



**COLTON PARKS & RECREATION FOUNDATION**  
**BOARD OF DIRECTORS MEETING – REGULAR MEETING**

**9 March 2026**  
**5:00 P.M.**

Colton City Hall – Chambers Conference Room  
650 North La Cadena Avenue, Colton CA 92324

**MEETING CALLED TO ORDER:**

**ROLL CALL:**

- |   |           |  |            |
|---|-----------|--|------------|
| <input type="checkbox"/> Council Member | D. Toro   | <input type="checkbox"/> Parks & Recreation Commission Chair | J. Ramirez |
| <input type="checkbox"/> City Manager   | B. Smith  | <input type="checkbox"/> Community Services Director         | D. Farrar  |
| <input type="checkbox"/> City Treasurer | H.M. Razo | <input type="checkbox"/> Chamber of Commerce Exec. Director  | C. Gaitan  |
| <input type="checkbox"/> City Clerk     | I. Suchil |  |            |

**PUBLIC COMMENT:**

Any person may address the Colton Parks & Recreation Foundation at this time on any subject within the jurisdiction of the City of Colton; however, any matter that requires action will be referred to staff for investigation and report at a subsequent Colton Parks & Recreation Foundation meeting.

Persons desiring to submit paperwork to the Colton Parks & Recreation Foundation shall provide copy of any paperwork to the Secretary for the Official Record.

**ACTION ITEMS:**

- 1) Review & approval of minutes of previous Board of Directors meeting (Chair)  
Meeting of 12/8/2025
- 2) Reports from the previous quarter (Receive & File) (Farrar)  
Quarter 1 (December 2025 – February 2026)
  - a. Recreation Scholarship
    - All applications are being funded through City allocated ARPA Funds.
    - \$127,447 awarded by Foundation to date
  - b. Fundraising activity = \$14,019.11
    - Thanksgiving/Holiday Help \$6,450
    - Senior Programming \$7,500
    - General Fundraising \$69.11
- 3) Treasurer’s Report
  - a) Foundation Financial Report (None)
- 4) Old Business/Discussion
  - a) 2024 Tax Filing Status
- 5) New Business/Discussion/Action
  - a) Approval of Foundation Reimbursements to the Colton Community Services Department for:
    - i. Senior Programs = \$7,500
    - ii. Holiday Help = \$17,895.38
  - b) Discussion regarding updating Foundation Articles of Incorporation and Bylaws
    - i. Recreation Scholarship Program

**BOARDMEMBERS COMMENTS:**

**ADJOURNMENT**



**COLTON PARKS & RECREATION FOUNDATION**  
**BOARD OF DIRECTORS MEETING – MEETING MINUTES**

**8 December 2025**

**5:00 P.M.**

**Colton City Hall – Chambers Conference Room**  
**650 North La Cadena Avenue, Colton CA 92324**

**MEETING CALLED TO ORDER – 5:00 p.m.**

**ROLL CALL – The following board members were present:**

**MPT Toro, Jimmy Rameez, Parks Commission, Deb Farrar, Community Service Director, Dawn Miller from City Manager’s Office, Christina Gaitan, Chamber Director, Isaac T. Suchil, City Clerk’s office.**  
**City Treasurer was absent (Henry M. Razo)**

**PUBLIC COMMENT – None**

Any person may address the Colton Parks & Recreation Foundation at this time on any subject within the jurisdiction of the City of Colton; however, any matter that requires action will be referred to staff for investigation and report at a subsequent Colton Parks & Recreation Foundation meeting.

Persons desiring to submit paperwork to the Colton Parks & Recreation Foundation shall provide copy of any paperwork to the Secretary for the Official Record.

