 Deemed approved alcoholic beverage regulations**
- 18.47.050 Applicability of deemed approved alcoholic beverage regulations**
- 18.47.060 Automatic deemed approved status**
- 18.47.070 Deemed approved performance standards**
- 18.47.080 Notification to owners conducting deemed approved activities**
- 18.47.090 Grounds for deemed approved status suspension, modification or revocation**
- 18.47.100 Investigation procedures**
- 18.47.110 Appeals**
- 18.47.120 Penalties**
- 18.47.130 Annual regulatory fee**

**18.47.010 Purpose.**

The purpose of this chapter is to support the City’s current requirement for approval of conditional use permits prior to establishing new and/or expanded alcohol sales activities by conferring deemed approved status for all existing, lawfully established non-conforming alcoholic beverage sales activities. This chapter provides standards for the continued operation of alcoholic beverage sales establishments, and sets forth grounds for the modification, revocation and/or termination of deemed approved permits for establishments violating this chapter. Specific purposes for enacting this chapter are as follows:

- A. To protect residential, commercial, industrial and civic areas from the harmful effects attributable to the sale of alcoholic beverages and minimize the adverse impacts of nonconforming and incompatible uses;
- B. To provide opportunities for alcoholic beverage sales establishments to operate in a mutually beneficial relationship to each other and to other commercial and civic services;
- C. To provide mechanisms to address problems associated with the public consumption of alcoholic beverages such as litter, loitering, graffiti, unruly behavior, violence, vandalism, and escalated noise levels;
- D. To provide that alcoholic beverage sales establishments are not to become the source of undue public nuisances in the community;

1  
2 E. To provide for properly maintained alcoholic beverage sales establishments  
3 so that the secondary effects of negative impacts generated by these activities on the  
surrounding environment are mitigated;

4 F. To monitor deemed approved establishments to ensure they do not  
5 substantially change in mode or character of operation; and

6 G. To promote a healthy and safe business environment in the city of Colton  
7 through appropriate and consistent land use regulations and to encourage the  
8 establishment of businesses that will benefit both the local economy and residents  
while not placing an undue strain on city resources or surrounding businesses.

9 **18.47.020 Applicability.**

10 A. The provisions of this chapter shall apply to the extent permissible under  
11 other laws to all legal, non-conforming alcoholic beverage sales establishments, as  
12 defined in Section 18.47.030, located in the City of Colton that sell alcoholic beverages  
for on- or off-site consumption.

13 **18.47.030 Definitions.**

14  
15 The meaning and construction of these words and phrases, as set forth below,  
16 shall apply throughout, except where the context clearly indicates a different meaning  
or construction.

17 A. "Alcoholic beverage" means alcohol, spirits, liquor, wine, beer, and any  
18 liquid or solid containing alcohol, spirits, wine, or beer, that contains one-half of one  
19 percent or more of alcohol by volume and that is fit for beverage purposes either alone  
20 or when diluted, mixed or combined with other substances, the sale of which requires  
an ABC license.

21 B. "Alcoholic beverage sales activity" means the retail sale of alcoholic  
22 beverages for on-site or off-site consumption.

23 C. "Alcoholic beverage sales establishment" means an establishment where an  
24 alcoholic beverage sales activity occurs. Alcoholic beverage sales establishments  
25 include but are not limited to the following recognized types of establishments: liquor  
26 stores, beer and wine stores, convenience markets, markets, neighborhood specialty  
27 food markets, retail sales establishments, wine shops, service stations, taverns, clubs,  
28 cocktail lounges, ballrooms, cabarets, dance bars, piano bars, billiard or game parlors,  
bowling alleys, nightclubs, dance halls, cafes, bars, restaurants with bars, full-service  
restaurants, fast food establishments, and breweries. For purposes of this chapter, an  
"alcoholic beverage sales establishment" also includes a general retail store, a grocery

1 store and a retail pharmacy that devotes any percentage of its gross floor area to the  
2 sale and display of alcoholic beverages.

3 D. "California Department of Alcoholic Beverage Control" or "ABC" refers to  
4 the department of the state of California empowered to act pursuant to Article 20,  
5 section 22, of the California Constitution and authorized to administer the provisions  
6 of the Alcoholic Beverage Control Act.

7 E. "Deemed approved activity" means any legal nonconforming alcoholic  
8 beverage sales commercial activity (as defined below). Such activity shall be  
9 considered a deemed approved activity so long as it complies with the deemed  
10 approved performance standards set forth in this chapter.

11 F. "Deemed approved status" means the permitted use of land for a deemed  
12 approved activity. Deemed approved status replaces legal, nonconforming status for  
13 on-sale and off-sale alcohol establishments with respect to alcoholic beverage sales  
14 commercial activity and remains in effect as long as it complies with the deemed  
15 approved provisions and performance standards of this chapter.

16 G. "Enforcement officer" means the chief of police or designee.

17 H. "Illegal activity" means an activity, which has been determined to be in  
18 noncompliance with local, state or federal laws, the conditions of any applicable  
19 permits, or the deemed approved provisions and performance standards in this  
20 chapter. A deemed approved activity may lose its deemed approved status and if it  
21 does not comply with the deemed approved performance standards and/or other  
22 conditions applicable to its continued operation. In such cases it shall no longer be  
23 considered a deemed approved activity.

24 I. "Legal nonconforming alcoholic beverage sales commercial activity" or "legal  
25 nonconforming activity" means an on-sale and/or off-sale alcoholic beverage sales  
26 commercial activity which was a legal, nonconforming use pursuant to Chapter 18.46,  
27 and for which a valid state of California Alcoholic Beverage Control license had been  
28 issued and used in the exercise of the rights and privileges conferred by the license at a  
time immediately prior to January 19, 2010. A "legal nonconforming alcoholic  
beverage sales commercial activity" or "legal nonconforming activity" includes all  
beverage sales activities of existing on-sale and off-sale alcoholic beverage  
establishments that are not in conformance with the regulations applicable to new on-  
sale and off-sale alcoholic beverage establishments contained in this title. Such an  
activity shall be considered a deemed approved activity and shall no longer be  
considered a legal nonconforming activity.

J. "Modify" or "modified" means the expansion or increase in intensity or  
substantial change of a use, as these terms are used in this chapter.

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K. "Off-sale alcoholic beverage establishment" means an establishment that conducts retail sales of alcoholic beverages for consumption off the premises where sold.

L. "On-sale alcoholic beverage establishment" means an establishment that conducts retail sales of alcoholic beverages for consumption on the premises where sold.

M. "Performance standards" means regulations for the business practice activities and land use for locations with deemed approved status, in whole or in part, or those further requirements imposed to achieve the purposes of this chapter. Performance standards constitute requirements which must be complied with by an on-sale or off-sale alcoholic beverage establishment in order to retain its deemed approved status.

N. "Premises" means the actual space in a building devoted to alcoholic beverage sales.

O. "Redeveloped" means the demolition of an existing on-sale or off-sale alcoholic beverage establishment (whether conducting permitted or conditionally permitted activities or deemed approved activities) followed by the immediate reconstruction and operation of a replacement off-sale alcoholic beverage establishment.

**18.47.040 Deemed approved alcoholic beverage sales regulations.**

Except as otherwise provided in this chapter, any legal nonconforming on-sale or off-sale alcoholic beverage establishment lawfully operating prior to January 19, 2010 pursuant to an ABC license that authorizes the retail sale of alcoholic beverages for on-site or off-site consumption shall thereafter be an establishment with deemed approved status in accordance with Section 18.47.060. Such establishment may continue to lawfully operate provided the operation is conducted in compliance with the performance standards contained in Section 18.47.070, has satisfied the applicable training requirement, maintains a valid city business license and paid the annual regulatory fee required by this chapter.

**18.47.050 Applicability of deemed approved alcoholic beverage sales regulations.**

The deemed approved alcoholic beverage sales regulations shall apply to all legal nonconforming alcoholic beverage sales activities for on-site or off-site consumption existing and operating within the City without an approved conditional use permit.

**18.47.060 Automatic deemed approved status.**

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2 All legal nonconforming alcoholic beverage sales activities for on-site or off-site  
3 consumption, existing and operating within the City on January 19, 2010 shall  
4 automatically become deemed approved activities and shall no longer be considered  
5 legal nonconforming activities. Each deemed approved activity shall retain its deemed  
6 approved status as long as it complies with the performance standards of this chapter.

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11 **18.47.070 Deemed approved performance standards.**

12 The provisions of this section shall be known as the deemed approved  
13 performance standards. The purpose of these standards is to control dangerous or  
14 objectionable environmental effects of alcoholic beverage sales activities. These  
15 standards shall apply to all deemed approved alcoholic beverage sales activities that  
16 hold deemed approved status pursuant to this chapter. An alcoholic beverage sales  
17 activity shall retain its deemed approved status only if it conforms to all of the  
18 following deemed approved performance standards:

19 A. The alcohol establishment shall not cause adverse effects to the health, peace  
20 or safety of persons residing or working in the surrounding area.

21 B. The alcohol establishment shall not jeopardize or endanger the public health  
22 or safety of persons residing or working in the surrounding area.

23 C. The alcohol establishment shall not allow repeated nuisance activities within  
24 the premises or in close proximity of the premises, including but not limited to  
25 disturbance of the peace, illegal drug activity, public drunkenness, drinking in public,  
26 harassment of passersby, gambling, prostitution, sale of stolen goods, public urination,  
27 theft, assaults, batteries, acts of vandalism, excessive littering, loitering, graffiti, illegal  
28 parking in surrounding neighborhoods, excessive loud noises, especially in the late  
night or early morning hours, traffic violations, curfew violations, or lewd conduct.

D. The alcohol establishment shall comply with all provisions of local, state or  
federal laws, regulations or orders, including but not limited to those of the ABC,  
California Business and Professions Code sections 24200, 24200.6, and 25612.5, as well  
as any condition imposed on any permits issued pursuant to applicable laws,  
regulations or orders. This includes compliance with annual city business license fees.

E. The off-sale alcohol establishment's upkeep and operating characteristics  
shall be compatible with and not adversely affect the livability or appropriate  
development of abutting properties and the surrounding neighborhood.

F. A copy of these performance standards, any applicable ABC or city operating  
conditions, and any training requirements shall be posted in at least one prominent

1 place within the interior of the establishment where it will be readily visible and  
2 legible to the employees and patrons of the establishment.

3 G. The owners and all employees of the alcohol beverage sales establishment  
4 involved in the sale of alcoholic beverages shall complete an approved course in  
5 "Responsible Beverage Sales" (RBS) within 60 days of hire for employees hired after  
6 the passage of this ordinance or within six months of the passage of this ordinance for  
7 existing employees. To satisfy this requirement, a certified program must meet the  
standards of the California Coordinating Council on Responsible Beverage Service  
(CCC/RBS) or other certifying/licensing body designated by the state of California.

8 **18.47.080 Notification to owners.**

9 The Development Services Department shall notify the owner and/or operator  
10 of an alcohol establishment of each deemed approved activity as shown on their city  
11 business license, and also, if not the same, any property owner at the address shown  
12 on the county assessor's property tax assessment records, of the activity's deemed  
13 approved status. The notice shall be sent by first-class mail and certified mail return  
14 receipt requested and shall include a copy of the performance standards in this  
15 chapter with the requirement that they be posted in a conspicuous and unobstructed  
16 place visible from the entrance of the establishment for public review. This notice shall  
17 also provide that the activity is required to comply with all performance standards,  
and that the activity is required to comply with all other aspects of the deemed  
approved regulations. Should the notice be returned, then the notice shall be sent via  
regular mail. Failure of any person to receive notice given pursuant to this chapter  
shall not affect the deemed approved status of the activity.

18 **18.47.090 Grounds for deemed approved status suspension, modification or  
19 revocation.**

20 A. An alcoholic beverage sales establishment's deemed approved status may be  
21 suspended for up to one year, modified or revoked by the planning commission after  
22 holding a public hearing for failure to comply with the performance standards set  
forth in Section 18.47.070.

23 Notice of such hearing by the planning commission at which it will consider the  
24 modification, suspension or revocation of an establishment's deemed approved status  
25 shall be in writing and shall state the grounds therefore. Notice shall be mailed by  
26 first-class mail and certified mail return receipt requested at least 10 days before the  
date of the hearing.

27 B. The occurrence of any of the following shall be grounds for termination of  
28 the deemed approved status of the alcoholic beverage sales activity after notice and a  
hearing in front of the planning commission and require an application be submitted

1 for the issuance of a conditional use permit in order to continue the alcoholic beverage  
2 sales activity:

3 1. An existing alcoholic beverage sales activity changes its activity so that ABC  
4 requires a different type of license.

5 2. An existing alcoholic beverage sales activity is not in compliance with other  
6 provisions contained in this Title.

7 3. There is a substantial modification to the mode or character of operation.

8 4. As used herein, the phrase "substantial modification to the mode or character  
9 of operation" includes but is not be limited to the following:

10 a. The off-sale alcoholic beverage sales activity establishment increases the floor  
11 or land area or shelf space devoted to the display or sales of any alcoholic beverage.

12 b. The off-sale alcoholic beverage sales activity establishment extends the hours  
13 of operation.

14 c. The off-sale alcoholic beverage sales activity establishment proposes to  
15 reinstate alcohol sales after the ABC license has been either revoked or suspended for  
16 a period 180 days or greater by ABC.

17 d. The off-sale alcoholic beverage sales activity voluntarily discontinues active  
18 operation for more than 180 consecutive days or ceases to be licensed by the ABC.

19 5. A "substantial change in the mode of character of operation" shall not  
20 include:

21 a. Re-establishment, restoration or repair of an existing off-sale alcoholic  
22 beverage sales activity on the same premises after the premises have been rendered  
23 totally or partially inaccessible by a riot, insurrection, toxic accident or act of God,  
24 provided that the re-establishment, restoration or repair does not extend the hours of  
25 operation of any establishment or add to the capacity, floor or land area or shelf space  
26 devoted to alcoholic beverages of any establishment that sells any alcoholic beverages  
27 for off-site consumption.

28 b. Temporary closure for not more than 180 days in cases of vacation or illness  
or for purposes of repair, renovation, or remodeling if that repair, renovation, or  
remodeling does not change the nature of the premises and does not extend the hours  
of operation of any establishment, or add to the capacity, floor or land area, or shelf  
space devoted to alcoholic beverages of any establishment that sells any alcoholic  
beverages for off-site consumption, provided notice is provided to the City. The  
planning commission may, upon request of an owner of an alcoholic beverage sales  
establishment made prior to the expiration of 180 days, grant one or more extensions  
to the period of temporary closure, none of which may exceed 60 days, and together  
not to exceed 180 days.

1           6. Once it is determined by the City that there has been a discontinuance of  
2 active operation for 180 consecutive days or a cessation of ABC licensing, it may be  
3 resumed only upon the granting of a conditional use permit as provided in Section  
4 18.48.140 of this title. In the event that any active operation is discontinued on a  
5 property for a period of 180 consecutive days, such discontinuance shall be presumed  
6 to be abandonment of the use by the property owner. At any time after any active  
7 operation is discontinued for a period of 180 consecutive days or more, the  
8 Development Services Director shall notify the property owner in writing of the  
9 determination of presumed abandonment of the active operation. The property owner  
10 and/or business owner may appeal the determination to the planning commission,  
11 which may overturn the determination only upon making a finding that the evidence  
12 supports the property/business owner's position that the nonconforming use was not  
13 discontinued for a period of 180 consecutive days or more. The property/business  
14 owner shall be notified by the city of the termination of the deemed approved status  
15 and shall be informed of the owner's right to appeal the City's decision to the planning  
16 commission.

17           **18.47.100 Investigative procedures.**

18           Upon the City's receipt of a complaint from the public, police department, city  
19 official or any other interested person that a deemed approved use is in violation of  
20 the performance standards set forth in this chapter, the following procedure shall be  
21 followed:

22           A. An enforcement officer shall assess the nature of the complaint and its  
23 validity by conducting an on-site observation and inspection of the premises to assess  
24 the activity's compliance with performance standards.

25           B. If the enforcement officer determines that the deemed approved activity is in  
26 violation of the performance standards, the enforcement officer shall give written  
27 notice of the violation to the owner and/or operator of the establishment and seek to  
28 remedy the violation under the city's administrative citation procedures contained in  
Chapter 8.12 of this code. The first notice of viola on shall be given in accordance with  
Section 8.12.030(A)(2) of this code. If, however, the enforcement officer, in his or her  
sole discretion, determines that the violation is not capable of correction, presents a  
serious threat to public health or safety, or otherwise warrants expedited action, he or  
she may in lieu of following the administrative citation procedure, refer the matter  
directly to the planning commission for a hearing at which the deemed approved  
activity's deemed approved status may be suspended, modified or revoked.

          C. Any administrative citation issued under this section shall be issued,  
processed, and enforced in compliance with all of the provisions of Chapter 8.12 of  
this code, unless otherwise expressly provided by this chapter. If, the owner or  
operator receiving an administrative citation contests the citation and a hearing is held  
pursuant to Chapter 8.12, the hearing officer may, in addition to exercising all powers

1 designated in Chapter 8.12, make a recommendation to the planning commission to  
2 suspend, modify or revoke the deemed approved activity's deemed approved status if  
3 in the judgment of the hearing officer, based upon information then before him or her,  
4 such action is necessary to ensure compliance with this chapter. Such recommendation  
5 may include the suggestion of additional or amended reasonable conditions on the  
6 use, including but not limited to the operational standards listed in Section 18.47.070,  
7 of this chapter.

8 D. If a hearing is conducted on a potential violation , the planning commission  
9 shall determine whether the deemed approved activity is in compliance with the  
10 performance standards. Based on this determination, the planning commission may  
11 suspend, modify or revoke the deemed approved activity's deemed approved status  
12 or impose additional or amended conditions on the use, including but not limited to  
13 the operational standards listed in Section 18.47.070, of this chapter, based on  
14 information then before it. In reaching a determination as to whether a use has  
15 violated the performance standards, or as to the appropriateness of suspending,  
16 modifying or revoking a deemed approved activity's deemed approved status, or  
17 imposing additional or amended conditions on the use, the planning commission may  
18 consider:

19 1. The length of time the deemed approved activity has been out of compliance  
20 with the performance standards.

21 2. The impact of the violation of the performance standard(s) on the  
22 community.

23 3. Any information regarding the owner of the deemed approved activity's  
24 efforts to remedy the violation of the performance standard(s).

25 E. "Efforts to Remedy" shall include, but are not limited to:

26 1. Timely calls to the police department that are placed by the owner and/or  
27 operator of the deemed approved activity, his or her employees, or agents.

28 2. Requesting that those persons engaging in activities causing violations of the  
performance standard(s) cease those activities, unless the owner of the deemed  
approved activity, or his or her employees or agents feels that their personal safety  
would be threatened in making that request.

3. Making improvements to the deemed approved activity's property or  
operations, including but not limited to the installation of lighting sufficient to  
illuminate the area within the use's property line, the installation of security cameras,  
clear unobstructed windows, clean sidewalks and graffiti abated within three days.

F. If in the judgment of the planning commission, the operations of the owner  
or operator of the deemed approved activity constitute a nuisance, the owner is unable  
or unwilling to abate the nuisance and the nuisance is shown to be a threat to the

1 public health and safety of the surrounding neighborhood, the planning commission  
2 may suspend, modify or revoke the activity's deemed approved status. If suspended,  
3 any continued operation of the business shall require a conditional use permit  
4 approved by the planning commission. All determinations, decisions, and conditions  
made or imposed regarding the use of a deemed approved activity shall run with the  
land.

5 G. The decision of the planning commission shall be final and conclusive,  
6 unless appealed in accordance with the provisions of Chapter 18.58 of this title.

7 **18.47.110 Appeals.**

8 Any applicant or other person aggrieved by a decision of the planning  
9 commission from a suspension, modification or revocation of an establishment's  
10 deemed approved status pursuant to this chapter may appeal the decision to the city  
council pursuant to Chapter 18.58 of this code.

11 **18.47.120 Penalties.**

12 A. Any person violating any of the provisions of this chapter or who causes or  
13 permits another person to violate any provision of this chapter may be charged with  
14 either an infraction or a misdemeanor, and shall be subject to the provisions of the  
15 general penalty clause as set forth in Chapter 8.02 of this code.

16 B. In addition to the penalties provided in this section, any use or condition  
17 caused or permitted to exist in violation of any of the provisions of these regulations  
shall be and is declared to be a public nuisance and may be abated as such by the City.

18 C. Nothing in this chapter shall be construed to prevent the city of Colton from  
19 pursuing any and all other legal remedies that may be available, including but not  
20 limited to civil actions filed by the city attorney seeking any and all appropriate relief  
such as civil injunctions and penalties.

21 **18.47.130 Annual regulatory fee.**

22 A. The intent and purpose of this section is to impose a regulatory fee upon all  
23 on and off-sale alcohol establishments that either hold deemed approved status  
24 pursuant to this chapter or obtained a conditional use permit after January 19, 2010.  
25 This fee shall provide for the enforcement and regulation of the conditions of  
26 approval, operational standards, performance standards and other applicable  
regulations set forth in this title or the conditional use permit issued.

27 B. The annual alcohol sales regulatory fee shall be established by resolution of  
28 the city council. The fee shall be calculated so as to recover the total cost of both

1 administration, inspection and enforcement of the conditions of approval,  
2 performance standards and other applicable regulations set forth under this chapter  
3 upon all off-sale alcohol establishments that either hold deemed approved status  
4 pursuant to this chapter or obtained a conditional use permit, including, for example,  
5 notifying establishments of deemed approved status, administering the program,  
6 establishment inspection and compliance checks, documentation of violations,  
7 conducting hearings and prosecution of violators, but shall not exceed the cost of the  
8 total program. All fees shall be used to fund the program. Fees are nonrefundable  
9 except as may be required by law.

7 **SECTION 3. Compliance with California Environmental Quality Act.** Based  
8 on the entire record before the City Council, and all written and oral evidence  
9 presented to the City Council, the City Council hereby finds that this ordinance is  
10 exempt from review under the California Environmental Quality Act ("CEQA"),  
11 pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably  
12 foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is  
13 not a project as defined in Section 15378) of the CEQA Guidelines, California Code of  
14 Regulations, Title 14, Article 3, because it has no potential for resulting in physical  
15 change to the environment, directly or indirectly.

14 **SECTION 4. Severability.** If any section, subsection, subdivision, sentence,  
15 clause, phrase, or portion of this Ordinance for any reason is held to be invalid or  
16 unconstitutional by the decision of any court of competent jurisdiction, such decision  
17 shall not affect the validity of the remaining portions of this Ordinance. The City  
18 Council hereby declares that it would have adopted this Ordinance, and each section,  
19 subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the  
20 fact that any one or more sections, subsections, subdivisions, sentences, clauses,  
21 phrases, or portions thereof be declared invalid or unconstitutional.

21 **SECTION 5. Effective Date.** This Ordinance shall become effective thirty (30)  
22 days after its adoption.

23 **SECTION 6. Publication.** The City Clerk shall certify the passage of this  
24 Ordinance and shall cause the same to be entered in the book of original ordinances of  
25 said City; shall make a minute passage and adoption thereof in the records of the  
26 meeting at which time the same is passed and adopted; and shall, within fifteen (15)  
27 days after the passage and adoption thereof, cause the same to be published as  
28 required by law, in a local newspaper of general circulation and which is hereby  
designated for that purpose.



## ATTACHMENT 2



# Planning Commission Staff Report

City of Colton  
Development Services Department

**MEETING DATE:** April 24, 2018

**FILE INDEX NUMBER:** FILE INDEX DAP-001-514

**REQUEST:** RECOMMENDATION TO CITY COUNCIL:  
CONSIDERATION OF AN ORDINANCE ADDING  
CHAPTER 18.47 TO TITLE 18 OF THE COLTON  
MUNICIPAL CODE GRANTING DEEMED  
APPROVED STATUS TO EXISTING, NON-  
CONFORMING ON-SALE AND OFF-SALE  
ALCOHOLIC BEVERAGE ESTABLISHMENTS AND  
IMPOSING CERTAIN PERFORMANCE STANDARDS

**APPLICANT:** City-initiated

## **BACKGROUND**

The ability of local governments in California to regulate alcohol is limited by the California Constitution, which provides the state exclusive jurisdiction over the manufacture, sale, purchase, and transportation of alcohol. The California Department of Alcoholic Beverage Control (ABC) is responsible for regulating retail alcohol sales, but ABC is often short-staffed and enforcement can be limited. ABC uses specific criteria to base decisions related to the issuance, enforcement, and revocation of liquor licenses, and local agencies have limited ability to participate in or to influence such decisions. Despite the limitations imposed by state law, many cities have effectively used Conditional Use Permits (CUPs) to regulate the ancillary aspects of alcohol beverage sales without interfering with the exclusive authority of ABC.

In Colton, CUP's have been required since January of 2010. Thus, establishments that sell alcohol are governed by the conditions of approval that may have been imposed by the Planning Commission at the time of their approval. Establishments that obtained ABC licenses prior to January of 2010 are considered legal, nonconforming uses. Their alcohol sales rights are "grandfathered" so long as they retain the same type of liquor license over time, continuously operates, and does not substantially change their mode or character of operation.

To address the inability to regulate legal nonconforming alcoholic beverage establishments, many California cities have adopted "deemed approved ordinances." A deemed approved ordinance (DAO) is a tool that allows a city to exercise some authority over existing grandfathered establishments through the imposition of nuisance-based performance standards. In a nutshell, all grandfathered alcohol establishments are "deemed approved" and can continue sales of alcohol provided they comply with the performance standards and are not operated as nuisances.

## **DISCUSSION**

The attached ordinance grants all existing legal non-conforming alcohol establishments "deemed approved" status. That status may continue provided there is no substantial modification in their operations (as defined in Section 18.47.090 of the ordinance) and the use does not create nuisance conditions. These conditions are described in the performance standards reflected in Section 18.47.070 and include:

*A. The alcohol establishment shall not cause adverse effects to the health, peace or safety of persons residing or working in the surrounding area.*

*B. The alcohol establishment shall not jeopardize or endanger the public health or safety of persons residing or working in the surrounding area.*

*C. The alcohol establishment shall not allow repeated nuisance activities within the premises or in close proximity of the premises, including but not limited to disturbance of the peace, illegal drug activity, public drunkenness, drinking in public, harassment of passersby, gambling, prostitution, sale of stolen goods, public urination, theft, assaults, batteries, acts of vandalism, excessive littering, loitering, graffiti, illegal parking in surrounding neighborhoods, excessive loud noises, especially in the late night or early morning hours, traffic violations, curfew violations, or lewd conduct.*

*D. The alcohol establishment shall comply with all provisions of local, state or federal laws, regulations or orders, including but not limited to those of the ABC, California Business and Professions Code sections 24200, 24200.6, and 25612.5, as well as any condition imposed on any permits issued pursuant to applicable laws, regulations or orders. This includes compliance with annual city business license fees.*

*E. The off-sale alcohol establishment's upkeep and operating characteristics shall be compatible with and not adversely affect the livability or appropriate development of abutting properties and the surrounding neighborhood.*

*F. A copy of these performance standards, any applicable ABC or city operating conditions, and any training requirements shall be posted in at least one prominent place within the interior of the establishment where it will be readily visible and legible to the employees and patrons of the establishment.*

*G. The owners and all employees of the alcohol beverage sales establishment involved in the sale of alcoholic beverages shall complete an approved course in "Responsible Beverage Sales" (RBS) within 60 days of hire for employees hired after the passage of this ordinance or within six months of the passage of this ordinance for existing employees. To satisfy this requirement, a certified program must meet the standards of the California Coordinating Council on Responsible Beverage Service (CCC/RBS) or other certifying/licensing body designated by the state of California.*

If there is evidence that a “deemed approved” alcohol establishment is not complying with the performance standards, the ordinance contains an administrative mechanism to initiate suspension, modification and/or revocation of the use. If a deemed approved activity is revoked, it cannot be reestablished unless it obtains a conditional use permit.

The attached ordinance does not provide the City with any more land use authority than it did not already have. Instead, it merely organizes its existing nuisance abatement authority into one chapter and provides an administrative mechanism to guide actions related to legal nonconforming alcohol establishments.

### General Plan Consistency

The proposed ordinance is consistent with the Colton General Plan and the following General Plan Goals and Policies:

1. Policy LU-1.1: Ensure that all new development conforms to all applicable provisions of the General Plan and Zoning Code. The proposed ordinance promotes administrative provisions to ensure that uses comply with the City’s General Plan and Zoning regulations.
2. Policy LU-6.2: Discourage the establishment of incompatible uses in proximity to each other. The proposed ordinance provides a mechanism to eliminate uses that become incompatible with surrounding uses due to their nuisance activities.

### **FISCAL IMPACTS**

None at this time. However, the ordinance authorizes the imposition of regulatory fees that may be assessed against all establishments that sell alcohol (onsite or off-site) in order to recover the City’s costs for conducting annual inspections and monitoring compliance with conditions of approval (for those with CUP’s) and the deemed approved performance standards.

### **ENVIRONMENTAL IMPACTS**

Staff recommends that this action be determined Categorical Exempt under California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(5) because the Ordinance relates to organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act.

**STAFF RECOMMENDATION:**

**RESOLUTION R-16-18: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF COLTON RECOMMENDING TO THE CITY COUNCIL APPROVAL OF AN ORDINANCE ADDING CHAPTER 18.47 TO TITLE 18 OF THE COLTON MUNICIPAL CODE GRANTING DEEMED APPROVED STATUS TO EXISTING, NON-CONFORMING ON-SALE AND OFF-SALE ALCOHOLIC BEVERAGE ESTABLISHMENTS AND IMPOSING CERTAIN PERFORMANCE STANDARDS (FILE INDEX NO. DAP-001-514)**

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Prepared By:  
Marco A. Martinez

---

Reviewed By:  
Mark R. Tomich, AICP, Director

**ATTACHMENTS**

Attachment 1 – Planning Commission Resolution No. R-16-18  
Attachment 2 - Draft Ordinance (Exhibit "A" to Planning Commission Resolution)

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RESOLUTION NO. R-16-18

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF COLTON RECOMMENDING TO THE CITY COUNCIL APPROVAL OF AN ORDINANCE ADDING CHAPTER 18.47 TO TITLE 18 OF THE COLTON MUNICIPAL CODE GRANTING DEEMED APPROVED STATUS TO EXISTING, NON-CONFORMING ON-SALE AND OFF-SALE ALCOHOLIC BEVERAGE ESTABLISHMENTS AND IMPOSING CERTAIN PERFORMANCE STANDARDS: FILE INDEX NO. 001-514

WHEREAS, the proposed Ordinance creating Chapter 18.47 was reviewed, studied, and found to comply with the California Environmental Quality Act ("CEQA") as more fully described below;

WHEREAS, on April 24, 2018, the Planning Commission of the City of Colton ("Planning Commission") conducted a duly noticed public hearing on the ordinance at which time all persons wishing to testify in connection with the ordinance were heard and the ordinance was comprehensively reviewed; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF COLTON DOES RESOLVE AS FOLLOWS:

Section 1. The Planning Commission hereby recommends to the City Council approval of the Ordinance attached hereto as Exhibit A.

Section 2. Based on the entire record before the Planning Commission and all written and oral evidence presented, the Planning Commission finds this ordinance described in Exhibit A promotes the public health, safety and welfare of the community as described in the findings contained in the Ordinance.

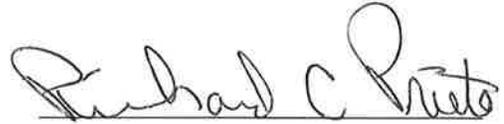
Section 3. Based on the entire record before the Planning Commission, including all written and oral evidence presented, the Planning Commission hereby finds that the ordinance described in Exhibit A is consistent with the General Plan of the City of Colton as described in the findings contained in Ordinance.

Section 4. Based on the entire record before the Planning Commission, and all written and oral evidence presented, the Planning Commission recommends the City Council find that this ordinance is exempt from review under the California Environmental Quality Act ("CEQA"), pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Article 3, because it has no potential for resulting in physical change to the environment, directly or indirectly. is not subject to the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15060(c)(3) because this activity is not a project as defined by Section

1 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, and  
2 pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty  
that it will not have a significant effect or physical change to the environment.

3 Section 5. The Secretary shall certify to the adoption of this Resolution.

4  
5 PASSED, APPROVED AND ADOPTED this 24th day of April, 2018.

6  
7 

8 Richard Prieto, Chairperson  
9 Colton Planning Commission

10  
11 I hereby certify that the foregoing is a true copy of a resolution adopted by  
12 the Planning Commission of the City of Colton at a meeting held on the 24<sup>th</sup> day of April  
13 2018 by the following vote of the Planning Commission:

14 AYES: Archuleta, Delgado, Granado-Dominguez, Prieto, Tripp

15 NOES:

16 ABSENT: Pirestani

17 ABSTAIN: Grossich

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19  
20 ATTEST:

21  
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23 Planning Commission Secretary  
24 Mark R. Tomich, AICP

**EXHIBIT "A"**  
**(Draft Ordinance)**

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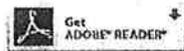
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## ATTACHMENT 3



## R.B.S. - Responsible Beverage Service Training Provider Program



The following forms/documents are available in Portable Document Format (PDF). You will need the Adobe Acrobat Reader application (version 7.0 or greater) to view, fill-in or print. To download the free software, please click the icon.

### Popular Links

- [Human Trafficking Notice](#)
- [Press Releases](#)
- [Public Records Requests](#)
- [Responsible Beverage Server Training Provider List](#)
- [TRACE Hotline \(law enforcement\)](#)

### Program Overview

Between October 1, 2006 and March 31, 2009, the Department of Alcoholic Beverage Control (ABC) operated under a grant from the Office of Traffic Safety (OTS) which was designed to evaluate and improve the effectiveness of Responsible Beverage Service (RBS) training programs, as utilized by the ABC and other public and private RBS providers throughout the state.

RBS training is a community-based approach to promote public safety and to reduce risks associated with the retail alcohol environment. RBS has three essential elements: the adoption of alcohol-service policy for ABC-licensed establishments; the providing of server education and guidance; and the development of partnerships between law enforcement, local government and community groups.

Through the grant, the Director of the Department established the RBS Training Advisory Board, a body tasked with reviewing the latest literature and scientific research findings for presenting effective RBS training programs, and making curriculum recommendations. The Advisory Board was made up of representatives from the hospitality industry, educational organizations and community-based non-profit organizations (RBS Advisory Board). The Advisory Board recommended standardized RBS educational objectives and provided guidance to the Director for the establishment and publication of best practices curriculum guidelines and instructional techniques (RBS Best Practices).

RBS training providers are encouraged to utilize the recommended curriculum components and incorporate them into their respective programs. Neither the Director nor the Department evaluates, approves, recommends or endorses curricula or programs. The Department does, however, maintain on its public website a list of RBS training providers who have agreed to incorporate some or all of the recommended best practices into their training programs (RBS Training Provider List). If a provider wishes to be listed, they may submit their name, contact details, and a statement agreeing to incorporate best practices in their training programs to:

[Brandon.Shotwell@abc.ca.gov](mailto:Brandon.Shotwell@abc.ca.gov)

or

Alcoholic Beverage Control  
Attention: Brandon Shotwell  
3927 Lennane Dr. Ste 100  
Sacramento, CA 95834

### RBS Links

- [RBS Advisory Board](#)
- [RBS Best Practices](#)
- [RBS Training Provider List](#)

### Related Links

- [Business, Consumer Services & Agency](#)
- [ABC Tribal Liaison](#)
- [External Links](#)

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## STAFF REPORT

DATE: JUNE 5, 2018  
TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: BILL SMITH, CITY MANAGER *BS*  
PREPARED BY: MARK TOMICH, DEVELOPMENT SERVICES DIRECTOR *MT*  
SUBJECT: DAP-001-510 APPEAL OF DENIAL OF A 10-BED RESIDENTIAL GROUP HOME. AN APPEAL TO THE CITY COUNCIL REGARDING THE PLANNING COMMISSION'S DECISION (FILE INDEX NO.: DAP-001-447) TO DENY: CONDITIONAL USE PERMIT (CUP) TO ESTABLISH A NON-MEDICAL STATE LICENSED AND CERTIFIED 10-BED RESIDENTIAL TRATMENT FACILITY, LONG TERM FOR BEHAVIOR DISORDERS AND WHERE NO MEDICAL CARE OR NURSING SERVICES ARE PROVIDED WITHIN AN EXISTING 1,950 SQUARE FOOT RESIDENTIAL HOME LOCATED ON A 7, 202 SQUARE FOOT LOT IN THE R-1 (LOW DENSITY RESIDENTIAL) ZONE AND LOCATED AT 1288 VISCONTI DRIVE

### RECOMMENDED ACTION

It is recommended that the City Council adopt Resolution No. R-55-18 to deny the appeal and uphold the Planning Commission's denial of the application.

### BACKGROUND

In August of 2015, the applicant opened a State licensed 6-bed Residential Group Care Facility within an existing residential home located at 1288 Visconti Drive. A 6-bed home is exempt from local approvals by State Law and has been in continuous operation. On August 17, 2017, the applicant applied to expand to a 10-bed facility, which requires a Conditional Use Permit pursuant to Section 18.48.100(D) of the Zoning Code. On March 27, 2018, the Planning Commission held a public hearing to consider an application for a Conditional Use Permit Modification (CUP) to establish a non-medical state licensed and certified 10-bed residential treatment facility, long term for behavior disorders within an existing residential home located at 1288 Visconti Drive.

At the public hearing on March 27, 2018, the following persons spoke on behalf or in support of the application:

- Josh La Barge, Applicant
- Nancy Olsen, Representative from County Behavior Health

The following persons also spoke during public comments, opposing approval of the application:

- Nancy Chavez, resident
- Narciso Gonzalez, resident
- Dianna Gonzalez, resident

At the March 27, 2018 Planning Commission meeting, after hearing testimony from the applicant and testimony in opposition of the request due to negative impacts of clients of the home loitering outside the home and a large number of vehicles parked on the street near the home, and reviewing the staff report that identified a large number of police calls to the home over a 2 year period it has been in operation, the Commission voted 4-to-3 to adopt Resolution No. R-11-18, denying the CUP application.

On April 5, 2018, the applicant filed an appeal to the City Council asking that the action by the Planning Commission to deny the application be overturned. The City's Zoning Code requires the City Council to conduct a public hearing on an appeal within 40 days following receipt of a notice of appeal (CMC 18.58.100(D)); however, the applicant requested additional time to prepare for the appeal hearing. City staff granted the appellant's request to postpone the hearing date.

## **ISSUES/ANALYSIS**

The appellant/applicant has submitted a written request containing the grounds for the appeal (Attachment 1). The following is a list of the appeal grounds made by the appellant with staff analysis based on the original staff recommendation and additional testimony provided at the Planning Commission hearing:

***Appeal grounds: The Planning Commission's action was arbitrary and not supported by the evidence before it.***

Staff analysis: The Planning Commission's action was not arbitrary. The Planning Commission based their action on a review on staff's analysis of the proposal that was contained in the staff report. State law accommodates smaller group homes with six or fewer persons to ensure that the disabled residents can use and enjoy a dwelling in a way that most closely approximates a typical single-family residential household use in a typical single-family residential neighborhood setting. State law does not treat larger group homes the same. It leaves larger homes subject to local regulation of what they are, lodging businesses and boarding houses. The proposed group home for 10 residents is a significant expansion from the six-and-fewer typical household that state law recognizes and beyond what a typical household looks and feel like to those who live there. It is a more intense use and more institutional one, like a hotel. The proposed use would be more crowded, more noisy, and more impacted than the current six person use. None of that is better for the disabled residents who are there. They are trying to transition back into the larger community by staying in a situation that approximates, as closely as possible, the experience of a typical neighborhood. The Planning Commission also heard presentations by staff and by the applicant that also involved questions by the Planning Commission before taking action on the application. It was also noted at the meeting that some of the Planning Commissioners visited the location.

***Appeal grounds: the Planning Commission's action was not adequately supported by the written resolution or the findings prepared in support thereof.***

Staff analysis: The Planning Commission's action is supported by the findings for denial that were included in the resolution for proposed Conditional Use Permit. Specifically, the Planning Commission based the denial on Police Department data that showed a disproportionate amount of resources that are already spent on the existing group home and an increase of 4 more beds would significantly increase the amount of Police resources to serve the neighborhood.

***Appeal grounds: the Planning Commission's action was based on, at least in part, erroneous data that was compiled and provided by the City of Colton Police Department.***

Staff analysis: Staff has confirmed with the Police Department that the data compiled the by the Police Department is accurate as it applies to the parameters, specifically calls for service within a 1,000 foot radius of the home and calls for service directly attributed to the home within a 2 year period prior to and 2 years after the establishment of the group home.

It should be noted, the existing facility of six or fewer is appropriate and helpful to the disabled. A larger facility here would not be. The city recognizes that introducing more residents into the home, adding more beds, would likely be financially beneficial to the operator. The operator make more money with more people. However, the law does not give the operator a right to higher profits. It does not protect the operator, it protects the disabled. Here, the proposal would financially benefit the operator but harm the disabled by leaving them a less typical, less healthy, less peaceful, less compatible, and ultimately less helpful situation.

The Planning Commission heard evidence of increased police activity around and at the existing facility. That presents a real concern for the safety and peace of the disabled residents there. Already, they experience an atypically higher amount of problems that require law enforcement involvement. The implication is that the head count here should be reduced, to reduce the number of incidents between and involving residents, rather than increased, If the city were to allow the operator to add four more beds for four more adults on the same property, the property would be more crowded still, and more disputes are foreseeable.

Based on the findings, it is staff's opinion that there is no compelling reason to recommend overturning the Planning Commission's decision. A resolution has been prepared for consideration by the City Council to deny the appeal.

## **FISCAL IMPACTS**

None

## **ALTERNATIVES**

1. Uphold the appeal, continue the public hearing to the regular City Council meeting of June 19, 2018 and direct staff to prepare a draft resolution approving the application with

appropriate findings and proposed conditions of approval recommended by the various departments for consideration by the Council.

2. Provide alternative direction to staff.

## **ATTACHMENTS**

1. Appeal request – April 5, 2018
2. Planning Commission Staff Report, DAP-001-447, dated March 27, 2018, with attachments:
  - a. Planning Commission Resolution No. R-11-18
  - b. Applicant's Operation Statement
  - c. Colton Police Department data summary
  - d. Site Plan, Floor Plan, and Pictures
3. Planning Commission Minutes for Meeting on 3-27-18, Excerpt
4. Draft City Council Resolution No. R-55-18

Appeal Request – April 5, 2018

## **Attachment 1**

April 5, 2018

**HAND DELIVERED**

Ms. Carolina R. Padilla, City Clerk  
City of Colton  
650 N. La Cadena Drive  
Colton, California 92334

Re: Appeal of March 27, 2018 Decision of Planning Commission; Helping Hearts of California, LLC, File Index No. DAP-001-447

Dear Ms. Padilla:

Our firm represents Helping Hearts of California, LLC ("Helping Hearts"), the applicant for a conditional use permit that was considered and denied by the City of Colton Planning Commission on March 27, 2018.

Pursuant to section 18.58.100 of the City's Municipal Code, Helping Hearts hereby appeals the denial of its application for a conditional use permit. Enclosed is a Development Application Process Form in support of the appeal and a check in the amount of \$1,044.89.

Helping Hearts appeals the denial of its application on multiple grounds, including but not limited to, the following: 1) the Planning Commission's action was arbitrary and not supported by the evidence before it; 2) the Planning commission's action was not adequately supported by the written resolution or the findings prepared in support thereof; and 3) the Planning Commision's action was based on, at least in part, erroneous data that was compiled and provided by the City of Colton Police Department.

Please confirm receipt of this correspondence. Thank you.

Very truly yours,



Mark A. Ostoich, of  
GRESHAM SAVAGE  
NOLAN & TILDEN,  
A Professional Corporation

MAO/pmj

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CITY OF COLTON  
DEVELOPMENT SERVICES DEPARTMENT

**Planning Commission Staff Report, DAP-001-447, March 27, 2018 with attachments:**

- a. Planning Commission Resolution No. R-11-18
- b. Applicant's Operation Statement
- c. Colton Police Department data summary
- d. Site Plan, Floor Plan, and Pictures

## **Attachment 2**



# Planning Commission Staff Report

City of Colton  
Development Services Department

**MEETING DATE:** March 27, 2018

**FILE INDEX NUMBER:** DAP-001-447 Helping Hearts of California

**REQUEST:** **Conditional Use Permit** to establish a non-medical state licensed and certified 10-bed residential treatment facility, long term for behavior disorders. No medical care or nursing services are provided. The proposed use will be located within an existing 1,950 square foot residential home located on a 7,202 square foot lot in the R-1 (Single-Family Residential) Zone.

**APPLICANT:** Helping Hearts of California (Joshua La Barge)

**PROPERTY OWNER:** Helping Hearts of California, LLC

**ACTIONS:**  
**APPLICATION FILED:** 8/17/17  
**CONSIDERATION OF APPLICATION REVIEW COMMITTEE:** 9/11/17  
**CONSIDERATION BY THE PLANNING COMMISSION:** 3/27/18; Decision \_\_\_\_\_  
**ENVIRONMENTAL DETERMINATION:** Exempt under CEQA, Section 15301 (Existing Facilities), Class 1.  
 This section pertains to existing facilities, categorically exempting from CEQA proposed projects that involve negligible or no expansion beyond what currently exists at the time of environmental determination.

**PROPERTY INFORMATION:**

1. Location: 1288 Visconti Drive
2. Lot Size(s): 7,202 square feet
3. Existing/Previous Land Use: Single-Family Dwelling
4. General Plan Land Use Designation: Low Density Residential
5. Zoning: R-1 (Single-Family Residential)
6. Surrounding Properties:

	Existing Land Use	Zoning	General Plan Land Use Designation
North	Residential	R-1 (Single-Family Residential)	Low Density Residential
South	Residential	R-1 (Single-Family Residential)	Low Density Residential
East	Residential	R-1 (Single-Family Residential)	Low Density Residential
West	Residential	R-1 (Single-Family Residential)	Low Density Residential

**7. Building Permit History:**

Building Permit – 4/28/97 - Permit for construction of single-family dwelling.

## **BACKGROUND**

Per Section 18.48.100 (A) of the Colton Municipal Code, "the City Council finds that Residential, Community or Group Care Facilities provide a cost-effective, humane and noninstitutional environment for elderly Persons, Persons suffering from chronic illnesses, Persons suffering from mental or physical impairments, and Persons recovering from drug/or alcohol addiction." The City Council also finds "that it is in the best interest of the public health, safety and welfare to preserve and protect the integrity of residential neighborhoods, in accordance with the goals and policies of the General Plan." Thus, it is reasonable to provide "accommodations for the needs of Persons with disabilities seeking a humane and noninstitutional environment, while at the same time ensuring necessary safeguards to protect the integrity of residential neighborhoods." Section 18.48.100 (B) states "in any zoning District where residential uses are permitted, a residential or group care facility or a congregate residence may be permitted." "All Residential, Community or Group Care Facilities and congregate residences shall be subject to all zoning, subdivision, housing and Building regulations and codes applicable to that district, in addition to any Building or housing regulations and codes expressly applicable to Residential, Community or Group Care Facilities or congregate residence, particularly Building and fire safety requirements."

Pursuant to Section 18.48.100 (D), Licensed Residential, Community or Group Care Facilities for seven or more Residents and Residential, Community or Group Care Facilities which are not required to be licensed by a state or County agency or Department shall be allowed in all residential Zones of the City, subject to the approval of a Conditional Use Permit issued pursuant to Section 18.58.060.

The applicant originally submitted a Conditional Use Permit (CUP) to establish a 10-bed Residential Group Care Facility at the same proposed address. The application was heard at the January 27, 2015, however no action was taken by the Planning Commission and the applicant subsequently withdrew the application. In August of 2015, the applicant opened a 6-bed Residential Group Care Facility at the proposed address, which is exempt from local approvals by State Law and has been in continuous operation. The current application was originally advertised to be heard at the December 12, 2017 Planning Commission meeting. The proposed application was not discussed at that meeting to allow staff additional time to collect and review data pertaining to the application and was continued to an undetermined date.

## **PROPOSAL**

The applicant, Helping Hearts of California, is proposing to establish a maximum 10-bed Residential Group Care Facility within an existing single-family residential dwelling. The facility will be long term for the treatment of behavior disorders. The Group Care Facility will provide 24 hour behavior health residential treatment services and are required to be licensed from the State of California under "Social Rehabilitation Facility". The Facility is also required to be certified by the Department of Healthcare Services as a Long Term Residential Treatment Center and licensed through Title 22: Community Care Licensing. No medical care or nursing services will be provided. Purpose of the program is to provide treatment and education in living and social skills so that the individual can transition to live successfully in the community. The term for treating clients is typically 18 months.

With oversight by a behavior health professional, and prepared by the Program Director, measurable goals and a treatment plan is developed with each client, taking into consideration their physical and behavior health needs, personal preferences and input, and mobility challenges, if applicable. The program focuses on low cost community based activities that can be utilized after transition to a lower level of care.

## **PROPERTY INFORMATION**

The property is located at 1288 Visconti Drive within a tract housing development built in 1997. The dwelling is approximately 1,950 square feet and sits on a 7,202 square foot interior lot. The house has an attached two-car garage that is accessible from Visconti Drive. The property is landscaped in the front and rear yards and is maintained in a neat and orderly manner.

## **ZONING COMPLIANCE**

<b>Standard</b>	<b>Required</b>	<b>Existing</b>	<b>Proposed</b>	<b>Compliance</b>
<b>Lot Area</b>	7,200 sf minimum	7,200 sf	No change	Yes
<b>Lot Depth</b>	100'	120'	No change	Yes
<b>Lot Width</b>	60'	60'	No change	Yes
<b>Max. Lot Coverage</b>	40%	33%	No change	Yes
<b>Building Height</b>	2.5 stories or 35' max	One story	No change	Yes
<b>Parking</b>	2 parking spaces in form of Garage	2 parking spaces within a garage	No change	Yes
<b>Setback, front</b>	25'	25'	No change	Yes
<b>Setback, Side</b>	6'	6' (east elevation) 6' (west elevation)	No change	Yes
<b>Setback, rear</b>	25'	16' (Attached unenclosed patio)	No change	Yes
<b>Landscaping Area</b>	Front yard shall be landscaped	Front Yard is landscaped	No change	Yes

### **ANALYSIS**

**State of California: Social Rehabilitation Facility License:** The License is certified through the Department of Health Care Services and licensed through Title 22; Community Care Licensing. Scope of services under the Social Rehabilitation Facility License include the following:

- Clients of the facility are required to have a qualifying psychiatric diagnosis and are protected under the American's Disabilities Act.
- Assistance in the self-administration of medication.
- Prompting in self-monitoring of health and dietary regiment.
- Education and supervision of activities of daily living and independent living skills such as basic cooking, cleaning, personal hygiene, physical appearance, and appropriate social skills.
- Provide transportation and staff member for the client to all doctor appointments.
- Provide appropriate re-direction and counseling approaches, including supportive, directive and therapeutic rapport, individual and group counseling.
- Activities directed towards the treatment plan and social interaction.
- Assistance in developing skills in the community like using public transportation, grocery shopping, banking and budgeting.
- Pre-vocational or vocational counseling, volunteer activities, supported employment, transitional employment and job placement through contracted agencies or outside companies.

The program Specializes in behavior disorders. Clients of the facility are voluntary and are actively participating in the curriculum and programs provided by Helping Hearts of California. Examples of some of the behavior disorders include Bipolar, Schizophrenia, Depression, and Cognitive impairment. The applicant has indicated that the individuals that they will be providing services to will be appropriate for a community-based setting.

**Operation of Facility:** At least one staff member will be on-site and awake, 24 hours per day unless no clients are on the premises. From the hours of 7am to 11pm, a staffing ratio of least one staff person to every 2.8 clients will be on-staff. The floor plan of the existing home shows five bedrooms with a maximum of two beds in each room. The facility would be limited to a maximum of ten clients at any given time and would frequently have less than ten clients. The floor plan also shows a living room, family, kitchen, and an outdoor patio area with a seating area.

The facility will have an average of 3 daytime staff personnel and 1 overnight staff person. The applicant has indicated that each staff person would drive their own vehicles to the home, although they do encourage carpooling. The vehicles will park in the driveway and the garage. The facility will also have a van that will be parked inside the garage and will be used to take clients to activities outside the home. Also, the applicant's experience indicate that the clients will not drive their own cars. Client visitation is permitted, however the applicant has indicated that historically they receive very few visitors. Visitation rules do apply and are limited to the hours of 9am to 7pm seven days a week.

**Police Department Concerns:** The applicant has clarified that the proposed home is not a lock-down facility and that clients are free to come and go from the facility. The Police has taken that into consideration with regard to security for the facility. The Police Department has reviewed the proposal and states that residential treatment facilities for long-term behavior disorders can, as a consequence, generate a disproportionate number of calls for police services to such homes. Because of the Police Department's concern, they have compiled data for the existing group home that includes calls for service and reports. Between the dates of 11/01/15 and 11/01/17, approximately 2 years since the group home started operating with 6 beds, the Colton Police Department (CPD) received and/or responded to 660 calls for service within a 1,000 foot radius of the home. Of those 660 calls for service, 69 were directly tied to the group home and/or its residents. This data indicates the residents of the group home account for nearly 10% of calls for service generated within the search area. For a comparison, the Police also gathered calls for service of the same radius for the previous 2 years prior to the establishment of the group home which resulted in 616 calls. The 660 calls for the 2 years after the group home was established is a 7% increase from the previous 2 years with no group home. Specifically, 3 calls were attributed to the home the prior 2 years and 85 calls were attributed the 2 years after the establishment, of which is a significant increase.

The Police Department has indicated that there is a difference between calls for service and a report. Not all calls for service result in a report being taken such as someone calling about a barking dog where a report was not written. With regard to a report being taken, the 2 years prior to the group home being established, there was 1 report taken at the home. The 2 years since the group home has been established, there were 38 reports taken at the home.

As a summary for the Police data on the group home, of the 69 calls for service directly attributed to the group home within the 2 years after it was established, approximately 20 calls that were reported were related to aggressive behavior, 12 were related to Missing Persons, 4 were related to a subject alleging sexual assault, and 10 were made by neighbors/residents regarding complaints of clients of the group home for various reasons. Please refer to the attached Police summary for a complete breakdown of the data gathered on the group home. Given the police data on the existing 6 bed group home, the Police Department is does not support the approval of the proposed Conditional Use Permit to increase to a total of 10 beds. The Police Department believes that a disproportionate amount of resources are already spent on the existing group home and an increase of 4 more beds would significantly increase the amount of Police resources needed to serve the residential neighborhood.

The Police Department have indicated that there has been a recent decline in calls for service since the start of 2018. This is due to a meeting in December of 2017 between the operator of the group home and the Police Department to discuss the high number of calls for service. The operators have made efforts to resolve issues internally, rather than immediately reporting all incidents and as a result, calls for service have declined.

**Neighborhood Compatibility:** Staff believes that the proposed increase to 10 beds for the existing group home is incompatible with surrounding single family homes in that the five bedroom, 1,900 square foot home is too small to accommodate 10 clients plus staff. The existing home is designed to accommodate 2 vehicles in the garage and 2 vehicles parked on the driveway. The proposed use will include up to 10 clients plus a maximum of 4 staff members at one given time. Each client is allowed to have their own vehicle and are also allowed visitors. This would significantly exceed the 4 parking spaces available on the property and would create a negative parking and traffic impact with regard to the amount of vehicles that may be parked on the street in the existing neighborhood.

#### **ENVIRONMENTAL DETERMINATION**

Staff analyzed the proposal for California Environmental Quality Act (CEQA) compliance. The proposal is exempt under Article 19, Section 15301 (Existing Facilities), Class 1 of the CEQA Guidelines. This section

pertains to existing facilities, categorically exempting from CEQA proposed projects that involve negligible or no expansion beyond what currently exists at the time of environmental determination.

**CONDITIONAL USE PERMIT FINDINGS:**

A key goal of land use rules is for nearby land uses to be compatible with one another. One way cities do this is to say that certain kinds of uses are allowed only under certain conditions through a Conditional Use Permit (CUP). The CUP process allows decision-makers to avoid, minimize or mitigate anticipated problems.

The Planning Commission has authority to conduct public hearings to consider CUP applications pursuant to Colton Municipal Code Section 18.58.060 which states in part: Therefore, Staff recommends the proposed Conditional Use Permit be denied based on the findings as prescribed below.

1. ***That the proposed use is not in accord with the General Plan, the objectives of this title, and the purposes of the zone in which the site is located***, in that the proposed Group Care Facility is not consistent with the following General Plan goals and objectives:
  - A. General Plan **Policy LU-1.8**. *"Interpret the Land Use Plan in a manner that provides for compatibility between adjacent land uses, and that allows the City to achieve land use, design, and economic development objectives."* The proposed Residential Group Care Facility is determined to be incompatible with surrounding single family homes in that a 10-bed group home in a five bedroom, 1,900 square foot home is too small for the proposed use. The existing home is designed to accommodate 2 vehicles in the garage and 2 vehicles parked on the driveway. The proposed use will include up to 10 clients plus a maximum of 4 staff members at one given time. Each client is allowed to have their own vehicle and are also allowed visitors. This would significantly exceed the 4 parking spaces available on the property and would create an unusually high number of vehicles for one home in the neighborhood and create a negative parking and traffic impact with regard to the amount of vehicles that may be parked on the street in the existing neighborhood. Thus, the proposed Residential Group Care Facility would not be compatible with the surrounding single family residential neighborhood.
  - B. General Plan **Policy LU-6.2**. *"Discourage the establishment of incompatible uses in proximity to each other."* The proposed Residential Group Care Facility is too large to accommodate the potentially large number of clients, employees, and visitors to the neighborhood. The proposed use will potentially have a negative impact on parking on the street due to the number of clients and staff and thus not be compatible with surrounding single family homes and general neighborhood.
  - C. The proposed use is also not in accord with the objectives of Title 18 (Zoning) of the Colton Municipal Code. Specifically, the proposal is contrary to the objective in Section 18.01.030.A4, which states: "To overcome present problems and effectively manage future challenges that may result from the use and development of land and property." By allowing the existing use to increase to a total of 10 beds, the problem of neighborhood incompatibility the Zoning Code was intended to overcome would be exacerbated.
  - D. The proposed use is not in accord with the City's General Plan due to a significant amount of Police resources needed for the existing use. Specifically, Safety Element Policy D (Crime and Defensible Space) – Principal 2, states "Develop inter-agency input, coordination, and review to incorporate crime prevention techniques and methodology into the planning process." Staff has determined the proposed use is incompatible with the existing residential neighborhood due to a significantly high amount Police resources attributed to the existing group home. Approval of the request would further exacerbate the demand for Police resources and may impact crime prevention, contrary to General Plan Policy and Principals.

2. ***That the proposed use, together with the conditions applicable thereto will be detrimental to the public health, safety or welfare, or materially injurious to properties or improvements in the vicinity, in that*** the proposed Residential Group Care Facility within an existing residential dwelling will be detrimental to the public health, safety or welfare or materially injurious to properties or improvements in the vicinity for the following reason:
- A. The proposed Residential Group Care Facility will potentially be materially injurious to properties or improvements in the vicinity in that the use would generate parking and traffic problems because the existing home is not designed to accommodate the maximum amount of clients and staff needed to operate the group home.
  - B. The proposed Residential Group Care Facility will potentially be detrimental to public health and safety in that the police data indicates the existing 6 bed group home has generated an increase of calls for police services in the subject neighborhood.

**RECOMMENATION**

Staff recommends that the Planning Commission deny the Conditional Use Permit through the adoption of attached Resolution entitled:

**RESOLUTION NO. R-11-18** - A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF COLTON DENYING CONDITIONAL USE PERMIT TO ESTABLISH A NON-MEDICAL STATE LICENSED AND CERTIFIED 10-BED RESIDENTIAL GROUP CARE FACILITY. THE PROPOSED USE WILL BE LOCATED WITHIN AN EXISTING 1,950 SQUARE FOOT RESIDENTIAL HOME LOACTED ON A 7,202 SQUARE FOOT LOT IN THE R-1 (SINGLE-FAMILY RESIDENTIAL ZONE. (FILE INDEX NO: DAP-001-447).

  
Prepared by:  
Steve Gonzales, Associate Planner

  
Approved by:  
Mark R. Tomich, AICP, Director

Attachments:

- Attachment-1 Planning Commission Resolution No. R-11-18 (Conditional Use Permit)
- Attachment-2 Applicant's Operation Statement
- Attachment-3 Colton Police Department data summary
- Attachment-4 Site Plan, Floor Plan, and Pictures

P.C. Draft Resolution – R-11-18 (CUP)

## **Attachment 1**

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**RESOLUTION NO. R-11-18**

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF COLTON DENYING CONDITIONAL USE PERMIT TO ESTABLISH A NON-MEDICAL STATE LICENSED AND SAN BERNARDINO COUNTY CERTIFIED 10-BED RESIDENTIAL GROUP CARE FACILITY LOCATED WITHIN AN EXISTING 1,950 SQUARE FOOT RESIDENTIAL HOME LOCATED ON A 7,202 SQUARE FOOT LOT IN THE R-1 (LOW DENSITY RESIDENTIAL) ZONE (FILE INDEX NO: DAP-001-447).

**WHEREAS**, an application (File Index No. DAP 001-447) was filed with the City of Colton by Helping Hearts of California, (hereinafter "Applicant") for a Conditional Use Permit (hereinafter "Project") to establish a non-medical state licensed and San Bernardino County certified 10-bed residential group care facility located within an existing 1,950 square foot residential home located on a 7,202 square foot lot in the R-1 (Low Density Residential) Zone. (hereinafter "Subject Property"); and

**WHEREAS**, the staff report accompanying this resolution is found to be true, adopted as Findings and incorporated in this Resolution; and

**WHEREAS**, on December 12, 2017 and March 27, 2018, the Planning Commission of the City of Colton held a duly noticed public hearing at which time all persons wishing to testify in connection with the application were heard and the Application was fully examined; and

**WHEREAS**, all other legal prerequisites to the adoption of this Resolution have occurred.

**NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF COLTON:**

**SECTION 1.** Based on the entire record before the Planning Commission and all written and oral evidence presented, including the staff report, the Planning Commission makes the following findings in accordance with the Colton Municipal Code:

1. *That the proposed use is not in accord with the General Plan, the objectives of this title, and the purposes of the zone in which the site is located*, in that the proposed Group Care Facility is not consistent with the following General Plan goals and objectives:

A. General Plan **Policy LU-1.8.** *"Interpret the Land Use Plan in a manner that provides for compatibility between adjacent land uses, and that allows the City to achieve land use, design, and economic development objectives."* The proposed Residential Group Care Facility is determined to be incompatible with surrounding single family homes in that a 10-bed group home in a five bedroom, 1,900 square foot home is too small for the proposed use. The existing home is designed to accommodate 2 vehicles in the garage and 2 vehicles parked on the driveway. The proposed use will include up to 10 clients plus a maximum of 4 staff members at one given time. Each client is allowed to have their own vehicle and are also allowed visitors. This would significantly exceed the 4 parking

1 spaces available on the property and would create an unusually high number of  
2 vehicles for one home in the neighborhood and create a negative parking and  
3 traffic impact with regard to the amount of vehicles that may be parked on the  
4 street in the existing neighborhood. Thus, the proposed Residential Group Care  
Facility would not be compatible with the surrounding single family residential  
neighborhood.

5 B. General Plan **Policy LU-6.2.** *“Discourage the establishment of incompatible*  
6 *uses in proximity to each other.”* The proposed Residential Group Care Facility  
7 is too large to accommodate the potentially large number of clients, employees,  
8 and visitors to the neighborhood. The proposed use will potentially have a  
9 negative impact on parking on the street due to the number of clients and staff  
and thus not be compatible with surrounding single family homes and general  
neighborhood.

10 C. The proposed use is also not in accord with the objectives of Title 18 (Zoning)  
11 of the Colton Municipal Code. Specifically, the proposal is contrary to the  
12 objective in Section 18.01.030.A4, which states: “To overcome present  
13 problems and effectively manage future challenges that may result from the use  
and development of land and property.” By allowing the existing use to increase  
to a total of 10 beds, the problem of neighborhood incompatibility the Zoning  
Code was intended to overcome would be exacerbated.

14 D. The proposed use is not in accord with the City’s General Plan due to a  
15 significant amount of Police resources needed for the existing use. Specifically,  
16 Safety Element Policy D (Crime and Defensible Space) – Principal 2, states  
17 “Develop inter-agency input, coordination, and review to incorporate crime  
18 prevention techniques and methodology into the planning process.” Staff has  
19 determined the proposed use is incompatible with the existing residential  
20 neighborhood due to a significantly high amount Police resources attributed to  
the existing group home. Approval of the request would further exacerbate the  
demand for Police resources and may impact crime prevention, contrary to  
General Plan Policy and Principals.

21 2. ***That the proposed use, together with the conditions applicable thereto will be***  
22 ***detrimental to the public health, safety or welfare, or materially injurious to***  
23 ***properties or improvements in the vicinity, in that*** the proposed Residential  
24 Group Care Facility within an existing residential dwelling will be detrimental  
to the public health, safety or welfare or materially injurious to properties or  
improvements in the vicinity for the following reasons:

25 A. The proposed Residential Group Care Facility will potentially be materially  
26 injurious to properties or improvements in the vicinity in that the use would  
27 generate parking and traffic problems because the existing home is not designed  
28 to accommodate the maximum amount of clients and staff needed to operate the  
group home.

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B. The proposed Residential Group Care Facility will potentially be detrimental to public health and safety in that police data indicates the existing 6 bed group home has generated an increase of calls for police services in the subject neighborhood.

**SECTION 2.** Staff analyzed the proposed land use for California Environmental Quality Act (CEQA) compliance, denial of the proposed project is exempt from the requirements of CEQA as per State CEQA Guidelines Sections 15061 (b)(4) and 15270.

**SECTION 3.** Based upon the findings set forth in Sections 1 and 2 of this Resolution, the Planning Commission hereby denies Conditional Use Permit DAP-001-447.

**SECTION 4.** This action by the Planning Commission shall be final unless an appeal of the action is filed with the City Clerk's office in writing, pursuant to Section 18.58.100 of the Colton Municipal Code.

**SECTION 6.** The Secretary shall certify the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 27<sup>th</sup> day of March 2018.

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Planning Commission Chairperson  
Richard Prieto

ATTEST:

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Planning Commission Secretary  
Mark R. Tomich, AICP

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Planning Commission of the City of Colton at a meeting held on March 27, 2018, by the following vote of the Planning Commission:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

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Planning Commission Secretary  
Mark R. Tomich, AICP

Applicant's Operation Statement

## **Attachment 2**

## **Helping Hearts California, LLC and Residential Treatment Program**

### **Background**

In 1977, the Lanterman Developmental Disabilities Act established the right of Californians with developmental and physical disabilities to receive treatment and live in "the least restrictive environment." This means that, instead of being institutionalized, persons with special needs are entitled to live in normal residential surroundings where they can experience maximum independence and participate in community life while receiving services and care.

### **Licensed Residential Treatment Facilities**

Several types of facilities provide services to diverse populations. Residential care facilities are designed for individuals who require 24 hour each day of the week supervision but who do not generally need skilled medical care beyond routine health checks and medication monitoring. Residents in these facilities use other support services in the community. In California, these programs are licensed and overseen by the Department of Social Services Community Care Licensing Division under Title 22.

Federal requirements include laws that impact local land use practices with respect to residential care facilities and the **Fair Housing Act, as amended in 1988**. The **Fair Housing Act** promotes the integration of individuals with disabilities into the community. The broad protections of this act apply to residential care facilities because most residents have disabilities of some kind. The Act also requires that that local government make reasonable accommodations in policies and practices when accommodations are necessary to provide equal housing opportunities. Also the **1990 federal Americans with Disabilities Act (ADA)** prohibit discrimination against individuals with disabilities. The subsequent Supreme Court "**Olmstead**" decision clarified that the ADA requires states to place individuals in community settings rather than institutions.

California State Requirements include laws that also impact local land use practices with respect to residential care facilities. The **California Fair Employment and Housing Act**, like the federal FHA, prohibit housing discrimination based on disability and family status. Other state laws protect residents with disabilities from discrimination in housing, and require that reasonable accommodation or modification of the premises be made for individuals with disabilities. Residential care facilities must have a valid license to operate. The licensing process consists of a background check on the applicant and an on-site facility inspection to ensure that the facility meets health and safety standards.

## **Helping Hearts Background**

Helping Hearts began in Arizona in 2008, serving a highly acute (medically and psychiatrically) population that averaged six months or more per year in a medical or psychiatric hospital. Through the Helping Hearts program, these clients have significant stabilization. In some cases, the clients have successfully transitioned to independent living with supports. In other cases, the clients have remained stable and not required hospitalizations despite significantly increased medical acuity from chronic illnesses such as complex diabetes, Parkinson's Disease, and mobility challenges due to stroke or traumatic brain injury, etc., -- in addition to schizophrenia. The Helping Hearts program has provided dignity and community integration to the clients we serve and saves the state significant money, with the Helping Hearts program reducing the cost of care by 65-85% for most of these clients.

Helping Hearts California, LLC began in 2015 with the commitment to Social Rehabilitation Facilities, specifically Long Term and Transitional Residential. Due to variances in the types of license, Helping Hearts California, LLC will not focus on the medically acute psychiatric population, and focus on psychiatric treatment. Specifically:

- Socialization – adjusting socially and maintaining reasonable personal relationships;
- Emotional – developing skills for emotional adjustment in the community;
- Mental – improving understanding of mental illness and symptoms, intellectual functioning and decision making within daily living;
- Physical/health-improving physical development, health habits and overall health;
- Functioning skills – Developing or improving independent living and functioning skills, which includes education and vocational development.

Helping Hearts opened the Helping Hearts Visconti House in August 2015. It is a six-bed long term residential treatment social rehabilitation facility in Colton. In August 2016, the Helping Hearts Euclid House was opened in Ontario. It is a ten-bed transitional residential social rehabilitation facility. In May 2017, the Helping Hearts Kern House opened in San Bernardino (Muscoy). It is a ten-bed long term residential treatment facility. Helping Hearts is in the licensing process for the Bonanza House, a ten-bed long term residential treatment facility in Victorville. It will tentatively open in January 2018.

**Helping Hearts California** is the solution for the severely mentally ill (SMI) population in California. Our licensed residential treatment not only addresses and balances the needs of the clients but the needs of the communities in which they live by providing community based treatment to individuals with serious mental illness who may otherwise be homeless and at risk-for rehospitalization due to psychiatric instability.

Since August 2016, Helping Hearts has been receiving referrals and maintaining a wait list. The referral source is San Bernardino County Department of Behavioral Health (DBH). The Helping Hearts program was the first of its kind in Southern California, and the initial referral process, and identifying the best potential candidates for the program was initially challenging. Some of the first participants at the Visconti House had secondary diagnoses that were not best suited for a residential setting, which was recognized very early on by both Helping Hearts and DBH. Since refining the referral and screening process, the community impact has significantly lessened. Furthermore, since opening additional facilities, Helping Hearts better matches personality, age and behavioral sets to reduce potential challenges.

Clients Served Since 2015: 66  
 Clients Completed Program: 7  
 Current Number of Clients: 26  
 Clients Admitted from ARMC 43

The Helping Hearts program is a voluntary program, and our homes are not locked. There are clients who have decided that they do not want to participate in the program and have elected to leave without completing the program. As most of the clients are Conserved, if they chose to leave without their Conservator's approval, they are considered absent without approval. The policy of absent without approval is to discharge from the program if they have not returned within 72 hours. Unfortunately, this is most often due to substance abuse and the program requirement of sobriety. There are also cases where the client requires re-hospitalization for various reasons, including refusal to comply with medication, or needing to re-stabilize on a different medication due to adverse effects or ineffectiveness.

San Bernardino County Department of Behavioral Health prioritizes the client referrals based on those who would most benefit – which is usually those who have a long history of failure of living independently and in Board and Care locations, have frequent hospitalizations and in many cases, are Conserved. The referral sources of the clients since 2015 are summarized below:

Referral Source - All Locations	# of Referrals	%
Arrowhead Discharge Referrals	52	70%
Other Hospital Discharge Referrals	6	8%
Institute for Mental Disease (IMD) Discharge Referrals	8	11%
Board and Care Discharge Referrals	4	5.5%
Homeless or being displaced by family	4	5.5%
	74	100%

It is important to note that not all referrals are admitted into the program. There are various reasons a referral may not be admitted, including denial because the client was not appropriate for the program or did not meet licensure standards, or Helping Hearts did not have an open bed, and by the time a bed was open, they had been placed in another program or setting.

The Helping Hearts program serves a diverse and challenging client base. The maximum length of stay at any one licensed location is eighteen months, which is set by licensure rules. If a client is unable to successfully complete the program within the eighteen months due to the severity of their illness, with DBH approval, they can be transferred to another Helping Hearts licensed location to continue treatment.

Helping Hearts employs 24-hour staff. During program hours, there is one staff member for every 2.5-3 clients. Overnight while clients sleep, there is one staff. Each licensed location has a Program Director who oversees the daily clinical needs of the clients. Helping Hearts is working with California State University San Bernardino College of Psychology and adjunct programs to offer part-time and full-time employment to students who are interested in working within the mental health profession, gaining practical work experience and income while they earn their degree. Helping Hearts also maintains Administrative and Clinical Staff that oversee the Clinical Needs and Operations of the multiple facilities. These include:

1. Executive Director Christal Hampton
2. Program Administrator Manuel Soto
3. Head of Service Elizabeth Roberts, LMFT

Helping Hearts provides counseling services to the clients through therapists and practicum Masters in Social Work (MSW) students through the University of Southern California, and potentially other University programs in the future. The counseling program is conducted by Allie Perez, PsyD, and the MSW practicum students are supervised by Michelle Knopf, LCSW. Through the University practicum program, Masters Candidates commit to 1,000 hours of service over the course of a year in the behavioral health field of study under the supervision of Helping Hearts clinical staff, who work closely with the administrative staff of the respective University to ensure that the Master's Candidate demonstrates the expertise and requirements associated with their program. By participating in the Practicum Program, Helping Hearts is increasing the number of educated working professionals who are exposed to and experienced with the needs of the seriously mentally ill population.

## **Client Stories**

The overall goal for our clients is to gain independence, insight to their mental illness and learn essential tools to integrate into the community. We have had 7 clients successfully complete our Social Rehabilitation Program. Successful completion reflects a client who is now medication compliant, attending doctors' appointments independently, manages their money, and successfully utilize coping skills. The graduates from our program have demonstrated these accomplishments. These past few years we have various success stories we feel is worth sharing. We would like to share a two of those stories, and a third that is in process, but represents a shift in how Helping Hearts can provide services in the future. The names used in these stories have been changed to protect the clients' privacy.

Mary is a 45-year-old female with mental illness and has a long history of hospitalizations and placement failures. She has an 8-year-old son who was living with her mother out of state because she was unstable and could not care for herself or her son. Due to Mary's frequent arrests, hospitalizations and need for placement at a State Psychiatric Hospital she was placed on legal conservatorship. In addition to Mary's mental illness she was diagnosed as morbidly obese and experienced medical complications. Mary was once at Metropolitan State Hospital on the highest level of care an individual can experience. After her placement at Metropolitan State Hospital she admitted to an Institution for Mental Diseases (IMD) until she could demonstrate she was ready to transition back in the community.

Mary admitted with us in Fall 2016 and during that time she flourished in our program. Our groups provided hands on skill building to teach Mary the life skills most of us take for granted. She participated in our aerobics groups and began to lose weight. She learned how to manage her diabetes and took pride in making healthier eating choices. Towards the end of the program Mary became an inspiration and mentor to her peers. On the day of Mary's court date for reappointment of conservatorship the judge determined Mary no longer needed to remain conserved. She returned to the home beaming with joy and expressed how happy she was. The staff and other clients made her cake and cards. We celebrated with Mary and reminded her that she made this happen. Mary's family and her church chipped in to buy her a plane ticket and she moved back home with her mother and son. She periodically calls the home to let us know that she is doing well. It brings us joy to know the program we provided helped Mary in her life long struggle with her mental illness.

Rebecca is a 28-year-old female admitted to Helping Hearts from Arrowhead Regional Medical Center in Fall 2016. Prior to her emergency admission she was homeless and in the community using drugs. To support her addiction, she was exchanging sex for drugs or money. Rebecca was engaging in behaviors that placed herself and others at

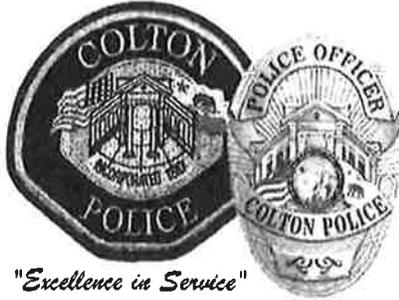
risk. She lived in several Board & Care homes but would not remain sober and take her medications. She would attempt to cope with her mental illness with illicit drug use. Rebecca was placed on legal conservatorship and placed at Helping Hearts.

Rebecca's arrival to Helping Hearts was an adjustment from other homes she lived in. She was on a schedule that challenged her to participate in activities of daily living. Rebecca participated in groups, therapy and went to her doctors' appointments. She worked extremely hard in the program and shared her goal to eventually live independently again. Helping Hearts worked with Rebecca to understand what would have to be different when she graduated the program. Rebecca returned to court for possible reappointment of her conservatorship and she was taken off. Rebecca was now able to make her own decisions about her life. After her graduation from the program Rebecca began her research to find a new board & care that suited her new life style. Helping Hearts drove Rebecca to the locations she liked and supported her while she weighed her decision. Eventually, she found a home in the community and began a new chapter in her life.

Alex is a 21-year-old male diagnosed with mental illness. He was living in the community homeless. He was not receiving treatment or taking his medications. His behaviors in the community led to an arrest. From jail he was placed in a Crisis Residential Facility that helped him to stabilize. Helping Hearts admitted Alex into the program October. Arthur remains compliant with his medication and doctor appointments. Helping Hearts continues to work with Alex in developing appropriate coping and life skills. We focus on discharge planning and relapse prevention. Alex's placement at Helping Hearts is providing the opportunity for housing and treatment. It is likely he would be homeless again leading to behaviors that place him at risk for jail. Our Social Rehabilitation Program helps to alleviate the recidivism in the community and is giving him an opportunity to turn his life around. As San Bernardino County increases the number of Crisis Residential Facilities for short term stabilization, alternative options for referrals and earlier interventions, such as with Alex will hopefully become more prevalent, and community based treatment versus the revolving door of hospitalizations, homelessness and jail that is too often the cycle.

Colton Police Department Data Summary

## **Attachment 3**



# Colton Police Department

650 North La Cadena Drive, Colton, California 92324

Mark Owens, Chief of Police

1288 Visconti Dr, Colton CA

11/01/15-11/01/17

Between the dates of 11/01/15 and 11/01/17, CPD received and/or responded to 660 calls for service within a 1000 foot radius of the residence at 1288 Visconti Drive in Colton, Ca. Of those 660 calls for service in the above radius, (69) are directly tied to 1288 Visconti Dr and/or its residents. The residents of 1288 Visconti Dr account for nearly 10% of calls for service generated within the search area. There are approximately 240 residences within the 1000ft radius of 1288 Visconti Drive, with the residents within that area accounting for approximately 90% of the remaining calls combined. Each residence remaining would each account for approximately 2.5 calls for service in comparison.

## Summary

### Calls

- Calls from 11/01/13-11/01/15 (prior to home) is **616**
- Calls from 11/01/15 and 11/01/17 (after home) is **660 (7% increase)**
- From 08/01/13-08/01/15, there was **(3)** calls attributed to 1288 Visconti Drive
- From 08/30/15-11/01/17, there was **(85)** calls attributed to 1288 Visconti Drive

### Reports

- Reports from 11/01/13-11/01/15 (prior to home) is **84**
- Reports from 11/01/15-11/01/17 (after home) is **178 (111% increase)**
- Of the 178 reports, **(32)** are attributed to 1288 Visconti and its clients **(18 % of all reports within search area)**
- From 8/2013 to 08/15, there was **(1)** report taken at 1288 Visconti (prior to group home)
- From 09/2015 to 11/2017, there was **(38)** reports taken at 1288 Visconti

While looking at statistics reference 1288 Visconti Dr and/or its residents, I observed that the vetting process of clients is clearly flawed. Multiple clients of the group home were found to have many prior arrests, including felonies. Samples of the more serious prior arrests would include the following:

- PC 69 Felony Resisting of Peace Officer
- PC 422 Criminal Threats
- PC 245 Assault w/ Deadly Weapon
- PC 242 Battery
- PC 148 Obstruct/Delay Peace Officer

Multiple clients were found with extreme criminal histories, including one with at least **(140)** arrests/bookings and another with at least **(50)** arrests/bookings. Not all clients were ran for criminal histories or bookings to locate these findings; this info was observed in the basic review of calls for service. A more "in depth" review of the criminal histories of clients at the group home would likely reveal there to be more subjects with lengthy criminal histories.

### Summary of Calls for Service 11/01/15-11/01/17

- Of the (69) calls for service, approximately (20) calls that were reported were related to aggressive behavior, where subjects were said to involved in one of the following: fighting, screaming, threatening, assaultive, etc.
  - Subjects were detained for W&I 5150 evaluation (4) times for being a danger to others
    - Subjects detained (7) times if search range goes back to 09/01/15
  - One subject arrested for PC 422 Criminal Threats
  - One subject arrested for warrant (had priors for felony resisting)
- Of the (69) calls for service, (12) of those calls reported were related to Missing Persons reports: multiple subjects were reported as being angry, under the influence, uncooperative, etc.
- (12) of the calls for service were related to APS follow up (officer to investigate/document living conditions)
- (4) of the calls reported were made by a subject alleging sexual assault
- Neighbors/Residents made approximately (10) calls regarding complaints of clients of 1288 Visconti walking around neighborhood unsupervised, using drugs, jumping fences, refusing to move out of traffic, etc.

-Refer to Call Logs attached for exact/detailed call information

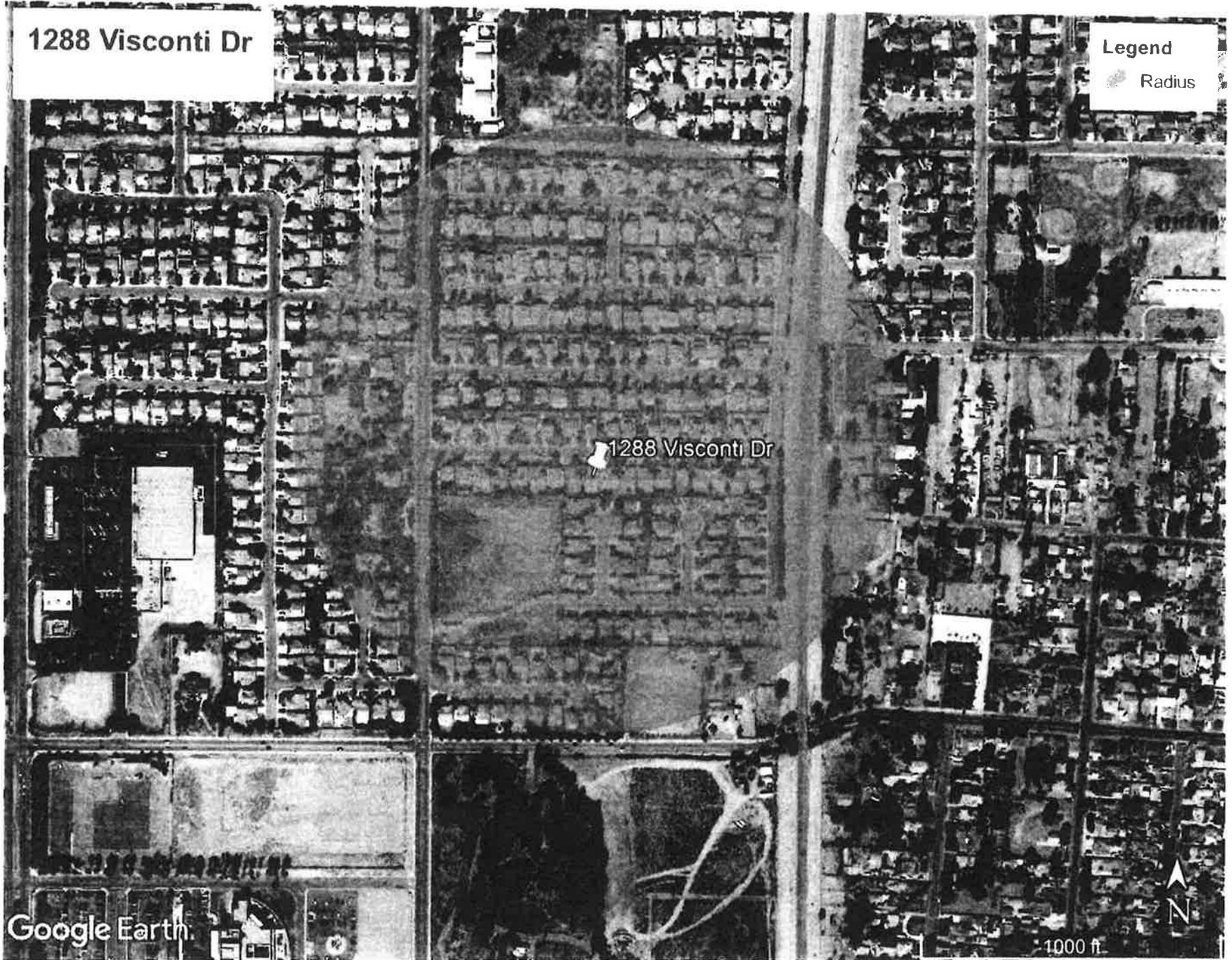
**Sgt. Shawn McFarland**

**909-370-5075 (desk)**

**Email: [smcfarland@coltonca.gov](mailto:smcfarland@coltonca.gov)**



*"Excellence In Service"*



1288 Visconti Dr

Legend  
Radius

1288 Visconti Dr

Google Earth

1000 ft





# Colton Police Department

## Calls for Service

<u>Call #</u>	<u>Date</u>	<u>Time</u>	<u>Nature</u>	<u>Address</u>
347591	08/30/2015	22:45:34	MISSING PERSON	1288 VISCONTI DR
348576	09/04/2015	14:18:52	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
348626	09/04/2015	19:39:20	SUPPLEMENTAL REPORT	1288 VISCONTI DR; HELPING HEART
350282	09/13/2015	13:30:41	WIC 5150	1288 VISCONTI DR
352911	09/24/2015	19:44:18	JUVENILE PROBLEM/DISTURBANCE	1288 VISCONTI DR ; HELPING HEARTS
353730	09/28/2015	15:01:40	CHECK THE WELFARE	1288 VISCONTI DR
354272	09/30/2015	21:35:20	CHECK THE WELFARE	1288 VISCONTI DR
354428	10/01/2015	15:53:01	WIC 5150	1288 VISCONTI DR; HELPING HEARTS
356384	10/10/2015	13:24:46	MISC INCIDENT	1288 VISCONTI DR
356391	10/10/2015	13:58:28	9-1-1 HANG UP RESIDENTIAL	1288 VISCONTI DR; HELPING HEARTS
356725	10/12/2015	08:23:20	CHECK THE WELFARE	1288 VISCONTI DR
358204	10/18/2015	18:16:23	WIC 5150	1288 VISCONTI DR; HELPING HEARTS
358477	10/19/2015	17:49:08	MISSING PERSON	1288 VISCONTI DR
358829	10/21/2015	11:38:58	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
359538	10/24/2015	17:24:35	DISTURBING THE PEACE	1288 VISCONTI DR; HELPING HEARTS
360088	10/27/2015	10:56:07	WIC 5150	1288 VISCONTI DR; HELPING HEARTS
363271	11/10/2015	19:32:19	UNKNOWN PROBLEM	1288 VISCONTI DR
365971	11/24/2015	07:43:04	APS REFERRAL	1288 VISCONTI DR
366016	11/24/2015	11:43:21	WIC 5150	1288 VISCONTI DR; HELPING HEARTS
367522	12/02/2015	09:13:44	9-1-1 HANG UP RESIDENTIAL	1288 VISCONTI DR
367821	12/03/2015	16:51:41	WIC 5150	1288 VISCONTI DR
371408	12/21/2015	16:21:34	ACCESSING CARD W/O CONSTENT	1288 VISCONTI DR; HELPING HEARTS
371536	12/22/2015	11:23:00	WIC 5150	1288 VISCONTI DR
374281	01/05/2016	08:07:44	THREATS	1288 VISCONTI DR; HELPING HEARTS
376909	01/17/2016	21:55:04	WIC 5150	1288 VISCONTI DR
377708	01/21/2016	23:37:21	APS FOLLOW UP	1288 VISCONTI DR
380242	02/02/2016	21:00:07	RETURNED MISSING ADULT/JUV	1288 VISCONTI DR
383160	02/16/2016	01:43:19	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
384671	02/23/2016	02:07:40	MISSING PERSON	1288 VISCONTI DR
384980	02/24/2016	11:52:17	RETURNED MISSING ADULT/JUV	1288 VISCONTI DR
387609	03/07/2016	12:37:23	MEDICAL AID	1288 VISCONTI DR
391997	03/27/2016	17:48:51	CHECK THE WELFARE	1288 VISCONTI DR ; HELPING HEARTS
398487	04/27/2016	01:27:48	MISSING PERSON	1288 VISCONTI DR
404557	05/25/2016	18:50:22	MEDICAL AID	1288 VISCONTI DR

<u>Call #</u>	<u>Date</u>	<u>Time</u>	<u>Nature</u>	<u>Address</u>
404574	05/25/2016	20:45:49	MISC INCIDENT	1288 VISCONTI DR; HELPING HEARTS
404650	05/26/2016	09:36:46	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
405599	05/31/2016	09:04:35	APS FOLLOW UP	1288 VISCONTI DR
405732	05/31/2016	18:33:15	APS FOLLOW UP	1288 VISCONTI DR
406464	06/03/2016	17:32:08	APS REFERRAL	1288 VISCONTI DR
407415	06/08/2016	11:13:52	MISC INCIDENT	1288 VISCONTI DR
407470	06/08/2016	14:49:41	APS REFERRAL	1288 VISCONTI DR
407914	06/10/2016	09:58:38	MISC INCIDENT	1288 VISCONTI DR; HELPING HEARTS
409234	06/16/2016	12:46:52	CHECK THE WELFARE	1288 VISCONTI DR
411751	06/27/2016	21:16:09	MEDICAL AID	1288 VISCONTI DR
412185	06/29/2016	17:47:03	BATTERY REPORT	1288 VISCONTI DR; HELPING HEARTS
412224	06/29/2016	21:26:01	APS REFERRAL	1288 VISCONTI DR
412886	07/02/2016	16:54:22	APS REFERRAL	1288 VISCONTI DR; HELPING HEARTS
415781	07/14/2016	16:37:19	MISC INCIDENT	1288 VISCONTI DR; HELPING HEARTS
416494	07/17/2016	22:10:31	TRANSIENT CALL	1288 VISCONTI DR
416687	07/18/2016	18:06:00	UNWANTED SUBJECT	1288 VISCONTI DR
417691	07/23/2016	17:48:20	APS REFERRAL	1288 VISCONTI DR
418971	07/29/2016	19:05:01	APS REFERRAL	1288 VISCONTI DR
419165	07/30/2016	18:49:57	BATTERY IN PROGRESS	1288 VISCONTI DR ; HELPING HEARTS
419487	08/01/2016	07:45:27	APS FOLLOW UP	1288 VISCONTI DR
422385	08/14/2016	13:34:17	CHECK THE WELFARE	1288 VISCONTI DR ; HELPING HEARTS
423432	08/19/2016	15:50:52	MISC INCIDENT	1288 VISCONTI DR; HELPING HEARTS
423927	08/22/2016	00:14:40	DISTURBING PEACE, SUBJECT	1288 VISCONTI DR; HELPING HEARTS
424518	08/24/2016	11:37:40	CHECK THE WELFARE	1288 VISCONTI DR; HELPING HEART
425413	08/28/2016	11:04:34	SUBJECT CHECK	1288 VISCONTI DR ; HELPING HEARTS
426342	09/01/2016	11:23:34	CHECK THE WELFARE	1288 VISCONTI DR; HELPING HEART
426526	09/02/2016	02:43:34	UNKNOWN PROBLEM	1288 VISCONTI DR
427466	09/06/2016	17:02:10	W/C 5150	1288 VISCONTI DR; HELPING HEARTS
432956	10/01/2016	11:07:15	CHECK THE WELFARE	1288 VISCONTI DR; HELPING HEARTS
436319	10/16/2016	14:21:25	SUBJECT CHECK	1288 VISCONTI DR; HELPING HEARTS
454654	01/14/2017	14:52:54	CHECK THE WELFARE	1288 VISCONTI DR ; HELPING HEARTS
459619	02/07/2017	19:03:03	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
460869	02/13/2017	22:03:51	MISC INCIDENT	1288 VISCONTI DR; HELPING HEARTS
461526	02/16/2017	22:19:47	DISTURBING PEACE, SUBJECT	1288 VISCONTI DR; HELPING HEARTS
463862	02/27/2017	23:20:23	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
466051	03/10/2017	16:10:23	MISC THEFT	1288 VISCONTI DR
468494	03/21/2017	09:30:34	CHECK THE WELFARE	1288 VISCONTI DR
469861	03/28/2017	14:18:42	CHECK THE WELFARE	1288 VISCONTI DR
472032	04/08/2017	00:58:48	MISC INCIDENT	1288 VISCONTI DR
472449	04/10/2017	09:58:40	APS REFERRAL	1288 VISCONTI DR
475456	04/25/2017	15:42:23	MISSING PERSON	1288 VISCONTI DR

<u>Call #</u>	<u>Date</u>	<u>Time</u>	<u>Nature</u>	<u>Address</u>
481154	05/22/2017	18:55:34	BATTERY IN PROGRESS	1288 VISCONTI DR;HELPING HEARTS
490576	07/06/2017	07:00:56	9-1-1 HANG UP CELL	1288 VISCONTI DR
490577	07/06/2017	07:13:45	415 UNKNOWN	1288 VISCONTI DR
491774	07/11/2017	12:00:01	9-1-1 HANG UP RESIDENTIAL	1288 VISCONTI DR
491867	07/11/2017	20:53:53	9-1-1 HANG UP RESIDENTIAL	1288 VISCONTI DR; HELPING HEARTS
492692	07/16/2017	12:30:23	9-1-1 HANG UP RESIDENTIAL	1288 VISCONTI DR; HELPING HEARTS
493126	07/18/2017	13:07:43	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
493606	07/20/2017	19:04:00	MISC INCIDENT	1288 VISCONTI DR; HELPING HEARTS
499187	08/16/2017	16:17:30	9-1-1 HANG UP CELL	1288 VISCONTI DR
504329	09/08/2017	16:02:56	MISSING PERSON	1288 VISCONTI DR
504638	09/10/2017	06:48:09	COUNTER REPORT	1288 VISCONTI DR
505243	09/12/2017	22:00:16	WIC 5150	1288 VISCONTI DR
512121	10/15/2017	06:01:28	CHECK THE WELFARE	1288 VISCONTI DR
512230	10/15/2017	18:51:27	CHECK THE WELFARE	1288 VISCONTI DR; HELPING HEARTS
512695	10/17/2017	23:31:06	MISC INCIDENT	1288 VISCONTI DR

**Total Number of Calls:** 90



# Colton Police Department

## Incident Summary List

<u>Report #</u>	<u>Date</u>	<u>Time</u>	<u>Nature</u>	<u>Address</u>
15-05786	09/04/2015	14:18:52	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
15-06546	10/01/2015	15:53:01	WIC 5150	1288 VISCONTI DR; HELPING HEARTS
15-06802	10/10/2015	13:24:46	MISC INCIDENT	1288 VISCONTI DR
15-07002	10/18/2015	18:16:23	WIC 5150	1288 VISCONTI DR; HELPING HEARTS
15-07090	10/21/2015	11:38:58	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
15-07234	10/27/2015	10:56:07	WIC 5150	1288 VISCONTI DR; HELPING HEARTS
15-07923	11/24/2015	07:43:04	APS REFERRAL	1288 VISCONTI DR
15-07932	11/24/2015	11:43:21	WIC 5150	1288 VISCONTI DR; HELPING HEARTS
15-08135	12/03/2015	16:51:41	WIC 5150	1288 VISCONTI DR
15-08519	12/21/2015	16:21:34	ACCESSING CARD W/O CONSTANT	1288 VISCONTI DR; HELPING HEARTS
16-00100	01/05/2016	08:07:44	THREATS	1288 VISCONTI DR; HELPING HEARTS
16-00415	01/17/2016	21:55:04	WIC 5150	1288 VISCONTI DR
16-00502	01/21/2016	23:37:21	APS FOLLOW UP	1288 VISCONTI DR
16-00798	02/02/2016	21:00:07	RETURNED MISSING ADULT/JUV	1288 VISCONTI DR
16-01119	02/16/2016	01:43:19	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
16-02833	04/27/2016	01:27:48	MISSING PERSON	1288 VISCONTI DR
16-03609	05/26/2016	09:36:46	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
16-03710	05/31/2016	09:04:35	APS FOLLOW UP	1288 VISCONTI DR
16-03729	05/31/2016	18:33:15	APS FOLLOW UP	1288 VISCONTI DR
16-03805	06/03/2016	17:32:08	APS REFERRAL	1288 VISCONTI DR
16-03896	06/08/2016	14:49:41	APS REFERRAL	1288 VISCONTI DR
16-04391	06/29/2016	17:47:03	BATTERY REPORT	1288 VISCONTI DR; HELPING HEARTS
16-04395	06/29/2016	21:26:01	APS REFERRAL	1288 VISCONTI DR
16-04455	07/02/2016	16:54:22	APS REFERRAL	1288 VISCONTI DR; HELPING HEARTS
16-04764	07/14/2016	16:37:19	MISC INCIDENT	1288 VISCONTI DR; HELPING HEARTS
16-04980	07/23/2016	17:48:20	APS REFERRAL	1288 VISCONTI DR
16-05112	07/29/2016	19:05:01	APS REFERRAL	1288 VISCONTI DR
16-05161	08/01/2016	07:45:27	APS FOLLOW UP	1288 VISCONTI DR
16-05552	08/19/2016	15:50:52	MISC INCIDENT	1288 VISCONTI DR; HELPING HEARTS
17-00899	02/07/2017	19:03:03	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
17-01429	02/27/2017	23:20:23	MISSING PERSON	1288 VISCONTI DR; HELPING HEARTS
17-02345	04/08/2017	00:58:48	MISC INCIDENT	1288 VISCONTI DR
17-02384	04/10/2017	09:58:40	APS REFERRAL	1288 VISCONTI DR
17-02766	04/25/2017	15:42:23	MISSING PERSON	1288 VISCONTI DR

Incident Summary List

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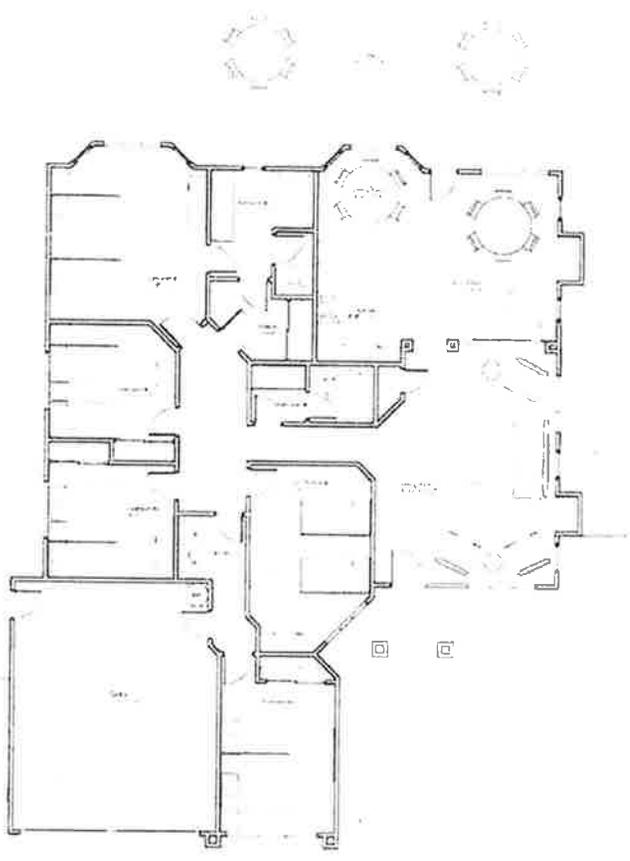
<u>Report #</u>	<u>Date</u>	<u>Time</u>	<u>Nature</u>	<u>Address</u>
17-03399	05/22/2017	18:55:34	BATTERY IN PROGRESS	1288 VISCONTI DR;HELPING HEARTS
17-05914	09/08/2017	16:02:56	MISSING PERSON	1288 VISCONTI DR
17-06018	09/12/2017	22:00:16	WIC 5150	1288 VISCONTI DR
17-06892	10/17/2017	23:31:06	MISC INCIDENT	1288 VISCONTI DR

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**Total Number of Incidents: 38**

Site Plan, Floor Plan, and Pictures

## **Attachment 4**



**First Floor Plan**  
DATE: 11/11/11



**Site Plan**  
DATE: 11/11/11



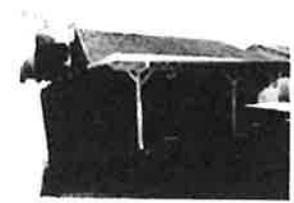
**VICINITY MAP**



**Photo 1**



**Photo 2**



**Photo 3**



**Photo 4**

**Project Info**

ADDRESS: 12345 Main St., Suite 100, San Francisco, CA 94102  
 CLIENT: ABC Construction Co.  
 PROJECT: Single-Family Home Renovation  
 ARCHITECT: ANDRESEN Architecture INC.  
 DATE: 11/11/11  
 SCALE: 1/8" = 1'-0"  
 SHEET: A.1  
 DRAWN BY: [Name]  
 CHECKED BY: [Name]

Architecture • Planning • Engineering  
**ANDRESEN**  
*Architecture*  
**INC.**  
 909•355•6688  
 1700 Orangi Way, Fairfax, CA 92333 Lic. C-14564

Helping Hearts Of California  
 Member since 2014  
 10/11/11



**Plans & Elevations**

**A.1**

Planning Commission Minutes for Meeting on 3-27-18, Excerpt

## **Attachment 3**



**PUBLIC COMMENTS:**

- Josh La Barge and Christal Hampton, Helping Hearts.
- Nancy Chavez.
- Narciso Gonzalez.
- Diana Gonzalez.
- Nancy Olsen, County Behavioral Health.

**REQUEST: Conditional Use Permit** to establish a non-medical state licensed and certified 10-bed residential treatment facility, long term for behavior disorders. No medical care or nursing services are provided. The proposed use will be located within an existing 1,950 square foot residential home located on a 7,202 square foot lot in the R-1 (Single-Family Residential) Zone.

**ENVIRONMENTAL DETERMINATION:** Pursuant to CEQA Guidelines Section 15301, Class 1 – Existing Facilities – This section pertains to existing facilities, categorically exempting from CEQA proposed projects that involve negligible or no expansion beyond what currently exists at the time of environmental determination.

**STAFF RECOMMENDATION:** Staff recommends that the Planning Commission deny the Conditional Use Permit through the adoption of attached Resolution entitled:

**RESOLUTION NO. R-11-18 - A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF COLTON DENYING CONDITIONAL USE PERMIT TO ESTABLISH A NON-MEDICAL STATE LICENSED AND CERTIFIED 10-BED RESIDENTIAL GROUP CARE FACILITY. THE PROPOSED USE WILL BE LOCATED WITHIN AN EXISTING 1,950 SQUARE FOOT RESIDENTIAL HOME LOACTED ON A 7,202 SQUARE FOOT LOT IN THE R-1 (SINGLE-FAMILY RESIDENTIAL ZONE. (FILE INDEX NO: DAP-001-447).**

Motion and second by Commissioner Archuleta /Commissioner Pirestani 4 to 3 to adopt staff Resolution denying project. Roll call vote as follows: Ayes: Commissioner Archuleta, Vice Chair Delgado, Chair Prieto, and Commissioner Pirestani. Noes- Commissioner Tripp, Commissioner Granado-Dominguez and Commissioner Grossich.

**H. DIRECTOR'S REMARKS/REVIEW OF CITY COUNCIL AGENDAS**

- Form 700 reminder.
- Volunteers for Street Naming Policy Ad Hoc Committee. Commissioner Grossich and Chair Prieto volunteered.

**I. COMMISSION COMMENTS**

**Archuleta**

- Construction of Starbucks on Iowa Avenue has begun.
- Caution regarding false IRS calls.

**Grossich**

- Thanks to staff.

Draft City Council Resolution No. R-55-18

## **Attachment 4**

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**RESOLUTION NO. R-55-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON DENYING AN APPEAL OF THE PLANNING COMMISSION'S DECISION (FILE INDEX NO.: DAP-001-447) TO DENY A CONDITIONAL USE PERMIT (CUP) TO DENY CONDITIONAL USE PERMIT (CUP) TO ESTABLISH A NON-MEDICAL STATE LICENSED AND CERTIFIED 10-BED RESIDENTIAL TREATMENT FACILITY, LONG TERM FOR BEHAVIOR DISORDERS AND WHERE NO MEDICAL CARE OR NURSING SERVICES ARE PROVIDED WITHIN AN EXISTING 1,950 SQUARE FOOT RESIDENTIAL HOME LOCATED ON A 7,202 SQUARE FOOT LOT IN THE R-1 (LOW DENSITY RESIDENTIAL) ZONE AND LOCATED AT 1288 VISCONTI DRIVE (FILE INDEX NO: DAP-001-510).**

**WHEREAS**, an application (File Index No. DAP 001-447) was filed with the City of Colton by Helping Hearts of California, (hereinafter "Property Owner/ Applicant") for a Conditional Use Permit ("CUP") to establish a non-medical State licensed and certified 10-bed residential treatment facility, long term for behavior disorders and where no medical care or nursing services are provided within an existing 1,950 square foot residential home located on a 7,202 square foot lot in the R-1 (Low Density Residential) Zone and located at 1288 Visconti Drive (hereinafter "Subject Property"); and

**WHEREAS**, on March 27, 2018, the Planning Commission of the City of Colton held a duly noticed public hearing at which time all persons wishing to testify in connection with the application were heard and the Application was comprehensively reviewed; and

**WHEREAS**, a staff report was prepared for the application and the Planning Commission found it to be true, adopted as Findings and incorporated in this Resolution; and

**WHEREAS**, on March 27, 2018, the Planning Commission, by a vote of 4-to-3, adopted **Planning Commission Resolution No. R-11-18** denying the application; and

**WHEREAS**, a timely appeal by the applicant ("Appellant") of the Planning Commission's denial was received by the City Clerk ("Appeal") consistent with procedures contained in Section 18.58.100 of the Colton Municipal Code; and

**WHEREAS**, on June 5, 2018, the City Council of the City ("City Council") conducted a duly noticed public hearing on the Appeal at which time all persons wishing to testify in connection with the Appeal were heard, and the Appeal was comprehensively reviewed and considered; and

**WHEREAS**, pursuant to the Guidelines for the California Environmental Quality Act ("CEQA"), the proposed project is Categorically Exempt under Article 19, Section 15301 (Existing Facilities), Class 1 of the State CEQA Guidelines; and

**WHEREAS**, all other legal prerequisites to the adoption of this Resolution have occurred.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLTON:**

1           **SECTION 1.** The Recitals set forth above are true and correct and are incorporated  
2           herein by reference.

3           **SECTION 2.** Based on the entire record before the City Council and all written and  
4           oral evidence presented, including the staff report, the City Council finds that the findings  
5           required for the issuance of a conditional use permit can be made based on the  
6           following:

7           1.       ***That the proposed use is not in accord with the General Plan, the***  
8           ***objectives of this title, and the purposes of the zone in which the***  
9           ***site is located***, in that the proposed Group Care Facility is not  
10           consistent with the following General Plan goals and objectives:

11           A. General Plan **Policy LU-1.8.** *“Interpret the Land Use Plan in a manner*  
12           *that provides for compatibility between adjacent land uses, and that*  
13           *allows the City to achieve land use, design, and economic*  
14           *development objectives.”* The proposed Residential Group Care  
15           Facility is determined to be incompatible with surrounding single family  
16           homes in that a 10-bed group home in a five bedroom, 1,900 square  
17           foot home is too small for the proposed use. The existing home is  
18           designed to accommodate 2 vehicles in the garage and 2 vehicles  
19           parked on the driveway. The proposed use will include up to 10 clients  
20           plus a maximum of 4 staff members at one given time. Each client is  
21           allowed to have their own vehicle and are also allowed visitors. This  
22           would significantly exceed the 4 parking spaces available on the  
23           property and would create an unusually high number of vehicles for  
24           one home in the neighborhood and create a negative parking and  
25           traffic impact with regard to the amount of vehicles that may be parked  
26           on the street in the existing neighborhood. Thus, the proposed  
27           Residential Group Care Facility would not be compatible with the  
28           surrounding single family residential neighborhood.

19           B. General Plan **Policy LU-6.2.** *“Discourage the establishment of*  
20           *incompatible uses in proximity to each other.”* The proposed  
21           Residential Group Care Facility is too large to accommodate the  
22           potentially large number of clients, employees, and visitors to the  
23           neighborhood. The proposed use will potentially have a negative  
24           impact on parking on the street due to the number of clients and staff  
25           and thus not be compatible with surrounding single family homes and  
26           general neighborhood.

24           C. The proposed use is also not in accord with the objectives of Title 18  
25           (Zoning) of the Colton Municipal Code. Specifically, the proposal is  
26           contrary to the objective in Section 18.01.030.A4, which states: “To  
27           overcome present problems and effectively manage future challenges  
28           that may result from the use and development of land and property.”  
By allowing the existing use to increase to a total of 10 beds, the  
problem of neighborhood incompatibility the Zoning Code was  
intended to overcome would be exacerbated.

1  
2 D. The proposed use is not in accord with the City's General Plan due to  
3 a significant amount of Police resources needed for the existing use.  
4 Specifically, Safety Element Policy D (Crime and Defensible Space) –  
5 Principal 2, states "Develop inter-agency input, coordination, and  
6 review to incorporate crime prevention techniques and methodology  
7 into the planning process." Staff has determined the proposed use is  
8 incompatible with the existing residential neighborhood due to a  
9 significantly high amount Police resources attributed to the existing  
10 group home. Approval of the request would further exacerbate the  
11 demand for Police resources and may impact crime prevention,  
12 contrary to General Plan Policy and Principals.

13  
14 2. ***That the proposed use, together with the conditions applicable***  
15 ***thereto will be detrimental to the public health, safety or welfare,***  
16 ***or materially injurious to properties or improvements in the***  
17 ***vicinity, in that*** the proposed Residential Group Care Facility within  
18 an existing residential dwelling will be detrimental to the public health,  
19 safety or welfare or materially injurious to properties or improvements  
20 in the vicinity for the following reason:

21 A. The proposed Residential Group Care Facility will potentially be  
22 materially injurious to properties or improvements in the vicinity in that  
23 the use would generate parking and traffic problems because the  
24 existing home is not designed to accommodate the maximum amount  
25 of clients and staff needed to operate the group home.

26 B. The proposed Residential Group Care Facility will potentially be  
27 detrimental to public health and safety in that police data indicates the  
28 existing 6 bed group home has generated an increase of calls for police  
services in the subject neighborhood.

A. A larger facility would also be detrimental to the disabled residents  
because an atypically large and intense "hotel" use in the this area  
would make the area feel less like the long-term single-family  
residential neighborhood that the home's disabled residents need. The  
whole point and public policy behind facilitating the establishment of  
group homes is to reintroduce the disabled to the broader  
neighborhood and community, hence the state's size limit and  
minimum separation requirements (the state prohibits licensed group  
homes from locating within 300 feet of each other). The proposed use  
would undermine that "typical home" and "typical neighborhood"  
experience for the disabled by its very nature by being an atypically  
large and intense commercial-lodging use in a residential zone.

**SECTION 3.** Based on the entire record before the City Council, all written and  
oral evidence presented, and the findings set forth in Sections 1 and 2 made in this

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Resolution, the City Council hereby denies the **Appeal** and **upholds** the decision of the Planning Commission denying the application (DAP-001-447) for a Conditional Use Permit.

**SECTION 4.** The City Council further finds that the project is exempt from CEQA as provided for Section 15061(b)(4) of the California Environmental Quality Act (CEQA) for any project rejected or disapproved by a public agency.

**SECTION 5.** The City Clerk shall certify to the adoption of this Resolution.

**SECTION 6.** This Resolution shall become effective immediately upon its adoption.

**PASSED, APPROVED AND ADOPTED this \_\_\_ day of \_\_\_, 2018.**

\_\_\_\_\_  
RICHARD DE LA ROSA, Mayor

ATTEST:

\_\_\_\_\_  
CAROLINA R. PADILLA  
City Clerk



## STAFF REPORT

DATE: JUNE 5, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER *BS*  
 PREPARED BY: DAVID X. KOLK, Ph.D., UTILITY DIRECTOR *DK*  
 SUBJECT: APPROVE AND ADOPT RESOLUTION NO. R-43-18 TO ESTABLISH UPDATED WATER AND WASTEWATER USER/REGULATORY FEES AND USER FEE STUDY

### RECOMMENDED ACTION

It is recommended that the City Council adopt Resolution No. R-43-18 to establish updated Water and Wastewater User/Regulatory Fees and User Fee Study and repeal and replace only a "certain portion" of Resolution R-73-12.

### BACKGROUND

In 2012 a portion of Water and Wastewater user fees were updated, but needed to be revisited to reflect the costs incurred by a governmental agency to perform an individual service or activity. Local government has authorization to establish these fees through Article XIIC, Section 1 of the California State Constitution, which limits fees to the estimated, reasonable cost of providing the service.

A copy of the Study is included as Attachment 1 to this staff report. In addition, a copy of the data that forms the basis for the Study has been placed in the Office of the City Clerk ten (10) days prior to this meeting.

### ISSUES/ANALYSIS

The basic objective of a User Fee Study is to ascertain the reasonable cost of providing each of the services for which the City charges a fee. These fees are assessed in response to an individual's request for a permit or application approval, or in reaction to a condition subject to the City's regulation.

The Study compares the current fee charged for each service identified to the total estimated cost of providing each service. NBS concludes that, on average, the fees reviewed currently under-recover the cost of services provided. As shown in the following table, the Study identified approximately \$9,802 currently collected per year from fees for service, versus \$72,628 of eligible costs for recovery from fees for service.

Department/ Division	Estimated Annual Current Fees Revenue	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus / (Deficit)	Current Cost Recovery %
<b>Water &amp; Wastewater</b>	\$ 9,802	\$ 72,628	\$ (62,826.00)	13%

The Public Water and Wastewater Utilities is recovering approximately 13% of costs associated with providing user fee related services. Should the council elect to adopt fee levels at 100% of the full cost recovery amounts determined by this Study, an additional \$63,000 in costs could be recovered; however, as discussed in Section 2 of the User Fee Study Analysis Report, there may be reasons for adopting a fee at less than the calculated full cost recovery amount.

The User Fee Study submits the following findings which are substantiated and quantified by the balance of the report document and its attachments:

- The purpose of a user fee is to enable the City to recover costs it incurs to provide a specific service to an individual or entity in response to that individual's request or regulated action. Collection of user fees reduces the burden on general rate revenues that otherwise would be used to fund that individual service, releasing those general rate revenues for services specific to utilities.
- User fees are only collected from individuals requesting or causing a service listed on the adopted schedule of fees. Fees are avoided by refraining from the service or action subject to regulation. Fees are not imposed on the community without that underlying service or regulation triggering activity by agency personnel.
- Fee amounts are derived from the organizational and cost structure of the City, as established most significantly by the adopted Budget for the current Fiscal Year.
- Resultant fee amounts are greatly influenced by the amount of time spent by the agency personnel and/or contractors to provide service.
- Categories of fees are structured to closely align the resulting fee amount to the individual service provided.

## **FISCAL IMPACTS**

The adopted budget is the most significant source of information affecting cost of service results. NBS concludes that the existing user and regulatory fees charged by the Water and Wastewater Divisions of the Public Utilities Department are, on average, not recovering their true, fully burdened costs.

## **ALTERNATIVES**

1. Provide alternative direction to staff.

## **ATTACHMENTS**

1. Water & Wastewater User Fee Analysis by NBS Government Finance Group (5/4/18)
2. Resolution No. R-43-18

# ATTACHMENT 1



**City of Colton  
Water & Wastewater User Fee Analysis**

**Final Report**

**May 4, 2018**

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## Attachments

Cost of Services (Fee Analysis)	Attachment A
Comparative Fee Survey	Attachment B

## Section 1 - Executive Summary

### 1.A. Purpose

The goal of this Study is to assist in the establishment of user and regulatory fees for the City of Colton, with specific focus on fees charged by the Water & Wastewater Divisions of the Public Utilities Department. These fees are assessed either in response to an individual's request for a permit or application approval, or in reaction to a condition subject to the City's regulation.

User fees are intended to reflect the costs incurred by a governmental agency to perform an individual service or activity. Local government has authorization to establish these fees through Article XIII C, Section 1 of the California State Constitution, which limits fees to the estimated, reasonable cost of providing the service. The scope of this Study did not evaluate fines, penalties, or other monetary charges imposed as a result of a violation of law.

### 1.B. Summary of Outcomes

This Study compares the current fee charged for each service identified to the total estimated cost of providing each service. NBS concludes that, on average, the fees reviewed currently under-recover the costs of services provided. As shown in the following table, the Study identified approximately \$9,800 currently collected per year from fees for service, versus \$73,000 of eligible costs for recovery from fees for service.

Department / Division	Estimated Annual Current Fee Revenue	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus / (Deficit)	Current Cost Recovery %
Water & Wastewater	\$ 9,802	\$ 72,628	\$ (62,826)	13%

The Public Utilities Department is recovering approximately 13% of costs associated with providing user fee related services. Should the Council elect to adopt fee levels at 100% of the full cost recovery amounts determined by this Study, an additional \$63,000 in costs could be recovered. However, as discussed in Section 2 of this report, there may be reasons for adopting a fee at less than the calculated full cost recovery amount.

Attachment A to this report details the calculation of the full cost of service for each fee item studied. The amounts listed in the "Total Cost of Service per Activity" column represent the total cost of providing each service identified by the Study, and does not necessarily reflect staff's recommended fee (price) amount for each service/activity. Staff's initial proposals for recommended fee amounts are discussed in the body of this report, and also reflected in their official staff report, and should be equal to or less than the full cost of service quantified by this Study. The Total Cost of Service per Activity calculated by NBS represents the maximum fee amount allowed, at or beneath which, the City Council (Council) must determine its policy position. All of the fees presented in Attachment A may be set with the sole approval of the Council.

Proposed fee amounts represent an implicit policy position regarding City cost recovery. When a fee is set equal to its full cost of service, the recommended fee implies that no general revenues will be used to subsidize the provision of that individual service. When a fee is set less than the full cost of service, a judgment has been made that the use of general revenues to pay for a portion of that individual service is warranted and/or necessary.

### 1.C. Findings

This study submits the following findings which are substantiated and quantified by the balance of this report document and its attachments:

- The purpose of a user fee is to enable the City to recover costs it incurs to provide a specific service to an individual or entity in response to that individual's request or regulated action. Collection of user fees reduces the burden on general rate revenues that otherwise would be used to fund that individual service, releasing those general rate revenues for services specific to utilities.
- User fees are only collected from individuals requesting or causing a service listed on the adopted schedule of fees. Fees are avoided by refraining from the service or action subject to regulation. Fees are not imposed on the community without that underlying service or regulation triggering activity by agency personnel.
- Fee amounts are derived from the organizational and cost structure of the City, as established most significantly by the adopted Budget for the current Fiscal Year.
- Resultant fee amounts are greatly influenced by the amount of time spent by agency personnel and/or contractors to provide service.
- Categories of fees are structured to closely align the resulting fee amount to the individual service provided.

## **Section 2 - Framework**

### **2.A. Analysis Origination and Scope**

In approaching any study, NBS assesses the unique conditions of the agency with which we work, applies a core philosophy, and selects methodologies fitting the requirements of the current situation of that individual agency. Given diversity and ambiguities in many aspects of local government finance and policy, this is a necessary strategy: one-size-fits-all methods are not sustainable once they become owned by the agency served.

A core philosophy of NBS in the execution of this type of work is fundamentally: there is a legal foundation in place that provides the City with the authority to impose fees for the discretionary services and regulatory activities it provides. The cost of providing these services and activities can be reasonably calculated and fees can be structured that allow for recovery of all, or part, of the cost of providing these services. The calculation of the cost of providing requested services is an analytical effort that involves adopted and expected cost information, and estimates of time required to perform a service or activity.

Determining the targeted level of cost recovery from a new or increased fee is not an analytical exercise. It involves agency-specific judgments linked to a variety of factors, such as existing policies, agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others. As long as the adopted fee is set at an amount that does not exceed the estimated, reasonable, full cost of providing the service or activity requested, the City is in compliance with the legal framework currently in place.

### **2.B. Legal Foundation**

It is generally accepted in California that local governments are granted the authority to impose user and regulatory fees for services and activities they provide through provisions of the State Constitution. First, they are granted the ability to perform broad activities related to their local policing power and other service authority as defined in Article XI, Sections 7 and 9. Second, the ability to establish fees for service through the framework defined in Article XIII C, Section 1. Under this framework, a fee may not exceed the estimated, reasonable cost of providing the service or performing the activity. For a fee to qualify as such, it must relate to a service or activity under the control of the individual or entity on which the fee is imposed. For example, the individual or entity requests service from the local agency or his or her actions specifically cause the agency to perform additional activities. In this manner, the service or the underlying action causing the agency to perform the service is either discretionary and/or is subject to regulation. As a discretionary service or regulatory activity, the user and regulatory fees considered in this study fall outside requirements that must otherwise be followed to impose taxes, special taxes, or fees imposed as incidences of property ownership.

### **2.C. Analytical Foundation**

The following provides a description of the various phases of analysis conducted by NBS to produce the outcomes presented in Attachment A of this report.

#### **Cost of Service Analysis and Fee Establishment**

A cost of service analysis is a quantitative effort which compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those which specifically relate to the activity in question, including the real-time provision of the service. Indirect costs are those which support the provision of services but cannot be directly or easily assigned to the activity in question. An example of a direct cost is the salary and benefit expense associated with an individual performing a service. In the

same example, an indirect cost would include the expenses incurred to provide an office and equipment for that individual to perform his or her duties, including (but not exclusive to) the provision of the service in question.

Components of the full cost of service include direct labor costs, indirect labor costs, specific direct non-labor costs where applicable, allocated non-labor costs, and allocated organization-wide overhead. Definitions of these cost components are as follows:

- Direct labor costs – These are the salary/wage and benefits expenses for agency personnel specifically involved in the provision of services and activities to the public.
- Indirect labor costs – These are the salary/wage and benefits expenses for agency personnel supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical activities related to the direct services provided to the public.
- Specific direct non-labor costs – These are discrete expenses incurred by the agency due to a specific service or activity performed, such as contractor costs, third-party charges, and very specific materials used in the service or activity. (In most fee types, this component is not used, as it is very difficult to directly assign most non-labor costs at the activity level.)
- Allocated indirect non-labor costs – These are expenses other than labor for the departments involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to fee categories. Throughout the cost of service analysis used in this study, many non-labor expenses have been excluded from allocation if they can be directly attributable to a service not under review in this study. For example, utility expenses wholly related to the provision of general wastewater plant operations are excluded, as those expenses would be entirely recovered by rate revenue funding sources not covered by this study.
- Allocated indirect organization-wide overhead – These are expenses, both labor and non-labor, related to the City's agency-wide support services. Support services include: general administrative services provided internally across departments such as human resources, payroll, financial management, information technology, and other similar business functions.