**ACTION ITEMS:**

- 1) Review & approval of minutes of previous Board of Directors meeting (Chair)  
Meeting of 06/09/2025, motion by MPT Toro and second by Deb Farrar to approve minutes.  
Motion passes with unanimous vote.
- 2) Reports from the previous quarter (Receive & File) (Farrar)  
Quarter 3 & 4 (June - November 2025) – Report was received and filled as submitted.
  - a. Recreation Scholarship
    - All applications are being funded through City allocated ARPA Funds.
    - \$127,447 awarded by Foundation to date
  - b. Fundraising activity = \$68,629.29
    - Thanksgiving/Holiday Help \$14,695.38
    - Teen Center \$7,500
    - CBC 138<sup>th</sup> \$45,061.53
    - General Fundraising \$1,372.38
- 3) Treasurer’s Report - None
  - a) Foundation Financial Report (None)
- 4) Old Business/Discussion
  - a) 2024 Tax Filing – filling was submitted late, but IRS correspondence was made with the agency.

5) New Business/Discussion/Action

a) Approval of Foundation Reimbursements to the Colton Community Services Department for:

- i. Teen Center = \$7,500
- ii. Colton Birthday Celebration = \$45,061.53

b) Discussion regarding updating Foundation Articles of Incorporation and Bylaws: Discussions were held regarding potential updates to the Bylaws and Articles of Incorporation. Any proposed changes will be reviewed by staff and board members in consultation with the City Attorney.

In addition, discussions were held regarding updates to the Community Services Scholarships Program to align low-income eligibility guidelines with those used by the City's utilities. A majority supported the idea, but MPT Toro dissented, staff will bring back this item for further discussion and implementation.

**BOARDMEMBERS COMMENTS - None**

**ADJOURNMENT – at 5:22 p.m.**

**Respectfully Submitted  
ISAAC T. SUCHIL  
Colton City Clerk**

# Colton Parks & Recreation Foundation

## 2026 Fundraising Efforts

Quarter 1	December 2025 - February 2026		
Colton Chamber of Commerce	Holiday Help 2025	12.18.2025	\$ 200.00
Charles Berry	Holiday Help 2025	12.18.2025	\$ 200.00
Carlos Campos	Holiday Help 2025	12.18.2025	\$ 100.00
Ecology Auto Parts	Holiday Help 2025	12.18.2025	\$ 1,000.00
US Auctions	Holiday Help 2025	12.18.2025	\$ 3,000.00
Water Utilities Team	Holiday Help 2025	12.18.2025	\$ 1,200.00
G&G Environmental Compliance	Holiday Help 2025	12.18.2025	\$ 500.00
Pay Pal	Giving fund - General	5-Jan-26	\$ 69.11
PRS holdings	Senior Programming	26-Feb-26	\$ 7,500.00
Eloise Reyes for Senate	Holiday Help 2025	26-Feb-26	\$ 250.00

QUARTER 1 SUBTOTALS

Holiday Help	\$	6,450.00
Senior Program	\$	7,500.00
General Fundraising	\$	69.11

**\$ 14,019.11**

Year-At-A-Glance

Quarter 1	\$	14,019.11
Quarter 2	\$	-
Quarter 3	\$	-
Quarter 4		
<b>Year Total</b>	<b>\$</b>	<b>14,019.11</b>

# Colton Parks & Recreation Foundation

## TREASURER REPORT

**BANK BALANCE**                      3/5/2026                      \$    96,330.26

### PENDING DEBITS

12/8/2025 Teen Center	\$	7,500.00
12/8/2025 CBC 138	\$	45,061.53
3/15/2026 Holiday Help	\$	17,895.38
3/15/2026 Senior Programs	\$	7,500.00
	\$	77,956.91

**AVAILABLE BALANCE \$ 18,373.35**

**RESOLUTION NO. CP&RF 2026-01**  
**RESOLUTION OF THE**  
**COLTON PARKS & RECREATION FOUNDATION**  
**ADOPTING BYLAWS**

**WHEREAS**, the Colton Parks & Recreation Foundation (the “Corporation”), a non-profit public benefit corporation, was formed on October 26, 1998:

**WHEREAS**, the Board of Directors (“Board”) of the Corporation reviewed and adopted Bylaws of the Colton Parks & Recreation Foundation (“Bylaws”) on December 1, 1999;

**NOW, THEREFORE, BE IT RESOLVED BY THE COLTON PARKS & RECREATION FOUNDATION, THAT THE BYLAWS ADOPTED AS THE BYLAWS OF THIS CORPORATION ARE AS FOLLOWS:**

**ARTICLE I--OFFICES**

Section 100. Principal Office.