These cost components were expressed using annual (or annualized) figures, representing a twelve-month fiscal year cycle of budgeted expenses incurred by the City in the provision of the services studied.

The City's User and Regulatory fees under review in this study require specific actions on the part of City staff to provide the service or conduct the activity. Because labor is an underlying factor in these activities, the full cost of service was most appropriately expressed as a fully burdened cost per available labor hour. This labor rate – expressed as an individual composite rate for each division of the City's organization involved in provision of services studied – served as the basis for further quantifying the average, full cost of providing individual services and activities.

NBS derived a fully burdened labor rate for the Public Utilities Water & Wastewater Divisions of the City. To derive the fully burdened labor rate(s), two figures were required: the full costs of service and the number of hours available to perform those services. The full costs of service were quantified generally through the earlier steps described in this analysis. The number of hours was derived from a complete listing of all personnel employed within each division, and reflected in the labor expenses embedded in the full cost of service.

Each employee was assigned a full-time equivalent factor. An employee working full-time would have a factor of 1.0; an employee working exactly half-time would have a factor of 0.5. For purposes of analysis, all full-time

employees are considered as paid for 2,080 hours per year of regular time. Using this as an initial benchmark of labor time, each employee's full-time equivalent factor was applied to this amount of hours to generate the total number of regular paid hours in the department.

Next, each employee's annual paid leave hours were approximated. Paid leave included holidays, vacation, and sick leave. Annual allowable paid leave hours were removed from the total number of regular paid hours to generate the total number of available labor hours for the department. These available hours represent the amount of productive time during which services and activities can be performed.

The productive labor hours were then divided into the annual full costs of service to derive a composite fully burdened labor rate for separate divisions at the current service level (FY 2018). This schedule of composite labor rates was used in this fee study to quantify costs at an individual fee level. It should be noted, however, that the composite labor rates may also be used by the City for other purposes when the need arises to calculate the full cost of general services.

Once fully burdened labor rates were developed, they could be used at the individual fee level to estimate an average full cost of providing each service or activity. This step required development of staff time estimates for the services and activities listed in the proposed fee schedule. In completing estimates where necessary, interviews and questionnaires were used to develop the necessary data sets describing estimated labor time. These estimates were completed by members of the divisions studied. In most cases, staff was asked to estimate both the minimum, and maximum, amount of time (in minutes and hours) it would take to complete a typical occurrence of each service or activity considered. An average time to complete each service was then derived from each set of minimum and maximum time estimates.

It should be noted that the development of these time estimates was not a one-step process: submitted estimates were carefully reviewed by both the consultant and agency management to assess the accuracy and reasonableness of such estimates. Based on this review, time estimates were, in some cases, reconsidered until each of the parties were comfortable that the estimates reasonably reflected average workload required per service provided. Final staff time estimates were then applied to the fully burdened labor rate for each division to yield an average fully burdened cost of the service or activity performed.

The average full cost of service is just that: an average cost at the individual fee level calculated at current service levels. The City does not currently have the systems in place to impose fees for every service or activity performed based on the actual amount of time it takes to serve each individual. Moreover, such an approach is almost universally infeasible without significant – if not unreasonable – investments in costly technology and other associated systems. The resulting proposed fee schedule is composed primarily of "flat" fees, which by definition, are linked to an average cost of service; thus, use of this average cost method was the approach. Flat fee structures based on average costs of service are widely applied among other California municipalities, and it is a generally accepted, best practice approach.

### **Fee Establishment**

Because most of the City's fees are flat fees, they correspond directly to the average full cost of service result. For the few activities where estimating an average was impossible – due to the highly variable nature of the service – use of fully burdened hourly rates coupled with time tracking and/or passing on consultant or outsourced services costs is the preferred fee structure.

Establishing fees also includes a range of considerations, as described below:

- **Addition to and deletion of fees** – The Study's process provided the opportunity to propose additions and deletions to the fee schedule, as well as rename, reorganize, and clarify fees imposed. Many such revisions better conform fees to current practices, as well as improve the calculation of fees owed by an individual, the application of said fees, and the collection of revenues. In other words, as staff is more knowledgeable and

comfortable working with the fee schedule, the accuracy achieved in both imposing fees on users and collecting revenues for the City is greater. Beyond this, some additions to the fee schedule were simply identification of existing services or activities performed by City staff for which no fee is currently charged.

- **Revision to the structure of fees** – In most cases, the current structure of fees did not change; the focus is to recalibrate the fee amount to match the costs of service. In several cases, however, fee categories and fee names were simplified or re-structured to increase the likelihood of full cost recovery, or to enhance the fairness of how the fee applies to various types of fee payers.
- **Documentation of tools to calculate special cost recovery** – The City’s fee schedule should include the list of fully burdened rates developed by the Study. Documenting these rates in the fee schedule provides an opportunity for the City Council to approve rates for cost recovery under a “time and materials” approach. It also provides clear publication of those rates, so fee payers of any uniquely determined fee can reference the amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not contemplated by the adopted master fee schedule. These rare instances use the published rates to estimate a flat fee, or bill on an hourly basis, at the discretion of the director of each department.

### **Cost Recovery Evaluation**

Determining the targeted level of cost recovery from a new fee is not an analytical exercise. Instead, targets reflect agency-specific judgments linked to a variety of factors, such as existing policies, agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others including legislative requirements at the State and local level.

Any of the following factors and considerations may influence determination of the appropriate cost recovery policy for the City:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will these fees result in non-compliance or public safety concerns?
- Are there desired behaviors or behavior modifications to the service population that could be augmented or hindered through the degree of pricing for the activities?
- Could these fees adversely affect City goals, priorities, or values?

Because this element of the study is subjective – despite using the most accurate data available to provide structure for consistent decision-making – the consultant in charge of the analytical outcomes of this study has provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population – City staff – have considered and recommended appropriate cost recovery levels at or below that full cost. Please see the official staff report for details on initial recommended fee amounts.

### **Comparative Fee Survey**

Often policy makers request a comparison of their jurisdiction’s fees to surrounding or similar communities. The purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

Appendix B presents the results of the Comparative Fee Survey for the City of Colton. NBS worked with the City to choose five comparative agencies: Cities of Redlands, Rialto, Riverside and the East Valley Water District and Eastern Municipal Water District.

NBS notes the following about the approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about the cost recovery policies or procedures inherent in each comparison agency.
- A “market based” decision to price services below the full cost of service calculation, is the same as making a decision to subsidize that service.
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis provided for this Study on the comparative agencies’ fees.
- Comparative fee survey efforts are often non-conclusive for many fee categories. Comparison agencies typically use varied terminology for provision of similar services.

In general, NBS reasonably attempts to source each comparison agency’s fee schedule from the Internet, and compile a comparison of fee categories and amounts for the most readily comparable fee items that match the client’s existing fee structure.

## **2.D. Data Sources**

The following data sources were used to support the cost of service analysis and fee establishment phases of this study:

- Adopted Budget for Fiscal Year 2017-18.
- Various correspondences with City staff supporting the adopted budget.
- Complete listing of all budgeted personnel, salary/wage rates, regular hours, and paid benefits.
- Time estimates for fee related activities provided by each division studied.
- Other management level reviews and input related to average time on tasks for other activities based upon historical recollection where necessary.

The adopted budget is the most significant source of information affecting cost of service results. It should be noted that consultants did not conduct separate efforts to audit or validate the City’s financial management and budget practices, nor was cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This study has accepted the budget as a legislatively adopted directive describing the most appropriate and reasonable level of agency spending. Consultants accept the Council’s deliberative process and ultimate acceptance of the budget plan and further assert that through that legislative process, the City has yielded a reasonable expenditure plan, valid for use in setting cost-based fees.

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### Section 3 - COST OF SERVICE ANALYSIS

In addition to provision of general water and wastewater utility services, which are funded by utility rates, the Water and Wastewater divisions of the City’s Public Utility Department provide a number of user and regulatory fee related services such as:

- Permitting of relocation of meters and piping upon request
- Meter connection, install, and modification services
- Plan review and inspection of private development projects as pertains to compliance with City standards and specifications for water and wastewater systems
- Various utility customer account set up, service turn on and turn off, and other administrative fees
- Discharge permitting and regulatory services

To establish the estimated and total cost of providing these services, NBS first calculated fully burdened hourly rates for the Water and Wastewater divisions of the Public Utilities Department. A single composite rate (cost per hour) was calculated for each division, as follows:

Cost Element	W/WW 8100/8200 Direct Services OPS	W/WW 8300 Direct Services ADMIN
Labor	\$ 2,866,265	\$ 286,245
Recurring Non-Labor	309,434	31,466
W/WW Dept Admin	3,867,532	386,926
<b>Division Total</b>	<b>\$ 7,043,231</b>	<b>\$ 704,637</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 145</b>	<b>\$ 166</b>
<i>Reference: Direct Hours Only</i>	<b>48,541</b>	<b>4,240</b>

Section 2 of this report provides descriptions of each “Cost Element” noted in the table above, as well as further explanation of the approach and methodology used in the fully burdened hourly rate calculation. These rates were subsequently applied toward establishment of the full cost of providing the various user and regulatory fee services listed above.

Attachment A to this report provides a list of all proposed fee categories and identifies the estimated total cost of providing services for each fee for service studied. The amounts listed in the “Total Cost of Service per Activity” column represent the total cost of providing each fee for service, computed by multiplying Department staff’s estimated amount of time, on average, required to complete each service, by the fully burdened hourly rate. The Total Cost of Service per Activity does not necessarily reflect staff’s recommended fee (price) amount for each service/activity, but rather represents the maximum fee amount allowed, at or beneath which, the City must determine its policy position.

NBS concludes that, on average, the City under-recovers the total costs associated with providing the services studied. Current fee amounts recover approximately 13% of the total cost of providing services. As shown in the table on the following page, the City collects approximately \$9,800 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$73,000.

Department / Division	Estimated Annual Current Fee Revenue	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus / (Deficit)	Current Cost Recovery %
Water & Wastewater	\$ 9,802	\$ 72,628	\$ (62,826)	13%

For the Council's consideration, City staff is initially recommending 100%, or full cost recovery, for all fees shown in Attachment A. The "Increase / (Decrease) to Current Fee" column in attachment A shows the recommended change in dollars for each fee category. Should the City adopt revised fee amounts to recover 100% of the costs of providing services, an additional \$63,000 in costs would be recovered, on average, per year, assuming current demand for services remains relatively constant. NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, the City staff, considered appropriate cost recovery levels (recommended fee amounts) at or below that full cost.

## Section 4 - CONCLUSION

As discussed throughout this report, the proposed fee schedule accompanying the City's official staff report includes fee amounts intended to recover the total estimated and reasonable costs incurred to provide individual services. The NBS project team concludes that the existing user and regulatory fees charged by the Water and Wastewater divisions of the Public Utilities Department are, on average, not recovering their true, fully burdened costs.

NBS recommends the City improve the cost recovery mechanism for the Water and Wastewater divisions' user and regulatory fee related activities, as fee revenue for these services should offset the funding requirements for the general utility services paid by the City's water and sewer rate payers.

A fundamental purpose of any fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by the City. Once adopted by the Council, the fee schedule is the final word on the amount and manner in which fees should be imposed. The City should consider adjusting these user and regulatory fees on an annual basis to at least keep pace with the cost of inflation. A common practice in California is to apply an annual Consumer Price Index adjustment. Conducting a **user fee study** is not an annual requirement; it becomes worthwhile only over time as significant shifts in organization, local practices, legislative values, or legal requirements change.

As a final note in this study, it is worth acknowledging the path that fees in general have taken in California. The public demands ever more precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are imposed. It is inevitable that user and regulatory fees will demand an even greater level of analysis and supporting data to meet the public's evolving expectations. Technology systems will play an increased and significant role in an agency's ability to accomplish this. As the City proceeds in the years to come, specifically in the update, replacement, or acquisition of new financial and data management systems or software, it is recommended that the City research how new systems might also help document its fee related responsibilities, in areas such as the tracking of staff time at a project or case level, and the tracking of project workload for each fee category.

*Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including the City's budgets, time estimate data, and workload information from City staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.*

## **APPENDIX A**

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### ***Cost of Service Analysis***

Fee No.	Fee Name	Notes	Fee Unit / Type	Total Estimated Average Labor Time Per Activity (hours)	Total Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Increase / (Decrease) to Current Fee	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Estimated Revenues at Recommended Fee
<b>1</b>	<b>Relocation</b>													
	Administrative Processing Fee		Flat	1.00	\$ 166	\$ 520	313%	\$ 166	100%	\$ (354)		\$ -	\$ -	\$ -
	Actual Cost (Work and Materials)	(3)	Actual Cost	0.00	\$ -	n/a	%	\$ -	%	n/a		\$ -	\$ -	\$ -
<b>2</b>	<b>Water Meter Size Modification / Installation</b>	(3)												
	3/4" Meter		Flat	2.00	\$ 311	\$ 420	135%	\$ 311	100%	\$ (109)		\$ -	\$ -	\$ -
	1" Meter		Flat	2.00	\$ 311	\$ 520	167%	\$ 311	100%	\$ (209)		\$ -	\$ -	\$ -
	1 1/2" Meter		Flat	3.00	\$ 456	\$ 825	181%	\$ 456	100%	\$ (369)		\$ -	\$ -	\$ -
	2" Meter		Flat	3.00	\$ 456	\$ 925	203%	\$ 456	100%	\$ (469)		\$ -	\$ -	\$ -
<b>3</b>	<b>Water/Wastewater Review of Fire Service Connections</b>													
	Fire Protection Service Connections	(2)	Flat	3.50	\$ 539	\$ -	0%	\$ 539	100%	\$ 539		\$ -	\$ -	\$ -
<b>4</b>	<b>Waterline Frontage Fees</b>	(4)												
	Land Use - Residential					\$ 21.50								
	Land Use - Commercial / Industrial					\$ 32.50								
<b>5</b>	<b>Meter Connection / Install</b>	(3)												
	Full Service Connection - 1" Meter		Flat	21.00	\$ 3,068	\$ 1,250	41%	\$ 3,068	100%	\$ 1,818		\$ -	\$ -	\$ -
	Full Service Connection - 1-1/2" Meter		Flat	23.00	\$ 3,358	\$ 1,570	47%	\$ 3,358	100%	\$ 1,788		\$ -	\$ -	\$ -
	Full Service Connection - 2" Meter		Flat	23.00	\$ 3,358	\$ 1,780	53%	\$ 3,358	100%	\$ 1,578		\$ -	\$ -	\$ -
	Meter and Box Only - 3/4"		Flat	8.00	\$ 1,182	\$ 100	8%	\$ 1,182	100%	\$ 1,082		\$ -	\$ -	\$ -
	Meter and Box Only - 1"		Flat	8.00	\$ 1,182	\$ 170	14%	\$ 1,182	100%	\$ 1,012		\$ -	\$ -	\$ -
	Meter and Box Only - 1-1/2"		Flat	8.00	\$ 1,182	\$ 325	27%	\$ 1,182	100%	\$ 857		\$ -	\$ -	\$ -
	Meter and Box Only - 2"		Flat	8.00	\$ 1,182	\$ 440	37%	\$ 1,182	100%	\$ 742		\$ -	\$ -	\$ -
<b>6</b>	<b>Water &amp; Wastewater Plan Check Fee</b>													
	Plan Check Fee - Single Family Residential		Per Project	4.00	\$ 665	\$ 116	17%	\$ 665	100%	\$ 549		\$ -	\$ -	\$ -
	Plan Check Fee - All Other (Tracts, Commercial, Industrial)													
	\$ 10,000		base fee up to \$10,000	16.00	\$ 2,659	\$ 200	8%	\$ 2,659	100%	\$ 2,459	6	\$ 1,200	\$ 15,955	\$ 15,955
	each additional \$1,000 or fraction thereof		each add'l \$1,000	0.18	\$ 29.55	\$ 42.22	n/a	\$ 29.55	100%	\$ (12.68)		\$ -	\$ -	\$ -
	\$ 100,000		base fee @ \$100,000	32.00	\$ 5,318	\$ 4,000	75%	\$ 5,318	100%	\$ 1,318		\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof		each add'l \$1,000	0.12	\$ 19.94	\$ 40.00	n/a	\$ 19.94	100%	\$ (20.06)		\$ -	\$ -	\$ -
	\$ 500,000		base fee @ \$500,000	80.00	\$ 13,296	\$ 20,000	150%	\$ 13,296	100%	\$ (6,704)		\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof		each add'l \$1,000	0.16	\$ 26.59	\$ 40.00	n/a	\$ 26.59	100%	\$ (13.41)		\$ -	\$ -	\$ -

Fee No.	Fee Name	Notes	Fee Unit / Type	Total Estimated Average Labor Time Per Activity (hours)	Total Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Increase / (Decrease) to Current Fee	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Estimated Revenues at Recommended Fee
7	<b>Water &amp; Wastewater Inspection Fee</b>													
	Inspection Fee - Single Family Residential		Per Project	5.00	\$ 831	\$ 116	14%	\$ 831	100%	\$ 715	-	\$ -	\$ -	\$ -
	Inspection Fee - All Other (Tracts, Commercial, Industrial)													
	\$ 10,000		base fee up to \$10,000	11.00	\$ 1,828	\$ 277	15%	\$ 1,828	100%	\$ 1,551	31	\$ 8,602	\$ 56,673	\$ 56,673
	each additional \$1,000 or fraction thereof		each add'l \$1,000	0.49	\$ 81.25	\$ 40.83	n/a	\$ 81.25	100%	\$ 40.42	-	\$ -	\$ -	\$ -
	\$ 100,000		base fee @ \$100,000	55.00	\$ 9,141	\$ 3,500	38%	\$ 9,141	100%	\$ 5,641	-	\$ -	\$ -	\$ -
each additional \$1,000 or fraction thereof		each add'l \$1,000	0.33	\$ 54.01	\$ 35.00	n/a	\$ 54.01	100%	\$ 19.01	-	\$ -	\$ -	\$ -	
\$ 500,000		base fee @ \$500,000	185.00	\$ 30,746	\$ 17,500	57%	\$ 30,746	100%	\$ 13,246	-	\$ -	\$ -	\$ -	
each additional \$1,000 or fraction thereof		each add'l \$1,000	0.37	\$ 61.49	\$ 35.00	n/a	\$ 61.49	100%	\$ 26.49	-	\$ -	\$ -	\$ -	
8	<b>Miscellaneous Charges</b>	[6]												
	Amount of Deposit or 2 X Average Monthly Initial Turn-On Charge	[4]	Penalty			\$ 45								
	Meter Test Charge		Flat	1.50	\$ 228	\$ 11	5%	\$ 228	100%	\$ 217	-	\$ -	\$ -	\$ -
	Restoration of Service		Flat	2.50	\$ 373	\$ 27	7%	\$ 373	100%	\$ 346	-	\$ -	\$ -	\$ -
	Restore Service Disconnected If Meter After Hours Turn-Off/Turn-On		Flat	3.00	\$ 456	\$ 25	5%	\$ 456	100%	\$ 431	-	\$ -	\$ -	\$ -
	-Processing Fee		Hourly	0.50	\$ 83									
	-Hourly Fee			1.00	\$ 164									
	<b>Subtotal</b>	[5]		1.50	\$ 247	\$ 103	42%	\$ 247	100%	\$ 144	-	\$ -	\$ -	\$ -
	Construction Meter Deposit (6A)	[4]	Deposit			\$ 787			\$ 875					
	Construction Meter Application Fee (6A)		Flat	0.75	\$ 125	\$ 22	18%	\$ 125	100%	\$ 103	-	\$ -	\$ -	\$ -
Relocation of Construction Water Meters (6A)		Flat	0.00	\$ -	\$ 15	%	\$ -	%	\$ (15)	-	\$ -	\$ -	\$ -	
Damage to Water Property		Actual Cost	0.00	\$ -	n/a	%	Actual Cost	%	n/a	-	\$ -	\$ -	\$ -	
Tampering with any Fire Hydrant Oper Nut Sales to Outside Agencies	[4]	Penalty			\$ 10									
	[4]	Flat			n/a									
9	<b>Pipe Oversizing Reimbursement (Per Foot of Installed Pipe)</b>	[4]												
	10"				\$ 11			Actual Cost						
	12"				\$ 22			Actual Cost						
	16"				\$ 43			Actual Cost						
	18"				\$ 54			Actual Cost						
10	<b>Discharge Permit Fee</b>													
	Class I Permit (Categorical SIU)		Flat	10.50	\$ 1,618	\$ 1,275	79%	\$ 1,618	100%	\$ 343	-	\$ -	\$ -	\$ -
	Class II Permit (Non-Categorical SIU)		Flat	10.50	\$ 1,618	\$ 1,275	79%	\$ 1,618	100%	\$ 343	-	\$ -	\$ -	\$ -
	Class III Permit (NSIU)		Flat	3.50	\$ 539	\$ 255	47%	\$ 539	100%	\$ 284	-	\$ -	\$ -	\$ -
	Class IV Permit (Temporary Discharge Permit)		Flat	3.50	\$ 539	\$ 255	47%	\$ 539	100%	\$ 284	-	\$ -	\$ -	\$ -
	Class V Permit (Hauled Liquid Waste)		Flat	3.50	\$ 539	\$ 255	47%	\$ 539	100%	\$ 284	-	\$ -	\$ -	\$ -
	Wastewater Discharge Permit(s) - Annual		Annual	2.50	\$ 394	\$ 300	76%	\$ 394	100%	\$ 94	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Notes	Fee Unit / Type	Total Estimated Average Labor Time Per Activity (hours)	Total Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee Level / Deposit	Recommended Cost Recovery %	Increase / (Decrease) to Current Fee	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Estimated Revenues at Recommended Fee
11	<b>Fees from 2012 Fee Schedule</b>													
	Plan Check Fees		Flat	0.00	\$ -	\$ -	%	\$ -	%	-	-	\$ -	\$ -	\$ -
	Plan (Blueprint) Review		Flat	0.00	\$ -	\$ 85	%	\$ -	%	(85)	-	\$ -	\$ -	\$ -
	Waste-Water-Discharge-Application-Review		Flat	0.00	\$ -	\$ 170	%	\$ -	%	(170)	-	\$ -	\$ -	\$ -
	Site-Inspection-Rough-Plumbing / Treatment-System-Inspection		Flat	0.00	\$ -	\$ 85	%	\$ -	%	(85)	-	\$ -	\$ -	\$ -
12	<b>Dye Check</b>		Flat	3.50	\$ 529	\$ 85	16%	\$ 529	100%	\$ 444	-	\$ -	\$ -	\$ -
13	<b>Compliance Fees</b>													
	Notice of Violation		Flat	2.00	\$ 322	\$ 255	79%	\$ 322	100%	\$ 67	-	\$ -	\$ -	\$ -
	Non-Compliance Inspection		Flat	2.00	\$ 311	\$ 255	82%	\$ 311	100%	\$ 56	-	\$ -	\$ -	\$ -
	Compliance Order		Flat	3.00	\$ 456	\$ 510	112%	\$ 456	100%	\$ (54)	-	\$ -	\$ -	\$ -
	Non-Compliance Meeting		Flat	3.00	\$ 456	\$ 510	112%	\$ 456	100%	\$ (54)	-	\$ -	\$ -	\$ -
	Cease & Desist Order		Flat	12.50	\$ 1,909	\$ 765	40%	\$ 1,909	100%	\$ 1,144	-	\$ -	\$ -	\$ -
	Inspection Warrant		Flat	12.50	\$ 1,909	\$ 765	40%	\$ 1,909	100%	\$ 1,144	-	\$ -	\$ -	\$ -
	Compliance Hearing		Flat	16.50	\$ 2,573	\$ 1,190	46%	\$ 2,573	100%	\$ 1,383	-	\$ -	\$ -	\$ -
<b>TOTAL</b>												<b>9,802</b>	<b>72,628</b>	<b>72,628</b>

[Notes]

- (1) Current Fee amounts provided by City.
- (2) All Private Fire Lines are installed by the Contractor, Plan Checked, Permitted and Inspected by the City
- (3) Actual Cost of Meter charged separately
- (4) Fees set per City Policy. NBS did not evaluate
- (5) Minimum 4 hours
- (6) Current fees in this section are amounts charged by the City's Finance Department. Cost Analysis represents W/W costs in addition to Finance Department processing costs.

**APPENDIX B**

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***Comparative Fee Survey***

Fee No.	Fee Description	City of Colton	Comparative Agencies				
		Current Fee	East Valley Water District	Eastern Municipal Water District	City of Redlands	City of Rialto	City of Riverside
1	<b>Relocation</b>						
	Administrative Processing Fee	\$ 520	n/a	4" or 6" Construction T-Meter: \$1,184 Meter/Water Lateral Within 10 Feet: \$1,377	n/a	n/a	Time and Materials
	Actual Cost (Work and Materials)	n/a	n/a	Fire Hydrant / Blow-off Within 10 Feet: \$2,528	n/a	n/a	
2	<b>Water Meter Size Modification / Installation</b>						
	3/4" Meter	\$ 420	n/a	n/a	n/a	n/a	n/a
	1" Meter	\$ 520	n/a	n/a	n/a	n/a	n/a
	1 1/2" Meter	\$ 825	n/a	n/a	n/a	n/a	n/a
	2" Meter	\$ 925	n/a	n/a	n/a	n/a	n/a
3	<b>Fire Service</b>						
	Fire Protection Service Connections	\$ -	Actual Cost	\$8,219 - \$8,662	n/a	n/a	Actual Cost
4	<b>Waterline Frontage Fees</b>						
	Land Use - Residential	\$ 21.50	n/a	n/a	n/a	n/a	n/a
	Land Use - Commercial / Industrial	\$ 32.50	n/a	n/a	n/a	n/a	n/a
5	<b>Meter Connection / Install</b>						
	Full Service Connection - 1" Meter	\$ 1,250	n/a	\$ 377	n/a	n/a	\$ 1,320
	Full Service Connection - 1-1/2" Meter	\$ 1,570	n/a	\$ 487	n/a	n/a	\$ 2,254
	Full Service Connection - 2" Meter	\$ 1,780	n/a	\$599-\$1,322	n/a	n/a	\$ 2,294
	Meter and Box Only - 3/4"	\$ 100	n/a	\$ 285	n/a	n/a	\$ 1,305
	Meter and Box Only - 1"	\$ 170	n/a	\$ 377	n/a	n/a	\$ 1,320
	Meter and Box Only - 1-1/2"	\$ 325	n/a	\$ 487	n/a	n/a	\$ 2,254
	Meter and Box Only - 2"	\$ 440	n/a	\$599-\$1,322	n/a	n/a	\$ 2,294

Fee No.	Fee Description	City of Colton	Comparative Agencies				
		Current Fee	East Valley Water District	Eastern Municipal Water District	City of Redlands	City of Rialto	City of Riverside
<b>6</b>	<b>Water &amp; Wastewater Plan Check Fee</b>						
	Plan Check Fee - Residential	\$ 116	n/a	Actual Cost	n/a	n/a	Time and Materials with Deposit
	Plan Check Fee - All Other						
	\$ 10,000	\$ 400	n/a	Actual Cost	n/a	n/a	Time and Materials with Deposit
	each additional \$1,000 or fraction thereof	\$ 40	n/a		n/a	n/a	
	\$ 100,000	\$ 4,000	n/a		n/a	n/a	
	each additional \$1,000 or fraction thereof	\$ 40	n/a		n/a	n/a	
	\$ 500,000	\$ 20,000	n/a	n/a	n/a	n/a	
	each additional \$1,000 or fraction thereof	\$ 40	n/a	n/a	n/a	n/a	
<b>7</b>	<b>Water &amp; Wastewater Inspection Fee</b>						
	\$ 10,000	\$ 450	n/a	Actual Cost	n/a	n/a	Time and Materials with Deposit
	each additional \$1,000 or fraction thereof	\$ 41	n/a		n/a	n/a	
	\$ 100,000	\$ 3,500	n/a		n/a	n/a	
	each additional \$1,000 or fraction thereof	\$ 35	n/a		n/a	n/a	
	\$ 500,000	\$ 17,500	n/a	n/a	n/a	n/a	
	each additional \$1,000 or fraction thereof	\$ 35	n/a	n/a	n/a	n/a	
<b>8</b>	<b>Miscellaneous Charges</b>						
	Amount of Deposit or 2 X Average Monthly Bill	\$ 45					
	Initial Turn-On Charge	\$ 11	\$ 30	n/a	n/a	n/a	Next Day: \$20 Same Day: \$35 After Hours: \$50
	Meter Test Charge	\$ 27	\$ 75	1": \$154 1 1/2"-2": \$182 3"+: \$282	\$ 40	\$ 98	\$ 100
	Restoration of Service	\$ 11	n/a	n/a	n/a	n/a	n/a
	Restore Service Disconnected if Meter Removed	\$ 25	n/a	n/a	n/a	n/a	n/a
	After Hours Turn-Off/Turn-On	\$ 103	\$ 80	\$ 215	\$ 60	\$ 98	\$ 50
	Construction Meter Deposit (6A)	\$ 787	n/a	\$3,038 - \$3,236	n/a	n/a	\$ 1,000
	Construction Meter Application Fee (6A)	\$ 22	n/a	n/a	n/a	n/a	\$ 40
	Relocation of Construction Water Meters (6A)	\$ 15	n/a	\$ 1,184	n/a	n/a	Time and Materials
	Damage to Water Property	n/a	n/a	\$34 - \$225	n/a	n/a	n/a
	Tampering with any Fire Hydrant Oper Nut	\$ 10	n/a	n/a	n/a	n/a	\$ 30
	Sales to Outside Agencies	n/a	n/a	n/a	n/a	n/a	n/a

Fee No.	Fee Description	City of Colton	Comparative Agencies				
		Current Fee	East Valley Water District	Eastern Municipal Water District	City of Redlands	City of Rialto	City of Riverside
9	<b>Pipe Oversizing Reimbursement (Per Foot of Installed Pipe)</b>						
	10"	\$ 11	n/a	n/a	n/a	n/a	\$ 16
	12"	\$ 22	n/a	n/a	n/a	n/a	\$ 16
	16"	\$ 43	n/a	n/a	n/a	n/a	\$ 24
	18"	\$ 54	n/a	n/a	n/a	n/a	\$ 24
10	<b>Discharge Permit Fee</b>						
	Class I Permit (Categorical SIU)	\$ 1,275	n/a		n/a	n/a	n/a
	Class II Permit (Non-Categorical SIU)	\$ 1,275	n/a		n/a	n/a	n/a
	Class III Permit (NSIU)	\$ 255	n/a		n/a	n/a	n/a
	Class IV Permit (Temporary Discharge Permit)	\$ 255	n/a	\$ 225	n/a	n/a	n/a
	Class V Permit (Hauled Liquid Waste)	\$ 255	n/a		n/a	n/a	n/a
	Wastewater Discharge Permit(s) - Annual Renewal Fee	\$ 300	n/a		n/a	n/a	n/a
9	<b>Fees from 2012 Fee Schedule</b>						
	Plan Check Fees	\$ _____					
	Plan (Blueprint) Review	\$ 85					
	Waste Water Discharge Application Review	\$ 170					
	Site Inspection Rough Plumbing / Treatment System Inspection	\$ 85					
10	<b>Dye Check</b>	\$ 85	n/a	n/a	n/a	n/a	n/a
11	<b>Compliance Fees</b>						
	Notice of Violation	\$ 255	n/a	\$ 600	n/a	n/a	n/a
	Non-Compliance Inspection	\$ 255	n/a	\$ 246	n/a	n/a	n/a
	Compliance Order	\$ 510	n/a	\$ 786	n/a	n/a	n/a
	Non-Compliance Meeting	\$ 510	n/a	n/a	n/a	n/a	n/a
	Cease & Desist Order	\$ 765	n/a	\$ 616	n/a	n/a	n/a
	Inspection Warrant	\$ 765	n/a	n/a	n/a	n/a	n/a
	Compliance Hearing	\$ 1,190	n/a	n/a	n/a	n/a	n/a

Notes

- [1] Source: "East Valley Water
- [2] Source: "Eastern MWD\_RateBook.pdf"
- [3] Source: "Redlands\_2016 Rate Card (misc. user fees).pdf"
- [4] Source: "Rialto\_Water-and-Wastewater-Fees-b.pdf"
- [5] Source: "Riverside\_Water Appendix A (6-21-11 CC) approved.pdf"

## ATTACHMENT 2

RESOLUTION NO. R-43-18

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON, CALIFORNIA, TO ESTABLISH UPDATED WATER AND WASTEWATER USER/REGULATORY FEES AND REPEAL AND REPLACE ONLY A “CERTAIN PORTION” OF R-73-12**

**WHEREAS** the City Council has previously adopted various Resolutions to establish fees and charges performed by and/or for the City, and

**WHEREAS**, only a “certain portion” of Resolution No. R-73-12, Section “Public Works Utility Fees” shall be repealed and replaced with the adoption of this Resolution; and

**WHEREAS**, the proposed Public Utilities Water and Wastewater User/Regulatory Fees are not property-related fees, and do not exceed the City’s reasonable costs of providing the service or product for which the Public Utilities Water and Wastewater User/Regulatory Fees are imposed, and such Public Utilities Water and Wastewater User/Regulatory Fees are imposed on all persons who are provided such services or products; and

**WHEREAS**, in accordance with Government Code section 66018, the City provided notice of a public hearing to adopt the Public Utilities Water and Wastewater User/Regulatory Fees specified herein, and such notice included the date, time, and location of the public hearing of the City Council; and

**WHEREAS**, the City Council conducted a public hearing at its regular meeting on June 5, 2018, and at such public hearing, the City Council considered the proposed Public Utilities Water and Wastewater User/Regulatory Fees, heard and considered all oral testimony, written materials, and written protests, concerning the establishment and imposition of the Public Utilities Water and Wastewater User/Regulatory Fees.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF COLTON DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1 Title of Resolution.** This Resolution may be referred to as the “Water and Wastewater User/Regulatory Fee Schedule” of the City.

**Section 2 Adoption of Fees and Charges.** The fees and charges set forth in Exhibit “A” attached hereto and incorporated herein by reference are approved and shall take effect and be in force according to law.

1                    **Section 3 Certain Portion Repealed of Prior Resolution.** Only a “Certain Portion” of  
2 Resolution R-73-12, Page A-11, Section Titled “Public Works Utility Fees” will be repealed and  
3 replaced with this Resolution. User/Regulatory fees and charges established by this Resolution  
4 shall supersede all previously established Public Utilities Water and Wastewater user/regulatory  
5 fees or charges for the same regulations, products or services, and all such previous fees and  
6 charges are hereby repealed. To this end, this Resolution shall repeal only a certain portion  
7 thereof, to the extent that such resolutions or portions thereof are in conflict with this Resolution.  
8

9                    **Section 4 Supporting Evidence & Study.** The adoption of this Resolution is based on  
10 all oral and written evidence presented to the City, including, but not limited to the study titled  
11 “City of Colton Water & Wastewater User Fee Analysis Final Report” dated May 4, 2018 and  
12 prepared by NBS Government Finance Group, with the assistance and final review by the Public  
13 Works Utilities Departments. This study, which documents that all approved fees and charges do  
14 not exceed the cost to the city of providing the noted services, is hereby accepted by the City  
15 Council.

16                    **Section 5 CEQA Findings.** The City Council hereby finds that, in accordance with the  
17 California Environmental Quality Act (“CEQA”) and the CEQA Guidelines, the adoption of this  
18 Resolution is exempt from CEQA pursuant to Section 15061(b)(3).  
19

20                    **Section 6 Effective Date of Resolution.** The Mayor shall sign this Resolution and the  
21 City Clerk shall attest thereto, and thereafter this Resolution shall take effect immediately.  
22

23                    PASSED, APPROVED AND ADOPTED this **5<sup>th</sup> day of June, 2018.**  
24

25                    \_\_\_\_\_  
26                    RICHARD A. DELAROSA, Mayor

27                    **ATTEST:**

28                    \_\_\_\_\_  
29                    CAROLINA R. PADILLA, City Clerk

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**RESOLUTION R-43-18  
EXHIBIT "A"**

**WATER AND WASTEWATER USER/REGULATORY FEE SCHEDULE**

**CITY OF COLTON  
WASTER & WASTEWATER USER REGULATORY FEE SCHEDULE**

**PUBLIC WORKS UTILITY FEES**

**SERVICE TITLE FEE**

Relocation  
Administrative Processing Fee \$166  
Actual Cost (Work and Materials) \*[3]

Water Meter Size Modification / Installation \*[3]  
3/4" Meter \$311  
1" Meter \$311  
1 1/2" Meter \$456  
2" Meter \$456

Water/Wastewater Review of Fire Service Connections  
Fire Protection Service Connections \*[2] \$539

Waterline Frontage Fees \*[4]  
Land Use – Residential  
Land Use – Commercial / Industrial

Meter Connection / Install \*[3]  
Full Service Connection - 1" Meter \$3,068  
Full Service Connection – 1-1/2" Meter \$3,358  
Full Service Connection - 2" Meter \$3,358  
Meter and Box Only – 3/4" \$1,182  
Meter and Box Only - 1" \$1,182  
Meter and Box Only – 1 1/2" \$1,182  
Meter and Box Only – 2" \$1,182

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**RESOLUTION R-43-18**

**EXHIBIT "A"**

**CITY OF COLTON  
WASTER & WASTEWATER USER REGULATORY FEE SCHEDULE**

**PUBLIC WORKS UTILITY FEES**

<b><u>SERVICE TITLE</u></b>	<b><u>FEE</u></b>
<u>Water &amp; Wastewater Plan Check Fee</u>	
Plan Check Fee – Single Family Residential	\$665
Plan check Fee – All other (Tracts, Commercial, Industrial)	
-Base Fee up to \$10,000	\$2,659
-Each additional \$1,000 or fraction thereof	\$29.55
-Base Fee @ \$100,000	\$5,318
-Each additional \$1,000 or fraction thereof	\$19.94
-Base Fee @ \$500,000	\$13,296
-Each additional \$1,000 or fraction thereof	\$26.59
<u>Water &amp; Wastewater Inspection Fee</u>	
Inspection Fee – Single Family Residential	\$831
Inspection Fee – All other (Tracts, Commercial, Industrial)	
-Base Fee up to \$10,000	\$1,828
-Each additional \$1,000 or fraction thereof	\$81.25
-Base Fee @ \$100,000	\$9,141
-Each additional \$1,000 or fraction thereof	\$54.01
-Base Fee @ \$500,000	\$30,746
-Each additional \$1,000 or fraction thereof	\$61.49
<u>Miscellaneous Charges</u> *[6]	
Amount of Deposit or 2 X Average Monthly *[4]	
Initial Turn-On Charge	\$228
Meter Test Charge	\$373
Restoration of Service	
\$373	
Restore Service Disconnected if Meter	\$456
After Hours Turn-Off/Turn-On	
-Processing Fee	
-Hourly Fee *(5)	
Construction Meter Deposit (6A) *[4]	\$875
Construction Meter Application Fee (6A)	\$125
Relocation of Construction Water Meters (6A)	\$0
Damage to Water Property	Actual Cost
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**RESOLUTION R-43-18**  
**EXHIBIT "A"**

**CITY OF COLTON**

**WASTER & WASTEWATER USER REGULATORY FEE SCHEDULE**

**PUBLIC WORKS UTILITY FEES**

**SERVICE TITLE**

**FEE**

Miscellaneous Charges (Cont'd) \*[6]

Tampering with any Fire Hydrant Oper Nut \*[4]

Sales to Outside Agencies \*[4]

Pipe Oversizing Reimbursement (Per Foot of Installed Pipe) \*[4]

-10"

Actual Cost

-12"

Actual Cost

-16"

Actual Cost

-18"

Actual Cost

Discharge Permit Fee

Class I Permit (Categorical SIU) – Flat Fee

\$1,618

Class II Permit (Non-Categorical SIU) – Flat Fee

\$1,618

Class III Permit (NSIU) – Flat Fee

\$539

Class IV Permit (Temporary Discharge Permit)

\$539

Class V Permit (Hauled Liquid Waste)

\$539

Wastewater Discharge Permit(s) – Annual

\$394

Dye Check

\$529

Compliance Fees

Notice of Violation

\$322

Non-Compliance Inspection

\$311

Compliance Order

\$456

Non Compliance Meeting

\$456

Cease & Desist Order

\$1,909

Inspection Warrant

\$1,909

Compliance Hearing

\$2,573

1  
2 **RESOLUTION R-43-18**  
3 **EXHIBIT "A"**

4 **CITY OF COLTON**  
5 **WASTER & WASTEWATER USER REGULATORY FEE SCHEDULE**

6 **PUBLIC WORKS UTILITY FEES**

7 **\*[Notes]**

8 \*[1] Current Fee amounts provided by City

9 \*[2] All Private Fire Lines are installed by the contractor  
10 Plan Checked, Permitted and Inspected by the City

11 \*[3] Actual Cost of Meter charged separately

12 \*[4] Fees set per City Policy, NBS did not evaluate

13 \*[5] Minimum 4 hours

14 Current fees in this section are amounts charged by the City's

15 \*[6] Finance Department. Cost Analysis represents W/WW costs in  
16 Addition to Finance Department processing costs

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CITY OF COLTON  
CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
FOR THE CITY OF COLTON/COLTON UTILITY AUTHORITY/  
COLTON PUBLIC FINANCING AUTHORITY AND  
COLTON HOUSING AUTHORITY  
SPECIAL MEETING MINUTES

May 9, 2018

A Special Meeting of the City Council of the City of Colton was held at 5:10 p.m. on the above-given date in the Council Chamber of City Hall, located at 650 North La Cadena Drive, Colton, California, Mayor DeLaRosa presiding. Notice of Special Meeting was given on May 7, 2018, in compliance with Government Code Section 54954.2.

CITY COUNCIL ROLL CALL

Councilmembers present were Toro (*appeared at 5:29 p.m.*), Cisneros, Navarro, González, Mayor Pro Tem Woods, Suchil (*appeared at 5:12 p.m.*), and Mayor DeLaRosa.

STAFF PRESENT

City Manager Smith, and City Clerk Padilla

MAYOR AND COUNCIL ITEMS

POSSIBLE CONFLICT OF INTEREST DISCLOSURES FOR THE COUNCIL MEETING OF MAY 9, 2018.

GIFT DISCLOSURES

Mayor DeLaRosa asked the members present if there were any agenda items that were a conflict of interest pursuant to CMC Section 2.04.030. None disclosed.

AB 1234 ORAL REPORTS

Mayor Pro Tem Woods asked the members present if there were any brief reports on meetings attended at the expense of the City. (*GC Section 53232.3(d)*). None disclosed.

PUBLIC COMMENT

None

DISCUSSION ITEMS

- (1) Fiscal Year 2018-19 Budget Workshop

Staff Presentation

Stacey Dabbs, Finance Director, a PowerPoint presentation entitled: City of Colton FY 18/19 BUDGET WORKSHOP #1'

Agenda Outline

BUDGET PROCESS OVERVIEW

## GENERAL FUND UPDATE

- Revenues
- Expenditures
- Fund Balance Overview
- Department Budgets
- Committee Recommendations

## ENTERPRISE FUNDS OVERVIEW

### Council Discussion

Discernment and discussion between Councilmembers; clarification provide by staff: Finance Manager Dabbs; City Manager Smith; Police Chief Owens; Director Tomich; Director Farrar; and Measure D Oversight Committee Member Margie Ramirez.

### Direction to Staff

Director Dabbs outline the following for staff to respond at the next Budget Workshop of May 17, 2018:

- City Council Budget – Travel and Line Item Detail
- Partner Events Budget
- Increase Auto Allowance – City Council
- Comparison of Code Enforcement Officer to Community Service Officer
- Fire Department Overtime Analysis
- Veteran’s Day Event
- Paws in the Park
- Spay/Neuter Program
- ENTERPRISE FUNDS OVERVIEW

## ADJOURNMENT

At 7:36 p.m., Mayor DeLaRosa adjourned the Special Council Meeting.

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Carolina R. Padilla  
City Clerk

CITY OF COLTON  
CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
FOR THE CITY OF COLTON/COLTON UTILITY AUTHORITY/  
COLTON PUBLIC FINANCING AUTHORITY AND  
COLTON HOUSING AUTHORITY  
CLOSED SESSION MINUTES

May 15, 2018

Closed Session Meeting was held on the above given date at 5:00 p.m., in the Council Chamber of City Hall, with Mayor DeLaRosa presiding.

CITY COUNCIL ROLL CALL

Councilmembers present were, Toro (*excused*), Cisneros, Navarro, González, Mayor Pro Tem Woods, Suchil, and Mayor DeLaRosa.

STAFF PRESENT

City Manager Smith, City Attorney Campos, and City Clerk Padilla.

PUBLIC COMMENT

None

CLOSED SESSION

City Attorney Campos announced the City Council would meet in Closed Session to Discuss Item A.

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

B Street Equities, LLC, v. City of Colton, et al.

Case No. CIVDS1810207

Mayor DeLaRosa adjourned the meeting to Closed Session at 5:02 p.m. and at 6:01 p.m., the meeting reconvened, with all members present heretofore.

City Attorney Campos announced that the City Council did meet in Closed Session and discussed Item A; with direction to staff and no reportable action.

CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FOR THE CITY OF  
COLTON/COLTON UTILITY AUTHORITY/  
COLTON PUBLIC FINANCING AUTHORITY AND  
COLTON HOUSING AUTHORITY  
REGULAR MEETING MINUTES

May 15, 2018

Regular Meeting held on the above-given date at 6:02 p.m. in the Council Chamber of City Hall, with Mayor DeLaRosa presiding.

INVOCATION/FLAG SALUTE: Reverend Jonathon Florez

CITY COUNCIL ROLL CALL

Council Members Present

Richard A. DeLaRosa, Mayor  
Ernest R. Cisneros  
Frank J. Navarro  
Dr. Luis S. González  
Jack R. Woods, Mayor Pro Tem  
Isaac T. Suchil

Staff Present

William R. Smith, City Manager  
Carlos Campos, City Attorney  
Carolina R. Padilla, City Clerk

Council Members Absent

David J. Toro (*excused*)

CEREMONIAL MATTERS

*Presentations, Awards, Proclamations*

- Proclamation - Colton Teachers Appreciation

CM González announced the Third Annual Colton Teacher Appreciation Day; the following Teachers representing the Colton Joint Unified School District were in attendance and received A Certificate of Recognition from the Mayor and Members of the Colton City Council:

Blinkinsop, Jennie; Bragg, Andrea; Eaton, Martha; Gonzalez, Dr. Luis; Granado, Sharon; Hornbeak, Christina; Marquez, Geri; Morales, Liza; Reyes, Annamaria; Talbert, Elizabeth; Taylor, Starlet; and Thompson Thalasinis, Jennifer

- Presentation - Introduction of New Employees in the Police Department

Police Captain Hadden introduce the following new employees in the Colton Police Department: Police Officer Brian Jipp, and Police Officer Jay Gomez

- Awards: Commendation/Recognition of Non-Sworn Employee of the Year

Police Captain Hadden introduced for recognition with a commendation from the City Council:

- 2018 Employee of the Year/Community Services Office/Alexis Gomez
- 2018 Dispatcher of the Year/Dispatcher Nicole Reynolds
- 2018 Officer of the Year/Officer Robert ‘Rich’ Randolph

MAYOR AND COUNCIL ITEMS

POSSIBLE CONFLICT OF INTEREST DISCLOSURES FOR THE COUNCIL MEETING OF MAY 15, 2018

GIFT DISCLOSURES

Mayor DeLaRosa asked the members present if there were any agenda items that were a conflict of interest pursuant to CMC Section 2.04.030. None disclosed.

AB 1234 ORAL REPORTS

Mayor DeLaRosa asked the members present if there were any brief reports on meetings attended at the expense of the City. (*GC Section 53232.3(d)*). None disclosed.

## PUBLIC HEARINGS

- (1) Amendments to General Plan Land Use Element, Land Use Plan to Designate “Roquet Ranch Specific Plan.”

TIME AND PLACE FIXED TO CONSIDER A PUBLIC HEARING TO ADOPT A RESOLUTION APPROVING AN AMENDMENT TO THE GENERAL PLAN LAND USE ELEMENT, LAND USE PLAN TO DESIGNATE “ROQUET RANCH SPECIFIC PLAN, AND TO CERTIFY THE FINAL ENVIRONMENTAL IMPACT REPORT WITH STATEMENT OF OVERRIDING CONSIDERATIONS AND ADOPT A MITIGATION AND MONITORING AND REPORTING PROGRAM AND WAIVE FULL READING, READ BY TITLE ONLY AND INTRODUCE AN ORDINANCE TO AMEND SECTION 18.34.050 PERTAINING TO LAND USE AND DEVELOPMENT STANDARDS OF TITLE 18 OF THE COLTON MUNICIPAL CODE (FILE INDEX NO. DAP-001-228).

Mayor DeLaRosa declared the Public Hearing Open.

City Clerk Padilla submitted the Affidavit of Publication (*on file in the City Clerk’s Office*) and there were no protests or objections thereto.

### Staff Presentation

Mark Tomich, Development Services Director, presented for Council consideration; with the assistance of a PowerPoint presentation: ‘Roquet Ranch Specific Plan DAP-001-228 City of Colton, City Council, of May 15, 2018’. Concluding the presentation with staff’s recommendation approving Certification of Final Environmental Impact Report; General Plan Amendment; and Adopting Specific Plan by Ordinance.

*Mayor moved PUBLIC COMMENT forward with no objection from Councilmembers present:*

### PUBLIC COMMENT

The following community members addressed the Council: Patricia Gunderson; Nimi; and Donald Rodriguez.

### PUBLIC HEARING (cont’d)

### PUBLIC COMMENT

The following community members addressed the Council  
Joel Morse of T&B Planning, Inc. spoke on behalf of applicant Bill Lo – in support of the project;  
Josh Bourgeois – spoke in opposition of the project;  
Max Vahid – spoke in opposition of the project;  
Nick Ferrari – spoke in opposition of the project;  
Mark Garcia – spoke in opposition of the project;  
Inez Fimbres – spoke in opposition of the project;

Recess: 7:23 p.m.

Reconvened: 7:30 p.m.

### PUBLIC COMMENT (cont’d)

Attorney Sarah Owsowitz, BB&K; responded to comments made during PUBLIC COMMENT.

## COUNCIL DISCUSSION

Discernment and discussion between Councilmembers; clarification provide by staff: Director Tomich; and City Attorney Campos;

Motion and Second by CM Navarro/CM González to continue the item until the environmental study can be studied further and opportunity to review the tract map.

### Subsequent Motion

Motion and Second by CM Suchil/MPT Woods to approve and adopt Resolution No. R-38-18 Certification of Final EIR; and Resolution No. R-37-18 Adoption of General Plan Amendment; and waive full reading, read by title only and introduce ORDINANCE NO. O-07-18 Adopting Specific Plan.

Vote: Motion carried with CM Navarro voting NO, and CM Toro absent.

First motion; lost motion.

## CONSENT CALENDAR

Mayor DeLaRosa presented the Consent Calendar Items 2 through 11.

Motion and Second by CM González /MPT Woods to approve the Consent Calendar Item 2 through 11.

Vote: Motion carried with CM Toro absent.

- (2) Minutes – Approval of Minutes for the City Council Regular Meeting Held May 1, 2018 on File in the Office of the City Clerk.
- (3) Warrants – Approve US Bank voucher numbers 1704519 to 170581 dated 04/26/2018 and totaling \$1,129,643.41; voucher numbers 170582 to 170672 dated 04/30/2018 and totaling \$73,108.75; approve voucher numbers 170673 to 170802 dated 05/03/2018 and totaling \$2,509,358.58.
- (4) City Treasurer’s Report - Receive and File City Treasurer’s Report for March 2018.
- (5) Re-Adoption of the Manual of Procedure (MOP) – Re-adopt by Resolution the City Council Manual of Procedure previously adopted on April 17, 2018. RESOLUTION NO. R-41-18.
- (6) Two-Year Maintenance Service Agreement for the Purchase of Chemical for Water and Wastewater Treatment – Approve a two-year maintenance services agreement for the purchase of bulk chemicals and the maintenance of chlorine storage tanks for water and wastewater treatment between the City and Northstar Chemical, LLC.
- (7) Purchase of Replacement Marked Police Vehicle with Related Emergency Equipment – Approve the purchase of replacement marked police vehicle with related emergency equipment to maintain fleet size and deployment. RESOLUTION NO. R-42-18.
- (8) Budget Amendment for the Apprentice Training Program – Approve Resolution No. R-39-18 amending the budget for Fiscal Year 2017-18 to redistribute \$2,000 in training funds in the Electric Department Transmission & Distribution Division, from the Education/Training Expense Account to the Certification/Training Expense Account. RESOLUTION NO. R-39-18.
- (9) Change Order to Elrod Fence Company Construction Contract – Approve the change Order to the construction contract with Elrod Fence Company for fencing of the Delhi Sands Flower-loving Fly Habitat within the West Valley Habitat Conservation Plan.

- (10) Acceptance of Relinquishment by the California Department of Transportation of the Ownership and Maintenance in a portion of former Washington Street right-of-way – Adopt Resolution No. R-40-18 approving and accepting the land relinquished by the California Department of Transportation to the City, and the maintenance of any underground utility easements under that certain section of the old abandoned Washington Street right-of-way adjacent to APN#0276-14-39. RESOLUTION NO. R-40-18.
- (11) Memorandum of Understanding with the City of Riverside to Provide Temporary Water Service – Approve the Memorandum of Understanding for Interim Retail Water Service with the City of Riverside, allowing City of Riverside to provide temporary water service to proposed new development along the southern portion of Colton.

#### MAYOR AND COUNCIL ORAL REPORTS AND COMMENTS

*Comments from Mayor and Council on various issues and activities throughout the community.*

#### CITY MANAGER’S REPORTS

City Manager Smith provided a handout to be distributed at the ICSC Convention: City of Colton California 2018 Market Demographics.

- Fourth of July Presentation

Police Captain Hadden and Fire Marshall Bruno presented the following information:

July 4<sup>th</sup> Fire / PD Joint Operation

- Public Awareness Campaign
- Operational Dates and Plan

#### ADJOURNMENT

At 8:18 p.m., Mayor DeLaRosa adjourned the Regular Council Meeting in Memorium of Don Markham.

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Carolina R. Padilla  
City Clerk

CITY OF COLTON  
CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
FOR THE CITY OF COLTON/COLTON UTILITY AUTHORITY/  
COLTON PUBLIC FINANCING AUTHORITY AND  
COLTON HOUSING AUTHORITY  
SPECIAL MEETING MINUTES

May17, 2018

A Special Meeting of the City Council of the City of Colton was held at 5:03 p.m. on the above-given date in the Council Chamber of City Hall, located at 650 North La Cadena Drive, Colton, California, Mayor DeLaRosa presiding. Notice of Special Meeting was given on May 15, 2018, in compliance with Government Code Section 54954.2.

CITY COUNCIL ROLL CALL

Councilmembers present were Toro (*appeared at 5:26 p.m.*), Cisneros, Navarro, González, Mayor Pro Tem Woods, Suchil (*appeared at 5:05 p.m.*), and Mayor DeLaRosa.

STAFF PRESENT

City Manager Smith, City Attorney Campos, and City Clerk Padilla

MAYOR AND COUNCIL ITEMS

POSSIBLE CONFLICT OF INTEREST DISCLOSURES FOR THE COUNCIL MEETING OF MAY 17, 2018.

GIFT DISCLOSURES

Mayor DeLaRosa asked the members present if there were any agenda items that were a conflict of interest pursuant to CMC Section 2.04.030. None disclosed.

AB 1234 ORAL REPORTS

Mayor Pro Tem Woods asked the members present if there were any brief reports on meetings attended at the expense of the City. (*GC Section 53232.3(d)*). None disclosed.

PUBLIC COMMENT

None

ACTION ITEMS

- (1) Approve the emergency purchase of 750 MCM cable from Wesco Utility, in the amount of \$230,315.63 in accordance with Colton Municipal Code 3.08.140(a).

Staff Presentation

Director Kolk presented a brief overview of the agenda item for Council approval.

Motion and Second by CM Navarro/CM González to approve staff's recommendation.  
Vote: Motion carried with CM Toro absent.

## DISCUSSION ITEMS

### (2) Fiscal Year 2018-19 Budget Workshop

#### Staff Presentation

Stacey Dabbs, Finance Director, a PowerPoint presentation entitled: City of Colton FY 18/19 BUDGET WORKSHOP #2'

#### Agenda Outline

#### FOLLOW-UP ITEMS – BUDGET WORKSHOP #1

- City Council Budget – Travel and Line Item Detail
- Partner Events Budget
- Increase Auto Allowance – City Council
- Comparison of Code Enforcement Officer to Community Service Officer
- Fire Department Overtime Analysis
- Veteran's Day Event
- Paws in the Park
- Spay/Neuter Program

#### ENTERPRISE FUNDS OVERVIEW

#### OTHER FUNDS OVERVIEW

#### Council Discussion

Discernment and discussion between Councilmembers; clarification provide by staff: Finance Manager Dabbs; City Manager Smith; City Attorney Campos; and Director Kolck.

At 6:50 p.m. Mayor DeLaRosa left the dais for the balance of the meeting; with Mayor Pro Temp Woods continuing as the Presiding Officer.

#### Direction to Staff

Director Dabbs outline the following for staff to include in the final approval of the Budget for FY 18-19:

- To reallocate \$6,740 in legislative and non-designated travel funds to the Mayor and District-specific travel line items in the following manner
  - Mayor: +740
  - Each district-specific travel line item: +1,000 (for a total of \$6,000)
- To include \$25K in part-time budget in the Police Department for a P/T position that includes Code Enforcement duties (bring back the request for F/T at mid-year after the P/T position has been fully assessed)
- Specify the Veteran's Day Event as a City event including a total City budget of \$2,500 for the event (sponsors would be obtained to fund the remainder of the event).
- Inclusion of \$1,000 in the budget for immunizations and microchips for pets at the Paws in the Park event.

ADJOURNMENT

At 7:23 p.m., Mayor Pro Temp Woods adjourned the Special Council Meeting.

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Carolina R. Padilla  
City Clerk



# STAFF REPORT

DATE: JUNE 5, 2018  
TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: BILL SMITH, CITY MANAGER *[Signature]*  
PREPARED BY: STACEY DABBS, FINANCE DIRECTOR *[Signature]*  
SUBJECT: APPROVAL OF ACCOUNTS PAYABLE VOUCHERS

## RECOMMENDED ACTION

It is recommended that the City Council approve US Bank voucher dated 04/18/2018 and totaling \$33,370.47; voucher numbers 170803 to 170934 dated 05/10/2018 and totaling \$626,092.52; voucher numbers 170937 to 171062 dated 05/17/2018 and totaling \$1,849,493.73; voucher numbers 171063 to 171167 dated 05/24/2018 and totaling \$535,537.52; voided checks totaling \$228,252.99.

## BACKGROUND

The California Government Code requires that the legislative body ratify all vouchers issued in the course of conducting City business.

## ISSUES/ANALYSIS

All vouchers and related backup documentation have been reviewed by the City Treasurer.

## FISCAL IMPACTS

None.

## ALTERNATIVES

1. Provide alternative direction to staff.

## ATTACHMENTS

1. Fund number & Title legend
2. Voucher lists
3. Voided check listing
4. Replaced checks listing

**City of Colton**  
Fund Number and Title Legend

Fund	Title
100	GENERAL FUND
150	TREASURERS ACCOUNT GROUP
206	COMMUNITY CHILD CARE
209	DSF FLY CONSERVATION
210	SPECIAL GAS TAX
211	LIBRARY GRANT FUND
212	STATE TRAFFIC RELIEF FUND
213	S.Y.E.T.P. GRANT
214	POLLUTION REDUCTION FUND
215	COMMUNITY DEV ACT FUND
216	CDBG HOUSING REHAB FUND
217	DRUG/GANG INTERVENTION
218	MEASURE I FUND
219	STATE AID - CAPITAL PROJECTS
220	ViTep
225	MISC GRANTS
240	HOST CITY FEES - CIP
247	Quimby In Lieu Fees
248	PARK DEVELOPMENT FUND
249	TRAFFIC IMPACT FUND
250	NEW FACILITIES DEVELOPMENT FEE
251	CIVIC CENTER DEVELOPMENT FEE
252	FIRE FACILITY DEVELOPMENT FEE
253	POLICE FACILITY DEVELOPMENT FEE
261	ASSET FORFEITURE
326	AD 94-1 DEBT SERVICE
332	1971 SEWER BONDS, A & C
350	PFA Debt Fund
357	POB-Non Enterprise
358	PENSION OBLIGATION DEBT SERVICE
359	CORP YARD DEBT SERVICE
363	1978-2 ASSESSMENT DIST.
364	WATER IMPRVMT DIST A
379	AD 1979-1 DEBT SERVICE
427	AD 94-1 CONSTRUCTION
450	Capital Improvement Projects
451	Colton Crossing Fund
453	STREET IMPROVEMENTS PRGM
457	CAPITAL IMPROVEMENT
469	EQUIPMENT REPLACEMENT
520	ELECTRIC UTILITY
521	WATER UTILITY
522	WASTEWATER UTILITY
523	SOLID WASTE
524	CEMETERY
525	RECYCLING
526	PUBLIC BENEFIT FUND
527	WASTEWATER UTILITY - GRAND TERRACE
551	WATER DEVELOPMENT
552	SEWER DEVELOPMENT
560	CEMETARY ENDOWMENT CARE
605	Facility & Equipment Maintenance Fund
606	INFORMATION SERVICES FUND
607	INSURANCE FUND
608	AUTOMOTIVE SHOP
610	AUTOMOTIVE SHOPS

Fund	Title
701	LLMD #2
702	LLMD #1
703	CFD 87-1 DEBT SERVICE
704	CFD 87-1 CONSTRUCTION
707	CFD 88-1 DEBT SERVICE
708	CFD 88-1 CONSTRUCTION
709	DSF FLY CONSERVATION
722	STORM WATER
733	CFD 89-1 CONSTRUCTION
734	CFD 89-2 CONSTRUCTION
744	CFD 89-1 DEBT SERVICE
745	CFD 89-2 DEBT SERVICE
750	AQUA MANSA CFD
754	SB COUNTY HOSPITAL
762	TRUST AND AGENCY
766	DEFERRED COMPENSATION
781	CFD 90-1 DEBT SERVICE
782	CFD 90-1 CONSTRUCTION
850	Redevelopment Obligation Retirement Fund
851	Successor Agency Administration
855	Housing Auth - RM PARK DEVELOPMENT
856	Housing Auth - RANCHO MED BOND PROCEEDS
857	LMI Asset Fund
864	Housing Auth - LOW/MOD BOND PROCEEDS
865	Housing Auth - RANCHO MED CHFA
866	ECONOMIC DEVELOPMENT
867	Consolidation Proj_08-09
870	Housing Auth - RM PARK OPERATIONS
871	Successor Agcy-RANCHO/MILL PROJECT AREA
872	Successor Agcy-RANCHO/MILL DEBT SERVICE
873	Successor Agcy-RDA II PROJECT FUND
874	Housing Auth - LOW/MOD DEBT SERVICE
875	Housing Auth - LOW/MOD BOND PROCEEDS
876	Successor Agcy-SANTA ANA RIV BND PROCEED
877	Successor Agcy-SANTA ANA RIVER CIP
878	RDA FIXED ASSETS GROUP
879	Successor Agcy-WEST VALLEY CIP
881	Successor Agcy-MT VERNON BOND PROCEEDS
882	Successor Agcy-MT VERNON CIP
885	Successor Agcy-MT VERNON DEBT SERVICE
886	RDA ADMINISTRATION
887	COOLEY RANCH - now 894
888	MT VERNON - now 882
889	WEST VALLEY - now 879
890	Successor Agcy-RDA - LONG TERM DEBT GRP
891	Successor Agcy-RDA I DEBT SERVICE FUND
892	Successor Agcy-RDA I - CAPITAL PROJECTS
893	Successor Agcy-RDA II DEBT SERVICE FUND
894	Successor Agcy-COOLEY RANCH PROJECT
895	Successor Agcy-COOLEY RANCH DEBT SERV
896	SANTA ANA RIVER - now 877
897	Successor Agcy-SANTA ANA RIVER DEBT SVC
898	Housing Auth - LOW/MOD CAPITAL PROJECTS
899	Successor Agcy-WEST VALLEY PRJ - DBT SV
941	GENERAL LONG-TERM DEBT
958	GENERAL FIXED ASSETS
990	GASB 34

Bank code : boa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931 U.S. BANK CORPORATE PAYMENT SY	BM- 0437- 03/18		BM- V. TAMAYO DOOR SERVICE CALL 605-6150-6211-2301-0000-000 PHONE CASE	170.00
			C. CARE- 4762- 03/18		605-6150-6211-2301-0000-000 C. CARE- C. RYMER INK TONER	32.39
					206-7200-7202-2300-0000-000 PAPER TOWELS	86.09
					206-7200-7203-2304-0000-000 USE TAX	59.99
					206-7200-7203-2304-0000-000 USE TAX	4.65
			CM- 5350- 03/18		762-2210-000 CM- D. MILLER NAME PLATE HOLDER	-4.65
					100-6000-6000-2301-0000-000 USE TAX	39.94
					100-6000-6000-2301-0000-000 USE TAX	3.10
					762-2210-000 REGIS. (ICSC RETAIL COVENTION)	-3.10
			COMM SVCS- 0987-03/1		100-6000-6000-2280-0000-103 COMM SVCS- K. PHELPS SUPPLIES FOR 50+ CLUB	640.00
					100-6200-6212-2301-0000-000 ADMISSION TO SIX FLAGS (TEENS)	115.30
					100-6200-6218-2301-0000-000 ADMISSION TO TEEN SUMMIT	628.83
					100-6200-6218-2301-0000-000 KIDS WORKBOOK	210.00
					100-6200-6215-2301-0000-000 REPLACEMENT COMMODITIES BANNERS	5.51
					100-6200-6202-2301-0000-000	64.74

Bank code : boa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931	U.S. BANK CORPORATE PAYMENT SY			
			(Continued)			
					SUPPLIES FOR LCC REC.	
					100-6200-6215-2301-0000-000	250.17
					TOWELS FOR LCC	
					100-6200-6213-2301-0000-000	76.50
					SUPPLIES FOR 50+ CLUB	
					100-6200-6212-2301-0000-000	59.68
					USE TAX	
					100-6200-6212-2301-0000-000	4.63
					USE TAX	
					762-2210-000	-4.63
			COMM SVCS-8456-03/18		COMM SVCS- N. VAN WINKLE	
					FIRST AID CERTIFICATIONS	
					100-6200-6202-1160-0000-000	25.20
					SUPPLIES FOR EGG HUNT	
					100-6200-6214-2301-0000-000	31.97
					USE TAX	
					100-6200-6214-2301-0000-000	2.48
					USE TAX	
					762-2210-000	-2.48
					CUPS FOR EARTH DAY EVENT	
					520-8000-8005-2341-0930-200	64.00
					USE TAX	
					520-8000-8005-2341-0930-200	4.96
					USE TAX	
					762-2210-000	-4.96
					SUPPLIES FOR EGG HUNT	
					100-6200-6214-2301-0000-000	24.98
					USE TAX	
					100-6200-6214-2301-0000-000	1.94
					USE TAX	
					762-2210-000	-1.94
					CRAFT & GAMES FOR DROP-IN	
					100-6200-6215-2301-0000-000	244.43
					USE TAX	

Bank code : boa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931 U.S. BANK CORPORATE PAYMENT SY	(Continued)		100-6200-6215-2301-0000-000 USE TAX	10.81
					762-2210-000 LODGING (CPRS CONF)(3 STAFF)	-10.81
					100-6200-6202-2280-0000-000 CPRS AWARDS	1,612.95
			DEV SVCS- 5865-03/18		100-6200-6202-2301-0000-000 DEV SVCS- M, TOMICH	120.00
					WEB SUBSCRIPTION (BUSINESS LIC.)	
					100-6300-6301-2315-0000-000 TRANSIT FEES (WORKSHOP)	33.90
					100-6300-6301-2280-0000-000 CHARGE NISSAN LEAF	24.50
			ELEC- 3629- 03/18		100-6300-6301-2210-0000-000 ELEC- C. JIMENEZ	5.51
					LUNCH FORM INTERVIEW PANEL	
					100-6030-6030-2342-0000-000 LUNCH FOR INTERVIEW PANEL (DAY 2)	37.14
			ELEC- 4201- 03/18		100-6030-6030-2342-0000-000 ELEC- R. GALLEGOS	30.22
					REGIS. (ELECTRIC MANAGER'S)	
					520-8000-8001-2280-0930-200 REGIS. (ELECTRIC MANAGER'S)	50.00
					520-8000-8005-2280-0930-200 REGIS. (CMUA CONF.)	50.00
					520-8000-8001-2280-0930-200 REGIS. (CMUA CONF.)	795.00
					520-8000-8005-2280-0930-200 AIRFAR (CMUA CONF)	795.00
					520-8000-8005-2280-0930-200 AIRFAR (CMUA CONF)	172.96
					520-8000-8001-2280-0930-200 LODGING (CMUA CONF)	172.96
					520-8000-8001-2280-0930-200	278.41

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931 U.S. BANK CORPORATE PAYMENT SY	(Continued)			
					LODGING (CMUA CONF) 520-8000-8005-2280-0930-200	278.41
					WATER SERVICES 520-8000-8009-2225-0548-000	405.23
					REMOTE LOCKS (PARK RESTROOMS) 605-6150-6211-2250-6205-000	974.06
			ELEC- 8031- 03/18		ELEC- J. SUTORUS REGIS. (GREEN CA SUMMIT) 520-8000-8005-2280-0930-200	275.00
					MEMBERSHIP (ASSOC. OF ENGINEERS) 520-8000-8005-2270-0930-200	115.00
					REGIS. (SOLAR UTILITY CONF.) 520-8000-8005-2280-0930-200	259.34
					EZ UP FOR EVENTS 526-8000-8035-2301-0921-000	46.53
					REGIS. (WATER CONSERVATION) 521-8100-8110-2280-0000-000	120.00
					EVENT SUPPLIES 526-8000-8035-2301-0921-000	40.56
					REGIS. (CMUA MANAGERS MEETING) 520-8000-8005-2280-0930-200	192.96
					EVENT SUPPLIES (EARTH DAY) 526-8000-8035-2301-0921-000	43.02
					MEMBERSHIP (ASSOC. OF ENGINEERS) 520-8000-8005-2270-0930-200	115.00
					EVENT SUPPLIES (EARTH DAY) 526-8000-8035-2301-0921-000	5.23
					MARKETING PRINTING 520-8000-8005-2341-0930-200	81.99
					AIRFARE (GREEN SUMMIT CONF.) 520-8000-8005-2280-0930-200	242.97
					MARKETING (WATER CONSERVATION) 521-8100-8110-2341-0000-000	194.00
					EMBROIDERY (EARTH DAY POLOS)	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931 U.S. BANK CORPORATE PAYMENT SY	(Continued)		520-8000-8005-2341-0930-200	367.23
			FIRE- 4196- 03/18		FIRE- T. MCHARGUE LODGING (WUI CONF)	
					100-6090-6091-1160-0000-000	343.35
					LODGING (RETURN FORM WUI CONF)	
			FIRE- 4548- 03/18		100-6090-6091-1160-0000-000	93.73
					FIRE- C. CENDEJAS CREDIT FOR BINDERS RETURNED	
			FIRE- 6381- 03/18		100-6090-6091-2301-0000-000	-46.87
					FIRE- K. VALENTIN BATTERY CHARGER	
					100-6090-6091-2301-0000-000	58.74
					BATTERIES	
					100-6090-6091-2301-0000-000	22.57
					CLEANING PRODUCTS	
					100-6090-6091-2301-0000-000	148.99
					USE TAX	
					100-6090-6091-2301-0000-000	11.55
					USE TAX	
					762-2210-000	-11.55
					NAME PLATES FOR LOCKERS	
					100-6090-6091-2301-0000-000	312.74
					LAUNDRY STACKING KITS	
					100-6090-6091-2301-0000-000	49.08
					MEAL FOR FF DURING INCIDENT	
			FIRE- 7872- 03/18		100-6090-6091-2301-0000-000	101.07
					FIRE- R. BRUNO PRINTING FIRE PERMITS	
					100-6090-6092-2270-0000-000	70.76
					LODGING (CONTINUING ED CONF)	
			FIRE- 9038- 03/18		100-6090-6092-2280-0000-000	268.89
					FIRE- D. HARKER USE TAX	
					100-6090-6091-2301-0000-000	25.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931	U.S. BANK CORPORATE PAYMENT SY			
			(Continued)			
					USE TAX	
					762-2210-000	-25.50
					AVAYA MICROPHONE	
					100-6090-6091-2301-0000-000	108.00
					USE TAX	
					100-6090-6091-2301-0000-000	7.36
					USE TAX	
					762-2210-000	-7.36
					CONFERENCE PHONE	
					100-6090-6091-2301-0000-000	329.00
			HR- 0170- 03/18		HR- H. SAINZ	
					SNACKS FOR RATERS	
					100-6030-6030-2342-0000-000	45.14
					LUNCH FOR PANEL (HR ANALYST)	
					100-6030-6030-2342-0000-000	80.69
					LUNCH FOR PANEL (ADMIN ASSISTANT)	
					100-6030-6030-2342-0000-000	71.38
					LUNCH FOR PANEL (DEPUTY CITY CLERK)	
					100-6030-6030-2342-0000-000	47.88
			I.S.- 8716- 03/18		I.S.- P. EVANS	
					EASE US DATA RECOVERY	
					606-6040-6044-2315-0000-000	44.97
					AVAYA CONFERENCE PHONE	
					606-6040-6044-2301-0000-000	878.90
					USE TAX	
					606-6040-6044-2301-0000-000	37.05
					USE TAX	
					762-2210-000	-37.05
					SHIPPING	
					606-6040-6044-2300-0000-000	20.95
			LIB- 4859- 03/18		LIB- E. PEDROZA	
					SUPPLIES FOR SPECIAL EVENTS	
					100-6200-6250-2300-0000-000	151.78
			PARKS- 6681- 03/18		PARKS- L. NUNEZ	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931 U.S. BANK CORPORATE PAYMENT SY	(Continued)		MAILING SUPPLIES	
					100-6150-6151-2340-0000-000	8.89
			PD- 0375- 03/18		PD- L. AVALOS	
					TUITION (BASIC SEARCH WARRANT)	
					100-6070-6071-1160-0000-000	270.00
					BASEBALL CAPS	
					100-6070-6071-1170-0000-000	565.69
					LODGING (ANIMAL CARE CONF)	
					100-6070-6071-1160-0000-000	542.37
					LODGING (LEGISLATIVE DAYS)	
					100-6070-6071-2280-0000-000	229.45
					LODGING (EXECUTIVE DEVELOPMENT)	
					100-6070-6071-1160-0000-000	1,411.76
					CABLE SERVICE (K2C SUBSTATION)	
					100-6070-6071-2301-0000-000	154.97
					ONLINE BUSINESS TRAINING	
					100-6070-6071-1160-0000-000	34.99
					TUITION (BASIC INTERVIEW)	
					100-6070-6071-1160-0000-000	460.00
					LODGING CREDIT	
					100-6070-6071-1160-0000-000	-138.00
					PARKING FEES (EXECUTIVE DEVELOP	
					100-6070-6071-1160-0000-000	62.52
					QTRLY TRAINING MEETING	
					100-6070-6071-2270-0000-000	120.00
			PD- 1502- 03/18		PD- R. MENDEZ	
					DINNER DURING DUI CHECKPOINT	
					100-6070-6071-2280-0000-000	132.86
			PD- 1945- 03/18		PD- R. CARNELL	
					CNG FUEL	
					100-6070-6071-2210-0000-000	109.57
			PD- 2441- 03/18		PD- A. RIVERA	
					CNG FUEL	
					100-6070-6071-2210-0000-000	42.81

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931 U.S. BANK CORPORATE PAYMENT SY	(Continued) PD- 3734- 03/18		PD- T. HEARD CNG FUEL 100-6070-6071-2210-0000-000	89.42
			PD- 5050- 03/18		PD- A. BETANCUR LICENSING (REMOTE ACCESS) 100-6070-6071-2315-0000-000	300.00
					SILCONE CREDIT CARD HOLDERS 100-6070-6071-2300-0000-000	4.98
					USE TAX 100-6070-6071-2300-0000-000	0.39
					USE TAX 762-2210-000	-0.39
					SHIPPING COSTS 100-6070-6071-2300-0000-000	35.00
					SWEATSHIRTS FOR CART 225-6070-7003-2301-0000-000	976.25
					USE TAX 225-6070-7003-2301-0000-000	75.66
					USE TAX 762-2210-000	-75.66
					STEEL CABLE TIES 100-6070-6071-2301-0000-000	56.55
					POLICE LINE TAPE 100-6070-6071-1180-0000-000	210.43
					SHIRTS (CART) 225-6070-7003-2301-0000-000	265.24
					NAME BADGES (CART) 225-6070-7003-2301-0000-000	66.78
					DESKS FOR DISPATCH 100-6070-6071-2301-0000-000	1,318.00
					SHARPS DISPOSAL 100-6070-6071-1180-0000-000	128.92
					EAR MICS 100-6070-6071-1180-0000-000	167.75

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931 U.S. BANK CORPORATE PAYMENT SY	(Continued)		EARBUDS	
					100-6070-6071-2301-0000-000	53.80
					USE TAX	
					100-6070-6071-2301-0000-000	1.02
					USE TAX	
					762-2210-000	-1.02
					LIVE COURSE	
					100-6070-6071-2301-0000-000	40.00
					MEDAL BOXES	
					100-6070-6071-2300-0000-000	50.32
					USE TAX	
					100-6070-6071-2300-0000-000	3.90
					USE TAX	
					762-2210-000	-3.90
					CANON BATTERY	
					100-6070-6071-2301-0000-000	41.98
					USE TAX	
					100-6070-6071-2301-0000-000	3.25
					USE TAX	
					762-2210-000	-3.25
					ADAPTER	
					100-6070-6071-2210-0000-000	28.02
					INK CARTRIDGES	
					100-6070-6071-2300-0000-000	226.28
					ID SUPPLIES	
					100-6070-6071-2301-0000-000	992.30
					WEB PAGE/SUPPORT	
					100-6070-6071-2270-0000-000	216.00
					RIBBIONS FOR UNIFORMS	
					100-6070-6071-1170-0000-000	37.32
					USE TAX	
					100-6070-6071-1170-0000-000	2.89
					USE TAX	
					762-2210-000	-2.89

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931 U.S. BANK CORPORATE PAYMENT SY	(Continued)		GE LIFTERS	
					100-6070-6071-2301-0000-000	23.07
					GUN BOXES (EVIDENCE)	
					100-6070-6071-2300-0000-000	208.50
					SHIPPING	
					100-6070-6071-2300-0000-000	35.30
					PHONE CORDS	
					100-6070-6071-2310-0000-000	31.99
					USE TAX	
					100-6070-6071-2310-0000-000	2.48
					USE TAX	
					762-2210-000	-2.48
			PD- 5499- 03/18		PD- M. CHAVEZ	
					CNG FUEL	
					100-6070-6071-2210-0000-000	64.81
			PD- 9500- 03/18		PD- J. JOLLIFF	
					GENERATOR FOR CHECKPOINT (OTS)	
					225-6070-6071-1180-0000-017	99.90
			PURCH- 4250 -03/18		PURCH- B. GUTIERREZ	
					ANNUAL DUES FOR MAIL SORTER	
					100-6040-6042-2420-0000-000	396.00
			PURCH- 4795- 03/18		PURCH- N. MIHLD	
					FIRE- TRAINING (BULK STORAGE)	
					100-6090-6091-1160-0000-000	4,200.00
			ST- 7740- 03/18		ST- R. AREBELO	
					CNG FUEL	
					210-6150-6160-2210-0000-000	33.54
			ST- 9541- 03/18		ST- A. PAGDILAO	
					STREET SIGNS	
					218-1712-6150-3890-0000-000	488.11
					FILL DIRT	
					100-6150-6205-2301-0000-000	71.10
					STREET SIGNS	
					218-1712-6150-3890-0000-000	71.01

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18124000	4/18/2018	092931 U.S. BANK CORPORATE PAYMENT SY	(Continued)		REPAIRS TO DAVIS RESTOOMS	
					100-6150-6205-2301-0000-000	236.27
					LUNCH FOR ORAL PANEL	
					100-6030-6030-2342-0000-000	32.61
					STREET SIGNS	
					218-1712-6150-3890-0000-000	282.31
					WARNING SIGNS	
					218-1712-6150-3890-0000-000	705.76
					CNG FUEL	
					100-6150-6205-2301-0000-000	255.29
					CNG FUEL	
					210-6150-6160-2210-0000-000	1,180.34
			W- 4266- 03/18		W- G. BARAJAS	
					TRAINING (MANAGING PEOPLE)	
					521-8300-8300-1160-0000-000	299.00
					LABELS FOR PUBLIC WORKS	
					100-6150-6151-2301-0000-000	213.13
			WW- 0411- 03/18		WW- O. BOSTAN	
					UNIFORMS	
					522-8200-8200-1170-0000-000	649.19
			WW- 7705- 03/18		WW- M. ARREDONDO TRAFFIC SIGNS/ BOOKS	
					522-8200-8200-1180-0000-000	174.07
					LIFT STATION DEGRASER	
					522-8200-8200-2256-0000-000	339.41
					<b>Total :</b>	<b>33,370.47</b>
					<b>Bank total :</b>	<b>33,370.47</b>
					<b>Total vouchers :</b>	<b>33,370.47</b>

1 Vouchers for bank code :

1 Vouchers in this report      boa

  
Stacey Dabbs  
Finance Director

  
Aurelio De La Torre  
City Treasurer

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170803	5/7/2018	032356 CSULB FOUNDATION	04/30-05/11/18- #2		PD- TUITION (FIELD EVIDENCE TECH) 100-6070-6071-1160-0000-000	724.00
<b>Total :</b>						<b>724.00</b>
170804	5/10/2018	092665 A PLUS TIRE SERVICE	78399	054317	AUTOMOTIVE PARTS 608-6150-8700-2210-8000-000	69.95
<b>Total :</b>						<b>69.95</b>
170805	5/10/2018	000788 A T & T	2655551782	017665	ELEC- FRAME CIRCUIT 520-8000-8009-2225-0548-000	447.21
			2655655037-2	017665	ELEC- FRAME CIRCUIT CHARGES 520-8000-8009-2225-0548-000	435.24
			2657066721	017665	ELEC- FRAME CIRCUIT CHARGES 520-8000-8009-2225-0548-000	447.21
			2657137014	017665	ELEC- CHARGES FOR FRAME CIRCUIT 520-8000-8001-2310-0930-200	251.56
<b>Total :</b>						<b>1,581.22</b>
170806	5/10/2018	044371 AG ENGINEERING	20069	018097	WW- GENERATOR MAINTENANCE 522-8200-8200-2350-0000-000	814.25
			20070	018097	WW- GENERATOR MAINTENANCE 522-8200-8200-2350-0000-000	800.94
			20071	018097	WW- GENERATOR MAINTENANCE 522-8200-8200-2350-0000-000	780.18
			20072	018097	WW- GENERATOR MAINTENANCE 522-8200-8200-2350-0000-000	2,073.62
			20073	018097	WW- GENERATOR MAINTENANCE 722-6150-8215-2350-0000-000	1,531.01
<b>Total :</b>						<b>6,000.00</b>
170807	5/10/2018	058720 AGUIRRE, JESUS	04/20/18		W- REIMBURSE FOR DOT PHYSICAL 521-8100-8101-1161-0000-000	100.00
<b>Total :</b>						<b>100.00</b>
170808	5/10/2018	000289 AIRGAS USA, LLC	9075339028	018034	W- OXYGEN & WELDING SUPPLY 521-8100-8101-2301-0000-000	56.07

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170808	5/10/2018	000289	000289 AIRGAS USA, LLC		(Continued)	<b>Total : 56.07</b>
170809	5/10/2018	093657	ANDERSON, LILI	APRIL 18	COMM SVCS- CONTRACT INSTRUCTOR	
				017980	100-6200-6202-2350-0000-000	340.90
					<b>Total :</b>	<b>340.90</b>
170810	5/10/2018	093989	ANIXTER POWER SOLUTIONS INC.	3838021-00	ELEC INV- HARDWARE SUPPLIES	
				018506	520-1500-154	88.00
					520-1500-154	6.82
					<b>Total :</b>	<b>94.82</b>
170811	5/10/2018	029476	APARICIO, GENEVIEVE	APRIL 18	COMM SVCS- CONTRACTOR INSTRUCTOR	
				018457	100-6200-6202-2350-0000-000	57.20
					<b>Total :</b>	<b>57.20</b>
170812	5/10/2018	041214	AQUA-BEN	37228	WW- HARDWARE SUPPLIES	
				018010	522-8200-8200-2255-0000-000	3,320.86
					<b>Total :</b>	<b>3,320.86</b>
170813	5/10/2018	058916	ARREDONDO, MARIO	04/28/18	WW- REIMBURSE FOR RECERTS	
					522-8200-8200-1161-0000-000	80.00
					<b>Total :</b>	<b>80.00</b>
170814	5/10/2018	046028	AT & T	9391054787-0418	PD* TELEPHONE SERVICES	
				054319	100-6070-6071-2310-0000-000	507.02
			9391055005-0418	054319	PD- TELEPHONE SERVICES	
			9391055028-0418	054319	100-6070-6071-2310-0000-000	30.10
			9391055033-0418	054319	PD- TELEPHONE SERVICES	
			9391055158-0318	054319	100-6070-6071-2310-0000-000	18.59
			9391055158-0418	054319	HR- TELEPHONE SERVICES	
			9391055331-0418	054319	100-6030-6030-2310-0000-000	38.87
			9391055462	054319	PD- TELEPHONE SERVICES	
				054319	100-6070-6071-2310-0000-000	20.31
				054319	PD- TELEPHONE SERVICES	
				054319	100-6070-6071-2310-0000-000	20.37
				054319	PD- TELEPHONE SERVICES	
				054319	100-6070-6071-2310-0000-000	0.08
				054319	PD- TELEPHONE SERVICES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170814	5/10/2018	046028 AT & T	(Continued)			
			9391055462-04/18	054319	100-6070-6071-2310-0000-000 PD- TELEPHONE SERVICES	225.75
			9391064732-03/18	054319	100-6070-6071-2310-0000-000 WW- TELEPHONE SERVICES	225.60
			9391064732-0418	054319	522-8200-8200-2310-0000-000 WW- TELEPHONE SERVICES	846.23
				054319	522-8200-8200-2310-0000-000	71.45
					<b>Total :</b>	<b>2,004.37</b>
170815	5/10/2018	092211 AT & T SOLUTIONS	7043111406		ELEC- SERVICE FOR WAN MODEMS	
			7057111400	017764	520-8000-8009-2225-0548-000	199.32
				017764	ELEC- SERVICE FOR WAN MODEM 520-8000-8001-2310-0930-200	148.00
					<b>Total :</b>	<b>347.32</b>
170816	5/10/2018	094155 AT&T	256878071-04/18		COMM SVCS- INTERNET SERVICE 100-6200-6202-2310-0000-000	84.25
					<b>Total :</b>	<b>84.25</b>
170817	5/10/2018	049779 AVILA, ELIAS	BOOT ALLOWANCE 2018		ELEC- BOOT ALLOWANCE 520-8000-8002-1101-0926-000	161.57
					<b>Total :</b>	<b>161.57</b>
170818	5/10/2018	094009 BARRERA, JOSE A.	APRIL 18		COMM SVCS- CONTRACT INSTRUCTOR	
				018100	100-6200-6202-2350-0000-000	853.30
					<b>Total :</b>	<b>853.30</b>
170819	5/10/2018	046228 BIG MIKE'S ROOTER & PLUMBING,, INC	51668		BM- PLUMBING SERVICES	
			51669	018020	605-6150-6211-2350-0000-000	1,250.00
				018020	605-6150-6211-2350-0000-000	127.50
					<b>Total :</b>	<b>1,377.50</b>
170820	5/10/2018	033590 BIO-TOX LABORATORIES	35563		PD- LAB ANAYNSIS SERVICES	
				017978	100-6070-6071-2350-0000-000	512.00
					<b>Total :</b>	<b>512.00</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170821	5/10/2018	092968 BLAIS & ASSOCIATES	03-2018-CL1		CM- GRANT SUPPORT SERVICES	
				017890	100-6020-6020-2350-0000-000	1,208.95
					<b>Total :</b>	<b>1,208.95</b>
170822	5/10/2018	060387 BLINCI, ARTHUR	REBATE- A/C TUNE UP		ENERGY EFFICIENCY REBATE	
					526-8000-8035-2041-0930-010	240.00
					<b>Total :</b>	<b>240.00</b>
170823	5/10/2018	041228 BRIONES, RUBEN	BOOT ALLOWANCE 2018		ELEC- BOOT ALLOWANCE	
					520-8000-8004-1101-0926-000	275.00
					<b>Total :</b>	<b>275.00</b>
170824	5/10/2018	024815 BRITHINEE ELECTRIC	SI07751		W- ELECTRIC MOTOR CONTROL	
				017853	521-8100-8101-2411-0000-000	1,296.51
					<b>Total :</b>	<b>1,296.51</b>
170825	5/10/2018	092017 BURLINGTON SAFETY LABS	54888		ELEC- TESTING- INSULATING GLOVES	
				017756	520-8000-8004-1180-0926-000	1,259.71
					<b>Total :</b>	<b>1,259.71</b>
170826	5/10/2018	018879 CAL-DUCT, INC	5112384		ELEC- REPAIR PARTS	
				017755	520-8000-8004-2301-0921-000	398.68
					<b>Total :</b>	<b>398.68</b>
170827	5/10/2018	029695 CALPORTLAND CEMENT	93698208		W- ASPHALT MATERIAL	
				018068	521-8100-8101-2301-0000-000	30.47
					<b>Total :</b>	<b>30.47</b>
170828	5/10/2018	045027 CDW GOVERNMENT	MKV8503		COMM SVCS- PRINTER	
				054323	100-6200-6250-2240-0000-000	297.31
					<b>Total :</b>	<b>297.31</b>
170829	5/10/2018	016763 CG POWER SYSTEMS USA INC	2318003		ELEC- TRANSFORMERS	
				018228	520-8000-8008-3890-0107-000	52,644.00
			2318021		520-8000-8008-3890-0107-000	4,074.42
				018228	ELEC- TRANSFORMERS	
					520-8000-8008-3890-0107-000	85,591.00
					520-8000-8008-3890-0107-000	6,633.30

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170829	5/10/2018	016763 CG POWER SYSTEMS USA INC	(Continued) 2318046			
				018228	ELEC- TRANSFORMERS 520-8000-8008-3890-0107-000	14,518.00
					520-8000-8008-3890-0107-000	2,578.89
				018228	520-8000-8008-3890-0107-000	18,758.00
			2318201		ELEC- TRANSFORMERS	
				018228	520-8000-8008-3890-0107-000	14,799.00
					520-8000-8008-3890-0107-000	1,146.92
					<b>Total :</b>	<b>200,743.53</b>
170830	5/10/2018	093729 CHILDCARE CAREERS, LLC	323607			
				017734	C. CARE- TEACHERS & AIDES 206-7200-7203-2350-0000-000	229.08
					<b>Total :</b>	<b>229.08</b>
170831	5/10/2018	016425 CITY OF RIVERSIDE	00242936			
					W- LAND & BUILDING RENTAL PERMIT 521-8100-8101-2241-0000-000	150.00
					<b>Total :</b>	<b>150.00</b>
170832	5/10/2018	093630 CIVICPLUS MARKETING	168775			
			168887	018538	PD- SSL RENEWAL 100-6070-6071-2315-0000-000	41.51
			170988	018538	PD- HOSTING & SUPPORT FEES 100-6070-6071-2315-0000-000	772.86
			171727		PD- RENEWAL FEES 100-6070-6071-2315-0000-000	7.63
					PD- RENEWAL FEES 100-6070-6071-2315-0000-000	12.05
					<b>Total :</b>	<b>834.05</b>
170833	5/10/2018	061323 COLLIER, NIKEA	00450436			
					CLOSING BILL CREDIT 520-2450-232	383.28
					<b>Total :</b>	<b>383.28</b>
170834	5/10/2018	094144 COMMERCIAL AQUATIC SERVICES	118-1647			
				017609	COMM SVCS- POOL MAINTENANCE 100-6200-6203-2350-0000-000	3,064.14
					<b>Total :</b>	<b>3,064.14</b>
170835	5/10/2018	000136 CONSOLIDATED ELECT DIST	6903-796384			
					ELEC INV- ELECTRIC SUPPLIES	

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170835	5/10/2018	000136 CONSOLIDATED ELECT DIST	(Continued)			
				018599	520-1500-154	420.00
					520-1500-154	32.55
			6903-796880		ELEC- ELECTRICAL PARTS	
				017681	520-8000-8009-2225-0548-000	194.40
					<b>Total :</b>	<b>646.95</b>
170836	5/10/2018	093586 CONTROLTEC, INC.	7921		C. CARE- SOFTWARE MAINTENANCE	
				018663	206-7200-7202-2315-0000-000	282.00
				018663	206-7200-7203-2315-0000-000	282.00
					<b>Total :</b>	<b>564.00</b>
170837	5/10/2018	046366 CORONA, MANUELA	APRIL 18		COMM SVCS- CONTRACT INSTRUCTOR	
				018102	100-6200-6202-2350-0000-000	1,117.00
					<b>Total :</b>	<b>1,117.00</b>
170838	5/10/2018	040945 CSR COMPANY	20374		BM- A/C MAINTENANCE	
			20375	017884	605-6150-6211-2250-6211-000	145.00
			20391	017884	VW- A/C MAINTENANCE	
				017884	522-8200-8200-2350-0000-000	450.00
				017884	BM- A/C MAINTENANCE	
					605-6150-6211-2250-6211-000	335.85
					<b>Total :</b>	<b>930.85</b>
170839	5/10/2018	092722 D & B AUTOMOBILE REPAIR	03304		AUTOMOBILE REPAIRS	
			03334	054328	608-6150-8700-2210-8200-000	49.50
				054328	AUTOMOBILE REPAIRS	
					608-6150-8700-2210-8200-000	49.50
					<b>Total :</b>	<b>99.00</b>
170840	5/10/2018	002720 DANIELS TIRE SERVICE	230111048		PD- TIRES	
				018655	100-6070-6071-2210-0000-000	822.18
					100-6070-6071-2210-0000-000	74.22
					<b>Total :</b>	<b>896.40</b>
170841	5/10/2018	043186 DEBELLIS, THOMAS	TUIT REIMB 17/18		FIRE- TUITION REIMBURSEMENT	
					100-6090-6091-1160-0000-000	300.00

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170841	5/10/2018	043186 043186 DEBELLIS, THOMAS			(Continued)	<b>Total : 300.00</b>
170842	5/10/2018	000354 DEMCO EDUCATIONAL CORP	6362369	018656	LIB - MATERIALS FOR LIBRARY 100-6200-6250-2302-0000-000 100-6200-6250-2302-0000-000	203.50 15.77 <b>Total : 219.27</b>
170843	5/10/2018	094089 DENNIS GRUBB & ASSOC,	1779	017790	FIRE- PLAN CHECK SERVICES 100-6090-6092-2350-0000-000	10,280.00 <b>Total : 10,280.00</b>
170844	5/10/2018	094066 DIVERSIFIED DATA PROCESSING &	0123753	017785	C/S- LEASE AND SERVICES AGREEMENT 100-6040-6042-2420-0000-000	5,000.00 <b>Total : 5,000.00</b>
170845	5/10/2018	002587 EDWARD BABCOCK & SONS INC	BD80936-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD81179-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD81180-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD81189-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD81354-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD81447-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	119.00
			BD81451-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	199.00
			BD81578-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	20.00
			BD81679-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD81818-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD81845-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170845	5/10/2018	002587 EDWARD BABCOCK & SONS INC	(Continued) BD81976-0987		WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	119.00
			BD82008-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	333.00
			BD82152-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	20.00
					<b>Total :</b>	<b>1,378.00</b>
170846	5/10/2018	033495 ELECTRONICS WAREHOUSE	T-175113		ELEC- REPAIR PARTS 520-8000-8009-2225-0548-000	308.31
				017686		<b>Total :</b> <b>308.31</b>
170847	5/10/2018	092862 ELLIOTT'S PET EMPORIUM	18604		COMM SVCS- FOOD FOR REPTILES 100-6200-6213-2301-0000-000	114.94
				017617		<b>Total :</b> <b>114.94</b>
170848	5/10/2018	094073 ENVIRO-MASTER	SB854416		COMM SVCS- RESTROOM MAINTENANCE 100-6200-6217-2350-0000-000	95.00
			SB854899	017941	COMM SVCS- RESTROOM MAINTENANCE 100-6200-6217-2350-0000-000	95.00
				017941		<b>Total :</b> <b>190.00</b>
170849	5/10/2018	048123 EVANS, CHERYL	04/25/18		PD- PER DIEM (ACTIVE SHOOTER) 100-6070-6071-1160-0000-000	10.96
						<b>Total :</b> <b>10.96</b>
170850	5/10/2018	020307 EWING IRRIGATION	5116021		W- LANDSCAPE MATERIAL 521-8100-8110-3890-0000-000	150.98
				018259		<b>Total :</b> <b>150.98</b>
170851	5/10/2018	093526 FAST UNDERCAR	704351		AUTOMOTIVE PARTS 608-6150-8700-2210-0000-000	346.68
			704368	017633	AUTOMOTIVE PARTS 608-6150-8700-2210-0000-000	102.60
			704369	017633	AUTOMOTIVE PARTS 608-6150-8700-2210-0000-000	226.65
				017633		<b>Total :</b> <b>675.93</b>

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170851	5/10/2018	093526 FAST UNDERCAR	(Continued) 704577		AUTOMOTIVE PARTS 608-6150-8700-2210-0000-000	63.02
			704952	017633	AUTOMOTIVE PARTS 608-6150-8700-2210-0000-000	244.08
					<b>Total :</b>	<b>983.03</b>
170852	5/10/2018	013964 FEDERAL EXPRESS CORPORATION	6-165-18616		ELEC- OVERNIGHT DELIVERY SERVICE 520-8000-8009-2225-0548-000	56.34
					<b>Total :</b>	<b>56.34</b>
170853	5/10/2018	093928 FLYERS ENERGY, LLC	18-682443		FIRE- DIESEL FUEL 100-6090-6091-2210-0000-000	1,686.65
			18-687906	054335	INV- DIESEL FUEL 100-1530-000	15,895.59
					<b>Total :</b>	<b>17,582.24</b>
170854	5/10/2018	094050 FRONTIER COMMUNICATIONS	3810369-0418		ELEC- TELEPHONE LINE/MODEM CHARGES 520-8000-8024-2310-0930-200	51.41
			8845048-04/18	017666	ELEC- TELEPHONE LINE/MODEM CHARGES 520-8000-8024-2310-0930-200	60.40
					<b>Total :</b>	<b>111.81</b>
170855	5/10/2018	092108 G & G ENVIRONMENTAL	COC-04185		Wastewater Pretreatment Program Services 522-8200-8200-2350-0000-000	14,738.33
					<b>Total :</b>	<b>14,738.33</b>
170856	5/10/2018	000157 GENUINE AUTO PARTS	207556		AUTOMOTIVE PARTS 100-6150-6205-2301-0000-000	13.88
			210002	054339	BM - AUTOMOTIVE PARTS 608-6150-8700-2210-8000-000	16.30
			210036	054339	BM - AUTOMOTIVE PARTS 608-6150-8700-2210-8101-000	32.24
			210270	054339	BM - AUTOMOTIVE PARTS 608-6150-8700-2210-6160-000	8.61
			210772	054339	BM - AUTOMOTIVE PARTS 608-6150-8700-2210-8700-000	12.18

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170856	5/10/2018	000157	GENUINE AUTO PARTS (Continued)			
			212203		BM - AUTOMOTIVE PARTS	
			212234	054339	608-6150-8700-2210-6071-000	82.94
			212267	054339	608-6150-8700-2210-6071-000	13.96
			212294	054339	608-6150-8700-2210-8000-000	153.21
			212546	054339	100-6090-6091-2210-0000-000	246.51
			212547	054339	608-6150-8700-2210-8000-000	29.25
			212574	054339	608-6150-8700-2210-8700-000	14.01
			212698	054339	608-6150-8700-2210-6071-000	25.84
			212776	054339	608-6150-8700-2210-8000-000	23.91
			212888	054339	608-6150-8700-2210-6160-000	10.23
			213144	054339	100-6090-6091-2210-0000-000	10.75
			213349	054339	608-6150-8700-2210-6071-000	73.17
			213427	054339	608-6150-8700-2210-6160-000	28.23
			213518	054339	608-6150-8700-2210-6160-000	-10.23
			213549	054339	100-6090-6091-2210-0000-000	11.83
			213909	054339	608-6150-8700-2210-6205-000	5.15
				054339	608-6150-8700-2210-8200-000	27.97
					<b>Total :</b>	<b>829.94</b>
170857	5/10/2018	093069	GLOBALSTAR USA	1.9263099		
				017775	FIRE- SATTELITE PHONE SERVICE	
					100-6090-6094-2310-0000-000	666.87

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170857	5/10/2018	093069 093069 GLOBALSTAR USA			(Continued)	<b>Total : 666.87</b>
170858	5/10/2018	000159 GRAINGER, INC	9761302083	017770	ELEC- INDUSTRIAL SUPPLIES 520-8000-8009-2225-0548-000	142.23 <b>Total : 142.23</b>
170859	5/10/2018	000159 GRAINGER, INC	9761968214	054340	AUTO- MAINTENANCE SUPPLIES 608-6150-8700-2210-8200-000	78.05
			9766212865	054340	WW- MAINTENANCE SUPPLIES 522-8200-8200-2301-0000-000	11.23 <b>Total : 89.28</b>
170860	5/10/2018	059760 GRANT, DEREK	BOOT ALLOWANCE 2018		W- BOOT ALLOWANCE 521-8100-8101-1180-0000-000	119.61 <b>Total : 119.61</b>
170861	5/10/2018	000160 GRAYBAR ELECTRIC CO	9303838044	054341	BM- ELECTRIC PARTS 605-6150-6211-2250-6212-000	17.65
			9303859727	054341	BM- ELECTRIC PARTS 605-6150-6211-2250-6091-000	106.06 <b>Total : 123.71</b>
170862	5/10/2018	060774 HERNANDEZ, RAMON	03/25-03/29/18		DEV SVCS- LODGING/PER DIEM 100-6300-6302-2280-0000-000	967.60 <b>Total : 967.60</b>
170863	5/10/2018	094120 HERO-4-HIRE	05/04/18	018670	LIB- PERFORMANCE FOR EVENT 100-6200-6250-2350-0000-000	200.00 <b>Total : 200.00</b>
170864	5/10/2018	046508 HEUSTERBERG, TIMOTHY	05/15-05/17/18		PD- PER DIEM (MEDIA RELATIONS) 100-6070-6071-1160-0000-000	141.00 <b>Total : 141.00</b>
170865	5/10/2018	025906 HOME DEPOT	1032725	054345	BM- HARDWARE SUPPLIES 605-6150-6211-2250-6030-000	57.84
			3580380	054345	BM- HARDWARE SUPPLIES 605-6150-6211-2301-0000-000	34.53

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170865	5/10/2018	025906 HOME DEPOT	(Continued) 5013765		BM- HARDWARE SUPPLIES	
			5123518	054345	605-6150-6211-2301-0000-000	12.36
			6034273	054345	605-6150-6211-2301-0000-000	39.40
			8040103	054344	ELEC- HARDWARE SUPPLIES	
				054344	520-8000-8003-2255-0592-100	324.32
				054345	BM- HARDWARE SUPPLIES	
				054345	605-6150-6211-2250-6030-000	173.47
					<b>Total :</b>	<b>641.92</b>
170866	5/10/2018	025906 HOME DEPOT	1563797		ELEC- HARDWARE SUPPLIES	
			7020859	017691	520-8000-8009-2225-0548-000	311.72
				017877	ST- HARDWARE SUPPLIES	
					210-6150-6160-2301-0000-000	31.91
					<b>Total :</b>	<b>343.63</b>
170867	5/10/2018	037218 HOSE MAN	6199323-0001-06		ST- HOSE REPAIR	
				054348	210-6150-6160-2301-0000-000	175.78
					<b>Total :</b>	<b>175.78</b>
170868	5/10/2018	041205 HOUSTON & HARRIS PCS INC.	18-20999		WW- HYDRO-WASH & VIDEO INSPECTION	
				017882	522-8200-8200-2350-0000-000	3,198.75
					<b>Total :</b>	<b>3,198.75</b>
170869	5/10/2018	000164 HUB CONST SPECIALTIES, INC	D02012072		WW- MAINTENANCE MATERIALS	
			D02013779	054350	522-8200-8200-2257-0000-000	98.82
				054350	WW- MAINTENANCE MATERIALS	
					522-8200-8200-2257-0000-000	417.36
					<b>Total :</b>	<b>516.18</b>
170870	5/10/2018	000276 INLAND WATER WORKS SUPPLY	S1010570.001		WW- PIPING SUPPLIES	
			S1011378.001	054351	522-8200-8200-2301-0000-000	142.23
				054351	WW- PIPING SUPPLIES	
					522-8200-8200-2301-0000-000	73.44
					<b>Total :</b>	<b>215.67</b>

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170871	5/10/2018	093947 INNOVATIVE INTERFACES, INC.	INV-INC17845		LIB- CIRCULATION SYSTEM SOFTWARE	
				018674	100-6200-6250-2350-0000-000	10,266.90
					<b>Total :</b>	<b>10,266.90</b>
170872	5/10/2018	060546 JAQUEZ, GENY	REBATE- ATTIC FAN		ENERGY EFFICIENCY REBATE	
					526-8000-8035-2041-0930-010	750.00
					<b>Total :</b>	<b>750.00</b>
170873	5/10/2018	003930 JENSEN PRECAST	SC98512		WW- HARDWARE SUPPLIES	
				017947	522-8200-8200-2257-0000-000	1,270.39
					<b>Total :</b>	<b>1,270.39</b>
170874	5/10/2018	094038 K & B ELECTRIC, LLC	55069		ELEC- ANALYSIS CONSULTANTING SVC	
				017827	520-8000-8002-2350-0923-000	1,440.00
					<b>Total :</b>	<b>1,440.00</b>
170875	5/10/2018	048797 KERSHNER, MISTY	04/25/18- MEALS		PD- PER DIEM (ACTIVE SHOOTER)	
					100-6070-6071-1160-0000-000	12.73
					<b>Total :</b>	<b>12.73</b>
170876	5/10/2018	093456 KROGER	0218066616		C. CARE- FOOD AND SUPPLIES	
			0218066692	017706	206-7200-7203-2305-0000-000	182.98
			0318066802	017705	C. CARE- FOOD AND RELATED SUPPLIES	
					206-7200-7202-2305-0000-000	47.51
			0318067029	017705	C. CARE- FOOD AND RELATED SUPPLIES	
					206-7200-7202-2305-0000-000	108.55
			0318067077	017706	C. CARE- FOOD AND SUPPLIES	
					206-7200-7203-2305-0000-000	289.84
				017705	C. CARE- FOOD AND RELATED SUPPLIES	
					206-7200-7202-2305-0000-000	73.82
					<b>Total :</b>	<b>702.70</b>
170877	5/10/2018	023087 LAKESHORE LIFESKILLS	4788560418		C. CARE- EDUCATIONAL MATERIAL	
				054356	206-7200-7203-2304-0000-000	366.41
					<b>Total :</b>	<b>366.41</b>
170878	5/10/2018	039589 LAW ENFORCEMENT MEDICAL SERVIC	13623		PD- BLOOD DRAWS/SART KITS	
				018442	100-6070-6071-2350-0000-000	2,291.00

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170878	5/10/2018	039589	039589 LAW ENFORCEMENT MEDICAL SERVIC (Continued)			<b>Total : 2,291.00</b>
170879	5/10/2018	093056	LAWSON PRODUCTS			
			9305765730	018027	WW- OPERATING SUPPLIES	357.44
			9600069752	018027	522-8200-8200-2255-0000-000 WW- CREDIT	-149.66
						<b>Total : 207.78</b>
170880	5/10/2018	061321	LEMUS, TOMAS			
			1090708.015		REFUND CLEANING DEPOSIT 100-6747-000	200.00
						<b>Total : 200.00</b>
170881	5/10/2018	041927	LOU'S TIRE SERVICE			
			85511		AUTOMOTIVE TIRES	
				054358	608-6150-8700-2210-8200-000	377.94
			85512		AUTOMOTIVE TIRES	
				054358	608-6150-8700-2210-8200-000	377.94
			85525		AUTOMOTIVE TIRES	
				054358	608-6150-8700-2210-6071-000	387.09
			85529		AUTOMOTIVE TIRES	
				054358	608-6150-8700-2210-8200-000	746.43
						<b>Total : 1,889.40</b>
170882	5/10/2018	093703	MAILFINANCE INC.			
			N7107565		C. CLERK- QTRLY BILL MAIL MACHINE	
				018640	100-6010-6010-2420-0000-000	1,339.62
					100-6010-6010-2420-0000-000	72.43
						<b>Total : 1,412.05</b>
170883	5/10/2018	093659	MAXIMUM TURBINE SUPPORT INC.			
			018462		ELEC- GAS TURBINE	
				017662	520-8000-8009-2225-0548-000	3,555.75
						<b>Total : 3,555.75</b>
170884	5/10/2018	093033	MAYON, LLC			
			05/01-05/10/18		FIN- PROF. ACCOUNTING SERVICE	
					100-6040-6041-2350-0000-000	2,325.00
						<b>Total : 2,325.00</b>
170885	5/10/2018	093453	MELFRED INDUSTRIAL SERVICES IN			
			7429		WW- DISPOSAL SERVICES	
				017957	522-8200-8200-2255-0000-000	1,350.00

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170885	5/10/2018	093453	093453 MELFRED INDUSTRIAL SERVICES IN		(Continued)		
						<b>Total :</b>	<b>1,350.00</b>
170886	5/10/2018	061322	MIMS, STAR		00882405		
						<b>Total :</b>	<b>249.66</b>
170887	5/10/2018	041081	MISSION LINEN SUPPLY & UNIFORM		506569197		
						<b>Total :</b>	<b>249.66</b>
				054359	BM - UNIFORM RENTAL SERVICES		
				054359	608-6150-8700-2301-0000-000	28.34	
				054359	608-6150-8700-1170-0000-000	18.66	
			506569198		BM - UNIFORM RENTAL SERVICES		
				054359	605-6150-6211-1170-0000-000	33.53	
			506849876		PARKSLLMD - UNIFORM RENTAL SERVICES		
				054359	701-6150-6220-1170-0000-000	8.39	
				054359	702-6150-6210-1170-0000-000	8.38	
			506895322		PARKSLLMD - UNIFORM RENTAL SERVICES		
				054359	702-6150-6210-1170-0000-000	8.39	
				054359	701-6150-6220-1170-0000-000	8.38	
			506942539		PARKSLLMD - UNIFORM RENTAL SERVICES		
				054359	701-6150-6220-1170-0000-000	8.39	
				054359	702-6150-6210-1170-0000-000	8.38	
			507047389		PARKSLLMD - UNIFORM RENTAL SERVICES		
				054359	701-6150-6220-1170-0000-000	8.39	
				054359	702-6150-6210-1170-0000-000	8.38	
			507093659		PARKSLLMD - UNIFORM RENTAL SERVICES		
				054359	702-6150-6210-1170-0000-000	8.39	
				054359	701-6150-6220-1170-0000-000	8.38	
			507188465		W - UNIFORM RENTAL SERVICES		
				054359	521-8100-8101-1170-0000-000	206.34	
			507208009		VW - UNIFORM RENTAL SERVICES		
				054359	522-8200-8200-1170-0000-000	213.97	
			507225858		BM - UNIFORM RENTAL SERVICES		
				054359	605-6150-6211-2250-6211-000	35.59	
			507235921		W - UNIFORM RENTAL SERVICES		
				054359	521-8100-8101-1170-0000-000	203.22	
			507250777		VW - UNIFORM RENTAL SERVICES		
				054359	522-8200-8200-1170-0000-000	31.00	
			507254704		VW - UNIFORM RENTAL SERVICES		

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170887	5/10/2018	041081 MISSION LINEN SUPPLY & UNIFORM	(Continued)			
			507272732	054359	522-8200-8200-1170-0000-000 BM - UNIFORM RENTAL SERVICES	216.03
			507282116	054359	605-6150-6211-2250-6211-000 BM - UNIFORM RENTAL SERVICES	32.59
				054359	608-6150-8700-2301-0000-000	28.34
			507282117	054359	608-6150-8700-1170-0000-000 BM - BM - UNIFORM RENTAL SERVICES	18.66
			605991064	054359	605-6150-6211-1170-0000-000 PARKSLLMD - UNIFORM RENTAL SERVICES	36.95
				054359	702-6150-6210-1170-0000-000	8.39
				054359	701-6150-6220-1170-0000-000	8.38
					<b>Total :</b>	<b>1,203.84</b>
170888	5/10/2018	041081 MISSION LINEN SUPPLY & UNIFORM	506662654		PARKS- UNIFORM RENTAL SERVICES	
			506849874	018047	100-6150-6205-1170-0000-000	45.94
			506849875	017879	210-6150-6160-1170-0000-000 ST- UNIFORM RENTAL SERVICES	61.32
			506895320	018047	100-6150-6205-1170-0000-000 PARKS- UNIFORM RENTAL SERVICES	45.94
			506895321	017879	210-6150-6160-1170-0000-000 ST- UNIFORM RENTAL SERVICES	61.32
			506942537	018047	100-6150-6205-1170-0000-000 PARKS- UNIFORM RENTAL SERVICES	45.94
			506942538	017879	210-6150-6160-1170-0000-000 ST- UNIFORM RENTAL SERVICES	62.08
			506991062	018047	100-6150-6205-1170-0000-000 PARKS- UNIFORM RENTAL SERVICES	51.79
			506991063	017879	210-6150-6160-1170-0000-000 ST- UNIFORM RENTAL SERVICES	61.32
			507047387	018047	100-6150-6205-1170-0000-000 PARKS- UNIFORM RENTAL SERVICES	45.94
			507047388	017879	210-6150-6160-1170-0000-000 ST- UNIFORM RENTAL SERVICES	61.32
			507093656	018047	100-6150-6205-1170-0000-000 PARKS- UNIFORM RENTAL SERVICES	45.94

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170888	5/10/2018	041081 MISSION LINEN SUPPLY & UNIFORM	(Continued)			
			507093658	017879	210-6150-6160-1170-0000-000 PARKS- UNIFORM RENTAL SERVICES	61.32
			507141587	018047	100-6150-6205-1170-0000-000 ST- UNIFORM RENTAL SERVICES	45.94
				017879	210-6150-6160-1170-0000-000	62.08
					<b>Total :</b>	<b>758.19</b>
170889	5/10/2018	093737 NATIONAL METER & AUTOMATION IN	S1098704.001		W- METERS	
				018622	521-8100-8101-4940-0000-000	1,792.00
					521-8100-8101-4940-0000-000	163.40
					<b>Total :</b>	<b>1,955.40</b>
170890	5/10/2018	061320 NAVARRO, DAISY	00520750		C/S- REFUND ON ACCOUNT	
					520-2450-232	50.00
					<b>Total :</b>	<b>50.00</b>
170891	5/10/2018	000681 OCLC, INC	0000595358		LIB- OCLC TCP/ IP ACCESS	
				017636	100-6200-6250-2302-0000-000	51.69
					<b>Total :</b>	<b>51.69</b>
170892	5/10/2018	045033 OFFICE DEPOT	133441153001		INV- OFFICE SUPPLIES	
				018657	100-1500-000	2,011.71
					100-1500-000	155.92
			133441502001		INV- OFFICE SUPPLIES	
				018657	100-1500-000	180.51
					100-1500-000	13.99
					<b>Total :</b>	<b>2,362.13</b>
170893	5/10/2018	045033 OFFICE DEPOT	111374164001		PD- OFFICE SUPPLIES	
				054363	100-6070-6071-2300-0000-000	20.46
			111374198001		PD- OFFICE SUPPLIES	
				054363	100-6070-6071-2300-0000-000	163.67
			112461921001		PD- OFFICE SUPPLIES	
				054363	100-6070-6071-2300-0000-000	84.65
			122049565001		PD- OFFICE SUPPLIES	
				054363	100-6070-6071-2300-0000-000	196.29

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170893	5/10/2018	045033 OFFICE DEPOT	(Continued)			
			122052169001	054363	PD- OFFICE SUPPLIES 100-6070-6071-2300-0000-000	21.50
			122568015001	054363	PD - OFFICE SUPPLIES 100-6070-6071-2300-0000-000	123.90
			122568151001	054363	PD- OFFICE SUPPLIES 100-6070-6071-2300-0000-000	46.33
			127877954001	054363	PD - OFFICE SUPPLIES 100-6070-6071-2300-0000-000	32.94
			127878062001	054363	PD - OFFICE SUPPLIES 100-6070-6071-2300-0000-000	45.73
					<b>Total :</b>	<b>735.47</b>
170894	5/10/2018	061152 OLEA, JAMES	BOOT ALLOWANCE 2018		WW- BOOT ALLOWANCE 522-8200-8200-1180-0000-000	111.89
					<b>Total :</b>	<b>111.89</b>
170895	5/10/2018	093581 O'REILLY AUTO PARTS	3177-103077		AUTOMOTIVE PARTS	
				054362	608-6150-8700-2210-6205-000	46.95
			3177-103132	054362	AUTOMOTIVE PARTS 608-6150-8700-2210-6205-000	136.57
			3177-103243	054362	AUTOMOTIVE PARTS 608-6150-8700-2210-6071-000	13.94
			3177-103259	054362	AUTOMOTIVE PARTS 608-6150-8700-2210-6205-000	38.00
			3177-103817	054362	AUTOMOTIVE PARTS 608-6150-8700-2210-6071-000	63.76
			3177-104167	054362	AUTOMOTIVE PARTS 608-6150-8700-2210-6071-000	11.11
					<b>Total :</b>	<b>310.33</b>
170896	5/10/2018	001712 PACIFIC ALARM SERVICE	P100499		BM- ALARM EQUIPMENT	
				018395	605-6150-6211-2250-8001-000	4,485.00
					<b>Total :</b>	<b>4,485.00</b>
170897	5/10/2018	094216 PAULINE LOPEZ	APRIL 18		COMM SVCS- SENIOR HAIRCUTS	
				018434	100-6200-6202-2350-0000-000	77.00

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170897	5/10/2018	094216 094216 PAULINE LOPEZ			(Continued)	<b>Total : 77.00</b>
170898	5/10/2018	016301 PMW ASSOCIATES	05/15-05/17/18		PD- TUITION (MEDIA RELATIONS) 100-6070-6071-1160-0000-000	420.00 <b>Total : 420.00</b>
170899	5/10/2018	041300 POWER PLUS	P11618-10	017938	ELEC- ENGINEERING SERVICES 520-8000-8002-2350-0923-000	7,625.00 <b>Total : 7,625.00</b>
170900	5/10/2018	092540 PRAXAIR DISTRIBUTION	82509233 82514360	017658 017658	ELEC- VARIOUS GASES 520-8000-8009-2225-0548-000 ELEC- VARIOUS GASES 520-8000-8009-2225-0548-000	764.68 126.45 <b>Total : 891.13</b>
170901	5/10/2018	093060 PROTECTION ONE ALARM MONITORIN	122076024	017914	PD- ELECTRONIC SECURITY SYSTEM 100-6070-6071-2350-0000-000	371.33 <b>Total : 371.33</b>
170902	5/10/2018	014316 PRUDENTIAL OVERALL SUPPLY	22603074 22603075 22603080	054391 054391 054391 054391	ELEC- UNIFORM RENTAL SERVICES 520-8000-8004-1170-0926-000 520-8000-8002-2301-0921-000 ELEC- UNIFORM RENTAL SERVICES 520-8000-8003-1170-0926-000 ELEC- UNIFORM RENTAL SERVICES 520-8000-8009-2225-0548-000	249.10 12.65 129.51 72.30 <b>Total : 463.56</b>
170903	5/10/2018	094244 PUMPING SOLUTIONS, INC.	3023617	018618	W- WILDEN PUMPS 521-8100-8101-2411-0000-000 521-8100-8101-2411-0000-000	3,097.40 240.05 <b>Total : 3,337.45</b>
170904	5/10/2018	027892 RDO EQUIPMENT COMPANY	P79003	018115	AUTO- EQUIPMENT MAINTENANCE 608-6150-8700-2210-8101-000	123.78 <b>Total : 123.78</b>

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170905	5/10/2018	094213 ROBERT D. ASHTON	APRIL 18		COMM SVCS- CONTRACT INSTRUCTOR 100-6200-6202-2350-0000-000	57.85
				018415	<b>Total :</b>	<b>57.85</b>
170906	5/10/2018	047668 ROTARY CLUB OF COLTON	04/25/18		COUNCIL- RESERVATION (BREAKFAST W/M 100-6000-6000-2280-0000-000	45.00
					<b>Total :</b>	<b>45.00</b>
170907	5/10/2018	059512 SALAZAR, GEORGINA	REBATE- DISHWASHER		ENERGY EFFICIENCY REBATE 526-8000-8035-2041-0930-010	75.00
					<b>Total :</b>	<b>75.00</b>
170908	5/10/2018	003799 SAN BERNARDINO COUNTY	21860- 1		PD- RADIO ACCESS SERVICE 100-6070-6071-2310-0000-000	10,564.58
			21860- 2	017908	PD- RADIO MAINTENANCE 100-6070-6071-2240-0000-000	1,091.87
			21860- 5	017907	PD- DISPATCH CONSOLE MAINTENANCE 100-6070-6071-2240-0000-000	1,122.06
			21860- 6	017904	PD- COUNTY WAN CONNECTION 100-6070-6071-2310-0000-000	324.00
				017903	<b>Total :</b>	<b>13,102.51</b>
170909	5/10/2018	015748 SAN BERNARDINO COUNTY	21860- 3 & 4		PD- SHERIFF'S AUTO SYSTEM 100-6070-6071-2350-0000-000	702.59
				017905	<b>Total :</b>	<b>702.59</b>
170910	5/10/2018	045463 SAN BERNARDINO COUNTY	IN0129160		W- CUPA PERMITS 521-8100-8101-2241-0000-000	325.00
					<b>Total :</b>	<b>325.00</b>
170911	5/10/2018	093642 SHRED-IT USA INC.	8124541367		PD- DOCUMENT DESTRUCTION SVCS 100-6070-6071-2350-0000-000	256.94
				017909	<b>Total :</b>	<b>256.94</b>
170912	5/10/2018	000224 SMART AND FINAL IRIS CO	044045		COMM SVCS- GROCERY ITEMS 100-6200-6214-2301-0000-000	9.98
				054373	<b>Total :</b>	<b>9.98</b>