The principal office of Colton Parks & Recreation Foundation (the “Corporation”) is located at 650 N. La Cadena Drive, Colton, California, 92324.

Section 101. Change of Address.

The Board (as that term is defined in paragraph [A] of Section 300 hereof) hereby is granted full power and authority to change the location of the principal office of the Corporation. Any of such change shall be noted by the Secretary in these Bylaws, but shall not be considered an amendment of these Bylaws.

**ARTICLE 11--MEMBERS**

Section 200. Members Prohibited.

The Corporation shall have no members as that term is defined by Section 5056 of the California Corporations Code (“CCC”) and shall be governed solely by its board.

Section 201. Effect of Prohibition.

Pursuant to Section 5310(b) of the CCC, any action, which would otherwise require approval by a majority of all members, shall only require the approval of the Board.

Section 202. Other Persons Associated with the Corporation.

The Corporation may refer to persons or entities associated with it as “members,” even though those persons or entities are not voting members, but no such reference shall constitute anyone a member within the meaning of Section 5056 of the California Corporations Code.

**ARTICLE III—DIRECTORS**

Section 300. Number.

(A) The authorized number of Directors of this Corporation shall be not less than seven (7) nor more than ten (10) consisting of:

- One (1) Council member of the City of Colton;
- One (1) Alternate Council Member of the City of Colton who shall attend all Board meetings, and shall assume voting rights in the absence of the seated Council Member,
- Colton Parks & Recreation Commission Chairman or designee

- Colton City Manager or designee
- Colton City Treasurer or **designee**
- Colton Community Services Director or designee
- City Clerk or designee and
- City of Colton Chamber of Commerce Executive Director or **designee**.

Collectively, the Directors shall be known as the Board of Directors (“Board”).

- (B) The exact number of Directors within the range provided for under paragraph (A) of this Section 300 shall be fixed and may from time to time, within the range specified in these Bylaws be changed by a resolution adopted by the Board.
- (C) The minimum and maximum number of Directors may be changed only by an amendment of paragraph (A) of this section 300 and adoption by Resolution of the Board.
- (D) The Directors who are employees of the City shall be automatically appointed to the Board upon their selection or appointment to the position with the City that qualifies them for membership on the Board. Each employee member shall hold their appointment on the Board until they no longer occupy the position that qualifies them for membership on the Board, then the person acting in that capacity for the City shall be appointed to the Board. In the event that the same person occupies or is acting in the capacity of two (2) or more positions with the City which qualify for membership on the Board, the Board shall appoint other person(s) to serve on the Board until a person is selected or appointed to fill the position(s) to serve on the Board until a person is selected or appointed to fill the position(s) with City.
- (E) The City Council members shall be appointed by the City Council to serve on the Board for a term of two years.

**Section 301. Nomination, Election and Term.**

- (A) Any person may be nominated to be a Director by the method of nomination authorized by the Board or by any other method authorized by law.
- (B) Directors shall be elected by the Board of Directors at the annual meeting.
- (C) Directors are elected for a minimum of two (2) years.
- (D) A vacancy occurring in the office of Director may be filled by the Board for the balance of the unexpired term and until a successor has been elected and qualified.
- (E) Each elected Director shall hold office until the expiration of the term for which elected and until a successor has been elected and qualified.

**Section 303. Vacancies on Board.**

A vacancy or vacancies on the Board shall exist on the occurrence of the following:

- (A) The death or resignation of any Director.
- (B) The declaration by resolution of the Board of a vacancy in the office of a Director who has been declared of unsound mind by an order of court, convicted felony, or found by final order of judgement of any court to have breached a duty under Article 3 of Chapter 2 of the CCC.
- (C) The increase of the authorized number of Directors.

**Section 304. Resignations or Director.**

Except as provided below, any director may resign by giving written notice to the President or the secretary of the Board. The resignation shall be effective when the notice is given unless it specifies a later time for the resignation to become effective.

Section 305. Meetings of the Board.

- (A) Meetings of the Board shall be held at the principal office of the Corporation unless another place is stated in the notice of the meeting.
- (B) Quarterly Board of Directors meetings are hereby established, and shall be held the Second Monday in each of the following months: March, June, September and December beginning at 5:00pm. At this meeting, Directors and officers shall be elected and any other proper business may be transacted.
- (C) A special meeting of the Board may be called by the President, Secretary or any two directors.
- (D) Notice of all meetings of the Board shall be given. Posting of notice for call of the Board meetings shall be in compliance with the California Ralph M. Brown Act, Government Code Section 54954.2 and 54956.
- (E) Notice of a meeting need not be given to any Director who signs a waiver of notice or a consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such Director. All such waivers, consents and approvals shall be filed, with the Corporate records or made a part of the minutes of the meeting.
- (F) Notwithstanding any other provisions in these Bylaws, all meetings of the Board shall be held in compliance with all applicable requirements of the California Ralph M. Brown Act (Government Code Sections 54950 et seq.).
- (G) A majority of authorized number of Directors shall constitute a quorum of the Board for the transaction of business, except to adjourn.
- (H) A majority of the Directors present, whether or not a quorum is present, may adjourn any meeting to another time and place. If the meeting is adjourned for more than 24 hours, notice of any adjournment to another time or place shall be given, prior to the time of the adjourned meeting, to the Directors who were not present at the time of adjournment.

Section 306. Required Vote of Director.

- (A) Every act or decision done or made by a majority of the Directors present at a meeting duly held at which quorum is present is the act of the Board. A meeting at which quorum is initially present may continue to transact business notwithstanding the withdrawal of Directors, if any action taken is approved by at least a majority of the required quorum for such meeting.
- (B) Notwithstanding paragraph (A) of this Section 306, the following matters require the affirmative approval of a majority of the authorized number of Directors:
  - (1.) Adoption, amendment or repeal of these Bylaws; and
  - (2.) Appointment of President.

Section 307. Conflicts of Interest.

All ethical and conflict of interest laws, rules and regulations that are otherwise applicable to the employees, officers and elected officials of the City, including the Political Reform Act of 1974, Government Code Section 81000 et seq. and Government Code Section 1090 shall be applicable to the employees, officers and Directors of the Corporation. The employees, officers and Directors of the Corporation shall comply with such laws, rules and regulations, such as the City's Conflict of Interest Code adopted pursuant to the Political Reform Act.

Section 308. Compensation of Director.

Directors shall receive no compensation for their services. However, they shall be entitled to receive such just and reasonable reimbursement of expenses as may be determined by the Board.

Section 309. Inspection Rights of Directors.

Every Director shall have the absolute right to any reasonable time to inspect and copy all books, records, and documents of every kind and to inspect the physical properties of the Corporation during normal weekday

business hours. If a Director wishes to be accompanied by an attorney during such inspection, then the inspection will be scheduled at a time when the Corporation's attorney will be present.

Section 310. Interested Persons.

Not more than 49 percent of the persons serving on the Board may be interested persons.

- (A) As used in this section, an "interested person" means either:
  - (1) Any person currently being compensated by the Corporation for services rendered to it within the previous 12 months, whether as a full or part time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a Director as Director, or
  - (2) Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.
- (B) The provisions of this Section shall not affect the validity or enforceability of any transaction entered into by the Corporation.

Section 311. Committees of Directors.

The Board shall perform such duties as are necessary to carry out the purposes of the Corporation as stated in the Articles of Incorporation, these Bylaws, and applicable laws and shall possess only those powers necessary and required to perform such duties.

**ARTICLE IV--COMMITTEES**

Section 400. Committees of Directors.