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170913	5/10/2018	025294 SOUTH COAST AIR QUALITY	3269343		FIRE- AQMD FEES	
				017731	100-6090-6091-2241-0000-000	128.61
			3269365		FIRE- AQMD FEES	
				017731	100-6090-6091-2241-0000-000	128.61
					<b>Total :</b>	<b>257.22</b>
170914	5/10/2018	025294 SOUTH COAST AIR QUALITY	3269066		WW- AQMD FEES	
					522-8200-8200-2241-0000-000	128.61
			3270812		W- AQMD FEES (DOMEQ)	
					521-8100-8101-2241-0000-000	128.61
			3271667		W- AQMD FEES	
					521-8100-8101-2241-0000-000	128.61
			3271670		W- AQMD FEES	
					521-8100-8101-2241-0000-000	128.61
					<b>Total :</b>	<b>514.44</b>
170915	5/10/2018	000228 SOUTHERN CALIFORNIA EDISON	2-01-522-0296-04/18		W- ELECTRIC SERVICE	
				054375	521-8100-8101-2320-0000-000	2,152.54
					<b>Total :</b>	<b>2,152.54</b>
170916	5/10/2018	003758 SOUTHERN CALIFORNIA EDISON	2-20-147-0325-05/18		ELEC- ELECTRIC SERVICE	
					520-8000-8006-2330-0555-700	6,795.49
			2-20-444-9151-05/18		ELEC- ELECTRIC SERVICES	
					520-8000-8006-2330-0555-700	297.12
			2-25-757-6884-05/18		ELEC- ELECTRIC SERVICE	
					520-8000-8006-2330-0555-700	159.22
					<b>Total :</b>	<b>7,251.83</b>
170917	5/10/2018	003763 SOUTHERN CALIFORNIA EDISON	7500890459		ELEC- FIRM TRANSMISSION	
					520-8000-8006-2330-0555-700	18,480.00
					<b>Total :</b>	<b>18,480.00</b>
170918	5/10/2018	000234 SQUIRES LUMBER COMPANY	1011		WW - MAINTENANCE MATERIAL	
				054378	522-8200-8200-2257-0000-000	3.45
			1020		WW - MAINTENANCE MATERIAL	
				054378	522-8200-8200-2255-0000-000	13.51
			1037		ECE - MAINTENANCE MATERIAL	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170918	5/10/2018	000234 SQUIRES LUMBER COMPANY	(Continued)			
				054378	206-7200-7202-2300-0000-000	18.29
				054378	206-7200-7203-2300-0000-000	18.29
			1044		WW - MAINTENANCE MATERIAL	
				054378	522-8200-8200-2301-0000-000	21.52
			1074		W - MAINTENANCE MATERIAL	
				054378	521-8100-8101-2301-0000-000	30.16
			1092		COM SVCS - MAINTENANCE MATERIAL	
				054378	100-6200-6201-2301-0000-000	1.14
			1097		W - MAINTENANCE MATERIAL	
				054378	521-8100-8101-2301-0000-000	43.08
			1098		W - MAINTENANCE MATERIAL	
				054378	521-8100-8101-2301-0000-000	112.03
			802		PD - MAINTENANCE MATERIAL	
				054378	100-6070-6071-2301-0000-000	10.22
			946		W - MAINTENANCE MATERIAL	
				054378	521-8100-8101-2301-0000-000	16.11
			951		WW - MAINTENANCE MATERIAL	
				054378	522-8200-8200-2301-0000-000	13.99
					<b>Total :</b>	<b>301.79</b>
170919	5/10/2018	003079 STATE OF CALIF / JUSTICE DEPT	276399		PD- FINGERPRINTING SERVICES	
				054379	100-6070-6071-2350-0000-000	66.00
			287773		PD- FINGERPRINTING SERVICES	
				054379	100-6070-6071-2350-0000-000	330.00
					<b>Total :</b>	<b>396.00</b>
170920	5/10/2018	018487 STATER BROS MARKET	C0220-04/18		SUPPLIES (VARIOUS DEPTS)	
				054380	100-6200-6215-2301-0000-000	101.29
				054380	100-6200-6201-2301-0000-000	27.76
				054380	100-6200-6209-2301-0000-000	39.99
				054380	100-6200-6218-2301-0000-000	59.83
				054380	206-7200-7203-2305-0000-000	334.59
				054380	100-6200-6204-2301-0000-000	91.74
				054380	100-6200-6212-2301-0000-000	118.86
				054380	100-6070-6071-2301-0000-000	167.25

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170920	5/10/2018	018487 018487 STATER BROS MARKET	(Continued)			<b>Total : 941.31</b>
170921	5/10/2018	060666 TARGET SOLUTIONS	INV00000021376		HR- EMPLOYEE TRAINING SYSTEM 100-6030-6030-2350-0000-000	4,622.75 <b>Total : 4,622.75</b>
170922	5/10/2018	002964 THE COUNSELING TEAM	53516	054327	HR- COUNSELING SERVICES 100-6030-6030-2350-0000-000	840.00 <b>Total : 840.00</b>
170923	5/10/2018	093146 TIME WARNER CABLE	0566386041218	017913	PD- CABLE SERVICE 100-6070-6071-2310-0000-000	290.65 <b>Total : 290.65</b>
170924	5/10/2018	061324 TOOLEY, JASON	TUIT REIMB 17/18		TUTION REIMBURSEMENT 100-6090-6091-1160-0000-000	600.00 <b>Total : 600.00</b>
170925	5/10/2018	093930 TOOLS-R-US, INC.	953637	017751	ELEC- SMALL TOOLS 520-8000-8004-2301-0921-000	898.37 <b>Total : 898.37</b>
170926	5/10/2018	014681 UNDERGROUND SERVICE ALERT	420180158	017749 017749 017749	ELEC- SERVICE ALERTS 520-8000-8001-2350-0923-000 521-8100-8101-2301-0000-000 522-8200-8200-2301-0000-000	56.14 56.13 56.13 <b>Total : 168.40</b>
170927	5/10/2018	035315 USA BLUE BOOK	552755	018061	WW- OPERATING SUPPLIES 522-8200-8200-2255-0000-000	233.55 <b>Total : 233.55</b>
170928	5/10/2018	093999 VERIZON BUSINESS SOLUTIONS	70772180	017910	PD- T-1 DEDICATED LINE 100-6070-6071-2310-0000-000	1,037.51 <b>Total : 1,037.51</b>
170929	5/10/2018	093406 VERIZON WIRELESS	9804535623	054385	PD- CELLULAR SERVICES 100-6070-6071-2310-0000-000	812.25

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170929	5/10/2018	093406 VERIZON WIRELESS	(Continued) 9804547714			
			9805632383	054385	PD- CELLULAR SERVICES 100-6070-6071-2310-0000-000	1,707.91
			9805632391	054385	PD- CELLULAR SERVICES 100-6070-6071-2310-0000-000	1,505.91
				054385	COMM SVCS- CELLULAR SERVICES 100-6200-6250-2310-0000-000	101.23
			9805632400	054385	100-6200-6202-2310-0000-000	295.45
				054385	COUNCIL- CELLULAR SERVICES 100-6000-6000-2310-0000-000	213.64
			9805632401	054385	COUNCIL- CELLULAR SERVICES 100-6000-6000-2310-0000-000	124.07
			980563295	054385	WW- CELLULAR SERVICES 522-8200-8200-2310-0000-000	579.07
			980563297	054385	W- CELLULAR SERVICES 521-8100-8101-2310-0000-000	1,414.45
				054385	522-8200-8200-2310-0000-000	456.76
					<b>Total :</b>	<b>7,210.74</b>
170930	5/10/2018	033501 VULCAN MATERIALS COMPANY	71788474		W- ASPHALT MATERIAL	
				018037	521-8100-8101-2301-0000-000	312.96
					<b>Total :</b>	<b>312.96</b>
170931	5/10/2018	000188 WAXIE	77410880		INV- JANITORIAL SUPPLIES	
				018623	100-1500-000	2,204.46
					100-1500-000	99.59
			77423062		INV- JANITORIAL SUPPLIES	
				018623	100-1500-000	41.30
					100-1500-000	1.86
					<b>Total :</b>	<b>2,347.21</b>
170932	5/10/2018	000750 WESCO DISTRIBUTION INC	628497		ELEC INV- HARDWARE SUPPLIES	
				018607	520-1500-154	598.50
					520-1500-154	46.38
			647791		ELEC INV- HARDWARE SUPPLIES	
				018607	520-1500-154	800.26
					520-1500-154	62.02

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170932	5/10/2018	000750 WESCO DISTRIBUTION INC	(Continued) 647792		ELEC INV- HARDWARE SUPPLIES 520-1500-154	28.71
				018627	520-1500-154	2.23
			647793		ELEC INV- HARDWARE SUPPLIES 520-1500-154	832.45
				018627	520-1500-154	64.51
<b>Total :</b>						<b>2,435.06</b>
170933	5/10/2018	003171 WEST VALLEY WATER DISTRICT	23577-23504- 05/18		LLMD- WATER SERVICES 702-6150-6210-2320-0000-000	164.91
			24015-23926- 05/18		LLMD- WATER SERVICES 702-6150-6210-2320-0000-000	130.41
			24843-24702- 0518		LLMD- WATER SERVICES 702-6150-6210-2320-0000-000	70.02
			25241-25078- 05/18		LLMD- WATER SERVICES 702-6150-6210-2320-0000-000	70.02
			25493-25320-05/18		LLMD- WATER SERVICES 702-6150-6210-2320-0000-000	35.91
			25495-25322- 05/18		LLMD- WATER SERVICES 702-6150-6210-2320-0000-000	354.14
			25875-25680-0518		LLMD- WATER SERVICES 702-6150-6210-2320-0000-000	154.27
			26061-25862- 0518		LLMD- WATER SERVICES 702-6150-6210-2320-0000-000	25.05
			26529-26320-0518		LLMD- WATER SERVICES 702-6150-6210-2320-0000-000	70.02
<b>Total :</b>						<b>1,074.75</b>
170934	5/10/2018	093330 WINZER CORPORATION	6092097		ELEC INV- HARDWARE SUPPLIES 100-1500-000	126.04
				018574	520-1500-154	489.96
				018574	520-1500-154	17.00
					100-1500-000	9.77
					520-1500-154	37.97
			6092097- CREDIT		CREDIT	
					520-1500-154	-135.81

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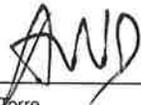
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170934	5/10/2018	093330 WINZER CORPORATION	(Continued) 6097229	018574	ELEC- HARDWARE SUPPLIES 100-1500-000 100-1500-000	82.08 23.36 <b>Total : 650.37</b>
4335000	5/11/2018	035929 BANK OF AMERICA	STATE 05/10/18- SUPP		STATE TAXES 762-2010-000	187.94 <b>Total : 187.94</b>
12042000	5/2/2018	094151 TTECH, LLC.	1801420065		C/S- KIOSK TRANSACTION FEES 100-6040-6042-2670-0000-000	37.50 <b>Total : 37.50</b>
12046000	5/2/2018	094151 TTECH, LLC.	1803420065		C/S- KIOSK TRANSACTION FEES 100-6040-6042-2670-0000-000	50.00 <b>Total : 50.00</b>
15958000	5/3/2018	035929 BANK OF AMERICA	STATE 5/2/18- SUPPLE		STATE TAXES 762-2010-000	1,155.94 <b>Total : 1,155.94</b>
23700000	5/1/2018	003181 SOUTHERN CALIFORNIA GAS CO	099-236-3708-0-0418		ELEC- NATURAL GAS TRANSMISSION 520-8000-8009-2321-0547-000	6,461.91 <b>Total : 6,461.91</b>
43120000	5/11/2018	035929 BANK OF AMERICA	FEDERAL 05/10/18-SUP		FEDERAL TAXES 762-2200-000	1,125.00 <b>Total : 1,125.00</b>
66570518	5/9/2018	003772 STATE OF CALIFORNIA	PP 05/10/18		CHILD SUPPORT PAYMENTS 762-2150-000	2,330.37 <b>Total : 2,330.37</b>
92898000	5/11/2018	035929 BANK OF AMERICA	FEDERAL 05/11/18		FEDERAL TAXES 762-2200-000	136,827.73 <b>Total : 136,827.73</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
92910000	5/11/2018	035929 BANK OF AMERICA	STATE 05/10/18		STATE TAXES 762-2010-000	48,019.88 <b>Total : 48,019.88</b>
120440000	5/2/2018	094151 TTECH, LLC	180240065		C/S- KIOSK TRANSACTION FEES 100-6040-6042-2670-0000-000	51.25 <b>Total : 51.25</b>
159540000	5/3/2018	035929 BANK OF AMERICA	FEDERAL 5/2/18- SUPP		FEDERAL TAXES 762-2200-000	2,989.28 <b>Total : 2,989.28</b>
665850918	5/9/2018	003772 STATE OF CALIFORNIA	10/13/13		CHILD SUPPORT PAYMENT 762-2150-000	438.46 <b>Total : 438.46</b>
1001071963	5/9/2018	003893 ING	PP 05/10/18		457 DEF COMP & LOAN PAYMENT 762-2040-000 762-2045-000	12,206.89 768.47 <b>Total : 12,975.36</b>
<b>145 Vouchers for bank code : boa</b>						<b>Bank total : 626,092.52</b>
<b>145 Vouchers in this report</b>						<b>Total vouchers : 626,092.52</b>



Stacey Dabbs  
Finance Director



Aurelio De La Torre  
City Treasurer

vchlist  
05/17/2018 3:52:15PM

Voucher List  
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170937	5/17/2018	094206 AERODERIVATIVE GAS TURBINE SUP	I62021	018684	ELEC- GAS TURBINE PARTS 520-8000-8009-2225-0548-000	1,500.00
					<b>Total :</b>	<b>1,500.00</b>
170938	5/17/2018	093061 ALL STAR PEST ELIMINATION	01-201802	018131	BM- PEST ELIMINATION SERVICE 605-6150-6211-2350-0000-000	867.30
			01-201803	018131	BM- PEST ELIMINATION SERVICE 605-6150-6211-2350-0000-000	908.60
					<b>Total :</b>	<b>1,775.90</b>
170939	5/17/2018	093493 ALONSO ALONSO	06/13/18	018136	LIB- COOKING WORKSHOP 100-6200-6250-2350-0000-000	150.00
					<b>Total :</b>	<b>150.00</b>
170940	5/17/2018	093774 AMERICAN NATIONAL RED CROSS &	22094508	018669	COMM SVCS- FIRST AID/CPR 100-6200-6202-2350-0000-000	151.20
					<b>Total :</b>	<b>151.20</b>
170941	5/17/2018	094180 AMERIGAS PROPANE LP	3077999216	018154	ELEC- TANK RENTAL 520-8000-8003-2255-0592-100	114.22
					<b>Total :</b>	<b>114.22</b>
170942	5/17/2018	092644 ANDERSON, DEBORAH	APRIL 2018	017981	COMM SVCS- CONTRACT INSTRUCTOR 100-6200-6202-2350-0000-000	737.10
					<b>Total :</b>	<b>737.10</b>
170943	5/17/2018	001139 ANIMAL EMERGENCY CLINIC	APRIL 18	018080	PD- VERERINARIAN SERVICES 100-6070-6071-2350-0000-000	390.00
					<b>Total :</b>	<b>390.00</b>
170944	5/17/2018	061317 APPIAH-KUBI, SAMUEL	REBATE- WASHER		ENERGY EFFICIENCY REBATE 526-8000-8035-2041-0930-010	75.00
					<b>Total :</b>	<b>75.00</b>
170945	5/17/2018	058916 ARREDONDO, MARIO	04/04/18		WW- REIMBURSE (LICENSE FEE) 522-8200-8200-1160-0000-000	45.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170945	5/17/2018	058916	058916 ARREDONDO, MARIO		(Continued)	
					<b>Total :</b>	<b>45.00</b>
170946	5/17/2018	046028	AT & T			
			9391054785-05/18		LIB- TELEPHONE SERVICES	
				054319	100-6200-6250-2310-0000-000	20.22
			9391054794-05/18		LIB- TELEPHONE SERVICES	
				054319	100-6200-6250-2310-0000-000	20.22
			9391055036-04/18		I.S.- TELEPHONE SERVICES	
				054319	606-6040-6044-2310-0000-000	28.97
			9391055085-04/18		FIRE- TELEPHONE SERVICES	
				054319	100-6090-6091-2310-0000-000	12.86
			9391055154-04/18		FIRE- TELEPHONE SERVICES	
				054319	100-6090-6094-2310-0000-000	599.88
					<b>Total :</b>	<b>682.15</b>
170947	5/17/2018	093305	AT & T TELE CONFERENCE SERVICE			
			805-017989		ELEC- MONTHLY PHONE CHARGES	
				017668	520-8000-8001-2310-0930-200	30.70
					<b>Total :</b>	<b>30.70</b>
170948	5/17/2018	048129	AT&T			
			816-17D-9877-264		ELEC- JOINT POLE BILLING	
					520-8000-8002-2255-0592-100	693.00
					<b>Total :</b>	<b>693.00</b>
170949	5/17/2018	049779	AVILA, ELIAS			
			05/2-05/03/18		ELEC- PARKING (EUSERC TRAINING)	
					520-8000-8002-2280-0930-200	22.00
					<b>Total :</b>	<b>22.00</b>
170950	5/17/2018	042996	AVO TRAINING INSTITUTE			
			5590484095		ELEC- AVO TRAINING	
				018406	520-8000-8003-2280-0930-200	1,925.00
					<b>Total :</b>	<b>1,925.00</b>
170951	5/17/2018	061325	BATES, QEANU			
			00882830		CLOSING BILL CREDIT	
					520-2450-232	212.21
					<b>Total :</b>	<b>212.21</b>
170952	5/17/2018	092506	BAY CITY ELECTRIC WORKS,INC			
			W189168		PD- EQUIPMENT FOR COMMAND POST	
				018429	100-6070-6071-2210-0000-000	1,659.26
					100-6070-6071-2210-0000-000	69.99

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170952	5/17/2018	092506	092506 BAY CITY ELECTRIC WORKS,INC		(Continued)	
					<b>Total :</b>	<b>1,729.25</b>
170953	5/17/2018	094086	BC TRAFFIC SPECIALIST			
			0025752-IN		ST- STREET SIGNAGE	
			0025755-IN	018552	218-1812-6150-3890-0000-000	153.38
			0026009-IN	018552	218-1812-6150-3890-0000-000	212.62
			0026011-IN	018552	218-1812-6150-3890-0000-000	28.37
			0026017-IN	018552	218-1812-6150-3890-0000-000	75.43
			0026210-IN	018552	218-1812-6150-3890-0000-000	39.13
			0026214-IN	018552	218-1812-6150-3890-0000-000	149.21
			0026391-IN	018552	218-1812-6150-3890-0000-000	30.13
			0026397-IN	018552	218-1812-6150-3890-0000-000	197.06
				018552	218-1812-6150-3890-0000-000	30.13
					<b>Total :</b>	<b>915.46</b>
170954	5/17/2018	093648	BERRY ROOFING, INC.		REFUND PERMIT	
					REFUND PERMIT FEES	
					100-5403-000	144.25
					<b>Total :</b>	<b>144.25</b>
170955	5/17/2018	092017	BURLINGTON SAFETY LABS		ELEC- TESTING OF INSULATING GLOVES	
			54810			
				017756	520-8000-8004-1180-0926-000	377.50
					<b>Total :</b>	<b>377.50</b>
170956	5/17/2018	015809	CALOLYMPIC GLOVE &		INV- SAFETY SUPPLIES	
			369778			
				018628	100-1500-000	415.42
					100-1500-000	73.68
					<b>Total :</b>	<b>489.10</b>
170957	5/17/2018	045542	CARL WARREN & COMPANY		RISK- LIABILITY CLAIMS SERVICE FEE	
			1841616			
					607-6040-8601-2350-0000-000	7,841.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170957	5/17/2018	045542 045542 CARL WARREN & COMPANY	(Continued)			<b>Total : 7,841.50</b>
170958	5/17/2018	045027 CDW GOVERNMENT	MNC5169	054323	I.S.- HARDWARE SUPPLIES 606-6040-6044-2240-0000-000	388.73 <b>Total : 388.73</b>
170959	5/17/2018	003817 CENTERPOINTE CAR WASH	FEB & MAR 2018	054324 054324 054324 054324 054324	CAR WASH SERVICES 100-6150-6151-2210-0000-000 100-6200-6200-2210-0000-000 520-8000-8005-2210-0933-000 608-6150-8700-2210-8101-000 100-6070-6071-2210-0000-000	51.97 18.49 29.98 165.43 120.43 <b>Total : 386.30</b>
170960	5/17/2018	094226 CINTAS CORPORATION NO 2	5010608921 9024014700	018502 018502	ELEC- MEDICAL/FIRST AID SUPPLIES 520-8000-8009-2225-0548-000 ELEC- MEDICAL/FIRST AID SUPPLIES 520-8000-8009-2225-0548-000	243.08 2,975.71 <b>Total : 3,218.79</b>
170961	5/17/2018	001005 CITY OF COLTON	CK#315810-315956		WORKERS COMP CLAIMS 607-1110-000	84,207.35 <b>Total : 84,207.35</b>
170962	5/17/2018	094148 CMY SOLUTIONS, LLC	INV-CED-006	017612 017612	ELEC- ENGINEERING SERVICES 520-8000-8003-2350-0923-000 520-8000-8002-2350-0923-000	1,250.00 2,875.00 <b>Total : 4,125.00</b>
170963	5/17/2018	093326 COGGS STUCKEY, HARRIETTE	APRIL 18	017982	COMM SVCS- CONTRACT INSTRUCTOR 100-6200-6202-2350-0000-000	291.90 <b>Total : 291.90</b>
170964	5/17/2018	000131 COLTON COURIER	CC7664		C. CLERK- LEGAL PUBLICATION 100-6010-6010-2340-0000-000	68.00 <b>Total : 68.00</b>
170965	5/17/2018	000491 COLTON TRUCK SUPPLY	05P10307		AUTOMOTIVE PARTS & SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170965	5/17/2018	000491 COLTON TRUCK SUPPLY	(Continued)	054325	520-8000-8001-2210-0933-000	4.93
					<b>Total :</b>	<b>4.93</b>
170966	5/17/2018	094144 COMMERICAL AQUATIC SERVICES	118-1845	017609	COMM SVCS- POOL MAINTENANCE 100-6200-6203-2350-0000-000	2,100.00
					<b>Total :</b>	<b>2,100.00</b>
170967	5/17/2018	060559 COYAZO, JOHN	05/16/18		REISSUE RETURNED DIRECT DEPOSIT 762-2005-000	100.00
					<b>Total :</b>	<b>100.00</b>
170968	5/17/2018	002720 DANIELS TIRE SERVICE	230111209	018677	INV- TIRES 100-1510-000	907.50
			230111210		100-1510-000	87.83
				018664	INV- TIRES 100-1510-000	1,658.88
					100-1510-000	149.56
					<b>Total :</b>	<b>2,803.77</b>
170969	5/17/2018	001897 DAN'S LAWNMOWER	156744	054329	W- LAWN & GARDEN SUPPLIES 521-8100-8101-2411-0000-000	355.56
					<b>Total :</b>	<b>355.56</b>
170970	5/17/2018	094189 DELORES R. COWAN	APRIL 2018	018273	COMM SVCS- CONTRACT INSTRUCTOR 100-6200-6202-2350-0000-000	1,259.70
					<b>Total :</b>	<b>1,259.70</b>
170971	5/17/2018	061315 DOMINQUEZ, DEBBIE	REBATE- DISHWASHER		ENERGY EFFICIENCY REBATE 526-8000-8035-2041-0930-010	75.00
					<b>Total :</b>	<b>75.00</b>
170972	5/17/2018	046396 DUDEK & ASSOCIATES, INC.	20181942	054394	DEV SVCS- ENVIRONMENTAL SERVICES 762-2330-000	2,979.45
			20181944	054394	DEV SVCS- ENVIRONMENTAL SERVICES 762-2330-000	9,332.97
					<b>Total :</b>	<b>12,312.42</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170973	5/17/2018	000149 DUNN-EDWARDS CORP	2018321145	054331	BM- PAINT SUPPLIES 605-6150-6211-2250-6217-000	127.25
<b>Total :</b>						<b>127.25</b>
170974	5/17/2018	045664 EAST VALLEY LAND COMPANY	4TH QTR 2017		EVLC SALES TAX REIMBURSEMENT 100-6020-9050-2570-0000-000	54,230.10
<b>Total :</b>						<b>54,230.10</b>
170975	5/17/2018	002587 EDWARD BABCOCK & SONS INC	BD82109-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD82213-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD82379-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD82428-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD82430-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD82431-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BE80162-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	20.00
			BE80163-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	8.00
			BE80191-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BE80320-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	263.00
			BE80430-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BE80431-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	20.00
<b>Total :</b>						<b>879.00</b>
170976	5/17/2018	033495 ELECTRONICS WAREHOUSE	T-175513	054332	W- ELECTRICAL SUPPLIES 521-8100-8110-4930-0000-000	47.74
			T-176137		ELEC- ELECTRICAL SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170976	5/17/2018	033495 ELECTRONICS WAREHOUSE	(Continued)			
			T-176221	054332	520-8000-8003-2255-0592-100	10.88
				054332	ELEC- ELECTRICAL SUPPLIES	
					520-8000-8003-2255-0592-100	22.84
					<b>Total :</b>	<b>81.46</b>
170977	5/17/2018	003851 EQUIFAX	4827810		C/S- CREDIT INFORMATION SERVICES	
				017839	100-6040-6042-2350-0000-000	608.00
					<b>Total :</b>	<b>608.00</b>
170978	5/17/2018	003851 EQUIFAX	4823680		HR- BACKGROUND CHECKS	
					100-6030-6030-2342-0000-000	92.49
					<b>Total :</b>	<b>92.49</b>
170979	5/17/2018	094166 ERNESTINA LLAMAS	APRIL 18		COMM SVCS- CONTRACT INSTRUCTOR	
				017983	100-6200-6202-2350-0000-000	412.30
					<b>Total :</b>	<b>412.30</b>
170980	5/17/2018	015957 FAIRVIEW FORD SALES, INC	C44806		AUTOMOTIVE PARTS	
				054333	608-6150-8700-2210-6071-000	184.13
					<b>Total :</b>	<b>184.13</b>
170981	5/17/2018	013964 FEDERAL EXPRESS CORPORATION	5-974-90125		PW- SHIPPING	
				018315	100-6150-6151-2300-0000-000	127.33
					<b>Total :</b>	<b>127.33</b>
170982	5/17/2018	094210 FISHER INTEGRATED, INC.	1079		I.S.- VIDEO STREAMING SERVICE	
				018471	606-6040-6044-2315-0000-000	600.00
					<b>Total :</b>	<b>600.00</b>
170983	5/17/2018	093573 GARDA CL WEST, INC.	10392425		CASH TRANSPORT SERVICES	
				017628	100-6060-6060-2350-0000-000	472.67
					<b>Total :</b>	<b>472.67</b>
170984	5/17/2018	000230 GAS COMPANY	034-221-7500-4-0518		BM- GAS SERVICES	
				054338	605-6150-6211-2320-0000-000	92.95
			036-321-7500-0-0518		BM- GAS SERVICES	
				054338	605-6150-6211-2320-0000-000	1,366.37

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170984	5/17/2018	000230 GAS COMPANY	(Continued) 082-521-4900-3-0518	054338	BM- GAS SERVICES 605-6150-6211-2320-0000-000	33.15
<b>Total :</b>						<b>1,492.47</b>
170985	5/17/2018	093811 GENERAL PUMP COMPANY, INC.	26271	018200	W- WELL MAINTENANCE AND REPAIRS 521-8100-8101-3890-0000-000	134,086.00
			26378	018200	W- WELL MAINTENANCE AND REPAIRS 521-8100-8101-3890-0000-000	41,772.50
<b>Total :</b>						<b>175,858.50</b>
170986	5/17/2018	000157 GENUINE AUTO PARTS	213881	054339	AUTOMOTIVE PARTS 100-6090-6091-2210-0000-000	76.35
			213948	054339	AUTOMOTIVE PARTS 100-6090-6091-2210-0000-000	2.27
			214149	054339	AUTOMOTIVE PARTS 608-6150-8700-2210-6071-000	15.94
<b>Total :</b>						<b>94.56</b>
170987	5/17/2018	046042 GK ASSOCIATES	18-032	017943	PW- ENGINEERING SUPPORT 218-1804-6970-3890-0000-000	7,232.50
<b>Total :</b>						<b>7,232.50</b>
170988	5/17/2018	094093 GLOBAL EQUIPMENT CO.	112484999	018595	W- DOG FOUNTAINS 521-8100-8110-4930-0000-000 521-8100-8110-4930-0000-000	8,781.90 702.55
<b>Total :</b>						<b>9,484.45</b>
170989	5/17/2018	047030 GONZALEZ, LORENZO	OPT REIM 17/19		ELEC- OPTICAL REIMBURSEMENT 520-8000-8003-1101-0926-000	300.00
<b>Total :</b>						<b>300.00</b>
170990	5/17/2018	000159 GRAINGER, INC	9769446908	054340	BM- MAINTENANCE SUPPLIES 605-6150-6211-2301-0000-000	14.46
			9779794024	054340	ELEC- MAINTENANCE SUPPLIES 520-8000-8004-2301-0921-000	572.12
			9779997452		ELEC- MAINTENANCE SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170990	5/17/2018	000159 GRAINGER, INC	(Continued)			
				054340	520-8000-8004-2301-0921-000	447.12
					<b>Total :</b>	<b>1,033.70</b>
170991	5/17/2018	000159 GRAINGER, INC	9766212857		ELEC- INDUSTRIAL SUPPLIES	
			9772883774	017770	520-8000-8009-2225-0548-000	48.59
				018649	INV- HARDWARE SUPPLIES	
					100-1500-000	263.28
					100-1500-000	20.41
					<b>Total :</b>	<b>332.28</b>
170992	5/17/2018	000160 GRAYBAR ELECTRIC CO	9303661931		BM- ELECTRIC PARTS	
				054341	605-6150-6211-2301-0000-000	24.01
					<b>Total :</b>	<b>24.01</b>
170993	5/17/2018	093952 GREEN ACRES ADVERTISING DESIGN	3789		ELEC- MARKETING SERVICES	
				018128	526-8000-8035-2350-0923-000	1,833.33
				018128	526-8000-8037-2350-0923-000	1,833.33
				018128	526-8000-8038-2350-0923-000	1,833.34
					<b>Total :</b>	<b>5,500.00</b>
170994	5/17/2018	093952 GREEN ACRES ADVERTISING DESIGN	3800		W- MARKETING SERVICES	
				018174	521-8100-8110-2341-0000-000	1,250.00
					<b>Total :</b>	<b>1,250.00</b>
170995	5/17/2018	061326 HARDAWAY, RABY	04/24/18		REISSUE RETURNED CHECK~	
					762-2005-000	33.93
					<b>Total :</b>	<b>33.93</b>
170996	5/17/2018	094198 HEARD'S INVESTIGATION AND	5841		HR- PRE-EMPLOYMENT POLYGRAPHS	
					100-6030-6030-2342-0000-000	600.00
					<b>Total :</b>	<b>600.00</b>
170997	5/17/2018	025906 HOME DEPOT	1573018		ELEC- HARDWARE SUPPLIES	
				017691	520-8000-8009-2225-0548-000	198.34
					<b>Total :</b>	<b>198.34</b>
170998	5/17/2018	025906 HOME DEPOT	1253820		BM- HARDWARE SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170998	5/17/2018	025906 HOME DEPOT	(Continued)			
			1313451	054345	605-6150-6211-2301-0000-000 PD- CREDIT	30.19
			3022937	054342	100-6070-6071-2301-0000-000 ELEC- HARDWARE SUPPLIES	-11.63
			8011150	054344	520-8000-8003-2255-0592-100 PD- HARDWARE SUPPLIES	62.58
			8014354	054342	100-6070-6071-2301-0000-000 BM- HARDWARE SUPPLIES	11.63
			8302464	054345	605-6150-6211-2301-0000-000 BM- CREDIT	28.02
			9071789	054345	605-6150-6211-2301-0000-000 BM- HARDWARE SUPPLIES	-19.40
				054345	605-6150-6211-2250-6217-000	55.02
					<b>Total :</b>	<b>156.41</b>
170999	5/17/2018	037218 HOSE MAN	6199659-0001-06		W- HOSE REPAIRS	
			6199836-0001-06	054348	521-8100-8101-2301-0000-000 ELEC- HOSE REPAIRS	174.23
				054348	520-8000-8009-2225-0548-000	179.95
					<b>Total :</b>	<b>354.18</b>
171000	5/17/2018	019129 IE ALARM SYSTEMS	202729		BM- ALARM SERVICE	
				018065	605-6150-6211-2250-8101-000	60.00
					<b>Total :</b>	<b>60.00</b>
171001	5/17/2018	018204 INLAND DESERT SECURITY &, COMMUNICATI	180500506101		ELEC- AFTER-HOURS ANSWERING SVC	
				017929	520-8000-8001-2350-0923-000	326.00
					<b>Total :</b>	<b>326.00</b>
171002	5/17/2018	060637 JOHNSTON, CYNTHIA	REBATE- WASHER		ENERGY EFFICIENCY REBATE	
					526-8000-8035-2041-0930-010	75.00
					<b>Total :</b>	<b>75.00</b>
171003	5/17/2018	046215 KUSTOM IMPRINTS	27635		COMM SVCS- EMBROIDERED POLOS	
				018613	100-6200-6202-1170-0000-000	1,438.00
					100-6200-6202-1170-0000-000	107.96

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171003	5/17/2018	046215 046215 KUSTOM IMPRINTS	(Continued)			<b>Total : 1,545.96</b>
171004	5/17/2018	093714 LATITUDE GEOGRAPHICS	INV0008509	018673	ELEC- RENEWAL OF MAINTENANCE 520-8000-8003-2350-0923-000	5,000.00 <b>Total : 5,000.00</b>
171005	5/17/2018	032193 LEXIS-NEXIS	1630501-20180430	018084	PD- ADVANCED INVESTIGATIONS 100-6070-6071-2350-0000-000	550.45 <b>Total : 550.45</b>
171006	5/17/2018	041927 LOU'S TIRE SERVICE	85524	054358	AUTOMOTIVE TIRES 608-6150-8700-2210-6205-000	219.00 <b>Total : 219.00</b>
171007	5/17/2018	019009 LSA	158805	054314	DEV SVCS- TOPICA WAREHOUSE PROJECT 762-2322-000	19,000.00 <b>Total : 19,000.00</b>
171008	5/17/2018	061305 MACIAS, LEO	00140640		CLOSING BILL CREDIT 520-2450-232	170.00 <b>Total : 170.00</b>
171009	5/17/2018	094251 MAD SCIENCE	06/09/18	018682	LIB- PERFORMANCE AT LIBRARY 100-6200-6250-2350-0000-000	380.00 <b>Total : 380.00</b>
171010	5/17/2018	061318 MARTINEZ-SANCHEZ, ELSY	4632		ENERGY EFFICIENCY REBATE 526-8000-8035-2041-0930-010	75.00 <b>Total : 75.00</b>
171011	5/17/2018	092811 MARX BROS. FIRE EXTINGUISHER	E50920	018474	ELEC- INSPECTION AND MAINTENANCE 520-8000-8009-2225-0548-000	700.00 <b>Total : 700.00</b>
171012	5/17/2018	092512 MERLIN JOHNSON CONSTRUCTION, INC.	060842	018675	WWW- SEWER LINE REPAIR 522-8200-8200-2303-0000-000	14,244.89 <b>Total : 14,244.89</b>

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171013	5/17/2018	041081 MISSION LINEN SUPPLY & UNIFORM	507083726		PD- TOWEL RENTAL SERVICES	
				054359	100-6070-6071-2350-0000-000	181.25
			507129979		PD- TOWEL RENTAL SERVICES	
				054359	100-6070-6071-2350-0000-000	181.25
			507179713		PD- TOWEL RENTAL SERVICES	
				054359	100-6070-6071-2350-0000-000	181.25
			507225857		PD- TOWEL RENTAL SERVICES	
				054359	100-6070-6071-2350-0000-000	181.25
			507272731		PD- TOWEL RENTAL SERVICES	
				054359	100-6070-6071-2350-0000-000	181.25
					<b>Total :</b>	<b>906.25</b>
171014	5/17/2018	092651 MOSS BROS DODGE	A1CS299137		AUTO- VEHICLE REPAIRS	
				017640	608-6150-8700-2210-6071-000	322.22
					<b>Total :</b>	<b>322.22</b>
171015	5/17/2018	093388 MUNICIPAL CODE CORPORATION	00307348		C. CLERK- SUPPLEMENT COPIES	
					100-6010-6010-2300-0000-000	1,731.39
					<b>Total :</b>	<b>1,731.39</b>
171016	5/17/2018	093737 NATIONAL METER & AUTOMATION IN	S1098277.001		W. INV- METERS	
				018621	521-8100-8101-4940-0000-000	2,782.18
					521-8100-8101-4940-0000-000	258.99
			S1098714.001		W. INV- CREDIT	
					521-8100-8101-4940-0000-000	-2,417.03
					<b>Total :</b>	<b>624.14</b>
171017	5/17/2018	059177 NEW YORK LIFE	MAY 18		PREMIUMS PROCESSED	
					762-2205-000	575.46
					<b>Total :</b>	<b>575.46</b>
171018	5/17/2018	094033 NORTHSTAR CHEMICAL, LLC	122836		W- CHEMICAL SUPPLIES	
				054361	521-8100-8101-2308-0000-000	1,292.16
			122837		W- CHEMICAL SUPPLIES	
				054361	521-8100-8101-2308-0000-000	486.15
			122838		W- CHEMICAL SUPPLIES	
				054361	521-8100-8101-2308-0000-000	450.62

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171018	5/17/2018	094033 NORTHSTAR CHEMICAL, LLC	(Continued) 122839		W- CHEMICAL SUPPLIES	
			122840	054361	521-8100-8101-2308-0000-000	463.71
				054361	W- CHEMICAL SUPPLIES 521-8100-8101-2308-0000-000	430.05
<b>Total :</b>						<b>3,122.69</b>
171019	5/17/2018	045033 OFFICE DEPOT	132140407002		FIRE- OFFICE SUPPLIES	
			13214047001	054363	100-6090-6092-2300-0000-000	43.09
			133363729001	054363	FIRE- OFFICE SUPPLIES 100-6090-6092-2300-0000-000	15.62
			134525533001	054363	FIRE- OFFICE SUPPLIES 100-6090-6092-2300-0000-000	63.00
			134525533002	054363	COMM SVCS- OFFICE SUPPLIES 100-6200-6250-2302-0000-000	102.52
			134527086001	054363	COMM SVCS- OFFICE SUPPLIES 100-6200-6250-2302-0000-000	35.75
			134527087001	054363	COMM SVCS- OFFICE SUPPLIES 100-6200-6250-2302-0000-000	46.27
			136358810001	054363	COMM SVCS- OFFICE SUPPLIES 100-6200-6250-2302-0000-000	42.64
				054363	COMM SVCS- OFFICE SUPPLIES 100-6200-6201-2301-0000-000	58.12
<b>Total :</b>						<b>407.01</b>
171020	5/17/2018	045033 OFFICE DEPOT	132197009001		PW- OFFICE SUPPLIES	
			132197280001	017868	100-6150-6151-2301-0000-000	18.36
			132197281001	017868	PW- OFFICE SUPPLIES 100-6150-6151-2301-0000-000	18.19
				017868	PW- OFFICE SUPPLIES 100-6150-6151-2301-0000-000	24.05
<b>Total :</b>						<b>60.60</b>
171021	5/17/2018	092396 ONE SOURCE DISTRIBUTORS	S5806934.001		ELEC INV- HARDWARE SUPPLIES	
				018585	520-1500-154	415.40
			S5806934.002		520-1500-154	32.19
					ELEC INV- HARDWARE SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171021	5/17/2018	092396 ONE SOURCE DISTRIBUTORS	(Continued)			
				018585	520-1500-154	100.00
					520-1500-154	7.75
			S5806934.003		ELEC INV- HARDWARE SUPPLIES	
				018585	520-1500-154	60.00
					520-1500-154	4.65
					<b>Total :</b>	<b>619.99</b>
171022	5/17/2018	093839 P & P UNIFORMS	414272/4		PD- GEAR (B. JIPP)	
				054364	100-6070-6071-1180-0000-000	107.74
			414273/4		PD- GEAR (J. GOMEZ)	
				054364	100-6070-6071-1180-0000-000	107.74
			414374/4		PD- GEAR (J. GOMEZ)	
				054364	100-6070-6071-1180-0000-000	15.07
					<b>Total :</b>	<b>230.55</b>
171023	5/17/2018	003244 PARKHOUSE TIRE, INC	2010564005		FIRE- TIRES	
				018310	100-6090-6091-2210-0000-000	152.91
					<b>Total :</b>	<b>152.91</b>
171024	5/17/2018	094245 PEACEKEEPER PRODUCTS INTERNATI	18-1820		PD- BATONS & HOLISTERS	
				018641	100-6070-6071-1180-0000-000	355.90
					100-6070-6071-1180-0000-000	27.58
					<b>Total :</b>	<b>383.48</b>
171025	5/17/2018	093074 PETSMART	05/05/18		PD- DOG FOOD FOR K-9	
				018087	100-6070-6071-2301-0000-000	61.55
					<b>Total :</b>	<b>61.55</b>
171026	5/17/2018	093995 PLACEWORKS, INC.	65337		DEV SVCS- SAFETY & ELEMENT UPDATE	
				018262	100-6300-6301-2350-0000-000	9,457.45
					<b>Total :</b>	<b>9,457.45</b>
171027	5/17/2018	093995 PLACEWORKS, INC.	65294		DEV SVCS- ENVIRO SERVICES	
				054399	762-2341-000	7,400.50
					<b>Total :</b>	<b>7,400.50</b>
171028	5/17/2018	018491 PRINTING & PROMOTION PLUS, INC	68084		FIRE- ZERO TOLERANCE FLYERS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171028	5/17/2018	018491 PRINTING & PROMOTION PLUS, INC	(Continued)		100-6090-6092-2270-0000-000	31.54
<b>Total :</b>						<b>31.54</b>
171029	5/17/2018	093499 PROFORMA EXPRESS GRAPHICS	9015602206	054366	DEV SVCS- EVELOPES	161.43
			9015602220	054366	100-6300-6301-2300-0000-000	1,234.44
			9015602225	054366	100-6070-6071-2301-0000-000	486.00
			9015602236	054366	100-6070-6071-2301-0000-000	193.07
<b>Total :</b>						<b>2,074.94</b>
171030	5/17/2018	093060 PROTECTION ONE ALARM MONITORIN	51467983-04/18	017570	BM- ALARM SERVICE CHARGE	148.63
<b>Total :</b>						<b>148.63</b>
171031	5/17/2018	014316 PRUDENTIAL OVERALL SUPPLY	22606677	054391	ELEC- UNIFORM RENTAL SERVICES	249.10
			22606677	054391	520-8000-8004-1170-0926-000	12.65
			22606683	054391	520-8000-8003-1170-0926-000	129.51
			22610020	054391	520-8000-8009-2225-0548-000	72.30
			22610023	054391	520-8000-8004-1170-0926-000	249.10
			22610042	054391	520-8000-8002-2301-0921-000	12.65
				054391	520-8000-8002-2301-0921-000	129.51
				054391	520-8000-8009-2225-0548-000	72.30
<b>Total :</b>						<b>927.12</b>
171032	5/17/2018	093646 R.F. MACDONALD CO.	259360	018518	ELEC- REPAIR PARTS	3,127.76
					520-8000-8009-2225-0548-000	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171032	5/17/2018	093646 093646 R.F. MACDONALD CO.	(Continued)			<b>Total : 3,127.76</b>
171033	5/17/2018	061316 RAMIREZ, MARIA	REBATE- DISHWASHER		ENERGY EFFICIENCY REBATE 526-8000-8035-2041-0930-010	150.00 <b>Total : 150.00</b>
171034	5/17/2018	027892 RDO EQUIPMENT COMPANY	P78120	017921	ST- EQUIPMENT PARTS 210-6150-6160-2301-0000-000	170.09 <b>Total : 170.09</b>
171035	5/17/2018	093592 REYES, PAUL	APRIL 18	018101	COMM SVCS- CONTRACT INSTRUCTOR 100-6200-6202-2350-0000-000	163.80 <b>Total : 163.80</b>
171036	5/17/2018	093911 RIVERSIDE COUNTY DEPARTMENT OF	AN0000001238	018096	PD- ANIMAL SHELTER SERVICES 100-6070-6071-2350-0000-000	14,212.50 <b>Total : 14,212.50</b>
171037	5/17/2018	060277 SAN BERNARDINO MUNICIPAL	28374 28375		WW- RIX OPERATION EXPENSES 522-8200-8200-2650-0000-000 WW- RIX - CAPITAL EXPENDITURES 522-8200-8203-3890-0000-000	150,992.32 8,045.32 <b>Total : 159,037.64</b>
171038	5/17/2018	014714 SAN BERNARDINO VALLEY	3059		WW- FIXED PIPELINE CAPACITY FEE 522-8200-8200-2651-0000-000	32,785.14 <b>Total : 32,785.14</b>
171039	5/17/2018	043156 SOUTH BAY FOUNDRY, INC	182071	017865	WW- STORM COVERS 522-8200-8200-2257-0000-000	1,202.49 <b>Total : 1,202.49</b>
171040	5/17/2018	025294 SOUTH COAST AIR QUALITY	3269324		PD- AQMD FEES EMISSIONS 100-6070-6071-2241-0000-000	128.61 <b>Total : 128.61</b>
171041	5/17/2018	000269 SOUTHERN CALIFORNIA	19826		PROCESSING JOINT POLE APPLICATIONS 520-8000-8002-2255-0592-100	1,031.77

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171041	5/17/2018	000269 000269 SOUTHERN CALIFORNIA	(Continued)			<b>Total : 1,031.77</b>
171042	5/17/2018	000228 SOUTHERN CALIFORNIA EDISON	2-01-195-9400-05/18	017925	ELEC- ELECTRICAL SERVICE 520-8000-8001-2320-0930-200	175.96 <b>Total : 175.96</b>
171043	5/17/2018	003181 SOUTHERN CALIFORNIA GAS CO	116-145-3943-2-0518	054376	PD- NATURAL GAS VEHICLES 605-6150-6211-2320-0000-000	37.92 <b>Total : 37.92</b>
171044	5/17/2018	093988 SPARKLING CLEAN CAR WASH INC.	277	054377	PD- CAR WASH SERVICES 100-6070-6071-2210-0000-000	740.00 <b>Total : 740.00</b>
171045	5/17/2018	000234 SQUIRES LUMBER COMPANY	1064	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	4.30
			1138	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	37.14
			336841	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	13.92
			340291	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	57.99
			340310	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	11.42
			409	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	14.00
			579	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	10.75
			855	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	25.77
			875	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	24.77
			953	018075	ST- MAINTENANCE MATERIAL 210-6150-6160-2301-0000-000	20.46
					<b>Total : 220.52</b>	
171046	5/17/2018	000234 SQUIRES LUMBER COMPANY	1042		BM- MAINTENANCE MATERIAL	

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171046	5/17/2018	000234 SQUIRES LUMBER COMPANY	(Continued)			
			1105	054378	605-6150-6211-2250-6071-000	33.38
				054378	PD- MAINTENANCE MATERIAL	
					100-6070-6071-2301-0000-000	32.31
					<b>Total :</b>	<b>65.69</b>
171047	5/17/2018	003079 STATE OF CALIF / JUSTICE DEPT	299538		PD- FINGERPRINTING SERVICES	
				054379	100-6070-6071-2350-0000-000	722.00
					<b>Total :</b>	<b>722.00</b>
171048	5/17/2018	092338 STEWART, HOPE	APRIL 18		COMM SVCS- CONTRACT INSTRUCTOR	
				018103	100-6200-6202-2350-0000-000	324.80
					<b>Total :</b>	<b>324.80</b>
171049	5/17/2018	094254 SUEZ WTS SERVICES USA, INC.	100372517		ELEC- RENTAL EQUIPMENT	
			99234947	018690	520-8000-8009-2225-0548-000	8,145.90
			99272008	018690	ELEC- GALLONAGE USUAGE	1,058.29
			99275344	018690	520-8000-8009-2225-0548-000	8,145.90
				018690	ELEC- RENTAL EQUIPMENT	
					520-8000-8009-2225-0548-000	328.85
					<b>Total :</b>	<b>17,678.94</b>
171050	5/17/2018	059071 SUTORUS, JESSICA	04/24-04/27/18		ELEC- PARKING (UTILITY FORM)	
					520-8000-8005-2280-0930-200	77.00
					<b>Total :</b>	<b>77.00</b>
171051	5/17/2018	002964 THE COUNSELING TEAM	53653		HR- COUNSELING SERVICES	
				054327	100-6030-6030-2350-0000-000	900.00
					<b>Total :</b>	<b>900.00</b>
171052	5/17/2018	059602 THE STANDARD INSURANCE COMPANY	MAY 18		VSP PLAN INSURANCE PREMIUMS	
					762-2015-000	1,731.00
					100-6030-6030-1150-0000-000	6.96
					<b>Total :</b>	<b>1,737.96</b>
171053	5/17/2018	093146 TIME WARNER CABLE	0495412050118		I.S.- CITY WIDE CABLE SERVICES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171053	5/17/2018	093146 TIME WARNER CABLE	(Continued)			
				017626	606-6040-6044-2310-0000-000	638.12
					<b>Total :</b>	<b>638.12</b>
171054	5/17/2018	092083 ULTRA PRINTING	15543		HR- BUSINESS CARDS	
				054383	100-6030-6030-2300-0000-000	33.40
					<b>Total :</b>	<b>33.40</b>
171055	5/17/2018	021869 UNION BANK	1093720		ADMIN FEE (COLTON UTILITY 2017)	
					521-8100-8101-2380-0000-000	1,675.00
					<b>Total :</b>	<b>1,675.00</b>
171056	5/17/2018	045688 US POSTAL SERVICE	051518CCR		W- POSTAGE (CONSUMER CONFIDENCE REPO	
					521-8300-8300-2300-0000-000	2,141.92
					<b>Total :</b>	<b>2,141.92</b>
171057	5/17/2018	093406 VERIZON WIRELESS	9805632386		AUTO- CELLULAR SERVICES	
				054385	608-6150-8700-2310-0000-000	23.62
			9805632387		ST- CELLULAR SERVICES	
				054385	210-6150-6160-2310-0000-000	368.19
			9805632392		PW- CELLULAR SERVICES	
				054385	100-6150-6151-2310-0000-000	430.64
			9805632394		PARKS- CELLULAR SERVICES	
				054385	100-6150-6205-2310-0000-000	359.94
			9805632396		BM- CELLULAR SERVICES	
				054385	605-6150-6211-2310-0000-000	64.92
			9806308997		ELEC- CELLULAR SERVICES	
				054385	520-8000-8001-2310-0930-200	456.12
					<b>Total :</b>	<b>1,703.43</b>
171058	5/17/2018	093660 VOHNE LICHE KENNELS, INC.	14698		PD- K-9/ HANDLER TRAINING	
				017915	100-6070-6071-1160-0000-000	175.00
					<b>Total :</b>	<b>175.00</b>
171059	5/17/2018	094034 WE-DO EQUIPMENT REPAIR & SUPPL	W130762		ST- BRUSHING TOOLS	
					210-6150-6160-2301-0000-000	140.05
					<b>Total :</b>	<b>140.05</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171060	5/17/2018	045690 WIRZ & COMPANY PRINTING	98596		COMM SVCS- PRINTING SERVICES	
				054389	100-6200-6213-2354-0000-000	177.79
			98616		COMM SVCS- PRINTING SERVICES	
				054389	100-6200-6202-2354-0000-000	25.86
					<b>Total :</b>	<b>203.65</b>
171061	5/17/2018	094001 XGRAPHIX, LLC	16522		ELEC- DOOR LOGOS & TAGLINE DECALS	
				018051	520-8000-8005-2341-0930-200	327.50
					520-8000-8005-2341-0930-200	15.20
					<b>Total :</b>	<b>342.70</b>
171062	5/17/2018	061319 ZAGHI, FARSHAD	REBATE- LED LIGHTING		LIGHTING REBATE PROGRAM	
					526-8000-8037-2041-0930-010	4,735.54
					<b>Total :</b>	<b>4,735.54</b>
2360000	5/1/2018	042999 SO CALIF PUBLIC POWER AUTH, U S BANK A PHL 0418			ELEC- MONTHLY COSTS & GAS SALES	
					520-8000-8006-2330-0555-520	436,532.30
					520-8000-8006-2330-0555-600	-155,598.08
					<b>Total :</b>	<b>280,934.22</b>
3938700	5/8/2018	046969 NORESKO	33347		ELEC- O & M SERVICES - AGUA MANSA	
					520-8000-8009-2225-0548-000	82,249.28
					<b>Total :</b>	<b>82,249.28</b>
4718000	5/14/2018	035929 BANK OF AMERICA	FEDERAL 5/15/18-SUPP		FEDERAL TAXES	
					762-2200-000	12,788.83
					<b>Total :</b>	<b>12,788.83</b>
4718300	5/14/2018	035929 BANK OF AMERICA	STATE 5/15/18- SUPP		STATE TAXES	
					762-2010-000	3,855.23
					<b>Total :</b>	<b>3,855.23</b>
8140000	5/10/2018	003754 SO CALIF PUBLIC POWER AUTH	SJ 0518		ELEC- MONTHLY POWER COSTS	
					520-8000-8006-2330-0555-300	1,912.00
					<b>Total :</b>	<b>1,912.00</b>
11979981	5/1/2018	048436 COLTON PUBLIC UTILITIES	11979981		ELECTRIC TOU BILL WWTP	
					522-8200-8200-2320-0000-000	56,193.62

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
11979981	5/1/2018	048436 048436 COLTON PUBLIC UTILITIES	(Continued)			<b>Total : 56,193.62</b>
12062300	5/11/2018	093675 ABB INC.	7103755299	018291	ELEC- TRANSFORMERS 520-8000-8008-3890-0107-000 520-8000-8008-3890-0107-000	25,860.00 2,004.15 <b>Total : 27,864.15</b>
12113700	5/11/2018	016763 CG POWER SYSTEMS USA INC	2318003	018228	ELEC- TRANSFORMERS 520-8000-8008-3890-0107-000 520-8000-8008-3890-0107-000	52,644.00 4,074.42
			2318021	018228	ELEC- TRANSFORMERS 520-8000-8008-3890-0107-000 520-8000-8008-3890-0107-000	85,591.00 6,633.30
			2318046	018228	ELEC- TRANSFORMERS 520-8000-8008-3890-0107-000 520-8000-8008-3890-0107-000	33,276.00 2,578.89
			2318201	018228	ELEC- TRANSFORMERS 520-8000-8008-3890-0107-000 520-8000-8008-3890-0107-000	14,799.00 1,146.92 <b>Total : 200,743.53</b>
17407400	5/3/2018	059170 TENASKA POWER SERVICES CO.	1348-APR-18-01		ELEC- REC PAYMENTS RENEWALBE ENERGY 520-8000-8006-2330-0555-000	3,600.00 <b>Total : 3,600.00</b>
24492800	4/27/2018	059710 US POSTAL SERVICE (NEOPOST, POSTAGE C 04/24/18			C. CLERK- POSTAGE FOR METER 100-6010-6010-2404-0000-000	4,775.00 <b>Total : 4,775.00</b>
29541600	5/3/2018	058819 CALIFORNIA INDEPENDENT	2018050131-38223144		ELECTRIC TRANSMISSION SERVICE 520-8000-8006-2330-0555-710	1,816.92 <b>Total : 1,816.92</b>
77119000	5/10/2018	009994 SHELL ENERGY NORTH AMERICA	03.2018 RECALC T12		ELEC- FIRM POWER TRANSMISSION FEES 520-8000-8006-2330-0555-600 520-8000-8006-2330-0555-800 520-7905-000	18,113.88 24,101.38 2,096.75

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
77119000	5/10/2018	009994	009994 SHELL ENERGY NORTH AMERICA	(Continued)		<b>Total : 44,312.01</b>
106689600	5/7/2018	003672	CALIFORNIA PUBLIC EMPLOYEES'	MAY 2018	HEALTH BENEFIT PREMIUMS	
					762-2020-000	210,354.43
					100-6030-6030-2380-0000-000	694.17
					100-6030-6030-1150-0000-000	22,149.30
					100-6030-6030-2380-0000-000	393.15
					<b>Total :</b>	<b>233,591.05</b>
298680000	5/10/2018	058819	CALIFORNIA INDEPENDENT	2018050834-38322035	ELECTRIC TRANSMISSION SERVICE	
					520-8000-8006-2330-0555-710	279,244.08
					520-7907-000	-95,908.36
					<b>Total :</b>	<b>183,335.72</b>
140 Vouchers for bank code : boa						<b>Bank total : 1,849,493.73</b>
140 Vouchers in this report						<b>Total vouchers : 1,849,493.73</b>



Stacey Dabbs  
Finance Director



Aurelio De La Torre  
City Treasurer

Bank code : boa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171063	5/21/2018	059177 NEW YORK LIFE	MAY 18		PREMIUMS PROCESSED 762-2205-000	576.46 <b>Total : 576.46</b>
171065	5/24/2018	093369 A & I REPROGRAPHICS	CN00028508	054315	PW- BONDING/ PAPER FOR BIDS 218-1804-6970-3890-0000-000	103.07 <b>Total : 103.07</b>
171066	5/24/2018	044371 AG ENGINEERING	20105	018097	VW- GENERATOR PREVENTATIVE MNTCE 522-8200-8200-2350-0000-000	777.41 <b>Total : 777.41</b>
171067	5/24/2018	044956 ANGELICA HEALTHCARE SERVICES	1400610341 1400611019 1400611676 1400612326	017732 017732 017732 017732	FIRE- LINEN SUPPLIES 100-6090-6091-2301-0000-000 FIRE- LINEN SUPPLIES 100-6090-6091-2301-0000-000 FIRE- LINEN SUPPLIES 100-6090-6091-2301-0000-000 FIRE- LINEN SUPPLIES 100-6090-6091-2301-0000-000	52.42 42.16 41.45 41.45 <b>Total : 177.48</b>
171068	5/24/2018	093989 ANIXTER POWER SOLUTIONS INC.	3868792-00 3868792-01	018608 018608	ELEC INV- HARDWARE SUPPLIES 520-1500-154 520-1500-154 ELEC INV- HARDWARE SUPPLIES 520-1500-154 520-1500-154	422.69 32.76 556.81 43.15 <b>Total : 1,055.41</b>
171069	5/24/2018	046028 AT & T	9391054777-0518 9391054786-0518 9391054800-0518	054319 054319 054319	C. CARE- TELEPHONE SERVICES 206-7200-7202-2310-0000-000 206-7200-7203-2310-0000-000 C. CARE- TELEPHONE SERVICES 206-7200-7202-2310-0000-000 C. CARE- TELEPHONE SERVICES	10.85 10.86 85.22

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171069	5/24/2018	046028 AT & T	(Continued)			
			9391054978-04/18	054319	206-7200-7202-2310-0000-000 BM- TELEPHONE SERVICES	21.14
			9391055085- 05/18	054319	605-6150-6211-2320-0000-000 FIRE- TELEPHONE SERVICES	20.26
			9391055269-05/18	054319	100-6090-6091-2310-0000-000 C. CARE- TELEPHONE SERVICES	12.85
				054319	206-7200-7202-2310-0000-000	10.30
			9391064730-04/18	054319	206-7200-7203-2310-0000-000 BM- TELEPHONE SERVICES	10.31
				054319	605-6150-6211-2320-0000-000	21.14
					<b>Total :</b>	<b>202.93</b>
171070	5/24/2018	094155 AT&T	157516615- 04/18		C. CARE- INTERNET SERVICE	
				017737	206-7200-7203-2310-0000-000	60.45
				017737	206-7200-7202-2310-0000-000	60.45
					<b>Total :</b>	<b>120.90</b>
171071	5/24/2018	094211 AXCESS DOOR CORP.	2700		BM- RAIN COVER FOR SENSOR	
				018631	605-6150-6211-2250-6213-000	220.00
					<b>Total :</b>	<b>220.00</b>
171072	5/24/2018	094086 BC TRAFFIC SPECIALIST	0026536-IN		INV- PAINT	
				018636	100-1500-000	313.95
					100-1500-000	24.33
					<b>Total :</b>	<b>338.28</b>
171073	5/24/2018	001527 BEST BEST & KRIEGER	819759		C. ATTORNEY- LEGAL SERVICES	
			819966		898-9000-9800-2350-0000-000 W- LEGAL SERVICES	344.50
			819967		521-8100-8101-2350-0000-000 C. ATTORNEY- LEGAL SERVICES	170.22
			819968		100-6050-6050-2350-0000-000 C. ATTORNEY- LEGAL SERVICES	575.77
			819969		100-6050-6050-2350-0000-000 C. ATTORNEY- LEGAL SERVICES	200.12
					100-6050-6050-2350-0000-000	106.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171073	5/24/2018	001527 BEST BEST & KRIEGER	(Continued)			
			819970		ELEC- LEGAL SERVICES 520-8000-8001-2350-0923-000	2,656.40
			819971		C. ATTORNEY- LEGAL SERVICES 100-6050-6050-2350-0000-000	188.19
			819972		C. ATTORNEY- LEGAL SERVICES 100-6050-6050-2350-0000-000	3,248.40
			819973		C. ATTORNEY- LEGAL SERVICES 100-6050-6050-2350-0000-603	1,987.50
			819975		W- LEGAL SERVICES 521-8100-8101-2350-0000-000	1,786.20
			819976		W- LEGAL SERVICES 521-8100-8101-2352-0000-000	2,411.50
			819981		DEV SVCS- LEGAL SERVICES 762-2327-000	2,657.20
			819982		C. ATTORNEY- LEGAL SERVICES 100-6050-6050-2350-0000-000	2,269.93
			819988/819993		C. ATTORNEY- LEGAL SERVICES 100-6050-6050-2350-0000-000	33,151.65
					<b>Total :</b>	<b>51,753.58</b>
171074	5/24/2018	046228 BIG MIKE'S ROOTER & PLUMBING,, INC	51764		BM- PLUMBING SERVICES 605-6150-6211-2350-0000-000	1,500.00
				018020		
					<b>Total :</b>	<b>1,500.00</b>
171075	5/24/2018	094176 BJ USED TIRE & RUBBER RECYCLIN	32399		ST- TIRE DISPOSAL SERVICE 210-6150-6160-2350-0000-000	204.61
				018184		
					<b>Total :</b>	<b>204.61</b>
171076	5/24/2018	094193 BK ENTERPRISES P&GS	4147B		PD- SHORTS FOR CART ACADEMY 225-6070-7003-2301-0000-000	898.68
				018709		
					<b>Total :</b>	<b>898.68</b>
171077	5/24/2018	058999 BNSF RAILWAY COMPANY	FEES 051518		W- WATERLINE TRANSMISSION PROJECT 521-8100-8106-3890-0000-000	10,099.00
					<b>Total :</b>	<b>10,099.00</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171078	5/24/2018	061329 BROADHEAD, VICKI	1090849.015		REFUND CLEANING DEPOSIT 100-6747-000	100.00 <b>Total : 100.00</b>
171079	5/24/2018	094179 CALIFORNIA NEWSPAPERS PARTNERS	0011116411	054365	COMM SVCS- LEGAL ADVERTISING 100-6200-6200-2350-0000-000	69.30 <b>Total : 69.30</b>
171080	5/24/2018	049687 CALIFORNIA-NEVADA J.A.T.C.	2084		ELEC- APPRENTICES TUITION 520-8000-8004-1161-0926-000	10,500.00 <b>Total : 10,500.00</b>
171081	5/24/2018	061328 CALLES, DIANE	1090134.015		REFUND CLEANING DEPOSIT 100-6747-000	100.00 <b>Total : 100.00</b>
171082	5/24/2018	093964 CARQUEST OF COLTON	14921-72754	018685	INV- AUTO CLEANING SUPPLIES 100-1510-000 100-1510-000	181.26 13.92 <b>Total : 195.18</b>
171083	5/24/2018	061330 CASTILLO, GILBERT	REBATE- A/C REPLACE		ENERGY EFFICIENCY REBATE 526-8000-8035-2041-0930-010	875.00 <b>Total : 875.00</b>
171084	5/24/2018	061116 CEJA, MARIA	REBATE- TURF		WATER CONSERVATION REBATE 521-8100-8110-2041-0000-000	258.00 <b>Total : 258.00</b>
171085	5/24/2018	059335 CHAVEZ, GEORGETTE	MILEAGE 03/31/18		MILEAGE REIMBURSEMENT 100-6030-6030-2280-0000-000	74.22 <b>Total : 74.22</b>
171086	5/24/2018	093729 CHILDCARE CAREERS, LLC	326002	017734	C. CARE- TEACHERS & AIDES 206-7200-7203-2350-0000-000	107.80 <b>Total : 107.80</b>
171087	5/24/2018	061232 CISNEROS, ERNEST E.	MAR/APR/MAY 18		RETIREE MEDICAL REIMBURSEMENT	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171087	5/24/2018	061232 CISNEROS, ERNEST E.	(Continued)		100-6030-6030-1150-0000-000	910.58
			MAY 2018		RETIREE PRESCRIPTION DRUG PLAN	
					100-6030-6030-1150-0000-000	111.30
					<b>Total :</b>	<b>1,021.88</b>
171088	5/24/2018	033508 CITY OF SAN BERNARDINO	121-93224-05/18		W- HYDRANT METER CHARGES	
					521-8100-8101-2331-0000-000	797.40
					<b>Total :</b>	<b>797.40</b>
171089	5/24/2018	000128 CLINICAL LAB OF S B INC	962359		W- LABORATORY SAMPLING	
				018099	521-8100-8101-2350-0000-000	2,084.25
					<b>Total :</b>	<b>2,084.25</b>
171090	5/24/2018	092892 CNS ENGINEERING INC.	18010-1		PW- ENGINEERING PLAN CHECK	
				018671	100-6150-6151-2350-0000-000	500.00
					<b>Total :</b>	<b>500.00</b>
171091	5/24/2018	000491 COLTON TRUCK SUPPLY	05P10249		AUTOMOTIVE PARTS & SUPPLIES	
				054325	608-6150-8700-2210-6211-000	43.03
			05P8877		AUTOMOTIVE PARTS & SUPPLIES	
				054325	608-6150-8700-2210-8200-000	110.12
					<b>Total :</b>	<b>153.15</b>
171092	5/24/2018	059891 COUNTY TREASURER	2017-0260PT		FIRE- AMENDED TAX BILL/ WEED ABATEMENT	
					100-6090-6093-2350-0000-000	78.00
					<b>Total :</b>	<b>78.00</b>
171093	5/24/2018	061085 CR & R, INC	FEB 2018		REFUSE COLLECTION SERVICES	
					523-6150-6163-2350-0000-000	227,112.10
					523-6717-000	50,078.61
					100-5307-000	-98,627.04
					100-6805-000	-10,000.00
			MARCH 18		REFUSE COLLECTION SERVICES	
					523-6150-6163-2350-0000-000	226,918.86
					523-6717-000	50,093.94
					100-5307-000	-100,351.40

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171093	5/24/2018	061085 CR & R, INC	(Continued)		100-6805-000	-10,000.00
					100-7835-000	-52,500.00
					100-7836-000	-20,000.00
					<b>Total :</b>	<b>262,725.07</b>
171094	5/24/2018	041987 CREST CHEVROLET	692484	018394	AUTOMOTIVE PARTS 608-6150-8700-2210-6071-000	364.06
					<b>Total :</b>	<b>364.06</b>
171095	5/24/2018	092635 CRITERION AUTOMATION INC.	1805-SCAD93	017893	W- SCADA SYSTEM SERVICES 521-8100-8101-2350-0000-000	2,470.00
					<b>Total :</b>	<b>2,470.00</b>
171096	5/24/2018	040945 CSR COMPANY	20550	018409	ELEC- A/C MAINTENANCE 520-8000-8009-2225-0548-000	150.00
					<b>Total :</b>	<b>150.00</b>
171097	5/24/2018	003952 DAILY JOURNAL CORP	B3129129		C. CLERK- LEGAL PUBLICATION 100-6010-6010-2340-0000-000	167.20
					<b>Total :</b>	<b>167.20</b>
171098	5/24/2018	001897 DAN'S LAWNMOWER	156350	017876	ST- WEED ABATEMENT 210-6150-6160-2301-0000-000	180.06
					<b>Total :</b>	<b>180.06</b>
171099	5/24/2018	001897 DAN'S LAWNMOWER	157497	054329	ELEC- LAWN & GARDEN SUPPLIES 520-8000-8004-2301-0921-000	120.64
					<b>Total :</b>	<b>120.64</b>
171100	5/24/2018	002587 EDWARD BABCOCK & SONS INC	BD80613-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BD80809-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	325.00
			BD81816-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BE80337-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171100	5/24/2018	002587 EDWARD BABCOCK & SONS INC	(Continued) BE80518-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BE80649-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	112.00
			BE80685-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BE80687-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BE80744-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
			BE80876-0987	017937	WW- LABORATORY SAMPLING 522-8200-8200-2350-0000-000	71.00
					<b>Total :</b>	<b>1,005.00</b>
171101	5/24/2018	039376 ENGINEERING RESOURCES OF S CAL	49658	018293	PW- ENGINEERING CONSULTING 100-6150-6151-2350-0000-000	888.00
					<b>Total :</b>	<b>888.00</b>
171102	5/24/2018	093526 FAST UNDERCAR	707941	017633	AUTOMOTIVE PARTS 608-6150-8700-2210-0000-000	573.33
					<b>Total :</b>	<b>573.33</b>
171103	5/24/2018	013964 FEDERAL EXPRESS CORPORATION	6-171-76736	018315	PW- SHIPPING SERVICE 100-6150-6151-2300-0000-000	91.57
					<b>Total :</b>	<b>91.57</b>
171104	5/24/2018	059014 FICARA, EDWARD	REBATE- TIMER		WATER CONSERVATION REBATE 521-8100-8110-2041-0000-000	103.84
					<b>Total :</b>	<b>103.84</b>
171105	5/24/2018	093928 FLYERS ENERGY, LLC	18-690480	054335	FIRE- FUEL 100-6090-6091-2210-0000-000	753.90
			18-690481	054335	FIRE- DIESEL FUEL 100-6090-6091-2210-0000-000	1,842.23
					<b>Total :</b>	<b>2,596.13</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171106	5/24/2018	059339 FOULKS, RYAN	05/07/18		FIRE- REIMBURSE FOR EMT RECERTS 100-6090-6091-1161-0000-000	107.00
<b>Total :</b>						<b>107.00</b>
171107	5/24/2018	061333 FRONTIER COMMUNICATIONS	CAFLE39420218		ELEC- FINAL BILLING ACCT #975 520-8000-8002-2255-0592-100	454.00
<b>Total :</b>						<b>454.00</b>
171108	5/24/2018	094050 FRONTIER COMMUNICATIONS	8842700-04/18	017709	C. CARE- TELEPHONE SERVICE 206-7200-7203-2310-0000-000	96.61
<b>Total :</b>						<b>96.61</b>
171109	5/24/2018	000230 GAS COMPANY	107-621-0400-7-0518	054338	WW- GAS SERVICES 522-8200-8200-2320-0000-000	4,701.02
<b>Total :</b>						<b>4,701.02</b>
171110	5/24/2018	000157 GENUINE AUTO PARTS	213934	054339	AUTOMOTIVE PARTS 521-8100-8101-2301-0000-000	188.55
			214055	054339	AUTOMOTIVE PARTS 608-6150-8700-2210-8000-000	186.69
			214761	054339	AUTOMOTIVE PARTS 520-8000-8003-2255-0592-100	6.36
<b>Total :</b>						<b>381.60</b>
171111	5/24/2018	000159 GRAINGER, INC	9770896786	054340	WW- MAINTENANCE SUPPLIES 522-8200-8200-2257-0000-000	73.29
			9777533374	054340	WW- MAINTENANCE SUPPLIES 522-8200-8200-2301-0000-000	671.50
			9777540676	054340	W- MAINTENANCE SUPPLIES 521-8100-8101-2411-0000-000	6.94
			9781258976	054340	WW- MAINTENANCE SUPPLIES 522-8200-8200-2257-0000-000	163.53
			9782827043	054340	WW- MAINTENANCE SUPPLIES 522-8200-8200-2257-0000-000	61.42
<b>Total :</b>						<b>976.68</b>
171112	5/24/2018	093952 GREEN ACRES ADVERTISING DESIGN	3772		W- MARKETING SERVICES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171112	5/24/2018	093952 GREEN ACRES ADVERTISING DESIGN	(Continued)	018174	521-8100-8110-2341-0000-000	1,250.00
<b>Total :</b>						<b>1,250.00</b>
171113	5/24/2018	061327 GUTIERREZ, RAUL	1088682.015		REFUND CLEANING DEPOSIT 100-6747-000	100.00
<b>Total :</b>						<b>100.00</b>
171114	5/24/2018	025906 HOME DEPOT	7014473	054343	C. CARE- HARDWARE SUPPLIES 206-7200-7202-2301-0000-000	9.42
<b>Total :</b>						<b>9.42</b>
171115	5/24/2018	037218 HOSE MAN	6199744-0001-06	054348	WW- HOSE REPAIR 522-8200-8200-2301-0000-000	80.18
<b>Total :</b>						<b>80.18</b>
171116	5/24/2018	093619 IMPERIAL SPRINKLER SUPPLY INC.	3312627-00	018651	INV- SPRINKLER SUPPLIES 100-1500-000 100-1500-000	2,641.16 204.68
<b>Total :</b>						<b>2,845.84</b>
171117	5/24/2018	046663 INFOSEND INC.	135907	017724	C/S- UTILITY BILLING AND MAIL SVC 100-6040-6042-2350-0000-000	7,140.30
<b>Total :</b>						<b>7,140.30</b>
171118	5/24/2018	094079 INLAND EMPIRE LANDSCAPE, INC.	30273	018139	LLMD- LANDSCAPE MAINTENANCE 702-6150-6210-2350-0000-000	8,945.36
			30352	018139	701-6150-6220-2350-0000-000	5,719.17
				018139	LLMD- LANDSCAPING MAINTENANCE 702-6150-6210-2350-0000-000	8,945.36
				018139	701-6150-6220-2350-0000-000	5,719.17
<b>Total :</b>						<b>29,329.06</b>
171119	5/24/2018	000276 INLAND WATER WORKS SUPPLY	S1011377.001	018624	W. INV- HARDWARE SUPPLIES 521-1500-000 521-1500-000	87.50 6.78
<b>Total :</b>						<b>94.28</b>

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171120	5/24/2018	094186 INNOVATIVE SIGNS AND DESIGNS	1408		FIRE- BANNERS	
				018683	100-6090-6091-2301-0000-000	991.30
			1428		FIRE- VEHICLE DECALS	
				018254	100-6090-6091-2301-0000-000	400.00
				018254	100-6090-6091-2210-0000-000	200.00
					100-6090-6091-2301-0000-000	31.00
					<b>Total :</b>	<b>1,622.30</b>
171121	5/24/2018	045101 ITRON, INC.	467301		ELEC- ITRON METER SUPPORT	
				018695	520-8000-8003-2255-0592-100	8,247.86
					<b>Total :</b>	<b>8,247.86</b>
171122	5/24/2018	092166 K H METALS AND SUPPLY	0434321-IN		WW- HARDWARE SUPPLIES	
				054355	522-8200-8200-2255-0000-000	219.87
					<b>Total :</b>	<b>219.87</b>
171123	5/24/2018	092174 LEGALSHIED	MAY 19		PREMIUMS PROCESSED	
					762-2086-000	201.25
					<b>Total :</b>	<b>201.25</b>
171124	5/24/2018	093703 MAILFINANCE INC.	N7144244		C. CLERK- LEASE ON MAILING SYSTEM	
				017721	100-6010-6010-2420-0000-000	318.88
					100-6010-6010-2420-0000-000	18.14
					<b>Total :</b>	<b>337.02</b>
171125	5/24/2018	061331 MARSH	INSURANCE051518		RAILROAD PROTECTIVE INSURANCE	
					521-8100-8106-3890-0000-000	2,000.00
					<b>Total :</b>	<b>2,000.00</b>
171126	5/24/2018	041081 MISSION LINEN SUPPLY & UNIFORM	506935559		PD- TOWEL RENTAL SERVICE	
				054359	100-6070-6071-2350-0000-000	184.46
			507047390/PD2XS		W - UNIFORM RENTAL SERVICES	
				054359	521-8100-8101-1170-0000-000	-203.22
			507225854		BM- UNIFORM RENTAL SERVICES	
				054359	605-6150-6211-2250-6202-000	46.61
			507282121		W - UNIFORM RENTAL SERVICES	
				054359	521-8100-8101-1170-0000-000	204.39

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171126	5/24/2018	041081 MISSION LINEN SUPPLY & UNIFORM	(Continued) 507300936		WW - UNIFORM RENTAL SERVICES 522-8200-8200-1170-0000-000	213.24
			507319691	054359	PD- TOWEL RENTAL SERVICES 100-6070-6071-2350-0000-000	181.25
			507319692	054359	BM - UNIFORM RENTAL SERVICES 605-6150-6211-2250-6211-000	32.59
			507329607	054359	BM - UNIFORM RENTAL SERVICES 608-6150-8700-2301-0000-000	28.39
			507329608	054359	608-6150-8700-1170-0000-000 BM - UNIFORM RENTAL SERVICES	20.52
			507329612	054359	605-6150-6211-1170-0000-000 W- UNIFORM RENTAL SERVICES	33.53
			507348307	054359	521-8100-8101-1170-0000-000 WW- UNIFORM RENTAL SERVICES	266.02
			507363650	054359	522-8200-8200-1170-0000-000 PD- TOWEL RENTAL SERVICES	216.24
				054359	100-6070-6071-2350-0000-000	181.25
					<b>Total :</b>	<b>1,405.27</b>
171127	5/24/2018	094202 MONTROSE AIR QUALITY SERVICES	INV1096472		ELEC- CONSULTING SERVICES 520-8000-8009-2225-0548-000	886.25
				018556		886.25
					<b>Total :</b>	<b>886.25</b>
171128	5/24/2018	092651 MOSS BROS DODGE	1571548		AUTOMOTIVE PARTS 608-6150-8700-2210-6071-000	169.58
				017640		169.58
					<b>Total :</b>	<b>169.58</b>
171129	5/24/2018	061332 NASTASE, AARON	04/30-05/11/18		PD- PER DIEM (FIELD EVIDENCE TECH) 100-6070-6071-1160-0000-000	484.00
						484.00
					<b>Total :</b>	<b>484.00</b>
171130	5/24/2018	002506 NATIONAL FIRE PROT ASSOC	7234519Y		FIRE- FIRE CODE BOOKS 100-6090-6092-2270-0000-000	1,450.44
				018588	100-6090-6092-2270-0000-000	112.41
					<b>Total :</b>	<b>1,562.85</b>

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171131	5/24/2018	093737 NATIONAL METER & AUTOMATION IN	S1098961.001		W- METERS	
				018665	521-8100-8101-4940-0000-000	1,051.12
					521-8100-8101-4940-0000-000	80.29
					<b>Total :</b>	<b>1,131.41</b>
171132	5/24/2018	093781 NBS GOVERNMENT FINANCE GROUP	418000110		W- SEWER CAPACITY FEES	
				017384	521-8100-8101-2350-0000-000	227.50
				017384	522-8200-8200-2350-0000-000	227.50
					<b>Total :</b>	<b>455.00</b>
171133	5/24/2018	093220 NESTLE WATERS NORTH AMERICA	08D0030671473		BOTTLE WATER SERVICES	
				054360	100-6070-6071-2301-0000-000	257.55
				054360	100-6030-6030-2301-0000-000	36.46
				054360	100-6020-6020-2301-0000-000	17.34
				054360	100-6300-6301-2301-0000-000	34.30
				054360	100-6010-6010-2301-0000-000	35.25
				054360	206-7200-7202-2301-0000-000	20.79
				054360	206-7200-7203-2301-0000-000	27.97
				054360	520-8000-8001-2300-0921-000	138.80
				054360	606-6040-6044-2301-0000-000	17.34
				054360	100-6040-6041-2301-0000-000	46.29
				054360	100-6040-6042-2301-0000-000	46.30
				054360	522-8200-8200-2301-0000-000	102.79
				054360	100-6090-6091-2301-0000-000	29.27
				054360	100-6200-6212-2301-0000-000	123.07
				054360	100-6200-6217-2301-0000-000	58.87
				054360	100-6200-6213-2301-0000-000	27.85
				054360	521-8100-8101-2301-0000-000	3.23
				054360	100-6150-6151-2301-0000-000	3.22
				054360	100-6200-6250-2301-0000-000	20.94
				054360	605-6150-6211-2301-0000-000	4.30
				054360	608-6150-8700-2301-0000-000	4.31
				054360	210-6150-6160-2301-0000-000	53.70
				054360	100-6150-6205-2301-0000-000	53.69
					<b>Total :</b>	<b>1,163.63</b>
171134	5/24/2018	045033 OFFICE DEPOT	131655954001		COM SVCS - OFFICE SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171134	5/24/2018	045033 OFFICE DEPOT	(Continued)			
				054363	100-6200-6202-2354-0000-000	20.45
			131656054001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6215-2301-0000-000	6.89
			131656055001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6215-2301-0000-000	123.90
			131921618001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6212-2301-0000-000	70.03
			131931332001		PD OFFICE SUPPLIES	
				054363	100-6070-6071-2300-0000-000	49.11
			131931541001		PD - OFFICE SUPPLIES	
				054363	100-6070-6071-2300-0000-000	16.18
			131948476001		PD - OFFICE SUPPLIES	
				054363	100-6070-6071-2300-0000-000	176.84
			132365389001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6250-2302-0000-000	161.68
			132365580001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6215-2301-0000-000	79.69
			132365581001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6215-2301-0000-000	11.64
			132365582001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6215-2301-0000-000	3.76
			133343213001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6201-2301-0000-000	64.54
			133343916001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6201-2301-0000-000	40.93
			133510319001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6213-2300-0000-000	124.98
			133510517001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6213-2300-0000-000	21.05
			133770023001		COM SVCS - OFFICE SUPPLIES	
				054363	100-6200-6208-2301-0000-000	57.04
			134463978001		FIN- OFFICE SUPPLIES	
				054363	100-6040-6041-2300-0000-000	67.69
			134464340001		FIN- OFFICE SUPPLIES	
				054363	100-6040-6041-2300-0000-000	24.77
			134546852001		C. CARE- OFFICE SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171134	5/24/2018	045033 OFFICE DEPOT	(Continued)			
				054363	206-7200-7202-2300-0000-000	132.40
				054363	206-7200-7203-2300-0000-000	132.40
			13503456001		PD - OFFICE SUPPLIES	
				054363	100-6070-6071-2300-0000-000	194.80
			135034668001		PD - OFFICE SUPPLIES	
				054363	100-6070-6071-2300-0000-000	5.38
			136321457001		C/S- OFFICE SUPPLIES	
				054363	100-6040-6041-2300-0000-000	51.18
			136321631001		C/S- OFFICE SUPPLIES	
				054363	100-6040-6042-2300-0000-000	25.74
			136603054001		ELEC- OFFICE SUPPLIES	
				054363	520-8000-8001-2300-0921-000	31.88
			136603146001		ELEC- OFFICE SUPPLIES	
				054363	520-8000-8003-2300-0921-000	83.35
			136603147001		ELEC- OFFICE SUPPLIES	
				054363	520-8000-8003-2300-0921-000	19.27
			136923227001		FIN- CREDIT	
				054363	100-6040-6041-2300-0000-000	-29.99
			139694984001		CM- OFFICE SUPPLIES	
				054363	100-6020-6020-2301-0000-000	56.08
					<b>Total :</b>	<b>1,823.66</b>
171135	5/24/2018	061152 OLEA, JAMES	01/31/18		WW- REIMBURSE LICENSE FEE	
					522-8200-8200-1160-0000-000	76.00
					<b>Total :</b>	<b>76.00</b>
171136	5/24/2018	092396 ONE SOURCE DISTRIBUTORS	S5827591.001		ELEC INV- HARDWARE SUPPLIES	
				018659	520-1500-154	1,184.00
					520-1500-154	91.76
					<b>Total :</b>	<b>1,275.76</b>
171137	5/24/2018	060227 OWENS, JOSEPH	OPT REIM 17/19		ELEC- OPTICAL REIMBURSEMENT	
					520-8000-8004-1101-0926-000	62.71
					<b>Total :</b>	<b>62.71</b>
171138	5/24/2018	001712 PACIFIC ALARM SERVICE	R137884		ALARM SERVICES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171138	5/24/2018	001712	PACIFIC ALARM SERVICE			
			(Continued)			
			R138265	054392	605-6150-6211-2250-8001-000 ALARM SERVICES	254.50
			R138266	054392	605-6150-6211-2250-8001-000 ALARM SERVICES	134.50
			R138267	054392	605-6150-6211-2250-8001-000 ALARM SERVICES	41.50
			R138268	054392	605-6150-6211-2250-6211-000 ALARM SERVICES	79.00
			R138269	054392	605-6150-6211-2250-6250-000 ALARM SERVICES	57.00
			R138270	054392	605-6150-6211-2250-8001-000 ALARM SERVICES	104.50
			R138271	054392	605-6150-6211-2250-6211-000 BM- ALARM SERVICE	162.00
			R138272	054392	605-6150-6211-2250-6202-000 ALARM SERVICES	279.00
			R138273	054392	605-6150-6211-2250-7202-000 ALARM SERVICES	61.00
			R138274	054392	605-6150-6211-2250-6211-000 ALARM SERVICES	61.50
			R138275	054392	605-6150-6211-2250-8101-000 ALARM SERVICES	61.50
			R138276	054392	605-6150-6211-2250-8001-000 ALARM SERVICES	111.00
			R138277	054392	605-6150-6211-2250-8001-000 ALARM SERVICES	210.00
			R138278	054392	605-6150-6211-2250-6211-000 ALARM SERVICES	43.50
			R138279	054392	605-6150-6211-2250-6250-000 ALARM SERVICES	147.00
			R138280	054392	605-6150-6211-2250-6213-000 ALARM SERVICES	48.50
			R138281	054392	605-6150-6211-2250-6250-000 ALARM SERVICES	41.00
				054392	605-6150-6211-2250-6213-000	183.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171138	5/24/2018	001712	PACIFIC ALARM SERVICE (Continued)			
			R138282	054392	ALARM SERVICES 605-6150-6211-2250-6211-000	164.50
			R138283	054392	ALARM SERVICES 605-6150-6211-2250-8001-000	88.00
			R138285	054392	ALARM SERVICES 605-6150-6211-2250-6071-000	58.00
			R138286	054392	ALARM SERVICES 605-6150-6211-2250-6071-000	48.50
			R138287	054392	ALARM SERVICES 605-6150-6211-2250-6071-000	39.50
			R138288	054392	ALARM SERVICES 605-6150-6211-2250-6071-000	92.50
			R138289	054392	ALARM SERVICES 605-6150-6211-2250-6071-000	38.50
			R138290	054392	ALARM SERVICES 605-6150-6211-2250-8200-000	365.50
			R138292	054392	ALARM SERVICES 605-6150-6211-2250-6218-000	132.00
			R138293	054392	ALARM SERVICES 605-6150-6211-2250-8101-000	134.00
					<b>Total :</b>	<b>3,302.00</b>
171139	5/24/2018	092400	PLUMBERS DEPOT INC.	PD- 38290	AUTO- PARTS FOR SEWER VEHICLES 608-6150-8700-2210-0000-000	329.40
				018017		
					<b>Total :</b>	<b>329.40</b>
171140	5/24/2018	018491	PRINTING & PROMOTION PLUS, INC	68138	FIRE- FIREWORK FLYERS 100-6090-6092-2270-0000-000	134.21
					<b>Total :</b>	<b>134.21</b>
171141	5/24/2018	094220	PROENERGY SERVICES LLC	16875	ELEC- PARTS FOR GAS TURBINE 520-8000-8009-2225-0548-000	1,860.00
				018496		
					<b>Total :</b>	<b>1,860.00</b>
171142	5/24/2018	093060	PROTECTION ONE ALARM MONITORIN	60390036- 05/18	BM- ALARM SERVICE CHARGE 605-6150-6211-2250-6211-000	159.13
				018172		

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171142	5/24/2018	093060	093060 PROTECTION ONE ALARM MONITORIN	(Continued)		<b>Total : 159.13</b>
171143	5/24/2018	033502	RANCHO READY MIX	100050	ST- CONCRETE PRODUCT 210-6150-6160-2301-0000-000	464.95 <b>Total : 464.95</b>
171144	5/24/2018	016258	ROYAL WHOLESALE ELECTRIC	6441-563501 6441-564376	ELEC- ELECTRICAL SUPPLIES 520-8000-8009-2225-0548-000 ELEC- ELECTRICAL SUPPLIES 520-8000-8009-2225-0548-000	11,826.56 <b>Total : 12,037.57</b>
171145	5/24/2018	061038	SALGADO, EFRAIN	00470020	CLOSING BILL CREDIT 520-2450-232	860.00 <b>Total : 860.00</b>
171146	5/24/2018	018335	SAN BERNARDINO ASSOCIATED GOVT	896-C13040-100080-18	TRAFFIC IMPACT- I-10 PEPPER INTERCHANGE 249-1000-6900-2350-0000-000	21,614.42 <b>Total : 21,614.42</b>
171147	5/24/2018	092103	SAN DIEGO FLUID SYSTEMS	479397 479413	ELEC- HARDWARE PARTS 520-8000-8009-2225-0548-000 ELEC- HARDWARE PARTS 520-8000-8009-2225-0548-000	358.61 52.70 <b>Total : 411.31</b>
171148	5/24/2018	046302	SCOTT EQUIPMENT	E19082 E19281 E19406 E19423	ST- BACKHOE MATERIALS 210-6150-6160-2301-0000-000 AUTOMOTIVE PARTS 608-6150-8700-2210-6160-000 AUTOMOTIVE MATERIAL 608-6150-8700-2210-6160-000 AUTO- CREDIT 608-6150-8700-2210-6160-000	85.98 326.48 72.45 -29.14 <b>Total : 455.77</b>
171149	5/24/2018	094045	SITEONE LANDSCAPE SUPPLY, LLC	84560610	PARKS- LANDSCAPING SUPPLIES 100-6150-6205-2301-0000-000	775.79

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171149	5/24/2018	094045 SITEONE LANDSCAPE SUPPLY, LLC	(Continued) 84579845		PARKS- LANDSCAPING SUPPLIES 100-6150-6205-2301-0000-000	306.94
			84579926	017873	PARKS- LANDSCAPING SUPPLIES 100-6150-6205-2301-0000-000	308.88
			85104498	017873	PARKS- LANDSCAPING SUPPLIES 100-6150-6205-2301-0000-000	95.93
			85472371	017873	INV- HARDWARE SUPPLIES 100-1500-000	625.85
				018612	100-1500-000	48.50
			85534538		INV- LANDSCAPING SUPPLIES 100-1500-000	2,365.08
				018650	100-1500-000	183.29
					<b>Total :</b>	<b>4,710.26</b>
171150	5/24/2018	094045 SITEONE LANDSCAPE SUPPLY, LLC	85647223		W- LANDSCAPING SUPPLIES 521-8100-8110-2301-0000-000	23.54
			85706064	054372	WW- LANDSCAPING SUPPLIES 522-8200-8200-2255-0000-000	10.46
			85816634	054372	W- LANDSCAPING SUPPLIES 521-8100-8101-2411-0000-000	474.64
					<b>Total :</b>	<b>508.64</b>
171151	5/24/2018	000224 SMART AND FINAL IRIS CO	048589		C. CARE- GROCERY SUPPLIES 206-7200-7202-2305-0000-000	199.73
				054373		<b>Total :</b> <b>199.73</b>
171152	5/24/2018	092670 SO CAL LOCKSMITH	40466		ELEC- LOCKS PARTS AND SERVICES 520-8000-8003-2255-0592-100	8.94
				054374		<b>Total :</b> <b>8.94</b>
171153	5/24/2018	025294 SOUTH COAST AIR QUALITY	3269705		PW- AQMD FEE-HOT SPOTS 100-6150-6151-2241-0000-000	128.61
			3272670		STORM W- AQMD FEE-HOT SPOTS 722-6150-8215-2241-0000-000	128.61
					<b>Total :</b>	<b>257.22</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171154	5/24/2018	000228 SOUTHERN CALIFORNIA EDISON	2-01-522-0452-04/18	017874	STORM W- ELECTRIC SERVICE 722-6150-8215-2320-0000-000	24.37
<b>Total :</b>						<b>24.37</b>
171155	5/24/2018	000234 SQUIRES LUMBER COMPANY	1032	054378	WW- MAINTENANCE MATERIAL 522-8200-8200-2301-0000-000	43.26
			1100	054378	WW- MAINTENANCE MATERIAL 522-8200-8200-2256-0000-000	22.60
			1117	054378	WW- MAINTENANCE MATERIAL 522-8200-8200-2257-0000-000	50.24
			1126	054378	WW- MAINTENANCE MATERIAL 522-8200-8200-2255-0000-000	80.27
			1155	054378	C. CARE- MAINTENANCE MATERIAL 206-7200-7203-2301-0000-000	12.92
			1180	054378	WW- MAINTENANCE MATERIAL 522-8200-8200-2255-0000-000	5.14
			448	054378	BM- MAINTENANCE MATERIAL 605-6150-6211-2250-6217-000	25.39
			989	054378	W- MAINTENANCE MATERIAL 521-8100-8101-2411-0000-000	103.80
<b>Total :</b>						<b>343.62</b>
171156	5/24/2018	000234 SQUIRES LUMBER COMPANY	804	018076	PARKS- MAINTENANCE MATERIAL 100-6150-6205-2301-0000-000	7.52
			K01091	018076	PARKS- MAINTENANCE MATERIAL 100-6150-6205-2301-0000-000	73.26
<b>Total :</b>						<b>80.78</b>
171157	5/24/2018	003079 STATE OF CALIF / JUSTICE DEPT	300691	054379	HR- FINGERPRINTING SERVICES 100-6030-6030-2342-0000-000	96.00
<b>Total :</b>						<b>96.00</b>
171158	5/24/2018	002964 THE COUNSELING TEAM	53737	054327	HR- PSYCHOLOGICAL ASSESSMENTS 100-6030-6030-2342-0000-000	250.00
<b>Total :</b>						<b>250.00</b>
171159	5/24/2018	045823 THOMPSON COBURN LLP	MARCH 18		ELEC- LEGAL SERVICES - FERC	

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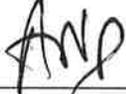
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171159	5/24/2018	045823 THOMPSON COBURN LLP	(Continued)			
				017851	520-8000-8001-2350-0923-000	14,535.03
					<b>Total :</b>	<b>14,535.03</b>
171160	5/24/2018	015205 TRI CITY TOWING	165137		ST- TOWING SERVICES	
				017715	608-6150-8700-2210-6160-000	60.00
					<b>Total :</b>	<b>60.00</b>
171161	5/24/2018	041091 UNION PACIFIC RAILROAD COMPANY	UPRR LIC AGREEMENT		W- UPRR PIPELINE LICENSE AGREEMENT	
					521-8100-8106-3890-0000-000	17,900.00
					<b>Total :</b>	<b>17,900.00</b>
171162	5/24/2018	093406 VERIZON WIRELESS	9806383505		PD- CELLULAR SERVICES	
				054385	100-6070-6071-2310-0000-000	812.25
			9806395483		PD- CELLULAR SERVICES	
				054385	100-6070-6071-2310-0000-000	1,707.89
					<b>Total :</b>	<b>2,520.14</b>
171163	5/24/2018	033501 VULCAN MATERIALS COMPANY	71800293		W- ASPHALT MATERIAL	
				018037	521-8100-8101-2301-0000-000	980.61
			71803158		ST- ASPHALT MATERIALS	
				017872	210-6150-6160-2301-0000-000	150.85
			71817486		ST- ASPHALT MATERIAL	
				017872	210-6150-6160-2301-0000-000	113.76
					<b>Total :</b>	<b>1,245.22</b>
171164	5/24/2018	000188 WAXIE	77432488		FIRE- JANITORIAL SUPPLIES	
				054388	100-6090-6091-2250-0000-000	25.80
					<b>Total :</b>	<b>25.80</b>
171165	5/24/2018	003478 WESTERN WATER WORKS SUPPLY	489435-00		W. INV- HARDWARE SUPPLIES	
				018626	521-1500-000	1,568.55
					521-1500-000	121.56
					<b>Total :</b>	<b>1,690.11</b>
171166	5/24/2018	002306 WILLDAN ENGINEERING	002-19111		DEV SVCS- PLAN CHECK REVIEW	
				017030	100-6300-6302-2350-0000-000	11,684.40
			002-19214		DEV SVCS- PLAN CHECK REVIEW	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
171166	5/24/2018	002306 WILLDAN ENGINEERING	(Continued)	017030	100-6300-6302-2350-0000-000	10,544.96
<b>Total :</b>						<b>22,229.36</b>
171167	5/24/2018	045690 WIRZ & COMPANY PRINTING	98103		STORM W.- FLYERS	11.24
				018634	722-6150-8215-2340-0000-000	145.00
					722-6150-8215-2340-0000-000	145.00
<b>Total :</b>						<b>156.24</b>
<b>104 Vouchers for bank code : boa</b>						<b>Bank total : 535,537.52</b>
<b>104 Vouchers in this report</b>						<b>Total vouchers : 535,537.52</b>



Stacey Dabbs  
Finance Director



Aurelio De La Torre  
City Treasurer

Voided Check  
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164824	08/03/2017	cbc1974 MARY LOU ALBERTO	V	04/25/2018	00530570	06/29/2017	124.17	124.17
164889	08/03/2017	cbc1955 MONIQUE JIMENEZ	V	09/18/2017	00261365	06/22/2017	60.06	60.06
164902	08/03/2017	cbc1961 JAQUELINE LUNA	V	04/25/2018	00570275	06/26/2017	56.50	56.50
164923	08/03/2017	cbc1959 MANUEL RODRIGUEZ-CANT	V	04/25/2018	00811425	06/22/2017	22.75	22.75
164939	08/03/2017	cbc1971 MERCEDES STEVENS	V	04/25/2018	00721760	06/29/2017	65.47	65.47
164940	08/03/2017	cbc1956 ELIZABETH STUEBNER	V	04/25/2018	00260905	06/22/2017	29.39	29.39
164949	08/03/2017	cbc1953 MELISSA VALENCIA	V	04/25/2018	00880180	06/21/2017	25.16	25.16
164953	08/03/2017	cbc1963 LAURA WOODS	V	04/25/2018	00430320	06/26/2017	30.94	30.94
164984	08/10/2017	059913 DARYL BOWLER	V	04/25/2018	02008591-16/17	07/12/2017	18.48	18.48
165001	08/10/2017	060519 EILEEN CHIOU	V	01/09/2018	02009846-16/17	07/12/2017	45.05	45.05
165038	08/10/2017	060153 SERGIO GIL	V	01/25/2018	02008801-16/17	07/12/2017	95.90	95.90
165055	08/10/2017	061041 JOSE HERNANDEZ	V	04/25/2018	05008696-16/17	07/12/2017	42.23	42.23
165085	08/10/2017	060723 DAVID MAGANA	V	09/15/2017	02009776-16/17	07/12/2017	135.87	135.87
165089	08/10/2017	059920 LARRUE MARSHALL	V	04/25/2018	02007066-16/17	07/12/2017	50.12	50.12
165103	08/10/2017	060991 LUDIVINA MORALES	V	04/25/2018	02009716-16/17	07/12/2017	17.50	17.50
165121	08/10/2017	060946 M RAMIREZ	V	09/07/2017	02007266-16/17	07/12/2017	1,070.53	1,070.53
165135	08/10/2017	060977 FAWN RODRIQUEZ	V	04/25/2018	02009241-16/17	07/12/2017	123.27	123.27
165168	08/10/2017	060970 MARCELA VEGA	V	04/25/2018	02009036-16/17	07/12/2017	3.60	3.60
165174	08/10/2017	060980 VICTOR FRIAS- QUIRARTE	V	08/23/2017	02009336-16/17	07/12/2017	42.63	42.63
165182	08/10/2017	059268 ANTHONY ZUCCARELLI	V	04/25/2018	02006926-16/17	07/12/2017	14.21	14.21
165188	08/17/2017	058720 JESUS AGUIRRE	V	08/24/2017	BOOT ALLOWANCE 17/18	08/16/2017	32.39	32.39
165199	08/17/2017	024815 BRITHINEE ELECTRIC	V	10/24/2017	SI06793	06/30/2017	900.00	

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			V	10/24/2017	SI06680	06/07/2017	359.48	1,259.48
165261	08/17/2017	047469 SBSB TRAINING CENTER	V	09/28/2017	10/09-10/11/17	08/17/2017	90.00	90.00
165297	08/24/2017	cbc2006 KONAN AHMED	V	04/25/2018	00760360	07/19/2017	32.92	32.92
165299	08/24/2017	cbc2040 ALMA ALVAREZ	V	04/25/2018	00260701	07/27/2017	4.33	4.33
165301	08/24/2017	cbc1994 SERGIO ARAUJO	V	04/25/2018	00791535	07/11/2017	19.30	19.30
165304	08/24/2017	cbc2007 LESLIE AU	V	04/25/2018	00890025	07/19/2017	116.08	116.08
165308	08/24/2017	001527 BEST BEST & KRIEGER	V	08/29/2017	800288/800289	07/18/2017	36,627.74	
			V	08/29/2017	800237	07/18/2017	4,068.55	
			V	08/29/2017	800241	07/18/2017	3,989.40	
			V	08/29/2017	800248	07/18/2017	3,836.70	
			V	08/29/2017	800238	07/18/2017	3,049.20	
			V	08/29/2017	800245	07/18/2017	2,919.50	
			V	08/29/2017	800249	07/18/2017	2,766.73	
			V	08/29/2017	800244	07/18/2017	2,634.80	
			V	08/29/2017	800243	07/18/2017	2,130.00	
			V	08/29/2017	800239	07/18/2017	1,833.60	
			V	08/29/2017	800251	07/18/2017	1,502.20	
			V	08/29/2017	800250	07/18/2017	958.90	
			V	08/29/2017	800242	07/18/2017	812.40	
			V	08/29/2017	800236	07/18/2017	597.00	
			V	08/29/2017	800247	07/18/2017	362.60	
			V	08/29/2017	800246	07/18/2017	284.90	
			V	08/29/2017	800240	07/18/2017	207.20	
			V	08/29/2017	800252	07/18/2017	44.60	
			V	08/29/2017	800235	07/18/2017	41.16	68,667.18
165310	08/24/2017	cbc2004 JOSE CARDENAS	V	04/25/2018	00240150	07/19/2017	494.86	494.86
165312	08/24/2017	cbc1864 CC STAFFING	V	04/25/2018	00790485	08/24/2017	128.25	128.25
165332	08/24/2017	cbc2000 SALVADOR ESTRELLA	V	04/25/2018	00580045	07/12/2017	84.74	84.74
165333	08/24/2017	cbc2029 CHRISTINA FELICIE	V	04/25/2018	00472060	07/18/2017	240.60	240.60

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Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
165334	08/24/2017	cbc1996 LYDIA FERNANDEZ	V	04/25/2018	00580150	07/11/2017	10.39	10.39
165342	08/24/2017	cbc2033 PRISCILIANO GARCIA FERN	V	01/22/2018	019740065	07/25/2017	186.61	186.61
165347	08/24/2017	093907 GOLDEN STATE FIRE PROTEI	V	08/28/2017	502201701	05/02/2017	119.01	119.01
165349	08/24/2017	cbc1987 MARC GONZALES	V	09/07/2017	00680295	07/06/2017	99.08	99.08
165376	08/24/2017	cbc2001 RICHARD LOPEZ	V	04/25/2018	00780565	07/12/2017	93.28	93.28
165380	08/24/2017	cbc1999 LINDSAY MCCAULEY	V	04/25/2018	00590310	07/12/2017	119.86	119.86
165388	08/24/2017	cbc2025 TERESA MORGAN	V	04/25/2018	00880360	07/17/2017	50.92	50.92
165390	08/24/2017	cbc1989 RALPH NERIA	V	04/25/2018	00252500	07/10/2017	8.55	8.55
165397	08/24/2017	cbc1998 VINCENT PEREZ	V	04/25/2018	00450532	07/12/2017	17.72	17.72
165402	08/24/2017	cbc2035 RECO REAL ESTATE	V	04/25/2018	01971430	07/25/2017	6.87	6.87
165403	08/24/2017	cbc2034 SCANDAL REED GOVONI	V	04/25/2018	00261460	07/25/2017	47.81	47.81
165405	08/24/2017	cbc1988 RACHEL ROCHA	V	04/25/2018	00850274	07/06/2017	48.83	48.83
165421	08/24/2017	cbc2015 LULA TANNER	V	04/25/2018	00180075	08/24/2017	117.03	117.03
165624	09/07/2017	cbc2042 ARDIE ANGELL	V	04/25/2018	00421080	07/19/2017	283.65	283.65
165686	09/07/2017	cbc2058 TEYING LIANG YAO	V	04/25/2018	00271135	07/19/2017	7.91	7.91
165693	09/07/2017	cbc2060 CATHY MILCZARSKI	V	04/25/2018	00290875	07/19/2017	3.56	3.56
165706	09/07/2017	cbc#3858 ESTATE PRUDENTIAL SIGN	V	04/25/2018	00431130	07/19/2017	40.00	40.00
165708	09/07/2017	cbc2054 HOLLY RAYMOND	V	04/25/2018	00290015	07/19/2017	51.09	51.09
165741	09/07/2017	cbc2061 VICTOR VALLEJO	V	04/25/2018	00550940	07/19/2017	47.04	47.04
165743	09/07/2017	043652 VERSATILE INFO PRODUCTS	V	09/15/2017	52196	04/24/2017	3,753.87	3,753.87
165766	09/14/2017	cbc2074 ANTHONY ARELLANO	V	04/25/2018	00421570	07/31/2017	50.47	50.47
165787	09/14/2017	cbc2089 LORETTA CASTRO	V	04/25/2018	00300755	08/09/2017	27.04	27.04
165812	09/14/2017	cbc2066 RAYMUNDO GARCIA	V	04/25/2018	00520390	07/19/2017	133.70	133.70

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Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
165839	09/14/2017	cbc2090 TORY JESUS VILLEGAS LUN	V	04/25/2018	00882570	08/09/2017	26.90	26.90
165863	09/14/2017	cbc2067 MARIA REYES	V	04/25/2018	00840480	07/19/2017	13.66	13.66
165864	09/14/2017	093905 RIGHT OF WAY INC.	V	12/19/2017	27683	07/12/2017	70.00	
			V	12/19/2017	27682	07/12/2017	70.00	140.00
165869	09/14/2017	cbc2075 JESSICA RODRIGUEZ	V	04/25/2018	00861470	07/31/2017	13.76	13.76
165904	09/14/2017	cbc2068 ROBERT WHITMER	V	04/25/2018	00130040	07/19/2017	24.43	24.43
165930	09/21/2017	057529 JUSTIN CLIFTON	V	10/19/2017	04/24-04/28/17	03/16/2017	90.00	
			V	10/19/2017	05/01-05/05/17	04/26/2017	77.00	167.00
165933	09/21/2017	092610 CORE & MAIN	V	09/28/2017	H515544	07/28/2017	647.91	
			V	09/28/2017	H597964	07/28/2017	33.19	
			V	09/28/2017	H578721	08/18/2017	29.31	710.41
166003	09/21/2017	061105 JULIA SISTOR GOMEZ	V	09/28/2017	1085159.015	08/11/2017	50.00	50.00
166245	09/28/2017	cbc2098 ARMIDA VELASCO	V	04/25/2018	00830771	08/17/2017	154.53	
			V	04/25/2018	00830770	08/17/2017	152.91	
			V	04/25/2018	00855016	08/17/2017	72.26	379.70
166261	09/28/2017	cbc2097 BENIAM YETBAREK	V	04/25/2018	00800200	08/16/2017	16.81	16.81
166287	10/05/2017	cbc2107 CHAVELA'S BAR	V	04/25/2018	01960440	08/28/2017	403.23	403.23
166346	10/05/2017	cbc2111 LETICIA LOYA	V	12/20/2017	00860170	08/30/2017	220.37	220.37
166358	10/05/2017	cbc2109 CHRISTINA PENLEY	V	04/25/2018	00284600	08/30/2017	37.29	37.29
166390	10/05/2017	061121 ANDREA VILLAPANDO	V	02/15/2018	1082529.015	09/19/2017	100.00	100.00
166408	10/12/2017	061129 RUBEN BRIONES	V	01/04/2018	REBATE- FRIDGE	08/28/2017	75.00	75.00
166562	10/19/2017	cbc2129 JUSTIN HANSEN	V	04/25/2018	00790800	09/21/2017	37.57	37.57
166576	10/19/2017	001947 KRIEGER & STEWART	V	11/14/2017	40877	08/29/2017	38,063.75	
			V	11/14/2017	40785	08/03/2017	17,799.90	55,863.65
166683	10/26/2017	cbc2139 HLA MYINT HWANG	V	04/25/2018	02006896	09/28/2017	306.04	306.04

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Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
166697	10/26/2017	cbc2132 NAILAH MILLER	V	04/25/2018	00261070	09/25/2017	15.62	15.62
166867	11/02/2017	058819 CALIFORNIA INDEPENDENT	V	11/08/2017	2017100431-36384497	10/04/2017	22,147.96	22,147.96
166953	11/02/2017	046062 SAN BERNARDINO COUNTY F	V	12/19/2017	12/11-12/15/17	10/26/2017	500.00	500.00
167110	11/16/2017	049519 MICHAEL COLLINS	V	12/19/2017	12/04-12/08/17	11/16/2017	112.00	112.00
167113	11/16/2017	032356 CSULB FOUNDATION	V	12/19/2017	12/04-12/06/17	11/16/2017	397.00	397.00
167226	11/22/2017	061178 BILLY CARTER	V	12/21/2017	REBATE- WINDOWS	11/20/2017	1,629.69	1,629.69
167353	11/22/2017	003646 WILLDAN FINANCIAL SERVICI	V	02/01/2018	010-36231	11/10/2017	3,400.00	3,400.00
167467	11/30/2017	094161 CONEKT2, INC.	V	01/03/2018	COLTON-17001	11/03/2017	14,800.00	14,800.00
167903	12/21/2017	093905 RIGHT OF WAY INC.	V	12/26/2017	15688	10/24/2017	887.05	
			V	12/26/2017	27683	07/12/2017	70.00	957.05
168095	12/28/2017	093905 RIGHT OF WAY INC.	V	02/07/2018	15688	10/24/2017	887.05	
			V	02/07/2018	15737	11/29/2017	69.50	956.55
168141	01/04/2018	094118 COMMUNITY WORKS DESIGN	V	01/09/2018	12788	11/28/2017	38,753.44	38,753.44
168241	01/11/2018	094137 FMB TRUCK OUTFITTERS, IN	V	02/07/2018	36626	11/02/2017	441.61	441.61
168417	01/25/2018	cbc2259 ESPERANZA CERVANTES	V	03/22/2018	00780550	12/20/2017	135.19	135.19
168521	01/25/2018	000234 SQUIRES LUMBER COMPANY	V	01/29/2018	316211	12/22/2017	172.36	
			V	01/29/2018	316336	01/10/2018	75.81	
			V	01/29/2018	16	01/11/2018	67.56	
			V	01/29/2018	16	01/11/2018	67.56	
			V	01/29/2018	316324	01/09/2018	50.63	
			V	01/29/2018	7	01/10/2018	39.70	
			V	01/29/2018	44	01/16/2018	36.98	
			V	01/29/2018	13	01/11/2018	8.18	
			V	01/29/2018	316326	01/09/2018	6.99	
			V	01/29/2018	11	01/11/2018	6.01	
			V	01/29/2018	316286	01/04/2018	2.68	
			V	01/29/2018	316231	12/28/2017	-21.53	512.93

Voided Check  
History Listing

Bank code: boa

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
168533	01/25/2018	094069 MICHAEL TORRES	V	03/07/2018	#2-T-BASKETBALL-2018	01/12/2018	250.00	250.00
168871	02/08/2018	093799 ADAM RILEY JR	V	02/28/2018	#4-T-BASKETBALL 2018	02/08/2018	200.00	200.00
169032	02/15/2018	016301 PMW ASSOCIATES	V	03/28/2018	02/21-02/23/18	02/15/2018	393.00	393.00
169100	02/22/2018	cbc2322 ELIZABETH ARELLANO	V	02/28/2018	00791145	01/24/2018	182.59	182.59
169123	02/22/2018	061246 JOHN DONALDSON	V	03/05/2018	REBATE- A/C REPLACE	02/22/2018	600.00	600.00
169175	02/22/2018	cbc2314 MARIO MORALES	V	02/28/2018	00504020	01/23/2018	152.87	152.87
169399	03/01/2018	021869 UNION BANK	V	03/05/2018	1079789	02/08/2018	515.00	515.00
169404	03/01/2018	061164 TINA WALKER	V	03/07/2018	REBATE- PLANTS/MULCH	02/28/2018	400.00	400.00
169536	03/15/2018	048932 RICO CARRILLO	V	04/30/2018	11/14-11/16/17	03/14/2018	33.48	
			V	04/30/2018	02/05/18	02/05/2018	12.92	46.40
169568	03/15/2018	059227 YVONNE GUZMAN-GONZALE	V	03/22/2018	MILEAGE THRU 1/27/18	03/14/2018	212.10	212.10
169763	03/22/2018	cbc2352 JANELLE REID	V	03/28/2018	00191700	02/14/2018	301.32	301.32
170083	04/05/2018	025906 HOME DEPOT	V	04/10/2018	4010641	03/15/2018	315.38	
			V	04/10/2018	6122923	03/13/2018	243.92	
			V	04/10/2018	3021905	03/06/2018	157.41	
			V	04/10/2018	3013953	03/06/2018	129.17	
			V	04/10/2018	4090616	03/05/2018	89.25	
			V	04/10/2018	117553963001	03/20/2018	83.92	
			V	04/10/2018	2123063	03/27/2018	58.67	
			V	04/10/2018	4090615	03/05/2018	53.84	
			V	04/10/2018	7130054	03/22/2018	48.57	
			V	04/10/2018	3020103	03/06/2018	43.16	1,223.29
170104	04/05/2018	058693 DAWN MILLER	V	04/10/2018	TUIT 17/18	04/05/2018	1,715.00	1,715.00
170148	04/05/2018	092083 ULTRA PRINTING	V	04/10/2018	114039188001	03/08/2018	148.31	148.31
<b>boa Total:</b>								<b>228,252.99</b>

Voided Check  
History Listing

Bank code: boa

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
101 checks in this report							Total Checks:	228,252.99

*JmDabbs*  
*AND*

Bank: boa  
Account: 14313D82352

<u>Orig check</u>	<u>Date</u>	<u>Voided</u>	<u>Check amt</u>	<u>EFT</u>	<u>Paid to</u>	<u>Repl check</u>	<u>Date</u>	<u>Reason</u>
162351	4/12/2017	5/16/2018	60.00	No	Attn: HART TO HART DJ'S	170935	5/16/2018	Lost in Mail
163330	5/25/2017	5/23/2018	4,770.00	No	ELIZABETH MENDOZA	171064	5/23/2018	Lost in Mail
170935	5/16/2018	5/16/2018	60.00	No	HART TO HART DJ'S	170936	5/16/2018	Lost in Mail
<b>Bank total:</b>			4,890.00					
<b>Checks total:</b>			4,890.00					

*Jim Dabbs*  
*AND*

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**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLTON TO AMEND SECTION 18.34.050 (ROQUET RANCH SPECIFIC PLAN) PERTAINING TO LAND USE AND DEVELOPMENT STANDARDS OF TITLE 18 OF THE COLTON MUNICIPAL CODE (CASE NO. DAP-001-228)**

**WHEREAS**, the Roquet Ranch Specific Plan includes Plan Components and Implementation, Development Standards, Design Guidelines, and Administration of the specific plan, for the orderly development of the Roquet Ranch project area with a mix of land uses; and

**WHEREAS**, on April 10, 2018, the Planning Commission of the City of Colton ("Planning Commission") conducted a duly noticed public hearing and recommended that the City Council adopt Roquet Ranch Specific Plan (DAP-001-228), adopting zoning and development standards for Residential, Commercial, Open Space/Parks, and Circulation; and

**WHEREAS**, all other legal prerequisites to the adoption of this Ordinance have occurred.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COLTON DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council hereby adopts the recitals and findings set forth above and in the agenda report prepared in connection with this Ordinance.

**SECTION 2.** General Plan Consistency. Based on the entire record before the City Council and all written and oral evidence presented, including the staff report and the findings made in this Ordinance, the City Council hereby finds and determines that the proposed Roquet Ranch Specific Plan is consistent with the goals and policies of the City of Colton General Plan and is reasonably related to the public welfare of the citizens of the City and surrounding regions. Specifically, the provisions of this Specific Plan a master planned community with a mix of land uses, are consistent with Goal LU-21 and will create a sense of community, vitality and vibrancy within the project area.

**SECTION 3.** Roquet Ranch Specific Plan is hereby adopted in full in accordance with Government Code Section 65453 is and added to Title 18, Section 18.34.50 of the Colton Municipal Code, as follows:

*The Plan Components and Implementation, Development Standards, Design Guidelines and Administration for the Roquet Ranch Specific Plan are included in the Specific Plan with map showing Land Uses within the Specific Plan area. The plan is included as an addendum to this title. The total area for the portion of the specific plan within the City boundaries is three hundred thirty-six and two tenths acres, with the majority designated for open space resource and recreation Uses.*

**SECTION 4.** The Official Zoning Map of Title 18 of the Colton Municipal Code is amended to rezone APN Nos. 116-701-101; 116-701-102; 116-702-121; 116-702-101; 116-702-105; 116-702-122; 116-702-123; and 116-703-118 to "Roquet Ranch Specific Plan" as identified on Exhibit A, attached hereto.

**SECTION 5.** Hold Harmless. The Applicant shall defend, indemnify, and hold harmless the City of Colton and its officers, employees, and agents from and against any claim, action, or proceeding against the City of Colton, its officers, employees, or agents to attacks, set aside, void, or annul any approval or condition of approval of the City of Colton concerning this project, including but not limited to any approval or condition of approval of the city council, planning

commission, or development services director. The City shall promptly notify the Applicant of any claim, action, or proceeding concerning the project and the City shall cooperate fully in the defense of the matter. The City reserves the right, at its own option, to choose its own attorney to represent the City, its officers, employees, and agents in the defense of the matter.

**SECTION 6.** If any sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such decisions shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION 7.** The project described is approved despite the existence of certain significant environmental effects identified in the EIR, and this City Council, makes and adopts the findings described in City of Colton Resolution R-38-18 with respect to each pursuant to CEQA Guidelines Section 15091 and Public Resources Code Section 21081 and declares that it considered the evidence described in connection with each finding. Pursuant to Public Resources Code Section 21081 and CEQA Guidelines Section 15093, this City Council approves and adopts a “Statement of Overriding Considerations” and finds that the impacts of the project which remain significant and unavoidable are outweighed by the project’s overriding benefits. This City Council finds and determines that the EIR is complete and adequate in scope, was completed in compliance with CEQA, and that it was presented to and considered by, and reflects the independent judgement of, this City Council. The City Council hereby adopts and makes a condition of project approval the related Mitigation Monitoring and Reporting Program, as described in resolution R-38-18.

**SECTION 8.** Pursuant to CEQA Guidelines an Environmental Impact Report (EIR) has been prepared for this project, as described above, to assess potential environmental impacts. An EIR is comprised of two parts, the Draft EIR and the Final EIR. A Draft EIR was made available and circulated for public review and comment, pursuant to the provisions of the California Environmental Quality Act (CEQA), for a 45-day public review period from August 7, 2017 to September 21, 2017. The Final EIR responds to the comments and includes text revisions to the Draft EIR in response to input received on the Draft EIR. Unlike the Draft EIR, comments on the Final EIR are not required to be responded to by the City. If written comments are received, they will be provided to the Planning Commission as part of the staff report for the project. The EIR will be submitted to the Planning Commission and City Council for requested certification and action on the Project.

**SECTION 9. Certification/Publication.** The City Clerk shall certify to the passage of the Ordinance and cause the same or a summary thereof to be published within fifteen (15) days after adoption in a newspaper of general circulation published and circulated in the City of Colton.

**SECTION 10.** This Ordinance shall become effective thirty (30) days after its adoption in accordance with the provisions of California law.

**PASSED, APPROVED AND ADOPTED** on this 5<sup>th</sup> day of June, 2018.

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RICHARD A. DELAROSA, Mayor

ATTEST:

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CAROLINA A. PADILLA, City Clerk



## STAFF REPORT

DATE: JUNE 5, 2018  
TO: SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FOR THE CITY OF COLTON  
FROM: BILL SMITH, EXECUTIVE DIRECTOR  
PREPARED BY: ARTHUR W. MORGAN, ECONOMIC DEVELOPMENT MANAGER  
SUBJECT: ADOPT RESOLUTION APPROVING LAST AND FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD COVERING JULY 1, 2019 THROUGH JUNE 30, 2046 (ROPS 19-46) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34191.6 (a)

### RECOMMENDED ACTION

It is recommended that the Successor Agency to the Redevelopment Agency for the City of Colton ("Successor Agency") adopt Resolution No. SAR-02-2018 approving and adopting the Last and Final Recognized Obligation Payment Schedule ("ROPS 19-46") for the period covering July 1, 2019, through June 30, 2046, pursuant to Health and Safety Code ("HSC") section 34191.6 (a).

### BACKGROUND

The Redevelopment Agency for the City of Colton ("Agency") was dissolved, as of February 1, 2012, pursuant to HSC sections 34161, et seq. ("Dissolution Act").

One of the Successor Agency's responsibilities under the Dissolution Act has been to prepare a Recognized Obligation Payment Schedule ("ROPS") for each six (6) month fiscal period listing all of the outstanding debts and obligations of the former Agency and submit the ROPS to Oversight Board of the Successor Agency ("Oversight Board") and the State Department of Finance ("DOF") for review and approval. However, pursuant to HSC section 34177, beginning January 1, 2016, ROPS are prepared on an annual basis, and agencies may qualify to submit the Last and Final ROPS pursuant to HSC section 34191.6 (a).

Pursuant to HSC, section 34191.6 (a), agencies that have received a Finding of Completion may file a Last and Final ROPS if all the following conditions are met, which have been met by the Successor Agency:

- The remaining debt is limited to administrative costs and payments pursuant to enforceable obligations with defined payment schedules including, but not limited to, debt service, loan agreements, and contracts.
- All remaining obligations have been previously listed on the ROPS and approved for payment by Finance pursuant to HSC section 34177 (m) or (o).
- The agency is not a party to outstanding/unresolved litigation, except as specified in HSC section 34191.6 (a) (3).

The Successor Agency has met all of the above conditions and is eligible to submit its Last and Final ROPS. DOF allows agencies to submit Last and Final ROPS, basically, if the only outstanding debt is long-term debt (e.g. bonds) as listed on the Last and Final ROPS. There will be no need to submit annual ROPS to the Successor Agency, nor to the Oversight Board.

The Successor Agency is required to submit an electronic copy of ROPS 19-46, as approved by the Oversight Board, to the DOF, and the County of San Bernardino Audit-Controller (“CAC”), and post the document to the Successor Agency’s web site. DOF has 100 days to review the Last and Final ROPS and communicate its determination to the agency. The Oversight Board will consider approval of ROPS 19-46 at their next regular meeting of June 28, 2018.

Please note that as of July 1, 2018, any future action needed by the Oversight Board will be at the “County-level” Oversight Board and not the local Oversight Board.

## **ISSUE/ANALYSIS**

The Last and Final ROPS must list the nature, amount, and source(s) of payment of all outstanding “enforceable obligations” of the Agency (as defined by law) to be paid or performed by the Successor Agency during that remainder of any enforceable debt obligations.

The “enforceable obligations” listed in the ROPS may include the following: (1) bonds; (2) loans legally required to be repaid pursuant to a payment schedule with mandatory repayment terms; (3) payments required by the federal government, preexisting obligations to the state or obligations imposed by state law; (4) judgments, settlements or binding arbitration decisions that bind the agency; (5) legally binding and enforceable agreements or contracts; (6) contracts or agreements necessary for the continued administration or operation of the agency, including agreements to purchase or rent office space, equipment and supplies; and (7) amounts borrowed from or payments owing to the Low and Moderate Income Housing Fund that had been deferred as of June 29, 2011.

Funds to pay the enforceable obligations listed on the ROPS come from property taxes distributed by CAC to the Successor Agency; or upon sale of property owned by the former RDA, the sales proceeds may be used to pay ROPS obligations.

## **FISCAL IMPACT**

The Last and Final ROPS 19-46 establishes the funding available for Successor Agency operation and performance of enforceable obligations during the July 1, 2019 through June 30, 2046, time period. Total funding available for ROPS 19-46 is approximately \$15.86 million. The ROPS 19-46 lists enforceable obligations of the dissolved Agency that are to be paid with property tax increment revenues allocated to the Successor Agency, subject to the payment priority provisions of the Dissolution Act.