The Board may, by resolution adopted by a majority of the Directors, designate one or more committees, each consisting of two (2) or more Directors, to serve at the pleasure of the Board. The Board may designate one (1) or more Directors as alternate members of any committee, who may replace any absent member at any meeting of the committee. The appointment of members or alternate members requires the vote of a majority of the Directors. Any such committee shall have the authority to act in the manner and to the extent provided in the Board resolution and may have all authority of the Board except with respect to:

- (A) The filling of vacancies on the Board or in any committee.
- (B) The fixing of compensation of the Directors for serving on the Board or on any committee.
- (C) The amendment or repeal of bylaws or the adoption of new Bylaws.
- (D) The amendment or repeal of any resolution of the Board, which by its express terms is not so amendable or repealable.
- (E) The appointment of other committees of the Board or the members thereof.
- (F) The expenditure of corporate funds to support a nominee for director after there are more people nominated for director than can be elected.
- (G) The approval of any self-dealing transaction not permitted by Section 5233 of the Corporations Code to be approved by a committee.

Section 402. Meetings and Action.

Meetings and actions of committees shall be governed by and held and taken in accordance with the provisions of Article III of the Bylaws, with such changes in the context of those provisions as are necessary to substitute the committee(s) and its member for the Board and its member. Notwithstanding the foregoing, the time of regular meetings of committees may be determined either by resolution of the Board or by resolution of the committee, special meetings of committees may also be called by resolution of the Board and notice of special meetings shall also be given to alternate members of their committees pursuant to the terms of the California Ralph M. Brown Act (Government Code Sections 54950 et seq.).

**ARTICLE V—OFFICERS**

- (A) The City Manager shall be designated as the chief executive officer (CEO) and general manager (GM) of the Corporation. The City Manager shall, subject to the approval of the Board, have general supervision, direction, and control of the business and affairs of the Corporation and of its officers, employees, and agents, including the right to employ, discharge, and prescribe the duties and compensation of all officers, employees, and agents, including the right to employ, discharge, and prescribe the duties and compensation of all officers, employees, and agents of the corporation, except where such matters are prescribed in the Bylaws or by the Board. The CEO and GM, is authorized to sign all contracts, notes, conveyances, and other papers, documents and instruments in writing in the name of the Corporation.
- (B) The President shall be elected by the Board each March. The President shall preside at all meetings of the Board. The President, along with the CEO and GM, is authorized to sign all contracts, notes, conveyances, and other papers, documents, and instruments in writing in the name of the Corporation.
- (C) The Vice President shall report to the President, and shall, in the absences of the President or the inability or refusal of the President to act, carry on the duties and powers required by law or conferred by these Bylaws upon the President.
- (D) The Secretary shall maintain, or cause to be maintained, records of the proceedings of the Board of Directors and any committees of the Board, including minutes of meetings and actions taken. Records shall be maintained in accordance with applicable law, including the California Ralph M. Brown Act. The Secretary may sign documents on behalf of the Corporation as authorized by the Board, and the Board may designate Assistant Secretaries to perform these duties under the Secretary's supervision.
- (E) The Treasurer is the chief financial officer (CFO) of the corporation, and, where appropriate, may be designated by the alternate title "Chief Financial Officer". The Treasurer is responsible for the receipt, maintenance, and safekeeping of all securities of the Corporation. The CEO and GM along with the Treasurer are responsible for the disbursement of all funds of the Corporation. The CEO and GM along with the Treasurer are responsible for the disbursement of all funds of the Corporation. The Treasurer shall keep or cause to be kept books and records of all funds of account and records of all properties of the Corporation. The Treasurer shall prepare or cause to be prepared annually, or more often if so directed by the Board, CEO and GM or President, financial statements of the Corporation. The Board may by resolution authorize one or more Assistant Treasurers to perform, under the direction of the Treasurer, some or all the duties of the Treasurer.

Section 501. Appointment and Removal of Officers.