## **ALTERNATIVE**

The Successor Agency may wish to consider the following alternative:

1. Provide alternative direction to staff.

## **ATTACHMENT**

- A. Successor Agency Resolution No. SAR-02-18 with Last and Final ROPS 19-46 attached as Exhibit "A".

**ATTACHMENT "A"**

**Successor Agency Resolution No. SAR-02-18  
With Last and Final ROPS 19-46 attached as Exhibit "A"**

RESOLUTION NO. SAR-02-18

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FOR THE CITY OF COLTON APPROVING AND ADOPTING THE LAST AND FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JULY 1, 2019 THROUGH JUNE 30, 2046, PURSUANT TO HEALTH AND SAFETY CODE SECTION 34191.6 (a)**

**WHEREAS**, pursuant to Health and Safety Code section 34173(g), the Successor Agency to the Redevelopment Agency for the City of Colton (“Successor Agency”) is a public entity, separate and distinct from the City of Colton; and

**WHEREAS**, Health and Safety Code section 34177, beginning January 1, 2016, requires the Successor Agency to prepare on an annual basis a “recognized obligation payment schedule” (“ROPS”), listing outstanding enforceable obligations of the former Redevelopment Agency for the City of Colton (“Agency”), and it also allows qualifying agencies to file a Last and Final ROPS to be performed by the Successor Agency for the duration of its enforceable outstanding debt obligations; and

**WHEREAS**, the Successor Agency has met the qualifications pursuant to Health and Safety Code section 34191.6 (a) and prepared it Last and Final ROPS 19-46 for the time period covering July 1, 2019 through June 30, 2046 (“ROPS 18-46”); and

**WHEREAS**, Health and Safety Code section 34177 requires the Successor Agency to submit an electronic copy of the ROPS 19-46, as approved by the Successor Agency’s Oversight Board (“Oversight Board”), to the County of San Bernardino Auditor-Controller, and the State of California Department of Finance and posted on the Successor Agency’s website; and

**WHEREAS**, on June 28, 2018, the Oversight Board is scheduled to consider adoption of their Resolution approving ROPS 19-46 and submitting said Resolution to DOF immediately thereafter.

**NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FOR THE CITY OF COLTON, DOES HEREBY RESOLVE AND FIND AS FOLLOWS:**

**Section 1. Recitals.** The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2. CEQA Compliance.** The approval of the ROPS 19-46 through this resolution does not commit the Successor Agency to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act. The Successor Agency Secretary is authorized and directed to file a Notice of Exemption with the appropriate official of the County of San Bernardino, California, within five (5) days following the date of adoption of this Resolution.



**EXHIBIT A**

**LAST AND FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE**  
**Covering the period from July 1, 2019 through June 30, 2046**

**[Attached behind this page]**

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**Last and Final Recognized Obligation Payment Schedule (ROPS) - Summary**  
**Filed for the July 1, 2019 through June 30, 2046 Period**

**Successor Agency:** Colton  
**County:** San Bernardino  
**Initial ROPS Period** ROPS 19-20A  
**Final ROPS Period** ROPS 45-46B

**Requested Funding for Enforceable Obligations**

<b>A</b>	<b>Enforceable Obligations Funded as Follows (B+C):</b>	<b>\$</b>
B	Bond Proceeds	-
C	Other Funds	-
D	Redevelopment Property Tax Trust Fund (RPPTF) (E+F):	<b>\$ 15,865,115</b>
E	RPPTF	14,988,340
F	Administrative RPPTF	876,775
<b>G</b>	<b>Total Outstanding Enforceable Obligations (A+D):</b>	<b>\$ 15,865,115</b>

**Total Outstanding  
Obligation**

**Certification of Oversight Board Chairman:**  
Pursuant to Section 34-177 (o) of the Health and Safety code, I hereby  
certify that the above is a true and accurate Recognized Obligation  
Payment Schedule for the above named agency.

Name	Title
/s/	Date
Signature	

**Colton Last and Final Recognized Obligation Payment Schedule (ROPS) - ROPS Detail**  
**July 1, 2019 through June 30, 2046**

<b>A Period</b>					
<b>July - December</b>					
<b>ROPS Period</b>	<b>Fund Sources</b>				<b>Six-Month Total</b>
	<b>Bond Proceeds</b>	<b>Other Funds</b>	<b>RPTTF</b>	<b>Admin RPTTF</b>	
	\$ -	\$ -	\$ 2,701,067	\$ 451,775	\$ 3,152,842
ROPS 18-19A	-	-	-	-	\$ -
ROPS 19-20A	-	-	113,323	25,000	\$ 138,323
ROPS 20-21A	-	-	2,500	25,000	\$ 27,500
ROPS 21-22A	-	-	2,500	25,000	\$ 27,500
ROPS 22-23A	-	-	2,500	25,000	\$ 27,500
ROPS 23-24A	-	-	2,500	25,000	\$ 27,500
ROPS 24-25A	-	-	2,500	25,000	\$ 27,500
ROPS 25-26A	-	-	2,500	25,000	\$ 27,500
ROPS 26-27A	-	-	2,500	25,000	\$ 27,500
ROPS 27-28A	-	-	2,500	25,000	\$ 27,500
ROPS 28-29A	-	-	271,069	25,000	\$ 296,069
ROPS 29-30A	-	-	272,413	25,000	\$ 297,413
ROPS 30-31A	-	-	278,531	25,000	\$ 303,531
ROPS 31-32A	-	-	284,331	25,000	\$ 309,331
ROPS 32-33A	-	-	284,800	25,000	\$ 309,800
ROPS 33-34A	-	-	284,700	25,000	\$ 309,700
ROPS 34-35A	-	-	294,500	25,000	\$ 319,500
ROPS 35-36A	-	-	294,000	25,000	\$ 319,000
ROPS 36-37A	-	-	303,400	26,775	\$ 330,175
ROPS 37-38A	-	-	-	-	\$ -

<b>B Period</b>						
<b>January - June</b>						
<b>ROPS Period</b>	<b>Fund Sources</b>				<b>Six-Month Total</b>	<b>Twelve-Month Total</b>
	<b>Bond Proceeds</b>	<b>Other Funds</b>	<b>RPTTF</b>	<b>Admin RPTTF</b>		
	\$ -	\$ -	\$ 12,287,273	\$ 425,000	\$ 12,712,273	\$ 15,865,115
ROPS 18-19B	-	-	-	-	\$ -	\$ -
ROPS 19-20B	-	-	1,783,413	25,000	\$ 1,808,413	\$ 1,946,736
ROPS 20-21B	-	-	1,786,913	25,000	\$ 1,811,913	\$ 1,839,413
ROPS 21-22B	-	-	1,642,163	25,000	\$ 1,667,163	\$ 1,694,663
ROPS 22-23B	-	-	1,426,413	25,000	\$ 1,451,413	\$ 1,478,913
ROPS 23-24B	-	-	1,433,413	25,000	\$ 1,458,413	\$ 1,485,913
ROPS 24-25B	-	-	1,427,413	25,000	\$ 1,452,413	\$ 1,479,913
ROPS 25-26B	-	-	1,428,913	25,000	\$ 1,453,913	\$ 1,481,413
ROPS 26-27B	-	-	1,107,413	25,000	\$ 1,132,413	\$ 1,159,913
ROPS 27-28B	-	-	45,344	25,000	\$ 70,344	\$ 97,844
ROPS 28-29B	-	-	41,688	25,000	\$ 66,688	\$ 362,757
ROPS 29-30B	-	-	37,806	25,000	\$ 62,806	\$ 360,219
ROPS 30-31B	-	-	33,606	25,000	\$ 58,606	\$ 362,137
ROPS 31-32B	-	-	29,075	25,000	\$ 54,075	\$ 363,406
ROPS 32-33B	-	-	23,975	25,000	\$ 48,975	\$ 358,775
ROPS 33-34B	-	-	18,775	25,000	\$ 43,775	\$ 353,475
ROPS 34-35B	-	-	13,275	25,000	\$ 38,275	\$ 357,775
ROPS 35-36B	-	-	7,675	25,000	\$ 32,675	\$ 351,675
ROPS 36-37B	-	-	-	-	\$ -	\$ 330,175
ROPS 37-38B	-	-	-	-	\$ -	\$ -









































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**STAFF REPORT**

DATE: JUNE 5, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER *[Signature]*  
 PREPARED BY: MARK OWENS, POLICE CHIEF *[Signature]*  
 SUBJECT: APPROVE AND ADOPT RESOLUTION NO. R-44-18 TO AMEND  
 THE FY 2017/2018 BUDGET AND ACCEPT TWO DONATED K-9  
 VESTS

**RECOMMENDED ACTION**

It is recommended that the City Council approve and adopt Resolution No. R-44-18, and accept two donated K-9 ballistic vests from the Schmitz Family in the amount of \$998.00.

**BACKGROUND**

The Colton Police Department was one the first departments in San Bernardino County to start a K-9 program to enhance police operations and public safety. The Colton Police Department currently has two K-9 teams assigned to different night shifts.

**ISSUES/ANALYSIS**

K-9's are an integral part of modern day police work and are exposed to the same safety concerns as their handlers. K-9's should have the same level of ballistic protection in critical events as do police officers. Private companies have developed and designed ballistic K-9 vests and are available to purchase. Recognizing this need the Schmitz Family recently donated two ballistic K-9 vests, valued at \$998.00, to the Colton Police Department.

**FISCAL IMPACTS**

Amend the FY 2017/2018 budget to increase General Fund Miscellaneous Revenue Account Number 100-7830-000 in the amount of \$998.00 to reflect donation of two ballistic K-9 vests. The offsetting increase in appropriations is required in the General Fund Police Admin Safety Equipment Expenditure Account Number 100-6070-6071-1180-0000-000.

**ALTERNATIVES**

Provide alternative direction to staff.

## **ATTACHMENTS**

Resolution No. R-44-18.



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## STAFF REPORT

DATE: JUNE 5, 2018  
TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: BILL SMITH, CITY MANAGER *BS*  
PREPARED BY: DAVID KOLK, Ph.D., UTILITY DIRECTOR *DK*  
SUBJECT: AWARD OF CONTRACT FOR THE COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) IMPROVEMENT PROJECTS TO D.M.  
CONTRACTING, INC. IN THE AMOUNT OF \$82,375

### RECOMMENDED ACTION

It is recommended that the City Council:

1. Authorize the award of construction contract for the CDBG Colt-17-2-03K-2988/Citywide Sidewalk Improvement Near Elementary Schools Project. (Project) to D.M. Contracting, Inc. as the lowest responsive and responsible bidder in the amount of \$82,375; and
2. Authorize the City Manager to approve Change Orders not to exceed 5% of the awarded contract amount and authorize the City Manager to execute the contract agreement with D.M. Contracting, Inc.
3. Approve Resolution R-53-18 amending the Fiscal Year 2017/2018 Capital Improvement Program budget for the CDBG Colt-17-2-03K-2988/Citywide Sidewalk Improvement Near Elementary Schools Project.

### BACKGROUND

On February 21, 2017, the City Council adopted Resolution No. R-06-17, approving the final prioritized list of CDBG projects including the CDBG Colt-17-2-03K-2988 Citywide Sidewalk Improvement Near Elementary Schools Project. The Project plan is shown as Exhibit A and the scope of work includes installation of missing and broken street improvements such as sidewalks, curbs, gutters, drive approaches and ADA ramps near following schools:

1. Wilson Elementary School
2. San Salvador Elementary School
3. East E Street – Mt, Vernon Ave. to east end
4. Laurel Ave. – Pennsylvania Ave. to alley west of the underpass.

**ISSUES/ANALYSIS**

In accordance with Colton Municipal Code (CMC) Section 3.08.110, Ordinance 0-12-03, staff solicited and received bids for the CDBG Colt-17-2-03K-2988/Citywide Sidewalk Improvement Near Elementary Schools Project. The bids received on April 26, 2018 are as follows:

- |                                  |            |
|----------------------------------|------------|
| 1. DM Contracting, Inc.          | \$ 82,375  |
| 2. LC Paving and Sealing, Inc.   | \$ 112,868 |
| 3. EBS General Contracting, Inc. | \$ 116,958 |
| 4. Gentry General Contracting    | \$ 128,530 |

Staff has evaluated and reviewed each submitted bid. Staff recommends award of the construction contract to the lowest responsive bidder, D. M Contracting, Inc. in the amount of \$82,375 for the CDBG Colt-17-2-03K-2988/Citywide Sidewalk Improvement Near Elementary Schools Project.

**FISCAL IMPACTS**

Approval of Resolution R-53-18 (Exhibit C) will increase the total project funding to \$95,135. The original allocation for the project was \$45,135 as approved on Resolution No. R-06-17. On November 6, 2017, the City received approval from the County of San Bernardino - Department of Community Development and Housing increasing the project budget to \$95,135 (Exhibit D) or an increase of \$50,000 to revenue account no. 215-5752-000. The funding balance for CDBG Colt-17-2-03K-2988/Citywide Sidewalk Improvement Near Elementary Schools Project are available on the capital improvement funds shown on the table below:

<b>Project</b>	<b>Account No.</b>	<b>Available Funding</b>
CDBG Colt-17-2-03K-2988 – Near Elementary Schools	215-1806-6920-3890	\$39,809.54
	215-1806-6920-3890 (R-53-18)	\$50,000.00
<b>Total</b>		<b>\$89,809.54</b>

These funds are 100% reimbursable through the County of San Bernardino - Department of Community Development and Housing. Any leftover or unspent funds can be reprogrammed to any eligible areas as recommended by the CDBG committee.

**ENVIRONMENTAL IMPACTS**

Staff recommends that the CDBG Colt-17-2-03K-2988/Citywide Sidewalk Improvement Near Elementary Schools Project be determined Categorically Exempt under California Environmental Quality Act (CEQA) Guidelines Section 15301(c) - Existing highways and streets.

**ALTERNATIVES**

1. Provide alternative direction to staff.

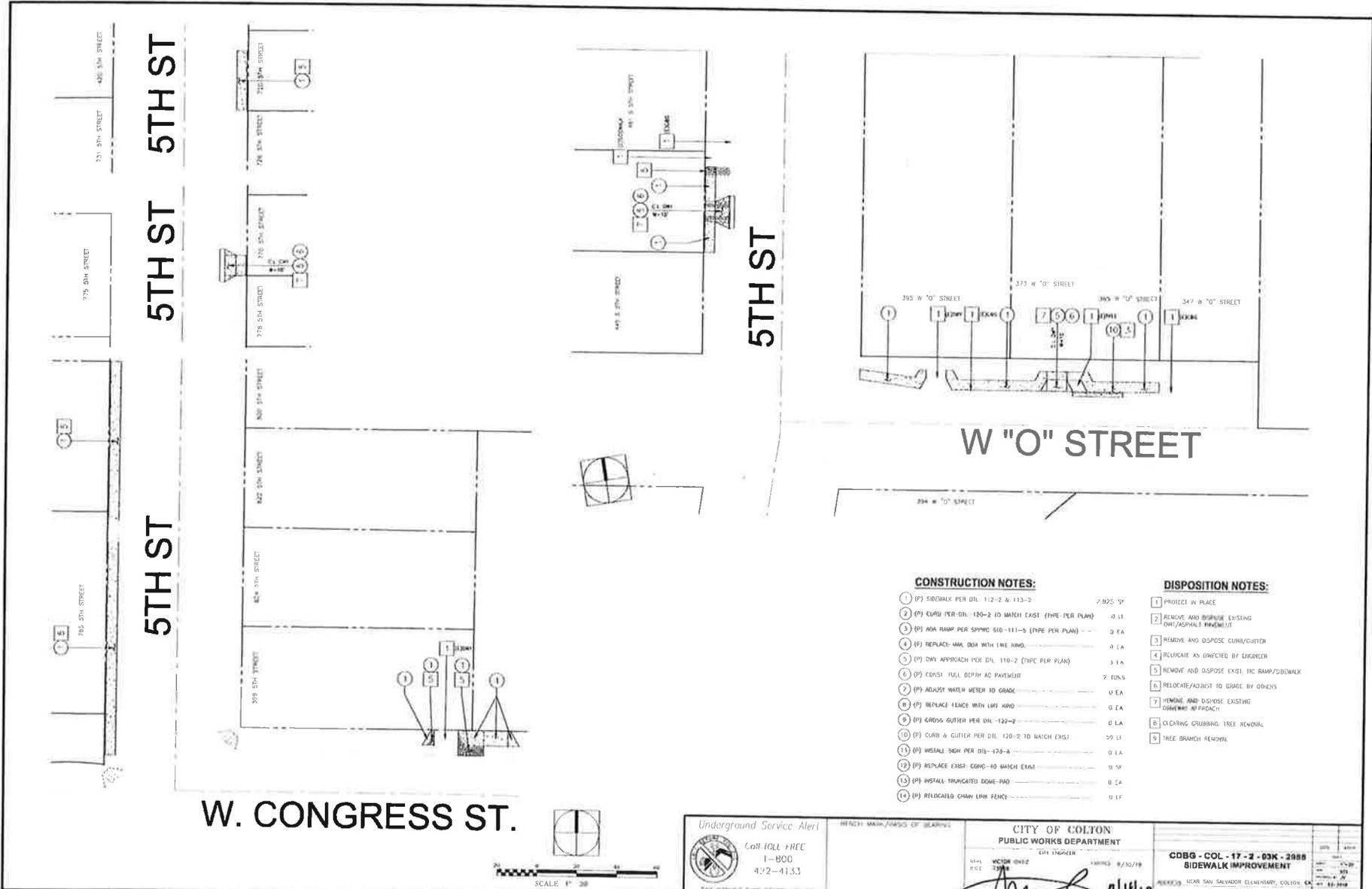
**ATTACHMENTS**

1. Exhibit A – Project Plan
2. Exhibit B – Construction Contract
3. Exhibit C – Resolution R-53-18
4. Exhibit D – Funding Approval from the County

## Exhibit A

### Project Plan





**CONSTRUCTION NOTES:**

- 1) (P) SIDEWALK PER DTL 112-2 & 113-2 7,825 SF
- 2) (P) CURB PER DTL 120-2 ID MATCH EAST (TYPE PER PLAN) 0 LF
- 3) (P) ADA RAMP PER SPPMC 510-111-5 (TYPE PER PLAN) 0 EA
- 4) (P) REPLACE WALK BOX WITH (WALK BOX) 0 EA
- 5) (P) DRY APPROACH PER DTL 110-2 (TYPE PER PLAN) 3 1/4
- 6) (P) CONSI FULL DEPTH AC PAVEMENT 2 EDGS
- 7) (P) ADJUST WATER METER TO GRADE 0 EA
- 8) (P) REPLACE FENCE WITH LIFE FENCE 0 EA
- 9) (P) CROSS GUTTER PER DTL 122-2 0 LA
- 10) (P) CURB & GUTTER PER DTL 120-2 TO MATCH EXIST 50 LF
- 11) (P) METAL SIGN PER DTL 123-A 0 LA
- 12) (P) REPLACE EXIST CONC-10 MATCH EXIST 0 SF
- 13) (P) INSTALL TRANSCUTED DOME PAD 0 EA
- 14) (P) RELOCATED CHAIN LINK FENCE 0 LF

**DISPOSITION NOTES:**

- 1) PROTECT IN PLACE
- 2) REMOVE AND REGRADE EXISTING CURB/ASPHALT PAVEMENT
- 3) REMOVE AND DISPOSE CURB/GUTTER
- 4) RELOCATE AS DIRECTED BY ENGINEER
- 5) REMOVE AND DISPOSE EXIST. TIC RAMP/SIDEWALK
- 6) RELOCATE/ADJUST TO GRADE BY OTHERS
- 7) REMOVE AND DISPOSE EXISTING CONC/WEIR RETAINMENT
- 8) C/CORING CRUBBING, TREE REMOVAL
- 9) TREE BRANCH REMOVAL

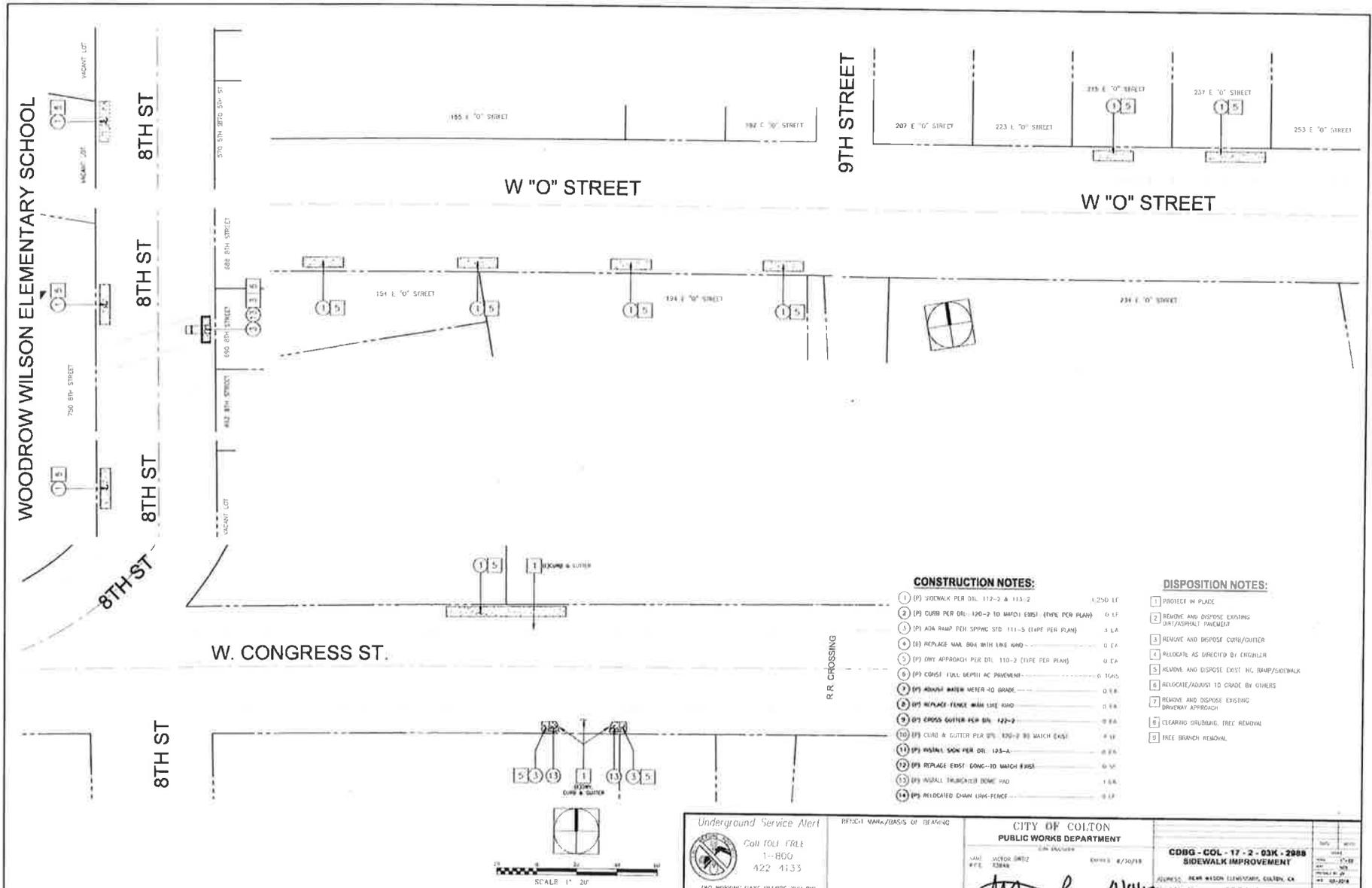
Underground Service Alert  
 Call 800 FRET  
 1-800  
 472-4133

SEARCH MARK/PINPOINT OF SEARCHES

CITY OF COLTON  
 PUBLIC WORKS DEPARTMENT  
 CIVIL ENGINEER

DATE: 8/20/18  
 DRAWN BY: [Signature]  
 CHECKED BY: [Signature]

CDBG - COL - 17 - 2 - 03K - 2088  
 SIDEWALK IMPROVEMENT  
 PROJECT: NEAR SAN SALVADOR ELEMENTARY, COLTON, CA  
 PLAN NO. 1321-1  
 SHEET 2 OF 5



**CONSTRUCTION NOTES:**

- 1 (P) SIDEWALK PER DTL 112-2 & 113-2 1,250 LF
- 2 (P) CURB PER DTL 120-2 TO MATCH EXIST (TYPE PER PLAN) 0 LF
- 3 (P) ADA RAMP PER SPPING STD 111-5 (TYPE PER PLAN) 3 LA
- 4 (E) REPLACE MAN BOX WITH LINE RAMP 0 EA
- 5 (P) DRY APPROACH PER DTL 110-2 (TYPE PER PLAN) 0 EA
- 6 (P) CONST FULL DEPTH AC PAVEMENT 0 SQAD
- 7 (P) ADJUST WATER METER TO GRADE 0 RB
- 8 (P) REPLACE FENCE WITH LINE RAMP 0 RB
- 9 (P) CROSS CUTTER PER DTL 122-2 0 RB
- 10 (P) CURB & GUTTER PER 87% 120-2 TO MATCH EXIST 4 LF
- 11 (P) INSTALL SIGN PER DTL 123-A 0 RB
- 12 (P) REPLACE EXIST CONC-TO MATCH #355 0 SF
- 13 (P) INSTALL SHROUDED DOME PAD 1 S&S
- 14 (P) RELOCATED CHAIN LINK FENCE 0 LF

**DISPOSITION NOTES:**

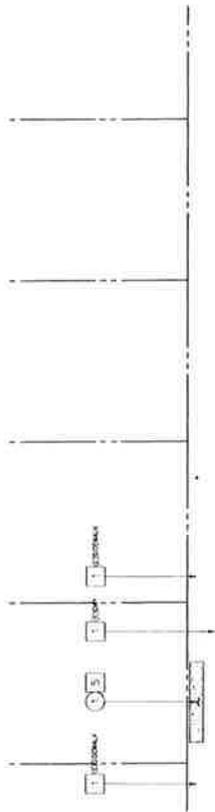
- 1 PROJECT IN PLACE
- 2 REMOVE AND DISPOSE EXISTING DIRT/ASPHALT PAVEMENT
- 3 REMOVE AND DISPOSE CURBS/OUTLET
- 4 RELOCATE AS DIRECTED BY ENGINEER
- 5 REMOVE AND DISPOSE EXIST HC RAMP/SIDEWALK
- 6 RELOCATE/ADJUST TO GRADE BY OTHERS
- 7 REMOVE AND DISPOSE EXISTING DRIVEWAY APPROACH
- 8 CLEARING DRUBBING, TREE REMOVAL
- 9 FREE BRANCH REMOVAL

Underground Service Alert  
 Call TOLL FREE  
 1-800  
 422-4133  
 TWO WORKING DAYS BEFORE YOU DIG

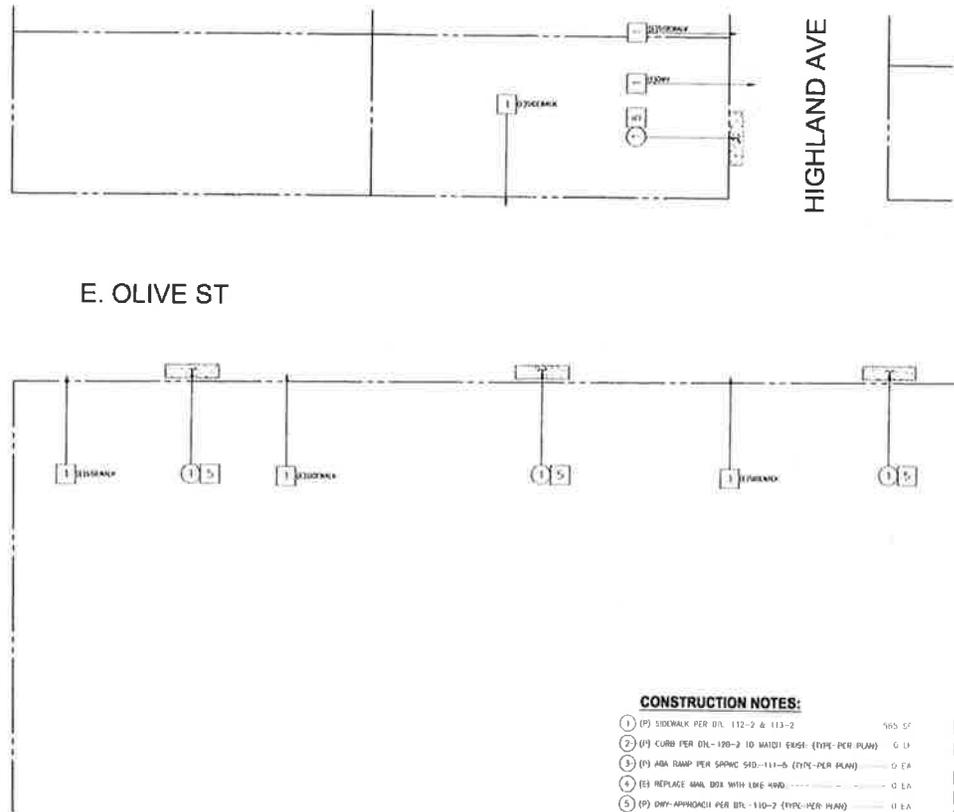
PROJECT NAME/BASIS OF DESIGN

CITY OF COLTON  
 PUBLIC WORKS DEPARTMENT  
 NAME: VICTOR BRIZ  
 #P.E.: 23848  
 EXPIRES: 8/23/2018  
 DATE: 4/14/18

CDDB - COL - 17 - 2 - 03K - 2088  
 SIDEWALK IMPROVEMENT  
 ADDRESS: WILSON ELEMENTARY, COLTON, CA  
 PLAN NO. 1321-1  
 SHEET 3 OF 5



N. BORDWELL AVE.



E. OLIVE ST

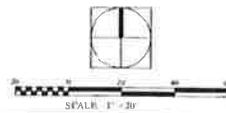
HIGHLAND AVE

**CONSTRUCTION NOTES:**

- 1 (P) SIDEWALK PER DTL 112-2 & 113-2
- 2 (P) CURB PER DTL-120-2 10-MATCH EXIST (TYPE PER PLAN)
- 3 (P) ADA RAMP PER SPPWC SID-111-5 (TYPE PER PLAN)
- 4 (E) REPLACE MAIL BOX WITH LMC-RMB
- 5 (P) DRY-APPROACH PER DTL-110-2 (TYPE PER PLAN)
- 6 (P) CONST FULL DEPTH AD PAVEMENT
- 7 (P) ADJUST WATER METER TO GRADE
- 8 (P) REPLACE FENCE WITH LMC-RWB
- 9 (P) CROSS GUTTER-PER DTL 122-2
- 10 (P) CURB & GUTTER PER DTL-120-2 10-MATCH EXIST
- 11 (P) INSTALL SIGN PER DTL-123-A
- 12 (P) REPLACE EXIST-CONC-10-MATCH EXIST
- 13 (P) INSTALL TRIANGULATED DOME PAD
- 14 (P) RELOCATED CHAIN-LINK-FENCE

**DISPOSITION NOTES:**

- 1 PROTECT IN PLACE
- 2 REMOVE AND REPAIR EXISTING CURB/ASPHALT PAVEMENT
- 3 REMOVE AND DISPOSE CURB/GUTTER
- 4 RELOCATE AS DIRECTED BY ENGINEER
- 5 REMOVE AND DISPOSE EXIST HC RAMP/SIDEWALK
- 6 RELOCATE/ADJUST TO GRADE BY ENGINEER
- 7 REMOVE AND DISPOSE EXISTING SIDEWALK APPROACH
- 8 CLEARING GRUBBING, TREE REMOVAL
- 9 TREE BRANCH REMOVAL



Underground Service Alert  
 Call: 1-800-1-KEEC  
 1-800-492-4133  
 7-10 WORKING DAYS BEFORE YOU DIG

CITY OF COLTON PUBLIC WORKS DEPARTMENT		PROJECT NUMBER/STATUS OF DRAWING	
DATE: 04/11/18	DESIGNER: [Signature]	DATE: 04/11/18	SCALE: 1/8"=1'-0"
CDBG - COL - 17 - 2 - 03K - 2988 SIDEWALK IMPROVEMENT		SHEET 4 OF 5	
SHEET NO: 1321-1		DATE: 04/11/18	



## Exhibit B

### Contract

## CONTRACT

THIS CONTRACT is made this **6th day of June, 2018**, in the County of San Bernardino, State of California, by and between the **City of Colton**, hereinafter called City, and **DM Contracting, Inc.**, hereinafter called Contractor. The City and the Contractor for the considerations stated herein agree as follows:

**ARTICLE 1. SCOPE OF WORK.** The Contractor shall perform all Work within the time stipulated the Contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5 below for the following Project:

### **CDBG Colt-17-2-03K-2988/Citywide Sidewalk Improvement Near Elementary Schools Project**

The Contractor and its surety shall be liable to the City for any damages arising as a result of the Contractor's failure to comply with this obligation.

**ARTICLE 2. TIME FOR COMPLETION.** The Work shall be commenced on the date stated in the City's Notice to Proceed. The Contractor shall complete all Work required by the Contract Documents within **Sixty (60)** calendar days from the commencement date stated in the Notice to Proceed. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

**ARTICLE 3. CONTRACT PRICE.** The City shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of **Eighty-Two Thousand, Three Hundred Seventy-Five Dollars and No Cents (\$82,375.00)**. Payment shall be made as set forth in the General Conditions.

**ARTICLE 4. LIQUIDATED DAMAGES.** In accordance with Government Code section 53069.85, it is agreed that the Contractor will pay the City the sum of **\$500.00** for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event this is not paid, the Contractor agrees the City may deduct that amount from any money due or that may become due the Contractor under the Contract. This Article does not exclude recovery of other damages specified in the Contract Documents.

**ARTICLE 5. COMPONENT PARTS OF THE CONTRACT.** The "Contract Documents" include the following:

- Notice Inviting Bids
- Instructions to Bidders
- Contractor's Bid Forms
- Contractor's Certificate Regarding Workers' Compensation
- Bid Bond
- Designation of Subcontractors

CONTRACT

Information Required of Bidders  
Non-Collusion Affidavit form  
Contract  
Performance Bond  
Payment (Labor and Materials) Bond  
General Conditions  
Technical Specifications  
Greenbook Standard Specifications (Sections 1-9 Excluded)  
Addenda  
Plans and Contract Drawings  
Labor compliance contract (attachment D)

The Contactor shall complete the Work in strict accordance with all of the Contract Documents.

All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

**ARTICLE 6. PROVISIONS REQUIRED BY LAW.** Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of applicable federal, state and local laws, rules and regulations, including, but not limited to, the provisions of the California Labor Code and California Public Contract Code which are applicable to this Project.

**ARTICLE 7. INDEMNIFICATION.** Contractor shall provide indemnification as set forth in the General Conditions.

**ARTICLE 8. PREVAILING WAGES.** Contractor shall be required to pay the prevailing rate of wages in accordance with the Labor Code which such rates shall be made available at Public Works Department or may be obtained online at <http://www.dir.ca.gov/dlsr>. and which must be posted at the job site. If the Work involves federal funds or otherwise requires compliance with the Davis-Bacon Fair Labor Standards Act, the Contractor and all its subcontractors shall comply with the higher of the state or federal prevailing wage rates.

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

**CITY OF COLTON**

**By:**

\_\_\_\_\_  
Signature

William R. Smith  
\_\_\_\_\_  
Name

City Manager  
\_\_\_\_\_  
Title

**Attest:**

\_\_\_\_\_  
City Clerk

**Recommended By:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

**CONTRACTOR**

**By:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
License Number

Exhibit C

Resolution

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**RESOLUTION NO. R-53-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON AMENDING THE FISCAL YEAR 2017/2018 CAPITAL IMPROVEMENT BUDGET.**

**WHEREAS**, the City intends to support the City’s goal to improve the City’s traffic safety and infrastructure; and

**WHEREAS**, the City of Colton received Community Development Block Grant (CDBG) funding through the County of San Bernardino – Department of Community Development and Housing (CDH); and

**WHEREAS**, the City of Colton received additional funding for the CDBG Colt-17-2-03K-2988/Citywide Sidewalk Improvement Near Elementary Schools Project; and

**WHEREAS**, a budget appropriation not listed in the 2017-2018 Fiscal Year budget is required and must be approved by resolution of the City Council.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF COLTON DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1** The Recitals preceding in this Resolution are true and correct and are incorporated into this Resolution by reference.

**Section 2** The City Council authorizes the following amendment for the FY17-18 budget:

- Increase revenues by \$50,000 in account number 215-5752-000; and,
- Appropriate \$50,000 in account number 215-1806-6920-3890-0000 for the CDBG Colt-17-2-03K-2988/Citywide Sidewalk Improvement Near Elementary Schools Project.

**PASSED, APPROVED AND ADOPTED** this 5th day of June, 2018.

\_\_\_\_\_  
RICHARD A. DELAROSA, Mayor

**ATTEST:**

\_\_\_\_\_  
CAROLINA R. PADILLA, City Clerk

## Exhibit D

### Project Funding Approval from the County

**ATTACHMENT A- REQUEST TO INITIATE PROJECT/ACTIVITY**

PROJECT/CASE NUMBER : COLT-17-2-03K/ 2988

DATE OF ORIGINAL ISSUE : July 1, 2017

CFDA No. : 14.218

ORIGINAL : X

REVISION No. :

TARGET AREA : City of Colton

DATE OF REVISION :

Pursuant to the terms of the Delegate Agency Agreement between Community Development and Housing (CDH), and the City of Colton dated 05/14/14, CDH hereby requests that the following project/activity be initiated. There will be no changes in Project/Activity Title, Activity Budget (Attachment A) or in the Activity Description (Attachment B) without written approval of the Director of Community Development and Housing/Supervising CDH Analyst.

PROJECT/ACTIVITY TITLE: Colton: Sidewalk Improvements Near Elementary Schools

ACTIVITY LOCATION: Wilson, San Salvador, Birney, and Lincoln Elementary Schools

TOTAL PROJECT FUNDING :	<u>\$95,135.00</u>
CITY CDBG ALLOCATION RELEASED :	<u>\$95,135.00</u>
CITY CDBG EXPENDED AS OF 9/30/2017 :	<u>\$0.00</u>
BALANCE OF FUNDS AVAILABLE :	<u>\$95,135.00</u>

DATE OF RELEASE OF FUNDS : 7/1/2017

SCHEDULE OF CITY CDBG ALLOCATION :

Year 1-37	Year 38	Year 39	Year 40	Year 41	Year 42	Year 43	TOTAL OF
IDIS#	43 YEARS						
(75-2012)	(2012-13)	(2013-14)	(2014-15)	(2015-16)	(2016-17)	(2017-18)	
\$0	\$0	\$0	\$0	\$0	\$0	\$95,135	\$95,135

MAINTENANCE AND OPERATION BUDGET/AGREEMENT : City of Colton.

OTHER PERTINENT INFORMATION : City certifies all requests for reimbursements from CDH contains proof of payment, all supporting documentation for costs incurred and verified with CDH that the project complies with state and federal prevailing wage requirements.

**ACCEPTANCE OF REQUEST TO INITIATE PROJECT/ACTIVITY**

I hereby acknowledge the receipt of the Request to Initiate the above Project/Activity and agree to implement the activity described in Attachment B (Project/Activity Description) in accordance with the above Allocation and Balance of Funds Available subject to necessary approvals of the Board of Supervisors. The proposed budget for this project is as follows:

LAND ACQUISITION :	<u>\$0</u>	PURCHASE OF EQUIPMENT :	<u>\$0</u>
STAFF COST RELATED TO		CONSTRUCTION COSTS :	<u>\$85,135</u>
LAND ACQUISITION :	<u>\$0</u>	CITY STAFF COST :	<u>\$5,000</u>
DESIGN :	<u>\$5,000</u>	CONTINGENCY :	<u>\$0</u>
CONSULTANT SERVICES :	<u>\$0</u>		

is the M & O Entity.

**TOTAL CITY CDBG ALLOCATION AVAILABLE :** \$95,135.00

IMPLEMENTING CITY : CITY OF COLTON

DATE : 11-2-2017

SIGNATURE : [Signature]

TITLE : Econ Dev. Manager

COUNTY OF SAN BERNARDINO

[Signature]

DATE : 11/6/2017

Gary Hallen, Director of Community Development and Housing/  
Bryan Anderson, Supervising Community Development and Housing Analyst

**ATTACHMENT B - PROJECT/ACTIVITY DESCRIPTION**

PROJECT/CASE NUMBER : COLT-17-2-03K/ 2988      DATE OF ORIGINAL ISSUE : 7/1/2017  
CFDA No. : 14.218      ORIGINAL: X      REVISION No.:  
TARGET AREA : City of Colton      DATE OF REVISION:  
PROJECT/ACTIVITY TITLE: Colton: Sidewalk Improvements Near Elementary Schools

ACTIVITY LOCATION: Wilson, San Salvador, Birney, and Lincoln Elementary Schools

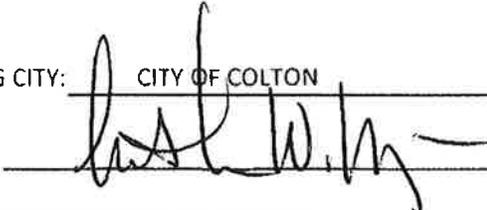
**ACTIVITY DESCRIPTION:**

Target Area sidewalk improvements near elementary schools will consist of installation of missing sidewalk, curb and gutter, wheelchair accessible ramps and driveway approaches. The elementary schools are: Wilson Elementary School, San Salvador Elementary School, Birney Elementary School, and Lincoln Elementary School. The street locations are: E. O St. from S. 8th St. to just past the railroad tracks, E. Congress St. from approximately the railroad tracks to S. Florez St., S. 5th St. from W. O St. north to the alley, E. Olive Ave. from Holly Ave. to N. Bothwell Ave./E. Hillcrest Ave., N. Holly Ave. from E. Olive Ave. to alley, at N. Pennsylvania Ave. and W. C St. (three wheelchair accessible ramps), and E. Olive from N. Bordwell Ave. to just past Highland Ave.

City understands that reimbursements received from the County for which no measurable outcome is achieved may subsequently be required to be repaid by the City (using non-federal funds) to County. Measurable outcomes are defined as providing benefits to low- to moderate-income individuals, families, organizations, and communities and are derived from the project or program. Examples include: construction completed resulting in improved access to services/public facilities/park & recreation/street improvements, etc.

IMPLEMENTING CITY: CITY OF COLTON

DATE: 11-2-2017

SIGNATURE: 

TITLE: Econ Dev Manager

COMMUNITY DEVELOPMENT AND HOUSING

  
Gary Haller, Director of Community Development and Housing/

DATE: 11/6/2017

 Bryan Anderson, Supervising Community Development and Housing Analyst



## STAFF REPORT

DATE: JUNE 5, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER *BS*  
 PREPARED BY: DAVID X. KOLK, Ph.D., UTILITY DIRECTOR *DK*  
 SUBJECT: CONTRACT AMENDMENT WITH KOA CORPORATION  
 INCREASING THE CONTRACT AMOUNT BY \$13,100

### RECOMMENDED ACTION

It is recommended that the City Council approve Amendment No. 1 to professional services agreement with KOA Corporation increasing the contract amount by \$13,100 from \$220,156 to \$233,256 for the Citywide Active Transportation Program (ATP) Plan and authorize the City Manager to execute the Amendment No. 1 to the professional services agreement with KOA Corporation.

### BACKGROUND

The City received Active Transportation Program funding in the amount of \$265,000 to develop a Citywide Active Transportation Program (ATP) Plan (Project). An ATP Plan will help the City provide pedestrian and bicycle connectivity. The Plan that the City will develop will include public outreach, project listing and prioritization, construction cost estimates, available funding sources and the phased implementation plan. It will improve pedestrian safety and circulation by expanding bicycle networks, reducing vehicle trips, and creating a safer route to schools. The plan will be a guide to future non-motorized and safe route to school projects and it is also a good tool for a more competitive application (state and federal) for non-motorized transportation and ATP funded grants.

### ISSUES/ANALYSIS

On November 17, 2015, the City awarded a professional agreement contract to KOA Corporation for the preparation of citywide ATP Plan. The scope of work includes development of citywide active transportation plan, public outreach, community meetings, City Council and Planning Commission presentations/workshops, pedestrian and bike audit, estimates and the final plan.

The Plan that the City developed consists of pedestrian, bicycle and safe routes to school. It includes public outreach, project listing and prioritization, construction cost estimates, available funding sources and the phased implementation plan. Multiple agencies (SBCTA, Caltrans, Colton Unified School District and Rialto Unified School District and the City of Grand Terrace) were contacted for the development of the Plan.

During the course of preparing the ATP Plan, KOA assisted the City in the preparation of grant applications that directly came out of the Plan. The grant applications that KOA prepared are as follows with corresponding charges:

1. Caltrans ATP Cycle 3 – West Colton Safe Route to School and Bike Path Project - \$6,500
2. TDA/Article 3 – Crosswalk Enhancement on Various Location - \$3,800
3. Caltrans ATP Cycle 3 Grant Augmentation - \$2,800

The extra funding needed was due to the above listed non-motorized transportation grant applications in which KOA Corporation assisted City staff in the preparation and submittal. KOA at that time offered their assistance to pursue these grants because of the anticipated savings on their contract and they already have most of the needed information and data. The ATP Plan itself was completed within budget but the savings did not materialized due to much longer completion date of the ATP Plan caused by the delay in employers, employees and schools survey. None of the three applications received funding but the ATP Cycle 3 - West Colton Safe Route to School and Bike Path Project application was competitive and received a high score. This project is the proposed bike trail and safe route to school along SCE easement from John Juarez Way to Eucalyptus Avenue. City staff is planning to resubmit this project for ATP Cycle 4 that is due on July 31, 2018.

#### **FISCAL IMPACTS**

The contract amendment in the amount of \$13,100 will be funded by account no. 100-6150-6151-2350.

#### **ALTERNATIVES**

1. Provide alternative direction to staff.

#### **ATTACHMENTS**

1. Exhibit A – Contract Amendment Agreement with KOA

## Exhibit A

Contract Amendment No. 1

**AMENDMENT NO. 1 TO  
PROFESSIONAL SERVICES AGREEMENT**

**BETWEEN THE CITY OF COLTON  
AND  
KOA CORPORATION**

**1. PARTIES AND DATE.**

This Amendment No. 1 to the Professional Services Agreement (“1<sup>st</sup> Amendment”) is made and entered into this 6th day of June, 2018 by and between the City of Colton (“City”) and KOA Corporation (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this 1<sup>st</sup> Amendment.

**2. RECITALS.**

2.1 Agreement. City and Consultant entered into that certain Professional Services Agreement dated November 18, 2015 (“Agreement”), whereby Consultant agreed to provide professional engineering and planning consulting services necessary for the Citywide Active Transportation Program (ATP) Plan (“Project”).

2.2 Amendment. City and Consultant desire to amend the Agreement for the 1<sup>st</sup> time to extend the contract time and increase contract amount due to additional geotechnical work, and preparation of landscaping/irrigation plan required by Caltrans to complete the plans.

**3. TERMS.**

3.1 Scope of Services and Terms. Section 3.1.2 of the Agreement is hereby deleted in its entirety and replaced with the following:

3.1.2 Term. The term of this Agreement shall be from November 18, 2015 to August 31, 2018, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

3.3 Fees and Payments. Section 3.3.1 of the Agreement is hereby deleted in its entirety and replaced with the following:

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit “A” attached hereto and incorporated herein by reference. The total compensation shall not exceed **Two Hundred Thirty-Three Thousand Two Hundred Fifty-Six Dollars and No Cents (\$233,256.00)** without written approval of City’s City Council. Extra Work may be authorized,

**SIGNATURE PAGE FOR AMENDMENT NO. 1 TO  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF COLTON  
AND KOA CORPORATION**

IN WITNESS WHEREOF, the Parties have entered into this Amendment No. 1 to Professional Services Agreement as of the 6<sup>th</sup> day of June, 2018.

**CITY OF COLTON**

By: \_\_\_\_\_  
William R. Smith  
City Manager

*Attest:* \_\_\_\_\_  
Carolina R. Padilla  
City Clerk

**KOA CORPORATION**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title (Print)

\_\_\_\_\_  
Title (Print)

**EXHIBIT "A"**

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# STAFF REPORT

DATE: JUNE 5, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER  
 PREPARED BY: DAVID X. KOLK, Ph.D., UTILITY DIRECTOR  
 SUBJECT: SECOND AMENDMENT TO THE CRITERION AUTOMATION INC., PROFESSIONAL SERVICES AGREEMENT FOR THE SPLASH PAD REPAIRS AT THE VETERANS PARK IN THE AMOUNT OF \$7,200

## RECOMMENDED ACTION

It is recommended that the City Council approve the second amendment to the Professional Services Agreement with Criterion Automation Inc., for the Splash Pad repairs at the Veterans Park in the amount of \$7,200, with the total aggregated amount not-to-exceed \$57,200 and authorize the City Manager to execute.

## BACKGROUND

The Splash Pad is located at the heart of the Veterans Park and is a great way for families to beat the heat during summer. Is it a great attraction, which brings many families to the Park. The Veterans park has a zero level splash pad with overhead features and the attraction is free to the public.

## ISSUES/ANALYSIS

The water pressure valve utilized to operate the Veterans Park splash pad broke; this caused flooding and it eventually led to electrical damages. Since the vortex controller was damaged during the flooding it needed to be replaced and a new valve was installed. The replacement of the operating equipment will ensure that the splash pad will be working properly during the summer months.

An existing contract was already in place with Criterion Automation Inc., for the Water and Wastewater's SCADA System. Since a contract was already in place, Criterion agreed to repair and replace the vortex controller and valve through the process of amending the contract.

## FISCAL IMPACTS

Sufficient funds are budgeted and available in the FY17-18 Park Division Professional Services account no. 100-6150-6205-2350 to increase the contract. A budget adjustment has been prepared to make funding available in the account.

**ALTERNATIVES**

1. Provide alternative direction to staff.

**ATTACHMENTS**

1. Exhibit A – Second Amendment to the Professional Services Agreement

## **EXHIBIT A**

Second Amendment to the Professional Services Agreement

**SECOND AMENDMENT TO  
PROFESSIONAL SERVICES AGREEMENT**

**BETWEEN THE CITY OF COLTON  
AND  
CRITERION AUTOMATION, INC.**

**1. PARTIES AND DATE.**

This 2<sup>nd</sup> Amendment to the Professional Services Agreement (“2<sup>nd</sup> Amendment”) is made and entered into this day of \_\_\_\_\_, 2018 by and between the City of Colton (“City”) and Criterion Automation, Inc. (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties” in this 2<sup>nd</sup> Amendment.

**2. RECITALS.**

2.1 Agreement. City and Consultant entered into that certain Professional Services Agreement dated July 26, 2017 (“Agreement”), whereby Consultant agreed to provide PLC/SCADA system services on an as-needed basis for Water Sewer Department Facilities

2.2 Amendment. City and Consultant desire to amend the Agreement for the 2<sup>nd</sup> time to increase the total amount of compensation in an amount not-to-exceed \$57,200 for the Splash Pad repairs at Veterans Park.

**3. TERMS.**

3.1 Fees and Payments. Section 3.3.1 of the Agreement is hereby deleted in its entirety and replaced with the following:

Section 3.3.1 Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in revised Exhibit “C” of the original agreement attached hereto and incorporated herein by reference. The total compensation shall not exceed **Fifty-Seven Thousand Two Hundred Dollars with Zero Cents (\$57,200)** without written approval of City’s Council. Extra work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.2 Continuing Effect of Agreement. Except as amended by this 2<sup>nd</sup> Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this 2<sup>nd</sup> Amendment, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement as amended by this 2<sup>nd</sup> Amendment.

3.3 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this 2<sup>nd</sup> Amendment.

3.4 Counterparts. This 2<sup>nd</sup> Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

**[SIGNATURES ON FOLLOWING PAGE]**

**SIGNATURE PAGE FOR SECOND AMENDMENT TO  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF COLTON  
AND CRITERION AUTOMATION, INC.**

IN WITNESS WHEREOF, the Parties have entered into this 2<sup>nd</sup> Amendment to Professional Services Agreement as of the day of \_\_\_\_\_, 2018.

**CITY OF COLTON**

By: \_\_\_\_\_  
William R. Smith  
City Manager

*Attest:* \_\_\_\_\_  
Carolina R. Padilla  
City Clerk

**CRITERION AUTOMATION, INC.**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title (Print)

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title (Print)

**EXHIBIT "A"**  
**SCOPE OF SERVICES**

Water and Wastewater Treatment Plant SCADA System Services

Water

- Water: PLC/SCADA instrumentation installation, electrical services, on-going theft and vandalism repairs at the Water Treatment Facility.
- SCADA system retrofits, upgrades, on-going theft and vandalism repairs on the Water Department's wells and reservoir sites.

Wastewater

- Wastewater: PLC/SCADA instrumentation installation, electrical services, on-going theft and vandalism repairs at the Wastewater Reclamation Facility.
- SCADA system retrofits, upgrades, on-going theft and vandalism repairs on the Wastewater Department's Reclamation Facility and lift station sites.

Parks (Veterans Park)

- Research, specify, procure, deliver, and install new Vortez Controller for Splash Pad at Veterans Park. Includes removing old water damaged controller and prepping vault for new controller.
  - Labor and Material: \$7,200

**EXHIBIT "C"**  
**COMPENSATION**

SCADA System Maintenance Services

The total amount for the SCADA System Maintenance Services and Veterans Park Splash Pad Repair provided under this Agreement shall not exceed Fifty-Seven Thousand Two Hundred Dollars and Zero Cents (**\$57,200**) through June 30, 2018.



## STAFF REPORT

DATE: JUNE 5, 2018  
TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: BILL SMITH, CITY MANAGER *BS*  
PREPARED BY: DAVID KOLK, Ph.D., UTILITY DIRECTOR *DK*  
SUBJECT: AWARD OF CONTRACT FOR MOUNT VERNON AVENUE  
CORRIDOR TRAFFIC SIGNAL UPGRADE PROJECT TO PTM  
GENERAL ENGINEERING SERVICES, INC. IN THE AMOUNT OF  
\$920,020

### RECOMMENDED ACTION

It is recommended that the City Council:

1. Authorize the award of construction contract for the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project to PTM General Engineering Services, Inc. as the lowest responsive and responsible bidder in the amount of \$920,020; and
2. Authorize the City Manager to approve Change Orders not to exceed 5% of the awarded contract amount and authorize the City Manager to execute the contract agreement with PTM General Engineering Services, Inc.; and
3. Approve Resolution R-54-18 amending the Fiscal Year 2017/2018 Capital Improvement Program budget for the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project.

### BACKGROUND

The City received a Federal Highway Safety Improvement Program (HSIP) grant for the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project. The scope of the project includes traffic signal improvement along Mt. Vernon Avenue at the intersections of Olive Street, Colton Avenue, Valley Boulevard, Cooley Drive, Santo Antonio Drive and Santo Antonio Drive (see attached map as Exhibit A). The Project will replace all sub-standard equipment, poles, mast arm and handicap ramps at these intersections. The total amount of HSIP grant is \$693,000 with required local match of \$77,000 (10% of estimated project cost). Authorization to proceed for preliminary engineering for this Project was received from Caltrans on April 21, 2014.

**ISSUES/ANALYSIS**

In accordance with Colton Municipal Code (CMC) Section 3.08.110, Ordinance 0-12-03, staff solicited and received bids for the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project. The bids received on June 29, 2017 are as follows:

- |   |              |
|---|--------------|
| 1. PTM General Engineering Services, Inc. | \$ 920,020   |
| 2. VT Electric, Inc.                      | \$ 1,501,983 |

Staff has evaluated and reviewed each submitted bid. Staff recommends award of the construction contract to the lowest responsive bidder, PTM General Engineering Services, Inc. in the amount of \$920,020 for the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project. The award of contract suffered significant delay due to funding shortfall.

**FISCAL IMPACTS**

The total project funding for design, environmental and construction of the Project is \$770,000. Since the bid amount is over the project funding, Caltrans agreed to provide an additional 10% of HSIP funds in the amount of \$63,000. Local Traffic Impact Funding in the amount to \$189,943 will be used to cover the funding shortfall for construction and construction engineering. Approval of R-54-18 will increase the funding to \$1,022,943 and the funding breakdown are shown on the table below:

<b>Funding Source</b>	<b>Account No.</b>	<b>Original Funding</b>	<b>Funding Balance</b>
HSIP Grant	225-1508-6150-3890	\$693,000	\$623,077.59
HSIP Grant/R-54-18	225-1508-6150-3890	\$ 63,000	\$63,000.00
Measure I	218-1508-6150-3890	\$ 77,000	\$64,017.99
Traffic Impact/R-54-18	249-1818-6150-3890	\$189,943	\$189,943.00
<b>Total</b>		<b>\$1,022,943</b>	<b>\$940,038.58</b>

**ENVIRONMENTAL IMPACTS**

Staff recommends that the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project be determined Categorically Exempt under California Environmental Quality Act (CEQA) Guidelines Section 15301(c) - Existing highways and streets.

**ALTERNATIVES**

1. Provide alternative direction to staff.

**ATTACHMENTS**

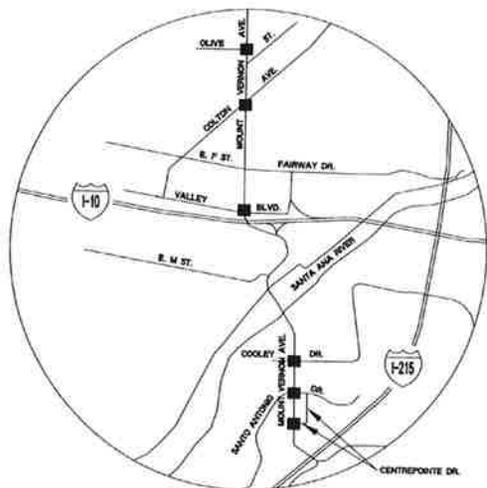
- 1.
2. Exhibit A – Project Plan
3. Exhibit B – Construction Contract
4. Exhibit C – Resolution R-54-18

## Exhibit A

### Project Plan

# CITY OF COLTON INTERSECTION IMPROVEMENTS TRAFFIC SIGNAL MODIFICATION PLAN MOUNT VERNON AVENUE

NOT TO SCALE



**LEGEND:**  
■ SIGNALIZED INTERSECTION TO BE MODIFIED

### INDEX OF DRAWINGS

SHEET No.	DESCRIPTION
1	TITLE SHEET
2	MOUNT VERNON AVENUE AND OLIVE STREET
3	MOUNT VERNON AVENUE AND COLTON AVENUE
4	MOUNT VERNON AVENUE AND VALLEY BOULEVARD
5	MOUNT VERNON AVENUE AND COOLEY DRIVE
6	MOUNT VERNON AVENUE AND SANTO ANTONIO DRIVE
7	MOUNT VERNON AVENUE AND CENTREPOINTE DRIVE

### GENERAL NOTES:

- ALL WORK, MATERIALS AND EQUIPMENT SHALL CONFORM TO THE "STANDARD PLANS AND SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION" (GREENBOOK), LATEST EDITION, INCLUDING SUPPLEMENTS, TO THE CITY OF COLTON STANDARD PLANS & SPECIFICATIONS, AND TO THE CITY OF COLTON PUBLIC WORKS DEPARTMENT, ENGINEERING DIVISION "STANDARD CONSTRUCTION DRAWINGS", THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) STANDARD PLANS AND SPECIFICATIONS, 2010 EDITION, THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, 2014 EDITION, AND THE SPECIAL PROVISIONS.
- NO WORK SHALL BE DONE WITHOUT APPROVAL FROM THE CITY ENGINEER. ALL OFF-SITE IMPROVEMENTS SHALL BE COMPLETED TO THE SATISFACTION OF THE CITY ENGINEER.
- CONTRACTOR SHALL IMPLEMENT ALL CITY, COUNTY, STATE AND FEDERAL JOB SITE SAFETY REQUIREMENTS AS THEY RELATE TO DUST CONTROL, EQUIPMENT MOVEMENT, NOISE, HOURS OF WORK AND CONSTRUCTION HAZARDOUS MATERIALS AND SHALL MINIMIZE ANY INCONVENIENCE TO THE PUBLIC.
- THE CONTRACTOR SHALL NOT CONDUCT ANY OPERATIONS OR PERFORM ANY WORK PERTAINING TO THE PROJECT BETWEEN THE HOURS OF 5:00 P.M. AND 7:00 A.M. ON ANY DAY NOW ON SATURDAY, SUNDAY, OR ANY HOLIDAY AT ANY TIME WITHOUT PRIOR APPROVAL IN WRITING OF THE CITY ENGINEER.
- THE PROPERTY OWNER SHALL BE RESPONSIBLE FOR THE COST OF CLEANING AND REMOVAL OF HAZARDOUS AND DETRIMENTAL MATERIAL DISCOVERED DURING AND AFTER THE WORK FROM THE SITE.
- CONTRACTOR SHALL REMOVE AND REPLACE ALL BROKEN, CRACKED OR RAISED SIDEWALK DRIVE APPROACH, OR CURB AND GUTTER WITH PROPERTY FRONTAGE. FOR CORNER LOTS, BOTH STREET FRONTAGES SHALL BE INCLUDED.
- THESE NOTES SHALL TAKE PRECEDENCE OVER THE INFORMATION APPEARING ON THE PLANS.
- ALL WORK PROPOSED IN THE PUBLIC RIGHT OF WAY REQUIRES A SEPARATE PERMIT [STREET CUT PERMIT, STREET IMPROVEMENT PERMIT, ENFORCEMENT PERMIT, ETC.] ISSUED BY THE PUBLIC WORKS DEPARTMENT, ENGINEERING DIVISION.
- A CONSTRUCTION WATER TRENCH IS AVAILABLE FROM THE WATER/WASTEWATER DEPARTMENT, LOCATED AT 163 S. 10TH STREET, COLTON, CA 92324 AND HAS A NON-REFUNDABLE APPLICATION FEE OF \$22.00 AND A RESPONSIBLE DEPOSIT OF \$50.00. THE PROPERTY OWNER/CONTRACTOR/DEVELOPER IS RESPONSIBLE FOR THE COST OF WATER USED DURING THE COURSE OF THE CONSTRUCTION.
- THESE PLANS HAVE BEEN CHECKED BASED ON THE ASSUMPTION THAT ALL INFORMATION SHOWN OR IMPLIED ON THESE PLANS IS TRUE AND HAVE BEEN CHECKED BY THE CITY ONLY IN CONFORMANCE WITH CITY STANDARDS, COMPLIANCE WITH DEVELOPMENT CONDITIONS AND FOR GENERAL CONCEPTUAL APPROVAL OF THE DRAINAGE AND PARKWAY IMPROVEMENTS SHOWN HEREON. NO DETAILED MATHEMATICAL CHECK OR FIELD VERIFY WAS MADE BY THE CITY FOR THE ACCURACY OF THE EXISTING UTILITY LINES SHOWN OR NOT SHOWN. NO CHECKS WERE MADE ON THE EXISTING LEGION INFRASTRUCTURES AND STRUCTURES SHOWN HEREON. THESE PLANS WERE CHECKED ON THE ASSUMPTION THAT ALL EXISTING LAYOUTS, SECTIONS AND SITE PLANS WERE INITIALLY APPROVED BY THE APPROPRIATE AGENCIES.
- THE REQUESTED CIVIL ENGINEER SIGNING THESE PLANS IS RESPONSIBLE FOR ASSURING THE ACCURACY AND ACCEPTABILITY OF THE WORK HEREON. IN THE EVENT ANY DISCREPANCIES ARISING DURING CONSTRUCTION, HE SHALL BE RESPONSIBLE FOR DETERMINING AN ACCEPTABLE SOLUTION AND REVISIONS TO THE PLANS FOR APPROVAL BY THE CITY.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR CLEARING THE PROPOSED WORK AREA OF ALL OBSTACLES PRIOR TO THE FINAL APPROVED DRAWING PLAN. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO CLEAR THE RIGHT OF WAY IN ACCORDANCE WITH THE PROVISIONS OF LAW AS IT AFFECTS EACH UTILITY INCLUDING IRRIGATION LINES AND APPEARANCES AND AT NO COST TO THE CITY.
- NO WORK ON OFF-SITE IMPROVEMENTS MAY BE STARTED WITHOUT AN APPROVED STREET IMPROVEMENT PLAN, AND A STREET IMPROVEMENT PERMIT ISSUED BY PUBLIC WORKS DEPARTMENT, ENGINEERING DIVISION.
- ALL UTILITY INSTALLATIONS WITHIN THE PUBLIC RIGHT OF WAY REQUIRE A STREET CUT PERMIT ISSUED BY PUBLIC SERVICES DEPARTMENT, ENGINEERING DIVISION. IN ADDITION, AN INSTALLATION PERMIT WILL BE REQUIRED FOR WATER AND SEWER LINES, AND IS ISSUED BY THE WATER/WASTEWATER DEPARTMENT, LOCATED AT 150 S. 10TH STREET, COLTON, CA 92324.
- FOR INFORMATION REGARDING ELECTRICAL INSTALLATIONS WITHIN THE PUBLIC RIGHT OF WAY CONTACT THE ELECTRIC DEPARTMENT, LOCATED AT 150 S. 10TH STREET, COLTON, CA 92324. IN ADDITION, A STREET CUT PERMIT ISSUED BY THE PUBLIC WORKS DEPARTMENT, ENGINEERING DIVISION.
- GAS, PHONE AND CABLE UTILITIES HAVE FINANCIAL AGREEMENTS WITH THE CITY OF COLTON, AND ARE REQUIRED TO SECURE THEIR OWN STREET IMPROVEMENT PERMIT AND/OR STREET CUT PERMIT FROM PUBLIC WORKS DEPARTMENT, ENGINEERING DIVISION.
- A SEPARATE PERMIT IS REQUIRED FOR ANY FENCE CONSTRUCTED ON-SITE. THIS PERMIT IS ISSUED BY COMMUNITY DEVELOPMENT DEPARTMENT, 659 N. LA CADENA DRIVE, COLTON. IF THE PROPOSED OR EXISTING FENCE IS CONSTRUCTED WITHIN THE PUBLIC RIGHT OF WAY, AN ENCROACHMENT PERMIT IS REQUIRED AND IS ISSUED BY THE ENGINEERING DIVISION, PUBLIC WORKS DEPARTMENT.
- PRIOR TO THE COMMENCEMENT OF ANY WORK IN PUBLIC STREETS, OR WITHIN THE PUBLIC RIGHT OF WAY, CONTRACTOR SHALL PROVIDE A TRAFFIC CONTROL PLAN (IN TRIPLICATE) TO THE CITY ENGINEER FOR REVIEW.
  - TRAFFIC CONTROL PLANS FOR MAJOR PUBLIC RIGHT OF WAY IMPROVEMENTS SHALL CONFORM TO THE "BOOK AREA TRAFFIC CONTROL HANDBOOK" (M.A.T.C.H. MANUAL). TRAFFIC CONTROL PLANS FOR LARGER PROJECTS SHALL BE PREPARED (IN TRIPLICATE) BY A REGISTERED CIVIL ENGINEER, AND EACH SET SHALL BE "WET-SIGNED" AND SUBMITTED TO THE CITY ENGINEER FOR REVIEW.
  - THE DECISION AS TO WHAT CONSTITUTES A MINOR IMPROVEMENT VERSUS A LARGER PROJECT SHALL BE AT THE SOLE DISCRETION OF THE CITY ENGINEER.
- CONTRACTOR SHALL VERIFY THE LOCATIONS OF ALL UNDERGROUND UTILITY LINES OR STRUCTURES WHETHER SHOWN ON THIS PLAN AND SHALL BE RESPONSIBLE FOR PROTECTING THEM FROM DAMAGE. THE CONTRACTOR SHALL CALL DAYS BEFORE DIGGING THE USA NUMBER SHALL BE PROVIDED TO THE CITY ENGINEER.
- NO WORK MAY BEGAIN WITHOUT AN APPROVED TRAFFIC CONTROL PLAN AND ONCE BEGUN, CONTRACTOR SHALL ENDEAVOR TO COMPLETE WORK IN THE STREET AND/OR PUBLIC RIGHT OF WAY WITHOUT DELAY TO AVOID PRODUCE MINIMUM INCONVENIENCE TO ADJACENT PROPERTY OWNERS AND TO THE TRAVELING PUBLIC.
- ANY CONTRACTOR WORK WITHIN THE PUBLIC RIGHT OF WAY IS SUBJECT TO THE LICENSING AND PROGRAM REQUIREMENTS OF THE CITY.
- THE CONTRACTOR SHALL TAKE ALL NECESSARY AND PROPER PRECAUTIONS TO PROTECT ADJACENT PROPERTIES FROM ANY AND ALL DAMAGE THAT MAY OCCUR FROM SIGN WATER RUNOFF AND/OR ANY EFFLUENT OF WATER RUNOFF AND/OR SEWERS, RESULTING FROM ANY AND ALL WORK IN CONNECTION WITH CONSTRUCTION.
- TREE, FOLIAGE, SIGNS, AND OTHER IMPROVEMENTS SHALL BE PROTECTED IN PLACE AND ANY DAMAGE TO EXISTING IMPROVEMENTS SHALL BE REPAIRED IN KIND TO THE SATISFACTION OF THE CITY ENGINEER.
- IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL SUBSTRUCTURES WITHIN THE ADJACEMENT OF THE PROPOSED IMPROVEMENTS, AND IN THE EVENT OF SUBSTRUCTURE DAMAGE, THE CONTRACTOR SHALL BEAR THE TOTAL COST OF REPAIR AND REPLACEMENT.
- IF ANY UTILITIES OR FACILITIES CONFLICT WITH PROPOSED IMPROVEMENTS, ALL WORK SHALL STOP, AND THE CITY ENGINEER SHALL BE NOTIFIED IMMEDIATELY.
- THE CONTRACTOR IS ADVISED THAT ALL EXCAVATED MATERIALS SHALL BECOME HIS PROPERTY AND SHALL BE REMOVED FROM THE JOB SITE UNLESS INSTRUCTED BY THE CITY ENGINEER, IN WRITING, TO DO OTHERWISE.
- NO TRENCHES, REGARDLESS OF DEPTH OR WIDTH AND WHETHER ON-SITE OR OFF-SITE, MAY BE LEFT OPEN UNLIMITED UNLESS PRIOR APPROVAL IS SECURED, IN WRITING, FROM THE CITY ENGINEER.
- TRENCHES DEEPER THAN 3'0" WILL REQUIRE A CAL-OSHA PERMIT. A COPY OF THE PERMIT SHALL BE PROVIDED TO THE CITY ENGINEER.
- THE CONTRACTOR SHALL BE RESPONSIBLE DURING ALL PHASES OF THE WORK TO PROVIDE FOR PUBLIC SAFETY AND CONVENIENCE. THE CONTRACTOR SHALL ESTABLISH ADEQUATE ACCESS TO DRIVEWAYS AT THE END OF EACH WORKING DAY TO THE SATISFACTION OF THE CITY ENGINEER.
- THE CONTRACTOR SHALL PROVIDE A 72-HOUR NOTIFICATION TO THE AFFECTED PROPRIETORS, THE POLICE DEPARTMENT, AND THE FIRE DEPARTMENT IN THE EVENT OF A CHANGE IN STREET CLOSURE TO TRAFFIC AND/OR PUBLIC SAFETY VEHICLES, OR A CHANGE IN STREET CLOSURE TO TRAFFIC AND/OR PUBLIC SAFETY VEHICLES DURING THE CONSTRUCTION PERIOD.
- ROAD CLOSURES IN EXCESS OF TWENTY-FOUR (24) HOURS SHALL REQUIRE APPROVAL OF THE CITY OF COLTON CITY COUNCIL. PROCESSING TIME FOR THIS REQUEST IS 30 TO EIGHT (8) TO 10 WEEKS, AND A WRITTEN APPLICATION (TEMPORARY ROAD CLOSURE PERMIT) MUST BE SUBMITTED TO THE CITY ENGINEER IN SUFFICIENT TIME TO PROCESS THE REQUEST.
- ALL INSPECTION REQUESTS FOR WORK PERFORMED IN THE PUBLIC RIGHT OF WAY SHALL BE DIRECTED TO THE ENGINEERING DIVISION, PUBLIC WORKS DEPARTMENT, HOURS BEFORE THE SERVICES THEREOF WILL BE REQUIRED.
- CONTRACTOR SHALL COMPLY WITH THESE REQUIREMENTS AND CITY ENGINEER'S DIRECTIONS DURING THE COURSE OF CONSTRUCTION.
- ALL POLE BOXES SHALL BE AS-BUILT UNLESS OTHERWISE SHOWN.
- HOLES LEFT IN THE SHAFT OF AN EXISTING STANDARD DUE TO THE REMOVAL OF EQUIPMENT MUST BE SEALED BY FASTENING A GALVANIZED STEEL DOWEL TO COVER EDGES OF THE DOWEL AND HOLE WITH A POLYURETHANE OR POLYURETHANE SEALING COMPOUND COMPLYING WITH ASTM C 923, TYPE "S", GRADE "NS", CLASS "2L, USE "F".

**811 Know what's below. Call 811 before you dig.**

DESIGNED BY: <b>REI</b>	DATE: <b>08-12-2016</b>
APPROVED/DATE: <b>IC</b>	DATE: <b>08-12-2016</b>
REVIEWED BY: <b>M.K.</b>	DATE: <b>09-12-2016</b>

CITY OF COLTON



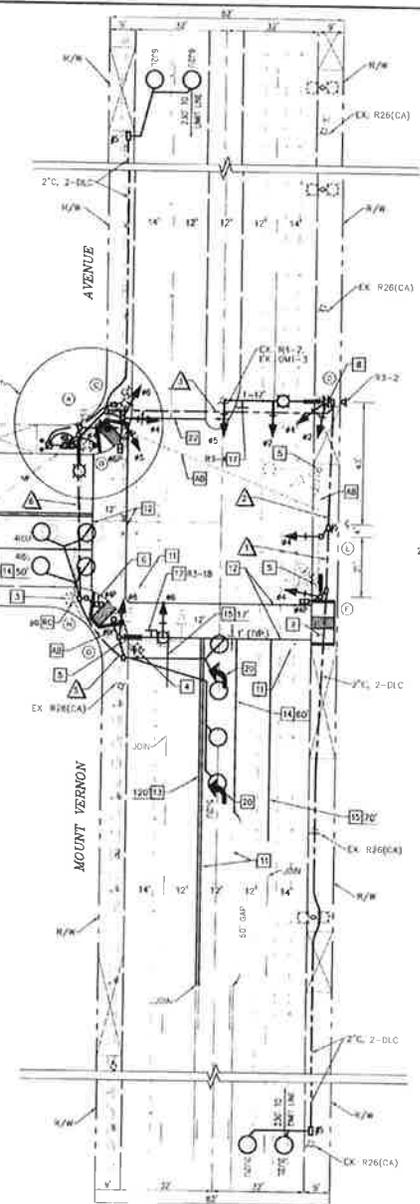
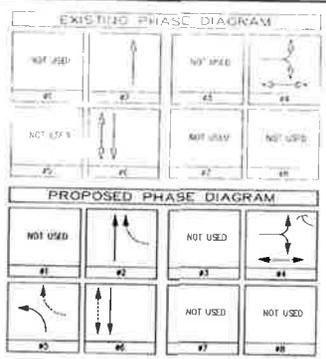
PREPARED BY: **ADVANTAGE Consulting Engineers**  
 17111 17th Street, Suite 100, Colton, CA 92324  
 (951) 261-1111  
 Mark J. Lopez, C.E. No. 69921

TRAFFIC SIGNAL MODIFICATION PLAN  
MOUNT VERNON AVENUE

TITLE SHEET

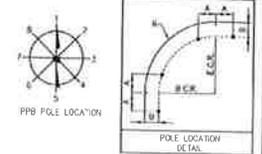
SHEET 1 OF 3  
 CONTRACT:  
 ACCOUNT:  
 DWG. No. 1512

CONDUCTOR SCHEDULE						
AWG SIZE, WIRE OR CABLE TYPE	PHASES	CONDUIT SIZE AND RUN NUMBER				
		△	△	△	△	△
12 WIRE CONDUCTOR CABLE 11-#14 1-#12	#4 /#4P	-	-	-	-	-
3 WIRE CABLE CONDUCTOR (3-#14, 3-#12)	#4P /#4P	-	-	-	-	-
#12 LUMINAIRE		2	2	3	2	2
CAT-5 CABLE (WIRELESS)		-	-	2	2	2
#2 DETECTOR		2	2	2	2	2
#4 DETECTOR		-	-	-	-	2
#6 DETECTOR		-	-	-	-	1
#8 DETECTOR		-	-	-	-	1
#10 DETECTOR		-	-	-	-	2
TOTAL		2	2	2	4	1
CONDUIT SIZE (INCHES)		3"	3"	3"	4"	3"
PURCHASER'S FILE		11-21	10-04	23-04	27-04	11-04



POLE SCHEDULE												
NO	TYPE	HEIGHT	SIGNAL			VEHICLE			PEDESTRIAN		POLE LOCATION	I.S.S.'S (BLUE &/OR/TEAL LOOP)
			M.A.	M.A.	M.O.E.D.	M.A.	M.O.E.D.	PHASE	ARROW			
(A)	1515	30'	# 12	101W	-	-	-	-	-	-	3' 3'	-
(B)	PPB PUGI	3'-4"	-	-	-	SV-1-T	SV-1-T	SV-1-T	SV-1-T	SV-1-T	3' 3'	-
(C)	1A	10'	-	-	-	TV-3-T	TV-3-T	TV-3-T	TV-3-T	TV-3-T	3' 3'	-
(D)	24-4-100	30'	35'	15'	101W	2-MAS	SV-2-T3	SV-2-T3	SV-2-T3	SV-2-T3	3' 3'	One SI
(E)	1A	10'	-	-	-	TV-1-T	TV-1-T	TV-1-T	TV-1-T	TV-1-T	3' 3'	-
(F)	1215	30'	-	-	-	SV-1-T	SV-1-T	SV-1-T	SV-1-T	SV-1-T	3' 3'	MI Vernon Ave
(G)	17-3-100	30'	15'	15'	101W	MAS	SV-1-T	SV-1-T	SV-1-T	SV-1-T	3' 3'	One SI
(H)	1A	7'	-	-	-	TV-1-T	TV-1-T	TV-1-T	TV-1-T	TV-1-T	3' 3'	-

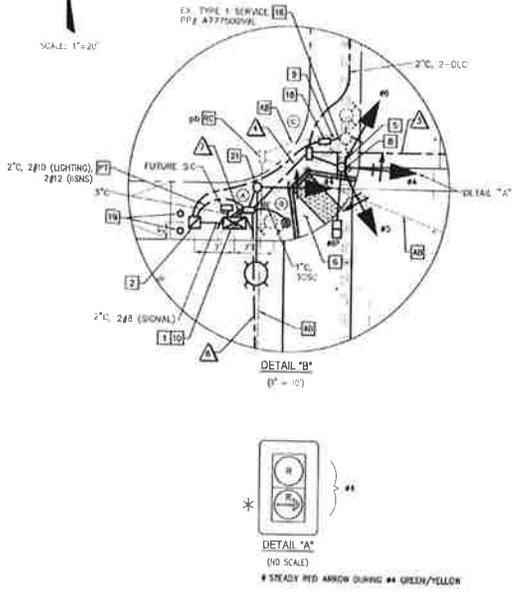
- ALL EQUIPMENT IS NEW.
- INSTALL STRAIGHT MAST ARM.
- SEE PLAN FOR POLE LOCATION.
- INSTALL SIGN ON IF WELDED SHIRT ARM (WH-217).
- ORIG. 150" SERIES LED STREET LIGHT (PART NO. 830P-B-3HE-B-40K-UL-SV-H).
- INSTALL NEW LED COUNTERDOWN PEDESTRIAN SIGNAL MODULE.



**GENERAL NOTES:**  
SEE TITLE SHEET FOR NOTES.

**CONSTRUCTION NOTES (THIS SHEET):**

- FURNISH AND INSTALL NEW TYPE 332 CABINET WITH MODEL 1700 CONTROLLER UNIT AND MODERN 233 W/O PROGRAM ACCESSIBLE PEDESTRIAN SIGNAL SYSTEM LOOP DETECTOR SENSORS AND WIRELESS COMMUNICATION SYSTEM PER CITY SPECIFICATIONS. CONTRACTOR SHALL INSTALL ALL APPEARANCES TO PROVIDE THE INTENDED OPERATION PER THESE PLANS AND THE SPECIAL PROVISIONS.
- FURNISH AND INSTALL 120V/240V TYPE II-BF ELECTRICAL SERVICE WITH TWO TYPE V PHOTOELECTRIC CONDUITS AND THE FOLLOWING CIRCUITS:  
 METERED:  
 100 A, 240 V, 2P, MAIN BREAKER  
 50 A, 120 V, 1P, SIGNAL CB  
 15 A, 120 V, 1P, LNS CB  
 15 A, 120 V, 1P, PEC CB  
 UNMETERED:  
 100 A, 240 V, 2P, MAIN BREAKER  
 30 A, 120 V, 1P, LIGHTING CB  
 15 A, 120 V, 1P, PEC CB
- EXISTING CONTROLLER CABINET AND ALL EQUIPMENT. FOUNDATION COMPLETE.
- RELOCATE EXISTING WIRELESS COMMUNICATION SYSTEM TO POLE (C).
- EXISTING SIGNAL STANDARD AND ALL SIGNAL EQUIPMENT. FOUNDATION COMPLETE.
- INSTALL CURB ACCESS RAMP WITH DETECTABLE WARNING SURFACE PER CALTRANS REVISED STANDARD PLAN RSP AMBA, CASE A. (SEE SPECIAL PROVISIONS).
- INSTALL CURB ACCESS RAMP WITH DETECTABLE WARNING SURFACE PER CALTRANS REVISED STANDARD PLAN RSP AMBA, CASE C. (SEE SPECIAL PROVISIONS).
- FURNISH & INSTALL R9-3 (2 EA) AND R9-3AP (RT/L) (2 EA) ON TRAFFIC SIGNAL POLE.
- INSTALL 1"-3" SECONDARY RISER CONDUIT TO POLE #A77750009 PER CITY OF COLTON ELECTRIC STANDARD DRAWING 401.04. CONTRACTOR TO CONTACT CITY OF COLTON ELECTRIC FOR LOCATION OF RISER.
- FURNISH AND INSTALL CLARY UPS/BATTERY BACK-UP SYSTEM INSIDE SIGNAL CABINET WITH SWING-OUT BATTERY TRAY.
- REMOVE CONDUCTING STRIPPING.
- INSTALL 12" WHITE THERMOPLASTIC CROSSWALK.
- INSTALL DETAIL 21 AS SHOWN ON PLAN.
- INSTALL DETAIL 38 AS SHOWN ON PLAN.
- INSTALL DETAIL B.
- EXISTING TYPE 1 SERVICE. COORDINATE CUTOVER AND REMOVAL WITH CITY ELECTRIC DEPARTMENT.
- FURNISH AND INSTALL 36"x36" SIGN (AS NOTED) ON SIGNAL MAST ARM PER CITY STANDARD PLAN ES-7N, DETAIL "U".
- INSTALL 17" X 30" PULL BOX PER CITY OF COLTON ELECTRIC STANDARD DRAWING 404.02.
- INSTALL BARRIER POSTS PER CITY OF COLTON ELECTRIC STANDARD DRAWING 402.01.
- INSTALL THERMOPLASTIC TYPE IV ARROW AS SHOWN ON PLAN.
- INSTALL 3" SCHEDULE 40 PVC CONDUIT WITH PULL ROPE PER CITY OF COLTON ELECTRIC STANDARD DRAWING 401.01.
- INSTALL 12" WHITE THERMOPLASTIC LINE.



REVISIONS		DESIGNED BY: R.T.	
MARK	DATE	BY	APPROVED/DATE
			08-12-2016
			08-12-2016
			08-12-2016

CITY OF COLTON

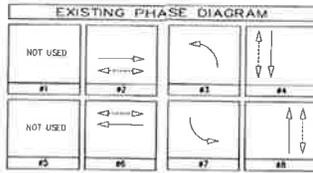


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TRAFFIC SIGNAL MODIFICATION PLAN  
 MOUNT VERNON AVENUE  
 AND  
 OLIVE STREET

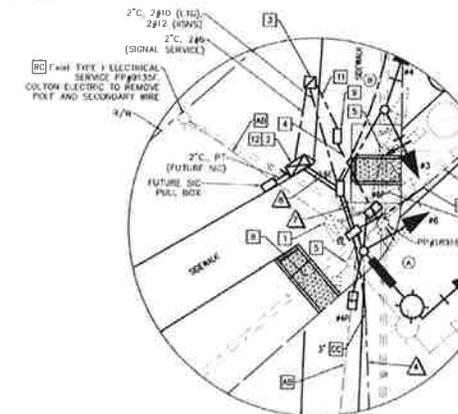
SHEET 2 OF 2  
 CONTRACT:  
 ACCOUNT:  
 Dwg. No. 16167

CONDUCTOR SCHEDULE									
AWG SIZE, WIRE ON CABLE, TYPE	POINT	PHASES	CONDUIT SIZE AND RUN NUMBER						
			1	2	3	4	5	6	7
12 WIRE CONDUCTOR CABLE 11-#14 1-#12	1	#1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #11, #12	1	1	1	1	1	1	1
3 WIRE CABLE 3-#14, PWS	2	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	3	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	4	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	5	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	6	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	7	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	8	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	9	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	10	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	11	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	12	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	13	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	14	#1, #2, #3	1	1	1	1	1	1	1
15/5-#10 (N)	15	#1, #2, #3	1	1	1	1	1	1	1
CONDUIT SIZE (INCHES)			2"(N)	2"(N)	2"(N)	2"	2"	2"	2"-4"(N)-4"(N)
PERCENT FULL			25.5%	22.5%	9.2%	42.0%	10.0%	21.5%	10.0%

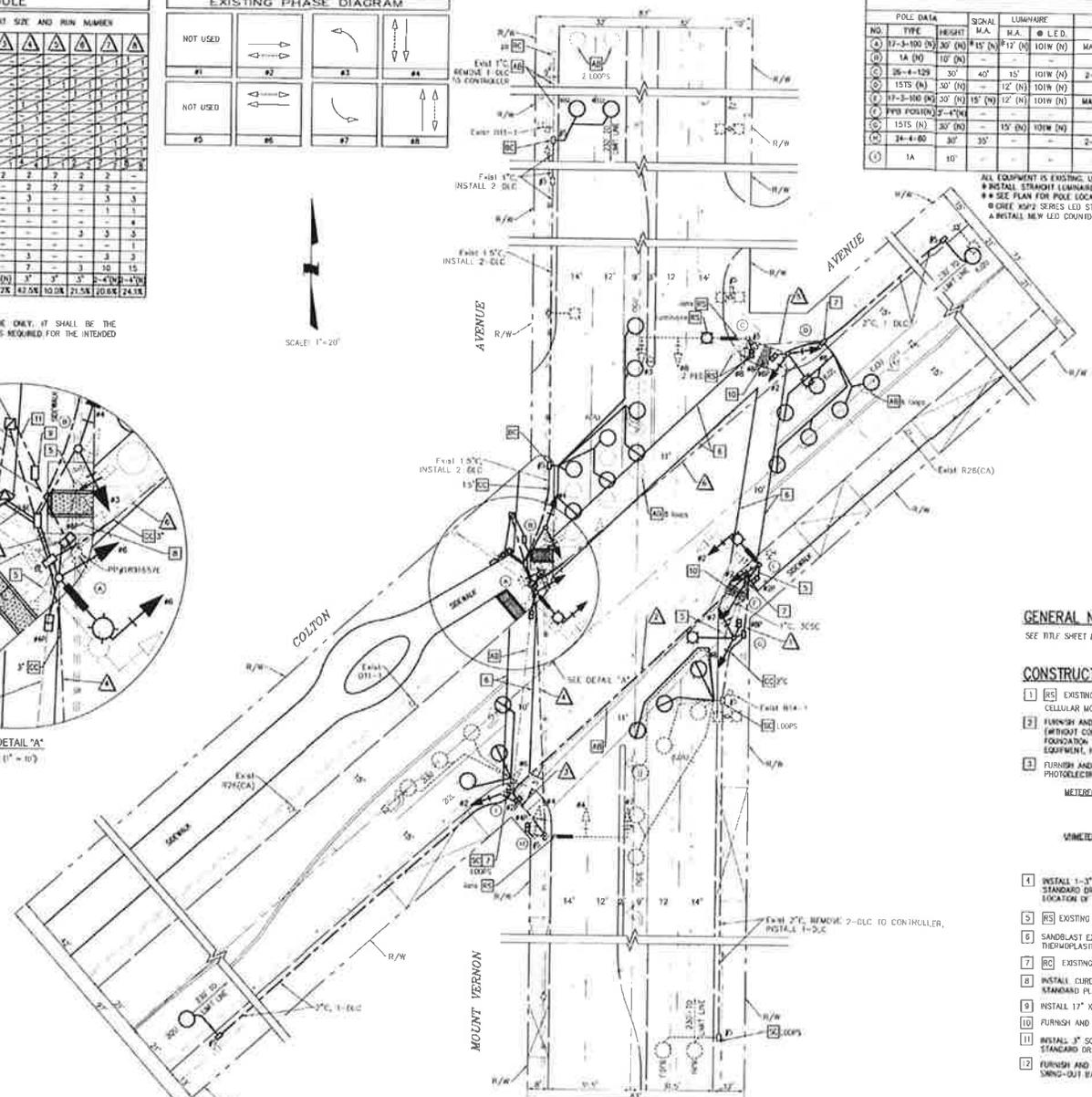


POLE SCHEDULE												
NO.	TYPE	HEIGHT	SIGNAL H.A.	LUMINAIRE	SIGNAL HEADS AND MOUNTINGS	VEHICLE	A PEDESTRIAN	PEDESTRIAN PUSH BUTTON	POLE LOCATION	11.5'±(S/L E.D.) (BLUE w/STY LOGO)		
1	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
2	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
3	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
4	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
5	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
6	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
7	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
8	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
9	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
10	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
11	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
12	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
13	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
14	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)
15	1A	10'	15'	17'	MAS (N)	SV-1-T (N)	SP-2-T (N)	#4 (N)	3	8.8'	5'	Mt. Vernon Ave(N)

ALL CONDUCTORS ARE NEW. ALL CONDUITS ARE EXISTING, UNLESS OTHERWISE SPECIFIED. (N)=NEW. CONDUCTOR SCHEDULE IS FURNISHED AS AN INSTALLATION GUIDE ONLY. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE THE CORRECT CONDUCTORS REQUIRED FOR THE INTENDED OPERATION.



SCALE: 1"=20'



**GENERAL NOTES:**  
SEE BULK SHEET FOR NOTES.

- CONSTRUCTION NOTES (THIS SHEET):**
- EXISTING TYPE P CABINET [PC] FOUNDATION [RF] EXISTING MODEL 170E CONTROLLER, CELLULAR MODUL AND ETHERNET COMMUNICATION EQUIPMENT TO NEW TYPE 332 CABINET.
  - FURNISH AND INSTALL NEW TYPE 332 CABINET WITH MODEL 170E CONTROLLER ASSEMBLY (WITHOUT CONTROLLER) AND APPURTENANCES FOR OPERATION, SHOWN ON NEW FOUNDATION. NEW FOUNDATION SHALL BE PER CALTRANS STD. PLAN ES-3C, DETAIL "D". INSTALL RELOCATED EQUIPMENT, WIRING AND TEST OPERATIONAL.
  - FURNISH AND INSTALL 120V/240V TYPE W-E ELECTRICAL SERVICE WITH TWO TYPE V PHOTOELECTRIC CONTROLS AND THE FOLLOWING CIRCUITS:  
**METERED:**  
 100 A, 240 V, 2P, MAIN BREAKER  
 50 A, 120 V, 1P, SIGNAL CB  
 15 A, 120 V, 1P, INS CB  
 15 A, 120 V, 1P, PEC CB  
**UNMETERED:**  
 100 A, 240 V, 2P, MAIN BREAKER  
 30 A, 120 V, 1P, LIGHTING CB  
 15 A, 120 V, 1P, PEC CB
  - INSTALL 1"-3" SECONDARY RISER CONDUIT TO Poles #B/BSE/PE PER CITY OF COLTON ELECTRIC STANDARD DRAWING 401.04. CONTRACTOR TO CONTACT OFF OF COLTON ELECTRIC FOR LOCATION OF RISER.
  - EXISTING SIGNAL STANDARD AND ALL SIGNAL EQUIPMENT [SC] FOUNDATION COMPLETE
  - SANDBLAST EXISTING CROSSWALK LINES, CONFLICTING STRIPES, AND INSTALL 12" WHITE THERMOPLASTIC CROSSWALK.
  - EXISTING PULL BOX AND INSTALL NEW PULL BOX IN PLACE.
  - INSTALL CURB ACCESS RAMP WITH DETECTABLE WARNING SURFACE PER CALTRANS REVISED STANDARD PLAN HSP ABBA, CASE F. (SEE SPECIAL PROVISIONS)
  - INSTALL 17" X 30" PULL BOX PER CITY OF COLTON ELECTRIC STANDARD DRAWING 404.02
  - FURNISH AND INSTALL DETECTABLE WARNING SURFACE.
  - INSTALL 3" SCHEDULE 40 PVC CONDUIT WITH PULL ROPE PER CITY OF COLTON ELECTRIC STANDARD DRAWING 401.01.
  - FURNISH AND INSTALL CLARY UPS/BATTERY BACK-UP SYSTEM INSIDE SIGNAL CABINET WITH SHING-OUT BATTERY TRAY.



REVISIONS		DESIGNED BY	DATE
MARK	DATE	APPROVED/NOE	DATE
			08-12-2018
			08-12-2018
			08-12-2018

CITY OF COLTON

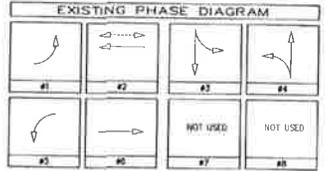


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TRAFFIC SIGNAL MODIFICATION PLAN  
 MOUNT VERNON AVENUE  
 AND  
 COLTON AVENUE

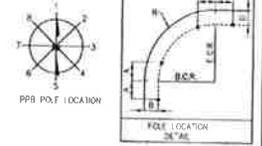
SHEET 1 OF 1  
 CONTRACT  
 ACCOUNT  
 DWG. No. 4152

CONDUCTOR SCHEDULE		RUN No											
AWG	CIRCUIT	1	2	3	4	5	6	7	8	9	10	11	12
#14	#1	-	-	3	3	-	-	-	-	-	-	-	-
	#2	-	-	3	3	-	-	-	-	-	-	-	-
	#4	3	3	3	3	-	-	-	-	-	-	-	-
	#5	-	-	-	-	3	3	-	-	-	-	-	-
	#6	-	-	3	3	3	3	-	-	-	-	-	-
#12	#1	-	-	-	-	-	-	-	-	-	-	-	-
	#2	-	-	-	-	-	-	-	-	-	-	-	-
	#4	3	3	3	3	3	3	3	3	3	3	3	3
	#5	-	-	-	-	-	-	-	-	-	-	-	-
	#6	-	-	-	-	-	-	-	-	-	-	-	-

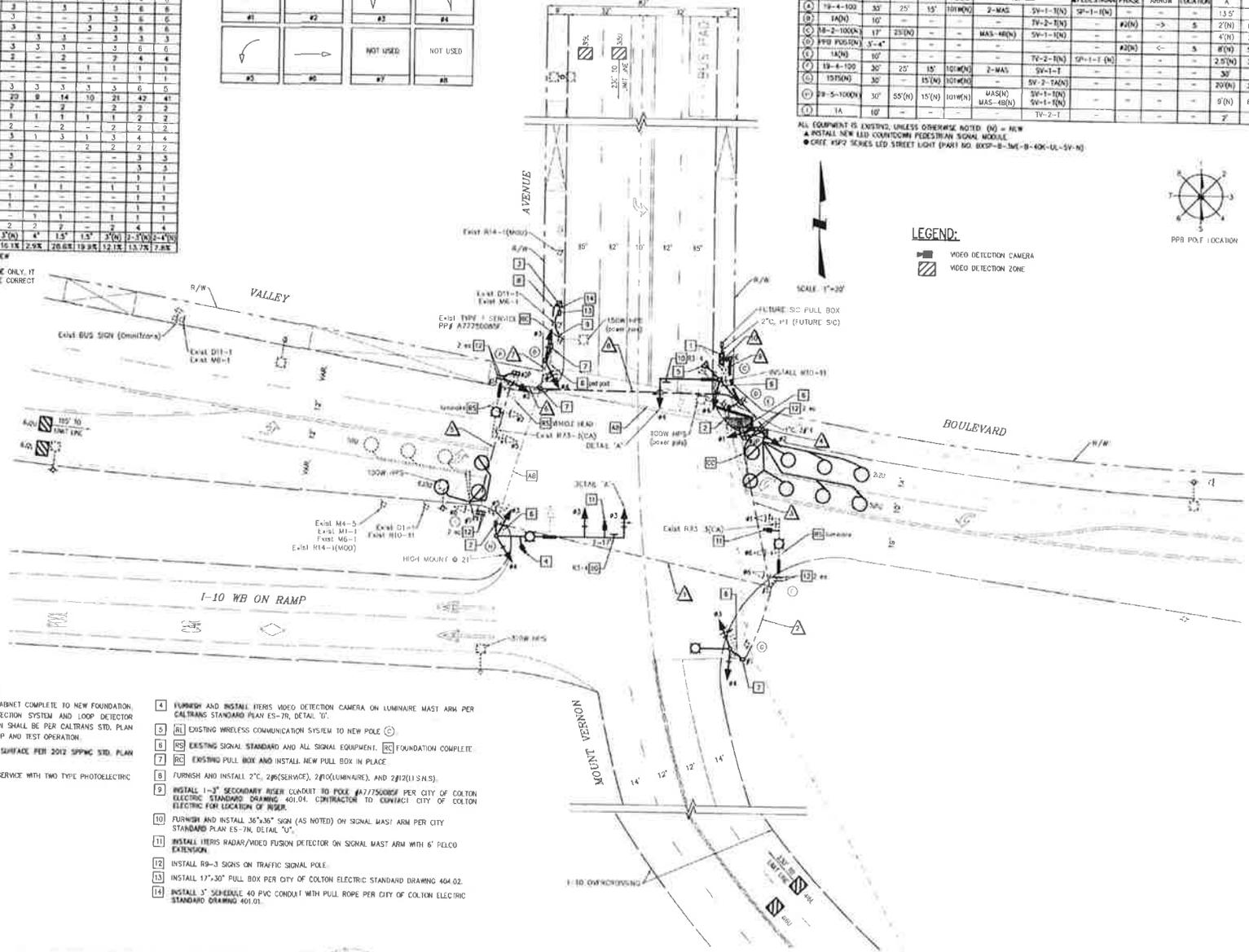


POLE SCHEDULE														
NO	TYPE	HEIGHT	SIGNAL	LUMINAIRE			SIGNAL HEADS AND WOUNDINGS			PEDESTRIAN PUSH BUTTON		POLE LOCATION		U.S.N. SULE D. (BLUE W/JOINT 1000)
				M.A.	M.A.	Ø LED	VEHICLE	PEDESTRIAN	PHASE	ARROW	LOCATION	"A"	"B"	
1	19-4-100	33'	25'	15'	10(W)	2-MAS	SV-1-1(N)	SP-1-1(N)	-	-	-	13.5'	4'	Mt. Vernon Ave (N)
2	14(N)	10'	-	-	-	TV-2-1(N)	-	-	#2(N)	-	5	2'(N)	8'(N)	-
3	19-5-1000(N)	17'	23'(N)	-	-	MAS-1(N)	SV-1-1(N)	-	-	-	-	4'(N)	3'(N)	Valley Blvd (N)
4	14(N)	10'	-	-	-	TV-2-1(N)	SP-1-1(N)	-	#2(N)	-	5	8'(N)	3'(N)	-
5	19-4-100	30'	25'	15'	10(W)	2-MAS	SV-1-1	-	-	-	-	30'	2'	Mt. Vernon Ave (N)
6	15(N)	30'	-	15'(N)	10(W)	-	SV-1-1(N)	-	-	-	-	20'(N)	3'(N)	-
7	19-5-1000	30'	55'(N)	15'(N)	10(W)	MAS10	SV-1-1(N)	-	-	-	-	8'(N)	5'(N)	Valley Blvd (N)
8	1A	10'	-	-	-	TV-2-1	-	-	-	-	-	2'	5'	-

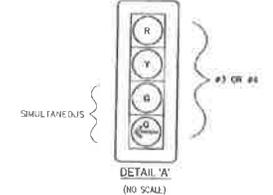
ALL EQUIPMENT IS EXISTING, UNLESS OTHERWISE NOTED. (N) = NEW  
 \* INSTALL NEW LED COMBINATION PEDESTRIAN SIGNAL MODULE  
 \* GREEN #822 SCHEDULE LED STREET LIGHT (PART NO. 800P-8-3M-(B-400-UL-SV-N))



LEGEND:  
 [Symbol] VIDEO DETECTION CAMERA  
 [Symbol] VIDEO DETECTION ZONE



ALL CONDUCTORS ARE EXISTING, UNLESS OTHERWISE NOTED. (N)=NEW  
 ALL CONDUCTORS ARE NEW  
 CONDUCTOR SCHEDULE IS FURNISHED AS AN INSTALLATION GUIDE ONLY. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE THE CORRECT CONDUCTORS REQUIRED FOR THE INTENDED OPERATION.



GENERAL NOTES:  
 SEE WIRE SHEET FOR NOTES.

CONSTRUCTION NOTES (THIS SHEET):

- [RS] MODEL 170K CONTROLLER ASSEMBLY AND TYPE 332 CABINET COMPLETE TO NEW FOUNDATION. FURNISH AND INSTALL ITERS RADAR/VIDEO FUSION DETECTION SYSTEM AND LOOP DETECTOR SENSORS TO PROVIDE OPERATION SIGNAL. NEW FOUNDATION SHALL BE PER CALTRANS STD. PLAN ES-3C, DETAIL "D". INSTALL RELOCATED EQUIPMENT, HOOKUP AND TEST OPERATION.
- INSTALL CURB ACCESS RAMP WITH DETECTABLE MANNING SURFACE PER 2012 SP19C STD. PLAN 111-5, CASE C (SEE SPECIAL PROVISIONS)
- FURNISH AND INSTALL 120V/240V TYPE 1P-1Ø ELECTRICAL SERVICE WITH TWO TYPE PHOTOELECTRIC CONTROLS AND THE FOLLOWING CIRCUITS:  
 METERS:  
 100 A, 240 V, 2P, MAIN BREAKER  
 50 A, 120 V, 1P, SIGNAL CB  
 15 A, 120 V, 1P, FUS CB  
 15 A, 120 V, 1P, PEC CB  
 WIRING:  
 100 A, 240 V, 2P, MAIN BREAKER  
 30 A, 120 V, 1P, LIGHTING CB  
 15 A, 120 V, 1P, PEC CB
- FURNISH AND INSTALL ITERS VIDEO DETECTION CAMERA ON LUMINAIRE MAST ARM PER CALTRANS STANDARD PLAN ES-7M, DETAIL "D".
- ALL EXISTING WIRELESS COMMUNICATION SYSTEM TO NEW POLE (C)
- RS EXISTING SIGNAL STANDARD AND ALL SIGNAL EQUIPMENT. [RC] FOUNDATION COMPLETE.
- EXISTING PULL BOX AND INSTALL NEW PULL BOX IN PLACE
- FURNISH AND INSTALL 2" C, 2P(SERVICE), 2P(LUMINAIRE), AND 2P(115V).
- INSTALL 1"-3" SECONDARY RISER CONDUIT TO POLE #17750000 PER CITY OF COLTON ELECTRIC STANDARD DRAWING 401.04. CONTRACTOR TO CONTACT CITY OF COLTON ELECTRIC FOR LOCATION OF RISER.
- FURNISH AND INSTALL 36" SIG (AS NOTED) ON SIGNAL MAST ARM PER CITY STANDARD PLAN ES-7M, DETAIL "D".
- INSTALL ITERS RADAR/VIDEO FUSION DETECTOR ON SIGNAL MAST ARM WITH 6" P/CLCO EXTENSION.
- INSTALL R9-3 SIGNS ON TRAFFIC SIGNAL POLE.
- INSTALL 17"-30" PULL BOX PER CITY OF COLTON ELECTRIC STANDARD DRAWING 404.02.
- INSTALL 3" SCHEDULE 40 PVC CONDUIT WITH PULL ROPE PER CITY OF COLTON ELECTRIC STANDARD DRAWING 401.01.



REVISIONS	DESIGNED BY: KT
MARK DATE BY APPROVED/CHK. NO. DATE	08-12-2016
DRAWN BY: E	
DATE: 08-12-2016	
REVIEWED BY: M.E.	
DATE: 08-12-2016	

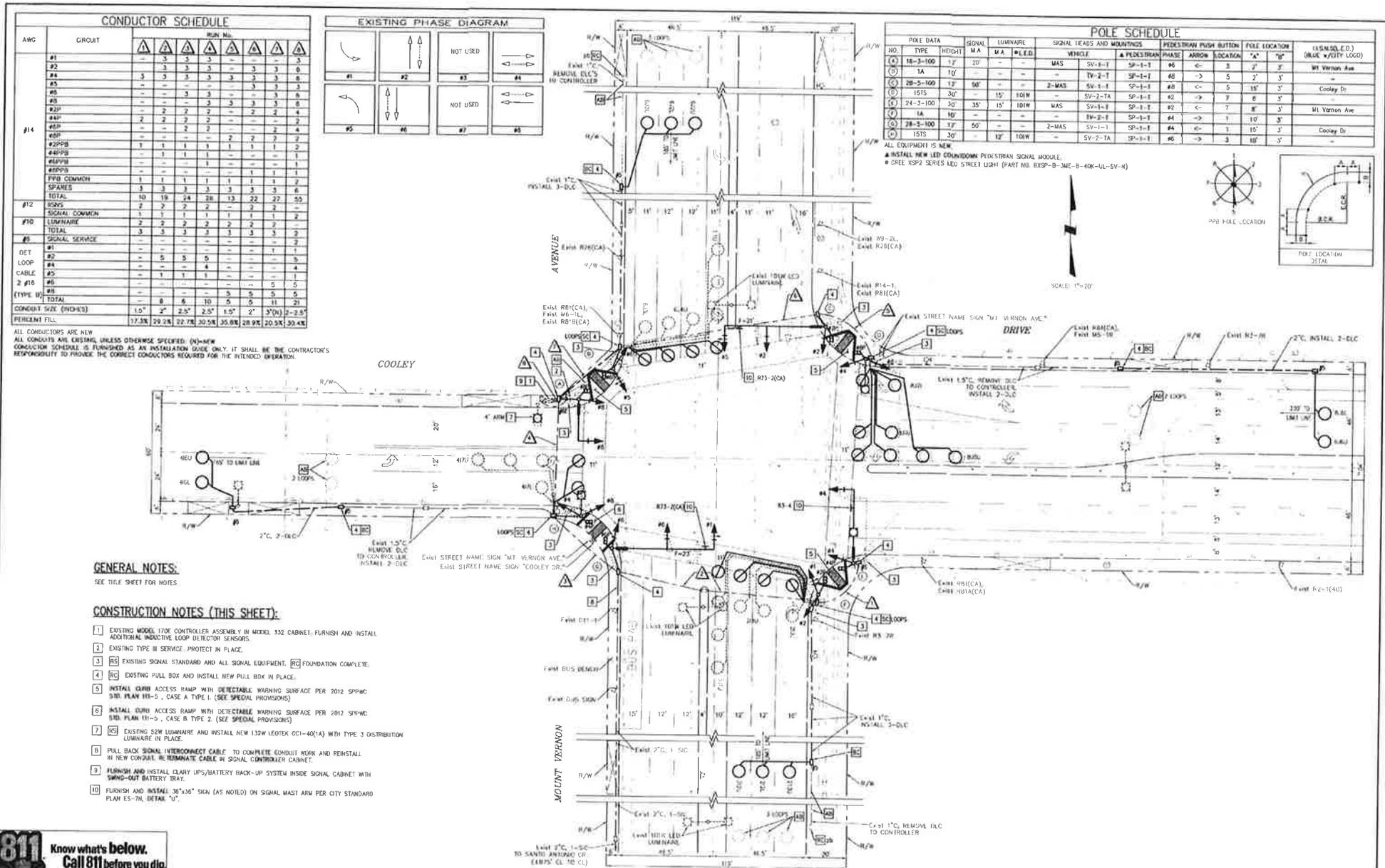
CITY OF COLTON



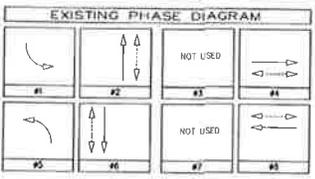
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TRAFFIC SIGNAL MODIFICATION LAN  
 MOUNT VERNON AVENUE  
 AND  
 VALLEY BOULEVARD

SHEET 4 OF 7  
 CONTRACT:  
 ACCOUNT:  
 Dwg No. 6152

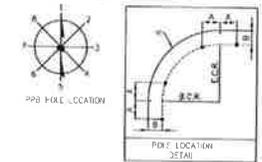


CONDUCTOR SCHEDULE		CIRCUIT											
AWC	CIRCUIT	R/W No.											
		1	2	3	4	5	6	7	8	9	10	11	12
#14	#1	-	3	3	3	-	-	-	-	-	-	-	-
	#2	-	3	3	3	-	-	-	-	-	-	-	-
	#3	3	3	3	3	-	-	-	-	-	-	-	-
	#4	-	-	-	-	3	3	3	3	-	-	-	-
	#5	-	-	-	-	3	3	3	3	-	-	-	-
	#6	-	-	-	-	3	3	3	3	-	-	-	-
	#7	-	-	-	-	2	2	2	2	-	-	-	-
	#8	-	-	-	-	2	2	2	2	-	-	-	-
	#9	-	-	-	-	2	2	2	2	-	-	-	-
	#10	-	-	-	-	2	2	2	2	-	-	-	-
TOTAL		1	1	1	1	1	1	1	1	1	1	1	1
SPARES		3	3	3	3	3	3	3	3	3	3	3	3
TOTAL		4	4	4	4	4	4	4	4	4	4	4	4
#12	TOTAL	10	10	10	10	10	10	10	10	10	10	10	10
#10	TOTAL	2	2	2	2	2	2	2	2	2	2	2	2
#8	TOTAL	3	3	3	3	3	3	3	3	3	3	3	3
#6	TOTAL	1	1	1	1	1	1	1	1	1	1	1	1
#4	TOTAL	1	1	1	1	1	1	1	1	1	1	1	1
#2	TOTAL	1	1	1	1	1	1	1	1	1	1	1	1
#1	TOTAL	1	1	1	1	1	1	1	1	1	1	1	1
CONDUIT SIZE (INCHES)		1.5"	2"	2.5"	2.5"	1.5"	2"	3"(N)	2-2.5"				
PERCENT FILL		17.3%	29.2%	22.7%	20.5%	35.0%	28.9%	20.5%	50.4%				



POLE SCHEDULE													
NO.	TYPE	HEIGHT	SIGNAL M.A.	LUMINAIRE M.A.	VEHICLE SIGNAL HEADS AND MOUNTINGS	PEDESTRIAN PHASE	PEDESTRIAN PUSH BUTTON	POLE LOCATION	POLE LOCATION	POLE LOCATION	(AS IN/SEE E.O.) (NAME & CITY LOGO)		
1	18-3-100	17'	20'	-	MAS	SV-1-1	SP-1-1	96	<	3	2'	3"	MI Vernon Ave
2	1A	10'	-	-	IV-2-1	SP-1-1	48	>	5	2'	3"	Cooley Dr	
3	28-3-100	17'	50'	-	2-MAS	SV-1-1	SP-1-1	48	<	5	15'	3"	Cooley Dr
4	1515	30'	15'	101W	SV-2-TA	SP-1-1	42	>	7	6'	3"	Cooley Dr	
5	24-3-100	30'	35'	101W	MAS	SV-1-1	SP-1-1	42	<	7	8'	3"	MI Vernon Ave
6	1A	10'	-	-	IV-2-1	SP-1-1	44	>	1	10'	3"	Cooley Dr	
7	28-3-100	37'	50'	-	2-MAS	SV-1-1	SP-1-1	44	<	1	15'	3"	Cooley Dr
8	1515	30'	12'	101W	SV-2-TA	SP-1-1	46	>	3	10'	3"	-	

ALL EQUIPMENT IS NEW.  
 \* INSTALL NEW LED COUNTDOWN PEDESTRIAN SIGNAL MODULE.  
 \* CREE XSP2 SERIES LED STREET LIGHT (PART NO. BXSP-B-3ME-B-40K-UL-SV-R)



ALL CONDUCTORS ARE NEW.  
 ALL CONDUITS ARE EXISTING, UNLESS OTHERWISE SPECIFIED. (N)=NEW.  
 CONDUCTOR SCHEDULE IS FURNISHED AS AN INSTALLATION GUIDE ONLY. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE THE CORRECT CONDUCTORS REQUIRED FOR THE INTENDED OPERATION.

**GENERAL NOTES:**  
 SEE TITLE SHEET FOR NOTES.

**CONSTRUCTION NOTES (THIS SHEET):**

- EXISTING MODEL 170C CONTROLLER ASSEMBLY IN MODEL 332 CABINET. FURNISH AND INSTALL ADDITIONAL INDUCTIVE LOOP DETECTOR SENSORS.
- EXISTING TYPE III SERVICE. PROTECT IN PLACE.
- EXISTING SIGNAL STANDARD AND ALL SIGNAL EQUIPMENT. [RC] FOUNDATION COMPLETE.
- EXISTING PULL BOX AND INSTALL NEW PULL BOX IN PLACE.
- INSTALL CURB ACCESS RAMP WITH DETECTABLE WARNING SURFACE PER 2012 SP19C 3101 PLAN 111-5, CASE A TYPE I. (SEE SPECIAL PROVISIONS)
- INSTALL CURB ACCESS RAMP WITH DETECTABLE WARNING SURFACE PER 2012 SP19C 3101 PLAN 111-5, CASE B TYPE 2. (SEE SPECIAL PROVISIONS)
- EXISTING 52W LUMINAIRE AND INSTALL NEW 132W LED (CX-4014) WITH TYPE 3 DISTRIBUTION LUMINAIRE IN PLACE.
- PULL BACK SIGNAL INTERCONNECT CABLE TO COMPLETE CONDUIT WORK AND RENWAL IN NEW CONDUIT. RE-TERMINATE CABLE IN SIGNAL CONTROLLER CABINET.
- FURNISH AND INSTALL CLARY UPS/BATTERY BACK-UP SYSTEM INSIDE SIGNAL CABINET WITH SHUNT-OFF BATTERY TRAY.
- FURNISH AND INSTALL 36"x36" SIGN (AS NOTED) ON SIGNAL MAST ARM PER CITY STANDARD PLAN ES-7N, DETAIL "U".



DESIGNED BY	KT
APPROVED/DATE	08-12-2016
DRAWN BY	JS
DATE	08-12-2016
REVIEWED BY	MAK
DATE	08-12-2016

CITY OF COLTON

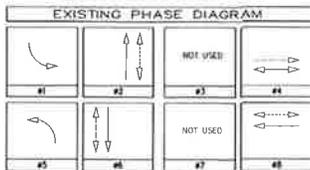


PREPARED BY: **ADVANTAGE Consulting Engineers**  
 2100 Colton Ave  
 Colton, CA 92316  
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 www.advantage-engineers.com

TRAFFIC SIGNAL MODIFICATION PLAN  
 MOUNT VERNON AVENUE  
 AND  
 COOLEY DRIVE

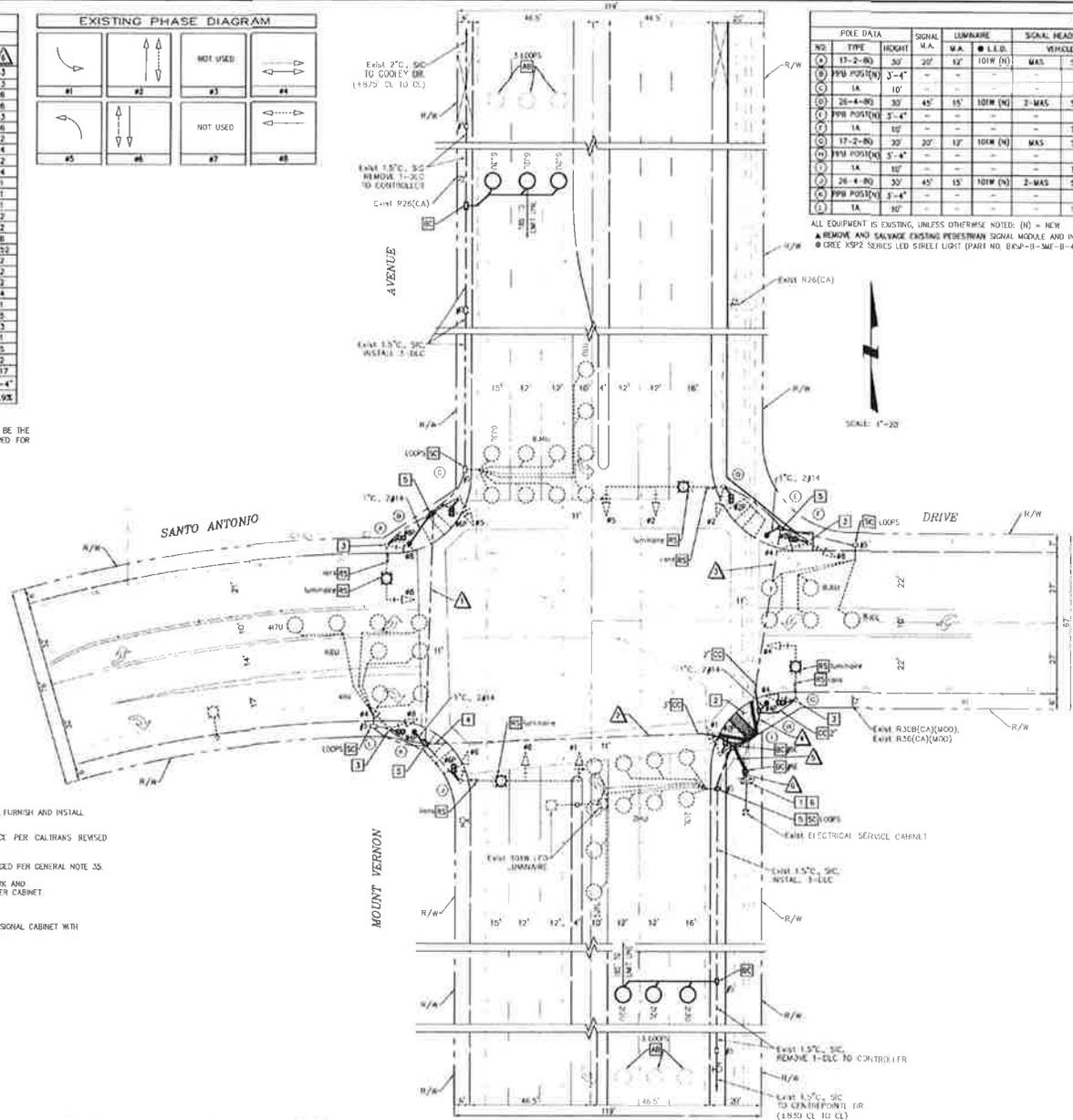
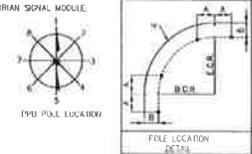
SHEET	5	OF	7
CONTRACT			
ACCOUNT			
DWG. NO.	SG	152	

CONDUCTOR SCHEDULE									
AWG	CIRCUIT	BLM No.							
		1	2	3	4	5	6	7	8
#1		3	3	3	3	3	3	3	3
#2		3	3	3	3	3	3	3	3
#4		3	3	3	3	3	3	3	3
#5		3	3	3	3	3	3	3	3
#6		3	3	3	3	3	3	3	3
#5		3	3	3	3	3	3	3	3
#2P		2	2	2	2	2	2	2	2
#4P		2	2	2	2	2	2	2	2
#6P		2	2	2	2	2	2	2	2
#2PFB		1	1	1	1	1	1	1	1
#4PFB		1	1	1	1	1	1	1	1
#6PFB		1	1	1	1	1	1	1	1
#2PFB		1	1	1	1	1	1	1	1
#4PFB		1	1	1	1	1	1	1	1
#6PFB		1	1	1	1	1	1	1	1
FFB COMMON		1	1	1	1	1	1	1	1
SPARES		3	3	3	3	3	3	3	3
TOTAL		16	16	16	16	16	16	16	16
#12		2	2	2	2	2	2	2	2
SIGNAL COMMON		1	1	1	1	1	1	1	1
#10		2	2	2	2	2	2	2	2
LUMINAIRE		3	3	3	3	3	3	3	3
TOTAL		3	3	3	3	3	3	3	3
#1		1	1	1	1	1	1	1	1
#2		1	1	1	1	1	1	1	1
#4		1	1	1	1	1	1	1	1
#5		1	1	1	1	1	1	1	1
#6		1	1	1	1	1	1	1	1
#8		1	1	1	1	1	1	1	1
TOTAL		6	6	6	6	6	6	6	6
CONDUIT SIZE (4"CH#5)		2"	3"	2"	3"(4)	2-3"(4)	2-4"		
PERCENT FILL		28.5%	18.8%	23.8%	13.0%	17.0%	9.9%		



POLE SCHEDULE												
NO.	TYPE	HEIGHT	SIGNAL M.A.	LUMINAIRE M.A.	L.E.D.	VEHICLE	SIGNAL HEADS AND MOUNTINGS	PEDESTRIAN PHASE	PEDESTRIAN PUSH BUTTON	POLE LOCATION		I.L.S.N.
										"A"	"B"	
13-2-80	3'-4"	20'	12'	101W (N)	MAS	SV-1-1	SP-1-1			3'	3'	MI Vernon Ave (N)
PPB POSITION										3'	6'	
1A	10'									5'	10'	
26-4-80	3'-4"	45'	15'	101W (N)	2-MAS	SV-1-1	SP-1-1			5'	3'	Santa Antonio Dr (N)
PPB POSITION										7'	15'	
1A	10'									3'	3'	
17-2-80	3'-4"	20'	12'	101W (N)	MAS	SV-1-1	SP-1-1			3'	3'	MI Vernon Ave (N)
PPB POSITION										7'	8'	
1A	10'									1'	8'	
26-4-80	3'-4"	45'	15'	101W (N)	2-MAS	SV-1-1	SP-1-1			1'	10'	Santa Antonio Dr (N)
PPB POSITION										3'	3'	
1A	10'									3'	3'	

ALL EQUIPMENT IS EXISTING, UNLESS OTHERWISE NOTED: (N) = NEW  
 ▲ REMOVE AND SALVAGE EXISTING PEDESTRIAN SIGNAL MODULE AND INSTALL NEW LED COUNTDOWN PEDESTRIAN SIGNAL MODULE.  
 ● CREC XSP2 SERIES LED STREET LIGHT (PART NO. BXP-0-3M-B-4R-UL-SV-N)



**GENERAL NOTES:**  
 SEE TITLE SHEET FOR NOTES.

**CONSTRUCTION NOTES (THIS SHEET):**

- EXISTING MODEL 170C CONTROLLER ASSEMBLY IN MODEL 332 CABINET, FURNISH AND INSTALL ADDITIONAL INDUCTIVE LOOP DETECTOR SENSORS.
- INSTALL QUIRK AC235 REAR WITH DETECTABLE WARNING SURFACE PER CALTRANS REVISED STANDARD PLAN RSP ABMA, CASE A. (SEE SPECIAL PROVISIONS)
- EXISTING PPB ASSEMBLY, UNUSED HOLES IN POLE SHALL BE PLUGGED PER GENERAL NOTE 35.
- PULL BACK SIGNAL INTERCONNECT CABLE TO COMPLETE CONDUIT WORK AND REINSTALL IN NEW CONDUIT TERMINATE CABLE IN SIGNAL CONTROLLER CABINET.
- EXISTING PULL BOX AND INSTALL NEW PULL BOX IN PLACE.
- FURNISH AND INSTALL CLARY UPS/BATTERY BACK-UP SYSTEM INSIDE SIGNAL CABINET WITH SWING-OUT BATTERY TRAY.



REVISIONS	DESIGNED BY	DATE
MARK/DAT/1	APPROVED/DATE	08-12-2018
	DRAWN BY	JS
	DATE	08-12-2018
	REVIEWED BY	MJK
	DATE	08-12-2018

CITY OF COLTON

RECOMMENDED BY: ASSISTANT CITY ENGINEER  
 APPROVED BY: CITY ENGINEER

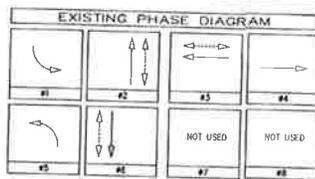


PREPARED BY: **AMERICAN Consulting Engineers**  
 1075 E. 17th Street, Suite 100, Colton, CA 95310  
 (925) 261-1111  
 Mark S. Conner, P.E.  
 49921  
 DATE

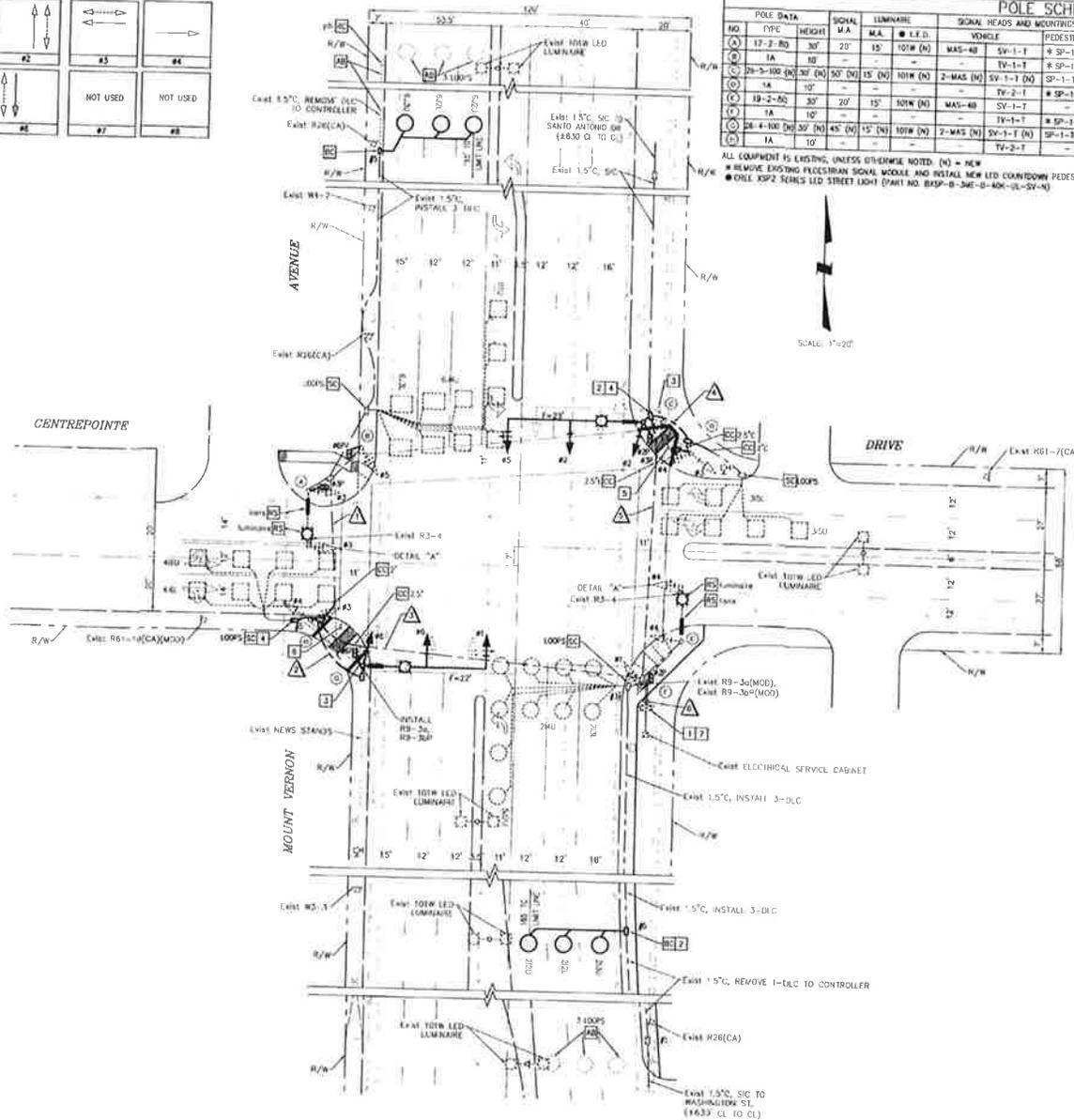
TRAFFIC SIGNAL MODIFICATION PLAN  
 MOUNT VERNON AVENUE  
 AND  
 SANTO ANTONIO DRIVE

SHEET 1 OF 2  
 CONTRACT:  
 ACCOUNT:  
 DWG No. 2152

AWD	CIRCUIT	CONDUCTOR SCHEDULE					
		Δ1	Δ2	Δ3	Δ4	Δ5	Δ6
#14	#1	-	3	3	-	3	3
	#2	-	3	3	-	3	3
	#3	3	-	3	3	3	3
	#4	3	-	3	3	3	3
	#5	3	-	3	3	3	3
	#6	3	-	3	3	3	3
	#7	3	-	3	3	3	3
	#8	3	-	3	3	3	3
	#9	3	-	3	3	3	3
	#10	3	-	3	3	3	3
#12	#1	1	-	1	-	1	1
	#2	1	-	1	-	1	1
#10	#1	1	1	1	1	1	1
	#2	2	2	2	2	2	2
#10	#1	1	1	1	1	1	1
	#2	2	2	2	2	2	2
DET. LOOP CABLE	#1	1	-	1	-	1	1
	#2	2	-	2	-	2	2
2 #10 (TYPE B)	#1	1	-	1	-	1	1
	#2	2	-	2	-	2	2
CONDUIT SIZE (INCHES)	#1	2"	2 1/2"	2"	2 1/2"	2"	2 1/2"
	#2	2"	2 1/2"	2"	2 1/2"	2"	2 1/2"
PERCENT FILL		27.3%	11.8%	20.1%	16.7%	15.7%	16.1%



POLE DATA		POLE SCHEDULE																
NO.	TYPE	HEIGHT	SIGN. W.A.	LUMINAIRE	VEHICLE	PEDESTRIAN	VEHICLE	PEDESTRIAN	VEHICLE	PEDESTRIAN	VEHICLE	PEDESTRIAN	VEHICLE	PEDESTRIAN	VEHICLE	PEDESTRIAN	VEHICLE	
17-2	RD	30'	20'	15'	100W (N)	MAS-40	SV-1-T	SP-1-T	SP-1-T	SP-1-T								
18	TA	10'	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
19-2	RD	30'	20'	15'	100W (N)	MAS-40	SV-1-T	SP-1-T	SP-1-T	SP-1-T								
20	TA	10'	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-



ALL CONDUITS ARE NEW.  
 ALL COMPONENTS ARE EXISTING, UNLESS OTHERWISE SPECIFIED. (N) = NEW  
 CONDUCTOR SCHEDULE IS FURNISHED AS AN INSTALLATION GUIDE ONLY. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE THE CORRECT CONDUCTIONS REQUIRED FOR THE INTENDED OPERATION.

**GENERAL NOTES:**  
 SEE TITLE SHEET FOR NOTES.

**CONSTRUCTION NOTES (THIS SHEET):**

- EXISTING MODEL 1100 CONTROLLER ASSEMBLY IN MODEL 332 CABINET. FURNISH AND INSTALL ADDITIONAL INDUCTIVE LOOP DETECTION SENSORS.
- PULL BACK SIGNAL WIREWORK CABLE TO COMPLETE CONDUIT WORK AND REINSTALL IN NEW CONDUIT. RE-TERMINATE CABLE IN SIGNAL CONTROLLER CABINET.
- EXISTING SIGNAL STANDARD AND ALL SIGNAL EQUIPMENT FOUNDATION COMPLETE.
- EXISTING PULL BOX AND INSTALL NEW PULL BOX IN PLACE.
- INSTALL CURB ACCESS RAMP WITH DETECTABLE WARNING SURFACE PER 2012 SPPHC STD. PLAN 111-5, CASE A TYPE 1. (SEE SPECIAL PROVISIONS)
- INSTALL CURB ACCESS RAMP WITH DETECTABLE WARNING SURFACE PER 2012 SPPHC STD. PLAN 111-5, CASE B TYPE 2. (SEE SPECIAL PROVISIONS)
- FURNISH AND INSTALL CLARY UPS/BATTERY BACK-UP SYSTEM INSIDE SIGNAL CABINET WITH 30MG-OUT BATTERY TRAY.



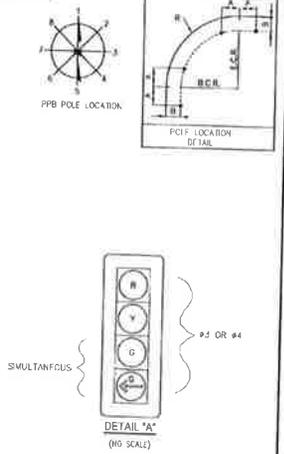
MARK	DATE	BY	APPROVED/DATE	DESIGNED BY	DATE
				K.T.	08/12/2016
				J.C.	08/12/2016
				M.E.	08/12/2016

CITY OF COLTON



PREPARED BY: **ADVANTAGE Consulting Engineers**  
 2000 South Main Street, Suite 100, Colton, CA 95711  
 (925) 261-1111  
 Mark J. Grogan, P.E.  
 8/9/21

TRAFFIC SIGNAL MODIFICATION PLAN  
 MOUNT VERNON AVENUE  
 AND  
 CENTREPOINTE DRIVE



## Exhibit B

### Contract

## CONTRACT

THIS CONTRACT is made this **6th day of June, 2018**, in the County of San Bernardino, State of California, by and between the **City of Colton**, hereinafter called City, and **PTM General Engineering Services, Inc.**, hereinafter called Contractor. The City and the Contractor for the considerations stated herein agree as follows:

**ARTICLE 1. SCOPE OF WORK.** The Contractor shall perform all Work within the time stipulated the Contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5 below for the following Project:

### **Mount Vernon Avenue Corridor Traffic Signal Upgrade Project**

The Contractor and its surety shall be liable to the City for any damages arising as a result of the Contractor's failure to comply with this obligation.

**ARTICLE 2. TIME FOR COMPLETION.** The Work shall be commenced on the date stated in the City's Notice to Proceed. The Contractor shall complete all Work required by the Contract Documents within **One Hundred Eighty (180) working days** from the commencement date stated in the Notice to Proceed. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

**ARTICLE 3. CONTRACT PRICE.** The City shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of **Nine Hundred Twenty Thousand Twenty Dollars and No Cents (\$920,020.00)**. Payment shall be made as set forth in the General Conditions.

**ARTICLE 4. LIQUIDATED DAMAGES.** In accordance with Government Code section 53069.85, it is agreed that the Contractor will pay the City the sum of **\$850.00** for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event this is not paid, the Contractor agrees the City may deduct that amount from any money due or that may become due the Contractor under the Contract. This Article does not exclude recovery of other damages specified in the Contract Documents.

**ARTICLE 5. COMPONENT PARTS OF THE CONTRACT.** The "Contract Documents" include the following:

- Notice Inviting Bids
- Instructions to Bidders
- Contractor's Bid Forms
- Contractor's Certificate Regarding Workers' Compensation
- Bid Bond
- Designation of Subcontractors
- Information Required of Bidders

Non-Collusion Affidavit form  
Contract  
Performance Bond  
Payment (Labor and Materials) Bond  
General Conditions  
Technical Specifications  
Greenbook Standard Specifications (Sections 1-9 Excluded)  
Addenda  
Plans and Contract Drawings  
Labor compliance contract (attachment D)

The Contactor shall complete the Work in strict accordance with all of the Contract Documents.

All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

**ARTICLE 6. PROVISIONS REQUIRED BY LAW.** Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of applicable federal, state and local laws, rules and regulations, including, but not limited to, the provisions of the California Labor Code and California Public Contract Code which are applicable to this Project.

**ARTICLE 7. INDEMNIFICATION.** Contractor shall provide indemnification as set forth in the General Conditions.

**ARTICLE 8. PREVAILING WAGES.** Contractor shall be required to pay the prevailing rate of wages in accordance with the Labor Code which such rates shall be made available at Public Works Department or may be obtained online at <http://www.dir.ca.gov/dlsr>. and which must be posted at the job site. If the Work involves federal funds or otherwise requires compliance with the Davis-Bacon Fair Labor Standards Act, the Contractor and all its subcontractors shall comply with the higher of the state or federal prevailing wage rates.

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

**CITY OF COLTON**

**By:**

\_\_\_\_\_  
Signature

William R. Smith  
\_\_\_\_\_  
Name

City Manager  
\_\_\_\_\_  
Title

**Attest:**

\_\_\_\_\_  
City Clerk

**Recommended By:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

**CONTRACTOR**

**By:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
License Number

Exhibit C

Resolution

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**RESOLUTION NO. R-54-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON AMENDING THE FISCAL YEAR 2017/2018 CAPITAL IMPROVEMENT BUDGET.**

**WHEREAS**, the City intends to support the City's goal to improve the City's traffic safety and infrastructure; and

**WHEREAS**, the City of Colton received Federal Highway Safety Improvement Program (HSIP) funding through Caltrans for the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project; and

**WHEREAS**, the City of Colton received additional HSIP funding for the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project in the amount of \$63,000; and

**WHEREAS**, the City of Colton needs to allocate additional funding from Traffic Impact Fee in the amount of \$189,843 to complete Mount Vernon Avenue Corridor Traffic Signal Upgrade Project; and

**WHEREAS**, a budget appropriation not listed in the 2017-2018 Fiscal Year budget is required and must be approved by resolution of the City Council.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF COLTON DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1** The Recitals preceding in this Resolution are true and correct and are incorporated into this Resolution by reference.

**Section 2** The City Council authorizes the following amendment for the FY17-18 budget:

- Increase revenues by \$63,000 in account number 225-5886-002; and
- Appropriate \$63,000 in account number 225-1508-6150-3890-0000 for the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project; and

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- Appropriate \$189,943 from reserve balance in Traffic Impact Fund account number 249-1818-6150-3890-0000 for the Mount Vernon Avenue Corridor Traffic Signal Upgrade Project.

**PASSED, APPROVED AND ADOPTED** this 5<sup>th</sup> day of June, 2018.

RICHARD A. DELAROSA, Mayor

**ATTEST:**

CAROLINA R. PADILLA, City Clerk



**STAFF REPORT**

DATE: JUNE 5, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER  
 PREPARED BY: TIM MCHARGUE, FIRE CHIEF  
 SUBJECT: AUTHORIZE THE PURCHASE OF A 2018 DODGE 2500 CREW CAB

**RECOMMENDED ACTION**

It is recommended that Council approve the purchase of a 2018 Dodge 2500 Crew Cab for a replacement Battalion Chief vehicle.

**BACKGROUND**

On March 15, 2018 the City of Colton Purchasing Division advertised for sealed bids for a 2018 Dodge Ram 2500 Crew Cab 4 x 4. The bid documents went to 23 vehicle vendors and the bid opening date was April 12, 2018. One bid was received:

1. McPeck Dodge Fleet Division in the amount of \$37,984.75.

**ISSUES/ANALYSIS**

The Fire Department maintains a fleet of seven staff vehicles. This requested vehicle will be used to replace a 2004 Chevy Tahoe. The Tahoe is used as a Shift Battalion Chief vehicle. Additionally, lights, siren, mobile data computer, lettering, and other equipment will be installed upon receipt.

**FISCAL IMPACTS**

Dodge Ram staff vehicle by McPeck Dodge of Anaheim Government Sales Division, \$37,984.75.

Upon approval, funding for this purchase is budgeted and available in Account #100-6090-6091-4910.

**ALTERNATIVES**

Provide alternative direction to staff.

**ATTACHMENTS**

None.

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## STAFF REPORT

DATE: JUNE 5, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER  
 PREPARED BY: TIM McHARGUE, FIRE CHIEF  
 SUBJECT: RENEWAL OF THE LOCAL RESPONSIBILITY AREA WILDLAND PROTECTION REIMBURSEMENT AGREEMENT

### RECOMMENDED ACTION

It is recommended that City Council approve the Local Responsibility Area Wildland Protection Reimbursement Agreement, adopt Resolution No. R-56-18 and authorize the City Manager to execute this Agreement.

### BACKGROUND

On July 1, 2012, the City of Colton entered into an agreement with Cal Fire to provide for the protection of 1,000 acres of wildland within the City of Colton in the Reche Canyon area. Annual amendments are required to reflect any changes in Cal Fire's cost for providing this service.

The Reche Canyon area of Colton is prone to wildfire. The magnitude of these wildfires in terms of suppression efforts and response far exceeds the capabilities of Colton on-duty fire crews. Local city fire departments routinely rely on mutual aid to assist each other in large scale incidents. By definition, mutual aid is a like-for-like provision of resources without cost to the receiving agency.

The suppression of large-scale wildfires is enhanced by utilizing water and retardant dropping aircraft, hand crews, dozers, and various overhead management positions. Colton Fire Department does not have the capacity to provide firefighting aircraft, hand crews, dozers, and enough overhead management to respond to large wildland fires on a mutual aid basis; therefore, we must provide compensation for these services.

The State of California realizes that fires in Reche Canyon are a mutual threat to State Responsibility Areas (SRA) and formulates available agreements with local agencies on a per acre fee.

## **ISSUES/ANALYSIS**

If the City chooses to not renew the Local Responsibility Area Wildland Protection Reimbursement Agreement, then the actual cost of retardant dropping aircraft, hand crews, dozers, and various overhead management positions utilized to suppress wildland fires in Reche Canyon will be the responsibility of the City. Hourly rates for retardant dropping aircraft can exceed \$6,000 per hour.

## **FISCAL IMPACTS**

The cost for the Local Responsibility Area Wildland Protection Reimbursement Agreement for Fiscal Year 2018-2019 is \$29.22 per acre or \$32,729. The total cost includes an administrative fee of 12.01%. This amount will be budgeted in the Fire Department's Professional Services Account # 100-6090-6091-2350 in Fiscal Year 2018-19.

## **ALTERNATIVES**

1. Provide alternative direction to staff.

## **ATTACHMENTS**

1. Cost-Per-Acre Letter
2. Resolution No. R-56-18

ATTACHMENT 1

STATE OF CALIFORNIA  
**COOPERATIVE FIRE PROGRAMS**  
**LOCAL RESPONSIBILITY AREA WILDLAND PROTECTION**  
**REIMBURSEMENT AGREEMENT**  
 LG-W REV 01/2017

AGREEMENT NUMBER	3CA03930
REGISTRATION NUMBER:	

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME  
 California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME  
 City of Colton

2. The term of this Agreement is: June 30 2018 through July 1 2019

3. The maximum amount of this Agreement is: \$ 32,729.32  
 Thirty Two Thousand Seven Hundred Twenty Nine Dollars and Thirty Two Cents.

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	3 pages
Exhibit B – Budget Detail and Payment Provisions	2 pages
Exhibit C* – General Terms and Conditions; DGS GTC Version: 04/2017	0 pages
Exhibit D – Special Terms and Conditions (Attached hereto as part of this Agreement)	1 pages
Exhibit E – Additional Provisions	7 pages

\*Items shown with an Asterisk (\*) are hereby incorporated by reference and made part of this Agreement as if attached hereto.  
 General Terms and Conditions can be viewed at: <http://www.dgs.ca.gov/ols>

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

<b>LOCAL AGENCY</b>		California Department of General Services Use Only
LOCAL AGENCY'S NAME City of Colton		
BY (Authorized Signature) [Signature]	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 303 East "E" St. Colton, CA 92324		
<b>STATE OF CALIFORNIA</b>		COURTESY COPY
AGENCY NAME California Department of Forestry and Fire Protection		
BY (Authorized Signature) [Signature]	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Chris Rowney, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety		
ADDRESS P.O. Box 94246, Sacramento, CA 94244-2460		



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**WHEREAS,** The cost for Fiscal Year 2018-2019 is now \$29.22 per acre, for a total cost of \$32,729, which includes an administrative fee of 12.01%.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COLTON DOES HEREBY RESOLVE AS FOLLOWS:**

The Agreement is hereby approved, adopted and incorporated herein.

**PASSED, APPROVED AND ADOPTED** this 5<sup>th</sup> day of June, 2018.

RICHARD A. DELAROSA, Mayor

ATTEST:

CAROLINA R. PADILLA, City Clerk

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**STAFF REPORT**

DATE: JUNE 5, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER *BS*  
 PREPARED BY: DAVID X. KOLK, Ph.D., UTILITIES DIRECTOR *DK*  
 SUBJECT: APPROVAL OF AWARD OF BID TO EVOLUTION MARKETS INC.

**RECOMMENDED ACTION**

It is recommended that the Colton City Council waive the formal bidding process and authorize the City of Colton to piggyback on the City of Anaheim’s award contract to Evolution Markets Inc., as a broker for transacting Low Carbon Fuel Standard (LCFS) credits, waiving the formal bidding process in accordance with Colton Municipal Code 3.08.140(c), approving R-58-18 amending FY budget 17-18 increasing revenues, and authorizing the City Manager to execute the contract.

**BACKGROUND**

The California Air Resources Board (CARB) developed the Low Carbon Fuel Standard (LCFS) program in compliance with AB 32 (the Global Warming Solutions Act of 2006) to reduce the carbon intensity of transportation fuels used in California by 10% by 2020. Under the LCFS, providers of alternate fuels generate credits that can be sold to producers of traditional fossil fuels, helping those entities meet AB 32 emission reduction requirements. Electric utilities that provide electricity to charge Electric Vehicles (EVs) and electric forklifts are eligible to receive LCFS credits based on the number of EVs in their service territory. CARB<sup>1</sup> approved the City of Colton Electric Department’s (CED) application to participate in the LCFS program in 2014, and has been allocating LCFS credits to CED since then. The accumulation of credits from 2014 to 2017 are currently valued at over \$100,000. More credits are expected to be allocated to CED in 2018 as the number of EVs and forklifts increase. The value of these credits fluctuate based on market pricing.

In order to be eligible to receive LCFS credits for transportation fuel supplied, the City must use all credit proceeds to benefit current or future EV customers, educate the public on the benefits of EV transportation, provide rates that encourage off-peak charging and minimize grid impacts, and provide CARB with an annual compliance report. Options include providing rebates to EV owners with registered vehicles in Colton, funding the installation of public EV chargers, developing low

<sup>1</sup> CARB’s LCFS program overview is provided here: <http://www.arb.ca.gov/fuels/lcfs/lcfs.htm>

income EV incentive programs, and local business work place charging incentives. Staff plans to return to Council in the fall of 2018/ winter of 2019 with a recommendation on how to utilize the LCFS credit funds as a result of CARB currently developing legislation on allowable expenditure of funding for electric utilities.

After a court ruling that found procedural issues related to the original adoption of the LCFS, CARB re-adopted the LCFS regulation in September 2015, and the changes went into effect on January 1, 2016. The regulation provides for LCFS credits to be generated by electric utilities for providing the electricity for charging EVs. These credits are allocated by CARB based on the number of EVs registered in the electric utility service territory. Under CARB’s formula, each EV generates approximately 2 LCFS credits per year.

**ISSUES/ANALYSIS**

On April 30, 2018 the City of Anaheim Public Utilities posted bid #20180430-01 for broker services of Low Carbon Fuel Standard. On May 15, 2018 of the bid due date, the City of Anaheim Public Utilities received one responsible bid from Evolution Markets Inc. Evolution Markets Inc. is the broker for this transaction. The buyer of this LCFS credits is Victory Renewables, LLC. Below is the results of the bid:

Evolution Markets Inc. representing Victory Renewables, LLC

David Nussbaum (Evolution) Andrew Lilly (Victory)

1.914.323.0265 (Evolution) 1.817.562.4888 (Victory)

dnussbaum@evomarkets.com

alilly@victoryrenewables.com

Seller No.	LCFS Quantity (credits)	Buyer Bid Price (\$ per credit) *	Buyer Total Cost \$ **	Less Seller Broker Fee \$ ***	Net Value to City	
					\$	\$ per credit
1	7,167	154.250	154.25	0.25	154.000	0.02149

\* Offers shall be good through 5 PM PST on May 15, 2018. The City will fill LCFS quantities at the highest net value to the City.

\*\* Buyer shall pay City directly via wire transfer prior to the LCFS transfer and payment of any Broker Fee, if applicable.

\*\*\* Only Brokers with a fully executed Non-Exclusive Brokerage Agreement with the City are eligible to bid as a Seller Broker and receive a Broker Fee from the City.

The City is not responsible for payment of any Buyer Broker Fee. The Buyer will pay Buyer Broker Fee, if applicable.

The transaction of credits from CED to the buyer is done through the online tool called LRT-CBTS, LCFS Reporting Tool and Credit Bank and Transfer System. The tool is used for CARB to deposit credits into CED accounts. This tool also enables CED to transfer the credits to the CARB registered entity that buys the credits from CED.

Currently CED has 834 and after the agreed upon sales price of \$154 CED should net approximately \$128,436. The plan for the expenditure of funding is planned to be used for EV rebates to Colton customers, EV charger installation rebates and EV infrastructure for the City.

### **FISCAL IMPACT**

Resolution # R-58-18 will amend FY 2017-2018, increasing revenues in R-520-7826-000 in the amount of \$128,436.

### **ALTERNATIVES**

1. Provide alternative direction to staff.

### **ATTACHMENTS**

1. Resolution # R-58-18

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**RESOLUTION NO. R-58-18**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON APPROVING WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE CITY OF COLTON TO PIGGYBACK ON THE CITY OF ANAHEIMS AWARD CONTRACT TO EVOLUTION MARKETS INC., AS A BROKER FOR TRANSACTING LOW CARBON STANDARD CREDITS AND AMENDING FY 2017-2018 BUDGET INCREASING REVENUES**

7           **WHEREAS**, It is recommended that the Colton City Council waive the formal bidding  
8 process and authorize the City of Colton to piggyback on the City of Anaheim’s award contract to  
9 Evolution Markets Inc., as a broker for transacting Low Carbon Fuel Standard (LCFS) credits,  
10 waiving the formal bidding process in accordance with Colton Municipal Code 3.08.140(c),  
11 amending FY budget 17-18 increasing revenues, and authorizing the City Manager to execute the  
12 contract.

13           **WHEREAS**, The California Air Resources Board (CARB) developed the Low Carbon Fuel  
14 Standard (LCFS) program in compliance with AB 32 (the Global Warming Solutions Act of 2006)  
15 to reduce the carbon intensity of transportation fuels used in California by 10% by 2020. Under  
16 the LCFS, providers of alternate fuels generate credits that can be sold to producers of traditional  
17 fossil fuels, helping those entities meet AB 32 emission reduction requirements. Electric utilities  
18 that provide electricity to charge Electric Vehicles (EVs) and electric forklifts are eligible to receive  
19 LCFS credits based on the number of EVs in their service territory. CARB<sup>1</sup> approved the City of  
20 Colton Electric Departments (CED) application to participate in the LCFS program in 2014, and  
21 has been allocating LCFS credits to CED since then. The accumulation of credits from 2014 to  
22 2017 are currently valued at over \$100,000. More credits are expected to be allocated to CED in  
23 2018 as the number of EVs and forklifts increase. The value of these credits fluctuate based on  
24 market pricing; and

25           **WHEREAS**, In order to be eligible to receive LCFS credits for transportation fuel  
26 supplied, the City must use all credit proceeds to benefit current or future EV customers, educate  
27 the public on the benefits of EV transportation, provide rates that encourage off-peak charging  
28 and minimize grid impacts, and provide CARB with an annual compliance report. Options  
include providing rebates to EV owners with registered vehicles in Colton, funding the

1 installation of public EV chargers, developing low income EV incentive programs, and local  
2 business work place charging incentives. Staff plans to return to Council in the fall of 2018/ winter  
3 of 2019 with a recommendation on how to utilize the LCFS credit funds as a result of CARB  
4 currently developing legislation on allowable expenditure of funding for electric utilities; and

5 **WHEREAS**, After a court ruling that found procedural issues related to the original  
6 adoption of the LCFS, CARB re-adopted the LCFS regulation in September 2015, and the changes  
7 went into effect on January 1, 2016. The regulation provides for LCFS credits to be generated by  
8 electric utilities for providing the electricity for charging EVs. These credits are allocated by CARB  
9 based on the number of EVs registered in the electric utility service territory. Under CARB's  
10 formula, each EV generates approximatively 2 LCFS credits per year; and

11 **WHEREAS**, On April 30, 2018 the City of Anaheim Public Utilities posted bid  
12 #20180430-01 for broker services of Low Carbon Fuel Standard. On May 15, 2018 of the bid  
13 due date, the City of Anaheim Public Utilities received one responsible bid from Evolution  
14 Markets Inc. Evolution Markets Inc. is the broker for this transaction. The buyer of this LCFS  
15 credits is Victory Renewables, LLC; and

16 **WHEREAS**, The transaction of credits from CED to the buyer is done through the online  
17 tool called LRT-CBTS, LCFS Reporting Tool and Credit Bank and Transfer System. The tool  
18 is used for CARB to deposit credits into CED accounts. This tool also enables CED to transfer  
19 the credits to the CARB registered entity that buys the credits from CED; and

20 **WHEREAS**, Currently CED has 834 and after the agreed upon sales price of \$154 CED  
21 should net approximately \$128,436. The plan for the expenditure of funding is planned to be  
22 used for EV rebates to Colton customers, EV charger installation rebates and EV infrastructure  
23 for the City.

24 **NOW, THEREFORE**, the City Council of the City of Colton, State of California do  
25 hereby resolve as follows:

26 **SECTION 1.** Waive the formal bidding process in accordance with Colton Municipal Code  
27 3.08.140 (c);  
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**SECTION 2.** Approve the City of Colton to piggyback on the City of Anaheim’s award to Evolution Markets Inc. as a broker for transacting Low Carbon Fuel Standard credits;

**SECTION 3.** Amend the FY 2017-2018 budget increasing revenues R-520-7826-000 in the amount of \$128,436; and

**SECTION 4.** Appoint the City Manager, or designee, to execute the Contract.

**PASSED, APPROVED AND ADOPTED** this 5th day of June 2018.

\_\_\_\_\_  
RICHARD A. DELAROSA  
Mayor

ATTEST:

\_\_\_\_\_  
CAROLINA R. PADILLA  
City Clerk



## STAFF REPORT

DATE: JUNE 5, 2018  
TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: BILL SMITH, CITY MANAGER *BS*  
PREPARED BY: DAVID X. KOLK, Ph.D., UTILITY DIRECTOR *DK*  
SUBJECT: CR&R PROPOSED RATE INCREASE

### RECOMMENDED ACTION

It is recommended that the City Council:

Approve Resolution R-57-18 allowing CR&R to increase residential municipal solid waste rates for FY 2017/18 from the current level of \$24.78 to \$25.10 (or 1.33%) for residential customers and approximately the same for commercial and industrial customers as permitted in the "Amended and Restated Agreement Between the City of Colton and Republic Services of Southern California LLC for Collection of Municipal Solid Waste (Agreement)", and;

Approve a new green waste recycling rate as required by California law AB 1826.

### BACKGROUND

In 2017 CR&R purchased the right to provide municipal solid waste collection services in the City of Colton from Republic Services. The terms and conditions of CR&R's Municipal Solid Waste (MSW) service do not change from the original Agreement with Republic Services.

Section 9.05 of the Agreement allows CR&R to increase rates annually by the Consumer Price Index for all Urban Consumers for the Los Angeles-Orange-Riverside County Metropolitan Area (Index). For the 12 months ended March 2018 the Index increased by 3.7%.

In December 2017, CR&R raised rates by around 2.7% annually. However, because CR&R was collecting the full year rate increase in six months, rates went up around 4.5% for the period January 1 through June 30, 2018. Now that the full rate increase has been recovered, rates will revert back to the original 2.7% increase and then the 2018/19 increase will take effect. The net impact is a 1.33% increase over 2017/18 rates, or roughly \$0.33 cents per month, due primarily to increased inflation caused by an increase in fuel costs.

## **ISSUES/ANALYSIS**

In 2016, AB 1826 was enacted. AB 1826 requires the recycling of food products and ultimately all organic material such as leaves, grass, landscaping prunings and non-hazardous wood waste. Food products are recycled into (primarily) animal feed while leaves, grass, etc., are either composted, mulched or used in anaerobic digestion to make renewable energy.

AB 1826 takes effect over the period 2016-2021 with only businesses with 8 cubic yards per week of organics having to recycle in 2016 and then businesses with smaller amounts of organic waste phased in over time.

To be compliant with AB 1826, The City is required to offer an organic rate to businesses.

The proposed organic rate for Colton businesses is shown in Attachment 2

## **FISCAL IMPACTS**

Colton's franchise fees will increase approximately \$6,000 per year but Colton's trash costs will also go up slightly. There should not be any significant impact on the City from CR&R's increase.

## **ALTERNATIVES**

Provide alternative direction to Staff.

## **ATTACHMENTS**

1. Resolution R-57-18
2. CR&R Proposed Rate Schedule



1           **WHEREAS**, the City did not receive written protests from a majority of the  
2 identified parcels that would be subject to the proposed rate increase; and

3           **WHEREAS**, the City Council therefore approved the rate schedule that evening by  
4 a five to two vote; and

5           **WHEREAS**, pursuant to Government Code section 53756, the rate schedule  
6 approved by the City Council on December 19, 2017 authorized automatic annual increases in  
7 service rates for the next four (4) fiscal years based upon two factors (i) the annual percentage  
8 increase in the Consumer Price Index, all Urban Consumers, for the Los Angeles County-Riverside  
9 County-Orange County Statistical Area, for the month of March, as determined by the United States  
10 Department of Labor Statistics, or its successor (“CPI”), and (ii) any changes in County landfill  
11 “tipping” fees, subject to a maximum adjustment of 5% per year; and  
12

13           **WHEREAS**, pursuant to Colton Municipal Code Section 6.16.240 and the  
14 Franchise Agreement, CR&R has requested an approximately 1.33% adjustment to the rates to be  
15 charged for Fiscal Year 2018-2019 (effective July 1, 2018) to residential, commercial and industrial  
16 solid waste collection and disposal services due to CPI; and  
17

18           **WHEREAS**, the Franchise Agreement allows for adjustments in solid waste  
19 collection rates due to increasing costs, including but not limited to the following: (i) solid waste  
20 disposal charges at landfills (so called “tipping” fees), (ii) fuel costs, (iii) AB 939 and other statutory  
21 recycling and diversion compliance costs (including recycling facility fees), (iv) other operational  
22 costs in providing solid waste collection services, as well as (v) CPI; and  
23

24           **WHEREAS**, the City Council finds that the Fiscal Year 2017-2018 rate schedule  
25 and the proposed 2018-2019 rate adjustment correspond to the amount necessary for the collection,  
26 conveyance, recycling and disposal of solid waste via the City’s Franchise Agreement with CR&R.  
27 Therefore, the City Council finds, with respect to the revenue derived from the solid waste rates,  
28 that (1) there is a reasonable relationship between the use of the rates increased herein and the

1 services for which they are imposed; (2) the revenue derived from the increased rates does not  
2 exceed the amount necessary to provide the services; (3) the increased rates shall not be used for  
3 any purpose other than that for which the rates are imposed, including but not limited to, solid waste  
4 pick-up, transportation, recycling and disposal, facilities and equipment maintenance, capital  
5 projects and financing, and billing and account management; (4) the increased rates do not exceed  
6 the proportional cost of the services attributable to each parcel served; and (5) the increased rates  
7 are not levied for general governmental purposes; and

8  
9           **WHEREAS**, all other prerequisites to the adoption of this Resolution have  
10 occurred.

11  
12           **NOW THEREFORE**, THE CITY COUNCIL OF THE CITY OF COLTON DOES  
13 HEREBY RESOLVE:

14           **Section 1.** Based on the written and verbal evidence presented to the City Council  
15 at the public hearing held on December 19, 2017, the schedule of solid waste service rates approved  
16 by the City Council on December 19, 2017 for Fiscal Year 2017-2018 are hereby ratified.

17           **Section 2.** Pursuant to Government Code section 53756, solid waste service rates  
18 for Fiscal Year 2018-2019 shall be adjusted upwardly by approximately 1.13%, to the rates set  
19 forth in Exhibit “A”, attached hereto and incorporated herein by reference.

20           **Section 3.** Pursuant to Government Code section 53756, such rates may be  
21 automatically adjusted in any fiscal year, beginning in Fiscal Year 2019-2020 (July 1, 2019), by a  
22 factor equal to:

23           **(a)** the annual percentage increase, if any, in the CPI for inflation, and

24           **(b)** any increase in the “tipping”/disposal fees established by County landfills  
25 which is passed-through by CR&R to the City.

26           The combination of (a) and (b) shall be subject to a maximum of five percent (5%)  
27 per fiscal year.

28           The automatic adjustments authorized by Sections 2 and 3 may be implemented by

1 the City for this fiscal year and for three (3) additional fiscal years (until FY 2021-2022), without  
2 complying with the notice, hearing and majority protest procedures provided in Proposition 218.  
3 However, the City shall provide property owners written notice thirty (30) days prior to  
4 implementing any increase in accordance with Government Code Section 53756. At no time may  
5 an automatic adjustment exceed the cost of providing the solid waste services.  
6

7 **Section 4.** Pursuant to Section 21080(b)(8) of the Public Resources Code, and  
8 Section 15273(a) of the Guidelines for the Implementation of the California Environmental Quality  
9 Act (“CEQA”), review under CEQA is not required because the City Council action increasing  
10 solid waste service rates is for the purpose of (i) meeting solid waste collection and disposal  
11 operating expenses, (ii) purchasing or leasing supplies, equipment, or materials for the solid waste  
12 collection and disposal services, and (iii) obtaining funds for capital projects necessary to maintain  
13 solid waste collection and disposal service. This action is also exempt pursuant to Sections  
14 15061(b)(3) and 15378(b)(4) of the CEQA Guidelines because it involves the creation of a  
15 government funding mechanism that does not involve any commitment to any specific project  
16 which may result in a potentially significant physical impact on the environment. The City Clerk  
17 is hereby directed to file a Notice of Exemption with the County Clerk within five (5) days  
18 following the date of this Resolution.  
19

20 **Section 5.** The City Clerk shall certify to the passage and adoption of this Resolution;  
21 shall cause the same to be entered in the Book of Resolutions of the City of Colton; and shall make a  
22 record of the passage and adoption thereof in the records of the proceedings of the City Council of said  
23 City in the minutes of the meeting at which the same was passed and adopted.  
24

25 **Section 6.** This Resolution shall take effect immediately.

26 **Section 7.** If any section, sub-section, sentence, clause, phrase or portion of this  
27 Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of  
28

1 competent jurisdiction, such decision shall not affect the validity of the remaining portions of the  
2 Resolution. The City Council hereby declares that it would have adopted the Resolution and each  
3 section, sub-section, sentence, clause, phrase or portion thereof, irrespective of the fact that any one  
4 or more sections, sub-sections, sentences, clauses, phrases or portions to be declared invalid or  
5 unconstitutional.  
6

7 **APPROVED AND ADOPTED** this 5th day of June, 2018.  
8

9  
10 RICHARD A. DELAROSA, Mayor  
11

12 ATTEST:  
13

14 CAROLINA R. PADILLA, City Clerk  
15

16 APPROVED AS TO FORM:  
17

18 BEST BEST & KRIEGER, LLP  
19 City Attorney  
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ATTACHMENT 2  
 CR&R RATE SCHEDULE JULY 1, 2017 THOROUGH JUNE 30, 2018

**Billing date effective 7/1/2018**

<b>Residential Service</b>	
<b>Collection Service</b>	<b>Monthly Rate to Rate Payer</b>
Standard Residential	\$ 25.10
Additional Trash (black cart)	\$ 9.44
Additional Green waste (brown cart)	\$ 6.67
Additional Recycle (blue cart)	\$ -
Bulky pu - white good with freon	\$ 46.07
Bulky pu - water heater >75 gal	\$ 66.35
Additoinal bulky - 5th pickup	\$ 46.07
Additional bulky - 3rd + items	\$ 6.58
Additional pickup on service day	\$ 8.52
Additional pickup, next day	\$ 25.61
Additional cart exchange, after 1x yr	\$ 17.47
Cart Replacement - damaged	\$ 64.62

<b>Commercial Service</b>	
<b>Weekly Collection</b>	<b>Monthly Rate to Rate Payer</b>
1.0 Yard - 1 x week	\$ 93.36
1.0 Yard - Extra pickup, non scheduled day	\$ 41.55
1.5 Yard - 1 x week	\$ 108.70
1.5 Yard - 2 x week	\$ 144.40
1.5 Yard - Extra pickup, non scheduled day	\$ 48.81
2.0 Yard - 1 x week	\$ 124.11
2.0 Yard - 2 x week	\$ 174.87
2.0 Yard - 3 x week	\$ 259.32
2.0 Yard - 4 x week	\$ 343.75
2.0 Yard - Extra pickup, non scheduled day	\$ 58.18
3.0 Yard - 1 x week	\$ 139.57
3.0 Yard - 2 x week	\$ 221.02
3.0 Yard - 3 x week	\$ 317.89
3.0 Yard - 4 x week	\$ 414.69
3.0 Yard - 5 x week	\$ 511.90
3.0 Yard - 6 x week	\$ 608.32
3.0 Yard - Extra pickup, non scheduled day	\$ 72.79
3.0 Yard Recycle - 1 x week	\$ 98.41

Staff Report to the Mayor and City Council  
 CR&R Proposed Rate Increase  
 June 5, 2018  
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3.0 Yard Recycle - 2 x week	\$	137.01
3.0 Yard Recycle - 3 x week	\$	190.94
3.0 Yard Recycle - 4 x week	\$	244.86
3.0 Yard Recycle - 5 x week	\$	298.80
3.0 Yard Recycle - 6 x week	\$	352.73
3.0 Yard - Recycle Extra pickup, non scheduled day	\$	29.87
4.0 Yard - 1 x week	\$	162.69
4.0 Yard - 2 x week	\$	267.28
4.0 Yard - 3 x week	\$	387.25
4.0 Yard - 4 x week	\$	507.18
4.0 Yard - 5 x week	\$	627.11
4.0 Yard - 6 x week	\$	747.09
4.0 Yard - Extra pickup, non scheduled day	\$	86.76
6.0 Yard - 1 x week	\$	197.23
6.0 Yard - 2 x week	\$	327.48
6.0 Yard - 3 x week	\$	475.31
6.0 Yard - 4 x week	\$	623.21
6.0 Yard - 5 x week	\$	771.04
6.0 Yard - 6 x week	\$	918.90
6.0 Yard - Extra pickup, non scheduled day	\$	120.19
2.0 Yard - Compactor - 1 x week	\$	229.95
2.0 Yard - Compactor - 2 x week	\$	349.71
2.0 Yard - Compactor - 3 x week	\$	500.09
2.0 Yard - Compactor - 4 x week	\$	650.47
2.0 Yard - Compactor - 5 x week	\$	800.88
2.0 Yard - Compactor - 6 x week	\$	951.31
2.0 Yard - Compactor - Extra pickup, non scheduled day	\$	111.16
3.0 Yard - Compactor - 1 x week	\$	268.94
3.0 Yard - Compactor - 2 x week	\$	427.69
3.0 Yard - Compactor - 3 x week	\$	617.07
3.0 Yard - Compactor - 4 x week	\$	806.47
3.0 Yard - Compactor - 5 x week	\$	995.83
3.0 Yard - Compactor - 6 x week	\$	1,185.25
3.0 Yard - Compactor - Extra pickup, non scheduled day	\$	150.16
<b>Commercial Service - Proposed Organics</b>		
2.0 YD Bin - Food Scraps - 1x week	\$	230.58
2.0 YD Bin - Food Scraps - 2x week	\$	410.83
2.0 YD Bin - Food Scraps - 3x week	\$	614.50
2.0 YD Bin - Food Scraps - 4x week	\$	818.11
2.0 YD Bin - Food Scraps - Extra pickup	\$	185.40

Staff Report to the Mayor and City Council  
 CR&R Proposed Rate Increase  
 June 5, 2018  
 Page 10

65-gallon cart - Food Scraps - 1x week	\$	44.61
65-gallon cart - Food Scraps - 2x week	\$	89.21
65-gallon cart - Food Scraps - 3x week	\$	133.82
65-gallon cart - Food Scraps - 4x week	\$	178.42
65-gallon cart - Food Scraps - 5x week	\$	223.03
65-gallon cart - Food Scraps - Extra pickup	\$	44.61
3.0 YD Bin - Green Waste, Multi-Family - 1x week	\$	207.82
3.0 YD Bin - Green Waste, Multi-Family - 2x week	\$	375.92
3.0 YD Bin - Green Waste, Multi-Family - 3x week	\$	554.68
3.0 YD Bin - Green Waste, Multi-Family - 4x week	\$	733.41
3.0 YD Bin - Green Waste, Multi-Family - 5x week	\$	912.15
3.0 YD Bin - Green Waste, Multi-Family - 6x week	\$	1,090.88
3.0 YD Bin - Green Waste, Multi-Family - Extra pickup	\$	162.06
4.0 YD Bin - Green Waste, Multi-Family - 1x week	\$	260.16
4.0 YD Bin - Green Waste, Multi-Family - 2x week	\$	480.59
4.0 YD Bin - Green Waste, Multi-Family - 3x week	\$	711.68
4.0 YD Bin - Green Waste, Multi-Family - 4x week	\$	942.74
4.0 YD Bin - Green Waste, Multi-Family - 5x week	\$	1,173.82
4.0 YD Bin - Green Waste, Multi-Family - 6x week	\$	1,404.90
4.0 YD Bin - Green Waste, Multi-Family - Extra pickup	\$	208.06
96-gallon cart - Green Waste, Multi-Family - 1x week	\$	40.20
96-gallon cart - Green Waste, Multi-Family - 2x week	\$	80.39
96-gallon cart - Green Waste, Multi-Family - 3x week	\$	120.59
96-gallon cart - Green Waste, Multi-Family - 4x week	\$	160.78
96-gallon cart - Green Waste, Multi-Family - 5x week	\$	200.98
96-gallon cart - Green Waste, Multi-Family - Extra pickup	\$	40.20
<b>Other Commercial Service</b>		
Temporary Services - 3.0 YD		
Mixed waste clean up	\$	83.03
Relocation	\$	55.59
Each Additonal Day	\$	6.54
Pull out service - 1 x week	\$	65.65
Pull out service - 2 x week	\$	131.33
Pull out service - 3 x week	\$	196.98
Pull out service - 4 x week	\$	262.62
Pull out service - 5 x week	\$	328.28
Pull out service - 6 x week	\$	393.95
Extra pickup	\$	65.65
Locking service - 1 x week	\$	5.36
Locking service - 2 x week	\$	10.74

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 CR&R Proposed Rate Increase  
 June 5, 2018  
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Locking service - 3 x week	\$	16.11
Locking service - 4 x week	\$	21.47
Locking service - 5 x week	\$	26.84
Locking service - 6 x week	\$	32.22
Extra pickup	\$	5.36
Convert to locking, gravity bin	\$	97.65
Bin Exchange 1x per year	\$	-
Bin exchange > 1x year	\$	81.14
Bin Redelivery/Re-start, stop service	\$	82.28
Bin pull for non-payment	\$	82.28
Overage charge	\$	13.26
Commercial Bulky pu	\$	23.29
Comm Bulky pu - white good with freon	\$	48.87
Bulky pu - water heater >75 gal	\$	66.35
Additional bulky - 3rd + items	\$	23.29

<b>Rolloff and Compactor Services</b>	
<b>Container/Service</b>	<b>Monthly Rate to Rate Payer</b>
<b>Temporary - 3 Days</b>	
40 cubic yard (8 ton max)	\$ 535.28
10 cubic yard (8 ton max)	\$ 557.42
Additional Tonnage	\$ 60.09
<b>Rolloff Box - Permanent</b>	
40 cubic yard (includes 8 tons)	\$ 513.07
10 cubic yard (includes 8 tons)	\$ 535.27
Compactor	\$ 645.44
Additional Tonnage	\$ 60.09
Each Additonal Day After Rental Period	\$ 13.06
Relocation	\$ 55.59
False Run	\$ 53.33
Saturday Service	\$ 34.78
Compactor steam cleaning	\$ 148.06

**Billing date effective 1/1/2018**

<b>Residential Service</b>	
<b>Collection Service</b>	<b>Monthly Rate to Rate Payer</b>
Standard Residential	\$ 24.77
Additional Trash (black cart)	\$ 9.33
Additional Green waste (brown cart)	\$ 6.59
Additional Recycle (blue cart)	\$ -
Bulky pu - white good with freon	\$ 45.55
Bulky pu - water heater >75 gal	\$ 65.61
Additoinal bulky - 5th pickup	\$ 45.55
Additional bulky - 3rd + items	\$ 6.50
Additional pickup on service day	\$ 8.42
Additional pickup, next day	\$ 25.33
Additional cart exchange, after 1x yr	\$ 17.28
Cart Replacement - damaged	\$ 63.89

<b>Commercial Service</b>	
<b>Weekly Collection</b>	<b>Monthly Rate to Rate Payer</b>
1.0 Yard - 1 x week	\$ 90.53
1.0 Yard - Extra pickup, non scheduled day	\$ 41.10
1.5 Yard - 1 x week	\$ 105.71
1.5 Yard - 2 x week	\$ 140.98
1.5 Yard - Extra pickup, non scheduled day	\$ 48.26
2.0 Yard - 1 x week	\$ 120.90
2.0 Yard - 2 x week	\$ 171.11
2.0 Yard - 3 x week	\$ 254.62
2.0 Yard - 4 x week	\$ 338.10
2.0 Yard - Extra pickup, non scheduled day	\$ 57.53
3.0 Yard - 1 x week	\$ 136.23
3.0 Yard - 2 x week	\$ 216.73
3.0 Yard - 3 x week	\$ 312.53
3.0 Yard - 4 x week	\$ 408.23
3.0 Yard - 5 x week	\$ 504.36
3.0 Yard - 6 x week	\$ 599.67
3.0 Yard - Extra pickup, non scheduled day	\$ 71.95

Staff Report to the Mayor and City Council

CR&R Proposed Rate Increase

June 5, 2018

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3.0 Yard Recycle - 1 x week	\$	97.29
3.0 Yard Recycle - 2 x week	\$	135.47
3.0 Yard Recycle - 3 x week	\$	188.79
3.0 Yard Recycle - 4 x week	\$	242.08
3.0 Yard Recycle - 5 x week	\$	295.42
3.0 Yard Recycle - 6 x week	\$	348.73
3.0 Yard - Recycle Extra pickup, non scheduled day	\$	29.54
4.0 Yard - 1 x week	\$	159.08
4.0 Yard - 2 x week	\$	262.49
4.0 Yard - 3 x week	\$	381.13
4.0 Yard - 4 x week	\$	499.69
4.0 Yard - 5 x week	\$	618.27
4.0 Yard - 6 x week	\$	736.89
4.0 Yard - Extra pickup, non scheduled day	\$	85.79
6.0 Yard - 1 x week	\$	193.22
6.0 Yard - 2 x week	\$	322.02
6.0 Yard - 3 x week	\$	468.19
6.0 Yard - 4 x week	\$	614.40
6.0 Yard - 5 x week	\$	760.57
6.0 Yard - 6 x week	\$	906.76
6.0 Yard - Extra pickup, non scheduled day	\$	118.84
2.0 Yard - Compactor - 1 x week	\$	225.58
2.0 Yard - Compactor - 2 x week	\$	343.98
2.0 Yard - Compactor - 3 x week	\$	492.68
2.0 Yard - Compactor - 4 x week	\$	641.34
2.0 Yard - Compactor - 5 x week	\$	790.06
2.0 Yard - Compactor - 6 x week	\$	938.83
2.0 Yard - Compactor - Extra pickup, non scheduled day	\$	109.90
3.0 Yard - Compactor - 1 x week	\$	264.13
3.0 Yard - Compactor - 2 x week	\$	421.08
3.0 Yard - Compactor - 3 x week	\$	608.34
3.0 Yard - Compactor - 4 x week	\$	795.59
3.0 Yard - Compactor - 5 x week	\$	982.81
3.0 Yard - Compactor - 6 x week	\$	1,170.13
3.0 Yard - Compactor - Extra pickup, non scheduled day	\$	148.47

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Temporary Services - 3.0 YD	
Mixed waste clean up	\$ 80.31
Relocation	\$ 54.95
Each Additonal Day	\$ 6.48
Pull out service - 1 x week	\$ 64.91
Pull out service - 2 x week	\$ 129.84
Pull out service - 3 x week	\$ 194.75
Pull out service - 4 x week	\$ 259.66
Pull out service - 5 x week	\$ 324.59
Pull out service - 6 x week	\$ 389.51
Extra pickup	\$ 64.91
Locking service - 1 x week	\$ 5.28
Locking service - 2 x week	\$ 10.62
Locking service - 3 x week	\$ 15.92
Locking service - 4 x week	\$ 21.23
Locking service - 5 x week	\$ 26.53
Locking service - 6 x week	\$ 31.87
Extra pickup	\$ 5.28
Convert to locking, gravity bin	\$ 96.55
Bin Exchange 1x per year	\$ -
Bin exchange > 1x year	\$ 80.23
Bin Redelivery/Re-start, stop service	\$ 81.35
Bin pull for non-payment	\$ 81.35
Overage charge	\$ 13.11
Commercial Bulky pu	\$ 23.04
Comm Bulky pu - white good with freon	\$ 48.31
Bulky pu - water heater >75 gal	\$ 65.61
Additional bulky - 3rd + items	\$ 23.04

<b>Rolloff and Compactor Services</b>	
<b>Container/Service</b>	<b>Monthly Rate to Rate Payer</b>
<b>Temporary - 3 Days</b>	
40 cubic yard (8 ton max)	\$ 527.47
10 cubic yard (8 ton max)	\$ 549.35
Additional Tonnage	\$ 61.25
<b>Rolloff Box - Permanent</b>	
40 cubic yard (includes 8 tons)	\$ 505.48
10 cubic yard (includes 8 tons)	\$ 527.45
Compactor	\$ 636.39
Additional Tonnage	\$ 61.25
Each Additonal Day After Rental Period	\$ 12.92
Relocation	\$ 54.95
False Run	\$ 52.73
Saturday Service	\$ 34.39
Compactor steam cleaning	\$ 146.40



# STAFF REPORT

DATE: JUNE 5, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER  
 PREPARED BY: DAVID X. KOLK, Ph.D., UTILITY DIRECTOR  
 SUBJECT: PUBLIC HEARING FOR LANDSCAPE LIGHTING MAINTENANCE DISTRICT I FISCAL YEAR 2018/2019

## RECOMMENDED ACTION

It is recommended that the City Council approve and adopt the following resolutions to initiate proceedings for the annual levy of assessments for Landscape Lighting and Maintenance District 1 for Fiscal Year 2018/2019: 1) Resolution No. R-47-18, initiating proceedings; 2) Resolution No. R-48-18, approving the preliminary engineer’s report; and 3) Resolution No. R-49-18, Intention to Set the Public Hearing date regarding this matter for June 19, 2018.

## BACKGROUND

In compliance with the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, the City Council formed a Landscape and Lighting Maintenance Assessment District (LLMD). Currently, there are two Landscape Lighting and Maintenance Districts within the City of Colton. Each District provides the services of maintaining lighting, landscaping and all applicable facilities within its boundaries.

Within the LLMD District 1, there are five zones; Exhibit A depicts the locations of these zones. Within each zone a different amount is levied that is determined by the benefit units each property type (residential, industrial or commercial) is assigned; a single family residence is used as the basic unit of assessment and is assessed an Equivalent Benefit Unit (EBU) of 1.00. In addition to the EBU, the other determining factor in establishing each zone’s corresponding assessment is the acreage of each parcel. The costs associated with maintaining the improvements within each zone are then distributed to those parcels within the zone in proportion to the benefit received by those parcels. Only parcels that directly benefit from the improvements are assessed.

On June 18, 2013, the City Council determined that City owned utilities would not charge the District for streetlight and water services to allow the District to catch up on lingering maintenance issues. The cost of City owned utilities expense for Fiscal Year 2018/19 is estimated to be approximately \$40,000 for both electricity and water.

## **ISSUES/ANALYSIS**

On April 1, 2003, the City Council approved an amendment to the Colton Municipal Code increasing the powers and duties of the Community Facilities District Commission (CFD) to include review of the City's LLMDs. As the CFD Commission exists today, it is not comprised of enough members to obtain a quorum. For this reason, staff was unable to present the preliminary budget and engineer's report correspondent to LLMD 1 for review by the CFD Commission.

The Preliminary Engineer's Report for FY 2018/2019 is available for review at the City Clerk's Office. The Fiscal Year 2018/2019 budget does not reflect any levy changes to the five zones located within the District (Zones: 2, 3, 4, 5 and 8), and it does not include the estimated \$57,000 cost for City owned electric or water utilities. Staff is recommending that the City Council authorize the City provided electric and water expenses be excluded from the District for the upcoming fiscal year. All assessment rates within LLMD 1, with the exception of Zone 3 Annexation, which has an inflator of 3%, were established over 20 years ago and have not since been adjusted. As this District was created without an inflator to keep up with inflationary increases, the rates cannot be adjusted to meet the service costs without balloting all parcels within each Zone. In 2005, staff did ballot all property owners in LLMD 1 and the ballot failed.

If authorized, the resolution attached to this report will be advertised in the local newspaper to inform the community that a Public Hearing will be held on Tuesday, June 19, 2018, at 6:00 p.m., for the LLMD 1 Fiscal Year 2018/2019 Engineer's Report.

## **FISCAL IMPACTS**

The Preliminary Engineer's Report is on file in the Office of the City Clerk as prescribed by law and identifies the LLMD 1 operating budget for 2018/2019 to be \$302,821, which will not have an impact on the general fund as the LLMD 1 revenue for FY 2018/2019 is estimated at \$328,389.

## **ALTERNATIVES**

1. Provide alternative direction to staff.

## **ATTACHMENTS**

1. Exhibit 'A' -- LLMD 1 Map
2. Exhibit 'B' - Resolution No. R-47-18 Initiating Proceedings
3. Exhibit 'C' - Resolution No. R-48-18 Approving the Preliminary Engineering's Report
4. Exhibit 'D' - Resolution No. R-49-18 Intention to Set the Public Hearing Date

## **Exhibit A**

LLMD 1 MAP



ZONE 8

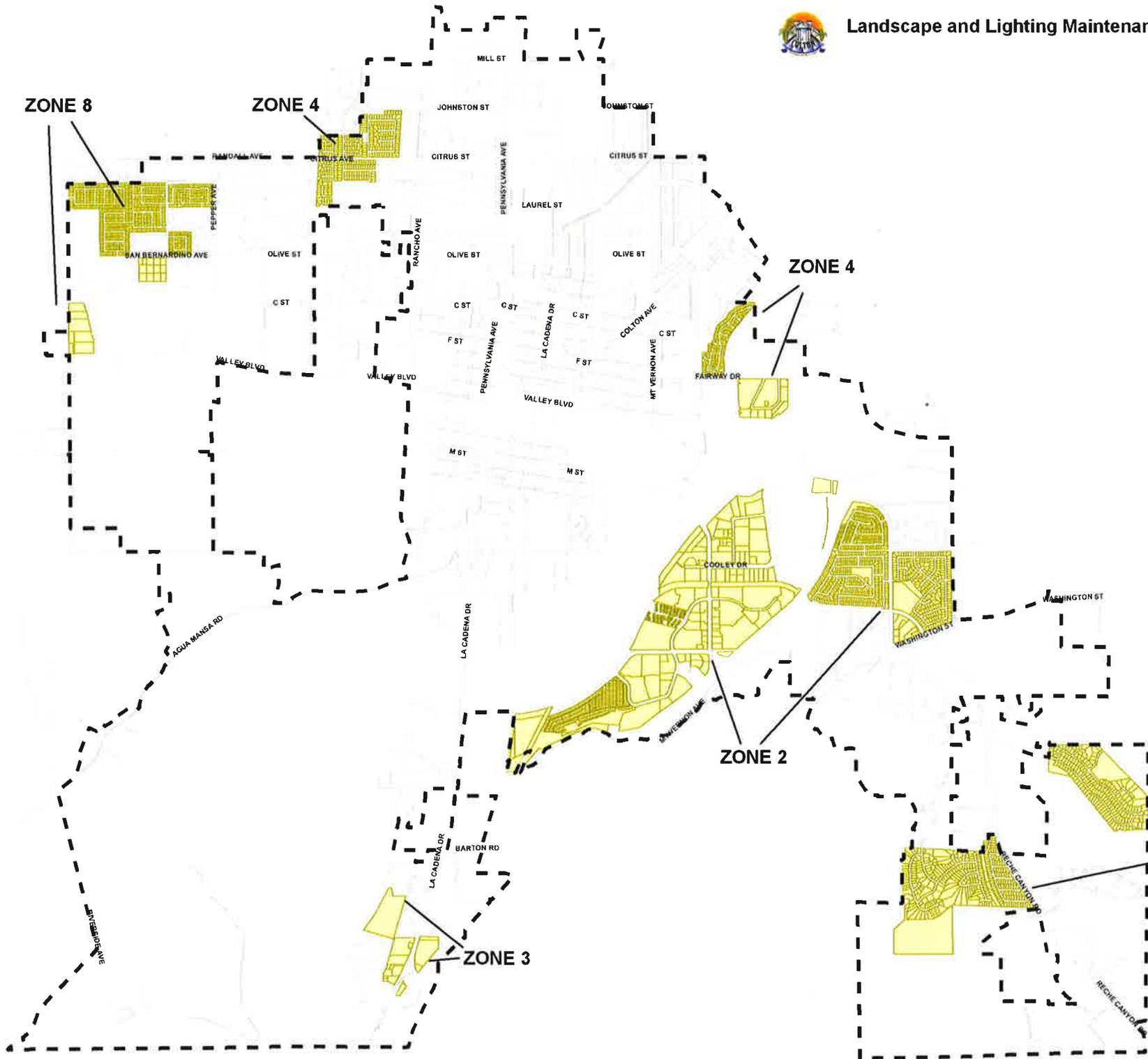
ZONE 4

ZONE 4

ZONE 2

ZONE 3

ZONE 5



**Exhibit B**

R-47-18

**INITIATING PROCEEDINGS**

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**RESOLUTION NO. R-47-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON, CALIFORNIA INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS FOR THE COLTON LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2018/2019.**

**WHEREAS**, the City of Colton ("City") is a municipal corporation duly organized and existing pursuant to the Constitution and laws of the State of California, and;

**WHEREAS**, the City Council of the City of Colton, California has, by previous Resolutions, formed the Colton Landscape and Lighting Maintenance District No. 1 ("District") pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 ("Act"), that provides for levy and collection of assessments by the County of San Bernardino for the City of Colton to pay the maintenance and services of street lighting, landscaping, and all appurtenant facilities and operations related thereto.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COLTON DOES HEREBY RESOLVE AS FOLLOWS:**

1. The description of the District boundary and the Zones therein are outlined in the Engineer's Report and by reference is made part of this Resolution. The District consists of five (5) Benefit Zones. The District is designated as "Colton Landscape and Lighting Maintenance District No. 1."
2. The improvements within the District include but are not limited to: turf, ground cover, shrubs, trees, irrigation systems, ornamental lighting, entry monuments, drainage systems, and associated appurtenances. The Engineer's Report describes all new improvements or substantial changes in existing improvements.
3. That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter the same in the book of original Resolutions of said City; and shall make a minute of passage and adoption thereof in the records of the proceedings of the City Council of said City, in the minutes of the meeting at which Resolution is passed and adopted.

**PASSED, APPROVED AND ADOPTED THIS 5<sup>th</sup> DAY OF JUNE 2018.**

\_\_\_\_\_  
Richard A. Delarosa  
Mayor

ATTEST:

\_\_\_\_\_  
Carolina R. Padilla  
City Clerk

**Exhibit C**

**R-48-18**

**APPROVING THE PRELIMINARY ENGINEER'S REPORT**

**RESOLUTION NO. R-48-18**

**A RESOLUTION OF THE CITY COUNCIL OF COLTON, CALIFORNIA FOR PRELIMINARY APPROVAL OF THE ENGINEER'S REPORT FOR THE COLTON LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2018/2019.**

**WHEREAS**, the City of Colton ("City") is a municipal corporation duly organized and existing pursuant to the Constitution and laws of the State of California, and;

**WHEREAS**, the City Council of the City of Colton, California has, by previous Resolutions, ordered the preparation of the Fiscal Year 2017/2018: Engineer's Annual Levy Report ("Engineer's Report") for the Colton Landscape and Lighting Maintenance District No. 1 ("District") pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* ("Act"), and;

**WHEREAS**, there has now been presented to this City Council the Engineer's Report as required by *Chapter 1, Article 4, Section 22566* of said Act, and;

**WHEREAS**, this City Council has examined and reviewed the Engineer's Report as presented, and is preliminarily satisfied with the District, each and all of the budget items and documents as set forth therein, and is satisfied that the assessments, have been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed within each Benefit Zone of the District, as set forth in said Engineer's Report.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:**

1. The above recitals are true and correct.
2. That the Engineer's Report as presented, consists of the following:
  - A Description of Improvements (Plans & Specifications).
  - The Annual Budget (Costs and Expenses of Services, Operations and Maintenance)
  - A Description of the Method of Apportionment resulting in an Assessment Rate per Levy Unit for each said District for Fiscal Year 2018/2019.
  - District Assessment Diagrams showing the exterior boundaries of the Assessment District and/or the Benefit Zones therein.
  - The Fiscal Year 2018/2019 Assessment Collection Roll with the proposed assessment apportioned to each lot or parcel.
3. The Engineer's Report is hereby approved on a preliminary basis pending a public hearing, and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.
4. That the City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation of the Engineer's Report.

1 5. That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter  
2 the same in the book of original Resolutions of said City; and shall make a minute of  
3 passage and adoption thereof in the records of the proceedings of the City Council of said  
4 City, in the minutes of the meeting at which Resolution is passed and adopted.

5 **PASSED, APPROVED AND ADOPTED THIS 5<sup>th</sup> DAY OF JUNE 2018.**

6  
7 \_\_\_\_\_  
Richard A. Delarosa  
8 Mayor

9 ATTEST:

10 \_\_\_\_\_  
11 Carolina R. Padilla  
City Clerk

# **PRELIMINARY ENGINEER'S REPORT**

## **JUNE 5, 2018**



## **City of Colton**

### **Landscape and Lighting Maintenance District No. 1**

**2018/2019 ENGINEER'S ANNUAL LEVY REPORT**

Intent Meeting: June 5, 2018  
Public Hearing: June 19, 2018

# ENGINEER'S REPORT AFFIDAVIT

## Landscape and Lighting Maintenance District No. 1

City of Colton

County of San Bernardino, State of California

This Report describes the District and all relevant zones therein including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2018/2019, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the San Bernardino County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018

City of Colton  
Public Works Department

Prepared By: \_\_\_\_\_

Reggie Torres  
Associate Engineer

Approved By: \_\_\_\_\_

Victor Ortiz, P.E.  
City Engineer  
R. C. E. # 73848

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## I. OVERVIEW

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### A. INTRODUCTION

The City of Colton (“City”) annually levies and collects special assessments in order to provide financing for maintenance, servicing and operation of the improvements within the existing Landscape and Lighting Maintenance District No. 1 (“District”). The District was formed and is levied annually pursuant to the *Landscape and Lighting Act of 1972, Part 2 of Division 15* of the California Streets and Highways Code (“1972 Act”) and is in compliance with the substantive and procedural requirements of the California State Constitution, Article XIID (“Article XIID”).

The Engineer’s Annual Levy Report (“Report”) describes the District, any changes to the District, and the proposed assessments for Fiscal Year 2018/2019. The assessments are based on the historical and estimated costs necessary to maintain the improvements that provide a direct and special benefit to properties within the District. The District includes five distinct Benefit Zones (“Zones”). The improvements within the District and the corresponding costs are budgeted and assessed separately for each Zone, including all expenditures, deficits, surpluses, revenues, and reserves.

For the purposes of this Report, the word “parcel” refers to an individual property assigned its own Assessor’s Parcel Number by the San Bernardino County Assessor’s Office. The San Bernardino County Auditor/Controller uses Assessor’s Parcel Numbers and specific Fund Numbers to identify properties assessed for special district benefit assessments on the tax roll.

On July 17, 2007 the City conducted a property owner protest ballot relating to the addition of Zone 3 improvements and the addition of an inflator to the Zone 3 assessment formula, as well as the annexation of Tract 16912 to Zone 3. At the public hearing, the tabulation of the owner protest ballots did not result in a majority protest regarding any of the ballot issues.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the District and the annual levy of assessments. Upon conclusion of the Public Hearing, the City Council will consider all public comments and review the Report. The City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and confirmation of the assessments the Council will, by Resolution, order the improvements to be made and confirm the levy and collection of assessments pursuant to the 1972 Act. The assessments as approved will be submitted to the San Bernardino County Auditor/Controller to be included on the property tax roll for each parcel.

## **B. COMPLIANCE WITH CURRENT LEGISLATION**

On November 5, 1996, California voters approved Proposition 218. The provisions of Proposition 218 are now contained in the California Constitutional Articles XIIC and XIID.

Pursuant to Article XIID Section 5, certain existing assessments (those that existed on or before November 6, 1996) are exempt from the substantive and procedural requirements of Article XIID Section 4 and property owner balloting for the existing assessments is not required until such time that such assessments are increased. Specifically:

- The improvements and the annual assessments for maintaining local improvements within Zones 2, 4, 5, and 8 were part of the original conditions of development and approved by the property owner of record at that time. Therefore, pursuant to Article XIID Section 5(b), the existing assessments were approved by all the property owners at the time the assessment was created (originally imposed pursuant to a 100% landowner petition) and as such, the existing assessment amounts are exempt from the substantive and procedural requirements of Article XIID Section 4.
- The City's legal counsel also determined that the District's existing assessments for Zones 2, 4, 5, and 8 were for the maintenance of specific street related improvements (median and parkway landscaping and street lighting) and these improvements are part of the overall street improvements. Therefore, pursuant to Article XIID Section 5(a), the portion of the existing assessment used exclusively for street maintenance are also considered exempt from the substantive and procedural requirements of Article XIID Section 4.

In compliance with the provisions of the Article XIID, the City conducted a property owner protest ballot proceeding for the annexation of Tract 16912 and the proposed levy of a new assessment range formula for Zone 3. In conjunction with this ballot proceeding, the City Council conducted a noticed public hearing to consider public testimonies, comments and written protests regarding the formation of the District. Upon conclusion of the public hearing, property owner protest ballots received were opened and tabulated to determine whether a majority protest existed (ballots were weighted based on assessment amounts).

Since a majority protest did not exist for the proposed assessments and the assessment range formula presented and described herein, the City Council, by resolution, confirmed the results of the ballot tabulation. The City Council approved the annexation, ordered the formation of the annexation, and approved the assessment diagram and levy and collection of assessments.

All assessments approved by the City Council have been prepared in accordance with the 1972 Act for the Zones formed prior to November 6, 1996 and are in compliance with the provisions of Article XIID and the 1972 Act for zones and annexations formed after 1996.

## ***II. DESCRIPTION OF THE DISTRICT***

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### **A. GENERAL DESCRIPTION OF THE DISTRICT AND SERVICES**

The District provides maintenance, servicing and operation of landscape and lighting improvements and associated appurtenances located within the public right-of-ways and dedicated landscape easements, within the District. The District's five Zones have specific improvements and services that provide a special and direct benefit to the parcels within the respective Zones. Originally Zone 3 (La Loma Hills) consisted of the parcels located southeast of the Santa Ana River and west of State Highway No. 215. Initially, the improvements associated with Zone 3 included only the entry monument on La Cadena Drive, north of Maryknoll Drive, and the parkways, islands, and medians extending northerly from the entry monument. Since the entry monument improvement is considered to provide a large degree of general benefit to the City and the public at large, the costs to maintain this improvement are paid from the City's General Fund and no assessment has been levied against properties within the Zone for costs associated with the maintenance of the monument. Since the formation of Zone 3, additional improvements have been made along S. La Cadena which provide a direct benefit to the parcels within Zone 3 and the developing tract along Rosedale Avenue, Tract 16912.

All parcels identified as being within a Zone share in both the cost and the benefits of the improvements. The costs associated with the improvements are equitably spread among all benefiting parcels within that Zone and only parcels that receive special benefit from the improvements are assessed.

Landscape and lighting improvements provided by the District are located within the public street right-of-ways, easements, parkways, and medians. These improvements may include but are not limited to turf; ground cover; shrubs; trees; irrigation systems; ornamental lighting; entry monuments; drainage systems; street lighting; and associated appurtenances. The costs associated with these improvements include all necessary service, operations, administration, and maintenance required to keep the above-mentioned improvements in a healthy, vigorous, and satisfactory working condition. The City may utilize both City personnel and the services of landscape maintenance contractors for all regularly scheduled landscape maintenance. The specific locations of improvements within each Zone are described in the following section.

## **B. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT**

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

### C. DISTRICT ZONES AND SPECIFIC AREAS OF IMPROVEMENTS

**Zone 2 Cooley Ranch** lies generally east of the Santa Ana River and northwest of Barton Road. The areas of improvement within Zone 2 include:

- Washington Street medians and northerly and northwesterly parkways from approximately 150 feet southwest of Santo Antonio Drive to Mt. Vernon Avenue, excluding the parkway along K-Mart frontage.
- Mt. Vernon Avenue medians and easterly parkways: from approximately 350 feet north of Washington Street to north of the county flood channel; and from approximately 300 feet north of Cooley Drive to the Santa Ana River.
- Cooley Drive medians and northerly and westerly parkways: from Mt. Vernon Avenue to approximately 800 feet north of Via Venita; and from approximately 800 feet north of Via Venita on both sides of flood channel east to end of landscaping.
- Cooley Drive medians and southerly and westerly parkways: from Cooley Lane to State Highway 15 East.
- Cooley Drive westerly parkway from Cooley Lane south to the flood channel.
- Cooley Drive median from Barton Road to flood channel and south of Cooley Lane.
- Cooley Lane, both the northerly and southerly parkways from Cisco Street to Cooley Drive and the southerly parkways from Cameron Street to Hunts Lane.
- Beech Lane median from Cooley Lane to Cherrywood Lane.

- Elm Drive median from Cherrywood Drive to Cottonwood Drive.
- Aspen Lane median from Torrey Pines Drive to Oak Glen Lane.
- Ashwood Lane median from Oak Glen Lane to Cooley Drive.
- Clear Creek Lane southerly parkway from Forest Drive to Oak Glen Lane.
- Barton Road southerly parkways from Cooley Drive to Hunts Lane.
- Hunts Lane westerly parkways from Cooley Lane to Stewart Street.
- Colunga Street parkway adjacent to lot 54, Tract 14404-1.
- Cameron Street parkways adjacent to Lots 56 and 60, Tract 14404-1.
- The Rich Dauer Park located south of Cottonwood Drive, north of Sugar Pine Lane, and west of Torrey Pines Drive.
- The Park Site east of Cooley Drive and south of Duron Street.
- The entry monument on Barton Road and east of Mojave Drive.
- "M" Street parkways from La Cadena Drive to Mount Vernon Avenue.
- Clear Creek southerly parkways from Forest Drive to Barton Road.

**Zone 3 La Loma Hills** includes the parcels southeast of the Santa Ana River and west of State Highway No. 215 and Tract 16912 located along Rosedale Avenue. Improvements within Zone 3 include:

- The entry monument on La Cadena Drive, north of Maryknoll Drive.
- La Cadena Drive parkways and Medians from Interstate 215 to Valley Blvd.
- Existing and future improvements along South La Cadena Drive between Tropica Rd. and Maryknoll Drive.
- Existing and future improvements along Rosedale Avenue between La Loma Avenue and Shirley Court.
- Maintenance of landscaping and irrigation system for parkways and medians extending along the 812-foot right-of-way along Rosedale Avenue.

**Zone 4 Old Colton** is the area generally north of Valley Boulevard and east of Meridian Avenue. Improvements within Zone 4 include:

- Grand Avenue westerly parkway and landscaping easement from Citrus Street to Johnston Street.
- Citrus Avenue northerly parkways and landscaping easement Grand Avenue to approximately 350 feet west of Teresa Avenue.

- Citrus Avenue northerly parkway from Macy Avenue to Grand Avenue.
- The southerly parkways and landscaping easement on Citrus Avenue from Macy Avenue to approximately 350 feet west of Teresa Avenue.
- Common Area beginning at the terminus of Rudy Oliveras Court and extending north easterly parallel to Award Drive to the boundary between the City of Colton and the County of San Bernardino.
- Fairway Drive northerly parkway from Sperry Drive easterly to the Lytle Cajon Flood Control Channel.
- Fairway Drive southerly parkway from approximately 625 feet west of Crossroads Aqueduct to approximately 195 feet east of Crossroads Drive and approximately 890 linear feet of frontage along I-10 freeway.
- Fairway Drive northerly parkway from approximately 250 feet west of Award Drive to approximately 230 feet east of Award Drive and the open space area approximately six (6) acres west of and associated with tract 15480. This area also includes the Scenic Drive Southerly parkway that extends from midway between North Iowa Avenue and Kansas Avenue to the boundary between the City of Colton and the County of San Bernardino.
- The westerly third of Davis Park along Theresa Avenue between Kimberly Avenue and Laurel Street.
- Entry monument at Valley Boulevard and La Cadena Drive.
- Entry Monument at Valley Boulevard and 9th Street.
- Entry Monument on Rancho Avenue approaching Louise Street.

**Zone 5 Reche Canyon** includes parcels south of Barton Road on either side of the Reche Channel. Improvements within Zone 5 include:

- The southwesterly slopes on Prado Lane, along Hidden Valley Lane and the tract frontage (Lot A, Tract 12197).
- Prado Park southwest of the intersection of Prado Lane and Hidden Valley Lane.
- Prado Lane entry area and median at Ridge View.
- Reche Canyon Road southwesterly parkways from Pepper Tree Lane to approximately 200 feet southeast of Gunnison Way, and the entry monuments located within the parkway at Topanga Way and Gunnison Way.

**Zone 8 West Valley** lies generally north of Interstate 10 Freeway and west of Pepper Avenue. In Fiscal Year 2002/2003 certain territory was detached from

Zone 8. This detached territory includes areas South of Randall Avenue and west of John Juarez Way and North of San Bernardino Avenue/Olive Street and east of Pepper Avenue. Improvements within Zone 8 include:

- Sandlewood Road median between Sycamore Avenue and Cherry Tree Road.
- Sycamore Avenue easterly parkways and landscaping easement from approximately 250 feet south of Sandlewood Road to approximately 350 feet north of Sandlewood Road.
- Indigo Avenue median between San Bernardino Avenue and Sago Palm Road.
- San Bernardino Avenue northerly parkways from approximately 450 feet west of Indigo Avenue to approximately 120 feet east of Agua Caliente Lane.
- Eucalyptus Avenue easterly parkways and adjacent landscaping easements: from San Bernardino Avenue to approximately 100 feet north of De Carmen Drive; and from approximately 100 feet south of West Admiralty Street to approximately 500 feet north of West Admiralty Street.
- Eucalyptus Avenue westerly parkways and adjacent landscaping easements: from approximately 100 feet south of West Admiralty Street to approximately 100 feet north of Westwind Street; and from approximately 100 feet south of Date Tree Road to approximately 100 feet south of West Admiralty Street.
- Pepper Avenue westerly parkway from Station Drive to approximately 600 feet north and Station Drive.
- Pepper Avenue medians from West San Bernardino Avenue to Valley Boulevard.
- Pepper Avenue parkways from Randall Avenue to Station Drive.
- Station Drive entrance, medians, and northerly parkway from Iron Horse Drive to Pepper Avenue.
- Meridian Avenue westerly parkways and landscaping easements adjacent to Tracts 14158 and 14159.
- Various interior parkways and easements within Tracts 14158 and 14159.
- The entry monument on Valley Boulevard, west of Wildrose Avenue.
- George Brown Park, located south of San Bernardino Avenue, west of Eucalyptus Avenue and north of Sunset Dunes Golf Club.
- Valley Boulevard medians from Sycamore Avenue to Wildrose Avenue.

## **D. CHANGES OR MODIFICATIONS TO THE DISTRICT**

Modifications to the District structure could include but are not limited to changes or expansion of the improvements or services provided; addition of new service; addition or deletion of Zones; restructuring of the current Zones including annexations; or revisions in the method of apportionment. Any such changes will comply, if required, with the substantive and procedural requirements of Article XIID, Section 4 of the California Constitution.

Any change to the assessment applied to a particular parcel is the result of changes in development or land use changes and not the method of apportionment or assessment rates.

## **III. METHOD OF APPORTIONMENT**

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### **A. GENERAL**

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance and servicing of public lights, landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit:

*“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”*

The formula used for calculating assessments in each Zone of the District therefore reflects the composition of the parcels, and the improvements provided, to fairly apportion the Zone costs based on benefit to each parcel in that Zone.

In addition, pursuant to the Article XIID Section 4, a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel and provides that only special benefits may be assessed.

### **B. BENEFIT ANALYSIS**

The method of apportionment (method of assessment) is based on the premise that each assessed parcel receives special benefit from the improvements maintained and funded by the assessments. Specifically, the assessments for Zones 2, 3, 4, 5, and 8 fund the annual maintenance and service costs of local

landscape improvements installed in connection with the development of the parcels assessed within each Zone. The desirability of properties within each Zone is enhanced by the presence of well-maintained lighting and landscaping improvements.

The annual assessments outlined in this Report are based on the special benefits properties receive from the improvements and the estimated costs to provide all necessary maintenance, service, operation, and administration required each year to keep these improvements in a healthy, vigorous, and satisfactory condition. The special benefits the improvements provide are:

- Improved aesthetic appeal of properties within the Zones providing a positive representation of the area.
- Enhanced adaptation of the urban environment within the natural environment from adequate green space and landscaping.
- Environmental enhancement through improved erosion resistance, and dust and debris control.
- Increased sense of pride in ownership of property within the Zones resulting from well-maintained improvements associated with the properties.
- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the Zones through well-maintained surroundings and amenities.
- Enhanced environmental quality of the parcels within the Zones by moderating temperatures, providing oxygenation and attenuating noise.

All of the preceding special benefits contribute to a specific enhancement and desirability of each of the assessed parcels within the Zones.

### **C. ASSESSMENT METHODOLOGY**

#### **Equivalent Benefit Units:**

To assess benefits equitably, it is necessary to relate the different type of parcel improvements to each other. The Equivalent Benefit Unit method of apportionment uses the single-family home as the basic unit of assessment. A single-family residence (“SFR”) is assigned one (1) Equivalent Benefit Unit (“EBU”). Every other land-use is assigned EBU’s based on an assessment formula that equates the property’s specific development status, type of development (land-use), and size of the property, as compared to a SFR.

The EBU method of apportioning benefit is typically seen as the most appropriate and equitable assessment methodology for calculating benefit in

districts formed under the 1972 Act, as the benefit to each parcel is apportioned as a function of land-use type, size and development.

Each parcel is assigned a weighting factor known as a Benefit Unit Factor ("BUF") based on its land use. The parcel's BUF, multiplied by its acres or units ("Ac/Un"), determines the parcel's EBU.

$$\text{Parcel BUF} \times \text{Acre/Unit} = \text{Parcel's EBU}$$

The following table provides the weighting factors applied to the various land-use types to determine each parcel's EBU in each of the District Zones.

Property Type	Land Use Code	Benefit Unit Factor	Multiplier
Commercial Developed	COM	6.00	Per Acre*
Industrial Developed	IND	4.00	Per Acre*
Single Family Residential	SFR	1.00	Per Unit
Multifamily Residential	MFR	0.70	Per Unit
Mobile Home Park	MHP	1.00	Per Unit
Commercial Vacant	CMV	0.30	Per Acre*
Industrial Vacant	INV	0.30	Per Acre*
Single Family Vacant	SFV	0.30	Per Acre*
Multifamily Vacant	MFV	0.30	Per Acre*
Under-Developed Commercial	UDC	2.00	Per Acre*
Under-Developed Residential	UDR	1.00	Per Unit

For an equitable spreading of the improvement costs, all parcels are assigned at least the minimum EBU that corresponds to the respective property type or one (1) EBU, whichever is less. For example:

- All Vacant properties (commercial, industrial, multi-family and single-family) less than one (1) acre, are assigned 0.30 EBU, which is the minimum EBU for these land uses.
- Developed Commercial property less than 0.17 acres is assigned a minimum of 1.00 EBU, all other developed commercial parcels are assessed at 6.0 times their acreage.

Properties that have specific development restrictions or unique land use issues may be treated as special cases. These parcels are reviewed on an individual basis and may be assigned an EBU that reflects their unique circumstances and estimated special benefit from the improvements.

The Total Equivalent Benefit Units in a Zone is the sum of all parcels' individual EBU's that receive benefit from the improvements in that Zone.

***Total Balance to Levy per Zone / Total EBU per Zone = Levy per EBU per Zone***

***Parcel EBU x Levy per EBU = Parcel Levy Amount***

The following tables provide sample levy calculations for various property types in the Zones demonstrating the EBU method of apportionment and the maximum assessment rate for each Zone.

**SAMPLE LEVY CALCULATIONS**  
(Ac/Un — represents the appropriate Acreage or Units)

**Zone 2 Cooley Ranch**

Property Type	Use Code	Parcel		Maximum	Levy
		BUF X Ac/Un =	EBU X Levy/EBU =		Amount
Commercial Developed	COM	6.00 X 1.50 =	9.00 X	\$52.82	= \$475.38
Industrial Developed	IND	4.00 X 1.50 =	6.00 X	\$52.82	= \$316.92
Single Family Residential	SFR	1.00 X 1.00 =	1.00 X	\$52.82	= \$52.82
Multi Family Residential	MFR	0.70 X 20.00 =	14.00 X	\$52.82	= \$739.48
Commercial Vacant	CMV	0.30 X 1.75 =	0.52 X	\$52.82	= \$27.47
Single Family Vacant	SFV	0.30 X 1.00 =	0.30 X	\$52.82	= \$15.85

**Zone 3 La Loma Hills**

Property Type	Use Code	Parcel		Maximum	Levy
		BUF X Ac/Un =	EBU X Levy/EBU =		Amount
Commercial Developed	COM	6.00 X 1.50 =	9.00 X	\$240.51	= \$2,164.59
Industrial Developed	IND	4.00 X 1.50 =	6.00 X	\$240.51	= \$1,443.06
Single Family Residential	SFR	1.00 X 1.00 =	1.00 X	\$240.51	= \$240.51
Multi Family Residential	MFR	0.70 X 20.00 =	14.00 X	\$240.51	= \$3,367.14
Commercial Vacant	CMV	0.30 X 1.75 =	0.52 X	\$240.51	= \$125.07
Single Family Vacant	SFV	0.30 X 1.00 =	0.30 X	\$240.51	= \$72.15

The Maximum Assessment for Zone 3 is equal to the initial assessment rate of \$195.56 per EBU approved by Zone 3 property owners, and commencing FY 2008/2009 the maximum assessment can be increased annually up to three percent (3%).

**Zone 4 Old Colton**

Property Type	Use Code	Parcel		Maximum	Levy
		BUF X Ac/Un =	EBU X Levy/EBU =		Amount
Commercial Developed	COM	6.00 X 1.50 =	9.00 X	\$56.26	= \$506.34
Industrial Developed	IND	4.00 X 1.50 =	6.00 X	\$56.26	= \$337.56
Single Family Residential	SFR	1.00 X 1.00 =	1.00 X	\$56.26	= \$56.26
Multi Family Residential	MFR	0.70 X 20.00 =	14.00 X	\$56.26	= \$787.64
Commercial Vacant	CMV	0.30 X 1.75 =	0.52 X	\$56.26	= \$29.26
Single Family Vacant	SFV	0.30 X 1.00 =	0.30 X	\$56.26	= \$16.88

### Zone 5 Reche Canyon

Property Type	Use Code	Parcel		Maximum	Levy
		BUF X Ac/Un =	EBU X Levy/EBU =		
Commercial Developed	COM	6.00 X 1.50 =	9.00 X	\$53.46	= \$481.14
Industrial Developed	IND	4.00 X 1.50 =	6.00 X	\$53.46	= \$320.76
Single Family Residential	SFR	1.00 X 1.00 =	1.00 X	\$53.46	= \$53.46
Multi Family Residential	MFR	0.70 X 20.00 =	14.00 X	\$53.46	= \$748.44
Commercial Vacant	CMV	0.30 X 1.75 =	0.52 X	\$53.46	= \$27.79
Single Family Vacant	SFV	0.30 X 1.00 =	0.30 X	\$53.46	= \$16.03

### Zone 8 West Valley

Property Type	Use Code	Parcel		Maximum	Levy
		BUF X Ac/Un =	EBU X Levy/EBU =		
Commercial Developed	COM	6.00 X 1.50 =	9.00 X	\$104.38	= \$939.42
Industrial Developed	IND	4.00 X 1.50 =	6.00 X	\$104.38	= \$626.28
Single Family Residential	SFR	1.00 X 1.00 =	1.00 X	\$104.38	= \$104.38
Multi Family Residential	MFR	0.70 X 20.00 =	14.00 X	\$104.38	= \$1,461.32
Commercial Vacant	CMV	0.30 X 1.75 =	0.52 X	\$104.38	= \$54.27
Single Family Vacant	SFV	0.30 X 1.00 =	0.30 X	\$104.38	= \$31.31

## D. ASSESSMENT RANGE FORMULA

### Zone 3 Only

Any new or increased assessment requires certain noticing and meeting requirements by law. Prior to the passage of Proposition 218 (California Constitution Articles XIII C and XIII D), legislative changes in the Brown Act defined a "new or increased assessment" to exclude certain conditions. These conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition and conditions were later confirmed through Senate Bill 919 (Proposition 218 implementing legislation).

The purpose of establishing an assessment range formula is to provide for reasonable increases and inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments. As part of the District formation, balloting of property owners is required pursuant to the Article XIII D Section 4. The property owner ballots include an Assessment to be approved, as well as the approval of an assessment range formula.

The assessment range formula shall be applied to the future assessments within Zone 3 of the District. Generally, if the proposed annual zone assessment (Zone Rate per EBU) for the current fiscal year is less than or equal to the calculated Maximum Assessment for Zone 3, then the proposed annual assessment is not considered an increased assessment. The Maximum Assessment for Zone 3 is equal to the initial assessment rate approved by Zone 3 property owners increased annually by three percent (3%).

Beginning in FY 2008/2009, and each fiscal year thereafter, the Maximum Assessment for Zone 3 will be recalculated and a new Maximum Assessment established.

The Maximum Assessment is adjusted annually and is calculated independent of the zone's annual budget and proposed annual assessment. Any proposed annual assessment less than or equal to this Maximum Assessment is not considered an increased assessment, even if the proposed assessment is much greater than the assessment applied in the prior fiscal year.

Although the Maximum Assessment will increase each year, the actual Zone 3 assessments may remain virtually unchanged. The Maximum Assessment adjustment is designed to establish a reasonable limit on Zone 3 assessments. The Maximum Assessment calculated each year does not require or facilitate an increase to the annual assessment and neither does it restrict assessments to the adjusted maximum amount. If the budget and assessments for the fiscal year do not require an increase, or the increase is less than the adjusted Maximum Assessment, then the required budget and assessment may be applied without additional property owner balloting. If the budget and assessments calculated requires an increase greater than the adjusted Maximum Assessment then the assessment is considered an increased assessment.

To impose an increased assessment, the City must comply with the provisions of the Article XIID Section 4c, that requires a public hearing and certain protest procedures including mailed notice of the public hearing and property owner assessment balloting. Property owners through the balloting process must approve the proposed assessment increase. If the proposed assessment is approved, then a new Maximum Assessment is established for the District. If the proposed assessment is not approved, the City may not levy an assessment greater than the adjusted Maximum Assessment previously established for the District.

## **IV. DISTRICT BUDGETS**

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### **A. DESCRIPTION OF BUDGET ITEMS**

The following describes the services and costs that are funded through the District, shown in the Zone Budgets, Section IV.B.

**Direct Costs** - Includes relevant City Staff salaries, wages and benefits; all contracted labor; material and equipment; utilities and capital equipment required to properly service and maintain the authorized improvements and services within the Zones.

**Administration Costs** - Includes the City's cost to administer the Zones, the County's fee for applying the assessments to the tax roll and miscellaneous expenses.

**Reserve Replenishment/(Contribution)** - The Reserve Replenishment/(Contribution) reflects funds being added to or used from the Reserve Accounts for the current Fiscal Year costs. A Reserve Account typically provides funds to operate the District/Zones from the time period of July 1 (beginning of the fiscal year) through December or January when the County normally provides the City with the first installment of assessments collected from the property tax bills. A Reserve Account reduces the need for the City to transfer funds from non-District accounts to pay for District/Zone costs during the first six (6) months or so of the fiscal year.

**General Fund / (Contribution)** - Represents contributions from the City's General Fund to pay the general benefit portion of the Zone improvements and / or Zone budget deficits.

**Other Revenue Sources** - Any funds designated for use by the Zone that are not Zone assessments. These funds are added to the Zone account and may be from either Zone or non-Zone sources that may include contributions from the City's General Fund.

**Balance to Levy** - This is the total amount to be levied against the parcels within the Zones. The Balance to Levy represents the total direct and administration costs, plus any reserve collection/deduction and beginning balance deficit, minus any beginning balance surplus and/or other contribution. This dollar amount represents the funds that are to be collected for the current Fiscal Year from the property owners through annual assessments.

**Total Parcels** – The total number of parcels within the Zone boundary.

**Total Parcels Assessed** – The total number of parcels within the Zone that are assessed. Non-assessable lots or parcels may include parcels of land principally encumbered by public right-of-ways, easements, common areas, and/or parcels within the boundaries of the Zone that currently do not benefit from the improvements.

**Total Equivalent Benefit Units (EBU)** – The EBU is a numeric value calculated for each parcel based on the parcel's land use and size. The EBU shown in the Zone budgets, represent the sum total of all parcel EBU's that receive benefit from the improvements in that Zone.

**Levy Per EBU** - The Levy Per EBU is the Balance to Levy within each Zone divided by the Total EBU within the Zone. Please refer to Section III.C. for a more complete description.

**Beginning Reserve Balance-** The estimated balance in the Reserve accounts as of July 1 of the current Fiscal Year. The amounts are estimated by the City based on balances at the report date.

**Ending Reserve Balance** - The Ending Reserve Balance shows those funds that are projected to be in the Reserve Accounts at the end of the Fiscal Year based on the Zone's Fiscal Year budget.

## B. DISTRICT BUDGET

### FISCAL YEAR 2018/2019 BUDGET BY ZONE

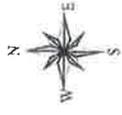
City of Colton Landscape and Lighting Maintenance District No.1 Fiscal Year 2018/2019 Budget and Applied Levy							
Budget Items	Zone 2 Cooley Ranch	Zone 3 La Loma Hills	Zone 3 Annexation	Zone 4 Old Colton	Zone 5 Reche Canyon	Zone 8 West Valley	Total Budget
<b>DIRECT COSTS</b>							
Salaries Wages and Overtime	\$42,894	\$0	\$3,465	\$6,782	\$6,593	\$25,287	\$85,022
Fringe Benefits	\$23,001	\$0	\$1,858	\$3,637	\$3,536	\$13,560	\$45,592
Uniform & Safety Equipment	\$605	\$0	\$49	\$96	\$93	\$357	\$1,200
Miscellaneous Equipment Maintenance	\$1,009	\$0	\$82	\$160	\$155	\$595	\$2,000
Permits/Legal Printing	\$757	\$0	\$61	\$120	\$116	\$446	\$1,500
Building Maintenance	\$757	\$0	\$61	\$120	\$116	\$446	\$1,500
Contract Services	\$55,496	\$0	\$4,483	\$8,775	\$8,530	\$32,716	\$110,000
Operating Supplies/Equipment	\$2,825	\$0	\$228	\$447	\$434	\$1,666	\$5,600
Utilities Expense	\$20,180	\$0	\$1,630	\$3,191	\$3,102	\$11,897	\$40,000
<b>Total Direct Costs</b>	<b>\$147,525</b>	<b>\$0</b>	<b>\$11,917</b>	<b>\$23,325</b>	<b>\$22,676</b>	<b>\$86,970</b>	<b>\$292,414</b>
<b>LEVY ADJUSTMENTS</b>							
Professional Services	\$3,532	\$2,886	\$285	\$558	\$543	\$2,082	\$7,000
Allocation From Other Depts.	\$1,719	\$1,405	\$139	\$272	\$264	\$1,013	\$3,407
Capital Improvement Fund Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Levy Adjustments</b>	<b>\$5,250</b>	<b>\$4,291</b>	<b>\$424</b>	<b>\$830</b>	<b>\$807</b>	<b>\$3,095</b>	<b>\$10,407</b>
<b>Balance to Levy</b>	<b>\$152,775</b>	<b>\$4,291</b>	<b>\$12,341</b>	<b>\$24,156</b>	<b>\$23,483</b>	<b>\$90,066</b>	<b>\$302,821</b>
<b>DISTRICT STATISTICS</b>							
Total Parcels	1267	3	74	470	468	846	3128
Total Parcels Assessed	1215	0	73	460	461	832	3041
Total Equivalent Benefit Units (EBU)	3084.24	0	63	456.54	467.12	918.53	4990.33
<b>Levy per EBU</b>	<b>\$53</b>	<b>\$0.00</b>	<b>\$241</b>	<b>\$56</b>	<b>\$53</b>	<b>\$104</b>	
<b>GENERAL INFORMATION</b>							
<b>Maximum Levy per EBU</b>	\$165,674	\$0.00	\$13,383	\$26,195	\$25,466	\$97,670	\$328,389
Prior Year's Levy per EBU	\$52.82	\$0.00	\$240.51	\$56.26	\$53.46	\$104.38	N/A
Prior Year's Maximum Levy per EBU	\$52.82	\$0.00	\$233.51	\$56.26	\$53.46	\$104.38	N/A
<b>RESERVE INFORMATION</b>							
<b>Reserve Fund Activity FY- 2018/2019</b>	<b>\$12,899</b>	<b>\$10,542</b>	<b>\$1,042</b>	<b>\$2,039</b>	<b>\$1,983</b>	<b>\$7,604</b>	<b>\$25,568</b>

## **APPENDIX A – DISTRICT BOUNDARY MAPS**

An Assessment District Diagram has been prepared for the District and Zones in the format required by the 1972 Act and is on file with the City Clerk and is made part of this Report by reference. The Assessment Diagram is available for inspection at the Office of the City Clerk during normal business hours.

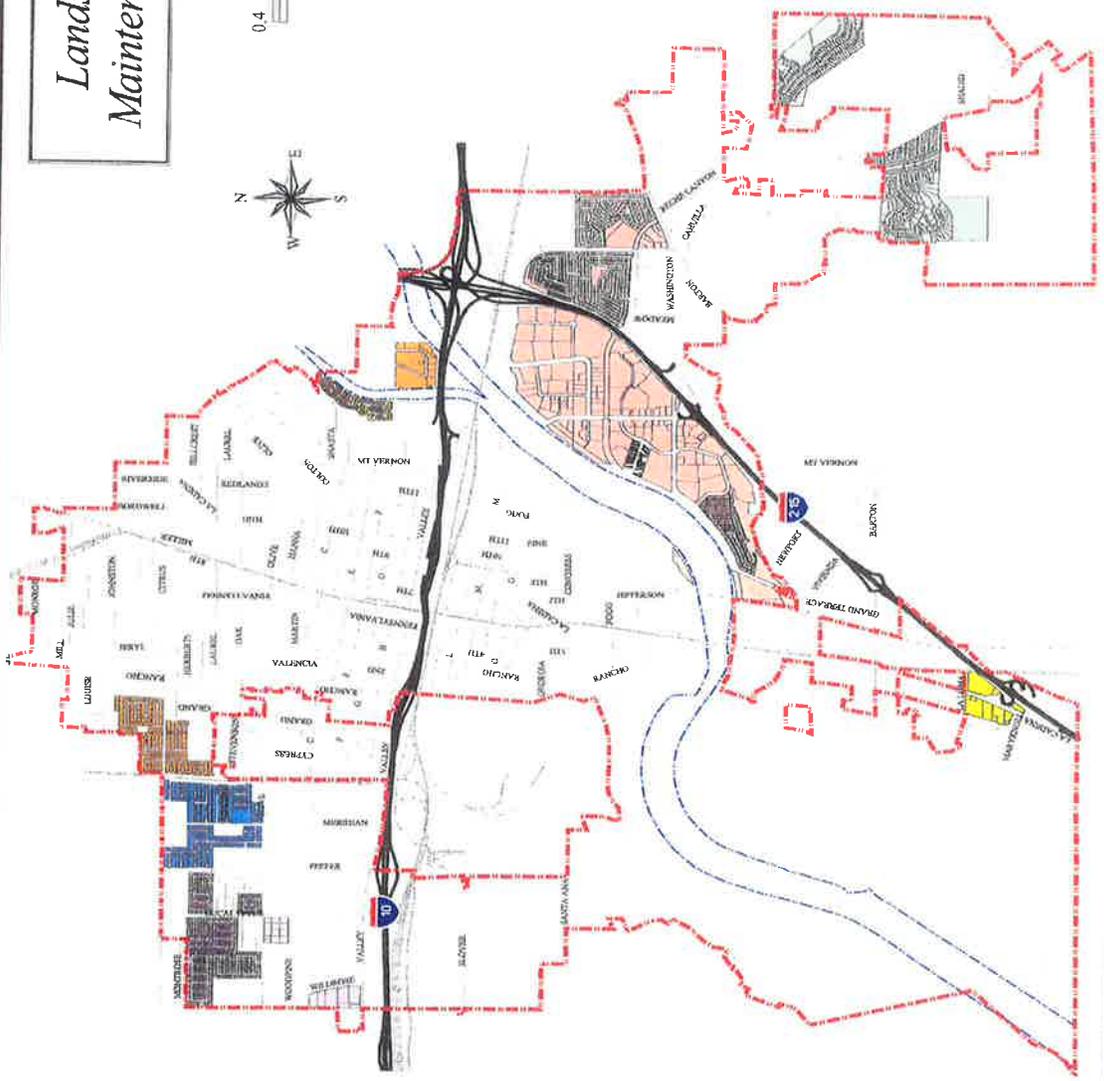
For general reference purposes, a rendering of the District and Zone Boundaries are presented herein.

# Landscaping, Lighting, and Maintenance Districts #1 and #2

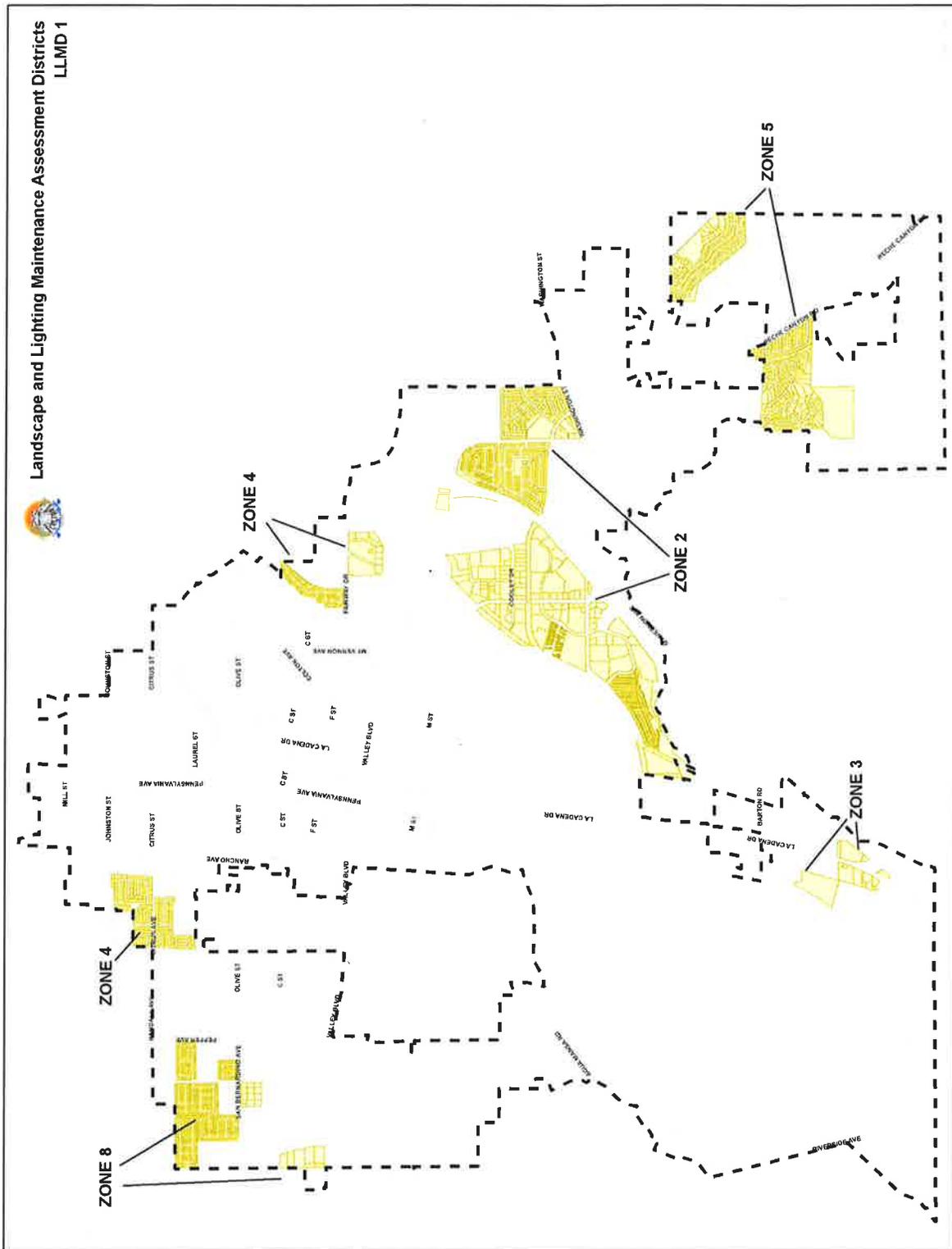


**LEGEND**

- City Limits
- San Antonio River
- District #1
- District #2
- District #3
- District #4
- District #5
- District #6
- District #7
- District #8
- District #9
- District #10



Landscape and Lighting Maintenance Assessment Districts  
LLMD 1





## APPENDIX B – 2018/2019 COLLECTION ROLL

Parcel identification for each lot or parcel within the District and Zones shall be the assessor parcel number as shown on the San Bernardino County Assessor's map for the year in which this Report is prepared.

Non-assessable lots or parcels include areas of public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, open space areas and rights-of-ways including public greenbelts and parkways; utility rights-of-ways; common areas (such as in condominium complexes); landlocked parcels, small parcels vacated by the County, bifurcated lots, any other property that cannot be developed; and park properties and other publicly owned, government-owned, public utility-owned properties that have little or no improvement value. These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from assessment.

The land use classification for each parcel is based on the San Bernardino County Assessor's Roll. A listing of parcels assessed within this District and Zones, along with the proposed assessment amounts, has been submitted to the City Clerk and is made part of this Report beginning on the following page.

Approval of the Report (as submitted or as modified) confirms the method of apportionment and the assessment rate to be levied against each eligible parcel and thereby constitutes the approved levy and collection of assessments for Fiscal Year 2018/2019. The listing of parcels and the amount of assessment to be levied shall be submitted to the County Auditor/Controller and included on the property tax roll for each parcel in Fiscal Year 2018/2019.

If any parcel submitted for collection is identified by the County Auditor/Controller to be an invalid parcel number for the Fiscal Year, a corrected parcel number and/or new parcel numbers will be identified and resubmitted to the County Auditor/Controller. The assessment amount to be levied and collected for the resubmitted parcel or parcels shall be based on the method of apportionment and assessment rate approved in this Report. Therefore, if a single parcel has changed to multiple parcels, the assessment amount applied to each of the new parcels shall be recalculated and applied according to the approved method of apportionment and assessment rate rather than a proportionate share of the original assessment.

**Exhibit D**

R-49-18

INTENTION TO SET THE PUBLIC HEARING DATE

**RESOLUTION NO. R-49-18**

1 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON, CALIFORNIA,**  
2 **DECLARING ITS INTENTION FOR THE LEVY AND COLLECTION OF ASSESSMENTS**  
3 **FOR THE COLTON LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR**  
4 **FISCAL YEAR 2018/2019.**

5 **WHEREAS**, the City of Colton ("City") is a municipal corporation duly organized and  
6 existing pursuant to the Constitution and laws of the State of California, and;

7 **WHEREAS**, the City Council has by previous Resolutions formed the Colton  
8 Landscape and Lighting Maintenance District No. 1 ("District"), and initiated proceedings for  
9 Fiscal Year 2018/2019, pursuant to the provisions of the Landscaping and Lighting Act of  
10 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with  
11 section 22500) ("Act") that provides for the levy and collection of assessments by the County  
12 of San Bernardino for the City of Colton to pay the maintenance and services of all  
13 improvements and facilities related thereto, and;

14 **WHEREAS**, all assessments for the District were previously approved in accordance  
15 with the requirements of the California State Constitution, Article XIID, and;

16 **WHEREAS**, the Engineer's Report for Fiscal Year 2017/2018 has been filed with the  
17 City Clerk, presented to the City Council and approved by the City Council, as required by  
18 Chapter 3 Sections 22623 and 22624 of said act.

19 **NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY**  
20 **COUNCIL FOR THE DISTRICT, PURSUANT TO CHAPTER 3, SECTION 22624 OF THE ACT,**  
21 **AS FOLLOWS:**

- 22 1. The above recitals are true and correct.
- 23 2. Intention: The City Council hereby declares its intention to seek the annual levy and  
24 collection of assessments within the District pursuant to the Act, over and including the land  
25 within the District boundary, and to levy and collect assessments on all such land to pay the  
26 annual costs and expenses of the improvements and services described in Section 4 of this  
27 Resolution, for Fiscal Year 2018/2019.
- 28 3. Boundaries and Designation: The description of the District boundary and the Zones therein  
are outlined in the Engineer's Report and by reference made part of this Resolution. The  
District consists of five (5) Benefit Zones. The District is designated as "Colton Landscape  
and Lighting Maintenance District No. 1."
4. Description of Improvements: The improvements within the District include but are not  
limited to: turf, ground cover, shrubs, trees, irrigation systems, ornamental lighting, entry  
monuments, drainage systems, and associated appurtenances. The Engineer's Report  
describes all new improvements or substantial changes in existing improvements.

- 1 5. Proposed Assessment Amounts: The proposed district assessments are within the limits  
2 previously approved by the property owners. The assessments outlined in the Engineer's  
3 Report have not been increased over the maximum rates approved by the property  
4 owners, and do not require additional property owner approval in accordance with the  
5 requirements of the California Constitution, Articles XIII C and XIII D.
- 6 6. Public Hearing(s): The City Council hereby declares its intention to conduct a Public  
7 Hearing concerning the levy of assessments for the District in accordance with *Chapter 3,*  
8 *Section 22626* of the Act.
- 9 7. Notice: The City shall give notice of the time and place of the Public Hearing to all  
10 property owners within the District by causing the publishing of this Resolution once in the  
11 local newspaper not less than ten (10) days before the date of the public hearing, and by  
12 posting a copy of this resolution on the official bulletin board customarily used by the  
13 Council for the posting of notices.
- 14 8. Notice Of Public Hearing: Notice is hereby given that a Public Hearing on these matters  
15 will be held by the City Council on June 2019, 2018 at 6:00 pm, or as soon thereafter as  
16 feasible in the Council Chambers at City Hall, 650 North La Cadena Drive, Colton, CA.
- 17 9. The City Clerk is hereby authorized and directed to give notice of such hearing as provided  
18 by law.
- 19 10. That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter  
20 the same in the book of original Resolutions of said City; and shall make a minute of  
21 passage and adoption thereof in the records of the proceedings of the City Council of said  
22 City, in the minutes of the meeting at which Resolution is passed and adopted.

23 **PASSED, APPROVED AND ADOPTED THIS 5<sup>th</sup> DAY OF JUNE 2018.**

24 \_\_\_\_\_  
25 Richard A. Delarosa  
26 Mayor

27 ATTEST:

28 \_\_\_\_\_  
29 Carolina R. Padilla  
30 City Clerk



## STAFF REPORT

DATE: JUNE 5, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER  
 PREPARED BY: DAVID X. KOLK, Ph.D., UTILITY DIRECTOR *DK*  
 SUBJECT: PUBLIC HEARING FOR LANDSCAPE LIGHTING MAINTENANCE DISTRICT II FISCAL YEAR 2018/2019

### RECOMMENDED ACTION

It is recommended that the City Council approve and adopt the following resolutions to initiate proceedings for the annual levy of assessments for Landscape Lighting and Maintenance District 2 for Fiscal Year 2018/2019: 1) Resolution No. R-50-18, initiating proceedings; 2) Resolution No. R-51-18, approving the preliminary engineer's report; and 3) Resolution No. R-52-18, Intention to Set the Public Hearing date regarding this matter for June 19, 2018.

### BACKGROUND

In compliance with the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, the City Council formed a Landscape and Lighting Maintenance Assessment District (LLMD). Currently, there are two Landscape Lighting and Maintenance Districts within the City of Colton. Each District provides the services of maintaining lighting, landscaping and all applicable facilities within its boundaries.

Within the LLMD District 2 there are two zones; Exhibit A depicts the locations of these zones. The levy for this district is determined by the benefit units each property type (residential, industrial or commercial) is assigned; a single family residence is used as the basic unit of assessment and is assessed a Equivalent Benefit Unit (EBU) of 1.00. In addition to the EBU, the other determining factor in establishing the assessment rate is the acreage of each parcel. The costs associated with maintaining the improvements within each zone are distributed to those parcels within each zone of the District in proportion to the benefit received by those parcels. The improvements within the District include: turf, ground cover, street trees, irrigation systems, perimeter landscaping, slopes, open space, lighting systems and all necessary appurtenances. Only parcels that directly benefit from the improvements are assessed.

On June 18, 2013, the City Council determined that street lighting charges be excluded from the LLMD Districts 1 & 2 and be part of the City Wide Service. The common areas are approximately 38% of the total landscaping for LLMD 1 and LLMD 2. Council approved a 38% water reduction within the LLMD 1 & 2 District boundaries.

## **ISSUES/ANALYSIS**

On April 1, 2003, the City Council approved an amendment to the Colton Municipal Code increasing the powers and duties of the Community Facilities District Commission (CFD) to include review of the City's LLMDs. As the CFD Commission exists today, it is not comprised of enough members to obtain a quorum. For this reason, staff was unable to present the preliminary budget and engineer's report correspondent to LLMD 2 for their review.

The Preliminary Engineer's Report for FY 2018/2019 is available at the City Clerk's Office. The Preliminary Engineer's Report identifies those parcels within the zones that can be assessed. The Fiscal Year 2018/2019 budget does not reflect any levy changes to the two zones located within the District.

If authorized, the resolution attached to this report will be advertised in the local newspaper to inform the community that a public hearing will be held on Tuesday, June 19, 2018, at 6:00 p.m., for the LLMD 2 Fiscal Year 2018/2019 Engineer's Report.

## **FISCAL IMPACTS**

The Preliminary Engineer's Report is on file in the Office of the City Clerk as prescribed by law and identifies the LLMD 2 operating budget for 2018/2019 to be \$182,114.

## **ALTERNATIVES**

1. Provide alternative direction to staff.

## **ATTACHMENTS**

1. Exhibit 'A' – LLMD 2 Map
2. Exhibit 'B' - Resolution No. R-50-18 Initiating Proceedings
3. Exhibit 'C' - Resolution No. R-51-18 Approving the Preliminary Engineering's Report
4. Exhibit 'D' - Resolution No. R-52-18 Intention to Set the Public Hearing Date

**Exhibit A**

LLMD 2 MAP



**Exhibit B**

R-50-18

**INITIATING PROCEEDINGS**

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**RESOLUTION NO. R-50-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON, CALIFORNIA INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS FOR THE COLTON LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 2 FOR FISCAL YEAR 2018/2019.**

**WHEREAS**, the City of Colton ("City") is a municipal corporation duly organized and existing pursuant to the Constitution and laws of the State of California, and;

**WHEREAS**, the City Council of the City of Colton, California has, by previous Resolutions, formed the Colton Landscape and Lighting Maintenance Assessment District No. 2 ("District") pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 ("Act"), that provides for levy and collection of assessments by the County of San Bernardino for the City of Colton to pay the maintenance and services of street lighting, landscaping, and all appurtenant facilities and operations related thereto.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COLTON DO HEREBY**

**RESOLVE AS FOLLOWS:**

1. The description of the District boundary and the Zones therein are outlined in the Engineer's Report and by reference is made part of this Resolution. The District consists of two (2) Benefit Zones. The District is designated as "Colton Landscape and Lighting Maintenance Assessment District No. 2."
2. The improvements within the District include but are not limited to: turf, ground cover, shrubs, trees, irrigation systems, weed abatement, drainage systems, and associated appurtenances. The Engineer's Report describes all new improvements or substantial changes in existing improvements.
3. That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter the same in the book of original Resolutions of said City; and shall make a minute of passage and adoption thereof in the records of the proceedings of the City Council of said City, in the minutes of the meeting at which Resolution is passed and adopted.

**PASSED, APPROVED AND ADOPTED THIS 5<sup>th</sup> DAY OF JUNE 2018.**

\_\_\_\_\_  
Richard A. Delarosa  
Mayor

ATTEST:

\_\_\_\_\_  
Caroline R. Padilla  
City Clerk

**Exhibit C**

**R-51-18**

**APPROVING THE PRELIMINARY ENGINEERING'S REPORT**

**RESOLUTION NO. R-51-18**

1 **A RESOLUTION OF THE CITY COUNCIL OF COLTON, CALIFORNIA FOR PRELIMINARY**  
2 **APPROVAL OF THE ENGINEER'S REPORT FOR THE COLTON LANDSCAPE AND**  
3 **LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 2 FOR FISCAL YEAR**  
4 **2018/2019.**

5 **WHEREAS**, the City of Colton ("City") is a municipal corporation duly organized and  
6 existing pursuant to the Constitution and laws of the State of California, and;

7 **WHEREAS**, the City Council of the City of Colton, California has, by previous  
8 Resolutions, ordered the preparation of the Fiscal Year 2018/2019 Engineer's Annual Levy  
9 Report ("Engineer's Report") for the Colton Landscape and Lighting Maintenance Assessment  
10 District No. 2 ("District") pursuant to the provisions of the *Landscaping and Lighting Act of*  
11 *1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with*  
12 *Section 22500 ("Act")*, and;

13 **WHEREAS**, there has now been presented to this City Council the Engineer's Report  
14 as required by *Chapter 1, Article 4, Section 22566* of said Act, and;

15 **WHEREAS**, this City Council has examined and reviewed the Engineer's Report as  
16 presented, and is preliminarily satisfied with the District, each and all of the budget items and  
17 documents as set forth therein, and is satisfied that the assessments, have been spread in  
18 accordance with the special benefits received from the improvements, operation,  
19 maintenance and services to be performed within each Benefit Zone of the District, as set  
20 forth in said Engineer's Report.

21 **NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE**  
22 **CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:**

- 23 1. The above recitals are true and correct.
- 24 2. That the Engineer's Report as presented, consists of the following:
  - 25 • A Description of Improvements (Plans & Specifications).
  - 26 • The Annual Budget (Costs and Expenses of Services, Operations and Maintenance)
  - 27 • A Description of the Method of Apportionment resulting in an Assessment Rate per  
28 Levy Unit for each said District for Fiscal Year 2018/2019.
  - District Assessment Diagrams showing the exterior boundaries of the Assessment  
District and/or the Benefit Zones therein.
  - The Fiscal Year 2018/2019 Assessment Collection Roll with the proposed  
assessment apportioned to each lot or parcel.
3. The Engineer's Report is hereby approved on a preliminary basis pending a public  
hearing, and ordered to be filed in the Office of the City Clerk as a permanent record and  
to remain open to public inspection.
4. That the City Clerk shall certify to the passage and adoption of this Resolution and the  
minutes of this meeting shall so reflect the presentation of the Engineer's Report.

1 5. That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter  
2 the same in the book of original Resolutions of said City; and shall make a minute of  
3 passage and adoption thereof in the records of the proceedings of the City Council of said  
4 City, in the minutes of the meeting at which Resolution is passed and adopted.

5 **PASSED, APPROVED AND ADOPTED THIS 5<sup>th</sup> DAY OF JUNE 2018.**

6  
7 \_\_\_\_\_  
8 Richard A. Delarosa  
9 Mayor

10 ATTEST:

11 \_\_\_\_\_  
12 Carolina R. Padilla  
13 City Clerk  
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# **PRELIMINARY ENGINEER'S REPORT**

## **JUNE 5, 2018**



## **City of Colton**

### **Landscape and Lighting Maintenance District No. 2**

**2018/2019 ENGINEER'S ANNUAL LEVY REPORT**

Intent Meeting: June 5, 2018  
Public Hearing: June 19, 2018

# ENGINEER'S REPORT AFFIDAVIT

## Landscape and Lighting Maintenance District No. 2

City of Colton

County of San Bernardino, State of California

This Report describes the District and all relevant zones therein including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2018/2019, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the San Bernardino County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018

City of Colton  
Public Works Department

By: \_\_\_\_\_

Reggie Torres  
Associate Engineer

By: \_\_\_\_\_

Victor Ortiz, P.E.  
City Engineer  
R. C. E. # 73848

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## I. OVERVIEW

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### A. INTRODUCTION

The City of Colton (“City”) annually levies and collects special assessments in order to maintain the improvements within the existing Landscape and Lighting Maintenance Assessment District No. 2 (“District”). The District was formed in March 2002 and is levied annually pursuant to the *Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code* (“1972 Act”) and is in compliance with the substantive and procedural requirements of the *California State Constitution, Article XIID* (“Article XIID”).

For the purposes of this Report, the word “parcel” refers to an individual property assigned its own Assessor’s Parcel Number by the San Bernardino County Assessor’s Office. The San Bernardino County Auditor/Controller uses Assessor’s Parcel Numbers and specific Fund Numbers to identify properties assessed for special district benefit assessments on the tax roll.

The District includes two distinct benefit zones (“Zones”). Zone One of the District includes the parcels of land within the residential subdivisions developed by John Laing Homes, Pacific Century Homes and Young Homes – Tract 14158; John Laing Homes and Young Homes – Tract 14159; Osborne Development Co. – Tracts 14391-1 and 14391-2; and Young Homes – Tracts 15165-1, 15165-2, 15873, 16025, 16236 and 16315. Zone Two of the District includes the parcels of land within the residential subdivisions developed by Wyn Holmes – Tract 16289; Ralph Herzig – Tract 16249; and N Star Homes – Tract 17187.

On March 5, 2002, the City conducted a property owner protest ballot proceeding relating to the Zone One improvements and services and the related levy and collection of the annual assessments and method of assessment for Zone One. At the public hearing, the tabulation of the owner protest ballots did not result in a majority protest regarding the Zone One assessments and the District was approved for formation.