- (A) The officers shall be appointed by the Board. Other officers shall be appointed as prescribed in the resolution of the Board establishing the office.
- (B) Any officer appointed by the Board may be removed from office at any time by the Board, with prior written notice for failure to adhere to the following guidelines:
  - (1) Work to establish a good relationship with your fellow Board Members.
  - (2) Show respect to your fellow Board Members' or citizens' viewpoints.
  - (3) Allow Board Members or citizens adequate time to fully present their views before making comments.
  - (4) Be open and honest. Individual members should not present their personal views or recommendations as representing the members of the Board unless such body voted to approve such action. Members desiring to express views not approved by the majority of the Board should indicate their opinion as varied as "Private Citizens". Individual opinions must be identified as such.
  - (5) Make new Board Members welcome and help them become acquainted with their duties.
  - (6) Strive to minimize political action among the Board Members.
  - (7) Public statements should not include promises that may be construed to be binding on the Board, staff or City Council.
- (C) When authorized by the Board, any appointed officer may be appointed for a specific term under a contract of employment. Notwithstanding that such officer is appointed for a specified term or under a

contract of employment, any such officer may be removed from office at any time pursuant to paragraph (B) of this Section 501 and shall have no claim against the Corporation on account of such removal other than for such monetary compensation as the officer may be entitled to under the terms of the contract of employment.

- (D) Any officer may resign at any time upon written notice to the Corporation without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party. Such resignation is effective upon receipt of the written notice by the Corporation unless the notice prescribes a later effective date or unless the notice prescribes a condition to the effectiveness of the resignation.
- (E) The same person may hold more than one appointed office except that neither the Secretary nor the Treasurer may serve concurrently as the President.

## **ARTICLE VI--INDEMNIFICATION**

### **Section 600. Indemnification of Directors, Officers, and Employees.**

- (A) The Corporation may indemnify a Director, officer, or employee under the provisions of Section 5238 of the CCC, or pursuant to any contract entered into with any employee who is not an officer or Director.
- (B) Expenses incurred in defending any proceeding may be advanced by the Corporation as authorized in Section 5238 of the CCC prior to the final disposition of such proceeding, upon receipt of an undertaking by or on behalf of the Director, officer, or employee to repay such amount unless it shall be determined ultimately that the Director, officer, or employee is entitled to be indemnified.
- (C) The Corporation may purchase and maintain insurance on behalf of any Director, officer, or employee of the Corporation against any liability asserted against or incurred by the Director, officer, or employee in such capacity or arising out of the Director's officer's, or employee's status as such, whether or not the Corporation would have the power to indemnify the Director, officer, or employee against such liability under the provisions of Section 5238 of the CCC, except as provided in subdivision (1) of Section 5238 of the CCC.

## **ARTICLE VII--AMENDMENT**

### **Section 700. Amendment of Articles.**

The amendment of Articles is provided for by California state law and requires the approval of not less than two-thirds (2/3) majority of the Board pursuant to Article VI of the Articles of Incorporation and the filing of a certificate of amendment in the Office of the Secretary of State.

### **Section 701 Amendment of Bylaws.**

The amendment of Bylaws is provided for by California state law and generally requires the approval of the Board pursuant to the Bylaws.

## **ARTICLE VIII--RECORDS**

### **Section 800. Minutes.**

- (A) Accurate records of all meetings of the Board of Directors and any committees established by these Bylaws. Each record shall include the date, time, and place of the meeting, the members present, a summary of the actions taken, and copies of all notices, waivers of notice, and written consents. Minutes or written consents of the incorporator, taken prior to the appointment of the initial Board of Directors, shall also be retained.
- (B) A copy of the Articles and all amendments thereof and a copy of all certificated filed with the Secretary of State.
- (C) A copy of the Bylaws as amended duly certified by the Secretary.

### **Section 801. Annual Report.**

- (A) Financial statements shall be prepared as soon as reasonably practicable after the close of the fiscal year. The financial statements shall contain in appropriate detail the following:

- (1) The assets and liabilities, including trust funds, of the Corporation as of the end of the fiscal year.
  - (2) The principal changes in assets and liabilities, including trust funds, during the fiscal year.
  - (3) The revenue or receipts of the Corporation, both unrestricted and restricted to particular purposes, for the fiscal year.
  - (4) The expenses or disbursements of the Corporation, for both general and restricted purposes, during the fiscal year.
- (B) Any report furnished to Directors of the Corporation which includes the financial statements prescribed by paragraph (A) of this Section 801 shall be accompanied by any report thereon of the independent accountants, or, if there is no such report, the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the books and records of the Corporation.
- (C) A report including the financial statements prescribed by paragraph (A) of this Section 801 shall be furnished annually to all Directors of the Corporation.

**Section 802. Report of Transactions and Indemnifications.**

The Corporation shall mail to all Directors a statement of any transaction between the Corporation and one of its officers or Directors or of any indemnification paid to any officer or Director of. And to the extent, required by Section 6322 of the CCC. The statement shall be mailed within 120 days after the close of the fiscal year.

The statement required by this Section 801 shall describe briefly.

- (A) Any covered transaction during the previous fiscal year involving more than fifty thousand dollars (\$50,000), or which was one of a number of covered transactions in which the same “interested persons” had a direct or indirect material financial interest, and which transactions in the aggregate involved more than fifty thousand dollars (\$50,000).
- (B) The names of the “interested persons” involved in such transactions, stating such person’s relationship to the Corporation, the nature of such person’s interest on the transaction and, where practicable, the amount of such interest; provided, that in the case of a transaction with a partnership of which such person is a partner, only the interest of the partnership need be stated.
- (C) The statement shall describe briefly the amount and circumstances of any indemnifications or advances aggregating more than ten thousand dollars (\$10,000) paid during the fiscal year to any officer or Director of the Corporation pursuant to Section 5238 of the CCC. For these purposes, an “interested person” is either of the following:
  - (1) Any Director or officer of the Corporation, or its parent or subsidiary.
  - (2) Any holder of more than 10 percent of the voting power of the Corporation, its parent or subsidiary.

**ARTICLE IX- GENERAL PROVISIONS**

**Section 900. Bonding.**

All employees handling funds shall be properly bonded.

**Section 901. Self-Dealing.**

In the exercise of voting right by Directors, no Director shall vote on any issue, motion or resolution which directly or indirectly inures to his or her benefit financially, except that such Director may be counted in order to qualify a quorum and, except as the Board may otherwise direct, participate in a discussion on such an issue, motion or resolution if he or she first discloses the nature of his or her interest subject to Section 5230 through, and including Section 5239 of the CCC.

**Section 902. Agent for Service of Process.**

The agent for service of process shall now be in all instances the City Clerk for the City of Colton at 650 N. La Cadena Drive, Colton California.

### **Section 903 - Recreation Scholarship Program**

**(A) Purpose.**

The Corporation may establish and support a Recreation Scholarship Program to assist eligible City of Colton residents in participating in recreation programs offered through the City's Community Services Department. The program is intended to promote equitable access to recreation opportunities for youth and families who may otherwise be unable to participate due to financial hardship.

**(B) Eligibility.**

Eligibility for scholarships shall be limited to residents of the City of Colton and may be based on demonstrated financial need or participation in income-qualified public assistance programs, including but not limited to programs such as free or reduced-price school meals or other comparable assistance programs. The Board may establish additional eligibility criteria by resolution.

**(C) Application and Approval Process.**

Applications for recreation scholarships shall be submitted in a form approved by the Community Services Department. Applications shall be reviewed and approved by designated staff in accordance with procedures established by the Board. Scholarships shall be awarded based on eligibility and the availability of funds.

**(D) Funding Allocation.**

The Board may allocate funds for the Recreation Scholarship Program on a quarterly basis to ensure program availability throughout the year. The Board may adjust quarterly allocations as needed based on program demand, available funding, and community needs.

**(E) Administration.**

The Recreation Scholarship Program shall be administered by the City's Community Services Department. Staff may provide quarterly reports to the Board summarizing scholarship awards and program participation.

### **Section 904. Fundraising and Donations**

**(A) Purpose.**

The Corporation may conduct fundraising activities and accept donations in support of programs, projects, and initiatives that benefit parks, recreation, library, and community services provided by the City of Colton.

**(B) Authority.**

The Board may authorize fundraising campaigns, events, sponsorship opportunities, and other activities intended to generate financial support for the purposes of the Corporation. The Board may also establish fundraising goals and priorities consistent with the Corporation's mission and the needs of the community.