On February 21, 2006, the City conducted a property owner protest ballot proceeding relating to the Zone Two improvements and services and the related levy and collection of the annual assessments and method of assessment for Zone Two. At the public hearing, tabulation of the owner protest ballots did not result in a majority protest regarding the Zone Two assessments and the Zone Two parcels were approved for annexation to the District.

On July 17, 2007, the City conducted a property owner protest ballot relating to the Zone Two improvements and services and the related levy and collection of the annual assessments and method of assessment for the annexation of Tract

17187 to Zone Two. At the public hearing, the tabulation of the owner protest ballots did not result in a majority protest regarding the Zone Two annexation and Tract 17187 was approved for annexation to the District.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the District and the annual levy of assessments. Upon conclusion of the Public Hearing, the City Council will consider all public comments and review the Report. The City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and confirmation of the assessments the Council will, by Resolution, order the improvements to be made and confirm the levy and collection of assessments pursuant to the 1972 Act. The assessments as approved will be submitted to the San Bernardino County Auditor/Controller to be included on the property tax roll for each parcel.

## **B. COMPLIANCE WITH CURRENT LEGISLATION**

On November 5, 1996, California voters approved Proposition 218. The provisions of Proposition 218 are now contained in the California Constitutional Articles XIIC and XIID.

In compliance with the provisions of the Article XIID, the City of Colton conducted a Property Owner Protest Ballot proceeding for the formation of the District and the proposed levy of a new assessment. In conjunction with this ballot proceeding, the City Council conducted a noticed public hearing to consider public testimonies, comments and written protests regarding the formation of the District. Upon conclusion of the public hearing, property owner protest ballots received were opened and tabulated to determine whether majority protest existed (ballots were weighted based on assessment amounts).

Since a majority protest did not exist for the proposed assessments and the assessment range formula presented and described herein, the City Council, by resolution, confirmed the results of the ballot tabulation. The City Council then approved the Report, ordered the formation of the District, and approved the assessment diagram and levy and collection of assessments.

All assessments approved by the City Council have been prepared in accordance with the 1972 Act and are in compliance with the provisions of Article XIID.

## ***II. DESCRIPTION OF THE DISTRICT***

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### **A. GENERAL DESCRIPTION OF THE DISTRICT AND SERVICES**

The purpose of the District is to ensure the ongoing maintenance, operation and servicing of local landscaping improvements installed in connection with development of properties within the District. These improvements may include but are not limited to materials, equipment, utilities, labor and appurtenant facilities related to those improvements. The improvements to be maintained and funded entirely or partially through the District assessments generally include the following:

#### **Zone One**

- Streetscape landscaping (perimeter parkway and slopes) associated with the developments on Meridian Avenue, Randall, San Bernardino Avenue-Olive Street, Pepper Avenue, Cantara Street and Reyes Hernandez Lane.
- All appurtenant facilities, equipment, materials and utilities related to the aforementioned improvements;

#### **Zone Two**

- Streetscape landscaping (perimeter parkway and slopes) associated with the developments on Reche Canyon Road, Crystal Ridge Lane, Shadid Road, and Johnston Street.
- All appurtenant facilities, equipment, materials and utilities related to the aforementioned improvements.

### **B. DESCRIPTION OF THE DISTRICT BOUNDARIES AND ZONES**

#### **Zone One**

The District's Zone One consists of the lots, parcels and subdivisions of land located in the residential development areas identified as Tracts 14158, 14159, 14391-1, 14391-2, 15165-1, 15165-2, 15873, 16025, 16236, and 16315.

Zone One is an irregular shape that covers approximately 105 acres, generally located south of Randall Avenue and west of John Juarez Way, and north of San Bernardino Avenue/Olive Street and east of Pepper Avenue.

The Zone One parcels consist of four hundred fifty-four 454 single-family residential lots. The development plans for Zone One include:

- Tract 14158 includes lots 1 thru 150, representing approximately thirty nine acres of low density single-family residential housing totaling one hundred and fifty (150) subdivided residential parcels;
- Tract 14159 includes lots 1 thru 15, representing approximately four (4) acres of single-family residential housing totaling fifteen (15) subdivided residential parcels;
- Tract 14391-1 and 14391-2 includes lots 1 thru 57 and lots 58 thru 107, representing twenty six acres of single-family residential housing totaling one hundred and seven (107) subdivided residential parcel;
- Tract 15165-1 and 15165-2 includes lots 1 thru 57, representing thirteen acres of single-family residential housing totaling fifty seven (57) subdivided residential parcels;
- Tract 15873 includes lots 1 thru 20, representing four acres of single-family residential housing totaling twenty (20) subdivided residential parcels;
- Tract 16025 includes lots 1 thru 43, representing seven acres of single-family residential housing totaling forty-three (43) subdivided residential parcels;
- Tract 16236 includes lots 1 thru 20, representing approximately five acres of single-family residential housing totaling twenty (20) subdivided residential parcels;
- Tract 16315 includes lots 1 thru 42, representing approximately nine acres of single-family residential housing totaling forty-two (42) subdivided residential parcels.

## **Zone Two**

The District's Zone Two consists of the lots, parcels and subdivisions of land located in the residential development areas identified as – Tracts 16289, 16249, and 17187.

Zone Two is an irregular shape that covers approximately one hundred twenty-seven (127) acres, generally located east of Reche Canyon Road and perpendicular to, as well as northeast of, Shadid Drive, and south of Johnston Street and west of Pennsylvania Avenue, as well as west of Rosedale Avenue.

The Zone Two parcels comprise one hundred sixty-one (161) single-family residential lots and several acres of common area parcels. Currently, one hundred fourteen (114) of these residential lots are being assessed. The development plans for Zone Two include:

- Tract 16289 includes lots 1 thru 92 representing ninety-two (92) single-family residential parcels in addition to approximately 26.60 acres of common area.
- Tract 16249 will include lots 1 thru 47, representing proposed development of forty seven (47) single-family residential parcels covering approximately forty acres. Tract 16249 will not be assessed for Fiscal Year 2012/2013 due to the current hold in development for the tract.
- Tract 17187 includes lots 1 thru 22, representing approximately four acres of single-family residential housing totaling twenty-two (22) single-family residential parcels.

### **C. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT**

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;

- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

#### **D. DESCRIPTION OF SPECIFIC AREAS OF IMPROVEMENT**

##### **Zone One**

- Parkway perimeter landscaping (Streetscape) along Meridian Avenue, Randall Avenue, Pepper Avenue San Bernardino Avenue and Olive Street;
- Landscaping along John Juarez Way;
- Side yard landscaping including Altissimo Lane, Campana Court, Solista Circle, Orquesta Court, Poema Dr, Cantara Street, Julian Court, Concepcion, Serenata Street, John Juarez Way, Robert Crites Lane, and Del Giorgio Drive;
- Weed abatement and clean up of the Southern California Edison easement that bisects the development from Pepper Avenue to John Juarez Way;
- Weed abatement and clean up of 4.7 acre City owned parcel located along Meridian Avenue, north of San Bernardino Avenue.

## Zone Two

- Maintenance of landscaping and irrigation system for westerly and easterly parkways of Reche Canyon Road;
- Maintenance of landscaping and irrigation system on Crystal Ridge Lane parkways and medians within the 68-foot right-of-way extending from Reche Canyon Road to Tiffany Way;
- Weed abatement, land maintenance of landscaping and irrigation system on lots A, B, C, D, and E of Tract 16289;
- Maintenance of detention basin including removal of debris and weed abatement on lot A of Tract 16249,
- Maintenance of landscaping and irrigation system on lot B of Tract 16249.
- Maintenance of landscaping and irrigation system for parkways and medians extending within the 80-foot right-of-way along Reche Canyon.
- Maintenance of landscaping and irrigation system for parkways and medians extending along the 220-foot right-of-way along Johnston Street.

### **III. METHOD OF APPORTIONMENT**

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#### **A. GENERAL**

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements, which include the construction, maintenance, and servicing of public lights, landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

*“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”*

The formula used for calculating assessments reflects the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on estimated benefit to each parcel.

In addition, pursuant to the Article XIIID Section 4, a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel and provides that only special benefits may be assessed.

## **B. BENEFIT ANALYSIS**

Each of the proposed improvements, the associated costs and assessments have been carefully reviewed, identified and allocated based on special benefit pursuant to the provisions of Article XIIID and 1972 Act. The improvements associated with this District have been identified as necessary, required and/or desired for the orderly development of the properties within the District to their full potential, consistent with the proposed development plans and applicable portions of the City General Plan. As such, these improvements would be necessary and required of the property owners for the development of such properties and the ongoing operation, servicing, and maintenance of these improvements would be the financial obligation of those properties. Therefore, the improvements and the annual costs of ensuring the maintenance and operation of the improvements are of special benefit to the properties.

The method of apportionment (method of assessment) is based on the premise that each assessed parcel within the District receives special benefit from the improvements. The desirability and security of properties is enhanced by the presence of well-maintained landscaping in close proximity to those properties.

The special benefits associated with the landscaping improvements are specifically:

- Improved aesthetic appeal of properties providing a positive representation of the area and properties.
- Enhanced adaptation of the urban environment within the natural environment from adequate green space and landscaping.
- Environmental enhancement through improved erosion resistance, dust and debris control, and fire prevention.
- Increased sense of pride in ownership of property within the District resulting from well-maintained improvements associated with the properties.
- Enhanced quality of life through well-maintained green belts and landscaped areas.
- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the District through well-maintained surroundings and amenities including abatement of graffiti.

- Enhanced environmental quality of the parcels by moderating temperatures, providing oxygenation and attenuating noise.

The preceding special benefits contribute to a specific enhancement and desirability of each of the assessed parcels within the District. The improvements are for the special benefit, enhancement and use of properties within the District. Although the improvements include public easements, right-of-ways, streets and other amenities available or visible to the public at large, the construction and installation of these improvements are only necessary for the development of properties within the District and are not required nor necessarily desired by any properties or developments outside the District boundary. Therefore, any public access or use of the improvements by others is incidental and there is no measurable general benefit to properties outside the District or to the public at large.

### **C. ASSESSMENT METHODOLOGY**

The method of apportionment for the District calculates the receipt of special benefit from the respective zone improvements based on the actual or proposed land use of the parcels within the zone. The special benefit received by each lot or parcel in a zone is equated to the overall land use of the parcel based on the parcel's actual land use or proposed planned development and is reliant upon the special benefit received from the improvements planned within the zone.

To identify and determine the special benefit to be received by each parcel and their proportionate share of the zone improvements it is necessary to consider the entire scope of the planned improvements as well as individual property development within the zone. Upon review of the proposed improvements it has been determined that each parcel benefits from the improvements and based on the planned property development a maximum assessment was established.

The net amount to be assessed upon parcels within each zone is apportioned by a formula and method that fairly distributes the net amount to be assessed among the assessable zone parcels in proportion to the special benefits to be received by each parcel from the improvements pursuant to the 1972 Act.

The costs associated with the zone improvements shall be fairly distributed among the zone parcels based upon the special benefit received by each parcel. Additionally, in compliance with the Article XIID Section 4, each parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred to that parcel. The benefit formula used to determine the assessment obligation is therefore based upon both the zone improvements that benefit the parcels within each zone as well as the proposed land use of each property as compared to other parcels that benefit from those specific zone improvements.

## **Equivalent Benefit Units:**

To assess benefits equitably it is necessary to relate each property's proportional special benefits to the special benefits of the other properties within each zone. The Equivalent Benefit Unit method of assessment apportionment uses the single-family home site as the basic unit of assessment. A single-family home site equals one Equivalent Benefit Unit ("EBU"). The other land uses are converted to EBUs based on an assessment formula that equates the property's specific development status, type of development (land use), and size of the property, as compared to a single-family home site.

The EBU method of apportioning special benefits is typically seen as the most appropriate and equitable assessment methodology for districts formed under the 1972 Act, as the benefit to each parcel from the improvements are apportioned as a function of land use type, size and development.

## **EBU Application by Land Use:**

**Single Family Residential** — This land use is defined as a fully subdivided residential home site with or without a structure. This land use is assessed 1.0 EBU per lot or parcel. This is the base value against which other properties are compared and weighted (i.e. relative benefit compared to a SFR).

**Multifamily Residential** — This land use is defined as a fully subdivided residential parcel that has more than one residential unit developed on the property. This land use is assessed 1.0 EBU per unit.

**Planned-Residential Development** — This land use is defined as any property not fully subdivided with a specific number of proposed residential lots to be developed on the parcel. This land use type is assessed at 0.66 EBU per planned residential unit.

**Vacant** — This land use is defined as property currently zoned as vacant with no plans for development. This land use is assessed at 1.0 EBU per acre or portion thereof. Parcels less than 1 acre are assigned a minimum of 1.0 EBU. Parcels over 50 acres are assigned a maximum of 50 EBU.

**Exempt Parcels** — This land use identifies properties that are not assessed and are assigned 0.00 EBU. This land use classification may include but is not limited to lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, rights-of-way, public greenbelts and parkways; utility rights-of-ways; common areas, sliver parcels and bifurcated lots or any other property that cannot be developed, publicly owned properties that are part of the District improvements or that have little or no improvement value. These types of parcels are considered to receive

little or no benefit from the improvements and are therefore exempted from assessment.

The following table provides a listing of land use types, the Equivalent Benefit Unit factor applied to that land use type, and the multiplying factor used to calculate each parcel's individual EBU.

**Land Uses and Equivalent Benefit Units**

Property Type	Equivalent Benefit Unit	Multiplier
Single Family Residential	1.000	Per Unit / Lot Parcel
Multi Family Residential	1.000	Per Unit
Planned Residential Development	0.660	Per Planned Residential Lot
Vacant	1.000	Per Acre
Exempt	0.000	Per Parcel

The benefit formula applied to parcels within each zone is based on the preceding Equivalent Benefit Unit table. Each parcel's EBU correlates the parcel's special benefit received as compared to the other zone parcels benefiting from the zone improvements.

The following formula is used to calculate each parcel's EBU (proportional benefit).

$$\text{Property Type EBU} \times \text{Acres or Units} = \text{Parcel's EBU}$$

The total number of zone EBUs is the sum of the individual EBUs applied to a zone's parcels that receive special benefit from the zone's improvements. A zone assessment amount per EBU ("Zone Rate") for the improvements is established by taking the total cost of the zone's improvements and dividing that amount by the total number of EBUs of that zone's parcels benefiting from the zone improvements. This Zone Rate is then multiplied by each zone parcel's individual EBU to determine the parcel's proportionate benefit and assessment obligation for the zone's improvements.

$$\text{Total Zone Balance to Levy} / \text{Total Zone EBU} = \text{Zone Rate per EBU}$$

$$\text{Zone Rate per EBU} \times \text{Parcel's EBU} = \text{Parcel's Levy Amount}$$

#### **D. ASSESSMENT RANGE FORMULA**

Any new or increased assessment requires certain noticing and meeting requirements by law. Prior to the passage of Proposition 218 (California Constitution Articles XIII C and XIII D), legislative changes in the Brown Act defined a "new or increased assessment" to exclude certain conditions. These conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition and conditions were later confirmed through Senate Bill 919 (Proposition 218 implementing legislation).

The purpose of establishing an assessment range formula is to provide for reasonable increases and inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments. As part of the District formation, balloting of property owners is required pursuant to the Article XIII D Section 4. The property owner ballots include an Assessment to be approved, as well as the approval of an assessment range formula.

The assessment range formula shall be applied to the future assessments within each zone of the District. Generally, if the proposed annual zone assessment (Zone Rate per EBU) for the current fiscal year is less than or equal to the calculated Maximum Assessment for the zone, then the proposed annual assessment is not considered an increased assessment. The Maximum Assessment for the zone is equal to the initial assessment rate approved by zone property owners increased annually by three percent (3%).

Beginning in FY 2003/2004 for Zone One and FY 2007/2008 for Zone Two, and each fiscal year thereafter, the Maximum Assessment for the zone will be recalculated and a new Maximum Assessment established.

The Maximum Assessment is adjusted annually and is calculated independent of the zone's annual budget and proposed annual assessment. Any proposed annual assessment less than or equal to this Maximum Assessment is not considered an increased assessment, even if the proposed assessment is much greater than the assessment applied in the prior fiscal year.

Although the Maximum Assessment will increase each year, the actual zone assessments may remain virtually unchanged. The Maximum Assessment adjustment is designed to establish a reasonable limit on zone assessments. The Maximum Assessment calculated each year does not require or facilitate an increase to the annual assessment and neither does it restrict assessments to the adjusted maximum amount. If the budget and assessments for the fiscal year do not require an increase, or the increase is less than the adjusted Maximum Assessment, then the required budget and assessment may be applied without additional property owner balloting. If the budget and assessments calculated

requires an increase greater than the adjusted Maximum Assessment then the assessment is considered an increased assessment.

To impose an increased assessment, the City must comply with the provisions of the Article XIID Section 4c, that requires a public hearing and certain protest procedures including mailed notice of the public hearing and property owner assessment balloting. Property owners through the balloting process must approve the proposed assessment increase. If the proposed assessment is approved, then a new Maximum Assessment is established for the District. If the proposed assessment is not approved, the City may not levy an assessment greater than the adjusted Maximum Assessment previously established for the District.

## **IV. DISTRICT BUDGETS**

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### **A. DESCRIPTION OF BUDGET ITEMS**

The following is a brief description of the costs associated with the improvements and services funded through the District.

**Direct Costs** — Includes the regularly scheduled labor, contracted labor, and general maintenance cost including wages, salaries, benefits, materials, supplies, (e.g. pipe, fertilizer, insecticides, fuel, cleaning material etc.), and equipment, (e.g. communication, small tools, rentals, machinery etc.) required to properly maintain and ensure the satisfactory condition of the improvements and appurtenant facilities. Include the furnishing of water and electricity required for the operation and maintenance of the improvements and facilities. The improvements within the District are maintained and serviced on a regular basis. The frequency and specific maintenance operations required within the District are determined by City staff, but are generally scheduled bi-weekly for planters and weekly for mowing.

**Professional Services** — May include the administrative and professional service costs associated with the coordination of District services and operations including response to public concerns and education and procedures associated with the levy and collection of assessments. This budget item also includes the costs of contracting with professionals to provide administrative, legal or engineering services specific to the District.

**County Administration Fee** — This is the cost to the District for the County to collect assessments on the property tax bills.

**Miscellaneous Administration Expenses** — Includes the minor costs of items such as copying and telephone charges attributed to the District.

**Reserve Fund Replenishment/ (Contribution)** — Includes funds being added to the Reserve Account for the current fiscal year. The Reserve Account provides for collection by the District of funds to operate the District from the time period of July 1 (beginning of the fiscal year) through December when the County provides the City with the first installment of assessments collected from the property tax bills. The Reserve Account eliminates the need for the City to transfer funds from non-district accounts to pay for District charges during the first six (6) months of the fiscal year.

**Capital Improvement Fund Collection** — This item includes repairs to the improvements and facilities that are not included in the yearly maintenance costs. This may include repair of damaged amenities due to vandalism, storms, etc. Also included may be planned upgrades or replacements of the improvements and equipment that provide a direct benefit to the District.

**B. DISTRICT BUDGET**

**FISCAL YEAR 2018/2019  
BUDGET BY ZONE**

City of Colton Landscape and Lighting Maintenance District No.2 Fiscal Year 2018/2019 Budget and Applied Levy			
Budget Items	Zone 1	Zone 2	Total Budget
<b>DIRECT COSTS</b>			
Salaries Wages and Overtime	\$16,999	\$11,926	\$28,925
Fringe Benefits	\$9,143	\$6,414	\$15,557
Uniform & Safety Equipment	\$882	\$618	\$1,500
Miscellaneous Equipment			
Maintenance	\$588	\$412	\$1,000
Permits/Legal Printing	\$676	\$474	\$1,150
Building Maintenance	\$588	\$412	\$1,000
Contract Services	\$41,138	\$28,862	\$70,000
Operating Supplies/Equipment	\$2,938	\$2,062	\$5,000
<b>Total Direct Costs</b>	<b>\$72,951</b>	<b>\$51,181</b>	<b>\$124,132</b>
<b>LEVY ADJUSTMENTS</b>			
Professional Services	\$2,351	\$1,649	\$4,000
Alloc From Other Depts.	\$31,725	\$22,257	\$53,982
Capital Improvement Fund			
Collection	\$0	\$0	\$0
<b>Total Levy Adjustments</b>	<b>\$31,725</b>	<b>\$22,257</b>	<b>\$57,982</b>
<b>Balance to Levy</b>	<b>\$104,676</b>	<b>\$73,438</b>	<b>\$182,114</b>
<b>DISTRICT STATISTICS</b>			
Total Parcels	459	120	579
Total Parcels Assessed	454	114	568
Total Equivalent Benefit Units (EBU)	454	114	568
<b>Levy per EBU</b>	<b>\$179.87</b>	<b>\$502.53</b>	
<b>GENERAL INFORMATION</b>			
<b>Maximum Levy per EBU</b>	<b>\$89,580.88</b>	<b>\$62,251.12</b>	<b>\$151,832.00</b>
Prior Year's Levy per EBU	174.63	487.89	
Prior Year's Maximum Levy per EBU	174.63	487.89	
<b>RESERVE INFORMATION</b>			
<b>Reserve Fund Activity FY-2018/2019</b>	<b>(\$17,796)</b>	<b>(\$12,486)</b>	<b>(\$30,282)</b>



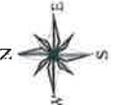
## APPENDIX A – DISTRICT BOUNDARY MAPS

The parcels within Zone One of the District consist of the lots, parcels and subdivisions of land located in the development areas identified as Tract, 14158,14159, 14391-1, 14391-2,15165-1, 15165-2, 15873, 16025, 16236, and 16315. The parcels within Zone Two of the District consist of the lots, parcels and subdivisions of land located in development areas identified as Tracts 16289, 16249, and 17187. The lines and dimensions of each lot or parcel are those shown on the San Bernardino County Assessor's maps.

The Assessment Diagrams for the District have previously been submitted to the City Clerk in the format required under the Act and are, by reference, made part of this Report. The boundary maps are available for inspection at the office of the City Clerk during normal business hours.

For general reference purposes, renderings of the District and Zone Boundaries are presented herein.

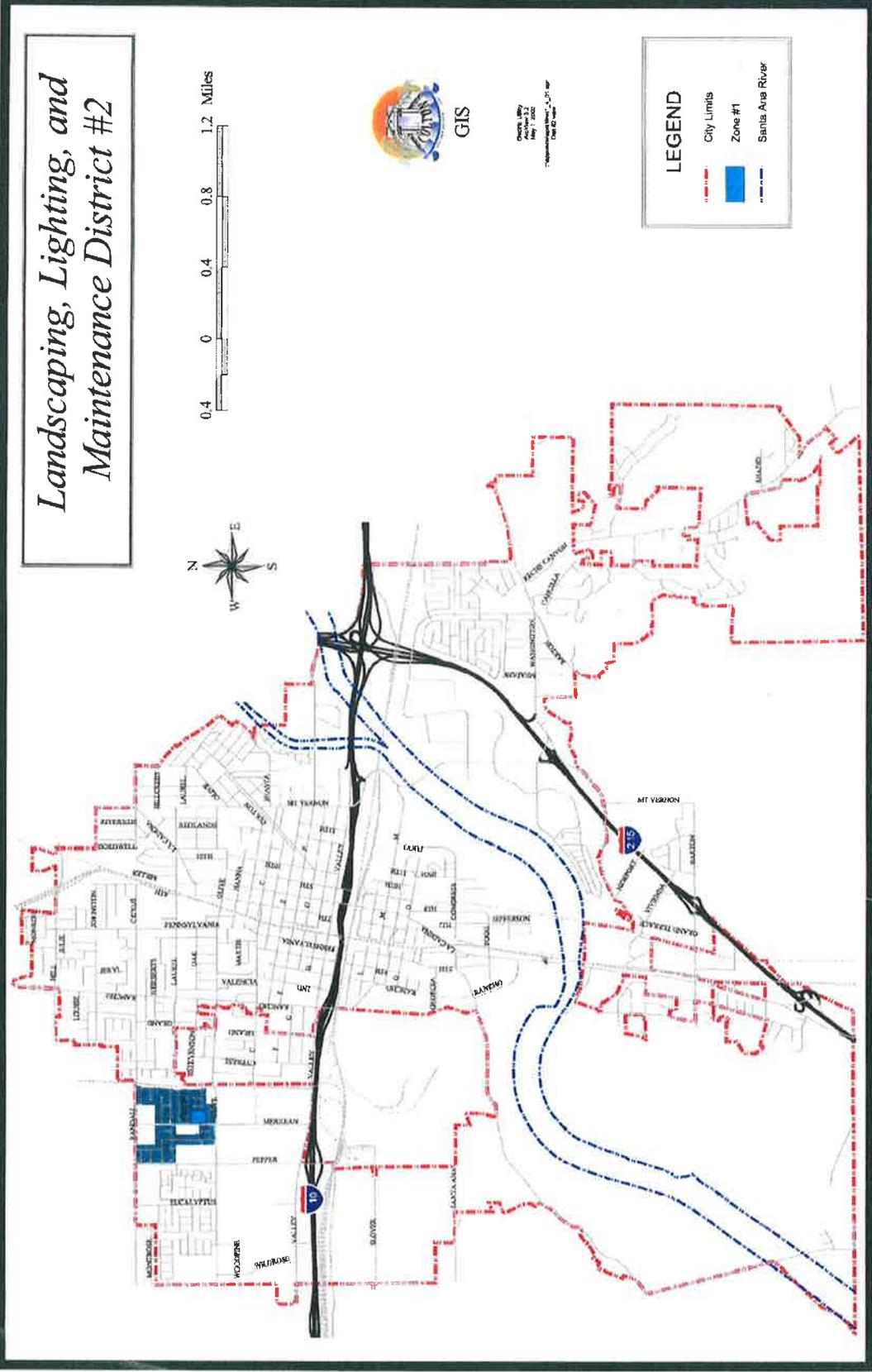
# Landscaping, Lighting, and Maintenance District #2



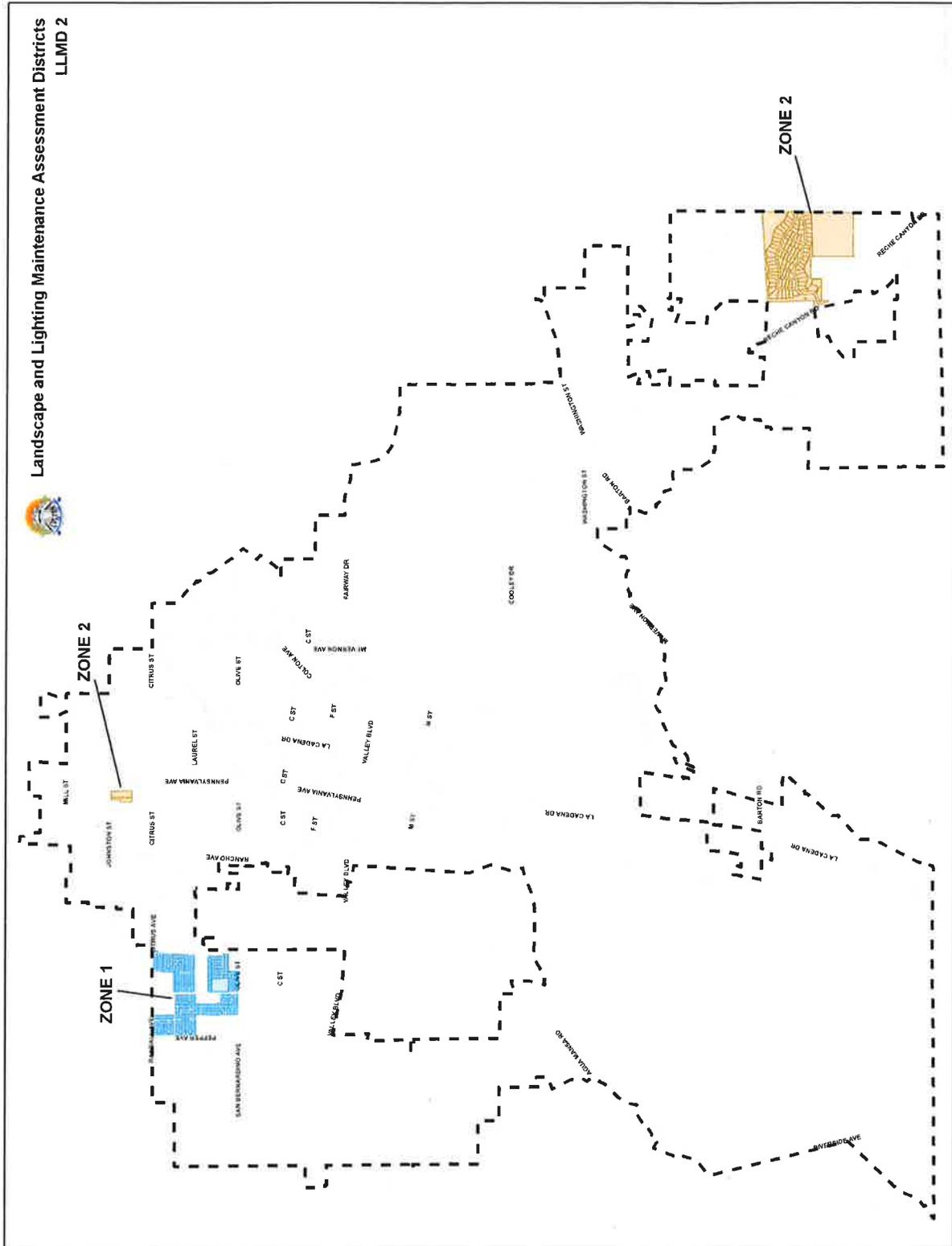
Created by  
May 7, 2018  
Map Date

**LEGEND**

- City Limits
- Zone #1
- Santa Ana River



Landscape and Lighting Maintenance Assessment Districts  
LLMD 2



# Zone Two Tract 16289

EXHIBIT "A" TO CONSENT AND WAIVER FOR ANNEXATION OF  
TRACT 16289 TO BENEFIT ZONE NO. 2,  
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 2

## CITY OF COLTON

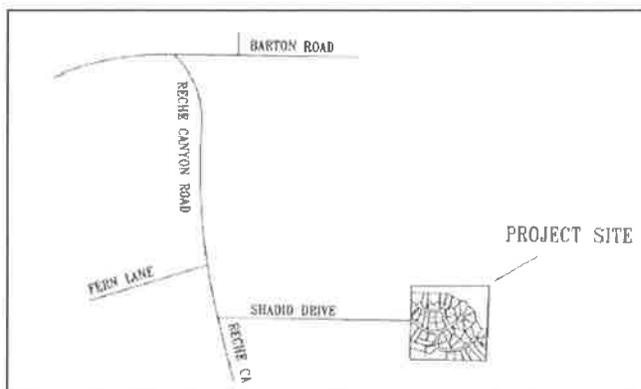
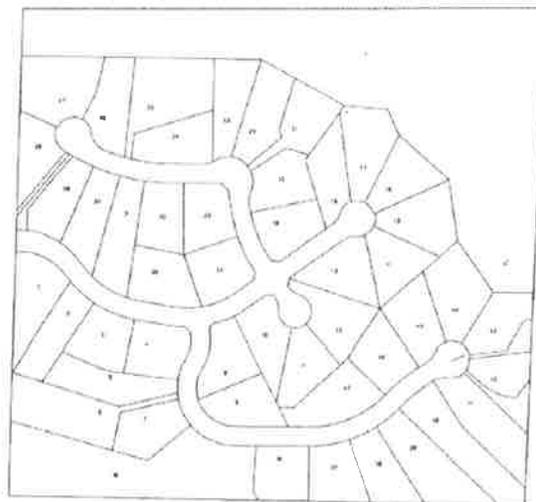
COUNTY OF SAN BERNADINO STATE OF CALIFORNIA



**Zone Two Tract 16249**

EXHIBIT "A" TO CONSENT AND WAIVER FOR ANNEXATION OF  
TRACT 16249 TO BENEFIT ZONE NO. 2,  
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 2

**CITY OF COLTON**  
COUNTY OF SAN BERNADINO STATE OF CALIFORNIA



# Zone Two Annexation - Tract 17187

NUMBER OF LOTS : 22  
 GROSS ACREAGE : 4.37  
 NET ACREAGE : 3.66

## TRACT MAP NO. 17187

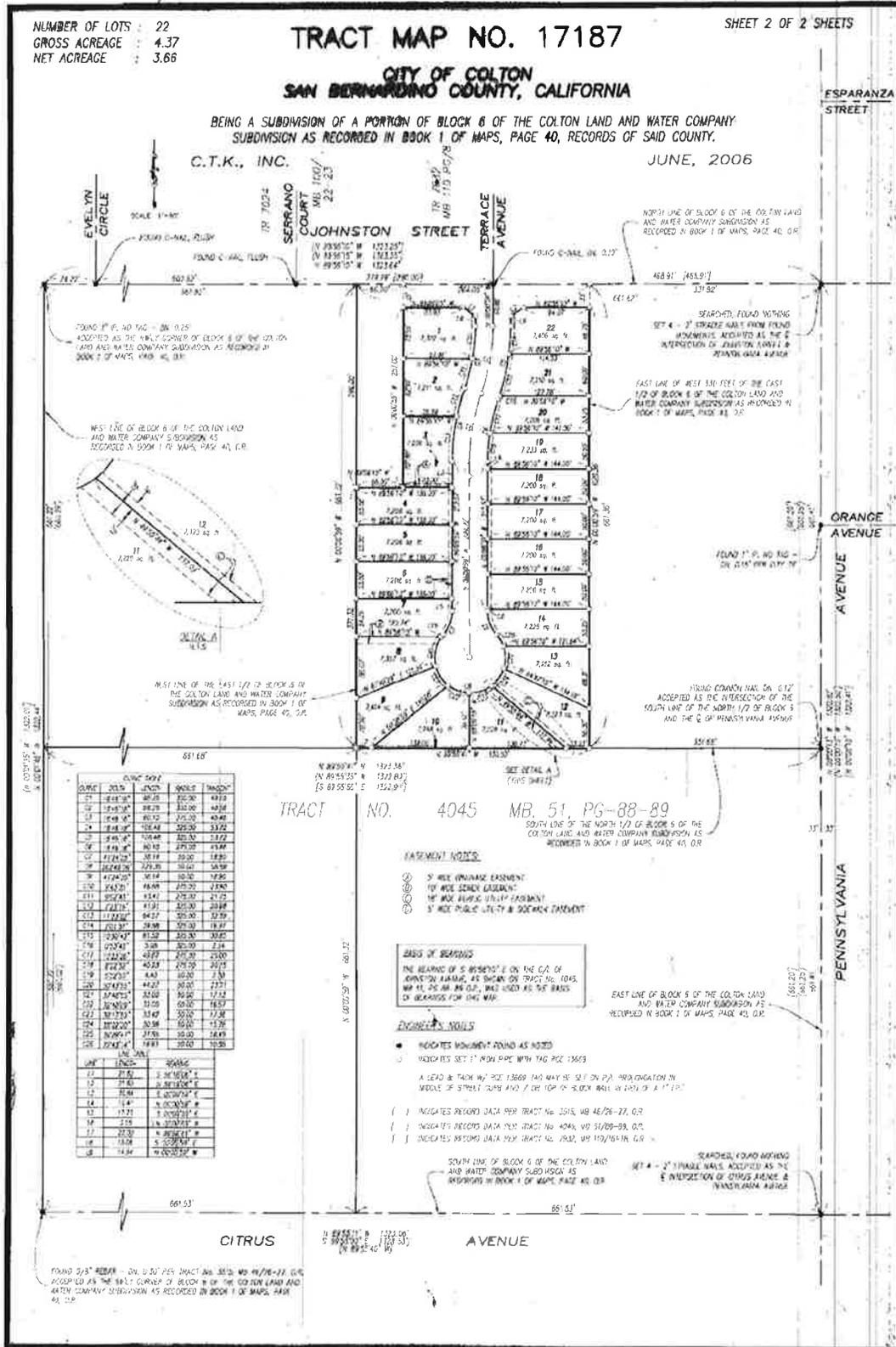
SHEET 2 OF 2 SHEETS

### CITY OF COLTON SAN BERNARDINO COUNTY, CALIFORNIA

BEING A SUBDIVISION OF A PORTION OF BLOCK 6 OF THE COLTON LAND AND WATER COMPANY  
 SUBDIVISION AS RECORDED IN BOOK 1 OF MAPS, PAGE 40, RECORDS OF SAID COUNTY.

C.T.K., INC.

JUNE, 2006



**APPENDIX B – 2018/2019 COLLECTION ROLL**

Parcel identification for each lot or parcel within the District and Zones shall be the assessor parcel number as shown on the San Bernardino County Assessor’s map for the year in which this Report is prepared.

Non-assessable lots or parcels include areas of public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, open space areas and rights-of-ways including public greenbelts and parkways; utility rights-of-ways; common areas (such as in condominium complexes); landlocked parcels, small parcels vacated by the County, bifurcated lots, any other property that cannot be developed; and park properties and other publicly owned, government-owned, public utility-owned properties that have little or no improvement value. These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from assessment.

The land use classification for each parcel is based on the San Bernardino County Assessor’s Roll. A listing of parcels assessed within this District, along with the proposed assessment amounts, has been submitted to the City Clerk and is made part of this Report beginning on the following page.

Approval of the Report (as submitted or as modified) confirms the method of apportionment and the assessment rate to be levied against each eligible parcel and thereby constitutes the approved levy and collection of assessments for FY 2018/2019. The listing of parcels and the amount of assessment to be levied shall be submitted to the County Auditor/Controller and included on the property tax roll for each parcel in FY 2018/2019.

If any parcel submitted for collection is identified by the County Auditor/Controller to be an invalid parcel number for the fiscal year, a corrected parcel number and/or new parcel numbers will be identified and resubmitted to the County Auditor/Controller. The assessment amount to be levied and collected for the resubmitted parcel or parcels shall be based on the method of apportionment and assessment rate approved in this Report. Therefore, if a single parcel has changed to multiple parcels, the assessment amount applied to each of the new parcels shall be recalculated and applied according to the approved method of apportionment and assessment rate rather than a proportionate share of the original assessment.

**Exhibit D**

R-52-18

INTENTION TO SET THE PUBLIC HEARING DATE

**RESOLUTION NO. R-52-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON, CALIFORNIA, DECLARING ITS INTENTION FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE COLTON LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 2 FOR FISCAL YEAR 2018/2019**

**WHEREAS**, the City of Colton ("City") is a municipal corporation duly organized and existing pursuant to the Constitution and laws of the State of California, and;

**WHEREAS**, the City Council has by previous Resolutions formed the Colton Landscape and Lighting Maintenance Assessment District No. 2 ("District"), and initiated proceedings for Fiscal Year 2018/2019 pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with section 22500) ("Act") that provides for the levy and collection of assessments by the County of San Bernardino for the City of Colton to pay the maintenance and services of all improvements and facilities related thereto, and;

**WHEREAS**, all assessments for the District were previously approved in accordance with the requirements of the California State Constitution, Article XIID, and;

**WHEREAS**, the Engineer's Report for Fiscal Year 2017/2018 has been filed with the City Clerk, presented to the City Council and approved by the City Council, as required by Chapter 3 Sections 22623 and 22624 of said act.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, PURSUANT TO CHAPTER 3, SECTION 22624 OF THE ACT, AS FOLLOWS:**

1. The above recitals are true and correct.
2. Intention: The City Council hereby declares its intention to seek the annual levy and collection of assessments within the District pursuant to the Act, over and including the land within the District boundary, and to levy and collect assessments on all such land to pay the annual costs and expenses of the improvements and services described in Section 4 of this Resolution, for Fiscal Year 2018/2019.
3. Boundaries and Designation: The description of the District boundary and the Zones therein are outlined in the Engineer's Report and by reference made part of this Resolution. The District consists of two (2) Benefit Zones. The District is designated as "Colton Landscape and Lighting Maintenance Assessment District No. 2."
4. Description of Improvements: The improvements within the District include but are not limited to: turf, ground cover, shrubs, trees, irrigation systems, ornamental lighting, entry monuments, drainage systems, and associated appurtenances. The Engineer's Report describes all new improvements or substantial changes in existing improvements.

- 1 5. Proposed Assessment Amounts: The proposed district assessments are within the limits  
2 previously approved by the property owners. The assessments outlined in the Engineer's  
3 Report have not been increased over the maximum rates approved by the property  
4 owners, and do not require additional property owner approval in accordance with the  
5 requirements of the California Constitution, Articles XIIC and XIID.  
6  
7 6. Public Hearing(s): The City Council hereby declares its intention to conduct a Public  
8 Hearing concerning the levy of assessments for the District in accordance with *Chapter 3,*  
9 *Section 22626* of the Act.  
10  
11 7. Notice: The City shall give notice of the time and place of the Public Hearing to all  
12 property owners within the District by causing the publishing of this Resolution once in the  
13 local newspaper not less than ten (10) days before the date of the public hearing, and by  
14 posting a copy of this resolution on the official bulletin board customarily used by the  
15 Council for the posting of notices.  
16  
17 8. Notice Of Public Hearing: Notice is hereby given that a Public Hearing on these matters  
18 will be held by the City Council on June 19, 2018 at 6:00 pm, or as soon thereafter as  
19 feasible in the Council Chambers at City Hall, 650 North La Cadena Drive, Colton, CA.  
20  
21 9. The City Clerk is hereby authorized and directed to give notice of such hearing as provided  
22 by law.  
23  
24 10. That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter  
25 the same in the book of original Resolutions of said City; and shall make a minute of  
26 passage and adoption thereof in the records of the proceedings of the City Council of said  
27 City, in the minutes of the meeting at which Resolution is passed and adopted.  
28

**PASSED, APPROVED AND ADOPTED THIS 5<sup>th</sup> DAY OF JUNE 2018.**

Richard A Delarosa  
Mayor

ATTEST:

Carolina R. Padilla  
City Clerk



**STAFF REPORT**

DATE: JUNE 05, 2018  
 TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
 FROM: BILL SMITH, CITY MANAGER *BS*  
 PREPARED BY: DAVID X. KOLK, Ph.D., UTILITIES DIRECTOR *DK*  
 SUBJECT: AGREEMENT WITH BLAIS & ASSOCIATES TO PROVIDE GRANT WRITING SERVICES

**RECOMMENDED ACTION**

It is recommended that the Colton City Council approve the professional services agreement for Blais and Associates to provide grant writing services for the Active Transportation Program (ATP), Cycle 4 Infrastructure projects and authorize the City Manager to execute all documents.

**BACKGROUND**

The City of Colton currently has a contract with Blais and Associates for grant writing services in the amount of \$18,000 out of the City manager’s office; and a contract with the Electric Department in the amount of \$12,930. The current proposal for grant writing services to apply for the ATP Cycle 4 Infrastructure projects in the amount of \$11,975 exceeds the City Manager’s \$25,000 annual limit. Blais and Associates has been a successful grant writer for the City and successfully wrote the planning grant for the ATP

**ISSUES/ANALYSIS**

Based on the adopted ATP plan the grant project will consist of the following areas: Jehue Corridor consisting of .86 miles of Class I Bike Paths on Mill Street between Morris Elementary and John Juarez Way (not intersecting Eucalyptus) and Eucalyptus Avenue Corridor consists of 1.00 mile of Class I Bike Paths between Randall Street and Valley Blvd, south of Mill Street; this project would provide safe routes for travel between residences, workplaces, commercial centers, and schools.

If awarded the grant funds, the City proposes to construct 0.86 miles of Class I Bicycle Path between Morris Elementary School and John Juarez Way and 1.00 mile of Class I bicycle path between Randall Avenue and Valley Boulevard. As part of the project wayfinding signs throughout the corridor (directional and conformational) will be installed. All access will be ADA compliant at the corridor entrance and exist with proper vehicular restriction mechanisms. The project will also provide enhanced bike facilities (water refill fountains, tree cover, drought

tolerant plantings and roadway lighting on one side of path).

This project was developed through outreach conducted during the City's recent Active Transportation Planning process and will contribute to the City's goals of reducing air pollution and providing safe bicycle routes to school.

### **FISCAL IMPACT**

A budget adjustment is in process for the Public Works Professional Services Account 100-6150-6151-2350 for \$9,545. The remaining balance of \$2,430 will be paid from the Environmental Sustainability Account 520-8000-8005-2350-0923-000 for the Greenhouse Gas Reduction portion of the grant funds supporting alternative transportation with bicycle paths.

### **ALTERNATIVES**

1. Provide alternative direction to staff.

### **ATTACHMENTS**

1. Jehue Trail and Eucalyptus Avenue corridor bike path maps

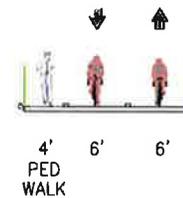
# JEHUE TRAIL (I) - CLASS I BIKE PATH



## PROPOSED BICYCLE CORRIDOR RECOMMENDATIONS

- 1 Install 0.86 miles of Class I Bicycle Path between Morris Elementary School and John Juarez Way.
- 2 Install wayfinding signs throughout the corridor (directional and confirmational).
- 3 Ensure access is ADA compliant at the corridor entrance and exit with proper vehicular restriction mechanisms (R5-3).
- 4 Provide enhanced bike facilities (water refill fountains, tree cover, and roadway lighting on one side of path).
- 5 Constraint: Paved path will need to be installed, since no infrastructure exists.
- 6 Constraint: Easements will need to be acquired.

### Cross Section: Proposed Bicycle Facility

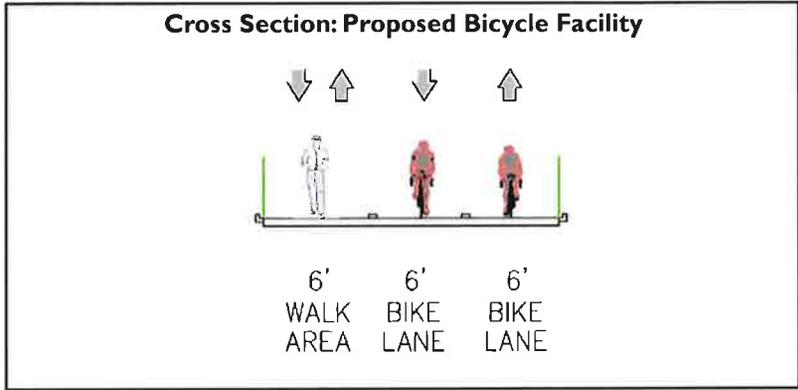


# EUCALYPTUS AVENUE CORRIDOR (6) - CLASS I BIKE PATH



## PROPOSED BICYCLE CORRIDOR RECOMMENDATIONS

- 1 Install 1.00 mile of Class I Bicycle Path between Randall Avenue and Valley Boulevard.
- 2 Install wayfinding signs throughout the corridor (directional and confirmational).
- 3 Ensure access is ADA compliant at the corridor entrance and exit with proper vehicular restriction mechanisms (R5-3).
- 4 Provide enhanced bike facilities (racks in higher prevalence, water refill fountains, tree cover, and roadway lighting on one side of the path).
- 5 Constraint: Paved path will need to be installed, since no infrastructure exists.





# STAFF REPORT

ITEM NO. 20

DATE: JUNE 5, 2018  
TO: HONORABLE MAYOR AND CITY COUNCILMEMBERS  
FROM: BILL SMITH, CITY MANAGER  
PREPARED BY: STACEY DABBS, FINANCE DIRECTOR *[Signature]*  
SUBJECT: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH MAYON, LLC NOT TO EXCEED \$50,000 ANNUALLY.

## RECOMMENDED ACTION

It is recommended that the City Council approve the professional services agreement with Mayon, LLC. for administrative and fiscal services and authorize the City Manager to execute the contract.

## BACKGROUND

Mayon, LLC, through its principal, provides part-time administrative and fiscal support to the City's Finance Department. This engagement for professional services initially began in 2008. Since then, through a routine audit of contract payments, it was discovered that multiple contracts with varying terms with Mayon, LLC or its principal have been executed with Council approval over the past ten years.

## ISSUES/ANALYSIS

Since the initial contract, the hourly rate of compensation has remained constant at fifty dollars per hour with a maximum of \$50,000 annually, as in the proposed contract. At a time when expenses are rapidly rising, securing cost containment in professional services agreements represents a significant value to the City. Additionally, independent review of the City's financial reports and transactions accomplishes a higher level of internal controls and assists the City with fiscal accountability and fraud prevention.

## FISCAL IMPACTS

Funds for FY18/19 were included in General Fund Finance Administration Professional Services Account Number 100-6040-6041-2350.

## ALTERNATIVES

1. Provide alternative direction to staff.

## ATTACHMENTS

1. Professional Services Agreement

**CITY OF COLTON  
PROFESSIONAL SERVICES AGREEMENT**

**1. PARTIES AND DATE.**

This Agreement (hereinafter referred to as “Agreement”) to provide contractual services is made and entered into this 5th day of June, 2018 by and between the City of Colton, a municipal corporation organized under the laws of the State of California with its principal place of business at 650 North La Cadena Drive, Colton, California 92324 (“City”) and Mayon, a Limited Liability Company. City and MAYON, LLC are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement

**2. RECITALS.**

**2.1 Corporation.**

Mayon, LLC desires to perform and assume responsibility for certain duties for the City, on the terms and conditions set forth in this Agreement, and City desires to contract with Mayon, LLC in such capacity.

**2.2 Agreement.**

Corporation understands that the agreement is contractual, is not represented by any City employee bargaining unit, and does not enjoy any benefits or other rights not otherwise expressly provided for in this Agreement.

**3. TERMS.**

3.1 Service Contract. The City hereby agrees to engage Mayon, LLC on a 3 year contractual basis with (2) one year renewal terms commencing on July 1<sup>st</sup>, 2018, and Mayon LLC agrees and does accept the terms and conditions set forth herein.

3.2 Duties and Obligations of Contractor. Mayon, LLC hereby agrees to provide administrative and fiscal services through its principal, Theresa F. Jallorina, under the direction of the Finance Director and her designee(s). Generally, Contractor will be performing the following types of work: prepare, analyze and verify accounting transactions and account reconciliation. However, Contractor agrees to perform such other duties and functions as the Finance Director and his or her designee(s) shall from time to time assign. Contractor understands, acknowledges and agrees that the City may amend the description of services to be provided at any time, within its sole and absolute discretion, and that Contractor shall be required to adhere to such amended service description. Contractor shall also perform other legally permissible and proper duties and functions as the Finance Director shall from time-to-time assign. All work, duties and functions assigned shall collectively be referred to as “Services” throughout this Agreement.

Contractor further agrees to provide all such Services to the best of his/her ability, in an efficient and competent manner, and in compliance with all applicable laws, rules, regulations and policies. In addition, Contractor agrees that he/she will not engage in any activity that may be competitive with the City's business or pose a conflict of interest with that business, and that he/she will not misuse, nor improperly disclose, any confidential or other proprietary information of the City.

3.3 Compensation. Contractor's compensation shall be Fifty dollars and zero cents per hour, payable in bi-weekly installments, not to exceed \$50,000 annually.

3.4 Compliance with Applicable Requirements. Contractor understands, acknowledges and agrees that he/she shall comply with and perform all Work in accordance with all applicable federal, state and local laws, including the City's Municipal Code, as well as any applicable personnel rules, regulations or policies.

3.5 Service Schedule. Specific days and hours of work shall be mutually agreed upon between Contractor and the Finance Director. Contractor shall be required to submit invoices or other written verification to document actual hours worked.

3.6 Termination of Agreement. the Parties hereby expressly agree that the contractual relationship created by this Agreement is "at will" and either the City or the contractor may terminate the relationship for any reason, with or without cause, without prior written notice. Accordingly, agrees that this Agreement sets forth the only terms and conditions applicable to the termination of his/her contract.

3.7 Modification. Any modification of this Agreement will be effective only if it is in writing and signed by both Parties.

3.8 Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the City and Mayon, LLC. This Agreement contains all of the covenants and agreements between the Parties with respect to Contractor's engagement with the City in any manner whatsoever. Each Party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any Party, or anyone acting on behalf of any Party, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding on either Party.

3.9 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

3.10 Law Governing Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Venue shall in San Bernardino County, California.

3.11 Attorney's Fees. If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing Party shall be entitled to recover such amount as the court may award as reasonable attorney's fees and costs.

3.12 Notices.

3.12.1 Any notice to be given hereunder by either Party to the other shall be in writing and may be transmitted by personal delivery or mail, registered or certified, postage prepaid, with return receipt requested. Mailed notices shall be addressed to the following respective addresses:

To CITY: William R. Smith  
City Manager  
City of Colton  
650 N. La Cadena Drive  
Colton, CA 92324

To CONTRACTOR: MAYON, LLC  
Theresa F. Jallorina  
Principal  
30777 E. Green Drive  
Murrieta, CA 92563

3.12.2 Notices delivered personally shall be deemed communicated as of the date of actual receipt. Mailed notices shall be deemed communicated as of the date of mailing, plus two (2) days.

3.13 Assistance of Counsel. Each Party to this Agreement warrants to the other Party that it has either had the assistance of counsel in negotiation for, and preparation of, this Agreement, or could have had such assistance and voluntarily declined to obtain such assistance.

**[SIGNATURES ON NEXT PAGE]**

**SIGNATURE PAGE FOR  
PERSONAL SERVICE AGREEMENT  
BETWEEN THE CITY OF COLTON  
AND MAYON, LLC**

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the 15th day of May, 2018.

**CITY OF COLTON**

By: \_\_\_\_\_  
William R. Smith  
City Manager

By: \_\_\_\_\_  
Theresa F. Jallorina  
Principal, MAYON LLC

Attest:  
\_\_\_\_\_  
Jacqueline Shook  
Deputy City Clerk



# STAFF REPORT

ITEM NO. 21

DATE: JUNE 5, 2018  
TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: BILL SMITH, CITY MANAGER  
PREPARED BY: STACEY DABBS, FINANCE DIRECTOR  
SUBJECT: FISCAL YEAR 2018-19 BUDGET ADOPTION

## RECOMMENDED ACTION

1. It is recommended that the City Council adopt Resolution No. R-45-18 approving and adopting the Fiscal Year 2018-19 Budget.
2. It is recommended that the City Council adopt Resolution No. R-46-18 approving and adopting the Annual Gann Limit for Fiscal Year 2018-19.
3. It is recommended that the Utility Authority Board adopt Resolution No. CUA-02-18 Approving and Adopting the Fiscal Year 2018-19 Budget.
4. It is recommended that the Housing Authority Board adopt Resolution No. CHA-02-18 Approving and Adopting the Fiscal Year 2018-19 Budget.

## BACKGROUND

Staff has prepared the draft budget document for Fiscal Year 2018-19. This document is the result of each department submitting its projected budget needs and requests for the coming fiscal year. The Finance Department has compiled these requests, and combined them with projections for revenue in the coming fiscal year, for inclusion in this document. All departments were asked to provide a plan to reduce expenditures in order to address the projected CalPERS and minimum wage increases for the coming fiscal year. The numbers included in this document reflect this effort, while stopping short of any service or staff reductions. The result is a budget for Fiscal Year 2018-19 for which revenues are projected to exceed expenditures by \$1,148,765, and at the same time, the City is able to reduce the reliance on the Measure D portion of the General Fund Transfer (GFT), from an 18% transfer upon budget adoption in FY17/18 to adoption of a 17% transfer with adoption of the FY18/19 budget.

On April 30, 2018, Staff met with the Finance Committee, consisting of Mayor DeLaRosa, Councilmember Navarro, Councilmember Suchil, and City Treasurer DeLaTorre. Input from this committee was incorporated into the proposed budget document, which was presented and reviewed by the City Council at a series of two budget workshops held on May 9 and May 17, 2018. On May 2, 2018, the Measure D Oversight Committee met to discuss the Proposed Fiscal Year 2018-19 Budget and the proposed General Fund Transfer. The Measure D Oversight Committee made recommendations to the City Council for the impending budget year which included the following:

- Agreement with staff's recommendation for the proposed GFT amount
- Increase the General Fund Reserve Requirement from 15% to 17%, which would require a reduction of \$165,000 from the proposed budget
- Fund the Police Services Clerk I/II position by un-funding the vacant additional Police Officer position added with the adoption of the FY17/18 budget
- Utilize grant funding for fire helmets and other safety equipment
- Request that prior to Council taking action to increase GFT beyond staff recommended amount, that the action be referred back to the Measure D Committee for final recommendation

At the May 9 workshop, staff presented the proposed General Fund budget and discussed the various year-over-year changes, the effects of the implemented cost allocation plan, deferred maintenance and capital outlay inclusions, and full-time staffing recommendations. On May 17, staff brought back additional information on the following items as directed by Council from the first budget workshop: City Council travel and meeting budget, partner events budget, City Council auto allowance, Police Department recommendation for Code Enforcement staffing, an analysis of Fire Department overtime, the Veteran's Day event budget, the possibility of combining Paws in the Park with Veteran's Day, and a pet immunization and microchip budget for the Paws in the Park event. The final direction from City Council was to bring forward the budgeted items as outlined in the May 9 workshop with the following amendments:

- To reallocate \$6,740 in legislative and non-designated travel funds to the Mayor and district-specific travel line items in the following manner
  - Travel & Meetings – Mayor: +\$740
  - Each district specific travel line item: +\$1,000 (for a total of \$6,000)
- Include \$25,000 in the Police Department part-time budget for a part-time position that includes Code Enforcement duties (staff was directed to bring back the request for a F/T position if still necessary at mid-year once the P/T position was fully assessed)
- To specify the Veteran's Day Event as a City event and to include a budget of \$2,500 for the event to cover a portion of the staff and operations costs associated with the event (sponsors would be obtained to fund the remainder of the event)
- Inclusion of \$1,000 for immunizations and microchips for pets at the Paws in the Park event

The Proposed Fiscal Year 2018-19 Budget incorporates all the changes and revisions directed by the City Council at these workshops.

The proposed budget includes projected revenues and expenditures for all funds, as well as comparative data to the previous fiscal year. Also included is the Capital Improvement Plan (CIP) for the next fiscal year, as well as staffing information, to include all authorized positions, and a comprehensive salary table.

## **ISSUES/ANALYSIS**

For the General Fund, revenues are projected at \$39,782,821, while proposed expenditures total \$38,634,056, resulting in a \$1,148,765 surplus, which ensures the City exceeds its 15% reserve

requirement. The General Fund is expected to begin the fiscal year with an available fund balance of approximately \$5,173,548 and end the year with a projected available fund balance of \$6,322,313, or a 16.3% reserve.

The proposed budget represents two changes to the full-time authorized positions in Fiscal Year 2017-18, amended as follows:

- DEVELOPMENT SERVICES – Addition of one (1) full-time Building/Planning Technician I/II position
- POLICE DEPARTMENT – Addition of one (1) full-time Police Services Clerk I/II position.

Additionally, it should be noted that this budget includes funding for some vehicle replacement and building maintenance requests. It should be further noted that there are additional expenditures requested by departments which are not included in the current recommended budget. Many of these requests are merited, and in fact much-needed, including fire engines, and other capital improvement requests. Staffing levels remain arguably low for the current level of service provided.

## **FISCAL IMPACTS**

The FY18/19 budget as presented is structurally balanced and accomplishes the City's goal to maintain a 15% General Fund reserve.

## **ALTERNATIVES**

1. Provide alternative direction to staff.

## **ATTACHMENTS**

1. City Council Budget Resolution No. R-45-18
2. City Council Gann Limit Resolution No. R-46-18
3. Utility Authority Budget Resolution No. CUA-02-18
4. Housing Authority Budget Resolution No. CHA-02-18
5. Proposed Budget Document for Fiscal Year 2018-19



1 is hereby authorized. Position classifications identified with budgeted amounts for travel  
2 exceeding the limits set forth in the travel policy are authorized in the amounts as follows:

3 City Manager, \$6,385; Public Works & Utility Director, \$2,800; Utility Planning  
4 Manager, \$3,800; Engineering/GIS Technician, \$2,700; GIS Specialist, \$2,900; Senior Electric  
5 Utility Inspector, \$1,176; Consumer Service Field Rep II (J. Guzman), \$2,075; Substation  
6 Electrician (J. Clifton), \$3,425; Substation Superintendent, \$3,725; Power Line Technician  
7 Apprentice, \$1,100; Environmental & Conservation Supervisor, \$3,755; Senior Energy Services  
8 Specialist, \$4,405; Office Specialist II (M. Garcia), \$1,755; Information Services Supervisor,  
9 \$3,700; Utility Business Systems Analyst, \$2,300, Purchasing & Customer Service Manager,  
\$2,500; Senior Customer Service Representative, \$2,000.

10 **SECTION 5:** All recitals stated above are true and correct. Staff's presentation and all  
11 of its attachments and/or other documents distributed to the City Council are also incorporated  
12 herein by reference, approved and adopted as findings.

13 **SECTION 6:** The FY 2018-19 Budget is in accordance with all applicable ordinances  
14 of the City and all applicable statutes of the State.

15 **SECTION 7:** At the end of FY 2017-18, certain purchase orders exist as outstanding  
16 encumbrances representing contractual obligations of previously budgeted funds. In addition,  
17 certain amounts have been included in the FY 2017-18 budget that relate to one-time allocations  
18 for specific projects and services, but remain unspent. The outstanding encumbrances and, at  
19 the City Manager's discretion, any unspent one-time allocations are deemed to be re-budgeted  
20 as an addition to the budget amounts previously approved in this resolution. All such amounts  
21 have been removed from available balances in the FY 2018-19 projections and therefore have  
no effect on the available fund balances presented herein.

22 **SECTION 8:** Under the direction of the City Manager, the Finance Director may make  
23 the reallocation of appropriations within funds. Amendments (Increases/Decreases) to the  
24 Budget shall be by approval and Resolution of the City Council.

25 **SECTION 9:** The City Clerk shall certify the adoption of the Budget and shall cause to  
26 be filed with the County Auditor within 60 days of the adoption, a certified copy of the Budget  
and Resolution.

27 **APPROVED AND ADOPTED** this 5<sup>th</sup> day of June, 2018.  
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RICHARD DELAROSA  
Mayor

ATTEST:

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CAROLINA PADILLA,  
City Clerk

**City of Colton**  
Actual and Projected Fund Balances  
Excluding Successor Agency

	6/30/2017	FY 2017/18	FY 2017/18	6/30/2018	FY18/19	FY18/19	6/30/2019
	Audited	Revenues	Expenditures	Fund Balance	Adopted	Adopted	Fund Balance
	Fund Balance	Year-End	Year-End	Estimated	Revenues	Expenditures	Estimated
		Projection	Projection				
<b>General Fund</b>	<b>9,927,323</b>	<b>41,052,768</b>	<b>40,023,703</b>	<b>5,173,548</b>	<b>39,782,821</b>	<b>38,634,056</b>	<b>6,322,313</b>
General Fund Reserve - Parks and Recreation	10,000	0	10,000	0			0
General Fund Reserve - Pension	0	0	0	4,200,116	0	0	4,200,116
General Fund Reserve - OPEB	0	0	0	1,582,724	0	0	1,582,724
<b>Total General Fund</b>	<b>9,937,323</b>	<b>41,052,768</b>	<b>40,033,703</b>	<b>10,956,388</b>	<b>39,782,821</b>	<b>38,634,056</b>	<b>12,105,153</b>
<b><u>Special Revenue Funds</u></b>							
Community Child Care	34,269	942,300	935,637	40,932	943,634	954,411	30,155
Special Gas Tax	687,414	1,666,198	2,186,391	167,221	2,200,469	2,348,187	19,503
Library Grant Fund	35,642	61,304	61,052	35,894	56,804	59,304	33,394
State Traffic Relief	0	0	0	0	0	0	0
Air Quality Fund (AQMD)	554,718	131,811	361,667	324,862	64,500	0	389,362
CDBG Fund	(11,944)	1,435,809	1,435,810	(11,945)	387,946	387,946	(11,945)
Drug/Gang Intervention	12,598	307	0	12,905	0	0	12,905
Measure 1 Fund	2,301,828	929,000	2,265,530	965,298	900,626	892,859	973,065
Vitap	145,302	50,265	80,000	115,567	0	0	115,567
Miscellaneous Grants	(146,681)	8,574,024	8,549,170	(121,827)	128,200	126,457	(120,084)
Host City Fees	1,077,541	441,905	280,388	1,239,058	483,129	0	1,722,187
Asset Seizure Fund	237,675	2,023	56,683	183,015	0	0	183,015
<b>Total Special Revenue Funds</b>	<b>4,928,362</b>	<b>14,234,946</b>	<b>16,212,328</b>	<b>2,950,980</b>	<b>5,165,308</b>	<b>4,769,164</b>	<b>3,347,124</b>
<b><u>Capital Projects Funds</u></b>							
Park Development Fund	481,619	228,189	44,691	665,117	176,000	100,000	741,117
Traffic Impact Fee Fund	1,566,939	1,141,989	1,684,861	1,024,067	1,133,000	0	2,157,067
New Facilities Development Fees	198,084	25,519	53	223,550	16,600	0	240,150
Civic Center Development Fee	59,846	12,939	0	72,785	0	0	72,785
Fire Facility Development Fee	96,552	17,928	0	114,480	0	0	114,480
Police Facility Development Fee	100,279	25,310	0	125,589	0	0	125,589
Capital Improvement Fund	157	3,535,826	3,535,827	156	0	0	156
Colton Crossing Fund	707,792	1,500	691,600	17,692	0	0	17,692
<b>Total Capital Projects Funds</b>	<b>3,211,268</b>	<b>4,989,200</b>	<b>5,957,032</b>	<b>2,243,436</b>	<b>1,325,600</b>	<b>100,000</b>	<b>3,469,036</b>
<b><u>Debt Service Funds</u></b>							
Public Financing Authority	1,955,317	929,964	1,875,329	1,009,952	936,819	910,469	1,036,302
Taxable Pension Bonds	2,256,728	2,674,856	2,786,587	2,144,997	1,958,208	2,629,232	1,473,973
Water Improvement District A	(20,837)	33,357	31,567	(19,047)	31,661	31,567	(18,953)
<b>Total Debt Service Funds</b>	<b>4,191,208</b>	<b>3,638,177</b>	<b>4,693,483</b>	<b>3,135,902</b>	<b>2,926,688</b>	<b>3,571,268</b>	<b>2,491,322</b>
<b><u>CFD's and Assessment Districts</u></b>							
CFD 87-1	29,347	920	0	30,267	0	0	30,267
CFD 88-1	295,990	510	0	296,500	0	0	296,500
CFD 89-1 Debt Service	426,843	328,210	696,130	58,923	0	0	58,923
CFD 89-2 Debt Service	775,055	3,345	612,376	166,024	0	0	166,024
CFD 90-1 Debt Service	557,757	270,565	266,514	561,808	270,915	259,151	573,572
Storm Water	602,982	594,311	645,561	551,732	592,647	644,488	499,891
LLMD #1	(110,807)	327,915	314,842	(97,734)	328,389	302,821	(72,166)
LLMD #2	54,240	147,474	133,025	68,689	151,832	182,114	38,407
<b>Total CFD's and Assessment Districts</b>	<b>2,631,407</b>	<b>1,673,250</b>	<b>2,668,448</b>	<b>1,636,209</b>	<b>1,343,783</b>	<b>1,388,574</b>	<b>1,591,418</b>

City of Colton  
Actual and Projected Fund Balances  
Excluding Successor Agency

	6/30/2017	FY 2017/18	FY 2017/18	6/30/2018	FY18/19	FY18/19	6/30/2019
	Audited	Revenues	Expenditures	Fund Balance	Adopted	Adopted	Fund Balance
	Fund Balance	Year-End	Year-End	Estimated	Revenues	Expenditures	Estimated
		Projection	Projection				
<b><u>Enterprise Funds</u></b>							
Electric Utility	29,971,760	64,154,870	74,051,475	20,075,155	62,975,059	67,606,996	15,443,218
Public Benefit Fund	2,452,616	784,644	1,826,000	1,411,260	787,940	1,611,000	588,200
Water Utility	7,690,505	12,769,835	19,025,390	13,934,950	13,224,752	19,117,932	8,041,770
Wastewater Utility	16,452,997	10,059,737	20,427,521	6,085,213	10,503,275	16,332,535	255,953
Solid Waste	(334,067)	3,046,308	3,011,335	(299,094)	3,082,516	2,876,179	(92,757)
Cemetery Endowment	872,142	5,840	0	877,982	0	0	877,982
<b>Total Enterprise Funds</b>	<b>57,105,953</b>	<b>90,821,234</b>	<b>118,341,721</b>	<b>42,085,466</b>	<b>90,573,542</b>	<b>107,544,642</b>	<b>25,114,366</b>
<b><u>Internal Service Funds</u></b>							
Facility & Equip Maint. Fund	747,423	1,278,566	871,168	1,154,821	985,143	925,143	1,214,821
Automotive Shop	446,167	933,754	636,023	743,898	774,652	674,652	843,898
Information Services	1,501,362	887,941	906,241	1,483,062	736,325	921,325	1,298,062
Insurances Fund	(1,401,125)	2,839,046	2,973,799	(1,535,878)	3,421,307	3,121,307	(1,235,878)
<b>Total Internal Service Funds</b>	<b>1,293,827</b>	<b>5,939,307</b>	<b>5,387,231</b>	<b>1,845,903</b>	<b>5,917,427</b>	<b>5,642,427</b>	<b>2,120,903</b>
<b><u>Housing Authority</u></b>							
<b>Total Housing Authority</b>	<b>1,139,129</b>	<b>14,000</b>	<b>88,013</b>	<b>1,065,116</b>	<b>0</b>	<b>61,482</b>	<b>1,003,634</b>
<b>Grand Totals</b>	<b>84,438,477</b>	<b>162,362,882</b>	<b>193,381,959</b>	<b>65,919,400</b>	<b>147,035,169</b>	<b>161,711,613</b>	<b>51,242,956</b>



**CITY OF COLTON**

**2018-19 APPROPRIATIONS LIMITATION**

As indicated by Schedules A and B, the percentage increase to Colton's Appropriation Limit is 1.0465%. The 2018-2019 limit is \$79,676,325. The amount subject to limitation in the 2018-19 Adopted Budget is \$20,280,000. The City of Colton is \$59,396,325 under its lawful limitation.

The calculation consists of two (2) factors:

A.	Prior Year's limit		76,132,462
B.	Adjustment factors:		
	a.	Price factor (per capita change)	1.0367
	b.	County Population % increase	<u>1.0095</u>
		Total Adjustment % (a * b)	<u><u>1.0465</u></u>
C.	Annual Adjustment (A * B)		79,676,325
D.	Other Adjustments		-
E.	2018-2019 Appropriation Limit		<u>79,676,325</u>

Appropriations Subject to Limitation:

2018-2019 Year Limit	79,676,325
Proceeds from Taxes - Appropriations Subject to Limitation	<u>(20,280,000)</u>
Total Under the Limitation	<u><u>59,396,325</u></u>

**CITY OF COLTON**  
**SCHEDULE OF ESTIMATED REVENUES**  
**PROCEEDS AND NON-PROCEEDS OF TAXES**

Based on the 2018-2019 Budget

Staff Recommended

	<u>Proceeds of Taxes</u>	<u>Non-Proceeds of Taxes</u>	<u>Total Proceeds / Non-Proceeds</u>
<b>General Fund</b>			
Taxes			
Property Taxes - Current Year Secured	4,950,000		4,950,000
Sales and Use Taxes	9,100,000		9,100,000
Franchises		1,400,000	1,400,000
Other taxes	1,530,000		1,530,000
Licenses & Permits		1,904,500	1,904,500
Fines & Forfeitures		197,000	197,000
Use of Money & Property		170,000	170,000
Intergovernmental Revenue		1,097,232	1,097,232
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	4,700,000		4,700,000
Charges for Current Services - User Fees		1,620,200	1,620,200
Miscellaneous Revenue		12,517,000	12,517,000
Net - Transfers		596,889	596,889
Total proceeds from taxes	<u>20,280,000</u>		
Total Proceeds from other sources		<u>19,502,821</u>	
Total General Fund Revenue			<u>39,782,821</u>

Note: only the General Fund has taxes as a source of revenue.









City of

# Colton

*California*



**FISCAL YEAR 2018-19**



**ADOPTED BUDGET**

City of  
**Colton**

*California*

**Fiscal Year 2018-19**  
Adopted Budget



**City Council**

Richard A. DeLaRosa—Mayor

David J. Toro—Council Member District 1

Ernest R. Cisneros —Council Member District 2

Frank J. Navarro—Council Member District 3

Dr. Luis S. González—Council Member District 4

Jack R. Woods —Mayor Pro Tem District 5

Isaac T. Suchil—Council Member District 6

**City Treasurer**

Aurelio W. De La Torre

**City Clerk**

Carolina R. Padilla

**City Manager**

William R. Smith

**Executive Team**

Stacey Dabbs, Finance Director

Deb Farrar, Community Services Director

David Kolk, Public Works & Utility Services Director

Tim McHargue, Fire Chief

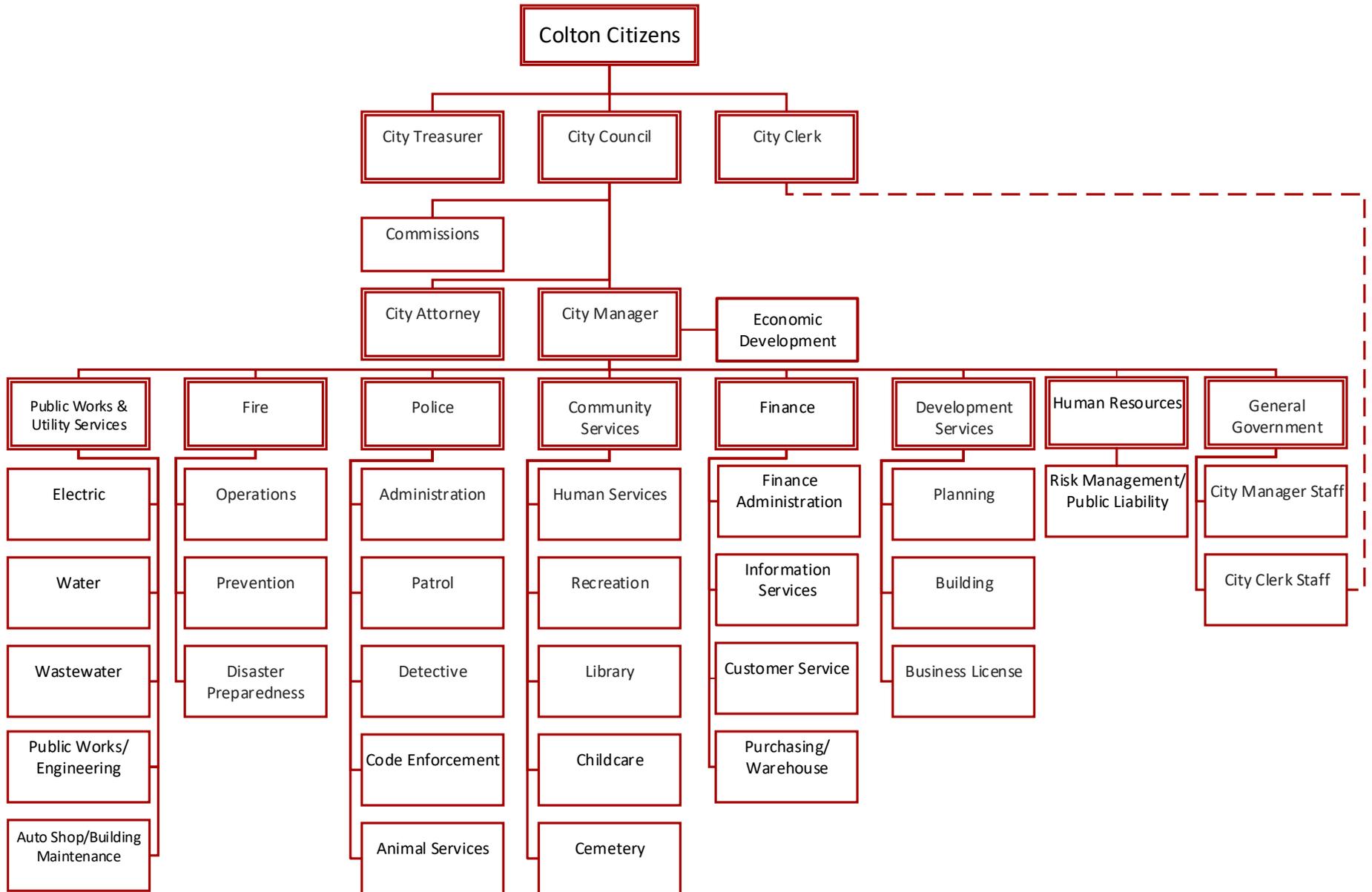
Mark Owens, Police Chief

Haydee Sainz, Human Resources Director

Mark Tomich, Development Services Director

# Citywide Organizational Chart

Fiscal Year 2018-2019



City of  
**Colton**

**City Council**



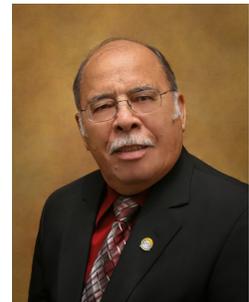
Richard A. DeLaRosa  
Mayor



David J. Toro  
Council Member  
District 1



Ernest R. Cisneros  
Council Member  
District 2



Frank J. Navarro  
Council Member  
District 3



Dr. Luis S. González  
Council Member  
District 4



Jack R. Woods  
Mayor Pro Tem  
District 5



Isaac T. Suchil  
Council Member  
District 6

# CITY OF COLTON

## AT A GLANCE

### INCORPORATION

July 11, 1887

### GOVERNMENT

Colton is a general law city operating under the Council-Manager form of government. The mayor is separately elected and serves a four-year term. Six elected Council Members serve four-year terms. Advising the City Council are a number of appointed citizen commissions and boards. Other elected officials include the City Clerk and the City Treasurer.

### COUNTY

San Bernardino County

### SCHOOL DISTRICT

Colton Joint Unified School District

### LOCATION

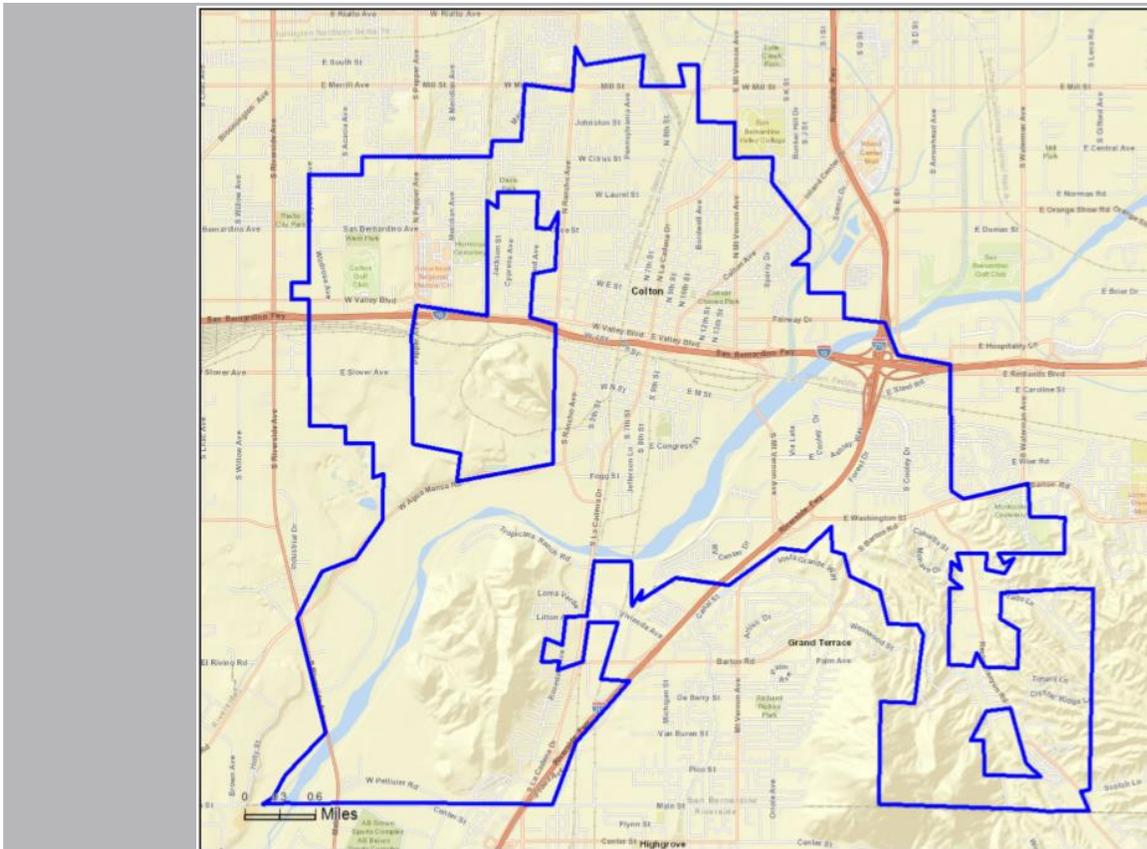
The City is located in the Inland Empire region of the state and is approximately 57 miles east of Los Angeles, 2 miles southwest of San Bernardino, and 9 miles northeast of Riverside.

### AREA

Approximately 16 square miles

### ELEVATION

1,004 ft.



## HISTORY

Dating to over 300 years ago, the area that today comprises the City of Colton has served as a crossroads and center of regional activity. In the late 1700s, explorers from Mexico first passed through on their way north to Monterey. The first permanent settlement occurred in the early 1800s as the Jurupa and San Bernardino ranchos, which were Mexican land grants to private owners. The ranchos supported agricultural activity that was important to the growing region. The ranchos were gradually subdivided, and smaller ranches and citrus orchards dotted the area. As the final transcontinental leg of the Southern Pacific Railway pushed through in 1875 on its way to Los Angeles, a formal town was laid out on a traditional grid street pattern, evidenced today in Colton's downtown and the south Colton neighborhood south of Interstate 10. Activity associated with the railroad and the citrus orchards made Colton a busy place, with many businesses and residents working to support railroad operations. In south Colton, where many railroad workers lived, residents built their own homes often using the disassembled wooden crates from railroad shipments as building materials.



Railroad activity was expanded so that both east-west and north-south regional lines crossed in Colton. With the waning of the citrus industry, other businesses dependent upon rail for materials delivery and shipment were established along the rail lines, thus creating large tracts of land devoted to industrial operations, many of which continue today. The original residential settlements remained adjacent to the rail and industrial operations, allowing local residents to walk to their jobs.

CITY OF COLTON  
FISCAL YEAR 2018-19 ADOPTED BUDGET



Many buildings standing today in downtown and south Colton date back to these early years. Proudly, the Colton Museum on La Cadena Drive, built in 1891 as a Carnegie Library, displays and describes those influences that shaped the Colton we see today. Following the relatively quiet period during the 1920s and Great Depression, Colton again experienced a development boom. Construction of Interstates 10 and 215 through the City, further defining the crossroads nature of the community, attracted transportation-based industries. The frenzied residential building period of post-World War II, followed 30 to 40 years later by explosive subdivision growth throughout the Inland Empire, created many new neighborhoods. A modest amount of commercial development followed to support demand for goods and services.



## POPULATION

Colton's current estimated population is just over 54,000, which represents a 3.5% increase since 2010 and a 12.5% increase since 2000. Approximately 33.3% of the population is under the age of 19, and the median age is 29.3. Approximately 50.9% of the population is female, and 49.1% of the population is male.



## EDUCATION

The Colton Joint Unified School District provides the educational resources for the City's K-12 students. The District seeks to provide students with engaging, challenging, and enriching opportunities and specialized programs that will ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens. Over 71% of Colton residents aged 25 or over have received a high school diploma. Just over 13% have obtained a bachelor's degree or higher, which is 1.2% more than in 2010.

School enrollments decreased approximately 1.1% between 2010 and 2012. Almost 25% of students enrolled in the district were identified as English Learners (ELs). Colton Joint Unified School District schools had a combined average SAT score of approximately 1400.

## INCOME

Colton's estimated median household income in 2017 was \$44,000 annually, with 78.2% of the population living above the federal poverty line.

## JOBS

In 2012, total jobs in the City of Colton numbered 27,796, and increase of 12% from 2007. The Education sector was the largest job sector, accounting for 53.5% of the total jobs in the City.

## HOUSING UNITS

In 2017, 45.2% of the 16,787 housing units were owner-occupied. In 2016, approximately 61.9% of the housing units in Colton were single family homes and 32.5% were multi-family homes. Roughly 38% of the housing stock in Colton was built before 1970, and close to 28% of the housing stock was constructed between 1980 and 1989.



## PERSONS PER HOUSEHOLD

The average household size in Colton owner-occupied and renter-occupied homes was 3.46 in 2017, compared to 3.3 in 2000.

# THE BUDGET DOCUMENT AND PROCESS

## BUDGET DOCUMENT INTRODUCTION

A local government budget is a plan to match existing resources with the needs of the community. The functions of local government stem from three levels of policy direction: federal, state, and local. Within this intergovernmental system, local government is the workhorse of domestic policy. Local government has the responsibility to provide basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while implementing the expectations and values of its citizens.

For local governments, the primary tool used to coordinate these requirements is the budget. The City of Colton’s Budget provides the residents of Colton with a plan for matching available resources to the services, goals, and objectives specified in the budget document.

## BUDGET PROCESS

The budget process is initiated through a joint effort on behalf of the City Manager’s office and the Finance Department. Budget instructions are disseminated to the department heads. Revenue budget projections are produced with the cooperative efforts of the departments and Finance. The department projections are based upon current services provided within their respective departments, and Finance is responsible for projecting the remaining revenue sources, such as taxes, interest income, revenue from other governments, and franchise fees. The Finance Department provides departments with the projected salary and benefits costs for their respective department based upon current staffing levels and any MOU-driven changes.

An automated budget module is made available to departments to input their requests in detail. Each department submits justification for expenses, such as additional personnel, capital, professional services, and travel and meetings. The Finance Department provides staff with the required tutorial and training for this portion of the budget process. After the department deadline for budget input, the Finance Department reviews the citywide and department budgets with the City Manager. Meetings are held with individual department heads to discuss budgetary concerns, program requests, and to help establish funding priorities. Based upon the City Manager’s recommendations, the Finance Committee is presented with the current fiscal status of the City, the proposed budget, future challenges, and potential solutions. After final recommendations are received from the Finance Committee, the Finance Department prepares a proposed budget document for the City Council budget workshops/public hearings.

## BUDGET CALENDAR

October – December	Audit previous fiscal year financials
January	Mid Year Budget Review
February	Finance Department begins Revenue Review and initiates the Fiscal Planning Process

February – March	Council Goal Setting
March	Citywide Budget Instructions are disseminated to the Departments. Departments develop and submit their proposed budgets based upon the goals and priorities based upon direction given by the City Manager based upon citywide goals and objectives and as outlined in the budget instructions. Departments submit budget memos outlining department requests.
April	Budget Development and Department Budget Meetings begin. At the direction of the City Manager, the Finance Department begins to evaluate department requests. City Management reviews the departments’ budget proposals to ensure that requests were aligned with the City’s fiscal policies and priorities.
April – May	Financial Management staff begins the development of the proposed budget based upon department requests and department budget meetings. Allocations are updated and a final, comprehensive citywide budget review is completed.
April – May	City Finance Committee reviews the budget, providing guidance with the City’s fiscal priorities.
May – June	City Council Budget Hearings are held to obtain input from Colton residents on spending priorities. Council members utilize the information presented to recommend changes to the proposed budget based upon City priorities and available resources.
June	Budget Adoption
July 1	Implementation of Adopted Budget

## **BASIS FOR BUDGET DEVELOPMENT**

The budget is the City’s financial plan for delivering effective services and efficiently managing the revenues which support those services. The City’s municipal code provides broad governance for preparation of the operating and capital budgets. The adopted budgets are also developed based on the following:

- The City Council’s top priorities and other City Council directives
- The City’s long-term financial forecast and strategic planning goals
- Service level prioritization as identified by the City Manager
- Availability and sustainability of revenues
- Legal mandates
- Prioritization criteria outlined in the capital budget
- The City’s policies regarding land use and community design, transportation, housing, natural environment, business and economics

The review of the proposed operating and capital budgets originates with collaborative efforts of the City Manager, financial management staff, and department management staff. Further review is conducted by the Finance Committee. Public City Council budget workshops are conducted prior to Council adoption of the budget in order to incorporate community input into the decision making process.

## **CITY COUNCIL PRIORITIES**

On an ongoing basis, the City is committed to providing high quality, cost effective services that reflect the City's core values and strategic goals. The budget is prepared to reflect City Council's goals and priorities within the resources available to the City.

The City of Colton will have strong leadership dedicated to developing long-range plans and strategies that provide for movement, growth, and improvement of life in Colton. As such, the following priorities have been identified for Fiscal Year 2016-17:

- Financial strength and fiscal responsibility
- Develop economic development programs and streamline the development process to attract and incentivize business
- Development of the West End by addressing drainage issues and infrastructure development
- Focus on optimal customer service
- Update City Ordinances and Administrative Policies
- Continue to update City circulation plans to enhance and optimize walkability, traffic routes, etc.
- Continue to seek organizational efficiencies to maximize internal and external service delivery
- Develop a comprehensive Capital Improvement Plan that prioritizes projects and resources with citywide goals

# UNDERSTANDING THE BUDGET DOCUMENT

The budget document includes city-wide information as well as information specific to each fund and each department. The City receives revenue from numerous different sources, many of which have restrictions on how they can be used. Separate funds are established to account for the different types of revenues and allowable uses of those revenues.

## FUND TYPES

### GENERAL FUND

This is the primary fund used to account for all general revenues of the City (e.g. property, sales, and transient occupancy taxes). In general, these funds are allocated at the discretion of the City Council. This revenue is used to support citywide services such as public safety, community services, planning and community development, and administrative support services.

### ENTERPRISE FUNDS

These funds are established to function as self-supporting operations wherein expenditures are entirely offset by fees or charges for services. Enterprise funds are used to report the functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Electric Utility, Water Utility, and Wastewater Utility activities.

### INTERNAL SERVICE FUNDS

These funds are established to account for a variety of business services provided by one City department (or division) to other City departments. Information services, facility and equipment maintenance, and liability and workers' compensation services are provided to all City departments through internal service funds. Departments are charged for these services based on their respective utilization.

### CAPITAL PROJECTS FUNDS

Revenues and expenses for capital projects are also accounted for in separate funds. Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major facilities other than those financed by Proprietary, Special Assessment, and/or Trust Funds. The capital projects funds the City currently utilizes are: the Capital Improvements Fund, the Development Fees Fund, the Assessment Districts Fund, and the Colton Crossing Fund.

### SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of revenues that are designated for specific or restricted uses (other than special assessments, expendable trusts, or major capital projects). These funds include gas tax funds from the state, state traffic relief funds, and storm water and local transportation funds. Other special revenue funds include the Community Child Care Fund, Housing Authority Fund, Miscellaneous Grants Fund, Asset Seizure Fund, Air Quality Fund, Drug/Gang Intervention Fund, Host City Fees Fund, Community Development Block Grants (CDBG) funds from the federal government, and development impact fees related to libraries, public safety, and community centers.

### DEBT SERVICE FUNDS

Debt financing is occasionally undertaken for the purchase, replacement or rehabilitation of capital assets. Separate funds are established to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs other than those being financed by Proprietary Funds. The Public Financing Authority (PFA) Fund and the Taxable Pension Funding Bonds Fund are the debt service funds currently accounting for long-term debt.

## **BUDGETARY BASIS**

The budget is prepared in accordance with Generally Accepted Accounting Principles. The budget for governmental funds has been prepared on a modified accrual basis. The modified accrual basis recognizes expenditures when the related fund liability is incurred. Revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

## **FUND STRUCTURE AND ACCOUNTING BASIS**

The accounts of the City are made up of funds that help organize and account for restricted resources. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts (comprised of assets, liabilities, fund equity, revenues, and expenditures), which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with regulatory requirements.

The City has the following fund type categories:

### **GOVERNMENTAL FUND TYPES**

The governmental funds include the General, Special Revenue, Debt Service, and Capital Project Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

### **PROPRIETARY FUND TYPES**

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

### **FIDUCIARY FUND TYPES**

The Fiduciary Funds account for assets held by the City in trust or for the benefit of parties outside the government. The City budget process does not include fiduciary funds because the resources of these funds are not available to support the City's programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency of the former Redevelopment Agency (RDA) is accounted for as a private-purpose trust fund.

### **AGENCY FUND TYPES**

The Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period, and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own. The City maintains two agency funds. The City budget process does not include agency funds.

## **BUDGET AMENDMENTS**

In order to amend the budget after adoption, the City Council must pass a resolution to increase appropriations, inter-fund transfers, and revenues. The Finance Director can authorize transfers within a fund or departmental budget that involves shifting appropriations from one account to another, which do not result in the increase in overall appropriations. A City Council resolution is not required in such instances.

# CITYWIDE BUDGET OVERVIEW

## FISCAL YEAR 2018-19 CITYWIDE BUDGET

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2018-19.

### REVENUE

Total citywide revenue for Fiscal Year 2018-19 is projected to be \$147.0 million. The City of Colton is a multi-faceted municipal operation, and its revenue sources reflect the various operations of the City. Although most citizens associate property taxes with City government, as a revenue source, property taxes only account for 4.1 percent of the City of Colton's total revenue. The various utilities, which the City operates as enterprise funds, comprise 61.6 percent of the \$147.0 million in revenue. Grant revenues are typically budgeted in the year the grant is accepted and carried forward to match expenditures, if applicable. Details of major revenue categories are discussed below.

### CHARGES FOR CURRENT SERVICES

Charges for Current Services is the largest source of revenue in the citywide budget. In Fiscal Year 2018-19, the revenues in this classification are projected to be \$93.9 million, which represents 63.9 percent of the total citywide budgeted revenues. Fiscal Year 2018-19 charges for current services represent a \$1.35 million, or 1.5 percent, increase compared to Fiscal Year 2017-18 year-end revenue projections.

The largest component of the Charges for Current Services category consists of the revenues generated to fund the cost of providing utilities services to residents and businesses in the City's service area. Of the total \$93.9 million of projected Fiscal Year 2018-19 revenues in this category, charges for utility and refuse services account for \$85.7 million, or 91.2 percent.

### OTHER FINANCING SOURCES (INCLUDING TRANSFERS)

Revenues in this category are projected to be approximately \$21.2 million, or 14.4 percent of the total citywide budget. The Other Financing Source category encompasses a wide range of revenues, but predominantly consists of transfers, which account for \$3.8 million, or 17.8 percent, of the total \$21.2 million budgeted in this category.

## **EXPENDITURES**

Fiscal Year 2018-19 citywide Adopted Budget expenditures amount to \$161.7 million, an increase of approximately \$7.6 million, or 5.0 percent, compared to the Fiscal Year 2017-18 Original Adopted Budget of \$154.1 million and a decrease of approximately \$32.1 million compared to the Fiscal Year 2017-18 year end projected budget. The primary reason for the large discrepancy between budget years relates to capital projects and grant expenditures in Fiscal Year 2017-18. Capital projects and grant expenditures are typically appropriated in the year the project initiates or the year the grant is accepted and unspent appropriations are carried forward until expended. Details of major expenditure categories are discussed below.

## **SALARY AND BENEFITS**

Salary and benefits costs in the citywide Fiscal Year 2018-19 Adopted Budget total \$44.8 million, almost a \$1.7 million, or 4.1 percent increase compared to the Fiscal Year 2017-18 Original Adopted Budget of \$43.1 million. The Fiscal Year 2018-19 salary and benefits category comprises 27.7 percent of citywide expenditures compared to 27.9 percent in the Fiscal Year 2017-18 Original Adopted Budget and 22.4 percent of the Fiscal Year 2017-18 year end projected budget. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the increase of required contributions toward PERS unfunded pension liabilities for the safety unit, and a full year of previously provisioned salary and related benefits increases for employee bargaining groups consistent with negotiated MOUs. Additionally affecting these comparative changes are the use of proceeds to finance capital projects in the Enterprise Funds.

## **MAINTENANCE AND OPERATIONS**

The Fiscal Year 2018-19 citywide maintenance and operations budget, inclusive of contracted services, totals approximately \$76.3 million compared to \$79.3 million in the current Fiscal Year 2018-19 budget, which represents a 3.8 percent budget reduction.

## **CAPITAL IMPROVEMENTS**

The Fiscal Year 2018-19 citywide capital improvements budget totals \$19.4 million compared to \$12.6 million in the Original Adopted Fiscal Year 2017-18 budget. Most large capital improvement projects take many years to complete. The entire project cost is appropriated in the year the project begins, and unspent appropriations are carried forward until the project is complete. Additionally, large infrastructure projects financed with bond and loan proceeds are included in the FY18-19 budget.

# CITYWIDE OVERVIEW

## PROJECTED FUND BALANCE

	6/30/2017 Audited Fund Balance	FY 2017/18 Revenues Year-End Projection	FY 2017/18 Expenditures Year-End Projection	6/30/2018 Fund Balance Estimated
<b>General Fund</b>	<b>9,927,323</b>	41,052,768	40,023,703	<b>5,173,548</b>
General Fund Reserve - Parks and Recreation	10,000	0	10,000	0
General Fund Reserve - Pension	0	0	0	4,200,116
General Fund Reserve - OPEB	0	0	0	1,582,724
<b>Total General Fund</b>	<b>9,937,323</b>	<b>41,052,768</b>	<b>40,033,703</b>	<b>10,956,388</b>
<b><u>Special Revenue Funds</u></b>				
Community Child Care	34,269	942,300	935,637	40,932
Special Gas Tax	687,414	1,666,198	2,186,391	167,221
Library Grant Fund	35,642	61,304	61,052	35,894
State Traffic Relief	0	0	0	0
Air Quality Fund (AQMD)	554,718	131,811	361,667	324,862
CDBG Fund	(11,944)	1,435,809	1,435,810	(11,945)
Drug/Gang Intervention	12,598	307	0	12,905
Measure I Fund	2,301,828	929,000	2,265,530	965,298
ViTep	145,302	50,265	80,000	115,567
Miscellaneous Grants	(146,681)	8,574,024	8,549,170	(121,827)
Host City Fees	1,077,541	441,905	280,388	1,239,058
Asset Seizure Fund	237,675	2,023	56,683	183,015
<b>Total Special Revenue Funds</b>	<b>4,928,362</b>	<b>14,234,946</b>	<b>16,212,328</b>	<b>2,950,980</b>
<b><u>Capital Projects Funds</u></b>				
Park Development Fund	481,619	228,189	44,691	665,117
Traffic Impact Fee Fund	1,566,939	1,141,989	1,684,861	1,024,067
New Facilities Development Fees	198,084	25,519	53	223,550
Civic Center Development Fee	59,846	12,939	0	72,785
Fire Facility Development Fee	96,552	17,928	0	114,480
Police Facility Development Fee	100,279	25,310	0	125,589
Capital Improvement Fund	157	3,535,826	3,535,827	156
Colton Crossing Fund	707,792	1,500	691,600	17,692
<b>Total Capital Projects Funds</b>	<b>3,211,268</b>	<b>4,989,200</b>	<b>5,957,032</b>	<b>2,243,436</b>
<b><u>Debt Service Funds</u></b>				
Public Financing Authority	1,955,317	929,964	1,875,329	1,009,952
Taxable Pension Bonds	2,256,728	2,674,856	2,786,587	2,144,997
Water Improvement District A	(20,837)	33,357	31,567	(19,047)
<b>Total Debt Service Funds</b>	<b>4,191,208</b>	<b>3,638,177</b>	<b>4,693,483</b>	<b>3,135,902</b>

## PROJECTED FUND BALANCE CONTINUED

	6/30/2018	FY18/19	FY18/19	6/30/2019
	Fund Balance	Adopted	Adopted	Fund Balance
	Estimated	Revenues	Expenditures	Estimated
General Fund	5,173,548	39,782,821	38,634,056	6,322,313
General Fund Reserve - Parks and Recreation	0			0
General Fund Reserve - Pension	4,200,116	0	0	4,200,116
General Fund Reserve - OPEB	1,582,724	0	0	1,582,724
<b>Total General Fund</b>	<b>10,956,388</b>	<b>39,782,821</b>	<b>38,634,056</b>	<b>12,105,153</b>
<b><u>Special Revenue Funds</u></b>				
Community Child Care	40,932	943,634	954,411	30,155
Special Gas Tax	167,221	2,200,469	2,348,187	19,503
Library Grant Fund	35,894	56,804	59,304	33,394
State Traffic Relief	0	0	0	0
Air Quality Fund (AQMD)	324,862	64,500	0	389,362
CDBG Fund	(11,945)	387,946	387,946	(11,945)
Drug/Gang Intervention	12,905	0	0	12,905
Measure I Fund	965,298	900,626	892,859	973,065
ViTep	115,567	0	0	115,567
Miscellaneous Grants	(121,827)	128,200	126,457	(120,084)
Host City Fees	1,239,058	483,129	0	1,722,187
Asset Seizure Fund	183,015	0	0	183,015
<b>Total Special Revenue Funds</b>	<b>2,950,980</b>	<b>5,165,308</b>	<b>4,769,164</b>	<b>3,347,124</b>
<b><u>Capital Projects Funds</u></b>				
Park Development Fund	665,117	176,000	100,000	741,117
Traffic Impact Fee Fund	1,024,067	1,133,000	0	2,157,067
New Facilities Development Fees	223,550	16,600	0	240,150
Civic Center Development Fee	72,785	0	0	72,785
Fire Facility Development Fee	114,480	0	0	114,480
Police Facility Development Fee	125,589	0	0	125,589
Capital Improvement Fund	156	0	0	156
Colton Crossing Fund	17,692	0	0	17,692
<b>Total Capital Projects Funds</b>	<b>2,243,436</b>	<b>1,325,600</b>	<b>100,000</b>	<b>3,469,036</b>
<b><u>Debt Service Funds</u></b>				
Public Financing Authority	1,009,952	936,819	910,469	1,036,302
Taxable Pension Bonds	2,144,997	1,958,208	2,629,232	1,473,973
Water Improvement District A	(19,047)	31,661	31,567	(18,953)
<b>Total Debt Service Funds</b>	<b>3,135,902</b>	<b>2,926,688</b>	<b>3,571,268</b>	<b>2,491,322</b>

	6/30/2017 Audited Fund Balance	FY 2017/18 Revenues Year-End Projection	FY 2017/18 Expenditures Year-End Projection	Proceeds from Debt Issuance	6/30/2018 Fund Balance Estimated
<b><u>CFD's and Assessment Districts</u></b>					
CFD 87-1	29,347	920	0		30,267
CFD 88-1	295,990	510	0		296,500
CFD 89-1 Debt Service	426,843	328,210	696,130		58,923
CFD 89-2 Debt Service	775,055	3,345	612,376		166,024
CFD 90-1 Debt Service	557,757	270,565	266,514		561,808
Storm Water	602,982	594,311	645,561		551,732
LLMD #1	(110,807)	327,915	314,842		(97,734)
LLMD #2	54,240	147,474	133,025		68,689
<b>Total CFD's and Assessment Districts</b>	<b>2,631,407</b>	<b>1,673,250</b>	<b>2,668,448</b>		<b>1,636,209</b>
<b><u>Enterprise Funds</u></b>					
Electric Utility	29,971,760	64,154,870	74,051,475		20,075,155
Public Benefit Fund	2,452,616	784,644	1,826,000		1,411,260
Water Utility	7,690,505	12,769,835	19,025,390	12,500,000	13,934,950
Wastewater Utility	16,452,997	10,059,737	20,427,521		6,085,213
Solid Waste	(334,067)	3,046,308	3,011,335		(299,094)
Cemetery Endowment	872,142	5,840	0		877,982
<b>Total Enterprise Funds</b>	<b>57,105,953</b>	<b>90,821,234</b>	<b>118,341,721</b>	<b>12,500,000</b>	<b>42,085,466</b>
<b><u>Internal Service Funds</u></b>					
Facility & Equip Maint. Fund	747,423	1,278,566	871,168		1,154,821
Automotive Shop	446,167	933,754	636,023		743,898
Information Services	1,501,362	887,941	906,241		1,483,062
Insurances Fund	(1,401,125)	2,839,046	2,973,799		(1,535,878)
<b>Total Internal Service Funds</b>	<b>1,293,827</b>	<b>5,939,307</b>	<b>5,387,231</b>		<b>1,845,903</b>
<b><u>Housing Authority</u></b>					
<b>Total Housing Authority</b>	<b>1,139,129</b>	<b>14,000</b>	<b>88,013</b>		<b>1,065,116</b>
<b>Grand Totals</b>	<b>84,438,477</b>	<b>162,362,882</b>	<b>193,381,959</b>	<b>12,500,000</b>	<b>65,919,400</b>

	<b>6/30/2018</b>	<b>FY18/19</b>	<b>FY18/19</b>	<b>6/30/2019</b>
	<b>Fund Balance</b>	<b>Adopted</b>	<b>Adopted</b>	<b>Fund Balance</b>
	<b>Estimated</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Estimated</b>
<b><u>CFD's and Assessment Districts</u></b>				
CFD 87-1	30,267	0	0	30,267
CFD 88-1	296,500	0	0	296,500
CFD 89-1 Debt Service	58,923	0	0	58,923
CFD 89-2 Debt Service	166,024	0	0	166,024
CFD 90-1 Debt Service	561,808	270,915	259,151	573,572
Storm Water	551,732	592,647	644,488	499,891
LLMD #1	(97,734)	328,389	302,821	(72,166)
LLMD #2	68,689	151,832	182,114	38,407
<b>Total CFD's and Assessment Districts</b>	<b>1,636,209</b>	<b>1,343,783</b>	<b>1,388,574</b>	<b>1,591,418</b>
<b><u>Enterprise Funds</u></b>				
Electric Utility	20,075,155	62,975,059	67,606,996	15,443,218
Public Benefit Fund	1,411,260	787,940	1,611,000	588,200
Water Utility	13,934,950	13,224,752	19,117,932	8,041,770
Wastewater Utility	6,085,213	10,503,275	16,332,535	255,953
Solid Waste	(299,094)	3,082,516	2,876,179	(92,757)
Cemetery Endowment	877,982	0	0	877,982
<b>Total Enterprise Funds</b>	<b>42,085,466</b>	<b>90,573,542</b>	<b>107,544,642</b>	<b>25,114,366</b>
<b><u>Internal Service Funds</u></b>				
Facility & Equip Maint. Fund	1,154,821	985,143	925,143	1,214,821
Automotive Shop	743,898	774,652	674,652	843,898
Information Services	1,483,062	736,325	921,325	1,298,062
Insurances Fund	(1,535,878)	3,421,307	3,121,307	(1,235,878)
<b>Total Internal Service Funds</b>	<b>1,845,903</b>	<b>5,917,427</b>	<b>5,642,427</b>	<b>2,120,903</b>
<b><u>Housing Authority</u></b>				
<b>Total Housing Authority</b>	<b>1,065,116</b>	<b>0</b>	<b>61,482</b>	<b>1,003,634</b>
<b>Grand Totals</b>	<b>65,919,400</b>	<b>147,035,169</b>	<b>161,711,613</b>	<b>51,242,956</b>

# REVENUE BUDGET

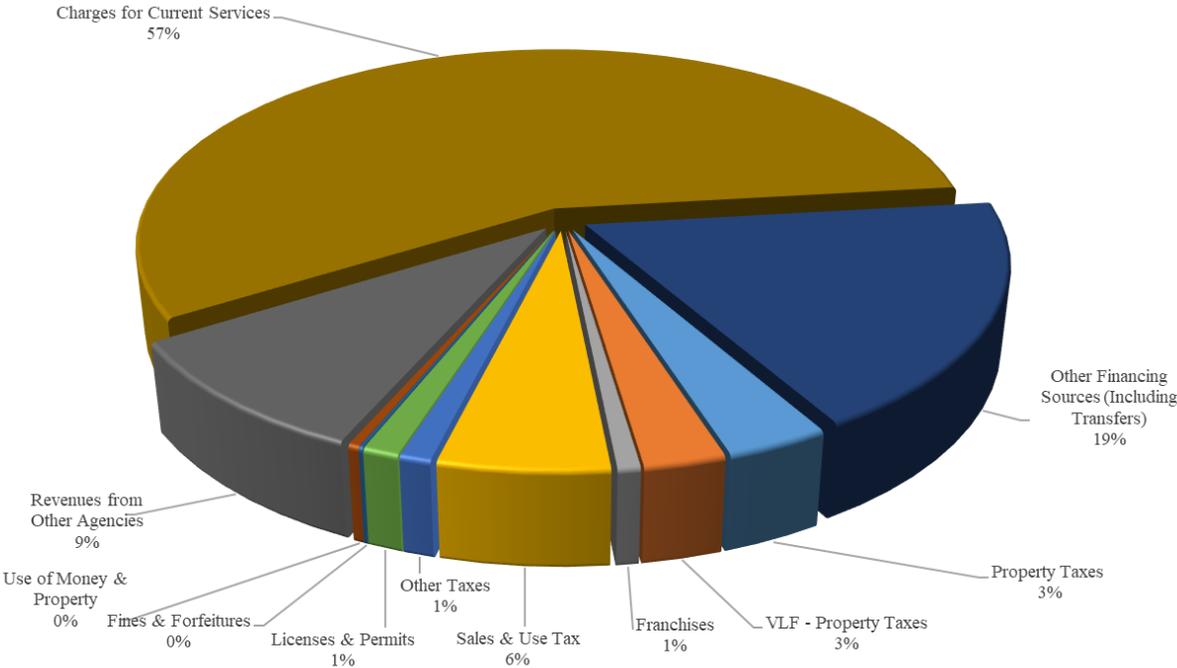
## Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	34,221,016	41,470,885	41,052,768	39,782,821
Community Child Care Fund	761,726	868,238	942,300	943,634
Gas Tax Fund	1,105,829	1,032,166	1,666,198	2,200,469
Library Grant Fund	60,554	67,242	61,304	56,804
Pollution Reduction Fund	69,857	153,519	131,811	64,500
Community Development Act Fund	361,570	149,504	1,435,809	387,946
Asset Seizure	2,059	342	307	-
Measure I Fund	940,900	1,184,651	929,000	900,626
ViTip Fund	65,955	54,949	50,265	-
Miscellaneous Grants Fund	2,296,677	1,888,379	8,574,024	128,200
Host City Fees - CIP Fund	237,207	660,902	441,905	483,129
Park Development Fund	78,209	245,799	228,189	176,000
Traffic Impact Fund	382,431	3,534,053	1,141,989	1,133,000
New Facilities Development Fund	4,905	35,584	25,519	16,600
Civic Center Development Fund	4,111	37,594	12,939	-
Fire Facility Development Fund	4,389	52,113	17,928	-
Police Facility Development Fund	8,064	72,868	25,310	-
Asset Forfeiture	129,877	114,043	2,023	-
PFA Debt Service Fund	901,753	945,634	929,964	936,819
Pension Obligation Debt Service Fund	2,737,979	2,957,075	2,674,856	1,958,208
Water Improvement District Fund	31,665	30,521	33,357	31,661
Capital Improvement Projects Fund	1,997,194	997,453	3,535,826	-
Colton Crossing Fund	197,678	32,518	1,500	-
Electric Utility Fund	61,999,304	64,345,264	64,154,870	62,975,059
Water Utility Fund	9,302,826	11,463,158	12,769,835	13,224,752
Wastewater Utility Fund	9,475,358	10,280,041	10,059,737	10,503,275
Solid Waste Fund	3,034,885	2,868,611	3,046,308	3,082,516
Public Benefit Fund	969,094	760,638	784,644	787,940
Wastewater Utility Fund - Grand Terrace	-	-	-	-
Cemetery Endowment Care Fund	19,802	30,900	5,840	-
Building Maintenance Fund	679,765	705,146	1,278,566	985,143
Information Services Fund	943,529	880,264	887,941	736,325
Insurances Fund	3,068,158	2,667,724	2,839,046	3,421,307
Automotive Shop Fund	639,696	678,607	933,754	774,652
LLMD #2	138,813	143,168	147,474	151,832
LLMD #1	324,812	332,084	327,915	328,389
CFD 87-1 Debt Service Fund	85,791	167	920	-
CFD 88-1 Debt Service Fund	2,318	3,982	510	-
Storm Water Fund	581,759	689,048	594,311	592,647
CFD 89-2 Construction Fund	-	-	-	-
CFD 89-1 Debt Service Fund	97,209	118,177	328,210	-
CFD 89-2 Debt Service Fund	292,140	291,884	3,345	-
CFD 90-1 Debt Service Fund	271,943	270,825	270,565	270,915
Housing Authority - RM Park Dev Fund	(453,480)	4,216,825	-	-
Housing Authority - RM Bond Proceeds	-	6,150,293	-	-
Housing Authority - Low/Mod Bond Proceeds	4,257	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	106,702	(32,272)	-	-
Housing Authority - Low/Mod Debt Service	-	1,050,944	-	-
Housing Authority - Low/Mod Capital Projects	16,272	10,707,913	14,000	-
<b>Total Dollars by Fund</b>	<b>138,202,558</b>	<b>175,209,424</b>	<b>162,362,882</b>	<b>147,035,169</b>

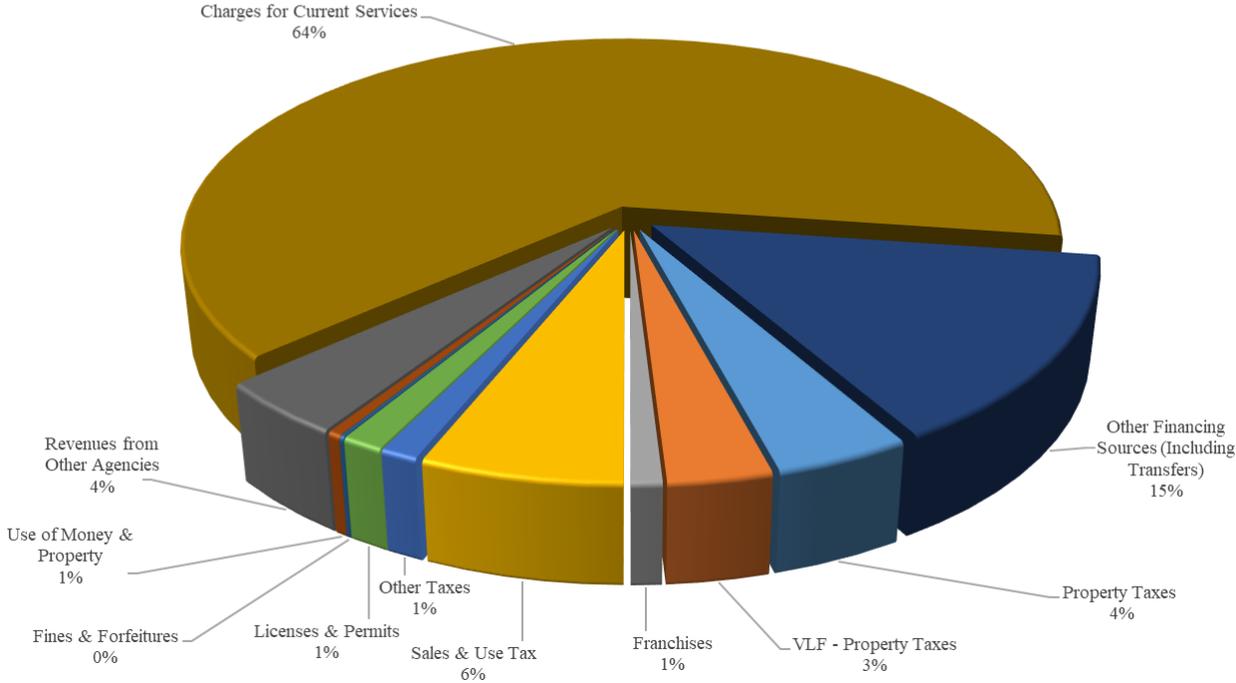
## Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	5,451,391	5,916,917	5,446,953	6,143,459
VLF - Property Taxes	4,142,616	4,385,316	4,300,000	4,700,000
Franchises	1,277,090	1,606,577	1,200,000	1,400,000
Sales & Use Tax	8,440,697	8,609,336	8,945,000	9,100,000
Other Taxes	1,988,803	2,017,382	1,662,532	1,709,265
<b>Total Taxes</b>	<b>21,300,597</b>	<b>22,535,528</b>	<b>21,554,485</b>	<b>23,052,724</b>
Licenses & Permits	1,532,839	2,158,020	1,909,173	1,904,500
Fines & Forfeitures	208,162	231,685	200,000	197,000
Use of Money & Property	608,440	887,485	587,074	614,718
Revenues from Other Agencies	6,742,114	6,799,529	15,429,499	6,110,904
Charges for Current Services	87,486,507	92,361,030	92,616,921	93,964,358
Other Financing Sources (Including Transfers)	20,323,899	50,236,146	30,065,730	21,190,965
<b>Total Dollars by Expense Category</b>	<b>138,202,558</b>	<b>175,209,424</b>	<b>162,362,882</b>	<b>147,035,169</b>

**City of Colton**  
 FY2017/18 Year End Projected  
 Revenues by Category



**City of Colton**  
 FY2018/19 Budgeted  
 Revenues by Category



# EXPENDITURE BUDGET

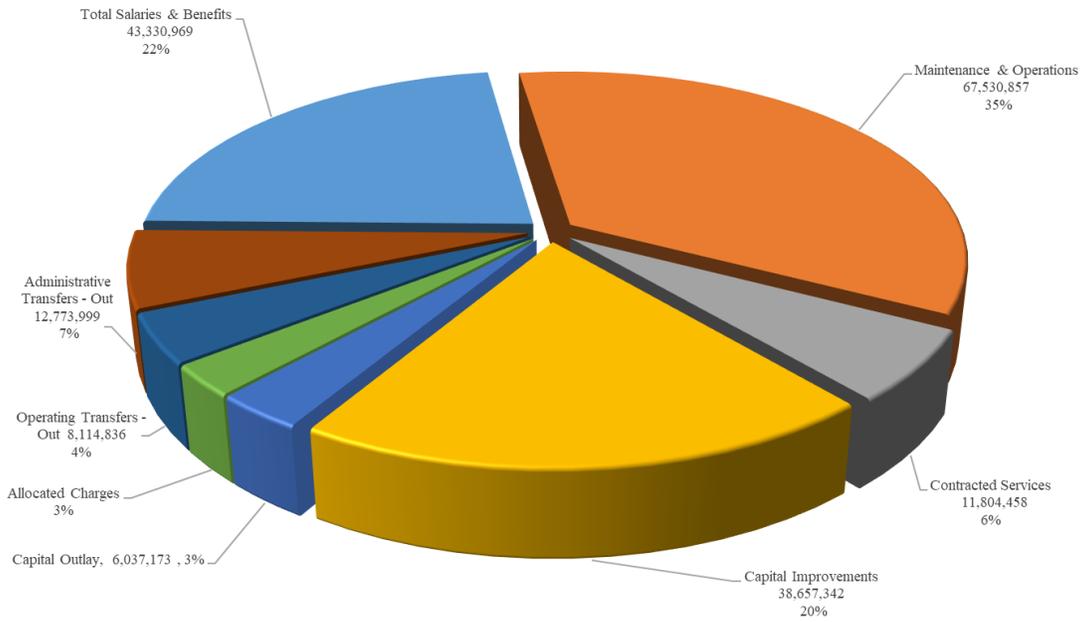
## Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	35,796,681	36,103,941	40,033,703	38,634,056
Community Child Care Fund	801,543	825,661	935,637	954,411
Gas Tax Fund	1,238,630	1,473,940	2,186,391	2,348,187
Library Grant Fund	42,792	66,685	61,052	59,304
State Traffic Relief Fund	-	50	-	-
Pollution Reduction Fund	55,981	41,986	361,667	-
Community Development Act Fund	408,421	112,407	1,435,810	387,946
Drug/Gang Intervention	3,039	3,196	-	-
Measure I Fund	1,739,710	344,299	2,265,530	892,859
ViTip Fund	630	-	80,000	-
Miscellaneous Grants Fund	3,112,720	1,202,471	8,549,170	126,457
Host City Fees - CIP Fund	-	-	280,388	-
Park Development Fund	777	4,194	44,691	100,000
Traffic Impact Fund	474,999	1,193,367	1,684,861	-
New Facilities Development Fund	-	-	53	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Asset Forfeiture	80,000	76,433	56,683	-
PFA Debt Service Fund	1,461,095	1,124,943	1,875,329	910,469
Pension Obligation Debt Service Fund	2,610,776	2,825,015	2,786,587	2,629,232
Water Improvement District Fund	31,721	31,567	31,567	31,567
Capital Improvement Projects Fund	1,870,483	1,124,193	3,535,827	-
Colton Crossing Fund	1,600,650	461,071	691,600	-
Electric Utility Fund	57,876,796	62,847,629	74,051,475	67,606,996
Water Utility Fund	7,963,138	8,278,632	19,025,390	19,117,932
Wastewater Utility Fund	9,244,522	9,351,288	20,427,521	16,332,535
Solid Waste Fund	3,300,770	2,787,519	3,011,335	2,876,179
Public Benefit Fund	779,451	668,786	1,826,000	1,611,000
Wastewater Utility Fund - Grand Terrace	-	-	-	-
Building Maintenance Fund	416,767	510,285	871,168	925,143
Information Services Fund	701,581	771,189	906,241	921,325
Insurances Fund	2,208,666	4,075,592	2,973,799	3,121,307
Automotive Shop Fund	577,601	433,547	636,023	674,652
LLMD #2	115,712	115,030	133,025	182,114
LLMD #1	324,415	287,669	314,842	302,821
CFD 87-1 Debt Service Fund	324,397	-	-	-
CFD 88-1 Debt Service Fund	-	-	-	-
Storm Water Fund	602,857	457,169	645,561	644,488
CFD 89-1 Debt Service Fund	237,798	240,691	696,130	-
CFD 89-2 Debt Service Fund	276,229	273,754	612,376	-
CFD 90-1 Debt Service Fund	256,213	258,555	266,514	259,151
Housing Authority - Low/Mod Bond Proceeds	-	4,907,640	-	-
Housing Authority - Rancho Med CHFA	-	4	-	-
Housing Authority - RM Park Operations	83,413	5,422,841	-	-
Housing Authority - Low/Mod Capital Projects	230,128	11,679,915	88,013	61,482
<b>Total Dollars by Fund</b>	<b>136,851,102</b>	<b>160,383,154</b>	<b>193,381,959</b>	<b>161,711,613</b>

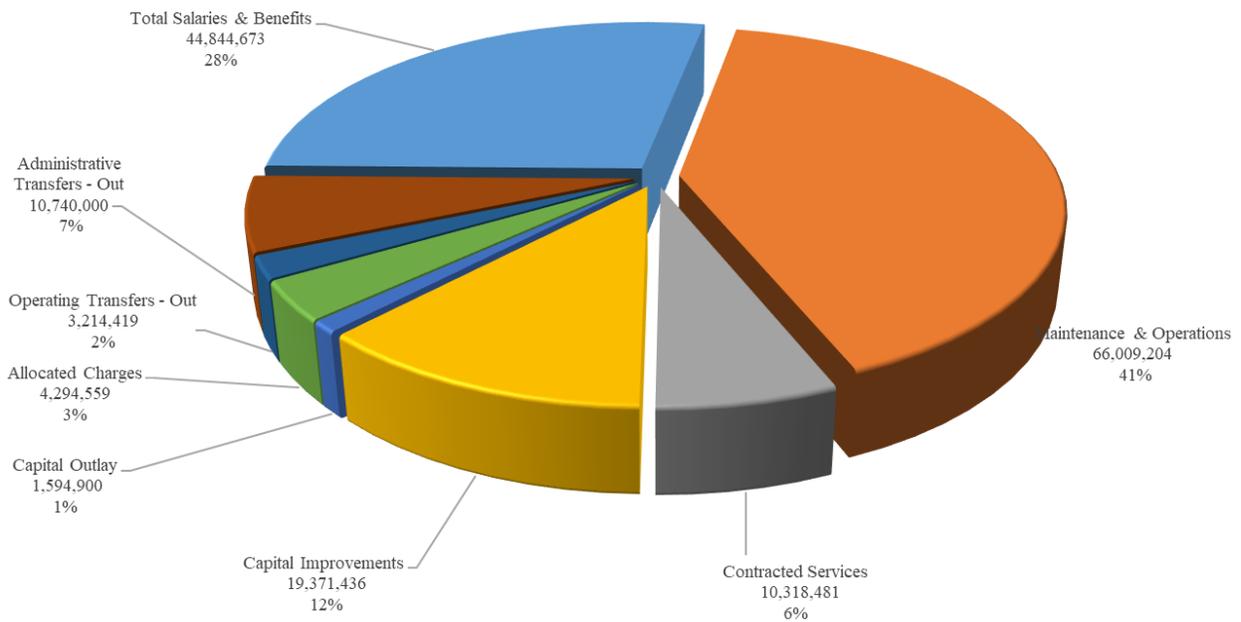
## Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	20,760,706	20,795,094	22,706,812	23,703,770
Part Time	1,205,593	1,343,446	1,556,681	1,608,517
Overtime	2,199,947	2,426,841	3,091,046	2,311,948
Mandated Overtime	1,373,193	1,316,844	797,302	833,290
Salary Related Benefits	5,106,744	5,402,328	3,912,918	4,041,308
Non-Persable Benefits	5,188,409	4,828,366	5,280,143	5,353,167
GASB 68 Pension Expense	467,190	454,905	-	-
GASB 68 Pension Contra Expense	(1,141,496)	(43,806)	-	-
Persable Benefits	152,754	160,257	113,196	155,048
Retiree Health Insurance	1,218,871	1,249,464	1,250,000	1,250,000
PERS Unfunded Liability	1,582,204	1,872,741	3,954,106	5,001,878
Education & Training	140,798	164,052	259,600	220,916
Uniforms & Safety Equipment	230,820	319,620	409,165	364,831
<b>Total Salaries &amp; Benefits</b>	<b>38,485,733</b>	<b>40,290,152</b>	<b>43,330,969</b>	<b>44,844,673</b>
Maintenance & Operations	64,212,730	63,997,248	67,530,857	66,009,204
Contracted Services	9,187,293	8,919,080	11,804,458	10,318,481
Capital Improvements	14,825,891	6,787,924	38,657,342	19,371,436
Capital Outlay	(8,419,651)	(3,786,137)	6,037,173	1,594,900
Allocated Charges	5,196,376	4,901,897	5,132,325	5,618,500
Operating Transfers - Out	5,775,531	26,874,440	8,114,836	3,214,419
Administrative Transfers - Out	7,587,199	12,398,550	12,773,999	10,740,000
<b>Total Dollars by Expense Category</b>	<b>136,851,102</b>	<b>160,383,154</b>	<b>193,381,959</b>	<b>161,711,613</b>

**City of Colton**  
 FY2017/18 Citywide Projected Year End  
 Expenditures by Category



**City of Colton**  
 FY2018/19 Citywide Budget  
 Expenditures by Category



## GENERAL FUND OVERVIEW

### FISCAL YEAR 2018-19 GENERAL FUND BUDGET

As part of the development of the Fiscal Year 2018-19 Adopted Budget, the General Fund revenues and expenditures are updated based on the long-term financial forecast of the General Fund.