**(C) Acceptance of Donations.**

The Corporation may accept monetary contributions, grants, sponsorships, in-kind donations, and other forms of support from individuals, organizations, businesses, and public or private entities, provided such donations are consistent with the mission of the Corporation and applicable laws.

**(D) Use of Funds.**

Funds received through fundraising or donations shall be used solely for purposes consistent with the Corporation's mission, these Bylaws, and any restrictions placed on the donation by the donor and accepted by the Board.

**(E) Administration.**

Fundraising activities may be coordinated by the Board, authorized committees, or staff of the City's Community Services Department acting on behalf of the Corporation. All fundraising efforts shall comply with applicable laws, policies of the City of Colton, and generally accepted nonprofit governance practices.

**PASSED, APPROVED AND ADOPTED this eighth day of June 2026**

\_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
Board Secretary

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify:

1. That I am the duly elected and acting Secretary of Colton Parks & Recreation Foundation, a California nonprofit public benefit corporation; and
2. That the foregoing Bylaws, comprising nine (9) pages, constitute the Bylaws of said corporation as duly adopted by the Incorporator of said corporation, and as duly approved by the Board of Directors of said corporation at a meeting duly held on June 8, 2026.

**IN WITNESS WHEREOF**, I have hereunto subscribed my name and affixed the seal of said corporation this eighth day of June 2026.

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Secretary

# COLTON PARKS & RECREATION FOUNDATION

## Recreation Scholarship Program – Policy and Procedures

The Recreation Scholarship Program helps Colton residents participate in City recreation programs when cost may be a barrier. The program provides partial financial assistance so youth and families can access sports, classes, camps, and other recreation activities offered by the Community Services Department. Scholarship funding is made possible through support from the **Colton Parks & Recreation Foundation**.

### Who Can Apply

To qualify, applicants must:

- Live within the City of Colton
- Age 2 – 17
- Demonstrate financial need

### Income Qualification:

Eligibility for financial assistance may be based on household income at or below a specified percentage of the Federal Poverty Level (FPL) as published annually by the U.S. Department of Health and Human Services. Unless otherwise established by the Board, applicants may qualify if their household income is at or below 200 percent of the Federal Poverty Level, or if they participate in income-qualified assistance programs.

Participation in one of the following programs may be accepted as proof of income eligibility:

- CalFresh
- Medi-Cal
- Supplemental Security Income (SSI)
- Temporary Assistance for Needy Families (CalWORKs)
- Women, Infants and Children (WIC) Program
- Other comparable income-qualified public assistance programs

The Community Services Director or designee may accept alternative documentation demonstrating financial hardship consistent with the intent of this policy.

### Scholarship Amounts

Scholarships may cover up to one participant per quarter and apply to City recreation program registration fees only.

### When Scholarships Are Available

Scholarship funds are distributed throughout the year to ensure fair access. Funds are limited and scholarships are awarded **on a first-qualified, first-served basis**.

### How to Apply

Step 1 – Complete the Scholarship Application

Applications are available at all Community Services Department facilities.

Step 2 – Provide Documentation

Applicants must submit 1) Proof of Colton residency and 2) Proof of financial hardship

Step 3 – Submit the Application

Applications may be submitted in person at the Gonzales Community Center. Incomplete applications cannot be processed.

### Application Review

Community Services Department staff review all applications within one week of submittal. Approval is based on eligibility verification, available scholarship funds and program availability

Applicants will be notified if their scholarship is approved. Scholarships are applied directly to the registration fee and are not issued as cash.

**Important Information**

- Scholarships must be approved **before program participation**.
- A new application may be required for each program season.
- Providing false information may result in denial of assistance.

**Program Administration**

The Community Services Department administers the program on behalf of the Colton Parks & Recreation Foundation. Staff track scholarship use and report program activity to the Foundation Board.

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**Questions**

Community Services Department  
City of Colton  
660 Colton Avenue  
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Phone: (909) 370-6153