The following sections discuss the City's major revenue sources and their projected levels as well as major expenditure categories for Fiscal Year 2018-19.

### REVENUE

Fiscal Year 2018-19 General Fund Adopted Budget revenues amount to \$39.8 million, an increase of \$1.6 million, or approximately 4.3 percent, compared to the Fiscal Year 2017-18 Original Adopted Budget of \$38.2 million and an decrease of \$1.3 million compared to the year-end projected Fiscal Year 2017-18 budget. Details of major revenue categories are discussed below.

### SALES AND USE TAX

The Sales Tax is a tax imposed on retailers for the privilege of selling tangible personal property such as clothing, automobiles, and computers. Currently, and according to State law, sales tax is not applied to personal services such as legal, dental, or consultant services. The Use Tax is a form of sales tax and is applied, for example, on the sale of tangible goods from an out-of-state vendor.

The City receives a specific portion or percentage of the sales tax paid by a consumer. Of the current 7.75 percent tax rate paid for goods sold within Colton, the City receives 1 percent point of the purchase price.

Sales tax rates may differ across jurisdictions since local jurisdictions have some flexibility on a countywide level (e.g. county or city) to increase the local portion of the sales tax with voter approval. The local Sales and Use Tax is collected and administered by the State Board of Equalization.

Sales tax revenues are projected at \$9.1 million in Fiscal Year 2018-19, which is \$155 thousand or 1.7% above the projected actuals for Fiscal Year 2017-18.

### PROPERTY TAX

Under current law, all taxable real and personal property is subject to a basic tax rate of one percent of assessed value collected by local jurisdictions and school districts for general service purposes. There are other taxes and levies on a typical property tax bill such as parcel, General Obligation bond, and/or special assessments.

On June 6, 1978, California voters approved Proposition 13, a seminal change in property tax levies. This proposition 13 which added Article XIII A to the state constitution placed restrictions on the valuation of real property and on the imposition of the ad valorem property tax. The major change was that the assessed value of real property could only be adjusted upward annually by the change in the California Consumer Price Index (CCPI) up to a maximum of two percent per year. One exception to this rule, however, is that property that changes ownership and/or is

substantially altered or newly-constructed would be reassessed at full market value in the first year and then subject to the CCPI or two percent cap thereafter.

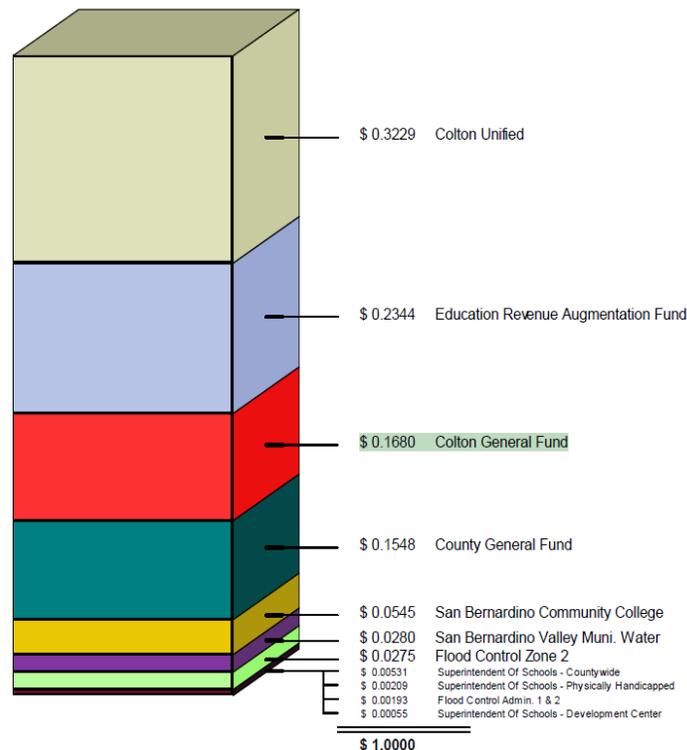
Another important exception to the formula for increasing assessed valuations and taxes is that during periods of declining property values (e.g., recessions), the County Assessor has the flexibility to decrease assessed property values whether through appeal by property owners or through the Assessor’s analysis of value declines. In effect, this reduces the property valuation and tax. As market conditions improve, however, and values return or increase, the Assessor can then increase assessed values and taxes.

In following years, another amendment to the constitution was passed that allows local governments and school districts to raise property taxes above one percent to finance general obligation (GO) bond sales. This change has to be approved by two-thirds of those voting in a local GO bond election. For school districts, however, the voting threshold for approving GO bonds was subsequently lowered to fifty-five percent.

Dating back to the early 1990s, the state made numerous and complex adjustments to local jurisdiction property tax revenues to solve its budget shortfalls. In one such action in 1992, which is known as the ‘Educational Revenue Augmentation Funds (ERAF), the state shifted millions of dollars in local government funds to school districts. As a consequence of this action the City of Colton has foregone millions, limiting its ability to meet its infrastructure needs.

The County of San Bernardino administers and collects property taxes and remits the appropriate amounts (based on law and a complex formula) to local jurisdictions. Contrary to commonly held views, the City receives a relatively small portion of the basic one percent property tax. In fact, the City receives 16.8% or 16.8 cents for every property tax dollar a property owner pays to the county. The majority of the tax dollar paid or 32% goes to the school district, 23% to the Education Revenue Augmentation Fund (ERAF), 15% goes to the County, 5.5% to Community College District, and the remaining goes to special districts and to the State.

## CITY OF COLTON PROPERTY TAX DOLLAR BREAKDOWN



Property values in the City of Colton have continued to increase during the last twelve months. Fiscal Year 2018-19 property tax revenue is projected at \$5.0 million, which is \$695 thousand or 16.0% above the projected actuals for Fiscal Year 2017-18.

## **OTHER TAXES**

The Other Taxes category includes Transient Occupancy Taxes, Document Transfer Taxes, and Prop 172 Sales Taxes.

## **LICENSES AND PERMITS**

The City requires payment for the issuance of Building Permits, Fire Permits, Business Licenses, and miscellaneous health and safety related licenses and permits as approved annually by the City Council through the adoption of the Municipal Fee Schedule. Business Licenses are the largest source of revenue in this category, comprising 56% of overall revenues in this classification.

## **FINES AND FORFEITURES**

The largest source of revenue in this category is derived from traffic violations revenue. Other revenue items in this category include parking violations, code enforcement fines, administrative citations, fireworks fines, and library fines.

## **USE OF MONEY AND PROPERTY**

The City invests idle funds in order to earn interest and rents City property to generate revenue. The total interest income varies with the market rates of interest and the funds available to invest. The basic principles underlying the City of Colton's investment philosophy is to ensure the safety of public funds; provide that sufficient cash flow is always available to meet current obligations; and to achieve a reasonable rate of return on its investments.

## **REVENUE FROM OTHER AGENCIES**

This revenue category includes revenue received from a variety of other local agencies, the state, and the federal government usually due to grants or contracts for services. The largest revenue source in this category is the Arrowhead Regional Medical Center (ARMC) Reimbursement.

## **CHARGES TO OTHER FUNDS**

The General Fund recuperates the cost for services provided by internal service departments to Enterprise, Internal Service, and Special Revenue Funds through allocated charges.

## **CHARGES FOR SERVICES**

Departmental charges are comprised of fees charged for services which are primarily provided by the following departments: Community Services, Development Services, Public Works, Police, and Fire. Charges for Services from departments are approved periodically by the City Council through the adoption of the Municipal Fee Schedule.

## **MISCELLANEOUS REVENUE**

Miscellaneous revenue incorporates the administrative charges from the Electric Utility, the lease revenue from the Water and Wastewater Utilities, and all other miscellaneous revenues.

## **EXPENDITURES**

Fiscal Year 2018-19 General Fund Adopted Budget expenditures amount to \$38.6 million, an increase of approximately \$1.03 million, or 2.7 percent, compared to the Fiscal Year 2017-18 Original Adopted Budget of \$37.6 million and a decrease of \$1.4 million compared to the year-end projected Fiscal Year 2017-18 budget. Details of major expenditure categories are discussed below.

### **SALARY AND BENEFITS**

General Fund salary and benefits costs in the Fiscal Year 2018-19 Adopted Budget total \$30.0 million, a \$1.5 million, or 5.6 percent increase compared to the Fiscal Year 2017-18 Original Adopted Budget of \$28.6 million. The Fiscal Year 2018-19 salary and benefits category comprises approximately 74% percent of General Fund. The primary reasons for the increase in salaries and benefits costs are increased City CalPERS contributions for pensions, the addition of required contributions toward PERS unfunded pension liabilities, and marginal salary and related benefits increases for employee bargaining groups consistent with negotiated MOUs.

### **MAINTENANCE AND OPERATIONS**

The Fiscal Year 2018-19 General Fund maintenance and operations budget, inclusive of contracted services, totals \$6.8 million compared to \$7.1 in the Fiscal Year 2017-18 Year End Projected Budget. This represents a 3.3 percent budget reduction.

### **OPERATING TRANSFERS - OUT**

The Fiscal Year 2018-19 General Fund transfers out category consists of transfers to the Taxable Pension Bonds Fund in the amount of \$1.3 million, a \$300 thousand transfer to the Internal Service Funds for deferred maintenance, and a \$905.5 thousand transfer to the Public Finance Authority for debt service.

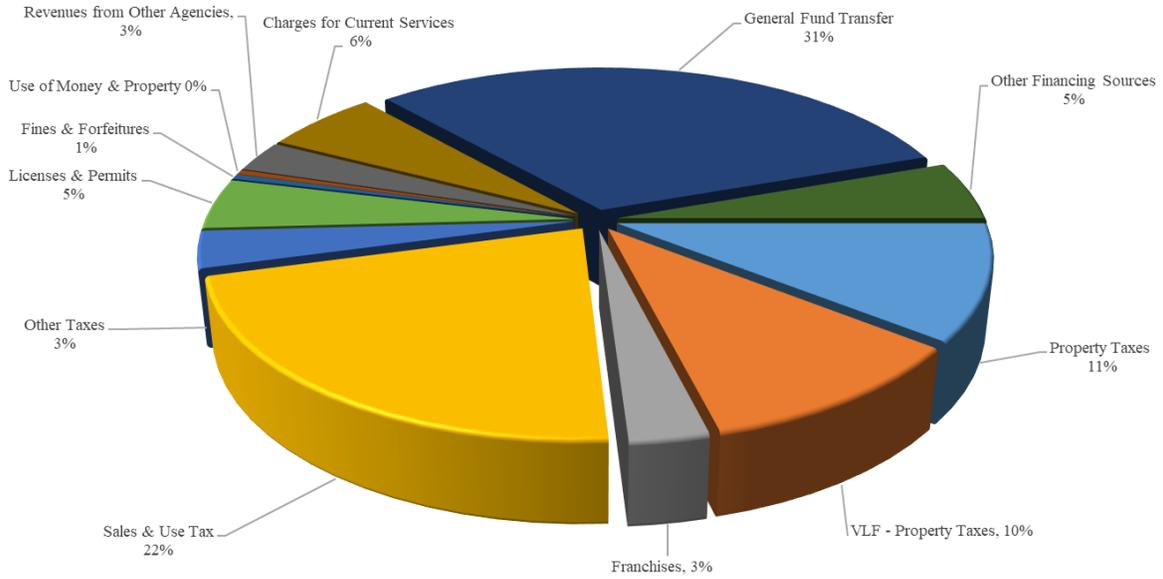
# GENERAL FUND BUDGET OVERVIEW

## REVENUE

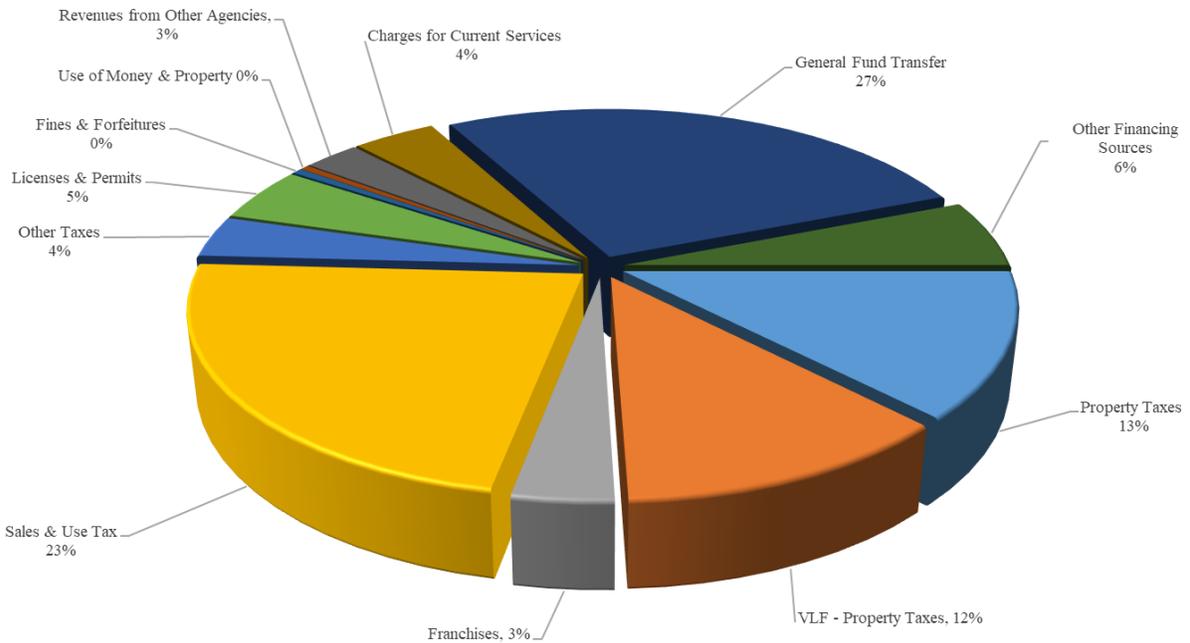
	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	34,221,016	41,470,885	41,052,768	39,782,821
<b>Total Dollars by Fund</b>	<b>34,221,016</b>	<b>41,470,885</b>	<b>41,052,768</b>	<b>39,782,821</b>

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	4,367,741	4,817,100	4,345,000	5,040,000
VLF - Property Taxes	4,142,616	4,385,316	4,300,000	4,700,000
Franchises	1,277,090	1,606,577	1,200,000	1,400,000
Sales & Use Tax	8,440,697	8,609,336	8,945,000	9,100,000
Other Taxes	1,183,403	1,360,303	1,390,000	1,440,000
<b>Total Taxes</b>	<b>19,411,547</b>	<b>20,778,632</b>	<b>20,180,000</b>	<b>21,680,000</b>
Licenses & Permits	1,532,839	2,158,020	1,909,173	1,904,500
Fines & Forfeitures	208,162	231,685	200,000	197,000
Use of Money & Property	150,974	236,703	172,010	170,000
Revenues from Other Agencies	1,070,397	1,023,993	1,185,142	1,097,232
Charges for Current Services	1,933,689	1,777,498	2,405,267	1,620,200
General Fund Transfer	7,587,199	12,398,550	12,773,999	10,740,000
Other Financing Sources	2,326,209	2,865,804	2,227,177	2,373,889
<b>Total Dollars by Revenue Category</b>	<b>34,221,016</b>	<b>41,470,885</b>	<b>41,052,768</b>	<b>39,782,821</b>

**City of Colton**  
 FY2017/18 Year End Projected  
 Revenues by Category



**City of Colton**  
 FY2018/19 Budget  
 Revenues by Category



## EXPENDITURES

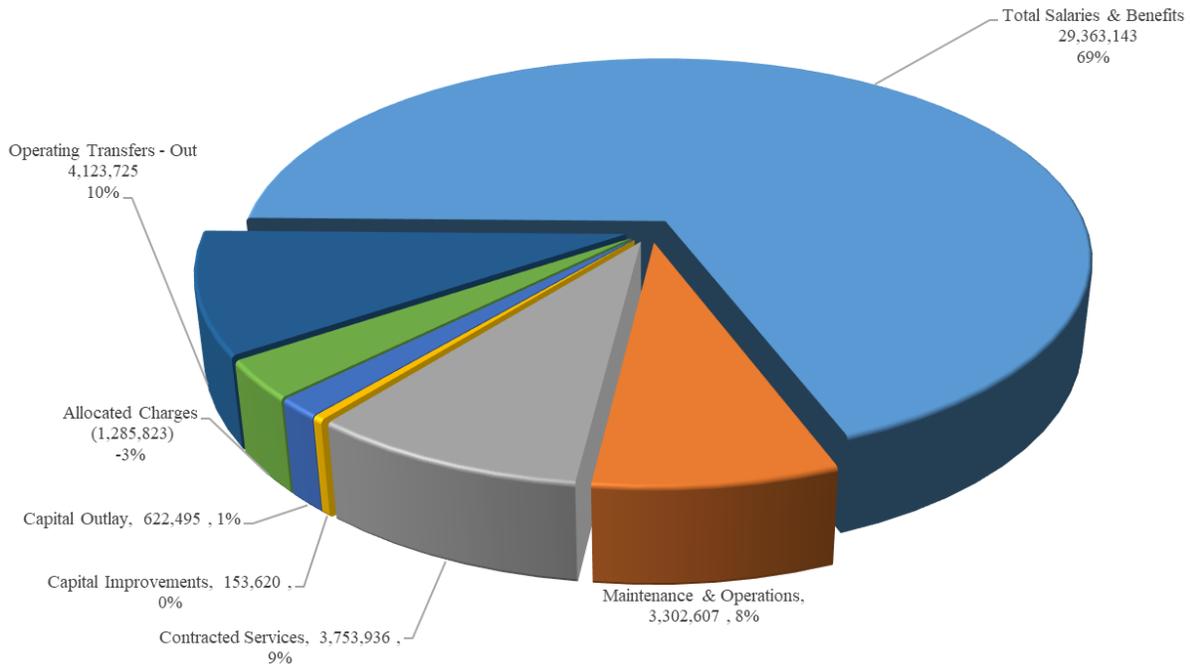
	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	35,796,681	36,103,941	40,033,703	38,634,056
<b>Total Dollars by Fund</b>	<b>35,796,681</b>	<b>36,103,941</b>	<b>40,033,703</b>	<b>38,634,056</b>

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	12,394,088	12,717,286	14,541,013	15,123,390
Part Time	819,373	913,676	995,606	991,939
Overtime	1,557,703	1,600,632	2,121,552	1,401,368
Mandated Overtime	1,331,015	1,254,493	787,302	823,290
Salary Related Benefits	3,281,845	3,615,207	2,903,825	2,947,519
Non-Persable Benefits	3,232,719	2,865,693	3,298,515	3,226,560
Persable Benefits	152,754	160,257	113,196	155,048
Retiree Health Insurance	1,218,871	1,249,464	1,250,000	1,250,000
PERS Unfunded Liability	1,582,204	1,872,741	2,983,848	3,734,857
Education & Training	91,810	103,360	128,300	131,016
Uniforms & Safety Equipment	139,949	219,689	239,986	240,645
<b>Total Salaries &amp; Benefits</b>	<b>25,802,331</b>	<b>26,572,498</b>	<b>29,363,143</b>	<b>30,025,632</b>
Maintenance & Operations	3,777,657	2,813,859	3,302,607	3,292,204
Contracted Services	3,003,000	3,194,694	3,753,936	3,528,735
Capital Improvements	20,663	3,904	153,620	-
Capital Outlay	124,655	533,456	622,495	273,200
Allocated Charges	42,624	(104,676)	(1,285,823)	(1,007,406)
Operating Transfers - Out	3,025,751	3,090,206	4,123,725	2,521,691
<b>Total Dollars by Expense Category</b>	<b>35,796,681</b>	<b>36,103,941</b>	<b>40,033,703</b>	<b>38,634,056</b>

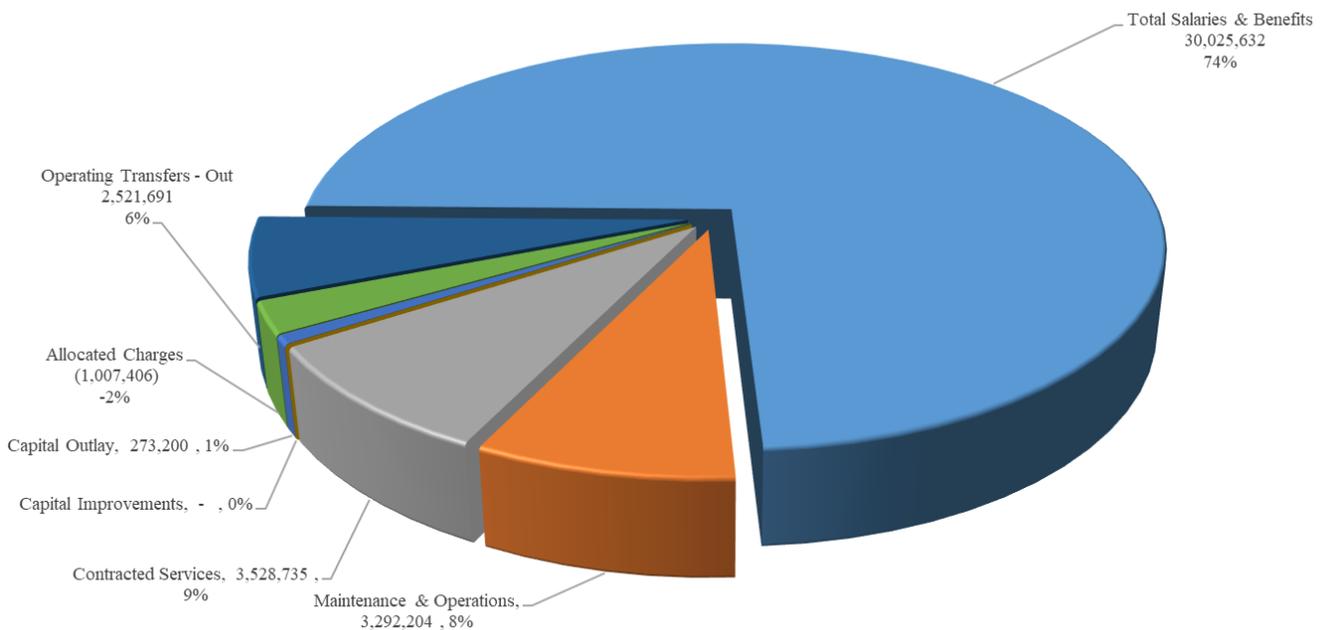
## Expenditures by Department

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>General Fund Dollars by Department</b>				
Non-Departmental	(3,390,629)	(5,112,293)	(4,686,490)	(6,308,746)
City Council	444,054	474,721	451,520	237,461
City Clerk	261,057	350,047	296,684	361,883
City Manager	583,434	915,012	1,344,033	1,200,620
Human Resources	1,603,460	1,599,618	1,886,451	2,025,096
Finance	2,382,759	2,460,668	3,126,188	3,171,612
City Attorney	777,868	771,754	870,364	883,555
City Treasurer	58,370	57,578	58,310	59,318
Police	15,248,608	15,635,318	16,309,264	16,651,269
Fire	11,097,758	11,239,511	11,957,402	11,643,836
Public Works and Utility Services	1,892,476	2,247,546	2,416,729	2,467,062
Community Services	2,924,466	3,303,604	3,483,783	3,929,822
Development Services	1,913,000	2,160,857	2,519,465	2,311,268
<b>Total General Fund Dollars by Department</b>	<b>35,796,681</b>	<b>36,103,941</b>	<b>40,033,703</b>	<b>38,634,056</b>

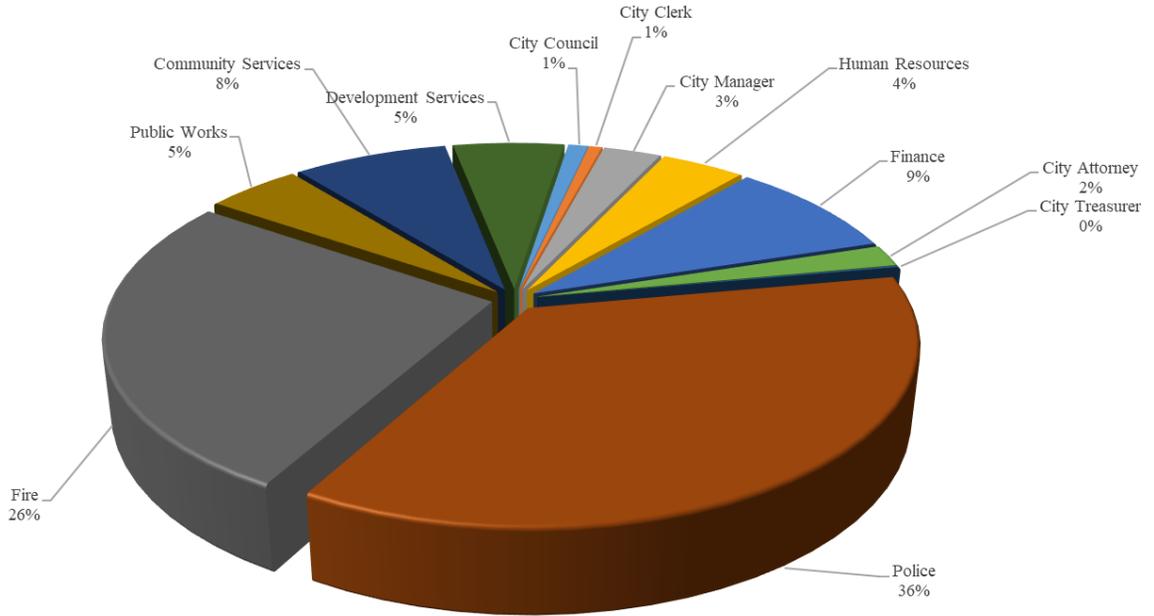
**City of Colton**  
 FY2017/18 General Fund Year End Projected  
 Expenditures by Category



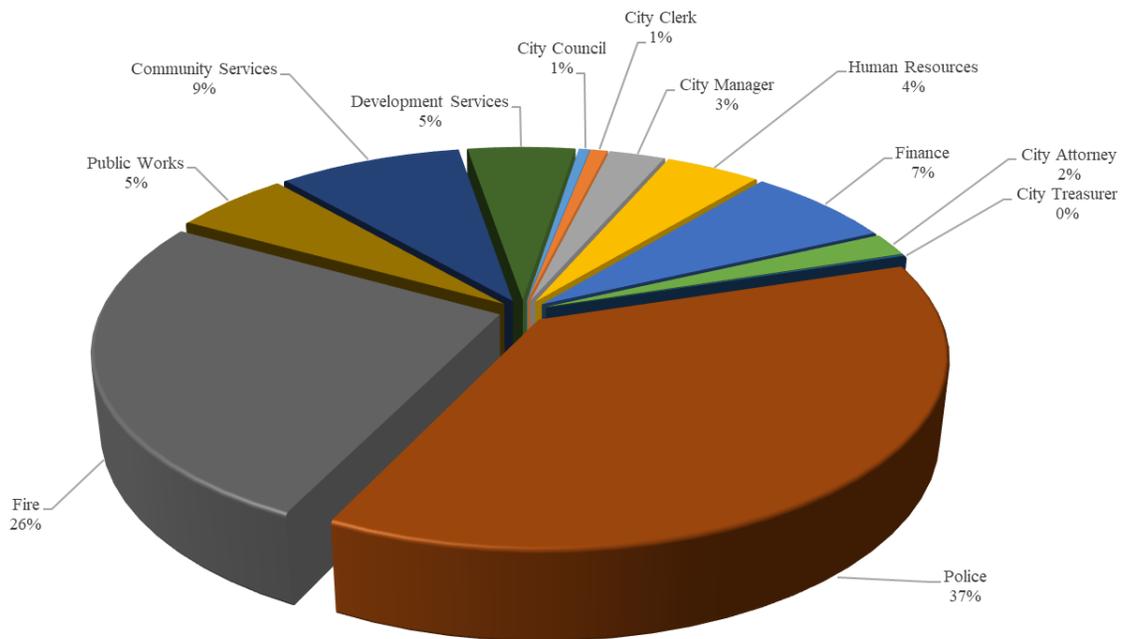
**City of Colton**  
 FY2018/19 General Fund Budget  
 Expenditures by Category



**City of Colton**  
 FY2017/18 Year End Projected Budget  
 Expenditures by Department



**City of Colton**  
 FY2018/19 Budget  
 Expenditures by Department



## SPECIAL REVENUE FUNDS OVERVIEW

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The City of Colton has several Special Revenue Funds, such as: Gas Tax, Measure I, Community Development Block Grant (CDBG), Community Child Care Grant Fund, and the Library Grant Fund.

Grant funds are generally budgeted upon grant acceptance. Unexpended grant appropriations are typically carried forward, as allowable by grant provisions, into the following fiscal year until expended.

Following is a summary of the combined Special Revenue Fund budgets, as the individual Special Revenue Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2015-16	FY2016-17	FY2017-18 Year	FY2018-19
	Actual	Actual	End Projected	Budget
<b>Dollars by Fund</b>				
Community Child Care Fund	761,726	868,238	942,300	943,634
Gas Tax Fund	1,105,829	1,032,166	1,666,198	2,200,469
Library Grant Fund	60,554	67,242	61,304	56,804
Pollution Reduction Fund	69,857	153,519	131,811	64,500
Community Development Act Fund	361,570	149,504	1,435,809	387,946
Drug/Gang Intervention Fund	2,059	342	307	-
Measure I Fund	940,900	1,184,651	929,000	900,626
ViTep Fund	65,955	54,949	50,265	-
Miscellaneous Grants Fund	2,296,677	1,888,379	8,574,024	128,200
Host City Fees - CIP Fund	237,207	660,902	441,905	483,129
Asset Seizure Fund	129,877	114,043	2,023	-
<b>Total Dollars by Fund</b>	<b>6,032,211</b>	<b>6,173,935</b>	<b>14,234,946</b>	<b>5,165,308</b>

## Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	18,793	24,442	10,439	13,245
Revenues from Other Agencies	5,671,717	5,775,536	14,040,048	5,013,672
Charges for Current Services	236,701	227,557	147,459	105,891
Other Financing Sources (Including Transfers)	105,000	146,400	37,000	32,500
<b>Total Dollars by Expense Category</b>	<b>6,032,211</b>	<b>6,173,935</b>	<b>14,234,946</b>	<b>5,165,308</b>

## EXPENDITURES

### Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
Community Child Care Fund	801,543	825,661	935,637	954,411
Gas Tax Fund	1,238,630	1,473,940	2,186,391	2,348,187
Library Grant Fund	42,792	66,685	61,052	59,304
State Traffic Relief Fund	-	50	-	-
Pollution Reduction Fund	55,981	41,986	361,667	-
Community Development Act Fund	408,421	112,407	1,435,810	387,946
Drug/Gang Intervention Fund	3,039	3,196	-	-
Measure I Fund	1,739,710	344,299	2,265,530	892,859
ViTep Fund	630	-	80,000	-
Miscellaneous Grants Fund	3,112,720	1,202,471	8,549,170	126,457
Host City Fees - CIP Fund	-	-	280,388	-
Asset Seizure Fund	80,000	76,433	56,683	-
<b>Total Dollars by Fund</b>	<b>7,483,466</b>	<b>4,147,128</b>	<b>16,212,328</b>	<b>4,769,164</b>

## Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	846,642	708,809	737,592	728,538
Part Time	342,369	361,719	380,554	392,574
Overtime	76,595	36,422	125,675	25,000
Salary Related Benefits	201,372	180,274	90,800	90,314
Non-Persable Benefits	226,808	195,996	222,146	214,287
Persable Benefits	-	-	-	-
Education & Training	5,104	1,841	85,900	7,400
Uniforms & Safety Equipment	5,407	22,034	110,023	128,123
<b>Total Salaries &amp; Benefits</b>	<b>1,704,297</b>	<b>1,507,095</b>	<b>1,752,690</b>	<b>1,586,236</b>
Maintenance & Operations	556,612	521,307	639,245	542,186
Contracted Services	159,460	53,465	291,304	111,104
Capital Improvements	2,663,387	409,843	8,802,039	2,149,184
Capital Outlay	-	56,458	1,231,283	-
Allocated Charges	283,862	496,593	534,272	267,650
Transfers - Out	2,115,848	1,102,367	2,961,495	112,804
<b>Total Dollars by Expense Category</b>	<b>7,483,466</b>	<b>4,147,128</b>	<b>16,212,328</b>	<b>4,769,164</b>

## CAPITAL PROJECTS FUNDS OVERVIEW

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Unspent appropriations for capital projects are carried forward into the following fiscal year.

Following is a summary of the combined Capital Projects Funds budgets, as the individual Capital Projects Funds budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
Park Development Fund	78,209	245,799	228,189	176,000
Traffic Impact Fund	382,431	3,534,053	1,141,989	1,133,000
New Facilities Development Fund	4,905	35,584	25,519	16,600
Civic Center Development Fund	4,111	37,594	12,939	-
Fire Facility Development Fund	4,389	52,113	17,928	-
Police Facility Development Fund	8,064	72,868	25,310	-
Capital Improvement Projects Fund	1,997,194	997,453	3,535,826	-
Colton Crossing Fund	197,678	32,518	1,500	-
<b>Total Dollars by Fund</b>	<b>2,676,981</b>	<b>5,007,982</b>	<b>4,989,200</b>	<b>1,325,600</b>

#### Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	23,352	35,785	15,994	9,600
Revenues from Other Agencies	-	-	204,309	-
Charges for Current Services	351,508	2,702,046	1,049,133	941,000
Other Financing Sources (Including Transfers)	2,302,121	2,270,151	3,719,764	375,000
<b>Total Dollars by Expense Category</b>	<b>2,676,981</b>	<b>5,007,982</b>	<b>4,989,200</b>	<b>1,325,600</b>

## EXPENDITURES

### Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
Park Development Fund	777	4,194	44,691	100,000
Traffic Impact Fund	474,999	1,193,367	1,684,861	-
New Facilities Development Fund	-	-	53	-
Civic Center Development Fund	-	-	-	-
Fire Facility Development Fund	-	-	-	-
Police Facility Development Fund	-	-	-	-
Capital Improvement Projects Fund	1,870,483	1,124,193	3,535,827	-
Colton Crossing Fund	1,600,650	461,071	691,600	-
<b>Total Dollars by Fund</b>	<b>3,946,909</b>	<b>2,782,825</b>	<b>5,957,032</b>	<b>100,000</b>

### Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	69,327	511,559	192,000	-
Capital Improvements	3,798,921	2,079,920	5,616,114	100,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	78,661	191,346	148,918	-
<b>Total Dollars by Expense Category</b>	<b>3,946,909</b>	<b>2,782,825</b>	<b>5,957,032</b>	<b>100,000</b>

## ENTERPRISE FUNDS OVERVIEW

Enterprise Funds account for any activity for which a fee is charged to external users for goods and services. If an activity's principal revenue source meets any of the following criteria, it is required to be reported as an enterprise fund: (1) an activity financed with debt that is secured solely by pledge of the net revenues from fees and charges for services; (2) laws or regulations which require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; or (3) pricing policies which establish fees and charges designed to recover the activity's costs, including capital costs.

Following is a summary of the Enterprise Fund combined budgets, as the individual Enterprise Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2015-16	FY2016-17	FY2017-18 Year	FY2018-19
	Actual	Actual	End Projected	Budget
<b>Dollars by Fund</b>				
Electric Utility Fund	61,999,304	64,345,264	64,154,870	62,975,059
Water Utility Fund	9,302,826	11,463,158	12,769,835	13,224,752
Wastewater Utility Fund	9,475,358	10,280,041	10,059,737	10,503,275
Solid Waste Fund	3,034,885	2,868,611	3,046,308	3,082,516
Public Benefit Fund	969,094	760,638	784,644	787,940
Cemetery Endowment Fund	19,802	30,900	5,840	-
<b>Total Dollars by Fund</b>	<b>84,801,269</b>	<b>89,748,612</b>	<b>90,821,234</b>	<b>90,573,542</b>

#### Revenue by Category

	FY2015-16	FY2016-17	FY2017-18 Year	FY2018-19
	Actual	Actual	End Projected	Budget
<b>Dollars by Category</b>				
Property Taxes	11	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	339,500	430,397	327,379	387,853
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	79,732,902	82,749,306	83,880,880	85,679,840
Other Financing Sources (Including Transfers)	4,728,856	6,568,909	6,612,975	4,505,849
<b>Total Dollars by Expense Category</b>	<b>84,801,269</b>	<b>89,748,612</b>	<b>90,821,234</b>	<b>90,573,542</b>

## EXPENDITURES

### Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
Electric Utility Fund	57,876,796	62,847,629	74,051,475	67,606,996
Water Utility Fund	7,963,138	8,278,632	19,025,390	19,117,932
Wastewater Utility Fund	9,244,522	9,351,288	20,427,521	16,332,535
Solid Waste Fund	3,300,770	2,787,519	3,011,335	2,876,179
Public Benefit Fund	779,451	668,786	1,826,000	1,611,000
Wastewater Proceeds	-	-	-	-
Cemetery Endowment Fund	-	-	-	-
<b>Total Dollars by Fund</b>	<b>79,164,677</b>	<b>83,933,854</b>	<b>118,341,721</b>	<b>107,544,642</b>

### Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	6,669,841	6,548,512	6,498,047	6,798,464
Part Time	26,514	41,739	118,717	162,200
Overtime	575,994	809,056	806,819	856,580
GASB 68 Pension Expense	467,190	454,905	-	-
GASB 68 Pension Contra Expense	(1,141,496)	(43,806)	-	-
Salary Related Benefits	1,445,747	1,422,423	809,246	872,969
Non-Persable Benefits	1,522,296	1,579,381	1,545,167	1,671,912
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	764,720	994,812
Education & Training	38,908	52,575	72,400	75,500
Uniforms & Safety Equipment	79,657	74,440	103,430	110,240
<b>Total Salaries &amp; Benefits</b>	<b>9,684,651</b>	<b>10,939,225</b>	<b>10,718,546</b>	<b>11,542,677</b>
Maintenance & Operations	51,665,606	51,084,770	53,583,231	54,272,748
Contracted Services	5,335,175	4,717,735	6,913,118	6,143,992
Capital Improvements	8,342,920	4,294,257	24,035,569	17,072,252
Capital Outlay	(8,708,908)	(4,423,151)	4,058,895	1,021,700
Allocated Charges	4,772,552	4,410,830	5,779,537	6,249,148
Operating Transfers - Out	485,482	511,638	478,826	502,125
Administrative Transfers - Out	7,587,199	12,398,550	12,773,999	10,740,000
<b>Total Dollars by Expense Category</b>	<b>79,164,677</b>	<b>83,933,854</b>	<b>118,341,721</b>	<b>107,544,642</b>

## INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds provide services to City departments and recover their costs through user charges. In previous fiscal years, user charges were included in the “allocated charges” expenditure category as an abatement. To increase transparency and better account for expenditures in the Internal Service Funds, in Fiscal Year 2015-16 cost recovery from department user charges is recognized as a revenue to net against the expense.

Following is a summary of the Internal Service Fund combined budgets, as the individual Internal Service Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
Building Maintenance Fund	679,765	705,146	1,278,566	985,143
Information Services Fund	943,529	880,264	887,941	736,325
Insurance Fund	3,068,158	2,667,724	2,839,046	3,421,307
Automotive Shop Fund	639,696	678,607	933,754	774,652
<b>Total Dollars by Fund</b>	<b>5,331,148</b>	<b>4,931,741</b>	<b>5,939,307</b>	<b>5,917,427</b>

#### Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	16,164	27,118	8,350	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	5,231,707	4,904,623	5,134,182	5,617,427
Other Financing Sources (Including Transfers)	83,277	-	796,775	300,000
<b>Total Dollars by Expense Category</b>	<b>5,331,148</b>	<b>4,931,741</b>	<b>5,939,307</b>	<b>5,917,427</b>

## EXPENDITURES

### Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
Building Maintenance Fund	416,767	510,285	871,168	925,143
Information Services Fund	701,581	771,189	906,241	921,325
Insurance Fund	2,208,666	4,075,592	2,973,799	3,121,307
Automotive Shop Fund	577,601	433,547	636,023	674,652
<b>Total Dollars by Fund</b>	<b>3,904,615</b>	<b>5,790,613</b>	<b>5,387,231</b>	<b>5,642,427</b>

### Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	542,713	538,388	682,880	781,486
Part Time	2,121	9,944	43,500	43,500
Overtime	20,167	13,894	24,000	26,000
Salary Related Benefits	113,785	122,634	81,497	99,292
Non-Persable Benefits	129,209	112,794	147,450	164,976
Persable Benefits	-	-	-	-
Education & Training	6,056	6,276	5,000	7,000
Uniforms & Safety Equipment	3,326	2,528	91,837	121,272
<b>Total Salaries &amp; Benefits</b>	<b>817,377</b>	<b>806,458</b>	<b>1,076,164</b>	<b>1,243,526</b>
Maintenance & Operations	2,674,296	4,625,784	3,773,130	3,796,147
Contracted Services	186,120	176,860	270,000	245,000
Capital Improvements	-	-	-	-
Capital Outlay	164,602	47,100	124,500	300,000
Allocated Charges	13,084	84,746	90,223	-
Operating Transfers - Out	49,136	49,665	53,214	57,754
<b>Total Dollars by Expense Category</b>	<b>3,904,615</b>	<b>5,790,613</b>	<b>5,387,231</b>	<b>5,642,427</b>

## DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, principal and interest on the bonds issued in support of governmental activities.

Following is a summary of the combined Debt Service Fund budgets followed by descriptions and budget summaries for each Debt Service Fund.

### REVENUE

#### Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
PFA Debt Service Fund	945,634	899,644	929,964	936,819
Water Improvement District Fund	30,521	31,625	33,357	31,661
Pension Obligation Debt Service Fund	2,957,075	2,670,856	2,674,856	1,958,208
<b>Total Dollars by Fund</b>	<b>3,933,230</b>	<b>3,602,125</b>	<b>3,638,177</b>	<b>2,926,688</b>

#### Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	30,451	31,591	33,323	31,591
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>30,451</b>	<b>31,591</b>	<b>33,323</b>	<b>31,591</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	46,187	34	34,354	31,370
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	3,856,592	3,570,500	3,570,500	2,863,727
<b>Total Dollars by Expense Category</b>	<b>3,933,230</b>	<b>3,602,125</b>	<b>3,638,177</b>	<b>2,926,688</b>

## EXPENDITURES

### Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
PFA Debt Service Fund	1,124,943	1,124,643	1,875,329	910,469
Water Improvement District Fund	31,567	31,567	31,567	31,567
Pension Obligation Debt Service Fund	2,696,758	2,786,587	2,786,587	2,629,232
<b>Total Dollars by Fund</b>	<b>3,853,268</b>	<b>3,942,797</b>	<b>4,693,483</b>	<b>3,571,268</b>

### Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	3,850,318	3,935,447	4,358,593	3,566,268
Contracted Services	2,950	7,350	7,350	5,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	327,540	-
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>3,853,268</b>	<b>3,942,797</b>	<b>4,693,483</b>	<b>3,571,268</b>

## DEBT SERVICE FUNDS

### PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND

The Colton Public Financing Authority (PFA, or the Authority) was created by a joint powers agreement (JPA), formed for the purpose of issuing bonds in order to finance capital improvements projects. The following is a summary of bonds issued through the Authority and related funding sources for Fiscal Year 2016-17:

Special Tax Revenue Bonds – Series 1996 – The bonds are payable from Community Facilities District special tax assessments

Lease Revenue Bonds – 2007 Series B – The bonds are payable from the General Fund base rental payments of leased property.

### REVENUE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	45,118	-	31,300	31,300
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	900,516	899,644	905,519	905,519
<b>Total Dollars by Expense Category</b>	<b>945,634</b>	<b>899,644</b>	<b>936,819</b>	<b>936,819</b>

## DEBT SERVICE FUNDS

### EXPENDITURE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	1,122,543	1,119,793	1,542,939	907,969
Contracted Services	2,400	4,850	4,850	2,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	327,540	-
<b>Total Dollars by Expense Category</b>	<b>1,124,943</b>	<b>1,124,643</b>	<b>1,875,329</b>	<b>910,469</b>

## DEBT SERVICE FUNDS

### PENSION OBLIGATION DEBT SERVICE FUND

The Pension Obligation Debt Service Fund is used to account for payment of principal and interest on the amount borrowed to pay down the City's unfunded pension liability. All City Departments pay their proportional share of the cost into this fund.

### REVENUE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	-	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	999	-	-	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	2,956,076	2,670,856	1,958,208	1,958,208
<b>Total Dollars by Expense Category</b>	<b>2,957,075</b>	<b>2,670,856</b>	<b>1,958,208</b>	<b>1,958,208</b>

### EXPENDITURE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	2,696,208	2,784,087	2,784,087	2,626,732
Contracted Services	550	2,500	2,500	2,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>2,696,758</b>	<b>2,786,587</b>	<b>2,786,587</b>	<b>2,629,232</b>

## DEBT SERVICE FUNDS

### WATER IMPROVEMENT DISTRICT DEBT SERVICE FUND

The Water Improvement District fund accounts for debt incurred for the reconstruction of water facilities of the James Sullivan Mutual Water Company, acquired by the City of Colton in 1988.

### REVENUE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	30,451	31,591	31,591	31,591
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>30,451</b>	<b>31,591</b>	<b>31,591</b>	<b>31,591</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	70	34	34	70
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>30,521</b>	<b>31,625</b>	<b>31,625</b>	<b>31,661</b>

### EXPENDITURE BUDGET SUMMARY

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	31,567	31,567	31,567	31,567
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>31,567</b>	<b>31,567</b>	<b>31,567</b>	<b>31,567</b>

## COMMUNITY FACILITY & SPECIAL ASSESSMENT DISTRICT FUNDS OVERVIEW

Community Facility and Special Assessment District Funds are used to account for and report the revenues received from special tax assessments to fund the debt service, capital improvements, and/or lighting and maintenance for each respective district.

Following is a summary of the combined Community Facility and Special Assessment District Fund budgets, as the individual Community Facility and Special Assessment District Fund budgets are contained within the department pages under which each respective fund is managed.

### REVENUE

#### Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
LLMD #2	138,813	143,168	147,474	151,832
LLMD #1	324,812	332,084	327,915	328,389
CFD 87-1 Debt Service Fund	85,791	167	920	-
CFD 88-1 Debt Service Fund	2,318	3,982	510	-
Storm Water Fund	581,759	689,048	594,311	592,647
CFD 89-2 Construction Fund	-	-	-	-
CFD 89-1 Debt Service Fund	97,209	118,177	328,210	-
CFD 89-2 Debt Service Fund	292,140	291,884	3,345	-
CFD 90-1 Debt Service Fund	271,943	270,825	270,565	270,915
<b>Total Dollars by Fund</b>	<b>1,794,785</b>	<b>1,849,335</b>	<b>1,673,250</b>	<b>1,343,783</b>

#### Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	1,044,197	1,069,366	1,068,630	1,071,868
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	805,400	657,079	272,532	269,265
<b>Total Taxes</b>	<b>1,849,597</b>	<b>1,726,445</b>	<b>1,341,162</b>	<b>1,341,133</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	(54,812)	31,290	4,548	2,650
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	-	91,600	327,540	-
<b>Total Dollars by Expense Category</b>	<b>1,794,785</b>	<b>1,849,335</b>	<b>1,673,250</b>	<b>1,343,783</b>

## EXPENDITURES

### Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
LLMD #2	115,712	115,030	133,025	182,114
LLMD #1	324,415	287,669	314,842	302,821
CFD 87-1 Debt Service Fund	324,397	-	-	-
CFD 88-1 Debt Service Fund	-	-	-	-
Storm Water Fund	602,857	457,169	645,561	644,488
CFD 89-2 Construction Fund	-	-	-	-
CFD 89-1 Debt Service Fund	237,798	240,691	696,130	-
CFD 89-2 Debt Service Fund	276,229	273,754	612,376	-
CFD 90-1 Debt Service Fund	256,213	258,555	266,514	259,151
<b>Total Dollars by Fund</b>	<b>2,137,621</b>	<b>1,632,868</b>	<b>2,668,448</b>	<b>1,388,574</b>

### Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	263,913	233,457	201,598	226,210
Part Time	15,216	16,324	18,304	18,304
Overtime	11,666	29,188	23,000	13,000
Salary Related Benefits	54,763	51,112	22,525	26,060
Non-Persable Benefits	70,068	66,718	59,578	68,145
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	28,718	33,060
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	1,401	973	3,700	3,700
<b>Total Salaries &amp; Benefits</b>	<b>417,027</b>	<b>397,772</b>	<b>357,423</b>	<b>388,479</b>
Maintenance & Operations	1,368,021	1,045,710	1,874,051	539,651
Contracted Services	260,029	160,231	356,750	284,650
Capital Improvements	-	-	50,000	50,000
Capital Outlay	-	-	-	-
Allocated Charges	75,023	11,114	12,242	109,108
Operating Transfers - Out	17,521	18,041	17,982	16,686
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>2,137,621</b>	<b>1,632,868</b>	<b>2,668,448</b>	<b>1,388,574</b>

## HOUSING AUTHORITY FUNDS OVERVIEW

The Colton Housing Authority consists of funds previously known as Low and Moderate Income Housing Funds of the former Redevelopment Agency. Upon dissolution of the Redevelopment Agency, pursuant to AB1X 26, the Housing Authority assumed control over this important aspect of economic development for the City.

### REVENUE

#### Revenue by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
Housing Authority - RM Park Dev Fund	(453,480)	4,216,825	-	-
Housing Authority - Low/Mod Bond Proceeds	4,257	-	-	-
Housing Authority - Rancho Med CHFA	-	-	-	-
Housing Authority - RM Park Operations	106,702	(32,272)	-	-
Housing Authority - Low/Mod Debt Service	-	1,050,944	-	-
Housing Authority - Low/Mod Capital Projects	16,272	10,707,913	14,000	-
<b>Total Dollars by Fund</b>	<b>(326,249)</b>	<b>15,943,410</b>	<b>14,000</b>	<b>-</b>

#### Revenue by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
Property Taxes	7,811	-	-	-
VLF - Property Taxes	-	-	-	-
Franchises	-	-	-	-
Sales & Use Tax	-	-	-	-
Other Taxes	-	-	-	-
<b>Total Taxes</b>	<b>7,811</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licenses & Permits	-	-	-	-
Fines & Forfeitures	-	-	-	-
Use of Money & Property	111,320	55,563	14,000	-
Revenues from Other Agencies	-	-	-	-
Charges for Current Services	-	-	-	-
Other Financing Sources (Including Transfers)	(445,380)	15,887,847	-	-
<b>Total Dollars by Expense Category</b>	<b>(326,249)</b>	<b>15,943,410</b>	<b>14,000</b>	<b>-</b>

## EXPENDITURES

### Expenditures by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
Housing Authority - RM Park Dev Fund	-	-	-	-
Housing Authority - Low/Mod Bond Proceeds	-	4,907,640	-	-
Housing Authority - Rancho Med CHFA	-	4	-	-
Housing Authority - RM Park Operations	83,413	5,422,841	-	-
Housing Authority - Low/Mod Debt Service	-	-	-	-
Housing Authority - Low/Mod Capital Projects	230,128	11,679,915	88,013	61,482
<b>Total Dollars by Fund</b>	<b>313,541</b>	<b>22,010,400</b>	<b>88,013</b>	<b>61,482</b>

### Expenditures by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	43,509	48,642	45,682	45,682
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	9,232	10,678	5,025	5,154
Non-Persable Benefits	7,309	7,784	7,287	7,287
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	5,009	-
<b>Total Salaries &amp; Benefits</b>	<b>60,050</b>	<b>67,104</b>	<b>63,003</b>	<b>58,123</b>
Maintenance & Operations	71,846	55,500	-	-
Contracted Services	169,282	101,586	20,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	9,231	3,290	1,874	-
Operating Transfers - Out	3,132	21,782,920	3,136	3,359
<b>Total Dollars by Expense Category</b>	<b>313,541</b>	<b>22,010,400</b>	<b>88,013</b>	<b>61,482</b>

# NON-DEPARTMENTAL

## DESCRIPTION

This cost center accounts for expenditures related to the General Fund, but not attributable to any one department or division. Currently, transfers to cover the debt service on the 2007B Bonds (No Streets Left Behind), the allocated charges out from the administrative departments, and non-departmental capital outlay and building maintenance are accounted for here.

In the past, this cost center also includes allocated costs for Information Services, Risk Management, Self-Funded Insurance, Automobile Shop and Building Maintenance attributable to General Fund Departments.

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	(3,390,629)	(5,112,293)	(4,686,490)	(6,308,746)
<b>Total Dollars by Fund</b>	<b>(3,390,629)</b>	<b>(5,112,293)</b>	<b>(4,686,490)</b>	<b>(6,308,746)</b>

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	1,400,071	312	197,815	-
Contracted Services	-	-	-	-
Capital Improvements	20,663	3,904	-	-
Capital Outlay	-	70,292	99,708	-
Allocated Charges	(5,712,882)	(6,087,317)	(7,040,432)	(7,514,265)
Operating Transfers - Out	901,519	900,516	2,056,419	1,205,519
<b>Total Dollars by Expense Category</b>	<b>(3,390,629)</b>	<b>(5,112,293)</b>	<b>(4,686,490)</b>	<b>(6,308,746)</b>

# CITY COUNCIL

## DESCRIPTION

As a body of elected officials, the separately elected Mayor and six member City Council establishes local laws, sets policy, approves programs, adopts the annual budget and appropriates funds.

As elected representatives of the citizens, the Mayor and City Council are responsible to all citizens and focuses its energies on making decisions, which are in the best interest of the public welfare.

The Mayor and City Council members serve overlapping four-year terms. The City Council meets the first and third Tuesday of the month at City Hall to discuss and vote on pertinent issues facing the City, its residents and business owners. In addition, the City Council members are responsible for appointing the City Manager, City Attorney and members of certain boards and commissions.

## ACCOMPLISHMENTS

- ❖ Attend Community Events representing the City
- ❖ Correspondence and Meetings with Legislators to assist in supporting Colton's Legislative Agenda
- ❖ Attended State, Regional and Local Conferences and Training to Elected Officials
- ❖ Networking & Marketing Efforts with current and new Developers
- ❖ Network with Chamber of Commerce to Recognize and Welcome Businesses to the City
- ❖ Served as Appointed Board Members on Intergovernmental Agencies
- ❖ Approved Polices to Streamline Organizational Operations
- ❖ Networked with Television Stations to publicize the city's completed and on-going projects
- ❖ Addressed Constituency Concerns with the Assistance of City Departments
- ❖ Animal Services Free Spay & Neuter Programs

## OBJECTIVES

- ❖ Financial Stability, Sound Investments, Audit Reviews, upgrade internal control standards and technology
- ❖ Invest in Public Safety
- ❖ Marketing, Economic Development and Housing
- ❖ Sustain a Quality of Life that benefits all citizens and businesses
- ❖ Upgrade infrastructure, public facilities, and expand major roadways to sustain transportation growth
- ❖ Promote Legislative Affairs and Networking with Intergovernmental Agencies
- ❖ Invest in Public Parks and provide Safer Routes for children walking to and from Schools.

# CITY COUNCIL

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
City Council	10.0	10.0	7.0	7.0
<b>Total Department FTEs</b>	<b>10.0</b>	<b>10.0</b>	<b>7.0</b>	<b>7.0</b>

# CITY COUNCIL

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	176,843	195,658	141,507	33,600
Part Time	5,120	-	21,305	-
Overtime	70	46	-	-
Salary Related Benefits	41,561	48,468	18,898	5,026
Non-Persable Benefits	134,556	144,515	144,456	102,724
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	22,875	4,722
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>358,150</b>	<b>388,687</b>	<b>349,041</b>	<b>146,072</b>
Maintenance & Operations	74,943	72,047	88,156	89,005
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	10,961	13,987	14,323	2,384
<b>Total Dollars by Expense Category</b>	<b>444,054</b>	<b>474,721</b>	<b>451,520</b>	<b>237,461</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
City Council	444,054	474,721	451,520	237,461
<b>Total Dollars by Division</b>	<b>444,054</b>	<b>474,721</b>	<b>451,520</b>	<b>237,461</b>

# CITY MANAGER

## DESCRIPTION

The City Manager leads the implementation of City Council policy and provides leadership for all City departments. As the Chief Executive Officer of city government, the City Manager is appointed by the City Council to enforce municipal laws, direct daily operations of the City, make recommendations to the Council, prepare and observe the municipal budget, appoint and supervise all City department heads and employees, and supervise the operation of all City departments.

The City Manager also oversees all City contracts and agreements, and serves as the chief legislative advocate on issues and projects of major significance to the City.

The City Manager works closely with the management of each department to monitor the City's budget and changes in economic conditions at the local, state and federal level to ensure the City is properly positioned to respond as needed and provide recommendations to the City Council on policy matters.

## OBJECTIVES

- ❖ Conduct all City operations in a fiscally responsible manner
- ❖ Coordinate efforts to meet City goals, as set by the City Council
- ❖ Seek to maintain a workplace that fosters employee wellness and development and provides top-notch customer service
- ❖ Continue to provide support to the City Council and leadership for all departments

## ECONOMIC DEVELOPMENT DIVISION

The City of Colton's Economic Development Division continues to establish relationships, build networks, and identify resources to meet the needs of property owners, residents, developers and businesses. The Division is a key facilitator in creating public-private partnerships to attract new businesses, facilitate enterprise development, and assist existing businesses with expansion.

While much has been accomplished, we recognize that much remains to be done to carry out our General Plan policies, serve our applicants in a timely and efficient manner, and implement the priorities established by the City.

## ACCOMPLISHMENTS

- ❖ Successfully facilitated private sector interest in an attempt to re-use of dilapidated or outdated downtown properties to bring new life to Colton's downtown area. With the opening of Starbucks and Le Rendezvous Café, the downtown hotel has rebranded and opened as a Best Western Plus, Juan Colorado Mexican Grill is open, Vanir Development is marketing a 4,800 SF Food Court, and Smart & Final Extra completed its first year since opening for business.

# CITY MANAGER

- ❖ Over 800,000 square feet of industrial development is under construction and to be completed within Fiscal Year 2017-18.
- ❖ New development within the Hub City Centre area has started with the construction of the CalMed Surgical Center, Chandi Group USA’s Arco/deli/car wash (completed). Additional development includes a new 6,000 SF restaurant, 9,000 SF retail space, a 3,500 SF quick service restaurant and a 90 plus room hotel will soon be under construction.
- ❖ Wildrose Village has started construction on Phase I of 100 new homes and Phase II has received its entitlements for an additional 75 new homes within the Hub City Centre area.
- ❖ CB Motorsports opened their doors in South Colton.
- ❖ The “Colton Means Business” Economic Development Strategy was adopted by the City Council.
- ❖ A “Business Welcome Package” has been created for new and expanding businesses.

## OBJECTIVES

- ❖ Economic Development is a concerted effort to facilitate and influence the direction of private sector investment toward opportunities that can lead to the City’s sustained economic growth.
  - **Objective:** Continue to develop and embellish upon the “Colton Means Business” Economic Development webpage.
  - **Objective:** Continue the City’s attendance at the International Council of Shopping Centers (“ICSC”) Conference and other real estate brokerage networking sessions to make retailers and developers aware that Colton is a great place to bring their business expansion efforts.
  - **Objective:** Continue to coordinate CDBG grant funds and program compliance by working with Public Works for capital projects and Community Services for Public Service projects.
  - **Objective:** To advance the development of the California University of Science and Medicine and other mixed-use retail development within the Hub City Centre project area, staff will continue to meet regularly with property owners to further the vision for the area.
  - **Objective:** Work with real estate brokers, property owners and developers to facilitate and create partnership opportunities for new development of retail, commercial, industrial, office, entertainment and housing in appropriately zoned sectors within the City of Colton.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
City Manager	2.0	2.0	3.0	3.0
Economic Development	2.0	2.0	2.0	2.0
<b>Total Department FTEs</b>	<b>4.0</b>	<b>4.0</b>	<b>5.0</b>	<b>5.0</b>

# CITY MANAGER

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	583,434	915,012	1,344,033	1,200,620
Miscellaneous Grants Fund	6,480	14,016	33,034	-
Successor Agency Administration	250,001	191,422	80,542	103,835
Housing Authority - Low/Mod Bond Proceeds	-	4,907,640	-	-
Housing Authority - Rancho Med CHFA	-	4	-	-
Housing Authority - RM Park Operations	83,413	5,422,841	-	-
Housing Authority - Low/Mod Capital Projects	230,128	11,679,915	88,013	61,482
<b>Total Dollars by Fund</b>	<b>1,153,456</b>	<b>23,130,850</b>	<b>1,545,622</b>	<b>1,365,937</b>

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	387,741	365,027	471,018	516,375
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	83,408	82,801	52,449	58,489
Non-Persable Benefits	62,521	62,156	73,508	96,821
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	41,742	63,115
Education & Training	1,052	5,000	5,000	7,500
Uniforms & Safety Equipment	-	-	9,517	12,451
<b>Total Salaries &amp; Benefits</b>	<b>534,722</b>	<b>514,984</b>	<b>653,234</b>	<b>754,751</b>
Maintenance & Operations	116,862	410,121	352,074	325,840
Contracted Services	406,126	289,480	254,801	242,700
Capital Improvements	-	-	-	-
Capital Outlay	-	67,598	213,000	-
Allocated Charges	26,419	37,941	36,686	-
Operating Transfers - Out	69,327	21,810,726	35,827	42,646
<b>Total Dollars by Expense Category</b>	<b>1,153,456</b>	<b>23,130,850</b>	<b>1,545,622</b>	<b>1,365,937</b>

# CITY MANAGER

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	203,504	189,823	385,463	430,655
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	39,789	44,399	43,037	48,821
Non-Persable Benefits	29,707	32,476	59,727	83,202
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	41,742	63,115
Education & Training	1,052	5,000	5,000	7,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>274,052</b>	<b>271,698</b>	<b>534,969</b>	<b>633,293</b>
Maintenance & Operations	37,931	339,980	318,440	325,840
Contracted Services	232,014	184,721	214,801	214,200
Capital Improvements	-	-	-	-
Capital Outlay	-	67,598	213,000	-
Allocated Charges	26,419	37,941	36,686	-
Operating Transfers - Out	13,018	13,074	26,137	27,287
<b>Total Dollars by Expense Category</b>	<b>583,434</b>	<b>915,012</b>	<b>1,344,033</b>	<b>1,200,620</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
City Manager	164,655	136,468	452,874	549,005
Economic Development	418,779	778,544	891,159	651,615
<b>Total Dollars by Division</b>	<b>583,434</b>	<b>915,012</b>	<b>1,344,033</b>	<b>1,200,620</b>

# CITY MANAGER

## HOUSING AUTHORITY FUNDS

The Housing Authority Funds accounts for various housing programs, which include, acquisitions of residential properties, rehabilitations, management of residential units, and exercise of condemnation powers.

## HOUSING AUTHORITY FUNDS BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	43,509	48,642	45,682	45,682
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	9,232	10,678	5,025	5,154
Non-Persable Benefits	7,309	7,784	7,287	7,287
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	5,009	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>60,050</b>	<b>67,104</b>	<b>63,003</b>	<b>58,123</b>
Maintenance & Operations	71,846	55,500	-	-
Contracted Services	169,282	101,586	20,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	9,231	3,290	1,874	-
Operating Transfers - Out	3,132	21,782,920	3,136	3,359
<b>Total Dollars by Expense Category</b>	<b>313,541</b>	<b>22,010,400</b>	<b>88,013</b>	<b>61,482</b>

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Project Area</b>				
Rancho Mediterrania CHFA	-	4	-	-
Rancho Mediterrania Park Operations	83,413	5,422,841	-	-
Low/Mod Bond Proceeds	-	4,907,640	-	-
Low/Mod Capital Projects	230,128	11,679,915	88,013	61,482
<b>Total Dollars by Project Area</b>	<b>313,541</b>	<b>22,010,400</b>	<b>88,013</b>	<b>61,482</b>

# CITY CLERK

## DESCRIPTION

The primary goal of the City Clerk's Office is to provide the public with complete and timely information, manage the processing, indexing and maintenance of records of all ordinances, resolutions and legislative actions pertaining to the City Council, Colton Housing Authority, Colton Utility Authority, Colton Public Financing Authority, and Successor to the Redevelopment Agency for the City of Colton.

The City Clerk's Office ensures that agendas are posted, noticed and that all legal publishing requirements are met. The department maintains and updates the "Maddy List"; updates the Municipal Code; is the custodian of the City Seal; administers oaths; and, is the authorized agent for the City with authority to receive service of all legal processes. In addition, the City Clerk's Office provides Notary Public services.

The City Clerk's Office is responsible for responding to requests for public records; maintains and processes contracts with the City and claims against the City; coordinates and conducts City elections; and, provides, receives and files campaign statements, and Statements of Economic Interests, in accordance with the Secretary of State and the Fair Political Practices Commission.

## ACCOMPLISHMENTS

- ❖ New Programs - Implemented the Government 2 Government (G2G) e-recording system in concurrence with the County of San Bernardino and provided training to City of Colton key personnel. This program permits Staff to record legal documents through the City Clerk's Office, as an alternative to the Records Office in San Bernardino.
- ❖ Records Retention Program - Initiated a Records Retention Team to work with City Clerk staff on identifying boxes/documents located at the Records Retention Center and collaborate closely in the future to ensure compliance with the Records Retention Policy.
- ❖ Public Records Requests – Processed 213 public records requests within the 10-day deadline in accordance with the Public Records Act.
- ❖ Trainings - Successfully cross-trained staff to maintain the efficiency of the office and provide great customer service to Elected Officials, Staff and constituents.
- ❖ Policy and Leadership - Successfully provided bi-annual Ethics Training to City Council, Boards and Commission and Staff.

# CITY CLERK

## OBJECTIVES

- ❖ Implement an Agenda Management System.
- ❖ Develop an agenda preparation training guide for all Policy Bodies of the City covering all regulations as well as best practices of creating meeting agendas, notices of adjournment and meeting procedures defined in the California Brown Act.
- ❖ Continue to provide updates to Municipal Code quarterly.
- ❖ Departmental reorganization; attain the necessary staff to continue the City Wide Records Retention Program, continue the Destruction of Obsolete Records and assist with day to day tasks in order to have a more proactive work environment rather than reactive.
- ❖ Continue to provide the highest level of customer service and build strong inter-relations.
- ❖ Continue education and training for City Clerk Staff.
- ❖ Continue to educate key personnel on use of Laserfiche and Weblink Portal.
- ❖ Continue to increase the quantity of documents imported in Weblink Portal for transparency.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
City Clerk	3.0	3.0	3.0	3.0
<b>Total Department FTEs</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

# CITY CLERK

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	100,290	116,676	101,175	103,605
Part Time	-	-	-	-
Overtime	101	-	-	-
Salary Related Benefits	22,254	25,837	15,463	12,133
Non-Persable Benefits	43,424	42,762	51,248	42,720
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	13,191	15,242
Education & Training	-	1,550	5,000	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>166,069</b>	<b>186,825</b>	<b>186,077</b>	<b>176,200</b>
Maintenance & Operations	75,175	146,270	88,348	163,990
Contracted Services	11,787	8,742	14,000	14,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	8,026	8,210	8,259	7,693
<b>Total Dollars by Expense Category</b>	<b>261,057</b>	<b>350,047</b>	<b>296,684</b>	<b>361,883</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
City Clerk	261,057	350,047	296,684	361,883
<b>Total Dollars by Division</b>	<b>261,057</b>	<b>350,047</b>	<b>296,684</b>	<b>361,883</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## DESCRIPTION

The Human Resources Division is responsible for employee recruitment, administration of employee benefits, and various other employee and labor related functions. The Division strives to recruit, develop, and retain a well-qualified, professional workforce that reflects the high-standards of the community we serve.

In addition, this Division also oversees the City's Risk Management function, which includes workers' compensation insurance, as well as general liability and property insurance. A full description of Risk Management can be found in the Internal Service Fund portion of the budget document.

## ACCOMPLISHMENTS

- ❖ Successfully completed automation of the employee benefits enrollment process
- ❖ Provided onsite employee education programs promoting healthy lifestyles

## OBJECTIVES

- ❖ Offer training programs to employees in order to maintain a competent and capable workforce
- ❖ Revise and update Administrative Policies, including the City's Personnel Rules
- ❖ Perform all job recruitments in a manner that results in a quality workforce

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Human Resources/Risk Management	3.0	4.0	4.0	4.0
<b>Total Department FTEs</b>	<b>3.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	1,603,460	1,599,618	1,886,451	2,025,096
Insurances Fund	2,208,666	4,075,592	2,973,799	3,121,307
<b>Total Dollars by Fund</b>	<b>3,812,126</b>	<b>5,675,210</b>	<b>4,860,250</b>	<b>5,146,403</b>

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	168,109	173,499	315,524	408,898
Part Time	2,436	11,249	8,500	8,500
Overtime	-	318	2,500	2,800
Salary Related Benefits	36,331	39,474	39,411	49,244
Non-Persable Benefits	36,070	31,969	65,904	59,754
Persable Benefits	-	-	-	1,825
Retiree Health Insurance	1,218,871	1,249,464	1,250,000	1,250,000
PERS Unfunded Liability	-	-	39,071	53,884
Education & Training	1,087	2,260	5,000	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>1,462,904</b>	<b>1,508,233</b>	<b>1,725,910</b>	<b>1,837,405</b>
Maintenance & Operations	2,189,397	4,027,449	2,906,876	3,075,550
Contracted Services	147,982	127,974	203,000	201,250
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	5,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	11,843	11,554	24,464	27,198
<b>Total Dollars by Expense Category</b>	<b>3,812,126</b>	<b>5,675,210</b>	<b>4,860,250</b>	<b>5,146,403</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	77,230	79,964	194,288	266,663
Part Time	786	3,263	5,000	5,000
Overtime	-	159	2,500	2,800
Salary Related Benefits	16,927	18,715	23,871	29,435
Non-Persable Benefits	16,376	15,119	41,160	35,726
Persable Benefits	-	-	-	1,825
Retiree Health Insurance	1,218,871	1,249,464	1,250,000	1,250,000
PERS Unfunded Liability	-	-	23,710	33,060
Education & Training	1,087	2,260	5,000	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>1,331,277</b>	<b>1,368,944</b>	<b>1,545,529</b>	<b>1,627,009</b>
Maintenance & Operations	224,072	201,936	278,076	330,150
Contracted Services	42,728	23,468	48,000	46,250
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	5,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	5,383	5,270	14,846	16,687
<b>Total Dollars by Expense Category</b>	<b>1,603,460</b>	<b>1,599,618</b>	<b>1,886,451</b>	<b>2,025,096</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Human Resources	1,603,460	1,599,618	1,886,451	2,025,096
<b>Total Dollars by Division</b>	<b>1,603,460</b>	<b>1,599,618</b>	<b>1,886,451</b>	<b>2,025,096</b>

# HUMAN RESOURCES/RISK MANAGEMENT

## INSURANCES FUND

The City is exposed to various risk of loss related to theft, damage and destruction of assets, and injuries to employees. The City adopted a self-insurance program for coverage of Workers' Compensation (WC) and liability insurance and created a fund to cover the costs of these risks. The City is self-insured for up to a maximum of \$1,000,000 for each employee Workers' Compensation claim and a cap of \$1,000,000 for each general liability claim. Insurance coverage in excess of the self-insurance limits is provided by various private insurance carriers up to an aggregate of \$30,000,000.

All funds participate and make payments to this internal service fund based on actual costs to pay prior years' claims and estimated costs for current claims activity. The cost of excess insurance premiums is also paid from these funds.

This function is funded through charges to all user departments.

## INSURANCES FUND BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	90,879	93,535	121,236	142,235
Part Time	1,650	7,986	3,500	3,500
Overtime	-	159	-	-
Salary Related Benefits	19,404	20,759	15,540	19,809
Non-Persable Benefits	19,694	16,850	24,744	24,028
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	15,361	20,824
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>131,627</b>	<b>139,289</b>	<b>180,381</b>	<b>210,396</b>
Maintenance & Operations	1,965,325	3,825,513	2,628,800	2,745,400
Contracted Services	105,254	104,506	155,000	155,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	6,460	6,284	9,618	10,511
<b>Total Dollars by Expense Category</b>	<b>2,208,666</b>	<b>4,075,592</b>	<b>2,973,799</b>	<b>3,121,307</b>

# FINANCE DEPARTMENT

## DESCRIPTION

The Finance Department comprises four divisions: Finance Administration, Customer Service, Purchasing, and Information Services.

### FINANCE ADMINISTRATION

The Finance Department strives to provide outstanding customer service to its internal and external customers. The Department is charged with providing proactive financial and analytical support to City departments and decision makers, as well as to safeguard and facilitate the optimal use of City resources.

The Finance Department is responsible for providing fiduciary control of the City's assets and is charged with managing the fiscal affairs of the City. The Division pays bills, administers grants, provides billing and cash receipts, processes payroll for all City staff, keeps all financial records of the City, prepares the comprehensive annual budget, and generates the annual and statistical financial reporting for all City funds and for all of the Successor Agency to the Redevelopment Agency activities.

The Division works closely with state and federal agencies, as well as with independent auditors, providing the required information and reports to ensure the City is in compliance with all Generally Accepted Accounting Standards (GAAP), and state and federal regulations.

### CUSTOMER SERVICE

The Customer Service Division provides assistance to all of the City of Colton utility customers. Services include billing, payment receipt, telephone service, collection services, and direct personal service to any customers requiring our assistance.

The Customer Service Division's hours of operation include City Hall counter hours 8:00 A.M. to 6:00 P.M. and telephone availability from 8:30 A.M. to 6:00 P.M, Monday through Thursday.

### PURCHASING

The Purchasing Division is responsible for coordinating and/or taking the lead on all City purchases, maintaining an inventory supply for various City Departments, as well as ensuring that all purchases are made in compliance with Council approved purchasing policies and procedures and state regulations.

In addition, the Purchasing Division works with the City departments on the issuance of Requests for Bids, Requests for Proposals or Qualifications (RFB's, RFP's; RFQ's) and oversees the issuance of City contracts.

The focus is on obtaining the best products and services for the City through fair and open competition. Purchasing strives to strengthen the organization by implementing best practices and consistently providing a high level of service to all City Departments.

# FINANCE DEPARTMENT

## INFORMATION SERVICES

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

Beginning in 2014, some electric system security responsibilities were added to the Information Services Division.

This function is funded through charges to all user departments.

## ACCOMPLISHMENTS

- ❖ Completed the Fiscal Year 2016-17 Comprehensive Annual Financial Report (CAFR) and submitted for the prestigious Government Finance Officers' Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Refunded Colton Utility Authority bonds and issued new water bonds to fund infrastructure
- ❖ Completed the majority of corrections necessary to comply with the CalPERS Public Agency Review
- ❖ Implemented utility payment kiosks to provide increased customer service
- ❖ Configuration and testing for IVR phone and online utility payment processing to provide enhanced customer service
- ❖ Completed and implemented the Information Services Division Policies and Procedures
- ❖ Upgraded e-mail system resulting in increased performance, capacity, and reliability
- ❖ Upgraded to a next-generation firewall (NGFW) that is able to detect and block sophisticated attacks by enforcing security policies at the application level, as well as at the port and protocol level.
- ❖ Implemented network vulnerability scanning to proactively locate, identify and asses vulnerabilities so that they can be prioritized and corrected before they are targeted and exploited by attackers.

# FINANCE DEPARTMENT

## OBJECTIVES

- ❖ Consistently provide accurate and timely financial information to the City Council to facilitate informed decision making
- ❖ Ensure the City of Colton’s short and long-term financial status is healthy and sound
- ❖ Ensure public funds and assets are invested prudently and are well-managed
- ❖ Coordinate the development, preparation, and presentation of the annual budget
- ❖ Update Council-approved budget adjustments in a timely manner
- ❖ Provide the City Council with a Comprehensive Annual Financial Report (CAFR) in a timely manner, in accordance with Generally Accepted Accounting Principles (GAAP)
- ❖ Achieve and maintain compliance with all federal and state regulations and City ordinances regarding financial reporting
- ❖ Submit the Comprehensive Annual Financial Report (CAFR) for the prestigious Government Finance Officers’ Association Certificate of Achievement for Excellence in Financial Reporting
- ❖ Ensure Colton residents receive outstanding customer service

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Finance Administration	7.0	7.0	7.0	7.0
Customer Service	12.8	12.8	12.8	12.8
Purchasing	3.2	3.2	3.2	3.2
Information Services	4.0	4.0	4.0	4.0
<b>Total Department FTEs</b>	<b>27.0</b>	<b>27.0</b>	<b>27.0</b>	<b>27.0</b>

# FINANCE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	2,382,759	2,460,668	3,126,188	3,171,612
Information Services Fund	701,581	771,189	906,241	921,325
<b>Total Dollars by Fund</b>	<b>3,084,340</b>	<b>3,231,857</b>	<b>4,032,429</b>	<b>4,092,937</b>

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,249,183	1,263,833	1,660,883	1,678,098
Part Time	2,099	14,184	4,500	4,500
Overtime	11,758	16,455	23,070	17,000
Salary Related Benefits	273,555	282,237	194,112	191,554
Non-Persable Benefits	322,719	330,726	388,882	400,695
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	184,835	245,376
Education & Training	19,912	8,776	5,000	8,900
Uniforms & Safety Equipment	1,767	1,765	1,600	1,900
<b>Total Salaries &amp; Benefits</b>	<b>1,880,993</b>	<b>1,917,976</b>	<b>2,462,882</b>	<b>2,548,023</b>
Maintenance & Operations	609,901	684,214	804,185	750,252
Contracted Services	466,391	486,241	563,990	509,810
Capital Improvements	-	-	-	-
Capital Outlay	35,830	37,368	71,000	161,000
Allocated Charges	-	12,811	14,639	-
Operating Transfers - Out	91,225	93,247	115,733	123,852
<b>Total Dollars by Expense Category</b>	<b>3,084,340</b>	<b>3,231,857</b>	<b>4,032,429</b>	<b>4,092,937</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Administration	464,311	522,117	1,107,099	1,099,716
Customer Services	1,623,572	1,643,725	1,710,643	1,761,053
Purchasing	294,876	294,826	308,446	310,843
Information Services	701,581	771,189	906,241	921,325
<b>Total Dollars by Division</b>	<b>3,084,340</b>	<b>3,231,857</b>	<b>4,032,429</b>	<b>4,092,937</b>

# FINANCE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,008,583	1,016,791	1,409,948	1,421,758
Part Time	1,628	12,226	4,500	4,500
Overtime	6,324	8,905	13,070	9,000
Salary Related Benefits	218,682	225,916	166,458	162,440
Non-Persable Benefits	274,184	284,369	340,862	348,649
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	156,951	207,808
Education & Training	13,856	2,500	2,500	6,400
Uniforms & Safety Equipment	1,767	1,765	1,600	1,900
<b>Total Salaries &amp; Benefits</b>	<b>1,525,024</b>	<b>1,552,472</b>	<b>2,095,889</b>	<b>2,162,455</b>
Maintenance & Operations	347,338	357,236	422,035	423,457
Contracted Services	435,812	474,741	508,990	479,810
Capital Improvements	-	-	-	-
Capital Outlay	-	-	1,000	1,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	74,585	76,219	98,274	104,890
<b>Total Dollars by Expense Category</b>	<b>2,382,759</b>	<b>2,460,668</b>	<b>3,126,188</b>	<b>3,171,612</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Administration	464,311	522,117	1,107,099	1,099,716
Customer Services	1,623,572	1,643,725	1,710,643	1,761,053
Purchasing	294,876	294,826	308,446	310,843
<b>Total Dollars by Division</b>	<b>2,382,759</b>	<b>2,460,668</b>	<b>3,126,188</b>	<b>3,171,612</b>

# FINANCE DEPARTMENT

## INFORMATION SERVICES FUND DEPARTMENT BUDGET SUMMARY

The Information Services Division's responsibility is to lead and support information systems and technologies that enable City departments to accomplish their respective missions, provide department personnel with information relative to their operations, support strategic planning, and promote effective resource management.

This function is funded through charges to all user departments.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	240,600	247,042	250,935	256,340
Part Time	471	1,958	-	-
Overtime	5,434	7,550	10,000	8,000
Salary Related Benefits	54,873	56,321	27,654	29,114
Non-Persable Benefits	48,535	46,357	48,020	52,046
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	27,884	37,568
Education & Training	6,056	6,276	2,500	2,500
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>355,969</b>	<b>365,504</b>	<b>366,993</b>	<b>385,568</b>
Maintenance & Operations	262,563	326,978	382,150	326,795
Contracted Services	30,579	11,500	55,000	30,000
Capital Improvements	-	-	-	-
Capital Outlay	35,830	37,368	70,000	160,000
Allocated Charges	-	12,811	14,639	-
Operating Transfers - Out	16,640	17,028	17,459	18,962
<b>Total Dollars by Expense Category</b>	<b>701,581</b>	<b>771,189</b>	<b>906,241</b>	<b>921,325</b>

# CITY ATTORNEY

## DESCRIPTION

The City Attorney's Office provides legal counsel and representation for the City, prosecutes and defends legal actions, and protects the interests of the citizens of Colton. The City Attorney provides the following legal services to the City:

- Defends the City in civil lawsuits brought against it, its officials, employees and departments; prosecutes violations of the City's Municipal Code and certain state laws; and pursues actions to recover costs from third parties for damages and liability to the City.
- Negotiates, reviews, edits and drafts contracts and other documents and agreements for the City.
- Serves as general legal counsel; and, as such researches and prepares ordinances, resolutions, and legal opinions on a wide variety of issues, and advises City employees regarding liability issues.
- Attends City Council meetings to provide support to the Council, as well as ensure meetings are conducted in compliance with all applicable laws.

## ACCOMPLISHMENTS

### ❖ *Scott Travis Daniels v. Southern California Edison, City of Colton*

SBSC Case No. CIVDS 1503628

Nature of Case: Personal injury

Outcome: City negotiated settlement for \$7,500 in exchange for dismissal of all claims. Plaintiff had been demanding \$20 million even though his claims were without merit.

### ❖ *Margarita Becerra v. City of Colton, Colton Joint Unified School District*

SBSC Case No. CIVDS 1517055

Nature of Case: Personal injury

Outcome: City won at trial. The Court of Appeal dismissed the plaintiff's appeal.

### ❖ *Benjamin Cain v. City of Colton, et al.*

SBSC Case No. CIVDS 1703461

Nature of Case: Personal injury/Civil Rights

Outcome: The court dismissed the action with prejudice; no appeal was filed.

### ❖ *Cynthia Gamache v. City of Colton, et al.*

SBSC Case No. CIVDS 1714290

Nature of Case: Personal injury

Outcome: The court dismissed the City from the case.

# CITY ATTORNEY

## OBJECTIVES

- ❖ Attend all regular City Council meetings
- ❖ Work with City Council and staff to limit the City's legal exposure on various issues
- ❖ Provide on-going legal advice on a variety of City issues

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	777,868	771,754	870,364	883,555
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>777,868</b>	<b>771,754</b>	<b>870,364</b>	<b>883,555</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
City Attorney	777,868	771,754	870,364	883,555
<b>Total Dollars by Division</b>	<b>777,868</b>	<b>771,754</b>	<b>870,364</b>	<b>883,555</b>

# CITY TREASURER

## DESCRIPTION

The City Treasurer is an elected official charged with the responsibility for investment and management of all City funds. In accordance with the City's investment policy, funds are invested to ensure safety, liquidity, and lastly, yield.

The City Treasurer must monitor investments on a daily basis to ensure funds are available when needed to meet obligations.

## ACCOMPLISHMENTS

- ❖ Maintained a prudent investment policy on the City's pooled cash funds
- ❖ Implemented reporting of cash and investment balances by fund in the monthly Treasurer's Report to increase transparency

## OBJECTIVES

- ❖ Present the City's investment policy to the City Council for annual approval
- ❖ Maintain funds in secure and liquid investments, in accordance with the policy
- ❖ Work closely with the City's Finance Division to ensure proper cash flow to meet all current obligations

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
City Treasurer	1.0	1.0	1.0	1.0
<b>Total Department FTEs</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>

# CITY TREASURER

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	26,885	26,772	26,700	26,700
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	7,004	7,095	3,121	3,202
Non-Persable Benefits	13,942	13,398	14,962	14,962
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	3,005	3,864
<b>Total Salaries &amp; Benefits</b>	<b>47,831</b>	<b>47,265</b>	<b>47,788</b>	<b>48,728</b>
Maintenance & Operations	3,232	2,647	3,140	3,140
Contracted Services	5,447	5,842	5,500	5,500
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,860	1,824	1,882	1,950
<b>Total Dollars by Expense Category</b>	<b>58,370</b>	<b>57,578</b>	<b>58,310</b>	<b>59,318</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
City Treasurer	58,370	57,578	58,310	59,318
<b>Total Dollars by Division</b>	<b>58,370</b>	<b>57,578</b>	<b>58,310</b>	<b>59,318</b>

# POLICE DEPARTMENT

## DESCRIPTION

The City of Colton Police Department started in 1887. The City incorporated in that year and Virgil Earp was elected as Colton's first City Marshal. Law enforcement has certainly changed since those early days. From a Marshal with one or two Deputies using horses, wagons, and sometimes wheelbarrows to transport suspects, to a full service Police Department employing a staff of 90 and using state of the art equipment, motor vehicles, technology, and training. The Colton Police Department is recognized amongst other law enforcement agencies in the region as being highly professional, trained, experienced, and well equipped.

The Police Department prides itself on building and maintaining a strong foundation for law, order, and public safety.

## ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division encompasses Administration and Support Services.

### ADMINISTRATION

Administration includes Command Staff, Professional Standards, Legal, Recruitment, Training, and Press Information.

Duties performed by Administration include establishing Department goals, priorities, and objectives; monitoring Department performance; communication and coordination with City leadership and other departments/agencies; preparation and monitoring of the Department budget; maintenance of official records; internal investigations and citizen complaints; legal issues related to liability; contracts; recruitment and training of personnel; and release of press information.

### SUPPORT SERVICES

Support Services includes Dispatch, Records, Code Compliance, Traffic Enforcement, Animal Services, Information Technology, and Building Maintenance.

Duties performed by the Support Services include receiving calls from the public and dispatching of crimes and calls for service; maintenance and dissemination of crime and incidence records; uniform crime reporting; procurement, storage, distribution, and maintenance of supplies and equipment; code compliance service to the City; traffic enforcement and collision investigation, animal services to the City; installation and maintenance of technological equipment; and building maintenance.

## OPERATIONS DIVISION

The Operations Division encompasses Patrol and Investigations.

### PATROL

Patrol is responsible for responding to calls for service, conducting initial investigations to identify criminal activity, apprehending criminal offenders, and conducting proactive and preventative patrols. Included in Patrol are School Resource Officers, the Arrowhead Regional Medical Center contract for law enforcement services, the Multiple Enforcement Team (MET), the Colton At Risk Teen (CART) program, and the Explorer Program.

# POLICE DEPARTMENT

## INVESTIGATIONS

The Detective Bureau is responsible for conducting in-depth investigations of reported criminal activity; apprehending, interviewing and prosecuting criminal offenders; preparing criminal cases for prosecution with the District Attorney's Office, and recovering stolen property. The Bureau also incorporates special investigative details such as Gang Related Crimes, Vice, Intelligence, and Narcotics.

Detectives are assigned to the following categories of criminal cases

- Crimes Against Persons (Major Crimes)
- Property Crimes
- Sex Crimes/Crimes Against Children
- Assaults/Vandalism
- Economic Crimes
- Special Investigations (Gangs/Narcotics)

## ACCOMPLISHMENTS

The Department completed its prior year objectives of implementing a fulltime MET Team, School Resource Officer contract with CJUSD, and installation of several remote-accessed portable surveillance cameras. Due to the commitment of members of the Police Department, staffing challenges have not resulted in an increase in our community's crime rate.

- ❖ Calls for service increased 4% (2016/2017 to 2017/2018)
- ❖ Arrests increased 11% (2016/2017 to 2017/2018)
- ❖ Citations increased 39% (2016/2017 to 2017/2018)
- ❖ Rapes down approximately 73% (2016/2017 to 2017/2018)
- ❖ Robberies down approximately 1% (2016/2017 to 2017/2018)
- ❖ Assaults down approximately 12% (2016/2017 to 2017/2018)
- ❖ Burglaries down approximately 23% (2016/2017 to 2017/2018)
- ❖ Grand Theft Autos down approximately 26% (2016/2017 to 2017/2018)
- ❖ Arsons down approximately 20% (2016/2017 to 2017/2018)

## OBJECTIVES

- ❖ Fill current Police Officer vacancies
- ❖ Establish a full-time Traffic / Motorcycle unit to conduct consistent traffic enforcement and collision investigation
- ❖ Expand and improve the Automated License Plate Reader program
- ❖ Install additional Remote-Accessed Portable Surveillance Cameras

# POLICE DEPARTMENT

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Police Department	79.0	79.0	81.0	82.0
<b>Total Department FTEs</b>	<b>79.0</b>	<b>79.0</b>	<b>81.0</b>	<b>82.0</b>

# POLICE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	15,248,608	15,635,318	16,309,264	16,651,269
Drug/Gang Intervention	3,039	3,196	-	-
ViTeP Fund	630	-	80,000	-
Miscellaneous Grants Fund	219,889	159,614	377,487	126,457
Asset Forfeiture	80,000	76,433	56,683	-
<b>Total Dollars by Fund</b>	<b>15,552,166</b>	<b>15,874,561</b>	<b>16,823,434</b>	<b>16,777,726</b>

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	5,659,240	5,725,475	6,300,722	6,409,957
Part Time	108,748	126,239	126,000	152,827
Overtime	856,866	1,174,500	1,114,675	898,000
Salary Related Benefits	1,610,747	1,830,818	1,437,870	1,376,351
Non-Persable Benefits	1,619,689	1,285,541	1,386,662	1,314,953
Advanced Disability Pension	-	-	-	-
Persable Benefits	57,635	59,407	39,841	72,900
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	821,833	973,068	1,399,971	1,735,669
Education & Training	45,333	61,352	108,500	61,800
Uniforms & Safety Equipment	85,743	177,462	207,094	156,700
<b>Total Salaries &amp; Benefits</b>	<b>10,865,834</b>	<b>11,413,862</b>	<b>12,121,335</b>	<b>12,179,157</b>
Maintenance & Operations	719,533	635,866	744,066	702,250
Contracted Services	396,554	356,336	452,000	410,500
Capital Improvements	-	-	-	-
Capital Outlay	120,146	383,150	335,277	149,000
Allocated Charges	2,546,885	2,149,064	2,193,723	2,343,421
Operating Transfers - Out	903,214	936,283	977,033	993,398
<b>Total Dollars by Expense Category</b>	<b>15,552,166</b>	<b>15,874,561</b>	<b>16,823,434</b>	<b>16,777,726</b>

# POLICE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	5,547,221	5,632,422	6,212,863	6,322,769
Part Time	108,748	126,239	126,000	152,827
Overtime	806,180	1,171,840	1,014,000	898,000
Salary Related Benefits	1,589,601	1,812,373	1,428,147	1,366,469
Non-Persable Benefits	1,597,558	1,270,041	1,367,673	1,298,232
Persable Benefits	57,635	59,407	39,841	72,900
PERS Unfunded Liability	821,833	973,068	1,392,123	1,723,003
Education & Training	44,253	60,761	61,500	61,800
Uniforms & Safety Equipment	85,743	160,122	157,400	156,700
<b>Total Salaries &amp; Benefits</b>	<b>10,658,772</b>	<b>11,266,273</b>	<b>11,799,547</b>	<b>12,052,700</b>
Maintenance & Operations	626,061	600,670	695,785	702,250
Contracted Services	396,554	356,336	422,000	410,500
Capital Improvements	-	-	-	-
Capital Outlay	120,146	326,692	221,176	149,000
Allocated Charges	2,543,861	2,149,064	2,193,723	2,343,421
Operating Transfers - Out	903,214	936,283	977,033	993,398
<b>Total Dollars by Expense Category</b>	<b>15,248,608</b>	<b>15,635,318</b>	<b>16,309,264</b>	<b>16,651,269</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Administration	6,972,155	6,748,184	7,620,446	8,130,439
Patrol Division	6,440,696	6,723,187	6,536,528	6,342,097
Detective Division	1,375,683	1,702,236	1,547,712	1,484,332
Code Enforcement	460,074	461,711	604,578	694,401
<b>Total Dollars by Division</b>	<b>15,248,608</b>	<b>15,635,318</b>	<b>16,309,264</b>	<b>16,651,269</b>

# POLICE DEPARTMENT

## ViTep FUND

The City's Vehicle Impound Traffic Enforcement Program (ViTep) was created through a grant from the Office of Traffic Safety (OTS) under the statutes of the California Vehicle Code. This program allows for the recovery of costs incurred by the City as a result of towing and storing vehicles during the course of law enforcement business.

By tracking the cost associated with the towing and storage of vehicles through this account, the requisite fees can be appropriately directed to fund further traffic-related efforts.

## ViTep FUND BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	20,000	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	60,000	-
Allocated Charges	630	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>630</b>	<b>-</b>	<b>80,000</b>	<b>-</b>

# POLICE DEPARTMENT

## MISCELLANEOUS GRANTS (POLICE) FUND

The Miscellaneous Grants Fund accounts for various grants citywide. Unexpended grant revenue is carried forward into the following fiscal year. For new grant awards, funds will be appropriated once awards are received and approved by City Council. The following is a description of the grants accounted for in this fund specific to the Colton Police Department:

### JAG GRANT

The Byrne Memorial Justice Assistance Grant (JAG) is a partnership among federal, state, and local governments to create safer communities. The partnership was formed in memory of New York Police Officer Edward Byrne, who was killed in the line of duty while protecting a witness by a well-known drug dealer.

The Justice Assistance Grant supports a broad range of activities to prevent crime based on local needs and conditions. Typically, JAG funding is used for technology needs and specialized law enforcement programs within the City.

### HOMELAND SECURITY GRANT

The Homeland Security Grant is to be used to purchase equipment and supplies that would enhance the Department's preparedness to protect, respond, and recover from a terrorist threat or attack.

### BULLETPROOF VEST PARTNERSHIP (BPV)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement agencies. Since 1999, over 13,000 jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests. The Office of Justice Programs' Bureau of Justice Assistance (BJA) administers the BVP Program.

### OFFICE OF TRAFFIC SAFETY (OTS)

The Colton Police Department has been awarded a 115,000.00 grant from the California Office of Traffic Safety (OTS) for a year-long program of special enforcements and public awareness efforts to prevent traffic related deaths and injuries. The Colton Police Department will use the funding as part of the city's ongoing commitment to keep our roadways safe and improve the quality of life through both enforcement and education.

Activities that the grant will fund include:

- Educational presentations
- DUI checkpoints
- DUI saturation patrols
- Bicycle and pedestrian safety enforcement
- Motorcycle safety enforcement
- Distracted driving enforcement
- Seat belt and child safety seat enforcement

# POLICE DEPARTMENT

## MISCELLANEOUS GRANTS (POLICE) FUND BUDGET SUMMARY Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	112,019	93,053	87,859	87,188
Part Time	-	-	-	-
Overtime	50,686	2,660	100,675	-
Salary Related Benefits	21,146	18,445	9,723	9,882
Non-Persable Benefits	22,131	15,500	18,989	16,721
Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	7,848	12,666
Education & Training	1,080	-	32,000	-
Uniforms & Safety Equipment	-	17,340	29,694	-
<b>Total Salaries &amp; Benefits</b>	<b>207,062</b>	<b>146,998</b>	<b>286,788</b>	<b>126,457</b>
Maintenance & Operations	10,433	-	48,281	-
Contracted Services	-	-	30,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	12,616	12,418	-
Allocated Charges	2,394	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>219,889</b>	<b>159,614</b>	<b>377,487</b>	<b>126,457</b>

# POLICE DEPARTMENT

## DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

The Drug/Gang Intervention Fund was created for the purposes of furthering education in the prevention of drug abuse and diversion from the gang lifestyle. The funds are used to purchase educational and training materials to be used throughout the City.

The account is funded from a mandatory fifteen percent share of asset seizure. As the department receives a court order to distribute forfeiture funds, fifteen percent is directed toward the Drug/Gang Intervention Fund.

## DRUG/GANG INTERVENTION FUND BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	3,039	3,196	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>3,039</b>	<b>3,196</b>	-	-

# POLICE DEPARTMENT

## ASSET FORFEITURE FUND BUDGET SUMMARY

The Asset Forfeiture Fund accounts for the state and federal dollars allocated to the City resulting from crimes committed within the City’s jurisdiction, where assets were seized and later released by the Court.

Asset Forfeiture funds are restricted to certain police-related expenditures to fight gangs and drugs.

## ASSET FORFEITURE FUND BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Advanced Disability Pension	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	591	15,000	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>591</b>	<b>15,000</b>	<b>-</b>
Maintenance & Operations	80,000	32,000	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	43,842	41,683	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>80,000</b>	<b>76,433</b>	<b>56,683</b>	<b>-</b>

# FIRE DEPARTMENT

## DESCRIPTION

The Fire Department was officially established by the City Council on October 18, 1891, when Ordinance 90 was passed. The Department has developed into a full service fire department, providing a full range of emergency and fire safety services, as well as City disaster planning, through four divisions: Operations, Fire Safety, Weed Abatement and Disaster Preparedness.

Emergency services are provided from four strategically located fire stations staffed by 13 firefighters daily including paramedics at each station. Department Headquarters/Administration and the Fire Safety Division are housed at Fire Station 211 which is located at Tenth and "E" Street.

Loma Linda and Colton utilize a functional consolidation of command staff to oversee both Departments and have formed the East Valley Fire Command. The Fire Chief maintains an office in Colton and in Loma Linda.

The Fire Department is comprised of three divisions:

## OPERATIONS

The Operations Division is managed and directed by the Deputy Fire Chief who is responsible for managing emergency response activities including fire suppression, emergency medical service, rescue, and hazardous materials response. Training, facility maintenance and equipment maintenance are also included in the Operations Division.

Firefighters divided among three shifts are assigned to the Operations Division. A Battalion Chief is in command of each shift and is responsible for coordinating emergency response, facilitating each day's activities, and administrative duties.

Fire Department dispatch services are provided through membership in the CONFIRE Joint Powers Authority which includes Colton, Rialto, Loma Linda, Redlands, Rancho Cucamonga, and County Fire Departments. CONFIRE provides communications, public safety dispatch, full service computer information systems support, and geographic information systems to the member agencies of the Joint Power Authority. This regional dispatch center is the largest fire department dispatch center in the County and provides coordinated dispatch and automatic aid to all the member fire departments and is also the Operational Area dispatch center.

## SAFETY

Fire Safety is responsible for the administration and enforcement of all local, county, state, and federal regulations regarding hazards of fire, explosions, and the release of hazardous materials into the atmosphere arising from storage, handling and use of hazardous materials and devices, and from the conditions hazardous to life, environment, or property in the use of an occupancy, building, or premise.

# FIRE DEPARTMENT

## FIRE SAFETY

Fire Safety provides enforcement through periodic inspections of all City occupancies. Fire Safety is also responsible for the fire and life safety plan review and inspections of all construction sites within the City; and, the safety plan review for all fire and life safety protection systems.

## WEED ABATEMENT

The Fire Department, through the Fire Safety Division, conducts a comprehensive annual weed abatement program in the spring and fall for all unimproved vacant parcels within the City. Through the Public Hearing process, property owners are given notice twice a year for the abatement of weeds, trash and debris on their vacant parcels. Those properties not abated by a specified date are then referred to the City's appointed contractor for abatement. The property owner is invoiced for this work, along with the City's administrative fee. All invoices not paid by the due date are then forwarded to the County Assessor's Office for inclusion on the County Tax Rolls. Approximately 400 parcels are abated annually.

## DISASTER PREPAREDNESS

The Fire Department is responsible for coordinating the City's Disaster Preparedness Program. This Program includes the development and periodic updating of the Emergency Operations and Hazard Mitigation Plans, training the City's Disaster Management Team, and public outreach. The cities of Colton and Loma Linda share an Emergency Services Coordinator.

The Fire Department also maintains a Community Emergency Response Team (CERT) and Emergency Communications Services (ECS) Team, which are active programs to train and use citizen volunteers in disaster situations.

## ACCOMPLISHMENTS

- ❖ Upon retirement of the Deputy Fire Chief, recruited and hired a new Deputy Fire Chief
- ❖ With assistance from State Assembly Member Reyes, ordered a new Type-III wildland fire engine with anticipated delivery September 2018
- ❖ Replaced Fire Chief's command vehicle
- ❖ Reinstated Engine Company Fire Inspection Program
- ❖ Updated fees within Fire Prevention
- ❖ Working with the San Bernardino County Fire Chiefs Association, assisted in implementing changes to the Ground Ambulance Contract
- ❖ Working as a founding member of Confire Joint Powers Agency, continued the modernization of station alerting system, researched and prepared to implement Tablet Command Next Generation Incident Management Software, working towards implementation of PulsePoint software that empowers everyday

# FIRE DEPARTMENT

citizens to provide life-saving assistance to victims of sudden cardiac arrest. Users who have indicated they are trained in cardiopulmonary resuscitation (CPR) and willing to assist in case of an emergency can now be notified if someone nearby is having a cardiac emergency and may require CPR

- ❖ Responded to 7,637 total incidents

## OBJECTIVES

- ❖ Provide rapid response to emergencies to minimize the loss of life and property damage due to fires, medical emergencies, and other disasters
- ❖ Continue succession planning efforts in anticipation of retirements of senior members
- ❖ Provide fire prevention and education to ensure a safe environment for the citizens of Colton
- ❖ Research and implement additional joint opportunities to increase the effectiveness of the Colton and Loma Linda Fire Departments

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Fire Department	40.9	40.9	40.9	40.9
<b>Total Department FTEs</b>	<b>40.9</b>	<b>40.9</b>	<b>40.9</b>	<b>40.9</b>

# FIRE DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	11,097,758	11,239,511	11,957,402	11,643,836
Miscellaneous Grants Fund	181,403	-	776,515	-
<b>Total Dollars by Fund</b>	<b>11,279,161</b>	<b>11,239,511</b>	<b>12,733,917</b>	<b>11,643,836</b>

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,651,867	3,628,058	3,904,317	4,247,274
Part Time	-	-	-	-
Overtime	570,047	137,780	805,000	205,000
Mandated Overtime	1,331,015	1,254,493	787,302	823,290
Salary Related Benefits	967,713	987,606	963,193	1,059,376
Non-Persable Benefits	746,477	655,218	802,148	795,673
Persable Benefits	95,119	100,850	73,355	80,323
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	760,371	899,673	1,103,172	1,375,767
Education & Training	23,354	25,863	32,400	32,666
Uniforms & Safety Equipment	194,194	311,498	322,663	320,349
<b>Total Salaries &amp; Benefits</b>	<b>8,340,157</b>	<b>8,001,039</b>	<b>8,793,550</b>	<b>8,939,718</b>
Maintenance & Operations	497,662	510,410	560,794	566,853
Contracted Services	462,156	519,042	613,500	615,000
Capital Improvements	-	-	-	-
Capital Outlay	-	59,854	848,626	73,200
Allocated Charges	1,014,613	1,150,969	1,134,962	1,444,731
Operating Transfers - Out	964,573	998,197	782,485	4,334
<b>Total Dollars by Expense Category</b>	<b>11,279,161</b>	<b>11,239,511</b>	<b>12,733,917</b>	<b>11,643,836</b>

# FIRE DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,521,159	3,628,058	3,904,317	4,247,274
Part Time	-	-	-	-
Overtime - Emergency	126,044	17,356	5,000	5,000
Overtime - Department Business	22,103	48,473	84,850	86,560
Overtime - FLSA	48,234	79,500	92,166	94,006
Overtime - Call Out	44,927	70,912	71,616	65,752
Mandated Overtime	1,331,015	1,254,493	787,302	823,290
Overtime - CalOES Reimbursable	444,003	120,424	800,000	200,000
Overtime - Loma Linda Reimbursable	42,178	62,351	10,000	10,000
Salary Related Benefits	939,837	987,606	963,193	1,059,376
Non-Persable Benefits	725,926	655,218	802,148	795,673
Persable Benefits	95,119	100,850	73,355	80,323
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	760,371	899,673	1,103,172	1,375,767
Education & Training	23,354	25,863	32,400	32,666
Uniforms & Safety Equipment	36,752	50,262	64,031	64,031
<b>Total Salaries &amp; Benefits</b>	<b>8,161,022</b>	<b>8,001,039</b>	<b>8,793,550</b>	<b>8,939,718</b>
Maintenance & Operations	495,394	510,410	560,794	566,853
Contracted Services	462,156	519,042	613,500	615,000
Capital Improvements	-	-	-	-
Capital Outlay	-	59,854	72,111	73,200
Allocated Charges	1,014,613	1,150,969	1,134,962	1,444,731
Operating Transfers - Out	964,573	998,197	782,485	4,334
<b>Total Dollars by Expense Category</b>	<b>11,097,758</b>	<b>11,239,511</b>	<b>11,957,402</b>	<b>11,643,836</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Operations	10,334,816	10,762,745	10,763,555	11,057,503
Fire Safety	222,985	282,440	292,580	279,320
Weed Abatement	13,429	12,174	37,200	37,200
Disaster Preparedness	526,528	182,152	864,067	269,813
<b>Total Dollars by Division</b>	<b>11,097,758</b>	<b>11,239,511</b>	<b>11,957,402</b>	<b>11,643,836</b>

# FIRE DEPARTMENT

## MISCELLANEOUS GRANTS FUND (FIRE)

The Miscellaneous Grants Fund accounts for various grants citywide. The grant funds accounted for in this fund specific to the Colton Fire Department are earmarked for specific purposes according to the requirements of the granting agency.

## MISCELLANEOUS GRANTS FUND (FIRE) BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	130,708	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Mandated Overtime	-	-	-	-
Salary Related Benefits	27,876	-	-	-
Non-Persable Benefits	20,551	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>179,135</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	2,268	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	776,515	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>181,403</b>	<b>-</b>	<b>776,515</b>	<b>-</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Miscellaneous Fire Grants	2,268	-	776,515	-
Safer Grant	179,135	-	-	-
<b>Total Dollars by Division</b>	<b>181,403</b>	<b>-</b>	<b>776,515</b>	<b>-</b>

# COMMUNITY SERVICES DEPARTMENT



## DESCRIPTION

The Community Services Department offers high quality programs and services to the residents of the City. It maintains its mission to "connect our community, through people, facilities and programs."

The Community Services Department consists of four Divisions: Library Services, Recreation Services, Early Childhood Education, and Cemetery Services. It operates twelve facilities, including four community centers, two libraries, a Literacy center, childcare programs for school-age children at three sites, and a State preschool program at three sites. The Department also offers social service programs, including monthly commodities distribution and a community clothes closet. Seasonal events such as the Colton Birthday Celebration, Summer Concert Series, Movie Series, Colton Sports Hall of Fame and other community events are hosted by the Department to encourage community spirit and healthy leisure time activities for the entire family.

The success of our mission is connected to the response of the community to our programs, events, staff, and facilities.

## ADMINISTRATION

Community Services Administration is located at the Gonzales Community Center and oversees the Early Childhood Education, Library Services, Recreation Services, and Cemetery Services Divisions. The Department is committed to providing a level of customer service that is friendly and professional, with well-trained staff members. Each customer interaction is viewed as a potential success story.

Programs, services, and facilities are provided to meet the needs of residents and are continuously evaluated to ensure that these needs are being met. Customers are involved in the program development process and maximum participation is emphasized. The Department ensures that facilities are clean, inviting, and safe, and services follow the "best practices" of the profession.

The Community Services Department is a vital part of the network of services provided by the City of Colton. The Department provides support to all City departments, and interacts and partners with the community to further the goal of connecting the community.

## EARLY CARE AND EDUCATION

Early Care and Education provides care and education services at six locations: Cooley Ranch, Reche Canyon, Paul J. Rogers, Wilson, Sierra Vista, and the Gonzales Community Center, through School Age Programs, State Preschool, and Tiny Tot Programs.

The School Age Program is both a grant/contract and parent fee-based program which provides; before and after school care, full-day care (Winter, Spring, and Summer breaks), activities, snacks, on-site homework help and tutoring. It operates 246 days a year, Monday – Friday at Cooley Ranch, Reche Canyon, and Paul J. Rogers.

The State Pre-school is a grant/contract program that is funded by the California Department of Education. It is FREE, if income qualified. This program is designed and implemented to enhance a child's natural abilities and

# COMMUNITY SERVICES DEPARTMENT

prepare them to succeed in Kindergarten, both inside the classroom and on the playground. It operates 180 days a year, five days a week at Sierra Vista, Wilson, and Rogers. Tiny Tots is designed for the family that may not qualify for the state pre-school and/or only wants a few days a week.

## LIBRARY SERVICES

Library Services operates three facilities, including the Main Library, Luque Branch Library, and the Advance to Literacy Center. The Colton Public Library provides cardholders with access to information, materials, programming, and technology, which is pertinent to community members of all ages.

The Main and Luque Branch Libraries provide library services to the residents of Colton, six days per week, with evening hours on Wednesdays. The Colton Public Library System hosts nearly 56,000 borrowers and more than 85,000 items in circulation.

The Library Services Division also oversees the Advance to Literacy Center, located at the historic Carnegie Building in Colton, and the Adult Literacy Program, which assists adults with reading and writing skills.

### LIBRARY GRANT FUND

The Advance to Literacy Program utilizes volunteer tutors to assist with basic reading, writing, math, and computer skills. The Adult Basic Computer Class offers introductory computer assistance and training through the Carnegie Library and mobile technology project. The Literacy Center also holds a DMV Test Preparation class on a seasonal basis. This program is funded through a State Library Grant along with CDBG funding.

The Families for Literacy program offers special assistance to members of the Advance to Literacy program who have children ages 5 and under. Families for Literacy Programs include Preschool Story Time, which concludes with a free library book donated to each child, and Preschool Computer Lab.

## RECREATION SERVICES

Recreation Services provides programs and events for residents of all ages from four community centers, including the Gonzales, Hutton & Luque Community Centers, and the Art Thompson Teen Center. Together, these locations offer community access to low-cost programs, events, and support services.

The Gonzales Community Center is the base of the Recreation Services Division. This facility includes a seasonal aquatics center, fitness center, gymnasium, dance studio, and multiple classroom/meeting facilities. Senior programs are held at the Hutton Community Center, and Luque Community Center hosts both youth and adaptive programming. The Thompson Teen Center boasts programs and services geared to ages 13-17, including games/activities, homework assistance, and organized enrichment trips. Additionally, the Rec-on-the-Road mobile recreation program is a "community center on wheels," visiting multiple sites per week to provide after-school and summer programming to Colton's youth, and supporting multiple city events. In conjunction with the California Department of Education and U.S. Department of Agriculture, the Division also offers free snacks to all children 2 to 18 years old, at multiple locations year-round.

Recreation Services has something for everyone with over 30 special interest classes and a variety of programs, activities, sports and events to encourage maximum participation and healthy lifestyles for the residents of Colton.

# COMMUNITY SERVICES DEPARTMENT

## ACCOMPLISHMENTS

- ❖ Through active community involvement and outreach, the Recreation Division has secured an increased amount of both in-kind and monetary sponsorships to support both events and community programming. As a result, there was an increased opportunity for providing enhanced programming while maintaining projected expenses.
- ❖ The Mobile Technology lab, CDBG funded program, offers residents the opportunity to learn and explore mobile technology with a mobile lab that includes Wi-Fi, tablets, and laptops for use, plus staff on-hand for instruction.
- ❖ Facility Reservations has expanded exponentially over the past five years and is still expanding. It continues to exceed revenue projections while offering the community safe, clean and inviting spaces to hold family parties, business functions, and community events.

## OBJECTIVES

- ❖ Connect our community by providing the finest programs, services, information, and facilities.
- ❖ Provide a high level of prompt and effective customer service to Colton’s residents with friendly, responsive, and well-trained staff members.
- ❖ Monitor and maintain funding in a responsible manner and consistently seek new funding sources for services within the community.
- ❖ Enhance individual and family health and enrichment through programs and activities for all age groups.
- ❖ Evaluate programs and events to ensure we are meeting the community’s needs and desires, and use that information to adjust policies and programs accordingly.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Community Services	13.7	13.7	13.7	13.7
<b>Total Department FTEs</b>	<b>13.7</b>	<b>13.7</b>	<b>13.7</b>	<b>13.7</b>

# COMMUNITY SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	2,924,466	3,303,604	3,483,783	3,929,822
Community Child Care Fund	801,543	825,661	935,637	954,411
Library Grant Fund	42,792	66,685	61,052	59,304
Miscellaneous Grants Fund	213,856	-	-	-
<b>Total Dollars by Fund</b>	<b>3,982,657</b>	<b>4,195,950</b>	<b>4,480,472</b>	<b>4,943,537</b>

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	778,894	828,597	856,251	873,607
Part Time	989,485	1,077,184	1,119,939	1,133,970
Overtime	2,538	437	2,350	2,250
Salary Related Benefits	231,039	250,671	112,312	106,287
Non-Persable Benefits	184,602	205,858	214,426	211,519
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	95,173	127,947
Education & Training	6,934	5,735	10,400	9,650
Uniforms & Safety Equipment	12,405	4,140	11,400	10,350
<b>Total Salaries &amp; Benefits</b>	<b>2,205,897</b>	<b>2,372,622</b>	<b>2,422,251</b>	<b>2,475,580</b>
Maintenance & Operations	338,185	393,754	521,128	514,635
Contracted Services	124,269	261,803	271,314	130,024
Capital Improvements	217,995	-	34,562	31,854
Capital Outlay	4,509	3,133	15,500	45,000
Allocated Charges	1,031,214	1,106,258	1,156,125	1,681,864
Operating Transfers - Out	60,588	58,380	59,592	64,580
<b>Total Dollars by Expense Category</b>	<b>3,982,657</b>	<b>4,195,950</b>	<b>4,480,472</b>	<b>4,943,537</b>

# COMMUNITY SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	541,612	580,728	621,941	624,719
Part Time	662,642	725,802	757,689	759,700
Overtime	2,538	437	2,350	2,250
Salary Related Benefits	155,981	169,942	77,711	71,223
Non-Persable Benefits	120,758	132,660	142,822	142,830
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	67,623	91,452
Education & Training	4,259	4,485	7,500	6,250
Uniforms & Safety Equipment	10,182	3,899	8,500	8,700
<b>Total Salaries &amp; Benefits</b>	<b>1,497,972</b>	<b>1,617,953</b>	<b>1,686,136</b>	<b>1,707,124</b>
Maintenance & Operations	257,743	315,122	377,098	386,349
Contracted Services	115,709	244,846	250,010	108,920
Capital Improvements	-	-	-	-
Capital Outlay	4,509	3,133	15,500	45,000
Allocated Charges	1,005,857	1,081,400	1,112,697	1,636,270
Operating Transfers - Out	42,676	41,150	42,342	46,159
<b>Total Dollars by Expense Category</b>	<b>2,924,466</b>	<b>3,303,604</b>	<b>3,483,783</b>	<b>3,929,822</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Administration	969,575	1,125,323	1,151,493	827,209
Recreation Services	1,489,752	1,615,881	1,763,275	2,526,270
Library Services	465,139	562,400	569,015	576,343
<b>Total Dollars by Division</b>	<b>2,924,466</b>	<b>3,303,604</b>	<b>3,483,783</b>	<b>3,929,822</b>

# COMMUNITY SERVICES DEPARTMENT

## COMMUNITY CHILD CARE FUND

The Early Care and Education (ECE) Division provides care and education services at six locations: Cooley Ranch, Reche Canyon, and Rogers Elementary Schools, Gonzales Community Center, Wilson Elementary, and Sierra Vista Church. The School Age Program is both a grant funded and fee-based program which provides care, activities, snack, and tutoring on-site at three elementary schools for children K through 6<sup>th</sup> grade. The State Preschool Program is funded through a state grant and is a fee or low-cost service to the community. The program is designed and implemented to enhance a child's abilities and prepare them to succeed in Kindergarten. The Tiny Tots Program is a fee-based program that is similar to the State Preschool Program, with the intention of giving children social and educational experiences so they can succeed in Kindergarten.

## COMMUNITY CHILD CARE FUND BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	237,282	247,869	234,310	248,888
Part Time	296,599	299,956	313,750	325,520
Overtime	-	-	-	-
Salary Related Benefits	71,219	76,225	34,101	31,564
Non-Persable Benefits	63,844	73,198	71,604	68,689
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	27,550	36,495
Education & Training	2,675	1,250	2,900	3,400
Uniforms & Safety Equipment	2,223	241	2,900	1,650
<b>Total Salaries &amp; Benefits</b>	<b>673,842</b>	<b>698,739</b>	<b>687,115</b>	<b>716,206</b>
Maintenance & Operations	75,746	71,484	135,780	124,586
Contracted Services	7,865	15,287	19,750	20,250
Capital Improvements	4,139	-	34,562	31,854
Capital Outlay	-	-	-	-
Allocated Charges	22,039	22,921	41,180	43,094
Operating Transfers - Out	17,912	17,230	17,250	18,421
<b>Total Dollars by Expense Category</b>	<b>801,543</b>	<b>825,661</b>	<b>935,637</b>	<b>954,411</b>

# COMMUNITY SERVICES DEPARTMENT

## Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
School Age	303,847	319,046	363,168	390,720
Preschool Program	470,800	481,759	546,946	538,168
Tiny Tots	26,896	24,856	25,523	25,523
<b>Total Dollars by Division</b>	<b>801,543</b>	<b>825,661</b>	<b>935,637</b>	<b>954,411</b>

# COMMUNITY SERVICES DEPARTMENT

## LIBRARY GRANT FUND DEPARTMENT BUDGET SUMMARY

The Library Services Division operates a Homework Assistance Center and an Adult Literacy Program for Colton residents.

The Advance to Literacy/Homework Assistance Center is located in the historic Carnegie Building in Colton. The facility is open Monday through Thursday and offers reference material, multiple computer stations, and trained staff to help participants excel in their skills development. This program is funded by a grant from the California State Library.

The Advance to Literacy Program offers reading, writing, and basic computing assistance and training to Colton residents through the Carnegie Library. This program is funded through a State Library Grant along with CDBG funding.

## LIBRARY GRANT FUND BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	30,244	51,426	48,500	48,750
Overtime	-	-	-	-
Salary Related Benefits	3,839	4,504	500	3,500
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>34,083</b>	<b>55,930</b>	<b>49,000</b>	<b>52,250</b>
Maintenance & Operations	4,696	7,148	8,250	3,700
Contracted Services	695	1,670	1,554	854
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	3,318	1,937	2,248	2,500
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>42,792</b>	<b>66,685</b>	<b>61,052</b>	<b>59,304</b>

# COMMUNITY SERVICES DEPARTMENT

## MISCELLANEOUS GRANT (COMMUNITY SERVICES) FUND

This cost center accounts for grants specific to the Community Services Department. The Community Services Department seeks out and identifies grant opportunities on an ongoing basis.

## MISCELLANEOUS GRANT FUND (COMMUNITY SERVICES) BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	213,856	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>213,856</b>	<b>-</b>	<b>-</b>	<b>-</b>

# DEVELOPMENT SERVICES DEPARTMENT

## DESCRIPTION

The Development Services Department strives to preserve and improve our neighborhoods and our business environment by:

- Developing and administering plans and policies that facilitate a more livable city.
- Providing efficient and responsive planning, building and business license services to our residents, the development and business community.
- Maintaining safety and protections through compliance with city, state and federal regulations and codes.

The Development Services Department is comprised of the following divisions:

### **BUILDING**

The Building Division serves and protects the public by ensuring safe and sound building construction in compliance with building, electrical, plumbing, mechanical, energy, green and security codes, state safety laws, disabled access, and related City ordinances. The Building Division develops and administers the policies for development plan checks and inspections, and ensures that the Department operates in accordance with all adopted codes and amendments.

### **PLANNING**

The Planning Division is responsible for providing advice, review and final approval or recommendations on development proposals, to ensure high quality development that promotes Colton's interests and long-term goals as defined in the General Plan, Zoning Code and Specific Plans.

The Planning Division supports the City Council and the Planning Commission. The Division is responsible for updating and administering development standards, land use codes and policies, and carrying forward long-range planning projects citywide.

### **BUSINESS LICENSE**

The Business License Division is dedicated to assisting those who have chosen to do business in the City of Colton. The Business License Division is charged with registering new businesses, administrating annual renewals, enforcing the City's business license ordinance, verifying gross receipts, and providing mandated business tax information to the State.

## ACCOMPLISHMENTS

### **ADMINISTRATION**

- ❖ Zucker Systems Management Audit: The Department continues to work on implementation of the Audit's 143 recommendations issued in early 2016, which are ranked by phase and priority. To date, 53 recommendations have been implemented, 41 recommendations are being carried out on an ongoing basis, and the remainder having been initiated or requiring additional resources in order to implement.
- ❖ The Department will have served over 7,613 customers at our Permits Counter (including projections through June 30, 2018). This represents a 47% increase in customer visits from FY2017-18.

## DEVELOPMENT SERVICES DEPARTMENT

- ❖ Significant progress was made on scanning of Planning, Building and Business License records, with special focus on business license files, BOP files and Building Permit records (1,187 files completed). This task is being supported by part-time employees funded by the City's "archive fees" levied on all building and planning permits.
- ❖ 840 DAP project files have been inventoried and documented for transfer to Archives (61 boxes).
- ❖ The Department has fulfilled 471 records requests (through 3/30/18) in response to referrals from the City Clerk's office and direct requests.
- ❖ SCAG GIS Pilot Internship Program: This SCAG-sponsored program supported a part-time GIS Intern trained to create zoning, land use, historic preservation and specific plan maps. The Intern also performed land use, demographic and critical facilities data analysis on behalf of Planning and the Fire Department. This Program ended in December 2017.
- ❖ The Development Services Internship Program has successfully brought aboard two volunteer college student interns to work 10-20 hours per week in Planning and Administration.

### PLANNING

- ❖ Staff has been working closely with SCAG staff to implement a \$160,000 Sustainability Planning Grant for the South Colton Revitalization Plan. Staff is currently reviewing consultant proposals in coordination with SCAG staff. Actual plan development is expected to begin by July 2018.
- ❖ Zoning Code Text amendments were completed to address various topics, including: (1) allowing electric fencing; (2) allow billboard (off-site) signs as Gateway and/or Business Districts signs; (3) updating appeal procedures; (4) allowing marijuana testing facilities in industrial zones and indoor commercial marijuana cultivation in a new overlay zone; and (5) permitting accessory dwelling units in compliance with State law and local standards.
- ❖ Zone Change to create a new overlay zone identifying areas where commercial marijuana indoor cultivation maybe allowed.
- ❖ Zone Changes for properties in South Colton including (1) reclassifying multiple nonconforming commercial properties along Seventh Street to a mixed use zoning classification; and (2) reclassifying nonconforming residential properties along East K Street to a residential zone.
- ❖ Processed development proposals implementing the recently adopted Colton's Hub City Center Specific Plan, including ARCO/Chelo's, Woodsprings Hotel, Jack in the Box, Starbucks, Habit Burger, and Boston Market and up to 186 new residential units.
- ❖ Processed proposals for re-use of vacant commercial building including old Kmart (as RV sales dealer), Villa's restaurant (as a new restaurant), and Zendejas restaurant (proposed Circle K).
- ❖ Completed the specific plan document preparation and environmental review for the Roquet Ranch project – proposal for up to 1,050 housing units and small commercial site on a 336-acre site.
- ❖ The following Planning applications have been received during FY2017-18:
  - 62 Development Application Process (DAP) applications (completed or in process), including 18 Conditional Use Permits. Average processing time was 45 days.
  - 4 Certificate of Appropriateness applications (historic district review) completed.
  - 11 Pre-Applications for industrial, commercial and residential development proposals.
  - 98 Business Occupancy Permits (BOPs) and 62 BOP Waivers have been issued.

# DEVELOPMENT SERVICES DEPARTMENT

## BUILDING & SAFETY

- ❖ Building & Safety issued has issued 705 building permits with a cumulative valuation of \$43,026,323, reviewed 385 plan checks, performed 3,833 building permit inspections and conducted 94 Business Occupancy Permit inspections.
- ❖ The Building & Safety Division has joined efforts with the California Earthquake Authority and Office of Emergency Services by implementing the Earthquake Brace & Bolt Program. This included expediting the permit process for retrofits, and uploading the program handout to our website to better inform City residents.
- ❖ The Building & Safety plan check log/status report continues to be updated weekly and posted on our webpage. This report allows applicants to check on the status of their project's plan check or construction inspections.

## BUSINESS LICENSE

- ❖ 903 new business licenses have been issued by the City and through HdL Discovery (fiscal year to date).
- ❖ This year, the option of email renewals has reduced staff time, paper use and postage during the annual renewal process. However, renewal notifications will continue to be via both email and hard copy.
- ❖ Total revenue projected to end of year: \$995,000. This is an increase of \$20,000 from FY2017-18.
- ❖ The HDL Companies discovery and audit program has identified 215 businesses which are potentially out of compliance with the City's Business License Tax (i.e., do not have a business license). Total revenue collected to date is \$105,329, of which \$69,925 was received by the City.
- ❖ 20,945 business license files have been scanned and archived in Laserfiche.

## OBJECTIVES

### PLANNING

- ❖ Continue to implement Zucker Systems Management Audit Planning recommendations in accordance with phases and priorities contained in audit, including additional staffing requests.
- ❖ Continue to incorporate green building and other sustainable building practices into development projects (General Plan Goal LU-4).
- ❖ Require that new development projects include walkable street patterns, pedestrian amenities, access to transit, provide a mix of complementary uses, comfortable and accessible open spaces, a range of housing types and densities, and quality design (General Plan Policy LU-4.1).
- ❖ With support from SCAG's Sustainability Planning Grant, move forward with preparation of a plan that will provide a framework for revitalization of South Colton as a healthy, vibrant community with quality housing and commercial and community services that meet residents' needs (General Plan Goal LU-18, Policy LU-19-7).
- ❖ Complete General Plan Safety Element update (currently in process).
- ❖ Continue to work on annual Zoning Code updates to keep current with State laws and regulations, efficiencies and good planning principles, with particular focus on parking standards and the Administration Chapter during FY2018-19.

## BUILDING & SAFETY

# DEVELOPMENT SERVICES DEPARTMENT

- ❖ Ensure that all new development complies with California Building Codes and local and coordinate with Code Compliance on the abatement of substandard conditions.
- ❖ Continue to work on implementation of Zucker Systems Management Audit recommendations that pertain to Building Division operations.
- ❖ Update current building valuation data in the building permit system to ensure that state fees are calculated based on the latest adopted valuation tables.
- ❖ Maintain current plan check turn-around timeframes and respond to inspection requests within a 24-hour period.
- ❖ Complete programming of adopted Building Permits Fees in the City of Colton permitting software system to implement the recently adopted fee schedule based on time and motion.
- ❖ Pursuant to budgeted resources, create, maintain and update a Vacant and Abandoned Building log/data bank to implement the new ordinance (O-16-16) which requires registration and maintenance of vacant and abandoned commercial/industrial buildings.

## BUSINESS LICENSE

- ❖ Continue to increase efficiencies and revenue received through the Business License Tax.
- ❖ Complete scanning of all business license records and follow-up with records destruction process.
- ❖ Working with compliance auditor, HdL Companies, continue to seek new sources of revenue through identification of unlicensed businesses operating within the City.

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Development Services	9.0	9.0	9.0	10.0
<b>Total Department FTEs</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>10.0</b>

# DEVELOPMENT SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	1,913,000	2,160,857	2,519,465	2,311,268
Miscellaneous Grants Fund	117,520	20,314	-	-
<b>Total Dollars by Fund</b>	<b>2,030,520</b>	<b>2,181,171</b>	<b>2,519,465</b>	<b>2,311,268</b>

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	659,572	775,729	790,960	845,545
Part Time	-	8,288	11,000	-
Overtime	-	95	-	-
Salary Related Benefits	140,426	170,896	86,862	95,735
Non-Persable Benefits	140,055	144,386	151,601	155,922
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	87,826	115,711
Education & Training	2,339	-	3,000	3,000
Uniforms & Safety Equipment	1,073	-	450	450
<b>Total Salaries &amp; Benefits</b>	<b>943,465</b>	<b>1,099,394</b>	<b>1,131,699</b>	<b>1,216,363</b>
Maintenance & Operations	80,104	112,314	108,920	119,170
Contracted Services	604,048	300,097	460,259	381,000
Capital Improvements	-	-	153,620	-
Capital Outlay	-	5,887	-	-
Allocated Charges	351,124	610,572	609,975	536,331
Operating Transfers - Out	51,779	52,907	54,992	58,404
<b>Total Dollars by Expense Category</b>	<b>2,030,520</b>	<b>2,181,171</b>	<b>2,519,465</b>	<b>2,311,268</b>

# DEVELOPMENT SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	659,572	775,729	790,960	845,545
Part Time	-	8,288	11,000	-
Overtime	-	95	-	-
Salary Related Benefits	140,426	170,896	86,862	95,735
Non-Persable Benefits	140,055	144,386	151,601	155,922
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	87,826	115,711
Education & Training	2,339	-	3,000	3,000
Uniforms & Safety Equipment	1,073	-	450	450
<b>Total Salaries &amp; Benefits</b>	<b>943,465</b>	<b>1,099,394</b>	<b>1,131,699</b>	<b>1,216,363</b>
Maintenance & Operations	80,104	112,314	108,920	119,170
Contracted Services	486,528	279,783	460,259	381,000
Capital Improvements	-	-	153,620	-
Capital Outlay	-	5,887	-	-
Allocated Charges	351,124	610,572	609,975	536,331
Operating Transfers - Out	51,779	52,907	54,992	58,404
<b>Total Dollars by Expense Category</b>	<b>1,913,000</b>	<b>2,160,857</b>	<b>2,519,465</b>	<b>2,311,268</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Planning	1,483,797	1,753,042	1,961,078	1,747,301
Building	429,203	407,815	558,387	563,967
<b>Total Dollars by Division</b>	<b>1,913,000</b>	<b>2,160,857</b>	<b>2,519,465</b>	<b>2,311,268</b>

# DEVELOPMENT SERVICES DEPARTMENT

## MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES)

The State of California, through the California Department of Fish and Wildlife, awarded a grant to financially support the City of Colton’s Habitat Conservation Plan (HCP). The City’s HCP will serve to protect the Delhi Sands Flower-loving Fly population, ensure the long-term management of suitable DSF habitat, and allow compatible development to proceed with the City’s HCP planning area.

## MISCELLANEOUS GRANT FUND (DEVELOPMENT SERVICES) BUDGET SUMMARY Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	117,520	20,314	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>117,520</b>	<b>20,314</b>	<b>-</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DESCRIPTION

The Public Works & Utility Services Department encompasses the Public Works Division, the Electric Utility, the Water Utility, the Wastewater Utility, and Solid Waste

## PUBLIC WORKS

The Public Works Department is in business to proactively provide, expand and maintain the City's public infrastructure, by initiating and completing public betterment projects; processing private land development plans; enhancing traffic safety; and, caring for various City facilities and equipment to meet the community's needs.

The Department continues to seek grants for funding new Public Works projects throughout the City in an effort to continuously improve beautification, City facilities, parks, storm water systems, streets, traffic and City vehicles and equipment.

## ADMINISTRATION AND ENGINEERING

The Engineering Division is in business to proactively provide, expand and maintain the City's public infrastructure by initiating, planning, designing and completing capital improvement projects; processing private land development plans; enhancing traffic safety; and issuing various permits that affect the City's right of way such as street cut permits, encroachment permits, wide load permits and plan check fees.

Engineering Division staff works closely with other agencies such as Caltrans, SANBAG, County and neighboring Cities to collaborate for the completion of regional transportation projects. Engineering Division applies for various state and federal grants and manages them from project planning, environmental review, design and construction. Engineering staff also manages and oversees the work being performed by various consultants for the design of various public works, water and sewer infrastructure, and city facilities.

Administration and technical engineering services provide for the following:

- Design, construction, rehabilitation of City streets, storm drains, curbs, gutters, sidewalks, handicap ramps and traffic calming infrastructure
- Administer transportation funds, claims and grants
- Administer assessment districts
- Identify developer responsibility and coordinate installation of off-site improvements
- Provide city-wide survey and right-of-way engineering functions
- Traffic safety improvements

## PARKS DIVISION

The Parks Division manages the maintenance needs of all medians, parkways, parks, playgrounds, baseball fields and play structures; as well as landscaping and irrigation for City facilities and open spaces.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## STREET MAINTENANCE

The Street Division keeps City streets and infrastructure clean and in good repair. The division is responsible for removing graffiti, weed abatement, street repairs, maintaining traffic and directional signage, concrete and infrastructure repairs, removing debris from City right-of-way, and controlling street flooding.

## ACCOMPLISHMENTS

- ❖ Completed installation of Traffic Signal at the intersections of:
  - ❖ La Cadena Drive/M Street
  - ❖ La Cadena Drive/La Loma Drive Avenue
- ❖ Completed installation of Rectangular Flashing Beacon (RRFB) at the intersections of:
  - ❖ La Cadena Drive /La Loma Street
  - ❖ La Cadena Drive/M Street
- ❖ Completed FY 16/17 Citywide Paving Project using rubberized asphalt overlay with a total amount of \$753,977. Streets included on this project are:
  - ❖ Washington Street – Cooley Drive to Reche Canyon Road
  - ❖ Rancho Avenue – B Street (north of C Street) to Stevenson Street (south of Laurel Street)
  - ❖ M Street – Mount Vernon Avenue to Fogg Street
  - ❖ Pepper Avenue – San Bernardino Avenue to north of Valley Blvd.
  - ❖ Steel Road – Hunts Lane to I-215 Bridge.
- ❖ Completed the plans, specification and estimates, bidding process and construction for the FY 17/18 Asphalt Paving Project. Streets included for these project are:
  - ❖ Mohave Dr. - Washington to Cahuilla St.
  - ❖ Congress St. - 8th to Pine St.
  - ❖ Valley Blvd. - La Cadena to BNSF
  - ❖ Reche Canyon Road - Washington to City Limit
  - ❖ San Bernardino Ave.- Iron Horse to Eucalyptus
  - ❖ C Street (Meridian to west of Hermosa St.
  - ❖ Mill Street - Rancho Ave. to Michigan Ave.
  - ❖ Olive Street - 6th St. to La Cadena Dr.
  - ❖ San Bernardino Ave. – Eucalyptus to Indigo Ave.
  - ❖ Glenwood Ave. - Match Drive to Wild Canyon
  - ❖ Mt. Vernon Ave. - Valley Blvd. to F Street
  - ❖ Fairway Dr. - Auto Plaza to Crossroad
  - ❖ Topanga Way - Reche Canyon. to Canyon Dr.
  - ❖ Meridian Ave. - Valley Blvd. to 300 ft. north
- ❖ Completed Plans, Specification and estimates (PS&E) and construction of CDBG Community Development Block Grant (CDBG) Projects:
  - ❖ CDBG Project No. Colt-15-2-03k-7503 – Alley paving project at the vicinity of Olive/Hanna and 9<sup>th</sup>/10<sup>th</sup> Street.

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- ❖ CDBG Project No. Colt -15-2-03k-7504 - installation of missing street improvements such as concrete curb, gutter, sidewalk, ADA ramps and asphalt paving along the south side of C Street between Pennsylvania and Rancho Avenue.
- ❖ CDBG Project No. Colt-16-1-03L-7528 – Installation of missing sidewalk, curb, gutter, handicap ramps along Ohio Street, Maryland Ave., Esperanza Street, Terrace Ave. (north of Johnston) and Citrus Ave. (west of Rancho Ave. to Alston Ave.)
- ❖ CDBG - Colt-16-1-03K-7530 - 6th Street Asphalt Rehabilitation Project – South of Congress St. to Fogg Street, scope of works include asphalt paving and installation of asphalt berm.
- ❖ CDBG Project No. CDBG - Colt-17-3-03k/2989 – East H and East G Sidewalk improvement from Mt. Vernon Ave. to east end.
- ❖ CDBG Project No. CDBG - Colt-17-4-03k/2990 – East E Sidewalk improvement from Mt. Vernon Ave. to east end.
- ❖ CDBG Project No. CDBG - Colt-17-5-03k/2990 – Laurel Ave. Sidewalk improvement from Mt. Vernon Ave. to east end.
- ❖ CDBG Project No. Colt-16-2-03K-7529 – Scope of works include installation of missing sidewalk, curb, gutter, handicap ramps along C Street (east of Mt. Vernon Ave.), Ivy Street (Shasta to Vista Way), Vista Way (Ivy to Colton Ave.), and Holly (Between Olive and Alley).
- ❖ CDBG Project No. Colt-17-1-03K-2987 - L St Alley Improvement - Scope of works include asphalt paving of alley between K and L Street from La Cadena Drive to 6th Street.
- ❖ Completed installation of missing sidewalk, curb, gutter, and ADA ramps along the west side of Reche Canyon Road between Washington Street and County limit.
- ❖ Completion and Caltrans approval of the plans and specifications for the I-10/Rancho Avenue East Bound On-ramp Project.
- ❖ Received approval of the Environmental Document from Caltrans for the Mt. Vernon Ave. over UPRR Bridge Widening Project
- ❖ Completed the City of Colton Active Transportation Plan
- ❖ Completed construction of the Colton K-9 Memorial Dog Park
- ❖ Completed plan check for grading, hydrology, off/on site improvement for the following Projects:
  - ❖ Wildrose Housing Tract (John Reichel) along San Bernardino Avenue
  - ❖ Chevron Gas Station – Southwest corner of Valley Blvd./Pepper Avenue
  - ❖ Agua Mansa Commerce Center (Tim Howard) along Agua Mansa Road.
  - ❖ Starbucks project along Iowa Avenue/I-215 Freeway
  - ❖ Tract 20059 – 12-unit Residential House Project along Colton Avenue.
    1. Industrial Building project at the northwest corner of Fairway Drive and Auto Plaza Drive

## OBJECTIVES

- ❖ Complete the construction phase for the Mt. Vernon Avenue Corridor Traffic Signal Improvement Project.

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- ❖ Complete the construction phase for the Mt. Vernon Avenue – Washington Street Corridor Traffic Signal Interconnect Project (funded by MSRC)
  - ❖ Complete construction phase for the 10/Rancho Avenue East Bound on ramp Widening Project.
  - ❖ Commence design and environmental phase for the Barton Bridge Replacement Project.
  - ❖ Commence design and environmental phase for the Reche Canyon Realignment to Hunts Lane Project.
  - ❖ Complete the right of way phase, plans, specification & estimates for the Mt. Vernon Bridge over UPRR Track Widening Project.
  - ❖ Complete the right of way phase, plans, specification & estimates for the La Cadena Drive Bridge over Santa Ana River Replacement Project.
  - ❖ Complete the construction phase for the Traffic Signal installation at the intersection of Meridian Avenue/Valley Blvd, Mt. Vernon Avenue/Laurel Avenue and Mill Street/Pennsylvania Avenue.
  - ❖ Complete the design and construction phase FY 18/19 Asphalt Paving Project.
  - ❖ Continue working with SBCTA and Caltrans for the completion of the Project Study Report, Environmental and Design Phase for the I-10/Mt. Vernon Avenue Interchange Project and the I-215/Washington Street Bridge Replacement Project.
- ❖ Pursue/apply for various federal and state grants to fund public works, water and sewer project.

### ELECTRIC UTILITY

Colton Electric Utility is the second oldest municipal electric utility in the State of California. Formally established in 1896 by passage of an ordinance to provide for “intention to acquire, construct, own, operate, and maintain a public electric light system for supplying lights, power to the City residents.” The issue was passed 114 to 12 by a vote of the citizens and the plant, costing \$6,000 was built. Colton Electric has provided affordable electric services for over 115 years.

The City-owned Electric Utility is an Enterprise Fund. An Enterprise Fund is used to account for the acquisition, operation, and maintenance of governmental facilities that are either wholly or predominately self-supporting through user charges. The operation of an Enterprise Fund is accounted for in such a manner as to show a profit or loss, similar to a comparable private enterprise.

Colton Electric Utility currently serves a peak load of 87 MW. Its resource portfolio consists of generation from shares of Southern California Public Power Authority (SCPPA) resources at Palo Verde, and Hoover Dam, and up until December 18, 2017, San Juan. In 2003, the Agua Mansa Power Plant was built, providing additional peaking capacity of 43 megawatts for the City. In addition, Colton has entered into several Power Purchase Agreements for renewable energy resources, including solar, wind and landfill gas.

The Renewable Energy Resources Act of 2011 required that all electric utilities in California acquire at least 33% of its total energy sales from renewable sources by 2020. In 2016, legislation was passed that increased the renewable

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

requirement to 50% by 2030. Colton Electric met 31% of its retail sales with renewable energy in 2016 and 2017, and is on track to meet the 50% by 2030 target.

Colton Electric Utility has contracted for new, renewable energy sources to replace generation from San Juan. Additionally, the Utility continues to monitor developments in utility regulations and requirements at the state level.

The Colton Electric Utility team of dedicated employees remain committed to providing the community with superior customer service and reliable electric service while planning for the future power needs of Colton

The Electric Utility Department has the following Divisions:

## ADMINISTRATION

The Administration Division is responsible for planning and managing power supply resources to meet CED's current and future load requirements. Resource planning activities include finding cost effective resources that meet both State and Federal mandates for renewable resources, air quality, and climate change programs.

The Administration Division is also responsible for the development and administration of the annual revenue and expense budget, utility accounting activities, regulatory reporting (including greenhouse gas and renewable portfolio standards.) at the local, State and Federal levels, legislative activities.

## ENGINEERING

The Engineering Division provides support services to the Substation and Transmission/Distribution Divisions, inspection services to developers for all construction needs, works with customers to design and provide service connections to the system, and maintains the Electric Department's Geographic Information System (GIS) information.

## SUBSTATION DIVISION

The City has five substations and one 66 kV switchyard that provide service to approximately 19,600 customers. Completion of the fifth substation and 66 kV switchyard in the Western portion of the City allows current and future development to occur in the Southwest portions of the City.

Substation personnel are responsible for maintaining each of the five substations, 66 kV switchyard, installing and testing meters, reading meters for both electric and water customers, and customer service field support.

## TRANSMISSION/DISTRIBUTION

The Transmission/Distribution Division is primarily responsible for the installation, operation, and maintenance of the overhead and underground electrical systems in the City of Colton. The Division also provides after-hours standby duties to the community to ensure a timely response to customers' electrical needs.

## ENVIRONMENTAL SUSTAINABILITY & CONSERVATION

The Environmental Sustainability and Conservation division is responsible for development and management of energy efficiency and sustainability programs for the City of Colton. The State of California Public Utility Code requires each publicly owned utility to collect a non-by passable usage based charge on local distribution service that was calculated at 0.00029 cents per kWh. Funds from this charge are used for four purposes:

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1. Services provided for low-income electricity customers, including energy efficiency programs and rate discounts.
2. Cost effective demand-side management programs that promote energy efficiency and energy conservation.
3. New investments in renewable energy resources and technologies.
4. Research and Development (R&D) programs for the public interest, to advance technologies not adequately supported by competitive and regulated markets.

## ACCOMPLISHMENTS

- ❖ Began negotiation for a new long-term energy contract for baseload renewable energy that will bring Colton into compliance with state law and meet Colton's capacity requirements.
- ❖ Minimized outage caused by lightning strike on 8/31/17 to less than 7 hours and replaced damaged 66 kV circuit breaker at Hub Substation
- ❖ Purchased 666 kV circuit breakers for breaker replacement at Hub Substation
- ❖ Met 31% of retail energy requirements with renewable resources
- ❖ Reduced Green House Gas Emissions by approximately 64%
- ❖ Continued the Keep Your Cool (KYC) Program. When this program was first developed, it only had 35 commercial participants but saved 248,048.07 kWh's. In its 3<sup>rd</sup> year of the program, it continues to grow in energy savings. 53% of the energy efficiency measures were from the installation of Electronically Commutated (EC) motors, which provided 132,474 kWh savings. Customers contacted CED offering their appreciation who participated in the KYC program when they noticed a decrease in their electric bill
- ❖ Received American Public Power Association (APPA) Award for Excellence in Public Power Communication
- ❖ Completed installation of 3 electric vehicle curbside charging stations to serve customers in multi-family housing units with fund from MSRC and SCAQMD grants
- ❖ Completed installation of additional electric vehicle charging stations at various City facilities for city fleet use.
- ❖ Completed 111 tree plantings for the Urban Forestry Management Plan with grant funding awarded from the Cal-Fire Greenhouse Gas Reduction fund in FY 2016/17
- ❖ Completed installation of the GE LM6000 Service Bulletins LM6000-IND-0310 and LM6000-IND-213
- ❖ Completed an upgrade to the controls system at the Agua Mansa Power Plant
- ❖ Replaced over 54 electric poles as part of the Electric Department's GO165 pole inspection program
- ❖ Continued the Hospitality program as a permanent program that provides energy efficiency audits and energy saving equipment for local hotels.
- ❖ Increased participation on all residential energy efficiency rebates
- ❖ Replaced approximately 2 miles of underground electrical cable, increasing reliability and reducing the number of unplanned electrical outages in the City
- ❖ Continued the LivingWise® school program for the Colton School District 6th grade classes which combines classroom learning and home retrofit/energy efficiency audit for electric and water savings. Over 500 students registered in the first year
- ❖ Increased the business direct installation program to provide additional funds to complete projects that struggling businesses did not have the funds to complete.

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- ❖ Expanded the Holiday Light Exchange Program for residents to have the opportunity to exchange old inefficient string lights for LED lights. CED had over 151 customers participate in the light exchange. CED also added an online Web-shop for residents to purchase energy efficient light bulbs, smart power strips and smart thermostats from the convenience of our website.
- ❖ Launched a residential marketing strategy program called “Spring into Summer”. During the First Day of Spring, March 19, 2017 to the last day of Spring, June 19, 2017, residents received additional rebate incentives for Energy Efficient items that prepared them for Summer. This program had the greatest impact because our residential rebate participation increased and residents were happy to save energy during the hotter months of summer reducing their energy use and bills.
- ❖ Commercial operation of a community solar program at the Arbor Terrace Apartment complex that allows our low-income customers in multi-family housing developments to participate in renewable energy programs and provides Renewable Energy Credits to meet the utility’s RPS obligations.
- ❖ Participated in an emerging technology demonstration of solar powered, ductless mini-split air conditioning systems in a commercial setting. CED placed the unit on the City of Colton Water Department outdoor water-pumping house. The results of the study is available online at [www.coltononline.com](http://www.coltononline.com)
- ❖ CED continues to grow its EV program. The utility currently has 12 level II public chargers available, an EV rate which adds 250 kWh to residential 2<sup>nd</sup> Tier of energy, and an EV charger rebate of \$500 for level II chargers.
- ❖ Colton Electric Utility participates in an energy storage-working group through SCPPA. Energy storage is being reviewed for future participation. CED has purchased and installed three Ice Bear thermal energy storage units at the Hutton Community Center. The Ice Bear units also provide cooling for residents in addition to improving energy efficiency at the Center
- ❖ Completed lighting retrofit at the Colton Auto Shop facility
- ❖ Installed Smart thermostats at the Hutton Center

### OBJECTIVES

- ❖ Operate the electrical system safely with zero reportable accidents
- ❖ Meet all state and federal laws and regulations
- ❖ Provide service 99.9% of the time to Colton residents and businesses
- ❖ Complete replacement of 66 kV circuit breakers at Hub Substation
- ❖ Have retail rates at least 10% below surrounding utility rates
- ❖ Meet at least 33% of retail energy requirements through renewable resources by 2020 and 50% by 2030
- ❖ Execute new agreements for renewable energy resources to replace contracts expiring in the next 5 years
- ❖ Maintain a bond rating of A- or better
- ❖ Keep at least 25% of annual reserves in cash and cash equivalents
- ❖ Increase participation in energy efficiency programs to meet SB350 requirements

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## WATER UTILITY

The Water Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites. The Division works to improve the level of service provided by each of its divisions to its internal and external customers.

### ADMINISTRATION AND TECHNOLOGY

The Administration and Technology staff work as a team under the direction and supervision of the Public Works and Utility Services Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

### OPERATIONS

The Colton Water Utility has three primary operations areas:

#### Water Quality

Water Quality Technicians assure that all required sampling and laboratory analyses are completed and reported to the State Water Resources Control Board. They also protect the City's water supply from contamination by implementing the state mandated City cross-connection control program.

#### Water Production

The Water Production operates, maintains, 7 reservoirs that store approximately 14.3 million gallons of water, 13 well pumping plants, 4 booster pumping plants, 4 pressure reducing stations and 2 perchlorate removal systems, which can treat up to 2,000 gallons of water per minute.

#### Water Distribution

The City of Colton's Water Distribution Operators maintain and repair approximately 120 miles of water pipelines ranging in size from 2" to 30", 9,359 residential water meters and 746 commercial/industrial water meters. Water Distribution Operators maintain, repair, and operate 3,891 isolation valves ranging in size from 2" to 30" within four pressure zones and 1,594 fire hydrants located throughout the water distribution system.

### WATER CONSERVATION

The City Colton Water Conservation Division strives to assist the department in meeting the States 20% reduction goals under SBx7-7. This is accomplished through various methods, such as internal efforts of upgrading landscaping and retrofitting fixtures. External efforts include things such as offering incentives to residents to install efficient fixtures, as well as educating the public on the need for water conservation and the importance of a sustainable water supply. This division also participates in several regional efforts, such as a public relations campaign in the Inland Empire; as well as the Inland Solar Challenge that helps educate high school students on the nexus of solar power and water, while also requiring them to learn about water conservation.

## ACCOMPLISHMENTS

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

- ❖ Completed Upgrade of Reche Canyon Booster Station
- ❖ Completed Design of 24 Inch Transmission Line; Construction to begin May 2018.
- ❖ Completed Well 23 Rehabilitation and Pump Testing
- ❖ Demolition of Rialto 2-Out for Bid; Due May 2018
- ❖ Prado Lift Station – Planning Stage, Request for Bid to be released May 2018
- ❖ De Berry Pipeline Project – Request for Bid for the Upgrade to be Released May 2018
- ❖ Well 17 Rehabilitation – Change Order in Process to Install Submersible Pump
- ❖ Randall Water Mainline – Construction Starts April 2018
- ❖ Well 13 Rehabilitation – Request for Bid to be released by June 2018
- ❖ Well 27 Rehabilitation – Request for Bid to be released May 2018
- ❖ Entered into a Basin Management Plan with other Utilities in the San Bernardino Basin Area
- ❖ Completed Plan Checking for Various Projects
- ❖ Purchase and installation of 16 weather-based Smart Irrigation Controllers
- ❖ Awarded contract and began construction on the Valley Blvd Median Rehabilitation Project (water conservation)
- ❖ Planting of 500 trees throughout the City for water conservation

## OBJECTIVES

- ❖ Continuation of Reservoir Maintenance Program
- ❖ On-Going Valve Turning & Maintenance Program
- ❖ Complete Construction of 24 Inch North-South Transmission Line and M Street Spur
- ❖ Complete Rehabilitation of Wells 13, 17 & 27
- ❖ Begin Design of Facilities for Roquet Ranch and Pellisier Ranch.

## WASTEWATER UTILITY

The Wastewater Utility Division is focused on communicating more effectively online with businesses, residents and visitors regarding its programs, projects and processes and will update available data and improve user-friendliness of existing websites.

### ADMINISTRATION AND TECHNICAL

The Administration and Technical staff work as a team under the direction and supervision of the Public Works Director. They perform tasks in and are responsible for: financial analysis, financial reporting, customer service, plan check, engineering assistance, utility inspection, payables/receivables, and budget preparation.

### OPERATIONS

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

The City's Wastewater Utility provides sewer service to all facilities and properties throughout the City of Colton, City of Grand Terrace, and unincorporated County areas.

The Wastewater Utility Operators operate the Water Reclamation Plant, which includes wastewater collection and lift station facilities throughout the City. It is responsible for maintenance and repair of sewer main lines, sewer laterals and storm drains, including cleaning and repair of catch basins and manhole structures.

The Wastewater Utility remains at all times in compliance with the Sanitary Sewer Overflow (SSO) Reduction Program, as mandated by the State Water Resources Control Board. This is helped by the fact that the division investigates all customer complaints for sewer backups and drainage problems in its ongoing service to customers.

The Wastewater Utility consistently inspects, upgrades, and improves its systems. It maintains a well-trained staff that continues to strive to provide a high level of service.

## ACCOMPLISHMENTS

- ❖ Completed the Design and Construction Bidding for the Centrifuge Project; Construction of Centrifuge Pads to be awarded May 2018
- ❖ Sewer Cured In Place Pipe (CIPP) Lining Project Scheduled for Award May 1, 2018; Construction is scheduled to begin June 2018.
- ❖ Upgrade of Water Reclamation Facility Plant #2 – Planning Stage; Request for Proposal for the design to be released by June 2018.
- ❖ Water Reclamation Facility Admin Building – Design 90% complete; Bid for Construction to be released by June 2018
- ❖ Begin Design of New Lift Station in Southwest Colton

## OBJECTIVES

- ❖ Complete the Construction of Centrifuge Project
- ❖ Start the Construction of the Wastewater Administration building
- ❖ Begin Design of the Wastewater Facilities for Roquet Ranch and Pellisier Ranch
- ❖ Begin Construction of New Lift Station in Southwest Colton
- ❖ Continue working with developers and property owner to facilitate timely review of development submittal such as grading plan, on-off site improvement, WQMP, traffic analysis, storm drain, water, sewer, and tract and parcel map.

## SOLID WASTE

The City of Colton is dedicated to providing a reliable and efficient collection of solid waste (garbage) for the citizens and businesses in the City of Colton. We also promote environmentally friendly practices to reduce solid waste by diverting as much recyclable material as possible.

## PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

The City of Colton and Republic Services Inc. entered into a Solid Waste Franchise Service Agreement that allows the collection and composting of solid waste, green waste, recyclable materials and bulky items. Each single-family residence receives three 64-gallon containers: a black container for trash, a brown container for yard waste and a green container for recyclable items. These specially designed containers are lightweight with built-in wheels for easy movement. The automated refuse system uses modern, robotic trucks to empty containers.

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DEPARTMENT PERSONNEL SUMMARY

### Full-time Positions

	2016 Council Approved	2017 Council Approved	2018 Council Approved	FY2018-19 Budget
Public Works	31.0	29.0	29.0	29.00
Administration	8.0	9.0	9.0	9.00
Engineering	9.0	10.0	10.0	10.00
Environmental, Sustainability & Conservation	6.0	5.0	5.0	5.00
Substation	11.0	11.0	11.0	11.00
Transmission/Distribution	17.0	17.0	17.0	17.00
Water Enterprise	15.5	15.5	15.5	15.50
Wastewater Enterprise	19.5	19.5	19.5	19.50
<b>Total Department FTEs</b>	<b>117.0</b>	<b>116.0</b>	<b>116.0</b>	<b>116.0</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## DEPARTMENT BUDGET SUMMARY (ALL FUNDS)

### Appropriations by Fund

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Fund</b>				
General Fund	1,892,476	2,247,546	2,416,729	2,467,062
Gas Tax Fund	1,238,630	1,473,940	2,186,391	2,348,187
State Traffic Relief Fund	-	50	-	-
Pollution Reduction Fund	55,981	41,986	361,667	-
Community Development Act Fund	408,421	112,407	1,435,810	387,946
Measure I Fund	1,739,710	344,299	2,265,530	892,859
Miscellaneous Grants Fund	1,512,241	835,094	2,079,355	-
Park Development Fund	777	4,194	44,691	100,000
Traffic Impact Fund	474,999	1,193,367	1,684,861	-
New Facilities Development Fund	-	-	53	-
Capital Improvement Projects Fund	1,870,483	1,124,193	3,535,827	-
Colton Crossing Fund	1,600,650	461,071	691,600	-
Building Maintenance Fund	416,767	510,285	871,168	925,143
Automotive Shop Fund	577,601	433,547	636,023	674,652
Electric Utility Fund	57,876,796	62,847,629	74,051,475	67,606,996
Public Benefit Fund	779,451	668,786	1,826,000	1,611,000
Water Utility Fund	7,963,138	8,278,632	19,025,390	19,117,932
Wastewater Utility Fund	9,244,522	9,351,288	20,427,521	16,332,535
Solid Waste Fund	3,300,770	2,787,519	3,011,335	2,876,179
LLMD #2	115,712	115,030	133,025	182,114
LLMD #1	324,415	287,669	314,842	302,821
CFD 87-1 Debt Service Fund	324,397	-	-	-
Storm Water Fund	602,857	457,169	645,561	644,488
CFD 89-1 Debt Service Fund	237,798	240,691	696,130	-
CFD 89-2 Debt Service Fund	276,229	273,754	612,376	-
CFD 90-1 Debt Service Fund	256,213	258,555	266,514	259,151
<b>Total Dollars by Fund</b>	<b>93,091,034</b>	<b>94,348,701</b>	<b>139,500,262</b>	<b>116,729,065</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	8,042,810	7,822,332	8,177,628	8,600,149
Part Time	97,705	106,258	265,437	308,720
Overtime	643,303	898,325	894,819	940,580
GASB 68 Pension Expense	467,190	454,905	-	-
GASB 68 Pension Contra Expense	(1,141,496)	(43,806)	-	-
Salary Related Benefits	1,727,093	1,704,149	993,614	1,088,425
Non-Persable Benefits	1,909,859	1,933,733	1,992,840	2,163,756
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	958,236	1,260,581
Education & Training	40,787	53,516	85,300	92,400
Uniforms & Safety Equipment	93,080	86,035	124,590	131,400
<b>Total Salaries &amp; Benefits</b>	<b>11,880,331</b>	<b>13,015,447</b>	<b>13,492,464</b>	<b>14,586,011</b>
Maintenance & Operations	54,009,578	53,152,151	56,797,362	56,132,251
Contracted Services	5,784,595	5,791,992	8,108,380	6,948,642
Capital Improvements	13,725,902	6,610,587	33,186,381	19,339,582
Capital Outlay	(8,580,136)	(4,413,419)	4,454,062	1,161,700
Allocated Charges	5,929,772	5,918,309	7,024,773	7,126,418
Operating Transfers - Out	2,753,793	1,875,084	3,662,841	694,461
Administrative Transfers - Out	7,587,199	12,398,550	12,773,999	10,740,000
<b>Total Dollars by Expense Category</b>	<b>93,091,034</b>	<b>94,348,701</b>	<b>139,500,262</b>	<b>116,729,065</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## GENERAL FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	531,189	474,665	751,851	800,102
Part Time	40,449	37,858	70,112	69,912
Overtime	15,001	20,134	26,000	28,000
Salary Related Benefits	109,783	103,960	77,064	93,659
Non-Persable Benefits	136,233	130,749	181,856	205,920
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	74,635	104,977
Education & Training	1,610	941	6,400	8,400
Uniforms & Safety Equipment	4,432	3,641	5,000	5,000
<b>Total Salaries &amp; Benefits</b>	<b>838,697</b>	<b>771,948</b>	<b>1,192,918</b>	<b>1,315,970</b>
Maintenance & Operations	155,593	154,915	164,000	182,000
Contracted Services	36,397	325,419	346,512	370,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	813,632	952,695	666,566	546,106
Operating Transfers - Out	48,157	42,569	46,733	52,986
<b>Total Dollars by Expense Category</b>	<b>1,892,476</b>	<b>2,247,546</b>	<b>2,416,729</b>	<b>2,467,062</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Administration & Engineering	823,121	990,059	1,094,012	1,266,383
Street Maintenance <sup>1</sup>	23,767	317,497	291,512	300,000
Parks	1,045,588	939,990	1,031,205	900,679
<b>Total Dollars by Division</b>	<b>1,892,476</b>	<b>2,247,546</b>	<b>2,416,729</b>	<b>2,467,062</b>

<sup>1</sup> Street Maintenance appropriations were moved to the Gas Tax Fund in FY2015-16

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## ELECTRIC UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	3,717,388	3,602,440	3,818,353	3,991,639
Part Time	24,158	26,456	37,330	43,330
Overtime	324,388	481,062	486,000	516,500
GASB 68 Pension Expense	273,240	266,055	-	-
GASB 68 Pension Contra Expense	(679,786)	(25,615)	-	-
Salary Related Benefits	784,217	788,790	500,882	532,260
Non-Persable Benefits	859,858	911,752	935,636	1,056,626
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	434,955	584,136
Education & Training	27,748	42,802	37,400	41,000
Uniforms & Safety Equipment	34,640	31,634	50,330	59,740
<b>Total Salaries &amp; Benefits</b>	<b>5,365,851</b>	<b>6,125,376</b>	<b>6,300,886</b>	<b>6,825,231</b>
Maintenance & Operations	42,188,325	41,374,890	42,376,236	41,180,399
Contracted Services	783,055	705,968	1,642,186	1,412,511
Capital Improvements	7,502,420	1,641,705	6,046,678	3,432,000
Capital Outlay	(8,103,521)	(1,989,940)	1,610,443	364,200
Allocated Charges	2,277,838	2,301,510	3,028,702	3,357,817
Operating Transfers - Out	275,629	289,570	272,345	294,838
Administrative Transfers - Out	7,587,199	12,398,550	12,773,999	10,740,000
<b>Total Dollars by Expense Category</b>	<b>57,876,796</b>	<b>62,847,629</b>	<b>74,051,475</b>	<b>67,606,996</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Administration	17,469,974	20,653,362	24,196,716	21,270,631
Engineering	883,482	690,330	1,038,591	1,107,836
Substation	1,353,801	1,527,184	3,529,695	2,865,353
Transmission/Distribution	2,848,427	2,571,485	3,901,424	3,758,408
Environmental Sustainability & Conservation	572,678	503,980	721,258	732,276
Purchased Power, Transmission & ISO	32,671,124	33,801,970	31,358,862	30,334,593
New Development	(380,568)	333,457	3,211,249	1,815,000
Agua Mansa Power Plant	2,030,681	2,042,944	4,331,658	4,186,399
Street Lighting	386,507	441,522	734,500	711,500
Underground Utilities	(13,134)	65,795	400,000	300,000
Power Resource Development	3,562	7,882	100,000	75,000
Meters	47,253	46,430	490,500	450,000
New Substations	3,009	-	-	-
EECBG - Energy Efficiency & Conservation	-	161,288	37,022	-
<b>Total Dollars by Division</b>	<b>57,876,796</b>	<b>62,847,629</b>	<b>74,051,475</b>	<b>67,606,996</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## PUBLIC BENEFIT FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
Retiree Health Insurance	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	457,161	456,815	1,330,000	1,200,000
Contracted Services	322,290	211,971	476,000	376,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	20,000	35,000
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
Administrative Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>779,451</b>	<b>668,786</b>	<b>1,826,000</b>	<b>1,611,000</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Public Benefit - Residential	239,011	169,305	495,000	445,000
Public Benefit - Commercial	387,878	417,087	830,000	730,000
Public Benefit - Industrial	61,935	76,477	365,000	265,000
Public Benefit - Other Programs	90,627	5,917	136,000	171,000
<b>Total Dollars by Division</b>	<b>779,451</b>	<b>668,786</b>	<b>1,826,000</b>	<b>1,611,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## WATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,475,482	1,453,985	1,271,843	1,315,926
Part Time	1,178	8,532	30,000	60,870
Overtime	169,280	192,354	195,819	210,080
GASB 68 Pension Expense	110,382	107,479	-	-
GASB 68 Pension Contra Expense	(276,301)	(10,348)	-	-
Salary Related Benefits	325,806	334,450	153,596	168,428
Non-Persable Benefits	330,471	302,115	294,034	286,253
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	160,291	192,565
Education & Training	5,314	5,186	19,500	19,000
Uniforms & Safety Equipment	20,436	24,202	24,000	23,500
<b>Total Salaries &amp; Benefits</b>	<b>2,162,048</b>	<b>2,417,955</b>	<b>2,149,083</b>	<b>2,276,622</b>
Maintenance & Operations	4,531,659	4,793,182	5,314,623	6,194,281
Contracted Services	494,706	265,767	801,022	650,500
Capital Improvements	398,703	923,192	9,096,003	8,400,000
Capital Outlay	(182,983)	(727,129)	727,452	352,500
Allocated Charges	1,003,335	1,090,395	1,344,755	1,539,694
Operating Transfers - Out	105,906	113,213	100,366	97,196
Administrative Transfers - Out	(550,236)	(597,943)	(507,914)	(392,861)
<b>Total Dollars by Expense Category</b>	<b>7,963,138</b>	<b>8,278,632</b>	<b>19,025,390</b>	<b>19,117,932</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Administration & Technology	304,870	167,868	178,089	270,029
Operations	7,436,787	7,519,765	10,724,226	10,478,403
Booster Stations	-	388,720	411,280	500,000
Reservoirs	-	-	1,332,767	4,000,000
New Wells	-	-	-	2,500,000
Main Line Replacement	-	1,489	5,504,757	500,000
Water Conservation	221,481	200,790	874,271	869,500
<b>Total Dollars by Division</b>	<b>7,963,138</b>	<b>8,278,632</b>	<b>19,025,390</b>	<b>19,117,932</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## WASTEWATER UTILITY FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	1,476,971	1,492,087	1,407,851	1,490,899
Part Time	1,178	6,751	51,387	58,000
Overtime	82,326	135,640	125,000	130,000
GASB 68 Pension Expense	83,568	81,371	-	-
GASB 68 Pension Contra Expense	(185,409)	(7,843)	-	-
Salary Related Benefits	335,724	299,183	154,768	172,281
Non-Persable Benefits	331,967	365,514	315,497	329,033
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	169,474	218,111
Education & Training	5,846	4,587	15,500	15,500
Uniforms & Safety Equipment	24,581	18,604	29,100	27,000
<b>Total Salaries &amp; Benefits</b>	<b>2,156,752</b>	<b>2,395,894</b>	<b>2,268,577</b>	<b>2,440,824</b>
Maintenance & Operations	4,462,255	4,447,532	4,543,872	5,682,968
Contracted Services	804,624	782,183	1,043,428	843,902
Capital Improvements	441,797	1,729,360	8,892,888	5,240,252
Capital Outlay	(422,404)	(1,706,082)	1,701,000	270,000
Allocated Charges	1,147,315	995,603	1,363,727	1,351,637
Operating Transfers - Out	103,947	108,855	106,115	110,091
Administrative Transfers - Out	550,236	597,943	507,914	392,861
<b>Total Dollars by Expense Category</b>	<b>9,244,522</b>	<b>9,351,288</b>	<b>20,427,521</b>	<b>16,332,535</b>

### Appropriations by Division

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Division</b>				
Operations	9,240,417	9,334,386	11,597,133	11,092,283
RIX Facility	2,360	-	2,000,000	800,000
Water Treatment Plant	1,586	16,902	4,918,385	2,580,902
Sewer Line Replacement	159	-	1,487,590	93,763
Lift Stations	-	-	424,413	1,765,587
<b>Total Dollars by Division</b>	<b>9,244,522</b>	<b>9,351,288</b>	<b>20,427,521</b>	<b>16,332,535</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## SOLID WASTE FUND DEPARTMENT BUDGET SUMMARY

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	26,206	12,351	18,500	15,100
Contracted Services	2,930,500	2,751,846	2,950,482	2,861,079
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	344,064	23,322	42,353	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>3,300,770</b>	<b>2,787,519</b>	<b>3,011,335</b>	<b>2,876,179</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## GAS TAX FUND DEPARTMENT BUDGET SUMMARY

This fund is used to account for monies received and expended from the State Gas Tax allocations from the State of California. Gas Tax funds must be used for street and road purposes, which typically can include street maintenance, signal maintenance, and related engineering.

In FY2015-16, street maintenance activities were moved directly to the Gas Tax fund. In prior years, the expenditures budgeted in the Gas Tax Fund represented a transfer of funds to the General Fund to cover costs expended for street maintenance and engineering from the General Fund.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	366,633	367,887	415,423	392,462
Part Time	15,526	10,337	18,304	18,304
Overtime	25,909	33,762	25,000	25,000
Salary Related Benefits	77,292	81,100	46,476	45,368
Non-Persable Benefits	120,282	107,298	131,553	128,877
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	48,421	71,702
Education & Training	269	-	4,000	4,000
Uniforms & Safety Equipment	4,264	4,453	5,610	5,610
<b>Total Salaries &amp; Benefits</b>	<b>610,175</b>	<b>604,837</b>	<b>694,787</b>	<b>691,323</b>
Maintenance & Operations	310,524	351,477	413,900	413,900
Contracted Services	33,380	16,194	140,000	90,000
Capital Improvements	-	-	301,541	894,717
Capital Outlay	-	-	115,000	-
Allocated Charges	255,481	471,735	490,844	222,056
Operating Transfers - Out	29,070	29,697	30,319	36,191
<b>Total Dollars by Expense Category</b>	<b>1,238,630</b>	<b>1,473,940</b>	<b>2,186,391</b>	<b>2,348,187</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## POLLUTION REDUCTION (AQMD) FUND DEPARTMENT BUDGET SUMMARY

The Pollution Reduction Fund consists of AB2766 funds to implement programs that reduce air pollution from motor vehicles. These funds are used specifically to meet the requirements of the federal and state Clean Air Acts, and for the implementation of the Air Quality Management District (AQMD) Air Quality Management Plan.

Revenue to support this program is collected by the California Department of Motor Vehicles (DMV) as a Motor Vehicle Registration surcharge and forwarded to the AQMD for appropriate distribution throughout the state. Local governments receive a portion of this revenue based on population. In accordance with reporting requirements, the City reports on the use and results funded by AB2766 funds annually.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	55,981	41,986	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	136,000	-
Capital Outlay	-	-	225,667	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>55,981</b>	<b>41,986</b>	<b>361,667</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## COMMUNITY DEVELOPMENT ACT FUND DEPARTMENT BUDGET SUMMARY

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combining several funding programs into a single program called the Community Development Block Grant (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities by providing suitable housing and living environments and expanded economic activities.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	352,849	46,436	1,373,483	329,754
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	55,572	65,971	62,327	58,192
<b>Total Dollars by Expense Category</b>	<b>408,421</b>	<b>112,407</b>	<b>1,435,810</b>	<b>387,946</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## MEASURE I FUND DEPARTMENT BUDGET SUMMARY

In 1989, the San Bernardino County voters approved the passage of Measure I, authorizing San Bernardino Associated Governments (SANBAG) acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax through 2010. In 2004, voters approved an extension of this sales tax through the year 2040.

This tax revenue is designated for transportation and traffic management programs.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,231,212	189,974	1,673,674	892,859
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	508,498	154,325	591,856	-
<b>Total Dollars by Expense Category</b>	<b>1,739,710</b>	<b>344,299</b>	<b>2,265,530</b>	<b>892,859</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## MISCELLANEOUS GRANTS FUND (PUBLIC WORKS) DEPARTMENT BUDGET SUMMARY

### NON-DEPARTMENTAL

Historically, this cost center accounts for grant dollars that are transferred to the General Fund and Capital Projects Funds to pay for specified projects per a Council-approved funding plan.

Unexpended appropriations related to ongoing projects or operations are carried forward into the following fiscal year.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	7,445	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	1,504,796	835,094	2,079,355	-
<b>Total Dollars by Expense Category</b>	<b>1,512,241</b>	<b>835,094</b>	<b>2,079,355</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## HOST CITY FEES

In 1992, the City entered into a Memorandum of Understanding (MOU) with the County of San Bernardino establishing a fee of one dollar per ton of waste disposed at the Colton landfill for the duration of its life.

Subsequently, in 1998, the City entered into a 15-year Waste Disposal Agreement with the County. This agreement committed the City to deliver all controllable waste to a County landfill at a reduced rate for the term of the agreement. Including Colton, a total of 16 cities in San Bernardino County have entered into Waste Disposal Agreements.

This fund accounts for the funds collected under this agreement and have traditionally been used for maintenance and improvement of local roads impacted by disposal services and operations.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	100,000	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	180,388	-
<b>Total Dollars by Expense Category</b>	-	-	<b>280,388</b>	-

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## PARK DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

This fund is comprised of fees collected from developers when new development occurs within the City. The fees are used to pay for the development of park facilities necessary to accommodate the effects of growth in the community.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	141	-
Capital Improvements	777	4,194	44,550	100,000
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>777</b>	<b>4,194</b>	<b>44,691</b>	<b>100,000</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## TRAFFIC IMPACT FEES FUND DEPARTMENT BUDGET SUMMARY

Traffic Impact Fees are collected from developers when new development occurs within the City. These fees are used to pay for traffic signals, widening roads or connecting and/or building new roads, as needed, due to the increase in traffic resulting from the development. Developers are required to either construct improvements or they are charged a fee, which the City utilizes to make the improvements.

Residential projects are charged a per unit fee, reflecting the average number of trips per day estimated to be made by the occupants of the new residence.

The fees and costs for commercial and industrial projects are based on the type of business and the square footage of the completed building, factored by the estimated number of trips per day anticipated to be generated by the new development.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	69,327	511,559	191,806	-
Capital Improvements	327,011	617,359	1,344,137	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	78,661	64,449	148,918	-
<b>Total Dollars by Expense Category</b>	<b>474,999</b>	<b>1,193,367</b>	<b>1,684,861</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## NEW FACILITIES DEVELOPMENT FUND DEPARTMENT BUDGET SUMMARY

The New Facilities Development Fees are collected from developers when new development occurs within the City. The fees are used to pay for the development of future City facilities, which are necessary to accommodate the effect of growth in the community.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	53	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>-</b>	<b>-</b>	<b>53</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CAPITAL IMPROVEMENT PROJECTS FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. These projects promote infrastructure, revitalization, renovation, and improvements to City roads, highways, parks, storm drains, water/wastewater, and city facilities.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,870,483	997,296	3,535,827	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	126,897	-	-
<b>Total Dollars by Expense Category</b>	<b>1,870,483</b>	<b>1,124,193</b>	<b>3,535,827</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## COLTON CROSSING FUND DEPARTMENT BUDGET SUMMARY

Capital Improvement Projects are municipally funded projects that increase and benefit the City’s infrastructure. The Colton Crossing Fund was established to account for activities related to the Colton Crossing Rail Grade Separation Project.

The Colton Crossing Project is a rail improvement project with a funding agreement between the City of Colton, San Bernardino Associated Governments (SANBAG), Union Pacific Railroad (UPRR), and BNSF Railroad Company. The project will result in a grade separation between the UPRR and BNSF main tracks at the Colton Crossing to improve the rail operations, provide residents relief from the train-generated noise, and reduce the impact on local traffic circulation caused by the volume of trains utilizing this line.

Unexpended appropriations related to ongoing projects are carried forward into the following fiscal year.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
Contracted Services	-	-	-	-
Capital Improvements	1,600,650	461,071	691,600	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>1,600,650</b>	<b>461,071</b>	<b>691,600</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## BUILDING MAINTENANCE FUND DEPARTMENT BUDGET SUMMARY

The Building Maintenance Fund is an internal service fund that accounts for the internal general maintenance of City facilities, including building repairs, janitorial functions, in-house construction, preventative maintenance, and minor repairs to cooling systems. Additionally, this function provides administrative support and oversight as needed for contractor services. This function is funded through charges to all user departments.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	80,919	70,832	154,148	194,014
Part Time	-	-	40,000	40,000
Overtime	11,299	5,927	11,000	15,000
Salary Related Benefits	8,758	17,403	17,103	22,106
Non-Persable Benefits	25,379	17,153	35,153	43,419
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	21,873	28,337
Education & Training	-	-	-	2,000
Uniforms & Safety Equipment	1,290	1,268	3,750	3,750
<b>Total Salaries &amp; Benefits</b>	<b>127,645</b>	<b>112,583</b>	<b>283,027</b>	<b>348,626</b>
Maintenance & Operations	220,558	255,939	400,442	362,214
Contracted Services	50,287	60,854	60,000	60,000
Capital Improvements	-	-	-	-
Capital Outlay	-	9,732	54,500	140,000
Allocated Charges	4,084	57,291	59,503	-
Operating Transfers - Out	14,193	13,886	13,696	14,303
<b>Total Dollars by Expense Category</b>	<b>416,767</b>	<b>510,285</b>	<b>871,168</b>	<b>925,143</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## AUTO SHOP FUND DEPARTMENT BUDGET SUMMARY

The Automotive Shop Fund is an internal service fund that accounts for the internal repair, maintenance, and/or replacement of all City owned vehicles. This function is funded through charges to all user departments.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	130,315	126,979	156,561	188,897
Part Time	-	-	-	-
Overtime	3,434	258	3,000	3,000
Salary Related Benefits	30,750	28,151	21,200	28,263
Non-Persable Benefits	35,601	32,434	39,533	45,483
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	19,869	27,693
Education & Training	-	-	2,500	2,500
Uniforms & Safety Equipment	2,036	1,260	3,100	3,100
<b>Total Salaries &amp; Benefits</b>	<b>202,136</b>	<b>189,082</b>	<b>245,763</b>	<b>298,936</b>
Maintenance & Operations	225,850	217,354	361,738	361,738
Contracted Services	-	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	128,772	-	-	-
Allocated Charges	9,000	14,644	16,081	-
Operating Transfers - Out	11,843	12,467	12,441	13,978
<b>Total Dollars by Expense Category</b>	<b>577,601</b>	<b>433,547</b>	<b>636,023</b>	<b>674,652</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## LLMD #2 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	34,553	25,884	22,692	53,229
Part Time	-	-	-	-
Overtime	2,005	5,021	3,000	3,000
Salary Related Benefits	7,053	5,586	2,539	6,154
Non-Persable Benefits	9,261	8,374	7,538	17,352
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	3,840	3,864
Education & Training	-	-	-	-
Uniforms & Safety Equipment	837	549	1,500	1,500
<b>Total Salaries &amp; Benefits</b>	<b>53,709</b>	<b>45,414</b>	<b>41,109</b>	<b>85,099</b>
Maintenance & Operations	14,715	19,371	12,650	8,150
Contracted Services	40,917	45,309	74,000	74,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	4,120	2,605	2,861	12,915
Operating Transfers - Out	2,251	2,331	2,405	1,950
<b>Total Dollars by Expense Category</b>	<b>115,712</b>	<b>115,030</b>	<b>133,025</b>	<b>182,114</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## LLMD #1 FUND DEPARTMENT BUDGET SUMMARY

The District was formed and annual assessments established pursuant to the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code. The City annually levees and collects special assessments to maintain certain improvements, such as plant materials, irrigation systems, open space areas, entry monuments, and accent lighting.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	94,497	80,074	75,174	52,418
Part Time	-	-	-	-
Overtime	5,939	17,333	10,000	5,000
Salary Related Benefits	19,584	17,515	8,398	6,060
Non-Persable Benefits	28,036	25,078	24,521	17,054
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	10,185	11,593
Education & Training	-	-	-	-
Uniforms & Safety Equipment	564	424	1,200	1,200
<b>Total Salaries &amp; Benefits</b>	<b>148,620</b>	<b>140,424</b>	<b>129,478</b>	<b>93,325</b>
Maintenance & Operations	46,349	62,455	57,431	50,600
Contracted Services	90,108	74,446	117,000	117,000
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	33,269	3,857	4,556	36,045
Operating Transfers - Out	6,069	6,487	6,377	5,851
<b>Total Dollars by Expense Category</b>	<b>324,415</b>	<b>287,669</b>	<b>314,842</b>	<b>302,821</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 87-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 87-1 comprises approximately 49 gross acres in the northwest portion of the City, approximately one mile north of the Interstate 10 freeway. Projects funded include storm drain facilities, an equipped fire station, a multipurpose community building, and the expansion and rehabilitation of streets. Project and facility construction are complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2017-18.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	323,772	-	-	-
Contracted Services	625	-	-	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>324,397</b>	<b>-</b>	<b>-</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 89-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-1 comprises approximately 80 gross acres in the southern area of the City between Hunts Lane from the east and Cooley Drive from the west. Projects funded include the acquisition of school and park sites, the construction of park facilities, street improvements, and utilities required to serve the development built within the District. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	237,173	240,553	690,430	-
Contracted Services	625	138	5,700	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>237,798</b>	<b>240,691</b>	<b>696,130</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## STORM WATER FUND DEPARTMENT BUDGET SUMMARY

The City recognizes the need to reduce pollution carried by storm water into local rivers and creeks. The City is responsible for ensuring, to the maximum extent practical, that all businesses and residents comply with the State Mandate.

A property tax assessment funds the City's state-mandated National Pollutant Discharge Elimination System (NPDES) program.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	134,863	127,499	103,732	120,563
Part Time	15,216	16,324	18,304	18,304
Overtime	3,722	6,834	10,000	5,000
Salary Related Benefits	28,126	28,011	11,588	13,846
Non-Persable Benefits	32,771	33,266	27,519	33,739
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	14,693	17,603
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	1,000	1,000
<b>Total Salaries &amp; Benefits</b>	<b>214,698</b>	<b>211,934</b>	<b>186,836</b>	<b>210,055</b>
Maintenance & Operations	216,820	192,272	244,700	225,400
Contracted Services	124,504	39,088	150,000	90,000
Capital Improvements	-	-	50,000	50,000
Capital Outlay	-	-	-	-
Allocated Charges	37,634	4,652	4,825	60,148
Operating Transfers - Out	9,201	9,223	9,200	8,885
<b>Total Dollars by Expense Category</b>	<b>602,857</b>	<b>457,169</b>	<b>645,561</b>	<b>644,488</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 89-2 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 89-2 comprises approximately 111 gross acres in the northwest portion of the City. It is bordered by Pepper Avenue to the west, the Union Pacific Railroad Company right-of-way to the east, San Bernardino Avenue to the south, and Randall Avenue to the north. Projects funded include flood control/storm drain improvements, sanitary sewer facilities, water system facilities, street improvements, landscaping improvements, a fire station, and park facilities.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2018-19.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	273,979	272,504	606,151	-
Contracted Services	2,250	1,250	6,225	-
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>276,229</b>	<b>273,754</b>	<b>612,376</b>	<b>-</b>

# PUBLIC WORKS & UTILITY SERVICES DEPARTMENT

## CFD 90-1 DEBT SERVICE FUND DEPARTMENT BUDGET SUMMARY

CFD 90-1 comprises approximately 15 gross acres in the City generally located on the west side of Mount Vernon Avenue between Colton Avenue and Olive Street, and is divided into two tax rate areas. Tax rate Area No. 1 consists of five parcels totaling approximately 12.47 acres, and is subject to the special tax; however, the five parcels that compose Tax Rate Area No. 2, located in the southern portion of the district, are not obligated to pay the special tax pursuant to the District’s Rate and Method of Apportionment that was amended at the time of the refunding. Projects funded include the renovation of the commercial shopping center known as “Plaza Las Glorias,” new building construction, landscape and site improvements, and the addition of a public parking area. Project and facility construction is complete.

The property owners within the district receive an annual assessment on their property tax bill. Once collected by the County and remitted to the City, these assessments are used to make annual payments on the debt. The proceeds were originally used to fund the project improvements. The debt in this district will be paid off in Fiscal Year 2019-20.

### Appropriations by Category

	FY2015-16 Actual	FY2016-17 Actual	FY2017-18 Year End Projected	FY2018-19 Budget
<b>Dollars by Category</b>				
<b>Salary &amp; Benefits</b>				
Salary	-	-	-	-
Part Time	-	-	-	-
Overtime	-	-	-	-
Salary Related Benefits	-	-	-	-
Non-Persable Benefits	-	-	-	-
Persable Benefits	-	-	-	-
PERS Unfunded Liability	-	-	-	-
Education & Training	-	-	-	-
Uniforms & Safety Equipment	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	255,213	258,555	262,689	255,501
Contracted Services	1,000	-	3,825	3,650
Capital Improvements	-	-	-	-
Capital Outlay	-	-	-	-
Allocated Charges	-	-	-	-
Operating Transfers - Out	-	-	-	-
<b>Total Dollars by Expense Category</b>	<b>256,213</b>	<b>258,555</b>	<b>266,514</b>	<b>259,151</b>

# CAPITAL IMPROVEMENT PROJECTS SUMMARY

Project Description	Project Budget	Funding Source	Account Number
Rogers Module Kitchen/Bathroom Upgrades	\$ 31,854	Childcare	206-7200-7203-3890-0000-000
Pavement Rehab - San Bernardino Ave (Eucalyptus to Indigo)	\$ 72,648	Gas Tax (SB-1)	210-1901-6150-3890-0000-000
Pavement Rehab - La Cadena Dr. (Barton to Iowa)	\$ 388,928	Gas Tax (SB-1)	210-1902-6150-3890-0000-000
Pavement Rehab - Mt. Vernon Ave. (F to Colton Ave.)	\$ 226,646	Gas Tax (SB-1)	210-1903-6150-3890-0000-000
Pavement Rehab - Santo Antonio Dr. (Mt. Vernon to East End)	\$ 206,495	Gas Tax (SB-1)	210-1904-6150-3890-0000-000
West Colton Sidewalk Improvement	\$ 34,639	CDBG	215-1911-6920-3890-0000-000
South Colton Street and Alley Improvement Project	\$ 70,605	CDBG	215-1912-6920-3890-0000-000
Northeast Colton Street and Alley Improvement Project	\$ 68,000	CDBG	215-1913-6920-3890-0000-000
Alley Improvement bet. Holly/Fairview, Laurel to Olive	\$ 111,510	CDBG	215-1914-6920-3890-0000-000
Parks Improvement (benches, water fountains, lighting)	\$ 45,000	CDBG	215-1915-6920-3890-0000-000
North Colton Missing Sidewalk Improvement Project	\$ 85,000	Measure I	218-1905-6150-3890-0000-000
Pavement Rehab - M Street (Fogg to La Cadena)	\$ 210,647	Measure I	218-1906-6150-3890-0000-000
Pavement Rehab - Washington St (Hunts Lane to Waterman)	\$ 191,481	Measure I	218-1907-6150-3890-0000-000
Pavement Rehab - Rancho Ave. (Johnson St to Mill)	\$ 192,218	Measure I	218-1908-6150-3890-0000-000
Pavement Rehab - Valley Blvd (City Limit to Wildrose)	\$ 123,513	Measure I	218-1909-6150-3890-0000-000
FY18/19 Citywide Street and Traffic Improvement	\$ 90,000	Measure I	218-1910-6150-3890-0000-000
PW Parks Repair Project	\$ 100,000	Park Development	248-1916-6150-3890-0000-000
<b>Administration</b>	<b>\$ 300,000</b>	<b>Electric Utility</b>	<b>520-8000-8001-3890-0107-000</b>
Design Phase of New Utilities Building	\$300,000.00		
<b>Substation</b>	<b>\$ 300,000</b>	<b>Electric Utility</b>	<b>520-8000-8003-3890-0107-000</b>
Substation Security Lighting to LED	\$15,000.00		
Reconductor of Hub Transformer #3, Secondary	\$80,000.00		
Load Tap Changer Maintenance & Oil Replacement	\$45,000.00		
66 kV Breaker Replacement Installation at HUB Substation	\$100,000.00		
Installation of Fiber Optics at West Substation	\$45,000.00		
Upgrade Fiber Optics at Other Facilities	\$15,000.00		
<b>New Development</b>	<b>\$ 1,815,000</b>	<b>Electric Utility</b>	<b>520-8000-8008-3890-0107-000</b>
Pole Replacement	\$225,000		
Distribution Transformers	\$400,000		
Roquet Ranch	\$300,000		
GFT Surgery Center	\$90,000		
Howard Industries	\$300,000		
Wildrose Housing Tract	\$75,000		
S. La Cadena Bridge Widening - Relocate Electrical	\$175,000		
Misc. Development Projects	\$250,000		
<b>Streetlighting Replacement</b>	<b>\$ 330,000</b>	<b>Electric Utility</b>	<b>520-8000-8011-3890-0107-000</b>
Steel Streetlight pole replacement	\$75,000		
LED Retrofit (Colton Ave, Mill, Pepper Street)	\$130,000		
Marbellite street light poles City wide (22 Replacements/7 New)	\$125,000		
<b>UG Cable Replacement</b>	<b>\$ 300,000</b>	<b>Electric Utility</b>	<b>520-8000-8015-3890-0107-000</b>
Underground Cable Replacement Program	\$300,000		
<b>Meters</b>	<b>\$ 372,000</b>	<b>Electric Utility</b>	<b>520-8000-8024-3890-0107-000</b>
Purchase Electric Meters	\$372,000.00		
Additions to Fixed Network to utilize AMR capabilities	\$0.00		
Current Transformers (CTs) and Test Switches	\$0.00		
<b>RIX Wells Retrofit Upgrade</b>	<b>\$ 800,000</b>	<b>Wastewater Enterprise Fund</b>	<b>522-8200-8203-3890-0000-000</b>
<b>Control Admin Building</b>	<b>\$ 930,902</b>	<b>Wastewater Enterprise Fund</b>	<b>522-8200-8204-3890-0000-000</b>
<b>Upgrade Blowers</b>	<b>\$ 100,000</b>	<b>Wastewater Enterprise Fund</b>	<b>522-8200-8204-3890-0000-000</b>
<b>Headwork Barscreens</b>	<b>\$ 700,000</b>	<b>Wastewater Enterprise Fund</b>	<b>522-8200-8204-3890-0000-000</b>
<b>Plant 2 Upgrade</b>	<b>\$ 600,000</b>	<b>Wastewater Enterprise Fund</b>	<b>522-8200-8204-3890-0000-000</b>
<b>Asphalt Paving</b>	<b>\$ 250,000</b>	<b>Wastewater Enterprise Fund</b>	<b>522-8200-8204-3890-0000-000</b>
<b>Sewer Lining Replacement / Center Street Sewer Mains</b>	<b>\$ 93,763</b>	<b>Wastewater Enterprise Fund</b>	<b>522-8200-8206-3890-0000-000</b>
<b>Center Street Lift Station/Rehab of Existing Lift Stations</b>	<b>\$ 1,765,587</b>	<b>Wastewater Enterprise Fund</b>	<b>522-8200-8209-3890-0000-000</b>
<b>Total Capital Improvement Project Summary</b>	<b>10,906,436</b>		

**City of Colton  
Authorized Full-Time Positions**

**SUMMARY**

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
City Council	9.00	9.00	9.00	7.00	7.00
City Clerk	3.00	3.00	3.00	3.00	3.00
City Treasurer	1.00	1.00	1.00	1.00	1.00
City Manager	4.00	4.00	4.00	5.00	5.00
Human Resources Department	4.00	4.00	4.00	4.00	4.00
Finance Department	27.00	27.00	27.00	27.00	27.00
Community Services Department	13.70	13.70	13.70	13.70	13.70
Development Services Department	9.00	9.00	9.00	9.00	10.00
Police Department	81.00	81.00	81.00	81.00	82.00
Fire Department	41.90	41.90	41.90	41.90	41.90
Public Works & Utility Services Department	116.00	116.00	116.00	117.00	117.00
Total - City Full-Time Positions	309.60	309.60	309.60	309.60	311.60

**DETAIL**

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
<b>City Council</b>					
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00	6.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Executive Administrator to Mayor/CC	1.00	1.00	1.00	0.00	0.00
City Council Totals: (Full Time Positions)	9.00	9.00	9.00	7.00	7.00
<b>City Clerk</b>					
Chief Deputy City Clerk	1.00	1.00	0.00	0.00	0.00
Deputy City Clerk	0.00	0.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00
Office Specialist I/II	1.00	1.00	0.00	0.00	0.00
City Council Totals: (Full Time Positions)	3.00	3.00	3.00	3.00	3.00
<b>City Treasurer</b>					
City Treasurer	1.00	1.00	1.00	1.00	1.00
City Treasurer Totals: (Full Time Positions)	1.00	1.00	1.00	1.00	1.00
<b>City Manager</b>					
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	0.00	0.00
Executive Assistant to the City Manager	0.00	0.00	0.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager I/II	1.00	1.00	1.00	1.00	1.00
City Manager Totals: (Full Time Positions)	4.00	4.00	4.00	5.00	5.00

TOTAL FUNDED FULL-TIME POSITIONS					Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
<b>Human Resources</b>									
Human Resources Director					1.00	1.00	1.00	1.00	1.00
Human Resource Analyst					1.00	1.00	1.00	1.00	1.00
Human Resource Specialist					2.00	2.00	2.00	2.00	2.00
Human Resources Totals: (Full Time Positions)					4.00	4.00	4.00	4.00	4.00
<b>Finance Department</b>									
Finance Director					1.00	1.00	1.00	1.00	1.00
Finance									
Finance Manager					1.00	1.00	1.00	1.00	1.00
Senior Accountant					1.00	1.00	1.00	1.00	1.00
Accountant					1.00	1.00	1.00	1.00	1.00
Payroll Technician I/II					1.00	1.00	1.00	1.00	1.00
Account Technician I/II					2.00	2.00	2.00	2.00	2.00
Customer Service									
Purchasing/Customer Service Manager					0.80	0.80	0.80	0.80	0.80
Senior Customer Service Representative					2.00	2.00	2.00	2.00	2.00
Customer Service Representative I/II					10.00	10.00	10.00	10.00	10.00
Purchasing									
Purchasing/Customer Service Manager					0.20	0.20	0.20	0.20	0.20
Warehouse Supervisor					1.00	1.00	1.00	1.00	1.00
Storekeeper					1.00	1.00	1.00	1.00	1.00
Account Technician I/II					1.00	1.00	1.00	1.00	1.00
Information Systems									
I.T. Supervisor					1.00	1.00	1.00	1.00	1.00
I.T. Coordinator					1.00	1.00	1.00	1.00	1.00
Utilities Business Systems Analyst					1.00	1.00	1.00	1.00	1.00
Network Technician					1.00	1.00	1.00	1.00	1.00
Finance Department Totals: (Full Time Positions)					27.00	27.00	27.00	27.00	27.00
<b>Community Services</b>									
Community Services Director					1.00	1.00	1.00	1.00	1.00
Administrative Assistant					1.00	1.00	1.00	1.00	1.00
Community Child Care Manager					1.00	1.00	1.00	1.00	1.00
Community Child Care Administrative Assistant					1.00	1.00	1.00	1.00	1.00
Community Child Care Site Supervisor					1.00	1.00	1.00	1.00	1.00
Community Child Care Asst Site Supervisor					1.70	1.70	1.70	1.70	1.70
Library Manager					0.00	0.00	0.00	0.00	0.00
Principal Librarian					0.00	0.00	0.00	0.00	0.00
Literacy Coordinator/Branch Supervisor					1.00	1.00	1.00	1.00	1.00
Recreation Services Manager					1.00	1.00	1.00	1.00	1.00
Recreation Services Coordinator					5.00	5.00	5.00	5.00	5.00
Community Services Totals: (Full Time Positions)					13.70	13.70	13.70	13.70	13.70
<b>Development Services</b>									
Development Services Director					1.00	1.00	1.00	1.00	1.00
Planning Manager					1.00	1.00	1.00	1.00	1.00
Administrative Assistant					1.00	1.00	1.00	1.00	1.00
Planning/Building Technician					1.00	1.00	1.00	1.00	2.00
Building Official					1.00	1.00	1.00	1.00	1.00
Building Inspector II					1.00	1.00	1.00	1.00	1.00
Business License/Collections Officer					1.00	1.00	1.00	1.00	1.00
Senior Planner					1.00	1.00	1.00	1.00	1.00
Associate Planner					1.00	1.00	1.00	1.00	1.00
Office Specialist II					0.00	0.00	0.00	0.00	0.00
Development Services Totals: (Full Time Positions)					9.00	9.00	9.00	9.00	10.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
<b>Police Department</b>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Captain	0.00	1.00	1.00	1.00	1.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00	1.00
Police Support Services Manager	1.00	0.00	0.00	0.00	0.00
Information Technology Coordinator	1.00	1.00	1.00	1.00	1.00
Community Service Officer	5.00	5.00	5.00	5.00	5.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00	7.00
Police Corporal/Detective	12.00	12.00	12.00	12.00	12.00
Police Officer/Trainee	31.00	31.00	31.00	31.00	31.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00
Code Compliance Officer	3.00	3.00	3.00	3.00	3.00
Supervising Communication Dispatcher	1.00	1.00	1.00	1.00	1.00
Police Dispatcher I/II	9.00	9.00	9.00	9.00	9.00
Senior Police Services Clerk	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Police Services Clerk I/II	3.00	3.00	3.00	3.00	4.00
Police Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Police Department Totals: (Full Time Positions)	81.00	81.00	81.00	81.00	82.00
<b>Fire Department</b>					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	2.00	2.00	2.00	2.00	2.00
Fire Captain	12.00	12.00	12.00	12.00	12.00
Fire Engineer	12.00	12.00	12.00	12.00	12.00
Firefighter Medic	12.00	12.00	12.00	12.00	12.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Executive Assistant	0.90	0.90	0.90	0.90	0.90
Fire Department Totals: (Full Time Positions)	41.90	41.90	41.90	41.90	41.90
<b>Public Works &amp; Utility Services</b>					
Public Works & Utility Services Director	1.00	1.00	1.00	1.00	1.00
Assistant Public Works & Utility Services Director	0.00	0.00	0.00	1.00	1.00
<b>Public Works - Operations</b>					
Public Works Director	0.00	0.00	0.00	0.00	0.00
PW Engineering Superintendent	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Production Supervisor	0.00	0.00	0.00	0.00	0.00
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker I/II	0.00	0.00	0.00	0.00	0.00
Streets Maintenance Worker III	0.00	0.00	0.00	0.00	0.00
Parks Maintenance Crew Leader	0.00	0.00	0.00	0.00	0.00
Parks Maintenance Worker I/II	0.00	0.00	0.00	0.00	0.00
Equipment Operator I/II	1.00	1.00	1.00	1.00	1.00
Maintenance Crew Leader	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	17.00	17.00	17.00	17.00	17.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker I/II	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker III	1.00	1.00	1.00	1.00	1.00
Maintenance Electrician (moved from Substation)	1.00	1.00	1.00	1.00	1.00
Public Works Division Totals: (All Positions)	28.00	28.00	28.00	28.00	28.00

TOTAL FUNDED FULL-TIME POSITIONS		Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
<b>Administration</b>						
Electric Utility Integrated Resource Coordinator		0.00	0.00	0.00	0.00	0.00
Utilities Planning Manager		1.00	1.00	1.00	1.00	1.00
Senior Customer Service Rep		0.00	0.00	0.00	0.00	0.00
Utilities Executive Assistant		1.00	1.00	1.00	1.00	1.00
Administrative Assistant		1.00	1.00	1.00	1.00	1.00
Senior Office Specialist		1.00	1.00	1.00	1.00	1.00
Office Specialist I/II		1.00	1.00	1.00	1.00	1.00
PW/W/WW Administrative Manager		1.00	1.00	1.00	1.00	1.00
Utilities Financial Analyst		1.00	1.00	1.00	1.00	1.00
Utility Accountant I/II						
Accountant		1.00	1.00	1.00	1.00	1.00
Administrative Analyst I		1.00	1.00	1.00	1.00	1.00
	Subtotals:	9.00	9.00	9.00	9.00	9.00
<b>Engineering</b>						
City Engineer		1.00	1.00	1.00	1.00	1.00
Elec. Utilities System Designer		1.00	1.00	1.00	1.00	1.00
Engineering/GIS Technician		1.00	1.00	1.00	1.00	1.00
GIS Specialist		1.00	1.00	1.00	1.00	1.00
Utilities Engineer		1.00	1.00	1.00	1.00	1.00
Associate Engineer		1.00	1.00	1.00	1.00	1.00
Engineering Technician I/II		1.00	1.00	1.00	1.00	1.00
Utilities Inspector		1.00	1.00	1.00	1.00	1.00
Senior Electric Utility Inspector		1.00	1.00	1.00	1.00	1.00
Meter Technician		0.00	0.00	0.00	0.00	0.00
Capital Project Manager		1.00	1.00	1.00	1.00	1.00
	Subtotals:	10.00	10.00	10.00	10.00	10.00
<b>Environmental, Sustainability, &amp; Conservation</b>						
Environment & Conservation Supervisor		1.00	1.00	1.00	1.00	1.00
Senior Energy Services Specialist		1.00	1.00	1.00	1.00	1.00
Senior Water Conservation Specialist		0.00	0.00	0.00	0.00	0.00
Water Conservation Specialist		1.00	1.00	1.00	1.00	1.00
Office Specialist I/II		2.00	2.00	2.00	2.00	2.00
	Subtotals:	5.00	5.00	5.00	5.00	5.00
<b>Substation</b>						
Substation Superintendent		1.00	1.00	1.00	1.00	1.00
Substation Operations Supervisor		1.00	1.00	1.00	1.00	1.00
Substation Electrician/Substation Apprentice/Sr. Substation Electrician		4.00	4.00	4.00	4.00	4.00
Meter Technician/Apprentice		0.00	0.00	0.00	0.00	0.00
Senior Consumer Service Field Rep		1.00	1.00	1.00	1.00	1.00
Consumer Service-Field Rep I/II		4.00	4.00	4.00	4.00	4.00
	Subtotals:	11.00	11.00	11.00	11.00	11.00
<b>Transmission/Distribution</b>						
Transmission/Dist. Superintendent		1.00	1.00	1.00	1.00	1.00
Line Crew Supervisor		3.00	3.00	3.00	3.00	3.00
Service Crew Supervisor		1.00	1.00	1.00	1.00	1.00
Powerline Technician/Apprentice		12.00	12.00	12.00	12.00	12.00
	Subtotals:	17.00	17.00	17.00	17.00	17.00

TOTAL FUNDED FULL-TIME POSITIONS	Original Adopted FY 2018	Amended PD Staffing FY 2018	Amended City Clerk Staffing FY 2018	Mid Year Adopted FY 2018	Original Adopted FY 2019
<b>Water Utility</b>					
PW & Water/Waste Water Superintendent	0.00	0.00	0.00	0.00	0.00
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50	0.50
Water Utilities Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Water Quality Specialist	1.00	1.00	1.00	1.00	1.00
Water Quality Specialist	0.00	0.00	0.00	0.00	0.00
Water Quality Technician II	1.00	1.00	1.00	1.00	1.00
Lead Water Utility Operator	0.00	0.00	0.00	0.00	0.00
Lead Water Treatment Operator	1.00	1.00	1.00	1.00	1.00
Water Treatment Operator III	1.00	1.00	1.00	1.00	1.00
Water Treatment Operator I/II	1.00	1.00	1.00	1.00	1.00
Lead Water Distribution Operator	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	5.00	5.00	5.00	5.00	5.00
Water Distribution Operator III	2.00	2.00	2.00	2.00	2.00
Customer Service Technician	1.00	1.00	1.00	1.00	1.00
Subtotals:	15.50	15.50	15.50	15.50	15.50
<b>Wastewater Utility</b>					
PW & Water/Waste Water Superintendent	0.00	0.00	0.00	0.00	0.00
Water & Waste Water Utilities Superintendent	0.50	0.50	0.50	0.50	0.50
Wastewater Utilities Manager	0.00	0.00	0.00	0.00	0.00
Collections System Maint. Supervisor	1.00	1.00	1.00	1.00	1.00
Collection Systems Main Worker III	1.00	1.00	1.00	1.00	1.00
Collection System Main Worker I/II	5.00	5.00	5.00	5.00	5.00
Wastewater Utilities Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Wastewater Utility Operator	0.00	0.00	0.00	0.00	0.00
Senior Wastewater Treatment Plant Operator	2.00	2.00	2.00	2.00	2.00
Wastewater Operator I/II	0.00	0.00	0.00	0.00	0.00
Wastewater Treatment Plant Operator I/II	7.00	7.00	7.00	7.00	7.00
Collections System Maint. Worker I/II	0.00	0.00	0.00	0.00	0.00
Lead Wastewater Mechanic	1.00	1.00	1.00	1.00	1.00
Wastewater Equip Mechanic I/II	1.00	1.00	1.00	1.00	1.00
Subtotals:	19.50	19.50	19.50	19.50	19.50
Public Works & Utility Services Department Totals: (Full-time)	116.00	116.00	116.00	117.00	117.00

**SALARY TABLE**  
**FY2018-19**  
**FULL TIME CLASSIFICATIONS**  
**REVISED 6/5/18**

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Account Technician I	general	110	1/1/2016	19.2141	20.1748	21.1835	22.2427	23.3549	3,330.44	3,496.97	3,671.81	3,855.41	4,048.18	39,965.33	41,963.59	44,061.77	46,264.86	48,578.11
Account Technician II	general	116	1/1/2016	21.1331	22.1898	23.2992	24.4642	25.6874	3,663.07	3,846.22	4,038.54	4,240.46	4,452.49	43,956.85	46,154.69	48,462.42	50,885.55	53,429.82
Accountant	general	142	1/1/2016	26.1803	27.4893	28.8638	30.3070	31.8223	4,537.92	4,764.81	5,003.06	5,253.21	5,515.87	54,455.02	57,177.78	60,036.66	63,038.50	66,190.42
Administrative Analyst I	midmngt	204	1/1/2016	26.9269	28.2732	29.6869	31.1713	32.7298	4,667.33	4,900.70	5,145.73	5,403.02	5,673.17	56,007.95	58,808.35	61,748.77	64,836.21	68,078.02
Administrative Analyst II	midmngt	234	1/1/2016	29.6172	31.0981	32.6530	34.2856	35.9999	5,133.65	5,390.33	5,659.85	5,942.84	6,239.98	61,603.78	64,683.96	67,918.16	71,314.07	74,879.77
Administrative Analyst Trainee	general	984	1/1/2016	20.1273	21.1337	22.1903	23.2999	24.4649	3,488.73	3,663.17	3,846.33	4,038.64	4,240.58	41,864.78	43,958.02	46,155.92	48,463.72	50,886.91
Administrative Assistant	general	126	1/1/2016	20.0471	21.0495	22.1019	23.2070	24.3674	3,474.83	3,648.57	3,831.00	4,022.55	4,223.68	41,697.97	43,782.87	45,972.01	48,270.61	50,684.14
Animal Services Officer	general	506	1/1/2016	18.9660	19.9143	20.9100	21.9555	23.0533	3,287.44	3,451.81	3,624.40	3,805.62	3,995.90	39,449.28	41,421.74	43,492.83	45,667.47	47,950.85
Assistant Public Works & Utility Services Director	executive		3/6/2018															
Associate Engineer	midmngt	263	1/1/2016	40.5014	42.5265	44.6528	46.8854	49.2297	7,020.24	7,371.25	7,739.82	8,126.81	8,533.15	84,242.91	88,455.06	92,877.81	97,521.70	102,397.79
Associate Library Manager	midmngt	243	1/1/2016	35.7406	37.5276	39.4040	41.3742	43.4429	6,195.04	6,504.79	6,830.03	7,171.53	7,530.11	74,340.45	78,057.47	81,960.34	86,058.36	90,361.28
Associate Planner	midmngt	210	1/1/2016	31.1165	32.6723	34.3059	36.0212	37.8223	5,393.53	5,663.20	5,946.36	6,243.68	6,555.87	64,722.32	67,958.44	71,356.36	74,924.18	78,670.38
Building Inspector I	general	131	1/1/2016	22.2067	23.3170	24.4829	25.7070	26.9924	3,849.16	4,041.62	4,243.70	4,455.89	4,678.68	46,189.94	48,499.43	50,924.40	53,470.62	56,144.16
Building Inspector II	general	179	1/1/2016	25.9582	27.2561	28.6189	30.0499	31.5524	4,499.42	4,724.39	4,960.61	5,208.64	5,469.07	53,993.06	56,692.71	59,527.34	62,503.71	65,628.90
Building Official	midmngt	093	1/1/2016	49.1768	51.6356	54.2174	56.9283	59.7747	8,523.98	8,950.18	9,397.69	9,867.57	10,360.95	102,287.74	107,402.13	112,772.24	118,410.85	124,331.39
Business Lic./Collections Ofcr.	midmngt	206	1/1/2016	23.0766	24.2304	25.4420	26.7140	28.0498	3,999.94	4,199.94	4,409.94	4,630.44	4,861.96	47,999.33	50,399.29	52,919.26	55,565.22	58,343.48
Capital Project Manager	midmngt		5/2/2017	39.3396	41.3066	43.3719	45.5405	47.8175	6,818.87	7,159.81	7,517.80	7,893.69	8,288.38	81,826.40	85,917.72	90,213.61	94,724.29	99,460.50
Chief Deputy City Clerk	midmngt	278	1/1/2016	27.9141	29.3098	30.7753	32.3141	33.9298	4,838.44	5,080.37	5,334.38	5,601.10	5,881.16	58,061.33	60,964.39	64,012.61	67,213.24	70,573.91
City Clerk	elected		1/1/2016										370.00					4,440.00
City Engineer	executive	999	5/2/2017					67.0823					11,627.61					139,531.27
City Manager	contract	812	1/1/2016					89.4231					15,500.00					186,000.00
City Treasurer	elected		1/1/2016										2,225.00					26,700.00
Code Enforcement Officer	general	138	1/1/2016	24.2923	25.5069	26.7823	28.1214	29.5274	4,210.67	4,421.20	4,642.26	4,874.37	5,118.09	50,527.98	53,054.38	55,707.10	58,492.46	61,417.08
Collections Systems Maint Supervisor	midmngt	257	1/1/2016	37.2574	39.1203	41.0763	43.1301	45.2866	6,457.95	6,780.85	7,119.89	7,475.88	7,849.68	77,495.39	81,370.16	85,438.67	89,710.60	94,196.13
Collections Systems Maint Worker I	ibew2	158	12/30/2017	21.3945	22.4643	23.5874	24.7668	26.0050	3,708.38	3,893.80	4,088.48	4,292.90	4,507.53	44,500.56	46,725.64	49,061.74	51,514.84	54,090.40
Collections Systems Maint Worker II	ibew2	197	12/30/2017	24.6111	25.8416	27.1338	28.4905	29.9150	4,265.93	4,479.22	4,703.18	4,938.35	5,185.27	51,191.14	53,750.58	56,438.20	59,260.24	62,223.20
Collections Systems Maint Worker III	ibew2		12/30/2017	25.8416	27.1336	28.4904	29.9150	31.4106	4,479.22	4,703.16	4,938.33	5,185.27	5,444.51	53,750.58	56,437.94	59,259.98	62,223.20	65,334.10
Collections Systems Maint Worker in Trg	ibew2	190	12/30/2017	17.1199	17.9760	18.8748	19.8185	20.8093	2,967.45	3,115.84	3,271.62	3,435.21	3,606.94	35,609.34	37,390.08	39,259.48	41,222.48	43,283.24
Community Child Care Admin. Asst.	general	134	1/1/2016	20.0471	21.0495	22.1019	23.2070	24.3674	3,474.83	3,648.57	3,831.00	4,022.55	4,223.68	41,697.97	43,782.87	45,972.01	48,270.61	50,684.14
Community Child Care Asst Site Supvr.	midmngt	261	1/1/2016	17.3260	18.1923	19.1019	20.0570	21.0599	3,003.17	3,153.33	3,311.00	3,476.55	3,650.38	36,038.08	37,839.98	39,731.98	41,718.58	43,804.51
Community Child Care Manager	midmngt	252	1/1/2016	32.8565	34.4993	36.2243	38.0355	39.9373	5,695.13	5,979.88	6,278.88	6,592.82	6,922.46	68,341.52	71,758.60	75,346.53	79,113.85	83,069.54
Community Child Care Site Supvr.	midmngt	260	1/1/2016	19.2450	20.2073	21.2176	22.2785	23.3924	3,335.80	3,502.59	3,677.72	3,861.61	4,054.69	40,029.60	42,031.08	44,132.63	46,339.27	48,656.23
Community Service Officer	general	607	1/1/2016	18.7575	19.6954	20.6801	21.7142	22.7999	3,251.30	3,413.87	3,584.56	3,763.79	3,951.98	39,015.60	40,966.38	43,014.70	45,165.43	47,423.71
Community Services Director *	executive	804	1/1/2016					81.3444					14,099.69					169,196.26
Consumer Service Field Rep. I	ibew	971	12/30/2017	25.5064	26.7816	28.1208	29.5269	31.0031	4,421.11	4,642.15	4,874.26	5,117.99	5,373.88	53,053.26	55,705.78	58,491.16	61,415.90	64,486.50
Consumer Service Field Rep. II	ibew	973	12/30/2017	28.0641	29.4674	30.9406	32.4878	34.1120	4,864.45	5,107.68	5,363.04	5,631.21	5,912.75	58,373.38	61,292.14	64,356.50	67,574.52	70,952.96
Customer Svc. Rep. I	general	107	1/1/2016	17.1347	17.9914	18.8910	19.8356	20.8273	2,970.01	3,118.52	3,274.44	3,438.16	3,610.07	35,640.18	37,422.18	39,293.29	41,257.96	43,320.86
Customer Svc. Rep. II	general	113	1/1/2016	18.8563	19.7991	20.7891	21.8285	22.9200	3,268.43	3,431.85	3,603.44	3,783.61	3,972.79	39,221.10	41,182.16	43,241.27	45,403.33	47,673.50
Deputy City Clerk	general	173	1/1/2016	22.3301	23.4466	24.6189	25.8499	27.1424	3,870.55	4,064.08	4,267.28	4,480.65	4,704.68	46,446.61	48,768.94	51,207.39	53,767.75	56,456.14
Deputy Fire Chief	executive	993	6/21/2016	63.1431	66.3002	69.6152	73.0960	76.7508	10,944.80	11,492.04	12,066.64	12,669.97	13,303.47	131,337.60	137,904.48	144,799.70	152,039.69	159,641.67
Development Services Director *	executive	810	1/1/2016					81.3444					14,099.69	-	-	-	-	169,196.26
Economic Development Manager	midmngt	226	1/1/2016	43.8580	46.0509	48.3534	50.7711	53.3097	7,602.05	7,982.16	8,381.26	8,800.33	9,240.34	91,224.64	95,785.87	100,575.17	105,603.92	110,884.12
Economic Development Project Manager I	midmngt	272	1/1/2016	30.9931	32.5428	34.1699	35.8784	37.6723	5,372.14	5,640.74	5,922.78	6,218.92	6,529.87	64,465.65	67,688.93	71,073.38	74,627.05	78,358.40
Economic Development Project Manager II	midmngt	273	1/1/2016	37.1880	39.0474	40.9998	43.0498	45.2022	6,445.92	6,768.22	7,106.63	7,461.96	7,835.06	77,351.04	81,218.59	85,279.52	89,543.50	94,020.67
Economic Development Senior Project Manager	midmngt		1/1/2016	42.7244	44.8606	47.1037	49.4588	51.9318	7,405.56	7,775.84	8,164.63	8,572.86	9,001.51	88,866.75	93,310.09	97,975.59	102,874.37	108,018.09
Electric Utility Assistant Engineer	midmngt	33.2235	1/1/2016	34.8847	36.6289	38.4604	40.3834	42.3574	5,758.74	6,046.68	6,349.01	6,666.46	6,999.78	69,104.88	72,560.12	76,188.13	79,997.54	83,997.41
Electric Utility Associate Engineer	midmngt	296	1/1/2016	37.0992	38.9542	40.9019	42.9470	45.0943	6,430.53	6,752.05	7,089.66	7,444.14	7,816.35	77,166.34	81,024.65	85,075.89	89,329.68	93,796.16
Electric Utility Director *	executive	836	1/1/2016					87.0650					15,091.26	-	-	-	-	181,095.16
Electric Utility Inspector	ibew	920	12/30/2017	35.6983	37.4831	39.3574	41.3251	43.3915	6,187.70	6,497.08	6,821.95	7,163.02	7,521.19	74,252.36	77,964.90	81,863.34	85,956.26	90,254.32
Electric Utility System Designer	midmngt	250	1/1/2016	39.1193	41.0753	43.1290	45.2855	47.5498	6,780.68	7,119.71	7,475.70	7,849.48	8,241.96	81,368.14	85,436.55	89,708.38	94,193.80	98,903.49
Electrical Sys Engineer/GIS Project Manager	midmngt	221	1/1/2016	38.1197	40.0257	42.0270	44.1283	46.3347	6,607.41	6,937.79	7,284.67	7,648.91	8,031.35	79,288.98	83,253.42	87,416.10	91,786.90	96,376.25
Electrical Technician	general		1/1/2016	27.5923	28.9719	30.4205	31.9415	33.5386	4,782.67	5,021.80	5,272.89	5,536.53	5,813.36	57,391.98	60,261.58	63,274.66	66,438.40	69,760.32
Energy Services Specialist	midmngt	231	1/1/2016	32.9861	34.6354	36.3672	38.1855	40.0948	5,717.59	6,003.47	6,303.64	6,618.83	6,949.77	68,611.09	72,041.64	75,643.72	79,425.91	83,397.21
Engineering Aide	general	194	1/1/2016	17.2879	18.1523	19.0599	20.0129	21.0136	2,996.57	3,146.40	3,303.72	3,468.90	3,642.35	35,958.83	37,756.77	39,644.61	41,626.84	43,708.19
Engineering Assistant	midmngt	264	1/1/2016	33.9240	35.6202	37.4012</												

**SALARY TABLE**  
**FY2018-19**  
**FULL TIME CLASSIFICATIONS**  
**REVISED 6/5/18**

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Fire Captain	fire	304	12/30/2017	29.8472	31.3396	32.9065	34.5520	36.2795	7,242.93	7,605.07	7,985.32	8,384.61	8,803.82	86,915.14	91,260.78	95,823.78	100,615.32	105,645.80
Fire Chief *	executive	815	1/1/2016					87.0650					15,091.26					181,095.16
Fire Engineer	fire	303	12/30/2017	24.9815	26.2306	27.5421	28.9193	30.3653	6,062.18	6,365.30	6,683.56	7,017.75	7,368.64	72,746.18	76,383.58	80,202.72	84,212.96	88,423.66
Fire Marshal	fire	306	12/30/2017	52.8680	55.5114	58.2870	61.2014	64.2614	9,163.79	9,621.97	10,103.08	10,608.24	11,138.64	109,965.44	115,463.66	121,236.96	127,298.86	133,663.66
Firefighter	fire	301	12/30/2017	21.6238	22.7051	23.8404	25.0323	26.2839	5,247.39	5,509.77	5,785.26	6,074.51	6,378.23	62,968.62	66,117.22	69,423.12	72,894.12	76,538.80
Firefighter Medic	fire	308	12/30/2017	24.8260	26.0673	27.3706	28.7392	30.1762	6,024.44	6,325.67	6,641.94	6,974.05	7,322.75	72,293.26	75,908.04	79,703.26	83,688.54	87,872.98
GIS Specialist	general	166	1/1/2016	24.2799	25.4939	26.7686	28.1070	29.5124	4,208.52	4,418.94	4,639.89	4,871.88	5,115.48	50,502.19	53,027.30	55,678.67	58,462.60	61,385.73
Human Resources Analyst	cnfdtl	835	2/21/2017	32.5789	34.2078	35.9182	37.7141	39.5998	5,647.01	5,929.36	6,225.82	6,537.11	6,863.97	67,764.06	71,152.26	74,709.88	78,445.37	82,367.64
Human Resources Director *	executive	994	6/21/2016					81.3444					14,099.69					169,196.26
Human Resources Manager	cnfdtl	218	1/1/2016	46.6408	48.9728	51.4215	53.9926	56.6922	8,084.41	8,488.63	8,913.06	9,358.71	9,826.65	97,012.86	101,863.51	106,956.68	112,304.52	117,919.74
Human Resources Specialist	general	149	1/1/2016	26.2204	27.5314	28.9080	30.3534	31.8711	4,544.87	4,772.11	5,010.72	5,261.25	5,524.32	54,538.43	57,265.35	60,128.62	63,135.05	66,291.80
Human Resources Technician	general	145	1/1/2016	21.9229	23.0190	24.1700	25.3785	26.6474	3,799.97	3,989.97	4,189.47	4,398.94	4,618.89	45,599.63	47,879.61	50,273.59	52,787.27	55,426.64
Information Technology Coordinator	midmngt	279	1/1/2016	34.4853	36.2096	38.0200	39.9210	41.9171	5,977.45	6,276.32	6,590.14	6,919.65	7,265.63	71,729.42	75,315.90	79,081.69	83,035.77	87,187.56
Information Technology Supervisor	midmngt	990	1/1/2016	39.6571	41.6400	43.7220	45.9081	48.2035	6,873.90	7,217.59	7,578.47	7,957.40	8,355.27	82,486.77	86,611.11	90,941.66	95,488.74	100,263.18
Lead Equipment Mechanic	general	130	1/1/2016	26.4333	27.7550	29.1427	30.5998	32.1298	4,581.77	4,810.86	5,051.40	5,303.97	5,569.17	54,981.26	57,730.33	60,616.84	63,647.69	66,830.07
Library Administrative Coordinator	general	271	1/1/2016	24.7828	26.0219	27.3230	28.6892	30.1236	4,295.69	4,510.47	4,735.99	4,972.79	5,221.43	51,548.22	54,125.64	56,831.92	59,673.51	62,657.19
Library Assistant I	general	011	1/1/2016	16.1385	16.9454	17.7927	18.6823	19.6164	2,797.34	2,937.21	3,084.07	3,238.27	3,400.18	33,568.08	35,246.48	37,008.81	38,859.25	40,802.21
Library Assistant II	general	114	1/1/2016	17.7559	18.6437	19.5759	20.5547	21.5824	3,077.69	3,231.57	3,393.15	3,562.81	3,740.95	36,932.27	38,778.89	40,717.83	42,753.72	44,891.41
Library Clerk I	general	101	1/1/2016	13.3708	14.0393	14.7413	15.4784	16.2523	2,317.61	2,433.49	2,555.16	2,682.92	2,817.06	27,811.26	29,201.83	30,661.92	32,195.01	33,804.77
Library Clerk II	general	102	1/1/2016	15.3718	16.1404	16.9474	17.7948	18.6845	2,664.45	2,797.67	2,937.55	3,084.43	3,238.65	31,973.34	33,572.01	35,250.61	37,013.14	38,863.80
Library Manager	midmngt	291	1/1/2016	38.7184	40.6543	42.6870	44.8214	47.0625	6,711.19	7,046.75	7,399.09	7,769.04	8,157.49	80,534.27	84,560.99	88,789.03	93,228.49	97,889.91
Line Crew Supervisor	ibew	916	12/30/2017	48.1194	50.5254	53.0516	55.7041	58.4894	8,340.69	8,757.73	9,195.62	9,655.38	10,138.16	100,088.30	105,092.78	110,347.38	115,864.58	121,657.90
Literacy Coordinator/Branch Supervisor	midmngt	276	1/1/2016	28.3214	29.7375	31.2243	32.7856	34.4248	4,909.04	5,154.49	5,412.22	5,682.83	5,966.97	58,908.51	61,853.94	64,946.63	68,193.97	71,603.66
Maintenance Crew Leader	general	178	5/2/2017	22.9225	24.0686	25.2721	26.5357	27.8624	3,973.23	4,171.90	4,380.49	4,599.51	4,829.49	47,678.80	50,062.74	52,565.88	55,194.17	57,953.88
Maintenance Electrician	ibew	908	12/30/2017	31.0373	32.5891	34.2185	35.9295	37.7261	5,379.79	5,648.78	5,931.21	6,227.78	6,539.20	64,557.48	67,785.38	71,174.48	74,733.36	78,470.34
Maintenance Supervisor, Building	midmngt	253	1/1/2016	34.0441	35.7463	37.5336	39.4103	41.3808	5,900.98	6,196.03	6,505.83	6,831.12	7,172.67	70,811.73	74,352.31	78,069.93	81,973.43	86,072.10
Maintenance Worker I	general	111	5/2/2017	18.0788	18.9827	19.9319	20.9285	21.9749	3,133.66	3,290.34	3,454.86	3,627.60	3,808.98	37,603.90	39,484.10	41,458.30	43,531.22	45,707.78
Maintenance Worker I, Building	general	117	1/1/2016	20.3124	21.3280	22.3944	23.5141	24.6898	3,520.82	3,696.86	3,881.70	4,075.78	4,279.57	42,249.79	44,362.28	46,580.40	48,909.42	51,354.89
Maintenance Worker I, Police	general	135	1/1/2016	18.0788	18.9827	19.9319	20.9285	21.9749	3,133.66	3,290.34	3,454.86	3,627.60	3,808.98	37,603.90	39,484.10	41,458.30	43,531.22	45,707.78
Maintenance Worker II	general	115	5/2/2017	18.9859	19.9352	20.9320	21.9786	23.0775	3,290.89	3,455.43	3,628.21	3,809.62	4,000.10	39,490.67	41,465.21	43,538.47	45,715.39	48,001.16
Maintenance Worker II, Building	general	118	1/1/2016	21.3244	22.3906	23.5102	24.6857	25.9199	3,696.23	3,881.04	4,075.09	4,278.85	4,492.79	44,354.75	46,572.49	48,901.11	51,346.17	53,913.48
Maintenance Worker III	general	153	5/2/2017	21.8056	22.8959	24.0407	25.2427	26.5048	3,779.64	3,968.62	4,167.05	4,375.40	4,594.17	45,355.65	47,623.43	50,004.60	52,504.83	55,130.07
Maintenance Worker III, Building	general	132	1/1/2016	24.5313	25.7579	27.0458	28.3980	29.8179	4,252.09	4,464.70	4,687.93	4,922.33	5,168.44	51,025.10	53,576.36	56,255.18	59,067.94	62,021.33
Meter Technician	ibew	980	12/30/2017	37.8661	39.7594	41.7475	43.8349	46.0266	6,563.46	6,891.63	7,236.23	7,598.05	7,977.95	78,761.54	82,699.50	86,834.80	91,176.54	95,735.38
Meter Technician Apprentice	ibew	983	12/30/2017	33.2788	34.9428	36.6899	38.5245	40.4506	5,768.32	6,056.74	6,359.58	6,677.58	7,011.44	69,219.80	72,680.92	76,314.94	80,130.96	84,137.30
Network Technician	general	168	1/1/2016	23.8662	25.0595	26.3125	27.6281	29.0095	4,136.81	4,343.65	4,560.83	4,788.87	5,028.32	49,641.70	52,123.78	54,729.97	57,466.47	60,339.79
Office Specialist I	general	186	1/1/2016	15.5490	16.3265	17.1428	17.9999	18.8999	2,695.16	2,829.92	2,971.41	3,119.98	3,275.98	32,341.92	33,959.02	35,656.97	37,439.82	39,311.81
Office Specialist II	general	106	1/1/2016	16.4992	17.3242	18.1904	19.0999	20.0549	2,859.86	3,002.85	3,153.00	3,310.65	3,476.18	34,318.34	36,034.25	37,835.97	39,727.76	41,714.15
Payroll Technician I	general	121	1/1/2016	21.1392	22.1962	23.3060	24.4713	25.6948	3,664.13	3,847.33	4,039.70	4,241.69	4,453.77	43,969.54	46,168.01	48,476.41	50,900.23	53,445.25
Payroll Technician II	general	170	1/1/2016	23.2556	24.4184	25.6393	26.9213	28.2673	4,030.97	4,232.52	4,444.15	4,666.35	4,899.67	48,371.65	50,790.23	53,329.74	55,996.23	58,796.04
Planning Assistant	general	169	1/1/2016	25.7977	27.0876	28.4420	29.8641	31.3573	4,471.60	4,695.18	4,929.94	5,176.44	5,435.26	53,659.22	56,342.18	59,159.29	62,117.25	65,223.11
Planning Manager	midmngt	262	2/21/2017	41.4765	43.5503	45.7278	48.0142	50.4149	7,189.26	7,548.72	7,926.16	8,322.47	8,738.59	86,271.12	90,584.68	95,113.91	99,869.61	104,863.09
Planning/Building Technician	general	193	1/1/2016	21.6760	22.7598	23.8978	25.0927	26.3473	3,757.17	3,945.03	4,142.28	4,349.40	4,566.87	45,086.08	47,340.38	49,707.40	52,192.77	54,802.41
Police Chief *	executive	808	1/1/2016					87.0650					15,091.26					181,095.16
Police Captain	cpma	402	2/24/2018	57.6801	60.5640	63.5923	66.7718	70.1105	9,997.89	10,497.76	11,022.66	11,573.77	12,152.49	119,974.66	125,973.12	132,271.88	138,885.24	145,829.84
Police Cpl./Detective	police	510	12/30/2017	36.6655	38.4989	40.4238	42.4450	44.5671	6,355.35	6,673.14	7,006.78	7,357.13	7,724.97	76,264.24	80,077.66	84,081.40	88,285.60	92,699.62
Police Dispatcher I	dispatch	603	1/1/2016	20.6702	21.7037	22.7889	23.9283	25.1248	3,582.83	3,761.98	3,950.08	4,147.58	4,354.96	42,994.02	45,143.72	47,400.90	49,770.95	52,259.50
Police Dispatcher II	dispatch	605	1/1/2016	22.7866	23.9259	25.1222	26.3783	27.6973	3,949.68	4,147.16	4,354.52	4,572.25	4,800.86	47,396.13	49,765.93	52,254.23	54,866.94	57,610.29
Police Lieutenant	cpma	401	2/24/2018	52.4313	55.0575	57.8094	60.6995	63.7349	9,088.08	9,543.30	10,020.29	10,521.25	11,047.38	109,057.00	114,519.60	120,243.50	126,254.96	132,568.54
Police Officer	police	508	12/30/2017	33.0231	34.6743	36.4080	38.2285	40.1399	5,724.01	6,010.20	6,310.72	6,626.27	6,957.58	68,688.10	72,122.44	75,728.64	79,515.28	83,490.94
Police Officer Trainee	police2	507	12/30/2017	24.3716	25.5900	26.8696	28.2133	29.6238	4,224.42	4,435.60	4,657.40	4,890.30	5,134.79	50,692.98	53,227.20	55,888.82	58,683.56	61,617.40
Police Sergeant	police	511	12/30/2017	43.6961	45.8809	48.1751	50.5836	53.1129	7,574.00	7,952.69	8,350.36	8,767.83	9,206.24	90,887.94	95,432.22	100,204.26	105,213.94	110,474.78
Police Services Clerk I																		

**SALARY TABLE**  
**FY2018-19**  
**FULL TIME CLASSIFICATIONS**  
**REVISED 6/5/18**

Job Title	Bargaining Unit	Pay Grade	Revised Date	HOURLY					MONTHLY					ANNUAL				
				Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
Recreation Services Coordinator	general	123	1/1/2016	21.6822	22.7663	23.9046	25.0999	26.3548	3,758.25	3,946.16	4,143.47	4,350.64	4,568.17	45,098.98	47,353.92	49,721.62	52,207.70	54,818.09
Recreation Services Manager	midmngt	239	1/1/2016	39.1069	41.0622	43.1154	45.2711	47.5347	6,778.53	7,117.46	7,473.33	7,847.00	8,239.34	81,342.35	85,409.47	89,679.94	94,163.94	98,872.14
Senior Accountant	midmngt	233	1/1/2016	32.3382	33.9551	35.6529	37.4355	39.3073	5,605.29	5,885.55	6,179.83	6,488.82	6,813.26	67,263.46	70,626.63	74,157.96	77,865.86	81,759.15
Senior Consumer Service Field Rep	ibew	906	12/30/2017	30.8734	32.4169	34.0378	35.7396	37.5265	5,351.39	5,618.93	5,899.88	6,194.87	6,504.59	64,216.62	67,427.10	70,798.52	74,338.42	78,055.12
Senior Customer Service Rep	general	122	1/1/2016	21.6822	22.7663	23.9046	25.0999	26.3548	3,758.25	3,946.16	4,143.47	4,350.64	4,568.17	45,098.98	47,353.92	49,721.62	52,207.70	54,818.09
Senior Electric Utility Inspector	ibew	982	12/30/2017	40.1339	42.1405	44.2475	46.4600	48.7829	6,956.54	7,304.35	7,669.57	8,053.07	8,455.70	83,478.46	87,652.24	92,034.80	96,636.80	101,468.38
Senior Energy Services Specialist	midmngt	992	1/1/2016	36.9582	38.8061	40.7464	42.7837	44.9229	6,406.09	6,726.39	7,062.71	7,415.85	7,786.64	76,873.06	80,716.71	84,752.54	88,990.17	93,439.68
Senior Office Specialist	general	120	1/1/2016	17.6962	18.5810	19.5101	20.4856	21.5098	3,067.34	3,220.71	3,381.74	3,550.83	3,728.37	36,808.10	38,648.50	40,580.93	42,609.97	44,740.47
Senior Planner	midmngt	228	1/1/2016	37.2498	39.1123	41.0679	43.1213	45.2774	6,456.63	6,779.46	7,118.44	7,474.36	7,848.08	77,479.58	81,353.56	85,421.24	89,692.30	94,176.92
Senior Police Dispatcher	dispatch	606	1/1/2016	25.0636	26.3168	27.6326	29.0142	30.4650	4,344.36	4,561.58	4,789.65	5,029.14	5,280.59	52,132.29	54,738.90	57,475.85	60,349.64	63,367.12
Senior Police Services Clerk	general	604	1/1/2016	18.4119	19.3325	20.2991	21.3141	22.3798	3,191.40	3,350.97	3,518.51	3,694.44	3,879.16	38,296.75	40,211.59	42,222.17	44,333.28	46,549.94
Senior Substation Electrician	ibew	978	12/30/2017	44.1973	46.4071	48.7275	51.1640	53.7221	7,660.86	8,043.90	8,446.10	8,868.43	9,311.84	91,930.28	96,526.82	101,353.20	106,421.12	111,742.02
Senior Utilities Financial Analyst	midmngt	213	1/1/2016	39.5512	41.5288	43.6052	45.7855	48.0747	6,855.54	7,198.32	7,558.23	7,936.15	8,332.95	82,266.50	86,379.82	90,698.81	95,233.75	99,995.44
Senior Wastewater Mechanic	ibew2		12/30/2017	30.4333	31.9550	33.5526	35.2303	36.9919	5,275.10	5,538.87	5,815.79	6,106.58	6,411.93	63,301.16	66,466.40	69,789.46	73,278.92	76,943.10
Senior Wastewater Utilities Operator	ibew2	161	12/30/2017	33.1605	34.8186	36.5594	38.3875	40.3069	5,747.82	6,035.23	6,336.96	6,653.83	6,986.53	68,973.84	72,422.74	76,043.50	79,846.00	83,838.30
Senior Water Conservation Specialist	general	993	1/1/2016	31.1143	32.6700	34.3035	36.0187	37.8196	5,393.15	5,662.80	5,945.94	6,243.24	6,555.40	64,717.74	67,953.63	71,351.31	74,918.88	78,664.82
Senior Water Distribution Operator	ibew2	137	12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.54	5,728.32	6,014.75	6,315.47	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Senior Water Field Representative	ibew2	181	12/30/2017	28.5473	29.9746	31.4733	33.0470	34.6993	4,948.19	5,195.60	5,455.36	5,728.15	6,014.54	59,378.28	62,347.22	65,464.36	68,737.76	72,174.44
Senior Water Quality Specialist	ibew2	991	12/30/2017	32.3164	33.9323	35.5898	37.4103	39.2809	5,601.51	5,881.59	6,168.89	6,484.44	6,808.69	67,218.06	70,579.08	74,026.68	77,813.32	81,704.22
Senior Water Treatment Operator	ibew2	137	12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.54	5,728.32	6,014.75	6,315.47	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Senior Water Utilities Operator	ibew2		12/30/2017	29.9756	31.4743	33.0480	34.7005	36.4354	5,195.78	5,455.54	5,728.32	6,014.75	6,315.47	62,349.30	65,466.44	68,739.84	72,177.04	75,785.58
Service Crew Supervisor	ibew	915	12/30/2017	46.0263	48.3276	50.7439	53.2811	55.9451	7,977.88	8,376.79	8,795.61	9,235.40	9,697.16	95,734.60	100,521.46	105,547.26	110,824.74	116,365.86
Storekeeper	general	147	1/1/2016	17.9296	18.8261	19.7674	20.7558	21.7935	3,107.80	3,263.19	3,426.35	3,597.66	3,777.55	37,293.57	39,158.25	41,116.16	43,171.97	45,330.56
Substation Electrician	ibew	977	12/30/2017	40.1775	42.1864	44.2956	46.5104	48.8359	6,964.10	7,312.31	7,677.91	8,061.80	8,464.89	83,569.20	87,747.66	92,134.90	96,741.58	101,578.62
Substation Electrician Apprentice	ibew	976	12/30/2017	35.9178	37.7138	39.5994	41.5793	43.6584	6,225.74	6,537.05	6,863.89	7,207.07	7,567.45	74,708.92	78,444.60	82,366.70	86,484.84	90,809.42
Substation Operations Supervisor	ibew	979	12/30/2017	48.9304	51.3769	53.9458	56.6430	59.4751	8,481.27	8,905.33	9,350.60	9,818.12	10,309.02	101,775.18	106,863.90	112,207.16	117,817.44	123,708.26
Substation Superintendent	midmngt	225	1/1/2016	53.8628	56.5559	59.3837	62.3529	65.4706	9,336.22	9,803.03	10,293.18	10,807.84	11,348.23	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79
Supervising Communication Dispatcher	dispatch	608	1/1/2016	30.0737	31.5774	33.1563	34.8141	36.5548	5,212.77	5,473.41	5,747.08	6,034.44	6,336.16	62,553.30	65,680.96	68,965.01	72,413.26	76,033.92
Transmission/Distr. Superintendent	midmngt	217	1/1/2016	53.8628	56.5559	59.3837	62.3529	65.4706	9,336.22	9,803.03	10,293.18	10,807.84	11,348.23	112,034.62	117,636.36	123,518.17	129,694.08	136,178.79
Utilities Associate Engineer	midmngt	263	1/1/2016	44.2340	46.4457	48.7680	51.2064	53.7667	7,667.23	8,050.59	8,453.12	8,875.77	9,319.56	92,006.72	96,607.06	101,437.41	106,509.28	111,834.74
Utilities Business Systems Analyst	midmngt	205	6/21/2016	34.4853	36.2096	38.0200	39.9210	41.9171	5,977.45	6,276.32	6,590.14	6,919.65	7,265.63	71,729.42	75,315.90	79,081.69	83,035.77	87,187.56
Utilities Engineer	midmngt	297	5/2/2017	40.5014	42.5265	44.6528	46.8854	49.2297	7,020.24	7,371.25	7,739.82	8,126.81	8,533.15	84,242.91	88,455.06	92,877.81	97,521.70	102,397.79
Utilities Executive Assistant	midmngt	998	5/2/2017	24.7735	26.0122	27.3128	28.6784	30.1123	4,294.07	4,508.78	4,734.22	4,970.93	5,219.47	51,528.88	54,105.32	56,810.59	59,651.12	62,633.68
Utilities Financial Analyst	midmngt	290	1/1/2016	35.4171	37.1880	39.0474	40.9997	43.0497	6,138.96	6,445.91	6,768.21	7,106.62	7,461.95	73,667.57	77,350.95	81,218.49	85,279.42	89,543.39
Utilities Planning Manager	midmngt	450	5/2/2017	49.5224	51.9985	54.5984	57.3284	60.1948	8,583.88	9,013.08	9,463.73	9,936.92	10,433.76	103,006.59	108,156.92	113,564.77	119,243.01	125,205.16
Utilities Plans Examiner	midmngt	236	1/1/2016	27.2601	28.6231	30.0543	31.5570	33.1348	4,725.08	4,961.34	5,209.41	5,469.88	5,743.37	56,701.01	59,536.06	62,512.86	65,638.50	68,920.43
Utility Accountant I	midmngt	293	1/1/2016	26.7836	28.1228	29.5289	31.0054	32.5556	4,642.49	4,874.62	5,118.35	5,374.26	5,642.98	55,709.89	58,495.38	61,420.15	64,491.16	67,715.72
Utility Accountant II	midmngt	294	1/1/2016	29.5693	31.0478	32.6002	34.2302	35.9417	5,125.35	5,381.61	5,650.69	5,933.23	6,229.89	61,504.14	64,579.35	67,808.32	71,198.73	74,758.67
Warehouse Supervisor	midmngt	275	1/1/2016	23.5456	24.7229	25.9590	27.2570	28.6198	4,081.24	4,285.30	4,499.56	4,724.54	4,960.77	48,974.85	51,423.59	53,994.77	56,694.51	59,529.23
Wastewater Equip Mechanic I	ibew2	155	12/30/2017	22.6995	23.8344	25.0263	26.2774	27.5913	3,934.58	4,131.29	4,337.88	4,554.75	4,782.48	47,214.96	49,575.50	52,054.60	54,656.94	57,389.80
Wastewater Equip Mechanic II	ibew2	159	12/30/2017	28.9841	30.4333	31.9550	33.5526	35.2303	5,023.92	5,275.10	5,538.87	5,815.79	6,106.58	60,286.98	63,301.16	66,466.40	69,789.46	73,278.92
Wastewater Equip Mech-In-Training	ibew2	175	12/30/2017	17.5820	18.4611	19.3843	20.3534	21.3711	3,047.55	3,199.93	3,359.94	3,527.92	3,704.33	36,570.56	38,399.14	40,319.24	42,335.02	44,451.94
Wastewater Treatment Plant Operator I	ibew2	133	12/30/2017	25.0873	26.3416	27.6589	29.0416	30.4938	4,348.46	4,565.88	4,794.21	5,033.88	5,285.58	52,181.48	54,790.58	57,530.46	60,406.58	63,427.00
Wastewater Treatment Plant Operator II	ibew2	184	12/30/2017	28.8434	30.2858	31.7998	33.3899	35.0595	4,999.52	5,249.53	5,511.96	5,787.58	6,076.98	59,994.22	62,994.36	66,143.48	69,450.94	72,923.76
Wastewater Operator-in-Training	ibew2	167	12/30/2017	16.6073	17.4376	18.3095	19.2251	20.1861	2,878.59	3,022.52	3,173.65	3,332.36	3,498.93	34,543.08	36,270.26	38,083.76	39,988.26	41,987.14
Wastewater Utilities Manager	midmngt	219	1/1/2016	46.7457	49.0830	51.5371	54.1140	56.8197	8,102.59	8,507.72	8,933.10	9,379.76	9,848.75	97,231.06	102,092.61	107,197.24	112,557.10	118,184.96
Wastewater Utilities Supervisor	midmngt	255	5/2/2017	37.2574	39.1203	41.0763	43.1301	45.2866	6,457.95	6,780.85	7,119.89	7,475.88	7,849.68	77,495.39	81,370.16	85,438.67	89,710.60	94,196.13
Water & Wastewater Utilities Superintendent	midmngt	299	5/2/2017	51.2562	53.8190	56.5100	59.3355	62.5048	8,884.41	9,328.63	9,795.06	10,284.81	10,834.17	106,612.90	111,943.54	117,540.72	123,417.75	130,010.03
Water Conservation Specialist	general	189	1/1/2016	28.2103	29.6208	31.1019	32.6569	34.2898	4,889.79	5,134.27	5,390.99	5,660.54	5,943.56	58,677.42	61,611.30	64,691.86	67,926.45	71,322.78
Water Distribution Operator I	ibew2	100	12/30/2017	22.3363	23.4531	24.6258	25.8570	27.1499	3,871.62	4,065.21	4,268.46	4,481.88	4,705.98	46,459.40	48,782.50	51,221.56	53,782.56	56,471.74
Water Distribution Operator II	ibew2	146																

**SALARY TABLE EFFECTIVE 06/05/2018**  
**PART TIME CLASSIFICATIONS**

<b>Job Title</b>	<b>Hourly Beg. Step</b>	<b>Hourly Top Step</b>	<b>Hourly Top Step</b>
Account Technician I	16.76	17.43	18.13
Administrative Assistant	17.49	18.19	18.92
Animal Control Officer			13.24
Building Inspector II	25.43	26.45	27.50
Community Child Care Teacher	14.19	14.76	15.35
Community Child Care Teacher's Aide	12.49	12.99	13.51
Community Child Care Teacher's Helper	11.00	11.44	11.90
Consumer Service Field Representative I	13.62	14.16	14.73
Custodian	11.00	11.44	11.90
Customer Service Rep I	11.48	11.94	12.42
Customer Service Rep II	12.74	13.25	13.78
Electrical Engineering Assistant	-		24.50
Engineering Aide	17.81	18.52	19.26
General Laborer	11.00	11.44	11.90
Library Assistant I	14.19	14.76	15.35
Library Clerk I	12.49	12.99	13.51
Library Page	11.00	11.44	11.90
Lifeguard	12.10	12.58	13.09
Literacy Program Assistant	14.19	14.76	15.35
Maintenance Electrician	24.38	25.35	26.37
Management Intern I			15.71
Management Intern II			20.95
Office Specialist I	11.00	11.44	11.90
Office Specialist II	13.15	13.67	14.22
Parking Enforcement Officer	11.00	11.44	11.90
Police Cadet	11.52	11.98	12.46
Police Dispatcher	24.00	24.96	25.96
Police Stenographer	16.76	17.43	18.13
Pool Manager	15.33	15.94	16.58
Recreation Leader	11.00	11.44	11.90
Recreation Specialist	14.19	14.76	15.35
Senior Lifeguard	14.04	14.60	15.19
Senior Office Specialist	15.21	15.82	16.45
Senior Recreation Leader	12.49	12.99	13.51
Wastewater Treatment Plant Operator-in-Training	15.19	15.80	16.43